

MEETING
Board of Water Works Trustees
Des Moines Water Works
April 26, 2022
2201 George Flagg Parkway
3:30 p.m.

Join Zoom Meeting
<https://us02web.zoom.us/j/86417636592?pwd=bmlXMVleVIRHo0cmQxNEVXeE1wdz09>

Meeting ID: 864 1763 6592
Passcode: 199129

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Decision Agenda

I. Consent Agenda:

- A. Minutes, March 22, 2022, Board of Water Works Trustees Meeting
Minutes, April 5, 2022, Planning Committee Meeting
- B. Financial Statements
- C. List of Payments for March 2022
- D. Summary of CEO-Approved Expenditures in Excess of \$20,000
- E. Next Meeting Date – May 24, 2022

II. Public Comment Period:

- Regional Governance

III. Action Items:

- A. 2022 Employee Health Insurance Renewal
- B. Conflict Waiver/Consent to Limited Joint Representation by Ahlers & Cooney, P.C.
- C. Request Authorization for CEO and General Manager to Execute License Agreement with Landus Cooperative for Demonstration Plots in Water Works Park
- D. Request Authorization to Solicit Bids for Gallery Valve Chamber Structures Reconstruction – Phase 2 and Establish the Date of the Public Hearing as the Date of the May 2022 Board Meeting
- E. Request Authorization to Re-establish the Date of Public Hearing for 2022 Des Moines Water Main Replacement – Contract 1 as the Date of the June 2022 Board Meeting

- F. Request Authorization to Re-establish the Date of Public Hearing for 2022 Water Main Replacement Contract as the Date of the May 2022 Board Meeting
- G. Request Authorization for CEO and General Manager to Issue a Purchase Order to Superior Industrial Equipment for Purchase of Parts to Rebuild Fleur Drive West High Lift Pump #5
- H. Request Authorization for CEO and General Manager to Execute Agreement with Beautiful Lawns by Long's, LLC, for Turf Maintenance Services – Remote Facilities
- I. 2022 Tank Painting – Tenny Standpipe and Runnells Water Tower
 - 1. Public Hearing
 - 2. Adoption of Form of Contract, Plans and Specifications, and Estimated Cost
 - 3. Analysis of Bids Received
 - 4. Award of Contract and Authorization to Execute Contract

IV. Information Items:

- A. Board Committee Reports
 - Planning Committee
 - Finance and Audit Committee
 - Bill Stowe Memorial Committee
 - Greater Des Moines Botanical Garden Board
 - Des Moines Water Works Park Foundation Board
- B. Staff Updates:
 - Saylorville Opinion of Probable Cost
 - External Affairs
- C. CEO and General Manager's Comments
 - Quarterly Strategic Plan Update
- D. Contract Status and Professional Services Agreements

OSHA Recordable Injuries YTD: 4	
Strain/Sprain:	4

V. Adjournment

Schedule of Board Activities – May & June Time: 3:30 p.m.		
<u>Date</u>	<u>Location</u>	<u>Meeting</u>
May 3	Greater Des Moines Botanical Garden	Planning Committee Meeting
May 10	Board Room & Virtual	Finance & Audit Committee Meeting
May 24	Board Room & Virtual	Board of Water Works Trustees
June 7	Board Room & Virtual	Planning Committee Meeting
June 14	Board Room & Virtual	Finance & Audit Committee Meeting
June 28	Board Room & Virtual	Board of Water Works Trustees

AGENDA ITEM FORM

SUBJECT: Consent Agenda

SUMMARY:

- A. Minutes, March 22, 2022, Board of Water Works Trustees Meeting
Request: Approve March 22, 2022, Minutes
Minutes, April 5, 2022, Planning Committee Meeting
Request: Approve April 5, 2022, Minutes
- B. Financial Statements
- At March 2022, total assets of the Des Moines Water Works were \$442.4 million, liabilities totaled \$29.6 million, deferred outflows totaled \$5.1 million, deferred inflows totaled \$19.8 million and contributions and retained earnings were \$398.1 million.
 - Total operating revenue for the month of March was \$6.1 million. Expenses (operating and non-operating) for the month were approximately \$5.2 million, leaving net earnings of approximately \$0.9 million.
 - Request:** Receive and File for Audit the March 2022 Financial Statements.
- C. List of Payments for March 2022
Request: Approve March 2022 payments
- D. Summary of CEO-approved expenditures in excess of \$20,000
Request: Approve the CEO-approved expenditures in excess of \$20,000
- E. Next Meeting Date – May 24, 2022
Request: Approve May 24, 2022, as the date of the next meeting of the Board of Water Works Trustees.

FISCAL IMPACT:

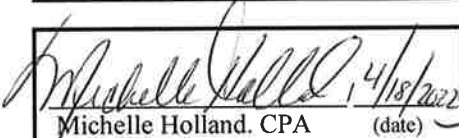
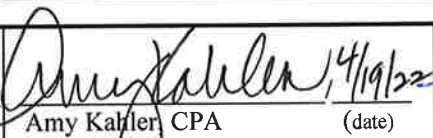
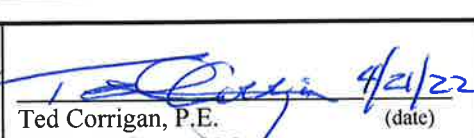
No impact to budget.

RECOMMENDED ACTION:

Approve Consent Agenda Items A, B, C, D, and E.

BOARD REQUIRED ACTION:

Motion to approve Consent Agenda.

 Michelle Holland, CPA Controller	 Amy Kahler, CPA Chief Financial Officer	 Ted Corrigan, P.E. CEO and General Manager
4/18/22 (date)	4/19/22 (date)	4/21/22 (date)

Attachments: March 22, 2022, Board of Water Works Trustees Meeting Minutes; April 5, 2022, Planning Committee Meeting Minutes; March 2022 Financial Statements; List of Payments; Summary of CEO-approved expenditures in excess of \$20,000

**MINUTES OF CALLED MEETING OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE
Tuesday, March 22, 2022**

Present (or Participating by Video or Audio Conference Link):

Board Members: Chairperson Mr. Graham Gillette, presiding; Mr. Joel Aschbrenner, Ms. Andrea Bolton, Ms. Susan Huppert, and Ms. Diane Munns

Staff members: Bill Blubaugh, Rachel Brown, Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Leah Heim, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, Jennifer Terry, and Michelle Watson

Also in attendance: John Lande (legal counsel), and Melissa Walker (MW Media Consultants, LLC)

Mr. Gillette called the meeting to order at 3:30 p.m.

Consent Agenda

A motion was made by Ms. Boulton, seconded by Ms. Huppert, to approve Consent Items A, B, C, D, and E, (Approval of Minutes, February 22, 2022, Board of Water Works Trustees Meeting; Minutes, March 1, 2022, Planning Committee Meeting; Minutes, March 8, 2022, Finance and Audit Committee Meeting; Receipt and filing of the financial statements for audit purposes; Approval of Payments for February 2022; Approval of Summary of CEO-Approved Expenditures in Excess of \$20,000; and Approval of April 26, 2022, as the next meeting of the Board of Water Works Trustees). Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Public Comment Period

No comments were received from the public.

Mr. Corrigan provided a brief update on regional governance.

Acceptance of 2020 Well Rehabilitation – McMullen Water Treatment Plant

Mr. Corrigan reported that all work associated with the 2020 Well Rehabilitation – McMullen Water Treatment Plant contract has been satisfactorily completed.

A motion was made by Mr. Aschbrenner, and seconded by Ms. Huppert, to accept the 2020 Well Rehabilitation – McMullen Water Treatment Plant Contract, completed by BCI Water Resources Group, Inc., in the amount of \$998,393.75. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Water Main Relocations for Closes Creek Storm Sewer Improvements Phase 3

As part of the City of Des Moines' Closes Creek Storm Sewer Improvements Phase 3 project, Des Moines Water Works will complete several water main alterations and install approximately 2,350 feet of new 8-inch polyvinyl chloride water main to replace existing 8-inch 1951 cast iron water main with a history of breaks. Construction for this project is anticipated to begin in Spring 2022, with water main work being completed in the 2022-2023 construction seasons. Based upon the unit price bid for the estimated quantities for this contract, the cost for the water main bid items for this City of Des Moines project is \$410,578. The mobilization cost associated with DMWW project

costs is \$38,435.00. The cost for the water main relocation and mobilization portion of this City of Des Moines project is \$449,013.00.

A motion was made by Ms. Huppert, seconded by Mr. Aschbrenner, to authorize staff to reimburse the City of Des Moines for water main relocations included in the Closes Creek Storm Sewer Improvements Phase 3 project. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse Polk County for Engineering Design Work on NE Broadway Avenue Reconstruction Project

Polk County has contracted Snyder and Associates to design the reconstruction of NE Broadway Avenue from NW 2nd Avenue to NE Hubbell Avenue as part of a Polk County, Iowa, BUILD Grant Project. This project includes significant storm sewer improvements, grade changes, full depth pavement replacement and additional sanitary sewer lines. Approximately 10,000 feet of 8- and 12-inch water mains need to be relocated as part of this project, because of conflicts with proposed grading elevations, storm sewer pipes and structures or lighting poles. The project design timeline is very short to meet key Federal Aid deadlines and requires all design to be completed by May to be incorporated into an Iowa DOT bid letting with construction anticipated to begin in late 2022 or early 2023. Design services for water main relocations on NE Broadway Avenue are estimated to cost \$114,300. Polk County and DMWW desire to enter into a 28E Agreement to undertake the design of the NE Broadway Avenue Improvements Project.

Finding that no facility of the kind to be constructed is available for rent or sharing from another agency, a motion was made by Ms. Munns, seconded by Ms. Boulton, to approve and authorize the Chairperson and CEO and General Manager to execute the 28E Agreement by and between Polk County, Iowa and the Des Moines Water Works for design of the Des Moines Water Works water lines impacted by Polk County's NE Broadway Avenue Improvements Project. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Board Committee Reports

The following reports were provided:

- Planning Committee – A meeting was held on March 1, 2022, as reflected in the minutes thereof. Ms. Boulton gave a brief summary of the meeting.
- Finance and Audit Committee – A meeting was held on March 8, 2022, as reflected in the minutes thereof. Mr. Aschbrenner gave a brief summary of the meeting.
- Bill Stowe Memorial – Mr. Gillette reported that the Stowe Foundation will fund internships to study how best to collaborate, expand, create partnerships, etc. An update will be provided to the Board of Trustees in May or June.
- Greater Des Moines Botanical Garden – Mr. Gillette reminded the Board and staff that the May 3rd Planning Committee Meeting will be held at the Greater Des Moines Botanical Garden. The Garden's spring plant sale will begin on May 5th.
- Des Moines Water Works Park Foundation Board – Ms. Boulton shared that Delta Dental-sponsored water filling stations are being installed near the Great Lawn. The annual Extraordinary Egg Hunt and Earth Day trash pickup event will be held on Saturday, April 23rd. This year plastic eggs will be hidden which can be exchanged for glass eggs. The Foundation and DMWW will continue to work with the City of Des Moines on neighborhood concerns respecting event sound levels as the concert season begins.

Staff Updates

External Affairs - Ms. Terry provided updates on water quality, education, public relations, and strategic planning efforts.

CEO and General Manager's Comments

Mr. Corrigan reported that the first quarterly update on the Strategic Plan Initiatives will be provided at the April Board meeting. He also advised that several projects are nearing completion that have been active over the winter months, including well rehabilitations and repairs to the Nitrate Removal Facility.

Adjournment – Meeting adjourned by unanimous consent.

4:37 p.m. adjourned

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, April 5, 2022

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton

Staff Members: Rachel Brown, Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley,
Doug Garnett, Erika Hale, Amy Kahler, Mike McCurnin, Jenny Puffer,
Laura Sarcone, Vern Rash, Jennifer Terry, and Michelle Watson

Also in Attendance: Bryan O'Neill (legal counsel)

Meeting called to order at 3:30 p.m.

1. 2021 Affirmative Action Program Overview

The Human Resources Department has worked once again with an outside consultant, OutSolve, to complete DMWW's 2021 Affirmative Action Plan. Ms. Hale presented the utility's 2022 Placement Goals as developed in consultation with OutSolve based on the information provided to OutSolve.

2. Fleur Drive Operations Center Stormwater System Improvements

Mr. Rash presented the history of the Fleur Drive Operations Stormwater System and shared the benefits of the recently awarded Phase 2 project, which is anticipated to be completed in December 2022.

3. CEO and General Manager's Comments

Mr. Corrigan had no additional comments.

4. Public Comments - There were no comments from the public.

Meeting adjourned at 4:25 p.m.

**DES MOINES WATER WORKS
FINANCIAL STATEMENT COMMENTS
FOR THE MONTH ENDED March 31, 2022**

STATEMENT OF NET POSITION

Below are summaries of financial position and activity for the month of March 2022:

Summary Net Position (in millions)

	Mar 31, 2022	Dec 31, 2021
Cash	\$26.9	\$26.3
Invested Cash	5.0	5.0
Accounts Receivable	9.4	10.4
Operating Reserves	12.8	12.8
Revenue Bond Reserves	0.2	0.2
Other Assets	5.3	5.7
Fixed Assets	591.6	591.6
Less: Accumulated Depreciation	<u>(219.1)</u>	<u>(215.8)</u>
Net Fixed Assets	372.5	375.8
Construction in Progress	<u>10.3</u>	<u>7.9</u>
Total Assets	<u>442.4</u>	<u>444.1</u>
Deferred Outflows of Resources	5.1	5.1
Total Assets & Deferred Outflows of Resources	<u>447.5</u>	<u>449.3</u>
Current Liabilities	9.3	12.2
Long-Term Liabilities	18.4	18.4
Other Liabilities	<u>2.0</u>	<u>2.0</u>
Total Liabilities	29.6	32.5
Deferred Inflows of Resources	19.8	19.8
Net Position	<u>398.1</u>	<u>396.9</u>
Total Liabilities, Deferred Inflows of Resources & Net Position	<u>447.5</u>	<u>449.3</u>

STATEMENT OF EARNINGS

Summary information from the Statement of Earnings is as follows:

	March 2022	Year to date 2022	Year to date 2021
Operating Revenue	\$ 6.1 million	\$ 17.5 million	\$ 16.5 million
Operating Expenses	\$ 5.2 million	\$ 16.3 million	\$ 15.7 million
Other Income (Expense)	\$ (0.0) million	\$ (0.1) million	\$ (0.1) million
Net Earnings	\$ 0.9 million	\$ 1.2 million	\$ 0.7 million

The table below summarizes expenses for the period-to-date ended March 2022 and 2021:

OPERATING EXPENSES

Year-to-Date Ending March 31, 2022 and 2021

	YTD Mar 2022	% of Total	YTD Mar 2021	% of Total
Labor	\$ 3,873,712	30%	\$ 4,317,788	35%
Benefits	2,056,238	16%	2,164,588	17%
Purchased Services	3,323,064	26%	2,826,489	23%
Materials and Equipment	911,210	7%	810,383	6%
Chemicals	1,822,314	14%	1,268,502	10%
Utilities/Telephone	497,096	4%	525,415	4%
Insurance	336,087	3%	403,657	3%
Postage	89,662	1%	75,984	1%
Other	103,458	1%	74,787	1%
	\$ 13,012,841	100%	\$ 12,467,593	100%

CHANGES IN INVESTMENTS

	Change from Prior Month	Average Annual Return
Bond Reserves	(\$54,083)	0.03%
Operating Reserves	\$3,939	0.13%
Invested Operating Cash	\$1,456	0.13%

Comments

Pension fund investments decreased by \$0.3 million for the month of March 2022. The pension fund balance as of March 31, 2022, was \$59.0 million.

PROJECT EXPENSES

Total expenditures for operating projects through March 2022 were approximately \$13.0 million or 25% of the operating budget. Overall expenditures on capital projects were approximately \$2.4 million or 4% of the capital budget.

DES MOINES WATER WORKS
Statement of Net Position
For the Period Ending March 31, 2022 and December 31, 2021

	2022	2021	Change
ASSETS			
Cash			
Petty Cash	\$ 1,900	\$ 1,900	
Interest Bearing Cash	26,909,200	26,324,418	
Total	\$ 26,911,100	\$ 26,326,318	\$ 584,782
Invested Cash			
Operating			
Cash on Hand	\$ 2,320,834	\$ 3,410,425	
U.S. Government Securities	2,683,090	1,590,900	
Total	\$ 5,003,924	\$ 5,001,325	\$ 2,599
Accounts Receivable			
Accounts Receivable	\$ 6,790,915	\$ 7,818,425	
Accounts Receivable Unbilled	2,613,898	2,613,898	
Accrued Interest Receivable	3,057	1,160	
Total	\$ 9,407,870	\$ 10,433,483	\$ (1,025,614)
Reserves (Invested)			
Operating			
Cash On Hand	\$ 4,220,153	\$ 6,301,673	
U.S. Government Securities	8,569,933	6,485,090	
Total	\$ 12,790,086	\$ 12,786,763	\$ 3,323
Revenue Bond Reserves (Invested)			
Cash on Hand	\$ 160,151	\$ 214,239	
U.S. Government Securities	-	-	
Total	\$ 160,151	\$ 214,239	\$ (54,089)
Other Assets			
Materials in Stock Accounts	\$ 4,236,272	\$ 4,130,745	
Water Receivable Long-Term	172,986	172,651	
Prepaid Insurance	725,391	1,036,273	
Prepaid Expense	307,681	341,629	
Accum Unrealized Gain/(Loss) Invest	(104,641)	(11,878)	
Total	\$ 5,337,689	\$ 5,669,420	\$ (331,730)

DES MOINES WATER WORKS
Statement of Net Position
For the Period Ending March 31, 2022 and December 31, 2021

	2022	2021	Change
ASSETS-CONTINUED			
Fixed Assets			
Land & Right of Way	\$ 8,208,369	\$ 8,208,369	
Structures and Machinery	169,105,964	169,105,964	
Water Supply System	60,344,512	60,344,512	
Urbandale Booster System	509,687	509,687	
Pipelines	283,161,165	283,161,165	
Meters	32,629,950	32,629,950	
Laboratory Equipment	805,473	805,473	
Distribution Equipment	1,466,215	1,466,215	
Mobile Equipment	4,046,016	4,046,016	
Vehicles	2,858,318	2,858,318	
Office Equipment	1,341,093	1,341,093	
MIS Equipment	27,096,288	27,096,288	
Total	\$ 591,573,051	\$ 591,573,051	
Accumulated Depreciation	(219,066,479)	(215,796,170)	
Construction in Progress	\$ 10,265,716	7,899,450	
Total Fixed Assets	\$ 382,772,288	\$ 383,676,331	\$ (904,043)
TOTAL ASSETS	\$ 442,383,107	\$ 444,107,879	\$ (1,724,772)
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Charge on Bond Refunding	\$ -	\$ -	
Pension Related Amounts	5,147,743	5,147,743	
Total	\$ 5,147,743	\$ 5,147,743	\$ -
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES	\$ 447,530,850	\$ 449,255,622	\$ (1,724,772)

DES MOINES WATER WORKS
Statement of Net Position
For the Period Ending March 31, 2022 and December 31, 2021

	2022	2021	Change
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 771,280	\$ 1,888,374	
Construction Payables	2,188,304	4,253,313	
Salaries and Wages Payable	962,065	1,044,215	
Accrued Leave	3,786,499	3,786,499	
State Tax Payable	186,119	116,056	
Work Comp Reserves	118,803	118,803	
Revenue Bond Interest Payable	1,047	262	
Revenue Bonds Payable Current	157,000	157,000	
Deferred Revenue - Current	0	0	
Billing Service Deposits	1,068,958	791,484	
Unclaimed Refunds	13,450	10,178	
Total	\$ 9,253,525	\$ 12,166,184	\$ (2,912,658)
Long Term Liabilities			
Revenue Bond Payable	\$ -	\$ -	
Deferred Revenue	-	-	
Pension Liability	(171,117)	(171,117)	
Other Post-Employment Benefit Liability	18,494,555	18,494,555	
Other Non-Current Liabilities	32,859	32,859	
Total	\$ 18,356,297	\$ 18,356,297	\$ -
Other Liabilities			
Deposits by Consumers	\$ 1,956,019	\$ 1,921,275	
Project H2O	254	254	
Miscellaneous Liabilities	23,633	44,428	
Total	\$ 1,979,906	\$ 1,965,957	\$ 13,949
TOTAL LIABILITIES	\$ 29,589,728	\$ 32,488,438	\$ (2,898,710)
DEFERRED INFLOWS OF RESOURCES			
Pension Related Amounts	\$ 16,277,276	\$ 16,277,276	
Other Post-Employment Benefit Amounts	3,569,267	3,569,267	
Total	\$ 19,846,543	\$ 19,846,543	\$ -
NET POSITION	\$ 398,094,579	\$ 396,920,642	\$ 1,173,937
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION	\$ 447,530,850	\$ 449,255,622	\$ (1,724,772)

Des Moines Water Works
Statement of Earnings and Retained Earnings
For the Month Ended March 31, 2022, the Three Months Ending March 31, 2022
and the Three Months Ending March 31, 2021

	Current Month 2022	Year-To-Date 2022	Yearly Budget 2022	Actual vs. Budget Variance	Year-To-Date 2021	Year-To-Date Current vs. Prior Year
OPERATING REVENUE						
Water Sales	\$ 5,718,794	\$ 16,590,545	\$ 73,094,345	\$ (56,503,800)	\$ 14,981,818	\$ 1,608,727
Sewer Services - Runnells	7,004	23,459	82,412	(58,953)	23,360	99
Late Fees	35,451	99,396	330,000	(230,604)	42,837	56,559
Billed Debt Service	-	-	-	-	598,652	(598,652)
Other Sales and Services	185,005	409,520	3,044,112	(2,634,592)	256,079	153,441
Billing Services Revenue	159,271	330,779	1,954,280	(1,623,501)	307,320	23,459
Land Use Revenue	32,861	64,024	172,800	(108,776)	56,815	7,209
Connection Fees	(9,500)	22,685	750,000	(727,315)	60,193	(37,508)
Reimb for Covid Expenses	-	-	-	-	-	-
Purchase Capacity	-	-	-	-	180,645	(180,645)
Cash Discount and Refunds	174	483	-	483	713	(230)
Total Operating Revenues	\$ 6,129,060	\$ 17,540,891	\$ 79,427,949	\$ (61,887,058)	\$ 16,508,432	\$ 1,032,459
OPERATING EXPENSES						
Labor	\$ 1,217,548	\$ 3,873,712	\$ 17,064,713	\$ 13,191,001	\$ 4,317,788	\$ 444,076
Benefits	268,214	873,365	4,179,900	3,306,535	937,317	63,952
Retirement Benefits	388,582	1,182,873	5,079,100	3,896,227	1,227,271	44,398
Postage	34,181	89,662	490,000	400,338	75,984	(13,678)
Telephone	22,172	61,893	307,500	245,607	58,766	(3,127)
Insurance	113,943	336,087	1,575,000	1,238,913	403,657	67,570
Casualty Loss	-	4,811	100,000	95,189	12,259	7,448
Loss on Bad Accounts	265	96	150,000	149,904	(6,693)	(6,789)
Purchased Services	819,935	3,323,064	11,040,604	7,717,540	2,826,489	(496,575)
Training	21,056	26,093	158,860	132,767	13,668	(12,425)
Materials and Equipment	337,180	911,210	3,901,960	2,990,750	810,383	(100,827)
Chemicals	659,727	1,822,314	5,769,749	3,947,435	1,268,502	(553,812)
Utilities	222,188	435,203	3,000,300	2,565,097	466,649	31,446
Gasoline/Fuel	30,207	72,458	228,660	156,202	55,553	(16,905)
Total Operating Expense	\$ 4,135,198	\$ 13,012,841	\$ 53,046,346	\$ 40,033,505	\$ 12,467,593	\$ (545,248)
Depreciation Expense	\$ 1,089,411	3,270,309	13,085,393	9,815,084	3,210,490	(59,819)
Net Income from Operations	904,451	1,257,741	13,296,210	(12,038,469)	830,349	427,392
Other Income (Expense) :						
Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions From Subdividers	-	-	-	-	-	-
Investment Income	851	2,614	177,000	(174,386)	59,462	(56,848)
Net Change - Investment Values	(44,455)	(85,633)	-	(85,633)	(76,921)	(8,712)
Interest Expense / Amortization	(262)	(785)	(2,748)	1,963	(123,589)	122,804
Gain/Loss on Fixed Assets	-	-	-	-	-	-
Other Income/Expense	-	-	-	-	-	-
Other Income (Expense), net	\$ (43,866)	\$ (83,804)	\$ 174,252	\$ (258,056)	\$ (141,048)	\$ 57,244
Net Earnings	\$ 860,585	\$ 1,173,937	\$ 13,470,463	\$ (12,296,525)	\$ 689,301	\$ 484,636
Retained Earnings, January 1		\$ 396,920,642			\$ 355,237,315	
Ending Retained Earnings		\$ 398,094,579			\$ 355,926,616	

**DES MOINES WATER WORKS
STATEMENT OF INVESTMENT CHANGES
FOR THE MONTH ENDED MARCH 31, 2022**

BOND RESERVES

	Balance at 2/28/2022	Additions	Deductions	Balance at 3/31/2022
Cash on Hand	\$214,234	4	54,087	\$160,151
U.S. Government Securities	\$0	-	-	0
Total Bond Reserves	\$214,234	\$4	\$54,087	\$160,151

The average annual interest earned was 0.03%.

INVESTED RESERVES

	Balance at 2/28/2022	Additions	Deductions	Balance at 3/31/2022
Operating				
Cash on Hand	\$4,218,784	1,369	-	\$4,220,153
U.S. Government Securities	\$8,567,363	2,570	-	8,569,933
Total Invested Reserves	\$12,786,147	\$3,939	\$0	\$12,790,086

The average annual interest earned was 0.13%.

INVESTED OPERATING CASH

	Balance at 2/28/2022	Additions	Deductions	Balance at 3/31/2022
Operating				
Cash on Hand	\$2,320,769	65	-	\$2,320,834
U.S. Government Securities	\$2,681,699	1,391	-	2,683,090
Total Invested Reserves	\$5,002,468	\$1,456	\$0	\$5,003,924

The average annual interest earned was 0.13%.

**DES MOINES WATER WORKS
STATEMENT OF INVESTMENT CHANGES
YEAR TO DATE 2021**

PENSION FUND

	Balance 1/1/2022	Transfers, Expenses & Deposits	Benefit Payments	Investment Return	Balance at 3/31/2022	YTD % Return
<i>Fixed Income</i>						
Mellon Capital Mgmt - Bond Market Index	6,583,916	33,293	(933,372)	(350,088)	5,333,749	-5.86%
Neuberger Berman / Mellon / DDJ - High Yield I	2,532,418	12,933		(100,481)	2,444,871	-3.97%
Principal Global Investors - Income	21,540,862	106,542	734	(1,233,542)	20,414,597	-5.73%
<i>Large U.S. Equity</i>						
Principal Global Investors - Equity Income	7,381,045	35,244		(284,362)	7,131,927	-3.85%
Principal Global Investors - Large Cap S&P 500 Index	4,528,714	21,340		(211,240)	4,338,814	-4.66%
T. Rowe Price / Brown Advisory - Large Cap Growth	7,222,302	35,244		(1,000,427)	6,257,119	-13.85%
<i>Small/Mid U.S. Equity</i>						
Robert Baird / Eagle Asset Mgmt - Mid Cap Growth III	1,052,226	5,173		(138,156)	919,243	-13.13%
DFA / Vaughan Nelson / LA Capital - Small Cap Value II	530,679	2,587		(10,109)	523,157	-1.91%
AB / Brown / Emerald - Small Cap Growth I	506,694	2,587		(73,388)	435,893	-14.49%
LA Capital Mgmt / Victory - Mid Cap Value I	1,067,160	5,173		(16,246)	1,056,088	-1.52%
<i>International Equity</i>						
Causeway / Barrow Hanley - Overseas	2,352,617	11,963		(12,295)	2,352,285	-0.52%
Principal Global Investors / DFA - International Small Cap	1,075,686	5,497		(103,044)	978,138	-9.58%
Principal Global Investors - Diversified International	5,597,781	27,484		(513,325)	5,111,939	-9.17%
Origin Asset Management LLP - Origin Emerging Markets	1,891,501	9,377		(205,895)	1,694,983	-10.88%
Total Principal Financial	\$ 63,863,603	\$ 314,437	\$ (932,638)	\$ (4,252,598)	\$ 58,992,804	-6.72%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

	YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating						
Office of the CEO/General Manager	\$422,152	\$1,646,636	\$0	\$1,646,636	\$1,224,484	26%
Customer Service	\$1,042,898	\$4,934,341	\$0	\$4,934,341	\$3,891,443	21%
Engineering	\$430,059	\$1,658,345	\$0	\$1,658,345	\$1,228,286	26%
Finance	\$1,116,087	\$4,484,748	\$0	\$4,484,748	\$3,368,661	25%
Human Resources	\$204,584	\$785,367	\$0	\$785,367	\$580,783	26%
Information Technology	\$855,459	\$3,185,636	\$0	\$3,185,636	\$2,330,177	27%
Office of the Chief Operating Officer	\$1,647,322	\$3,249,238	\$0	\$3,249,238	\$1,601,916	51%
Water Distribution	\$2,052,327	\$9,114,805	\$0	\$9,114,805	\$7,062,478	23%
Water Production	\$5,241,953	\$23,987,230	\$0	\$23,987,230	\$18,745,277	22%
Total Operating	\$13,012,841	\$53,046,346	\$0	\$53,046,346	\$40,033,506	25%
Capital						
Office of the CEO/General Manager	\$0	\$0	\$0	\$0	\$0	No Budget
Customer Service	\$98,412	\$1,426,682	\$0	\$1,426,682	\$1,328,270	7%
Engineering	\$1,711,540	\$39,830,333	\$7,359,830	\$47,190,163	\$45,478,623	4%
Finance	\$0	\$0	\$0	\$0	\$0	No Budget
Human Resources	\$0	\$0	\$0	\$0	\$0	No Budget
Information Technology	\$81,374	\$1,385,761	\$0	\$1,385,761	\$1,304,387	6%
Office of the Chief Operating Officer	\$13,685	\$34,000	\$0	\$34,000	\$20,315	40%
Water Distribution	\$110,570	\$1,387,499	\$0	\$1,387,499	\$1,276,930	8%
Water Production	\$357,336	\$1,867,936	\$0	\$1,867,936	\$1,510,600	19%
Total Capital	\$2,372,917	\$45,932,211	\$7,359,830	\$53,292,041	\$50,919,124	4%
Total Project Costs	\$15,385,758	\$98,978,557	\$7,359,830	\$106,338,387	\$90,952,629	14%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Office of the CEO/General Manager

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
950-200	New Business, Community & Economic Dev	\$54,452	\$76,547	\$0	\$76,547	\$22,095	71%
996-001	CEO Department Administration	\$143,917	\$348,695	\$0	\$348,695	\$204,778	41%
996-030	Board Activities	\$112,285	\$706,915	\$0	\$706,915	\$594,630	16%
996-200	Business Strategies	\$44,194	\$177,925	\$0	\$177,925	\$133,731	25%
996-210	Project Management	\$25,383	\$36,837	\$0	\$36,837	\$11,455	69%
995-010	Public Policy - WS Advocate	\$41,922	\$299,717	\$0	\$299,717	\$257,795	14%
Total Operating		\$422,152	\$1,646,636	\$0	\$1,646,636	\$1,224,484	26%
OCEO Capital							
Total Capital		\$0	\$0	\$0	\$0	\$0	\$0
Total Office of CEO/General Manager		\$422,152	\$1,646,636	\$0	\$1,646,636	\$1,224,484	26%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Customer Service

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
950-001	Cust Svc Dept Administration	\$465,276	\$2,096,417	\$0	\$2,096,417	\$1,631,141	22%
950-100	Contact Center Operations	\$253,007	\$1,202,073	\$0	\$1,202,073	\$949,066	21%
950-300	Communications/PR	\$31,260	\$250,876	\$0	\$250,876	\$219,616	12%
950-600	Field Customer Service	\$293,355	\$1,384,975	\$0	\$1,384,975	\$1,091,620	21%
	Total Operating	\$1,042,898	\$4,934,341	\$0	\$4,934,341	\$3,891,443	21%
Capital							
955-060	Field Cust Svc Capital	\$94,703	\$1,426,682	\$0	\$1,426,682	\$1,331,979	7%
955-100	Contact Center Capital	\$0	\$0	\$0	\$0	\$0	No Budget
925-160	Radio Frequency Project	\$3,710	\$0	\$0	\$0	(\$3,710)	No Budget
	Total Capital	\$98,412	\$1,426,682	\$0	\$1,426,682	\$1,328,270	7%
Total Customer Service		\$1,141,311	\$6,361,023	\$0	\$6,361,023	\$5,219,713	18%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Engineering

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
940-001	Engineering Dept Administration	\$382,487	\$1,575,127	\$0	\$1,575,127	\$1,192,640	24%
940-010	Engineering Studies	\$47,573	\$83,218	\$0	\$83,218	\$35,645	57%
	Total Operating	\$430,059	\$1,658,345	\$0	\$1,658,345	\$1,228,286	26%
Capital							
945-010	Facility Management	\$258,239	\$3,270,305	\$4,017,392	\$7,287,697	\$7,029,458	4%
945-012	New ASR Well	\$3,762	\$5,905,175	\$0	\$5,905,175	\$5,901,413	0%
945-080	WMR - Des Moines	\$519,687	\$7,505,366	\$0	\$7,505,366	\$6,985,679	7%
945-090	WMR - Polk County	\$20,853	\$2,814,908	\$0	\$2,814,908	\$2,794,055	1%
945-095	WMR - Windsor Heights	\$1,758	\$574,290	\$0	\$574,290	\$572,532	0%
945-100	WMR - Pleasant Hill	\$0	\$0	\$0	\$0	\$0	No Budget
945-200	Development Plan Review & Inspection	\$56,827	\$280,140	\$24,000	\$304,140	\$247,313	19%
945-210	Core Network Feeder Mains	\$7,687	\$915,559	\$0	\$915,559	\$907,872	1%
945-220	Fleur Drive Treatment Plant	\$523,179	\$9,309,026	\$935,618	\$10,244,644	\$9,721,465	5%
945-225	McMullen Water Treatment Plant	\$28,645	\$1,626,863	\$1,312,000	\$2,938,863	\$2,910,218	1%
945-228	Saylorville Water Treatment Plant	\$94,181	\$6,413,530	\$454,820	\$6,868,350	\$6,774,169	1%
945-230	Remote Facilities - Pumping & Storage	\$86,733	\$0	\$80,000	\$80,000	(\$6,733)	108%
945-235	Joint NW Storage, PS and Feeder Mains	\$86,259	\$0	\$0	\$0	(\$86,259)	No Budget
945-245	Joint SW Storage, PS and Feeder Mains	\$7,689	\$0	\$536,000	\$536,000	\$528,311	1%
945-250	Waukee-Xenia Feeder Main & Pump Station	\$15,869	\$0	\$0	\$0	(\$15,869)	No Budget
945-255	Bondurant Feeder and Pump Station	\$173	\$1,215,171	\$0	\$1,215,171	\$1,214,999	0%
	Total Capital	\$1,711,540	\$39,830,333	\$7,359,830	\$47,190,163	\$45,478,623	4%
Total Engineering		\$2,141,600	\$41,488,678	\$7,359,830	\$48,848,508	\$46,706,909	4%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Finance

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
930-001	Finance Dept Administration	\$200,743	\$984,601	\$0	\$984,601	\$783,858	20%
930-010	Financial Services	\$465,871	\$2,172,868	\$0	\$2,172,868	\$1,706,997	21%
930-086	Other Accounting Expenses	\$60	\$0	\$0	\$0	(\$60)	No Budget
930-090	Purchasing	\$28,466	\$96,381	\$0	\$96,381	\$67,915	30%
950-410	A/R Management	\$193,376	\$913,398	\$0	\$913,398	\$720,022	21%
970-010	Central Stores	\$27,570	\$117,500	\$0	\$117,500	\$89,930	23%
970-500	GDMBG Operations and Maintenance	\$200,000	\$200,000	\$0	\$200,000	\$0	100%
	Total Operating	\$1,116,087	\$4,484,748	\$0	\$4,484,748	\$3,368,661	25%
Capital							
955-090	Pmt/Mail Processing Capital	\$0	\$0	\$0	\$0	\$0	No Budget
	Total Capital	\$0	\$0	\$0	\$0	\$0	No Budget
Total Finance		\$1,116,087	\$4,484,748	\$0	\$4,484,748	\$3,368,661	25%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Human Resources

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
910-001	HR Dept Administration	\$68,943	\$291,281	\$0	\$291,281	\$222,338	24%
910-010	Employee Relations	\$53,261	\$193,950	\$0	\$193,950	\$140,689	27%
910-060	Employment	\$37,669	\$94,309	\$0	\$94,309	\$56,640	40%
910-110	Compensation/Benefits	\$44,525	\$152,434	\$0	\$152,434	\$107,909	29%
910-150	Employee Learning & Growth	\$187	\$53,393	\$0	\$53,393	\$53,206	0%
Total Operating		\$204,584	\$785,367	\$0	\$785,367	\$580,783	26%
Capital							
Total Capital		\$0	\$0	\$0	\$0	\$0	No Budget
Total Human Resources		\$204,584	\$785,367	\$0	\$785,367	\$580,783	26%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Information Technology

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
920-001	IT Dept Administration	\$159,831	\$755,124	\$0	\$755,124	\$595,293	21%
920-160	Technical Services	\$35,479	\$290,444	\$0	\$290,444	\$254,965	12%
920-240	IT Development & Application Svcs	\$6,047	\$68,958	\$0	\$68,958	\$62,911	9%
920-250	IT Services	\$493,513	\$1,230,840	\$0	\$1,230,840	\$737,327	40%
920-350	System Services	\$160,589	\$840,270	\$0	\$840,270	\$679,681	19%
	Total Operating	\$855,459	\$3,185,636	\$0	\$3,185,636	\$2,330,177	27%
Capital							
925-010	Info Systems Capital	\$81,374	\$1,385,761	\$0	\$1,385,761	\$1,304,387	6%
	Total Capital	\$81,374	\$1,385,761	\$0	\$1,385,761	\$1,304,387	6%
Total Information Technology		\$936,833	\$4,571,397	\$0	\$4,571,397	\$3,634,564	20%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Office of the Chief Operating Officer

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
993-000	OCOO Dept Administration	\$12,098	\$69,782	\$0	\$69,782	\$57,684	17%
960-510	Risk & Incident Management	\$139,343	\$822,188	\$0	\$822,188	\$682,845	17%
910-240	Safety	\$46,176	\$231,081	\$0	\$231,081	\$184,905	20%
970-060	Grounds Maintenance	\$119,867	\$796,349	\$0	\$796,349	\$676,482	15%
	Department Operating	\$317,484	\$1,919,400	\$0	\$1,919,400	\$1,601,916	17%
960-511	Flood Response & Repairs	\$0	\$0	\$0	\$0	\$0	No Budget
970-060	Grounds Maintenance - PILOT	\$1,329,838	\$1,329,838	\$0	\$1,329,838	\$0	100%
	Total Operating	\$1,647,322	\$3,249,238	\$0	\$3,249,238	\$1,601,916	51%
Capital							
975-005	Grounds Maintenance Capital	\$13,685	\$34,000	\$0	\$34,000	\$20,315	40%
	Total Capital	\$13,685	\$34,000	\$0	\$34,000	\$20,315	40%
Total Office of the COO		\$1,661,007	\$3,283,238	\$0	\$3,283,238	\$1,622,231	51%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Water Distribution

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
960-001	Water Dist Dept Administration	\$798,277	\$3,828,989	\$0	\$3,828,989	\$3,030,712	21%
960-010	Distribution Administration	\$26,100	\$213,995	\$0	\$213,995	\$187,895	12%
960-100	Dist System Maint/Repairs	\$728,381	\$2,872,733	\$0	\$2,872,733	\$2,144,352	25%
960-160	Water Distribution Support	\$106,928	\$576,125	\$0	\$576,125	\$469,197	19%
960-180	Leak Detection	\$165,315	\$711,738	\$0	\$711,738	\$546,423	23%
960-250	Distribution Billed Services	\$167,711	\$691,191	\$0	\$691,191	\$523,480	24%
960-500	Distribution Water Quality	\$59,616	\$220,034	\$0	\$220,034	\$160,418	27%
	Total Operating	\$2,052,327	\$9,114,805	\$0	\$9,114,805	\$7,062,478	23%
Capital							
965-010	Distribution System Improvements	\$92,626	\$1,353,499	\$0	\$1,353,499	\$1,260,873	7%
965-025	Dist Billed Services Capital	\$6,404	\$20,700	\$0	\$20,700	\$14,296	31%
965-200	Leak Detection Equipment	\$11,540	\$13,300	\$0	\$13,300	\$1,760	87%
	Total Capital	\$110,570	\$1,387,499	\$0	\$1,387,499	\$1,276,930	8%
Total Water Distribution		\$2,162,897	\$10,502,304	\$0	\$10,502,304	\$8,339,407	21%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended March 31, 2022
25% of Year Completed

Water Production

		YTD Actual	Yearly Budget 2022	Budget Adjustment / Carry Over	Net Yearly 2022 Budget	Variance	% of Budget
Operating							
970-110	Facility Maintenance	\$124,543	\$578,390	\$0	\$578,390	\$453,847	22%
970-200	Vehicle Maintenance	\$262,473	\$1,062,519	\$0	\$1,062,519	\$800,046	25%
970-360	Communication Sys Maintenance	\$7,409	\$49,278	\$0	\$49,278	\$41,869	15%
970-450	HVAC Operations & Maintenance	\$51,536	\$138,540	\$0	\$138,540	\$87,004	37%
980-001	Water Production Dept Admin	\$877,480	\$3,972,706	\$0	\$3,972,706	\$3,095,226	22%
980-010	Water Production Operations	\$278,927	\$1,084,457	\$0	\$1,084,457	\$805,530	26%
980-020	Fleur Treatment Chem/Energy	\$1,871,035	\$6,268,728	\$0	\$6,268,728	\$4,397,693	30%
980-030	McMullen Treatment Chem/Energy	\$543,778	\$4,354,799	\$0	\$4,354,799	\$3,811,021	12%
980-040	Saylorville Treatment Chem/Energy	\$221,384	\$1,063,537	\$0	\$1,063,537	\$842,153	21%
980-200	Fleur Plant Maintenance	\$354,358	\$1,937,213	\$0	\$1,937,213	\$1,582,855	18%
980-250	McMullen Plant Maintenance	\$108,992	\$555,127	\$0	\$555,127	\$446,135	20%
980-300	Saylorville Plant Maintenance	\$88,873	\$502,896	\$0	\$502,896	\$414,023	18%
980-350	WP Maintenance Oversight	\$35,753	\$217,924	\$0	\$217,924	\$182,171	16%
980-410	Louise P. Moon Pumping & Maint.	\$100,635	\$540,754	\$0	\$540,754	\$440,119	19%
980-420	PC PS Maintenance	\$37,138	\$152,034	\$0	\$152,034	\$114,896	24%
980-430	DM Remote Storage & Pumping	\$112,001	\$741,686	\$0	\$741,686	\$629,685	15%
980-500	Routine Laboratory Monitoring	\$149,132	\$615,442	\$0	\$615,442	\$466,310	24%
980-530	Source Water Quality	\$16,504	\$151,200	\$0	\$151,200	\$134,696	11%
	Total Operating	\$5,241,953	\$23,987,230	\$0	\$23,987,230	\$18,745,277	22%
Capital							
985-010	Water Production Reinvestment	\$139,281	\$968,298	\$0	\$968,298	\$829,017	14%
975-010	Vehicle Capital	\$218,055	\$899,638	\$0	\$899,638	\$681,583	24%
	Total Capital	\$357,336	\$1,867,936	\$0	\$1,867,936	\$1,510,600	19%
Total Water Production		\$5,599,288	\$25,855,166	\$0	\$25,855,166	\$20,255,878	22%

Consent Agenda
Item 1-C

MONTHLY SCHEDULE FOR THE MONTH OF MARCH 2022

ACCOUNTS PAYABLE MONTHLY SCHEDULE	Weekly Check Runs	6,062,551.89
EMPLOYEE PAYROLL	Bi Weekly Payrolls	<u>792,019.45</u>
TOTAL		<u><u>\$6,854,571.34</u></u>

PAYMENTS FOR MARCH, 2022

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
30422	Des Moines Water Works Credit Union	Credit Union Payable	\$30,188.00
31822	Des Moines Water Works Credit Union	Credit Union Payable	29,450.00
33122	Discovery Benefits	Flex Spending - Reimbursements	3,523.27
220304	Principal Life Insurance	Deferred Compensation Payable	61,085.73
220318	Principal Life Insurance	Deferred Compensation Payable	61,492.76
259525	Master Single Payment Vendor	Refunds	158.99
259526	Master Single Payment Vendor	Refunds	110.28
259527	Master Single Payment Vendor	Refunds	148.63
259528	Master Single Payment Vendor	Refunds	80.51
259529	Master Single Payment Vendor	Refunds	126.59
259530	Master Single Payment Vendor	Refunds	23.61
259531	Master Single Payment Vendor	Refunds	9.45
259532	Master Single Payment Vendor	Refunds	71.27
259533	Master Single Payment Vendor	Refunds	67.38
259534	Master Single Payment Vendor	Refunds	81.54
259535	Master Single Payment Vendor	Refunds	829.39
259536	Master Single Payment Vendor	Refunds	814.48
259537	Master Single Payment Vendor	Refunds	19.37
259538	Master Single Payment Vendor	Refunds	107.36
259539	Master Single Payment Vendor	Refunds	131.18
259540	Master Single Payment Vendor	Refunds	48.28
259541	Master Single Payment Vendor	Refunds	241.90
259542	Master Single Payment Vendor	Refunds	116.21
259543	Master Single Payment Vendor	Refunds	76.10
259544	Master Single Payment Vendor	Refunds	150.00
259545	Master Single Payment Vendor	Refunds	32.09
259546	A-Tec Recycling Inc.	Purchased Services	1,193.53
259547	AGRILAND FS, INC	Inventory	416.89
259548	Acme Tools	Tools	543.41
259549	Ahlers, Cooney, PC	Legal Fees	60.00
259550	Airgas North Central	Inventory	76.82
259551	Amazon Capital Services Inc	Materials & Supplies	2,183.89
259552	Armored Knights., Inc	Purchased Services	532.40
259553	Baker Electric, Inc.	Contractors	347.98
259554	Baker Group	Purchased Services	1,025.88
259555	Bonnie's Barricades	Contractors	1,850.75
259556	CPI International	Inventory	600.34
259557	CTI Ready Mix	Concrete	2,359.50
259558	Canon Financial Services INC	Printing & Copies	1,297.74
259559	Capital Sanitary Supply	Inventory	627.69
259560	Carquest	Vehicle Maintenance Materials	674.05
259561	CenturyLink	Telephone Services	56.12
259562	City of Des Moines	Contractors	640.00
259563	Commercial Supply Co	Inventory	360.92
259564	Contractor Solutions	Materials & Supplies	385.32
259565	Copy Systems, Inc.	Printing & Copies	29.62
259566	Crescent Electric Supply Company	Materials & Supplies	52.79
259567	Diesel Laptops LLC	Vehicle Maintenance Materials	1,814.00
259568	Douglas K. Oscarson	Consultants	1,787.10
259569	Gilcrest Jewett Lumber Company	Materials & Supplies	1,247.64
259570	Grainger, Inc.	Inventory	589.94
259571	Graybar Electric Company	Inventory	807.04
259572	Illinois Mutual & Life Casualty Company	Insurance Withholding	17.81
259573	Image Solutions	Materials & Supplies	1,163.45
259574	Industrial Glassware	Materials & Supplies	1,138.54
259575	Ingersoll Rand	Inventory	290.22
259576	Iowa Prison Industries	Materials & Supplies	34.00

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
259577	Iowa Public Health Association	Purchased Services	300.00
259578	Iowa Public Radio	Advertising	1,181.70
259579	Iowa-Illinois Safety Council	Training	1,390.00
259580	Jennifer Terry	Dues and Memberships	270.00
259581	Lawson Products, Inc.	Inventory	125.87
259582	Lyle Pritchard	Safety Clothing	109.06
259583	MSC Industrial Supply Company	Inventory	66.01
259584	McMaster-Carr Supply Company	Inventory	1,216.74
259585	Mead O'Brien, Inc.	Inventory	1,338.68
259586	Menard's	Vehicle Maintenance Materials	101.37
259587	Midwest Wheel Companies	Vehicle Maintenance Materials	93.90
259588	Office Installation Services, Inc.	Purchased Services	400.00
259589	One Source	Purchased Services	280.00
259590	Ottosen Oil Company	Materials & Supplies	669.55
259591	Plumb Supply Company	Inventory	262.17
259592	Premier Safety	Inventory	489.47
259593	Scott Manning	Safety Glasses	152.64
259594	Shane Scott	Safety Glasses	101.54
259595	Star Equipment, Ltd.	Inventory	499.90
259596	Stetson Building Products	Inventory	257.30
259597	Storey-Kenworthy Company	Office Supplies	194.60
259598	Strauss Security Solutions	Purchased Services	268.75
259599	Thyssenkrupp Elevator Corporation	Purchased Services	325.00
259600	Total Tool	Inventory	40.29
259601	Truck Center Companies	Purchased Services	1,288.53
259602	UPS	Delivery/Freight	59.39
259603	United Rental Trench Safety	Inventory	1,555.00
259604	Vessco	Inventory	997.60
259605	West Des Moines Water Works	Sewer	56.53
259606	ADBO Financial Solutions, LLC	Consultants	49,200.00
259607	Air Products	Inventory	7,838.57
259608	All Makes Office Equip	Office Equipment	19,098.11
259609	Aqua Metrology Systems	Contractors	19,950.00
259610	BCI Water Resources Group, Inc	Contracts Payable	115,450.89
259611	Backflow Prevention Services of Iowa, In	Contractors	5,600.00
259612	Bankers Trust Company	Corporate Credit Card	7,205.40
259613	Calgon Carbon Kuraray	Inventory	37,205.20
259614	Chemtrade Chemicals US LLC	Inventory	17,325.90
259615	Cintas	Purchased Services	3,327.73
259616	City Supply Corporation	Materials & Supplies	4,050.00
259617	City of Alleman	Alleman Payable	7,012.35
259618	City of Cumming	Billing Service Revenue	4,832.87
259619	City of Pleasant Hill	Billing Service Revenue	210,844.21
259620	City of Runnells	Billing Service Revenue	5,450.34
259621	City of Windsor Heights	Billing Service Revenue	52,231.59
259622	Conference Technologies	Materials & Supplies	9,695.00
259623	Consolidated Water Solutions	Inventory	8,080.00
259624	Dixie Petro-Chem, Inc.	Inventory	9,883.05
259625	DuBois Chemicals, INC	Inventory	10,892.21
259626	FCS Group Inc	Consultants	7,830.00
259627	Greater Des Moines Partnership	Materials & Supplies	50,000.00
259628	Greenfield Plaza Sanitary Sewer	Billing Service Revenue	21,722.58
259629	HDR Engineering	Contractors	11,350.00
259630	Hach Chemical Company	Inventory	2,701.07
259631	HomeServe USA	Billing Service Revenue	192,175.24
259632	J & K Contracting LLC	Contractors	99,705.82
259633	Kemira Water Solutions, Inc	Inventory	7,795.38

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259634	MW Media Consultants, LLC	Consultants	5,527.27
259635	Mail Services LLC	Postage	8,616.06
259636	Martin Marietta Aggregates	Inventory	18,048.21
259637	Mid American Energy	Utilities - Electric & Natural Gas	43,018.24
259638	Mississippi Lime Company	Inventory	75,170.87
259639	Municipal Supply, Inc.	Inventory	10,385.80
259640	Neptune Technology Group Inc	Inventory	7,372.78
259641	O'Halloran International	Vehicle Maintenance Materials	2,550.61
259642	Phoenix Security Contractors, LLC	Purchased Services	20,620.50
259643	Polk County	Billing Service Revenue	59,585.80
259644	Polk County Treasurer	Billing Service Revenue	25,591.91
259645	Synergy Contracting LLC	Contractors	20,584.12
259646	Tension Envelope Corporation	Inventory	3,934.95
259647	Torgerson Excavating	Plumbing	4,300.00
259648	USA Bluebook	Distribution Equipment	5,597.60
259649	Urbandale/Windsor Heights Sanitary Dist	Billing Service Revenue	33,739.47
259650	Woodland Lake Estate Association	Woodland Lakes Estates Payable	4,020.00
259651	Master Single Payment Vendor	Refunds	175.04
259652	Master Single Payment Vendor	Refunds	91.34
259653	Master Single Payment Vendor	Refunds	47.54
259654	Master Single Payment Vendor	Refunds	52.46
259655	Master Single Payment Vendor	Refunds	45.25
259656	Master Single Payment Vendor	Refunds	65.83
259657	Master Single Payment Vendor	Refunds	142.61
259658	Master Single Payment Vendor	Refunds	1,859.42
259659	Master Single Payment Vendor	Refunds	50.87
259660	Master Single Payment Vendor	Refunds	184.39
259661	Master Single Payment Vendor	Refunds	401.46
259662	Master Single Payment Vendor	Refunds	17.10
259663	Master Single Payment Vendor	Refunds	58.91
259664	Master Single Payment Vendor	Refunds	106.63
259665	Master Single Payment Vendor	Refunds	15.00
259666	Master Single Payment Vendor	Refunds	294.68
259667	Master Single Payment Vendor	Refunds	43.31
259668	Master Single Payment Vendor	Refunds	182.96
259669	Master Single Payment Vendor	Refunds	86.86
259670	Master Single Payment Vendor	Refunds	59.58
259671	ACCO	Materials & Supplies	357.80
259672	ALLDATA	Vehicle Maintenance Materials	1,500.00
259673	AT&T Mobility	Cell Phones	94.06
259674	AccuCopy	Contractors	251.50
259675	Acme Tools	Materials & Supplies	1,177.64
259676	All Makes Office Equip	Office Equipment	885.28
259677	Amazon Capital Services Inc	Office Supplies	240.86
259678	Baker Electric, Inc.	Purchased Services	1,338.30
259679	Beeline Blue	Printing & Copies	85.98
259680	Bob Brown Chevrolet, Inc.	Vehicle Maintenance Materials	101.88
259681	CFI Tire Service	Vehicle Maintenance Materials	2,080.00
259682	Carquest	Vehicle Maintenance Materials	123.20
259683	CenturyLink	Telephone Services	227.73
259684	Cintas	Purchased Services	1,894.56
259685	City Supply Corporation	Inventory	69.60
259686	City of Des Moines	Contractors	770.00
259687	Construction & Aggregate Products, Inc.	Materials & Supplies	303.87
259688	Copy Systems, Inc.	Printing & Copies	265.55
259689	Crescent Electric Supply Company	Materials & Supplies	52.79
259690	Des Moines Iron Company	Vehicle Maintenance Materials	1,147.32

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
259691	Des Moines Water Works Petty Cash	Materials & Supplies	568.81
259692	Dex Media	Advertising	68.26
259693	Douglas K. Oscarson	Consultants	1,764.90
259694	Ed Clark	Materials & Supplies	20.00
259695	Electrical Engineering & Equipment Co.	Materials & Supplies	1,338.00
259696	Eurofins Abraxis LLC	Materials & Supplies	1,580.20
259697	Factory Motor Parts Company	Vehicle Maintenance Materials	419.39
259698	Fastenal Company	Inventory	34.40
259699	First Choice Coffee	Food & Beverages	141.00
259700	Fisher Scientific	Materials & Supplies	849.97
259701	Garratt-Callahan Company	Purchased Services	2,000.00
259702	Grainger, Inc.	Inventory	419.52
259703	Graybar Electric Company	Inventory	678.77
259704	Hach Chemical Company	Inventory	1,613.10
259705	IDALS	Licenses & Certifications	15.00
259706	IP Pathways, LLC	Data Processing Equipment	1,959.46
259707	Image Solutions	Office Supplies	680.55
259708	Indelco Plastics	Materials & Supplies	787.53
259709	Innovyze	Materials & Supplies	2,250.00
259710	Iowa One Call	Purchased Services	1,488.10
259711	Keltek Incorporated	Vehicle Maintenance Materials	1,083.24
259712	Larry's Window Service, Inc.	Purchased Services	120.00
259713	Lawson Products, Inc.	Inventory	18.73
259714	Logan Contractors Supply, Inc.	Inventory	22.40
259715	MMC Contractors	Plumbing	2,201.71
259716	MSC Industrial Supply Company	Inventory	92.30
259717	Martin Marietta Aggregates	Inventory	661.55
259718	McMaster-Carr Supply Company	Inventory	1,470.35
259719	Menard's	Vehicle Maintenance Materials	495.46
259720	Merrill Axle & Wheel Service, Inc.	Purchased Services	1,387.52
259721	Mid American Energy	Utilities - Electric & Natural Gas	1,411.70
259722	Midwest Office Technology, Inc.	Printing & Copies	902.55
259723	Midwest Professional Staffing, LLC	Contractors	1,736.00
259724	O'Halloran International	Vehicle Maintenance Materials	1,854.23
259725	O'Reilly Auto Parts	Vehicle Maintenance Materials	14.36
259726	Plumb Supply Company	Inventory	42.42
259727	Pollard Company	Inventory	1,990.61
259728	Premier Safety	Inventory	738.66
259729	Radwell International	Materials & Supplies	198.19
259730	Ramco Innovations	Inventory	744.72
259731	Reppert Rigging & Hauling Co.	Contractors	400.00
259732	Revenue Advantage	Purchased Services	950.00
259733	Rosemount Analytical, Inc.	Inventory	348.37
259734	SWANSON FLO SYSTEMS	Materials & Supplies	373.73
259735	Sam's Riverside Auto	Vehicle Maintenance Materials	200.00
259736	Seneca Companies	Purchased Services	1,094.04
259737	Servicemaster Commercial Carpet, Inc.	Purchased Services	880.00
259738	Siemens Industry Inc. c/oJasper eng	Materials & Supplies	2,346.00
259739	Springer Pest Solutions DSM	Purchased Services	134.00
259740	State Hygienic Laboratory	Purchased Services	1,346.50
259741	State Steel	Vehicle Maintenance Materials	1,319.37
259742	Stetson Building Products	Inventory	205.84
259743	Stew Hansen's Dodge City Inc.	Vehicle Maintenance Materials	144.56
259744	TPx Communications	Contractors	723.00
259745	Telelanguage, Inc	Purchased Services	894.91
259746	Tierpoint	Consultants	1,211.50
259747	Total Tool	Materials & Supplies	1,751.61

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259748	Trane US, Inc.	Materials & Supplies	677.17
259749	U.S. Autoforce	Vehicle Maintenance Materials	153.94
259750	UPHDM Occupational Medicine	Purchased Services	972.00
259751	UPS	Delivery/Freight	55.63
259752	USA Bluebook	Materials & Supplies	545.56
259753	USA Safety Supply Corp	Inventory	105.02
259754	Utility Equipment Company	Inventory	2,001.23
259755	Van Meter Industrial, Inc.	Inventory	103.46
259756	Van-Wall Group	Vehicle Maintenance Materials	330.42
259757	Veenstra & Kimm, Inc.	Contractors	402.00
259758	Vessco	Inventory	376.57
259759	Warren Water District	Purchased Services	1,760.00
259760	Waste Management of Iowa Inc.	Purchased Services	1,830.62
259761	Waste Solutions of Iowa	Purchased Services	1,169.00
259762	Wex Bank	Gasoline	215.48
259763	Air Products	Inventory	3,960.51
259764	B & C Commercial Cleaning L.C.	Purchased Services	6,000.00
259765	Baker Group	Purchased Services	4,716.63
259766	Bonnie's Barricades	Contractors	4,528.35
259767	Business Furniture Warehouse	Office Supplies	4,305.00
259768	CDW	Maintenance Contracts	5,401.24
259769	CTI Ready Mix	Concrete	2,931.50
259770	Chemtrade Chemicals US LLC	Inventory	17,312.10
259771	Combined Systems Technology, Inc.	Materials & Supplies	9,004.22
259772	Core and Main	Inventory	2,661.82
259773	Crane Sales & Service	Purchased Services	3,270.00
259774	Dickinson, Mackaman, Tyler, & Hagen, PC	Legal Fees	20,302.50
259775	Dixie Petro-Chem, Inc.	Inventory	4,926.15
259776	HDR Engineering	Contractors	13,773.15
259777	Henkel Construction Company	Contractors	428,602.59
259778	Hutcheson Engineering Products Inc.	Inventory	13,823.00
259779	Iowa Interstate Railroad	Contractors	3,647.50
259780	JMT Trucking	Contractors	2,830.60
259781	Kemira Water Solutions, Inc	Inventory	15,542.32
259782	Mississippi Lime Company	Inventory	56,877.68
259783	Municipal Supply, Inc.	Inventory	15,236.03
259784	Murphy Tractor & Equipment	Vehicle Maintenance Materials	2,685.67
259785	Neptune Technology Group Inc	Inventory	23,480.79
259786	Novaspect	Inventory	2,534.16
259787	Pratum, Inc	Purchased Services	7,800.00
259788	Star Equipment, Ltd.	Purchased Services	7,710.00
259789	Stivers	Vehicle Maintenance Materials	34,296.55
259790	Strauss Security Solutions	Materials & Supplies	6,560.66
259791	Synagro Central, LLC	Contractors	225,373.76
259792	Synergy Contracting LLC	Contractors	49,679.49
259793	Torgerson Excavating	Plumbing	20,790.00
259794	Wixted & Co	Training	6,950.00
259795	Master Single Payment Vendor	Refunds	56.76
259796	Master Single Payment Vendor	Refunds	145.17
259797	Master Single Payment Vendor	Refunds	42.95
259798	Master Single Payment Vendor	Refunds	39.99
259799	Master Single Payment Vendor	Refunds	117.48
259800	Master Single Payment Vendor	Refunds	600.00
259801	Master Single Payment Vendor	Refunds	77.70
259802	Master Single Payment Vendor	Refunds	15.97
259803	Master Single Payment Vendor	Refunds	67.47
259804	Master Single Payment Vendor	Refunds	129.00

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259805	Master Single Payment Vendor	Refunds	258.57
259806	Master Single Payment Vendor	Refunds	42.48
259807	Master Single Payment Vendor	Refunds	670.00
259808	Master Single Payment Vendor	Refunds	106.65
259809	Master Single Payment Vendor	Refunds	179.90
259810	Master Single Payment Vendor	Refunds	119.15
259811	Master Single Payment Vendor	Refunds	67.25
259812	Master Single Payment Vendor	Refunds	121.32
259813	Master Single Payment Vendor	Refunds	73.00
259814	Master Single Payment Vendor	Refunds	150.59
259815	Master Single Payment Vendor	Refunds	190.07
259816	Master Single Payment Vendor	Refunds	137.24
259817	Master Single Payment Vendor	Refunds	234.50
259818	Master Single Payment Vendor	Refunds	63.40
259819	Master Single Payment Vendor	Refunds	24.89
259820	Master Single Payment Vendor	Refunds	135.87
259821	Voided Check		0.00
259822	Master Single Payment Vendor	Refunds	111.92
259823	Master Single Payment Vendor	Refunds	75.58
259824	Master Single Payment Vendor	Refunds	343.56
259825	Master Single Payment Vendor	Refunds	76.95
259826	Master Single Payment Vendor	Refunds	90.00
259827	Master Single Payment Vendor	Refunds	65.13
259828	Master Single Payment Vendor	Refunds	43.56
259829	Voided Check		0.00
259830	Acme Tools	Inventory	609.41
259831	Air Filter Sales And Services, Inc	Inventory	124.00
259832	Airgas North Central	Vehicle Maintenance Materials	588.88
259833	All Makes Office Equip	Materials & Supplies	1,156.68
259834	Amazon Capital Services Inc	Materials & Supplies	1,047.16
259835	Baker Group	Purchased Services	1,643.00
259836	Bearing Headquarters Company	Inventory	24.24
259837	Bonnie's Barricades	Contractors	2,115.10
259838	C. H. McGuinness Company, Inc.	Materials & Supplies	89.95
259839	CIT Charters	Contractors	532.00
259840	CPI International	Inventory	2,065.39
259841	CTI Ready Mix	Concrete	1,501.50
259842	Capital Sanitary Supply	Inventory	102.94
259843	Carquest	Vehicle Maintenance Materials	572.05
259844	Central Iowa Floral, Inc.	Park Materials	612.50
259845	Cintas	Purchased Services	1,890.59
259846	City Supply Corporation	Materials & Supplies	87.53
259847	City of Des Moines	Contractors	160.00
259848	Commercial Supply Co	Inventory	29.85
259849	Construction & Aggregate Products, Inc.	Materials & Supplies	107.00
259850	Core and Main	Inventory	1,854.44
259851	Custom Steel Builders Inc	Vehicle Maintenance Materials	440.00
259852	DXP	Inventory	1,834.17
259853	Dell Marketing L.P.	Data Processing Equipment	187.07
259854	Des Moines Iron Company	Vehicle Maintenance Materials	1,747.98
259855	Douglas K. Oscarson	Consultants	1,787.10
259856	Dultmeier Sales LLC	Inventory	44.69
259857	Electronic Engineering Company	Purchased Services	926.16
259858	Factory Motor Parts Company	Vehicle Maintenance Materials	156.12
259859	Fastenal Company	Inventory	121.00
259860	Fisher Scientific	Inventory	125.87
259861	Grainger, Inc.	Inventory	1,165.67

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259862	Graybar Electric Company	Inventory	674.11
259863	HY-VEE	Food & Beverages	94.37
259864	Hotsy Cleaning Systems	Vehicle Maintenance Materials	122.55
259865	Image Solutions	Materials & Supplies	472.00
259866	Ingersoll Rand	Inventory	73.12
259867	Iowa Employment Conference	Training	450.00
259868	Kinzler Construction Services	Purchased Services	611.50
259869	MSC Industrial Supply Company	Inventory	476.14
259870	Mars Company	Materials & Supplies	1,304.45
259871	McDonald Supply	Materials & Supplies	658.80
259872	McMaster-Carr Supply Company	Inventory	639.54
259873	Megan McDowell Photography	Consultants	834.00
259874	Motion Industries	Inventory	919.93
259875	Napa Auto Parts	Vehicle Maintenance Materials	1,879.38
259876	Nite Owl Printing	Printing & Copies	2,496.00
259877	O'Reilly Auto Parts	Vehicle Maintenance Materials	45.81
259878	Plumb Supply Company	Inventory	800.76
259879	Premier Safety	Inventory	296.49
259880	Protex Central, Inc.	Purchased Services	262.50
259881	Radwell International	Materials & Supplies	609.76
259882	Rexco Equipment, Inc.	Purchased Services	850.00
259883	Seton Identification Products	Inventory	270.02
259884	Stetson Building Products	Inventory	240.48
259885	Stivers	Vehicle Maintenance Materials	188.20
259886	Straub Corporation	Inventory	1,711.50
259887	Strauss Security Solutions	Purchased Services	302.00
259888	Total Tool	Inventory	2,343.36
259889	Trane US, Inc.	Materials & Supplies	498.28
259890	Truck Center Companies	Vehicle Maintenance Materials	261.28
259891	USA Bluebook	Inventory	1,244.30
259892	USA Safety Supply Corp	Inventory	96.34
259893	United Rental Trench Safety	Purchased Services	39.00
259894	Van Meter Industrial, Inc.	Materials & Supplies	55.64
259895	Van-Wall Group	Vehicle Maintenance Materials	67.37
259896	Veenstra & Kimm, Inc.	Contractors	2,414.00
259897	Vessco	Inventory	1,871.42
259898	Waldinger Corporation	Purchased Services	2,492.75
259899	Air Products	Inventory	4,022.59
259900	Central Service & Supply, Inc.	Materials & Supplies	4,702.00
259901	Chemtrade Chemicals US LLC	Inventory	16,428.90
259902	Combined Systems Technology, Inc.	Materials & Supplies	6,440.00
259903	Dixie Petro-Chem, Inc.	Inventory	4,893.35
259904	Electrical Engineering & Equipment Co.	Materials & Supplies	3,157.00
259905	HDR Engineering	Contractors	3,843.85
259906	Hutcheson Engineering Products Inc.	Inventory	26,679.74
259907	Hydro Klean	Contractors	9,387.25
259908	Innovyze	Maintenance Contracts	6,820.00
259909	Kemira Water Solutions, Inc	Inventory	7,802.30
259910	Mail Services LLC	Postage	17,645.89
259911	Mid American Energy	Utilities - Electric & Natural Gas	179,813.98
259912	Mississippi Lime Company	Inventory	70,425.66
259913	Municipal Supply, Inc.	Inventory	4,959.20
259914	Murphy Tractor & Equipment	Vehicle Maintenance Materials	4,721.63
259915	Neptune Technology Group Inc	Inventory	6,294.44
259916	Ottson Oil Company	Vehicle Maintenance Materials	2,665.94
259917	Phoenix Security Contractors, LLC	Purchased Services	20,561.50
259918	Raftelis	Consultants	4,355.00

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259919	Stanley Consultants	Contractors	4,222.80
259920	Torgerson Excavating	Plumbing	9,900.00
259921	Univar	Inventory	7,179.64
259922	Utility Equipment Company	Materials & Supplies	6,403.52
259923	Valley Plumbing Company, Inc.	Plumbing	4,686.70
259924	Wellmark Blue Cross & Blue Shield of IA	Group Insurance Premiums	23,915.04
259925	Woodberry Associates, LLC	Consultants	5,000.00
259926	Master Single Payment Vendor	Refunds	1,259.10
259927	Master Single Payment Vendor	Refunds	212.99
259928	Master Single Payment Vendor	Refunds	163.61
259929	Master Single Payment Vendor	Refunds	94.91
259930	Master Single Payment Vendor	Refunds	137.74
259931	Master Single Payment Vendor	Refunds	5.49
259932	Master Single Payment Vendor	Refunds	202.83
259933	Master Single Payment Vendor	Refunds	1,585.14
259934	Master Single Payment Vendor	Refunds	127.19
259935	Master Single Payment Vendor	Refunds	198.96
259936	Master Single Payment Vendor	Refunds	42.64
259937	Master Single Payment Vendor	Refunds	14.55
259938	Master Single Payment Vendor	Refunds	299.38
259939	Master Single Payment Vendor	Refunds	6.10
259940	Master Single Payment Vendor	Refunds	102.61
259941	Master Single Payment Vendor	Refunds	147.95
259942	Master Single Payment Vendor	Refunds	77.38
259943	Master Single Payment Vendor	Refunds	68.69
259944	Master Single Payment Vendor	Refunds	89.57
259945	Master Single Payment Vendor	Refunds	105.88
259946	Master Single Payment Vendor	Refunds	122.87
259947	Master Single Payment Vendor	Refunds	780.18
259948	Master Single Payment Vendor	Refunds	85.86
259949	Master Single Payment Vendor	Refunds	89.33
259950	Master Single Payment Vendor	Refunds	49.93
259951	Master Single Payment Vendor	Refunds	17.78
259952	Master Single Payment Vendor	Refunds	1,166.07
259953	Master Single Payment Vendor	Refunds	10.36
259954	Master Single Payment Vendor	Refunds	172.76
259955	Master Single Payment Vendor	Refunds	77.43
259956	Master Single Payment Vendor	Refunds	77.00
259957	Master Single Payment Vendor	Refunds	110.96
259958	Master Single Payment Vendor	Refunds	2,773.67
259959	Acme Tools	Inventory	738.36
259960	Airgas North Central	Inventory	69.04
259961	Allied Electronics	Inventory	104.20
259962	Amazon Capital Services Inc	Materials & Supplies	465.59
259963	Backflow Prevention Services of Iowa, In	Training	900.00
259964	Baker Group	Purchased Services	128.00
259965	Bob Brown Chevrolet, Inc.	Vehicle Maintenance Materials	124.04
259966	CTI Ready Mix	Concrete	748.00
259967	Canon Financial Services INC	Printing & Copies	1,175.70
259968	Capital Sanitary Supply	Inventory	222.36
259969	Carquest	Vehicle Maintenance Materials	39.62
259970	Central Service & Supply, Inc.	Contractors	351.00
259971	CenturyLink	Telephone Services	117.72
259972	City of Des Moines	Purchased Services	620.00
259973	Commercial Supply Co	Inventory	368.75
259974	Construction & Aggregate Products, Inc.	Materials & Supplies	376.00
259975	Consumer Energy	Electrical Power	535.13

PAYMENTS FOR MARCH, 2022

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
259976	Delta Dental of Iowa	Vision Withholding	1,000.48
259977	Des Moines Iron Company	Vehicle Maintenance Materials	1,336.89
259978	Douglas K. Oscarson	Consultants	1,776.00
259979	Endress and Hauser	Inventory	357.87
259980	Factory Motor Parts Company	Vehicle Maintenance Materials	3.70
259981	Fastenal Company	Inventory	320.10
259982	First Choice Coffee	Food & Beverages	132.50
259983	Fisher Scientific	Materials & Supplies	297.50
259984	Force Fitters	Employee Job Costs	2,007.00
259985	Forman Ford Glass Company	Purchased Services	85.00
259986	Graybar Electric Company	Inventory	635.07
259987	Hach Chemical Company	Inventory	101.27
259988	Home City Ice	Park Materials	379.50
259989	I'll Do It	Contractors	160.00
259990	IA-AWWA	Training	2,480.00
259991	Image Solutions	Materials & Supplies	150.00
259992	Ingersoll Rand	Inventory	203.15
259993	Iowa Prison Industries	Materials & Supplies	656.10
259994	Kinetics Industries, Inc.	Contractors	1,090.50
259995	Lawson Products, Inc.	Inventory	269.43
259996	Louie's Floor Covering, Inc.	Materials & Supplies	510.00
259997	McMaster-Carr Supply Company	Materials & Supplies	1,663.09
259998	Menard's	Materials & Supplies	978.05
259999	Metro Waste Authority	Purchased Services	126.92
260000	Midwest Office Technology, Inc.	Printing & Copies	760.20
260001	Midwest Professional Staffing, LLC	Contractors	928.00
260002	Midwest Wheel Companies	Vehicle Maintenance Materials	628.56
260003	Murphy Tractor & Equipment	Purchased Services	1,888.50
260004	Neptune Technology Group Inc	Inventory	951.74
260005	Ottson Oil Company	Inventory	126.08
260006	Plumb Supply Company	Materials & Supplies	60.04
260007	Pollard Company	Inventory	132.94
260008	Premier Safety	Inventory	278.33
260009	Rexco Equipment, Inc.	Purchased Services	1,650.00
260010	DMWW Employee	Refund of Garnishment	581.25
260011	Siemens Industry Inc. c/oJasper eng	Materials & Supplies	1,756.00
260012	Star Equipment, Ltd.	Inventory	357.30
260013	Strauss Security Solutions	Purchased Services	1,002.43
260014	Swan Analytical Instruments	Inventory	605.20
260015	Team Services, Inc.	Contractors	1,424.33
260016	The Shredder	Purchased Services	87.00
260017	Thyssenkrupp Elevator Corporation	Purchased Services	675.92
260018	Total Tool	Materials & Supplies	191.63
260019	True North Controls	Inventory	31.40
260020	UPS	Delivery/Freight	61.35
260021	United States Plastic Corporation	Inventory	114.03
260022	Utilimaster	Vehicle Maintenance Materials	172.89
260023	VULCAN INC	Materials & Supplies	151.70
260024	VWR International LLC	Inventory	1,646.90
260025	Van Meter Industrial, Inc.	Inventory	151.20
260026	Verizon Connect NWF, Inc	Vehicle Maintenance Materials	1,748.00
260027	Waste Solutions of Iowa	Purchased Services	273.00
260028	Air Products	Inventory	3,960.51
260029	Aureon Communications	Telephone Services	3,842.78
260030	C. H. McGuiness Company, Inc.	Purchased Services	12,480.00
260031	CONVERGEONE, INC	Materials & Supplies	14,181.47
260032	Calgon Carbon Kuraray	Inventory	37,054.80

PAYMENTS FOR MARCH, 2022

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
260033	Chemtrade Chemicals US LLC	Inventory	16,891.20
260034	Cintas	Purchased Services	2,562.93
260035	City of Des Moines	Contracts Payable	207,201.03
260036	City of Des Moines	Contracts Payable	151,936.00
260037	City of Des Moines	Contracts Payable	106,955.68
260038	City of Des Moines	Contracts Payable	197,144.50
260039	Core and Main	Inventory	10,461.21
260040	Dixie Petro-Chem, Inc.	Inventory	9,881.00
260041	Environmental Solutions	Materials & Supplies	3,699.58
260042	Grainger, Inc.	Inventory	2,516.61
260043	Kemira Water Solutions, Inc	Inventory	31,205.74
260044	Mail Services LLC	Postage	7,845.40
260045	Mid American Energy	Utilities - Electric & Natural Gas	39,729.50
260046	Mississippi Lime Company	Inventory	70,934.75
260047	Municipal Supply, Inc.	Inventory	6,544.43
260048	Pitney Bowes Inc.	Purchased Services	8,911.29
260049	Principal Life Insurance	Pension Plan Contribution	323,337.00
260050	Renewable Energy Group	Inventory	26,048.67
260051	Softing Inc	Materials & Supplies	5,638.00
260052	Synagro Central, LLC	Contractors	164,003.95
260053	ULINE	Materials & Supplies	2,539.03
260054	USA Bluebook	Inventory	7,685.42
260055	Univar	Inventory	6,019.68
260056	Verizon Wireless Messaging Service	Cell Phones	11,165.69
260057	Vesco	Inventory	3,008.78
260058	Waldinger Corporation	Contractors	3,148.96
260059	Ziegler Inc.	Contractors	3,667.54
260060	Master Single Payment Vendor	Refunds	47.73
260061	Master Single Payment Vendor	Refunds	203.72
260062	Master Single Payment Vendor	Refunds	77.72
260063	Master Single Payment Vendor	Refunds	38.99
260064	Master Single Payment Vendor	Refunds	44.35
260065	Master Single Payment Vendor	Refunds	46.03
260066	Master Single Payment Vendor	Refunds	166.25
260067	Master Single Payment Vendor	Refunds	86.07
260068	Master Single Payment Vendor	Refunds	87.89
260069	Master Single Payment Vendor	Refunds	82.10
260070	Master Single Payment Vendor	Refunds	34.36
260071	Master Single Payment Vendor	Refunds	155.64
260072	Master Single Payment Vendor	Refunds	1,050.62
260073	Master Single Payment Vendor	Refunds	1,116.11
260074	Master Single Payment Vendor	Refunds	162.31
260075	Master Single Payment Vendor	Refunds	101.86
260076	Master Single Payment Vendor	Refunds	195.57
260077	Master Single Payment Vendor	Refunds	253.35
260078	Master Single Payment Vendor	Refunds	273.18
260079	Master Single Payment Vendor	Refunds	33.54
260080	Master Single Payment Vendor	Refunds	183.97
260081	Master Single Payment Vendor	Refunds	69.39
260082	Master Single Payment Vendor	Refunds	7.24
260083	Master Single Payment Vendor	Refunds	35.32
260084	Master Single Payment Vendor	Refunds	52.28
260085	Master Single Payment Vendor	Refunds	13.86
260086	Master Single Payment Vendor	Refunds	64.20
260087	Master Single Payment Vendor	Refunds	7.99
260088	Master Single Payment Vendor	Refunds	1,658.07
260089	Master Single Payment Vendor	Refunds	1,369.02

PAYMENTS FOR MARCH, 2022

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
260090	Master Single Payment Vendor	Refunds	169.24
260091	Master Single Payment Vendor	Refunds	14.65
260092	Master Single Payment Vendor	Refunds	25.78
260093	Master Single Payment Vendor	Refunds	24.40
260094	Master Single Payment Vendor	Refunds	170.66
260095	Master Single Payment Vendor	Refunds	54.42
260096	Master Single Payment Vendor	Refunds	98.08
260097	Master Single Payment Vendor	Refunds	256.52
509624	ADP, LLC	Purchased Services	8,307.32
531513	Treasurer State of Iowa	Iowa State Sales Tax Payable	71,198.00
570425	Treasurer State of Iowa	Iowa State Sales Tax Payable	57,204.51
579957	Treasurer State of Iowa	Iowa Water Excise Tax Payable	101,650.00
584053	Treasurer State of Iowa	Iowa Water Excise Tax Payable	86,519.12
979515	IPERS Collections	Pension Plan Contribution	223,177.03
030122	EBS	Employee Health Premiums	293,905.28
030422	Collection Services Center	Garnishment of Wages	2,884.60
030422	Treasurer State of Iowa	State Withholding Taxes Payable	27,438.46
030422	Internal Revenue Service	Withholding Taxes Payable	170,684.36
031822	Collection Services Center	Garnishment of Wages	1,828.89
031822	Treasurer State of Iowa	State Withholding Taxes Payable	27,772.32
031822	Internal Revenue Service	Withholding Taxes Payable	172,633.75
033122	EBS	Employee Health Premiums	37,914.18
033122	CBCS	Compensation Claims	10,315.46
TOTAL			<u>\$6,062,551.89</u>

CEO APPROVED EXPENDITURES GREATER THAN \$20,000
MONTHLY SCHEDULE FOR THE MONTH OF MAR 2022

Check #	Vendor	Description	Amount	Details
	none			



DES MOINES WATER WORKS
Board of Water Works Trustees

Agenda Item No. III-A
Meeting Date: April 26, 2022
Chairperson's Signature ☐ Yes ☒ No

AGENDA ITEM FORM

SUBJECT: 2022 Employee Health Insurance Renewal

SUMMARY:

The following insurance carrier is recommended to provide employee health insurance benefits effective July 1, 2022:

Medical Insurance: Effective January 1, 2021, DMWW entered an 18-month agreement with the Iowa Governmental Health Care Plan Trust in which our current health insurance rates are guaranteed through June 30, 2022. This agreement provides health insurance coverage through Wellmark BCBS offering a choice of three plan designs (a plan without a deductible, a plan with a \$500 single/\$1000 family deductible, and a high-deductible plan with a Health Savings Account). We received a renewal from the IGHCP Trust effective July 1, 2022, through June 30, 2023, offering the same three plans through Wellmark BCBS. Our health insurance premiums will increase by 7%.

FISCAL IMPACT:




The DMWW contribution towards the health insurance premium is currently \$712.78/month for single and \$1,766.93/month for family. The Board previously approved this contribution amount which resulted in a 90/10 cost share between DMWW and the employee on the standard deductible plan. To maintain a similar cost share for July 1, 2022, through June 30, 2023, we propose an additional contribution in the amount of \$49.90 per month for single and \$123.75 per month for family. This will increase the DMWW contribution to medical insurance by approximately \$259,636 for 2022 over 2021, which is within budget. The 2022 DMWW contribution to medical insurance is not expected to exceed the budgeted amount of \$3,851,100.

RECOMMENDED ACTION:

Approve recommended employee health insurance provider and rates for the period of July 1, 2022, to June 30, 2023.

BOARD REQUIRED ACTION:

Motion to approve the employee health insurance provider and rates for the period of July 1, 2022, to June 30, 2023.

 Doug Garnett Director of Human Resources	 Amy Kahler, CPA Chief Financial Officer	 Ted Corrigan, P.E. CEO and General Manager
4/26/22 (date)	4/20/22 (date)	4/21/22 (date)

Attachments: Memo 2022 Health Insurance Renewal

MEMORANDUM

DATE: April 19, 2022

TO: Ted Corrigan, CEO and General Manager

FROM: Doug Garnett, Director of Human Resources

SUBJECT: 2022 Health Insurance Renewal

Below are the July 1, 2022, renewal rates for our employee health insurance benefits. The remainder of our employee benefits will continue to renew on a calendar year effective date of January 1st.

Medical Insurance

As you know, we began offering health coverage under our new partnership through a Chapter 28E agreement with the Iowa Governmental Health Care Plan (IGHCP) Trust. This change was effective January 1, 2021. With the transition to the IGHCP Trust, our health insurance premiums were guaranteed for a period of 18-months through June 30, 2022. Going forward, our health insurance renewal will be based on a July 1st effective date to coincide with the IGHCP Trust's normal renewal process.

During the renewal process, we were able to negotiate a reduced fee with our benefits broker, Holmes Murphy. The broker fee had been \$25 per employee per month. Effective July 1, 2022, the new fee will be \$18 per employee per month. This resulted in a savings of approximately \$18,396.

The DMWW contribution toward the health insurance premium approved by the Board for January 1, 2021, through June 30, 2022, is currently \$712.78/month for single and \$1,766.93/month for family. This contribution resulted in a 90/10 cost share between DMWW and the employees on the standard deductible plan. Our recommendation is to again provide the same monthly 90/10 cost share for July 1, 2022, through June 30, 2023. This results in an additional contribution in the amount of \$49.90 per month for single and \$123.75 per month for family.

This will increase the DMWW contribution to medical insurance by approximately \$259,636 for 2022 over 2021, which is within budget. The 2022 DMWW contribution to medical insurance is not expected to exceed the budgeted amount of \$3,851,100.

Single and family rates for all three of the Wellmark BCBS plans through June 30, 2023, and the monthly cost to employees are as follows:

	Single Rate	DMWW Monthly Single Contribution	Employee Monthly Single Cost	Family Rate	DMWW Monthly Family Contribution	Employee Monthly Family Cost
\$0 Deductible	\$923.32	\$762.68	\$160.64	\$2,290.26	\$1,890.68	\$399.58
\$500/\$1,000 Deductible	\$847.42	\$762.68	\$84.74	\$2,100.76	\$1,890.68	\$210.08
High Deductible/HSA	\$697.18	\$762.68	-\$65.50*	\$1,725.06	\$1,890.68	-\$165.62*

**applied to eligible health savings account*

Your approval of the recommended employee health insurance provider and rates for July 1, 2022, through June 30, 2023, is requested.

AGENDA ITEM FORM

SUBJECT: Conflict Waiver/Consent to Limited Joint Representation by Ahlers & Cooney, P.C.

SUMMARY:

The Board of Water Works Trustees received and filed a draft Central Iowa Water Works 28E/28F Agreement in February 2022, and since that time, has asked potential partners to review and provide comment on the draft. Prior to its release, Richard Malm of Dickinson Law Firm led the effort for the legal drafting of the 28E/F Agreement. At the advice of Mr. Malm, staff has recently asked DMWW's bond counsel, Eric Boehlert of Ahlers & Cooney, P.C., to provide a limited scope review of the Agreement related to joint financing (28F) considerations. Ahlers & Cooney are also bond counsel to many municipal entities in central Iowa, including the following regional partners: West Des Moines Water Works, Urbandale Water Utility, Xenia Rural Water District, and the cities of Ankeny, Johnston, and Waukee. Therefore, Ahlers & Cooney's review would constitute joint representation for all the parties named above for the limited scope review related to the financing authority of CIWW (once created), financing procedures, and general public law questions.

Due to the nature and narrow scope of the review, Mr. Boehlert does not anticipate any analysis or advice would rise to the level of a conflict of interest between any potential members; however, in accordance with professional standards, Mr. Boehlert and his colleague, Steven Nadel, have requested a Conflict Waiver/Consent to Limited Joint Representation be signed by DMWW and the other parties their firm represents. The waiver stipulates that if conflicts or disagreements arise between the parties, Ahlers & Cooney will withdraw representation for that specific issue in dispute.

Ahlers & Cooney's review will commence when all conflict waivers and consents have been obtained by the parties.

FISCAL IMPACT:

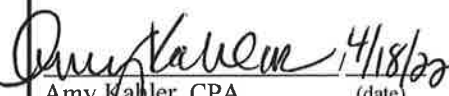

As CIWW is not yet formed, and as DMWW has borne the legal costs of drafting the CIWW 28E/F to date, staff has asked Ahlers & Cooney to bill DMWW for the costs associated with their review of 28F considerations. The level of effort is unknown until counsel reviews the draft; however, a reasonable estimate for the cost of the review is \$6,000 - \$8,000.

RECOMMENDED ACTION:

Approve and authorize the Chairperson and CEO and General Manager to execute the Conflict Waiver/Consent to Limited Joint Representation to waive and consent to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E/F Agreement seeking to create the Central Iowa Water Works.

BOARD REQUIRED ACTION:

Motion to approve and authorize the Chairperson and CEO and General Manager to execute the Conflict Waiver/Consent to Limited Joint Representation to waive and consent to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E/F Agreement seeking to create the Central Iowa Water Works.

 Amy Kahler, CPA Chief Financial Officer (date) 4/18/22	 Ted Corrigan, P.E. CEO and General Manager (date) 4/21/22
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April 14, 2022

VIA EMAIL

Des Moines Water Works
c/o Amy Kahler
2201 George Flagg Parkway
Des Moines, Iowa 50321

West Des Moines Water Works
c/o Christina Murphy
1505 Railroad Avenue
West Des Moines, Iowa 50265

Urbandale Water Works
c/o Dale Acheson
3720 86th Street
Urbandale, Iowa 50322

Waukee Water Utility
c/o Rudy Koester
805 University
Waukee, Iowa 50263

Ankeny Water Utility
c/o Jennifer Sease
410 West First Street
Ankeny, Iowa 50023

Johnston Water Utility
c/o David Wilwerding
6221 Merle Hay Road
P.O. Box 410
Johnston, Iowa 50131

Xenia Rural Water District
c/o Gary Benjamin
23998 141st Street
P.O. Box 39
Bouton, Iowa 50039

RE: Proposed Members of Central Iowa Water Works (28E) currently working with Ahlers & Cooney, P.C. – Conflict Waiver/Consent to Limited Joint Representation

Dear Water Works' Board members, Water Utility Officials and/or City Council:

Ahlers & Cooney, P.C. currently provides various legal services under current representations to each of the entities to whom this letter is addressed (including, but not limited to, bond counsel, urban renewal, general public law advice, litigation, and labor negotiations – list not exhaustive, nor applicable to all named parties), to wit:

- Des Moines Water Works (“DMWW”),
- West Des Moines Water Works (“WDMWW”),
- Urbandale Water Works (“UrbandaleWW”),
- Xenia Rural Water District (“Xenia”), and
- the municipal water utilities for the following cities of Ankeny, Johnston, and Waukee (each governed by the City Council of said city), as well as the underlying cities, respectively.

Each of the addressees hereto has approved a Founding Resolution for the yet-to-be-created Central Iowa Water Works (“CIWW”), related to its respective interest in pursuing the creation of a new regional water authority under Iowa Code chapter 28E.

To date, DMWW has utilized Richard Malm of the Dickinson law firm in Des Moines to prepare an initial draft of the 28E Agreement (the “Agreement”) for the creation of CIWW.

It is our understanding all potential members of CIWW share an interest and desire to identify and confirm financing authority and procedures for CIWW within the context of the Agreement. Ahlers & Cooney, P.C. has been requested to review the Agreement, and provide advice regarding the financing authority of CIWW (once created), procedures related thereto, and general public law questions which may arise related thereto. We believe the scope of the above representation constitutes a review of black letter law, which would result in the same advice we would provide to any one of you individually, were you to ask. We do not believe such analysis or advice would rise to the level of a conflict of interest between any potential members to CIWW. However, given we have existing representations with each party addressed hereto, in the interest of full transparency, and so that none of you think we are favoring one over the other, we write to seek formal written consent from each party for us to provide our review and advice for the benefit of each potential member to the proposed new entity. Effectively, our review would constitute a joint representation of all named parties hereto, limited to the scope outlined herein. Our written advice would be provided to all for their review and consideration. Furthermore, DMWW is proposing to pay for our time to complete these tasks, on an hourly basis at the rates of \$350 (Boehlert) and \$430 (Nadel), respectively.

During the course of our review, and subsequent advice related to the Agreement, in the event there are actual disagreements of substance or content between the parties, we will decline to advise any party on the specific subject matter of that dispute. Should an issue arise for which the parties cannot reach agreement on their own, we will withdraw from the representation on that point, and the parties would need to hire separate counsel to resolve said dispute. Such withdrawal would not, however, impact our on-going representations of the parties, rather would simply be as to the specific issue in dispute.

We believe we can provide competent and diligent representation to all parties in all other, non-related matters. We do not believe any confidential information or other facts or circumstances arising during these representations would impair or affect our work for any existing client. Also, these representations are not prohibited by law and do not involve assertion of a claim by either client against the other in the same litigation or proceeding.

Please be aware that the Rules of Professional Conduct require that we represent all our clients with diligence and that we protect and maintain their confidences. Accordingly, we will not disclose or use any confidential information we may have acquired regarding any party to another in our prior or ongoing representation of the parties.

Please feel free to contact us with any questions or concerns. If you consent to the proposed limited joint representation, please so indicate below and return a copy of this fully executed letter to our attention.

Thank you.

Sincerely,

AHLERS & COONEY, P.C.

By


J. Eric Boehlert


Steven M. Nadel

Des Moines Water Works:

The Board of Trustees of Des Moines Water Works, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Chair

By: _____
Secretary

West Des Moines Water Works:

The Board of Trustees of West Des Moines Water Works, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Chair

By: _____
Secretary

Urbandale Water Works:

The Board of Trustees of Urbandale Water Works, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Chair

By: _____
Secretary

Xenia Rural Water District:

The Board of Trustees of the Xenia Rural Water District, in Bouton, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Chair

By: _____
Secretary

Ankeny:

The City Council of Ankeny, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Mayor

By: _____
City Clerk

Johnston:

The City Council of Johnston, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Mayor

By: _____
City Clerk

Waukee:

The City Council of Waukee, Iowa hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s review of the draft 28E Agreement seeking to create the Central Iowa Water Works.

Dated this ____ day of _____, 2022.

By: _____
Mayor

By: _____
City Clerk

AGENDA ITEM FORM

SUBJECT: Request Authorization for CEO and General Manager to Execute License Agreement with Landus Cooperative for Demonstration Plots in Water Works Park

SUMMARY:

Staff has been approached by various groups and organizations over the past year with ideas for partnerships. The Urban Ag Seeder project and the nonoperator landowner webinar series are examples. In selecting appropriate partners, staff has considered factors such as: Do the values of the group align with ours? Does the group genuinely want to see real change in the watershed that results in cleaner source water? The "Plots in the Park" project is an example of a project that meets the criteria.

After several meetings and planning sessions, agreement with Landus Cooperative has been reached for a "Plots in the Park" project. With careful guidance by the DMWW grounds crew, agronomists from Landus will plant, maintain, and harvest three crop demonstration plots in the park. There will be three (3) plots on the Property, each with an approximate size of 100 feet by 40 feet (totaling 4,000 square feet), which shall be adjacent to one another in the back unmowed area of the park. Landus employees will construct a fence to prevent uninvited visitor and animal access to the plots. DMWW staff will review and approve all chemicals used on the plots, and Landus agrees to avoid any drifting of chemical applications.

Landus employees will cultivate and care for the crops and harvest them when appropriate. Landus will conduct educational tours of the plot for visiting agricultural producers and groups. Educational materials will include information about source water protection, as well as DMWW Park and its role as a natural water filter. A media event is being planned for May where board and staff will be able to visit the plots and hear from DMWW and Landus staff about the concept.

The project could be the first of its kind, and we believe it to be an innovative and effective example of upstream-downstream collaboration for increased awareness about source water protection.

FISCAL IMPACT:


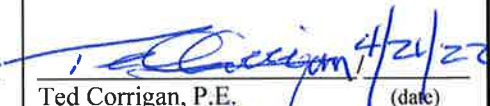
Landus Cooperative will be responsible for all costs associated with development and maintenance of the plots.

RECOMMENDED ACTION:

Authorize the CEO and General Manager to execute the License Agreement with Landus Cooperative for Demonstration Plots in Water Works Park.

BOARD REQUIRED ACTION:

Motion to approve and authorize the CEO and General Manager to execute the License Agreement with Landus Cooperative for Demonstration Plots in Water Works Park.

 Jennifer Terry Esq. External Affairs Manager (date) <u>4/20/2022</u>	 Ted Corrigan, P.E. CEO and General Manager (date) <u>4/21/22</u>
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Attachments: License Agreement

LIMITED LICENSE AGREEMENT

THIS LIMITED LICENSE AGREEMENT (“License”), made March ____, 2022 (“Effective Date”), between the BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA, (the “Licensor”) and LANDUS COOPERATIVE, an Iowa Cooperative Association (the “Licensee”).

RECITALS

WHEREAS, Licensor manages and controls certain real estate including the Property (as that term is defined herein), which is known locally as Water Works Park in Des Moines, Iowa.

WHEREAS, the Property, together with other real estate so managed and controlled by Licensor, is used by Licensor in its operations related to the management and control of the water works system of the City of Des Moines.

WHEREAS, Licensor has determined that the Property may be used for certain agricultural crop farming test plots and related training and educational purposes, and Licensor has agreed to permit Licensee to use the Property for said purposes, all upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the premises, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. LICENSE. Licensor hereby grants to Licensee a limited and non-exclusive license to use the real estate described and depicted in Exhibit A attached (“Property”), which by this reference is incorporated herein, upon the limited terms and conditions set forth herein. The limited use granted by Licensor shall include the installation, use, and maintenance of agricultural crop farming test plots and related user training and educational purposes related thereto (the “Licensed Use”). The Licensor shall also grant a non-exclusive right of ingress and egress to the Property for purposes of the Licensed Use.

2. TERM AND LICENSE FEE. Unless terminated earlier as provided for herein, the term of this License shall commence on the Effective Date and end on [May 1, 2023] (“Term”). The Licensee shall pay to the Licensor a fee for this License in the total sum of One Dollar (\$1.00).

3. INSTALLATION, USE AND MAINTENANCE OF TEST PLOTS. The parties hereby acknowledge and agree that Licensee shall, at its sole cost and expense, have the right to prepare the test plot ground, plant therein such crops as may from time to time be agreed upon by the parties, cultivate and care for such crops, and harvest them in proper season. The parties hereby further acknowledge and agree that there shall be only three (3) plots on the Property, each with an approximate size of 100 feet by 40 feet (totaling 4,000 square feet), which shall be adjacent to one another, and as generally depicted in Exhibit A. Licensee hereby agrees

to install appropriate fencing (of at least 8 feet in height and made of metal posts and woven wire) around the Property (or specific plots) along with appropriate signage to avoid and prevent uninvited visitor or animal access to the plots. Licensee covenants to prepare, cultivate, care and harvest the plots in a good and proper manner, and in such a manner as to not interfere with the use of the Property and adjacent real estate for Licensor's purposes.

Licensee hereby agrees that the use of any and all chemicals (including but not limited to fertilizers, lime or herbicides) upon the Property shall be subject to the Licensor's review and approval as to the specific chemical, application method, and timing of the application. Licensee shall submit any and all requests with regards to the application of any such chemicals to Licensor in writing, and Licensor's approval of the same shall be in writing as well. Additionally, at Licensor's sole discretion, Licensor may submit to Licensee a list of approved chemicals, from which the Licensee can rely on as allowed or permitted chemicals. Licensee hereby agrees to comply with all instructions, rules, regulations, ordinances, statutes and laws as it relates to the use of the Property, including but not limited to the use of chemicals. Licensee hereby agrees to avoid any drifting of any chemical applications that may harm nearby vegetation, and agrees to be liable and responsible for any damage that occurs related to the same.

Licensee shall comply with, and shall assure that all suppliers, vendors, contractors, and employees comply, with all applicable laws and regulations. Without limiting the generality of the foregoing, Licensee shall comply with applicable safety and health regulations. Licensee hereby acknowledges that it is taking the Property in its current as-is condition, without any representation or warranty with regards to the same, and hereby further agrees to maintain the same in a safe, serviceable, clean and presentable condition (which shall require regular weeding of the plots).

4. TAXES. The Property is not currently subject to real estate property taxation. Should the county claim it has become taxable because of this License, then Licensee shall pay, as additional fees hereunder, but directly to the taxing authorities, any and all taxes that may be assessed against the Property. Licensee may contest the amount and validity of any such tax, but only at its own cost, risk, and expense.

5. TERMINATION. This License will terminate at the end of the Term stated in Section 2 above (or earlier as provided for herein), unless it is extended by mutual written agreement of the parties. Should the Licensor determine in good faith that it needs the Property for other purposes prior to the end of the Term, then it may terminate this License by giving 30 days' notice of its intent to do so to Licensee. This License may also be terminated due to a default as provided in Section 6.

Upon the termination of this License, Licensee shall return the Property to substantially the same condition existing at the commencement of the Term, which shall include the removal of any and all improvements, equipment, materials (including any and all corn stalks or other organic matter as reasonably requested by Licensor), or personal property along with the replanting (by either sodding or seeding at the discretion of Licensor) of approved grass species to any disturbed area within the Property or property used to access the same.

6. DEFAULT, NOTICE OF DEFAULT AND REMEDIES. Each of the following shall constitute an event of default by Licensee: (1) failure to pay fees when due; (2) failure to observe or perform any duties, obligations, agreements, or conditions imposed on Licensee pursuant to the terms of this License; (3) abandonment of the Property; or (4) bankruptcy of Licensee. Licensors shall give Licensee a written notice specifying the default and giving the Licensee thirty (30) days in which to correct the default ("Notice of Default").

In the event Licensee has not remedied a default in a timely manner following a Notice of Default, Licensors may proceed with all available remedies at law or in equity, including but not limited to the following: (1) Termination. Licensors may declare this License to be terminated and shall give Licensee a written notice of such termination. In the event of termination of this License, Licensors shall be entitled to prove a claim for and obtain judgment against Licensee for the balance of the fees agreed to be paid for the Term herein provided, plus all expenses of Licensors in regaining possession of the Property, including attorney's fees and court costs; (2) Forfeiture. If a default is not remedied in a timely manner, Licensors may then declare this License to be forfeited and shall give Licensee a written notice of such forfeiture, and may, at the time, give Licensee the notice to quit provided for in Chapter 648 of the Code of Iowa.

7. NO MECHANICS' LIENS. Neither Licensee, nor anyone claiming by, through, or under Licensee, shall have the right to file any mechanic's lien against the premises. Licensee shall give notice to Licensors in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the Property.

8. INSURANCE. Licensee shall obtain liability insurance in the following amounts with the Licensors named as an additional insured:

- a. Commercial Liability: \$1,000,000 each occurrence and \$2,000,000 annual aggregate per location.
- b. Automobile Liability: \$1,000,000 combined single limit, including all owned, non-owned and hired automobiles.
- c. Umbrella Liability: \$1,000,000 combined single limit and \$1,000,000 aggregate.
- d. Worker's Compensation: As required by any applicable law or regulation. A waiver of subrogation is required.
- e. Employer's Liability:
 - i. \$100,000 bodily injury for each accident.
 - ii. \$500,000 policy limit for each bodily injury by disease.
 - iii. \$100,000 each employee for bodily injury by disease.
- f. Environmental Impairment: An amount not less than \$1,000,000 covering investigation, clean-up, and third-party liability arising from a release or suspected release of pollutants at the site.

Licensee shall provide certificates of insurance written by companies which hold an AM Best A-VII rating or higher and are licensed to do business in the state of Iowa. Each certificate of insurance shall state that thirty (30) days written notice will be given to the Licensors before the policy is cancelled or changed. Additionally, Licensee shall provide any additional insurance coverages (in reasonable amounts) as reasonably requested by Licensors.

9. LICENSEE ENVIRONMENTAL COMPLIANCE AND INDEMNITY.

Licensee represents, warrants, and agrees:

- a. Licensee's use of the Property will not include the use, generation, storage or disposal of any Hazardous Materials without Licensee first obtaining the written consent of Licensors. Licensee understands and agrees that Licensors consent is at Licensors sole option and complete discretion and that such consent may be withheld or may be granted with any conditions or requirements that Licensors deems appropriate.
- b. Licensee shall be fully liable for all costs and expenses related to the use, storage, removal and disposal of Hazardous Materials used or kept on the property by Licensee, and Licensee shall give immediate notice to Licensors of any violation or any potential violation of any environmental regulation, rule, statute or ordinance relating to the use, storage or disposal of any hazardous substance.
- c. Licensee shall, upon demand of Licensors, and at Licensee's sole cost and expense, promptly take all actions to remediate the Property or nearby affected real estate which are required by any federal, state or local governmental agency or political subdivision or which are reasonably necessary to mitigate environmental damages or to allow full economic use of the Property or nearby real estate, which remediation is necessitated from the presence upon, about or beneath the Property or nearby real estate of a Hazardous Material existing or introduced in violation of this paragraph by Licensee. Such actions shall include but not be limited to the investigation of the environmental condition of the Property or nearby real estate the preparation of any feasibility studies, reports or remedial plans, and the performance of any cleanup, remediation, containment, operation, maintenance, monitoring or actions necessary to restore the Property or nearby real estate to the condition existing prior to the introduction of Hazardous Material upon, about or beneath the Property or nearby real estate notwithstanding any lesser standard of remediation allowable under applicable law or governmental policies.

Licensee, its, grantees, successors, and assigns shall indemnify, defend, reimburse and hold harmless Licensors and its trustees, officers, employees, attorneys, and agents from and against any and all claims, causes of action, damages, loss, costs, expense, penalties, fines, lawsuits, liabilities, attorney fees, engineering and consulting fees, including, but not limited to, injury or death to persons or damage to property, which may result from, or arise out of, or be in any manner connected with, or arising from the presence or release of Hazardous Materials upon, about or beneath the Property or nearby real estate, occurring by reason of act or omission of Licensee or its and their respective employees, officers, agents, invitees, contractors and vendors.

As used in this Section, "Hazardous Materials" means any substance or material meeting any one or more of the following criteria: (i) it is or contains a substance designated as a hazardous waste, hazardous substance, hazardous material, pollutant, contaminant or toxic substance under any Environmental Law; (ii) it is toxic, reactive, corrosive, ignitable, infectious or otherwise hazardous; or (iii) it is or contains, without limiting the foregoing, petroleum hydrocarbons; -

however, normal and ordinary products that are ordinary and incident to the business if used in compliance with Environmental Law are specifically exempted from the definition of "Hazardous Materials". As used herein, "Environmental Law" shall mean any federal, state or local law, statute, ordinance, rule, regulation, permit, directive, license, approval, guidance, interpretations, order, or other legal requirement relating to the protection of safety, human health or the environment.

10. FLOODPLAIN AND HUNTING AREA. Licensee understands that the Property is located within the floodplain of the Raccoon River and assumes the risk of damage to the Property and any such improvements as it may construct on (or personal property located at) the Property due to flooding. Licensee hereby acknowledges that the Property is located near certain hunting zones, and it assumes all risk and liability associated therewith (and hereby indemnifies Licensor from any obligations, liabilities or responsibilities with regards to the same).

11. LICENSOR RETAINED RIGHTS. DMWW shall retain the right to enter upon and use the Property for Licensor purposes so long as such entry and use do not impair the reasonable use and enjoyment of Licensee as allowed herein.

12. INDEMNIFICATION. The Licensee shall indemnify and hold harmless the Licensor, its members, officers, agents, servants, attorneys, employees, successors, and assigns (collectively "Indemnities") from and against all losses, damages, injuries, claims, demands, and expenses, including legal expenses, of any nature arising out of the use or condition of the Property, and to defend any suit seeking such damages, even though the allegations of such suit are groundless, false, or fraudulent. Without limiting the generality of the foregoing, Licensee shall indemnify the Indemnities against all liability or loss to Licensor's property and against all claims asserted in tort or in contract or under workers compensation laws or otherwise.

Except for any negligence of Licensor, Licensee will protect, defend, and indemnify Licensor from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the Property, or due directly or indirectly to the use or occupancy thereof, or any part thereof by Licensee or any person claiming through or under Licensee.

LESSEE HEREBY AGREES TO BE FULLY RESPONSIBLE FOR THE SAFETY AND SECURITY OF ALL AGENTS, EMPLOYEES OR INVITEES OF LICENSEE AND ANY AND ALL PROPERTY OF LICENSEE. NOTWITHSTANDING ANY OTHER PROVISION CONTAINED HEREIN, LICENSEE HEREBY RELEASES LICENSOR FROM ANY AND ALL LIABILITY, RESPONSIBILITY, AND DAMAGE TO LICENSEE (OR ANY OF ITS AGENTS, EMPLOYEES OR INVITEES) OR LICENSEE'S PROPERTY EXCEPT IF DUE TO THE NEGLIGENCE OF LICENSOR.

13. NO JOINT VENTURE OR PARTNERSHIP. Under no circumstances shall this License be construed as one of agency, sponsorship, joint venture, or employment between the Licensor and Licensee. None of the personnel under contract to or employed by Licensee

shall be deemed to be employed by, or in any way to have any contractual relationship with Licensor whatsoever.

14. ASSIGNMENT AND SUBLETTING. Licensee shall not assign this License without permission from the Licensor.

15. ATTORNEYS' FEES. If any legal action or any other proceeding is brought for the enforcement of this License, or because of an alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this License, the successful or prevailing party or parties shall be entitled to recover reasonable attorneys' fees and other costs incurred in that action or proceeding, in addition to any other relief to which it or they may be entitled, including the fees and costs incurred in enforcing any judgment which may be obtained in said action.

16. ENTIRE AGREEMENT. This License supersedes all agreements previously made between the parties relating to its subject matter. There are no other understandings or agreements between them.

17. NOTICES. All notices or other documents under this License shall be in writing and delivered personally or mailed by certified mail, postage prepaid, addressed to the parties at their last known addresses, or by any electronic means, including email.

18. GOVERNING LAW. This License shall be construed in accordance with and governed by the laws of the State of Iowa.

19. COUNTERPARTS. This License may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall construe one and the same instrument.

IN WITNESS WHEREOF the undersigned parties have executed this Limited License on the date specified above.

LICENSOR

BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA

By: _____

Name: _____

Title: _____

LICENSEE

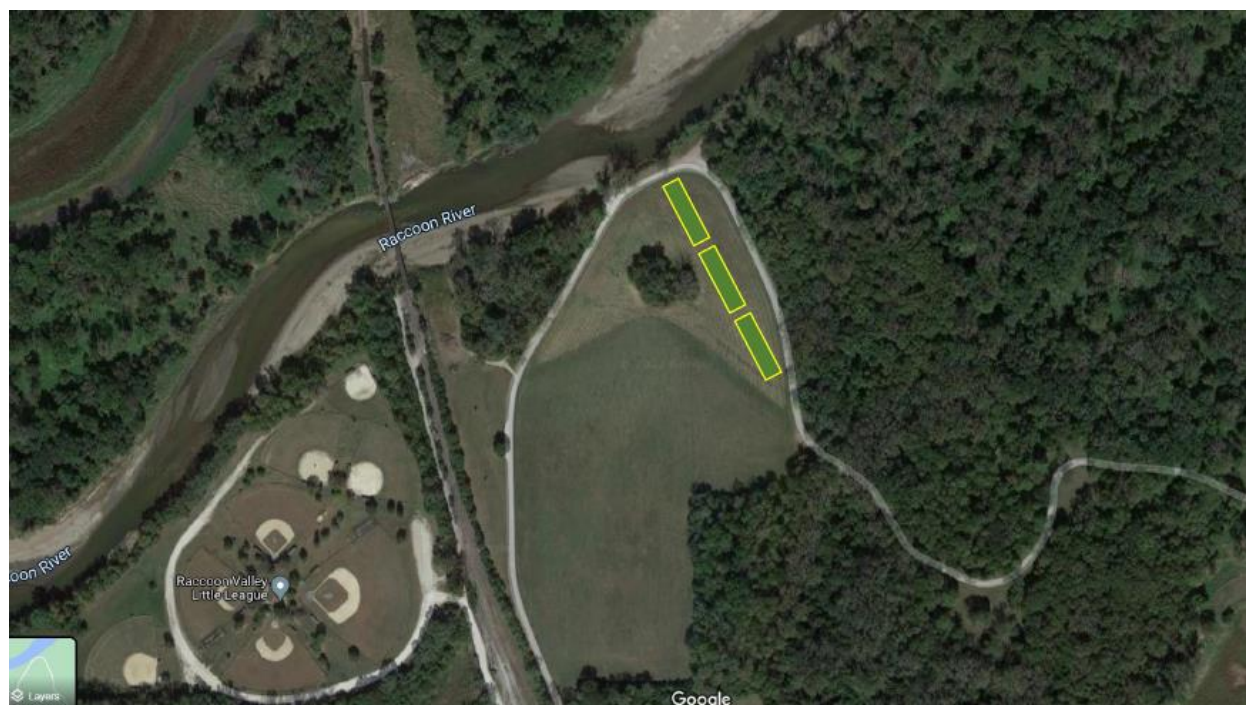
LANDUS COOPERATIVE

By: _____

Name: _____

Title: _____

EXHIBIT A
The “Property” and Plot Depiction



[ADDITIONAL DESCRIPTION?]

AGENDA ITEM FORM

SUBJECT: Request Authorization to Solicit Bids for Gallery Valve Chamber Structures Reconstruction – Phase 2 and Establish the Date of the Public Hearing as the Date of the May 2022 Board Meeting

SUMMARY:

- The Gallery Valve Chamber Structures Reconstruction project is for the purpose of restoring structures that are an integral part of Des Moines Water Works' Infiltration Gallery, one of the oldest and most important water treatment assets at the Fleur Drive Water Treatment Plant (FDWTP).
- This spring Phase 1 of the Gallery Valve Chamber Structure Reconstruction will be complete. This authorization request is to pursue reconstruction of the remaining valve chamber structures used in Infiltration Gallery operations.
- The valve chambers contain operable valves that control water flow through the Infiltration Gallery. These structures have experienced age-related deterioration on the above-ground components and on portions of the structures extending a short distance below grade.
- The Phase 1 project was successful at restoring eight of the twelve valve chambers in the Gallery system. One chamber, Valve Chamber #3, was restored prior to Phase 1. This project will restore the last three structures which involve more complex construction due to the structure sizes and proximity to park ponds.
- Detailed plans and specifications are nearing completion for the Gallery Valve Chamber Structures Reconstruction – Phase 2 project.

Element of Work	Engineer's Estimate
Base Bid (VC #6, South Shaft VC, and Intercept Shaft VC)	\$500,000

- The attached map shows the Gallery system marked with the intended rehabilitation project.

FISCAL IMPACT:




Funds for this project will come from the 2022 Fleur Drive Treatment Plant Budget. Staff is currently in the process of pursuing supplemental funding from federal flood protection resources should this project be determined to be eligible.

RECOMMENDED ACTION:

Authorize staff to solicit bids for Gallery Valve Chamber Structures Reconstruction – Phase 2 and Establish the Date of Public Hearing as the Date of the May 2022 Board Meeting.

BOARD REQUIRED ACTION:

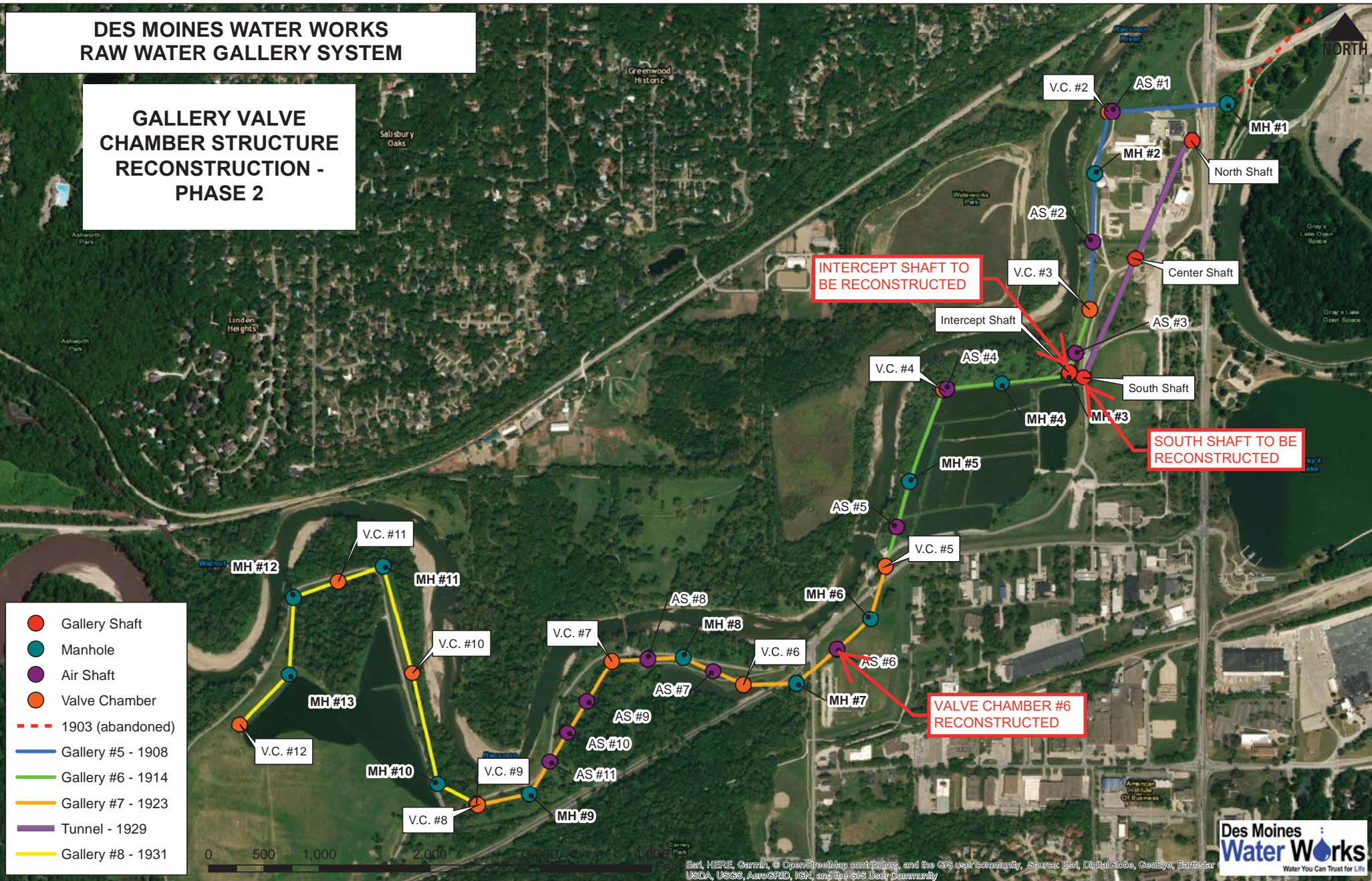
Motion to authorize staff to solicit bids for Gallery Valve Chamber Structures Reconstruction – Phase 2 and Establish the Date of Public Hearing as the Date of the May 2022 Board Meeting, and direct staff to publish notice as provided by law.

 Donald K. Staley, P.E. Project Manager	 Michael J. McCurnin, P.E. Director of Engineering Services	 Ted Corrigan, P.E. CEO and General Manager
4/20/22 (date)	4/20/22 (date)	4/21/22 (date)

Attachments: Gallery Map

DES MOINES WATER WORKS RAW WATER GALLERY SYSTEM

GALLERY VALVE CHAMBER STRUCTURE RECONSTRUCTION - PHASE 2



AGENDA ITEM FORM

SUBJECT: Request Authorization to Re-establish the Date of Public Hearing for 2022 Des Moines Water Main Replacement – Contract 1 as the Date of the June 2022 Board Meeting

SUMMARY:

- At the February 2022 Board meeting, staff was authorized to solicit bids for 2022 Des Moines Water Main Replacement – Contract 1 and establish the date of Public Hearing for the April 2022 Board meeting.
- Due to delays in design caused by additional time spent verifying utility information and consideration for modifications to reduce construction costs, staff requests to set a new bid date and re-establish the date of the Public Hearing as the date of the June 2022 Board meeting.
- The work under this Contract will consist of replacement of water main on Southwest 11th Street (1,200 feet), Southwest 10th Place (1,200 feet), and Luster Lane (1,500 feet).
- Southwest 9th Street (2,300 feet) is being deleted from Contract 1 to allow additional time to coordinate with the City of Des Moines regarding traffic control and project sequencing that is more complex for this specific street. Design will continue over the next several months and will be bid as a separate contract in late summer or early fall of 2022.
- Preparation of plans, specifications, and contract documents for the 2022 Des Moines Water Main Replacement – Contract 1 contract is nearing completion.
- The engineer's estimate is \$1,421,000.
- Staff requests the Board of Water Works Trustees re-establish the date of Public Hearing for the June 2022 Board meeting.

FISCAL IMPACT:




Funds for this project will come from the 2022 Des Moines Water Main Replacement Budget.

RECOMMENDED ACTION:

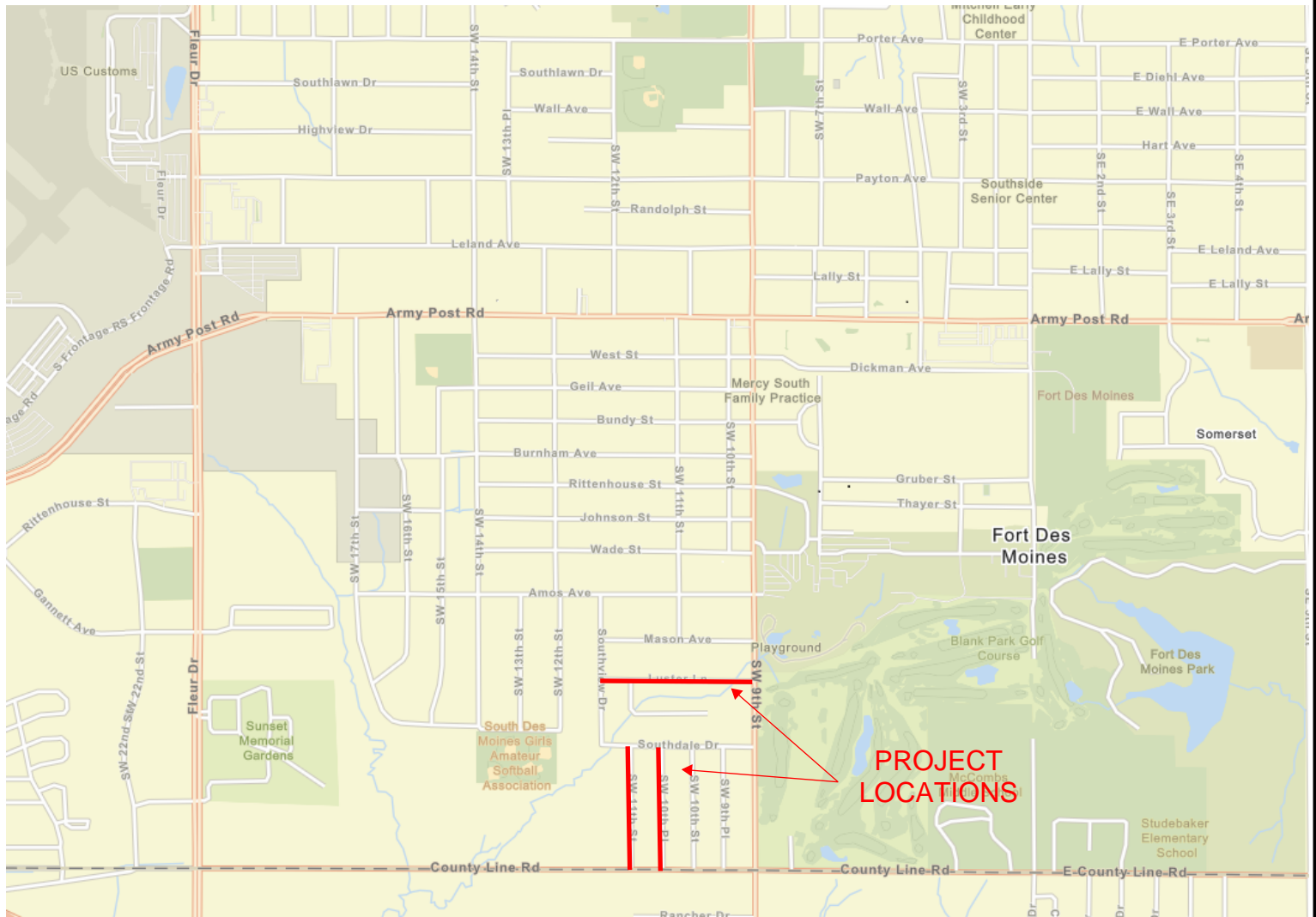
Authorize staff to re-establish the date of Public Hearing for 2022 Des Moines Water Main Replacement - Contract 1 as the date of the June 2022 Board meeting.

BOARD REQUIRED ACTION:

Motion to authorize staff to re-establish the date of Public Hearing for 2022 Des Moines Water Main Replacement - Contract 1 as the date of the June 2022 Board meeting.

 Carla J. Schumacher, P.E. (date) <u>4/20/22</u> Project Manager	 Michael J. McCurnin, P.E. (date) <u>4/20/2022</u> Director of Engineering Services	 Ted Corrigan, P.E. (date) <u>4/21/22</u> CEO and General Manager
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Attachments: Site Map



NOT TO SCALE

AGENDA ITEM FORM

SUBJECT: Request Authorization to Re-establish the Date of Public Hearing for 2022 Water Main Replacement Contract as the Date of the May 2022 Board Meeting

SUMMARY:

- At the February 2022 Board meeting, staff was authorized to solicit bids for the 2022 Water Main Replacement Contract and establish the date of Public Hearing for the April 2022 Board meeting.
- Due to delays in design caused by additional work to verify utility locations on Water Street and to verify the Iowa Department of Transportation right-of-way requirements for NE 22nd Street, staff requests to set a new bid date and re-establish the date of the Public Hearing as the date of the May 2022 Board meeting.
- Work on Water Street will call for the installation of approximately 1,040 feet of 8-inch Polyvinyl Chloride (PVC) water main to replace existing water main that has a history of multiple water main breaks. The latest break resulted in a claim.
- Work along NE 22nd Street will call for the installation of approximately 350 feet of 12-inch PVC water main to address conflicts under the Iowa Department of Transportation (IDOT) I-35/80/235 Interchange Northeast of Des Moines (Stage 3A) project. The water main work will be done in advance of the IDOT I-35/80/235 Interchange Northeast of Des Moines (Stage 3A) project, which is scheduled to start in the Fall of 2022.
- Preparation of plans, specifications, and contract documents for the 2022 Water Main Replacement Contract is nearing completion.
- The engineer's estimate is \$548,000.
- Staff requests the Board of Water Works Trustees re-establish the date of Public Hearing for the May 2022 Board meeting.

FISCAL IMPACT:

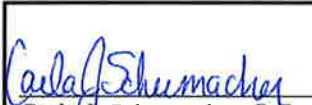

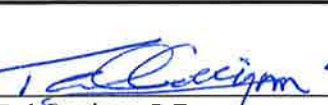
Funds for work on Water Street will come from the 2022 Des Moines Water Main Replacement Budget. Funds for work along NE 22nd Street will come from the 2022 Polk County Water Main Replacement Budget.

RECOMMENDED ACTION:

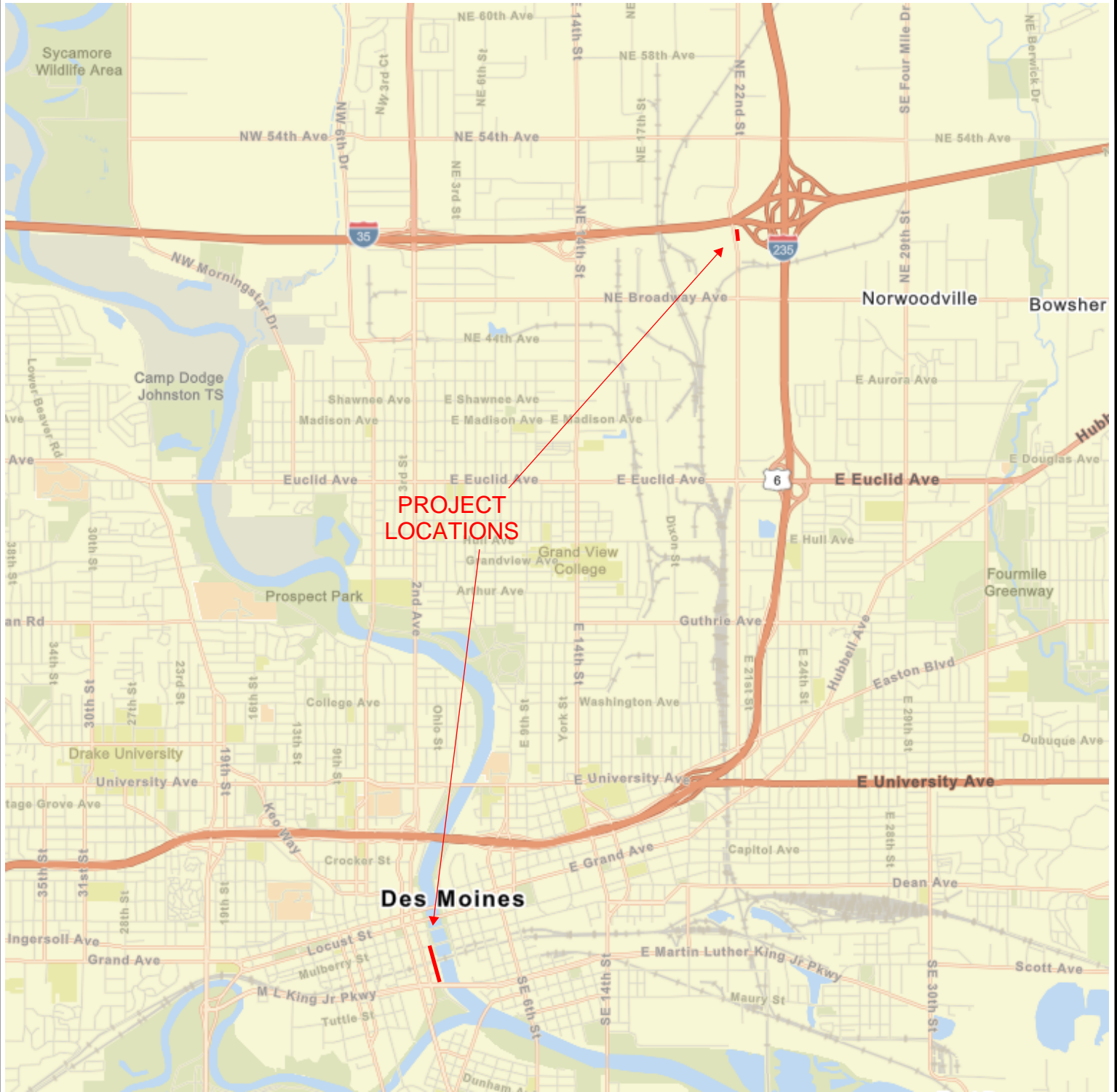
Authorize staff to re-establish the date of Public Hearing for 2022 Water Main Replacement Contract as the date of the May 2022 Board meeting.

BOARD REQUIRED ACTION:

Motion to authorize staff to re-establish the date of Public Hearing for 2022 Water Main Replacement Contract as the date of the May 2022 Board meeting.

 Carla J. Schumacher, P.E. (date) <u>4/20/22</u> Project Manager	 Michael J. McCurnin, P.E. (date) <u>4/20/22</u> Director of Engineering Services	 Ted Corrigan, P.E. (date) <u>4/21/22</u> CEO and General Manager
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Attachments: Site Map



NOT TO SCALE

AGENDA ITEM FORM

SUBJECT: Request Authorization for CEO and General Manager to Issue a Purchase Order to Superior Industrial Equipment for Purchase of Parts to Rebuild Fleur Drive West High Lift Pump #5

SUMMARY:

- In 2003, DMWW first started operating West High Lift Pump #5. West High Lift #5 is one of six pumps used to supply water from the Fleur Drive Treatment Plant into the distribution system.
- This pump is a 1,300-horsepower pump rated to supply 13,900 gallons per minute or 20 million gallons per day.
- Due to the age of these pumps, Operations asked the manufacturer to inspect all the Fleur High Lift pumps and provide recommendations for rehabilitating. The manufacturer recommended repairs to West High Lift pumps #3 and #5, with #5 being the priority. The manufacturer noted West High Lift #5 had leaking seals, was making a concerning noise, and was experiencing reduced capacity. These issues do not cause concern of immediate failure but should be addressed before they get worse.
- Repair parts include new gaskets, shaft, impeller, wear rings, O-rings, bearings, shaft sleeve, and new seals. Lead time for parts delivery is as much as 23 weeks.
- Due to the long lead time staff would like to order the parts early in the year, so they are ready to be installed when customer demand reduces in the fall.
- This purchase order is for pump parts only and does not include any motor repairs, labor, or shipping costs.
- Because these pump parts are manufacturer specific, only one supplier is available, Superior Industrial Equipment. Cost for required parts is \$113,270.43.

FISCAL IMPACT:




Funds for this project will come from the 2022 Fleur Drive Reinvestment Budget.

RECOMMENDED ACTION:

Authorize staff to issue a Purchase Order to Superior Industrial Equipment, in the amount of \$113,270.43, for providing parts required to rebuild Fleur Drive West High Lift Pump #5.

BOARD REQUIRED ACTION:

Motion to authorize staff to issue a Purchase Order to Superior Industrial Equipment, in the amount of \$113,270.43, for providing parts required to rebuild Fleur Drive West High Lift Pump #5.

 Nathan W. Casey, P.E. Director of Water Production	 Kyle A. Danley, P.E. Chief Operating Officer	 Ted Corrigan, P.E. CEO and General Manager
4/20/22 (date)	4-20-22 (date)	4/21/22 (date)

Attachments: Superior Industrial Equipment Quotation



Superior Industrial Equipment Company
 1609 Afton Road, Sycamore, IL 60178
 Phone: (815) 899-8900
 Fax: (815) 899-8898

Quotation

To:	Tony Knox Des Moines Water Works	DATE	3/31/2022 4/8/2022
Phone#		QUOTE #	QP-220397
E-Mail:	This quote is only valid till 05/09/2022, due to the factory having a price increase.		REV ONE
Ref.	Pump Model 400LNN725		
	S/N: SP17200450-1		

					Salesman	Eric Moore
Item	Qty	Part Number	DESCRIPTION	Lead Time	Price	Extended
1	2	551059	Gasket	10 weeks	\$104.90	\$209.81
2	1	H1744242	Flat Gasket	10 weeks	\$258.32	\$258.32
3	3	865893	Gasket, Sheet Material	6 weeks	\$658.24	\$1,974.71
4	1	H1368778	Bearing Shim	10 weeks	\$392.07	\$392.07
5	1	868339	Shaft	12 weeks	\$9,438.38	\$9,438.38
6	1	887341	Impeller Optional in SS Material	23 weeks	\$34,284.83	\$34,284.83
7	2	828688	Impeller Wear Ring	9 weeks	\$3,398.76	\$6,797.53
8	1	88520823	Gasket	10 days	\$220.89	\$220.89
9	4	591316	Flat Gasket	10 days	\$129.81	\$519.25
10	2	550640	Flat Gasket	10 days	\$135.06	\$270.13
11	2	013981-00	O'ring	10 days	\$22.95	\$45.90
12	2	20A11CM247	O'ring	10 days	\$40.65	\$81.30
13	2	87052106	Bearing Ball	6 weeks	\$1,540.73	\$3,081.45
14	1	D602GZ068	Bearing Ball	10 days	\$1,713.80	\$1,713.80
15	2	H1619469	Sleeve, Shaft	10 weeks	\$5,694.76	\$11,389.53
16	2	868566	Ring, Wear, Casing	10 weeks	\$5,859.98	\$11,719.95
17	1	H1368836	Thrust Washer	10 weeks	\$1,334.85	\$1,334.85
18	1	H1999879	Key	6 weeks	\$2,486.13	\$2,486.13
19	1	H1370568	Key	6 weeks	\$288.48	\$288.48
20	1	H1371087	Nut, Shaft	10 weeks	\$3,414.50	\$3,414.50
21	1	BGCM102M128SDBV	Bearing Gard M102 X M128 Bronze/KFM	2 weeks	\$612.86	\$612.86
22	2	BGC46145638SDBV	Bearing Gard 4.614X5.638 Bronze/KFM	2 weeks	\$704.14	\$1,408.28
23	2	TBA	PSS4 5500 5C4T Split Seal with Carbon vs Peramic Faces/Viton Elastomers, 316SS Metal Parts	8-10 weeks	\$10,663.75	\$21,327.51
					Total	\$113,270.43

**3% FEE WILL APPLY FOR ALL CREDIT CARD
 ORDERS \$5000.00 OR MORE**

Lead Time Per Line Item

Lead times are estimated ship dates and do not include transit time. Tax and freight charges not included. Quote valid for 30 days. Standard terms of payment are Net 30 days after shipment. Orders over \$20,000 are subject to progress terms of payment.

AGENDA ITEM FORM

SUBJECT: Request Authorization for CEO and General Manager to Execute Agreement with Beautiful Lawns by Long's LLC for Turf Maintenance Services Remote Facilities

SUMMARY:

Des Moines Water Works' remote facilities are located across the Des Moines Metro and surrounding areas. Maintaining our remote facilities is an important part of the water utility operations. Proper turf care facilitates access to and maintenance of various pieces of water supply infrastructure. Turf maintenance activities shall include litter collection and disposal, grass mowing, edging, and grass trimming.

Recently, proposals were sent to 8 lawncare contractors to mow approximately 63 acres at 20 of our remote facilities. Des Moines Water Works received four bids on April 1, 2022.

Beautiful Lawns by Long's LLC	\$43,568.00
Team Lawncare, LLC	\$53,245.00
I'll Do It, LLC	\$55,472.00
Latitude 41 Lawn and Landscapes of Iowa	\$78,969.00

The low responsive bid was submitted by: Beautiful Lawns by Long's, LLC for \$43,568.00.

Beautiful Lawns by Long's, LLC has not worked for DMWW in the past, but staff checked references, including the city of Des Moines, and all were positive.

FISCAL IMPACT:

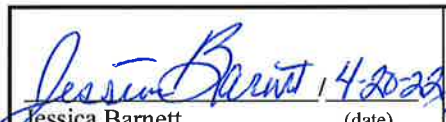
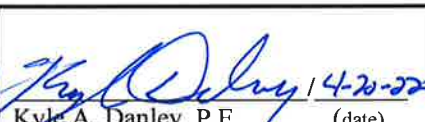
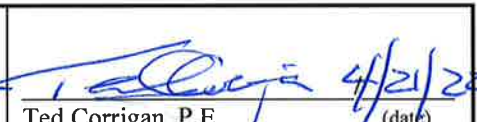
Funds for this work will be provided from the Grounds Maintenance budget.

RECOMMENDED ACTION:

Award Turf Maintenance Services Remote Facilities to Beautiful Lawns by Long's, LLC in the amount of \$43,568.00.

BOARD REQUIRED ACTION:

Motion to award Turf Maintenance Services Remote Facilities for Des Moines Water Works to Beautiful Lawns by Long's, LLC in the amount of \$43,568.00.

 Jessica Barnett Supervisor of Property Management (date) 4-20-22	 Kyle A. Danley, P.E. Chief Operating Officer (date) 4-20-22	 Ted Corrigan, P.E. CEO and General Manager (date) 4/21/22
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Attachments: None

AGENDA ITEM FORM

SUBJECT: Award 2022 Tank Painting – Tenny Standpipe and Runnells Water Tower

SUMMARY:

- On February 22, 2022, the Board of Water Works Trustees authorized staff to solicit bids for the 2022 Tank Painting – Tenny Standpipe and Runnells Water Tower project. The Public Hearing was established as the date of the April 2022 Board meeting. A Pre-bid meeting was held on March 7, 2022.
- Plans, specifications, and contract documents were taken out by several bidders. Nine bidders submitted bids which were opened on March 25, 2022. Following is the summary of the bids received:

BIDDER	TENNY STANDPIPE		RUNNELLS WATER TOWER	WILCHINSKI UTILITY BUILDING	GRAND TOTAL	TOTAL TO AWARD (WITHOUT RUNNELLS)
	BASE BID	ALTERNATE	ALTERNATE	ALTERNATE		
G & L Tank Sandblasting & Coatings, LLC	\$757,500	\$85,000	\$289,100	\$17,500	\$1,149,100	\$860,000
O & J Coatings, Inc.	\$795,000	\$80,000	\$275,500	No Bid	\$1,150,500	\$875,000
BRZ Coatings	\$861,500	\$135,500	\$400,000	\$12,000	\$1,409,000	\$1,009,000
Classic Protective Coating, Inc.	\$1,137,600	\$78,500	\$361,550	\$10,300	\$1,587,950	\$1,226,400
J. R. Stelzer Co.	\$1,164,900	\$170,000	\$416,300	\$13,600	\$1,764,800	\$1,348,500
Viking Painting, LLC	\$1,142,100	\$205,900	\$481,900	\$7,500	\$1,837,400	\$1,355,500
TMI Coatings, Inc.	\$1,323,000	\$150,000	\$537,000	\$7,500	\$2,017,500	\$1,480,500
L. C. United Painting Co., Inc.	\$1,413,000	\$111,000	\$321,000	\$8,500	\$1,853,500	\$1,532,500

- Two of the nine bids were originally determined to be non-compliant as the addendum was not properly acknowledged. This informality in the bid from G & L Tank Sandblasting & Coating was later waived by staff when it was determined an administrative error by Des Moines Water Works was the cause of the bid informality.
- The engineer's estimate for completing all elements of the work at both tanks and at Wilchinski was \$1,453,500.
- The City of Runnells has opted to reject all bids and not paint their tower this year.
- The low bid for the Tenny Standpipe Base and Alternate Bids and the Wilchinski Utility Building was submitted by G & L Tank Sandblasting & Coatings, LLC, in the amount of \$860,000. G & L Tank is based out of Shelbyville, Tennessee, and has successfully painted several facilities in the Midwest.
- Staff recommends the Board award a contract to G & L Tank Sandblasting & Coatings, LLC, for the Base Bid and Alternates combined for Tenny Standpipe and Wilchinski Utility Building in the total amount of \$860,000.

FISCAL IMPACT:


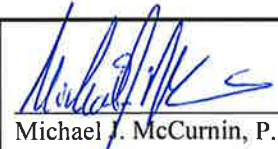

Funds for the 2022 Tank Painting – Tenny Standpipe and Runnells Water Tower project will come from allocations in the 2022 Facility Management Budget.

RECOMMENDED ACTION:

Award the 2022 Tank Painting – Tenny Standpipe and Runnells Water Tower Contract to G & L Tank Sandblasting & Coatings, LLC, for the Base Bid and Alternates combined.

BOARD REQUIRED ACTION:

- Public Hearing – Opened by Chairperson for comments from the public regarding the form of contract, plans and specifications, and estimated cost. Chairperson closes hearing.
- Motion for adoption of form of contract, plans and specifications, and estimated cost.
- Analysis of bids received.
- Award the 2022 Tank Painting – Tenny Standpipe and Runnells Water Tower Contract to G & L Tank Sandblasting & Coatings, LLC, for the Base Bid and Alternates combined, in the total amount of \$860,000, and authorize the Chairperson and the CEO and General Manager to execute the contract.

 Bob Jolly Eng. Tech Support Services Supervisor	 Michael J. McCurnin, P.E. Director of Engineering Services	 Ted Corrigan, P.E. CEO and General Manager
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Attachments: none

AGENDA ITEM FORM

SUBJECT: Information Items

SUMMARY:

- A. Board Committee Reports
 - Planning Committee
 - Finance and Audit Committee
 - Bill Stowe Memorial Committee
 - Greater Des Moines Botanical Garden Board
 - Des Moines Water Works Park Foundation Board
- B. Staff Updates
 - Saylorville Opinion of Probable Cost
 - External Affairs
- C. CEO and General Manager's Comments
 - Quarterly Strategic Plan Update
- D. Contract Status and Professional Services Agreements

FISCAL IMPACT:

No impact to the budget.

RECOMMENDED ACTION:

For review and discussion.

BOARD REQUIRED ACTION:

Review and discussion.

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<div style="display: flex; justify-content: space-between;"> <div></div> <div style="text-align: center;"> Ted Corrigan, P.E. CEO and General Manager </div> <div></div> </div>		

Attachments: GDMBG Quarterly Update; DMWWPF Executive Summary, Board Minutes, February 2022 Financials, Events Calendar; Quarterly Strategic Plan Update; Contract Status and Professional Services Agreements Spreadsheets

Greater Des Moines Botanical Garden Update

1. Sign installed on the Belvedere overlooking the river – looks amazing, like it has always been there! We are coordinating the unveiling event.
2. DMWW team spoke to GDMBG staff about water shed and the DMWW property – very well received! (Jen and Jessica Barnett)
3. Offering two water theme field trips at the Garden as school groups slowly return; Wonders of Water and Scoop on Soil
4. All Terrarium classes and kits now include water cycle information.
5. Copy drafted for water fountain displays – working with your team to finalize.
6. April is Water Month!
 - a. Classes/Programs
 - i. Water Wise Walks with Aaron (April 6, 13, & 20)
 - ii. Marimo Moss Balls drop-in (April 9)
 - iii. Rain Barrels Workshop (April 14)
 - iv. Plant Fact Friday – water themed
 - b. All month long
 - i. Water-themed displays in garden commons
 - ii. Water-themed scavenger hunt
 - iii. Sculptures from the Rain Campaign on-site
 - c. Earth day! (April 23)
 - i. Free admission
 - ii. Community partners on-site (21 confirmed so far!) with hands-on activities and demos – many with a water focus. Jen will be staffing a booth for DMWW.
7. Opening the Hiller Rain Garden and Founders Garden Memorial Day weekend – mark your calendars!
8. GDMBG participating in DMWW Water Citizen Academy - May



20 April 2022

Updates from the Des Moines Water Works Park Foundation

The Campaign/Development:

Pledged an additional \$110,000 in past month. The Foundation is continuing to work with the City and DMWW on resolving the connector balance.

Park Construction

The Delta Dental Foundation has agreed to fund and install an additional water filling station located midway out into the large Innovation Lawn north of the amphitheater. This will allow for better access to water during large community events and concerts as the fountain will also have a facet to hook up the DMWW branded multi water bottle filling station, but also for individual water bottle filling and drinking fountain for those walking on the pathway.

Programming

The Extraordinary Egg Hunt and Earth Day trash pick up is scheduled for Saturday, April 23rd. We continue to work through bookings for the 2022 season, with ticket sales for several concerts being announced. The Des Moines Gardening Club's Olmsted 200th anniversary celebration display has been installed along the meander from the Connector to the Concourse. A sound ordinance amendment was unexpectedly introduced at the April 18 City Council meeting further restricting concert hours, but defeated 5 – 2. The Foundation is continuing to work with the city to further mitigate any noise complaints from park events.



April Meeting Minutes attached along with February and March Financials.



DES MOINES WATER WORKS PARK FOUNDATION
Board of Directors Meeting
Friday, March 11, 2022 – 12:00 – 1:30
Draft Agenda
DMWW Administration Building Board Room – 2201 G. Flagg Pkwy

DMWWPF Vision: *Water Works Park is the place where nature and people flourish.*
DMWWPF Mission: *Foster stewardship for clean water and nature through unique learning opportunities, cultural experiences, and outdoor adventures.*

BOD Members in Person Attendance: Amy Jennings, Drew Manatt, Crystal Franke, Jason Stone, Chris Lightfoot, Chad Rasmussen, Jenny Herrera, Raul Cunarro, Matt Van Loon, Corey Morrison

Virtual Attendance: Andrea Boulton, Jen Cross, Crystal Franke, Ardis Kelley

Guests/Staff: Cassandra Halls & Sam Carrell – DMWWPF, Lee Rood – Des Moines Register

I. Call to Order/President's Comments & Welcome/Affirm Agenda – Matt Van Loon

II. Approve minutes – Matt Van Loon

Motion: Jason Stone

Second: Teri TeBockhorst

Motion Passes

III. Introduction of New Board Member

- Chris Lightfoot

IV. Guest Speaker – Lee Rood, Des Moines Register/Ukraine Benefit Organizer
Sunday, April 24 is the event. All proceeds go toward Ukraine efforts
From Iowa with Love is the event name. Several bands, sponsorships, etc. We are offering the space as an in kind donation but is still fully vetted through the same process as all other events. It's an all Iowa event/festival with all local musicians. Tickets are paid for the day of the event.
Volunteers are needed. Link on webpage and on Facebook page.

V. Financial Report – Ardis Kelley

- February Financials

Balance Sheet - \$1.1M in total assets. Down due to a movement in cash to pay in expenses. Decrease in investments as well due to the net change in investment value.

Net Assets expected to go down due to an invoice from the city on the Connector. Waiting to hear on the Polk County grant today.

Motion: Amy Jennings

Motion Passes

VI. Committee Reports

- Programming – Jenny Herrera/Andrea Boulton
 - Volunteer Sign Up for Egg Hunt

Most important update is the Extraordinary Eggs event on April 23. Much like years past, we have egg hiding and scavenger hunt. There's a signup sheet for volunteers. The Thursday before the event, we will stuff the plastic eggs at Confluence. The more, the merrier. The link to sign up and volunteer will go out again. Anyone can volunteer, not just board members.

Wellness Day – move this event from June to September.

- Development/Marketing – Teri Wood TeBockhorst
Marketing will meet the first Wednesday of every month at noon. Chris, Corey, Raul, and Teri sit on the committee as well as a couple general public members. Development – State of Iowa will do a \$100M grant for tourism. Dara and Teri will attend the briefing. Working with Ashley on the orientation. Next month's speaker will be Mary Sellers, President of United Way. She will be telling us how she raised \$7M for the Science Center of Iowa.

Chad and Jason have been meeting with several people to discuss how to maximize our revenue. Certain low hanging fruit we need to push.

- Governance – Ashley Aust
Mini orientation – happy hour version
Hybrid full orientation

VII. BOD Topics for Discussion and Updates

- New Orientation Plan update – Ashley Aust
The larger orientation will happen after the nominating cycle and we know all the new board members

VIII. **Executive Director Report – Sam Carrell**

- **Ukraine Benefit**

While we may donate our space, we are showcasing our venue. A dream for some individuals to be able to showcase their talents on our stage.

- **Fundraising Report**

Meeting with potential major donor on Monday

Waiting to hear back on several grants that could net over \$100k.

Destination Iowa grant funding being reviewed.

- **City/Connector/Bridge Update**

Close out Enhance Iowa Grant with remaining balance by including Connector expenses (required an amendment by the Enhance Iowa BOD)

Letter finalized for the city in response to the sound.

City would like us to work on fixing the bike bridge, currently replacement is an obligation on the utility and not the foundation.

- **2022 Season**

A couple more cultural events have been added

Would like to pick a concert to have as a board event – possible Brother's Osborne.

Schedule changes and gets updated weekly

- **Olmsted Exhibit**

Recognized for being part of this. It is up and going.

- **Delta Dental Water Filling Station**

Monday was out there with the plumber to get the fountain mapped out. Will have this setup for this season. Includes a dog dish drinking station and water bottle filling station as well as a spicket. Can run the spicket up to 100 feet out to utilize the DMWW multi bottle fill station.

IX. **Announcements**

X. **Adjourn**

Motion: Jason Stone

Second: Drew Manatt

Motion Passes

Upcoming Events:

Egg Stuffing Fun Event – Confluence Brewing Company – Friday, April 22 – 5:30 pm

Extraordinary Egg Event – Saturday, April 23 – 8:00 – 2:00 pm
Ukraine Benefit – Sunday, April 24. Noon – 9:30 pm

BOD Meeting – Friday, May 13th - 12 pm – 1:30 pm – (location TBD)

DMWWPF Values:

1. *Conservation: We are a model of urban conservation that protects and promotes our natural environment through engaging amenities and activities, with an intentional focus on clean water.*
2. *Well-being: We provide opportunities for park lovers of any age to invigorate their bodies and quiet their minds through recreation, play, and connection to nature.*
3. *Collaboration: We nurture and grow strategic partnerships with other organizations and community attractions to maximize our collective impact.*
4. *Inclusion: We create a place that is welcoming to all, encouraging and growing understanding, and connection to strengthen our community. We are everyone's park.*
5. *Amazement: We leverage 1500 acres of urban greenspace to create unique experiences that delight and amaze human visitors, while respecting and enhancing the park's ecosystem.*

Des Moines Water Works Park Foundation

<i>Comparative Statements of Financial Position as of</i>	<u>February 28, 2022</u>	<u>January 31, 2022</u>	<u>December 31, 2020</u>
ASSETS			
Cash and Cash Equivalents	\$ 138,724.20	\$ 156,286.12	\$ 166,358.46
Investments - Endow Iowa	56,427.42	57,257.17	53,645.58
Pledges Receivable	933,327.40	933,327.40	1,172,842.85
Prepaid Expenses	291.55	528.97	1,047.90
Total Assets	<u><u>\$ 1,128,770.57</u></u>	<u><u>\$ 1,147,399.66</u></u>	<u><u>\$ 1,393,894.79</u></u>
LIABILITIES			
Accounts Payable	\$ 6,798.54	\$ 6,654.79	\$ -
Accrued Expenses	1,325,346.61	1,325,346.61	600,000.00
Loan Payable - Line of Credit	699,995.80	703,745.80	1,003,813.00
Total Liabilities	<u><u>\$ 2,032,140.95</u></u>	<u><u>\$ 2,035,747.20</u></u>	<u><u>\$ 1,603,813.00</u></u>
NET ASSETS			
Net Assets without donor restrictions:			
Available to Spend	\$ 1,026,814.04	\$ 1,039,631.78	\$ 1,022,662.07
Net Assets with donor restrictions:			
Endow Iowa	56,427.42	57,257.17	53,645.58
Karras Kaul Sculpture	10,957.21	10,957.21	-
Park Improvement/Fleur Trail	(1,997,569.05)	(1,996,193.70)	(1,286,225.86)
Total Net Assets	<u><u>\$ (903,370.38)</u></u>	<u><u>\$ (888,347.54)</u></u>	<u><u>\$ (209,918.21)</u></u>
Total Liabilities and Net Assets	<u><u>\$ 1,128,770.57</u></u>	<u><u>\$ 1,147,399.66</u></u>	<u><u>\$ 1,393,894.79</u></u>

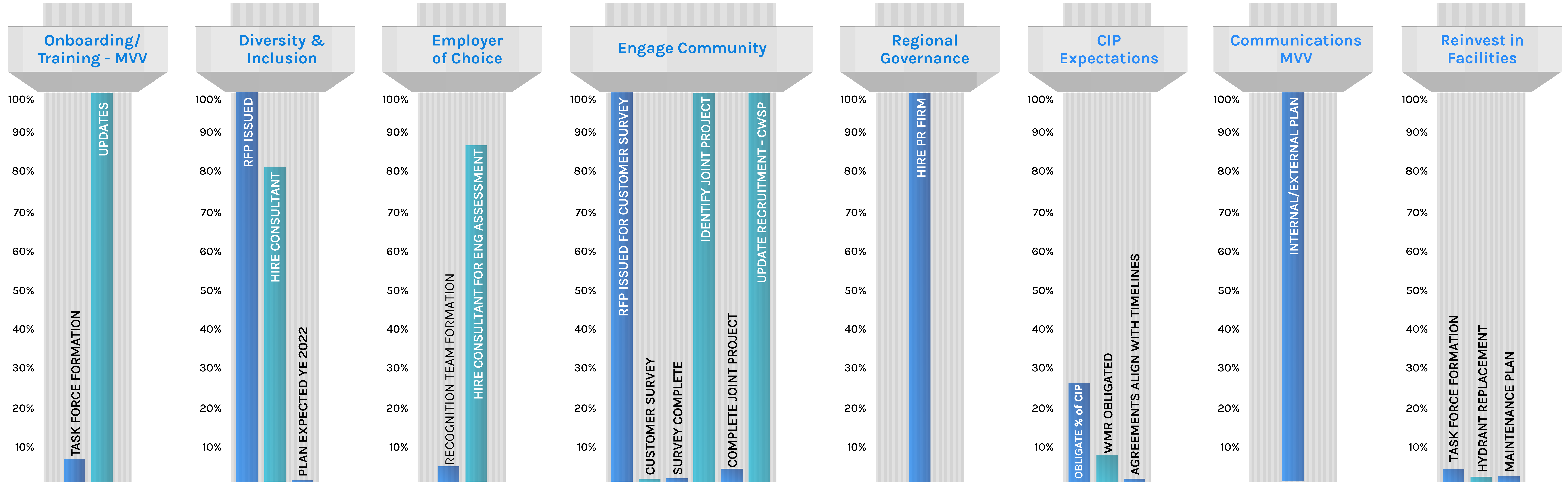
Des Moines Water Works Park Foundation
Consolidated Statement of Financial Activity and Change in Net Assets
For the two months ending February 28, 2022

	February-22					FISCAL YEAR TO DATE			Annual Budget
	Operating	Development	Programming	Capital	Total	Actual	Budget	Budget Variances	2022
REVENUES AND OTHER SUPPORT									
Individual Gifts	\$ -	\$ -	\$ -	\$ 594.14	\$ 594.14	\$ 1,881.64	\$ -	\$ 1,881.64	\$ -
Park Sponsorship	-	-	-	-	-	-	-	-	75,000.00
Special Event Income	-	-	-	-	-	-	-	-	15,000.00
State Grant Income	-	-	-	-	-	-	-	-	25,000.00
User/Vendor Revenue	-	-	-	-	-	-	-	-	442,670.00
Investment Income, net of fees	(816.85)	-	-	0.02	(816.83)	(2,549.05)	-	(2,549.05)	-
Total Revenues and Other Support	\$ (816.85)	\$ -	\$ -	\$ 594.16	\$ (222.69)	\$ (667.41)	\$ -	\$ (667.41)	\$ 557,670.00
EXPENSES									
Accounting/Audit	\$ 850.00	\$ -	\$ -	\$ -	\$ 850.00	\$ 1,700.00	\$ 1,848.00	\$ (148.00)	\$ 11,088.00
Amphitheater Programming	-	-	-	-	-	-	-	-	125,000.00
Community Programming	-	-	6,125.00	-	6,125.00	6,125.00	-	6,125.00	19,850.00
Development	-	-	-	-	-	-	-	-	14,750.00
General Office	372.51	39.59	-	-	412.10	899.54	916.00	(16.46)	5,496.00
Governance	-	-	-	-	-	-	-	-	2,650.00
Interest Expense	-	-	-	1,969.51	1,969.51	1,969.51	-	1,969.51	-
Marketing	-	-	-	-	-	-	140.00	(140.00)	26,352.00
Misc. Expense	-	-	-	-	-	-	-	-	500.00
Park Maintenance	-	-	-	-	-	-	-	-	45,000.00
Staffing & Administrative Costs	4,770.00	-	-	-	4,770.00	9,540.00	17,200.00	(7,660.00)	103,200.00
Utilities	-	-	673.54	-	673.54	1,358.33	1,660.00	(301.67)	9,960.00
Total Expenses	\$ 5,992.51	\$ 39.59	\$ 6,798.54	\$ 1,969.51	\$ 14,800.15	\$ 21,592.38	\$ 21,764.00	\$ (171.62)	\$ 363,846.00
Change in Net Assets	\$ (6,809.36)	\$ (39.59)	\$ (6,798.54)	\$ (1,375.35)	\$ (15,022.84)	\$ (22,259.79)	\$ (21,764.00)	\$ (495.79)	\$ 193,824.00
Net Assets, Beginning of Year						(881,110.59)			
Net Assets, End of Year						<u><u>\$ (903,370.38)</u></u>			

2022	Date	Event	Description
April	9-10	Iowa Coursing Hounds	
	16-17	Coursing Hounds of Iowa	
	23	Extraordinary egg hunt	
	24	Jam for Ukraine	
	30	Victim Rights 5K	
May	6-8	DSM Women's Marathon	
	14	Race for Hope	
	16	Girl Scout troop meeting fireplace area	
	20	Private shelter rental	
	21	Private shelter rental	
	28-29	Coursing Hounds of Iowa	
	30	Private shelter rental	
June	3-5	Lowdown Car Show	
	3-4	Brewfest	
	11-12	IRONMAN	
	18-19	Iowa Coursing Hounds	
	24	Fitz and the Tantrums concert	
	25	Private shelter rental	
July	1	Mt Joy concert	
	2	Iowa Arakanese soccer	
	8	Brothers Osborne concert	
	9	Private fountain wedding	
	16	Orchard Place bike ride	
	22-24	Lutheran Church of Hope event	
	30-31	Iowa Coursing Hounds	
	30	Private fountain wedding	
August	13-14	Karen Association of Iowa soccer	
	20-21	Iowa Coursing Hounds	
September	3	Lantern Festival	
	8-12	Rasmussen Group company picnic	
	15-18	Polk Co Democrats steak fry	
	23-25	Ikes hunting and fishing event	
October	1-2	Iowa Coursing Hounds	
	8-9	A & B cancer elevate festival	
	9	Blazing 5k race	
	14-16	DSM marathon	
	22-23	Hydrocephalus walk	
	29-30	Coursing Hounds of Iowa	
November	26	Turkey Trot race	

KEY
Sport/Fitness Event
DMWWPF Event
Wedding/shelter
Misc. (car shows, political events, festivals)

STRATEGIC PLAN KPIs - QUARTER 1



<i>Strategic Initiative</i>	<i>Implementation Tactics</i>	<i>KPI</i>	<i>Percent</i>	<i>Plan for Completion</i>
Initiative: <i>Update employee onboarding and training to educate new and existing staff about the utility's Mission and Service Vision and Core Values and how they can be a utility champion in the next five years.</i>	Develop internal tools/messaging for introducing and rolling out strategic plan vision, service mission and core values.	Convene an Onboarding/Offboarding Task Force dedicated to formalizing and developing an implementation plan for the utility's new On/Off process.	5%	Initial plan formed for creation of an onboarding/offboarding task force, to be initiated by HR.
	Champions: HR, IT, All Department Leads	Develop a tracking and communication plan and tools that provide quarterly updates to all employees and interested stakeholders to be operational by end of Q1. (OCEO)	75%	Internal tracking tool developed, external reporting tool being developed by HDR.
Core Values: Diversity & Inclusion, Leadership, One Team	Employ an outside firm to help facilitate a utility-wide D&I planning effort.	Issue an RFP for consultant to lead D&I initiative	100%	RFP issued, proposals received.
		Select and hire consultant to lead D&I initiative	50%	Selection team formed, proposal review in process.
		Formal D&I Plan Complete	0%	Plan expected from consultant by end of year.
	Form a D&I Task Force comprised of members of the Board, management team, staff, and community with the goal to advise and consult on D&I efforts into the future.	-	-	This is a tactic with no associated KPI.*
	Formalize a Community Advisory Group (CAG), comprised of diverse backgrounds and affiliations to provide the utility with a community perspective.	-	-	This is a tactic with no associated KPI.*

Initiative: <i>Invest in and develop an employee succession planning initiative that includes a focus on staff levels, training, recognition, succession, and retention to build and support a more robust and diverse employee experience and allow DMWW to become an employer of choice in central Iowa.</i> Champions: HR, OCEO, Customer Service, ENG Core Values: Customer Experience, Diversity & Inclusion, Leadership, One Team, Stewardship	Provide regular opportunities and forums for employee feedback and engagement to strengthen the employee experience and improve organizational transparency and communication.	Convene (retool) an employee recognition team to meet three times to establish recommendations for an employee recognition program.	5%	Initial plan formed for combined Recognition/HIP Team, to be initiated by HR.
		Assess level of internal customer service to WP and WD. (ENG)	0%	No direct action to report (Q1)
		Implement 2 improvements in Q2 and Q3. (ENG)	0%	No direct action to report (Q1)
	Employ an outside consultant to help facilitate employee succession, retention, and organizational assessment planning effort.	Hire a consultant to conduct an internal organization assessment of the Engineering Department and establish recommendations for future initiatives and other departmental assessments. (ENG, OCEO)	85%	HDR conducted all staff interviews in February. HDR analysis is complete, and results are to be presented to Engineering staff in early May. Initiatives will follow.
	Identify obvious gaps in staffing levels, skill sets, and succession planning.	-	-	This is a tactic with no associated KPI.*
Initiative: <i>Be deliberate in how all portions of the community are engaged and served by the utility.</i> Champions: Customer Service, OCEO Core Values: Customer Experience, Diversity & Inclusion, Leadership, One Team	Conduct customer assessment such as “Voice of the Customer”	Advertise and select RFP for a consultant to conduct a Voice of the Customer survey. (Customer Service)	100%	RFP issued on January 24, 2022, with responses due on February 28, 2022. A committee, consisting of Customer Service, Finance and Office of the CEO, met to review proposals and selected vendor, SPPG+Essman Research for the 2022 Voice of the Customer Survey project.
		Conduct Voice of Customer Survey. (Customer Service)	0%	Initial meeting with Essman Research scheduled for early April. Vendor will require a minimum of 16 weeks to complete the project.
		Survey results/findings complete. (Customer Service)	0%	Vendor estimates Summary Report will be delivered July 25, 2022.
		Identify one joint campaign, project, or effort with a group, neighborhood, or customer demographic that	100%	Three possible joint projects identified (Genesis Foundation, Growing Futures, and Gateway Dance Academy.)

		has not been partnered with in the past to complete a project. (OCEO)		
		Complete joint campaign/project with new partner. (OCEO)	5%	Initial plan developed; internal cross-departmental team formed, and funding opportunities being identified.
		Review and update recruitment tactics for the Clean Water Support Program. (OCEO)	100%	
Initiative: <i>Determine formal direction the utility will take with regard to regional governance for the utility across central Iowa.</i> Champions: OCEO, Finance Core Values: Customer Experience, Diversity & Inclusion, Leadership, One Team, Stewardship	Engage in partnering discussions to develop MOU for governance of a regional production utility, should that be the chosen path forward for central Iowa.	Hire a PR firm directly after signing of founding resolution by all parties. (OCEO)	100%	Proposal from Wixted accepted March 4.
Initiative: <i>Set realistic expectations for Capital Improvement Plan implementation.</i> Champions: ENG, Finance Core Values: Customer Experience, Diversity & Inclusion, Leadership, One Team, Stewardship	Expand treatment capacity to ensure adequate water supply and treatment based on regional outcomes.	Obligate 90% of CIP (not constructed). (ENG, FIN)	23%	23% has been obligated through March.
		WMR work obligated 90%. (ENG)	8%	8% has been obligated through March.
		Professional Service Agreements aligned with established timelines. (ENG)	0%	None of the five PSA have been issued. (Q1)
	Replace existing distribution system infrastructure at a level that will reduce main breaks and duration of customer water outages.	-	-	This is a tactic with no associated KPI.*

Initiative: <i>Develop and implement a broad community and employee education campaign that is focused on utility Mission, source water and drinking water quality, financial investments, and natural resources.</i> Champions: OCEO, Customer Service, Supervisors Core Values: Customer Experience, Diversity & Inclusion, Leadership, One Team, Stewardship	Update utility communications plan to reflect 2021 Strategic Plan Initiatives.	Establish a clear communication plan for employee and customer/community roll out of the 2021 Strategic Plan. (OCEO)	100%	Plan for internal and external communications has been developed. External communications to begin early March.
	Consider assessment and engagement tools to provide customers the opportunity to offer feedback on service experiences.	-	-	This is a tactic with no associated KPI.*
Initiative: <i>Operate, maintain, and reinvest in our facilities in a manner that respects our investments, employees, customers, environment.</i> Champions: Water Production, Water Distribution Core Values: Customer Experience, Diversity & Inclusion, Leadership, One Team, Stewardship	Leverage varied source water facilities to respond to emerging contaminants, regulations, and health advisories.	-	-	This is a tactic with no associated KPI.*
	Evaluate potential impacts of climate change on utility operations.	-	-	This is a tactic with no associated KPI.*
	Prioritize reinvestment in existing Treatment and Distribution infrastructure to maintain long term viability.	Form Task force to identify crucial equipment, processes, and determine usage to build redundancy. (WP)	5%	Presented concept to staff and gathering volunteers for task force.
		Complete 20% of Sentinel hydrant replacements by YE2022. (WD)	0%	Distribution has identified the 10 Sentinel fire hydrants to be replaced this year.
	Plan for production capacity expansion to comfortably meet customer demand.	Deliver/Meet execution plan for the development of predictive and preventative maintenance beyond basic tasks. (WP)	0%	Execution plan to be developed by Q3

* This is a tactic with no associated KPI. Not every implementation tactic must have an association KPI. The implementation tactic is meant to be a strong suggestion for how the utility might work toward the end goal of the associated initiative. They could turn into a more specific initiative in the future.

How to use this tracker:

Quarterly, SMT or a designee should provide a short sentence summarizing the current status of each of their KPIs, along with an estimated “percent complete” number, to be reported to CEO & Board. Email to Rachel Brown.

COMPETITIVE BIDS CONTRACT STATUS FOR APRIL 2022

Presdimentation Basins - Valve Replacement	Remaining work to be removed from contract. Anticipate May acceptance.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	The Waldinger Corporation 3/16/2020 \$1,427,530.00 \$70,962.00 \$1,498,492.00 \$642,378.10 May-22
NW 26th Street Booster Station	Commissioning and testing continues	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Henkel Construction Company 8/14/2020 \$1,533,000.00 \$69,618.46 \$1,602,618.46 \$1,476,433.89 May-22
Gallery Valve Chamber Structures Reconstruction	Construction is substantially complete	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Synergy Contracting, LLC 4/19/2021 \$432,770.00 \$45,756.42 \$478,526.42 \$435,347.70 May-22
2021 Des Moines Water Main Replacement Contract 1 - E. Pleasant View Drive & E. 17th Street	Construction is substantially complete	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Synergy Contracting, LLC 5/11/2021 \$1,806,597.00 \$305,565.79 \$2,112,162.79 \$2,125,076.76 May-22
2021 Des Moines Water Main Replacement Contract 2 - Feeder Main at SE 15th Street and Martin Luther King Jr. Parkway	Construction is substantially complete	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Raccoon Valley Contractors 5/14/2021 \$1,619,134.00 \$0.00 \$1,619,134.00 \$1,616,050.00 May-22
Nitrate Removal Facility Crawlspace Renovation	Construction in progress	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Henkel Construction Company 6/1/2021 \$1,312,000.00 \$199,951.16 \$1,511,951.16 \$1,249,662.65 May-22

Item IV-D

S.E. Polk N.E. Morgan Drive Meter Vault	Construction in progress	Contractor	Synergy Contracting, LLC
		Notice to Proceed	11/29/2021
		Original Contract Sum	\$186,000.00
		Net Change by Change Orders	\$2,987.50
		Contract Sum to Date	\$188,987.50
		Total Completed to Date	\$165,037.50
		Anticipated Completion Date	May-22
2021 Well Rehabilitation	SWTP Well #2 is to be done in place of SWTP Well #1. Construction in progress	Contractor	Layne Christensen Company, Inc.
		Notice to Proceed	2/14/2022
		Original Contract Sum	\$1,344,820.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$1,344,820.00
		Total Completed to Date	\$68,000.00
		Anticipated Completion Date	Dec-22
LP Moon Pumping Station Sodium Hypochlorite Feed Modifications	Construction in progress	Contractor	The Waldinger Corporation
		Notice to Proceed	10/18/2021
		Original Contract Sum	\$69,590.00
		Net Change by Change Orders	\$3,328.00
		Contract Sum to Date	\$72,918.00
		Total Completed to Date	\$45,173.27
		Anticipated Completion Date	May-22
2021 Des Moines Water Main Replacement Contract 4 - Indianola Ave.	Construction in progress	Contractor	J & K Contracting, LLC
		Notice to Proceed	11/2/2021
		Original Contract Sum	\$678,678.00
		Net Change by Change Orders	\$23,692.00
		Contract Sum to Date	\$702,370.00
		Total Completed to Date	\$680,766.50
		Anticipated Completion Date	May-22
Des Moines River Intake Roof Structure Modifications	Construction in progress	Contractor	Henkel Construction Company
		Notice to Proceed	11/18/2021
		Original Contract Sum	\$311,000.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$311,000.00
		Total Completed to Date	\$271,400.00
		Anticipated Completion Date	May-22
Joint Eastside Booster Station Hypochlorite Feed System	Construction in progress	Contractor	C.L. Carroll Co., Inc.
		Notice to Proceed	12/6/2021
		Original Contract Sum	\$202,000.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$202,000.00
		Total Completed to Date	\$74,500.00
		Anticipated Completion Date	May-22
L. P. Moon Pumping Station - Pump No. 8	Notice to proceed pending. DMWW acquiring owner-provided equipment.	Contractor	The Waldinger Corporation
		Notice to Proceed	pending
		Original Contract Sum	\$123,390.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$123,390.00
		Total Completed to Date	\$0.00
		Anticipated Completion Date	Dec-22

Norwalk Highway G14 Meter Vault	Construction in progress	Contractor	Rognes Corp.
		Notice to Proceed	4/6/2022
		Original Contract Sum	\$536,000.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$536,000.00
		Total Completed to Date	\$0.00
		Anticipated Completion Date	May-22
Fleur Drive Operations Center Stormwater System Improvements - Phase 2	Work to begin early April.	Contractor	WRH, Inc.
		Notice to Proceed	3/28/2022
		Original Contract Sum	\$1,179,900.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$1,179,900.00
		Total Completed to Date	\$0.00
		Anticipated Completion Date	Dec-22

COMPETITIVE QUOTATIONS CONTRACT STATUS FOR APRIL 2022

Contractor	
Date of Contract	
Notice to Proceed	
Original Contract Sum	
Net Change by Change Orders	
Contract Sum to Date	\$0.00
Total Completed to Date	
Anticipated Completion Date	

PROFESSIONAL SERVICES AGREEMENTS

No.	Service	Selected Vendor	Date	Amount	Comments
1	Communications, Public Relations	MW Media Consultants	Q4 2020	\$4,000/month	Melissa Walker
2	Legislative Advocacy	Advocacy Strategies	2020-2021	\$10,000/qtr	
3	Updates to Regional Cost Model with Retail Rate Impacts	FCS Group	1/1/2021	\$33,200	
4	2017 Long Range Plan Timeline Review	HDR Engineering	1/7/2021	\$18,000	COMPLETE
5	Social Media Consultant	Megan McDowell	2/15/2021	\$909.09/month	Independent contractor
6	Easement Exhibit for NW 26th Street Booster Station	JEO Consulting Group	2/8/2021	\$1,200	COMPLETE
7	Inspection Services for Pleasant Hill Tower painting	Dixon Engineering	2/11/2021	\$45,420	COMPLETE
8	Engineering Services - Drafting water main relocations for City of Des Moines Hamilton Drain - Phase 2	Kirkham Michael	2/25/2021	\$10,000	COMPLETE
9	Railroad Right-Of-Way Assistance	VAA Engineering	4/9/2021	\$5,000	COMPLETE
10	Drafting Assistance for Bondurant Meter Pit	Veenstra & Kimm, Inc.	4/9/2021	\$3,000	COMPLETE
11	Electrical Consultation: LP Moon Pump 8	Stanley Consultants	5/6/2021	\$9,500	COMPLETE
12	Design and construction services: Joint Eastside Booster Station Hypochlorite Feed System	Veenstra & Kimm, Inc.	6/8/2021	\$22,900	
13	Design and construction services: Operation Center Stormwater Pump Station Improvements	Veenstra & Kimm, Inc.	6/8/2021	\$50,150	
14	Roof Membrane Relaxation Design	WTI	7/2/2021	\$3,000	
15	Design and preconstruction for DSM River Intake Roofing and Structural Modification	Accord Architecture	7/2/2021	\$9,280	COMPLETE
16	Maffitt East Feeder Main Control Valve Design	Stanley Consultants	8/6/2021	\$46,920	
17	Engineering & Drafting assistance - 2021 DM WMR #4	JEO Consulting Group	8/16/2021	\$20,270	COMPLETE
18	Engineering Services - Drafting water main relocations for City of Des Moines SE Connector SE 30th to US Hwy 65	Kirkham Michael	9/24/2021	\$10,000	
19	Survey Services for 2022 WMR - SW 10th Place	Snyder & Associates	11/9/2021	\$24,600	COMPLETE
20	Survey Services for 2022 WMR - SW 11th Street	Snyder & Associates	11/9/2021	\$24,600	COMPLETE
21	Specs and Contract Documents for 2022 Tank Painting - Tenny	Dixon Engineering	11/24/2021	\$5,125	
22	Drafting and Design for City of DM 2nd Ave. Improvements Project - University Ave to 2nd Ave Bridge	Bolton & Menk	11/22/2021	\$39,510	
23	Survey Services for 2022 WMR - Luster Ln & SW 9th St	McClure Engineering	12/1/2021	\$19,325	COMPLETE
24	Specs and Contract Documents for 2022 Tank Painting - Runnells	Dixon Engineering	12/28/2021	\$6,625	
25	Consulting Services for Replacement of Financial Mgmt. Software	Adbo Financial Solution	2/11/2022	\$98,400	
26	2022 Voice of the Customer Survey/Research	SPPG+Essman Research	3/21/2022	\$40,000	
28	Survey Services for 2022 Des Moines WMR - Contract 2	Snyder & Associates	3/22/2022	\$37,953	
27	Diversity and Inclusion Plan	Keen Independent Research	4/15/2022	\$49,985	