

**MINUTES OF CALLED MEETING OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE
Tuesday, March 22, 2022**

Present (or Participating by Video or Audio Conference Link):

Board Members: Chairperson Mr. Graham Gillette, presiding; Mr. Joel Aschbrenner, Ms. Andrea Bolton, Ms. Susan Huppert, and Ms. Diane Munns

Staff members: Bill Blubaugh, Rachel Brown, Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Leah Heim, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, Jennifer Terry, and Michelle Watson

Also in attendance: John Lande (legal counsel), and Melissa Walker (MW Media Consultants, LLC)

Mr. Gillette called the meeting to order at 3:30 p.m.

Consent Agenda

A motion was made by Ms. Boulton, seconded by Ms. Huppert, to approve Consent Items A, B, C, D, and E, (Approval of Minutes, February 22, 2022, Board of Water Works Trustees Meeting; Minutes, March 1, 2022, Planning Committee Meeting; Minutes, March 8, 2022, Finance and Audit Committee Meeting; Receipt and filing of the financial statements for audit purposes; Approval of Payments for February 2022; Approval of Summary of CEO-Approved Expenditures in Excess of \$20,000; and Approval of April 26, 2022, as the next meeting of the Board of Water Works Trustees). Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Public Comment Period

No comments were received from the public.

Mr. Corrigan provided a brief update on regional governance.

Acceptance of 2020 Well Rehabilitation – McMullen Water Treatment Plant

Mr. Corrigan reported that all work associated with the 2020 Well Rehabilitation – McMullen Water Treatment Plant contract has been satisfactorily completed.

A motion was made by Mr. Aschbrenner, and seconded by Ms. Huppert, to accept the 2020 Well Rehabilitation – McMullen Water Treatment Plant Contract, completed by BCI Water Resources Group, Inc., in the amount of \$998,393.75. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Water Main Relocations for Closes Creek Storm Sewer Improvements Phase 3

As part of the City of Des Moines' Closes Creek Storm Sewer Improvements Phase 3 project, Des Moines Water Works will complete several water main alterations and install approximately 2,350 feet of new 8-inch polyvinyl chloride water main to replace existing 8-inch 1951 cast iron water main with a history of breaks. Construction for this project is anticipated to begin in Spring 2022, with water main work being completed in the 2022-2023 construction seasons. Based upon the unit price bid for the estimated quantities for this contract, the cost for the water main bid items for this City of Des Moines project is \$410,578. The mobilization cost associated with DMWW project

costs is \$38,435.00. The cost for the water main relocation and mobilization portion of this City of Des Moines project is \$449,013.00.

A motion was made by Ms. Huppert, seconded by Mr. Aschbrenner, to authorize staff to reimburse the City of Des Moines for water main relocations included in the Closes Creek Storm Sewer Improvements Phase 3 project. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse Polk County for Engineering Design Work on NE Broadway Avenue Reconstruction Project

Polk County has contracted Snyder and Associates to design the reconstruction of NE Broadway Avenue from NW 2nd Avenue to NE Hubbell Avenue as part of a Polk County, Iowa, BUILD Grant Project. This project includes significant storm sewer improvements, grade changes, full depth pavement replacement and additional sanitary sewer lines. Approximately 10,000 feet of 8- and 12-inch water mains need to be relocated as part of this project, because of conflicts with proposed grading elevations, storm sewer pipes and structures or lighting poles. The project design timeline is very short to meet key Federal Aid deadlines and requires all design to be completed by May to be incorporated into an Iowa DOT bid letting with construction anticipated to begin in late 2022 or early 2023. Design services for water main relocations on NE Broadway Avenue are estimated to cost \$114,300. Polk County and DMWW desire to enter into a 28E Agreement to undertake the design of the NE Broadway Avenue Improvements Project.

Finding that no facility of the kind to be constructed is available for rent or sharing from another agency, a motion was made by Ms. Munns, seconded by Ms. Boulton, to approve and authorize the Chairperson and CEO and General Manager to execute the 28E Agreement by and between Polk County, Iowa and the Des Moines Water Works for design of the Des Moines Water Works water lines impacted by Polk County's NE Broadway Avenue Improvements Project. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Board Committee Reports

The following reports were provided:

- Planning Committee – A meeting was held on March 1, 2022, as reflected in the minutes thereof. Ms. Boulton gave a brief summary of the meeting.
- Finance and Audit Committee – A meeting was held on March 8, 2022, as reflected in the minutes thereof. Mr. Aschbrenner gave a brief summary of the meeting.
- Bill Stowe Memorial – Mr. Gillette reported that the Stowe Foundation will fund internships to study how best to collaborate, expand, create partnerships, etc. An update will be provided to the Board of Trustees in May or June.
- Greater Des Moines Botanical Garden – Mr. Gillette reminded the Board and staff that the May 3rd Planning Committee Meeting will be held at the Greater Des Moines Botanical Garden. The Garden's spring plant sale will begin on May 5th.
- Des Moines Water Works Park Foundation Board – Ms. Boulton shared that Delta Dental-sponsored water filling stations are being installed near the Great Lawn. The annual Extraordinary Egg Hunt and Earth Day trash pickup event will be held on Saturday, April 23rd. This year plastic eggs will be hidden which can be exchanged for glass eggs. The Foundation and DMWW will continue to work with the City of Des Moines on neighborhood concerns respecting event sound levels as the concert season begins.

Staff Updates

External Affairs - Ms. Terry provided updates on water quality, education, public relations, and strategic planning efforts.

CEO and General Manager's Comments

Mr. Corrigan reported that the first quarterly update on the Strategic Plan Initiatives will be provided at the April Board meeting. He also advised that several projects are nearing completion that have been active over the winter months, including well rehabilitations and repairs to the Nitrate Removal Facility.

Adjournment – Meeting adjourned by unanimous consent.

4:37 p.m. adjourned