

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, January 16, 2024

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Ms. Andrea Boulton, Mr. Alec Davis, Ms. Susan Huppert, Mr. Graham Gillette, and Ms. Diane Munns

Staff Members: Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, Melissa Walker, Lindsey Wanderscheid, Michelle Watson, and Dylan White

Meeting called to order at 3:31 p.m.

1. Consultant Selection Update

Mr. McCurnin and Ms. Wanderscheid provided a consultant selection update. They highlighted the Engineering Departments obligating 91% of their 2023 Water Main Replacement funds and 70% of all 2023 CIP funds to the consultant selection edits that were made in 2023.

2. Selection Process DMWW CIWW Board Trustees

Mr. Corrigan went over a proposed Board Policy Manual update covering appointment of DMWW's trustees to the CIWW Trustee and Technical Committee selection.

3. COO's Comments

Mr. Danley highlighted that the extreme weather conditions have created a lot of challenges for the operational staff. He shared that distribution has had over twenty main breaks in the last four days.

4. Public Comments - There were no comments from the public.

Meeting adjourned at 4:32 p.m.