

**CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN
WORKSHOP AGENDA
JANUARY 17, 2018
6:00 p.m.**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS FOR DISCUSSION AND CONSIDERATION

1. Recognition of Court Administrator for Successful Reorganization of Municipal Court Operations.
2. Presentation by City Engineer regarding I-64 Corridor Study
3. Change Order #2 – Street Maintenance & Pedestrian Access Improvements Project (Kehoe)
4. Short Term Goals (0 – 3 year projects)
5. Long Term Goals (3 – 10 year projects)
6. Review of Board of Aldermen Meeting Agenda (01-17-18)

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. Staff
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____
Litigation and Privileged Communications (1)
Real Estate (2)
Personnel (3)
Labor (9)
Bid Specs (11)
Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT



ELEVENTH JUDICIAL CIRCUIT
RICK ZERR, CIRCUIT JUDGE
DIVISION FOUR
ST. CHARLES, MISSOURI 63301

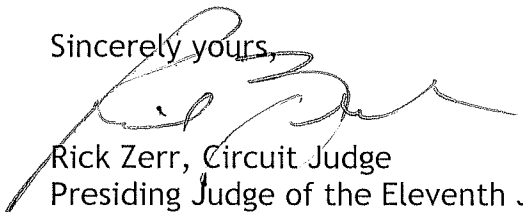
Mayor David Zucker
Mayor of the City of Dardenne Prairie
2032 Hanley Road
Dardenne Prairie, MO 63368

Dear Mayor Zucker,

I recently, in my role as Presiding Judge of the 11th Judicial Circuit, had an opportunity to visit the City of Dardenne Prairie Municipal Division. I reviewed the systems and the physical plant currently in place. At the time of my visit it appears that the Court is in full compliance with the requirements of Supreme Court Rule 37.04, the Supreme Court Minimum Operating Standards, Supreme Court Operating Rules 2, 4 and 8 and the best practices promulgated by the Office of the State Court Administrator.

The administration and citizens of Dardenne Prairie should be proud of the work done by your clerk, Tamie Smith, and Judge, Dennis Chassaniol. The City of Dardenne Prairie Division is well run and serves the people of Dardenne Prairie well. Your Court is a model to which other Courts should aspire.

Sincerely yours,



Rick Zerr, Circuit Judge
Presiding Judge of the Eleventh Judicial Circuit

RBA FORM (OFFICE USE ONLY)
MEETING DATE: 01/11/2018
Regular (x) Work Session (x)
ATTACHMENT: YES (x) NO ()
Contract (x) Ordinance (x) Other ()

Request for Board Action
By: Staff

Ward All

**Description: Street Maintenance and Pedestrian Access Improvements Project
Project No. 971301
Change Order No. 2 – Add. Sidewalk Repair & Expansion Joints**

• **Recommendation:** Staff – Approve (x) Disapprove ()

• **Summary/Explanation:**

Sunken/broken sidewalks at Needle Court and Pine Cone Court where sidewalk ramps must be relocated due to non-complaint slopes has caused additional sidewalk replacement and original proposed ramp and sidewalk replacements as constructed to bring the sidewalks into ADA compliance have been measured as-built. Additional saw cutting amount is as measured in the field including several relocated and additional expansion joints in Aberdeen and McCluer Village subdivisions.

Note: Previous Proposed Change Order No. 2 for sunken/broken sidewalk repair at 7341 and 7345 MacLeod Lane was not signed by Mayor (this work was completed by St. Charles County Highway Department and the adjacent property owner with his own contractor outside of this project.

• **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

1. Contract Amount	\$96,901.60
2. Overrun(Underrun) this Change Order	\$29,867.75 *
3. Overrun(Underrun) previous Change Orders	\$2,484.31
4. Total Overrun(Underrun) to Date	\$32,352.05 *
5. Total Contract Amount	\$129,253.65 *

The City's current budget for this work is \$140,000.

The final cost for this work is based upon accepted bid unit prices and actual field measurements of work completed.

* for consideration by the Board of Aldermen

RBA requested by: L. R. Kehoe

Date: 01/11/2018

CHANGE ORDER

SHEET NO. 1 OF 1 Change Order No. 2
Engineer: Kehoe Engineering Company, Inc. Street Maintenance and Pedestrian Access
 2920 Sandtrap Drive Improvements Project
 Dardenne Prairie, Missouri 63368 Dardenne Prairie, Missouri

Contractor: Amcon Municipal Concrete, LLC City Project No. 971301
 850 Lone Star Drive
 O'Fallon, Missouri 63366

1. Description and Reason for Change:

Sunken/broken sidewalks at Needle Court and Pine Cone Court where sidewalk ramps must be relocated due to noncomplaint slopes has caused additional sidewalk replacement and additional sidewalk replacement as measured in the field to bring the sidewalks into ADA compliance. Additional saw cutting amount is as measured in the field including several relocated and additional expansion joints in Aberdeen and McCluer Village subdivisions.

2. Estimate of Cost of Work Affected by this Change Order:

Estimate Line No.	Contract Item No.	Item Description	Units	Units Previously Provided for	Units to be Constructed	Units Under, Over Contingency	Contract or Agreed Unit Price	Amount of Overrun	Amount of Underrun
1	4	Saw Cutting of Streets, Curbs and Sidewalks	LF	2709.0	3598.3	889	3.40	3,023.62	
2	8	Concrete Sidewalk Removal and Replacement, including ramp	SF	3723.2	5675.5	1952	13.75	26,844.13	
TOTALS:								29,867.75	0.00

3. Settlement for Cost of the above change to be made on lump sum basis. (Yes)

Contract time for this change order will be increased by: 5 work days.

Contract time per various delays will be increased by: 0 work days.

1. Contract Amount	\$ 96,901.60
2. Overrun(Underrun) this Change Order	\$ 29,867.75
3. Overrun(Underrun) previous Change Orders	\$ 2,484.31
4. Total Overrun(Underrun) to Date	\$ 32,352.05
5. Total Contract Amount	\$ 129,253.65

SUBMITTED _____ RESIDENT ENGINEER DATE

Amcon Municipal Concrete, LLC

CONTRACTOR

APPROVED _____ MAYOR SIGNATURE

DATE

CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368

BOARD OF ALDERMEN
MEETING AGENDA
JANUARY 17, 2018
7:00 p.m.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Mayor Zucker
Alderman Klingerman
Alderman Nay
Alderman Gotway
Alderman Koch
Alderman Wandling
Alderman Santos

OPEN FORUM

CONSENT AGENDA

1. Expenditures for Approval 01-17-18
2. Change Order #2 – Street Maintenance & Pedestrian Access Improvements Project

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

1. BILL #18-01

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR THE APPROVAL OF THE FINAL PLAN FOR APPROXIMATELY 16.706 ACRES OF LAND LOCATED ALONG THE NORTH RIGHT-OF-WAY OF MISSOURI ROUTE 364, APPROXIMATELY 300 FEET EAST OF LANGROVE DRIVE, 700 FEET SOUTH OF FEISE ROAD AND 1300 FEET WEST OF BRYAN ROAD IN THE CITY OF DARDENNE PRAIRIE, MISSOURI

2. RESOLUTION #301

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, CONSENTING TO THE MAYOR'S REAPPOINTMENT OF ROBYN SCHABER TO THE BOARD OF DIRECTORS OF THE BRYAN ROAD COMMUNITY IMPROVEMENT DISTRICT

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. Staff
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____

Litigation and Privileged Communications (1)

Real Estate (2)

Personnel (3)

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RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

**EXPENDITURES FOR APPROVAL
1/17/2018**

1 AFLAC	January , 2018	275.52
2 Alderman Blake Nay	January & February, 2018	750.00
3 Alderman Dan Koch	January & February, 2018	750.00
4 Alderman Dave Wandling	January & February, 2018	750.00
5 Alderman Doug Santos	January & February, 2018	750.00
6 Alderman John Gotway	January & February, 2018	750.00
7 Alderman Kevin Klingerman	January & February, 2018	750.00
8 Allegra Marketing Agency	Prop P Surveys	467.00
9 Ameren	City Hall	1,193.54
10 Ameren	Concession Stand	186.43
11 Ameren	Hanley Traffic Light 2	45.44
12 Ameren	Ball Park	97.31
13 Ameren	City Hall Park	196.24
14 Ameren	Hanley Traffic Light	11.24
15 Ameren	Street Lights to 1/3/18	62.22
16 Berry's Welding	Park Sign Repair	181.00
17 BNY Mellon	COP Semi-Annual Payment	27,925.00
18 Charter-Spectrum	Service to 2/7/18	572.27
19 County Land Maintenance	Tree Installation	2,025.00
20 Cuivre River Electric	Light at Weldon Spring	35.26
21 Cuivre River Electric	Georgetown Park	69.38
22 Cuivre River Electric	St. Williams street lights	26.58
23 Cuivre River Electric	Traffic Signal at Feise/Hanley	72.00
24 Da-Com	Coffee Supplies	62.98
25 Duckett Creek	Service to 11/30/17	83.88
26 Extreme Electrical Contractors	Light Repair	370.00
27 First Bank	Credit Card Charges 01-17-18	6,267.86
28 GFI Digital	Computer Maintenance thru 1/31/18	1,290.32
29 GFI Digital, Inc.	Copies	426.04
30 ICC	Annual Membership: Amelong	135.00
31 IIMC	Annual Membership: Clark	185.00
32 Insurance: Anthem Blue Cross/Blue Shield	Health: February, 2018	4,724.70
33 Insurance: Capital Administrators	Vision: February, 2018	83.30
34 Insurance: FCL Dental	Dental: January & February, 2018	640.44
35 Insurance: Principal Life	Life: February, 2018	211.68
36 Jeffrey J. Sandcork	Prosecuting Attorney: January & February, 2018	2,200.00
37 M & H Concrete Contractors, Inc	Retainage Release	11,570.66
38 Marco	Copies	18.58
39 Mayor David C. Zucker	January & February, 2018	2,000.00
40 MO Municipal League	2018 Annual Dues	1,549.40
41 MyGov, LLC	Building Dept Software Jan-March	2,160.00
42 Native Landscape Solutions, Inc.	2017 BaratHaven & Bluebird Herbicide Applications & Mowing	7,205.00
43 Office Essentials	Office Supplies	154.38
44 Parks: Flyers on Foot	Tri-Fold Parks Brochure	599.00
45 Payroll	Payroll: 01/12/18	18,197.66
46 PWSD #2	City Hall to 12-18-17	24.60
47 PWSD #2	City Hall Fountain to 12-18-17	32.56
48 Rottler Pest & Lawn Solutions	Quarterly Pest Control	99.00
49 St. Charles County Finance	1st Quarter County Road Maintenance	165,000.00
50 The Hartford	2018 Property Insurance	9,688.00
51 The Law Office of Dennis Chassaniol	Municipal Judge: January & February, 2018	1,000.00
52 UMB Bank, NA	2nd December, 2017 TDD Sales Tax Payment	26,312.40
53 Western St. Charles County Chamber	2018 Partner Sponsorship	1,000.00
54 Western St. Charles County Chamber	2018 Annual Dues	225.00
		301,458.87

The following were paid in the 2017 Budget Year

55 AFLAC	December, 2017	275.52
56 Ameren	Street Lights to 12/05/17	108.97
57 Da-Com	Coffee Supplies	62.98
58 First Bank	Credit Card Charges 12-21-17	3,314.86
59 GFI Digital, Inc.	Copies	287.97
60 Hamilton Weber	November, 2017	8,151.66
61 Kone, Inc.	Elevator Maintenance to 2/28/18	390.63
62 MABOI	Annual Dues: Amelong	35.00
63 MACA	Annual Membership: Smith	60.00
64 Office Essentials	Office Supplies	65.86
65 Parks: American Carnival Mart	Candy for Easter Egg Hunt	30.00
66 Payroll	Payroll: 12/15/17	17,376.36
67 Payroll	Payroll: 12/29/17	17,345.59
68 Robert Easley	Mileage Reimbursement	117.17
69 St. Louis Post Dispatch	Election & Board of Adjustment Notice	606.36
70 Thoele	Gasoline Charges to 11/29/2017	464.13
71 UMB Bank, NA	December, 2017 TDD Sales Tax Payment	21,982.03
		70,675.09

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR THE APPROVAL OF THE FINAL PLAN FOR APPROXIMATELY 16.706 ACRES OF LAND LOCATED ALONG THE NORTH RIGHT-OF-WAY OF MISSOURI ROUTE 364, APPROXIMATELY 300 FEET EAST OF LANGROVE DRIVE, 700 FEET SOUTH OF FEISE ROAD AND 1300 FEET WEST OF BRYAN ROAD IN THE CITY OF DARDENNE PRAIRIE, MISSOURI

WHEREAS, Payne Family Homes, LLC submitted on behalf of the Harry V. Gilmer Irrevocable Living Trust U/T/A August 28, 1996 and the Katherine R. Gilmer Irrevocable Living Trust U/T/A August 28, 1996 to the Board of Aldermen of the City of Dardenne Prairie, Missouri, for approval, a Final Plan for the approximately 16.706 acres depicted in the Area Plan approved pursuant to Ordinance No. 1889 of the City of Dardenne Prairie, Missouri (the “Property”); and

WHEREAS, pursuant to Ordinance No. 1889, the Property is zoned R-1D, Single-Family Residential District, Planned Unit Development; and

WHEREAS, the Board of Aldermen of the City referred the Final Plan to the City’s Planning and Zoning Commission; and

WHEREAS, said Planning and Zoning Commission of the City considered the Final Plan and recommended approval to the Board of Aldermen;

WHEREAS, the Board of Aldermen finds and determines that the Final Plan conforms to the Area Plan approved pursuant to Ordinance No. 1889.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

SECTION 1. Final Plan Approval. That upon review, first before the Planning and Zoning Commission and then the Board of Aldermen of the City of Dardenne Prairie, Missouri, the Board of Aldermen does hereby approve the Final Plan for approximately 16.706 acres of the Córdoba P.U.D., prepared by Voles, Incorporated, dated 11/6/17, referencing Job No. 2133, and revised as of 11/21/17, which Final Plan is on file in the office of the City Clerk and incorporated by reference herein.

SECTION 2. Effective Date: This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

SECTION 3. Savings: Except as expressly set forth herein, nothing contained in this Ordinance shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in manner connected with the subject matter hereof.

SECTION 4. Severability Clause: If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed, and approved this _____ day of _____, 2018.

As Presiding Officer and as Mayor

Attest:

City Clerk

Approved this _____ day of _____, 2018.

Mayor

Attest:

City Clerk

RESOLUTION NO. 301

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, CONSENTING TO THE MAYOR'S REAPPOINTMENT OF ROBYN SCHABER TO THE BOARD OF DIRECTORS OF THE BRYAN ROAD COMMUNITY IMPROVEMENT DISTRICT

WHEREAS, pursuant to the Community Improvement District Act, Sections 67.1401 - 67.1571 RSMo (the "CID Act"), Ordinance No. 952 and Ordinance No. 1398 of the City of Dardenne Prairie, Missouri, the Board of Aldermen established the Bryan Road Community Improvement District (the "District"); and

WHEREAS, the District is a political subdivision of the State of Missouri; and

WHEREAS, pursuant to the terms of the organizing documents, the Board of Directors of the District is to be composed of five (5) members (2 designated by the City and 3 designated by the developer) appointed by the Mayor of the City with the consent of the Board of Aldermen; and

WHEREAS, the term of Director Robyn Schaber expires as of January 26, 2018 and Ms. Schaber is willing to continue to serve the Community as a City-designated director;

WHEREAS, the Mayor proposes to reappoint Robyn Schaber as a successor director on the Board of Directors of the District, and

WHEREAS, the Mayor hereby submits to the Board of Aldermen for its consent the appointment of Robyn Schaber to the Board of Directors of the Bryan Road Community Improvement District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby consents to the appointment to the Board of Directors of the Bryan Road Community Improvement District of Robyn Schaber to serve a term expiring on January 26, 2022.

Section 2. This Resolution shall be in full force and take effect from and after the date of its approval.

Approved this 17th day of January, 2018.

**Mayor and Presiding Officer of
the Board of Aldermen**

Attest: _____
City Clerk