City of Dardenne Prairie
2032 Hanley Road
Dardenne Prairie, MO 63368
636-561-1718
636-625-0077 (fax)

Permit Application
Residential New Construction

Permit Number_____

Date of Application **Zoning District** **Total Project Cost: $**

Applicant

Mailing Address

Number and Street *City, State, Zip Code*

E-Mail **Phone Number**

Property Owner

Project Address

Number and Street

Occupancy Considerations	Type of Permit and Fees	Additional Information
☐ New Construction/fee varies ☐ Room Addition/ $150.00 ☐ Garage/ $150.00 ☐ Accessory Building/ $150.00 ☐ Repair or Remodel/ fee varies ☐ Other:_____ ***Provide 2 sets of plans including plot plan,letter of approval from HOA, all pertinent information, specifications, dimensions, and materials relevant to the construction process with application. State Statutes require a Missouri engineer's or architect's seal on all commercial or multi-family plans***	☐ Single Family Dwelling ☐ Two or more Family Dwelling o Number of Units? _____ ☐ Transient hotel, or dormitory o Number of Units? _____ ☐ Other:_____ Number of bedrooms _____ Number of bathrooms Full_____ Partial _____ MODEL:_____ Mastered: yes no	**Water Supply** ☐ Public or Private Company ☐ Well or Cistern **Sewage Disposal** ☐ Public or Private Company ☐ Septic Tank **Off Street Parking Spaces** Number of Enclosed _____ Number of Outdoors _____ **Dimensions** Number of Stories_____ Total floor area (in square feet)_____ Total land area (in square feet)_____

Name/ License Number **Mailing Address/Daytime Telephone** **Signature**

Architect or Engineer

General Contractor and Builder

Electrical Contractor and License Number

I hereby certify that I am the owner of deed or their authorized agent. I also certify that the proposed work will be performed by a person knowledgeable in the appropriate building codes, that I have verified the location of property lines and easements, and that I agree to conform to all applicable laws of this jurisdiction. The Building Inspector will be allowed access to the property to ensure outlined procedures and codes are followed. Issuance of a permit by the City of Dardenne Prairie does not guarantee or constitute subdivision approval. I am responsible for contacting Subdivision HOA or trustees for any subdivision requirements. I attest that a fire sprinkler system has been offered to the purchaser prior to entering into the purchase contract. If there is no purchaser at the time of the permit application submittal, then verification of the offer shall be made as soon as there is a purchaser and prior to the issuance of a certificate of occupancy for the new residence.

Signature of applicant **Print Name** **Telephone Number**

PLEASE CONTACT CITY ENGINEER FOR ZONING OR CONDITIONAL USE ISSUES

PLEASE CHECK WITH FIRE DISTRICT FOR PERMIT REQUIREMENT

City Approval

Revised 01/15/2025