

DARDENNE



PRAIRIE

**CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN
WORK SESSION AGENDA
SEPTEMBER 21, 2022
6:00 p.m.**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS FOR DISCUSSION AND CONSIDERATION

1. FirstStep Pavement Management Presentation
2. Food Truck licensing regulations

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____
Litigation and Privileged Communications (1)
Real Estate (2)
Personnel (3)
Labor (9)
Bid Specs (11)
Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

• posted 9/16/22 3:05pm Jen Bol

The City of Dardenne Prairie Work Session was called to order at 6:05 p.m.

The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The following were in attendance Mayor Gotway, Aldermen Johnson, Costlow, Ungerboeck and Reilly. Aldermen Sansone and Wandling were absent. Also present were City Clerk Kim Clark, City Administrator James Knowles, City Engineer Tom Weis and City Attorney John Young.

The meeting was opened with the Pledge of Allegiance.

ITEMS FOR DISCUSSION AND CONSIDERATION

1. FirstStep Pavement Management Presentation
2. Food Truck licensing regulations

A motion was made by Alderman Ungerboeck, Seconded by Alderman Costlow to hold a closed session pursuant to RSMo 610.021 section (2) Real Estate. Motion passed unanimously. Roll call was as follows:

Alderman Johnson – Aye	Alderman Reilly – Aye
Alderman Wandling – Absent	Alderman Costlow – Aye
Alderman Sansone – Absent	Alderman Ungerboeck - Aye

CLOSED SESSION

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to adjourn the meeting at 7:11 p.m.

Respectfully submitted,



Kim Clark, City Clerk

DARDENNE



PRAIRIE

**CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN
MEETING AGENDA
SEPTEMBER 21, 2022
7:00 p.m.**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Mayor Gotway
Alderman Costlow
Alderman Johnson
Alderman Reilly
Alderman Sansone
Alderman Ungerboeck
Alderman Wandling

CONSENT AGENDA

1. Board of Alderman Minutes 09-7-22
2. Work Session Summary 09-07-22
3. Expenditures for Approval 09-21-22
4. Change Order #5 – NB West Contracting Company – Hanley Road Project

ITEMS REMOVED FROM CONSENT AGENDA

OPEN FORUM

PUBLIC HEARING

1. 2022 Ad Valorem Tax Levy

NEW BUSINESS

1. **Bill #22-52**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, ESTABLISHING THE AD VALOREM TAXES FOR ALL REAL AND TANGIBLE PERSONAL PROPERTY WITHIN THE CITY OF DARDENNE PRAIRIE, FOR THE PERIOD OF JANUARY 1, 2022, TO DECEMBER 31, 2022

2. **Bill #22-53**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, APPROVING THE RECORD PLAT FOR CERTAIN PROPERTY IN THE CITY OF DARDENNE PRAIRIE, MISSOURI, AND COMMONLY KNOWN AS 7407 SOUTH OUTER ROAD 364

3. **Bill #22-54**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, APPROVING THE TOWN CENTER CONDOS BOUNDARY ADJUSTMENT PLAT FOR CERTAIN PROPERTIES IN THE CITY OF DARDENNE PRAIRIE, MISSOURI

4. **Bill #22-55**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS SECTIONS OF CHAPTERS 405 AND 410 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI; AND PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF CHAPTERS 405 AND 410 BY THE ZONING ADMINISTRATOR.

5. **Bill #22-56**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS SECTIONS OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, RELATING TO THE CITY ENGINEER, CITY TRAFFIC ENGINEER, AND ZONING ADMINISTRATOR WITHIN THE CITY

6. **Bill #22-57**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS PROVISIONS OF CHAPTER 405 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI; PROVIDING FOR PREFABRICATED STRUCTURES AND SHIPPING CONTAINER STRUCTURES AS CONDITIONAL USES IN THE C-3, RETAIL COMMERCIAL DISTRICT; AND ENACTING REGULATIONS PERTAINING THERETO.

7. **Bill #22-58**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS PROVISIONS OF CHAPTER 405 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI; AND PROVIDING FOR MOBILE VENDING BUSINESS EATING AND DRINKING GARDENS AS A CONDITIONAL USE IN THE C-3, RETAIL COMMERCIAL DISTRICT.

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____

Litigation and Privileged Communications (1)

Real Estate (2)

Personnel (3)

Labor (9)

Bid Specs (11)

Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

posted 9/16/22 3:05pm Jen Bohm

The City of Dardenne Prairie Board of Aldermen meeting was called to order at 7:11 p.m. The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance followed by a moment of silence.

Present at roll call were Mayor Gotway, Aldermen Ungerboeck, Costlow, Reilly and Johnson. Alderman Sansone and Wandling were absent. Also present were City Clerk Kim Clark, City Administrator James Knowles, City Engineer Tom Weis and City Attorney John Young.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to accept the consent agenda. Motion passed unanimously.

CONSENT AGENDA

1. Board of Alderman Minutes 09-7-22
2. Work Session Summary 09-07-22
3. Expenditures for Approval 09-21-22
4. Change Order #5 – NB West Contracting Company – Hanley Road Project

OPEN FORUM – The following individuals were in attendance to speak:

John Ballantine – 1490 Wethersfield Court
Laura Gittermeier – 6 Jura Court

PUBLIC HEARING

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to open the public hearing. Motion passed unanimously.

1. 2022 Ad Valorem Tax Levy

City Administrator James Knowles provided details on the 2022 Ad Valorem Tax Levy.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to close the public hearing. Motion passed unanimously.

NEW BUSINESS

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #22-52 for the first time by title only. Motion passed unanimously.

Bill #22-52

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, ESTABLISHING THE AD VALOREM TAXES FOR ALL REAL AND TANGIBLE PERSONAL PROPERTY WITHIN THE CITY OF DARDENNE PRAIRIE, FOR THE PERIOD OF JANUARY 1, 2022, TO DECEMBER 31, 2022

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-52 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #22-52 to final vote. Roll call was as follows:

Alderman Sansone – Absent	Alderman Reilly – Aye
Alderman Johnson – Aye	Alderman Costlow – Aye
Alderman Ungerboeck – Aye	Alderman Wandling – Absent

Mayor Gotway declared Bill #22-52 passed and designated it to be Ordinance #2204.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to read Bill #22-53 for the first time by title only. Motion passed unanimously.

Bill #22-53

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, APPROVING THE RECORD PLAT FOR CERTAIN PROPERTY IN THE CITY OF DARDENNE PRAIRIE, MISSOURI, AND COMMONLY KNOWN AS 7407 SOUTH OUTER ROAD 364

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #22-53 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to put Bill #22-53 to final vote. Roll call was as follows:

Alderman Reilly – Aye	Alderman Wandling – Absent
Alderman Costlow – Aye	Alderman Ungerboeck – Aye
Alderman Johnson – Aye	Alderman Sansone – Absent

Mayor Gotway declared Bill #22-53 passed and designated it to be Ordinance #2205.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to read Bill #22-54 for the first time by title only. Motion passed unanimously.

Bill #22-54

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, APPROVING THE TOWN CENTER CONDOS BOUNDARY ADJUSTMENT PLAT FOR CERTAIN PROPERTIES IN THE CITY OF DARDENNE PRAIRIE, MISSOURI

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to amend Bill #22-54 by adding a new section 3. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to read amended Bill #22-54 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to put amended Bill #22-54 to final vote. Roll call was as follows:

Alderman Costlow – Aye	Alderman Johnson – Aye
Alderman Ungerboeck – Aye	Alderman Wandling – Absent
Alderman Sansone – Absent	Alderman Reilly - Aye

Mayor Gotway declared Bill #22-54 passed and designated it to be Ordinance #2206.

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #22-55 for the first time by title only. Motion passed unanimously.

Bill #22-55

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS SECTIONS OF CHAPTERS 405 AND 410 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI; AND PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF CHAPTERS 405 AND 410 BY THE ZONING ADMINISTRATOR.

A motion was made by Alderman Reilly, seconded by Alderman Ungerboeck to read Bill #22-55 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #22-55 to final vote. Roll call was as follows:

Alderman Ungerboeck – Aye	Alderman Costlow – Aye
Alderman Wandling – Absent	Alderman Sansone – Absent
Alderman Reilly – Aye	Alderman Johnson – Aye

Mayor Gotway declared Bill #22-55 passed and designated it to be Ordinance #2207.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to read Bill #22-56 for the first time by title only. Motion passed unanimously.

Bill #22-56

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS SECTIONS OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, RELATING TO THE CITY ENGINEER, CITY TRAFFIC ENGINEER, AND ZONING ADMINISTRATOR WITHIN THE CITY

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-56 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #22-56 to final vote. Roll call was as follows:

Alderman Johnson – Aye	Alderman Sansone – Absent
Alderman Reilly – Aye	Alderman Wandling – Absent
Alderman Costlow – Aye	Alderman Ungerboeck – Aye

Mayor Gotway declared Bill #22-56 passed and designated it to be Ordinance #2208.

A motion was made by Alderman Johnson, seconded by Alderman Reilly to read Bill #22-57 for the first time by title only. Motion passed unanimously.

Bill #22-57

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS PROVISIONS OF CHAPTER 405 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI; PROVIDING FOR PREFABRICATED STRUCTURES AND SHIPPING CONTAINER STRUCTURES AS CONDITIONAL USES

IN THE C-3, RETAIL COMMERCIAL DISTRICT; AND ENACTING REGULATIONS PERTAINING THERETO.

A motion was made by Alderman Johnson, seconded by Alderman Costlow to postpone Bill #22-57. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #22-58 for the first time by title only. Motion passed unanimously.

Bill #22-58

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS PROVISIONS OF CHAPTER 405 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI; AND PROVIDING FOR MOBILE VENDING BUSINESS EATING AND DRINKING GARDENS AS A CONDITIONAL USE IN THE C-3, RETAIL COMMERCIAL DISTRICT.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to postpone Bill #22-58. Motion passed unanimously.

STAFF COMMUNICATIONS

City Engineer Tom Weis provided an update on the status of the slab replacements, the street conditions report and the County Road Board meeting. He also mentioned the approval by the County for the additional funding on Hanley Road.

Alderman Johnson requested a listing of the subdivisions for the next round of slab replacements.

Alderman Costlow requested the status of the street condition report.

City Administrator James Knowles responded to the public comments from earlier in the meeting. He informed the Board we received approval to move forward with the ROW acquisitions on Stump Road. He thanked Kim Clark & Jen Bohn for their work on the upcoming Prairie Day on October 1st. The Salvation Army tree lighting will take place on November 18th.

Alderman Johnson mentioned the National League of Cities organization and his desire to become members and attend their annual conferences.

Mayor Gotway thanked Kim Clark & Jen Bohn for their work in organizing the Homeowners Association dinner held at the St. Charles Community College.

City Clerk Clark requested volunteers to assist with Prairie Day.

ADJOURNMENT

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to adjourn the meeting at 8:17 p.m. Motion passed unanimously.

Respectfully submitted,



Kim Clark, City Clerk