

MEETING
Board of Water Works Trustees
Des Moines Water Works
February 28, 2023
2201 George Flagg Parkway
3:30 p.m.

Join Zoom Meeting
<https://us02web.zoom.us/j/81645522978?pwd=azhUcGN4K28wQkFaNFpkL0tOVU5Ddz09>

Meeting ID: 816 4552 2978 Passcode: 675798

Decision Agenda

I. Consent Agenda:

- A. Minutes, January 24, 2023, Board of Water Works Trustees Meeting
Minutes, February 7, 2023, Planning Committee Meeting
Minutes, February 14, 2023, Finance and Audit Committee Meeting
- B. Financial Statements
- C. List of Payments for January 2023
- D. Summary of CEO-Approved Expenditures in Excess of \$20,000
- E. Next Meeting Date – March 28, 2023

II. Public Comment Period:

- Stowe Foundation Update
- Regional Governance

III. Action Items:

- A. Not to Exceed \$1,100,000 State Revolving Fund Planning & Design Loan for Transmission Main Improvement Projects Related to the Saylorville Water Treatment Plant Expansion – Resolution Fixing Date for a Meeting on the Proposition to Issue
- B. Request Authorization to Execute 28E Agreement between the Des Moines Metropolitan Wastewater Reclamation Authority and the Board of Water Works Trustees of the City of Des Moines, Iowa, for Construction of Improvements for Water Works by the WRA
- C. Request Authorization to Execute the First Amendment to 28E Agreement between the City of Des Moines, Iowa, the Board of Water Works Trustees of the City of Des Moines, Iowa, and the Des Moines Water Works Park Foundation for Construction and Funding of the Fleur Drive Trail Underpass Project
- D. Request Authorization to Issue Purchase Order for Rehabilitation of Lime Sludge Dewatering Press Equipment
- E. Award 2023 Treatment Basin Reclaiming No. 1 Contract

- F. McMullen High Service Pump Building HVAC and Roofing Upgrades
1. Public Hearing
 2. Adoption of Form of Contract, Plans and Specifications, and Estimated Cost
 3. Analysis of Bids Received
 4. Award of Contract and Authorization to Execute Contract
- G. Revised Schedule for the 2023 Board of Water Works Trustees Committee Meetings
- H. Regional 28E Review - Possible Closed Session
- The Board of Water Works Trustees may hold a closed session pursuant to:
- Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority. Each of these topics should be discussed in closed session to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.
 - Iowa Code Section 622.10 to request and receive legal advice from retained legal counsel and to avoid waiver of the attorney-client privilege.
 - Iowa Code Section 22.7(65) to review a tentative and preliminary draft prior to completion of the proposed Central Iowa Water Works 28E agreement; and
 - Iowa Code Section 21.5(1)(a) to discuss or review records which are required or authorized by state or federal law to be kept confidential.

IV. Information Items:

- A. Board Committee Reports
- Planning Committee
 - Finance and Audit Committee
 - Stowe Foundation
 - Greater Des Moines Botanical Garden Board
 - Des Moines Water Works Park Foundation Board
- B. Staff Updates:
- External Affairs
- C. CEO and General Manager's Comments
- 2023 Strategic Initiatives
- D. Safety Update
- E. Contract Status and Professional Services Agreements

**OSHA Recordable
Injuries YTD: 1**

Strain/Sprain: 1

V. Adjournment

Schedule of Board Activities – March & April Time: 3:30 p.m.		
<u>Date</u>	<u>Location</u>	<u>Meeting</u>
March 7	Board Room & Virtual	Planning Committee Meeting
March 14	Board Room & Virtual	Finance and Audit Committee Meeting
March 28	Board Room & Virtual	Board of Water Works Trustees
April 4	Board Room & Virtual	Planning Committee Meeting
April 11	Board Room & Virtual	Finance and Audit Committee Meeting
April 25	Board Room & Virtual	Board of Water Works Trustees

AGENDA ITEM FORM

SUBJECT: Consent Agenda

SUMMARY:

- A. Minutes, January 24, 2023, Board of Water Works Trustees Meeting
Request: Approve January 24, 2023, Minutes
Minutes, February 7, 2023, Planning Committee Meeting
Request: Approve February 7, 2023, Minutes
Minutes, February 14, 2023, Finance and Audit Committee Meeting
Request: Approve February 14, 2023, Minutes
- B. Financial Statements
- At January 2023, total assets of the Des Moines Water Works were \$466.8 million, liabilities totaled \$30.8 million, deferred outflows totaled \$5.1 million, deferred inflows totaled \$19.8 million and contributions and retained earnings were \$421.3 million.
 - Total operating revenue for the month of January was \$6.4 million. Expenses (operating and non-operating) for the month were approximately \$6.1 million, leaving net earnings of approximately \$0.4 million.
 - **Request:** Receive and File for Audit the January 2023 Financial Statements.
- C. List of Payments for January 2023
Request: Approve January 2023 payments
- D. Summary of CEO-approved expenditures in excess of \$20,000
Request: Approve the CEO-approved expenditures in excess of \$20,000
- E. Next Meeting Date – March 28, 2023
Request: Approve March 28, 2023, as the date of the next meeting of the Board of Water Works Trustees.

FISCAL IMPACT:


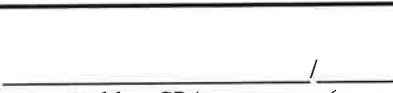

No impact to budget.

RECOMMENDED ACTION:

Approve Consent Agenda Items A, B, C, D, and E.

BOARD REQUIRED ACTION:

Motion to approve Consent Agenda.

 Michelle Holland, CPA Controller	 Amy Kahler, CPA Chief Financial Officer	 Ted Corrigan, P.E. CEO and General Manager
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Attachments: January 24, 2023, Board of Water Works Trustees Meeting Minutes; February 7, 2023, Planning Committee Meeting Minutes; February 14, 2023, Finance and Audit Committee Meeting Minutes; January 2023 Financial Statements; List of Payments; Summary of CEO-approved expenditures in excess of \$20,000

**MINUTES OF CALLED MEETING OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE
Tuesday, January 24, 2023**

Present (or Participating by Video or Audio Conference Link):

Board Members: Chairperson Ms. Andrea Boulton, presiding; Mr. Alec Davis, Mr. Graham Gillette, Ms. Susan Huppert, and Ms. Diane Munns

Staff members: Steve Birkestrand, Bill Blubaugh, Pat Bruner, Tom Cater, Dee Clarke, Ted Corrigan, Brad Cowman, Kyle Danley, Robert Davidson, Steve Edwards, Jeff Gillum, Doug Garnett, Mike Haines, Erika Hale, Bobby Harwell, Leah Heim, Michelle Holland, Amy Kahler, Zijad Karamuja, Lori Leo, Casey Linn, Robert Little, Mike McCurnin, Chris Mlynarik, Nihad Mrkaljevic, David Pollock, Jenny Puffer, Sam Riccelli, Dan Rule, Laura Sarcone, Obie Smith, Jennifer Terry, Alex Vizcarra, Lindsey Wanderscheid, Michelle Watson, and Dylan White

Also in attendance: Matt Butler and Rick Eilander (AFSCME Council 61), John Lande (legal counsel) and Melissa Walker (MW Media Consultants, LLC)

Ms. Boulton called the meeting to order at 3:30 p.m.

Consent Agenda

A motion was made by Mr. Gillette, seconded by Ms. Huppert, to approve Consent Items A, B, C, D, E, F and G (Approval of Minutes, December 20, 2022, Board of Water Works Trustees Meeting; Minutes, January 10, 2023, Planning Committee Meeting; Minutes, January 17, 2023 Finance and Audit Committee Meeting; Receipt and filing of the financial statements for audit purposes; Approval of Payments for December 2022; Approval of Summary of CEO-Approved Expenditures in Excess of \$20,000; Approval of Reserve Funds Investments Policy; Approval of Depositories for Des Moines Water Works Funds; and Approval of February 28, 2023, as the next meeting of the Board of Water Works Trustees). Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Public Comment Period

Mr. Rick Eilander with AFSCME Council 61 addressed the Board with training, safety, employee morale, and labor-management relations concerns.

Mr. Corrigan provided an update on regionalization.

Approve Proposed Board Policy Manual Revisions – Contracting and Consulting Procedures

The Engineering Department presented recommendations to improve consulting and contracting processes at the December Planning Committee meeting. At the December 2022 Board meeting it was recommended that the policy manual be edited to allow those recommendations to be implemented. A summary of the proposed changes include:

- Added a section on non-public improvements including a requirement that they must be competitively bid if they are over the CEO spending authority but need not follow the procedures set forth in Iowa Code Chapter 26.
- Edited the section on professional consultants and allowed for a Request for Qualification process when obtaining services and negotiation of scope and fee.

- Allowed for the hiring of a consultant for a project phase and then the ability to amend their agreement for the inclusion of the next phase of the project without resoliciting the project.
- Added a provision to be able to execute master service agreements, with a series of addendums executed for specific projects, with approval by the Board. Addendums for specific projects can be approved without the Board if the fee per project is within the CEO spending authority. There is a limit to a 5-year period and for projects less than \$1 million.
- Allowed for deviations from procedures with appropriate justification to the Board.

It is proposed that these revisions become effective immediately once approved by the Board at their meeting on January 24, 2023.

A motion was made by Mr. Gillette, seconded by Ms. Huppert, to approve the proposed revisions to the Board Policy Manual with an implementation date of January 24, 2023. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Request Authorization for CEO and General Manager to Execute Agreement for ERP Software and Implementation Services

DMWW's existing financial system, PeopleSoft Financials, was implemented in 1999 and last upgraded in 2005. We have relied on an independent consultant to support the platform since the last upgrade. The system has come to the end of its useful life and is in need of replacement. In 2022, Finance and IT staff worked with a consultant, Abdo Financial Solutions, to assess the utility's needs related to financial data, processes and procedures, and to recommend productivity and efficiency improvements. Staff and Abdo consultants worked together to evaluate technology options and financial software providers considered to be a good fit for DMWW's needs. A Request for Proposals (RFP) was drafted and sent to 13 vendors. Proposals were received from 7 qualified vendors.

Staff reviewed the RFP responses and chose 5 vendors to provide demonstrations on their proposed solutions. Demonstrations were scored and 2 vendors were asked to provide more in-depth demonstrations on key needs from the financial system. The two finalist vendors were Oracle NetSuite for Government and Infor CloudSuite. The in-depth demonstrations and overall responses were scored for project components including technical aspects, integration considerations, implementation/conversion approach, and cost. Considering aggregate team scoring for these components, DMWW staff recommends Oracle's NetSuite for Government financial system. The implementation cost, including technical and functional services for a full implementation, is a fixed fee of \$242,000 plus estimated out-of-pocket expenses of \$36,000, for a total cost of \$278,000. This fee will be billed in arrears based on the completion of significant project milestones. The annual subscription operating cost for a term of 5 years is \$387,576 for 40-50 licenses, or \$77,515 per year.

A motion was made by Ms. Munns, seconded by Mr. Gillette, to authorize the CEO and General Manager to execute a Professional Services contract with Oracle in the amount of \$278,000 for implementation costs of Oracle NetSuite for Government, contingent upon final negotiation of terms and conditions acceptable to staff and subsequent review by legal counsel. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Approve Cooperative Agreement between Des Moines Water Works and Iowa Department of Transportation for Relocation of Water Main in the Interstate 35 Polk/Story County Widening Project from North of NE 36th Street in Ankeny to North of 315th Street

As part of an interstate road widening and interchange project with the Iowa Department of Transportation (IDOT), it will be necessary to relocate water mains and hydrants that will be in conflict with the new construction at locations on NE 126th Avenue and NE 142nd Avenue. The existing 8-inch water main on these streets will require relocation to resolve conflicts with the road construction efforts. Removal of existing 8-inch water main will also be required. More than 3,000 feet of 8-inch water main will be installed. Construction of the water main relocations will be incorporated into the IDOT project to facilitate coordination and scheduling.

The engineer's cost estimate for this project is \$662,000. DMWW will reimburse the IDOT the actual cost of the water main replacement in the project. A Cooperative Agreement has been generated between DMWW and IDOT for DMWW Relocations on NE 126th Avenue and NE 142nd Avenue. The project will be let by IDOT in February 2023 with construction to be completed in late 2024 or early 2025.

A motion was made by Mr. Gillette seconded by Ms. Huppert, to approve and authorize the CEO and General Manager to execute the Iowa Department of Transportation Cooperative Agreement for Relocation of Water Main in the Interstate 35 Polk/Story County Widening Project from North of NE 36th Street in Ankeny to North of 315th Street and to authorize staff to reimburse the Iowa Department of Transportation for the actual cost of the water main replacement in the I-35 project. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Request Authorization to Reimburse the City of Des Moines for Water Main Relocations for E. Court Avenue Reconstruction from Des Moines River to E. 7th Street

As part of the City of Des Moines' E. Court Avenue Reconstruction from Des Moines River to E. 7th Street project, Des Moines Water Works will install 3,200 ft. of new water main and corresponding appurtenances. The new water main will primarily be 12-inch diameter, replacing the existing water main in the project area dating from the 1890s and ranging from 4 to 10-inches in diameter. The improvements will improve system flow and eliminate an aged section of pipeline with a significant history of breaks.

The City project includes road reconstruction, utility improvements, and aesthetic improvements to the right of way. Construction of this project is anticipated to be completed in the 2023 construction season. Based upon the unit price bid for the estimated quantities for this contract, the cost for the water main portion of this City of Des Moines project is \$1,136,527. Jasper Construction Services, Inc., from Newton, IA, will be the Contractor on the project.

A motion was made by Mr. Gillette seconded by Mr. Davis, to authorize staff to reimburse the City of Des Moines for Water Main Relocations included in the E. Court Avenue Reconstruction from Des Moines River to E. 7th Street project. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Request Authorization to Solicit Bids for 2023 Des Moines Water Main Replacement – Contract 1 and Establish the Date of the Public Hearing as the Date of the March 2023 Board Meeting

As part of the approved 2023 Des Moines Water Main Replacement budget, the following streets are to receive new water mains due to a history of main breaks and other service issues: SW 9th Street from Luster Lane to Burnham Avenue, SW 12th Street from Edgemont Street to Bell Avenue, and 43rd Street from Greenwood Drive to 424 43rd Street.

Preparation of plans, specifications, and contract documents for the 2023 Des Moines Water Main Replacement -Contract 1 is nearing completion. Work on Southwest 9th Street will call for the installation of approximately 2,200 feet of 12-inch Polyvinyl Chloride (PVC) water main. Southwest 12th Street will call for the installation of approximately 300 feet of 8-inch PVC water main. Work on 43rd Street will call for the installation of approximately 900 feet of 8-inch PVC water main. It is estimated that twelve lead services lines will be replaced with completion of this work. The engineer's estimate for this contract is \$1,766,000.

A motion was made by Mr. Gillette, seconded by Ms. Munns, to authorize staff to solicit bids for 2023 Des Moines Water Main Replacement - Contract 1 and establish the date of the Public Hearing as the date of the March 2023 Board meeting, and direct staff to publish notice as provided by law. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Request Authorization to Solicit Bids for Maffitt East Feeder Main – Valve Vault and Establish the Date of the Public Hearing as the Date of the March 2023 Board Meeting

In April of 2021, West Des Moines Water Works (WDMWW) and Des Moines Water Works (DMWW) signed a memorandum of understanding (MOU) related to infrastructure needed to supply water from the DMWW core network to new data centers planned in West Des Moines. The MOU called for WDMWW to design and construct a metering pit and an elevated water storage tank within their system and for DMWW to design and construct, at WDMWW expense, a throttling valve facility along the Maffitt East Feeder Main.

The throttling valve facility will assure, during high demand times of the year, that water from the Fleur Drive Water Treatment Plant (FDWTP) is the prime supplier of the data center water demands. The throttling valve facility will provide, during low demand times of the year or during lower production cycles of the McMullen Water Treatment Plant (MWTP), better operation of the feeder main systems emanating from MWTP.

Stanley Consultants, Inc., has been retained by DMWW to assist with preparation of plans and specifications for the throttling valve facility that includes automated valves, piping, and control equipment. Plans and specifications for the Maffitt East Feeder Main – Valve Vault project are nearing completion. The engineer's cost estimate for the Maffitt East Feeder Main – Valve Vault project is \$850,000. This estimate is larger than the initial estimate provided in MOU document. Prior to entry into any contract, WDMWW will need to authorize any additional expenditures. Staff will facilitate any necessary discussions with WDMWW.

A motion was made by Mr. Gillette, seconded by Ms. Huppert, to authorize staff to solicit bids for the Maffitt East Feeder Main – Valve Vault project and establish the date of the Public Hearing as the date of the March 2023 Board meeting, and direct staff to publish notice as provided by law.

Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Request Authorization to Solicit Bids for McMullen High Service Pump Building HVAC and Roofing Upgrades and Establish the Date of the Public Hearing as the Date of the February 2023 Board Meeting

Des Moines Water Works (DMWW) commissioned the McMullen Water Treatment Plant, which is a conventional lime-softening plant, in May 2000. The existing 7.5-ton rooftop unit for their electrical room in the high service pump building cannot keep up with the heat load in the summertime, primarily due to the installation of pump variable frequency drives in more recent years.

DMWW would like to install a new larger 20-ton rooftop unit and retain the existing rooftop unit as back-up to the unit, which will increase the reliability of the HVAC system and ensure adequate cooling of the electrical space. The existing roof is ballasted and is the source of many leaks. Since roof work is required for the installation of the new rooftop unit, it makes sense to replace the roof at the same time with a fully adhered EPDM roof.

Shive Hattery is preparing plans, specifications, and contract documents for the HVAC installation and a bid alternate to replace the high service pump (HSP) building roof. The engineer's cost estimate for the new HVAC unit and roof replacement for the McMullen High Service Pump Building HVAC and Roofing Upgrades project is \$203,000.

A motion was made by Mr. Gillette, seconded by Ms. Huppert, to authorize staff to solicit bids for the McMullen High Service Pump Building HVAC and Roofing Upgrades project and establish the date of the Public Hearing as the date of the February 2023 Board meeting, and direct staff to publish notice as provided by law. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Request Authorization for CEO and General Manager to Execute Agreement for Professional Services for McMullen Water Treatment Plant Chemical Feed Improvements Engineering Services

The McMullen Water Treatment Plant (MWTP) was built in 2000 and it was equipped with redundant storage and feed systems for all chemicals used in the treatment process. More than a decade ago staff abandoned the use of one of the soda ash bins and feeder equipment so that a powder activated carbon (PAC) storage and feed system could be integrated into the plant to better address taste and odor challenges. There is currently no redundancy in the PAC system and staff is prepared to abandon the remaining soda ash bin and feeder equipment to allow for redundancy in the broader PAC system. Additionally, the resident ferric chloride storage and feed equipment is in need of replacement and enhancement.

Staff developed a request for proposals (RFP) to address issues with both the PAC and ferric chloride systems. The responding firms to the RFP were McClure and AECOM Technical Services, Inc. Staff has reviewed the proposals based upon project team, firm experience, project approach, schedule, and fees. The anticipated design fee stated in McClure's proposal is \$106,670.

A motion was made by Ms. Munns, seconded by Ms. Huppert, to authorize the CEO and General Manager to execute a Professional Services Agreement with McClure in the amount of \$106,670

for design and construction services for the McMullen Water Treatment Plant Chemical Feed Improvements project contingent upon negotiation of terms and conditions that are acceptable to staff and subsequent review by legal counsel. Upon vote, the motion was adopted, with each member of the Board identified as present voting in favor of the motion.

Appointment of Board Members to External Boards and Committees of the Board of Trustees

Chairperson Boulton reported that she has made appointments to the following external Boards:

Des Moines Water Works Park Foundation –Ms. Andrea Boulton, Mr. Pat Bruner; and Mr. Mike McCurnin (ex officio);
Greater Des Moines Botanical Garden – Mr. Graham Gillette.

Chairperson Boulton reported that she has also appointed Board members to the following committees of the Board of Trustees:

Finance and Audit Committee – Mr. Alec Davis (Chair) and Ms. Diane Munns;
Planning Committee – Ms. Susan Huppert (Chair) and Mr. Graham Gillette

These appointments will be effective for the calendar year 2023. No action was required.

Board Committee Reports

The following reports were provided:

- Planning Committee – A meeting was held on January 10, 2023, as reflected in the minutes thereof. Ms. Boulton gave a brief summary of the meeting.
- Finance and Audit Committee – A meeting was held on January 17, 2023, as reflected in the minutes thereof. Ms. Munns gave a brief summary of the meeting.
- Stowe Foundation – Mr. Gillette asked that the Stowe Foundation be put on the February agenda to provide an update to the Board.
- Greater Des Moines Botanical Garden – Mr. Gillette shared that the Garden continues to do well and DMWW staff will be meeting with Kim Perez this spring to discuss water demand for the Garden's upcoming expansion.
- Des Moines Water Works Park Foundation Board – Ms. Boulton reported that the Park Foundation Board is finalizing the debt repayment agreement with the City of Des Moines and strategic planning session will be held in February.

Staff Updates:

External Affairs - Ms. Terry provided a legislative update to the board and staff.

CEO and General Manager's Comments

- 2022 Strategic Plan Review – Mr. Corrigan reported on the progress that DMWW made on its 2022 strategic initiatives.

Mr. Corrigan shared that he had an opportunity to visit with the City Council about lead service lines and met with the Mayor and Councilmembers who were interested in individual meetings.

Adjournment – Meeting adjourned by unanimous consent.

5:04 p.m. adjourned

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, February 7, 2023
3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Ms. Andrea Boulton, Mr. Alec Davis, Mr. Graham Gillette, and Ms. Susan Huppert

Staff Members: Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, Jennifer Terry, Lindsey Wanderscheid, and Michelle Watson

Also in Attendance: Dr. David Cwiertny (University of Iowa) and Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:31 p.m.

1. CIVIC Bottled Water Study

Dr. Cwiertny with the University of Iowa presented on the CIVIC Bottled Water Study partnership with DMWW and Des Moines Public Works which is focused on how municipal drinking water utilities can rebuild consumer confidence in tap water, particularly among marginalized populations. The objective is to reduce disparities in tap water consumption by identifying and implementing interventions that rebuild trust in municipal drinking water providers.

2. 2023 Strategic Communications Plan

Ms. Walker with MW Media Consultants, LLC, (public relations consultant for DMWW) provided a recap of the utility's 2022 communications activities and the Strategic Communications Plan for 2023.

3. CEO and General Manager's Comments

Mr. Corrigan shared that he and Ms. Terry gave a presentation on DMWW's water quality situation, particularly the characteristics of the watershed and the challenges that those characteristic present, and DMWW's response to those challenges to the House Natural Resources Committee. Mr. Corrigan and Ms. Terry will give a similar joint presentation with Heartland Cooperative to the House Appropriations Committee early next week.

4. Public Comments - There were no comments from the public.

Meeting adjourned at 4:39 p.m.

**MINUTES OF MEETING OF FINANCE AND AUDIT COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, February 14, 2023

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Mr. Alec Davis and Ms. Diane Munns

Staff Members: Michelle Holland and Michelle Watson

Also in attendance: Dan Sirdoreus and Lane Sires (Principal Financial Group)

Meeting called to order at 3:30 p.m.

1. Economic Outlook

Mr. Sirdoreus and Mr. Sires with Principal Financial Group presented an economic outlook for 2023 to help define the environment that DMWW is operating under as a utility as well as potential effects on the DMWW pension plan.

2. Public Comments – There were no comments from the public.

Meeting adjourned at 4:12 p.m.

DES MOINES WATER WORKS
FINANCIAL STATEMENT COMMENTS
FOR THE MONTH ENDED Janaury 31, 2023

STATEMENT OF NET POSITION

Below are summaries of financial position and activity for the month of January 2023:

Summary Net Position (in millions)

	Jan 31, 2023	Dec 31, 2022
Cash	\$24.3	\$24.4
Invested Cash	23.2	23.1
Accounts Receivable	10.6	10.7
Operating Reserves	13.5	13.4
Revenue Bond Reserves	0.0	0.0
Other Assets	6.1	6.1
Fixed Assets	591.6	591.6
Less: Accumulated Depreciation	(229.9)	(228.8)
Net Fixed Assets	361.7	362.7
Construction in Progress	27.4	26.8
Total Assets	466.8	467.3
Deferred Outflows of Resources	5.1	5.1
Total Assets & Deferred Outflows of Resources	471.9	472.4
Current Liabilities	10.4	11.3
Long-Term Liabilities	18.3	18.3
Other Liabilities	2.0	2.0
Total Liabilities	30.8	31.7
Deferred Inflows of Resources	19.8	19.8
Net Position	421.3	420.9
Total Liabilities, Deferred Inflows of Resources & Net Position	471.9	472.4

The deferred inflows and deferred outflows of resources are composed of the differences between actual and expected experience of different components of the pension plan related to future reporting periods. These differences are measured each year and then recognized in pension expense over multiple future reporting periods depending on the nature of the difference (e.g., investment returns, demographic experience, assumption changes etc.). Deferred outflow of resources is a consumption of net assets applicable to a future reporting period. Deferred inflow of resources is an acquisition of net assets applicable to a future reporting period.

STATEMENT OF EARNINGS

Summary information from the Statement of Earnings is as follows:

	January 2023	Year to date 2023	Year to date 2022
Operating Revenue	\$ 6.4 million	\$ 6.4 million	\$ 5.7 million
Operating Expenses	\$ 6.2 million	\$ 6.2 million	\$ 6.1 million
Other Income (Expense)	\$ 0.1 million	\$ 0.1 million	\$ (0.0) million
Net Earnings	\$ 0.4 million	\$ 0.4 million	\$ (0.4) million

The table below summarizes expenses for the period-to-date ended January 2023 and 2022:

OPERATING EXPENSES

Year-to-Date Ending January 31, 2023 and 2022

	YTD Jan 2023	% of Total	YTD Jan 2022	% of Total
Labor	\$ 1,323,916	26%	\$ 1,366,169	27%
Benefits	743,311	15%	689,179	14%
Purchased Services	1,705,428	34%	1,868,129	37%
Materials and Equipment	321,811	6%	288,281	6%
Chemicals	687,936	14%	661,749	13%
Utilities/Telephone	19,060	0%	11,124	0%
Insurance	217,442	4%	112,474	2%
Postage	17,181	0%	15,764	0%
Other	34,336	1%	26,055	1%
	\$ 5,070,421	100%	\$ 5,038,924	100%

CHANGES IN INVESTMENTS

	Change from Prior Month	Average Annual Return
Operating Reserves	\$44,041	0.41%
Invested Operating Cash	\$149,840	0.52%

Comments

Pension fund investments increased by \$2.5 million for the month of January 2023. The pension fund balance as of January 31, 2023, was \$53.4 million.

PROJECT EXPENSES

Total expenditures for operating projects through January 2023 were approximately \$5.1 million or 9% of the operating budget. Overall expenditures on capital projects were approximately \$0.6 million or 1% of the capital budget.

DES MOINES WATER WORKS
PRELIMINARY Statement of Net Position
For the Period Ending January 31, 2023 and December 31, 2022

	2023	2022	Change
ASSETS			
Cash			
Petty Cash	\$ 1,900	\$ 1,900	
Interest Bearing Cash	24,285,715	24,362,029	
Total	\$ 24,287,615	\$ 24,363,929	\$ (76,315)
Invested Cash			
Operating			
Cash on Hand	\$ 1,582,006	\$ 452,194	
U.S. Government Securities	21,655,336	22,635,308	
Total	\$ 23,237,342	\$ 23,087,502	\$ 149,840
Accounts Receivable			
Accounts Receivable	\$ 7,684,938	\$ 7,700,586	
Accounts Receivable Unbilled	2,914,894	2,914,894	
Accrued Interest Receivable	17,181	98,524	
Total	\$ 10,617,013	\$ 10,714,004	\$ (96,991)
Reserves (Invested)			
Operating			
Cash On Hand	\$ 2,140,233	\$ 23,509	
U.S. Government Securities	11,310,657	13,383,339	
Total	\$ 13,450,889	\$ 13,406,848	\$ 44,041
Other Assets			
Materials in Stock Accounts	\$ 4,770,264	\$ 4,738,544	
Water Receivable Long-Term	238,826	241,040	
Prepaid Insurance	843,496	937,132	
Prepaid Expense	428,107	398,107	
Accum Unrealized Gain/(Loss) Invest	(157,761)	(165,986)	
Total	\$ 6,122,932	\$ 6,148,837	\$ (25,906)

DES MOINES WATER WORKS
PRELIMINARY Statement of Net Position
For the Period Ending January 31, 2023 and December 31, 2022

	2023	2022	Change
ASSETS-CONTINUED			
Fixed Assets			
Land & Right of Way	\$ 8,208,369	\$ 8,208,369	
Structures and Machinery	169,105,964	169,105,964	
Water Supply System	60,344,512	60,344,512	
Urbandale Booster System	509,687	509,687	
Pipelines	283,161,165	283,161,165	
Meters	32,629,950	32,629,950	
Laboratory Equipment	805,473	805,473	
Distribution Equipment	1,466,215	1,466,215	
Mobile Equipment	4,046,016	4,046,016	
Vehicles	2,858,318	2,858,318	
Office Equipment	1,341,093	1,341,093	
MIS Equipment	27,096,288	27,096,288	
Total	\$ 591,573,051	\$ 591,573,051	
Accumulated Depreciation	(229,919,715)	(228,837,606)	
Construction in Progress	\$ 27,408,689	26,842,943	
Total Fixed Assets	\$ 389,062,024	\$ 389,578,388	\$ (516,364)
TOTAL ASSETS	\$ 466,777,814	\$ 467,299,508	\$ (521,694)
DEFERRED OUTFLOWS OF RESOURCES			
Pension Related Amounts	5,147,743	5,147,743	
Total	\$ 5,147,743	\$ 5,147,743	\$ -
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES	\$ 471,925,557	\$ 472,447,251	\$ (521,694)

DES MOINES WATER WORKS
PRELIMINARY Statement of Net Position
For the Period Ending January 31, 2023 and December 31, 2022

	2023	2022	Change
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 1,399,745	\$ 2,915,836	
Construction Payables	1,882,473	1,882,473	
Salaries and Wages Payable	1,303,322	1,190,776	
Accrued Leave	3,786,499	3,786,499	
State Tax Payable	345,415	323,030	
Work Comp Reserves	118,803	118,803	
Billing Service Deposits	1,581,386	1,114,223	
Unclaimed Refunds	11,422	10,622	
Total	\$ 10,429,065	\$ 11,342,263	\$ (913,197)
Long Term Liabilities			
Pension Liability	\$ (171,117)	\$ (171,117)	
Other Post-Employment Benefit Liability	18,494,555	18,494,555	
Other Non-Current Liabilities	294	294	
Total	\$ 18,323,732	\$ 18,323,732	\$ -
Other Liabilities			
Deposits by Consumers	\$ 2,013,569	\$ 2,010,429	
Project H2O	11,056	11,046	
Miscellaneous Liabilities	22,474	22,474	
Total	\$ 2,047,099	\$ 2,043,949	\$ 3,150
TOTAL LIABILITIES	\$ 30,799,897	\$ 31,709,944	\$ (910,047)
DEFERRED INFLOWS OF RESOURCES			
Pension Related Amounts	\$ 16,277,276	\$ 16,277,276	
Other Post-Employment Benefit Amounts	3,569,267	3,569,267	
Total	\$ 19,846,543	\$ 19,846,543	\$ -
NET POSITION	\$ 421,279,118	\$ 420,890,765	\$ 388,353
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION	<u>\$ 471,925,557</u>	<u>\$ 472,447,251</u>	<u>\$ (521,694)</u>

Des Moines Water Works
PRELIMINARY Statement of Earnings and Retained Earnings
For the Month Ended January 31, 2023, the One Month Ending January 31, 2023
and the One Month Ending January 31, 2022

	Current Month 2023	Year-To-Date 2023	Yearly Budget 2023	Actual vs. Budget Variance	Year-To-Date 2022	Year-To-Date Current vs. Prior Year
OPERATING REVENUE						
Water Sales	\$ 6,121,476	\$ 6,121,476	\$ 78,982,504	\$ (72,861,028)	\$ 5,507,561	\$ 613,915
Sewer Services - Runnells	6,771	6,771	77,291	(70,520)	7,752	(981)
Late Fees	37,456	37,456	375,000	(337,544)	33,336	4,120
Other Sales and Services	219,846	219,846	3,023,245	(2,803,399)	113,228	106,618
Billing Services Revenue	2,080	2,080	2,166,000	(2,163,920)	2,160	(80)
Land Use Revenue	15,606	15,606	216,000	(200,394)	15,727	(121)
Connection Fees	-	-	400,000	(400,000)	32,185	(32,185)
Cash Discount and Refunds	184	184	-	184	212	(28)
Total Operating Revenues	\$ 6,403,419	\$ 6,403,419	\$ 85,240,040	\$ (78,836,621)	\$ 5,712,161	\$ 691,258
OPERATING EXPENSES						
Labor	\$ 1,323,916	\$ 1,323,916	\$ 17,714,194	\$ 16,390,278	\$ 1,366,169	\$ 42,253
Benefits	323,910	323,910	4,244,600	3,920,690	290,448	(33,462)
Retirement Benefits	419,401	419,401	5,454,800	5,035,399	398,731	(20,670)
Postage	17,181	17,181	450,000	432,819	15,764	(1,417)
Telephone	19,060	19,060	288,735	269,675	11,124	(7,936)
Insurance	217,442	217,442	1,625,000	1,407,558	112,474	(104,968)
Casualty Loss	-	-	110,000	110,000	-	-
Loss on Bad Accounts	(665)	(665)	155,000	155,665	(168)	497
Purchased Services	1,705,428	1,705,428	10,990,850	9,285,422	1,868,129	162,701
Training	10,600	10,600	251,270	240,670	3,647	(6,953)
Materials and Equipment	321,811	321,811	4,371,355	4,049,544	288,281	(33,530)
Chemicals	687,936	687,936	8,952,971	8,265,035	661,749	(26,187)
Utilities	-	-	3,149,500	3,149,500	-	-
Gasoline/Fuel	24,401	24,401	382,680	358,279	22,576	(1,825)
Total Operating Expense	\$ 5,070,421	\$ 5,070,421	\$ 58,140,955	\$ 53,070,534	\$ 5,038,924	\$ (31,497)
Depreciation Expense	\$ 1,082,109	1,082,109	13,297,308	12,215,199	1,090,449	8,340
Net Income from Operations	250,889	250,889	13,801,777	(13,550,888)	(417,212)	668,101
Other Income (Expense) :						
Investment Income	\$ 54,617	\$ 54,617	\$ 195,600	\$ (140,983)	\$ 919	\$ 53,698
Net Change - Investment Values	82,847	82,847	-	82,847	(30,430)	113,277
Interest Expense / Amortization	-	-	-	-	(262)	262
Other Income (Expense), net	\$ 137,464	\$ 137,464	\$ 195,600	\$ (58,136)	\$ (29,773)	\$ 167,237
Net Earnings	\$ 388,353	\$ 388,353	\$ 13,997,377	\$ (13,609,024)	\$ (446,985)	\$ 835,338
Retained Earnings, January 1		\$ 420,890,765			\$ 396,920,642	
Ending Retained Earnings		\$ 421,279,118			\$ 396,473,657	

**DES MOINES WATER WORKS
STATEMENT OF INVESTMENT CHANGES
FOR THE MONTH ENDED JANUARY 31, 2023**

INVESTED RESERVES

	Balance at 12/31/2022	Additions	Deductions	Balance at 1/31/2023
Operating				
Cash on Hand	\$23,509	3,366,367	1,249,643	\$2,140,233
U.S. Government Securities	\$13,383,339	1,277,318	3,350,000	\$11,310,657
Total Invested Reserves	\$13,406,848	\$4,643,684	\$4,599,643	\$13,450,889

The average annual interest earned was 0.41%.

INVESTED OPERATING CASH

	Balance at 12/31/2022	Additions	Deductions	Balance at 1/31/2023
Operating				
Cash on Hand	\$452,194	4,486,705	3,356,893	\$1,582,006
U.S. Government Securities	\$22,635,308	3,420,028	4,400,000	21,655,336
Total Invested Reserves	\$23,087,502	\$7,906,733	\$7,756,893	\$23,237,342

The average annual interest earned was 0.52%.

**DES MOINES WATER WORKS
STATEMENT OF INVESTMENT CHANGES
YEAR TO DATE 2023**

PENSION FUND

	Balance 1/1/2023	Transfers, Expenses & Deposits	Benefit Payments	Investment Return	Balance at 1/31/2023	YTD % Return
<i>Fixed Income</i>						
Mellon Capital Mgmt - Bond Market Index	5,884,782	(312)	(333,769)	184,852	5,735,554	3.32%
Neuberger Berman / Mellon / DDJ - High Yield I	2,054,249			79,757	2,134,006	3.88%
Principal Global Investors - Income	17,705,946	(937)		598,934	18,303,944	3.39%
<i>Large U.S. Equity</i>						
Principal Global Investors - Equity Income	6,222,871			389,786	6,612,656	6.26%
Principal Global Investors - Large Cap S&P 500 Index	2,608,625			163,704	2,772,328	6.28%
T. Rowe Price / Brown Advisory - Large Cap Growth	6,026,644			516,960	6,543,604	8.58%
<i>Small/Mid U.S. Equity</i>						
Robert Baird / Eagle Asset Mgmt - Mid Cap Growth III	894,171			81,232	975,402	9.09%
DFA / Vaughan Nelson / LA Capital - Small Cap Value II	457,533			43,713	501,246	9.56%
AB / Brown / Emerald - Small Cap Growth I	453,452			42,173	495,625	9.30%
LA Capital Mgmt / Victory - Mid Cap Value I	918,826			60,562	979,389	6.59%
<i>International Equity</i>						
Causeway / Barrow Hanley - Overseas	1,698,521			176,014	1,874,536	10.37%
Principal Global Investors / DFA - International Small Cap	769,177			62,443	831,620	8.12%
Principal Global Investors - Diversified International	3,865,020			319,367	4,184,387	8.26%
Origin Asset Management LLP - Origin Emerging Markets	1,345,371			115,649	1,461,020	8.60%
Total Principal Financial	\$ 50,905,188	\$ (1,249)	\$ (333,769)	\$ 2,835,146	\$ 53,405,316	5.60%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

		Yearly Budget	Budget Adjustment /	Net Yearly 2023	Variance	% of Budget
	YTD Actual	2023	Carry Over	Budget		
Operating						
	Office of the CEO/General Manager	\$103,246	\$2,412,086	\$0	\$2,412,086	\$2,308,840 4%
	Customer Service	\$328,250	\$4,979,703	\$0	\$4,979,703	\$4,651,453 7%
	Engineering	\$170,291	\$1,776,480	\$0	\$1,776,480	\$1,606,189 10%
	Finance	\$1,817,029	\$5,848,016	\$0	\$5,848,016	\$4,030,987 31%
	Human Resources	\$81,611	\$956,492	\$0	\$956,492	\$874,881 9%
	Information Technology	\$299,298	\$3,393,739	\$0	\$3,393,739	\$3,094,441 9%
	Office of the Chief Operating Officer	\$109,363	\$2,818,019	\$0	\$2,818,019	\$2,708,656 4%
	Water Distribution	\$552,816	\$8,832,349	\$0	\$8,832,349	\$8,279,533 6%
	Water Production	\$1,608,516	\$27,124,071	\$0	\$27,124,071	\$25,515,555 6%
	Total Operating	\$5,070,421	\$58,140,955	\$0	\$58,140,955	\$53,070,535 9%
Capital						
	Office of the CEO/General Manager	\$0	\$0	\$0	\$0	\$0 No Budget
	Customer Service	\$137,753	\$1,736,895	\$0	\$1,736,895	\$1,599,142 8%
	Engineering	\$332,821	\$54,338,440	\$0	\$54,338,440	\$54,005,619 1%
	Finance	\$0	\$0	\$0	\$0	\$0 No Budget
	Human Resources	\$0	\$0	\$0	\$0	\$0 No Budget
	Information Technology	\$1,940	\$2,140,750	\$0	\$2,140,750	\$2,138,810 0%
	Office of the Chief Operating Officer	\$0	\$251,473	\$0	\$251,473	\$251,473 0%
	Water Distribution	\$41,863	\$1,673,131	\$0	\$1,673,131	\$1,631,268 3%
	Water Production	\$51,536	\$2,321,067	\$0	\$2,321,067	\$2,269,531 2%
	Total Capital	\$565,913	\$62,461,756	\$0	\$62,461,756	\$61,895,843 1%
Total Project Costs		\$5,636,333	\$120,602,710	\$0	\$120,602,710	\$114,966,378 5%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Office of the CEO/General Manager

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
950-200	New Business, Community & Economic Dev	\$1,276	\$78,036	\$0	\$78,036	\$76,760	2%
996-001	CEO Department Administration	\$72,195	\$413,571	\$0	\$413,571	\$341,376	17%
996-030	Board Activities	\$9,254	\$1,327,026	\$0	\$1,327,026	\$1,317,772	1%
996-200	Business Strategies	\$7,629	\$188,972	\$0	\$188,972	\$181,343	4%
996-210	Project Management	\$5,857	\$98,635	\$0	\$98,635	\$92,778	6%
995-010	Public Policy - WS Advocate	\$7,036	\$305,846	\$0	\$305,846	\$298,810	2%
Total Operating		\$103,246	\$2,412,086	\$0	\$2,412,086	\$2,308,840	4%
OCEO Capital							
Total Capital		\$0	\$0	\$0	\$0	\$0	\$0
Total Office of CEO/General Manager		\$103,246	\$2,412,086	\$0	\$2,412,086	\$2,308,840	4%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Customer Service

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
950-001	Cust Svc Dept Administration	\$150,249	\$2,145,683	\$0	\$2,145,683	\$1,995,434	7%
950-100	Contact Center Operations	\$73,731	\$1,200,183	\$0	\$1,200,183	\$1,126,452	6%
950-300	Communications/PR	\$4,279	\$265,902	\$0	\$265,902	\$261,623	2%
950-600	Field Customer Service	\$99,992	\$1,367,935	\$0	\$1,367,935	\$1,267,943	7%
	Total Operating	\$328,250	\$4,979,703	\$0	\$4,979,703	\$4,651,453	7%
Capital							
955-060	Field Cust Svc Capital	\$137,753	\$1,736,895	\$0	\$1,736,895	\$1,599,142	8%
	Total Capital	\$137,753	\$1,736,895	\$0	\$1,736,895	\$1,599,142	8%
Total Customer Service		\$466,003	\$6,716,598	\$0	\$6,716,598	\$6,250,595	7%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Engineering

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
940-001	Engineering Dept Administration	\$169,614	\$1,706,063	\$0	\$1,706,063	\$1,536,449	10%
940-010	Engineering Studies	\$677	\$70,417	\$0	\$70,417	\$69,740	1%
	Total Operating	\$170,291	\$1,776,480	\$0	\$1,776,480	\$1,606,189	10%
Capital							
945-010	Facility Management	\$219,911	\$3,956,359	\$0	\$3,956,359	\$3,736,448	6%
945-012	New ASR Well	\$857	\$2,750,882	\$638,000	\$3,388,882	\$3,388,025	0%
945-080	WMR - Des Moines	\$32,955	\$9,452,241	\$0	\$9,452,241	\$9,419,286	0%
945-090	WMR - Polk County	\$13,171	\$3,137,711	\$0	\$3,137,711	\$3,124,540	0%
945-095	WMR - Windsor Heights	\$1,225	\$28,221	\$0	\$28,221	\$26,996	4%
945-100	WMR - Pleasant Hill	\$288	\$300,000	\$0	\$300,000	\$299,712	0%
945-200	Development Plan Review & Inspection	\$33,144	\$284,784	\$0	\$284,784	\$251,640	12%
945-210	Core Network Feeder Mains	\$6,856	\$4,165,673	\$0	\$4,165,673	\$4,158,817	0%
945-220	Fleur Drive Treatment Plant	\$5,248	\$8,945,587	(\$58,000)	\$8,887,587	\$8,882,339	0%
945-225	McMullen Water Treatment Plant	\$6,395	\$789,543	(\$500,000)	\$289,543	\$283,148	2%
945-228	Saylorville Water Treatment Plant	\$9,761	\$20,527,439	(\$80,000)	\$20,447,439	\$20,437,678	0%
945-230	Remote Facilities - Pumping & Storage	\$2,495	\$0	\$0	\$0	(\$2,495)	No Budget
945-235	Joint NW Storage, PS and Feeder Mains	\$204	\$0	\$0	\$0	(\$204)	No Budget
945-245	Joint SW Storage, PS and Feeder Mains	\$311	\$0	\$0	\$0	(\$311)	No Budget
	Total Capital	\$332,821	\$54,338,440	\$0	\$54,338,440	\$54,005,619	1%
Total Engineering		\$503,111	\$56,114,920	\$0	\$56,114,920	\$55,611,809	1%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Finance

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
930-001	Finance Dept Administration	\$94,707	\$1,034,466	\$0	\$1,034,466	\$939,759	9%
930-010	Financial Services	\$249,442	\$2,284,090	\$0	\$2,284,090	\$2,034,648	11%
930-090	Purchasing	\$9,565	\$97,989	\$0	\$97,989	\$88,424	10%
950-410	A/R Management	\$42,589	\$892,813	\$0	\$892,813	\$850,224	5%
970-010	Central Stores	\$10,247	\$128,179	\$0	\$128,179	\$117,932	8%
970-500	GDMBG Operations and Maintenance	\$100,000	\$100,000	\$0	\$100,000	\$0	100%
	Department Operating	\$506,550	\$4,537,537	\$0	\$4,537,537	\$4,030,987	11%
930-010	Financial Services - PILOT	\$1,310,479	\$1,310,479	\$0	\$1,310,479	\$0	100%
	Total Operating	\$1,817,029	\$5,848,016	\$0	\$5,848,016	\$4,030,987	31%
Capital							
955-090	Pmt/Mail Processing Capital	\$0	\$0	\$0	\$0	\$0	No Budget
	Total Capital	\$0	\$0	\$0	\$0	\$0	No Budget
Total Finance		\$1,817,029	\$5,848,016	\$0	\$5,848,016	\$4,030,987	31%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Human Resources

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
910-001	HR Dept Administration	\$25,612	\$334,425	\$0	\$334,425	\$308,813	8%
910-010	Employee Relations	\$28,603	\$262,179	\$0	\$262,179	\$233,576	11%
910-060	Employment	\$6,173	\$134,901	\$0	\$134,901	\$128,728	5%
910-110	Compensation/Benefits	\$21,224	\$143,265	\$0	\$143,265	\$122,041	15%
910-150	Employee Learning & Growth	\$0	\$81,722	\$0	\$81,722	\$81,722	0%
Total Operating		\$81,611	\$956,492	\$0	\$956,492	\$874,881	9%
Capital							
Total Capital		\$0	\$0	\$0	\$0	\$0	No Budget
Total Human Resources		\$81,611	\$956,492	\$0	\$956,492	\$874,881	9%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Information Technology

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
920-001	IT Dept Administration	\$63,116	\$817,646	\$0	\$817,646	\$754,530	8%
920-160	Technical Services	\$12,386	\$270,953	\$0	\$270,953	\$258,567	5%
920-240	IT Development & Application Svcs	\$2,200	\$205,712	\$0	\$205,712	\$203,512	1%
920-250	IT Services	\$163,040	\$1,192,514	\$0	\$1,192,514	\$1,029,475	14%
920-350	System Services	\$58,556	\$906,914	\$0	\$906,914	\$848,358	6%
	Total Operating	\$299,298	\$3,393,739	\$0	\$3,393,739	\$3,094,441	9%
Capital							
925-010	Info Systems Capital	\$1,940	\$2,140,750	\$0	\$2,140,750	\$2,138,810	0%
	Total Capital	\$1,940	\$2,140,750	\$0	\$2,140,750	\$2,138,810	0%
Total Information Technology		\$301,238	\$5,534,489	\$0	\$5,534,489	\$5,233,251	5%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Office of the Chief Operating Officer

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
993-000	OCOO Dept Administration	\$55,251	\$857,364	\$0	\$857,364	\$802,113	6%
960-510	Risk & Incident Management	\$8,235	\$926,008	\$0	\$926,008	\$917,773	1%
910-240	Safety	\$11,494	\$231,620	\$0	\$231,620	\$220,126	5%
970-060	Grounds Maintenance	\$34,383	\$803,027	\$0	\$803,027	\$768,644	4%
	Department Operating	\$109,363	\$2,818,019	\$0	\$2,818,019	\$2,708,656	4%
960-511	Flood Response & Repairs	\$0	\$0	\$0	\$0	\$0	No Budget
	Total Operating	\$109,363	\$2,818,019	\$0	\$2,818,019	\$2,708,656	4%
Capital							
975-005	Grounds Maintenance Capital	\$0	\$251,473	\$0	\$251,473	\$251,473	0%
	Total Capital	\$0	\$251,473	\$0	\$251,473	\$251,473	0%
Total Office of the COO		\$109,363	\$3,069,492	\$0	\$3,069,492	\$2,960,129	4%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Water Distribution

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
960-001	Water Dist Dept Administration	\$216,817	\$3,204,357	\$0	\$3,204,357	\$2,987,540	7%
960-010	Distribution Administration	\$8,649	\$132,812	\$0	\$132,812	\$124,163	7%
960-100	Dist System Maint/Repairs	\$210,415	\$3,096,374	\$0	\$3,096,374	\$2,885,959	7%
960-160	Water Distribution Support	\$34,251	\$551,961	\$0	\$551,961	\$517,710	6%
960-180	Leak Detection	\$57,421	\$756,222	\$0	\$756,222	\$698,801	8%
960-250	Distribution Billed Services	\$21,422	\$821,146	\$0	\$821,146	\$799,724	3%
960-500	Distribution Water Quality	\$3,840	\$269,477	\$0	\$269,477	\$265,637	1%
	Total Operating	\$552,816	\$8,832,349	\$0	\$8,832,349	\$8,279,533	6%
Capital							
965-010	Distribution System Improvements	\$41,863	\$1,638,831	\$0	\$1,638,831	\$1,596,968	3%
965-025	Dist Billed Services Capital	\$0	\$22,500	\$0	\$22,500	\$22,500	0%
965-200	Leak Detection Equipment	\$0	\$11,800	\$0	\$11,800	\$11,800	0%
	Total Capital	\$41,863	\$1,673,131	\$0	\$1,673,131	\$1,631,268	3%
Total Water Distribution		\$594,679	\$10,505,480	\$0	\$10,505,480	\$9,910,801	6%

DES MOINES WATER WORKS
Project Costs by Department - Summary
Year to Date ended January 31, 2023
8% of Year Completed

Water Production

		YTD Actual	Yearly Budget 2023	Budget Adjustment / Carry Over	Net Yearly 2023 Budget	Variance	% of Budget
Operating							
970-110	Facility Maintenance	\$29,018	\$753,039	\$0	\$753,039	\$724,021	4%
970-200	Vehicle Maintenance	\$101,055	\$1,306,157	\$0	\$1,306,157	\$1,205,102	8%
970-360	Communication Sys Maintenance	\$3,937	\$53,064	\$0	\$53,064	\$49,127	7%
970-450	HVAC Operations & Maintenance	\$11,716	\$99,577	\$0	\$99,577	\$87,861	12%
980-001	Water Production Dept Admin	\$312,971	\$4,388,290	\$0	\$4,388,290	\$4,075,319	7%
980-010	Water Production Operations	\$99,394	\$1,189,600	\$0	\$1,189,600	\$1,090,206	8%
980-020	Fleur Treatment Chem/Energy	\$550,731	\$8,903,133	\$0	\$8,903,133	\$8,352,402	6%
980-030	McMullen Treatment Chem/Energy	\$104,135	\$3,231,252	\$0	\$3,231,252	\$3,127,117	3%
980-040	Saylorville Treatment Chem/Energy	\$57,152	\$1,605,047	\$0	\$1,605,047	\$1,547,895	4%
980-200	Fleur Plant Maintenance	\$126,763	\$1,893,639	\$0	\$1,893,639	\$1,766,876	7%
980-250	McMullen Plant Maintenance	\$42,739	\$582,851	\$0	\$582,851	\$540,112	7%
980-300	Saylorville Plant Maintenance	\$47,117	\$521,680	\$0	\$521,680	\$474,563	9%
980-350	WP Maintenance Oversight	\$16,683	\$220,992	\$0	\$220,992	\$204,309	8%
980-410	Louise P. Moon Pumping & Maint.	\$21,570	\$581,339	\$0	\$581,339	\$559,769	4%
980-420	PC PS Maintenance	\$5,527	\$160,986	\$0	\$160,986	\$155,459	3%
980-430	DM Remote Storage & Pumping	\$32,148	\$805,605	\$0	\$805,605	\$773,457	4%
980-500	Routine Laboratory Monitoring	\$42,821	\$657,139	\$0	\$657,139	\$614,318	7%
980-530	Source Water Quality	\$3,040	\$170,681	\$0	\$170,681	\$167,641	2%
Total Operating		\$1,608,516	\$27,124,071	\$0	\$27,124,071	\$25,515,555	6%
Capital							
985-010	Water Production Reinvestment	\$33,041	\$1,196,609	\$0	\$1,196,609	\$1,163,568	3%
975-010	Vehicle Capital	\$18,495	\$1,124,458	\$0	\$1,124,458	\$1,105,963	2%
Total Capital		\$51,536	\$2,321,067	\$0	\$2,321,067	\$2,269,531	2%
Total Water Production		\$1,660,052	\$29,445,138	\$0	\$29,445,138	\$27,785,086	6%

**Consent Agenda
Item 1-C**

MONTHLY SCHEDULE FOR THE MONTH OF JANUARY 2023

BANKERS TRUST OPERATING FUND	Investment Purchased	1,246,311.95
BANKERS TRUST EXCESS OPERATING CASH FUND	Investment Purchased	3,355,455.22
ACCOUNTS PAYABLE MONTHLY SCHEDULE	Weekly Check Runs	7,188,215.87
EMPLOYEE PAYROLL	Bi Weekly Payrolls	<u>861,876.63</u>
TOTAL		<u><u>\$12,651,859.67</u></u>

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
10423	EMC Risk Services, Inc	Prepaid Expense	\$30,000.00
10623	Des Moines Metro Credit Union	Credit Union Payable	25,703.00
12023	Des Moines Metro Credit Union	Credit Union Payable	25,503.00
12523	Treasurer State of Iowa	Iowa State Sales Tax Payable	140,394.18
12723	Principal Life Insurance	Materials & Supplies	154.00
13123	Discovery Benefits	Flex Spending - Reimbursements	10,057.93
33207	IPERS Collections	Pension Plan Contribution	225,187.94
60123	Principal Life Insurance	Deferred Compensation Payable	60,756.62
85327	ADP, LLC	Purchased Services	7,353.45
200123	Principal Life Insurance	Deferred Compensation Payable	63,653.87
266078	Greater Des Moines Botanical Gardens	Purchased Services	100,000.00
266079	Master Single Payment Vendor	Refunds	149.56
266080	Master Single Payment Vendor	Refunds	79.66
266081	Master Single Payment Vendor	Refunds	471.27
266082	Master Single Payment Vendor	Refunds	42.94
266083	Master Single Payment Vendor	Refunds	45.61
266084	Master Single Payment Vendor	Refunds	169.22
266085	Master Single Payment Vendor	Refunds	43.56
266086	Master Single Payment Vendor	Refunds	24.77
266087	Master Single Payment Vendor	Refunds	157.01
266088	Master Single Payment Vendor	Refunds	42.29
266089	Master Single Payment Vendor	Refunds	42.52
266090	Master Single Payment Vendor	Refunds	1,480.69
266091	Master Single Payment Vendor	Refunds	239.33
266092	Master Single Payment Vendor	Refunds	109.37
266093	Master Single Payment Vendor	Refunds	158.23
266094	Master Single Payment Vendor	Refunds	35.10
266095	Master Single Payment Vendor	Refunds	61.16
266096	Master Single Payment Vendor	Refunds	26.23
266097	Master Single Payment Vendor	Refunds	47.85
266098	Master Single Payment Vendor	Refunds	62.92
266099	Master Single Payment Vendor	Refunds	27.14
266100	Master Single Payment Vendor	Refunds	13.73
266101	Master Single Payment Vendor	Refunds	16.81
266102	Master Single Payment Vendor	Refunds	63.24
266103	Master Single Payment Vendor	Refunds	166.55
266104	Master Single Payment Vendor	Refunds	6.99
266105	Master Single Payment Vendor	Refunds	102.19
266106	Master Single Payment Vendor	Refunds	107.91
266107	Master Single Payment Vendor	Refunds	108.20
266108	Master Single Payment Vendor	Refunds	96.11
266109	Master Single Payment Vendor	Refunds	13.94
266110	Master Single Payment Vendor	Refunds	108.58
266111	Master Single Payment Vendor	Refunds	1,317.25
266112	Master Single Payment Vendor	Refunds	84.19
266113	Master Single Payment Vendor	Refunds	189.20
266114	Master Single Payment Vendor	Refunds	165.42
266115	Master Single Payment Vendor	Refunds	19.08
266116	Master Single Payment Vendor	Refunds	138.19
266117	Master Single Payment Vendor	Refunds	6.00
266118	Master Single Payment Vendor	Refunds	735.73
266119	Master Single Payment Vendor	Refunds	186.56
266120	Master Single Payment Vendor	Refunds	1,836.09
266121	Master Single Payment Vendor	Refunds	1,091.90
266122	Master Single Payment Vendor	Refunds	162.09
266123	Master Single Payment Vendor	Refunds	169.38
266124	Master Single Payment Vendor	Refunds	44.01

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
266125	Master Single Payment Vendor	Refunds	8.99
266126	AGRILAND FS, INC	Inventory	416.50
266127	Acme Tools	Inventory	280.58
266128	Allender Butzke Engineers Inc.	Contractors	2,118.62
266129	Amazon Capital Services Inc	Materials & Supplies	1,965.24
266130	Bob Brown Chevrolet, Inc.	Vehicle Maintenance Materials	207.32
266131	Bobby Harwell	Safety Boots	245.00
266132	C. H. McGuiness Company, Inc.	Purchased Services	778.22
266133	CDW	Office Supplies	46.62
266134	Carla Schumacher	Licenses & Certifications, Mileage and AWWA Annual Confer	690.49
266135	Carquest	Vehicle Maintenance Materials	521.61
266136	Chaning Clausen	Safety Glasses	299.00
266137	City Supply Corporation	Inventory	251.45
266138	City of Des Moines	Purchased Services	315.00
266139	City of Des Moines	Contractors	740.00
266140	Construction & Aggregate Products, Inc.	Materials & Supplies	61.50
266141	Copy Systems, Inc.	Printing & Copies	24.96
266142	Core and Main	Inventory	1,488.42
266143	Cross Precision Measurement	Contractors	281.42
266144	Darrin Hager	Safety Boots	53.83
266145	David Pollock	Safety Boots	75.40
266146	Dentons Davis Brown PC	Legal Fees	634.00
266147	Douglas K. Oscarson	Consultants	1,776.00
266148	ESCH Consulting, LLC	Training	1,097.00
266149	Factory Motor Parts Company	Vehicle Maintenance Materials	303.74
266150	Fisher Scientific	Inventory	38.42
266151	For Sure Roofing	Contractors	1,710.29
266152	Graybar Electric Company	Inventory	457.55
266153	Illinois Mutual & Life Casualty Company	Insurance Withholding	17.81
266154	Indelco Plastics	Inventory	160.36
266155	Industrial Scientific Corporation	Dues and Memberships	2,315.03
266156	Inland Truck Parts Company	Vehicle Maintenance Materials	192.30
266157	Iowa Public Radio	Advertising	1,312.20
266158	Jennifer Terry	Dues and Memberships, Mileage and Materials & Supplies	550.50
266159	Joe Jones, JR	Safety Clothing	200.00
266160	John's Tree Service, Inc.	Contractors	1,600.00
266161	Jonathan Mouw	Mileage for May to December 2022	516.24
266162	Joseph Cook	Safety Boots, Safety Glasses & Safety Clothing	770.28
266163	Keltek Incorporated	Inventory	723.93
266164	Kinzler Construction Services	Purchased Services	585.50
266165	Kirkham Michael	Contractors	1,625.00
266166	Kyle Simpson	Mileage for 2022	140.15
266167	Larry's Window Service, Inc.	Purchased Services	120.00
266168	MSC Industrial Supply Company	Inventory	15.02
266169	Mars Company	Materials & Supplies	1,352.15
266170	McDonald Supply	Inventory	1,584.47
266171	McMaster-Carr Supply Company	Inventory	434.27
266172	Megan McDowell Photography	Consultants	834.00
266173	Menard's	Vehicle Maintenance Materials	175.24
266174	Midland Plastics	Inventory	606.75
266175	Midwest Wheel Companies	Vehicle Maintenance Materials	433.40
266176	Murphy Tractor & Equipment	Vehicle Maintenance Materials	1,002.60
266177	Plumb Supply Company	Inventory	170.43
266178	Pollard Company	Inventory	117.19
266179	Premier Safety	Inventory	445.79
266180	Rachel Brown	Mileage and Materials & Supplies	52.75
266181	Roy's Towing and Recovery	Purchased Services	282.50

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

Report ID: DWAPR002.sqr

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266182	Springer Pest Solutions DSM	Purchased Services	74.80
266183	Springer Pest Solutions DSM	Purchased Services	72.60
266184	Star Equipment, Ltd.	Contractors	108.00
266185	Stetson Building Products	Inventory	84.06
266186	Storey-Kenworthy Company	Office Supplies	576.17
266187	TForce Freight	Delivery/Freight	563.99
266188	TForce Freight	Delivery/Freight	725.36
266189	Thyssenkrupp Elevator Corporation	Purchased Services	600.37
266190	Total Tool	Inventory	648.33
266191	Truck Center Companies	Vehicle Maintenance Materials	1,372.00
266192	U.S. Autoforce	Vehicle Maintenance Materials	967.52
266193	UPS	Delivery/Freight	100.38
266194	USA Bluebook	Inventory	460.94
266195	Van Meter Industrial, Inc.	Materials & Supplies	2,149.95
266196	Vern Rash	Mileage 2022	325.38
266197	Vessco	Inventory	1,605.60
266198	Warren Water District	Purchased Services	1,592.80
266199	Waste Solutions of Iowa	Purchased Services	1,634.00
266200	Advanced Utility Systems Div N. Harris C	Consultants	22,000.00
266201	Air Products	Inventory	13,082.26
266202	Avista Technologies	Inventory	19,500.00
266203	Bankers Trust Company	Corporate Credit Card	7,704.01
266204	Bishop Engineering Company, Inc.	Contractors	7,000.00
266205	Bonnie's Barricades	Contractors	7,053.95
266206	CTI Ready Mix	Concrete	3,010.00
266207	Cintas	Materials & Supplies	4,167.33
266208	DuBois Chemicals, INC	Inventory	10,360.68
266209	Evoqua Water Technologies LLC	Materials & Supplies	3,655.21
266210	Grainger, Inc.	Materials & Supplies	3,284.97
266211	HQI Hydraulic	Materials & Supplies	5,768.64
266212	Hawkins Inc	Inventory	5,688.80
266213	Iowa One Call	Purchased Services	3,255.00
266214	KFI Engineers	Contractors	3,186.50
266215	Keen Independent Research, LLC	Consultants	19,148.00
266216	Kemira Water Solutions, Inc	Inventory	38,634.36
266217	MW Media Consultants, LLC	Consultants	5,527.30
266218	Mail Services LLC	Postage	8,915.81
266219	Mid American Energy	Utilities - Electric & Natural Gas	9,493.54
266220	Mississippi Lime Company	Inventory	52,911.41
266221	Municipal Supply, Inc.	Inventory	8,520.35
266222	Neptune Technology Group Inc	Materials & Supplies	9,805.00
266223	New Horizons Computer Learning Center	Training	6,750.00
266224	Propio Language Services	Purchased Services	3,357.95
266225	Renewable Energy Group	Inventory	16,504.42
266226	S.D. Myers, Inc.	Contractors	10,723.00
266227	Snyder & Associates, Inc.	Purchased Services	3,200.00
266228	Superior Industrial Equipment	Materials & Supplies	34,773.82
266229	Synagro Central, LLC	Contractors	441,537.58
266230	Synergy Contracting LLC	Contractors	271,421.04
266231	Tension Envelope Corporation	Inventory	4,168.35
266232	The Underground Co.	Contractors	11,000.00
266233	Voya Financial	Insurance Withholding	8,892.28
266234	Wellmark Blue Cross & Blue Shield of IA	Group Insurance Premiums	25,090.60
266235	Wixted & Co	Consultants	4,750.00
266236	City of Ankeny	Misc.	418.33
266237	Master Single Payment Vendor	Refunds	1,334.93
266238	Master Single Payment Vendor	Refunds	25.97

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

Report ID: DWAPR002.sqr

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266239	Master Single Payment Vendor	Refunds	162.99
266240	Master Single Payment Vendor	Refunds	57.49
266241	Master Single Payment Vendor	Refunds	93.99
266242	Master Single Payment Vendor	Refunds	55.71
266243	Master Single Payment Vendor	Refunds	1,610.91
266244	Master Single Payment Vendor	Refunds	645.91
266245	Master Single Payment Vendor	Refunds	25.19
266246	Master Single Payment Vendor	Refunds	148.81
266247	Master Single Payment Vendor	Refunds	139.35
266248	Master Single Payment Vendor	Refunds	41.45
266249	Master Single Payment Vendor	Refunds	102.40
266250	Master Single Payment Vendor	Refunds	9.56
266251	Master Single Payment Vendor	Refunds	1,263.77
266252	Master Single Payment Vendor	Refunds	138.71
266253	Master Single Payment Vendor	Refunds	70.02
266254	Master Single Payment Vendor	Refunds	15.00
266255	Master Single Payment Vendor	Refunds	150.48
266256	Master Single Payment Vendor	Refunds	89.08
266257	Master Single Payment Vendor	Refunds	1,725.93
266258	Master Single Payment Vendor	Refunds	51.33
266259	Master Single Payment Vendor	Refunds	1,062.55
266260	Master Single Payment Vendor	Refunds	70.07
266261	Master Single Payment Vendor	Refunds	1,654.93
266262	Master Single Payment Vendor	Refunds	69.97
266263	Master Single Payment Vendor	Refunds	45.62
266264	Master Single Payment Vendor	Refunds	139.39
266265	Master Single Payment Vendor	Refunds	25.83
266266	Master Single Payment Vendor	Refunds	133.93
266267	Master Single Payment Vendor	Refunds	497.12
266268	AT&T Mobility	Cell Phones	101.81
266269	Aclara Technologies, LLC	Materials & Supplies	808.50
266270	Air Filter Sales And Services, Inc	Inventory	114.96
266271	Alex Vizcarra	Safety Boots	170.16
266272	Amazon Capital Services Inc	Materials & Supplies	801.85
266273	American Radiator	Vehicle Maintenance Materials	169.90
266274	Armored Knights., Inc	Purchased Services	541.20
266275	Baker Group	Purchased Services	834.70
266276	Bill Doran	Materials & Supplies	332.16
266277	Bolton & Menk, Inc	Contractors	440.00
266278	Bryan Pollpeter	Mileage for 2022	1,228.82
266279	C. H. McGuiness Company, Inc.	Purchased Services	283.39
266280	CPI International	Inventory	573.19
266281	Canon Financial Services INC	Printing & Copies	1,557.65
266282	Carquest	Vehicle Maintenance Materials	39.28
266283	CenturyLink	Telephone Services	307.52
266284	Cintas	Purchased Services	2,079.14
266285	City Supply Corporation	Inventory	740.00
266286	City of Des Moines	Contractors	585.00
266287	City of Pleasant Hill	Contractors	40.00
266288	Cody Mikesell	Safety Glasses	190.00
266289	Commercial Supply Co	Inventory	310.00
266290	Cross Precision Measurement	Contractors	1,595.00
266291	DXP	Inventory	1,125.30
266292	Damon Madole	Safety Boots, Safety Glasses & Safety Clothing	762.79
266293	Darrin Hager	Safety Boots	123.52
266294	Douglas K. Oscarson	Consultants	1,831.50
266295	Dultmeier Sales LLC	Inventory	65.79

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

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266296	Electrical Engineering & Equipment Co.	Materials & Supplies	113.85
266297	Electronic Engineering Company	Purchased Services	1,374.00
266298	Fastenal Company	Inventory	200.94
266299	First Choice Coffee	Food & Beverages	331.50
266300	Force Fitters	Employee Job Costs	1,260.99
266301	Graybar Electric Company	Inventory	202.65
266302	Hawkins Water Treatment Group	Inventory	416.00
266303	Home City Ice	Park Materials	396.70
266304	Image Solutions	Materials & Supplies	1,462.30
266305	Indelco Plastics	Inventory	2,125.27
266306	Insight Public Sector, Inc	Maintenance Contracts	2,306.40
266307	Interstate All Battery	Inventory	25.80
266308	Joshua Rathje	Safety Boots	168.25
266309	Kevin W Stocker	Safety Glasses	375.00
266310	Kirkham Michael	Contractors	792.50
266311	Laura Sarcone	Materials & Supplies	59.87
266312	MSC Industrial Supply Company	Inventory	628.32
266313	McDonald Supply	Materials & Supplies	259.44
266314	McMaster-Carr Supply Company	Inventory	1,024.50
266315	Mediacom Business	Internet Connectivity	406.90
266316	Melissa Fuller	Safety Glasses	375.00
266317	Midwest Office Technology, Inc.	Printing & Copies	992.80
266318	Midwest Wheel Companies	Vehicle Maintenance Materials	833.10
266319	Murphy Tractor & Equipment	Vehicle Maintenance Materials	567.36
266320	Nate Todd Construction	Contractors	850.00
266321	Northern Tool and Equipment	Materials & Supplies	344.97
266322	Novaspect	Materials & Supplies	92.51
266323	Office Installation Services, Inc.	Contractors	1,125.00
266324	Perkin-Elmer Corporation	Materials & Supplies	155.00
266325	Plumb Supply Company	Inventory	298.06
266326	Pollard Company	Inventory	121.64
266327	Premier Safety	Inventory	701.95
266328	Print Image Solutions, Inc.	Inventory	265.75
266329	Renewable Energy Group	Vehicle Maintenance Materials	883.80
266330	Reppert Rigging & Hauling Co.	Contractors	400.00
266331	Richard Lee	Safety Boots	84.95
266332	SEI Security Equipment, Inc	Contractors	1,449.05
266333	State Hygienic Laboratory	Purchased Services	115.00
266334	Stetson Building Products	Inventory	436.80
266335	Subsurface Solutions	Materials & Supplies	219.86
266336	TPx Communications	Internet Connectivity	723.08
266337	Total Tool	Inventory	433.13
266338	Truck Equipment, Inc.	Vehicle Maintenance Materials	207.00
266339	ULINE	Inventory	270.97
266340	UPS	Delivery/Freight	7.20
266341	USA Bluebook	Inventory	388.44
266342	USA Safety Supply Corp	Inventory	373.27
266343	VWR International LLC	Materials & Supplies	1,495.49
266344	Valley Environmental	Purchased Services	157.50
266345	Vander Haags, Inc.	Vehicle Maintenance Materials	364.00
266346	Veenstra & Kimm, Inc.	Contractors	332.00
266347	Vessco	Inventory	296.09
266348	Warren County Engineer	Contractors	50.00
266349	Waste Management of Iowa Inc.	Purchased Services	275.00
266350	Wex Bank	Gasoline	165.60
266351	White Cap Const Supply	Materials & Supplies	239.98
266352	Advanced Utility Systems Div N. Harris C	Consultants	14,950.00

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

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266353	Air Products	Inventory	4,718.88
266354	B & C Commercial Cleaning L.C.	Purchased Services	10,650.00
266355	Bonnie's Barricades	Contractors	2,955.10
266356	CTI Ready Mix	Concrete	6,396.25
266357	Calgon Carbon Kuraray	Inventory	73,696.00
266358	Central Pump and Motor	Contractors	8,528.31
266359	Central Service & Supply, Inc.	Materials & Supplies	61,486.05
266360	Chemtrade Chemicals US LLC	Inventory	17,063.70
266361	City of Alleman	Alleman Payable	8,124.24
266362	City of Cumming	Cumming Payable	7,701.11
266363	City of Des Moines	Contractors	91,907.95
266364	City of Pleasant Hill	Billing Service Revenue	259,730.64
266365	City of Runnells	Billing Service Revenue	6,153.83
266366	City of Windsor Heights	Billing Service Revenue	58,568.85
266367	Consolidated Water Solutions	Materials & Supplies	158,760.00
266368	Corell Contractors	Contractors	7,500.00
266369	DTM Solutions	Contractors	8,800.00
266370	Evoqua Water Technologies LLC	Inventory	6,734.09
266371	General Fire & Safety Equipment	Purchased Services	7,509.00
266372	Greenfield Plaza Sanitary Sewer	Billing Service Revenue	29,764.46
266373	Hawkins Inc	Inventory	5,708.62
266374	HomeServe USA	Billing Service Revenue	208,661.67
266375	I'll Do It	Contractors	6,990.00
266376	IDEXX Laboratories, Inc.	Materials & Supplies	2,569.01
266377	J & K Contracting LLC	Contractors	73,648.01
266378	KLM Engineering, Inc	Contractors	56,345.00
266379	Kemira Water Solutions, Inc	Inventory	7,771.16
266380	Mail Services LLC	Postage	8,335.80
266381	Michelle Snell	Consultants	3,200.00
266382	Mid American Energy	Utilities - Electric & Natural Gas	215,971.18
266383	Mississippi Lime Company	Inventory	54,261.54
266384	Municipal Supply, Inc.	Inventory	16,331.40
266385	Phoenix Security Contractors, LLC	Purchased Services	45,056.25
266386	Polk County	Billing Service Revenue	62,266.05
266387	Polk County Treasurer	Billing Service Revenue	31,763.69
266388	Power Seal	Inventory	3,281.86
266389	Raka	Vehicle Maintenance Materials	2,825.94
266390	SVPA Architects Inc	Contractors	24,911.83
266391	Snyder & Associates, Inc.	Contractors	14,288.63
266392	Stivers	Vehicle Maintenance Materials	45,035.00
266393	Superior Industrial Equipment	Materials & Supplies	13,935.85
266394	Tension Envelope Corporation	Inventory	4,077.00
266395	Urbandale/Windsor Heights Sanitary Dist	Billing Service Revenue	38,879.17
266396	Van Meter Industrial, Inc.	Contractors	5,871.47
266397	Verizon Wireless Messaging Service	Cell Phones	4,847.29
266398	Vibra Screw Inc.	Inventory	7,300.09
266399	Woodland Lake Estate Association	Woodland Lakes Estates Payable	4,164.03
266400	Ziegler Inc.	Maintenance Contracts	58,732.39
266401	Nathan Finestead	Entertainment	800.00
266402	Master Single Payment Vendor	Refunds	647.69
266403	Master Single Payment Vendor	Refunds	14.48
266404	Master Single Payment Vendor	Refunds	119.96
266405	Master Single Payment Vendor	Refunds	73.51
266406	Master Single Payment Vendor	Refunds	73.09
266407	Master Single Payment Vendor	Refunds	222.07
266408	Master Single Payment Vendor	Refunds	104.44
266409	Master Single Payment Vendor	Refunds	46.01

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
266410	Master Single Payment Vendor	Refunds	10.83
266411	Master Single Payment Vendor	Refunds	766.57
266412	Master Single Payment Vendor	Refunds	990.56
266413	Master Single Payment Vendor	Refunds	224.67
266414	Master Single Payment Vendor	Refunds	57.44
266415	Master Single Payment Vendor	Refunds	152.22
266416	Master Single Payment Vendor	Refunds	146.57
266417	Master Single Payment Vendor	Refunds	784.11
266418	Master Single Payment Vendor	Refunds	70.80
266419	Master Single Payment Vendor	Refunds	170.01
266420	Master Single Payment Vendor	Refunds	605.56
266421	Master Single Payment Vendor	Refunds	285.55
266422	Master Single Payment Vendor	Refunds	22.63
266423	Master Single Payment Vendor	Refunds	24.62
266424	Master Single Payment Vendor	Refunds	77.26
266425	Master Single Payment Vendor	Refunds	124.64
266426	Master Single Payment Vendor	Refunds	8.35
266427	Master Single Payment Vendor	Refunds	635.65
266428	Master Single Payment Vendor	Refunds	55.35
266429	Master Single Payment Vendor	Refunds	8.54
266430	Master Single Payment Vendor	Refunds	96.93
266431	Master Single Payment Vendor	Refunds	76.30
266432	Master Single Payment Vendor	Refunds	43.70
266433	Master Single Payment Vendor	Refunds	26.69
266434	Master Single Payment Vendor	Refunds	190.41
266435	Master Single Payment Vendor	Refunds	17.10
266436	Master Single Payment Vendor	Refunds	26.45
266437	Master Single Payment Vendor	Refunds	114.97
266438	Master Single Payment Vendor	Refunds	162.12
266439	Acme Tools	Inventory	94.99
266440	Agriland FS, Inc	Materials & Supplies	10.82
266441	Ahlers, Cooney, PC	Legal Fees	870.00
266442	Airgas North Central	Tools	195.30
266443	Baker Electric, Inc.	Contractors	858.88
266444	CFI Tire Service	Vehicle Maintenance Materials	909.00
266445	CONVERGEONE, INC	Maintenance Contracts	2,327.50
266446	Capital Sanitary Supply	Inventory	695.40
266447	Carquest	Vehicle Maintenance Materials	37.12
266448	Central Pump and Motor	Purchased Services	525.20
266449	CenturyLink	Telephone Services	102.72
266450	City of Ankeny	Purchased Services	492.96
266451	City of Des Moines	Contractors	240.00
266452	Cross Precision Measurement	Contractors	612.84
266453	DXP	Inventory	169.61
266454	Delta Dental of Iowa	Vision Withholding	1,030.88
266455	Des Moines Water Works Petty Cash	Materials & Supplies	725.80
266456	Donna Heckman	Awards Banquet Prizes	753.08
266457	Doug Garnett	Mileage	145.81
266458	Douglas K. Oscarson	Consultants	1,787.10
266459	Dylan White	Mileage for 2022	364.93
266460	Erika Hale	Mileage	101.25
266461	Fire Hose Direct	Inventory	445.00
266462	Force Fitters	Inventory	1,587.25
266463	Gaylen Worthington	Materials & Supplies	5.77
266464	Grainger, Inc.	Inventory	1,390.70
266465	Graybar Electric Company	Inventory	1,930.24
266466	Great Caterers of Iowa, Inc	Food & Beverages	1,263.00

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

Report ID: DWAPR002.sqr

<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
266467	HY-VEE	Food & Beverages	175.45
266468	IDALS	Licenses & Certifications	75.00
266469	IP Pathways, LLC	Data Processing Equipment	1,959.46
266470	Image Solutions	Office Supplies	37.00
266471	Iowa Department of Natural Resources	Purchased Services	100.00
266472	Isaac Meyer	Safety Boots	171.20
266473	Kinzler Construction Services	Purchased Services	750.00
266474	Kirk Key	Materials & Supplies	288.68
266475	Lawson Products, Inc.	Inventory	27.93
266476	Mathew Sanford	Safety Boots	245.00
266477	Matt Richey	Safety Boots	124.11
266478	McMaster-Carr Supply Company	Vehicle Maintenance Materials	569.39
266479	Mead O'Brien, Inc.	Inventory	1,175.61
266480	Menard's	Park Materials	241.62
266481	Mid American Energy	Utilities - Electric & Natural Gas	1,257.84
266482	O'Reilly Auto Parts	Vehicle Maintenance Materials	228.88
266483	One Source	Purchased Services	258.35
266484	Outsolve	Purchased Services	2,250.00
266485	Pat Bruner	Harris Corp Training Conference	1,432.04
266486	Plumb Supply Company	Inventory	574.00
266487	Premier Safety	Inventory	566.88
266488	Print Image Solutions, Inc.	Inventory	37.45
266489	Rachelle J Bastow	Mileage	95.00
266490	Radwell International	Inventory	748.75
266491	Star Equipment, Ltd.	Vehicle Maintenance Materials	436.17
266492	Stonkus Hydraulic, Inc.	Inventory	899.98
266493	Superior Industrial Equipment	Materials & Supplies	1,302.19
266494	Thermo Electron North America LLC	Materials & Supplies	1,810.00
266495	Torgerson Excavating	Materials & Supplies	350.00
266496	Total Tool	Inventory	425.31
266497	Transcat, Inc	Materials & Supplies	490.06
266498	Truck Center Companies	Vehicle Maintenance Materials	231.76
266499	UPHDM Occupational Medicine	Purchased Services	338.00
266500	VWR International LLC	Inventory	661.56
266501	Van Meter Industrial, Inc.	Materials & Supplies	2,014.48
266502	Waste Management of Iowa Inc.	Purchased Services	1,435.60
266503	American Water Works Association	Training	2,900.00
266504	Aureon Communications	Telephone Services	3,894.02
266505	Baker Group	Maintenance Contracts	2,779.50
266506	Chemtrade Chemicals US LLC	Inventory	15,856.20
266507	City of Des Moines	Purchased Services	1,310,479.00
266508	Core and Main	Consultants	10,417.02
266509	Eurofins Abraxis Inc	Inventory	7,511.66
266510	I'll Do It	Contractors	20,112.00
266511	Izaak Walton League	Food & Beverages	5,744.00
266512	Kemira Water Solutions, Inc	Inventory	33,213.84
266513	Louie's Floor Covering, Inc.	Office Equipment	4,760.00
266514	Mississippi Lime Company	Inventory	81,097.79
266515	Municipal Supply, Inc.	Inventory	12,909.00
266516	USA Bluebook	Inventory	2,658.36
266517	Univar	Inventory	6,635.72
266518	Vertiv	Maintenance Contracts	3,046.00
266519	Water Research Foundation	Subscriptions	18,103.23
266520	Wellmark Blue Cross & Blue Shield of IA	Purchased Services	24,564.37
266521	Wigen Companies, Inc	Materials & Supplies	11,126.92
266522	Iowa Department of Natural Resources	Purchased Services	102.00
266523	Master Single Payment Vendor	Refunds	118.03

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
266524	Master Single Payment Vendor	Refunds	1,166.27
266525	Master Single Payment Vendor	Refunds	165.23
266526	Master Single Payment Vendor	Refunds	187.19
266527	Master Single Payment Vendor	Refunds	50.67
266528	Master Single Payment Vendor	Refunds	65.42
266529	Master Single Payment Vendor	Refunds	165.83
266530	Master Single Payment Vendor	Refunds	42.09
266531	Master Single Payment Vendor	Refunds	39.86
266532	Master Single Payment Vendor	Refunds	174.66
266533	Master Single Payment Vendor	Refunds	6.70
266534	Master Single Payment Vendor	Refunds	36.00
266535	Master Single Payment Vendor	Refunds	146.87
266536	Master Single Payment Vendor	Refunds	196.27
266537	Master Single Payment Vendor	Refunds	201.00
266538	Master Single Payment Vendor	Refunds	158.69
266539	Master Single Payment Vendor	Refunds	41.28
266540	Master Single Payment Vendor	Refunds	92.25
266541	Master Single Payment Vendor	Refunds	85.54
266542	Master Single Payment Vendor	Refunds	14.84
266543	Master Single Payment Vendor	Refunds	94.02
266544	Master Single Payment Vendor	Refunds	12.64
266545	Master Single Payment Vendor	Refunds	18.70
266546	Master Single Payment Vendor	Refunds	9.72
266547	Master Single Payment Vendor	Refunds	81.33
266548	Master Single Payment Vendor	Refunds	139.10
266549	Master Single Payment Vendor	Refunds	613.43
266550	Master Single Payment Vendor	Refunds	818.85
266551	Master Single Payment Vendor	Refunds	1,558.96
266552	Master Single Payment Vendor	Refunds	166.41
266553	Master Single Payment Vendor	Refunds	48.28
266554	Master Single Payment Vendor	Refunds	50.47
266555	Master Single Payment Vendor	Refunds	83.01
266556	Master Single Payment Vendor	Refunds	137.08
266557	Master Single Payment Vendor	Refunds	9.10
266558	Master Single Payment Vendor	Refunds	107.63
266559	Master Single Payment Vendor	Refunds	145.53
266560	AGRILAND FS, INC	Inventory	833.00
266561	Acme Tools	Inventory	310.24
266562	Airgas North Central	Vehicle Maintenance Materials	165.26
266563	Alesa Pierce	Safety Boots	227.90
266564	American Marking, Inc.	Office Supplies	30.60
266565	American Radiator	Vehicle Maintenance Materials	206.00
266566	Bob Brown Chevrolet, Inc.	Vehicle Maintenance Materials	764.81
266567	Bolton & Menk, Inc	Contractors	875.00
266568	Canon Financial Services INC	Printing & Copies	1,175.70
266569	Capital City Equipment Company	Vehicle Maintenance Materials	1,834.00
266570	Carquest	Vehicle Maintenance Materials	56.96
266571	Chance Andrews	Safety Glasses	274.00
266572	Chemtrac	Inventory	94.00
266573	City Supply Corporation	Inventory	449.10
266574	City of Des Moines	Purchased Services	270.00
266575	Combined Systems Technology, Inc.	Materials & Supplies	241.00
266576	Consumer Energy	Electrical Power	540.60
266577	Core and Main	Inventory	592.11
266578	DXP	Inventory	759.40
266579	Des Moines Iron Company	Vehicle Maintenance Materials	652.21
266580	Douglas K. Oscarson	Consultants	1,898.10

PAYMENTS FOR JANUARY, 2023

PeopleSoft Financials

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
266581	Dultmeier Sales LLC	Inventory	157.88
266582	Electrical Engineering & Equipment Co.	Vehicle Maintenance Materials	562.44
266583	Electronic Engineering Company	Purchased Services	2,114.95
266584	Fastenal Company	Inventory	165.13
266585	Ferrellgas, Inc.	Materials & Supplies	147.07
266586	Fisher Scientific	Materials & Supplies	1,592.13
266587	Force Fitters	Employee Job Costs	268.25
266588	Gilcrest Jewett Lumber Company	Inventory	60.35
266589	Golden Valley Supply Company	Vehicle Maintenance Materials	322.57
266590	Graybar Electric Company	Inventory	511.57
266591	Hotsy Cleaning Systems	Purchased Services	500.93
266592	Indelco Plastics	Materials & Supplies	932.62
266593	Kinzler Construction Services	Purchased Services	584.25
266594	Kryger Glass	Purchased Services	657.19
266595	Lawson Products, Inc.	Inventory	43.54
266596	MSC Industrial Supply Company	Inventory	104.77
266597	McDonald Supply	Materials & Supplies	1,959.92
266598	McMaster-Carr Supply Company	Inventory	2,312.36
266599	Mediacom Business	Internet Connectivity	406.90
266600	Merrill Axle & Wheel Service, Inc.	Purchased Services	125.00
266601	Mid-States Distributing Company	Vehicle Maintenance Materials	5.20
266602	Midwest Office Technology, Inc.	Printing & Copies	1,164.97
266603	Midwest Wheel Companies	Vehicle Maintenance Materials	1,187.94
266604	Motion Industries	Materials & Supplies	131.37
266605	O'Reilly Auto Parts	Vehicle Maintenance Materials	269.69
266606	Oldcastle Architectural	Materials & Supplies	1,335.40
266607	P & P Small Engines, Inc.	Employee Job Costs	144.98
266608	Pitney Bowes Inc.	Materials & Supplies	116.19
266609	Plumb Supply Company	Inventory	391.97
266610	Polk County Recorder	Materials & Supplies	3.00
266611	Premier Safety	Inventory	555.43
266612	Revenue Advantage	Purchased Services	950.00
266613	S & H Electric	Purchased Services	250.00
266614	SEI Security Equipment, Inc	Purchased Services	968.28
266615	Seelye Plastics	Inventory	2,363.40
266616	Servicemaster Commercial Carpet, Inc.	Purchased Services	924.00
266617	Springer Pest Solutions DSM	Purchased Services	72.60
266618	Star Equipment, Ltd.	Vehicle Maintenance Materials	458.82
266619	Stivers	Vehicle Maintenance Materials	2,005.27
266620	Straub Corporation	Inventory	1,711.50
266621	Superior Industrial Equipment	Inventory	787.92
266622	Team Services, Inc.	Contractors	1,585.24
266623	Tension Envelope Corporation	Inventory	1,551.00
266624	Total Tool	Inventory	654.17
266625	Truck Center Companies	Vehicle Maintenance Materials	262.94
266626	Truck Equipment, Inc.	Vehicle Maintenance Materials	380.98
266627	U.S. Autoforce	Vehicle Maintenance Materials	671.96
266628	ULINE	Vehicle Maintenance Materials	2,208.58
266629	UPS	Delivery/Freight	264.99
266630	USA Bluebook	Inventory	1,644.69
266631	USA Safety Supply Corp	Inventory	60.81
266632	Utility Equipment Company	Inventory	50.00
266633	VWR International LLC	Materials & Supplies	2,366.04
266634	Valmatic, Inc.	Inventory	212.41
266635	Van Meter Industrial, Inc.	Materials & Supplies	1,930.07
266636	Vesco	Inventory	549.70
266637	Aclara Technologies, LLC	Consultants	117,750.00

PAYMENTS FOR JANUARY, 2023

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<u>Check No.</u>	<u>Paid to:</u>	<u>Description</u>	<u>Amount</u>
266638	Air Products	Inventory	9,372.80
266639	Allender Butzke Engineers Inc.	Contractors	12,856.00
266640	Aspen Equipment	Vehicle Maintenance Materials	15,724.00
266641	AssuredPartners Great Plains LLC	General Insurance Premiums	103,431.00
266642	Baker Electric, Inc.	Contractors	15,499.29
266643	CTI Ready Mix	Concrete	5,568.50
266644	Chemtrade Chemicals US LLC	Inventory	18,507.00
266645	Cintas	Purchased Services	5,317.65
266646	Cortrol Process Systems	Inventory	4,692.86
266647	Dickinson, Mackaman, Tyler, & Hagen, PC	Legal Fees	17,975.86
266648	Dixie Petro-Chem, Inc.	Inventory	46,879.00
266649	DuBois Chemicals, INC	Inventory	10,953.23
266650	Excell Mechanical, Inc.	Purchased Services	4,705.00
266651	GovernmentJobs.com, Inc.	Maintenance Contracts	11,955.28
266652	Grainger, Inc.	Materials & Supplies	2,588.69
266653	HDR Engineering	Purchased Services	21,932.35
266654	Heartland Business Systems	Purchased Services	7,800.00
266655	IP Pathways, LLC	Maintenance Contracts	13,833.70
266656	Jarnagin Painting, LLC	Purchased Services	11,167.00
266657	KFI Engineers	Contractors	6,494.20
266658	Kemira Water Solutions, Inc	Inventory	25,154.64
266659	Louie's Floor Covering, Inc.	Materials & Supplies	7,710.00
266660	Mail Services LLC	Postage	25,638.35
266661	Mellissa Data Corporation	Data Processing Equipment	8,100.00
266662	Mid American Energy	Utilities - Electric & Natural Gas	43,718.35
266663	Mississippi Lime Company	Inventory	62,654.06
266664	Municipal Supply, Inc.	Inventory	19,244.51
266665	Napa Auto Parts	Vehicle Maintenance Materials	3,731.50
266666	Neptune Technology Group Inc	Inventory	20,050.79
266667	Power Process Equipment, Inc.	Materials & Supplies	22,646.00
266668	SHERMCO INDUSTRIES	Contractors	9,192.00
266669	ShiveHattery, Inc.	Contractors	4,671.20
266670	Stanley Consultants	Contractors	3,217.13
266671	Verizon Wireless Messaging Service	Cell Phones	6,256.52
266672	Vibra Screw Inc.	Inventory	6,504.08
266673	Ziegler Inc.	Vehicle Maintenance Materials	2,930.60
499591	Treasurer State of Iowa	Iowa Water Excise Tax Payable	182,635.38
010123	EBS	Employee Health Premiums	304,128.92
010623	Collection Services Center	Garnishment of Wages	1,880.49
010623	Treasurer State of Iowa	State Withholding Taxes Payable	26,989.37
010623	Internal Revenue Service	Withholding Taxes Payable	183,890.71
012023	Collection Services Center	Garnishment of Wages	1,880.49
012023	Treasurer State of Iowa	State Withholding Taxes Payable	26,554.25
012023	Internal Revenue Service	Withholding Taxes Payable	180,536.48
013123	EBS	Employee Health Premiums	29,371.52
013123	CBCS	Compensation Claims	20,720.50
TOTAL			<u>\$7,188,215.87</u>

CEO APPROVED EXPENDITURES GREATER THAN \$20,000
MONTHLY SCHEDULE FOR THE MONTH OF JAN 2023

Check #	Vendor	Description	Amount	Details
	none			

AGENDA ITEM FORM

SUBJECT: Not to Exceed \$1,100,000 State Revolving Fund Planning & Design Loan for Transmission Main Improvement Projects Related to the Saylorville Water Treatment Plant Expansion – Resolution Fixing Date for a Meeting on the Proposition to Issue

SUMMARY:

The 2022 – 2027 Capital Improvement Plan includes capital expenditures for the planning and design of two transmission main improvement projects critical to convey additional flows and volumes associated with the Saylorville Water Treatment Plant (SWTP) expansion.

- Approximately 11,300 feet of 36-48" main will provide a connection from SWTP to the transmission network to utilize the production capacity of SWTP more fully and improve system function and reliability.
- Approximately 4,700 feet of 24" main will allow both SWTP and Fleur Drive Water Treatment Plant to supply more reliable flows and volumes to the northwest region of the transmission network.

The SWTP expansion is required to support the utility's ability to meet peak-day demands, as well as to diversify the broader treatment options managed by the utility.

Planning and Design (P&D) loans are available from the State Revolving Fund (SRF) at 0% interest for three years for the planning and design of drinking water system improvements. At the end of the three-year period, the planning and design costs are typically rolled into an SRF construction loan, or they can be paid using other funds.

DMWW's P&D application for these transmission main projects has been approved by the State Revolving Fund and will next appear on the state's Intended Use Plan (IUP) project list for approval on March 21, 2023. In order to execute the Loan and Disbursement Agreement, DMWW must hold a public hearing and pass a resolution authorizing DMWW to execute the Agreement.

FISCAL IMPACT:

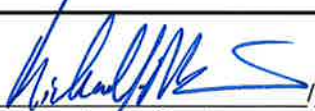
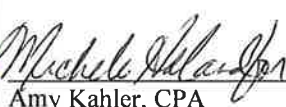

A Planning and Design Loan from the State Revolving Fund not to exceed \$1,100,000 will fund the design of transmission main improvement projects related to the Saylorville Water Treatment Plant expansion at 0% interest for three years. The total costs to design and construct the transmission main improvements are included in the utility's Capital Improvement Plan and are estimated to be \$24,250,000 over 2023 and 2024.

RECOMMENDED ACTION:

Adopt the "Resolution Fixing Date for a Meeting on the Proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the Water Utility thereunder."

BOARD REQUIRED ACTION:

Motion and roll call vote to adopt the "Resolution Fixing Date for a Meeting on the Proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the Water Utility thereunder."

 Michael J. McCurnin, P.E. (date) <u>2/23/2023</u> Director of Engineering Services	 Amy Kahler, CPA (date) <u>2/23/23</u> Chief Financial Officer	 Ted Corrigan (date) <u>2/23/23</u> CEO and General Manager
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Attachment: Resolution

February 28, 2023

The Board of Water Works Trustees of the City of Des Moines, State of Iowa, met in _____ session, in the Des Moines Water Works Board Room, 2201 George Flagg Parkway, Des Moines, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,100,000 WATER REVENUE CAPITAL LOAN NOTES OF THE CITY OF DES MOINES, STATE OF IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AND DISBURSEMENT
AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED
\$1,100,000 WATER REVENUE CAPITAL LOAN NOTES OF
THE CITY OF DES MOINES, STATE OF IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Des Moines, State of Iowa, should provide for the authorization of a Loan and Disbursement Agreement and the issuance of Water Revenue Capital Loan Notes, to the amount of not to exceed \$1,100,000, as authorized by Sections 384.24A and 384.83, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out project(s) as hereinafter described; and

WHEREAS, the Water Utility has applied for a loan through the Iowa Drinking Water Facilities Financing Program pursuant to which the Iowa Finance Authority has agreed to purchase the Notes and has requested that such Notes be issued as a single Note in a denomination equal to the total amount of the issue as authorized by Chapter 384 of the Code of Iowa; and

WHEREAS, the Loan and Disbursement Agreement and Notes shall be payable solely and only out of the Net Revenues of the Water Utility and shall be a first lien on the future Net Revenues of the Utility; and shall not be general obligations of the City or payable in any manner by taxation and the City shall be in no manner liable by reason of the failure of the Net Revenues to be sufficient for the payment of the Loan and Disbursement Agreement and Notes; and

WHEREAS, before the Loan and Disbursement Agreement and Notes may be issued, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal to issue such notes and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan and Disbursement Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, STATE OF IOWA:

Section 1. That this Board meet in the Des Moines Water Works Board Room, 2201 George Flagg Parkway, Des Moines, Iowa, at _____ .M., on the 28th day of March, 2023, for the purpose of taking action on the matter of the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$1,100,000 Water Revenue Capital Loan Notes, the proceeds of which notes will be used to provide funds to pay the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Water Utility, including those costs associated with designing the Saylorville Water Treatment Plant expansion project.

Section 2. That the Secretary is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 3. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between March 8 and March 23, 2023 (dates inclusive))

NOTICE OF MEETING OF THE BOARD OF WATER WORKS
TRUSTEES OF THE CITY OF DES MOINES, STATE OF
IOWA, ON THE MATTER OF THE PROPOSED
AUTHORIZATION OF A LOAN AND DISBURSEMENT
AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED
\$1,100,000 WATER REVENUE CAPITAL LOAN NOTES, AND
THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Water Works Trustees of the City of Des Moines, State of Iowa, will hold a public hearing on the 28th day of March, 2023, at _____ .M., in the Des Moines Water Works Board Room, 2201 George Flagg Parkway, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority and the issuance to the Iowa Finance Authority of not to exceed \$1,100,000 Water Revenue Capital Loan Notes, to evidence the obligations under the said Loan and Disbursement Agreement, in order to provide funds to pay the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Water Utility, including those costs associated with designing the Saylorville Water Treatment Plant expansion project. The Notes will not constitute general obligations or be payable in any manner by taxation, but will be payable from and secured by the Net Revenues of the Water Utility.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan and Disbursement Agreement and the issuance of the Notes to evidence the obligations thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Water Works Trustees of the City of Des Moines, State of Iowa, as provided by Sections 384.24A and 384.83 of the Code of Iowa.

Dated this 28th day of February, 2023.

Secretary of the Board of Water Works
Trustees, City of Des Moines, State of Iowa

(End of Notice)

PASSED AND APPROVED this 28th day of February, 2023.

Chairperson of the Board of Trustees

ATTEST:

Secretary of the Board of Trustees

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned Secretary of the Board of Water Works Trustees of the City of Des Moines, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2023.

Secretary of the Board of Water Works
Trustees, City of Des Moines, State of Iowa

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF POLK)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Secretary of the Board of Water Works Trustees of the City of Des Moines, in the County of Polk, State of Iowa, and that as such Secretary and by full authority from the Board of the City, I have caused a

NOTICE OF PUBLIC HEARING
(Not to Exceed \$1,100,000 Water Revenue Capital Loan Notes)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "Des Moines Register", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2023.

WITNESS my official signature this _____ day of _____, 2023.

Secretary of the Board of Water Works
Trustees, City of Des Moines, State of Iowa

AGENDA ITEM FORM

SUBJECT: Request Authorization to Execute 28E Agreement between the Des Moines Metropolitan Wastewater Reclamation Authority and the Board of Water Works Trustees of the City of Des Moines, Iowa, for Construction of Improvements for Water Works by the WRA

SUMMARY:

- The Wastewater Reclamation Authority (WRA) has contracted with HDR Inc. for the design and construction of a project known as the WRF Site Entrance and Security Project.
- A portion of the project requires water distribution system to be modified. Des Moines Water Works (DMWW) prefers that additional water distribution system modifications be included in the project.
- DMWW and WRA staff have agreed in principle to the terms of a 28E agreement between the two entities. Key elements of the agreement include:
 - DMWW agrees to pay for 100% of the water main design. Design costs will be \$42,595.
 - Total water main construction costs are presently estimated to be \$150,000.
 - WRA agrees to pay for 30% of the final water main construction costs.
 - DMWW agrees to pay for 70% of the final water main construction costs.
 - WRA will provide necessary easement for water main installation.
 - Agreement on the above principles allows abandonment of nearly 1300 feet of 8" cast iron water main installed in the 1950s and 1960s. Abandoned main is then to be replaced with nearly 1300 feet of 12" water main to be installed within new water main easement.
- A 28E Agreement is being finalized between the WRA and DMWW to define all related terms and conditions.
- It is recommended, upon final approval of DMWW's attorney and staff, that the Board authorize the Chairperson to Execute the 28E Agreement with the Des Moines Metropolitan Wastewater Reclamation Authority and the Water Works Trustees of the City of Des Moines, Iowa, for Construction of Improvements for Water Works by the WRA.

FISCAL IMPACT:

Funds for this project will come from the 2023 Des Moines WMR (Water Main Replacement) budget.

RECOMMENDED ACTION:

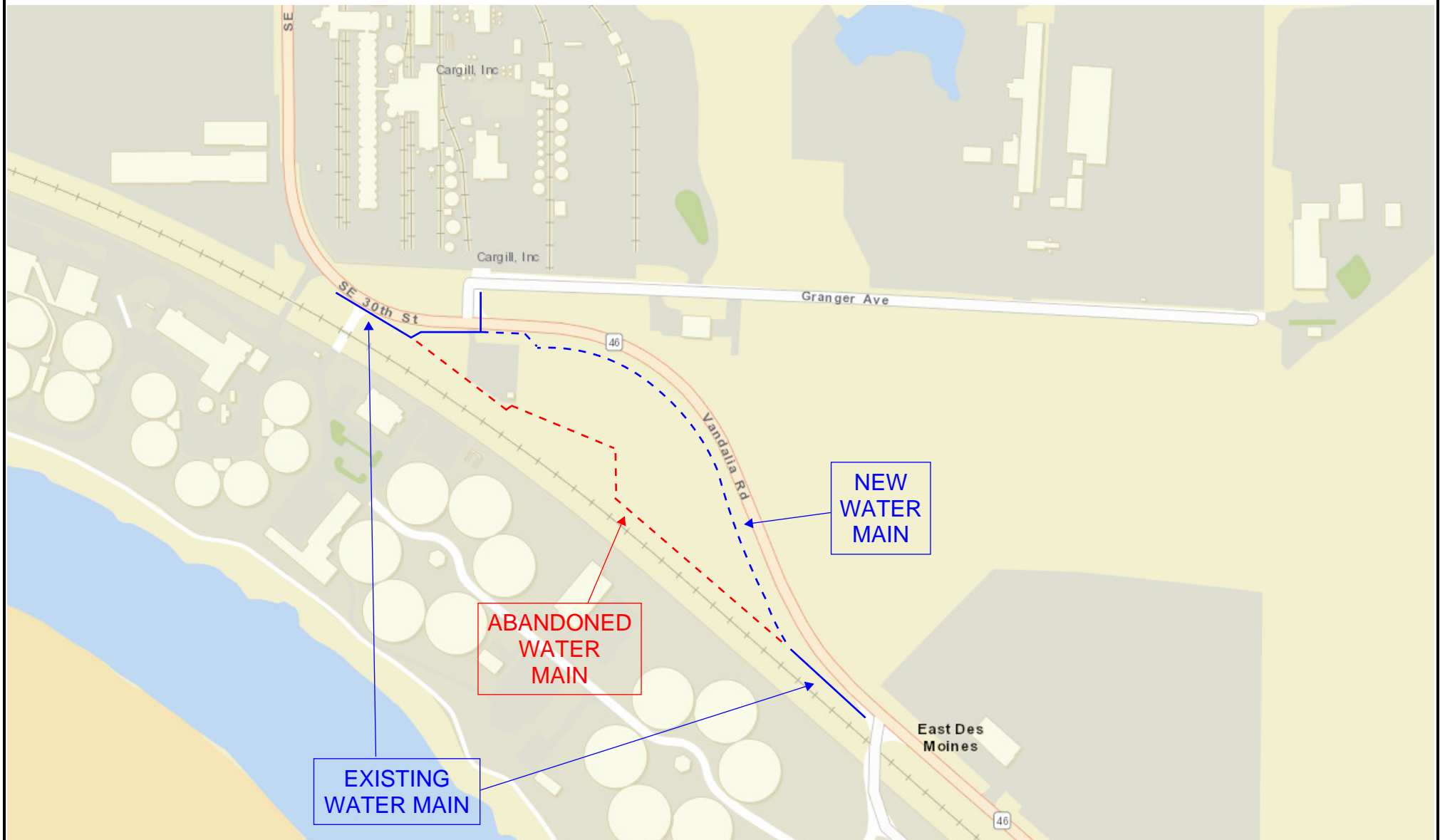
Approve and authorize the Chairperson to execute the Agreement between the Des Moines Metropolitan Wastewater Reclamation Authority and the Board of Water Works Trustees of the City of Des Moines, Iowa, for the Construction of Improvements for Water Works by the WRA, upon final approval of DMWW's attorney and staff.

BOARD REQUIRED ACTION:

Motion to approve and authorize the Chairperson to execute the Agreement between the Des Moines Metropolitan Wastewater Reclamation Authority and the Board of Water Works Trustees of the City of Des Moines, Iowa, for the Construction of Improvements for Water Works by the WRA, upon final approval of DMWW's attorney and staff.

<div style="text-align: right; margin-bottom: 5px;">_____/_____ (date)</div>	<div style="text-align: right; margin-bottom: 5px;"> Michael J. McCurnin, P.E. (date) <u>2/23/2023</u> Director of Engineering Services </div>	<div style="text-align: right; margin-bottom: 5px;"> Ted Corrigan (date) <u>2/23/23</u> CEO and General Manager </div>
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Attachments: Site Map and Draft Agreement for the Construction of Improvements by the WRA



28E Agreement between the Des Moines Metropolitan Wastewater Reclamation Authority and the Board of Water Works Trustees of the City of Des Moines, Iowa for the Construction of Improvements for Water Works by the WRA

THIS AGREEMENT IS ENTERED by and between the Des Moines Metropolitan Wastewater Reclamation Authority, (hereinafter referred to as “WRA”) and the Board of Water Works Trustees of the City of Des Moines, Iowa (hereinafter referred to as "Water Works") for the construction of improvements for Water Works by the WRA as a part of the WRA Project, as defined below, and for allocation of the costs for such improvements.

WHEREAS, the WRA is undertaking a public improvement project known as the WRF Site Entrance and Security Improvements Project (hereinafter referred to as "WRA Project"); and

WHEREAS, the WRA Project requires certain portions of Water Work’s existing distribution system in the path of the WRA Project be moved or modified; and

WHEREAS, Water Works has requested additional work and relocation of the Water Work’s existing distribution system which is not needed for the WRA Project; and

WHEREAS, this Agreement establishes that the WRA will move and construct modifications to Water Works’ existing distribution system that are in the path of the WRA's Project and the additional work and relocation required by the Water Works with the costs apportioned as set forth herein; and

WHEREAS, Water Works will review all the water main construction plans, specifications and bid documents for moving and modifying the existing water distribution system in the path of the WRA Project to accommodate the WRA's Project; and

WHEREAS, the parties have entered into this Agreement establishing the terms and conditions by which WRA will move and construct those modifications to the water distribution system as a part of the WRA Project.

NOW, THEREFORE, the parties do hereby agree as follows:

Part I – Purpose, Term

1. Purpose of Agreement. Pursuant to Chapter 28E of the 2021 Code of Iowa, the parties have entered into this Agreement to jointly exercise their respective powers for the construction of Water Works Improvements by the WRA during the construction of the WRA Project with the cost to be allocated as set forth herein. This Agreement is a voluntary undertaking by the parties.
2. Effective Date. The parties agree that this Agreement shall be effective, after its approval by the respective governing bodies of Water Works and the WRA, upon execution by the parties and its filing with the Iowa Secretary of State.

3. Administration. No separate entity or joint board is created by this Agreement. The WRA Director shall be the sole administrator of this Agreement, but shall consult with the Engineering Services Manager of Water Works as needed for the proper administration of this Agreement. Each party shall finance its respective obligations hereunder from its own regular sources of revenue.
4. Term. This Agreement shall remain in effect through December 31, 2025, or until such time as both parties have discharged their respective obligations under this Agreement, whichever occurs later.

Part II – Water System Modifications

5. Water Main Relocation. The WRA is constructing the WRF Site Entrance and Security Improvements, referred to herein as the “WRA Project”, that requires that certain portions of Water Works’ existing distribution system in the path of the WRA Project be moved or modified and Water Works has requested additional modifications (hereinafter collectively referred to as “Water Main Improvements”). The location of the Water Main Improvements are shown in the map (the “Project Location Map”) in Exhibit A attached hereto. The Water Main Improvements are to be constructed pursuant to a single contract for public improvements (the “WRA Contract”). The WRA and Water Works agree that the terms of the WRA Contract are incorporated in and made a part of this Agreement by this reference.
6. Design of the Water Main Improvements. Water Works is solely responsible for the cost of the redesign of the plans and specifications for those additional Water Main Improvements requested by Water Works and agrees to pay the WRA \$42,595.00 for the redesign and specification development to incorporate those additional improvements in the WRA Contract for construction. The WRA’s Consultant will prepare plans and specifications for the Water Main Improvements. Water Works agrees that the WRA shall have no responsibility or liability with respect to design of or plans and specifications for the Water Main Improvements and hereby releases the WRA from all liability and responsibility arising from the design of the Water Main Improvements. Water Works agrees to indemnify and hold the WRA harmless for any claims, suits or actions arising from or with respect to the design of and/or the plans and specifications for the Water Main Improvements.
7. Approval by Water Works. Water Works shall notify the WRA in writing of acceptance of the design, plans, specifications and contract documents for the Water Main Improvements that will be incorporated into the WRA Contract for the WRA Project. Water Works shall make payment to the WRA in the amount of \$42,595.00 for the redesign and specification development to the WRA within twenty days (20) of written acceptance by Water Works of the design, plans, specifications and contract documents for the Water Main Improvements.

Part III. Construction of Water Main Improvements by the WRA

8. Construction of Water Main Improvements. The WRA shall cause Water Works Improvements to be constructed in accordance with the bidding requirements of the Iowa Code. Construction administration services to be provided by WRA shall include the following:
 - A. The processing of all payments for all permits, fees, costs, charges, and expenses associated with the construction of the Improvements.
 - B. Reviewing and approving contractor requests for progress payments, withholding therefrom retainage in accordance with Iowa Code requirements.
 - C. Providing Water Works with contractor's requests for shop drawing review related to Water Main Improvements for conformance with approved plans, specifications and contract document; and provide to Water Works for their written approval.
 - D. Providing Water Works with the opportunity to inspect all aspects of work impacting Water Main Improvements.
 - E. Reviewing contractor requests for change orders and time extensions to determine the appropriateness and provide to Water Works for their written approval, pursuant to Section 11 of this Agreement, those change orders changing Water Main Improvements.
 - F. Process contractor requests for change orders and time extensions and make change order payments to contractors, withholding therefrom the required retainage in accordance with WRA requirements.
 - G. Maintaining all project documents and records for the mandatory three-year retention period from the date of final payment for inspection and auditing by any authorized governmental agency, and providing copies of project documents to Water Works upon its request.
 - H. Processing claims made by subcontractors and material suppliers pursuant to Chapter 573 of the Iowa Code, and administer the retainage fund in accordance therewith.
9. Cost of Construction. The Water Main Improvements are to be constructed as part of the WRA Project and Bid set out as a Bid item in the WRA Contract which shall be funded in a shared arrangement by WRA and Water Works as shown below:
 - Des Moines Water Works – 70% of 12-inch Water Main Bid Item
 - Des Moines WRA – 30% of 12-inch Water Main Bid Item

Water Works and WRA will share in the cost of, including all change orders that change Water Main Improvements of the WRA Contract, except those that are requested by Water Works and are not necessary to accommodate the WRA Project for which Water Works shall be solely responsible. The total cost of construction of Water Main Improvements is estimated to be approximately \$150,000 based upon the estimated quantities and unit costs of bids received. Water Works shall pay the actual amount of the cost of construction as paid by the WRA, and invoiced to Water Works, including all change orders. The WRA will invoice Water Works for such costs at completion of the construction of the Water Main Improvements. Water Works shall make payment of the invoice to the WRA within twenty days (20) of the date of the invoice.

Part IV – Responsibilities of Water Works During Construction

10. Responsibilities of Water Works. Water Works shall provide its own qualified personnel to provide inspection services for all work related to Water Main Improvements. Water Works shall observe the progress of construction at appropriate stages to determine if the work is being performed in accordance with the Water Works and WRA Contract, design documents and related contract documents. Water Works is not authorized and shall not direct or instruct the WRA's contractor. Water Works will immediately advise the WRA in writing of any issues or concerns with construction of the Water Main so that the WRA may notify the contractor as to the issues. Water Works will comply with all applicable laws, regulations and rules regarding safety, including but not limited to Occupational Safety and Health Administration (OSHA) and the requirements of the WRA contractor and shall not interfere with construction of the WRA Project.
11. Change Orders. The WRA shall submit change orders that change Water Main Improvements to Water Works for review prior to execution by the WRA.
12. Final Inspection. Upon contractor request for final payment, the WRA shall conduct a final inspection with a representative from Water Works and shall develop a punch list of items for completion, if any. The WRA shall inform Water Works in writing of the date and time of the final inspection at least 7 days prior to the inspection so that Water Works may send a representative to attend. The WRA shall be responsible for developing the punch list of work items for completion and shall include any work items that the Water Works representative determines need to be corrected. The WRA shall be responsible for determining when such items have been completed. Upon determination that construction of the WRA Project has been completed, the WRA Director shall give written notice of project completion to Water Works. In the event that Water Works objects to the WRA's recommendation to accept the WRA Project as complete and to make final payment to the contractor, Water Works shall notify the WRA of its objection in writing not less than 15 days after receipt of the notice of WRA Project completion, therein identifying the nature of its objection. The parties shall meet to try and resolve the dispute, if they are unable to resolve the dispute the decision of the WRA Director shall be final.

13. Ownership of Project Improvements. Upon final acceptance of the WRA Project by the Board of the WRA, Water Works shall be the owner of the Water Main Improvements and shall be solely responsible for operating and maintaining such improvements.

Part V – General Provisions

14. Insurance and Indemnification. The Parties shall not, by reason of this Agreement, be obligated to defend, hold harmless or indemnify the other from any liability to third parties, from any occupational injuries, or from and against any liability, loss, damage, claim or lawsuit asserted against them or any of them arising out of or in any way connected with this Agreement. To the extent permitted by law, the Parties agree to purchase and maintain insurance and to waive subrogation against one another in accordance with those provisions included in Exhibit B.

The WRA shall, at the written request of Water Works, include within the WRA Contract the definition of "jurisdiction" to include Water Works solely for purposes of 10.70, 3.02 Insurance Requirements of the 2021 Edition of the Iowa Statewide Urban Design and Specifications (SUDAS) and the WRA General Supplemental Specifications to the SUDAS Standard Specifications. Water Works written request to be included shall be received by the WRA 30 days prior to the WRA ordering construction of the project. Any cost for including Water Works shall be at the sole cost and expense of Water Works.

15. Acquisition of Property Rights. The WRA will provide Water Works a permanent easement for the installation of the Water Main Improvements as shown in Exhibit C attached hereto.
16. Federal, State, and Local Laws. The WRA shall follow all applicable federal, state, and local laws and regulations for the construction of the WRA Project.
17. Notices and Invoices. All notices which the parties are authorized or required to give one another pursuant to this Agreement, and all invoices, shall be in writing and may be personally delivered or sent by ordinary mail to the addresses hereinafter provided. Mailed notices or invoices shall be deemed to be received by the Party to whom directed when they are postmarked. Such notices and invoices shall be delivered or mailed to the following persons at the addresses listed:

Notices to the WRA

James Beck
Wastewater Engineering Manager
3000 Vandalia Road
Des Moines, Iowa 50307

Notices to Water Works

Michael J. McCurnin
Engineering Services Manager
Des Moines Water Works
2201 George Flagg Parkway
Des Moines, Iowa 50321

18. Declaration of Default and Notice. In the event that either party determines that the other has defaulted in the performance of its obligations hereunder, the aggrieved party may declare that default has occurred and given notice thereof to the defaulting party. Notice

of default shall be given in writing, shall specify the nature of the default and the provision of this Agreement involved, and shall specify what action is required of the defaulting party to correct the default. The defaulting party shall have thirty (30) days from the date of its receipt of the notice of default to correct the default. If an end of said thirty-day period the default has not, in the opinion of the aggrieved party, been corrected, that party may thereupon pursue any remedies available to it.

19. Amendment of Agreement. This Agreement may be amended only by written agreement signed by both parties.
20. Assignment of Agreement. Neither party may assign this Agreement to a third party without the written consent of the other party.
21. No Third Party Beneficiaries. Nothing in this Agreement shall be construed to create in any third party, or in favor of any third party, any right(s), license(s), power(s), or privilege(s).
22. Severability. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional.
23. Governing Law; Jurisdiction. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Iowa. Lawsuits brought by either party in connection with this Agreement shall be heard and tried in Iowa District Court in and for Polk County.
24. Entire Agreement. This Agreement represents the entire agreement between the WRA and Water Works regarding this matter. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly executed addendum to this Agreement.
25. Execution of Agreement. This Agreement shall be executed in three counterparts, each of which so executed shall be deemed to be an original.
26. Property Ownership and Independent Status. No joint property shall be acquired, held or disposed of hereunder. Each party shall at all times hold and own its respective properties, before and after termination. Each party shall be solely authorized to supervise, direct, and manage its own activities and the activities of its respective employees and agents hereunder. Except as expressly provided herein to the contrary each party shall retain sole responsibility and liability for its own acts and omissions hereunder and for the acts and omissions of their respective employees and agents hereunder.

[Execution Pages Follow]

**DES MOINES METROPOLITAN
WASTEWATER
RECLAMATION AUTHORITY**

By: _____
Sara Kurovski, Chair

Attest:

Chelsea Huisman, Secretary

Approved as to Form:

Chas M. Cahill
Assistant City Attorney

STATE OF IOWA)
)
COUNTY OF POLK)

On this ____ day of _____, 2023 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Sara Kurovski and Chelsea Huisman, to me personally known, and, who, being by me duly sworn, did say that they are the Chair and Secretary, respectively of the DES MOINES METROPOLITAN WASTEWATER RECLAMATION AUTHORITY, a legal entity created and existing under the laws of the State of Iowa; that the seal affixed to the foregoing instrument is the seal of said Authority, and that the instrument was signed and sealed on behalf of said Authority, by authority of its Board, and said Chair and Secretary acknowledged the execution of the instrument to be the voluntary act and deed of said Authority by it voluntarily executed.

Notary Public in and for the
State of Iowa

**BOARD OF WATER WORKS TRUSTEES
OF THE CITY OF DES MOINES, IOWA**

By _____
Andrea Boulton, Board Chairperson

Attest: _____
Ted Corrigan, CEO and General Manager

STATE OF IOWA)
) SS:
COUNTY OF POLK)

On this _____ day of _____, 2023, before me, a Notary Public in and for the State of Iowa, personally appeared Andrea Boulton and Ted Corrigan, to me personally known, and, who being by me duly sworn, did say that they are the Board Chairperson and the Chief Executive Officer and General Manager of the BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA, that no seal has been procured by the entity; that the instrument was signed on behalf of the entity by authority of its Board as contained in the resolution adopted by the Board on the ____ day of _____, 2023, and that Andrea Boulton and Ted Corrigan acknowledged the execution of the instrument to be the voluntary act and deed of the BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa



Exhibit A - Water Main Improvements

EXHIBIT B

INSURANCE REQUIREMENTS

1. GENERAL

The Des Moines Wastewater Reclamation Authority (hereinafter "WRA"), and Board of Water Works Trustees of the City of Des Moines, Iowa (hereinafter "Water Works") shall each purchase and maintain insurance, in the amounts listed below, to protect itself throughout the duration of this Agreement. The WRA and Water Works, may use a self-insurance/excess insurance program for meeting the insurance requirements below. Insurance shall be provided by an insurance company(ies), "admitted" and "nonadmitted" to do business in the State of Iowa, having no less than an A.M. Best Rating of "B+". All policies shall be written on a per occurrence basis, not a claims-made basis. The WRA and the Water Works shall submit Certificates of Insurance or Letters of Self-insurance/Excess Insurance to one another confirming coverage prior to Agreement execution or commencement of work and/or services included in this Agreement

2. INSURANCE REQUIREMENTS

- A. COMMERCIAL GENERAL LIABILITY INSURANCE: Commercial General Liability insurance on an occurrence basis with limits of liability not less than \$2,000,000 per occurrence and \$2,000,000 aggregate combined single limit covering Personal Injury, Bodily Injury and Property Damage.
- B. AUTOMOBILE LIABILITY INSURANCE: Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined single limit covering Bodily Injury and Property Damage. Coverage shall include all owned, non-owned, and hired vehicles.
- C. UMBRELLA/EXCESS LIABILITY INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies.
- D. UMBRELLA/EXCESS LIABILITY INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies.
- E. WAIVER OF SUBROGATION: To the extent permitted by law, the WRA and Water Works hereby release one another, their respective elected and appointed officials, its agents, employees and volunteers and other working on their behalf, from and against any and all liability or responsibility to each other or anyone claiming through or under the others by

way of subrogation or otherwise, for any loss or damage to property caused by fire or any other casualty and for any loss due to occupational injury. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The policies of insurance of each shall contain a clause or endorsement to the effect that such release shall not adversely affect or impair such policies or prejudice the right of each to recover thereunder.



Exhibit C - Permanent Easement

AGENDA ITEM FORM

SUBJECT: Request Authorization to Execute the First Amendment to 28E Agreement between the City of Des Moines, Iowa, the Board of Water Works Trustees of the City of Des Moines, Iowa, and the Des Moines Water Works Park Foundation for Construction and Funding of the Fleur Drive Trail Underpass Project

SUMMARY:

- Several agreements define the working relationship between Des Moines Water Works (DMWW) and the Des Moines Water Works Park Foundation (DMWWPF). A summary of the agreements and related Amendments is as follows:
 - Des Moines Water Works Park Foundation-Des Moines Water Works Operational Agreement
 - 28E Agreement for Construction of Phase I Park Improvements ("Construction 28E")
 - 1st Amendment to alter scope and cost for Phase 1 construction elements.
 - 2nd Amendment for \$60,000 credit to PF for admin and pump station costs.
 - 28E Agreement for Operation & Maintenance of Phase I Park Improvements ("O&M 28E")
 - 1st Amendment for "at cost" maintenance billing.
 - 28E Agreement for Construction and Funding of the Fleur Drive Trail Underpass Project
- The 28E agreement for the underpass effort included DMWW, DMWWPF, and City of Des Moines and it outlines bidding and letting for construction of the passageway (now known as the Ruan Connector) by the City of Des Moines and the resultant terms associated with payments, reimbursements, change orders, and maintenance.
- The 1st Amendment to the 28E Agreement for Construction and Funding of the Fleur Drive Trail Underpass Project brings further clarity to the following key items:
 - The underpass project is complete, and the facilities are the property of the City of Des Moines. Signage shall be installed designating the underpass as the Ruan Connector.
 - DMWWPF is obligated to pay the City of Des Moines \$1,980,212.19 which shall be paid in annual installments of not less than \$50,000 or the remaining unpaid balance.
 - If DMWWPF has paid an aggregate amount of \$1,440,212.29 on or prior to the 29th annual payment date, the City will forgive the remaining balance.
 - DMWW will assume maintenance of the west facade of the Ruan Connector upon City of Des Moines exhausting \$300,000 for the initial maintenance for all elements of the Ruan Connector.
 - Additional details can be found in the amendment.
- Staff and legal counsel associated with DMWW, DMWWPF, and City of Des Moines are in support of this 1st Amendment.

FISCAL IMPACT:

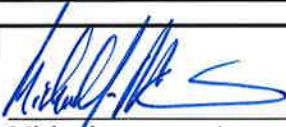

DMWWPF is responsible for reimbursement of capital costs to the City of Des Moines. DMWW will retain maintenance costs of the west façade in a manner that mirrors the initial 28E.

RECOMMENDED ACTION:

Approve the First Amendment to 28E Agreement between Des Moines Water Works, the City of Des Moines, Iowa, and the Des Moines Water Works Park Foundation for Construction of the Fleur Drive Trail Underpass Project.

BOARD REQUIRED ACTION:

Motion to approve and authorize the Chairperson to execute the First Amendment to 28E Agreement between Des Moines Water Works, the City of Des Moines, Iowa, and the Des Moines Water Works Park Foundation for Construction of the Fleur Drive Trail Underpass Project.

<div style="border-bottom: 1px solid black; width: 80%; margin-left: 5px;"></div> <div style="text-align: right; font-size: small;">(date)</div>	<div style="text-align: center;">  <div style="display: flex; justify-content: space-between;"> 2/27/2023 </div> </div> <div style="text-align: center; font-size: small;"> Michael J. McCurnin, P.E. (date) Director of Engineering Services </div>	<div style="text-align: center;">  <div style="display: flex; justify-content: space-between;"> 2/28/23 </div> </div> <div style="text-align: center; font-size: small;"> Ted Corrigan (date) CEO and General Manager </div>
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Attachments: First Amendment to 28E Agreement

FIRST AMENDMENT TO 28E AGREEMENT BETWEEN THE CITY OF DES MOINES, IOWA, THE BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA, AND DES MOINES WATER WORKS PARK FOUNDATION FOR CONSTRUCTION AND FUNDING OF THE FLEUR DRIVE TRAIL UNDERPASS PROJECT

THIS FIRST AMENDMENT to 28E Agreement (hereinafter “First Amendment”) is entered into this _____ day of _____, 2022 (the “Effective Date”), by and between the City of Des Moines, Iowa (“City”), the Board of Water Works Trustees of the City of Des Moines, Iowa (“Water Works”), and the Des Moines Water Works Park Foundation (“Foundation”)(herein collectively “the parties”).

It is agreed by and between the parties that:

1. (a) the Project is complete; (b) the project improvements have been constructed in conformance with the plans and specifications, design documents and contract documents; (c) the City has accepted the project improvements; (d) the project improvements are the property of the City; and (d) the underpass shall be designated as the “Ruan Connector” and the City shall install signage noting such in accordance with Section VI of the Agreement.
2. The above-referenced 28E Agreement (herein referred to as “Agreement”), as authorized by the Des Moines City Council on April 23, 2018, by Roll Call No. 18-0724, is hereby amended in accordance with the terms set forth in this First Amendment.
3. Section II of the Agreement is hereby deleted and replaced with the following:

The Parties acknowledge that all Project improvements constructed under this Agreement are the property of the CITY as of acceptance of the Project by the City Council, in accordance with Roll Call No. 21-1401 dated December 13, 2021.

WATER WORKS shall be solely responsible for all maintenance and costs within Water Works Park, and shall be responsible for all maintenance costs associated with the western facing underpass facade upon City expenditure of \$300,000.00 for maintenance of the structural elements of the Project within the Fleur Drive right-of-way, including both facades and the entry way within Gray’s Lake Park (the “Maintenance Fund”).

Neither the CITY, WATER WORKS, nor the FOUNDATION shall materially modify or alter any portion of the Project without the prior written and duly authorized approval of the other parties to this Agreement. For purposes of this Section, the City Engineer and City Parks and Recreation Department Director are authorized to provide such approval on behalf of the CITY.

The FOUNDATION is obligated to pay the CITY \$1,980,212.29 (the “Foundation Reimbursement Obligation”), which shall be paid in annual installments, without interest, commencing on the first day of the month following the Effective Date and continuing on each successive one (1) year anniversary thereof (the “Annual Payment Date”) in an amount equal to the lesser of: (a) \$50,000.00; and (b) the remaining unpaid balance of the Foundation Reimbursement Obligation (the “Annual Payments”).

Notwithstanding the foregoing, in the event that the FOUNDATION has paid an aggregate amount of \$1,440,212.29 on or prior to the 29th Annual Payment date, the CITY shall be deemed, without further action, to have forgiven the remaining balance of the Foundation Reimbursement Amount. At said time, the CITY shall provide written confirmation, in recordable form, that the Foundation owes no further reimbursement obligation to CITY.

4. The following shall be added as Subsection N to Section VII of the Agreement:

The parties hereby agree that they shall act in good faith in connection with the implementation of the Agreement and shall not take any action intended to impair the other party’s ability to satisfy its obligations hereunder. Without limiting the foregoing, each party shall use reasonable efforts to furnish to the other party such further information or assurances, execute and deliver such additional documents, instruments and conveyances, and take such other actions and do such other things as may be reasonably necessary or appropriate to carry out the provisions of this Agreement.

5. The requirements of the following sections of the Agreement have previously occurred and obligations thereunder have been fulfilled by the City, and therefore said sections shall be deemed deleted and of no further force and effect: Section III and Section IV.

6. Except as set forth above, all other terms, provisions, and conditions originally set forth in the Agreement, including any exhibits thereto, remain effective and binding upon the parties.

[END OF AGREEMENT - SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the first date stated above.

CITY OF DES MOINES, IOWA

ATTEST:

By: _____
Laura Baumgartner, City Clerk

By: _____
T.M. Franklin Cownie, Mayor

APPROVED AS TO FORM:

/s/ Glenna K. Frank
Glenna K. Frank
Assistant City Attorney

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this ____ day of _____, 202_, before me, the undersigned, a Notary Public in the State of Iowa, personally appeared T.M. FRANKLIN COWNIE and LAURA BAUMGARTNER, to me personally known, and who, being by me duly sworn did state that they are the Mayor and City Clerk, respectively, of City of Des Moines, Iowa, a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation; that the instrument was signed on behalf of City of Des Moines, Iowa, by authority of its City Council, as contained in the Resolution adopted by City Council under Roll Call No. 20-_____ of City Council on the ____ day of _____, 202_, and that T.M. FRANKLIN COWNIE and LAURA BAUMGARTNER acknowledged the execution of the instrument to be the voluntary act and deed of City of Des Moines, Iowa, by it and by them voluntarily executed.

Notary Public in the State of Iowa

**BOARD OF WATER WORKS
TRUSTEES OF THE CITY OF
DES MOINES, IOWA**

ATTEST:

By: _____
Its: _____

By: _____
Its: _____

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this ____ day of _____, 202_, before me, the undersigned, a Notary Public in the State of Iowa, personally appeared _____ and _____, to me personally known, and who, being by me duly sworn did state that they are the Board Chairperson and the Chief Executive Officer and General Manager, respectively, of the Board of Water Works Trustees of the City of Des Moines, Iowa; that no seal has been procured by the entity; that the instrument was signed on behalf of said entity by authority of its Board as contained in the resolution adopted by the Board on the ____ day of _____, 202_, and that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the Board of Water Works Trustees of the City of Des Moines, Iowa, by it and by them voluntarily executed.

Notary Public in the State of Iowa

**DES MOINES WATER WORKS
PARK FOUNDATION**

ATTEST:

By: _____
Its: _____

By: _____
Its: _____

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this ____ day of _____, 202_, before me, the undersigned, a Notary Public in the State of Iowa, personally appeared _____ and _____, to me personally known, and who, being by me duly sworn did state that they are the Board Chairperson and the Executive Director, respectively, of the Des Moines Water Works Park Foundation; that no seal has been procured by the entity; that the instrument was signed on behalf of said entity by authority of its Board as contained in the resolution adopted by the Board on the ____ day of _____, 202_, and that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the Board, by it and by them voluntarily executed.

Notary Public in the State of Iowa

AGENDA ITEM FORM

SUBJECT: Request Permission to Issue Purchase Order for Rehabilitation of Lime Sludge Dewatering Press Equipment

SUMMARY:

- Des Moines Water Works (DMWW) has used the lime softening to remove hardness in the water treatment process since 1948. The lime softening process produces large quantities of calcium carbonate and magnesium hydroxide precipitates. These precipitates are also referred to as "lime residuals" or "lime sludge."
- The Fleur Drive Water Treatment Plant (FDWTP) does not have the capability to store the lime residuals produced by the treatment plant. Instead DMWW dewater the lime residuals using the Lime Sludge Dewatering Facility. Removal of water from the lime residuals is required to reduce the volume of residuals that need to be disposed.
- The Lime Sludge Dewatering Facility was constructed at the FDWTP and placed in service in the early 1990s. This facility removes a significant amount of water from the lime residuals, increasing the percent of solids from 1-3 percent solids to 40-55 percent solids.
- The Lime Sludge Dewatering Facility includes four plate and frame filter presses designed and manufactured by Evoqua Water Technologies, LLC (Evoqua). These filter presses are nearing the end of their operational life and need significant rehabilitation.
- In 2021, DMWW started a multi-year process of rehabilitating the Lime Sludge Dewatering Facility presses.
- Rehabilitation work this year includes replacement of plate hangers and installation of new drip trays for the next press.
- Delivery time for replacement equipment and parts from Evoqua is as long as twelve weeks.
- The cost estimate for the replacement equipment and parts is \$244,510.34.
- Evoqua's design for the filter press equipment is proprietary which makes the parts unique to the DMWW filter presses. In addition, since Evoqua is the designer and builder of the filter presses, staff believes Evoqua is the only firm best able to provide the needed equipment and parts.
- Staff recommends the Board authorize staff to issue a Purchase Order to Evoqua Water Technologies LLC, in the amount of \$244,510.34 for the necessary parts and equipment for the rehabilitation of the existing lime sludge dewatering press equipment in the Lime Sludge Dewatering Facility.

FISCAL IMPACT:



Funds for this project will come from the Lime Sludge Filter Press project included in the 2023 budget.

RECOMMENDED ACTION:

Authorize staff to issue a Purchase Order to Evoqua Water Technologies LLC, in the amount of \$244,510.34, for the necessary parts and equipment for the rehabilitation of the existing lime sludge dewatering press equipment in the Lime Sludge Dewatering Facility.

BOARD REQUIRED ACTION:

Motion to authorize staff to issue a Purchase Order to Evoqua Water Technologies LLC, in the amount of \$244,510.34, for the necessary parts and equipment for the rehabilitation of the existing lime sludge dewatering press equipment in the Lime Sludge Dewatering Facility.

 _____ Nathan W. Casey, P.E. Director of Water Production	 _____ Ted Corrigan, P.E. CEO and General Manager
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AGENDA ITEM FORM

SUBJECT: Award 2023 Treatment Basin No. 1 Reclaiming Contract

SUMMARY:

- At its July 2022 meeting, the Board of Water Works Trustees (the "Board") authorized staff to solicit bids for the 2022 Treatment Basin No. 1 Reclaiming project. The public hearing was established as the date of the September 2022 Board meeting.
- The scope of work for this project included:
 - Replacement of the chains, flight boards and other sludge collection system-related equipment including sprockets, shafts, and drive motors and gearing.
 - Replacement and significant expansion of the existing water piping system inside the treatment basin that is used to clean the basin during annual maintenance.
- Only one bid was submitted by The Waldinger Corporation and opened on September 15, 2022. The Waldinger Corporation's bid was \$492,000 and was significantly above the engineer's cost estimate.
- At its September 2022 meeting, the Board approved a motion to reject the bid submitted by The Waldinger Corporation and cancel the public hearing for the 2022 Treatment Basin No. 1 Reclaiming contract.
- Staff reconfigured the scope of work for this project to include only replacement of the chains, flight boards and other sludge collection system-related equipment including sprockets and shafts.
- Plans and specification were reissued for the purpose of soliciting bids for the reconfigured project, now referred to as 2023 Treatment Basin No. 1 Reclaiming.
- On February 17, 2023, the following two bids were submitted for the 2023 Treatment Basin No. 1 Reclaiming project:

<u>Bidder</u>	<u>Amount Bid</u>
The Waldinger Corporation	\$239,200
Nate Todd Construction, LLC	\$307,000

- The engineer's estimate for this project with the reconfigured scope of work is \$320,000.
- The Waldinger Corporation has successfully completed several projects for Des Moines Water Works including similar reclaiming projects in the pre-sedimentation basins in 2018 and 2020.
- Staff recommends the Board award a contract to The Waldinger Corporation for the 2023 Treatment Basin No. 1 Reclaiming project in the amount of \$239,200.

FISCAL IMPACT:




Funds for the 2023 Treatment Basin No. 1 Reclaiming project will come from the 2023 Fleur Drive Treatment Plant budget.

RECOMMENDED ACTION:

Award the 2023 Treatment Basin No. 1 Reclaiming Contract to The Waldinger Corporation in the amount of \$239,200 and authorize the Chairperson and the CEO and General Manager to execute the contract.

BOARD REQUIRED ACTION:

Award the 2023 Treatment Basin No. 1 Reclaiming Contract to The Waldinger Corporation in the amount of \$239,200 and authorize the Chairperson and the CEO and General Manager to execute the contract.

 Vern Rash, P.E., L.S. Project Manager (date) 02/23/23	 Michael J. McCurnin, P.E. Director of Engineering Services (date) 2/23/2023	 Ted Corrigan, P.E. CEO and General Manager (date) 2/23/23
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Attachments: None

AGENDA ITEM FORM

SUBJECT: McMullen High Service Pump Building HVAC and Roofing Upgrades

SUMMARY:

- At its January 2023 meeting the Board of Water Works Trustees authorized staff to solicit bids for the McMullen High Service Pump Building HVAC and Roofing Upgrades project. The Public Hearing was established as the date of the February 2023 Board meeting.
- Des Moines Water Works (DMWW) commissioned the McMullen Water Treatment Plant, which is a conventional lime-softening plant, in May 2000.
- The existing 7.5-ton rooftop unit for the electrical room in the high service pump building cannot keep up with the heat load in the summertime, primarily due to the installation of pump variable frequency drives in more recent years.
- DMWW would like to install a new larger 20-ton rooftop unit and retain the existing rooftop unit as back-up to the unit, which will increase the reliability of the HVAC system and ensure adequate cooling of the electrical space.
- The existing roof is ballasted and is the source of many leaks. Since roof work is required for the installation of the new rooftop unit, it makes sense to replace the roof at the same time with a fully adhered EPDM roof.
- Plans, specifications, and contract documents were sent to ten prospective bidders and subcontractors. Four bids were received and opened on February 17, 2023. Following is the summary of the bids received:

<u>Bidder</u>	<u>Base Bid HVAC</u>	<u>Alternate Bid 1 Roof Replacement</u>
Brockway Mechanical & Roofing Co., Inc.	\$100,372	\$132,722
Air-Con Mechanical Corporation	\$115,100	\$150,450
Corn States Metal Fabricators, Inc.	\$138,650	\$145,125
Baker Mechanical, Inc. dba Baker Group	\$133,745	\$172,415

- The engineer's estimate for the McMullen High Service Pump Building HVAC and Roofing Upgrades project for the Base Bid - HVAC plus the Alternate Bid 1 was \$203,000.
- Staff recommends the Board award a contract to Brockway Mechanical & Roofing Co., Inc., for the Base Bid - HVAC and the Alternate Bid 1 - Roof Replacement in the amount of \$233,094.

FISCAL IMPACT:


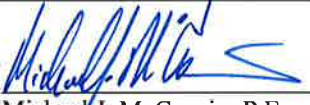

Funds for this project will come from the 2023 McMullen HSP Room HVAC Upgrade and Roof Replacement & Repair budgets.

RECOMMENDED ACTION:

Award the McMullen High Service Pump Building HVAC and Roofing Upgrades contract to Brockway Mechanical & Roofing Co., Inc., for the Base Bid - HVAC and the Alternate Bid 1 - Roof Replacement in the amount of \$233,094 and authorize the Chairperson and the CEO and General Manager to execute the contract.

BOARD REQUIRED ACTION:

- Public Hearing - Opened by Chairperson for comments from the public regarding the form of contract, plans and specifications, and estimated cost. Chairperson closes hearing.
- Motion for adoption of form of contract, plans and specifications, and estimated cost.
- Analysis of bids received.
- Award the McMullen High Service Pump Building HVAC and Roofing Upgrades contract to Brockway Mechanical & Roofing Co., Inc., for the Base Bid - HVAC and the Alternate Bid 1 - Roof Replacement in the amount of \$233,094 and authorize the Chairperson and the CEO and General Manager to execute the contract.

 Lindsey Wanderscheid, P.E. (date) 02-22-23 Engineering Supervisor	 Michael J. McCurnin, P.E. (date) 2/23/2023 Director of Engineering Services	 Ted Corrigan, P.E. (date) 2/23/23 CEO and General Manager
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Attachments: none



DES MOINES WATER WORKS
Board of Water Works Trustees

Agenda Item No. III-G
Meeting Date: February 28, 2023
Chairperson's Signature ☐ Yes ☒ No

AGENDA ITEM FORM

SUBJECT: Revised Schedule for the 2023 Board of Water Works Trustees Committee Meetings

SUMMARY:

It is proposed that the schedule for 2023 Board Committee meetings be revised so that, with noted exceptions, the Finance and Audit Committee will meet on the first Tuesday of each month and the Planning Committee will meet on the second Tuesday of each month.

Revised schedules for 2023 Board Committee meetings are attached.

FISCAL IMPACT:

No impact to budget.

RECOMMENDED ACTION:

Adopt the revised 2023 schedule for the Board of Water Works Trustees Committee meetings.

BOARD REQUIRED ACTION:

Motion to adopt the revised 2023 schedule for the Board of Water Works Trustees Committee meetings.

<hr style="width: 100%; border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: right;">/ (date)</div>	<hr style="width: 100%; border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: right;">/ (date)</div>	<div style="text-align: right;"> Ted Corrigan, P.E. CEO and General Manager</div> <div style="text-align: right;">2/28/23 (date)</div>
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Attachments: Revised 2023 Committee Meeting Schedule

**BOARD OF WATER WORKS TRUSTEES
2023 COMMITTEE MEETING SCHEDULE
3:30 P.M.**

**Finance & Audit Committee
(First Tuesday)**

March 7

April 4

May 2

June 6

July 11 (2nd Tuesday)

August 1

September 5

October 3

November 7

December 5

**Planning Committee
(Second Tuesday)**

March 14

April 11

May 9

June 13

July 18 (3rd Tuesday)

August 8

September 12

October 10

November 14

December 12

AGENDA ITEM FORM

SUBJECT: Regional 28E Review – Possible Closed Session

SUMMARY:

The Board will discuss the Regional 28E Agreement. With respect to regionalization process strategy, a discussion in closed session may be held.

The Board of Water Works Trustees may hold a closed session pursuant to:

- Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority. Each of these topics should be discussed in closed session to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.
- Iowa Code Section 622.10 to request and receive legal advice from retained legal counsel and to avoid waiver of the attorney-client privilege.
- Iowa Code Section 22.7(65) to review a tentative and preliminary draft prior to completion of the 28E agreement; and
- Iowa Code Section 21.5(1)(a) to discuss or review records which are required or authorized by state or federal law to be kept confidential.

FISCAL IMPACT:

As determined by discussion.

RECOMMENDED ACTION:

Vote to go into closed session to discuss strategy in matters relating to regionalization.

BOARD REQUIRED ACTION:

Any Board action deemed appropriate in view of regionalization strategy discussions.

<hr style="width: 80%; margin-left: 0;"/> (date)	<hr style="width: 80%; margin-left: 0;"/> (date)	 Ted Corrigan, P.E. CEO and General Manager (date) <u>2/28/23</u>
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Attachments: none

AGENDA ITEM FORM

SUBJECT: Information Items

SUMMARY:

- A. Board Committee Reports
 - Planning Committee
 - Finance and Audit Committee
 - Stowe Foundation
 - Greater Des Moines Botanical Garden Board
 - Des Moines Water Works Park Foundation Board
- B. Staff Updates
 - External Affairs
- C. CEO and General Manager's Comments
 - 2023 Strategic Initiatives
- D. Safety Update
- E. Contract Status and Professional Services Agreements

FISCAL IMPACT:


No impact to the budget.

RECOMMENDED ACTION:

For review and discussion.

BOARD REQUIRED ACTION:

Review and discussion.

<hr style="width: 100%;"/> (date)	<hr style="width: 100%;"/> (date)	 Ted Corrigan, P.E. CEO and General Manager (date)
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Attachments: DMWWPF Executive Summary, December 2022 Financials; 2023 Strategic Plan; Safety Update; Contract Status and Professional Services Agreements Spreadsheets

22 February 2023

Updates from the Des Moines Water Works Park Foundation



Park Construction

We continue to work on finalizing and producing donor and wayfinding signage. We are also working through some minor improvements to the Bier Garten service area so that the pathways throughout the area will no longer be incumbered by their service trailer.

Strategic Planning

The focus of the Foundation's February Board meeting was strategic planning for 2023. The BOD reaffirmed its Mission, Vision and Values and reviewed its progress on the 2022 focus. The Board identified strategic priorities and impact areas for 2023. Primary focus is on implementation, sustainability, education and creating the foundation for phase II efforts.



Programming

The 2023 summer season is taking shape. Several concert, festivals and free community cultural events have already been confirmed as well as the Foundation owned events such as Earth Day Eggstravaganza, Local Bands, Brews and Bikes concert series, the Innovation Award and exploring additional

collaborations and opportunities with several different organizations. The park will be hosting RAGBRAI L for both camping and the concert on Wednesday, July 26th, effectively serving as “mainstreet” of RAGBRAI’s overnight stop in Des Moines. DMWWPF and DMWW staff are working through logistics with RAGBRAI and the Des Moines RAGBRAI host committee.



Year Financials are attached. A complete strategic session report will be forthcoming.

Des Moines Water Works Park Foundation

Draft 02/08/2023	December 31, 2022	November 30, 2022	December 31, 2021
ASSETS			
Cash and Cash Equivalents	\$ 184,062.05	\$ 370,328.07	\$ 163,886.67
Investments - Endow Iowa	48,176.08	49,659.70	59,004.60
Pledges Receivable	634,107.07	634,107.07	933,327.40
Charles Schwab	-	2,684.88	-
Prepaid Expenses	1,005.28	1,256.62	766.39
Total Assets	\$ 867,350.48	\$ 1,058,036.34	\$ 1,156,985.06
Accounts Payable	\$ 8,398.13	\$ 9,194.21	\$ 9,003.24
Accrued Expenses	1,780,212.29	1,780,212.29	1,787,912.29
Loan Payable - Line of Credit	484,370.55	699,893.72	703,745.80
Total Liabilities	\$ 2,272,980.97	\$ 2,489,300.22	\$ 2,500,661.33
NET ASSETS			
Net Assets without donor restrictions:			
Available to Spend	\$ 912,024.09	\$ 884,303.72	\$ 1,037,421.32
Net Assets with donor restrictions:			
Endow Iowa	48,176.08	49,659.70	59,004.60
Karras Kaul Sculpture	10,957.21	10,957.21	10,957.21
Park Improvement/Fleur Trail	(2,376,787.87)	(2,376,184.51)	(2,451,059.40)
Total Net Assets	\$ (1,405,630.49)	\$ (1,431,263.88)	\$ (1,343,676.27)
Total Liabilities and Net Assets	\$ 867,350.48	\$ 1,058,036.34	\$ 1,156,985.06

Des Moines Water Works Park Foundation
Consolidated Statement of Financial Activity and Change in Net Assets
For the twelve months ending December 31, 2022

Draft 02/08/2023

	December-22					FISCAL YEAR TO DATE			Annual Budget
	Operating	Development	Programming	Capital	Total	Actual	Budget	Budget Variances	2022
REVENUES AND OTHER SUPPORT									
Corporate & Foundation Giving	\$ -	\$ -	\$ -	\$ 2,950.23	\$ 2,950.23	\$ 157,978.86	\$ -	\$ 157,978.86	\$ -
Individual Gifts	-	5,030.00	-	-	5,030.00	19,570.34	-	19,570.34	-
Park Sponsorship	-	-	-	-	-	-	75,000.00	(75,000.00)	75,000.00
Special Event Income	-	-	43,850.00	-	43,850.00	73,101.13	15,000.00	58,101.13	15,000.00
State Grant Income	-	-	-	-	-	-	25,000.00	(25,000.00)	25,000.00
User/Vendor Revenue	-	-	-	-	-	-	442,670.00	(442,670.00)	442,670.00
Investment Income, net of fees	(3,734.32)	-	-	0.50	(3,733.82)	(7,957.24)	-	(7,957.24)	-
Total Revenues and Other Support	\$ (3,734.32)	\$ 5,030.00	\$ 43,850.00	\$ 2,950.73	\$ 48,096.41	\$ 242,693.09	\$ 557,670.00	\$ (314,976.91)	\$ 557,670.00
EXPENSES									
Accounting/Audit	\$ 2,125.00	\$ -	\$ -	\$ -	\$ 2,125.00	\$ 11,475.00	\$ 11,083.00	\$ 392.00	\$ 11,083.00
Amphitheater Programming	-	-	6,685.02	-	6,685.02	50,482.36	125,000.00	(74,517.64)	\$ 125,000.00
Building Maintenance	-	-	-	-	-	16,475.00	-	16,475.00	-
Consulting Services	-	-	-	-	-	8,800.00	-	8,800.00	-
Community Programming	-	-	-	-	-	23,650.22	19,850.00	3,800.22	19,850.00
Development	-	-	-	-	-	-	14,750.00	(14,750.00)	14,750.00
Food Expense	-	-	-	-	-	405.03	-	405.03	-
General Office	399.20	87.29	-	-	486.49	7,202.30	5,500.00	1,702.30	5,500.00
Governance	112.35	-	-	-	112.35	112.35	2,650.00	(2,537.65)	2,650.00
Information Technology	28.72	-	-	-	28.72	1,869.13	-	1,869.13	-
Interest Expense	-	-	-	3,554.09	3,554.09	34,395.27	-	34,395.27	-
Marketing	-	-	86.67	-	86.67	926.60	26,352.00	(25,425.40)	26,352.00
Misc. Expense	-	-	-	-	-	3.00	500.00	(497.00)	500.00
Office Equipment	-	-	-	-	-	53.49	-	53.49	-
Park Maintenance	-	-	-	-	-	-	45,000.00	(45,000.00)	45,000.00
Professional Services	-	6,400.00	-	-	6,400.00	80,971.96	-	80,971.96	-
Rent Expense	130.00	-	-	-	130.00	1,560.00	-	1,560.00	-
Staffing & Administrative Costs	4,770.00	-	-	-	4,770.00	57,240.00	103,200.00	(45,960.00)	103,200.00
Supplies Expense	-	-	-	-	-	116.64	-	116.64	-
Travel Expense	-	-	2.50	-	2.50	2.50	-	2.50	-
Utilities	-	-	814.44	-	814.44	8,906.46	9,960.00	(1,053.54)	9,960.00
Total Expenses	\$ 7,565.27	\$ 6,487.29	\$ 7,588.63	\$ 3,554.09	\$ 25,195.28	\$ 304,647.31	\$ 363,845.00	\$ (59,197.69)	\$ 363,845.00
Change in Net Assets	\$ (11,299.59)	\$ (1,457.29)	\$ 36,261.37	\$ (603.36)	\$ 22,901.13	\$ (61,954.22)	\$ 193,825.00	\$ (255,779.22)	\$ 193,825.00
Net Assets, Beginning of Year						(1,343,676.27)			
Net Assets, End of Year						<u>\$ (1,405,630.49)</u>			

2023 Strategic Plan Initiatives

One Team (Employee Experience)

Initiative: Invest in and improve the employee experience by focusing on safety, staff levels, training, recognition, succession, and retention to build and support a more robust and diverse employee experience and allow DMWW to become an employer of choice in central Iowa.

FOCUS AREA: EMPLOYEE HEALTH AND SAFETY

KPI 1: 100% of required training scheduled and tracked with a minimum of 90% completed in 2023

KPI 2: 100% of new hire/transfer safety checklist completed with 60 days of hire date

- ✚ Select a Field/Technical Safety Trainer by end of Q2 2023

FOCUS AREA: EMPLOYEE RETENTION

KPI 3: Maintain a turnover ratio of 10% or less of regular full and part-time benefited employees for 2023

- ✚ DMWW Social Club will coordinate 3 social events, programs, etc. in 2023 with a goal of providing opportunities for employee engagement and improving employee experience
- ✚ Draft & finalize an employee offboarding plan by end of Q1
- ✚ Engineering to have meetings with Water Distribution and Water Production to assess what is going well and what is not by end of Q2
- ✚ Convene two check-ins with Engineering Department for post OA-wellness
- ✚ Issue RFP in Q1 to conduct a Benchmark Analysis for the Water Production Department
- ✚ Develop a Water Production Department Organizational Implementation Plan by early Q4
- ✚ Conduct an informal SWOT analysis for Water Distribution Department by end of Q2

Customer Experience

Initiative: Enhance customer experience by assessing affordability within the current retail rate structure and planning for lead service line replacement.

FOCUS AREA: RATE STRUCTURE AND AFFORDABILITY STUDY

KPI 4: Complete a water rate affordability assessment and develop implementation plan based on consultant recommendations by Q4 2023.

- ✚ By early Q1 identify and select consultant to assess the utilities retail rate structure and affordability
- ✚ By end of Q3 receive recommendations from consultant
- ✚ Develop plan by year end for implementation of recommendations received from consultant

FOCUS AREA: LEAD SERVICE LINE REPLACEMENT

KPI 5: Replace 100 lead water service lines.

Leadership

Initiative: Implement a regional governance system for source, treatment, and transmission of drinking water in the Des Moines metro area.

FOCUS AREA: REGIONAL GOVERNANCE

KPI 6: Negotiate CIWW 28E agreement with terms acceptable to “critical mass” of regional partners and facilitate execution by Q4 2023.

- ✚ Facilitate Regional Technical Committee meetings on a monthly basis to educate metro partners on the regional water system and to build trust in the regional approach.
- ✚ Meet with each potential member agency one-on-one to answer questions and support their decision making.
- ✚ Establish timeline for treatment plant expansion efforts and additional ASR by end of Q1.

KPI 7: Meet with each of the 13 potential member agencies to answer questions and help facilitate up to 10 of the agencies appointing their Board representatives by Q4 2023.

Stewardship

Initiative: Appropriately reinvest in our infrastructure by setting realistic expectations for Capital Improvement Plan implementation and by facilitating obligation of budgeted CIP dollars.

FOCUS AREA: CAPITAL REINVESTMENT

KPI 8: Obligate 90% of CIP dollars budgeted for water main replacement in 2023.

KPI 9: Obligate 90% of utility wide CIP dollars budgeted in 2023.

- ✚ Formally communicate CIP budget and process for obligating dollars with key staff
- ✚ Formulate a MTU estimating replacement program by Q1.
- ✚ Replace 15 Sentinel hydrants.
- ✚ Redesign customer mobile field computing process with Aclara proof of concept (IOS) by end of Q2.
- ✚ Replace Cradlepoint device (approx. 70 in-service vehicles) by end of Q4.
- ✚ Research and develop a mobile computing device replacement plan by end of Q3.
- ✚ Begin infrared thermography to preemptively identify issues in critical electrical system.
- ✚ Identify & replace 15 steel doors throughout DMWW facilities.

FOCUS AREA: CLIMATE ACTION PLAN

KPI 10: Determine direction DMWW will act in terms of Climate Action Planning to articulate a plan and budget for 2024 by end of Q3.








- ✚ Identify employee champion(s) for leading Climate Action Plan initiatives in 2023 by Q2.
- ✚ Write and advertise RFP for Climate Action Planning consultant by end of Q4.

Diversity, Equity, & Inclusion

Initiative: Formally recognize and plan how the utility values Diversity & Inclusion as a part of its business and service in community and foster an environment that enriches the employee and customer experiences.




FOCUS AREA: DIVERSITY, EQUITY, & INCLUSION

KPI 11: Implement five key recommendations from DE&I Implementation & Communications Plan

-  Identify and hire a consultant(s) for the development and facilitation of the DE&I plan.
-  Develop an Employee Task Force and a Community Advisory Group
-  Facilitate 3-4 Task Force meetings and 2 Advisory Group meetings in 2023
-  Design workplace strategies to establish an organization-wide culture that values individuality, differing opinions, ensures that all employees have a voice and encourages everyone to bring their whole selves to work.
-  Design workforce strategies to build a pipeline of diverse candidates.
-  Develop marketplace strategies to help DMWW better understand and address the needs of diverse communities.
-  Develop a DE&I Implementation & Communications Plan.

FOCUS AREA: IMPROVE TRUST IN TAP WATER

KPI 12: Identify two interventions from the CIVIC Bottled Water Study that DMWW can implement to improve trust in tap water

-  Facilitate U of I application for Phase 2 NSF Grant.
-  Support the study of drivers that lead to bottled water use and interventions that can improve trust in tap water.
-  Participate in publication of study results.

2023 Strategic Plan

Employee Health and Safety

KPI 1: 100% of required training scheduled and tracked w\ min. 90% completed in 2023

KPI 2: 100% of new hire/transfer safety checklist completed with 60 days of hire date

Employee Retention

KPI 3: Maintain a turnover ratio of 10% or less of regular full and part-time benefited employees for 2023

Rate Structure and Affordability Study

KPI 4: Complete a water rate affordability assessment and develop implementation plan based on consultant recommendations by Q4 2023.

Lead Service Line Replacement

KPI 5: Replace 100 lead water service lines.

Regional Governance

KPI 6: Negotiate CIWW 28E agreement with terms acceptable to “critical mass” of regional partners and facilitate execution by Q4 2023.

KPI 7: Meet with each of the 13 member agencies to answer questions and help facilitate up to 10 metro agencies appointing their Board representatives by 12/31/23.

Capital Reinvestment

KPI 8: Obligate 90% of CIP dollars budgeted for water main replacement in 2023.

KPI 9: Obligate 90% of utility wide CIP dollars budgeted in 2023.

Climate Action Plan

KPI 10: Determine direction DMWW will act in terms of Climate Action Planning to articulate a plan and budget for 2024 by end of Q3.

KPI 11: Diversity, Equity, and Inclusion

KPI 11: Implement five key recommendations from DE&I Implementation & Communications Plan

KPI 12: Improve Trust in Tap Water

KPI 12: Identify two interventions from the CIVIC Bottled Water Study that DMWW can implement to improve trust in tap water



DES MOINES WATER WORKS

Board of Water Works Trustees



Water You Can Trust for Life

2201 George Flagg Parkway | Des Moines, Iowa 50321-1190 | (515) 283-8700 | www.dmww.com

MEMORANDUM

DATE: February 21, 2023

TO: Ted Corrigan, CEO, and General Manager
Kyle Danley COO

FROM: Dylan White, Field Safety Specialist

SUBJECT: Safety Review

Injuries

1 (02/12/2023)

Accidents

3 (2 preventable)

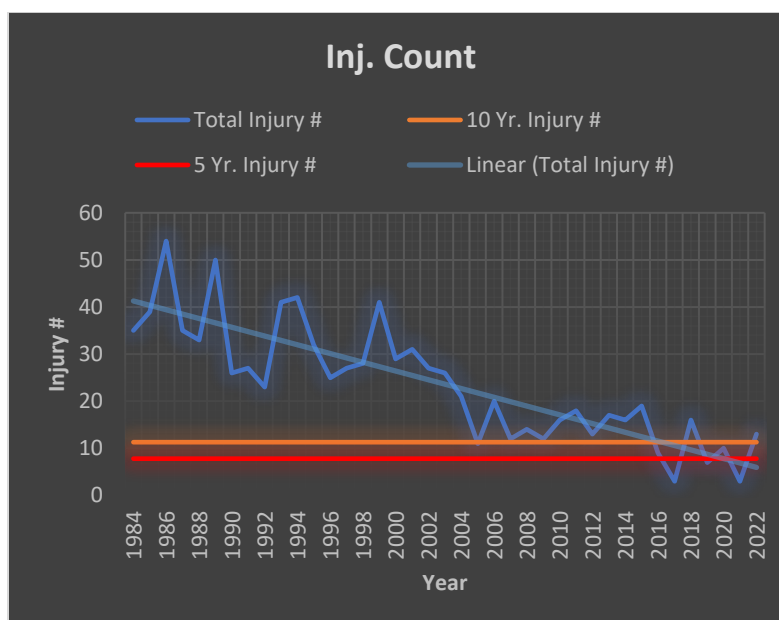
Near Misses

9 (71% actionable resolved)

Required Training

48% completed

We have revised nineteen New Hire/Transfer safety checklists for various departments across the Utility. In addition, a more thorough analysis has been conducted to determine what our required annual training baseline will be and will likely expand to include Des Moines Water Works topics. A comprehensive documentation system has been explored and identified not only to recognize who has received a given training but also who has not.



COMPETITIVE BIDS CONTRACT STATUS FOR FEBRUARY 2023

NW 26th Street Booster Station	Construction is substantially complete. Punchlist items are being completed.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Henkel Construction Company 8/14/2020 \$1,533,000.00 \$69,618.46 \$1,602,618.46 \$1,491,106.08 Mar-23
Nitrate Removal Facility Crawlspace Renovation	Construction is substantially complete. Cleaning and punch list items remain.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Henkel Construction Company 6/1/2021 \$1,312,000.00 \$310,614.39 \$1,622,614.39 \$1,401,880.54 Mar-23
2021 Well Rehabilitation	Contractor on site at SWTP #1. MWTP #6 to be completed in fall of 2023.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Layne Christensen Company, Inc. 2/14/2022 \$1,344,820.00 \$723,125.00 \$2,067,945.00 \$478,876.00 Dec-23
Joint Eastside Booster Station Hypochlorite Feed System	Construction in progress. Supply chain has impacted flow metering and drives.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	C.L. Carroll Co., Inc. 12/6/2021 \$202,000.00 \$0.00 \$202,000.00 \$163,500.00 Mar-23
L. P. Moon Pumping Station - Pump No. 8	Contractor has resumed work with arrival of Owner-Provided equipment.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	The Waldinger Corporation 1/9/2023 \$123,390.00 \$3,911.00 \$127,301.00 \$32,088.83 May-23
Norwalk Highway G14 Meter Vault	Construction in progress. Supply chain issues with electric and communication equipment.	Contractor Notice to Proceed Original Contract Sum Net Change by Change Orders Contract Sum to Date Total Completed to Date Anticipated Completion Date	Rognes Corp. 4/6/2022 \$536,000.00 \$2,853.00 \$538,853.00 \$474,392.65 Apr-23

Item IV-E

Fleur Drive Operations Center Stormwater System Improvements - Phase 2	Construction in progress.	Contractor	WRH, Inc.
		Notice to Proceed	3/28/2022
		Original Contract Sum	\$1,179,900.00
		Net Change by Change Orders	\$24,622.89
		Contract Sum to Date	\$1,204,522.89
		Total Completed to Date	\$950,675.94
		Anticipated Completion Date	Jun-23
2022 Tank Painting - Tenny Standpipe and Runnells Water Tower	Punchlist items are being completed.	Contractor	G & L Tank Sandblasting & Coatings, LLC
		Notice to Proceed	7/29/2022
		Original Contract Sum	\$860,000.00
		Net Change by Change Orders	\$46,500.00
		Contract Sum to Date	\$906,500.00
		Total Completed to Date	\$871,500.00
		Anticipated Completion Date	Mar-23
2022 Water Main Replacement	Construction is substantially complete. Punchlist items remain.	Contractor	J & K Contracting, LLC
		Notice to Proceed	9/6/2022
		Original Contract Sum	\$989,145.00
		Net Change by Change Orders	\$412,340.22
		Contract Sum to Date	\$1,401,485.22
		Total Completed to Date	\$1,279,814.22
		Anticipated Completion Date	Apr-23
Gallery Valve Chamber Structures Reconstruction - Phase 2	Construction is substantially complete. Punchlist items remain.	Contractor	Nate Todd Construction, LLC
		Notice to Proceed	7/11/2022
		Original Contract Sum	\$498,750.00
		Net Change by Change Orders	\$0.00
		Contract Sum to Date	\$498,750.00
		Total Completed to Date	\$463,000.00
		Anticipated Completion Date	Apr-23
2022 Des Moines Water Main Replacement - Contract 1	Construction is substantially complete. Punchlist items remain.	Contractor	Synergy Contracting, LLC
		Notice to Proceed	7/29/2022
		Original Contract Sum	\$1,486,413.00
		Net Change by Change Orders	\$13,233.50
		Contract Sum to Date	\$1,499,646.50
		Total Completed to Date	\$1,539,816.08
		Anticipated Completion Date	Apr-23

COMPETITIVE QUOTATIONS CONTRACT STATUS FOR FEBRUARY 2023

Contractor
Date of Contract
Notice to Proceed
Original Contract Sum
Net Change by Change Orders
Contract Sum to Date
Total Completed to Date
Anticipated Completion Date

PROFESSIONAL SERVICES AGREEMENTS

Service	Selected Vendor	Date	Amount	Comments
Railroad Right-Of-Way Assistance	VAA Engineering	4/9/2021	\$5,000	COMPLETE
Drafting Assistance for Bondurant Meter Pit	Veenstra & Kimm, Inc.	4/9/2021	\$3,000	COMPLETE
Electrical Consultation: LP Moon Pump 8	Stanley Consultants	5/6/2021	\$9,500	COMPLETE
Design and construction services: Joint Eastside Booster Station Hypochlorite Feed System	Veenstra & Kimm, Inc.	6/8/2021	\$22,900	
Design and construction services: Operation Center Stormwater Pump Station Improvements	Veenstra & Kimm, Inc.	6/8/2021	\$50,150	
Roof Membrane Relaxation Design	WTI	7/2/2021	\$3,000	
Design and preconstruction for DSM River Intake Roofing and Structural Modification	Accord Architecture	7/2/2021	\$9,280	COMPLETE
Maffitt East Feeder Main Control Valve Design	Stanley Consultants	8/6/2021	\$46,920	
Engineering & Drafting assistance - 2021 DM WMR #4	JEO Consulting Group	8/16/2021	\$20,270	COMPLETE
Government Relations Services - October 1, 2021 - September 30, 2022	Woodberry Associates, LLC	9/22/2021	\$5,000/month	COMPLETE
Engineering Services - Drafting water main relocations for City of Des Moines SE Connector SE 30th to US Hwy 65	Kirkham Michael	9/24/2021	\$10,000	
Legislative Advocacy - October 1, 2021 - December 31, 2022	Advocacy Strategies	9/24/2021	\$53,125	\$10,625/qtr
Survey Services for 2022 WMR - SW 10th Place	Snyder & Associates	11/9/2021	\$24,600	COMPLETE
Survey Services for 2022 WMR - SW 11th Street	Snyder & Associates	11/9/2021	\$24,600	COMPLETE
Specs and Contract Documents for 2022 Tank Painting - Tenny	Dixon Engineering	11/24/2021	\$5,125	COMPLETE
Drafting and Design for City of DM 2nd Ave. Improvements Project - University Ave to 2nd Ave Bridge	Bolton & Menk	11/22/2021	\$39,510	
Survey Services for 2022 WMR - Luster Ln & SW 9th St	McClure Engineering	12/1/2021	\$19,325	COMPLETE
Specs and Contract Documents for 2022 Tank Painting - Runnells	Dixon Engineering	12/28/2021	\$6,625	COMPLETE
Communications, Public Relations - Melissa Walker	MW Media Consultants, LLC	1/1/2022	\$4,800/month	
Consulting Services for Replacement of Financial Mgmt. Software	Adbo Financial Solution	2/11/2022	\$98,400	
2022 Voice of the Customer Survey/Research	SPPG+Essman Research	3/21/2022	\$40,000	
Survey Services for 2022 Des Moines WMR - Contract 2	Snyder & Associates	3/22/2022	\$37,953	
Diversity and Inclusion Plan	Keen Independent Research	4/15/2022	\$49,985	
Inspection Services for Tenny Standpipe painting	KLM Engineering, Inc.	5/12/2022	\$60,295	
Engineering Services - Drafting water main relocations for City of Des Moines Hamilton Drain - Phase 3	Kirkham Michael	6/15/2022	\$10,000	
Engineering Svcs for City of DM E Court Ave from DM River to E14th St	Shive-Hattery	6/23/2022	\$90,500	
Water Main Design for Windsor Heights 73rd St. Phase 1 Improvements	Bolton & Menk, Inc.	7/14/2022	\$30,000	
Development of Drafting Standards for Engineering Department	DTM Solutions	8/30/20022	\$13,200	
MicroStation Connect and OpenRoads Designer Training	DTM Solutions	8/30/2022	\$3,800	
Design, Bid, and Construction Administration Services - MWTP HVAC	Shive-Hattery	9/26/2022	\$15,750	
Engineering Services - Closed Loop Cooling Projects Planning Study	IMEG	9/27/2022	\$23,600	
Engineering Services - Vine Street Water Main Improvements	ISG, Inc.	11/4/2022	\$21,600	
FDWTP 5KV Study	KFI	11/16/2022	\$38,100	
DM River and NW Beaver Drive Geotechnical Exploration Services	Allender Butzke Engineers, Inc.	11/16/2022	\$15,000	
SWTP Transmission Improvements Design & Construction	Snyder & Associates	11/28/2022	\$1,078,400	
FDWTP Pumping Station HVAC - RTU Replacement	IMEG	12/29/2022	\$31,700	
Roof Relaxation Specs, Drawings and Bidding Documents	WTI	1/18/2023	\$7,250	
LP Moon ASR Pump Electrical Evaluation	AECOM	1/20/2023	\$7,800	
Hickman Feeder Main Relocation Design & Construction Services	Snyder & Associates	1/24/2023	\$82,700	
McMullen Truck Scale Improvements Engineering Services	Snyder & Associates	1/31/2023	\$60,500	
MWTP Chemical Feed Improvements Engineering Services	McClure Engineering	2/3/2023	\$106,670	
SWTP Capacity Expansion Design & Construction Services	HDR Engineering	2/6/2023	\$12,999,057	