

**MEETING**  
**Board of Water Works Trustees**  
Des Moines Water Works  
November 28, 2023  
2201 George Flagg Parkway  
3:30 p.m.

Join Zoom Meeting  
<https://us02web.zoom.us/j/83999395326?pwd=WEtmbGtMM1Jqazg1VTJreGhrcl1Zz09>

Meeting ID: 839 9939 5326 Passcode: 786380

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**Decision Agenda**

***I. Consent Agenda:***

- A. Minutes, October 31, 2023, Board of Water Works Trustees Meeting  
Minutes, November 7, 2023, Finance and Audit Committee Meeting  
Minutes, November 14, 2023, Planning Committee Meeting
- B. Financial Statements
- C. List of Payments for October 2023
- D. Summary of CEO-Approved Expenditures in Excess of \$40,000
- E. Next Meeting Date – December 19, 2023

***II. Public Comment Period:***

- Regional Governance

***III. Action Items:***

- A. Proposed 2024 Budget
  - 1. Public Hearing
  - 2. Discussion
  - 3. Action on Proposed Budget
- B. 2024 Water Treatment Chemicals
  - 1. Analysis of Bids
  - 2. Award of Contracts
- C. Request Authorization for CEO and General Manager to Execute Agreement for Outsourcing the Printing and Inserting of Des Moines Water Works' Customer Bills, Notices, and Letters
- D. Des Moines Water Works' Rules and Regulations Update
- E. Request Authorization to Execute a Service Territory Transfer Agreement with Warren Water District

- F. Resolution Conditionally Authorizing the Inclusion of Board of Water Works Trustees of The City of Des Moines, Iowa as a Founding Agency of Central Iowa Water Works and Setting Public Hearing on Transfer of Assets
- G. Proposed 2024 Schedule for Board of Water Works Trustees Meetings and Committee Meetings
- H. IDOT Polk 35-80 Hickman Interchange
  - 1. Public Hearing
  - 2. Adoption of Form of Contract, Plans and Specifications, and Estimated Cost
  - 3. Analysis of Bids Received
  - 4. Award of Contract and Authorization to Execute Contract
- I. 2023 MWTP Chemical Feed Improvements
  - 1. Public Hearing
  - 2. Adoption of Form of Contract, Plans and Specifications, and Estimated Cost
  - 3. Analysis of Bids Received
  - 4. Award of Contract and Authorization to Execute Contract
- J. Request Authorization for CEO and General Manager to Execute Agreements for Professional Services for UF Membrane Pilot Skid Testing
- K. Request the Permission to Establish the Date of the Public Hearing for Ground Lease Agreement with USCOC of Greater Iowa, LLC., at Tenny Standpipe as the Date of the January Board Meeting
- L. Request Permission to Issue a Purchase Order for Parts and Repairs of the Des Moines River Intake Gates
- M. Request Authorization to Solicit Bids for Saylorville Water Treatment Plant (SWTP) West Feeder Main Phase 3 and Establish the Date of the Public Hearing as the Date of the January 2024 Board Meeting
- N. Request Authorization for CEO and General Manager to Execute Professional Services Agreement with Snyder & Associates, Inc., for 2023 Des Moines Water Main Replacement – Contract 5
- O. Acquisition of Easement Saylorville Water Treatment Plant (SWTP) West Feeder Main Phase 3 from Johnston Golf Development, LLC

**IV. Information Items:**

- A. Board Committee Reports
  - Finance and Audit Committee
  - Planning Committee
  - Greater Des Moines Botanical Garden Board
  - Des Moines Water Works Park Foundation Board
- B. CEO and General Manager’s Comments
- C. Safety Update
- D. Contract Status and Professional Services Agreements

<b>OSHA Recordable Injuries YTD: 6</b>	
Motor Vehicle Injury:	1
Strain/Sprain:	5

V. *Adjournment*

Schedule of Board Activities – December Time: 3:30 p.m.		
<u>Date</u>	<u>Location</u>	<u>Meeting</u>
December 5	Board Room & Virtual	Finance & Audit Committee Meeting
December 12	Board Room & Virtual	Planning Committee Meeting
December 19	Board Room & Virtual	Board of Water Works Trustees