

****The March 23, 2021, Board of Water Works Trustees Meeting will be conducted online****

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MEETING

Board of Water Works Trustees

Des Moines Water Works

March 23, 2021

3:30 p.m.

Decision Agenda

I. Consent Agenda:

- A. Minutes, February 23, 2021, Board of Water Works Trustees Meeting
Minutes, March 2, 2021, Planning Committee Meeting
Minutes, March 2, 2021, Customer Relations Committee Meeting
Minutes, March 9, 2021, Finance and Audit Committee Meeting
- B. Financial Statements
- C. List of Payments for February 2021
- D. Summary of CEO-Approved Expenditures in Excess of \$20,000
- E. Next Meeting Date – April 27, 2021

II. Public Comment Period:

III. Action Items:

- A. Request Authorization for CEO and General Manager to Execute Amendment 2 to Joint Funding Agreement with U.S. Geological Survey for Des Moines River Wellfield Evaluation
- B. Request Authorization to Solicit Bids for 2021 Des Moines Water Main Replacement – Contract 2 – 48-inch Feeder Main at SE 15th Street and Martin Luther King Jr. Parkway and Establish the Date of the Public Hearing as the Date of the April 2021 Board Meeting
- C. Request Authorization to Re-establish the Date of Public Hearing for Nitrate Removal Facility Crawlspace Renovation as the Date of the April 2021 Board Meeting
- D. 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street
 - 1. Public Hearing
 - 2. Adoption of form of Contract, Specifications, and Estimated Cost
 - 3. Analysis of Bids Received
 - 4. Award of Contract and Authorization to Execute Contract

- E. MidAmerican Energy Company Electric Easement at Nollen Standpipe and Pump Station
 - 1. Public Hearing
 - 2. Discussion
 - 3. Action on Easement
- F. MidAmerican Energy Company Underground Electric Easement at NW 26th Street Booster Station
 - 1. Public Hearing
 - 2. Discussion
 - 3. Action on Easement
- G. Request for Proposals for Legal Services
- H. Regionalization Discussion – Possible Closed Session
 - 1. Methods of Analysis of Proposed Transaction Economics and Alternative Deal Terms
 - 2. Asset Transfer
 - 3. Possible Negotiation Strategies

The Board of Water Works Trustees may hold a closed session under Section 388.9(1), Code of Iowa, to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority. Each of these topics should be discussed in closed session to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.

IV. Information Items:

- A. Board Committee Reports
 - Planning Committee
 - Finance and Audit Committee
 - Customer Relations Committee
 - Bill Stowe Memorial Committee
 - Greater Des Moines Botanical Garden Board
 - Des Moines Water Works Park Foundation Board
- B. Staff Updates:
 - External Affairs
- C. CEO and General Manager’s Comments
 - COVID-19 Update
- D. Contract Status and Professional Services Agreements

OSHA Recordable Injuries YTD: 1	
Caught Between:	1

V. Adjournment

Schedule of Board Activities – March and April

April

<u>Date and Time</u>	<u>Location</u>	<u>Meeting</u>
6 3:30 p.m.	Board Room	Planning Committee
6 Immediately Following Planning Meeting	Board Room	Customer Relations Committee
13 3:30 p.m.	Board Room	Finance and Audit Committee
27 3:30 p.m.	Board Room	Board of Water Works Trustees

May

<u>Date and Time</u>	<u>Location</u>	<u>Meeting</u>
4 3:30 p.m.	Board Room	Planning Committee
4 Immediately Following Planning Meeting	Board Room	Customer Relations Committee
11 3:30 p.m.	Board Room	Finance and Audit Committee
25 3:30 p.m.	Board Room	Board of Water Works Trustees

**MINUTES OF CALLED MEETING OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE
Tuesday, February 23, 2021**

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Chairperson Mr. Graham Gillette, presiding; Mr. Joel Aschbrenner, Ms. Andrea Boulton, Ms. Susan Huppert and Ms. Diane Munns

Staff members: Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Jennifer Terry, and Michelle Watson

Also in attendance: Dr. Mark Menadue (customer), John Lande (legal counsel), Rick Malm (legal counsel), Melissa Walker (MW Media Consultants, LLC)

Mr. Gillette called the meeting to order at 3:30 p.m.

Consent Agenda –

A motion was made by Ms. Munns, seconded by Ms. Boulton, to approve Consent Items A, B, C, D, and E (Approval of Minutes, January 26, 2021, Board of Water Works Trustees Meeting; Minutes, February 2, 2021, Planning Committee Meeting; Minutes, February 2, 2021, Customer Relations Committee Meeting; Receipt and filing of the financial statements for audit purposes; Approval of Payments for January 2021; Approval of Summary of CEO-Approved Expenditures in Excess of \$20,000; and Approval of March 23, 2021, as the next meeting of the Board of Water Works Trustees). Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Public Comment Period

No comments were received from the public.

Appeal of Leak Adjustment – 13286 NE 56th Street

Des Moines Water Works customer, Dr. Mark Menadue, has appealed to the Board seeking a larger leak allowance than offered by DMWW staff for a leak at his property at 13286 NE 56th St., Elkhart, IA.

DMWW staff offered a leak allowance of \$2,003.49. This was based on DMWW Rules & Regulations, which state when a leak is identified, a one-time courtesy leak allowance can be offered for 50% of any excess consumption for up to 3 months. DMWW staff calculated an adjustment slightly more generous than the published rule, to allow 50% relief for up to 4 months under the circumstances presented by the situation.

Ms. Huppert abstained from participation and voting on this matter due to a connection to Dr. Menadue.

Dr. Menadue stated he is not satisfied with this resolution and appealed to the Board of Trustees as provided in Rules & Regulations. Dr. Menadue requested relief for 100% of the difference in usage between the periods of Jan – Oct 2019 and Jan – Oct 2020, which would be an adjustment

of \$5,073.82 based on amounts billed. Dr. Menadue presented his claim and staff offered comments. The facts and circumstance were discussed by the Board.

A motion was made by Ms. Munns, seconded by Mr. Aschbrenner to deny the appeal and uphold the staff calculated leak adjustment of \$2,003.49 based on Rules & Regulations. After further discussion, on roll-call vote, the motion was adopted, with Mr. Aschbrenner, Ms. Boulton, Mr. Gillette and Ms. Munns voting in favor of the motion.

Authorize CEO and General Manager to Execute Professional Services Agreement with HDR Engineering, Inc., for Strategic Planning Facilitation

On January 4, 2021, staff issued a request for proposals for strategic planning facilitation for an amount not to exceed \$100,000. Three proposals were received on February 3, 2021, all within the budgeted amount of \$100,000. Each proposal was evaluated by an internal team consisting of Customer Service & Marketing, Finance, Engineering, Water Distribution, OCEO and Human Resources. Each of the proposals was considered responsive as each consultant team possesses the resources to properly complete the required evaluation. The proposals were evaluated based upon the four criteria and after a review meeting, the committee decided to recommend the selection of HDR Engineering, Inc. as the 2021 Strategic Planning Facilitator.

A motion was made by Ms. Huppert, seconded by Ms. Boulton to authorize the CEO and General Manager to execute Professional Services Agreement with HDR Engineering, Inc. for Strategic Planning Facilitation in the amount of \$99,934. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Acceptance of Saylorville Water Treatment Plant RO Unit No. 4 Installation

Mr. Corrigan reported that all work associated with the Saylorville Water Treatment Plant RO Unit No. 4 Installation contract has been satisfactorily completed.

A motion was made by Mr. Aschbrenner, seconded by Ms. Munns to accept Saylorville Water Treatment Plant RO Unit No. 4 Installation, completed by The Waldinger Corporation, in the amount of \$549,336. Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion.

Request Authorization to Establish the Date of Public Hearing for MidAmerican Energy Company Electric Easement at Nollen Standpipe and Pump Station as the Date of the March 2021 Board Meeting

MidAmerican Energy Company (MEC) is requesting an easement of 4 ft. by 10 ft. at the Nollen Pump Station and Standpipe at 2569 Hull Ave. in Des Moines. This easement would be used for placement of an above-ground junction box and routing of below-ground electrical conduits, wires and cables for the transmission of electrical energy and for communication and electrical controls. Accommodating MEC with an easement does not create adverse conditions to DMWW.

A motion was made by Ms. Munns, and seconded by Ms. Huppert, to establish the date of the March 2021 Board meeting as the date of Public Hearing for MidAmerican Energy Company Electric Easement at Nollen Standpipe and Pump Station and direct staff to publish notice as provided by law. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Request Authorization to Solicit Bids for 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street and Establish the Date of the Public Hearing as the Date of the March 2021 Board Meeting

The 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street project includes the installation of approximately 2,500 feet of 8-inch polyvinyl chloride water main on E. Pleasant View Drive and approximately 1,100 feet of 12-inch ductile iron water main on E. 17th Street.

A motion was made by Ms. Boulton, and seconded by Ms. Munns, to authorize staff to solicit bids for 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street and establish the date of the Public Hearing as the date of the March 2021 Board meeting, and direct staff to publish notice as provided by law. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Water Main Relocations for Fleur Drive Reconstruction from George Flagg Parkway to Watrous Avenue, Phase 1 Northbound Lanes

In February 2019, the Board of Water Works Trustees authorized staff to reimburse the City of Des Moines for Water Main Relocations for Fleur Drive Reconstruction from George Flagg Parkway to Watrous Avenue, Phase 1 Northbound Lanes in the amount of \$1,320,417.00. The project involved greater than expected costs. Approved change orders throughout this project total \$67,872.20 and total final quantities required for this project total an additional \$344,446.89. The amount for the additional items \$412,319.09. The revised project reimbursement amount including the additional items is \$1,732,736.09.

A motion was made by Ms. Huppert, and seconded by Ms. Munns, to authorize staff to reimburse the City of Des Moines for Water Main Relocations for Fleur Drive Reconstruction from George Flagg Parkway to Watrous Avenue, Phase 1 Northbound Lanes Project. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Ingersoll Avenue Streetscape from 28th Street to 24th Street (North Side) - Phase 2

As part of the City of Des Moines Ingersoll Avenue Streetscape from 28th Street to 24th Street (North Side) - Phase 2 project, Des Moines Water Works will install approximately 1,400 feet of new 12-inch ductile iron water main to replace 1,400 feet of 8-inch 1918 cast iron water main.

A motion was made by Mr. Aschbrenner, and seconded by Ms. Boulton, to authorize staff to reimburse the City of Des Moines for Water Main Relocations included in the Ingersoll Avenue Streetscape from 28th Street to 24th Street (North Side) - Phase 2 project. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Ingersoll Avenue Reconstruction – Polk Boulevard to 42nd Street

As part of the City of Des Moines Ingersoll Avenue Reconstruction project, from Polk Boulevard to 42nd Street, Des Moines Water Works will install water main alterations that include approximately 120 feet of new 8-inch ductile iron water main and 340 feet of new 12-inch ductile iron water main to replace existing 8-inch 1916 cast iron water main and 12-inch

1903 cast iron water main in conflict with new storm sewer. In addition, a new fire hydrant will be installed where an existing fire hydrant is in conflict. The estimated cost is \$193,894.

A motion was made by Ms. Boulton, and seconded by Ms. Huppert, to authorize staff to reimburse the City of Des Moines for Water Main Relocations included in the Ingersoll Avenue Reconstruction - Polk Boulevard to 42nd Street project. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Hamilton Drain Storm Water Improvements Phase 1

As part of the City of Des Moines Hamilton Drain Storm Sewer Improvements Phase 1 project, Des Moines Water Works will be installing water main alterations that include approximately 200 feet of new 8-inch ductile iron water main and two (2) hydrants to replace existing 8-inch 1951 cast iron water main and hydrants in conflict with new storm sewer. The water main alterations are located on E Shawnee Ave and N Union St. The estimated cost is \$97,332.50.

A motion was made by Ms. Munns, and seconded by Ms. Huppert, to authorize staff to reimburse the City of Des Moines for Water Main Relocations included in the Hamilton Drain Storm Water Improvements Phase 1 project. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Request Permission to Establish the Date of the Public Hearing for MidAmerican Energy Company Underground Electric Easement at NW 26th Street Booster Station as the Date of the March 2021 Board Meeting

As part of the construction of the NW 26th Street Booster Station, a new electrical service is being provided by MidAmerican Energy Company (MEC). The nature of the electric service to this site (loop feed versus radial feed) will require MidAmerican Energy owned cabling to enter and exit the site. Therefore, reasonable accommodations on the part of DMWW to grant an easement are necessary. Easement area will include an area that allows entry and exit of cabling and conductors in addition to room to allow for installation of a pad-mounted transformer.

A motion was made by Mr. Aschbrenner, and seconded by Ms. Boulton, to establish the date of the March 2021 Board meeting as the date of Public Hearing for MidAmerican Energy Company Underground Electric Easement at NW 26th Street Booster Station and direct staff to publish notice as provided by law. Upon roll-call vote, the motion was adopted with each member of the Board voting in favor of the motion.

Board Committee Reports

The following reports were provided:

- Planning Committee – A meeting was held on February 2, 2021 as reflected in the minutes thereof. Ms. Boulton offered no additional comments.
- Finance and Audit Committee – There was no meeting held in February.
- Customer Relations Committee – A meeting was held on February 2, 2021 as reflected in the minutes thereof. Ms. Huppert offered no additional comments.
- Bill Stowe Memorial – Mr. Gillette offered no additional comments.
- Greater Des Moines Botanical Garden – Mr. Gillette shared that a search committee has two finalists for the Garden's CEO position.

- Des Moines Water Works Park Foundation Board – Ms. Boulton shared that DMWW Park Foundation Board is going through its strategic planning process.

Staff Updates

External Affairs - Ms. Terry provided a legislative update the board and staff.

CEO and General Manager's Comments

- COVID-19 Update – Mr. Corrigan shared that utility operations have remained unchanged over the last several months. Recently seven employees tested positive within a week which was the first transmission at work.
- Mr. Corrigan shared that there were 15 main breaks over a three-day period. Work continues on West Des Moines Water Works' water use permit. A park neighbor has requested DMWW re-institute the urban deer hunt in Water Works Park, which has been suspended since 2013.

Regionalization Discussion – Possible Closed Session

The Board desires to review a draft 28E Agreement and financial modeling in closed session.

A motion was made by Mr. Aschbrenner, seconded by Ms. Munns, to go into closed session under Section 388.9(1), Code of Iowa, to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority with respect to a draft 28E Agreement and financial modeling to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.

Upon roll-call vote, the motion was adopted, with Mr. Aschbrenner, Ms. Boulton, Mr. Gillette, Ms. Huppert, and Ms. Munns voting in favor of the motion. The meeting then went into closed session.

The Board subsequently returned to open session.

No action was taken as a result of the closed session discussion.

Adjournment – Meeting adjourned by unanimous consent.

6:13 p.m. adjourned

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, March 2, 2021

3:30 p.m.

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, Ms. Susan Huppert, and Ms. Diane Munns. Mr. Graham Gillette joined the meeting in progress as noted below.

Staff Members: Theresa Braden, Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Michelle Holland, Amy Kahler, Mike McCurnin, Jenny Puffer, Jennifer Terry, and Michelle Watson.

Also in Attendance: Mark Duben (HDR Engineering, Inc.), John Lande (legal counsel), Rick Malm (legal counsel), Melissa Walker (MW Media Consultants, LLC).

Meeting called to order at 3:30 p.m.

1. HDR Long Range Plan Update

In 2017, DMWW Engineering staff worked closely with two engineering firms (HDR and CH2M) to compile the DMWW 2017 Long Range Plan (2017 LRP). The 2017 LRP was based on population, water use, and production statistics collected from all regional entities to project the necessary source, treatment, transmission, storage, and pumping needs for the Des Moines metropolitan region through the year 2040. Early in 2021, it was decided that a comparison of recent operational data should be made against the projections contained in the 2017 LRP to determine if the timing of key projects could or should be altered. DMWW Engineering staff requested HDR to use six more years of operational data (2015 through 2020) to compare against the “average day” and “maximum day” projection contained in the 2017 LRP and critique the timing of key projects. Mr. Mark Duben with HDR Engineering, Inc. presented the findings of the Long Range Plan Update and Progress Report.

Mr. Gillette joined the meeting in progress at 3:46 p.m.

2. CEO and General Manager’s Comments

There were no additional comments from Mr. Corrigan.

3. Public Comments - There were no comments from the public.

Meeting adjourned at 4:34 p.m.

**MINUTES OF MEETING OF CUSTOMER RELATIONS COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, March 2, 2021

Immediately following the 3:30 p.m. Planning Committee Meeting

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, Mr. Graham Gillette, Ms. Susan Huppert, and Ms. Diane Munns

Staff Members: Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Jennifer Terry, and Michelle Watson

Also in Attendance: John Lande (legal counsel), Rick Malm (legal counsel), Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 4:34 p.m.

1. Regionalization Discussion

A brief discussion of regionalization was conducted. It was proposed that the Board discuss weighted voting considerations and negotiations schedule in closed session.

A motion was made by Mr. Gillette, seconded by Mr. Aschbrenner, to go into closed session under Section 388.9(1), Code of Iowa, to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority with respect to weighted voting and negotiation schedules to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.

Upon roll-call vote, the motion was adopted, with Mr. Aschbrenner, Ms. Boulton, Mr. Gillette, Ms. Huppert, and Ms. Munns voting in favor of the motion. The meeting then went into closed session.

The Board subsequently returned to open session.

No action was taken as a result of the closed session discussion.

2. CEO and General Manager's Comments

There were no additional comments from Mr. Corrigan.

3. Public Comments – There were no comments from the public.

Meeting adjourned 6:20 p.m.

**MINUTES OF MEETING OF FINANCE AND AUDIT COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, March 9, 2021

3:30 p.m.

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, Mr. Graham Gillette, Ms. Susan Huppert, and Ms. Diane Munns

Staff Members: Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jennifer Puffer, Jennifer Terry, and Michelle Watson

Also in attendance: John Lande (legal counsel), Rick Malm (legal counsel), Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. Legal Services Review

Records show DMWW last issued a Request for Proposals (RFP) for legal services in 1999. At the conclusion of the RFP process in 1999, the Board chose to continue with the then-current legal firm of Dickinson, Mackaman, Tyler & Hagen, P.C. and designated Richard Malm as legal counsel to the Board of Water Works Trustees. Mr. Malm has remained legal counsel to the Board since that time. Since 1999, no formal RFP has been issued, although an informal review of other firms' billing rates occurred in 2011 to ensure Dickinson's hourly rates remained competitive. A year or so ago, Mr. Malm advised the Board his title had changed to Of Counsel. In light of the amount of time that has passed since the last RFP, the Board has asked staff to prepare a Request for Proposals (RFP) for legal services. On a go-forward basis, staff recommends the utility evaluate sending an RFP for legal services at least every ten years. There should also be a formal opportunity for the Board and legal counsel to touch base on an annual basis to review the working relationship.

A motion was made by Mr. Gillette, and seconded by Ms. Huppert, to direct staff to finalize the Legal Services RFP and move it forward to the March 23, 2021 Board Meeting. Upon roll-call vote, the motion was adopted with Mr. Aschbrenner, Mr. Gillette, Ms. Huppert, and Ms. Munns voting in favor of the motion. Ms. Boulton was not present at the time of the vote.

Ms. Boulton joined the meeting in progress at 3:48 p.m.

2. Regionalization Discussion

A brief discussion of regionalization was conducted. It was proposed that the Board discuss methods of analysis of proposed transaction economics and alternative deal terms in closed session.

A motion was made by Mr. Gillette, seconded by Ms. Munns, to go into closed session under Section 388.9(1), Code of Iowa, to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated

regional water authority with respect to methods of analysis of proposed transaction economics and alternative deal terms to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.

Upon roll-call vote, the motion was adopted, with Mr. Aschbrenner, Ms. Boulton, Mr. Gillette, Ms. Huppert, and Ms. Munns voting in favor of the motion. The meeting then went into closed session.

The Board subsequently returned to open session.

No action was taken as a result of the closed session discussion.

3. CEO and General Manager's Comments
There were no additional comments from Mr. Corrigan.
4. Public Comments – There were no comments from the public.

Meeting adjourned at 5:25 p.m.

**DES MOINES WATER WORKS
FINANCIAL STATEMENT COMMENTS
FOR THE MONTH ENDED February 28, 2021**

STATEMENT OF NET POSITION

Below are summaries of financial position and activity for the month of February 2021:

Summary Net Position (in millions)

	Feb 28, 2021	Dec 31, 2020
Cash	\$17.2	\$18.6
Invested Cash	4.9	5.0
Accounts Receivable	9.9	12.7
Operating Reserves	12.3	12.3
Revenue Bond Reserves	5.5	4.9
Other Assets	5.0	5.1
Fixed Assets	547.7	547.7
Less: Accumulated Depreciation	<u>(212.5)</u>	<u>(210.8)</u>
Net Fixed Assets	335.2	336.9
Construction in Progress	<u>31.9</u>	<u>30.8</u>
Total Assets	<u>421.8</u>	<u>426.1</u>
Deferred Outflows of Resources	7.1	7.1
Total Assets & Deferred Outflows of Resources	<u>429.0</u>	<u>433.3</u>
Current Liabilities	14.9	19.5
Long-Term Liabilities	52.7	52.7
Other Liabilities	<u>2.4</u>	<u>2.5</u>
Total Liabilities	70.0	74.7
Deferred Inflows of Resources	6.9	6.9
Net Position	<u>352.0</u>	<u>351.6</u>
Total Liabilities, Deferred Inflows of Resources & Net Position	<u>429.0</u>	<u>433.3</u>

STATEMENT OF EARNINGS

Summary information from the Statement of Earnings is as follows:

	February	Year to date
Operating Revenue	\$ 5.2 million	\$ 10.8 million
Operating Expenses	\$ 4.5 million	\$ 10.4 million
Other Income (Expense)	\$ (0.0) million	\$ (0.1) million
Net Earnings	\$ 0.7 million	\$ 0.3 million

The table below summarizes expenses for the period-to-date ended February 2021 and 2020:

OPERATING EXPENSES Year-to-Date Ending February 31, 2021 and 2020

	YTD Feb 2021	% of Total	YTD Feb 2020	% of Total
Labor	\$ 3,040,885	35%	\$ 2,551,330	32%
Benefits	1,444,736	17%	1,361,812	17%
Purchased Services	2,267,855	26%	2,195,580	27%
Materials and Equipment	464,167	5%	510,389	6%
Chemicals	867,732	10%	850,021	11%
Utilities/Telephone	248,893	3%	258,438	3%
Insurance	292,986	3%	175,482	2%
Postage	44,730	1%	63,201	1%
Other	40,739	0%	85,712	1%
	\$ 8,712,723	100%	\$ 8,051,965	100%

CHANGES IN INVESTMENTS

	Change from Prior Month	Average Annual Return
Bond Reserves	\$357,429	0.13%
Operating Reserves	(\$6,990)	0.50%
Invested Operating Cash	(\$8,488)	2.37%

Comments

Pension fund investments increased by \$0.3 million for the month of February 2021. The pension fund balance as of February 28, 2021, was \$60.7 million.

PROJECT EXPENSES

Total expenditures for operating projects through February 2021 were approximately \$8.7 million or 17% of the operating budget. Overall expenditures on capital projects were approximately \$1.0 million or 4% of the capital budget.

DES MOINES WATER WORKS
PRELIMINARY Statement of Net Position
For the Period Ending February 28, 2021 and December 31, 2020

	2021	2020	Change
ASSETS			
Cash			
Petty Cash	\$ 2,900	\$ 2,900	
Interest Bearing Cash	17,175,171	18,574,044	
Total	\$ 17,178,071	\$ 18,576,944	\$ (1,398,874)
Invested Cash			
Operating			
Cash on Hand	\$ 17,137	\$ 17,148	
U.S. Government Securities	4,929,324	4,947,393	
Total	\$ 4,946,462	\$ 4,964,541	\$ (18,080)
Accounts Receivable			
Accounts Receivable	\$ 7,572,253	\$ 10,403,307	
Accounts Receivable Unbilled	2,230,471	2,230,471	
Accrued Interest Receivable	74,567	44,966	
Total	\$ 9,877,292	\$ 12,678,745	\$ (2,801,453)
Reserves (Invested)			
Operating			
Cash On Hand	\$ 145,748	\$ 2,219,105	
U.S. Government Securities	12,105,633	10,049,749	
Total	\$ 12,251,381	\$ 12,268,854	\$ (17,473)
Revenue Bond Reserves (Invested)			
Cash on Hand	\$ 1,085,878	\$ 454,372	
U.S. Government Securities	4,433,821	4,441,998	
Total	\$ 5,519,698	\$ 4,896,370	\$ 623,328
Other Assets			
Materials in Stock Accounts	\$ 3,670,914	\$ 3,528,943	
Water Receivable Long-Term	291,606	327,217	
Prepaid Insurance	751,308	935,434	
Prepaid Expense	270,012	270,012	
Accum Unrealized Gain/(Loss) Invest	(2,037)	(2,213)	
Total	\$ 4,981,802	\$ 5,059,394	\$ (77,592)

DES MOINES WATER WORKS
PRELIMINARY Statement of Net Position
For the Period Ending February 28, 2021 and December 31, 2020

	2021	2020	Change
ASSETS-CONTINUED			
Fixed Assets			
Land & Right of Way	\$ 8,208,369	\$ 8,208,369	
Structures and Machinery	159,753,596	159,753,596	
Water Supply System	58,571,610	58,571,610	
Urbandale Booster System	509,687	509,687	
Pipelines	253,042,528	253,042,528	
Meters	30,633,556	30,633,556	
Laboratory Equipment	786,078	786,078	
Distribution Equipment	1,196,759	1,196,759	
Mobile Equipment	3,651,873	3,651,873	
Vehicles	2,832,245	2,832,245	
Office Equipment	1,329,203	1,329,203	
MIS Equipment	27,142,028	27,142,028	
Total	\$ 547,657,530	\$ 547,657,530	
Accumulated Depreciation	(212,456,985)	(210,784,527)	
Construction in Progress	\$ 31,874,047	30,825,883	
Total Fixed Assets	\$ 367,074,591	\$ 367,698,886	\$ (624,294)
TOTAL ASSETS	\$ 421,829,297	\$ 426,143,735	\$ (4,314,438)
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Charge on Bond Refunding	\$ 515,916	\$ 515,916	
Pension Related Amounts	6,624,941	6,624,941	
Total	\$ 7,140,857	\$ 7,140,857	\$ -
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES	\$ 428,970,154	\$ 433,284,592	\$ (4,314,438)

DES MOINES WATER WORKS
PRELIMINARY Statement of Net Position
For the Period Ending February 28, 2021 and December 31, 2020

	2021	2020	Change
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 256,003	\$ 3,493,775	
Construction Payables	3,778,229	5,459,007	
Salaries and Wages Payable	1,428,615	1,115,176	
Accrued Leave	3,974,240	3,974,240	
State Tax Payable	140,109	178,017	
Work Comp Reserves	322,087	322,087	
Revenue Bond Interest Payable	123,589	41,196	
Revenue Bonds Payable Current	3,832,000	3,832,000	
Deferred Revenue - Current	(111,675)	8,755	
Billing Service Deposits	1,139,630	1,080,153	
Unclaimed Refunds	10,670	9,089	
Total	\$ 14,893,496	\$ 19,513,497	\$ (4,620,001)
Long Term Liabilities			
Revenue Bond Payable	\$ 13,620,166	\$ 13,620,166	
Deferred Revenue	3,216,181	3,216,181	
Pension Liability	17,017,214	17,017,214	
Other Post-Employment Benefit Liability	18,793,745	18,793,745	
Other Non-Current Liabilities	64,306	80,925	
Total	\$ 52,711,611	\$ 52,728,231	\$ (16,620)
Other Liabilities			
Deposits by Consumers	\$ 1,855,747	\$ 1,893,792	
Project H2O	17,170	2,020	
Miscellaneous Liabilities	555,753	556,302	
Total	\$ 2,428,671	\$ 2,452,115	\$ (23,444)
TOTAL LIABILITIES	\$ 70,033,778	\$ 74,693,842	\$ (4,660,064)
DEFERRED INFLOWS OF RESOURCES			
Pension Related Amounts	\$ 4,819,541	\$ 4,819,541	
Other Post-Employment Benefit Amounts	2,122,572	2,122,572	
Total	\$ 6,942,113	\$ 6,942,113	\$ -
NET POSITION	\$ 351,994,263	\$ 351,648,637	\$ 345,626
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION	\$ 428,970,154	\$ 433,284,592	\$ (4,314,438)

Des Moines Water Works
PRELIMINARY Statement of Earnings and Retained Earnings
For the Month Ended February 28, 2021, the Two Months Ending February 28, 2021
and the Two Months Ending February 29, 2020

	Current Month 2021	Year-To-Date 2021	Yearly Budget 2021	Actual vs. Budget Variance	Year-To-Date 2020	Year-To-Date Current vs. Prior Year
OPERATING REVENUE						
Water Sales	\$ 4,739,157	\$ 9,740,397	\$ 68,511,078	\$ (58,770,681)	\$ 9,313,946	\$ 426,451
Sewer Services - Runnells	9,331	15,940	87,400	(71,460)	15,052	888
Late Fees	(356)	16,520	320,000	(303,480)	69,419	(52,899)
Billed Debt Service	199,551	399,102	2,414,693	(2,015,591)	398,952	150
Other Sales and Services	59,883	162,567	2,974,184	(2,811,617)	370,772	(208,205)
Billing Services Revenue	159,021	333,789	1,887,383	(1,553,594)	155,749	178,040
Land Use Revenue	13,197	26,393	245,000	(218,607)	31,244	(4,851)
Connection Fees	4,960	12,043	600,000	(587,957)	87,225	(75,182)
Purchase Capacity	60,215	120,430	-	120,430	119,804	626
Cash Discount and Refunds	105	492	-	492	466	26
Total Operating Revenues	\$ 5,245,064	\$ 10,827,673	\$ 77,039,738	\$ (66,212,065)	\$ 10,562,629	\$ 265,044
OPERATING EXPENSES						
Labor	\$ 1,416,383	\$ 3,040,885	\$ 17,143,482	\$ 14,102,597	\$ 2,551,330	\$ (489,555)
Benefits	307,298	614,688	3,839,474	3,224,786	576,884	(37,804)
Retirement Benefits	402,839	830,048	5,104,162	4,274,114	784,928	(45,120)
Postage	28,794	44,730	490,900	446,170	63,201	18,471
Telephone	18,294	36,050	285,500	249,450	42,620	6,570
Insurance	140,964	292,986	1,440,000	1,147,014	175,482	(117,504)
Casualty Loss	5,500	5,643	100,000	94,357	5,093	(550)
Loss on Bad Accounts	(1,971)	(4,662)	150,000	154,662	35,413	40,075
Purchased Services	457,121	2,267,855	9,804,921	7,537,066	2,195,580	(72,275)
Training	5,361	5,361	162,390	157,029	7,239	1,878
Materials and Equipment	237,930	464,167	3,745,252	3,281,085	510,389	46,222
Chemicals	401,852	867,732	5,264,024	4,396,292	850,021	(17,711)
Utilities	211,238	212,843	2,972,976	2,760,133	215,818	2,975
Gasoline/Fuel	19,562	34,397	235,818	201,421	37,967	3,570
Total Operating Expense	\$ 3,651,165	\$ 8,712,723	\$ 50,738,899	\$ 42,026,176	\$ 8,051,965	\$ (660,758)
Depreciation Expense	\$ 836,229	1,672,458	10,034,748	8,362,290	1,765,455	92,997
Net Income from Operations	757,670	442,492	16,266,091	(15,823,599)	745,209	(302,717)
Other Income (Expense) :						
Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions From Subdividers	-	-	-	-	-	-
Investment Income	286	622	174,290	(173,668)	21,880	(21,258)
Net Change - Investment Values	(8,380)	(15,095)	-	(15,095)	67,454	(82,549)
Interest Expense / Amortization	(41,196)	(82,393)	(493,583)	411,190	(99,919)	17,526
Gain/Loss on Fixed Assets	-	-	-	-	-	-
Other Income/Expense	-	-	-	-	-	-
Other Income (Expense), net	\$ (49,290)	\$ (96,866)	\$ (319,293)	\$ 222,427	\$ (10,585)	\$ (86,281)
Net Earnings	\$ 708,380	\$ 345,626	\$ 15,946,798	\$ (15,601,172)	\$ 734,624	\$ (388,998)
Retained Earnings, January 1		\$ 351,648,637			\$ 329,461,785	
Ending Retained Earnings		<u>\$ 351,994,263</u>			<u>\$ 330,196,409</u>	

**DES MOINES WATER WORKS
STATEMENT OF INVESTMENT CHANGES
FOR THE MONTH ENDED FEBRUARY 28, 2021**

BOND RESERVES

	Balance at 1/31/2021	Additions	Deductions	Balance at 2/28/2021
Cash on Hand	\$724,568	361,310	-	\$1,085,878
U.S. Government Securities	4,437,702	-	3,881	4,433,821
Total Bond Reserves	\$5,162,269	\$361,310	\$3,881	\$5,519,698

The average annual interest earned was 0.13%.

INVESTED RESERVES

	Balance at 1/31/2021	Additions	Deductions	Balance at 2/28/2021
Operating				
Cash on Hand	\$145,740	7	-	\$145,748
U.S. Government Securities	12,112,630	-	6,997	12,105,633
Total Invested Reserves	\$12,258,371	\$7	\$6,997	\$12,251,381

The average annual interest earned was 0.50%.

INVESTED OPERATING CASH

	Balance at 1/31/2021	Additions	Deductions	Balance at 2/28/2021
Operating				
Cash on Hand	\$17,137	0	-	\$17,137
U.S. Government Securities	4,937,813	-	8,488	4,929,324
Total Invested Reserves	\$4,954,950	\$0	\$8,488	\$4,946,462

The average annual interest earned was 2.37%.

**DES MOINES WATER WORKS
STATEMENT OF INVESTMENT CHANGES
YEAR TO DATE 2021**

PENSION FUND

	Balance 1/1/2021	Transfers, Expenses & Deposits	Benefit Payments	Investment Return	Balance at 2/28/2021	YTD % Return
<i>Fixed Income</i>						
Mellon Capital Mgmt - Bond Market Index	6,969,733		(571,341)	(165,653)	6,232,739	-2.52%
Neuberger Berman / Mellon / DDJ - High Yield I	2,434,418			12,699	2,447,116	0.52%
Principal Global Investors - Income	20,926,821		3,374	(500,061)	20,430,134	-2.39%
<i>Large U.S. Equity</i>						
Principal Global Investors - Equity Income	6,706,117			198,288	6,904,405	2.96%
Principal Global Investors - Large Cap S&P 500 Index	4,049,150			67,907	4,117,057	1.67%
T. Rowe Price / Brown Advisory - Large Cap Growth	6,696,765			34,410	6,731,175	0.51%
<i>Small/Mid U.S. Equity</i>						
Robert Baird / Eagle Asset Mgmt - Mid Cap Growth III	991,613			5,476	997,089	0.55%
DFA / Vaughan Nelson / LA Capital - Small Cap Value II	488,129			65,147	553,277	13.35%
AB / Brown / Emerald - Small Cap Growth I	494,522			31,130	525,652	6.30%
LA Capital Mgmt / Victory - Mid Cap Value I	979,917			87,098	1,067,015	8.89%
<i>International Equity</i>						
Causeway / Barrow Hanley - Overseas	2,666,330			140,181	2,806,511	5.26%
Principal Global Investors / DFA - International Small Cap	1,792,775			28,643	1,821,418	1.60%
Principal Global Investors - Diversified International	4,069,158			51,937	4,121,096	1.27%
Origin Asset Management LLP - Origin Emerging Markets	1,792,680			108,519	1,901,200	6.05%
Total Principal Financial	\$ 61,058,128	\$ -	\$ (567,967)	\$ 165,722	\$ 60,655,883	0.27%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

	YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating						
Office of the CEO/General Manager	\$194,405	\$1,455,957	\$0	\$1,455,957	\$1,261,552	13%
Customer Service	\$683,079	\$4,798,359	\$0	\$4,798,359	\$4,115,280	14%
Engineering	\$295,143	\$2,260,408	\$0	\$2,260,408	\$1,965,265	13%
Finance	\$845,569	\$4,549,037	\$0	\$4,549,037	\$3,703,468	19%
Human Resources	\$120,691	\$750,326	\$0	\$750,326	\$629,635	16%
Information Technology	\$730,691	\$3,062,908	\$0	\$3,062,908	\$2,332,217	24%
Office of the Chief Operating Officer	\$1,573,998	\$3,259,666	\$0	\$3,259,666	\$1,685,668	48%
Water Distribution	\$1,508,986	\$8,996,648	\$0	\$8,996,648	\$7,487,662	17%
Water Production	\$2,760,162	\$21,605,590	\$0	\$21,605,590	\$18,845,428	13%
Total Operating	\$8,712,723	\$50,738,899	\$0	\$50,738,899	\$42,026,176	17%
Capital						
Office of the CEO/General Manager	\$0	\$0	\$0	\$0	\$0	No Budget
Customer Service	\$90,084	\$1,361,003	\$0	\$1,361,003	\$1,270,919	7%
Engineering	\$852,727	\$19,924,726	\$0	\$19,924,726	\$19,071,999	4%
Finance	\$0	\$0	\$0	\$0	\$0	No Budget
Human Resources	\$0	\$0	\$0	\$0	\$0	No Budget
Information Technology	\$27,213	\$280,463	\$0	\$280,463	\$253,250	10%
Office of the Chief Operating Officer	\$0	\$0	\$0	\$0	\$0	No Budget
Water Distribution	\$41,243	\$1,162,040	\$0	\$1,162,040	\$1,120,797	4%
Water Production	\$38,281	\$1,779,342	\$0	\$1,779,342	\$1,741,061	2%
Total Capital	\$1,049,547	\$24,507,575	\$0	\$24,507,574	\$23,458,025	4%
Total Project Costs	\$9,762,270	\$75,246,474	\$0	\$75,246,473	\$65,484,202	13%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Office of the CEO/General Manager

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
950-200	New Business, Community & Economic Dev	\$1,390	\$78,289	\$0	\$78,289	\$76,899	2%
996-001	CEO Department Administration	\$114,832	\$342,684	\$0	\$342,684	\$227,852	34%
996-030	Board Activities	\$39,300	\$603,538	\$0	\$603,538	\$564,238	7%
996-200	Business Strategies	\$12,145	\$225,840	\$0	\$225,840	\$213,695	5%
996-210	Project Management	\$6,486	\$50,276	\$0	\$50,276	\$43,790	13%
995-010	Public Policy - WS Advocate	\$20,253	\$155,330	\$0	\$155,330	\$135,077	13%
Total Operating		\$194,405	\$1,455,957	\$0	\$1,455,957	\$1,261,552	13%
OCEO Capital							
Total Capital		\$0	\$0	\$0	\$0	\$0	\$0
Total Office of CEO/General Manager		\$194,405	\$1,455,957	\$0	\$1,455,957	\$1,261,552	13%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Customer Service

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
950-001	Cust Svc Dept Administration	\$300,095	\$2,048,002	\$0	\$2,048,002	\$1,747,907	15%
950-100	Contact Center Operations	\$181,021	\$1,176,578	\$0	\$1,176,578	\$995,557	15%
950-300	Communications/PR	\$12,856	\$202,081	\$0	\$202,081	\$189,225	6%
950-600	Field Customer Service	\$189,107	\$1,371,698	\$0	\$1,371,698	\$1,182,591	14%
	Total Operating	\$683,079	\$4,798,359	\$0	\$4,798,359	\$4,115,280	14%
Capital							
955-060	Field Cust Svc Capital	\$85,464	\$1,361,003	\$0	\$1,361,003	\$1,275,539	6%
925-160	Radio Frequency Project	\$4,620	\$0	\$0	\$0	(\$4,620)	No Budget
	Total Capital	\$90,084	\$1,361,003	\$0	\$1,361,003	\$1,270,919	7%
Total Customer Service		\$773,163	\$6,159,362	\$0	\$6,159,362	\$5,386,199	13%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Engineering

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
940-001	Engineering Dept Administration	\$287,896	\$1,558,508	\$0	\$1,558,508	\$1,270,612	18%
940-010	Engineering Studies	\$7,247	\$701,900	\$0	\$701,900	\$694,653	1%
	Total Operating	\$295,143	\$2,260,408	\$0	\$2,260,408	\$1,965,265	13%
Capital							
945-010	Facility Management	\$16,910	\$3,106,382	\$0	\$3,106,382	\$3,089,472	1%
945-080	WMR - Des Moines	\$51,143	\$5,575,711	\$0	\$5,575,711	\$5,524,568	1%
945-090	WMR - Polk County	\$981	\$3,263,490	\$0	\$3,263,490	\$3,262,509	0%
945-095	WMR - Windsor Heights	\$1,243	\$15,000	\$0	\$15,000	\$13,757	8%
945-100	WMR - Pleasant Hill	\$361,000	\$1,791,323	\$0	\$1,791,323	\$1,430,323	20%
945-180	Raw Water McMullen	\$12,271	\$745,373	\$0	\$745,373	\$733,102	2%
945-200	Development Plan Review & Inspection	\$34,379	\$364,007	\$0	\$364,007	\$329,628	9%
945-210	Core Network Feeder Mains	\$2,137	\$0	\$0	\$0	(\$2,137)	No Budget
945-220	Fleur Drive Treatment Plant	\$84,691	\$4,342,203	\$0	\$4,342,203	\$4,257,512	2%
945-225	McMullen Treatment Plant	\$0	\$0	\$0	\$0	\$0	No Budget
945-228	Saylorville Water Treatment Plant	\$1,453	\$658,657	\$0	\$658,657	\$657,205	0%
945-230	Remote Facilities - Pumping & Storage	\$3,204	\$0	\$0	\$0	(\$3,204)	No Budget
945-235	Joint NW Storage, PS and Feeder Mains	\$97,212	\$33,162	\$0	\$33,162	(\$64,050)	293%
945-245	Joint SW Storage, PS and Feeder Mains	\$186,103	\$29,418	\$0	\$29,418	(\$156,685)	633%
	Total Capital	\$852,727	\$19,924,726	\$0	\$19,924,726	\$19,071,999	4%
Total Engineering		\$1,147,870	\$22,185,134	\$0	\$22,185,134	\$21,037,264	5%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Finance

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
930-001	Finance Dept Administration	\$289,372	\$1,153,596	\$0	\$1,153,596	\$864,224	25%
930-010	Financial Services	\$378,665	\$2,097,598	\$0	\$2,097,598	\$1,718,933	18%
930-090	Purchasing	\$17,079	\$83,661	\$0	\$83,661	\$66,582	20%
950-410	A/R Management	\$111,322	\$887,746	\$0	\$887,746	\$776,424	13%
970-010	Central Stores	\$18,565	\$126,437	\$0	\$126,437	\$107,872	15%
970-500	GDMBG Operations and Maintenance	\$30,565	\$199,999	\$0	\$199,999	\$169,434	15%
	Total Operating	\$845,569	\$4,549,037	\$0	\$4,549,037	\$3,703,468	19%
Capital							
955-090	Pmt/Mail Processing Capital	\$0	\$0	\$0	\$0	\$0	No Budget
	Total Capital	\$0	\$0	\$0	\$0	\$0	No Budget
Total Finance		\$845,569	\$4,549,037	\$0	\$4,549,037	\$3,703,468	19%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Human Resources

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
910-001	HR Dept Administration	\$40,638	\$274,771	\$0	\$274,771	\$234,133	15%
910-010	Employee Relations	\$35,030	\$237,733	\$0	\$237,733	\$202,703	15%
910-060	Employment	\$8,388	\$52,765	\$0	\$52,765	\$44,377	16%
910-110	Compensation/Benefits	\$28,280	\$126,168	\$0	\$126,168	\$97,888	22%
910-150	Employee Learning & Growth	\$8,355	\$58,889	\$0	\$58,889	\$50,534	14%
Total Operating		\$120,691	\$750,326	\$0	\$750,326	\$629,635	16%
Capital							
Total Capital		\$0	\$0	\$0	\$0	\$0	No Budget
Total Human Resources		\$120,691	\$750,326	\$0	\$750,326	\$629,635	16%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Information Technology

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
920-001	IT Dept Administration	\$98,981	\$727,515	\$0	\$727,515	\$628,534	14%
920-160	Technical Services	\$25,947	\$277,674	\$0	\$277,674	\$251,727	9%
920-240	IT Development & Application Svcs	\$3,141	\$67,756	\$0	\$67,756	\$64,615	5%
920-250	IT Services	\$521,999	\$1,218,308	\$0	\$1,218,308	\$696,309	43%
920-350	System Services	\$80,622	\$771,655	\$0	\$771,655	\$691,033	10%
	Total Operating	\$730,691	\$3,062,908	\$0	\$3,062,908	\$2,332,217	24%
Capital							
925-010	Info Systems Capital	\$27,213	\$280,463	\$0	\$280,463	\$253,250	10%
	Total Capital	\$27,213	\$280,463	\$0	\$280,463	\$253,250	10%
Total Information Technology		\$757,904	\$3,343,371	\$0	\$3,343,371	\$2,585,467	23%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Office of the Chief Operating Officer

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
993-000	OCOO Dept Administration	\$13,863	\$51,859	\$0	\$51,859	\$37,996	27%
960-510	Risk & Incident Management	\$92,015	\$846,150	\$0	\$846,150	\$754,135	11%
910-240	Safety	\$39,397	\$250,570	\$0	\$250,570	\$211,173	16%
970-060	Grounds Maintenance	\$69,641	\$752,006	\$0	\$752,006	\$682,365	9%
	Department Operating	\$214,917	\$1,900,585	\$0	\$1,900,585	\$1,685,668	11%
960-511	Flood Response & Repairs	\$0	\$0	\$0	\$0	\$0	No Budget
970-060	Grounds Maintenance - PILOT	\$1,359,081	\$1,359,081	\$0	\$1,359,081	\$0	100%
	Total Operating	\$1,573,998	\$3,259,666	\$0	\$3,259,666	\$1,685,668	48%
Capital							
	Total Capital	\$0	\$0	\$0	\$0	\$0	No Budget
Total Office of the COO		\$1,573,998	\$3,259,666	\$0	\$3,259,666	\$1,685,668	48%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Water Distribution

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
960-001	Water Dist Dept Administration	\$688,252	\$3,878,675	\$0	\$3,878,675	\$3,190,423	18%
960-010	Distribution Administration	\$22,300	\$109,662	\$0	\$109,662	\$87,362	20%
960-100	Dist System Maint/Repairs	\$515,789	\$2,881,596	\$0	\$2,881,596	\$2,365,807	18%
960-160	Water Distribution Support	\$68,275	\$540,292	\$0	\$540,292	\$472,017	13%
960-180	Leak Detection	\$109,972	\$679,311	\$0	\$679,311	\$569,339	16%
960-250	Distribution Billed Services	\$46,527	\$689,034	\$0	\$689,034	\$642,507	7%
960-500	Distribution Water Quality	\$57,870	\$218,078	\$0	\$218,078	\$160,208	27%
	Total Operating	\$1,508,986	\$8,996,648	\$0	\$8,996,648	\$7,487,662	17%
Capital							
965-010	Distribution System Improvements	\$40,493	\$1,134,340	\$0	\$1,134,340	\$1,093,847	4%
965-025	Dist Billed Services Capital	\$0	\$19,300	\$0	\$19,300	\$19,300	0%
965-200	Leak Detection Equipment	\$750	\$8,400	\$0	\$8,400	\$7,650	9%
	Total Capital	\$41,243	\$1,162,040	\$0	\$1,162,040	\$1,120,797	4%
Total Water Distribution		\$1,550,229	\$10,158,688	\$0	\$10,158,688	\$8,608,459	15%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended February 28, 2021
16% of Year Completed

Water Production

		YTD Actual	Yearly Budget 2021	Budget Adjustment / Carry Over	Net Yearly 2021 Budget	Variance	% of Budget
Operating							
970-110	Facility Maintenance	\$73,461	\$579,077	\$0	\$579,077	\$505,616	13%
970-200	Vehicle Maintenance	\$134,109	\$1,031,156	\$0	\$1,031,156	\$897,047	13%
970-360	Communication Sys Maintenance	\$2,679	\$48,222	\$0	\$48,222	\$45,543	6%
970-450	HVAC Operations & Maintenance	\$28,346	\$136,347	\$0	\$136,347	\$108,001	21%
980-001	Water Production Dept Admin	\$632,030	\$3,837,608	\$0	\$3,837,608	\$3,205,578	16%
980-010	Water Production Operations	\$176,917	\$1,053,107	\$0	\$1,053,107	\$876,190	17%
980-020	Fleur Treatment Chem/Energy	\$803,830	\$5,771,359	\$0	\$5,771,359	\$4,967,529	14%
980-030	McMullen Treatment Chem/Energy	\$167,902	\$3,059,618	\$0	\$3,059,618	\$2,891,716	5%
980-040	Saylorville Treatment Chem/Energy	\$98,891	\$1,025,131	\$0	\$1,025,131	\$926,240	10%
980-200	Fleur Plant Maintenance	\$241,706	\$1,823,563	\$0	\$1,823,563	\$1,581,857	13%
980-250	McMullen Plant Maintenance	\$52,266	\$519,243	\$0	\$519,243	\$466,977	10%
980-300	Saylorville Plant Maintenance	\$80,506	\$519,067	\$0	\$519,067	\$438,561	16%
980-350	WP Maintenance Oversight	\$24,289	\$208,270	\$0	\$208,270	\$183,981	12%
980-410	Louise P. Moon Pumping & Maint.	\$52,133	\$512,756	\$0	\$512,756	\$460,623	10%
980-420	PC PS Maintenance	\$19,742	\$150,142	\$0	\$150,142	\$130,400	13%
980-430	DM Remote Storage & Pumping	\$78,997	\$631,990	\$0	\$631,990	\$552,993	12%
980-500	Routine Laboratory Monitoring	\$57,956	\$398,120	\$0	\$398,120	\$340,164	15%
980-520	Microbiology Program	\$28,584	\$165,370	\$0	\$165,370	\$136,786	17%
980-530	Source Water Quality	\$5,817	\$135,444	\$0	\$135,444	\$129,627	4%
	Total Operating	\$2,760,162	\$21,605,590	\$0	\$21,605,590	\$18,845,428	13%
Capital							
985-010	Water Production Reinvestment	\$38,281	\$964,427	\$0	\$964,427	\$926,146	4%
975-010	Vehicle Capital	\$0	\$814,915	\$0	\$814,915	\$814,915	0%
	Total Capital	\$38,281	\$1,779,342	\$0	\$1,779,342	\$1,741,061	2%
Total Water Production		\$2,798,443	\$23,384,932	\$0	\$23,384,932	\$20,586,489	12%

Consent Agenda
Item 1-C

MONTHLY SCHEDULE FOR THE MONTH OF FEBRUARY 2021

ACCOUNTS PAYABLE MONTHLY SCHEDULE	Weekly Check Runs	7,009,574.51
EMPLOYEE PAYROLL	Bi Weekly Payrolls	<u>835,440.82</u>
TOTAL		<u><u>\$7,845,015.33</u></u>

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
1625	Treasurer State of Iowa	Iowa State Sales Tax Payable	\$67,984.00
1641	Treasurer State of Iowa	Iowa Water Excise Tax Payable	98,129.00
21921	Des Moines Water Works Credit Union	Credit Union Payable	35,308.00
22821	Discovery Benefits	Flex Spending - Reimbursements	2,279.28
219212	Principal Life Insurance	Deferred Compensation Payable	78,920.38
251233	AERZEN USA Corporation	Inventory	164.10
251234	AFSCME	Union Dues Payable	72.42
251235	AGRILAND FS, INC	Inventory	355.25
251236	Abe McVay	Safety Boots	181.85
251237	Acme Tools	Inventory	623.99
251238	Allied Electronics	Materials & Supplies	148.18
251239	Amazon Capital Services Inc	Materials & Supplies	1,040.73
251240	Applied Industrial Technologies	Vehicle Maintenance Materials	1,365.78
251241	Austin Westerman	Safety Glasses	540.56
251242	Baker Group	Purchased Services	2,077.40
251243	Barr Engineering Company	Contractors	2,294.00
251244	Bearing Distributors Inc.	Inventory	63.37
251245	Brian Welker	Materials & Supplies	106.95
251246	Capital Sanitary Supply	Inventory	108.28
251247	Carquest	Vehicle Maintenance Materials	727.77
251248	Central Iowa Pest Control	Purchased Services	428.00
251249	Central Iowa Ready Mix	Concrete	600.00
251250	Central Service & Supply, Inc.	Purchased Services	340.00
251251	Certified Power, Inc.	Vehicle Maintenance Materials	39.52
251252	Chris Noble	Safety Boots	182.96
251253	City Supply Corporation	Materials & Supplies	390.25
251254	Commercial Bag & Supply Co	Inventory	1,242.25
251255	Conference Technologies	Office Equipment	2,490.18
251256	Core and Main	Inventory	719.24
251257	Data Source Media	Inventory	618.95
251258	Des Moines Register	Advertising	354.31
251259	Dex Media	Advertising	68.00
251260	Douglas K. Oscarson	Consultants	1,776.00
251261	Electrical Engineering & Equipment Co.	Materials & Supplies	83.06
251262	Environmental Resource Assoc.	Materials & Supplies	584.82
251263	Factory Motor Parts Company	Vehicle Maintenance Materials	1,115.34
251264	Fastenal Company	Materials & Supplies	397.69
251265	First Choice Coffee	Food & Beverages	309.00
251266	Fisher Scientific	Inventory	1,022.85
251267	Garratt-Callahan Company	Purchased Services	500.00
251268	Grainger, Inc.	Inventory	1,701.95
251269	Graphic Products	Materials & Supplies	49.95
251270	Graybar Electric Company	Inventory	938.48
251271	HQI Hydraulic	Vehicle Maintenance Materials	152.08
251272	Hach Chemical Company	Inventory	441.64
251273	Hawkins Water Treatment Group	Inventory	286.00
251274	I'll Do It	Contractors	280.00
251275	IP Pathways, LLC	Materials & Supplies	106.00
251276	Indelco Plastics	Inventory	1,241.41
251277	Industrial Scientific Corporation	Dues and Memberships	2,315.03
251278	Ingersoll Rand	Inventory	173.42
251279	Iowa Prison Industries	Materials & Supplies	12.00
251280	Iowa Public Radio	Advertising	973.60
251281	Isaac Meyer	Safety Boots & Glasses	559.56
251282	Johnstone Supply	Materials & Supplies	38.74
251283	KONE Inc	Purchased Services	118.15
251284	Master Single Payment Vendor	Refunds	185.99

PAYMENTS FOR FEBRUARY, 2021

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251285	Logan Contractors Supply, Inc.	Inventory	17.92
251286	MSC Industrial Supply Company	Vehicle Maintenance Materials	653.04
251287	Matt Richey	Safety Boots	197.90
251288	McMaster-Carr Supply Company	Inventory	145.73
251289	Menard's	Inventory	148.15
251290	Mickinen Miller	Licenses & Certifications	50.00
251291	Mike Haines	Safety Boots	35.62
251292	Murphy Tractor & Equipment	Vehicle Maintenance Materials	434.00
251293	Nite Owl Printing	Materials & Supplies	948.00
251294	Northern Tool and Equipment	Materials & Supplies	35.94
251295	Obie Smith	Safety Boots	245.00
251296	One Source	Purchased Services	35.00
251297	P & P Small Engines, Inc.	Materials & Supplies	316.66
251298	Plumb Supply Company	Materials & Supplies	970.95
251299	Polk County Public Works Dept	Contractors	1,224.00
251300	Power Process Equipment, Inc.	Materials & Supplies	857.91
251301	Premier Safety	Inventory	861.91
251302	Radwell International	Inventory	132.67
251303	S & H Electric	Materials & Supplies	195.00
251304	SCP Science	Materials & Supplies	212.00
251305	Servicemaster Commercial Carpet, Inc.	Purchased Services	541.00
251306	Sherwin Williams	Materials & Supplies	75.29
251307	Star Equipment, Ltd.	Vehicle Maintenance Materials	448.80
251308	Steffen Truck Equipment Inc.	Vehicle Maintenance Materials	357.96
251309	Stetson Building Products	Inventory	210.00
251310	Stivers	Vehicle Maintenance Materials	84.01
251311	Storey-Kenworthy Company	Office Supplies	752.72
251312	Straub Corporation	Inventory	1,395.90
251313	Strauss Security Solutions	Purchased Services	1,109.37
251314	Subsurface Locators Inc	Materials & Supplies	400.00
251315	Subsurface Solutions	Materials & Supplies	456.00
251316	Swan Analytical Instruments	Materials & Supplies	78.65
251317	Taylor Andrew	Dues and Memberships	90.00
251318	Tension Envelope Corporation	Inventory	1,464.80
251319	Torgerson Excavating	Plumbing	950.00
251320	Total Tool	Inventory	46.06
251321	Total Truck	Vehicle Maintenance Materials	697.00
251322	Truck Center Companies	Vehicle Maintenance Materials	140.32
251323	Twin Cities Industrial Control	Inventory	1,072.00
251324	U.S. Autoforce	Vehicle Maintenance Materials	221.44
251325	UPHDM Occupational Medicine	Purchased Services	499.00
251326	USA Bluebook	Inventory	54.14
251327	USA Safety Supply Corp	Inventory	107.82
251328	United States Plastic Corporation	Inventory	41.04
251329	Utility Equipment Company	Inventory	159.22
251330	Valley Environmental	Purchased Services	60.00
251331	Van Meter Industrial, Inc.	Inventory	215.92
251332	Veenstra & Kimm, Inc.	Contractors	1,235.00
251333	Warren Water District	Purchased Services	2,055.30
251334	Waste Solutions of Iowa	Purchased Services	1,704.00
251335	West Des Moines Water Works	Sewer	51.43
251336	AFSCME Local 3861-3	Union Dues Payable	2,614.08
251337	Aclara RF Systems, Inc	Inventory	78,019.40
251338	Air Products	Inventory	5,756.38
251339	Association of Metro Water Agencies	Dues and Memberships	8,461.00
251340	Bankers Trust Company	Corporate Credit Card	8,871.40
251341	Bentley Systems, Inc.	Maintenance Contracts	6,422.40

PAYMENTS FOR FEBRUARY, 2021

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251342	Bonnie's Barricades	Contractors	3,892.65
251343	CFI Tire Service	Purchased Services	4,949.07
251344	CONVERGEONE, INC	Materials & Supplies	15,853.04
251345	CTI Ready Mix	Concrete	6,205.50
251346	CarbPure	Inventory	27,951.00
251347	Chemtrade Chemicals US LLC	Inventory	15,320.20
251348	Cintas	Purchased Services	7,198.56
251349	City of Alleman	Alleman Payable	7,335.33
251350	City of Cumming	Billing Service Revenue	4,783.38
251351	City of Des Moines	Contractors	1,086,791.53
251352	City of Des Moines	Contractors	82,562.32
251353	City of Des Moines	Contracts Payable	15,000.00
251354	City of Pleasant Hill	Billing Service Revenue	224,535.49
251355	City of Pleasant Hill	Contractors	361,000.00
251356	City of Runnells	Billing Service Revenue	6,751.47
251357	City of Windsor Heights	Billing Service Revenue	70,057.88
251358	Dixie Petro-Chem, Inc.	Inventory	11,077.11
251359	FCS Group Inc	Consultants	7,507.50
251360	GovernmentJobs.com, Inc.	Maintenance Contracts	7,180.89
251361	Greenfield Plaza Sanitary Sewer	Billing Service Revenue	27,343.82
251362	HomeServe USA	Billing Service Revenue	206,939.10
251363	Keck, Energy	Inventory	11,668.63
251364	Kemira Water Solutions, Inc	Inventory	18,403.35
251365	MW Media Consultants, LLC	Consultants	4,000.00
251366	Mail Services LLC	Postage	8,147.33
251367	Malloy Electric	Materials & Supplies	3,864.24
251368	Martin Marietta Aggregates	Inventory	30,446.90
251369	Mid American Energy	Utilities - Electric & Natural Gas	11,892.44
251370	Midland Plastics	Inventory	5,020.21
251371	Mississippi Lime Company	Inventory	59,327.72
251372	Municipal Supply, Inc.	Inventory	11,777.50
251373	Neptune Technology Group Inc	Inventory	5,846.22
251374	On Track Construction, LLC	Contractors	166,177.12
251375	Ottsen Oil Company	Inventory	3,816.26
251376	Polk County	Billing Service Revenue	66,807.18
251377	Polk County Treasurer	Billing Service Revenue	25,392.01
251378	Pratum, Inc	Purchased Services	7,050.00
251379	Rognes Corporation	Contractors	37,402.21
251380	S.D. Myers, Inc.	Contractors	5,082.18
251381	Safety Skills, LLC	Subscriptions	6,040.00
251382	Synagro Central, LLC	Contractors	341,431.62
251383	Univar	Inventory	14,993.17
251384	Urbandale/Windsor Heights Sanitary Dist	Billing Service Revenue	48,320.55
251385	Vessco	Materials & Supplies	3,099.95
251386	Woodland Lake Estate Association	Woodland Lakes Estates Payable	3,629.51
251387	Master Single Payment Vendor	Refunds	38.66
251388	Master Single Payment Vendor	Refunds	67.03
251389	Master Single Payment Vendor	Refunds	79.04
251390	Master Single Payment Vendor	Refunds	585.86
251391	Master Single Payment Vendor	Refunds	161.66
251392	Master Single Payment Vendor	Refunds	94.36
251393	Master Single Payment Vendor	Refunds	198.19
251394	Master Single Payment Vendor	Refunds	6.62
251395	Master Single Payment Vendor	Refunds	96.77
251396	Master Single Payment Vendor	Refunds	24.51
251397	Master Single Payment Vendor	Refunds	3.41
251398	Master Single Payment Vendor	Refunds	84.46

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251399	Master Single Payment Vendor	Refunds	20.65
251400	Master Single Payment Vendor	Refunds	54.04
251401	Master Single Payment Vendor	Refunds	90.82
251402	Master Single Payment Vendor	Refunds	64.33
251403	Master Single Payment Vendor	Refunds	602.63
251404	Master Single Payment Vendor	Refunds	54.62
251405	Master Single Payment Vendor	Refunds	43.67
251406	Master Single Payment Vendor	Refunds	48.90
251407	Master Single Payment Vendor	Refunds	431.17
251408	Master Single Payment Vendor	Refunds	135.36
251409	Master Single Payment Vendor	Refunds	153.97
251410	Master Single Payment Vendor	Refunds	92.46
251411	Master Single Payment Vendor	Refunds	12.12
251412	Master Single Payment Vendor	Refunds	53.35
251413	Master Single Payment Vendor	Refunds	45.51
251414	Master Single Payment Vendor	Refunds	187.23
251415	Master Single Payment Vendor	Refunds	120.39
251416	Master Single Payment Vendor	Refunds	75.21
251417	Master Single Payment Vendor	Refunds	112.73
251418	Master Single Payment Vendor	Refunds	60.52
251419	Master Single Payment Vendor	Refunds	14.57
251420	Master Single Payment Vendor	Refunds	55.87
251421	Master Single Payment Vendor	Refunds	16.57
251422	Master Single Payment Vendor	Refunds	135.09
251423	Master Single Payment Vendor	Refunds	11.21
251424	Master Single Payment Vendor	Refunds	60.53
251425	Master Single Payment Vendor	Refunds	58.07
251426	Master Single Payment Vendor	Refunds	246.62
251427	Master Single Payment Vendor	Refunds	86.33
251428	Master Single Payment Vendor	Refunds	132.66
251429	Master Single Payment Vendor	Refunds	62.56
251430	Master Single Payment Vendor	Refunds	58.83
251431	Master Single Payment Vendor	Refunds	122.76
251432	Master Single Payment Vendor	Refunds	14.44
251433	Master Single Payment Vendor	Refunds	132.43
251434	Master Single Payment Vendor	Refunds	17.63
251435	Master Single Payment Vendor	Refunds	177.66
251436	AT&T Mobility	Cell Phones	110.68
251437	Acme Tools	Inventory	743.23
251438	Amazon Capital Services Inc	Materials & Supplies	1,115.53
251439	American Water Works Association	Dues and Memberships	798.00
251440	Applied Industrial Technologies	Vehicle Maintenance Materials	1,042.38
251441	Baker Group	Purchased Services	265.36
251442	Bearing Headquarters Company	Materials & Supplies	1,699.66
251443	Bob Brown Chevrolet, Inc.	Vehicle Maintenance Materials	58.16
251444	CFI Tire Service	Purchased Services	270.00
251445	CTI Ready Mix	Concrete	1,928.00
251446	Canon Financial Services INC	Printing & Copies	982.53
251447	Capital Sanitary Supply	Inventory	180.88
251448	Carquest	Vehicle Maintenance Materials	774.52
251449	Central Iowa Ready Mix	Concrete	661.50
251450	CenturyLink	Telephone Services	346.14
251451	City Supply Corporation	Inventory	66.60
251452	City of Des Moines	Contractors	2,410.25
251453	Cody Lee	Safety Boots	292.36
251454	Commercial Bag & Supply Co	Inventory	44.48
251455	Construction & Aggregate Products, Inc.	Vehicle Maintenance Materials	491.72

PAYMENTS FOR FEBRUARY, 2021

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251456	Copy Systems, Inc.	Printing & Copies	153.44
251457	Core and Main	Inventory	521.47
251458	DXP	Inventory	149.26
251459	Data Source Media	Inventory	745.85
251460	Des Moines Iron Company	Vehicle Maintenance Materials	515.65
251461	Doors, Inc.	Vehicle Maintenance Materials	57.00
251462	Dultmeier Sales LLC	Inventory	104.57
251463	Electric Pump	Materials & Supplies	1,813.09
251464	Element Materials Technology	Contractors	836.40
251465	Environmental Products & System	Materials & Supplies	1,027.09
251466	Fareway on Fleur	Materials & Supplies	2,167.87
251467	Ferrellgas, Inc.	Materials & Supplies	175.21
251468	Gilcrest Jewett Lumber Company	Materials & Supplies	952.16
251469	Graybar Electric Company	Inventory	661.94
251470	IDEXX Laboratories, Inc.	Materials & Supplies	2,389.37
251471	Image Solutions	Materials & Supplies	400.95
251472	Indelco Plastics	Inventory	480.18
251473	Ingersoll Rand	Inventory	558.26
251474	Insight Public Sector, Inc	Materials & Supplies	1,633.35
251475	Interstate Chemical Co.	Inventory	1,378.52
251476	Interstate Power Systems, Inc	Purchased Services	173.00
251477	Iowa Industrial Energy Group, Inc.	Dues and Memberships	1,000.00
251478	Iowa Prison Industries	Materials & Supplies	24.00
251479	Lawson Products, Inc.	Inventory	102.50
251480	LubeTech	Vehicle Maintenance Materials	358.60
251481	MSC Industrial Supply Company	Inventory	270.41
251482	McMaster-Carr Supply Company	Materials & Supplies	792.37
251483	Mid-Iowa Environmental	Purchased Services	100.00
251484	Midwest Office Technology, Inc.	Printing & Copies	1,702.37
251485	Murphy Tractor & Equipment	Vehicle Maintenance Materials	302.14
251486	Nichols Control & Supply Co.	Materials & Supplies	54.53
251487	Novaspect	Inventory	1,221.82
251488	O'Halloran International	Vehicle Maintenance Materials	1,987.84
251489	Outsolve	Purchased Services	2,250.00
251490	P & P Small Engines, Inc.	Purchased Services	107.40
251491	Perkin-Elmer Corporation	Materials & Supplies	62.00
251492	Plumb Supply Company	Materials & Supplies	830.59
251493	Premier Safety	Inventory	284.22
251494	Raka	Vehicle Maintenance Materials	38.20
251495	Reliable Maintenance Company	Purchased Services	2,100.00
251496	Reppert Rigging & Hauling Co.	Contractors	400.00
251497	Revenue Advantage	Purchased Services	950.00
251498	Rosemount Analytical, Inc.	Inventory	327.36
251499	SCP Science	Materials & Supplies	405.00
251500	Springer Pest Solutions DSM	Purchased Services	65.00
251501	Star Equipment, Ltd.	Inventory	334.24
251502	State Hygienic Laboratory	Purchased Services	1,326.00
251503	Stetson Building Products	Inventory	70.32
251504	Stivers	Vehicle Maintenance Materials	49.98
251505	Team Services, Inc.	Contractors	215.40
251506	Telelanguage, Inc	Purchased Services	786.87
251507	Total Tool	Inventory	542.43
251508	UPS	Delivery/Freight	8.54
251509	United Rental Trench Safety	Inventory	622.30
251510	United States Plastic Corporation	Inventory	149.05
251511	Vessco	Inventory	803.51
251512	Waste Management of Iowa Inc.	Purchased Services	1,837.29

PAYMENTS FOR FEBRUARY, 2021

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251513	Advanced Utility Systems Div N. Harris C	Purchased Services	285,383.00
251514	Air Products	Inventory	7,337.70
251515	Aqua Metrology Systems	Maintenance Contracts	19,950.00
251516	B & C Commercial Cleaning L.C.	Purchased Services	4,600.00
251517	CarbPure	Inventory	39,956.00
251518	Chemtrade Chemicals US LLC	Inventory	30,770.60
251519	Cintas	Purchased Services	2,645.54
251520	Clevest Solutions, Inc	Purchased Services	51,261.00
251521	DMACC	Training	2,970.00
251522	Dixie Petro-Chem, Inc.	Inventory	9,799.66
251523	Grainger, Inc.	Materials & Supplies	3,368.87
251524	Hach Chemical Company	Inventory	3,473.15
251525	Henkel Construction Company	Contractors	88,439.91
251526	IAMU	Dues and Memberships	2,894.00
251527	Kemira Water Solutions, Inc	Inventory	18,625.94
251528	Mid American Energy	Utilities - Electric & Natural Gas	172,995.93
251529	Voided Check		0.00
251530	Mississippi Lime Company	Inventory	54,049.27
251531	Municipal Supply, Inc.	Inventory	19,701.90
251532	Nate Todd Construction	Contractors	38,925.00
251533	RSM US LLP	Accounting Fees	10,500.00
251534	Rognes Corporation	Contractors	9,991.56
251535	Servicemaster - Rice	Purchased Services	2,924.99
251536	Strauss Security Solutions	Materials & Supplies	5,467.92
251537	Synagro Central, LLC	Contractors	213,498.54
251538	Torgerson Excavating	Plumbing	21,429.00
251539	United Power & Battery	Purchased Services	5,195.00
251540	Utility Equipment Company	Inventory	2,595.76
251541	Verizon Wireless Messaging Service	Cell Phones	4,789.91
251542	Master Single Payment Vendor	Refunds	101.04
251543	Master Single Payment Vendor	Refunds	791.62
251544	Master Single Payment Vendor	Refunds	77.72
251545	Master Single Payment Vendor	Refunds	108.23
251546	Master Single Payment Vendor	Refunds	21.02
251547	Master Single Payment Vendor	Refunds	119.67
251548	Master Single Payment Vendor	Refunds	157.45
251549	Master Single Payment Vendor	Refunds	15.64
251550	Master Single Payment Vendor	Refunds	135.81
251551	Master Single Payment Vendor	Refunds	1,398.90
251552	Master Single Payment Vendor	Refunds	587.35
251553	Master Single Payment Vendor	Refunds	6.00
251554	Master Single Payment Vendor	Refunds	838.10
251555	Master Single Payment Vendor	Refunds	1,008.98
251556	Master Single Payment Vendor	Refunds	31.68
251557	Master Single Payment Vendor	Refunds	16.68
251558	Master Single Payment Vendor	Refunds	91.62
251559	Master Single Payment Vendor	Refunds	86.01
251560	Master Single Payment Vendor	Refunds	91.91
251561	Master Single Payment Vendor	Refunds	1,571.84
251562	Master Single Payment Vendor	Refunds	200.00
251563	Master Single Payment Vendor	Refunds	1,658.00
251564	Master Single Payment Vendor	Refunds	30.52
251565	Master Single Payment Vendor	Refunds	41.40
251566	Master Single Payment Vendor	Refunds	65.50
251567	Master Single Payment Vendor	Refunds	100.74
251568	Master Single Payment Vendor	Refunds	1,085.27
251569	Master Single Payment Vendor	Refunds	1,401.83

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251570	Master Single Payment Vendor	Refunds	736.75
251571	Master Single Payment Vendor	Refunds	1,571.84
251572	Master Single Payment Vendor	Refunds	74.04
251573	Master Single Payment Vendor	Refunds	130.69
251574	Master Single Payment Vendor	Refunds	64.24
251575	Master Single Payment Vendor	Refunds	819.12
251576	Master Single Payment Vendor	Refunds	151.57
251577	Master Single Payment Vendor	Refunds	110.44
251578	Master Single Payment Vendor	Refunds	129.60
251579	Master Single Payment Vendor	Refunds	81.73
251580	Master Single Payment Vendor	Refunds	46.65
251581	Master Single Payment Vendor	Refunds	154.87
251582	Master Single Payment Vendor	Refunds	37.16
251583	Master Single Payment Vendor	Refunds	140.15
251584	Master Single Payment Vendor	Refunds	45.57
251585	Master Single Payment Vendor	Refunds	139.29
251586	Master Single Payment Vendor	Refunds	67.83
251587	Master Single Payment Vendor	Refunds	111.19
251588	Master Single Payment Vendor	Refunds	64.66
251589	Master Single Payment Vendor	Refunds	1,674.96
251590	Master Single Payment Vendor	Refunds	107.98
251591	Master Single Payment Vendor	Refunds	18.68
251592	Master Single Payment Vendor	Refunds	62.19
251593	Master Single Payment Vendor	Refunds	23.26
251594	Master Single Payment Vendor	Refunds	246.50
251595	Master Single Payment Vendor	Refunds	10.91
251596	Master Single Payment Vendor	Refunds	157.13
251597	Master Single Payment Vendor	Refunds	158.13
251598	Master Single Payment Vendor	Refunds	1,482.08
251599	Master Single Payment Vendor	Refunds	28.09
251600	Master Single Payment Vendor	Refunds	1,044.74
251601	Master Single Payment Vendor	Refunds	113.08
251602	Master Single Payment Vendor	Refunds	151.86
251603	Master Single Payment Vendor	Refunds	132.61
251604	Master Single Payment Vendor	Refunds	15.00
251605	Master Single Payment Vendor	Refunds	1,639.68
251606	Master Single Payment Vendor	Refunds	93.84
251607	Master Single Payment Vendor	Refunds	1,667.09
251608	Master Single Payment Vendor	Refunds	1,261.43
251609	Master Single Payment Vendor	Refunds	708.26
251610	Master Single Payment Vendor	Refunds	1,193.32
251611	Master Single Payment Vendor	Refunds	1,545.98
251612	Master Single Payment Vendor	Refunds	39.79
251613	Master Single Payment Vendor	Refunds	228.98
251614	Master Single Payment Vendor	Refunds	136.48
251615	Master Single Payment Vendor	Refunds	1,202.92
251616	Master Single Payment Vendor	Refunds	1,653.90
251617	AFSCME	Union Dues Payable	72.42
251618	AGRILAND FS, INC	Inventory	355.25
251619	Acme Tools	Inventory	381.98
251620	Air Products	Inventory	371.20
251621	Airgas North Central	Tools	2,213.77
251622	Allied Electronics	Materials & Supplies	133.00
251623	Amazon Capital Services Inc	Materials & Supplies	386.12
251624	American Fence of Iowa	Purchased Services	1,783.00
251625	Applied Industrial Technologies	Inventory	399.30
251626	Badger Daylighting	Contractors	1,566.68

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251627	Baker Group	Purchased Services	1,998.72
251628	Beeline Blue	Purchased Services	44.29
251629	Betty Neuman & McMahon, PLC	Legal Fees	1,428.00
251630	Bonnie's Barricades	Contractors	1,696.15
251631	CMI	Purchased Services	107.63
251632	CONVERGEONE, INC	Materials & Supplies	1,165.04
251633	CPI International	Materials & Supplies	2,447.52
251634	Capital Sanitary Supply	Inventory	302.56
251635	Carquest	Vehicle Maintenance Materials	86.39
251636	Carter Printing Company, Inc.	Inventory	1,364.00
251637	CenturyLink	Telephone Services	102.72
251638	Charles Thomas Cater	Safety Boots	245.00
251639	City Supply Corporation	Materials & Supplies	176.50
251640	City of Des Moines	Purchased Services	345.00
251641	Commercial Bag & Supply Co	Inventory	480.00
251642	Construction & Aggregate Products, Inc.	Materials & Supplies	375.14
251643	Data Source Media	Office Supplies	357.75
251644	Doors, Inc.	Vehicle Maintenance Materials	318.00
251645	Dylan White	Safety Boots	345.00
251646	Fastenal Company	Inventory	1,060.65
251647	First Choice Coffee	Food & Beverages	117.00
251648	Fisher Scientific	Inventory	519.30
251649	Ford & Garland Radio	Purchased Services	125.00
251650	Grainger, Inc.	Inventory	1,553.50
251651	Graybar Electric Company	Inventory	5.71
251652	Hach Chemical Company	Inventory	634.22
251653	IP Pathways, LLC	Data Processing Equipment	1,959.46
251654	Indelco Plastics	Inventory	682.98
251655	Ingersoll Rand	Purchased Services	380.80
251656	Voided Check		0.00
251657	Iowa Environmental Council	Dues and Memberships	100.00
251658	James Peitzman	Safety Boots	245.00
251659	Jesse Fries	Safety Boots	117.69
251660	MSC Industrial Supply Company	Vehicle Maintenance Materials	189.41
251661	McMaster-Carr Supply Company	Inventory	914.78
251662	Midwest Wheel Companies	Vehicle Maintenance Materials	985.04
251663	Motion Industries	Inventory	54.99
251664	Murphy Tractor & Equipment	Vehicle Maintenance Materials	56.52
251665	Napa Auto Parts	Vehicle Maintenance Materials	1,622.63
251666	O'Halloran International	Vehicle Maintenance Materials	134.97
251667	O'Reilly Auto Parts	Vehicle Maintenance Materials	144.06
251668	Ottson Oil Company	Inventory	52.74
251669	Plumb Supply Company	Materials & Supplies	2,098.05
251670	Premier Safety	Inventory	426.98
251671	Radwell International	Inventory	177.32
251672	Rick's Towing	Purchased Services	675.00
251673	Semper Fi Fund	Charitable PR Deduction	128.00
251674	Servicemaster Commercial Carpet, Inc.	Purchased Services	479.00
251675	Skarshaug Testing Laboratory	Materials & Supplies	66.73
251676	Smith's Sewer Service Inc.	Contractors	216.55
251677	Stetson Building Products	Inventory	294.96
251678	Strauss Security Solutions	Materials & Supplies	217.05
251679	The Shredder	Purchased Services	87.00
251680	Tierpoint	Consultants	1,211.50
251681	Total Tool	Inventory	332.15
251682	Truck Equipment, Inc.	Vehicle Maintenance Materials	578.47
251683	Twin Cities Industrial Control	Inventory	22.00

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251684	UPS	Delivery/Freight	16.22
251685	USA Bluebook	Inventory	1,948.89
251686	USA Safety Supply Corp	Inventory	218.18
251687	United States Plastic Corporation	Inventory	125.03
251688	United Way of Central Iowa	Charitable PR Deduction	140.00
251689	VWR International LLC	Inventory	1,006.44
251690	Valley Environmental	Purchased Services	135.00
251691	Van Meter Industrial, Inc.	Inventory	2,440.80
251692	Vessco	Inventory	312.07
251693	Wayne Dalton of Central Iowa	Purchased Services	1,259.76
251694	AFSCME Local 3861-3	Union Dues Payable	2,614.08
251695	Avista Technologies	Inventory	27,000.00
251696	CTI Ready Mix	Concrete	2,818.00
251697	Cintas	Purchased Services	2,757.95
251698	Conference Technologies	Materials & Supplies	3,395.78
251699	Consolidated Water Solutions	Inventory	8,079.99
251700	Core and Main	Maintenance Contracts	10,776.55
251701	Dickinson, Mackaman, Tyler, & Hagen, PC	Legal Fees	12,350.00
251702	Dixie Petro-Chem, Inc.	Inventory	3,408.64
251703	Douglas K. Oscarson	Consultants	3,552.00
251704	Electrical Engineering & Equipment Co.	Contractors	6,080.47
251705	Global Security Services	Purchased Services	33,016.78
251706	Hydro Klean	Contractors	3,582.50
251707	Jacobs Engineering Group, Inc	Contractors	54,723.55
251708	Keck, Energy	Inventory	16,695.75
251709	Kemira Water Solutions, Inc	Inventory	12,063.72
251710	LMC Insurance & Risk Management	General Insurance Premiums	14,286.43
251711	Mail Services LLC	Postage	13,187.21
251712	Mississippi Lime Company	Inventory	37,270.69
251713	Municipal Supply, Inc.	Inventory	6,973.50
251714	Oracle America Inc	Maintenance Contracts	3,150.00
251715	Softing Inc	Inventory	4,864.00
251716	Torgerson Excavating	Casualty Losses	5,500.00
251717	Underwriters Laboratory	Purchased Services	2,572.00
251718	Wellmark Blue Cross & Blue Shield of IA	Group Insurance Premiums	25,030.10
251719	Ziegler Inc.	Contractors	5,336.66
251720	Master Single Payment Vendor	Refunds	169.84
251721	Master Single Payment Vendor	Refunds	117.49
251722	Master Single Payment Vendor	Refunds	45.47
251723	Master Single Payment Vendor	Refunds	104.27
251724	Master Single Payment Vendor	Refunds	164.70
251725	Master Single Payment Vendor	Refunds	11.70
251726	Master Single Payment Vendor	Refunds	16.78
251727	Master Single Payment Vendor	Refunds	39.08
251728	Master Single Payment Vendor	Refunds	27.40
251729	Master Single Payment Vendor	Refunds	150.00
251730	Master Single Payment Vendor	Refunds	94.97
251731	Master Single Payment Vendor	Refunds	151.81
251732	Master Single Payment Vendor	Refunds	8.21
251733	Master Single Payment Vendor	Refunds	69.81
251734	Master Single Payment Vendor	Refunds	170.76
251735	Master Single Payment Vendor	Refunds	603.82
251736	AGRILAND FS, INC	Inventory	710.50
251737	Acme Tools	Tools	1,021.95
251738	Air-Mach Air Compressor &	Materials & Supplies	384.00
251739	Alesa Pierce	Safety Boots	181.85
251740	Amazon Capital Services Inc	Materials & Supplies	735.81

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251741	American Backflow Prevention Association	Dues and Memberships	65.00
251742	Barr Engineering Company	Contractors	513.00
251743	Bearing Headquarters Company	Materials & Supplies	212.24
251744	Bob Brown Chevrolet, Inc.	Vehicle Maintenance Materials	1,225.00
251745	Bonnie's Barricades	Contractors	183.75
251746	Canon Financial Services INC	Printing & Copies	1,175.70
251747	Carquest	Vehicle Maintenance Materials	523.20
251748	Central Iowa Pest Control	Purchased Services	428.00
251749	Cintas	Purchased Services	2,307.65
251750	City of Des Moines	Contractors	1,125.32
251751	Cody Mikesell	Safety Glasses	119.84
251752	Combined Systems Technology, Inc.	Office Equipment	1,958.66
251753	Construction & Aggregate Products, Inc.	Materials & Supplies	50.79
251754	Consumer Energy	Electrical Power	471.17
251755	Copy Systems, Inc.	Printing & Copies	29.33
251756	Core and Main	Inventory	585.14
251757	Des Moines Register	Advertising	830.31
251758	Douglas K. Oscarson	Consultants	1,998.00
251759	Electrical Engineering & Equipment Co.	Purchased Services	715.00
251760	Electronic Engineering Company	Purchased Services	1,374.00
251761	Endress and Hauser	Inventory	725.45
251762	Factory Motor Parts Company	Vehicle Maintenance Materials	903.83
251763	Fastenal Company	Inventory	126.94
251764	Fidelity Security Life	Vision Withholding	1,228.76
251765	Fire Hose Direct	Materials & Supplies	464.56
251766	Fisher Scientific	Materials & Supplies	219.94
251767	G & L Clothing	Inventory	496.00
251768	Garland's Inc.	Vehicle Maintenance Materials	82.50
251769	Grainger, Inc.	Tools	1,755.16
251770	Graybar Electric Company	Inventory	289.93
251771	HQI Hydraulic	Vehicle Maintenance Materials	58.13
251772	Hach Chemical Company	Inventory	994.73
251773	Harben Incorporated	Materials & Supplies	173.92
251774	IDEXX Laboratories, Inc.	Materials & Supplies	2,190.60
251775	Image Solutions	Materials & Supplies	141.65
251776	Indelco Plastics	Inventory	55.01
251777	Ingersoll Rand	Inventory	321.88
251778	Innovational Water Solutions, Inc	Purchased Services	443.08
251779	Iowa One Call	Purchased Services	1,442.80
251780	KONE Inc	Purchased Services	118.15
251781	MSC Industrial Supply Company	Vehicle Maintenance Materials	556.74
251782	Menard's	Materials & Supplies	635.28
251783	Menard's	Materials & Supplies	203.38
251784	Michael Argenta	Licenses & Certifications	70.00
251785	Microsoft Corporation	Materials & Supplies	450.00
251786	Murphy Tractor & Equipment	Vehicle Maintenance Materials	134.08
251787	Novaspect	Inventory	1,223.61
251788	O'Halloran International	Vehicle Maintenance Materials	177.58
251789	O'Reilly Auto Parts	Vehicle Maintenance Materials	20.03
251790	Ottson Oil Company	Inventory	541.56
251791	P & P Small Engines, Inc.	Materials & Supplies	215.98
251792	Penn Credit	Purchased Services	92.10
251793	Plumb Supply Company	Materials & Supplies	1,374.38
251794	Pollard Company	Inventory	163.37
251795	Power Process Equipment, Inc.	Materials & Supplies	259.20
251796	Premier Safety	Inventory	552.33
251797	Quad City Calibration	Contractors	113.50

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
251798	Rick's Towing	Purchased Services	1,000.00
251799	SM Hentges & Sons Inc	Contractors	1,945.60
251800	Stivers	Purchased Services	488.83
251801	Straub Corporation	Inventory	1,395.90
251802	Strauss Security Solutions	Purchased Services	94.50
251803	Superior Valve Company	Inventory	2,200.00
251804	Taylor Andrew	Training	870.00
251805	Team Services, Inc.	Contractors	1,187.95
251806	Tension Envelope Corporation	Inventory	1,353.78
251807	Total Tool	Materials & Supplies	557.54
251808	ULINE	Inventory	308.89
251809	UPS	Delivery/Freight	10.01
251810	USA Bluebook	Materials & Supplies	1,786.76
251811	USA Safety Supply Corp	Inventory	377.47
251812	Utility Equipment Company	Inventory	1,349.52
251813	Van Meter Industrial, Inc.	Materials & Supplies	592.81
251814	Verizon Connect NWF, Inc	Vehicle Maintenance Materials	2,228.00
251815	Verizon Wireless Messaging Service	Cell Phones	2,345.91
251816	Vessco	Inventory	1,959.48
251817	Waste Solutions of Iowa	Purchased Services	276.00
251818	West Des Moines Water Works	Sewer	51.43
251819	Western Hose and Gasket	Inventory	778.85
251820	Aclara RF Systems, Inc	Inventory	92,486.00
251821	Air Products	Inventory	4,095.91
251822	Aureon Communications	Telephone Services	4,008.52
251823	CP Solutions Inc.	Inventory	5,139.94
251824	CPI International	Inventory	3,021.60
251825	CarbPure	Inventory	23,870.00
251826	Chemtrade Chemicals US LLC	Inventory	30,001.80
251827	Dixie Petro-Chem, Inc.	Inventory	14,479.24
251828	DuBois Chemicals, INC	Inventory	9,704.93
251829	Kemira Water Solutions, Inc	Inventory	6,202.24
251830	LSR+ Inc.	Purchased Services	13,728.57
251831	Mail Services LLC	Postage	7,635.47
251832	McMaster-Carr Supply Company	Materials & Supplies	2,684.23
251833	Mid American Energy	Utilities - Electric & Natural Gas	36,401.59
251834	Mid Iowa	Vehicle Maintenance Materials	5,400.00
251835	Mississippi Lime Company	Inventory	50,863.39
251836	Municipal Supply, Inc.	Inventory	19,576.70
251837	Rimini Street	Maintenance Contracts	61,054.00
251838	Smartclean, LLC	Purchased Services	3,976.12
251839	Steffen Truck Equipment Inc.	Vehicle Maintenance Materials	4,433.08
251840	Synagro Central, LLC	Contractors	109,742.65
549359	ADP, LLC	Purchased Services	1,548.75
909753	IPERS Collections	Pension Plan Contribution	228,542.16
940438	ADP, LLC	Purchased Services	8,530.75
1617_2	Treasurer State of Iowa	Iowa State Sales Tax Payable	72,585.00
1636_2	Treasurer State of Iowa	Iowa Water Excise Tax Payable	86,086.00
2521_2	Principal Life Insurance	Deferred Compensation Payable	57,128.92
2521_3	Des Moines Water Works Credit Union	Credit Union Payable	36,381.00
020521	Collection Services Center	Garnishment of Wages	2,429.02
020521	Treasurer State of Iowa	State Withholding Taxes Payable	29,132.60
020521	Internal Revenue Service	Withholding Taxes Payable	184,889.62
020121	EBS	Employee Health Premiums	281,891.01
021921	Collection Services Center	Garnishment of Wages	2,429.02
021921	Treasurer State of Iowa	State Withholding Taxes Payable	32,430.10
021921	Internal Revenue Service	Withholding Taxes Payable	203,267.40

PAYMENTS FOR FEBRUARY, 2021

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
022821	EBS	Employee Health Premiums	14,899.54
022821	CBCS	Compensation Claims	51,790.86
TOTAL			<u>\$7,009,574.51</u>

CEO APPROVED EXPENDITURES GREATER THAN \$20,000
MONTHLY SCHEDULE FOR THE MONTH OF FEBRUARY 2021

Check #	Vendor	Description	Amount	Details
	none			

AGENDA ITEM FORM

SUBJECT: Request Authorization for CEO and General Manager to Execute Amendment 2 to Joint Funding Agreement with U.S. Geological Survey for Des Moines River Wellfield Evaluation

SUMMARY:

- On December 19, 2017, the Board of Water Works Trustees (the "Board") authorized the CEO and General Manager to execute a Joint Funding Agreement (JFA) with the U. S. Geological Survey (USGS).
- Under this Joint Funding Agreement (JFA), the USGS would:
 - 1. Conduct a cooperative scientific investigation to evaluate the quality and availability of alluvial groundwater along the Des Moines River between Hickman Rd. and Interstate 80, near Prospect Park (the "Study Area").
 - 2. Collect and assemble new and existing geophysical data in the Study Area.
 - 3. Prepare and release an interpretive groundwater modeling report for the Study Area.
 - 4. Deliver a calibrated groundwater model for the Study Area for use by Des Moines Water Works (DMWW).
- The USGS share of project funding for this cooperative scientific investigation was \$166,257. DMWW's share of project funding was \$498,772. The performance period was established from January 1, 2018 to July 31, 2020.
- The First Amendment to the JFA was executed in June 2020. This First Amendment:
 - 1. Increased the USGS share of project funding from \$166,257 to \$190,257.
 - 2. Extended the performance period from July 31, 2020 to September 30, 2021.
- Developing the Des Moines River alluvial aquifer as an additional raw water supply source in the Study Area would decrease reliance on the surface water supplies from the Des Moines and Raccoon Rivers. Decreased reliance on surface water from the Des Moines and Raccoon Rivers provides benefits to DMWW regarding managing the impacts of ammonia, nitrate, and cyanotoxins in source waters. Additionally, disinfection byproduct formation in finished water is better controlled.
- Staff believes it would be prudent to expand the scope of work of the current cooperative scientific investigation with USGS by extending the boundaries of the Study Area and the groundwater model to Saylorville Reservoir.
- This expanded scope of work would add the existing Saylorville wellfield to the Study Area and include it in the groundwater model being prepared by USGS. This has the benefit of allowing DMWW staff to maximize the use and development of the Des Moines River alluvial aquifer by:
 - 1. Identifying the best locations and layout for wells and other improvements for collecting alluvial groundwater.
 - 2. Optimally designing additions and improvements to the existing Saylorville wellfield.
 - 3. Effectively managing day-to-day operation of the wells and overall raw water collection system.
- Execution of Amendment 2 to the JFA is needed to modify the scope of work and extend the boundary of the Study Area. Other provisions of the Amendment 2 to the JFA include the following:
 - 1. The USGS share of project funding is increased by \$63,000 from \$190,257 to \$253,257.
 - 2. The DMWW share of project funding is increased by \$140,000 from \$498,772 to \$638,772.
 - 3. The performance period will be extended from September 30, 2021 to September 30, 2022.
- Staff recommends the Board authorize the CEO and General Manager to execute Amendment 2 to the Joint Funding Agreement No. 18EMNE000000134 in the amount of \$140,000.

FISCAL IMPACT:




Des Moines Water Works' cost share for Amendment 2 to the Joint Funding Agreement No. 18EMNE000000134 is \$140,000. The total cost for Des Moines Works' share for the Joint Funding Agreement is \$638,772.

RECOMMENDED ACTION:

Authorize the CEO and General Manager to execute Amendment 2 to the Joint Funding Agreement No. 18EMNE000000134 in the amount of \$140,000.

BOARD REQUIRED ACTION:

Motion to authorize the CEO and General Manager to execute Amendment 2 to the Joint Funding Agreement No. 18EMNE000000134 in the amount of \$140,000.

 Vern Rash, P.E., L.S. (date) 3/18/21 Project Manager	 Michael J. McCurnin, P.E. (date) 3-18-21 Director of Engineering Services	 Ted Corrigan, P.E. (date) 3/18/21 CEO and General Manager
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Attachment: Amendment 2 Signed by USGS



United States Department of the Interior

U.S. GEOLOGICAL SURVEY

CENTRAL MIDWEST WATER SCIENCE CENTER

MISSOURI

1400 Independence Rd. MS100
Rolla, MO 65401

ILLINOIS

405 N. Goodwin Ave.
Urbana, IL 61801

IOWA

400 S. Clinton St. Rm 269
Iowa City, IA 52240

March 12, 2021

Vern Rash, P.E., L.S.
Engineering Department
Des Moines Water Works
2201 George Flagg Parkway
Des Moines, IA 50321

Dear Mr. Rash:

Attached is an amendment to Joint Funding Agreement 18EMNE000000134, for the period July 1, 2018 through September 30, 2021, for a detailed hydrological study that will assist Des Moines Water Works in locating areas of the Des Moines River valley near the Prospect Park pumping station that are most likely to produce large yields of high-quality water. This amendment adds an Expanded Groundwater Flow Model for the Des Moines River Alluvial aquifer near Des Moines, Iowa, and extends the period of performance end date to September 30, 2022. It also adds \$140,000 in funding from Des Moines Water Works and \$63,000 from the USGS.

If you concur, please sign and date the amendment and return a copy to Julie Asher at jasher@usgs.gov, as soon as possible for processing. We appreciate your continued interest in the cooperative program. Should you have any questions, please contact me at 319-337-4191 ext. 3655.

Sincerely,

Jon F. Nania
Deputy Director

Enclosure

**UNITED STATES DEPARTMENT OF THE INTERIOR
U.S. GEOLOGICAL SURVEY
AMENDMENT OF JOINT FUNDING AGREEMENT
FOR WATER RESOURCES INVESTIGATIONS**

Amendment #2
Agreement: 18EMNE000000134
Customer No. 6000001751
TIN: 42-6004530
Project: NE00F15
Fixed Cost Agreement: Yes

This amendment is for the agreement dated January 1, 2018.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation a project for a **Detailed Hydrological Study that will assist Des Moines Water Works in locating areas of the Des Moines River Valley, near the Prospect Park pumping station, that are most likely to produce large yields of high quality water**, herein called the program. This amendment adds an **Expanded Groundwater Flow Model for the Des Moines River Alluvial aquifer near Des Moines, Iowa (per attached Statement of Work)**. This amendment adds \$63,000 of USGS funding; and \$140,000 of funding from Des Moines Water Works and extends the period of performance end date to September 30, 2022.

2. Paragraph 2a of the agreement is hereby X increased/ ___ decreased by **\$63,000.00** to read as follows:

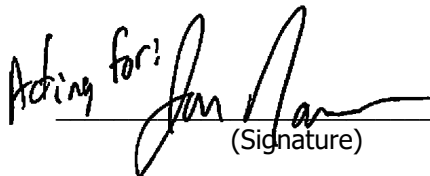
(a) **\$253,257.00** by the party of the first part during the period **January 1, 2018** to **September 30, 2022**.

Paragraph 2b of the agreement is hereby X increased/ ___ decreased by **\$140,000.00** to read as follows:

(b) **\$638,772.00** by the party of the second part during the period **January 1, 2018** to **September 30, 2022**.

Billing for this agreement will be rendered **quarterly**. Payments of bills are due within 60 days after billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30-day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983.)

**UNITED STATES
DEPARTMENT OF THE INTERIOR
U.S. GEOLOGICAL SURVEY**

Acting for: 
(Signature)

Acting for: Amy Beussink
(Name)

Director, Central Midwest Water Science Center
(Title)

3/12/2021

(Date)

DES MOINES WATER WORKS

(Signature)

Ted Corrigan, P.E.
(Name)

CEO and General Manager
(Title)

(Date)

Statement of Work for Amendment 2 of Agreement Number 18EMNE000000134

The purpose of this modification is to extend the Joint Funding Agreement (JFA) through September 30, 2022 and add additional costs for the inclusion of a supplemental product – *Expanded Groundwater Flow Model for the Des Moines River Alluvial aquifer near Des Moines, Iowa*,--which will build upon the Prospect Park Model and extend north along the Des Moines River to the Saylorville Dam (fig. 1).

This product will be completed concurrently with frequent updates to Des Moines Water Works (DMWW) that will include preliminary results and schedule adjustments related to their science needs. The following is a list of **planned milestones** for the remainder of the project.

March 10, 2021—Deliver **modified JFA** to Des Moines Water Works with USGS signatures for DMWW board approval at 3/23/2021 meeting.

Spring/Summer 2021 – Assemble existing data for the expanded model area as part of model construction (monitoring wells, municipal wells, geophysical data, lithologic data, streamflow data, etc.) (Gruhn, Ha, Weber)

Spring/Summer 2021 – Create expanded model which includes the Prospect Park model area and extends model north along the Des Moines River to the Saylorville Dam. (Ha, Weber)

Spring/Summer 2021— Processing of temperature data record which will be made available online via NWIS (<https://waterdata.usgs.gov/nwis>) web collected during the pumping test conducted in March 2021. Processing includes creation of sites in NWIS, ingesting temperature data into NWIS, reviewing and quality assuring/approving temperature data in Aquarius (Gruhn, Weber)

Summer 2021—Present approach of incorporating **geophysical data** into expanded model area. (Gruhn, Haj)

Fall 2021 – DMWW will receive a recalibrated groundwater model for the Prospect Park area for DMWW technical review contingent upon USGS receiving site specific data from the pump test and interpreted values of hydraulic conductivity in a timely fashion (Ha).

Fall/Winter 2021 – Model will be complete and calibrated and report preparation will begin

Spring 2022- Groundwater **modeling report** will enter USGS **review** process (Ha, Gruhn, Weber, Haj)

Summer 2022 – Groundwater modeling archive (post peer review). (Ha)

September 30, 2022-Groundwater **modeling report release** to DMWW (**firm**) by this date. Must have USGS Bureau Approving Official approval. Deliver calibrated groundwater model for the expanded model area to Des Moines Water Works for use by contractor/consultant selected by Des Moines Water Works (Ha).

Product descriptions

Expanded Groundwater Flow Model for the Des Moines River Alluvial aquifer near Des Moines, Iowa—

This product will be similar to the product described in the original Statement of Work (SOW) and delivered by September 30, 2021 which will be referred to as the Prospect Park Model and report. The product proposed here will utilize the Prospect Park Model and extended a new expanded model domain to include areas of Beaver Creek and the Des Moines River upstream of Interstate-80 and all DMWW municipal supply, monitoring, and test wells located on the Des Moines River (fig. 1). The model will be calibrated utilizing all pertinent data (pumping test, water level and other data collected from monitoring wells, existing radial collector wells, geophysical data, lithologic data, streamflow data, etc.). Data compilation for incorporation into the model will be completed by September 30, 2021. USGS will consult with DMWW engineers and contractors when establishing details of the model to support model use in future well design and planning.

Budget justification

This interpretive product will be completed by September 30, 2022. Additional funds requested from DMWW for the expanded model, report, and archive are \$130,000 and will be used for:

- Assembly and incorporation of available data for expanded model area.
- Analysis geophysical data for expanded model area which will be presented in the expanded model report.
- Expansion of Prospect Park model domain and calibration to include new target areas (Beaver Creek and the Des Moines River north of Interstate-80).
- Completion of interpretive report and model archive (which includes the model input files, executables, and model results), *Characterization of the Des Moines River Alluvial Aquifer near Des Moines, expanded model area, Iowa*.

In addition, Vern Rash of DMWW requested that USGS provide **processing of temperature data record which will be made available online via NWIS web** collected during the pumping test conducted in March 2021. USGS estimates the cost for this request to be approximately \$10,000.

Total requested **additional funds** from DMWW is **\$140,000**, USGS cooperative matching funds is **\$63,000** for a **total project costs** of **\$203,000**.

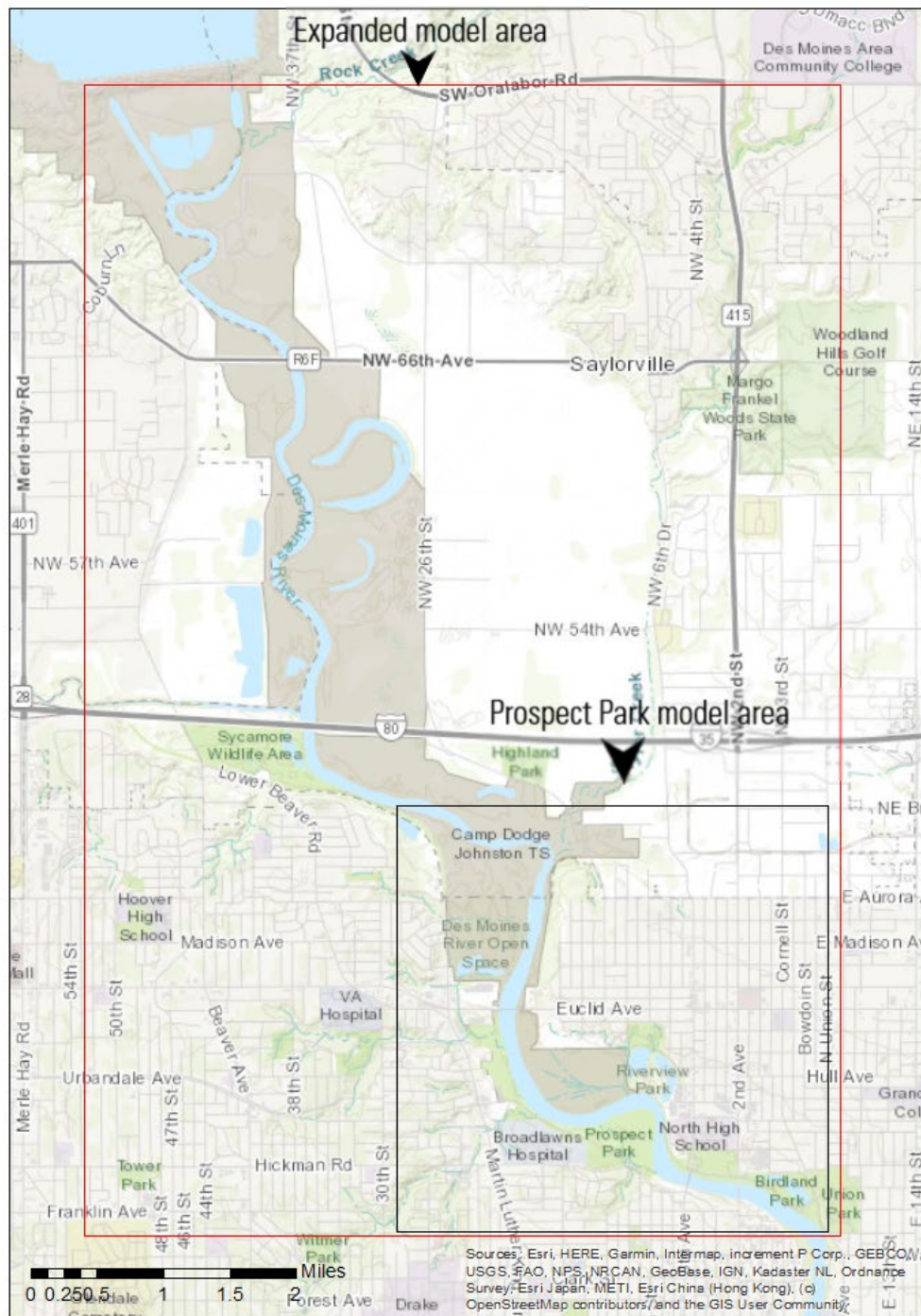


Figure 1. Expanded model area and Prospect Park model area for Des Moines River Alluvial aquifer near Des Moines, Iowa.

AGENDA ITEM FORM

SUBJECT: Request Authorization to Solicit Bids for 2021 Des Moines Water Main Replacement Contract 2 - Feeder Main at SE 15th Street and Martin Luther King Jr. Parkway and Establish the Date of the Public Hearing as the Date of the April 2021 Board Meeting

SUMMARY:

- For the past 18 months, Des Moines Water Works (DMWW) staff have been coordinating and cooperating with developers moving forward with the Des Moines Transload Facility to be located near SE 15th and Martin Luther King Jr. Parkway. The site includes critical 48-inch feeder main facilities owned and operated by DMWW.
- Staff directed developers, in an effort to limit developer costs, to design the site in a way to take advantage of existing casing pipe that protects the feeder main and they complied. Developers were also asked to expose the DMWW infrastructure in this area so that a condition assessment could be made. Unfortunately, that assessment recently revealed that the protective casing has deteriorated and is unsuitable and will not provide necessary feeder main protection. The feeder main and associated casing pipe was originally installed in 1969.
- Staff considered a number of alternatives but has concluded that nearly 500 feet of 48-inch feeder main should be replaced to allow for safe water distribution system operations moving forward.
- Staff is just beginning with the preparation of plans, specifications, and contract documents for the 2021 Des Moines Water Main Replacement Contract 2 - Feeder Main at SE 15th Street and Martin Luther King Jr. Parkway project.
- Cost for relocation will be significant but proceeding with some level of urgency stands to limit construction costs as portions of this effort can be coordinated with those constructing the Des Moines Transload Facility.
- Staff's intention is to present final bids at the April 2021 Board Meeting.
- The Engineer's estimate for the installation of 500 feet of 48-inch prestressed concrete cylinder pipe is \$1,100,000.

FISCAL IMPACT:


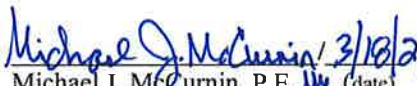
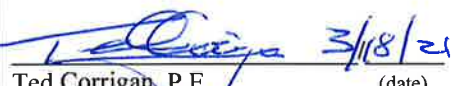
Funds for this project will come from both the 2020 and 2021 Des Moines Water Main Replacement Budget.

RECOMMENDED ACTION:

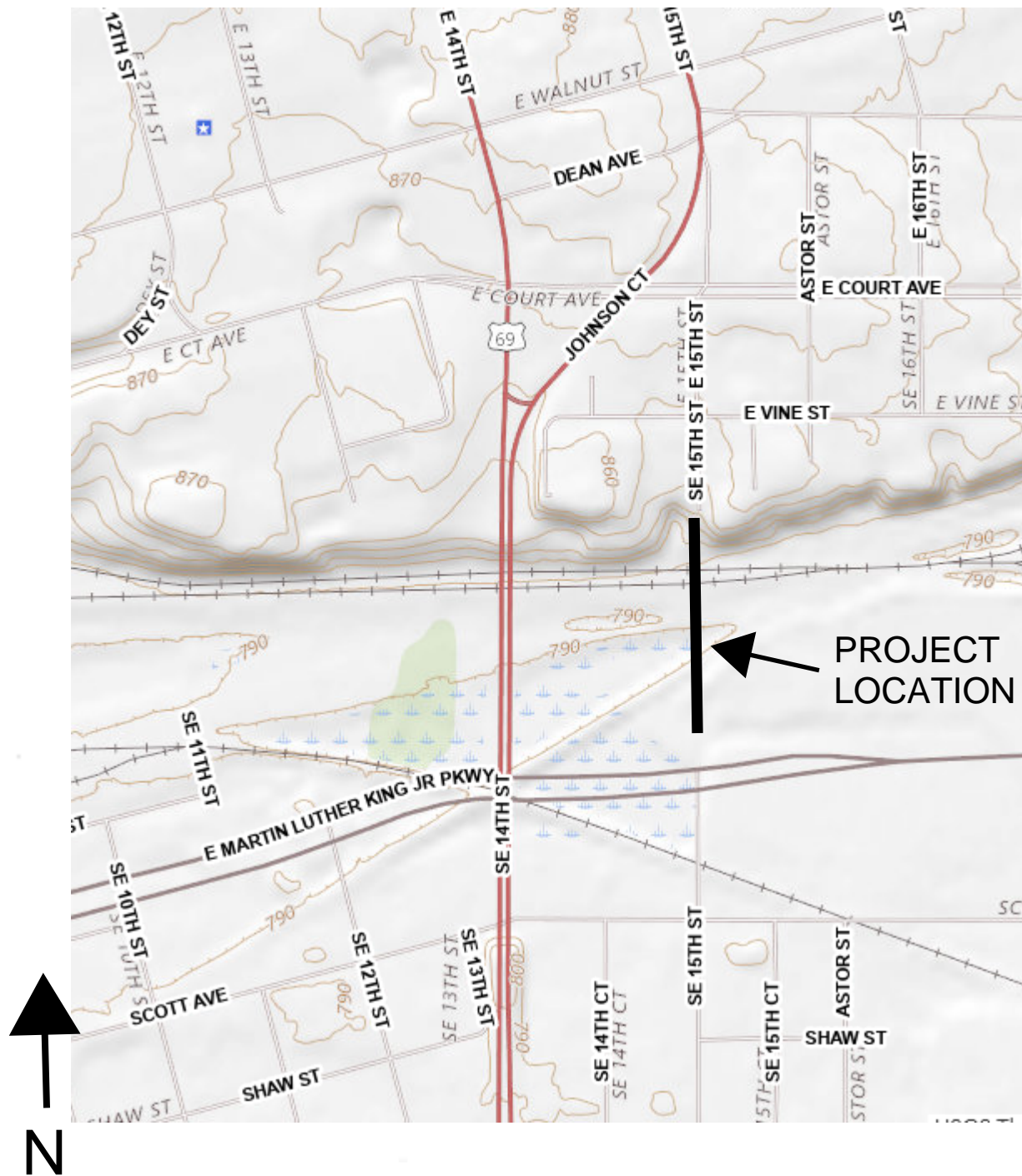
Authorize staff to solicit bids for the 2021 Des Moines Water Main Replacement Contract 2 - Feeder Main at SE 15th Street and Martin Luther King Jr. Parkway project and establish the date of the Public Hearing as the date of the April 2021 Board meeting.

BOARD REQUIRED ACTION:

Motion to authorize staff to solicit bids for the 2021 Des Moines Water Main Replacement Contract 2 - Feeder Main at SE 15th Street and Martin Luther King Jr. Parkway project and establish the date of the Public Hearing as the date of the April 2021 Board meeting, and direct staff to publish notice as provided by law.

 Carla J. Schumacher, P.E. (date) <u>3/18/21</u> Project Manager	 Michael J. McCurnin, P.E. (date) <u>3/18/21</u> Director of Engineering Services	 Ted Corrigan, P.E. (date) <u>3/18/21</u> CEO and General Manager
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Attachments: Site Map



NOT TO SCALE

Des Moines
Water Works
Water You Can Trust for Life

ENGINEERING DEPARTMENT
Des Moines, Iowa

2021 DES MOINES
WATER MAIN REPLACEMENT
– CONTRACT 2 –
48-INCH FEEDER MAIN AT SE 15th
STREET AND MARTIN LUTHER KING
JR. PARKWAY



DES MOINES WATER WORKS
Board of Water Works Trustees

Agenda Item No. III-C
Meeting Date: March 23, 2021
Chairperson's Signature ☐ Yes ☒ No

AGENDA ITEM FORM

SUBJECT: Request Authorization to Re-establish the Date of Public Hearing for Nitrate Removal Facility Crawlspace Renovation as the Date of the April 2021 Board Meeting

SUMMARY:

- At the January 2021 Board meeting, staff was authorized to solicit bids for the Nitrate Removal Facility Crawlspace Renovation and establish the Date of Public Hearing as the date of the March 2021 Board meeting. Engineer's estimate for addressing issues associated with structural and top of clearwell distress was \$609,000.
- In the process of completing bid documents, additional corrosion of the Nitrate Removal Facility steel floor deck system was discovered requiring the creation of additional drawings and expanding the scope of work necessary for potential bidders to consider.
- Staff requests the Board re-establish the date of Public Hearing for the Nitrate Removal Facility Crawlspace Renovation project as the date of the April 2021 Board meeting. The Engineer's estimate for the revised scope of work is \$825,000.

FISCAL IMPACT:

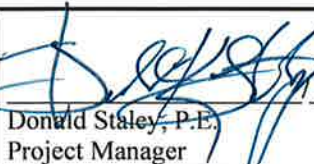
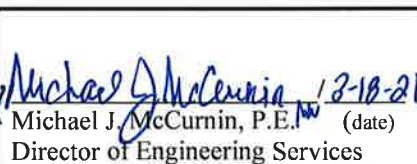
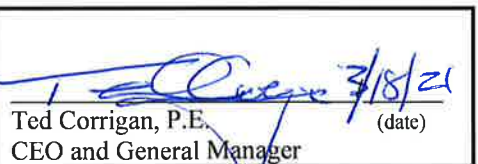
Funds for this project will come from the Nitrate Removal Facility Crawlspace Renovation work plan.

RECOMMENDED ACTION:

Authorize staff to re-establish the date of Public Hearing for Nitrate Removal Facility Crawlspace Renovation as the Date of the April 2021 Board meeting.

BOARD REQUIRED ACTION:

Motion to authorize staff to re-establish the date of Public Hearing for Nitrate Removal Facility Crawlspace Renovation as the Date of the April 2021 Board meeting.

 Donald Staley, P.E. Project Manager (date) <u>3/18/21</u>	 Michael J. McCurnin, P.E. Director of Engineering Services (date) <u>3-18-21</u>	 Ted Corrigan, P.E. CEO and General Manager (date) <u>3/18/21</u>
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Attachments: none

AGENDA ITEM FORM

SUBJECT: Award 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street

SUMMARY:

- In February 2021, the Board of Water Works Trustees authorized staff to solicit bids for the 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street project. The Public Hearing was established as the date of the March 2021 Board meeting.
- Plans, specifications, and contract documents were taken out by ten (10) prospective bidders. One (1) bid was submitted on March 12, 2021.

BIDDER	BASE BID 1 – E. PLEASANT VIEW DR.	BASE BID 2 – E. 17 TH STREET	TOTAL ALL BASE BIDS
Synergy Contracting, LLC	\$1,151,926	\$654,671	\$1,806,597

- The engineer's estimate for this contract is \$1,828,000.
- Staff recommends the Board award a contract to Synergy Contracting, LLC for this project in the amount of \$1,806,597.
- Work on E. Pleasant View Drive will call for the installation of approximately 2,500 feet of 8-inch polyvinyl chloride water main. Completion of this water main work is being done in advance of work to be completed by the City of Des Moines.
- Work on E. 17th Street will call for the installation of approximately 1,100 feet of 12-inch ductile iron water main. Completion of this water main work is being done to replace water main that has been capped following a water main break last year that was too deep for DMWW crews to repair.

FISCAL IMPACT:


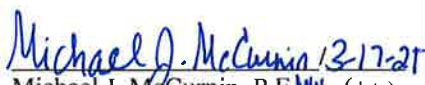

Funds for this project will come from the 2021 Des Moines Water Main Replacement Budget.

RECOMMENDED ACTION:

Award the 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street contract to Synergy Contracting, LLC, in the amount of \$1,806,597, and authorize the Chairperson and CEO and General Manager to execute the contract.

BOARD REQUIRED ACTION:

- Public Hearing – Opened by Chairperson for comments from the public regarding the form of contract, plans and specifications, and estimated cost. Chairperson closes hearing.
- Motion for adoption of form of contract, plans and specifications, and estimated cost.
- Analysis of bids received.
- Award the 2021 Des Moines Water Main Replacement Contract 1 – E. Pleasant View Drive and E. 17th Street contract to Synergy Contracting, LLC, in the amount of \$1,806,597, and authorize the Chairperson and CEO and General Manager to execute the contract.

 Katie G. Vandal Staff Engineer	 Michael J. McCurnin, P.E. Director of Engineering Services	 Ted Corrigan, P.E. CEO and General Manager
3/17/21 (date)	3/17-21 (date)	3/18/21 (date)

E 17TH ST



E PLEASANT
VIEW DR

NOT TO SCALE

Des Moines
Water Works
Water You Can Trust for Life
ENGINEERING DEPARTMENT
Des Moines, Iowa

2021 DES MOINES
WATER MAIN REPLACEMENT
CONTRACT 1 –
E. PLEASANTVIEW DRIVE
AND E. 17TH STREET



DES MOINES WATER WORKS
Board of Water Works Trustees

Agenda Item No. III-E
Meeting Date: March 23, 2021
Chairperson's Signature ☒ Yes ☐ No

AGENDA ITEM FORM

SUBJECT: MidAmerican Energy Company Electric Easement at Nollen Standpipe and Pump Station

SUMMARY:

- MidAmerican Energy Company (MEC) is requesting an easement of 4 ft. by 10 ft. at the Nollen Pump Station and Standpipe at 2569 Hull Ave. in Des Moines.
- This easement would be used for placement of an above-ground junction box and routing of below-ground electrical conduits, wires and cables for the transmission of electrical energy and for communication and electrical controls. Accommodating MEC with an easement does not create adverse conditions to DMWW.
- Water Works staff and legal counsel have worked with MEC to develop an agreement for the permanent easement needed on Water Works property. MEC has been in communication with the neighborhood association regarding this work.
- Agreement has been reached on all terms and conditions of the easement.
- Staff recommends that the Board authorize the Chairperson and CEO and General Manager to execute the document granting an electric easement to MidAmerican Energy Company at Nollen Standpipe and Pump Station.

FISCAL IMPACT:

Des Moines Water Works will receive \$1,000 for granting this easement.

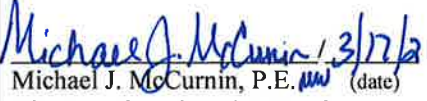
RECOMMENDED ACTION:

Authorize the Chairperson and CEO and General Manager to execute the document granting an electric easement to MidAmerican Energy Company at Nollen Standpipe and Pump Station.

BOARD REQUIRED ACTION:

- Public Hearing – Opened by Chairperson for comments from the public regarding the granting of an easement to MidAmerican Energy Company across Water Works' real estate. Chairperson closes hearing.
- Authorize the Chairperson and CEO and General Manager to execute the document granting an electric easement to MidAmerican Energy Company at Nollen Standpipe and Pump Station.


Robert Jolly (date)
Eng. Tech Support Services Supervisor


Michael J. McCurnin, P.E. (date)
Director of Engineering Services


Ted Corrigan, P.E. (date)
CEO and General Manager

Attachments: Easement and Exhibit A

Prepared by and return to: Jay Peterson 515-281-2713
MIDAMERICAN ENERGY ATTN: RIGHT-OF-WAY SERVICES PO BOX 657 DES MOINES, IA 50306-0657

**MIDAMERICAN ENERGY COMPANY
ELECTRIC EASEMENT**

Folder No.	<u>101377</u>	State of	<u>Iowa</u>	
Work Req. No.	<u>DR2815635X</u>	County of	<u>Polk</u>	
Project No.	<u>N/A</u>	Section	<u>30</u>	
		Township	<u>79</u>	North
		Range	<u>23</u>	West of the 5 th P.M.

1. For and in consideration of the sum of One thousand and no/100 Dollars (\$1,000), and other valuable consideration, in hand paid by MIDAMERICAN ENERGY COMPANY, an Iowa corporation, receipt of which is hereby acknowledged, the undersigned **Board of Water Works Trustees of the City of Des Moines, Iowa**, ("Grantor"), does hereby grant to MIDAMERICAN ENERGY COMPANY, its successors and assigns ("Grantee"), a perpetual, non-exclusive easement to construct, reconstruct, operate, maintain, replace or remove underground conduits, wires and cables for the transmission and distribution of electric energy and for communication and electrical controls, including other reasonably necessary equipment incident thereto (collectively "Facilities") under and on the surface of the ground, through and across certain property described below, together with the right of ingress and egress to and from the same, and all the rights and privileges incident and necessary to the enjoyment of this easement ("Easement Area").

DESCRIPTION OF PROPERTY CONTAINING EASEMENT AREA:

Lot 5, Joy Heights Plat Two, an Official Plat, now included in and forming a part of the City of Des Moines, Polk County, Iowa.

EASEMENT AREA:

An underground electric easement described as follows:

Easement Area is limited to Four foot (4') by Ten foot (10') as shown on Exhibit "A", attached hereto and made a part hereof.

2. Additionally, Grantee shall have the right to be exercised upon reasonable notice to Grantor, and with due care to avoid damage to the above and underground water utility properties and systems of Grantor, to remove from the Easement Area described above, any obstructions, including but not limited to, trees, plants, undergrowth, that interfere with the proper operation and maintenance of said Facilities and equipment.

3. Subject to the rights of the Grantee granted herein, Grantor reserves the full right to maintain, repair, use, and expand its underground water utility properties and systems within the Easement Area in a manner that does not impair the reasonable and safe use and enjoyment of the rights of Grantee hereunder, but Grantor agrees that it will not construct or place any above ground permanent or temporary buildings, structures, fences, trees, plants or other objects on the Easement Area described above or make any changes in ground elevation without written permission from Grantee indicating that said construction or ground elevation changes will not result in inadequate or excessive ground cover, or otherwise interfere with the Grantee's rights to operate and maintain its Facilities. The parties shall reasonably cooperate to reconcile any conflicts of use under this Easement and to maintain the security and effectiveness of their respective facilities, systems, and properties within the Easement Area.

4. In consideration of such grant, Grantee agrees that it will repair or pay for any damage or loss incurred by Grantor which may be caused to crops, fences, or other property, real or personal of the Grantor by the construction, reconstruction, maintenance, operation, replacement or removal of the Facilities. The cutting, recutting, trimming and removal of trees, branches, saplings, brush or other vegetation on or adjacent to the Easement Area is expected and not considered damage to the Grantor.

5. Additionally, when Grantor provides or installs duct/conduit for said Facilities, this grant shall cover and include all Facilities installed as a part of the Easement Area.

6. Grantor certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly, on behalf of, any such person, group, entity or nation. Grantor hereby agrees to defend, indemnify and hold harmless the Grantee from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

7. Each of the provisions of this easement shall be enforceable independently of any other provision of this easement and independent of any other claim or cause of action. In the event of any matter of dispute arising out of or related to this easement, it is agreed between the parties that the law of the State of Iowa (including statute of limitation provisions) will govern the interpretation, validity and effect of this easement without regard to the place of execution or place of performance thereof, or any conflicts or law provisions. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS EASEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

8. Grantor represents that it is a municipal utility organized and existing under Chapter 388, Iowa Code.

9. Grantor warrants to Grantee that title in fee simple to the Easement Area is held by the City of Des Moines, Iowa for the use and benefit of Grantor and that Grantor has good and lawful authority to grant the rights provided in this easement pursuant to Section 388.4, Iowa Code.

(Acknowledgments on following page)

Dated this ____ day of _____, 20__

Board of Water Works Trustees of the City of Des Moines, Iowa

By: _____

By: _____

Name Printed: Graham R. Gillette

Name Printed: Ted Corrigan

Its: Board Chairperson

Its: CEO & General Manager

ACKNOWLEDGMENT

STATE OF IOWA)
) ss
COUNTY OF POLK)

On this _____ day of _____, 20__, before me, a Notary Public in and for the State of Iowa, personally appeared Graham R. Gillette and Ted Corrigan, to me personally known, and who being by me duly sworn, did say that they are the Board Chairperson and Chief Executive Officer and General Manager of the Board of Water Works Trustees of the City of Des Moines, Iowa, that no seal has been procured by the entity; that the instrument was signed on behalf of the entity by authority of its Board as contained in the resolution adopted by the Board, following a public hearing on the _____ of _____, 20__, and that Graham R. Gillette and Ted Corrigan acknowledged the execution of the instrument to be the voluntary act and deed of the Board of Water Works Trustees of the City of Des Moines, Iowa, by it and them voluntarily executed.

Signature of Notary Public

LEGEND

——— PROPERTY BOUNDARY
- - - - - ADJACENT LOT LINE
——— EXIST. EASEMENT LINE
- - - - - PROPOSED EASEMENT
P.O.B. POINT OF BEGINNING
USE UNDERGROUND ELECTRIC

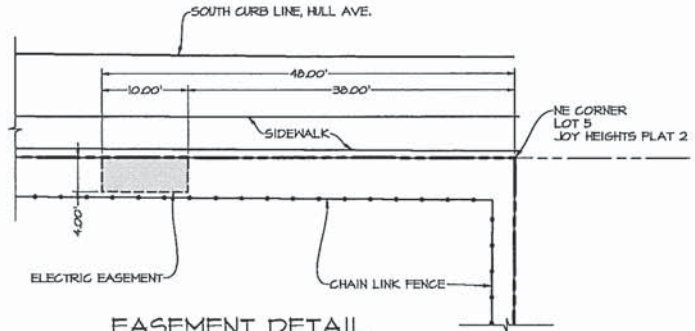
OWNER
BOARD OF WATER WORKS TRUSTEES OF
THE CITY OF DES MOINES, IOWA
2201 GEORGE FLAGG PARKWAY
DES MOINES, IA 50321-1174

PREPARED FOR:
MIDAMERICAN ENERGY COMPANY
P.O. BOX 651
DES MOINES, IOWA 50306-0651

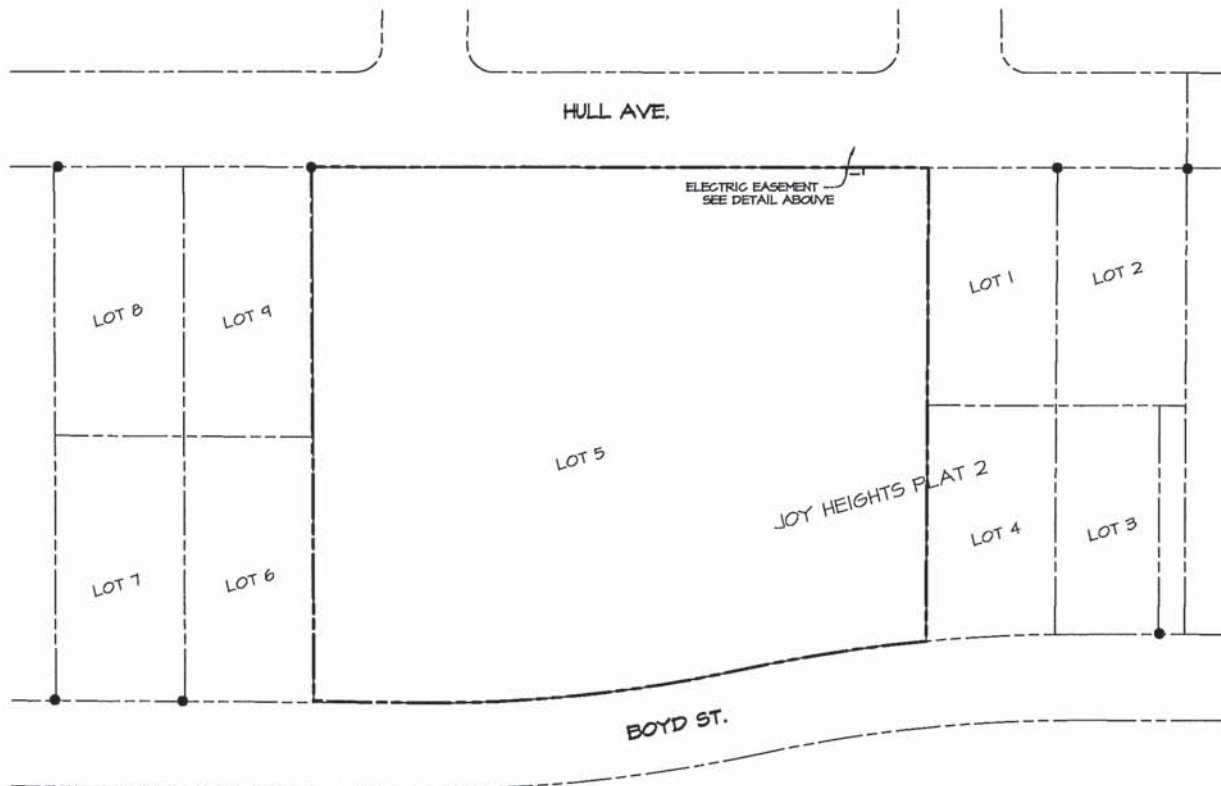
PROPERTY LEGAL DESCRIPTION
LOT 5, JOY HEIGHTS PLAT TWO, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA.

EASEMENT LEGAL DESCRIPTION

THE NORTH 4.00 FEET OF THE WEST 10.00 FEET OF THE EAST 48.00 FEET OF LOT 5, JOY HEIGHTS PLAT TWO, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA. SAID EASEMENT CONTAINS 40 SQUARE FEET, MORE OR LESS.



EASEMENT DETAIL
SCALE: 1" = 20'



OVERALL PLAN
SCALE: 1" = 100'



EXHIBIT "A"



Civil Engineering Consultants, Inc.

2400 86th Street, Unit 12, Des Moines, Iowa 50322
515.276.4884, Fax: 515.276.7084, mail@cecinc.com

DATE:	01-01-2021	REVISIONS	COMMENTS
		1	
		2	
		3	
DATE OF SURVEY:	12-28-2020	4	
DESIGNED BY:	PJS	5	
DRAWN BY:	HPD	6	

ELECTRIC EASEMENT
2573 HULL AVE., DES MOINES, IOWA

LOT 5, JOY HEIGHTS PLAT 2
SECT. 30, T-79N, R-23W

SHEET
OF 1
E-0546

AGENDA ITEM FORM

**SUBJECT: MidAmerican Energy Company Underground Electric Easement at NW 26th Street
Booster Station**

SUMMARY:

- As part of the construction of the NW 26th Street Booster Station, a new electrical service is being provided by MidAmerican Energy Company (MEC).
- The nature of the electric service to this site (loop feed versus radial feed) will require MidAmerican Energy owned cabling to enter and exit the site. Therefore, reasonable accommodations on the part of DMWW to grant an easement are necessary. Easement area will include an area that allows entry and exit of cabling and conductors in addition to room to allow for installation of a pad-mounted transformer.
- Water Works staff and legal counsel have worked with MidAmerican Energy Company to develop an agreement for the permanent easement needed on Water Works property.
- Agreement has been reached on all terms and conditions of the easement.
- Staff recommends that the Board authorize the Chairperson and CEO and General Manager to execute the document granting an underground electric easement to MidAmerican Energy Company at NW 26th Street Booster Station.

FISCAL IMPACT:




There is no fiscal impact associated with this easement.

RECOMMENDED ACTION:

Authorize the Chairperson and CEO and General Manager to execute the document granting an underground electric easement to MidAmerican Energy Company at the NW 26th Street Booster Station.

BOARD REQUIRED ACTION:

- Public Hearing – Opened by Chairperson for comments from the public regarding the granting of an easement to MidAmerican Energy Company across Water Works' real estate. Chairperson closes hearing.
- Authorize the Chairperson and CEO and General Manager to execute the document granting an underground electric easement to MidAmerican Energy Company at the NW 26th Street Booster Station.

 Robert Jolly (date) <u>13-17-21</u> Eng. Tech Support Services Supervisor	 Michael J. McCurnin, P.E. (date) <u>13-17-21</u> Director of Engineering Services	 Ted Corrigan, P.E. (date) <u>3/18/21</u> CEO and General Manager
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Attachments: Easement and Exhibit A

Prepared by and return to: Jay Peterson 515-281-2713 MIDAMERICAN ENERGY ATTN: RIGHT-OF-WAY SERVICES PO BOX 657 DES MOINES, IA 50306-0657

**MIDAMERICAN ENERGY COMPANY
UNDERGROUND ELECTRIC EASEMENT**

Folder No.	<u>102645</u>	State of	<u>Iowa</u>	
Work Req. No.	<u>DR2855156X</u>	County of	<u>Polk</u>	
Project No.	<u>A1145</u>	Section	<u>33</u>	
		Township	<u>80</u>	North
		Range	<u>24</u>	West of the 5 th P.M.

1. For and in consideration of the sum of One Dollar and no/100 (\$1.00), and other valuable consideration, in hand paid by MIDAMERICAN ENERGY COMPANY, an Iowa corporation, receipt of which is hereby acknowledged, the undersigned **Board of Water Works Trustees of the City of Des Moines, Iowa**, ("Grantor"), does hereby grant to MIDAMERICAN ENERGY COMPANY, its successors and assigns ("Grantee"), a perpetual, non-exclusive easement to construct, reconstruct, operate, maintain, replace or remove underground conduits, wires and cables for the transmission and distribution of electric energy and for communication and electrical controls, including other reasonably necessary equipment incident thereto (collectively "Facilities") under and on the surface of the ground, through and across certain property described below, together with the right of ingress and egress to and from the same, and all the rights and privileges incident and necessary to the enjoyment of this easement ("Easement Area").

DESCRIPTION OF PROPERTY CONTAINING EASEMENT AREA:

Lot 18 of Hoffman Estates, an Official Plat, now located in and being a part of the County of Polk, State of Iowa.

EASEMENT AREA:

An underground electric easement described as follows:

A Ten Foot (10') Easement Area as shown on EASEMENT PLAT – EXHIBIT "A", attached to and made a part of this Easement.

2. Additionally, Grantee shall have the right to be exercised upon reasonable notice to Grantor, and with due care to avoid damage to the above and underground water utility properties and systems of Grantor, to remove from the Easement Area described above, any obstructions, including but not limited to, trees, plants, undergrowth, that interfere with the proper operation and maintenance of said Facilities and equipment.

3. Subject to the rights of the Grantee granted herein, Grantor reserves the full right to maintain, repair, use, and expand its underground water utility properties and systems within the Easement Area in a manner that does not impair the reasonable and safe use and enjoyment of the rights of Grantee hereunder, but Grantor agrees that it will not construct or place any above ground permanent or temporary buildings, structures, fences, trees, plants or other objects on the Easement Area described above or make any changes in ground elevation without written permission from Grantee indicating that said construction or ground elevation changes will not result in inadequate or excessive ground cover, or otherwise interfere with the Grantee's rights to operate and maintain its Facilities. The parties shall reasonably cooperate to reconcile any conflicts of use under this Easement and to maintain the security and effectiveness of their respective facilities, systems, and properties within the Easement Area.

4. In consideration of such grant, Grantee agrees that it will repair or pay for any damage or loss incurred by Grantor which may be caused to crops, fences, or other property, real or personal of the Grantor by the construction, reconstruction, maintenance, operation, replacement or removal of the Facilities. The cutting, recutting, trimming and removal of trees, branches, saplings, brush or other vegetation on or adjacent to the Easement Area is expected and not considered damage to the Grantor.

5. Additionally, when Grantor provides or installs duct/conduit for said Facilities, this grant shall cover and include all Facilities installed as a part of the Easement Area.

6. Grantor certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly, on behalf of, any such person, group, entity or nation. Grantor hereby agrees to defend, indemnify and hold harmless the Grantee from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

7. Each of the provisions of this easement shall be enforceable independently of any other provision of this easement and independent of any other claim or cause of action. In the event of any matter of dispute arising out of or related to this easement, it is agreed between the parties that the law of the State of Iowa (including statute of limitation provisions) will govern the interpretation, validity and effect of this easement without regard to the place of execution or place of performance thereof, or any conflicts or law provisions. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS EASEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

8. Grantor represents that it is a municipal utility organized and existing under Chapter 388, Iowa Code.

9. Grantor warrants to Grantee that title in fee simple to the Easement Area is held by the City of Des Moines, Iowa for the use and benefit of Grantor and that Grantor has good and lawful authority to grant the rights provided in this easement pursuant to Section 388.4, Iowa Code.

(Acknowledgments on following page)

Dated this ____ day of _____, 20__

Board of Water Works Trustees of the City of Des Moines, Iowa

By: _____

By: _____

Name Printed: Graham R. Gillette

Name Printed: Ted Corrigan

Its: Board Chairperson

Its: CEO & General Manager

ACKNOWLEDGMENT

STATE OF IOWA)
) ss
COUNTY OF POLK)

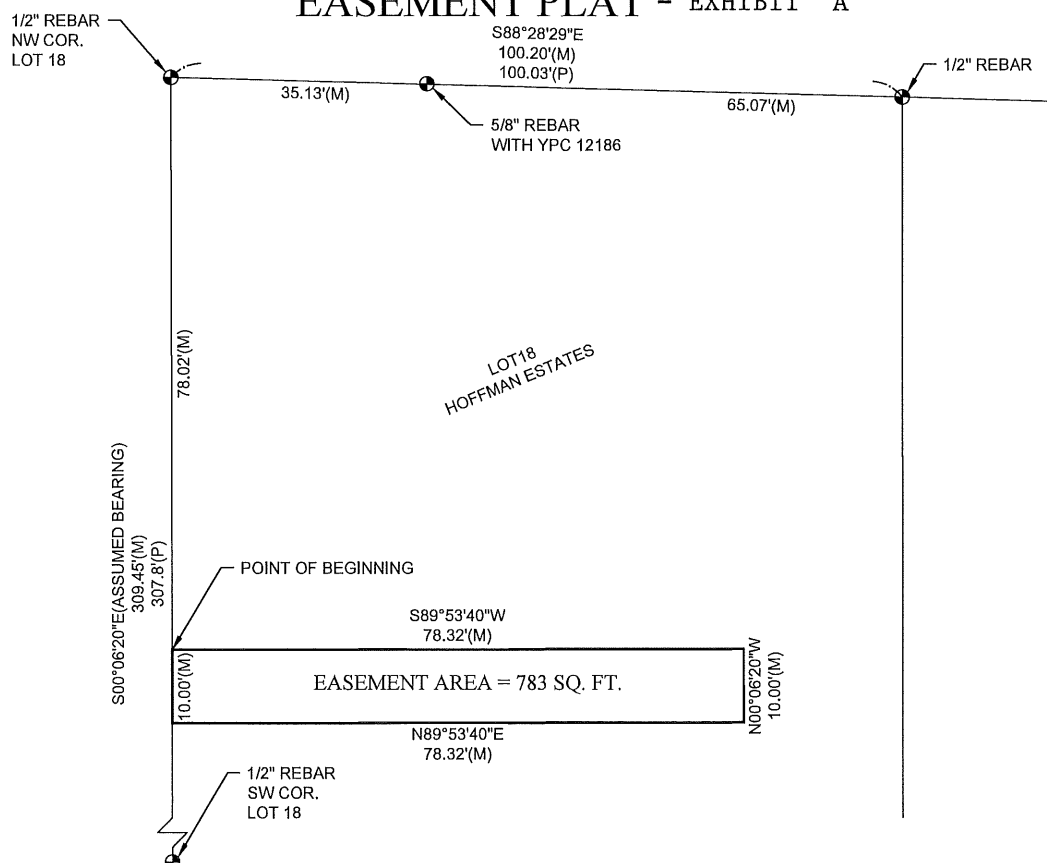
On this _____ day of _____, 20__, before me, a Notary Public in and for the State of Iowa, personally appeared Graham R. Gillette and Ted Corrigan, to me personally known, and who being by me duly sworn, did say that they are the Board Chairperson and Chief Executive Officer and General Manager of the Board of Water Works Trustees of the City of Des Moines, Iowa, that no seal has been procured by the entity; that the instrument was signed on behalf of the entity by authority of its Board as contained in the resolution adopted by the Board, following a public hearing on the _____ of _____, 20__, and that Graham R. Gillette and Ted Corrigan acknowledged the execution of the instrument to be the voluntary act and deed of the Board of Water Works Trustees of the City of Des Moines, Iowa, by it and them voluntarily executed.

Signature of Notary Public

Index Legend	
Location:	LOT 18, HOFFMAN ESTATES
	POLK COUNTY, IOWA
Requestor:	DES MOINES WATER WORKS
Proprietor:	CITY OF DES MOINES
Surveyor/ Prepared By:	MATTHEW A. FOUTS
Surveyor Company:	JEO CONSULTING GROUP INC.
Return To:	724 SIMON AVE. CARROLL, IA 51401

FOR RECORDER'S USE ONLY

EASEMENT PLAT - EXHIBIT "A"



EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN LOT 18 OF HOFFMAN ESTATES, AN OFFICIAL PLAT IN POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

REFERRING TO THE NORTHWEST CORNER OF SAID LOT 18 THENCE S00°06'20"E (ASSUMED BEARING) ON THE WEST LINE OF SAID LOT 18, 78.02 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S00°06'20"E ON SAID WEST LINE, 10.00 FEET; THENCE N89°53'40"E, 78.32 FEET; THENCE N00°06'20"W, 10.00 FEET; THENCE S89°53'40"W, 78.32 FEET TO THE POINT OF BEGINNING.

CONTAINING 783 SQUARE FEET (0.02 ACRES), MORE OR LESS.

LEGEND

- MONUMENT FOUND
- MONUMENT SET
- CALCULATED POINT
- D DEEDED DISTANCE
- G GOVERNMENT DISTANCE
- M MEASURED DISTANCE
- P PLATTED DISTANCE
- R RECORDED DISTANCE
- Y.P.C. YELLOW PLASTIC CAP
- O.P.C. ORANGE PLASTIC CAP
- R.P.C. RED PLASTIC CAP

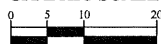
NOTE: ALL BEARINGS ARE ASSUMED

NOTE: ALL MONUMENTS SET ARE 5/8" X 24" REBAR WITH A YELLOW PLASTIC CAP "23586" UNLESS OTHERWISE NOTED.

DATE	3/3/2021
SCALE	1"=20'
DRAWN	MAF
JOB NO.	210233
FIELD BOOK	POLK
FIELD WORK	WR
SHEET	1 OF 1
FILE NO.	



GRAPHIC SCALE



	I hereby certify that this land surveying document was prepared and the related survey was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.	
		3/3/2021
	(signature)	(date)
	Printed or typed name: Matthew A. Fouts	
License Number: 23586		
My license renewal date is December 31, 2021		
Pages or sheets covered by this seal:		
SHEET 1 OF 1		

AGENDA ITEM FORM

SUBJECT: Legal Services Request for Proposals

SUMMARY:

The Dickinson Law Firm has served as legal counsel to the Board of Water Works Trustees since 1957, and Mr. Richard Malm of the Dickinson Firm was designated as legal counsel to the Board in November 1998. Mr. Malm transitioned to the title Of Counsel in January 2020.

In light of the time that has passed since the last proposal, the Board has asked staff to draft a Request for Proposals (RFP) for legal services. A draft RFP for legal services is attached, along with a memo outlining the proposed RFP schedule and recommendation for ongoing review of legal services.

The draft RFP was discussed at the March 9, 2021 Finance & Audit Committee.

FISCAL IMPACT:

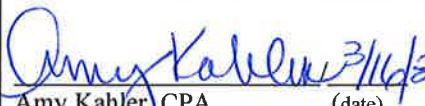
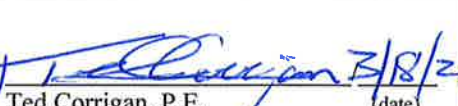
Legal services are included in the annual budget.

RECOMMENDED ACTION:

Authorize issuance of a Request for Proposals for legal services.

BOARD REQUIRED ACTION:

Motion to authorize issuance of a Request for Proposals for legal services.

<hr style="width: 200px; margin-left: 0;"/> (date)	 Amy Kahler, CPA Chief Financial Officer (date)	 Ted Corrigan, P.E. CEO and General Manager (date)
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Attachments: Memo dated 3/16/2021; Draft Request for Proposals for Legal Services

MEMORANDUM

DATE: March 16, 2021

TO: Ted Corrigan, CEO and General Manager

FROM: Amy Kahler, Chief Financial Officer/Director of Customer Service & Marketing

SUBJECT: Legal Services Review

Background

Records show DMWW last issued a Request for Proposals (RFP) for legal services in 1999. At the conclusion of the RFP process in 1999, the Board chose to continue with the then-current legal firm of Dickinson, Mackaman, Tyler & Hagen, P.C. and designated Richard Malm as legal counsel to the Board of Water Works Trustees. Mr. Malm has remained legal counsel to the Board since that time.

Since 1999, no formal RFP has been issued, although an informal review of other firms' billing rates occurred in 2011 to ensure Dickinson's hourly rates remained competitive.

A year or so ago, Mr. Malm advised the Board his title has changed to Of Counsel. In light of the amount of time that has passed since the last RFP, the Board has asked staff to prepare a Request for Proposals (RFP) for legal services.

Request for Proposals

A proposed draft RFP is attached to this memo. Staff recommends publishing notice of the RFP in the Business Record and sending an invitation to respond to the following firms:

Ahlers & Cooney, P.C.
Belin McCormick
Bradshaw, Fowler, Proctor & Fairgrave, P.C.
Brick Gentry, P.C.
BrownWinick Law
Davis Brown Law Firm
Dickinson Law
Dorsey & Whitney, LLP
Grefe & Sidney, P.L.C.
Hopkins & Huebner, P.C.
Nyemaster Goode, P.C.
Whitfield & Eddy Law

Once responses have been received, staff recommends the Finance & Audit committee and the CEO and General Manager and any designees review the proposals and make a recommendation to the Board.

Timeline

The following timeline is suggested for the RFP process:

Action	Timeline
RFP presented to Board for approval	March 23, 2021
Distribute RFP	March 29, 2021
Submit notice for publication in the <i>Business Record</i> and print and/or digital publication by The Iowa State Bar Association (depending on timing of notice in relation to print deadlines)	March 29, 2021
Inquiries or questions by potential respondents due to Amy Kahler	April 23, 2021
RFP responses due	May 14, 2021
Distribute responses for evaluation	May 17, 2021
Evaluate responses	May 17 – June 4, 2021
F&A recommendation	June 8, 2021
Present recommendation to Board for approval	June 22, 2021
Notify respondents	June 23, 2021

Ongoing Legal Services Review Process

On a go-forward basis, staff recommends the utility evaluate sending an RFP for legal services at least every ten years. While five years is a frequently used timeframe for other professional relationships, it seems there is value in continuity of legal services over a longer period of time due to the complexity of laws, ensuring counsel has a deep understanding of the utility, etc.

There should also be a formal opportunity for the Board and legal counsel to touch base on an annual basis to review the working relationship.

Des Moines Water Works

**REQUEST FOR PROPOSAL FOR LEGAL
SERVICES**

INQUIRIES AND PROPOSALS SHOULD BE DIRECTED TO:

**Amy Kahler
Chief Financial Officer
Des Moines Water Works
2201 George Flagg Pkwy
Des Moines, IA 50321
kahler@dmww.com**

I. GENERAL INFORMATION.

A. **Purpose.** This Request for Proposal (RFP) is to contract for legal services to be provided to Des Moines Water Works (hereinafter referred to as DMWW). The utility is seeking law firms with extensive experience representing municipal entities in the areas of municipal law and government operations, employment and labor law, construction law, contract preparation and review, and litigation.

B. **Who May Respond.** Only attorneys who are currently licensed to practice law in Iowa and maintain an office in Des Moines, Iowa or law firms including such attorneys, may respond to this RFP.

C. Instructions on Proposal Submission.

1. **Closing Submission Date.** Proposals must be submitted no later than **4:00pm CST on May 14, 2021.**

2. **Inquiries.** Inquiries concerning this RFP should be sent by April 23 to:

Amy Kahler
Chief Financial Officer
Des Moines Water Works
2201 George Flagg Pkwy
Des Moines, IA 50321
Or e-mailed to: kahler@dmww.com

3. **Conditions of Proposal.** All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Proposer and will not be reimbursed by DMWW.

4. **Instructions to Prospective Contractors.** Your proposal should be addressed as follows:

Amy Kahler
Chief Financial Officer
Des Moines Water Works
2201 George Flagg Pkwy
Des Moines, IA 50321

It is important that the proposal be submitted in a sealed envelope clearly marked in the lower left-hand corner with the following information:

SEALED PROPOSAL For Legal Services
Firm Name and mailing address

It is the responsibility of the Proposer to ensure that the proposal is received by DMWW, by the date and time specified above. Late or unsealed proposals will not be considered. *Please note the DMWW general office is closed to the public at this time*

due to the pandemic. If you are delivering your proposal by courier, please coordinate with Amy Kahler in advance of delivery.

5. **Right to Reject.** DMWW reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.
6. **Notification of Award.** It is expected that a decision selecting the successful Firm will be made approximately six (6) weeks after the closing date for the receipt of proposals. Upon conclusion of final negotiations regarding the successful proposal, all other Proposers will be informed, in writing, of the name of the successful Proposer.
7. **Initial Engagement.** It is expected that the engagement will be administered through a Legal Services Contract. The initial contract shall have a duration of five years with provisions for extension beyond the initial term. The contract and the terms of representation shall be reviewed and amended as needed at least every five years.

D. Description of Entity. Des Moines Water Works is a municipal utility which exists under the provisions of Chapter 388 and other relevant statutes of the Code of Iowa. DMWW provides drinking water to approximately 500,000 people in Des Moines, surrounding communities, and to many cities and entities in central Iowa by wholesale contract. DMWW is the largest water utility in Iowa, among the largest 100 utilities in the country and is recognized as an industry leader. DMWW is proud to have the next-to-highest revenue bond rating in the water utility industry.

DMWW has an annual budget of approximately \$77 million and is governed by the Board of Water Works Trustees of the City of Des Moines, Iowa. The five-member Board is appointed by the Mayor of Des Moines with the approval of the City Council. Trustees serve for six-year staggered terms.

DMWW employs approximately 212 employees. Approximately, 75% of the DMWW employee population is represented by AFSCME Council 61 and its Affiliated Local 3861.

- II. SCOPE OF SERVICES.** DMWW's use of legal services is focused on the following major subject areas outlined below. We seek strategic relationships that provide high quality and consistent service at a predictable cost. Commitment to diversity and the highest standards of ethics and business conduct are expected.

The Proposer shall be readily available to perform the following legal services:

- a. Attend monthly Board of Trustee meetings, and Committee meetings as necessary
- b. Review, draft, and negotiate contracts and leases
- c. Advise on legal issues related to municipal utility status
- d. Advise on individual labor and employment actions and lead employment litigation
- e. Advise on construction contracts and claims
- f. Drafting and/review for legal correctness and acceptability; legal documents, contracts,

settlement agreements, severance agreements, releases, collective bargaining agreements and other legal drafting, as requested.

- g. Review personnel, fiscal and other policies, as well as Board policy manual
- h. Advise on government grant and contract issues
- i. Advise on responses to subpoenas, court orders, and requests for information from third parties
- j. Defend lawsuits, administrative claims, or other legal claims
- k. Conduct litigation as necessary
- l. Other legal services as needed

III. PROPOSAL CONTENTS. The Proposer, in its proposal, shall at a minimum, include the following:

- a. **Cover Letter.** Include a cover letter from a contact person who has authority to bind the firm contractually, giving his or her title. The letter must certify that all of the information contained in the submission is accurate and complete.
- b. **Firm Overview.** Provide a brief background of the firm, areas of practice, and number of attorneys employed. Identify the specific experience of the firm in the areas listed in the Scope of Work with emphasis on experience related to public sector entities, water utilities and utility Boards.
- c. **Qualifications.** Provide resumes of any attorneys who will be assigned the legal work and clearly designate the lead attorney responsible for the client relationship. Qualifications including education, position in firm, years and types of experience and continuing professional education will be considered. All assigned attorneys must be licensed in good standing to practice law in the state of Iowa.
- d. **References.** Provide addresses, phone numbers, and e-mail addresses of at least two (2) recent clients and one (1) former client as references. DMWW may contact any other known clients, whether offered as references or otherwise, to obtain information that will assist DMWW in evaluating the proposal.
- e. **Fee structure.** All fees should be clearly stated in the proposal and must remain in effect for a period of three (3) years. Fees for years four and five of the initial term and any extensions will be negotiated. List fees per hour for principal attorneys, other firm attorneys, and support personnel. Identify the minimum increment of time billed. Provide a schedule of reimbursable costs such as mileage and travel time. Provide information regarding the firm's willingness to accept alternative billing arrangements such as fixed fee, hourly rates, volume discount, blended hourly rate, dedicated attorney and incentive billing. Once the desired firm(s) has been identified, DMWW reserves the right to negotiate additional terms and conditions, including hourly rates, or other method of compensation, with such firm(s).
- f. **Billing.** Provide information on the firm's billing procedures.
- g. **Terms of Representation.** Provide an example of the firm's standard terms of

representation.

- h. **Conflicts.** Identify any current or potential conflicts of interest and indicate what procedures your firm would utilize to identify and resolve future conflicts of interest. It is of the utmost importance that no real or apparent conflict of interest exists between Proposer and DMWW, including its officials and employees. Therefore, Proposer shall disclose in writing in its proposal any real or possible conflicts of interest which exists or may exist. In addition, the firm shall be responsible to promptly disclose to DMWW any situations which may create possible conflicts of interest during the term of the agreement so that appropriate action can be taken. See Attachment A for a partial list of DMWW's frequent business contacts to be considered in the conflict review.
- i. **Additional Information.** Provide any other information that may be helpful in assessing the firm's ability to perform the work and in applying the evaluation criteria set out in the Request for Proposals.

IV. PROPOSAL EVALUATION

A. **Submission of Proposals.** All proposals shall include one (1) original and five (5) copies.

B. **Evaluation Procedure and Criteria.** DMWW will conduct a comprehensive, fair and impartial evaluation of all proposals received in response to this Request for Proposals. Each proposal will be analyzed to determine the Proposer's overall responsiveness and qualifications under the Request for Proposals.

DMWW may select all, some, or none of the Proposers for interviews. DMWW may also request additional information which may be used in the evaluation from all or some of the Proposers at any time prior to final approval of a selected Proposer. Final approval of a selected Proposer(s) is subject to the action of the Board of Water Works Trustees.

DMWW will consider the following evaluation criteria, not necessarily listed in order of importance:

1. Qualifications and experience of the individual or firm in the areas listed in the Scope of Work, as well as experience in municipal law issues.
2. Qualifications, experience, knowledge and demonstrated competence of the assigned attorneys and the prior experience of the individual attorneys with respect to the Scope of Work.
3. Capability and resources to handle the DMWW's work.
4. Responses from references and other contacts.
5. Hourly rates for each class of personnel, expected out-of-pocket costs, discounts for multi-year commitments, hourly rates/fees for additional services and alternative billing measures offered.
6. Additional factors, including but not limited to: local Des Moines metropolitan area presence, demonstration of special knowledge, experience or capabilities and any other significant items brought forward in the evaluation process and interview, if held, that may be of particular advantage to DMWW.
7. Interviews, if conducted.

C. **Required Format for Proposals.** All proposals must follow the required format. Failure to follow the required format may result in disqualification of a proposal:

1. Page Limit: 15, including cover page
2. Attorney Qualifications section should be attached and is not included in the page limit
3. Page Size: 8 ½ x 11; portrait
4. Font Size: 12
5. Double-spaced
6. Margins: 1" minimum on the top, bottom, and sides of all pages
7. Do not use material in proposals dependent on color distinctions, animated electronics, etc.
8. Do not include attachments other than those requested or required by this RFP.

V. **PROPOSAL TIMELINE.**

During the period from your organization's receipt of this Request for Proposals and until a contract is awarded, your organization shall not contact any employee of DMWW for additional information except in writing directed to Amy Kahler at kahler@dmww.com.

VI. **QUESTIONS.**

Questions for the purpose of clarifying the RFP must be submitted by email and must be received no later than **April 23, 2021**. Questions must be emailed to Amy Kahler at kahler@dmww.com. Please note that submissions of questions for response do not in any way enhance or guarantee the chances of receiving a contract through this proposal. DMWW is not required to respond to any query submitted but, if DMWW does reply, may make your query as well as DMWW's answer to it available to all known bidders.

VII. **GENERAL INFORMATION.**

- A. **Contract Award.** DMWW reserves the right to award the contract in a manner deemed to be in the best interests of DMWW.
- B. **Stability of Proposed Prices.** Any price offerings from Proposers must be valid for a period of 60 days from the due date of the proposals.
- C. **Amendment or Cancellation of the RFP.** DMWW reserves the right to cancel, amend, modify, or otherwise change this RFP at any time if it deems it to be in the best interests of DMWW.
- D. **Proposal Modifications.** No additions or changes to any proposal will be allowed after the proposal due date, unless such modification is specifically requested by DMWW. DMWW, at its option, may seek Proposer retraction and clarification of any discrepancy or contradiction found during its review of proposals.
- E. **Proposer Presentation of Supporting Evidence.** Proposers must be prepared to provide any evidence of experience, performance, ability, and/or financial surety that DMWW deems

necessary or appropriate to fully establish the performance capabilities represented in their proposals.

- F. **Proposer Demonstration of Proposed Services.** Proposers must be able to confirm their ability to demonstrate the services they would provide.
- G. **Erroneous Awards.** DMWW reserves the right to correct inaccurate awards. This includes revoking the awarding of a contract to a Proposer and subsequently awarding the contract to a different Proposer. Such action shall not constitute a breach of contract on the part of DMWW because the contract with the initial Proposer will be deemed voided as if no contract were ever in place.
- H. **Ownership of Proposals.** All proposals shall become the property of DMWW and will not be returned.
- I. **Ownership of Subsequent Products.** Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFP shall be the sole property of DMWW unless otherwise stated in the contract.
- J. **Oral Agreement or Arrangements.** Any alleged oral agreements or arrangements made by Proposers with DMWW will be disregarded in any proposal evaluation or associated award.
- K. **Not a Contract.** This RFP is not a contract and, alone, shall not be interpreted as such. Rather, this RFP serves only as the instrument through which proposals are solicited. DMWW will pursue negotiations with the strongest proposal. If, for some reason, DMWW and the initial Proposer fail to reach consensus on the issues relative to a contract, then DMWW may commence contract negotiations with other Proposers. DMWW may decide at any time to start the RFP process again. The selected Proposer will be required to sign a formal contract.
- L. **Subcontractors.** DMWW must approve any and all subcontractors utilized by the successful Proposer prior to any such subcontractor commencing any work. Proposers acknowledge by the act of submitting a proposal that any work provided under the contract is work conducted on behalf of DMWW and that the DMWW CEO AND GENERAL MANAGER or designee may communicate directly with any subcontractor as DMWW deems necessary or appropriate. It is also understood that the successful Proposer shall be responsible for all payment of fees charged by the subcontractor(s). A performance evaluation of any subcontractor shall be provided promptly by the successful Proposer to DMWW upon request. The successful Proposer must provide the majority of services described in the specifications.

ATTACHMENT A

DMWW Frequent Business Contacts

The following is a partial list of DMWW's frequent business contacts to be considered for conflict review.

Berwick Water Association

City of Alleman

City of Altoona

City of Ankeny

City of Bondurant

City of Clive

City of Cumming

City of Des Moines

City of Johnston

City of Norwalk

City of Pleasant Hill

City of Polk City

City of Runnells

City of Urbandale

City of Waukee

City of West Des Moines

City of Windsor Heights

Polk County

Polk County Rural Water District #1

Urbandale Water Utility

Warren Rural Water District

West Des Moines Water Works

Xenia Rural Water District

Waste Reclamation Authority (WRA)

Iowa Department of Natural Resources

Mid-American Energy

Construction contractors, engineering consulting firms and architects specializing in water utility work



DES MOINES WATER WORKS
Board of Water Works Trustees

Agenda Item No. III-H
Meeting Date: March 23, 2021
Chairperson's Signature ☐ Yes ☒ No

AGENDA ITEM FORM

SUBJECT: Regionalization Discussion – Possible Closed Session

SUMMARY:

The Board will discuss regionalization. With respect to regionalization process strategy, a discussion in closed session may be held.

Section 388.9(1), Code of Iowa, allows a closed session:

- To discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority. Each of these topics should be discussed in closed session to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.

A closed session is suggested to consider regionalization strategy with respect to the following:

1. Methods of analysis of proposed transaction economics and alternative deal terms; and
2. Asset Transfer
3. Possible Negotiation Strategies

FISCAL IMPACT:

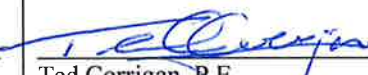
As determined by discussion.

RECOMMENDED ACTION:

Vote to go into closed session to discuss strategy in matters relating to regionalization.

BOARD REQUIRED ACTION:

Any Board action deemed appropriate in view of regionalization strategy discussions.

<hr/> (date)	<hr/> (date)	 Ted Corrigan, P.E. CEO and General Manager (date) 3/18/21
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Attachments: none

AGENDA ITEM FORM

SUBJECT: Information Items

SUMMARY:

- A. Board Committee Reports
 - Planning Committee
 - Finance and Audit Committee
 - Customer Relations Committee
 - Bill Stowe Memorial Committee
 - Greater Des Moines Botanical Garden Board
 - Des Moines Water Works Park Foundation Board
- B. Staff Updates
 - External Affairs
- C. CEO and General Manager's Comments
 - COVID-19 Update
- D. Contract Status and Professional Services Agreements

FISCAL IMPACT:

No impact to the budget.

RECOMMENDED ACTION:

For review and discussion.

BOARD REQUIRED ACTION:

Review and discussion.

/ (date)	/ (date)	Ted Corrigan, P.E. CEO and General Manager

Attachments: Des Moines Water Works Park Foundation Executive Summary, Board Minutes, January 2021 Financials; Contract Status and Professional Services Agreements Spreadsheets



St. Patrick's Day - March 17, 2021

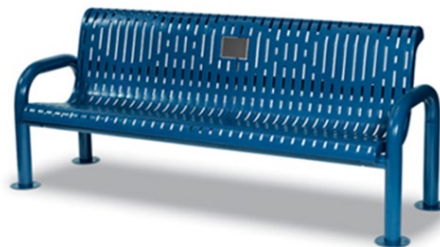
Updates from the Des Moines Water Works Park Foundation

The Campaign/Development:

The finishing campaign piece has been printed and asks are being made. Plans are to finish the campaign by June.

Park Construction

Next batch of rings and first order of benches are being made next week with install planned for April. The River Constellation continues to grow in popularity for baby reveals, senior pictures, wedding pictures, prom pictures, etc.



Programming

We've hosted a couple small pop up events this winter including a winter bird watching hike and a kite flying event to demonstrate that the park is just as much fun and interesting during the winter. We are planning a COVID safe Extraordinary Egg Event in conjunction with Earth Day. We will again spread people out like we did in the Fall Flight Event and have limited contact points. Trash pick up and exploring for eggs along with a patrons pick up for the Great Outdoors Foundation will be the focus of the activities. Summer programming plans continue to move forward cautiously and with COVID spread prevention in mind. Some event guidelines and procedures are being developed for both DMWW and City review so that we can conduct outdoor events safely in line with city proclamations but taking advantage of the open outdoor space the park provides.



January financials and March Meeting Minutes attached.

DES MOINES WATER WORKS PARK FOUNDATION
Board of Directors Meeting
Friday, March 12, 2021 – 12:00 – 1:30
Minutes - Draft



BOD Attendance: Amy Jennings, Michele Farrell, Joel Aschbrenner, Drew Manatt, Ardis Kelley, Matt Van Loon, Chad Rasmussen, Andrea Boulton, Dara Madigan, Jen Cross, Jon Koehn, Jason Stone,

Staff/Guests: Mike McCurnin – DMWW, Cassandra Halls & Sam Carrell - DMWWPF

- I. Call to Order/President's Comments & Welcome/Affirm Agenda** – Amy Jennings. Jennings welcomed the group and noted she was going to move the agenda around a bit.
- II. Welcome New Board Members:** Michelle Farrell, Drew Manatt, Joel Aschbrenner. New Members introduced themselves and why they have chosen to be part of the Board and project.
- III. Motion to Approve Previous Minutes**
Moved: Rasmussen Second: Van Loon APPROVED
- IV. Finance Report** – Ardis Kelley
Explained why we are looking at January Financials. Usual activity and noted that we have negative assets with what we owe the city for connector. \$55,000 received for cash inflows. Stone asked about status of Budget. Carrell stated it was continuing to be revised based on Covid impact but that budget lines would be going out to each committee chair for final approval before going to the full board next month.
Motion to Accept January Financials
Accept: Manatt Second: Cross ACCEPTED
- V. New Applicant Discussion:** Ashley Aust & Bethany Wilcoxon
Stone provided highlights of why he nominated Aust to the BOD noting her business skills set. Jennings provided highlights and skills of Wilcoxon, noting her work within the community and how it matched up with our mission.
Motion to accept both nominees to the BOD
Moved: Bhattacharya Second: Kelley APPROVED
- VI. Strategic Document**
Halls gave an update on strategic document. Will be shared with BOD next week. Jennings shared the Executive Committee has been working diligently on getting it completed for Board review.

VII. Discussion/Focus

- **Google Docs – BOD Reference** – Halls explained that we have been working to create a google docs library for easier reference of information for the BOD members use. Bhattacharya asked if it was ok to add additional folders. Carrell confirmed that was ok as long as you added it to the table of contents. Halls and Carrell would continue to work on improving navigation and access to documents.
- **Campaign Update** – Koehn reviewed that we were working with RGI for a \$2M finishing campaign to finish off Phase I. 107 potential donors. Encouraged BOD members to get on it ASAP so we can finish this off. He showed the reporting dashboard we will be utilizing and making sure we continue to complete campaign quickly. Encouraged everyone to “do the activity...this is a numbers game, the more asks, the more momentum so send out your first email today! Get time on their calendar.” Carrell noted that Van Loon was first on the scoreboard with a gift from Ryan Companies. Madagan asked about some additional help – script and link for social media. Carrell and Halls will work with Faber at RGI to provide additional aids.
- **2021 Budget Progress** – Carrell explained process and showed 2021 draft.
- **Programming** – Bhattacharya shared that he will be leaving for a new career opportunity in California and will be stepping down over the next month. Reported Extraordinary Egg Event – focus on the egg hunt and picking up trash. Cross explained the spring bags. Jennings explained the background to the eggs event and how we have used them to get people out into parts of the park. Jennings and Boulton reviewed the pop-up events recently in the park – Birding event and kite flying. Winter is just as fun in the park as spring, summer and fall. Great pics on Facebook Page.
- **Pandemic Event Planning** – Carrell explained the process they were working through to provide some templates of how events can occur safely in the park and with city approval. Developing for utility’s review. McCurnin said we are hoping to present to April DMWW Planning Committee. Mike complimented BOD on accomplishments and beautiful addition to community.
- **Implementation** – Rasmussen updated BOD on enhancements and weatherization of the amphitheater. Cover the stage but not take away the aesthetics...getting close to a solution. Seasonal, can go up and down. Probably in the neighborhood of \$100 - \$125k.

General Discussion

Board Recruitment - Jennings explained BOD onboarding approach and how we had deliberately recruited each new member based on skills and our need. Somewhat disjointed due to COVID impact.

Donor Prospects – Manatt asked if we could share donor list. Carrell explained Faber was speaking to each BOD member individually and would share then and how the process is to first orient new board members before we tasked them to engage with donor asks.

VIII. Announcements

IX. Motion to Adjourn at 1:17 pm.

Motion: Farrell **Second:** Rasmussen **Approved**

Upcoming Events:

April BOD Meeting. Friday, April 9th – 12:00 pm – 1:30 pm

Extraordinary Eggs. Saturday, April 24th.

Des Moines Water Works Park Foundation
Statement of Financial Position
As of January 31, 2021

ASSETS		
Cash and Cash Equivalents	\$	205,332.68
Investments - Endow Iowa		53,434.29
Pledges Receivable		1,117,842.85
Prepaid Expenses		792.49
Total Assets	\$	1,377,402.31
LIABILITIES		
Accounts Payable	\$	14,874.60
Accrued Expenses		600,000.00
Loan Payable: Line of Credit		1,001,882.00
Total Liabilities	\$	1,616,756.60
NET ASSETS		
Net Assets without donor restrictions:		
Available to Spend	\$	1,008,250.13
Net Assets with donor restrictions:		
Park Improvement/Fleur Trail		(1,301,038.71)
Endow Iowa		53,434.29
Total Net Assets	\$	(239,354.29)
Total Liabilities and Net Assets	\$	1,377,402.31

Des Moines Water Works Park Foundation
Consolidated Statement of Financial Activity and Change in Net Assets
For the one month ending January 31, 2021

	January-21			FISCAL YEAR TO DATE		
	Actual	Budget	Budget Variances	Actual	Annual Budget	Budget Variances
REVENUES AND OTHER SUPPORT						
Capital Support						
Campaign Income	\$ 0.02	\$ -	\$ 0.02	\$ 0.02	\$ -	\$ 0.02
Non Capital Support/Giving						
Board Giving	-	-	-	-	-	-
Corporate & Foundation Giving	-	-	-	-	-	-
Individual Gifts	2,560.00	-	2,560.00	2,560.00	-	2,560.00
In-Kind Gifts	-	-	-	-	-	-
Park Sponsorships	-	-	-	-	-	-
Special Event Income	-	-	-	-	-	-
User/Vendor Revenue	-	-	-	-	-	-
Total Non Capital Support/Giving	\$ 2,560.00	\$ -	\$ 2,560.00	\$ 2,560.00	\$ -	\$ 2,560.00
Investment Income, net of fees	(186.46)	-	(186.46)	(186.46)	-	(186.46)
Total Revenues and Other Support	\$ 2,373.56	\$ -	\$ 4,933.56	\$ 2,373.56	\$ -	\$ 2,373.56
EXPENSES						
Operating Expenses						
Accounting/Audit	\$ 825.00	\$ -	\$ 825.00	\$ 825.00	\$ -	\$ 825.00
Bank Charges	416.13	-	416.13	416.13	-	416.13
Contract Labor	-	-	-	-	-	-
General Office	15,693.91	-	15,693.91	15,693.91	-	15,693.91
Marketing	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Public Awareness	-	-	-	-	-	-
Special Event Expense	-	-	-	-	-	-
Sponsorship Activity	-	-	-	-	-	-
Travel	-	-	-	-	-	-
Vehicle Expense	-	-	-	-	-	-
Website Maintenance	-	-	-	-	-	-
Total Operating Expenses	\$ 16,935.04	\$ -	\$ 16,518.91	\$ 16,935.04	\$ -	\$ 16,935.04
User Committee Expenses						
Building Maintenance	-	-	-	-	-	-
Building Management	-	-	-	-	-	-
Contract Labor	-	-	-	-	-	-
Food Expense	-	-	-	-	-	-
Lease Expense	-	-	-	-	-	-
Marketing	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Printing Expense	-	-	-	-	-	-
Program Expense	-	-	-	-	-	-
Rent Expense	-	-	-	-	-	-
Special Event Expenses	-	-	-	-	-	-
Supplies Expense	-	-	-	-	-	-
Utilities	61.73	-	61.73	61.73	-	61.73
Website Maintenance	-	-	-	-	-	-
Total User Committee Expenses	\$ 61.73	\$ -	\$ 61.73	\$ 61.73	\$ -	\$ 61.73
Capital Expenses						
Campaign Contract	-	-	-	-	-	-
Campaign Support	-	-	-	-	-	-
Fleur Underpass Trail Expense	-	-	-	-	-	-
Interest Expense	2,805.97	-	2,805.97	2,805.97	-	2,805.97
Natural Playscape	-	-	-	-	-	-
Park Improvements	-	-	-	-	-	-
Park Maintenance	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Staffing & Administrative Costs	12,006.90	-	12,006.90	12,006.90	-	12,006.90
Total Capital Expenses	\$ 14,812.87	\$ -	\$ 14,812.87	\$ 14,812.87	\$ -	\$ 14,812.87
Total Expenses	\$ 31,809.64	\$ -	\$ 31,393.51	\$ 31,809.64	\$ -	\$ 31,809.64
Change in Net Assets	\$ (29,436.08)	\$ -	\$ (26,459.95)	\$ (29,436.08)	\$ -	\$ (29,436.08)
Net Assets, Beginning of Year	\$ (209,918.21)			\$ (209,918.21)		
Net Assets, End of Year	\$ (239,354.29)			\$ (239,354.29)		

COMPETITIVE BIDS CONTRACT STATUS FOR MARCH 2021

Polk County Pumping Station - Storage Tank Fill Line	Final punch list items	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Rognes Corp 7/16/2019 \$463,690.00 \$71,452.13 \$535,142.13 \$486,864.63 Apr-21
Presdimentation Basins - Valve Replacement	Project has been deferred to a future date due to Contractor's inability to receive critical components of new equipment.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	The Waldinger Corporation 3/16/2020 \$1,427,530.00 \$68,793.00 \$1,496,323.00 \$28,150.60 no later than Mar-22
2020 Well Rehabilitation - McMullen Water Treatment Plant	Construction in progress	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	BCI Water Resources Group, Inc. 7/20/2020 \$1,053,975.00 -\$23,802.25 \$1,030,172.75 \$476,045.00 Sep-21
NW 26th Street Booster Station	Construction in progress	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Henkel Construction Company 8/14/2020 \$1,533,000.00 \$2,795.93 \$1,535,795.93 \$476,160.36 Apr-21
2020 Des Moines Water Main Replacement - Contract 2	Final punch list items	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	S.M. Hentges & Sons, Inc. 10/5/2020 \$632,839.55 \$13,457.39 \$646,296.94 \$630,469.62 Apr-21
Highway G14 Feeder Main	Construction in progress	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	On Track Construction, LLC 10/7/2020 \$1,264,264.00 \$0.00 \$1,264,264.00 \$1,135,310.74 Mar-21

Item IV-D

Gallery Valve Chamber Structures Reconstruction	Pre-construction conference to be held by end of March.
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Contractor	Synergy Contracting, LLC
Notice to Proceed	3/27/2021
Original Contract Sum	\$432,770.00
Net Change by Change Orders	\$0.00
Contract Sum to Date	\$432,770.00
Total Completed to Date	\$0.00
Anticipated Completion Date	Jun-21

2021 Tank Painting - Pleasant Hill Tower and Wilchinski Standpipe	Notice to proceed pending
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Contractor	J.R. Stelzer Co.
Notice to Proceed	pending
Original Contract Sum	\$1,145,524.00
Net Change by Change Orders	\$0.00
Contract Sum to Date	\$1,145,524.00
Total Completed to Date	\$0.00
Anticipated Completion Date	Sep-21

COMPETITIVE QUOTATIONS CONTRACT STATUS FOR MARCH 2021

Contractor	
Date of Contract	
Notice to Proceed	
Original Contract Sum	
Net Change by Change Orders	
Contract Sum to Date	\$0.00
Total Completed to Date	
Anticipated Completion Date	

PROFESSIONAL SERVICES AGREEMENTS

[illegible]