

FEE \$75.00 NEW
\$25.00 RENEWAL

CITY OF DARDENNE PRAIRIE

License No.
-

Please print or type

BUSINESS LICENSE APPLICATION

Cash or Check made payable to: City of Dardenne Prairie 2032 Hanley Rd Dardenne Prairie, MO 63368

1. _____
Name of Business Business Phone

2. _____
Business E-Mail Address Website Address

3. _____
Business Physical Address

4. _____
Business Mailing Address

5. _____
Name & Address of Business Owner Home Phone

6. _____
Name & Address of Property Owner Phone

7. _____
Name of Local Manager Emergency Phone

8. _____
Type of Business (Manufacturing, Trade, Services, Office, Warehouse, Entertainment/Recreation, Other)

Attach Copies of:

MO Retail Sales Tax License stating you are in the City Limits of Dardenne Prairie
(Required for all retail businesses that sell product(s) subject to sales tax.) **MO Retail Sales Tax Number** _____

No Tax Due Letter from the Missouri Department of Revenue (573-751-9268)
Cities are not permitted to issue business licenses without this form of verification. If your business does not make retail sales, please sign here: _____

For Construction Business Only --Certificate of Insurance for Worker's Compensation Coverage
(Pursuant to Chapter 287.061, RSMO: required for any construction business with one (1) or more employees)

I hereby certify, by my signature below, that the Representations on this application are true to the best of my knowledge and belief.

Signature of Officer, Owner or Authorized Person
(Name will appear on license)

Printed Name of Individual

Date

To be filed with: City of Dardenne Prairie, Attn: Kim Clark, 2032 Hanley Rd, Dardenne Prairie, MO 63368
*Allow thirty (30) days for processing. Your license will be mailed to the address you have provided. All Business Licenses expire December 31st each year and must be renewed for the following year. ***Incomplete Applications Will Not Be Accepted****

FOR OFFICE USE ONLY

Property Zoned _____ Permitted or Conditional Use _____
Has Occupancy Inspection been approved _____
Are signs to be installed _____ (if so, Permit Needed)
Is any tenant build out or remodeling to be done? _____ (if so, Permit Needed)
Stormwater Discharge Ranking: 1 2 3 _____

Signature