

**DARDENNE**



**PRAIRIE**

**CITY OF DARDENNE PRAIRIE  
2032 HANLEY ROAD  
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN  
WORK SESSION AGENDA  
JULY 6, 2022  
6:00 p.m.**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS FOR DISCUSSION AND CONSIDERATION**

1. Presentation of the Independent Auditor's Report & Financial Statements for the period ended December 31, 2021
2. Various Amendments to Zoning, Subdivision and Licensing Regulations
3. Agreement with the County for use of CDBG funds
4. Agreement with Mission Square Retirement
5. IT Management Services
6. Agreement for Research, Marketing and Consulting Services

**STAFF COMMUNICATIONS**

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

**CLOSED SESSION**

Roll call vote to hold closed session pursuant to RSMo 610.021 section \_\_\_\_\_

- Litigation and Privileged Communications (1)
- Real Estate (2)
- Personnel (3)
- Labor (9)
- Bid Specs (11)
- Audit (17)

**RETURN TO REGULAR MEETING AGENDA**

**ADJOURNMENT**

*Posted 7-1-22 @ 4:40 pm by Kim Clark*

The City of Dardenne Prairie Work Session was called to order at 6:01 p.m.

The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The following were in attendance Mayor Gotway, Aldermen Costlow, Sansone, Reilly, Johnson, Ungerboeck and Wandling. Also present were City Administrator James Knowles, City Clerk Kim Clark, City Engineer Tom Weis and City Attorney Jared Howell.

The meeting was opened with the Pledge of Allegiance.

**ITEMS FOR DISCUSSION AND CONSIDERATION**

1. Presentation of the Independent Auditor's Report & Financial Statements for the period ended December 31, 2021
2. Various Amendments to Zoning, Subdivision and Licensing Regulations
3. Agreement with the County for use of CDBG funds
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5. IT Management Services
6. Agreement for Research, Marketing and Consulting Services

**STAFF COMMUNICATIONS**

City Engineer Weis updated the Board of the status of various projects.

City Administrator Knowles mentioned the opportunity of working with MODOT for the realignment at Post Road & Technology Drive. He also reported that I3 is permitted to work on Dardenne Valley Drive and also mentioned utility strike data.

Mayor Gotway thanked Alderman Sansone for his assistance on the launch at BaratHaven Lake.

**ADJOURNMENT**

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to adjourn the meeting at 7:08 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Kim Clark, City Clerk

**DARDENNE**



**PRAIRIE**

**CITY OF DARDENNE PRAIRIE  
2032 HANLEY ROAD  
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN  
MEETING AGENDA  
JULY 6, 2022  
7:00 p.m.**

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CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Mayor Gotway  
Alderman Costlow  
Alderman Johnson  
Alderman Reilly  
Alderman Sansone  
Alderman Ungerboeck  
Alderman Wandling

CONSENT AGENDA

1. Board of Alderman Minutes – 06-01-22 & 06-15-22
2. Work Session Summary 06-01-22 & 06-15-22
3. Expenditures for Approval 07-06-22
4. Appointment to Board of Adjustment – John Smerek
5. Liquor License – Brunette Enterprises – City Hall Concession Stand – Intoxicating Liquor (all kinds) – by drink
6. Independent Auditor's Report & Financial Statements for the period ended December 31, 2021

ITEMS REMOVED FROM CONSENT AGENDA

OPEN FORUM

## NEW BUSINESS

1. **Bill #22-41**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A COOPERATION AGREEMENT BY AND BETWEEN THE COUNTY OF ST. CHARLES, MISSOURI AND THE CITY OF DARDENNE PRAIRIE, MISSOURI FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEARS 2023-2025

2. **Bill #22-42**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN ADMINISTRATIVE SERVICES AGREEMENT WITH THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION, DBA MISSION SQUARE RETIREMENT, RELATING TO RETIREMENT PLAN SERVICES

3. **Bill #22-43**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR INFORMATION TECHNOLOGY MANAGEMENT SERVICES

4. **Bill #22-44**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR RESEARCH, MARKETING & CONSULTING SERVICES

5. **Bill #22-45**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT BY AND BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE FOR USE OF ST. CHARLES COUNTY TRANSPORTATION SALES TAX FUNDS FOR IMPROVING TRAFFIC FLOW AND REDUCING CONGESTION BY INSTALLING FIBER INTERCONNECT TO TRAFFIC SIGNALS

## STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section \_\_\_\_\_

Litigation and Privileged Communications (1)

Real Estate (2)

Personnel (3)

Labor (9)

Bid Specs (11)

Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

Posted 7-1-22 @ 4:40 pm by Kim Clark

The City of Dardenne Prairie Board of Aldermen meeting was called to order at 7:14 p.m. The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance.

Present at roll call were Mayor Gotway, Aldermen Reilly, Sansone, Wandling, Costlow, Ungerboeck and Johnson. Also present were City Administrator James Knowles, City Clerk Kim Clark, City Engineer Tom Weis, and City Attorney Jared Howell.

A motion was made by Alderman Ungerboeck, seconded by Alderman Wandling to accept the consent agenda. Motion passed unanimously.

**CONSENT AGENDA**

1. Board of Alderman Minutes – 06-01-22 & 06-15-22
2. Work Session Summary 06-01-22 & 06-15-22
3. Expenditures for Approval 07-06-22
4. Appointment to Board of Adjustment – John Smerek
5. Liquor License – Brunette Enterprises – City Hall Concession Stand – Intoxicating Liquor (all kinds) – by drink
6. Independent Auditor’s Report & Financial Statements for the period ended December 31, 2021

**OPEN FORUM** – The following individuals were in attendance to speak:

- Carla Detweiler – 11 Twin Creek Court
- John Ballantine – 1490 Wethersfield Court

**NEW BUSINESS**

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #22-41 for the first time by title only. Motion passed unanimously.

**Bill #22-41**

**AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A COOPERATION AGREEMENT BY AND BETWEEN THE COUNTY OF ST. CHARLES, MISSOURI AND THE CITY OF DARDENNE PRAIRIE, MISSOURI FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEARS 2023-2025**

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-41 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #22-41 to final vote. Roll call was as follows:

- |                           |                        |
|---------------------------|------------------------|
| Alderman Ungerboeck – Aye | Alderman Costlow – Aye |
| Alderman Wandling – Aye   | Alderman Sansone – Aye |
| Alderman Reilly – Aye     | Alderman Johnson – Aye |

Mayor Gotway declared Bill #22-41 passed and designated it to be Ordinance #2193.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-42 for the first time by title only. Motion passed unanimously.

**Bill #22-42**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN ADMINISTRATIVE SERVICES AGREEMENT WITH THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION, DBA MISSION SQUARE RETIREMENT, RELATING TO RETIREMENT PLAN SERVICES

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-42 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Wandling to put Bill #22-42 to final vote. Roll call was as follows:

Alderman Johnson – Aye	Alderman Sansone – Aye
Alderman Reilly – Aye	Alderman Wandling – Aye
Alderman Costlow – Aye	Alderman Ungerboeck – Aye

Mayor Gotway declared Bill #22-42 passed and designated it to be Ordinance #2194.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-43 for the first time by title only. Motion passed unanimously.

**Bill #22-43**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR INFORMATION TECHNOLOGY MANAGEMENT SERVICES

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-43 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #22-43 to final vote. Roll call was as follows:

Alderman Wandling – Aye	Alderman Ungerboeck – Aye
Alderman Sansone – Aye	Alderman Reilly – Aye
Alderman Johnson – Aye	Alderman Costlow – Aye

Mayor Gotway declared Bill #22-43 passed and designated it to be Ordinance #2195.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-44 for the first time by title only. Motion passed unanimously.

**Bill #22-44**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE COMPANY SUBMITTING THE PROPOSAL MOST ADVANTAGEOUS TO THE CITY, PRICE AND OTHER FACTORS CONSIDERED, FOR RESEARCH, MARKETING & CONSULTING SERVICES

A motion was made by Alderman Costlow, seconded by Alderman Wandling to postpone Bill #22-44 until 07-20-22. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #22-45 for the first time by title only. Motion passed unanimously.

**Bill #22-45**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT BY AND BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE FOR USE OF ST. CHARLES COUNTY TRANSPORTATION SALES TAX FUNDS FOR IMPROVING TRAFFIC FLOW AND REDUCING CONGESTION BY INSTALLING FIBER INTERCONNECT TO TRAFFIC SIGNALS

A motion was made by Alderman Costlow, seconded by Alderman Ungerboeck to read Bill #22-45 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #22-45 to final vote. Roll call was as follows:

Alderman Reilly – Aye	Alderman Wandling – Aye
Alderman Costlow – Aye	Alderman Ungerboeck – Aye
Alderman Johnson – Aye	Alderman Sansone – Aye

Mayor Gotway declared Bill #22-45 passed and designated it to be Ordinance #2196.

**STAFF COMMUNICATIONS**

City Administrator Knowles requested clarification on the request for Bill #22-44.

Alderman Johnson requested the status of the dinner and discussion.

Alderman Wandling requested the status of the fiber optic installation.

Mayor Gotway provided an update on the installation of the batting cages.

City Engineer Weis mentioned an upcoming golf tournament to benefit the St. Charles Community College.

Alderman Costlow inquired to the ramifications of the recent state changes to homebased businesses.



**ADJOURNMENT**

A motion was made by Alderman Reilly, seconded by Alderman Johnson to adjourn the meeting at 7:50 p.m. Motion passed unanimously.

Respectfully submitted,

  
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Kim Clark, City Clerk