CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

TOWNSHIP BOARD REGULAR MEETING MINUTES FOR MONDAY, AUGUST 12, 2024

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00pm.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Trustee Elizabeth S. Bowen, Trustee Fonda J. Brewer, and Trustee Karen J. Mojica

Members Absent: Treasurer Dennis R. Fedewa and Trustee Andrea M. Cascarilla

Others Present: Manager Brian T. Reed, Township Engineer Jacob Kleinhenz, Deputy Manager Erin LaPere, Assistant to the Manager/Communications Administrator Mary Worland, Planning Director/Community & Economic Development Director Peter Menser, Utilities Director Rick Kane, Sergeant Tiesort.

TRUSTEE BOWEN MOVED TO EXCUSE TREASURER FEDEWA (arrived at 5:05pm) AND TRUSTEE CASCARILLA FROM THE AUGUST 12, 2024, REGULAR BOARD MEETING.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. CAHP Chill Grant Update Presentation

Emma Henry, Capital Area Housing Partnership Executive Director, presented an update to the Board about the CAHP Chill Grant program.

Treasurer Fedewa arrived at 5:05pm.

V. SET/ADJUST AGENDA

TRUSTEE BOWEN MOVED TO APPROVE THE AGENDA AS PRESENTED.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VI. PUBLIC HEARING

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS

Lyle Leatherberry, 533 Theo Avenue – Spoke regarding a sign placed on a neighboring property with obscene language.

IX. INTRODUCTION OF ORDINANCES

2. Introduction of Proposed Amendment to Chapter 40 Utilities, Article III Water System of the Delta Township Code of Ordinances

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD INTRODUCE AMENDMENTS TO CHAPTER 40, SECTIONS 40-59, 40-61, 40-64, AND 40-95 OF THE DELTA TOWNSHIP CODE OF ORDINANCES. THE TOWNSHIP CLERK IS HEREBY DIRECTED TO ADVERTISE THIS INTRODUCTION IN LOCAL NEWSPAPERS WITH FINAL CONSIDERATION ON THE PROPOSED ORDINANCE AMENDMENT SCHEDULED FOR THE SEPTEMBER 16, 2024, TOWNSHIP BOARD MEETING. THE TOWNSHIP CLERK IS ALSO HEREBY DIRECTED TO ADVERTISE THE REQUIRED 30-DAY PUBLIC COMMENT NOTIFICATION.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

3. Introduction of Proposed Amendment to Chapter 40 Utilities, Article IV Wastewater System of the Delta Township Code of Ordinances

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD INTRODUCE AMENDMENTS TO CHAPTER 40, SECTIONS 40- 234, 40-265, 40-266, 40-268, 40-278, 40-284, 40-388, AND 40-389 OF THE DELTA TOWNSHIP CODE OF ORDINANCES. THE TOWNSHIP CLERK IS HEREBY DIRECTED TO ADVERTISE THIS INTRODUCTION IN LOCAL NEWSPAPERS WITH FINAL CONSIDERATION ON THE PROPOSED ORDINANCE AMENDMENT SCHEDULED FOR THE SEPTEMBER 16, 2024, TOWNSHIP BOARD MEETING. THE TOWNSHIP CLERK IS ALSO HEREBY DIRECTED TO ADVERTISE THE REQUIRED 30-DAY PUBLIC COMMENT NOTIFICATION.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS AMENDED, PULLING ITEM 5 FOR DISCUSSION.

TRUSTEE BOWEN SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE BOWEN, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: TRUSTEE CASCARILLA

THE MOTION PASSED 6-0.

4. Bills and Financial Transactions

Bonds/Debt Payments	$	
Payroll & Related	$	945,587.29
Refunds	$	11,043.47
Tax Distributions	$	5,029,740.30
Vendor Claims	$	2,420,091.61
Total	$	8,406,462.67

TRUSTEE BREWER MOVED TO APPROVE THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF $8,406,462.67.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

6. Fire Department Water Rescue Boat, Motor and Double-Stack Trailer Purchase

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PURCHASE OF A WATER RESCUE BOAT, MOTOR AND DOUBLE-STACK TRAILER FROM ONEBOAT, FOR A PURCHASE PRICE OF $33,590.50 AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN AND EXECUTE ALL NECESSARY DOCUMENTS

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

7. GM Booster Station Pump Purchase

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SOLE SOURCE PURCHASE OF ONE (1) GOULDS PUMP FROM KENNEDY INDUSTRIES IN THE AMOUNT OF $26,975.00.

I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

8. Acceptance of the Utility Agreement for 6900 E. Saginaw Hwy – McLaren Medical Center

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE MUNICIPAL UTILITY AGREEMENT SUBMITTED BY MCLAREN GREATER LANSING ALSO KNOWN AS MCLAREN MEDICAL CENTER, FOR THE EXTENSION OF THE PUBLIC WATER MAIN AND SANITARY SEWER SERVICE LEAD TO SERVE THE PROPOSED MCLAREN MEDICAL CENTER AT 6900 E. SAGINAW HIGHWAY, GRAND LEDGE MI 48910. I FURTHER MOVE THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

9. Menards Yard Expansion Construction Services Agreement

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL AMENDMENT FROM COLLIERS ENGINEERING& DESIGN (FORMALLY BERGMANN) FOR CONSTRUCTION INSPECTION SERVICES FOR THE MENARDS YARD EXPANSION PRIVATE DEVELOPMENT PROJECT IN THE AMOUNT OF $28,350, AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

10. Designation of a Delegate and Alternate Delegate for the Michigan Municipal League Annual Convention Annual Business Meeting

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD DESIGNATE SUPERVISOR KENNETH FLETCHER AS THE DELEGATE AND MANAGER BRIAN REED AS THE ALTERNATE FOR OFFICIAL REPRESENTATION OF DELTA TOWNSHIP AND VOTING PURPOSES AT THE MICHIGAN MUNICIPAL LEAGUE'S ANNUAL BUSINESS MEETING.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

5. 48th Lansing Hmong New Year Festival Proclamation

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE 48TH LANSING HMONG NEW YEAR FESTIVAL PROCLAMATION.



DELTA TOWNSHIP

CHARTER TOWNSHIP OF DELTA
RESOLUTION OF RECOGNITION OF THE 48TH ANNUAL LANSING HMONG NEW YEAR FESTIVAL

WHEREAS, the Hmong Family Association is celebrating the 48th anniversary of the annual Lansing Hmong New Year Festival on September 28 & 29; and

WHEREAS, the festival, which celebrates the richness of the Hmong culture, has been held at Grand Woods Park in Delta Township for 20 years; and

WHEREAS, the festival, which began in Vietnam and migrated to the United States, was founded help unite and assist the Hmong families residing within the Tri-County region of Lansing with their adaptation to American life through community service and local events; and

WHEREAS, additionally, the festival helps to promote, preserve and integrate Hmong culture, traditions, and language, to the Delta Township Community and surrounding areas.

NOW THEREFORE, BE IT HEREBY RESOLVED that on this twelfth day of August two-thousand twenty-four, the Delta Township Board, does hereby recognize and celebrate the 48th Anniversary of the Lansing Hmong New Year Festival and thank them for enriching our community through cultural diversity and inclusion.

Kenneth R. Fletcher, Supervisor
Mary R. Clark, Clerk
Dennis R. Fedewa, Treasurer
Elizabeth S. Bowen, Trustee
Fonda J. Brewer, Trustee
Andrea M. Cascarilla, Trustee
Karen J. Mojica, Trustee

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. NEW ITEMS OF BUSINESS

12. Local Recommendation for Approval of Development District License for I POT – 730 Elmwood Road

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE RESOLUTION RECOMMENDING APPROVAL TO THE MICHIGAN LIQUOR CONTROL COMMISSION OF THE APPLICATION FROM HUE TRIHN DONG FOR A TAVERN DEVELOPMENT DISTRICT LICENSE ISSUED UNDER MCL 436.152A(1)(B) FOR ON-PREMISES CONSUMPTION OF ALCOHOLIC BEVERAGES AT THE I POT RESTAURANT LOCATED AT 730 ELMWOOD ROAD, LANSING, MI 48917, PROVIDED THEY MEET ALL STATE GUIDELINES FOR OPERATION.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

13. Wind Trace #4 Final Plat

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD GRANT APPROVAL OF THE FINAL PLAT OF WIND TRACE #4, A SUBDIVISION CONSISTING OF 19 SINGLE FAMILY LOTS (LOTS 60-78) AS DEPICTED ON THE FINAL PLAT MAP PREPARED BY KEBS, INC. DATED JULY 10, 2024, AND AUTHORIZES THE TOWNSHIP CLERK TO SIGN THE FINAL PLAT. APPROVAL OF THE FINAL PLAT IS SUBJECT TO THE PROPRIETOR OBTAINING THE REQUISITE SIGNATURES FROM THE EATON COUNTY TREASURER, EATON COUNTY DRAIN COMMISSIONER, EATON COUNTY ROAD COMMISSION, AND THE EATON COUNTY PLAT BOARD.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

14. Board & Commission Appointments

SUPERVISOR FLETCHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THAT THE AFOREMENTIONED PERSONS BE APPOINTED TO THE TOWNSHIP BOARDS/COMMISSIONS; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION TO ALL OF THOSE SELECTED INFORMING THEM OF THEIR APPOINTMENT.

Zoning Board of Appeals

- **Kathy Talbot** is appointed to a partial three-year term expiring March 31, 2025, replacing Ananda Worden.
- **Peter Skiles** is appointed to a full three-year term as an alternate member, expiring March 31, 2027, filling a vacant position.

Economic Development Corporation

- **Sunshine Morgan-McIntryre Sr.** is appointed to a partial six-year term expiring January 31, 2029, filling a vacant position.
- **Jerimic Clayborn III** is appointed to a partial six-year term expiring January 31, 2027, filling a vacant position

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XVI. MANAGER'S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Congratulations to all Board Members on their primary elections. Commendations to Clerk Clark, her staff, the Township staff, and Election Workers who worked the election.
- Delta Township Fire Chief position posting is live.
- Area fire departments applying for a regional grant for new Opticoms.
- National Night Out – thank you to the Eaton County Sheriff's Office and Parks Department for a very successful event.
- Road closures –
  - Creyts North at St. Joe until August 21st for watermain tie-in.
  - Willow at the WRRF between until August 31st.
- CIP meeting held with the Planning Commission representatives.

XVII. COMMITTEE OF THE WHOLE

XVIII. CLOSED SESSION

XIX. PUBLIC COMMENTS

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 6:37pm.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK