

DELTA CHARTER TOWNSHIP BUILDING DEPARTMENT

◆ 7710 West Saginaw Highway ◆ Lansing, Michigan 48917 ◆ (517) 323-8530 ◆
 Township Website: www.deltami.gov Email: Mechanical@deltami.gov

MECHANICAL PERMIT APPLICATION

ALL ITEMS SHALL BE FILLED OUT

I. JOB LOCATION Date _____

Name of Owner/Agent		Phone Number
Street Address & Job Location		
Lot/Section Number	Subdivision	

II. CONTRACTOR / HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor Name <input type="checkbox"/> Homeowner Name (Check Appropriate Box)		
Address (Street No. and Name)		
City	State	Zip Code
Phone No.	Contractor License	Expire.Date
Cell No.		
E-mail Address	Fax Number	
Federal Employer ID Number (or reason for exemption)		
Workers Comp. Insurance Carrier (or reason for exemption)		
MESCC Employer Number (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Residential	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Remodel
<input type="checkbox"/> Commercial	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Remodel
<input type="checkbox"/> Other			
Description of Work:			

IV. HOMEOWNER AFFIDAVIT

I hereby certify the Mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Delta Township Mechanical Inspector. I will cooperate with the Delta Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
Signature of Licensee or Homeowner <small>(Homeowner's signature indicates compliance with Section IV Homeowner Affidavit)</small>	Date

GENERAL: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location and permit number.**

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

MECHANICAL PERMIT NUMBER _____

The nonrefundable Application Fee includes one inspection	FEE	No.	TOTAL
1. Application Fee (Includes 1 Insp.)	\$70.00		
2. New Residential Heating System (includes vent, duct & gas pipe)	\$50.00		
3. Gas/Oil Burning Equipment *	\$30.00		
4. Residential Boiler *	\$30.00		
5. Water Heater *	\$5.00		
6. Flue/Vent Damper	\$25.00		
7. Solid Fuel Equipment *	\$30.00		
8. Gas Burning Fireplace/Log *	\$30.00		
9. Gas Piping: (Each Opening)	\$5.00		
10. Duct (Minimum Fee up to 250 ft.)	\$25.00		
11. Duct (Over 250' per foot)	\$.10		
12. Process Piping/Hydronic (Min 50 ft.)	\$5.00		
13. Process Piping/Hydronic (Over 50')	.10/ft		
14. Residential AC/Heat Pumps	\$30.00		
15. Commercial Hood (Type I)	\$60.00		
16. Commercial Hood (Type II)	\$30.00		
17. Roof Top Units *	\$45.00		
18. Exhaust Ducts (Per Outlet)	\$5.00		
19. Unit Heater	\$30.00		
20. Air Handler/VAV Boxes/Coils	\$30.00		
21. Air Handler Residential With Other Appliance	\$10.00		
22. Commercial AC/Refrigeration	\$50.00		
23. Other Appliances/Equipment/Liner	\$30.00		
24. Investigation Fee (Late Permit)	\$100.00		
25. Additional Inspection	\$70.00		
26. Final Inspection	\$70.00		
Registration for Contractor's License	\$15.00		

*(Includes vent and gas piping)

TOTAL PERMIT FEE \$ _____

Fees changed 12/16/2019

Form Rev. 3/13/2023