

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, March 1, 2022

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, and Ms. Diane Munns

Staff Members: Pat Bruner, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, Jennifer Terry, and Michelle Watson

Also in Attendance: Mark Duben (HDR, Inc.) and Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. Saylorville Water Treatment Plant Expansion – HDR Preliminary Engineering Report

In 2017, an extensive long-range plan was developed that targeted the source, treatment, and transmission needs of DMWW through 2040. The plan, completed by CH2M and HDR, Inc., called for the completion of treatment expansion projects on a pace to stay ahead of increasing customer demands. Scheduled expansions included a 12.5 MGD expansion at the McMullen Water Treatment Plant (MWTP), a 10 MGD expansion at the Saylorville Water Treatment Plant (SWTP), and an additional 25 MGD expansion at a to-be-determined location.

Interrogations in 2021, with five additional years of customer demand data in hand, revealed a high degree of urgency such that the initial prescribed expansions should not be delayed.

In 2021, HDR, Inc. and Black & Veatch teamed to begin preliminary engineering on both a 10 MGD and 25 MGD expansion at SWTP. The preliminary engineering work is nearing completion. Mr. Mark Duben presented an update, with results-to-date, on the Preliminary Engineering Report.

2. CEO and General Manager's Comments

Mr. Corrigan advised that two regional governance public open houses will be held this week. He also noted that DMWW's face-covering policy has changed in view of recent public health guidance, no longer requiring face coverings indoors or in vehicles. We are heading toward holding the March 22nd Board meeting in-person, with a virtual participation option.

3. Public Comments - There were no comments from the public.

Meeting adjourned at 4:28 p.m.