

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, March 2, 2021

3:30 p.m.

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, Ms. Susan Huppert, and Ms. Diane Munns. Mr. Graham Gillette joined the meeting in progress as noted below.

Staff Members: Theresa Braden, Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Michelle Holland, Amy Kahler, Mike McCurnin, Jenny Puffer, Jennifer Terry, and Michelle Watson.

Also in Attendance: Mark Duben (HDR Engineering, Inc.), John Lande (legal counsel), Rick Malm (legal counsel), Melissa Walker (MW Media Consultants, LLC).

Meeting called to order at 3:30 p.m.

1. HDR Long Range Plan Update

In 2017, DMWW Engineering staff worked closely with two engineering firms (HDR and CH2M) to compile the DMWW 2017 Long Range Plan (2017 LRP). The 2017 LRP was based on population, water use, and production statistics collected from all regional entities to project the necessary source, treatment, transmission, storage, and pumping needs for the Des Moines metropolitan region through the year 2040. Early in 2021, it was decided that a comparison of recent operational data should be made against the projections contained in the 2017 LRP to determine if the timing of key projects could or should be altered. DMWW Engineering staff requested HDR to use six more years of operational data (2015 through 2020) to compare against the “average day” and “maximum day” projection contained in the 2017 LRP and critique the timing of key projects. Mr. Mark Duben with HDR Engineering, Inc. presented the findings of the Long Range Plan Update and Progress Report.

Mr. Gillette joined the meeting in progress at 3:46 p.m.

2. CEO and General Manager’s Comments

There were no additional comments from Mr. Corrigan.

3. Public Comments - There were no comments from the public.

Meeting adjourned at 4:34 p.m.