

**CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN
WORKSHOP AGENDA
DECEMBER 6, 2017
6:00 p.m.**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS FOR DISCUSSION AND CONSIDERATION

1. Presentation by American Cricket Academy of St. Louis
2. Authorize Contract with Green Clean Commercial for janitorial services for City Hall (Mayor)
3. Propose nomination to the Board of Directors of the Dardenne Town Square Transportation Development District (Mayor)
4. Change Order # 1 – Amcon Municipal Concrete LLC (Kehoe)
5. Change Order # 2 – Amcon Municipal Concrete LLC (Kehoe)
6. Short Term Goals (0 – 3 year projects)
7. Long Term Goals (3 – 10 year projects)
8. Review of Board of Aldermen Meeting Agenda (12-06-17)

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. Staff
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____

- Litigation and Privileged Communications (1)
- Real Estate (2)
- Personnel (3)
- Labor (9)
- Bid Specs (11)
- Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

RBA FORM (OFFICE USE)

MEETING DATE: **December 6, 2017**

Regular (X) Work Session (X)

ATTACHMENT: YES (X) NO ()

Contract (X) Ordinance (X) Other ()

Request for Board Action

By: Mayor ZUCKER

Ward: All

- **Description: Authorize Contract with Green Clean Commercial for janitorial services for City Hall**

Recommendation: Staff – Approve (X) Disapprove ()

- The City Hall comprises about 10,000 square feet of space requiring cleaning, including 5 restrooms, offices and public spaces visited by residents and others every business day.
- For several years the City has engaged a cleaning company's service once a week for a very modest cost of \$385 per month. (2017 Budget \$4800) The quality of the end result of once-a-week cleaning is not satisfactory and efforts to obtain better results from the incumbent service provider have been unavailing.
- Considering the increased use of City Hall for meetings and an increase in foot traffic as economic and other activities appear to be moving positively we investigated the prospect of having cleaning crews twice a week.
- The City Staff solicited proposals from other companies for twice-a-week service and received 2 proposals.
- **The Lowest Cost proposal was submitted by Green Clean Commercial, Inc. at \$748 per month or \$8976 per year. The second proposal came to \$9276 per year.**
- **Recommend the City award a contract to Green Clean Commercial, the lower cost provider.**
- The proposal is attached.
- **Budget Impact: Expense for the Contract: \$8976. Budget Impact Neutral: I have adjusted the draft budget by adding \$4000 to row 90 City Hall Cleaning of the draft budget and reducing four other accounts by \$1000 each: Row 220 Public Relations; Row 241 Office Supplies; Row 244 Seminars/Training; and Row 262 Rezoning Activity**

RBA requested by: Mayor Zucker

RBA FORM (OFFICE USE)

MEETING DATE: **December 6, 2017**

Regular (☒) Work Session (☒)

ATTACHMENT: YES (☒) NO (☐)

Contract (☐) Ordinance (☐) Other (☒)

Request for Board Action
By: Mayor ZUCKER

- **Description: Propose nomination to the Board of Directors of the Dardenne Town Square Transportation Development District**

- **Recommendation: Staff – Approve (☐) Disapprove (☐)**

Summary/Explanation: On August 10, 2005, the Dardenne Town Square Development District (TDD) was created by Order of the 11th Circuit Court of St. Charles County. Among the terms of the order (see attached) the City of Dardenne Prairie is required to designate two of the five members of the board of directors who shall be the Mayor and either the City Clerk or an Alderman. The two city designated directors are the Mayor and Alderman Wandling. Alderman Wandling is serving a term that expires in 2018. The Mayor's term has expired and needs to be reappointed before the next directors' meeting on December 13.

Nominations are made with the consent of the Board of Aldermen.

I ask the Board of Aldermen to consent to the nomination of the Mayor David Zucker to serve on the TDD board of directors.

- **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

NONE

RBA requested by: Mayor Zucker

4.3 District's Board of Directors. The District's board of directors shall consist of five members, which shall include three members who are representatives of the Developer and two of whom shall be City officials. Within 30 days of the order creating the District, the Mayor shall nominate a slate of two City officials to serve on the District's board of directors, one of whom shall be the Mayor and one of whom shall be the City Clerk or a current member of the City's board of aldermen, which nomination

shall be subject to the approval of the board of aldermen. For purposes of Section 238.220.2 of the TDD Act, the Developer shall provide the City with a proxy for purposes of electing the slate of two City officials nominated to the District's board of directors. At such election, the City shall elect the confirmed nominees. At least 15 days prior to the expiration of the terms of the City officials serving on the District's board of directors, or in the event of a vacancy in any such position held by such a City official, the Mayor shall nominate, subject to the approval of the City's board of aldermen, a slate of City officials to succeed those City officials whose terms have expired or whose seats have become vacant, provided that the District's board of directors shall at all times include two City officials, one of whom shall have been the Mayor at the time of nomination, one of whom shall have been either the City Clerk or a member of the City's board of aldermen at the time of nomination to the District's board of directors. At each annual and special meeting of the owners of record of real property at which City officials are to be elected to the District's board of directors, the Developer shall provide the City with a proxy for purposes of electing such City officials to the District's board of directors and the City shall be deemed to have elected the confirmed nominees.

RBA FORM (OFFICE USE ONLY)

MEETING DATE: 12/06/2017 Regular

(x) Work Session (x)

ATTACHMENT: YES (x) NO ()

Contract (x) Ordinance (x) Other ()

Request for Board Action

By: Staff

Ward All

**Description: Street Maintenance and Pedestrian Access Improvements Project
Project No. 971301
Change Order No. 1 – Sidewalk Removals with Restoration**

• **Recommendation: Staff – Approve (x) Disapprove ()**

• **Summary/Explanation:**

1. Sunken/broken sidewalks at Needle Court and Pine Cone Court where sidewalk ramps must be relocated due to non-complaint slopes. Restoration and removal of existing improvements is included in the original contract as a lump sum price.
2. Two smaller than average slabs contacting the project work are broken and need to be replaced. Street slab repair is not a part of the original contract.

• **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

1. Contract Amount	\$96,901.60
2. Overrun(Underrun) this Change Order	\$2,484.31*
3. Overrun(Underrun) previous Change Orders	\$0.00
4. Total Overrun(Underrun) to Date	\$2,484.31*
5. Total Contract Amount	\$99,385.91*

The City's current budget for this work is \$140,000.

The final cost for this work will be based upon accepted bid unit prices and actual field measurements of work completed.

* for consideration by the Board of Aldermen

RBA requested by: L. R. Kehoe

Date: 12/01/2017

SHEET NO. 1 OF 1

To:	City of Dardenne Prairie, Missouri 2032 Hanley Road Dardenne Prairie, MO 63368	Engineer:	Kehoe Engineering Company, Inc. 2920 Sandtrap Drive Dardenne Prairie, Missouri 63368	Change Order No. 1 Street Maintenance and Pedestrian Access Improvements Project Dardenne Prairie, Missouri
		Contractor:	Amcon Municipal Concrete, LLC 850 Lone Star Drive O'Fallon, Missouri 63366	City Project No. 971301

2. Estimate of Cost of Work Affected by this Change Order:

3	Settlement for Cost of the above change to be made on lump sum basis. (Yes)

4. Contract time for this change order will be increased by: 2 work days.
5. Contract time per various delays will be increased by: 0 work days.

SUBMITTER	DATE
DESIGN ENGINEER	
Amcon Municipal Concrete, LLC CONTRACTOR	

APPROVED _____ MAYOR _____ DATE _____

SIGNATURE _____ DATE _____

RBA FORM (OFFICE USE ONLY)

MEETING DATE: 12/06/2017 Regular

(x) Work Session (x)

ATTACHMENT: YES (x) NO ()

Contract (x) Ordinance (x) Other ()

Request for Board Action

By: Staff

Ward All

**Description: Street Maintenance and Pedestrian Access Improvements Project
Project No. 971301
Change Order No. 2 – Sidewalk Repair on MacLeod Lane**

• **Recommendation:** Staff – Approve (x) Disapprove ()

• **Summary/Explanation:**

1. Sunken/broken sidewalk repair at 7341 and 7345 MacLeod Lane,
2. Adjacent sunken yard repair at 7341 and 7345 MacLeod Lane, and
3. Adjacent driveway slab repair at 7345 MacLeod Lane.

• **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

1. Contract Amount	\$96,901.60
2. Overrun(Underrun) this Change Order	\$11,076.00*
3. Overrun(Underrun) previous Change Orders	\$2,484.31*
4. Total Overrun(Underrun) to Date	\$13,560.31*
5. Total Contract Amount	\$110,461.91*

The City's current budget for this work is \$140,000.

The final cost for this work will be based upon accepted bid unit prices and actual field measurements of work completed.

* for consideration by the Board of Aldermen

RBA requested by: L. R. Kehoe

Date: 12/01/2017

SHEET NO. 1 OF 1

SHEET NO. 1 OF 1

To: City of Dardenne Prairie, Missouri
2032 Hanley Road
Dardenne Prairie, MO 63368

Engineer: Kehoe Engineering Company, Inc.
2920 Sandtrap Drive
Dardenne Prairie, Missouri 63368

Contractor: Amcon Municipal Concrete, LLC
850 Lone Star Drive
O'Fallon, Missouri 63366

Change Order No. 2
Street Maintenance and Pedestrian Access
Improvements Project
Dardenne Prairie, Missouri

City Project No. 971301

1. Description and Reason for Change:

Sunken/broken sidewalk repair at 7341 and 7345 MacLeod Lane, adjacent sunken yard repair at 7341 and 7345 MacLeod Lane, and adjacent driveway slab repair at 7345 MacLeod Lane.

2. Estimate of Cost of Work Affected by this Change Order:

[illegible]

3. Settlement for Cost of the above change to be made on lump sum basis. (Yes)

4. Contract time for this change order will be increased by: 5 work days.

5. Contract time per various delays will be increased by: 7 work days.

1. Contract Amount	\$	96,901.60
2. Overrun(Underrun) this Change Order	\$	11,076.00
3. Overrun(Underrun) previous Change Orders	\$	2,484.31
4. Total Overrun(Underrun) to Date	\$	13,560.31
5. Total Contract Amount	\$	110,481.91

SUBMITTED	RESIDENT ENGINEER	DATE
<p>Amcon Municipal Concrete, LLC</p> <p>CONTRACTOR</p>		

APPROVED	MAYOR	DATE
		
SIGNATURE	DATE	

CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368

BOARD OF ALDERMEN
MEETING AGENDA
DECEMBER 6, 2017
7:00 p.m.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Mayor Zucker
Alderman Klingerman
Alderman Nay
Alderman Gotway
Alderman Koch
Alderman Wandling
Alderman Santos

OPEN FORUM

CONSENT AGENDA

1. Board of Aldermen Minutes 11-15-17
2. Workshop Summary 11-15-17
3. Expenditures for Approval 12-06-17
4. Treasurers Report as of October 31, 2017
5. 11-7-17 Election Results
6. Change Order # 1 – Amcon Municipal Concrete LLC - \$2,484.31
7. Change Order # 2 – Amcon Municipal Concrete LLC - \$11,076.00

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

1. **BILL #17-68**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR CLEANING SERVICES TO BE PERFORMED AT CITY HALL

2. **BILL #17-69**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR INFORMATION TECHNOLOGY MANAGEMENT SERVICES

3. **BILL #17-70**

AN ORDINANCE REVISING THE BUDGET FOR THE CITY OF DARDENNE PRAIRIE, MISSOURI, FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017

4. **BILL #17-71**

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF DARDENNE PRAIRIE, MISSOURI, FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

5. **RESOLUTION #299**

A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI REGARDING APPOINTMENT TO THE BOARD OF DIRECTORS OF THE DARDENNE TOWN SQUARE TRANSPORTATION DEVELOPMENT DISTRICT

6. **RESOLUTION #300**

A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, REGARDING THE REAPPOINTMENT OF ED ETZKORN TO THE PLANNING AND ZONING COMMISSION

OLD BUSINESS

1. **BILL #17-64** (Read one time 11-15-17)

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING CHAPTER 210 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE BY ENACTING A NEW SECTION 210.287; AND REGULATING BOW HUNTING WITHIN THE CITY

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. Staff
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____

- Litigation and Privileged Communications (1)
- Real Estate (2)
- Personnel (3)
- Labor (9)
- Bid Specs (11)
- Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

The City of Dardenne Prairie Board of Aldermen meeting was called to order at 7:08 p.m. The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance followed by the invocation by Alderman Nay.

Present at roll call were Mayor Zucker, Aldermen Nay, Gotway, Santos, Koch, Wandling and Klingerman. Also present were City Clerk Kim Clark, City Engineer Luke Kehoe and City Attorney John Young. Staff member Amelong was also in attendance.

OPEN FORUM – The following individual spoke:

Carla Detweiler – 11 Twin Creek Court

CONSENT AGENDA

1. Board of Aldermen Minutes 11-01-17
2. Workshop Summary 11-01-17
3. Expenditures for Approval 11-15-17
4. 2018 Submittal and Meeting Calendar
5. Master Sign Plan – Connection Christian Church – 1332 Feise Road
6. Concrete Pavement Removal & Replacement Project – Bainbridge & Lewis and Clark – Change Order #1 – Final - \$63,217.35
7. Escrow Release – Robert McAllister - 7 Oak Side Court - \$1,500.00

With no objections, the consent agenda was approved.

PUBLIC HEARINGS

1. Conditional Use Permit Application for approximate 14.630 acres of land commonly known as 7717 Highway N, and being more particularly described in the Conditional Use Permit application received by the City on October 2, 2017, on file with the City Clerk, from Applicant Bax Engineering and Owner St. Charles County Catholic Church Real Estate Trust, Immaculate Conception Dardenne.

Cliff Heitmann of Bax Engineering was in attendance to present the proposal.

A motion was made by Alderman Gotway, Seconded by Alderman Koch to close the public hearing. Motion passed unanimously.

2. Rezoning Request and P.U.D. Request - Area Plan for the approximate 32.19 acres of land commonly known as 2450 Technology Drive and being more particularly described in the P.U.D. Request – Area Plan rezoning application received by the City on October 2, 2017, on file with the City Clerk, from Applicant Payne Family Homes, LLC and Owner Dardenne Tech, LLC, David J. Hemsath Living Trust.

Mayor Zucker announced the applicant was not in attendance at Planning & Zoning and had requested their request be continued.

A motion was made by Alderman Nay, Seconded by Alderman Santos to continued the public hearing until Planning & Zoning forwards their recommendation. Motion passed unanimously.

NEW BUSINESS

A motion was made by Alderman Gotway, Seconded by Alderman Wandling to read Bill #17-62 for the first time by short title only. Motion passed unanimously.

BILL #17-62

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, APPROVING A CONDITIONAL USE PERMIT FOR PROPERTY ZONED R-1B, SINGLE-FAMILY RESIDENTIAL UNDER THE ST. CHARLES COUNTY UNIFIED DEVELOPMENT ORDINANCE AND LOCATED AT 7717 HWY N, AND APPROVING A SITE PLAN FOR SAME

A motion was made by Alderman Wandling, Seconded by Alderman Gotway to read Bill #17-62 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Klingerman, Seconded by Alderman Wandling to put Bill #17-62 to final vote. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

Mayor Zucker declared Bill #17-62 passed and designated it to be Ordinance #1893.

A motion was made by Alderman Santos, Seconded by Alderman Gotway to read Bill #17-63 for the first time by short title only. Motion passed unanimously.

BILL #17-63

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND ENTER INTO THE THIRD AMENDMENT TO THE GROUND LEASE AGREEMENT BETWEEN THE DARDENNE COMMUNITY NOT FOR PROFIT CORPORATION (DARDENNE ATHLETIC ASSOCIATION) AND THE CITY OF DARDENNE PRAIRIE, MISSOURI

A motion was made by Alderman Wandling, Seconded by Alderman Gotway to read Bill #17-63 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Klingerman, Seconded by Alderman Wandling to put Bill #17-63 to final vote. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

Mayor Zucker declared Bill #17-63 passed and designated it to be Ordinance #1894.

A motion was made by Alderman Gotway, Seconded by Alderman Wandling to read Bill #17-64 for the first time by short title only. Motion passed unanimously.

BILL #17-64

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING CHAPTER 210 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE BY ENACTING A NEW SECTION 210.287; AND REGULATING BOW HUNTING WITHIN THE CITY

A motion was made by Alderman Koch, Seconded by Alderman Gotway to postpone Bill #17-65 until 12-6-17. Motion passed unanimously.

A motion was made by Alderman Nay, Seconded by Alderman Wandling to read Bill #17-65 for the first time by short title only. Motion passed unanimously.

BILL #17-65

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE APPARENT LOW BIDDER FOR THE STREET MAINTENANCE AND PEDESTRIAN ACCESS IMPROVEMENTS PROJECT No. 971301

A motion was made by Alderman Gotway, Seconded by Alderman Koch to read Bill #17-65 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Wandling, Seconded by Alderman Gotway to put Bill #17-65 to final vote. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

Mayor Zucker declared Bill #17-65 passed and designated it to be Ordinance #1895.

A motion was made by Alderman Gotway, Seconded by Alderman Santos to read Bill #17-66 for the first time by short title only. Motion passed unanimously.

BILL #17-66

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE HORNER & SHIFRIN, INC. FOR PROFESSIONAL SERVICES

A motion was made by Alderman Wandling, Seconded by Alderman Nay to read Bill #17-66 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Klingerman, Seconded by Alderman Koch to put Bill #17-66 to final vote. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

Mayor Zucker declared Bill #17-66 passed and designated it to be Ordinance #1896.

A motion was made by Alderman Gotway, Seconded by Alderman Wandling to read Bill #17-67 for the first time by short title only. Motion passed unanimously.

BILL #17-67

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING PARAGRAPH 48 OF SUBSECTION A OF SECTION 500.055 OF THE MUNICIPAL CODE BY DELETING IT IN ITS ENTIRETY; ENACTING, IN LIEU THEREOF, A NEW PARAGRAPH 48 OF SUBSECTION A OF SECTION 500.055; PROVIDING REGULATIONS FOR THE CONSTRUCTION OF ONE – AND TWO-FAMILY DWELLINGS IN THE CITY; AND OTHER MATTERS RELATED THERETO

A motion was made by Alderman Gotway, Seconded by Alderman Wandling to read Bill #17-67 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Santos, Seconded by Alderman Klingerman to put Bill #17-67 to final vote. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

BOARD OF ALDERMEN MINUTES

NOVEMBER 15, 2017

Mayor Zucker declared Bill #17-67 passed and designated it to be Ordinance #1897.

A motion was made by Alderman Wandling, Seconded by Alderman Gotway to approve Resolution #297. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

RESOLUTION #297

A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI REGARDING APPOINTMENT TO THE BOARD OF ADJUSTMENT (LOBOSCO)

A motion was made by Alderman Gotway, Seconded by Alderman Wandling to approve Resolution #298. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman- Aye
Alderman Santos – Aye	Alderman Gotway - Aye
Alderman Nay – Aye	Alderman Wandling - Aye

RESOLUTION #298

A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI REGARDING APPOINTMENT TO THE BOARD OF ADJUSTMENT (COPUS)

A motion was made by Alderman Klingerman, Seconded by Alderman Wandling to hold a closed session pursuant to RSMo 610.021 section (11) Bid Specs. Motion passed unanimously. Roll call was as follows:

Alderman Koch – Aye	Alderman Klingerman – Aye
Alderman Wandling – Aye	Alderman Nay – Aye
Alderman Santos - Aye	Alderman Gotway – Aye

CLOSED SESSION

ADJOURNMENT

A motion was made by Alderman Klingerman, Seconded by Alderman Wandling to adjourn the meeting at 8:20 p.m. Motion passed unanimously.

Respectfully submitted,

Kim Clark
City Clerk

WORKSHOP SUMMARY

NOVEMBER 15, 2017

The City of Dardenne Prairie workshop session was called to order at 6:00 p.m.
The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance.

The following were in attendance: Mayor Zucker, Aldermen Gotway, Klingerman, Koch, Santos, Wandling and Nay. Also present were City Clerk Kim Clark, City Engineer Luke Kehoe and City Attorney John Young. Staff members Gay, Amelong, Easley & Dewinters were also in attendance.

ITEMS FOR DISCUSSION AND CONSIDERATION

1. Discussion of Expansion of Parks & Recreation Programs by the City: Plan for Public Engagement
2. Concrete Pavement Removal & Replacement Project – Bainbridge & Lewis and Clark – Change Order #1 – Final (Kehoe)
3. Street Maintenance and Pedestrian Access Improvements Project #971301 (Kehoe)
4. Engineering Services Contract – MO Route 364 Improved Access at Technology Drive (Kehoe)
5. 2018 Budget
6. Short Term Goals (0 – 3 year projects)
7. Long Term Goals (3 – 10 year projects)
8. Review of Board of Aldermen Meeting Agenda (11-15-17)

STAFF COMMUNICATIONS

Mayor Zucker mentioned the upcoming Salvation Army Tree of Lights and bell ringing challenge.

ADJOURNMENT

A motion was made by Alderman Klingerman, Seconded by Alderman Gotway to adjourn the meeting at 7:02 p.m. Motion passed unanimously.

Respectfully submitted,

Kim Clark, City Clerk

EXPENDITURES FOR APPROVAL
12/6/2017

1 Alderman Blake Nay	December, 2017	375.00
2 Alderman Dan Koch	December, 2017	375.00
3 Alderman Dave Wandling	December, 2017	375.00
4 Alderman Doug Santos	December, 2017	375.00
5 Alderman John Gotway	December, 2017	375.00
6 Alderman Kevin Klingerman	December, 2017	375.00
7 Alicia Gay	Mileage Reimbursement	306.42
8 Ameren	City Hall	1,139.69
9 Ameren	Concession Stand	173.61
10 Ameren	Hanley Traffic Light 2	47.65
11 Ameren	Ball Park	70.03
12 Ameren	City Hall Park	198.54
13 Ameren	Hanley Traffic Light	11.24
14 Byrne & Jones	Dardenne Greenway - Final	10,016.03
15 C.N.A. Surety	Treasurers Annual Bond	125.00
16 County Land Maintenance	Tree Installation	1,050.00
17 Court-Missouri Department of Revenue	Crime Victims: November, 2017	636.70
18 Court-Sheriff Retirement Fund	Retirement Fund: November, 2017	267.00
19 Court-St. Charles County-Dom Violence Fund	Court Fines: November, 2017	178.00
20 Court-Treasurer; State of Missouri	POST Fees: November, 2017	89.00
21 Cuivre River Electric	Light at Weldon Spring	35.26
22 Cuivre River Electric	Georgetown Park	71.00
23 Cuivre River Electric	St. Williams street lights	29.68
24 Cuivre River Electric	Traffic Signal at Feise/Hanley	75.00
25 Da-Com	Maintenance supplies	160.99
26 DeWitt	Workers Comp - Annual Membership	300.00
27 Duckett Creek	Service to 10/31/17	74.70
28 Extreme Electrical	electrical Repair	789.22
29 First Bank	Credit Card Charges	3,112.90
30 GFI Digital	Computer Maintenance thru 12/12/17	800.00
31 Good Electric, Inc.	Dardenne Greenway Irrigation Repair	187.34
32 Hamilton Weber	October, 2017	11,758.24
33 Hoff Heating & AC	Repair	4,165.00
34 Insurance: Anthem Blue Cross/Blue Shield	Health: January, 2018	3,883.93
35 Insurance: Capital Administrators	Vision: January, 2018	75.50
36 Insurance: FCL Dental	Dental: December, 2017	307.94
37 Insurance: Principal Life	Life: January, 2018	211.68
38 Jan Wiejaczka	Light Tour Refund	120.00
39 Jeffrey J. Sandcork	Prosecuting Attorney: December, 2017	1,100.00
40 Kehoe Engineering	Reimbursable Engineering: October, 2017 (85%)	5,647.63
41 Kehoe Engineering	Engineering: October, 2017	10,759.19
42 KSDK	Show Me St. Louis Segment	1,600.00
43 LAGERS	November, 2017	3,172.27
44 Mayor David C. Zucker	December, 2017	1,000.00
45 Missouri Machinery	City Hall Fountain Closing	752.00
46 MOPERM	Annual Auto & General Insurance	14,186.00
47 Native Landscape Solutions, Inc.	BarathHaven Repair	635.00
48 Office Essentials	Office Supplies	89.49
49 Payroll	Payroll: 12/01/17	20,827.63
50 Payroll	Payroll: 11/17/17	17,402.93
51 Promotions Pronto	Apparell	708.50
52 St. Charles County	Police Contract 2018 (To be paid in 2018 budget)	325,279.00
53 Stratus Building Solutions	Janitorial Service: December 2017	385.00
54 Survey St. Louis	Prop P Mailer	1,715.44
55 The Law Office of Dennis Chassaniol	Municipal Judge: December, 2017	500.00
56 Thoele	Gasoline Charges to 10/23/2017	332.13
57 UMB Bank NA	Annual Administration Fee	265.00
58 UMB Bank, NA	November, 2017 TDD Sales Tax Payment	19,072.36
59 United Printing Consultants	Court Printing	63.50
60 Universal Creative Concepts	Giveaway Items	1,472.17
		469,682.53

TREASURER'S REPORT

As of October 31, 2017

Special Revenue Fund	509,294.39
General Fund	3,597,066.34
Parks & Storm Water Fund	127,002.04
Capital Improvement Sales Tax Fund	294,024.33
Municipal Bond Account	959.82
Escrow/Bond Account	27,496.53
Petty Cash	100.00
Cash Drawer	200.00
TOTAL	4,556,143.45

Bryan Road NID Bond Fund	132,108.53
Bryan Road NID Bond Reserve Fund	121,716.84

Respectfully submitted,



Kim Clark
City Clerk/Treasurer

Election Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
Official

Date: 11/7/2017
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Registered Voters 8,435 - Total Ballots 1,265 : 15.00%

12 of 12 Precincts Reporting 100.00%

DARDENNE PRAIRIE PROPOSITION P

Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,257	
YES	731	58.15%
NO	526	41.85%
Undervote	3	
Overvote	1	

**PROPOSITION A-2
(Inside City Limits)**

Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,245	
YES	1,087	87.31%
NO	158	12.69%
Undervote	16	
Overvote	0	

**PROPOSITION A-1
(Inside City Limits)**

Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,248	
YES	1,087	87.10%
NO	161	12.90%
Undervote	12	
Overvote	1	

**PROPOSITION A-2
(Outside City Limits)**

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

**PROPOSITION A-1
(Outside City Limits)**

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

**PROPOSITION A-3
(Inside City Limits)**

Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,244	
YES	1,080	86.82%
NO	164	13.18%
Undervote	17	
Overvote	0	



IN WITNESS WHEREOF: I, Rich Chrismer, Director of Elections in and for the County of St. Charles, State of Missouri, do hereby certify that the figures set out hereon are the official results of the November 7, 2017 Special Election. Given under my hand and official seal this 16th day of November, 2017.

Rich Chrismer

Rich Chrismer, Director of Elections
St. Charles County, Missouri

Election Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
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Election Results
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Registered Voters 8,435 - Total Ballots 1,265 : 15.00%

12 of 12 Precincts Reporting 100.00%

PROPOSITION A-3 (Outside City Limits)		
Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-5 (Inside City Limits)		
Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,240	
YES	1,080	87.10%
NO	160	12.90%
Undervote	21	
Overvote	0	

PROPOSITION A-4 (Inside City Limits)		
Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,242	
YES	1,079	86.88%
NO	163	13.12%
Undervote	19	
Overvote	0	

PROPOSITION A-5 (Outside City Limits)		
Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	2	
YES	0	0%
NO	2	100.00%
Undervote	0	
Overvote	0	

PROPOSITION A-4 (Outside City Limits)		
Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-6 (Inside City Limits)		
Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,227	
YES	1,066	86.88%
NO	161	13.12%
Undervote	34	
Overvote	0	

Election Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
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Registered Voters 8,435 - Total Ballots 1,265 : 15.00%

12 of 12 Precincts Reporting 100.00%

PROPOSITION A-6 (Outside City Limits)		
Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-8 (Inside City Limits)		
Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,224	
YES	1,062	86.76%
NO	162	13.24%
Undervote	36	
Overvote	1	

PROPOSITION A-7 (Inside City Limits)		
Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 1		
Total Votes	1,226	
YES	1,067	87.03%
NO	159	12.97%
Undervote	35	
Overvote	0	

PROPOSITION A-8 (Outside City Limits)		
Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	2	
YES	0	0%
NO	2	100.00%
Undervote	0	
Overvote	0	

PROPOSITION A-7 (Outside City Limits)		
Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

Registered Voters 28 - Total Ballots 293 : 1,046.43%

DARDENNE PRAIRIE PROPOSITION P				PROPOSITION A-4 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		293		Total Votes		291	
YES	186	63.48%		YES	255	87.63%	
NO	107	36.52%		NO	36	12.37%	
Undervote	0			Undervote	2		
Overvote	0			Overvote	0		
PROPOSITION A-1 (Inside City Limits)				PROPOSITION A-5 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		292		Total Votes		293	
YES	257	88.01%		YES	257	87.71%	
NO	35	11.99%		NO	36	12.29%	
Undervote	0			Undervote	0		
Overvote	1			Overvote	0		
PROPOSITION A-2 (Inside City Limits)				PROPOSITION A-6 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		292		Total Votes		289	
YES	258	88.36%		YES	255	88.24%	
NO	34	11.64%		NO	34	11.76%	
Undervote	1			Undervote	4		
Overvote	0			Overvote	0		
PROPOSITION A-3 (Inside City Limits)				PROPOSITION A-7 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		293		Total Votes		289	
YES	257	87.71%		YES	256	88.58%	
NO	36	12.29%		NO	33	11.42%	
Undervote	0			Undervote	4		
Overvote	0			Overvote	0		

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
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Election Results
194 AMBER MEADOWS
Official

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Registered Voters 28 - Total Ballots 293 : 1,046.43%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes 288

YES	255	88.54%
NO	33	11.46%
Undervote	5	
Overvote	0	

Registered Voters 126 - Total Ballots 14 : 11.11%

DARDENNE PRAIRIE PROPOSITION P Vote For 1 Total Votes 14 YES 3 21.43% NO 11 78.57% Undervote 0 Overvote 0	PROPOSITION A-4 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0
PROPOSITION A-1 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0	PROPOSITION A-5 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0
PROPOSITION A-2 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0	PROPOSITION A-6 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0
PROPOSITION A-3 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0	PROPOSITION A-7 (Inside City Limits) Vote For 1 Total Votes 13 YES 9 69.23% NO 4 30.77% Undervote 1 Overvote 0

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
205 BAYFIELD
Official

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Registered Voters 126 - Total Ballots 14 : 11.11%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes 13

YES	8	61.54%
NO	5	38.46%
Undervote	1	
Overvote	0	

Registered Voters 492 - Total Ballots 78 : 15.85%

DARDENNE PRAIRIE PROPOSITION P Vote For 1 Total Votes 78 YES 42 53.85% NO 36 46.15% Undervote 0 Overvote 0	PROPOSITION A-4 (Inside City Limits) Vote For 1 Total Votes 78 YES 68 87.18% NO 10 12.82% Undervote 0 Overvote 0
PROPOSITION A-1 (Inside City Limits) Vote For 1 Total Votes 78 YES 70 89.74% NO 8 10.26% Undervote 0 Overvote 0	PROPOSITION A-5 (Inside City Limits) Vote For 1 Total Votes 76 YES 67 88.16% NO 9 11.84% Undervote 2 Overvote 0
PROPOSITION A-2 (Inside City Limits) Vote For 1 Total Votes 78 YES 68 87.18% NO 10 12.82% Undervote 0 Overvote 0	PROPOSITION A-6 (Inside City Limits) Vote For 1 Total Votes 78 YES 68 87.18% NO 10 12.82% Undervote 0 Overvote 0
PROPOSITION A-3 (Inside City Limits) Vote For 1 Total Votes 78 YES 68 87.18% NO 10 12.82% Undervote 0 Overvote 0	PROPOSITION A-7 (Inside City Limits) Vote For 1 Total Votes 78 YES 68 87.18% NO 10 12.82% Undervote 0 Overvote 0

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
212 CANVAS COVE
Official

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Registered Voters 492 - Total Ballots 78 : 15.85%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes 77

YES	67	87.01%
NO	10	12.99%
Undervote	0	
Overvote	1	

Registered Voters 624 - Total Ballots 130 : 20.83%

DARDENNE PRAIRIE PROPOSITION P

Vote For 1		
Total Votes	129	
YES	64	49.61%
NO	65	50.39%
Undervote	1	
Overvote	0	

PROPOSITION A-4
(Inside City Limits)

Vote For 1		
Total Votes	127	
YES	112	88.19%
NO	15	11.81%
Undervote	3	
Overvote	0	

PROPOSITION A-1
(Inside City Limits)

Vote For 1		
Total Votes	129	
YES	114	88.37%
NO	15	11.63%
Undervote	1	
Overvote	0	

PROPOSITION A-5
(Inside City Limits)

Vote For 1		
Total Votes	127	
YES	112	88.19%
NO	15	11.81%
Undervote	3	
Overvote	0	

PROPOSITION A-2
(Inside City Limits)

Vote For 1		
Total Votes	128	
YES	112	87.50%
NO	16	12.50%
Undervote	2	
Overvote	0	

PROPOSITION A-6
(Inside City Limits)

Vote For 1		
Total Votes	123	
YES	109	88.62%
NO	14	11.38%
Undervote	7	
Overvote	0	

PROPOSITION A-3
(Inside City Limits)

Vote For 1		
Total Votes	127	
YES	112	88.19%
NO	15	11.81%
Undervote	3	
Overvote	0	

PROPOSITION A-7
(Inside City Limits)

Vote For 1		
Total Votes	122	
YES	106	86.89%
NO	16	13.11%
Undervote	8	
Overvote	0	

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
207 CARRIAGE HILLS
Official

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Registered Voters 624 - Total Ballots 130 : 20.83%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes 123

YES	109	88.62%
NO	14	11.38%
Undervote	7	
Overvote	0	

Registered Voters 1,464 - Total Ballots 254 : 17.35%

DARDENNE PRAIRIE PROPOSITION P

Vote For 1

Total Votes 254

YES	151	59.45%
NO	103	40.55%
Undervote	0	
Overvote	0	

PROPOSITION A-4

(Inside City Limits)

Vote For 1

Total Votes 250

YES	219	87.60%
NO	31	12.40%
Undervote	4	
Overvote	0	

PROPOSITION A-1

(Inside City Limits)

Vote For 1

Total Votes 251

YES	222	88.45%
NO	29	11.55%
Undervote	3	
Overvote	0	

PROPOSITION A-5

(Inside City Limits)

Vote For 1

Total Votes 251

YES	221	88.05%
NO	30	11.95%
Undervote	3	
Overvote	0	

PROPOSITION A-2

(Inside City Limits)

Vote For 1

Total Votes 251

YES	223	88.84%
NO	28	11.16%
Undervote	3	
Overvote	0	

PROPOSITION A-6

(Inside City Limits)

Vote For 1

Total Votes 248

YES	215	86.69%
NO	33	13.31%
Undervote	6	
Overvote	0	

PROPOSITION A-3

(Inside City Limits)

Vote For 1

Total Votes 251

YES	220	87.65%
NO	31	12.35%
Undervote	3	
Overvote	0	

PROPOSITION A-7

(Inside City Limits)

Vote For 1

Total Votes 248

YES	216	87.10%
NO	32	12.90%
Undervote	6	
Overvote	0	

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218 DUVALL
Official

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Registered Voters 1,464 - Total Ballots 254 : 17.35%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes 248

YES	216	87.10%
NO	32	12.90%
Undervote	6	
Overvote	0	

Registered Voters 2,139 - Total Ballots 2 : 0.09%

DARDENNE PRAIRIE PROPOSITION P

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-3
(Outside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-1
(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-4
(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-2
(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-4
(Outside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-3
(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-5
(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

Registered Voters 2,139 - Total Ballots 2 : 0.09%

PROPOSITION A-5
(Outside City Limits)

Vote For 1		
Total Votes	2	
YES	0	0%
NO	2	100.00%
Undervote	0	
Overvote	0	

PROPOSITION A-7
(Outside City Limits)

Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-6
(Inside City Limits)

Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-8
(Inside City Limits)

Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-6
(Outside City Limits)

Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-7
(Inside City Limits)

Vote For 1		
Total Votes	0	
YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

Registered Voters 33 - Total Ballots 1 : 3.03%

DARDENNE PRAIRIE PROPOSITION P

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-4

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-1

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-5

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-2

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-6

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-3

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

PROPOSITION A-7

(Inside City Limits)

Vote For 1

Total Votes 0

YES	0	0%
NO	0	0%
Undervote	0	
Overvote	0	

Registered Voters 33 - Total Ballots 1 : 3.03%

PROPOSITION A-8

(Inside City Limits)

Vote For 1

Total Votes 0

YES 0 0%

NO 0 0%

Undervote 0

Overvote 0

PROPOSITION A-8

(Outside City Limits)

Vote For 1

Total Votes 1

YES 0 0%

NO 1 100.00%

Undervote 0

Overvote 0

Registered Voters 259 - Total Ballots 28 : 10.81%

DARDENNE PRAIRIE PROPOSITION P

Vote For 1		
Total Votes	28	
YES	16	57.14%
NO	12	42.86%
Undervote	0	
Overvote	0	

PROPOSITION A-4
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	26	92.86%
NO	2	7.14%
Undervote	0	
Overvote	0	

PROPOSITION A-1
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	26	92.86%
NO	2	7.14%
Undervote	0	
Overvote	0	

PROPOSITION A-5
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	26	92.86%
NO	2	7.14%
Undervote	0	
Overvote	0	

PROPOSITION A-2
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	26	92.86%
NO	2	7.14%
Undervote	0	
Overvote	0	

PROPOSITION A-6
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	26	92.86%
NO	2	7.14%
Undervote	0	
Overvote	0	

PROPOSITION A-3
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	26	92.86%
NO	2	7.14%
Undervote	0	
Overvote	0	

PROPOSITION A-7
(Inside City Limits)

Vote For 1		
Total Votes	28	
YES	25	89.29%
NO	3	10.71%
Undervote	0	
Overvote	0	

Precinct Summary Report
SPECIAL ELECTION
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206 MONTICELLO
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Registered Voters 259 - Total Ballots 28 : 10.81%

PROPOSITION A-8

(Inside City Limits)

Vote For 1

Total Votes 28

YES	25	89.29%
-----	----	--------

NO	3	10.71%
----	---	--------

Undervote	0	
-----------	---	--

Overvote	0	
----------	---	--

Registered Voters 946 - Total Ballots 139 : 14.69%

DARDENNE PRAIRIE PROPOSITION P			
Vote For 1			
Total Votes	139		
YES	83	59.71%	
NO	56	40.29%	
Undervote	0		
Overvote	0		

PROPOSITION A-2 (Outside City Limits)			
Vote For 1			
Total Votes	0		
YES	0	0%	
NO	0	0%	
Undervote	0		
Overvote	0		

PROPOSITION A-1 (Inside City Limits)			
Vote For 1			
Total Votes	135		
YES	116	85.93%	
NO	19	14.07%	
Undervote	4		
Overvote	0		

PROPOSITION A-3 (Inside City Limits)			
Vote For 1			
Total Votes	135		
YES	115	85.19%	
NO	20	14.81%	
Undervote	4		
Overvote	0		

PROPOSITION A-1 (Outside City Limits)			
Vote For 1			
Total Votes	0		
YES	0	0%	
NO	0	0%	
Undervote	0		
Overvote	0		

PROPOSITION A-4 (Inside City Limits)			
Vote For 1			
Total Votes	136		
YES	118	86.76%	
NO	18	13.24%	
Undervote	3		
Overvote	0		

PROPOSITION A-2 (Inside City Limits)			
Vote For 1			
Total Votes	134		
YES	118	88.06%	
NO	16	11.94%	
Undervote	5		
Overvote	0		

PROPOSITION A-5 (Inside City Limits)			
Vote For 1			
Total Votes	135		
YES	116	85.93%	
NO	19	14.07%	
Undervote	4		
Overvote	0		

Registered Voters 946 - Total Ballots 139 : 14.69%

PROPOSITION A-6

(Inside City Limits)

Vote For 1

Total Votes 133

YES	115	86.47%
NO	18	13.53%
Undervote	6	
Overvote	0	

PROPOSITION A-7

(Inside City Limits)

Vote For 1

Total Votes 134

YES	116	86.57%
NO	18	13.43%
Undervote	5	
Overvote	0	

PROPOSITION A-8

(Inside City Limits)

Vote For 1

Total Votes 133

YES	114	85.71%
NO	19	14.29%
Undervote	6	
Overvote	0	

Registered Voters 692 - Total Ballots 118 : 17.05%

DARDENNE PRAIRIE PROPOSITION P				PROPOSITION A-4 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		118		Total Votes		117	
YES	66	55.93%		YES	98	83.76%	
NO	52	44.07%		NO	19	16.24%	
Undervote	0			Undervote	1		
Overvote	0			Overvote	0		

PROPOSITION A-1 (Inside City Limits)				PROPOSITION A-5 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		117		Total Votes		117	
YES	96	82.05%		YES	99	84.62%	
NO	21	17.95%		NO	18	15.38%	
Undervote	1			Undervote	1		
Overvote	0			Overvote	0		

PROPOSITION A-2 (Inside City Limits)				PROPOSITION A-6 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		117		Total Votes		115	
YES	97	82.91%		YES	97	84.35%	
NO	20	17.09%		NO	18	15.65%	
Undervote	1			Undervote	3		
Overvote	0			Overvote	0		

PROPOSITION A-3 (Inside City Limits)				PROPOSITION A-7 (Inside City Limits)			
Vote For 1				Vote For 1			
Total Votes		117		Total Votes		114	
YES	98	83.76%		YES	97	85.09%	
NO	19	16.24%		NO	17	14.91%	
Undervote	1			Undervote	4		
Overvote	0			Overvote	0		

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
211 SUMMERSET
Official

Date: 11/7/2017
Time: 9:12:24 PM
Page 2/2

Registered Voters 692 - Total Ballots 118 : 17.05%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes	115	
YES	96	83.48%
NO	19	16.52%
Undervote	3	
Overvote	0	

Registered Voters 1,632 - Total Ballots 162 : 9.93%

DARDENNE PRAIRIE PROPOSITION P

Vote For 1		
Total Votes	161	
YES	90	55.90%
NO	71	44.10%
Undervote	1	
Overvote	0	

**PROPOSITION A-4
(Inside City Limits)**

Vote For 1		
Total Votes	158	
YES	135	85.44%
NO	23	14.56%
Undervote	4	
Overvote	0	

**PROPOSITION A-1
(Inside City Limits)**

Vote For 1		
Total Votes	161	
YES	139	86.34%
NO	22	13.66%
Undervote	1	
Overvote	0	

**PROPOSITION A-5
(Inside City Limits)**

Vote For 1		
Total Votes	156	
YES	134	85.90%
NO	22	14.10%
Undervote	6	
Overvote	0	

**PROPOSITION A-2
(Inside City Limits)**

Vote For 1		
Total Votes	160	
YES	138	86.25%
NO	22	13.75%
Undervote	2	
Overvote	0	

**PROPOSITION A-6
(Inside City Limits)**

Vote For 1		
Total Votes	156	
YES	133	85.26%
NO	23	14.74%
Undervote	6	
Overvote	0	

**PROPOSITION A-3
(Inside City Limits)**

Vote For 1		
Total Votes	158	
YES	136	86.08%
NO	22	13.92%
Undervote	4	
Overvote	0	

**PROPOSITION A-7
(Inside City Limits)**

Vote For 1		
Total Votes	156	
YES	135	86.54%
NO	21	13.46%
Undervote	6	
Overvote	0	

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
219 WESTFIELD
Official

Date: 11/7/2017
Time: 9:14:31 PM
Page 2/2

Registered Voters 1,632 - Total Ballots 162 : 9.93%

PROPOSITION A-8
(Inside City Limits)

Vote For 1

Total Votes 156

YES	135	86.54%
NO	21	13.46%
Undervote	6	
Overvote	0	

Registered Voters 0 - Total Ballots 46 : N/A

DARDENNE PRAIRIE PROPOSITION P Vote For 1 Total Votes 43 YES 30 69.77% NO 13 30.23% Undervote 1 Overvote 1	PROPOSITION A-2 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0
PROPOSITION A-1 (Inside City Limits) Vote For 1 Total Votes 44 YES 38 86.36% NO 6 13.64% Undervote 1 Overvote 0	PROPOSITION A-3 (Inside City Limits) Vote For 1 Total Votes 44 YES 39 88.64% NO 5 11.36% Undervote 1 Overvote 0
PROPOSITION A-1 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0	PROPOSITION A-3 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0
PROPOSITION A-2 (Inside City Limits) Vote For 1 Total Votes 44 YES 38 86.36% NO 6 13.64% Undervote 1 Overvote 0	PROPOSITION A-4 (Inside City Limits) Vote For 1 Total Votes 44 YES 39 88.64% NO 5 11.36% Undervote 1 Overvote 0

Registered Voters 0 - Total Ballots 46 : N/A

PROPOSITION A-4 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0	PROPOSITION A-6 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0
PROPOSITION A-5 (Inside City Limits) Vote For 1 Total Votes 44 YES 39 88.64% NO 5 11.36% Undervote 1 Overvote 0	PROPOSITION A-7 (Inside City Limits) Vote For 1 Total Votes 44 YES 39 88.64% NO 5 11.36% Undervote 1 Overvote 0
PROPOSITION A-5 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0	PROPOSITION A-7 (Outside City Limits) Vote For 1 Total Votes 0 YES 0 0% NO 0 0% Undervote 0 Overvote 0
PROPOSITION A-6 (Inside City Limits) Vote For 1 Total Votes 44 YES 39 88.64% NO 5 11.36% Undervote 1 Overvote 0	PROPOSITION A-8 (Inside City Limits) Vote For 1 Total Votes 43 YES 37 86.05% NO 6 13.95% Undervote 2 Overvote 0

Precinct Summary Report
SPECIAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, NOVEMBER 7, 2017
Election Results
ABSENTEE
Official

Date: 11/7/2017
Time: 9:15:00 PM
Page 3/3

Registered Voters 0 - Total Ballots 46 : N/A

PROPOSITION A-8
(Outside City Limits)

Vote For 1

Total Votes	1	
YES	0	0%
NO	1	100.00%
Undervote	0	
Overvote	0	

BILL NO. 17-68

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI,
AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT
WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS
TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR CLEANING
SERVICES TO BE PERFORMED AT CITY HALL**

WHEREAS, the City has invited interested parties to submit proposals to provide building cleaning services at City Hall;

WHEREAS, the City received two proposals and conducted discussions with the proposing companies;

WHEREAS, the proposal deemed to be in the best interest of the City was lower in price;

WHEREAS, timely award of the contract will permit the City to execute an orderly transition from the current cleaning service provider to the new provider;

WHEREAS, the Board of Aldermen finds and determines that it is in the best interest of the citizens of Dardenne Prairie to accept the proposal from Green Clean Commercial which submitted the lowest and best proposal;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:**

SECTION 1. That the proposal submitted by Green Clean Commercial as presented to the Board of Aldermen in open session on December 6, 2017, a copy of which is attached hereto as **Exhibit A** and incorporated by reference herein, be and is hereby accepted by the Board of Alderman of the City of Dardenne Prairie, Missouri as the lowest and best proposal that is most advantageous to the City, price and other factors considered, for the provision of building cleaning services.

SECTION 2. That the form, terms, and provisions of the proposal attached hereto, marked as **Exhibit A**, and incorporated by reference herein, be and they hereby are approved and the Mayor is hereby authorized, empowered and directed to further accept, negotiate, execute, acknowledge, deliver and administer on behalf of the City an agreement in substantially the form attached hereto.

SECTION 3. That the Mayor be and is hereby authorized to make expenditures for the services and related equipment and materials listed on **Exhibit A**, a copy of which is attached hereto and incorporated by reference herein, in the amount provided on the attached.

SECTION 4. Effective Date: This Ordinance shall be in full force and take effect from and after its final passage and approval.

SECTION 5. Savings Clause: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION 6. Severability Clause: If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed, and approved this 6th day of December 2017.

As Presiding Officer and as Mayor

Attest:

City Clerk

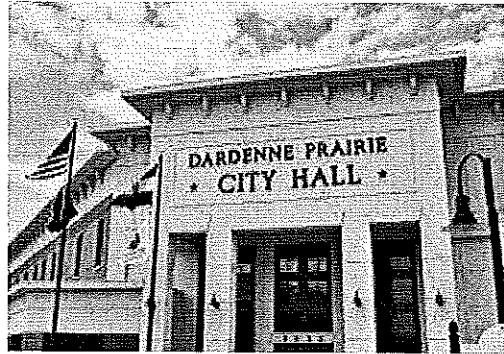
Approved this 6th day of December, 2017.

Mayor

Attest:

City Clerk

"Exhibit A"



Dardenne Prairie City Hall Janitorial Service

Wednesday, November 15, 2017 4:07 PM

PREPARED FOR

City of Dardenne Prairie

In care of

Bob Easley

bob@dardenneprairie.org

PRESENTED BY

Green Clean Commercial

Madison Stewart

mstewart@greencleancommercial.com

HAVE QUESTIONS OR COMMENTS?

No need to send an email!

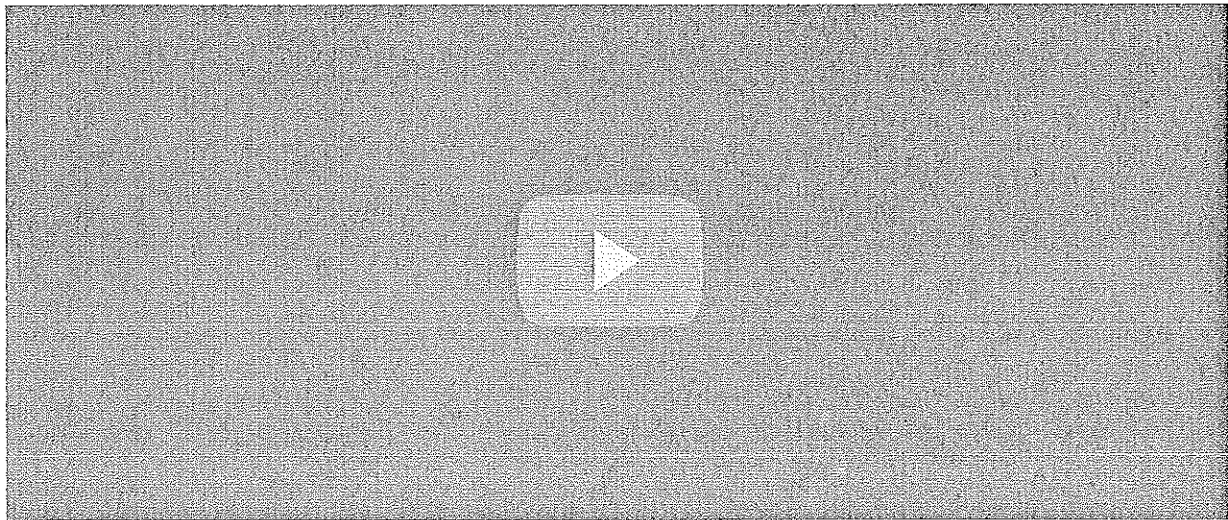
If you have questions or comments while reviewing this, simply send me a comment in the comments tab to the left of this screen and I will get it right away to respond.



We welcome you.

Should you really have to constantly manage your cleaning just to ensure things get done? We know that you are already very busy in your role, and you need a cleaning company that gets it. A company that minimizes your need to inspect their work, because they already do it consistently. A company that says "you shouldn't have to worry about that, let us take care of it for you."

Why Green Clean?



Reasons we get quick results for our customers

1. Peace of Mind- We inspect our own work so you don't have to... Isn't that why you hire a cleaning company in the first place?
2. Technology- We give the best reporting tools that you can look at whenever you want...they are simply there for you to see!
3. Our People- Your brand image is important and you expect your vendors' people to represent that. We have staff that has experience with luxury brands and the training, good image, care, and a team that represents you well.
4. Cost Control- You don't want to spend an arm and a leg to get the services you need. That is why we are constantly looking for ways to save your costs with us.

Benefiting the environment. Benefiting YOU.

Its not about us, its about you. In the next pages, we are very excited to share an

amazing plan that gives you the results and relationship you expect in your cleaning partner.

Thank you for your interest and we can't wait to work with you!

Warmest Regards,

Elliott Stipes

President and Founder

Green Clean Commercial

estipes@greencleancommercial.com

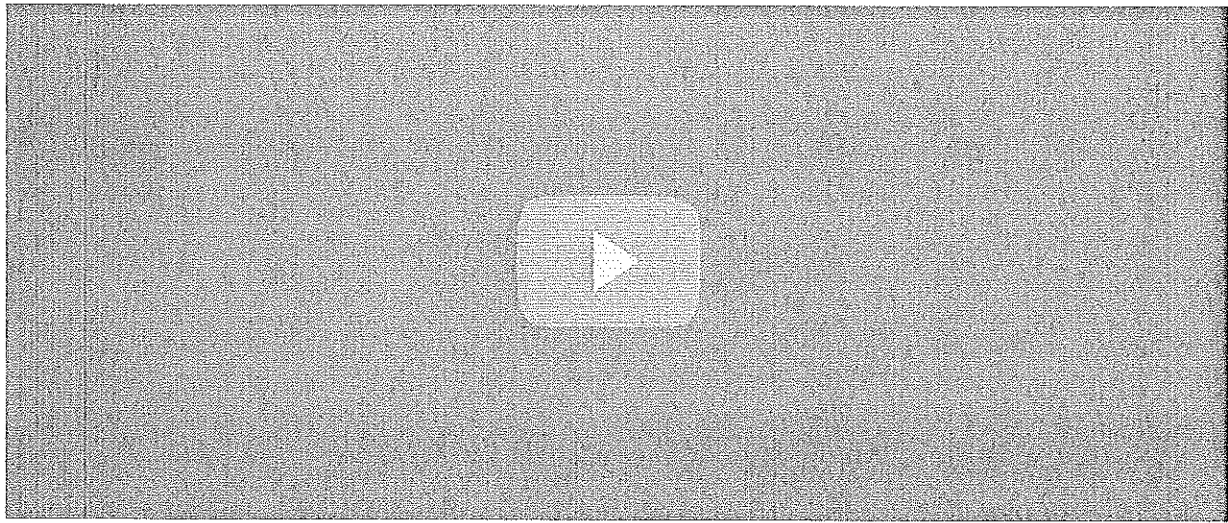


Why Technology Matters To Us.

One of the biggest challenges in the cleaning industry is the breakdown that occurs with in communications. Communications with the customer and communications with the cleaning staff. There are many moving parts to coordinate, schedule, maintain and perform cleaning services and communications have to be right now as any delay or breakdown can cause delays or inconsistent services. In addition to, it is necessary to maintain consistently smooth communications with the customer. Communications to the customer that share information to the customer to show how we are doing, but dont require the customer to take time to respond. Its just there for them to see when they want to.

By way of many years of research and testing, we have discovered an app and web based communications and inspection system that rivals all of the competition and this has been fuel for the company's growth and consistent performance across all our locations serviced in the 34 states we currently operate in.

Introduction to Swept



M O B I L E C L E A N I N S P E C T I O N S

Inspections are the only way we always know how our cleaners are performing. These data points are an early warning detection system of where our cleaners are failing and it allows them to correct their mistakes and holds them accountable so they don't forget for the next time. It's like a constant training reminder for them to do better.

Green Clean Managers create custom inspection plans for each building that can be used to create and conduct inspection reports using any iOS or Android smartphone.

Our inspection plans include unlimited inspection points and can be easily organized to make sure every area needing attention is inspected thoroughly.

Hale Associates
Weekly Building 5 Inspection

Kitchen:

MEETS STANDARD

Stove elements



Description:

Look for food or liquids but also lift up stove top to see if anything has leaked underneath.



Add Comment

EXCEEDS STANDARD

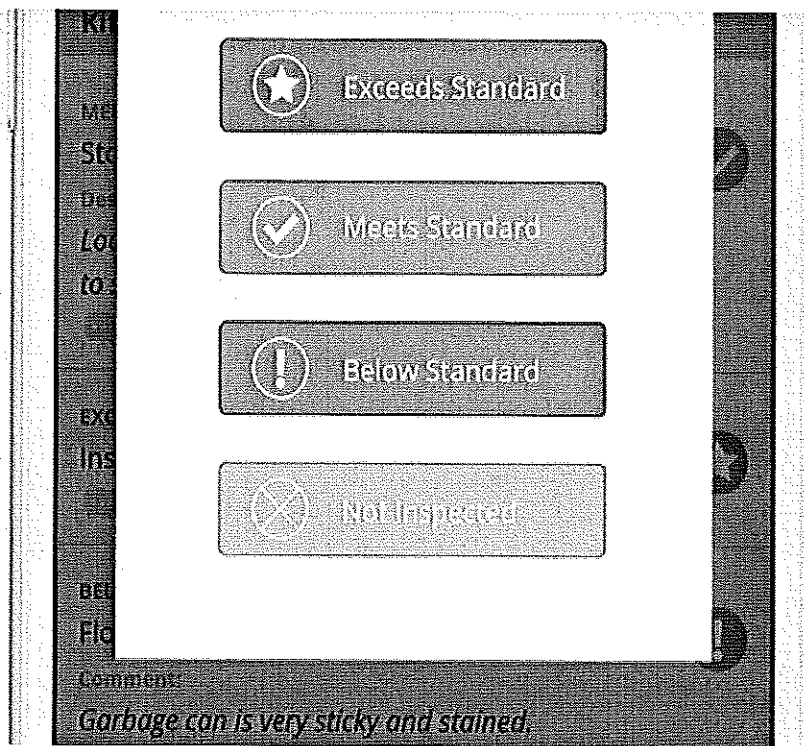
Inspect for dust behind kitchen appliances



Add Comment

M E A S U R E P E R F C

When conducting on-site inspections, we are able to simply rate the quality of each inspection point that we custom create for you. Its and easy standards ratings scale to understand. In addition to selecting an easy to understand rating, we easily record comments, and take photos to provide clear communication for the rating.



W E E A R N Y O U R

All too often some cleaning inspections are completed by the cleaning company and you don't even know we were there. With our inspections you get the full inspection report with pictures good or bad right in your email inbox.

Most times we want to tell you a quick note about the inspection and send it to you before we even leave the building. This allows you to know we actively search out problems and find them ever before you have to allowing us to build your trust over time and allowing you to focus on other things.

Hale Associates
Weekly Building Inspection

Completed Wed, April 6, 2016 at 11:34 PM
Inspected by: Joe Smith

Note to Client

Inspection report attached

Hi Melody, we were in today to complete an inspection. Everything looks good but we did find a couple things that will need some follow up. I'll be back later in the week to check in on Lisa and let you know how I make out. Let me know if you have any questions.



Send Note to Client

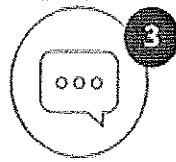
CLIENT MESSAGING FEATURE

Keeping the lines of communication open with you the client is an important part of maintaining a healthy customer relationship. In a lot of cases, it's the little things that go unspoken that end up causing customer dissatisfaction. With Client Messaging, we offer you a customized experience that allows you to communicate with Green Clean facility management quickly, keeping your entire team and the cleaning performance on the same page.

W E B U I L T I T J U

You, the customer, can download our app with Apple or Android and login to the first time with the account we create for you. Once logged in they will have access to a message board that you can receive push notifications on your smart phone as well as a dedicated way to call you directly.

Your cleaning company is
Supernova Janitorial



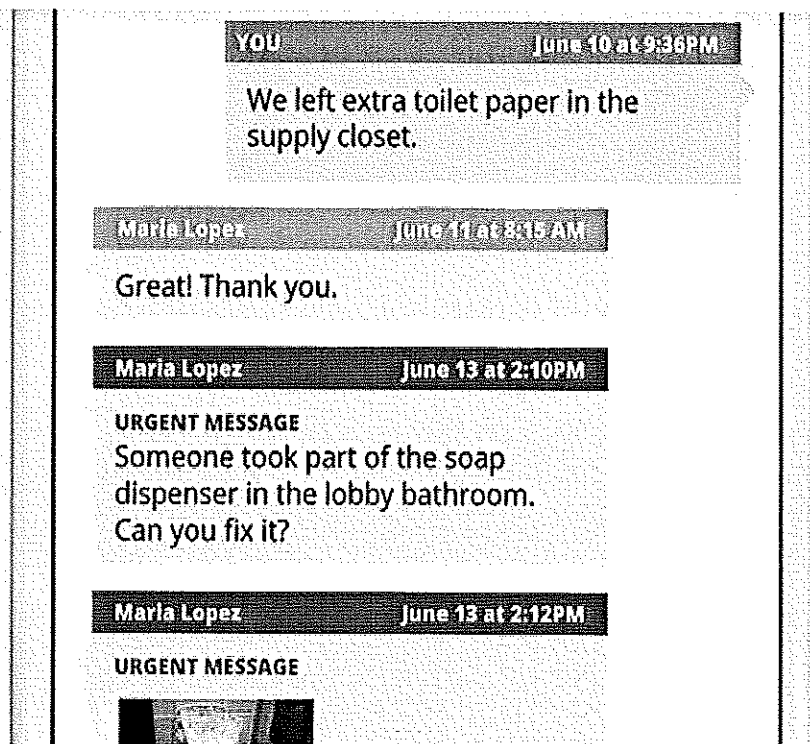
MESSAGES



CALL

U N I F I E D M E S S ,

The client message board allows you to quickly communicate to us all in one place...it's instant and a whole team receives the same communication at the exact time so that the response time can be lightning fast and everyone knows who is the responder. As messages are posted (Text and Pictures) from either a manager or client, Swept will update everyone. Messages can even be marked as "urgent" to draw additional attention.



A S S I M P L E A S

For clients that would prefer to text rather than download an app... which most people do today, we will make sure to route all message from clients directly to the client message board. this way your messages sent by SMS directly from your phone will route to the client message board so all of our team involved in your sites can be first responders.

< Messages

Supernova

Details

Fri, June 10 9:35 PM

We left extra toilet paper in the supply closet.

Sat, June 11 8:15 AM

Great! Thank you.

Mon, June 13 2:10 PM

Someone took part of the soap dispenser in the lobby bathroom. Can you fix it?

Mon, June 13 2:12 PM

Yes, we have extra covers. We will fix that tonight.

Pricing Details

*****THIS INFORMATION IS UNCLASSIFIED*****

<input type="checkbox"/> Dardenne Prairie City Hall 2x Weekly Monthly Cost	\$748.000 /mo	1	\$0
---	---------------	---	-----

2x per week service

Service Days: Monday and Thursday

See Scope of Work Below

8976

<input type="checkbox"/> Dardenne Prairie City Hall 1x Weekly Monthly Cost	\$790.000 /mo	1	\$0
---	---------------	---	-----

1x per week service

Service Day: Sunday

See Scope of Work Below

Work Plan

Start Date: TBD *(to be arranged with customer)*

Agreement Length: 12 months

Cleaning Frequency Weekly: Options Above

Cleaning Days Per Week: Options Above

Staff Provided:

1-2-Cleaning Technicians (evening)

1-Supervisor (training & oversight)

1-Customer Success Manager (client relations/ quality assurance)

Estimated Daily Shift:

TBD

On Demand Services: *(To quote upon request)*

- Stripping and Waxing

- Buffing/Burnishing
- Carpet Cleaning
- Tile and Grout Cleaning
- Window Cleaning

Scope of Work

EXHIBIT A.

Dardenne Prairie City Hall

Reception / Office Areas / Meeting Rooms	Daily	Monthly
Empty Trash - Replace Liners	X	
Dust-Wipe Horizontal Surfaces	X	
Clean Desks (around items)	X	
Clean Furniture	X	
Clean Doors and Glass	X	
Dust-Wipe Blinds		X
Vacuum Carpeting	X	
Sweep & Mop Hard Surface Floors	X	
Public Areas: Corridors / Lobbies	Daily	Monthly
Empty Trash - Replace Liners	X	
Dust-Wipe Horizontal Surfaces	X	
Spot Clean Entrance Door Glass	X	
Dust-Wipe Wall-Mount Surfaces (Picture Frames, Fire Extinguishers, Etc.)	X	
Clean & Polish Drinking Fountains	X	
Wipe-Clean Elevators (Interior & Exterior)		X
Wipe-Clean Elevator Tracks		X
Wipe-Clean Stairwell Hand Rails	X	
Vacuum Carpet	X	
Sweep & Mop Hard Surface Floors	X	
Dust Baseboards		X
Restrooms	Daily	Monthly
Clean & Disinfect Toilet Bowls & Urinals	X	
Scour & Disinfect Sinks & Polish Fixtures	X	
Clean & Disinfect Counter Tops	X	
Clean Mirrors	X	
Empty Trash, Spot Clean Containers & Replace Liners	X	
Dust Vents & Horizontal Surfaces	X	

Spot Clean Walls, Partitions, Doors, Light Switches & Cabinets
Restock Restrooms With Supplies

X
X

Sweep, Mop & Disinfect Floors

X

Local Customer References

Square, St. Louis MO

Amanda Hubbard, Corporate Facilities Manager

ahubbard@squareup.com

www.squareup.com

Streets of St. Charles, St. Charles, MO

Robey Taylor, Property Manager

rtaylor@cullprop.com

www.thestreetsofstcharles.com

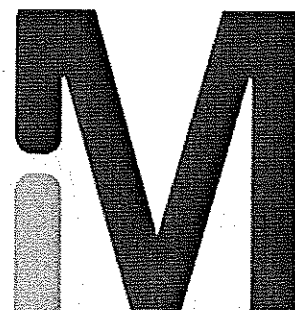
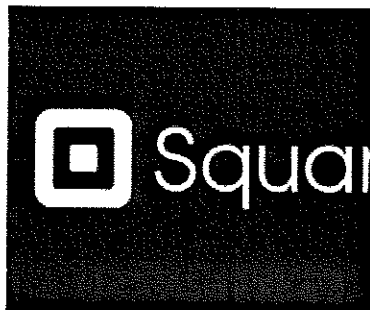
Landis + Gyr, St. Louis, MO

Mark Sullivan, Regional Director

mark.sullivan@landisgyr.com

www.landisgyr.com

Brand Experience



Landis
| Gyr



WEST
HOTELS & RES

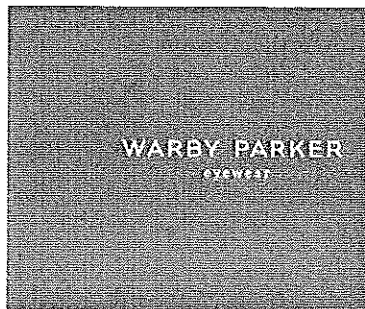


TIFFANY & CO.

Cassidy
Turley



ROOSEVELT
A THOMPSON HOTEL

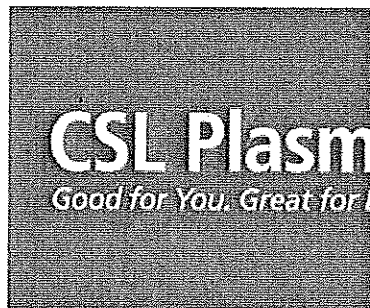


EMBASSY
ESTD 1971
ROW
HOTEL
WASHINGTON,
D.C.

TROPICAL STAGE
EVANSVILLE ST. LOUIS
EXPERIENCE THE STORY

Soft Surroundings
my time. my place. my self.

COMMON
HOTELS + RESORTS



HERMITAGE • BEVERLY HILLS

Terms and Conditions

Cleaning Personnel

Contractor will provide required number of supervisory staff and cleaning technicians to properly perform Scope of Work (SOW) per cleaning. Contractor is an Equal Opportunity Employer. All Contractor employees must pass a background screening and pass through immigration on Homeland Security's E-verification program to prove eligibility to work in the USA, before gaining a position with the company. Contractor also reserves the right to randomly drug test any employee. Each Contractor employee must wear the appropriate uniform attire during work hours. Contractor employees on job site will always be in professional logoed uniforms. Uniforms consist of matching shirt with Green Clean embroidered logo and khaki or black slacks, a belt, and shoes. If Client would like to offer employment to a present or past employee of Contractor there is referral fee to hire of \$3,500.00 per employee.

Safety and Training

The performance of all cleaning and servicing under this SOW shall be carried out in a safe and legal manner in accordance with all applicable federal, state and local laws and regulations. The following bulleted items represent client safety requirements or tasks that client places an emphasis on and requires. It does not and is not meant to represent a full and exhaustive listing of safety standards and requirements applicable to the services being carried out under this SOW. "Wet Floor" caution signs, with appropriate symbol and written in both English and Spanish, shall be placed on the floor in any area being micro-mopped until the floor is dried. All cleaning products shall be used as directed by manufacturer. Concentrated products shall be diluted to the specified ratio; required protective apparatus (e.g., gloves) shall be worn; setting or soaking periods shall be adhered to; and rinsing shall occur if directed. One complete sets of Safety Data Sheets (SDS) for all appropriate janitorial products shall be provided to client for inclusion in its applicable SDS libraries.

Green Cleaning Policy

As a company standard, Contractor takes necessary effort to reduce the exposure of building occupants and maintenance employees to potentially hazardous chemicals and contaminants and processes that negatively affect indoor air quality, health of humans, building finishes, systems and the environment.

Work Schedule

Cleaning per location will be completed as scheduled above (please reference "Exhibit B - Scope of Work") until the completion of the project. Start time will be set per the pricing analysis. Contractor employees will be required to record their hours for each shift worked through Green Clean Commercial approved software/app or a designated phone on site. Green Clean Commercial recognizes federal holidays and their observed holidays, in which event the client is responsible for payment of holiday premiums associated when client requests work.

Force Majeure Clause

Contractor shall not be liable to Client for failure to perform the party's obligations if such failure is a result of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power of confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone services. No party is entitled to terminate this Agreement under Clause 22 (Termination) in such circumstances.

Equipment Storage

Client agrees to provide janitor closets and/or storage areas to Contractor for Storage. Contractor agrees to maintain equipment and materials in such areas in a organized manner.

Equipment and Materials

Contractor agrees to provide equipment and materials as required to properly perform services. Chemicals: (All chemicals used onsite are Green Seal Certified (GS-37), Environmental Choice CCD, or Green Seal Certified (GS-40). Disinfectants meet EPA guidelines with regards to Green Cleaning.

Performance Monitoring

Performance Monitoring – Contractor Account Manager and/or Supervisor of Services will make regular inspections to Clients' place of business to ensure that Contractor service meets high standards in cleanliness. Contractor will conduct routine site visits and submit a quality inspection report to Contractor Account Management and Client selected point of contact to monitor performance and accountability for the employees on a monthly basis.

Term

This cleaning term is for the length of time outlined in Pricing Details page of this agreement.

Change Orders

Any changes in the specifications set forth in this agreement will require a written change and/or an addendum to contract for work to be completed by Contractor. Cost changes may increase or decrease due to additional/deletions or unexpected work.

Additional Cleaning Requests/Events

Requests by Client for additional event cleaning shall be made, at a minimum, 1 week in advance. Any additional cleaning shall be billed on separate invoice for a flat rate per hour/per person for specific areas of building or custom quote for services requested.

Security

Service Contractor shall assume responsibilities for security system during their service hours. From the opening of the facility to closing and turning on the alarm when service is done. Service Contractor shall not be held liable for alarm issues due to the following: power failure, alarm malfunctions, door contact errors, motion sensor errors, etc. Service Contractor shall also provide all necessary background screens as established by the client.

Employee Identification

To be provided by client if required. Any such ID will be responsibility of cleaners. If such ID is lost, stolen, misplaced, than the cleaner shall be responsible for all replacement cost. ID shall be returned to client upon termination of employee or contract.

Insurance

Contractor agrees to provide Certificate of Insurance to Client prior to commencing work.

Right to Cure

Any complaint made by Client to Green Clean Commercial may be formally submitted in writing as email to your account manager. Thirty day right-to-cure letter must outline any or all complaints with respect to contracted services rendered. Such complaint must be corrected by

Green Clean Commercial within two (2) days of receipt of formal right-to-cure. Any right-to-cure letter complaints that cannot be completed in two (2) days shall be coordinated with client management on an agreed upon schedule. Informal complaints/concerns/requests may also be submitted via currently used software/app or email to your account manager or building supervisor directly via software/app or e-mail.

Client will make any unsatisfied service area complaints in writing or by making a phone call(s) to Green Clean Commercial within three (3) days of the actual date of unsatisfied service. Failure to do this in a timely manner(phone calls, email or fax - within three (3) days, letters received by Green Clean Commercial within 5 days of event), cannot be used as grounds for termination of contract.

**** Any damages which occur by the employees of Green Clean Commercial shall be the responsibility of Green Clean Commercial for all damages and repairs. Damages not related to Green Clean Commercial and/or its employees shall be the sole responsibility of the client.**

Invoices

Contractor will send through mail, email or personal delivery a master invoice and single service invoices to Department Manager or Accounts Payable on the 1st day of the monthly for services being rendered in the month. Invoice date will be dated the first day of the week for services rendered. Invoices are due thirty (30) days after original date of invoice. Past due invoices which are sixty (60) days outstanding from the date of invoice will be subject to suspension until paid by client. Client shall make the payment of invoice in a timely manner, which is due within thirty (30) days from the date of invoice. Any invoice that is more than thirty (30) days past due shall be charged a late fee of 5% of the total due amount. All past due invoices must be paid in accordance with law.

Taxes

Contractor shall be solely responsible for the payment of any and all taxes or fees, whether foreign or domestic, relating to Contractor's activities under this contract or receipt by Contractor or its employees of compensation therefore, including, without limitation, all federal, state, and local income taxes, all taxes or contributions required under the social security, unemployment insurance, workers' compensation, or other laws of any jurisdiction, and any licensing fees, sales or use taxes, or other taxes or fees arising from Contractor's activities hereunder.

Compliance with Law

Contractor and Client agrees to comply during the course of this contract with all applicable federal, state and local laws and regulations including, but not limited to (a) federal, state, and local tax laws, including laws requiring the withholding and payment of income taxes; (b) Social Security laws; (c) regulations of the State Department of Environmental Protection and the United States Environmental Protection Agency, local fire and health regulations & ordinances; (d) regulations of the Occupational Safety and Health Administration and State Department of Public Health; (e) regulations of the Immigration and Naturalization Service of the US Department of Justice; and (f) regulations of the Equal Employment Opportunity Commission and State Commission Against Discrimination.

Permits and Licenses

Contractor shall secure any permits, licenses and inspections necessary for the performance and completion of the services. All permit, license and inspection fees shall be included in the Contract Sum provided. Contractor shall ensure that any materials, operations, waste generation, disposal or other activities that are conducted under a permit or license issued to Client are conducted in accordance with terms of permit or license or regulatory requirements whatever is more stringent.

Renewal

Contact term is outlined in pricing details of this agreement ("Term") with two (2) options to extend the term of the agreement for additional terms. The Supplier may submit in writing any annual proposed price changes thirty (30) days prior to end of the Term.

Assignment and Transfer

Contractor may voluntarily, by operation of law, assign any of its rights and delegate any of its duties, hypothecate, give, transfer, sublet, license, and otherwise transfer or encumber all or part of its rights, duties, or other interests in this Agreement and the proceeds thereof without the other party's written consent. The Contractor may use its affiliated companies to complete any portion of the work specified under this contract at any time with proper requirements as necessary for benefit of the contract. Any Subcontractors utilized shall be properly trained in Green Clean Commercial "green cleaning" policies and procedures and background requirements and will be responsible for implementing these policies and procedures in the client's building.

Termination Clause

If the provider has for thirty (30) days in a row failed to perform all necessary tasks, Client must identify in writing any deficiencies and the provider has thirty (30) days to cure these deficiencies. Both parties will then re-inspect the areas identified, to see if the deficiencies have been cured and shall be signed off as acceptable, if not, Client has the right to terminate the agreement for default.

Governing Law and Disputes

This contract shall be governed by and interpreted in accordance with the laws of The State of Missouri (excluding the conflict of laws thereof). All disputes hereunder shall be resolved in the applicable state or federal courts of Missouri. The parties consent to the jurisdiction of such courts and waive any jurisdictional or venue defenses otherwise available.

BILL NO. 17-69

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI,
AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT
WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS
TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR INFORMATION
TECHNOLOGY MANAGEMENT SERVICES**

WHEREAS, the City has invited interested parties to submit sealed proposals to provide Information Technology Management Services, including provision of hardware, software, and maintenance/repair services;

WHEREAS, the City received four proposals and conducted discussions with the proposing companies;

WHEREAS, the proposal deemed to be in the best interest of the City was technically sound, more favorable to the City in several respects than competing proposals and was most advantageous in price;

WHEREAS, timely award of the contract will permit the City to execute an orderly transition from the current IT service provider to the new provider;

WHEREAS, the Board of Aldermen finds and determines that it is in the best interest of the citizens of Dardenne Prairie to accept the proposal from Wheelhouse Solutions Corporation, which submitted the lowest and best proposal;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:**

SECTION 1. That the proposal submitted by Wheelhouse Solutions Corporation as presented to the Board of Aldermen in open session on December 6, 2017, a copy of which is attached hereto as **Exhibit A** and incorporated by reference herein, be and is hereby accepted by the Board of Alderman of the City of Dardenne Prairie, Missouri as the lowest and best proposal that is most advantageous to the City, price and other factors considered, for the provision of Information Technology Management Services.

SECTION 2. That the form, terms, and provisions of the proposal and master service agreement attached hereto, marked as **Exhibit A**, and incorporated by reference herein, be and they hereby are approved and the Mayor is hereby authorized, empowered and directed to further accept, negotiate, execute, acknowledge, deliver and administer on behalf of the City an agreement in substantially the form attached hereto.

SECTION 3. That the Mayor be and is hereby authorized to make expenditures for the services and related equipment and materials listed on Exhibit A, a copy of which is attached hereto and incorporated by reference herein, in the amount provided on the attached.

SECTION 4. Effective Date: This Ordinance shall be in full force and take effect from and after its final passage and approval.

SECTION 5. Savings Clause: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION 6. Severability Clause: If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed, and approved this 6th day of December 2017.

As Presiding Officer and as Mayor

Attest:

City Clerk

Approved this 6th day of December, 2017.

Mayor

Attest:

City Clerk



"Exhibit A"

PLEASE READ THIS AGREEMENT CAREFULLY BEFORE PURCHASING AND/OR USING SOFTWARE OR SERVICES FROM WHEELHOUSE SOLUTIONS CORPORATION. BY USING WHEELHOUSE SOLUTIONS CORPORATION SOFTWARE OR SERVICES, CLIENT SIGNIFIES ITS ASSENT TO AND ACCEPTANCE OF THIS AGREEMENT AND ACKNOWLEDGES IT HAS READ AND UNDERSTANDS THIS AGREEMENT. AN INDIVIDUAL ACTING ON BEHALF OF AN ENTITY REPRESENTS THAT HE OR SHE HAS THE AUTHORITY TO ENTER THIS AGREEMENT ON BEHALF OF THAT ENTITY. IF CLIENT DOES NOT ACCEPT THE TERMS OF THIS AGREEMENT, THEN IT MUST NOT USE WHEELHOUSE SOLUTIONS CORPORATION SOFTWARE OR SERVICES.

This WheelHouse Solutions Corporation Master Services Agreement, including all referenced appendices and documents located at URLs (the "Agreement"), is between the purchaser or user of WheelHouse Solutions software and services ("Client") and WheelHouse Solutions Corporation ("Consultant"). The effective date of this Agreement ("Effective Date") is the earlier of the date that Client signs or accepts this Agreement or the date that Client uses WheelHouse Solutions Corporation's software or services. In the event of a conflict in the provisions of any attachment hereto and the provisions set forth in this Agreement, the provisions of such attachments shall govern.

Definitions

1. **Agreement.** This means this Master Services Agreement between Client and Consultant, and any schedules or exhibits.
2. **Developer Services.** This means the services related to technology development and/or development support.
3. **Order Form.** An order form is defined as a "Statement of Work", Purchase Order, Managed Services Agreement, Order Letter, Service Ticket, or other request for services to be provided to Client. All orders must be approved by authorized agent of the client.
4. **Production Support Services.** This means the combination of services relating to deployment and operational support for software as identified in the applicable purchase order or product schedule.
5. **Services.** The technology planning services, developer services, production support services, and other consulting services as identified in the applicable purchase order or product schedule. Consultant may at its discretion, decline to provide services for any hardware or software that has been modified or deployed in any way other than as directed as part of this agreement.
6. **Subscription Services.** This means fee-bearing subscriptions for a defined period of time for a certain scope of Services.
7. **Technology Planning Services.** This means the services relating to the technology planning, design, and/or assessment specified in the product schedule.

Terms and Conditions

8. **Scope of Agreement.**
 - a. **Framework.** This Agreement establishes a framework that will enable Consultant to provide Services to Client. The specific services (the "Services") will provide to Client will be described in an Order Form, signed by the parties or otherwise accepted by WheelHouse Solutions Corporation, which may consist of (a) one or more mutually agreed order forms, statements of work, work orders or similar transaction documents, or (b) an order or service request placed by Client through WheelHouse Solutions Corporation's online request system accessible from a WheelHouse Solutions Corporation website. The parties agree that the terms of this Agreement will govern all purchases and use by Client of Services unless otherwise agreed by the parties in writing.
 - i. The specific services (the "Services") and/or Software that WheelHouse Solutions Corporation will provide to Client will be described in an Order Form, signed by the

parties or otherwise accepted by WheelHouse Solutions Corporation, which may consist of (a) one or more mutually agreed order forms, statements of work, work orders or similar transaction documents, or (b) an order placed by Client through WheelHouse Solutions Corporation online service request system, accessible from a WheelHouse Solutions Corporation website. The parties agree that the terms of this Agreement will govern all purchases and use by Client of Software and Services unless otherwise agreed by the parties in writing.

- b. **Affiliates.** Consultant and Client agree that Affiliates of Client may acquire Hardware, Software and Services from WheelHouse Solutions Corporation or its Affiliates by entering an Order Form with WheelHouse Solutions Corporation (or a WheelHouse Solutions Corporation Affiliate) that incorporates the terms and conditions of this Agreement. The parties acknowledge that adjustments to the terms of this Agreement may be made in a particular Order Form (for example, to address disparate tax and/or legal regimes in other geographic regions). "Affiliate" means an entity that owns or controls, is owned or controlled by, or is under common control or ownership with a party, where "control" is the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of an entity, whether through ownership of voting securities, by contract or otherwise.
 - c. **Business Partners.** WheelHouse Solutions Corporation has entered into agreements with other organizations ("Business Partners") to promote, market and support certain Hardware, Software and Services. When Client purchases Hardware, Software and Services through a Business Partner, WheelHouse Solutions Corporation confirms that it is responsible for providing the Hardware, Software and Services to Client under the terms of this Agreement. WheelHouse Solutions Corporation is not responsible for (a) the actions of Business Partners, (b) any additional obligations Business Partners have to Client, or (c) any products or services that Business Partners supply to Client under any separate agreements between a Business Partner and Client.
9. **Fees and Expenses.** Fees for the Services (the "Fees") will be identified in an Order Form and are (a) due upon WheelHouse Solutions Corporation's acceptance of an Order Form or, for renewal of Services, at the start of the renewal term, and (b) payable in accordance with Section 10. Fees are stated in United States Dollars, must be paid in United States Dollars, and, unless otherwise specified in writing, do not include out-of-pocket expenses or shipping costs.
- a. Client will reimburse WheelHouse Solutions Corporation for all reasonable expenses WheelHouse Solutions Corporation incurs in connection with the performance of Services.
 - b. Client agrees to pay WheelHouse Solutions Corporation the applicable Fees for each Unit. "Unit" is the measurement of Software or Service usage defined in the applicable Order Form.
 - c. Any renewal of Subscription Services will be at the same price per Unit listed in the applicable Order Form.
10. **Invoicing.** Client shall pay the amounts agreed herein upon receipt of invoices which shall be sent by Consultant, and Client shall pay the amount of such invoices to Consultant.
- a. All payment terms are specified on each invoice with NET 20 terms being standard.
 - b. All charges not paid when due shall bear interest at the rate of 1.5% per month. In addition, the Client shall pay Consultant its costs and reasonable attorney's fees, which it incurs, in collecting past due charges.
 - c. If Client is paying by credit card, Client (a) authorizes WheelHouse Solutions Corporation to charge Client's credit card for the Services and for the amount due at the time of renewal of Subscription Services, and (b) agrees to provide updated credit card information to WheelHouse Solutions Corporation for renewal purposes.

- d. Invoicing is done monthly currently on the first of the month. On the last day of the previous month we run a scan of all active devices in management. Everything is prorated so if a new device is added (or subtracted) during the previous month it is all reflected in the time of the invoice. At the time of the signature of the contract Consultant will be billing the client for total estimated amount of devices. When the next invoice is issued, it will be for the actual device count thus ensuring the billing is always a month in advance.
11. **Confidential Information.** Each party hereto ("Such Party") shall hold in trust for the other party hereto ("Such Other Party"), and shall not disclose to any non-party to the Agreement, any confidential information of Such Other Party. Confidential information is information which relates to Such Other Party's research, development, trade secrets or business affairs, but does not include information which is Masterly known or easily ascertainable by non-parties of ordinary skill in computer design and programming.
Consultant hereby acknowledges that during the performance of this contract, the Consultant may learn or receive confidential Client information and therefore Consultant hereby confirms that all such information relating to the Client's business will be kept confidential by the Consultant, except to the extent that such information is required to be divulged to the Consultant's clerical or support staff or associates in order to enable Consultant to perform Consultant's contract obligations.
12. **Continuing Business.** Nothing in this Agreement will preclude or limit WheelHouse Solutions Corporation from providing hardware, software, materials, or services for itself or other clients, irrespective of the possible similarity of such software, materials or services to those that might be delivered to Client. The terms of confidentiality in Section 11. will not prohibit or restrict either party's right to develop, use or market products or services similar to or competitive with the other party; provided, however, that neither party is relieved of its obligations under this Agreement.
13. **Disputes.** Any disputes that arise between the parties with respect to the performance of this contract shall be submitted to binding arbitration by the American Arbitration Association, to be determined and resolved by said association under its rules and procedures in effect at the time of the submission and the parties hereby agree to share equally in the costs of said arbitration.
 - a. The final arbitration decision shall be enforceable through the courts of the state of Missouri or any other state in which the Client resides or may be located.
 - b. In the event that this arbitration provision is held unenforceable by any court of competent jurisdiction, then this contract shall be as binding and enforceable as if this section 8 were not a part hereof.
14. **Independent Contractor.** WheelHouse Solutions Corporation is an independent contractor and nothing in this Agreement or related to WheelHouse Solutions Corporation's performance of any Order Form will be construed to create an employment or agency relationship between Client (or any Client personnel) and WheelHouse Solutions Corporation (or any WheelHouse Solutions Corporation personnel). Each party will be solely responsible for supervision, direction, control and payment of its personnel, including applicable taxes, deductions, other payments and benefits. WheelHouse Solutions Corporation may subcontract Services under an Order Form to third parties or Affiliates without the approval of Client; provided, however, that (a) subcontractors agree to protect Client Confidential Information, and (b) WheelHouse Solutions Corporation remains responsible to Client for performance of its obligations hereunder.
15. **Non-Solicitation.** Client agrees not to solicit or hire any personnel of WheelHouse Solutions Corporation involved with the delivery of Services in connection with any Order Form during the term of and for twelve (12) months after termination or expiration of such Order Form; provided that Client may hire an individual employed by WheelHouse Solutions Corporation who, without other solicitation, responds to advertisements or solicitations aimed at the Master public.

16. **Taxes.** Any and all taxes, except income taxes, imposed or assessed by reason of this contract or its performance, including but not limited to sales or use taxes, shall be paid by the Client. Consultant shall be responsible for any taxes or penalties assessed by reason of any claims that Consultant is an employee of Client, and Client and Consultant specifically agree that Consultant is not an employee of Client.

Terms and Conditions

17. **Liability.** Consultant warrants to Client that the material, analysis, data, programs and services to be delivered or rendered hereunder, will be of the kind and quality designated and will performed by qualified personnel. Special requirements for format or standards to be followed shall be attached as an additional Exhibit and executed by both Client and Consultant. Consultant makes no other warranties, whether written, oral or implied, including without limitation warranty of fitness for purpose of merchantability. In no event shall Consultant be liable for special or consequential damages, either in contract or tort, whether or not the possibility of such damages has been disclosed to Consultant in advance or could have been reasonably foreseen by Consultant, and in the event this limitation of damages is held unenforceable then the parties agree that by reason of the difficulty in foreseeing possible damages all liability to Client shall be limited to no more than the services rendered as liquidated damages and not as a penalty.

Miscellaneous

18. **Headings.** All headings contained in this Agreement are inserted for identification and convenience and will not be deemed part of this Agreement for purposes of interpretation.
19. **Severability.** If the scope of any of the provisions of the Agreement is too broad in any respect whatsoever to permit enforcement to its full extent, then such provisions shall be enforced to the maximum extent permitted by law, and the parties hereto consent and agree that such scope may be judicially modified accordingly and that the whole of such provisions of this Agreement shall not thereby fail, but that the scope of such provisions shall be curtailed only to the extent necessary to conform to law.
20. **Additional Work.** After receipt of an approved order which adds Services, Consultant may, at its discretion, take reasonable action and expend reasonable amounts of time and money based on such order. Client agrees to pay Consultant for such action and expenditures as set forth in Exhibit A of this Agreement for payments related to Services.
21. **Notices.** Notices must be in English, in writing, and will be deemed given when delivered by hand or five (5) days after being sent using a method that provides for positive confirmation of delivery to the respective addresses or facsimile numbers indicated in an Order Form; provided that any notice from Client to WheelHouse Solutions Corporation includes a copy sent to: WheelHouse Solutions Corporation 119 S. Main Street St. Charles, MO 63301 p: 314-492-2506 f: 314-985-2385.
22. **Assignment.** This agreement may not be assigned by either party without prior written consent of the other party. Except for the prohibition on assignment contained in the preceding sentence, this Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the parties hereto.
23. **Complete Agreement.** Each Order Form (a) is a separate agreement and is deemed to incorporate this Agreement, unless otherwise expressly provided in that Order Form; (b) constitutes the exclusive terms and conditions with respect to the subject matter of that Order Form, notwithstanding any different or additional terms that may be contained in the form of purchase order or other document used by Client to place orders or otherwise effect transactions under this Agreement; and (c) represents the final, complete and exclusive statement of the agreement between the parties with respect thereto, notwithstanding any prior written agreements or prior and contemporaneous oral agreements with

respect to the subject matter of the Order Form. In the event of any conflict between this Agreement, any Order Form and any end user license agreement for Software, this Agreement will take precedence unless otherwise expressly provided in the Order Form.

24. **Force Majeure.** Neither party will be liable for nonperformance or delays caused by acts of God, wars, riots, strikes, fires, floods, hurricanes, earthquakes, government restrictions, terrorist acts or other causes beyond its reasonable control.
25. **Applicable Law.** Consultant shall comply with all applicable laws in performing Services but shall be held harmless for violation of any governmental procurement regulation to which it may be subject but to which reference is not made in Exhibit A. This Agreement shall be construed in accordance with the laws of the State of Missouri.
26. **Amendment.** Neither this Agreement nor any Order Form may be amended or modified except in a writing signed by the parties, which writing makes specific reference to this Agreement or the applicable Order Form.



Exhibit A – Service Rates

Professional Services

Professional services such as General Computer Consulting, Best Practices Management and Education, Data Security, Network Design, and Application / Web Development. Hourly Rates are included below.

Level 1 / Level 2 Technician	\$125/hr
Sr. Systems / Network Engineer	\$150/hr
Emergency After-Hours Technician	\$175/hr

WheelHouse Solutions will make every effort to keep the rates the same for field deployment outside the St. Louis area. If any increase in the hourly rate is needed, it will be approved by the client before work starts.



Acceptance of Master Services Agreement

IN WITNESS, WHEREOF, the parties hereto have caused this Master Services Agreement to be signed by their duly authorized representatives as of the date set forth below.

WheelHouse Solutions

{{t:s;r;y;o:"Signer 2";}}

{{t:s;r;y;o:"Signer 1";}}

By:

By:

{{t:t;r;y;o:"Signer 2";l:"Title";}}

{{t:t;r;y;o:"Signer 1";l:"Title";}}

Title:

Title:

{{t:t;r;y;o:"Signer 2";l:"Date";}}

{{t:t;r;y;o:"Signer 1";l:"Date";}}

Date:

Date:



Quote

Quote Number: 358

Payment Terms:
Expiration Date: 09/09/2017

Quote Prepared For

City of Dardenne Prairie

Phone:

Quote Prepared By

David Schnardthorst
WheelHouse Solutions
119 S. Main Street
St. Charles, MO 63301
United States
Phone: 636-866-0481
Fax:
dave.schnardthorst@wheelhouse.solutions

Item#	Quantity	Item	Unit Price	Unit Discount	Adjusted Unit Price	Extended Price
Monthly Items						
No Category						
1)	1	MNG-GOLD-SVR-WIN 24x7 RemoteServer NOC w/ Remediation for Windows Servers - Patch Management - Managed Anti-Virus - Server Management - Initial alert management - 24x7 Help Desk for the named device	\$100.00	\$10.00	\$90.00	\$90.00
2)	14	MNG-GOLD-USER-L1 Gold Device / User - 24/7/365 Help Desk, Patch Management, Routine Desktop Maintenance, Agent, Anti-Virus	\$67.94	\$6.79	\$61.15	\$856.04
3)	1	MNG-NET-DEV Network Device Manage Full Remediation for Network Device	\$40.00	\$4.00	\$36.00	\$36.00
4)	20	Office 365 Business Premium Office 365 Business Premium - Office Suite - Office on PCs, tablets and phones - Email and calendars (50 GB per mailbox) - File storage and sharing (1 TB of OneDrive that can be synced across PCs, Macs and Mobile Devices) - Instant message and Skype Connectivity - Microsoft Teams - Intranet and Team Sites - Office Online - MS Planner - MS Bookings - Workflow Automation	\$15.00	\$1.50	\$13.50	\$270.00
5)	1	WH-DVAULT-AC2500GB WheelHouse DataVault Backup - Online Cloud Storage 2500GB Storage Bundle	\$618.00	\$61.80	\$556.20	\$556.20

All services are subject to the terms and conditions found at <http://wavesco.com/agreements>

Item#	Quantity	Item	Unit Price	Unit Discount	Adjusted Unit Price	Extended Price
6)	1	WH-DVAULT-ACLOCAL WheelHouse Local Datavault Backup - Free w/ Cloud Storage	\$0.00		\$0.00	\$0.00
Monthly Total						\$1,808.24
One-Time Items						
Hard Drives						
7)	4	8TB RED SATA 6GB/S 5400 RPM 128MB 3.5IN WD Red 8TB NAS Hard Disk Drive - 5400 RPM Class SATA 6 Gb/s 128MB Cache 3.5 Inch - WD80EFZX - SATA - 5400rpm - 128 MB Buffer 128MB 3.5IN	\$314.70	\$31.47	\$283.23	\$1,132.92
Synology						
8)	1	4BAY NAS DISKSTATION DS916+ 8GB DISKLESS Synology DiskStation DS916+ SAN/NAS Server - Intel Pentium N3710 Quad-core (4 Core) 2.56 GHz - 4 x Total Bays - 8 GB RAM DDR3 SDRAM - Serial ATA/600 - RAID Supported - 4 x 2.5"/3.5" Bay - Gigabit Ethernet - eSATA - Network (RJ-45) - 3 x USB Ports - 3 USB 3.0 Port(s) - DiskStation Manager - iSCSI, DLNA, AFP, CIFS, Kerberos, FTP, NFS - Desktop DISKLESS	\$699.00		\$699.00	\$699.00
No Category						
9)	1	Managed Services Onboarding	\$1,260.00		\$1,260.00	\$1,260.00
One-Time Total						\$3,091.92
Subtotal						\$4,900.16
Total Taxes						\$136.48
Total						\$5,036.64
Optional Items						
Email Migration						
10)	10	WheelHouse Email migration and startup WheelHouse Email migration and startup Including: - End User Password Collection and SKOA Download - office 365 Desktop Readiness - Assistance with Outlook Setup - Per End User PC	\$50.00		\$50.00	\$500.00
Software License						
11)	10	Office 365 Migration Tool License Office 365 Migration Tool	\$60.00		\$60.00	\$600.00
No Category						
12)	14	SKYKICK-O365-BACKUP SkyKick Cloud Backup is a cloud-to-cloud backup application that offers unlimited backup, lightning-fast search, and one-click restore of your Office 365 email, calendar, and contacts, and OneDrive and SharePoint files.	\$4.00		\$4.00	\$56.00

All services are subject to the terms and conditions found at <http://wavesco.com/agreements>

Item#	Quantity	Item	Unit Price	Unit Discount	Adjusted Unit Price	Extended Price
Optional Total						\$1,156.00
Including Optional Quote Items						
Subtotal						\$6,056.16
Total Taxes						\$136.48
Total						\$6,192.64

Authorizing Signature _____

Date _____

All services are subject to the terms and conditions found at <http://wavesco.com/agreements>

ORDINANCE NO. _____

**AN ORDINANCE REVISING THE BUDGET FOR THE
CITY OF DARDENNE PRAIRIE, MISSOURI, FOR THE
FISCAL YEAR COMMENCING ON JANUARY 1, 2017 AND
ENDING DECEMBER 31, 2017**

WHEREAS, on December 7, 2016, pursuant to Ordinance No. 1826, the Board of Aldermen for the City of Dardenne Prairie adopted a budget for Fiscal Year 2017; and

WHEREAS, pursuant to Section 67.030 RSMo., "The governing body of each political subdivision may revise, alter, increase or decrease the items contain in the proposed budget [...]"; and

WHEREAS, the Board of Aldermen had determined that it is in the best interest of the City to revise the budget for Fiscal Year 2017; and

WHEREAS, the anticipated expenditures from each fund identified in the revised budget do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:**

SECTION 1. That the budget for the City prepared and presented for Fiscal Year 2017, be and is hereby revised and that a new revised budget, in the form attached hereto as **Exhibit A**, including anticipated revenues and unencumbered fund balances as reflected therein, be and is hereby adopted as the budget for the City of Dardenne Prairie, Missouri for Fiscal Year 2017.

SECTION 2. The Budget adopted pursuant to Ordinance No. 1826 is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith.

SECTION 3. Savings Clause: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION 4. Severability Clause: If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the

provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

SECTION 5. Effective Date: This Ordinance shall be in full force and effect as of the date of its final passage and approval.

Read two (2) times, passed and approved this _____ day of _____
2017.

As Mayor and as Presiding Officer

Attest: _____
City Clerk

Approved this _____ day of _____, 2017.

Mayor

Attest: _____
City Clerk

Exhibit A

REVENUE	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2017 Amended
City Hall						
1 Real Estate & Personal Property Tax	290,442	293,194	278,634	296,916	108,577	296,916
2 Sales Tax - General Fund 1%	1,087,667	1,119,783	1,142,454	1,160,000	1,116,079	1,160,000
3 Franchise Fees (Charter Communications)	108,267	117,848	120,946	120,000	121,420	120,000
4 Business License	2,100	4,025	3,375	2,875	1,400	2,875
5 Liquor License	5,869	6,338	6,363	6,000	5,904	6,000
6 Home Occupation Licenses	1,075	1,525	1,175	1,500	725	1,500
7 Plan Review Fees	4,717	4,105	1,448	1,000	3,534	3,500
8 Firework Stand Permit	12,100	12,100	15,100	12,100	9,100	9,100
9 Site Development Inspections	26,126	3,095	1,498	1,000	4,203	4,300
10 Detention Basin	140	1,820	280	2,800	140	140
11 Building Permits	48,789	69,507	33,332	20,000	38,180	40,000
12 Occupancy Permits	13,950	15,600	19,425	20,000	19,050	20,000
13 Deck, Pool & Fence Permits	14,650	14,425	13,675	12,000	11,525	12,000
14 Zoning Fees	10,936	1,868	2,398	2,000	12,201	12,500
15 Misc. Development/Engineer	7,387	4,050	11,927	6,000	9,921	10,000
16 Conditional Use Permits	920	920	1,840	1,840	2,760	2,760
17 Sign Permits	2,104	1,206	909	1,000	3,634	3,700
18 Council Room Rentals	3,735	5,155	4,413	4,000	5,035	5,100
19 City Hall Lease Area Rentals	52,974	51,132	53,306	56,112	50,912	56,112
20 Resident Guide Ads				1,175	1,575	1,575
21 Interest	5,873	2,679	5,814	9,000	7,710	9,000
22 Misc.	17,029	8,168	45,999	2,000	35,484	36,000
23 Copies of Public Documents	477	134			0	
24 Transfers from Capital Improvement (Loan Repayment)	275,577	250,000				
25 Municipal Court						
26 Fines	278,359	241,563	201,741	210,000	160,116	170,000
27 Recreation Department						
28 Park Reservation Fee	2,150	2,350	2,750	3,200	4,486	4,500
29 Field Reservation Fee	6,940	20,395	19,558	24,000	19,735	20,000
30 Concession Stand	963	-	2,512	1,600	1,123	1,600
31 Park activity revenue/PD Donations	12,346	8,775	9,200			
32 Registration Fees for Youth Baseball & Softball			40,117			
33 Easter/Arbor/Earth Day				500	75	75
34 Music/Movies				1,500	0	0
35 Senior Events			5,189	6,000	6,386	6,500
36 Salvation Army Tree Lighting				1,000	1,250	1,250
37 Prairie Day				6,500	4,850	4,850
38 Yard Sale				500	0	0

39	CORE Soccer Training					1,650	1,418	1,418	1,418
40	Football Camp					450	38	38	38
41	Soccer League					6,000	0	0	0
42	Youth Ball, Spring					38,500	37,017	37,017	38,500
43	Youth Ball, Fall					8,000			8,000
44	Wiffle Ball Tournament					450	0	0	0
45	Co-Rec Softball Tournament					900	0	0	0
46	Personal Training					1,200	0	0	0
47	Kickball League					1,200	0	0	0
48	Golf Tournament					2,500	0	0	0
49	Cricket Clinic					450	0	0	0
50	Lacrosse Clinic					450	45	45	45
51	TOTAL GENERAL FUND REVENUE	2,293,662	2,261,759	2,045,375	2,055,868		1,805,587		2,069,854
52									
53	Capital Improvement Sales Tax 1/2 cent	543,233	559,891	571,120	580,000	558,040			580,000
54	Interest	478	210	422	500	913			1,000
55	TOTAL CAPITAL IMPROVEMENT SALES TAX REVENUE	543,711	560,101	571,541	580,500	558,952			581,000
56									
57	Parks & Storm Water Sales Tax 1/2 cent	108	0	110	0				0
58	County Wide Parks Tax	36,270	38,044	40,546	41,000	31,157			41,000
59	Interest	141	22	137	200	230			200
60	TOTAL PARKS & STORM WATER FUND REVENUE	36,520	38,065	40,793	41,200	31,387			41,200
61									
62	Motor Fuel Tax	433,421	450,868	454,627	453,000	387,142			453,000
63	Road & Bridge Tax	249,571	274,634	261,035	275,000				275,000
64	MODOT/St. Charles County Funding: Henning Road Phase II	51,172	-		-				-
65	St. Charles County Funding: Hanley Road				62,000	0			-
66	EastWest Gateway Funding: Hanley Road				49,600	0			-
67	Miscellaneous	6,895	-		-				-
68	Interest	352	262	646	500	729			800
69	TOTAL SPECIAL REVENUE FUND REVENUE	741,411.84	725,764.25	716,308.18	840,100.00	387,871			728,800.00
70									
71	Annual Assessments	126,666	126,666	116,737	126,666	9,929			136,595
72	Interest	491	288	424	600	566			600
73	TOTAL BRYAN ROAD NID REVENUE	127,157	126,954	117,161	127,266	10,495			137,195
74									
75	GRAND TOTAL REVENUE	3,742,462	3,712,644	3,491,179	3,644,934	2,794,293			3,558,049
76									
77									
78									
79									
80									
81	EXPENDITURES	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2017 Amended		

82 Buildings & Grounds

83	City Hall		32,185	54,301	57,430	0		0
84	Property Maintenance & Supplies							0
85	Elevator Service					1,500	2,162	2,200
86	Pest Control					1,000	297	400
87	Carpet Cleaning					2,100	1,007	1,007
88	City Hall Cleaning		5,080	4,620	5,530	4,800	4,810	4,800
89	Repairs/Maint.					4,500	11,638	12,000
90	Supplies/tools					2,000	3,636	4,000
91	Water/Sewer/Electric (See City Operations)					0		0
92	AED Service					1,100	702	702
93	City Hall - Other						115	200
94	City Hall Park							
95	Fertilizer/Pesticides					3,300	690	1,000
96	Irrigation Service					3,000	1,847	2,000
97	Signs/Dog bags					300	1,214	2,500
98	Playground Equip.					1,500	4,281	4,300
99	Hardware, paint supplies, tools					2,500	306	400
100	Porta Potty					0	1,051	1,100
101	Concession Stand					0	2,084	2,100
102	City Hall Park - Other					0	2,902	3,000
103	Water/Sewer/Electric (See City Operations)					0		0
104	Dardenne Ballfields							
105	Fertilizer/Pesticides					700	678	700
106	Contract Service					800	4,021	4,100
107	Field Maintenance					2,400	1,104	1,200
108	Water/Sewer/Electric (See City Operations)					0		0
109	Porta Potty					1,200	368	400
110	Dardenne Ballfields - Other						32	100
111	BaratHaven							
112	Fertilizer/Pesticides					5,900	4,095	5,900
113	Irrigation Service					5,000	675	1,000
114	Contracted Svc.					5,000	4,052	9,000
115	Signs/Dog bags					700	25	100
116	Contract Mow & Spray					5,000	2,725	2,725
117	Porta Potty					0	687	700
118	BaratHaven Park - Other					0	293	300
119	Trail Maint.					0		0
120	Future Trail Repairs					0		0
121	Water/Sewer/Electric (See City Operations)					0		0
122	Georgetown							
123	Fertilizer/Pesticides					500	159	160
124	Irrigation Service					500	70	70

	Contracted Services					700	814	814
	Georgetown - Other					0	29	29
	Water/Sewer/Electric (See City Operations)					0		0
	Hubble Court							
	Mowing					1,100	1,255	1,255
	Bluebird							
	Fertilizer/Pesticides					3,000	1,232	1,300
	Irrigation Service					1,500	310	400
	Contracted Svc.					1,200	3,269	3,300
	Signs/Dog bags					700	0	0
	Porta Potty					0	659	700
	Water/Sewer/Electric (See City Operations)					0		0
	General					0	1,170	1,500
	General Supplies							
	Fountain							
	Repair & Service					2,000	2,540	2,600
	New Motor					0	0	0
	Misc							
	Vehicles, Tools, Machinery					6,000	10,259	11,000
	Rental Equipment					2,000	0	0
	Fuel (See City Operations)					0		0
	Tree City USA	2,829	10,536	225		25,000	18,658	19,000
	Training & Dues					4,000	4,440	4,500
	Uniform/Clothing					700	59	700
	Personnel (See Mayor)					0		0
	Code/BUILDING Inspection							
	Building Department	4,611	9,379	8,132		0	0	0
	Annual/Monthly Training					4,600	3,266	4,600
	Memberships Dues					250	233	250
	Software License					8,640	8,640	8,640
	Tablet					540	534	540
	Vehicle Services					150	0	150
	Fuel (See City Operations)					0		0
	Clothing Allowance					250	157	250
	Forms/Printing					350	11	350
	Cell Phone	1,801	799	908		840	818	840
	Personnel (See Mayor)					0		0
	Recreation	-	"			0		0
	Expenses for Youth Baseball & Softball League					0		0
	Park Activities/Events	51,381	51,531	1,470		100		0
	Clean Stream							

168	Egg Hunt/Arbor Day				1,095	2,500	907	1,000
169	Music. Movies				9,948	10,000	8,114	8,200
170	Senior Events				3,601	10,000	5,026	5,100
171	Tree Lighting				8,137	8,000	5,380	6,000
172	Prairie Day				20,804	24,000	13,383	14,000
173	Rec Desk					2,940	2,940	2,940
174	Spring baseball				24,921	20,000	15,033	20,000
175	Fall Baseball					5,000	2,580	5,000
176	Football Camp					200	0	0
177	Soccer League					4,000	0	0
178	Cricket Clinic					200	0	0
179	Lacrosse clinic					200	0	0
180	Cricket League (See Other New Events)					0	0	0
181	Golf tour.					1,500	0	0
182	Misc. tournaments, leagues					1,250	0	0
183	Training Camps					800	0	0
184	CORE Soccer Training					1,350	922	1,000
185	City-wide Yard Sale					200	0	0
186	BBQ Event (See Other New Events)					0	0	0
187	Chili Cook Off (See Other New Events)					0	0	0
188	Other New Events					1,200	0	0
189	Marketing					5,000	0	0
190	Uniforms					1,500	268	300
191	Dues/Prof. Training					5,000	3,407	3,500
192	Personnel (See Mayor)					0		0

193

194	Municipal Court							
195	Judge	4,800	4,950	4,800		4,800	5,500	5,500
196	Misc./Court Supplies	4,498	5,265	4,092		0		0
197	Printing					4,150	1,088	1,200
198	Supplies					200	24	200
199	IT Software License					1,764	1,945	2,000
200	Computer, Peripherals					390	0	0
201	Training/Conferences					2,525	1,007	1,100
202	Internet site for cases & Other SB5 Impacts					8,000	5,066	8,000
203	Required New Signage					2,000	134	134
204	Membership					75	60	75
205	Domestic Violence Fund	3,481	3,207	2,609		2,700	2,194	2,700
206	POST Fees	1,741	1,603	1,306		1,300	1,098	1,300
207	Crime Victims Compensation	12,276	11,432	9,295		9,500	7,826	9,500
208	Sheriff's Fund	3,167	4,689	3,894		4,000	3,288	4,000
209	Personnel (See Mayor)					0		0

210

211 Business Promotion

	Dues				1,000	510	1,000
	Conferences, Meetings				2,500	1,723	2,500
	St. Charles County EDC		6,500		6,500	6,500	6,500
	Business Promotions				45,000	16,890	20,000
	Subscriptions				317	105	317
	Personnel (See Mayor)				0		0

218

219 City Operations

[illegible]

254	Copy Machine w/ Maint. Agreement		3,800	2,935	2,097	2,000	2,898	3,000
255	Audit		11,500	11,845	12,250	15,000	12,600	12,600
256	Gas for Suburban (See Fuel, Various)					0		0
257	Vehicle Equipment		398	444		0		0
258	Prosecuting Attorney		18,084	18,497	15,524	20,000	15,228	20,000
259								
260	Mayor							
261	Payroll Taxes		40,397	34,777	35,934	31,772	30,950	31,772
262	Payroll (Including Mayor \$12,000 and Aldermen \$27,000)		490,499	441,763	438,920	504,070	412,912	504,070
263	Insurance		44,988	52,668	38,899	45,740	44,850	45,740
264	LAGERS		39,352	35,145	30,876	41,117	40,778	41,117
265								
266	Legal Services							
267	Legal Services		157,191	102,833	94,484	120,000	96,492	100,000
268								
269	Planning & Zoning							
270	Rezoning Activity					10,000		0
271	Comprehensive Plan		4,643	0		10,000		0
272	PGAV and Other Studies		9,919	0	31,322	60,000	13,475	15,000
273								
274								
275	Engineering							
276	General Engineering		40,100	40,100	40,100	41,000	36,758	41,000
277	Meetings (BOA, PZ.....)		9,250	8,250	8,750	9,000	6,750	9,000
278	Extra Engineering		25,761	63,782	102,788	95,000	54,536	95,000
279	Detention Basin Inspection Program			2,856	357	500		500
280	Capital Improvement Projects					5,000	39,489	45,000
281	City-wide Storm Water Management Plan		67,233	1,757		16,000		0
282	ADA Compliance					1,000	2,756	4,000
283	Reimbursable Invoices		29,796	19,566	11,357	11,000	23,773	25,000
284	NPDES Phase II (Map Updates & IDDE Invest)		17,817	13,996	10,019	9,000	4,240	5,000
285								
286	Debt Service							
287	Dardenne Town Square TDD		362,482	377,407	348,991	370,000	359,654	370,000
288	Certificates of Participation		314,575	312,284	289,210	290,450	290,450	290,450
289	Bryan Road NID		120,674	118,061	120,380	117,855	117,855	117,855
290								
291	Street Maintenance & Repair							
292	General Maintenance				261,035	148,320	102,000	102,000
293	Scheduled Maintenance					100,000		0
294	Unscheduled Repair					10,000		0
295	2017 Slab Replacement: Dardenne Meadows & Acres					145,000	129,656	130,000
296								

297 Police Services

298 St. Charles County Police Contract		296,080	303,430	312,674	330,501	330,501	330,501
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299

300

301 Parks & Storm Water Fund	54,799	5,400					
302 Special Revenue Fund	367,430	275,338			0		0
303 Capital Improvements Sales Tax	275,577	250,000					
304 Capital Expenditures	18,229	382,303		486,111			
305 TOTAL FUND EXPENDITURES	\$ 3,123,352	\$ 3,211,327	\$ 3,010,021	\$ 3,111,081	2,612,064		2,847,744

306

307 2017 Estimated Revenue
308 2017 Estimated Expenditures
309 Estimated Surplus

\$	3,644,934	\$	2,794,293	\$	3,558,049
\$	3,111,081	\$	2,612,064	\$	2,847,744
\$	533,853	\$	182,229	\$	710,305

310

311 Capital Expenditures

312 Concrete at Field 3 Ball Fields			15,000	14,631		15,000
313 Pieriside to Windhaven Sidewalks			175,000	0		0
314 Lewis & Clark Slab Replacement & Bainbridge Replacement			211,000	225,653		237,224
315						
316 Dredge Swale			10,000	0		1,000
317 Hanley Road (Engineering in 4th quarter of 2017)			20,000	0		0
318 Expansion Joints			50,000	0		0
319 ADA Ramp Replacement (10% of total)			90,000	1,006		5,000
320 Basement Repair				4,380		4,380
321 Ord #1817 - 2016 Carryover - Amcon - Sidewalk & Slab Replacements			0	32,521		32,521
322 Ord #1781 - 2016 Carryover - Bryne & Jones - Greenway Trail			0	193,864		204,068.00
323						
324 TOTAL CAPITAL EXPENDITURES			571,000.00	472,054		499,192.50

BILL NO. 17-71

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE BUDGET FOR THE
CITY OF DARDENNE PRAIRIE, MISSOURI, FOR THE
FISCAL YEAR COMMENCING ON JANUARY 1, 2018 AND
ENDING DECEMBER 31, 2018**

WHEREAS, The City's Treasurer has prepared a budget for the City for fiscal year 2018 in accord with the requirements applicable to the various funds of the City, and;

WHEREAS, the Mayor and the City Staff have participated in the preparation of the budget and have agreed to the amounts for the operation of the various departments and functions of the City, and;

WHEREAS, the Board of Aldermen in workshop sessions have reviewed various drafts of the proposed budget; and

WHEREAS, a summary of estimated revenues and expenditures of this budget was posted to the City's website (www.dardenneprairie.org) on November 30, 2017, for public inspection; and

WHEREAS, the anticipated expenditures from each fund identified in the budget do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:**

SECTION 1. That the budget for the City prepared and presented for Fiscal Year 2018, in the form attached hereto as **Exhibit A**, including anticipated revenues and unencumbered fund balances as reflected therein, be and is hereby adopted as the budget for the City of Dardenne Prairie, Missouri for Fiscal Year 2018.

SECTION 2. The Mayor is hereby authorized to expend or authorize the expenditures of funds set forth in the budget as approved in Section 1 of this Ordinance in accord with the provisions of this Ordinance or as the Ordinance may, from time to time, be amended.

SECTION 3. Savings Clause: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION 4. Severability Clause: If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in

all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

SECTION 5. Effective Date: This Ordinance shall be in full force and effect as of the date of its final passage and approval.

Read two (2) times, passed and approved this _____ day of _____
2017.

As Mayor and as Presiding Officer

Attest: _____
City Clerk

Approved this _____ day of _____, 2017.

Mayor

Attest: _____
City Clerk



City of Dardenne Prairie
2032 Hanley Road
Dardenne Prairie, MO 63368
(636) 561-1718
Fax (636) 625-0077

December 6, 2017

To the Honorable Board of Aldermen and
Citizens of Dardenne Prairie, Missouri

In compliance with Section 67.010.1 of the Revised Statutes of Missouri and Section 130.020 of the Dardenne Prairie Municipal Code, I am pleased to present the 2018 Operating Budget for the City of Dardenne Prairie approved by the Board of Aldermen on December 6, 2017. This budget comprises estimates for revenue and expenditures necessary to operate city government, fund parks and recreation activities, invest in capital improvements, service public debt and maintain a sound unrestricted reserve.

As of October 31, the City had total reserves of \$4.556 Million, of which \$3.597 Million was in the General Fund, \$509,294 is in the Special Revenue Fund, \$294,024 was in the Capital Improvements Sales Tax Fund, and \$127,002 was in the Parks & Storm Water Fund.

Projected Revenues in 2018 from all sources are expected to total \$4,128,090. Expenses for all activities, including \$750,000 in capital improvements under the County Road Maintenance Contract are estimated to be \$3,680,418 which leaves a surplus of \$447,672. We expect that surplus to be held in the Parks and Storm Water Fund. Additional Capital Improvements (not handled through the County Road Maintenance Contract) planned for 2018 total \$886,071 will be paid from reserves.

The major sources of revenue for the City include: General Sales Tax (1%) of about \$1.2 million; Capital Improvement Sales Tax (0.5%) of about \$600,000; Motor Fuel Tax of about \$461,000; Property Tax (10.57 cents per \$100 of assessed valuation) of about \$305,941; Road & Bridge Tax of about \$275,000; Municipal Court Fines of about \$183,000; the new Parks & Storm Water Sales Tax (0.05%) of about \$450,000. Details are included in the attached budget.

The major expenditures, excluding capital improvements include: Debt Service of about \$776,000 (principal & interest on Certificates of Participation; partial rebate of general sales taxes to the Dardenne Towne Center Transportation Development District; and Bryan Road Neighborhood Improvement District); personnel costs of about \$657,542; Police Department Contract of \$325,279; Road maintenance contract with St. Charles County of about \$942,943. Details are included in the attached budget.

We plan to invest about \$1,636,071 in capital improvement projects in 2018, to include \$750,000 in the Road Maintenance Contract to replace concrete slabs in seven subdivisions and on McCluer and Bates Roads. In addition, we plan to continue the 10-year program of street maintenance and sidewalk replacements to comply with the Americans with Disabilities Act. We are also starting the engineering work for the Hanley Road Improvement Project, the Stump Road Sidewalk project, and the Pierside to Winghaven Sidewalk project. Finally, we expect to

address two chronic problems at the Barathaven Lake and trail which require changes to the way water drains from the lake to Dardenne Creek.

The City's recreation program will continue to expand in 2018. We will continue the process of engaging the public in developing plans for additional parks and recreation facilities in furtherance of Proposition P, passed by the voters in November 2017.

The City is striving to save money where possible while still delivering services to the public and prudently investing in the maintenance of the public infrastructure.

Sincerely,

ss// David C. Zucker

DAVID C. ZUCKER
Mayor

Enclosure
2018 Budget for the City of Dardenne Prairie, MO

"Exhibit A"

REVENUE		2015 Actual	2016 Actual	2017 Budget	2018 Budget
City Hall					
1	Real Estate & Personal Property Tax	293,194	278,634	296,916	305,941
2	Sales Tax - General Fund 1%	1,119,783	1,142,454	1,160,000	1,200,000
3	Franchise Fees (Charter Communications)	117,848	120,946	120,000	121,000
4	Business License	4,025	3,375	2,875	2,875
5	Liquor License	6,338	6,363	6,000	6,000
6	Home Occupation Licenses	1,525	1,175	1,500	1,500
7	Plan Review Fees	4,105	1,448	3,500	2,400
8	Firework Stand Permit	12,100	15,100	9,100	9,100
9	Site Development Inspections	3,095	1,498	4,300	2,500
10	Detention Basin	1,820	280	140	3,360
11	Building Permits	69,507	33,332	40,000	20,000
12	Occupancy Permits	15,600	19,425	20,000	20,000
13	Deck, Pool & Fence Permits	14,425	13,675	12,000	12,000
14	Zoning Fees	1,868	2,398	12,500	5,000
15	Misc. Development/Engineer	4,050	11,927	10,000	6,000
16	Conditional Use Permits	920	1,840	2,760	920
17	Sign Permits	1,206	909	3,700	1,000
18	Council Room Rentals	5,155	4,413	5,100	4,000
19	City Hall Lease Area Rentals	51,132	53,306	56,112	55,344
20	Resident Guide Ads			1,575	1,600
21	Interest	2,679	5,814	9,000	9,000
22	Misc.	8,168	45,999	36,000	4,000
23	Copies of Public Documents	134			
24	Transfers from Capital Improvement (Loan Repayment)	250,000			
Municipal Court					
26	Fines	241,563	201,741	170,000	183,000
Recreation Department					
28	Park Reservation Fee	2,350	2,750	4,500	3,000
29	Field Reservation Fee	20,395	19,558	20,000	20,000
30	Concession Stand	-	2,512	1,600	1,500
31	Park activity revenue/PD Donations	8,775	9,200		
32	Registration Fees for Youth Baseball & Softball		40,117		
33	Easter/Arbor/Earth Day			75	500
34	Music/Movies			0	1,000
35	Senior Events		5,189	6,500	6,000
36	Salvation Army Tree Lighting			1,250	1,000
37	Prairie Day			4,850	6,500
38	Yard Sale			0	400
39	CORE Soccer Training			1,418	0
40	Football Camp			38	100
41	Soccer League			0	5,000
42	Youth Ball, Spring			38,500	35,000
43	Youth Ball, Fall			8,000	0
44	Wiffle Ball Tournament			0	0
45	Co-Rec Softball Tournament			0	1,200
46	Personal Training			0	0
47	New Programs			0	1,300
48	Tournaments			0	850
49	Cricket Clinic			0	200
50	Lacrosse Clinic			45	100
51	TOTAL GENERAL FUND REVENUE	2,261,759	2,045,375	2,069,854	2,060,190
53	Capital Improvement Sales Tax 1/2 cent	559,891	571,120	580,000	600,000
54	Interest	210	422	1,000	1,000
55	TOTAL CAPITAL IMPROVEMENT SALES TAX REVENUE	560,101	571,541	581,000	601,000
56					
57	Parks & Storm Water Sales Tax 1/2 cent - Prop P	0	110	0	450,000

58	County Wide Parks Tax	38,044	40,546	41,000	41,500
59	Interest	22	137	200	400
60	TOTAL PARKS & STORM WATER FUND REVENUE	38,065	40,793	41,200	491,900
61					
62	Motor Fuel Tax	450,868	454,627	453,000	461,000
63	Road & Bridge Tax	274,634	261,035	275,000	274,634
64	MODOT/St. Charles County Funding: Henning Road Phase II	-	-	-	-
65	St. Charles County Funding: Hanley Road	-	-	-	62,000
66	EastWest Gateway Funding: Hanley Road	-	-	-	49,600
67	Miscellaneous	-	-	-	0
68	Interest	262	646	800	500
69	TOTAL SPECIAL REVENUE FUND REVENUE	725,764.25	716,308.18	728,800.00	847,734
70					
71	Annual Assessments	126,666	116,737	136,595	126,666
72	Interest	288	424	600	600
73	TOTAL BRYAN ROAD NID REVENUE	126,954	117,161	137,195	127,266
74					
75	GRAND TOTAL REVENUE	3,712,644	3,491,179	3,558,049	4,128,090
76					
77					
78					
79					
80					

81	EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2018 Budget
82	Buildings & Grounds				
83	City Hall				
84	Property Maintenance & Supplies	54,301	57,430	0	0
85	Elevator Service			2,200	1,800
86	Pest Control			400	500
87	Carpet Cleaning			1,007	2,200
88	City Hall Cleaning	4,620	5,530	4,800	9,000
89	Repairs/Maint.			12,000	5,000
90	Supplies/tools			4,000	4,000
91	Water/Sewer/Electric (See City Operations)			0	0
92	AED Service			702	0
93	City Hall - Other			200	0
94	City Hall Park				
95	Fertilizer/Pesticides			1,000	2,000
96	Irrigation Service			2,000	3,000
97	Signs/Dog bags			1,250	350
98	Playground Equip.			4,300	18,000
99	Hardware, paint supplies, tools			400	500
100	Porta Potty			1,100	1,200
101	Concession Stand			2,100	1,500
102	City Hall Park - Other			3,000	0
103	Water/Sewer/Electric (See City Operations)			0	0
104	Dardenne Ballfields				
105	Fertilizer/Pesticides			700	900
106	Contract Service			4,100	5,000
107	Field Maintenance			1,200	1,500
108	Water/Sewer/Electric (See City Operations)			0	0
109	Porta Potty			400	1,200
110	Dardenne Ballfields - Other			100	0
111	BaratHaven				
112	Fertilizer/Pesticides			5,900	5,000
113	Irrigation Service			1,000	1,000
114	Contracted Svc.			5,000	5,000
115	Signs/Dog bags			100	350
116	Contract Mow & Spray			2,725	12,000
117	Porta Potty			700	1,200
118	BaratHaven Park - Other			300	0
119	Trail Maint.			0	0

120	Future Trail Repairs			0	0
121	Water/Sewer/Electric (See City Operations)			0	0
122	Georgetown				
123	Fertilizer/Pesticides			160	400
124	Irrigation Service			70	0
125	Contracted Services			814	700
126	Georgetown - Other			29	0
127	Water/Sewer/Electric (See City Operations)			0	0
128	Hubble Court				
129	Mowing			1,255	1,200
130	Bluebird				
131	Fertilizer/Pesticides			1,300	3,000
132	Irrigation Service			400	1,500
133	Contracted Svc.			3,300	7,500
134	Signs/Dog bags			0	350
135	Porta Potty			700	1,200
136	Water/Sewer/Electric (See City Operations)			0	0
137	General				
138	General Supplies			1,500	2,000
139	Fountain				
140	Repair & Service			2,600	1,500
141	New Motor			0	0
142	Misc				
143	Vehicles, Tools, Machinery			11,000	8,500
144	Rental Equipment			0	1,000
145	Fuel (See City Operations)			0	0
146	Tree City USA	10,536	225	19,000	25,000
147	Training & Dues			4,500	4,500
148	Uniform/Clothing			700	700
149	Personnel (See Mayor)			0	0
150					
151	Code/Building Inspection				
152	Building Department	9,379	8,132	0	0
153	Annual/Monthly Training			4,600	4,250
154	Membership Dues			250	250
155	Software License			8,640	8,640
156	Tablet			540	540
157	Vehicle Services			150	1,300
158	Fuel (See City Operations)			0	0
159	Clothing Allowance			250	350
160	Forms/Printing			350	350
161	Cell Phone	799	908	840	840
162	Personnel (See Mayor)			0	0
163					
164	Recreation				
165	Expenses for Youth Baseball & Softball League	-		0	25,000
166	Park Activities/Events	51,531	1,470	0	0
167	Clean Stream			0	100
168	Egg Hunt/Arbor Day		1,095	1,000	2,500
169	Music. Movies		9,948	8,200	10,000
170	Senior Events		3,601	5,100	10,000
171	Tree Lighting		8,137	6,000	8,000
172	Prairie Day		20,804	14,000	24,000
173	Rec Desk			2,940	2,940
174	Spring baseball		24,921	20,000	0
175	Fall Baseball			5,000	0
176	Football Camp			0	100
177	Soccer League			0	4,000
178	Cricket Clinic			0	200
179	Lacrosse clinic			0	100
180	Cricket League (See Other New Events)			0	0
181	Golf tour.			0	0

182	Misc. tournaments, leagues			0	1,600
183	Training Camps			0	0
184	CORE Soccer Training			1,000	0
185	City-wide Yard Sale			0	200
186	BBQ Event (See Other New Events)			0	0
187	Chili Cook Off (See Other New Events)			0	0
188	Other New Events			0	1,300
189	Marketing			0	5,000
190	Uniforms			300	1,500
191	Dues/Prof. Training			3,500	4,000
192	Personnel (See Mayor)			0	0
193					
194	Municipal Court				
195	Judge	4,950	4,800	5,500	6,000
196	Misc./Court Supplies	5,265	4,092	0	1,000
197	Printing			1,200	1,000
198	Supplies			200	200
199	IT Software License			2,000	2,042
200	Computer, Peripherals			0	300
201	Training/Conferences			1,100	2,525
202	Internet site for cases & Other SB5 Impacts			8,000	1,200
203	Required New Signage			134	0
204	Membership			75	75
205	Domestic Violence Fund	3,207	2,609	2,700	2,700
206	POST Fees	1,603	1,306	1,300	1,300
207	Crime Victims Compensation	11,432	9,295	9,500	9,500
208	Sheriff's Fund	4,689	3,894	4,000	4,000
209	Personnel (See Mayor)			0	
210					
211	Prosecuting Attorney's Office				
212	Prosecutor	18,497	15,524	20,000	13,200
213	Printing Tickets, warnings, probation etc.				3,000
214	IT Software License				0
215	Training/conferences				2,000
216	Personnel (See Mayor's Budget)				0
217	Misc.				1,000
218					
219	Business Promotion				
220	Dues			1,000	1,100
221	Conferences, Meetings			2,500	4,000
222	St. Charles County EDC	6,500	6,500	6,500	6,500
223	Business Promotions			20,000	25,000
224	Subscriptions			317	250
225	Personnel (See Mayor)			0	0
226					
227	City Operations				
228	IT Service			10,000	28,000
229	St. Charles County Animal Control	-		31,024	15,600
230	Resident Guides			1,826	1,500
231	General Liability, Management Liability & Employment Practices	6,341	10,336	8,000	11,000
232	Property Insurance	10,019	9,180	11,000	10,000
233	Workers Comp	7,869	6,707	8,000	8,000
234	Treasurers Bond	125	125	125	125
235	Auto Insurance	3,239	2,668	2,800	2,800
236	Employee & Public Officials Bond	4,311	-	400	400
237	Mosquito Control	1,371	1,344	3,500	3,500
238	Newsletter	11,200	5,600	5,600	11,680
239	Public Relations	5,485	7,307	3,000	14,000
240	Telephone	7,428	7,558	8,000	9,000
241	Water	4,816	2,850	3,500	4,000
242	Electric, Various	30,558	28,103	35,000	35,000
243	Sewer	560	747	600	750

244	Internet	1,484	1,478	616	2,400
245	Computers and Software	15,826	11,033	7,000	18,000
246	Web Site	1,758	1,898	500	500
247	Office Supplies	3,854	2,297	2,500	2,000
248	Alarm Service	650	500	2,500	750
249	Dues	1,700	891	500	500
250	Municipal League Dues (MO & SCML)	2,299	2,299	2,500	2,500
251	Seminars/Training	5,644	7,541	6,500	8,500
252	Election	6,980	5,653	51,000	15,000
253	Bank Fees	1,198	1,426	2,200	2,000
254	Catering/Meals Exp	1,992	81	3,000	1,500
255	Coffee Service	961	2,199	2,000	2,000
256	Municipal Code Codification	3,470	1,195	1,200	3,500
257	Postage	1,778	1,355	1,800	1,500
258	Publications/Public Notices	4,177	6,612	5,000	4,000
259	Miscellaneous	10,300	6,860	13,000	10,000
260	Fuel, Various	5,097	5,001	6,000	6,500
261	Vehicle Maintenance	4,587	2,402	2,000	2,000
262	Copy Machine w/ Maint. Agreement	2,935	2,097	3,000	3,000
263	Audit	11,845	12,250	12,600	15,000
264	Gas for Suburban (See Fuel, Various)			0	0
265	Vehicle Equipment	444		0	0
266					
267	Mayor				
268	Payroll Taxes	34,777	35,934	31,772	37,400
269	Payroll (Including Mayor \$12,000 and Aldermen \$27,000)	441,763	438,920	504,070	487,960
270	Insurance	52,668	38,899	45,740	86,950
271	LAGERS	35,145	30,876	41,117	45,232
272					
273	Legal Services				
274	Legal Services	102,833	94,484	100,000	120,000
275					
276	Planning & Zoning				
277	Rezoning Activity			0	9,000
278	Comprehensive Plan	0		0	30,100
279	PGAV and Other Studies	0	31,322	15,000	40,000
280					
281					
282	Engineering				
283	General Engineering	40,100	40,100	41,000	41,000
284	Meetings (BOA, PZ.....)	8,250	8,750	9,000	9,000
285	Extra Engineering	63,782	102,788	95,000	60,000
286	Detention Basin Inspection Program	2,856	357	500	500
287	Capital Improvement Projects			45,000	40,000
288	City-wide Storm Water Management Plan	1,757		0	2,000
289	ADA Compliance			4,000	1,000
290	Reimbursable Invoices	19,566	11,357	25,000	18,000
291	NPDES Phase II (Map Updates & IDDE Invest)	13,996	10,019	5,000	5,000
292					
293	Debt Service				
294	Dardenne Town Square TDD	377,407	348,991	370,000	370,000
295	Certificates of Participation	312,284	289,210	290,450	285,850
296	Bryan Road NID	118,061	120,380	117,855	120,497
297					
298	Street Maintenance & Repair				
299	General Maintenance		261,035	102,000	147,943
300	Scheduled Maintenance			0	
301	Unscheduled Repair			0	45,000
302	Slab Repairs, crack sealing, joint repairs			130,000	750,000
303					
304	Police Services				
305	St. Charles County Police Contract	303,430	312,674	330,501	325,279

306

307

308	Parks & Storm Water Fund	5,400			0
309	Special Revenue Fund	275,338		0	0
310	Capital Improvements Sales Tax	250,000			0
311	Capital Expenditures	382,303	486,111		0
312	TOTAL FUND EXPENDITURES	\$ 3,211,327	\$ 3,010,021	2,839,494	3,680,418

2018 Estimated Revenue

4,128,090

2018 Estimated Expenditures

3,680,418

Estimated Surplus

447,672**Capital Expenditures**

OTHER FOR 2018 Barathaven Trail Drainage			7,500
OTHER FOR 2018 Lake Spillway Outflow			19,000
Expansion Joints			50,000
ADA Ramp Replacement (10% of total)			180,000
Hanley Road Reimbursable Engineering Expenses			123,000
Pierside to Windghaven Sidewalks			185,000
Stump Road Sidewalks			310,000
2017 Carryover - M & H Concrete - Ordinance #1858			11,571
TOTAL CAPITAL EXPENDITURES			886,071

SLAB REPAIRS UNDER COUNTY CONTRACT* (Line 302 above)

Peaceful Valley	120,000
Cove at Dardenne	200,000
Hamptons at Dardenne	120,000
Quail Hollow	60,000
Canvas Cove	45,000
Dardenne Acres	85,000
Dardenne Meadows	70,000
McCluer Road	10,000
Bates Road	15,000
Crack Sealing	25,000
	\$ 750,000.00

Estimated Beginning Fund Balances (As of 10-31-17)

General Fund	3,597,066.34
Special Revenue Fund	509,294.39
Capital Improvement Sales Tax Fund	294,024.33
Parks & Storm Water Fund	127,002.04
Bryan Road NID Bond Reserve Fund	121,716.84
Bryan Road NID Bond Fund	132,108.53

RESOLUTION NO. 299

**A RESOLUTION OF THE BOARD OF ALDERMAN OF THE
CITY OF DARDENNE PRAIRIE, MISSOURI REGARDING
APPOINTMENT TO THE BOARD OF DIRECTORS OF THE
DARDENNE TOWN SQUARE TRANSPORTATION
DEVELOPMENT DISTRICT**

WHEREAS, the Dardenne Town Square Transportation Development District (TDD) was created by Order of the 11th Circuit Court of St. Charles County entered on August 10, 2005.

WHEREAS, the terms under which the TDD was created require the Mayor and either the City Clerk or an Alderman be two of the five members of the TDD board of directors.

WHEREAS, the term of the Mayor as director of the TDD has expired and must be renewed in order to comply with the terms of the Court Order,

WHEREAS, appointment of the City's two directors requires consent of the Board of Aldermen,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI AS FOLLOWS:

SECTION 1. That Board of Aldermen of the City of Dardenne Prairie, Missouri, hereby gives its approval to the appointment of Mayor David Zucker to serve as a member of the Board of Directors of the Dardenne Town Square Transportation Development District for a term of three years.

SECTION 2. That City Clerk shall forward this Resolution to the Administrator of the Dardenne Town Square Transportation Development District at the earliest practicable time.

Approved this 6th day of December, 2017.

As Presiding Officer and as Mayor

Attest:

City Clerk

RESOLUTION NO. 300

**A RESOLUTION OF THE BOARD OF ALDERMAN OF THE
CITY OF DARDENNE PRAIRIE, MISSOURI, REGARDING THE
REAPPOINTMENT OF ED ETZKORN TO THE PLANNING
AND ZONING COMMISSION**

WHEREAS, Section 400.010 of the Dardenne Prairie Municipal Code provides that the Mayor, with approval of the Board of Aldermen may appoint not more than 15 nor less than 5 citizens to serve on the Planning and Zoning Commission;

WHEREAS, Mr. Ed Etzkorn, a resident of Dardenne Prairie, has served on the Planning & Zoning commission for four years and has been the Commission Chairman since 2015;

WHEREAS, Mr. Etzkorn desires to continue serving the Dardenne Prairie community as a member of the Planning & Zoning Commission;

WHEREAS, pursuant to Section 400.010, the Mayor of the City of Dardenne Prairie desires to reappoint Ed Etzkorn as a citizen member of the Planning and Zoning Commission with the approval of the Board of Aldermen;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI AS FOLLOWS:

SECTION 1. That Board of Aldermen of the City of Dardenne Prairie, Missouri, hereby gives its approval to the reappointment of Mr. Ed Etzkorn to serve as a citizen member of the Planning and Zoning Commission for a term of four years pursuant to Section 400.030 of the Municipal Code.

SECTION 2. That City Clerk shall administer the Oath of Office as member of the Planning and Zoning Commission of the City of Dardenne Prairie, MO to Mr. Ed Etzkorn at the earliest practicable time.

SECTION 3. That the Board of Aldermen expresses the City's gratitude to Mr. Ed Etzkorn who stepped forward to offer his time and energy in service to the community as a member of the Planning and Zoning Commission.

Approved this 6th day of December, 2017.

As Presiding Officer and as Mayor

Attest:

City Clerk

BILL NO. 17-64

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING CHAPTER 210 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE BY ENACTING A NEW SECTION 210.287; AND REGULATING BOW HUNTING WITHIN THE CITY

WHEREAS, the Board of Aldermen finds and determines that unregulated hunting on land within the City is dangerous to residents of the City; and

WHEREAS, the Board of Aldermen finds and determines that the population of deer in the City has grown significantly; and

WHEREAS, the Board of Aldermen desires to regulate hunting and the discharge of firearms and projectile weapons within the City while allowing limited hunting on large parcels of residential properties in the City;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

SECTION NO. 1. That Chapter 210 of the Municipal Code of the City of Dardenne Prairie be and is hereby amended by enacting a new Section 210.287, which shall read as follows:

SECTION 210.287. TARGET SHOOTING; BOW HUNTING OF DEER.

A. *Definitions.* For purposes of this Section, the following words shall have the meanings as set forth herein:

ALL-TERRAIN VEHICLE: Shall have the same meaning as set forth in Section 300.010 of this Code.

BOW: A device drawn and held by hand and not fastened to a stock nor to any other mechanism that maintains the device in a drawn position. This definition includes long-bows, recurve bows and compound bows.

VEHICLE: Shall have the same meaning as set forth in Section 300.010 of this Code.

WILDLIFE CODE: Division 10 of Title 3 of the Missouri Code of State Regulations, as amended.

B. *Certain Actions Permitted.* Notwithstanding the provisions of Section 210.285, subject to compliance with the provisions of this Section, a property owner or his/her invitees may bow hunt deer or engage in target shooting with a bow on the property owned by such person or

entity, so long as the property consists of at least one and one-half (1.5) contiguous acres and is primarily used for residential or agricultural purposes.

C. *Specific Action Prohibited/Required.*

1. It shall be unlawful for any person to bow hunt in the City pursuant to this Section unless such person is carrying a valid Missouri hunting permit and any necessary tags on their person at all times. It shall be unlawful for any person to fail to comply with the State of Missouri Wildlife Code, Federal hunting regulations, and City ordinances.
2. It shall be unlawful for any person to discharge any bow from or across any publicly owned property, street, sidewalk, road, highway or playground.
3. It shall be unlawful to discharge an arrow at such an angle or distance as to land on property owned or controlled by the City, the United States, or of this State or any agency or political subdivision thereof, or any on any private property of another without such private property owner's express consent.
4. No person shall discharge a bow from a moving motor vehicle or all-terrain vehicle.
5. It shall be unlawful to possess, consume or be under the influence of alcohol or any other controlled substance while discharging a bow within the City.
6. Any person who kills or injures any deer while hunting shall make a reasonable search to retrieve the deer and take it into his or her possession. It is the hunter's responsibility to immediately notify any property owner, other than the owner of the property on which the hunt occurred, of the fact that an injured or dead deer is located on his or her property and to obtain the permission of the property owner to enter onto the property and retrieve the deer. If the hunter is unable to obtain the permission of the property owner to retrieve an injured or dead deer, the hunter shall immediately notify the Missouri Department of Conservation.
7. It shall be unlawful for any person who kills any deer while hunting to field dress a deer in a public or conspicuous location.

SECTION NO. 2. Effective Date. This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

SECTION NO. 3. Savings. Except as expressly set forth herein, nothing contained in this Ordinance shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof.

SECTION NO. 4. Severability. If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid

and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed, and approved this _____ day of _____, 2017.

As Presiding Officer and as Mayor

Attest:

City Clerk

Approved this _____ day of _____, 2017.

Mayor

Attest:

City Clerk