

# CITY OF DARDENNE PRAIRIE 2032 HANLEY ROAD DARDENNE PRAIRIE, MO 63368

# BOARD OF ALDERMEN WORK SESSION AGENDA FEBRUARY 1, 2023 6:00 p.m.

# CALL MEETING TO ORDER

# PLEDGE OF ALLEGIANCE

# ITEMS FOR DISCUSSION AND CONSIDERATION

1. Discussion on Town Square Avenue Vision Planning Process

# STAFF COMMUNICATIONS

- 1. City Attorney
- 2. City Engineer
- 3. City Administrator
- 4. Aldermen
- 5. Mayor

# **CLOSED SESSION**

Roll call vote to hold closed session pursuant to RSMo 610.021 section \_\_\_\_\_\_ Litigation and Privileged Communications (1)

Real Estate (2) Personnel (3) Labor (9) Bid Specs (11) Audit (17)

# **RETURN TO REGULAR MEETING AGENDA**

# ADJOURNMENT

# Request for Board Action By: City Administrator

# Ward\_ALL\_

# • Description:

• Discussion on TS Ave Vision Planning Process

# • Recommendation: Staff-DISCUSSION ONLY

# • Summary/Explanation:

In 2007, the city was fully involved in a process that created a comprehensive development plan reflecting the "New Urbanist" design and planning concept. We all know it in Dardenne Prairie as the "Uptown Plan". This plan included a bold vision for guiding development throughout the Technology, Hanley, Feise, Post, and Highway N (now Town Square) corridors.

Over the past 15 years, the "Uptown" development failed to take shape, with developments either failing or occurring in a sporadic or hodge podge fashion. The complete abandonment of the plan occurred in 2021 when the Board finally remove the remaining Uptown zoning designations from the Code. Outside of the city's Comprehensive Plan, which was formulated by the Planning and Zoning Commission, there has been little clear direction to realtors and developers as to the City's intended plans for development in the district formerly designated as "Uptown."

I hereby request the board hold a robust conversation at our next work session regarding the commencement of an inclusive and transparent process to lay out a broad vision for the area of the city previously referred to as the Uptown Zoning District. This process would include a broad swath of shareholders, be public and participatory in nature, and seek to have a unified and clearly defined plan for how the city envisions development to occur within the boundaries of the project area. This vision would lay out specific land uses, building aesthetics, infrastructure for multi-modal transportation and interconnectivity, expectations for revenue generation, and limitations; such as whether the city will consider multifamily residential and under what circumstances. From that conversation I will ask your support to engage John Brancaglione from PGAV to assist in developing a process for moving forward.

I have enclosed a couple examples of visioning plans done in area communities for your review.

• Budget Impact: (revenue generated, estimated cost, CIP item, etc.) The parameters of the RFP will likely dictate whether there is a positive or negative impact over the current budget.\_\_\_\_\_

RBA requested by: James W. Knowles III

Date: 01/27/2023



CITY OF DARDENNE PRAIRIE 2032 HANLEY ROAD DARDENNE PRAIRIE, MO 63368

> BOARD OF ALDERMEN MEETING AGENDA FEBRUARY 1, 2023 7:00 p.m.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

#### INVOCATION

#### ROLL CALL

Mayor Gotway Alderman Costlow Alderman Johnson Alderman Reilly Alderman Sansone Alderman Ungerboeck Alderman Wandling

#### CONSENT AGENDA

- 1. Board of Aldermen Minutes 01-18-23
- 2. Work Session Summary 01-18-23
- 3. Expenditures for Approval 01-18-23

ITEMS REMOVED FROM CONSENT AGENDA

#### **OPEN FORUM**

#### PUBLIC HEARINGS

 P.U.D. & Rezoning Request – Area Plan for the proposed "Prairie Encore" Mixed-use Development on the approximately 14.07 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. & Rezoning Request – Area Plan application received by the City on October 3<sup>rd</sup>, 2022, on file with the City Clerk from Applicant Engenuity. (Continued from 1-18-23)

**NEW BUSINESS** 

#### 1. Bill #23-03

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN EQUIPMENT PURCHASE AGREEMENT FOR THE SALE OF A 3-STALL RESTROOM TRAILER

#### 2. Bill #23-04

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE ORDER WITH CLARK EQUIPMENT COMPANY D/B/A BOBCAT COMPANY FOR THE PURCHASE OF AN S64 T4 BOBCAT SKID STEER LOADER

#### 3. Bill #23-05

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR AND THE CITY TREASURER TO EXECUTE A NEW PROJECT APPLICATION TO THE EAST-WEST GATEWAY COORDINATING COUNCIL FOR FINANCING OF TWO ROADWAY IMPROVEMENT PROJECTS IN THE CITY OF DARDENNE PRAIRIE AND AUTHORIZING AN EXPENDITURE FOR THE APPLICATION FEE FOR SAME

#### **OLD BUSINESS**

#### 1. Bill #22-74 (Postponed until March 1, 2023)

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR REZONING OF APPROXIMATELY 14.07 ACRES OF LAND FROM C-2, GENERAL COMMERCIAL DISTRICT, TO C-3, RETAIL COMMERICAL, PLANNED UNIT DEVELOPMENT (P.U.D.) AND R-M, MULTIFAMILY RESIDENTIAL, PLANNED UNIT DEVELOPMENT (PUD); AND APPROVING AN AREA PLAN FOR THE SAME

#### 2. Bill #23-02

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE TO USE GRANT FUNDING TO DESIGN AND CONSTRUCTION OF SAFETY IMPROVEMENTS

#### STAFF COMMUNICATIONS

- 1. City Attorney
- 2. City Engineer
- 3. City Administrator
- 4. Aldermen
- 5. Mayor

#### **CLOSED SESSION**

Real Estate (2) Personnel (3) Labor (9) Bid Specs (11) Audit (17)

ADJOURNMENT

The City of Dardenne Prairie Board of Aldermen meeting was called to order at 7:16 p.m. The meeting was opened with the Pledge of Allegiance followed by an invocation by a member in the audience.

Present at roll call were Mayor Gotway, Aldermen Ungerboeck, Johnson, Reilly, Sansone, Costlow and Wandling. Also present were City Clerk Kim Clark, City Administrator James Knowles, City Engineer Tom Weis and City Attorney John Young.

A motion was made by Alderman Ungerboeck, seconded by Alderman Wandling to accept the consent agenda. Motion passed unanimously.

#### CONSENT AGENDA

- 1. Board of Aldermen Minutes 11-16-22, 12-07-22 & 12-21-22
- 2. Work Session Summary 11-16-22, 12-07-22 & 12-21-22
- 3. Expenditures for Approval 01-18-23
- 4. Liquor License ICD Fish Fry Dates: 2/24, 3/3, 3/10, 3/17, 3/24 & 3/31

OPEN FORUM – The following individuals were in attendance to speak:

Laura Gittemeier – 6 Jura Court Jol King – 2 Toussaint Drive Arnie Dienoff – P.O. Box 1535, 63366

## PUBLIC HEARINGS

 P.U.D. & Rezoning Request – Area Plan for the proposed "Prairie Encore" Mixeduse Development on the approximately 14.07 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. & Rezoning Request – Area Plan application received by the City on October 3<sup>rd</sup>, 2022, on file with the City Clerk from Applicant Engenuity. (Continued from 12-21-22)

The following individuals were in attendance to speak on the proposal:

Bill Mikulas – 17 Windrose Lake Court Paul Burke – 7296 Picasso Drive Leslie Morgan – 632 Cruden Bay Court Cheryl Bratton – 620 Cruden Bay Court Marcos Jovert – 634 Cruden Bay Court David Miller - 625 Cruden Bay Court Colleen Stroobant – 209 Castle Stuart Court Rich Linderman – 44 Parkshire Place Court Arnie Dienoff – P.O. Box 1535, 63366

A motion was made by Alderman Wandling, seconded by Alderman Ungerboeck to continue the public hearing. Motion passed unanimously.

## NEW BUSINESS

A motion was made by Alderman Wandling, seconded by Alderman Ungerboeck to read Bill #23-01 for the first time by title only. Motion passed unanimously.

#### Bill #23-01

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, APPROVING AN AMENDED P.U.D. FINAL PLAN FOR THE PRAIRIE LOCATED IN THE CITY OF DARDENNE PRAIRIE, MISSOURI

A motion was made by Alderman Wandling, seconded by Alderman Ungerboeck to read Bill #23-01 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to put Bill #23-01 to final vote. Roll call was as follows:

Alderman Ungerboeck – Aye Alderman Wandling – Aye Alderman Reilly – Aye Alderman Costlow – Aye Alderman Sansone – Aye Alderman Johnson – Aye

Mayor Gotway declared Bill #23-01 passed and designated it to be Ordinance #2230.

A motion was made by Alderman Ungerboeck, seconded by Alderman Wandling to read Bill #23-02 for the first time by title only. Motion passed unanimously.

#### Bill #23-02

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE TO USE GRANT FUNDING TO DESIGN AND CONSTRUCTION OF SAFETY IMPROVEMENTS

A motion was made by Alderman Costlow, seconded by Alderman Ungerboeck to postpone Bill #23-02 to 2-1-23. Motion passed unanimously.

#### OLD BUSINESS

#### 1. Bill #22-74 (Recommend postponement until March 1, 2023)

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR REZONING OF APPROXIMATELY 14.07 ACRES OF LAND FROM C-2, GENERAL COMMERCIAL DISTRICT, TO C-3, RETAIL COMMERICAL, PLANNED UNIT DEVELOPMENT (P.U.D.) AND R-M, MULTIFAMILY RESIDENTIAL, PLANNED UNIT DEVELOPMENT (PUD); AND APPROVING AN AREA PLAN FOR THE SAME

A motion was made by Alderman Wandling, seconded by Alderman Ungerboeck to postpone Bill #23-02 to 3-1-23. Motion passed unanimously.

# BOARD OF ALDERMEN MINUTES

# STAFF COMMUNICATIONS

City Engineer Tom Weis provided an update on the slab replacements. He also mentioned that an update will be needed in February for the MS4 annual report. City Administrator Knowles provided an update on the Stump Road acquisitions. He also mentioned he is looking into a comprehensive software package.

Alderman Johnson thanked everyone for attending the meeting and that he takes everyone's concerns seriously.

Alderman Ungerboeck mentioned he reads all emails but does not respond if he sees other Aldermen have responded.

Mayor Gotway and Alderman Johnson stated they will make themselves available after the meeting.

## ADJOURNMENT

A motion was made by Alderman Wandling, seconded by Alderman Sansone to adjourn the meeting at 8:33 p.m. Motion passed unanimously.

Respectfully submitted,

Kim Clark, City Clerk

The City of Dardenne Prairie Work Session was called to order at 6:02 p.m.

The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The following were in attendance: Mayor Gotway, Aldermen Sansone, Wandling, Ungerboeck, Costlow, Johnson and Reilly. Also present were City Clerk Kim Clark, City Administrator James Knowles, City Engineer Tom Weis and City Attorney John Young.

The meeting was opened with the Pledge of Allegiance.

## **NEW BUSINESS**

1. RFP for City-owned 10 Acres on Post/TS Ave.

A motion was made by Alderman Ungerboeck, Seconded by Alderman Costlow to hold a closed session pursuant to RSMo 610.021 section (1) Litigation and Privileged Communications). Motion passed unanimously. Roll call was as follows:

Alderman Johnson – Aye Alderman Wandling – Aye Alderman Sansone – Aye Alderman Reilly – Aye Alderman Costlow – Aye Alderman Ungerboeck - Aye

# CLOSED SESSION

# **RETURN TO REGULAR MEETING AGENDA**

# ADJOURNMENT

A motion was made by Alderman Ungerboeck, seconded by Alderman Sansone to adjourn the meeting at 7:15 p.m.

Respectfully submitted,

Kim Clark, City Clerk

# EXPENDITURES FOR APPROVAL 2/1/2023

		40.50
1 Bridge Tower	Public Hearing Notice	42.50
2 Charter Communications	Service through 2-7-23	577.71
3 Cuivre River Electric	Light on Weldon Spring	35.62
4 Cuivre River Electric	Henke/Feise Rd. Traffic Signals	84.00
5 Cuivre River Electric	Light at Georgetown Park	64.03
6 Cuivre River Electric	Lights at St. Williams Apts.	52.62
7 Cuivre River Electric	Hanley Rd. Traffic Signal	86.00
8 East West Gateway	Post Road Application Fee	9,950.90
9 East West Gateway	Hanley Road Application Fee	1,809.91
10 First Bank	Credit Card Charges	4,513.88
11 Hamilton Weber	December, 2022 Legal Fees	8,773.44
12 !IMC	Annual Membership: Clark	210.00
13 International Code Council	Annual Membership: Amelong	145.00
14 Jonathan Fuchs	Prosecuting Attorney: January, 2023	1,100.00
15 M & H Concrete Contractors, Inc.	Change Order 1 - Phase 2 - Invoice #4	249,462.66
16 Mark Byrne	Municipal Judge: January, 2023	500.00
17 Municipal League of Metro St. Louis	Annual Training Academy Program	50.00
18 New Froniter Materials	Cold Patch	211.14
19 Office Essentials	Office Supplies	128.82
20 Parks: Joe Mellenthim	Borderline concert on 07-20-23	1,800.00
21 Payroll	01-20-23 Pavroll	24,699.56
22 Pavroll	02-03-23 Payroll	27.865.92
23 Reinhold Electric	Traffic Signal Repair	1.384.60
24 Revize LLC	Annual Website Fee	4,120.00
25 The Hartford	Annual Property Insurance	29,841.00
26 Thoele	Gas to 12-30-22	325.69
27 UMB Bank, NA	January, 2023 TDD Sales Tax Payment	52.533.66
28 Western St. Charles County Chamber	Annual Dues	225.00
20 Western Gt. Ghanes Oburity Chamber	Annuar Duca	420,593.66
		420,000,00

Approved by Board of Aldermen 2-1-23

Mayor John Gotway

#### ORDINANCE NO.

## AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN EQUIPMENT PURCHASE AGREEMENT FOR THE SALE OF A 3-STALL RESTROOM TRAILER

WHEREAS, in 2021, the City purchased a 3-stall restroom trailer (the "Equipment") for placement at the athletic fields at BaratHaven Park; and

WHEREAS, pursuant to Article VI of Chapter 130 of the City Code, the City Administrator has determined that the Equipment is no longer needed or used, and is surplus property; and

WHEREAS, Section 130.210(D) of the City Code provides that the manner and method of disposing of surplus property that had an original, retail value of at least ten thousand dollars (\$10,000.00) at the time it was acquired by the City, shall be subject to the approval of the Board of Aldermen; and

WHEREAS, purchase price of the Equipment was in excess of \$10,000.00; and

WHEREAS, the Board of Aldermen finds and determines that a private negotiated sale is the means of disposal of the Equipment most reasonably estimated to result in the greatest return to the City; and

WHEREAS, the Board of Aldermen of the City (the "Board of Aldermen") hereby finds and determines that the purchase price of \$28,000 for the Equipment is a reasonable price;

#### NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

**SECTION 1.** That the form, terms, and provisions of the Equipment Purchase Agreement by and between Lake Saint Louis Community Association and the City of Dardenne Prairie, Missouri, attached hereto, marked as **Exhibit A**, and incorporated by reference herein, (the "Agreement") be and they hereby are approved and the City Administrator is hereby authorized, empowered and directed to further negotiate, execute, acknowledge, deliver and administer on behalf of the City such Agreement in substantially the form attached hereto. The City Clerk is hereby authorized and directed to attest to the Agreement and other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of the Agreement and this Ordinance.

**SECTION 2.** That the City Administrator is hereby further authorized and directed on behalf of, and in the name of, the City to agree to do any and all other acts and things and to execute and deliver any and all other agreements, documents, instruments and certificates, all as

may be necessary and appropriate to consummate the above mentioned Agreement, and to perform all of the terms, provisions and conditions of the Agreement. The execution by the City Administrator of any agreement, document, instrument, check or certificate referred to in this Ordinance and the Agreement shall be conclusive evidence of the approval thereof and of all of the terms, provisions and conditions contained therein. Any and all acts which the City Administrator may do or perform in conformance with the powers conferred upon him by this Ordinance are hereby expressly authorized, approved, ratified and confirmed.

**SECTION 3.** <u>Savings Clause:</u> Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

**SECTION 4.** <u>Severability Clause:</u> If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

**SECTION 5.** <u>Effective Date:</u> This Ordinance shall take effect and be in force from and after its passage by the Board of Aldermen and its approval by the Mayor of the City of Dardenne Prairie, Missouri.

Read two times, passed, and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

As Presiding Officer and as Mayor

Attest:

City Clerk

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Mayor

Attest:

City Clerk

#### EXHIBIT A

#### **Equipment Purchase Agreement**

This Equipment Purchase Agreement ("Agreement") is entered into as of the date of the last signature hereto (the "Effective Date"), by and between Lake Saint Louis Community Association, a Missouri nonprofit corporation (the "Buyer"), and the City of Dardenne Prairie, Missouri, a fourth class city and political subdivision of the State of Missouri (the "Seller"). Buyer and Seller are sometimes referred to herein individually as a "Party" or collectively as the "Parties."

IN WITNESS WHEREOF, for and in consideration of the mutual covenants and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties agree as follows:

#### 1. Sale of Pods.

(a) Seller agrees to sell, and Buyer agrees to buy, the following equipment (the "Equipment"): one (1) portable restroom trailer with vehicle identification (VIN) number 5NHUCN614MN107466. The purchase and sale of the Equipment shall occur on the seventh (7<sup>th</sup>) day after the Effective Date (the "Closing Date").

(b) **Purchase Price; Closing.** In full consideration for the sale of the Equipment hereunder, Buyer shall pay Seller Twenty-eight Thousand and 00/100 Dollars (\$28,000.00) in lawful U.S. funds (the "Purchase Price"), by wire transfer, certified check, or other means of payment acceptable to Seller. The Purchase Price shall be paid on the Closing Date.

(c) **Bill of Sale.** On the Closing Date, and after payment of the Purchase Price by Buyer to Seller, Seller shall deliver to Buyer a fully executed Bill of Sale conveying the Equipment to Buyer.

(d) **Delivery**. Buyer must appear at Seller's premises during normal business hours on the Closing Date to remove the Equipment from Seller's premises.

2. Disclaimer of Warranties. THE EQUIPMENT IS BEING SOLD UNDER THIS AGREEMENT TO BUYER "AS IS", "WHERE IS" AND "WITH ALL FAULTS." SELLER DOES NOT PROVIDE ANY EXPRESS OR IMPLIED WARRANTY OF ANY KIND WITH RESPECT TO THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

3. **Inspection and Reliance.** Buyer has been provided the opportunity to inspect the Equipment and is familiar with its condition. Buyer is not relying in any manner upon any representation by Seller concerning the condition of the Equipment.

4. **Risk of Loss and Title.** Risk of loss and title to the Equipment shall pass to Buyer on the Closing Date.

5. Indemnification. Buyer and its personal representatives, heirs, contractors, agents, successors and assigns hereby release Seller, and agree to defend, indemnify and hold Seller and its personal representatives, heirs, contractors, agents, successors and assigns (collectively the "Seller Indemnitees") harmless from and against any and all claims, actions, demands, lawsuits, losses, damages, costs, expenses, judgments, fines, penalties, and liabilities (including reasonable attorney's fees and courts costs) arising directly or indirectly from or related to

Buyer's use of the Equipment after closing, including but not limited to any claim for personal injuries, death, or property damage to any person.

6. Limitation of Liability. IN NO EVENT SHALL SELLER BE LIABLE UNDER THIS AGREEMENT TO THE BUYER FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, STATUTORY, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER SUCH LIABILITY IS BASED ON BREACH OF CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, AND EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR SUCH DAMAGES COULD HAVE BEEN REASONABLY FORESEEN. THE LIABILITY OF SELLER, AND BUYER'S SOLE AND EXCLUSIVE REMEDY FOR DAMAGES FOR ANY CLAIM OF ANY KIND WHATSOEVER UNDER THIS AGREEMENT, REGARDLESS OF LEGAL THEORY, SHALL NOT BE GREATER THAN THE ACTUAL PURCHASE PRICE OF THE EQUIPMENT.

7. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Missouri without regard to its choice of law principals.

8. Attorney's Fees. If either Party incurs any legal fees associated with the enforcement of this Agreement or any rights hereunder, the prevailing Party shall be entitled to recover its reasonable attorney's fees and any court, arbitration, mediation, or other litigation expenses from the other Party.

9. Headings; Construction. The headings and captions appearing in this Agreement have been inserted for the purposes of convenience and ready reference, and do not purport to and shall not be deemed to define, limit or extend the scope or intent of the provisions to which they appertain. This Agreement is the result of negotiations between the Parties and their counsel. Accordingly, this Agreement shall not be construed more strongly against either Party regardless of which Party is more responsible for its preparation, and any ambiguity that might exist herein shall not be construed against the drafting Party.

10. Severability. If any provision or portion of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remaining provisions or portions shall remain in full force and effect.

11. Counterparts, Authorized Signatories. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument, without necessity of production of the others.

12. Entire Agreement; Modification; Waiver. This Agreement and any Exhibits hereto is the entire agreement between the Parties with respect to the purchase and sale of the Equipment, and supersedes any prior agreement or communications between the Parties regarding the same, whether written, oral, electronic or otherwise. This Agreement may be modified only by a written amendment signed by authorized representatives of both Parties. No waiver of any term or right in this Agreement shall be effective unless in writing, signed by an authorized representative of the waiving Party. The failure of either Party to enforce any provision of this Agreement shall not be construed as a waiver or modification of such provision, or impairment of its right to enforce such provision or any other provision of this Agreement thereafter.

In witness whereof, the Parties hereto have executed this Equipment Purchase Agreement on the date set forth below.

# **BUYER**

Lake Saint Louis Community Association

By:\_\_\_\_\_

Name: Judy Crowell	
Title: President	
Date:	

# SELLER

City of Dardenne Prairie, Missouri

By:\_\_\_\_\_

Name: James W. Knowles III Title: City Administrator Date: \_\_\_\_\_

#### ORDINANCE NO. \_\_\_\_\_

## AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE ORDER WITH CLARK EQUIPMENT COMPANY D/B/A BOBCAT COMPANY FOR THE PURCHASE OF AN S64 T4 BOBCAT SKID STEER LOADER

WHEREAS, Section 130.160(A)(4) of the Municipal Code of the City of Dardenne Prairie, Missouri, (the "City") provides that "[e]stablished purchasing procedures should not apply to purchases made by, through, or with the Division of Procurement of the State of Missouri or any other governmental agency or unit with whom the City is permitted to engage in cooperative purchasing;" and

WHEREAS, the State of Missouri, Division of Purchasing, has signed a contract to utilize specific services offered by Sourcewell, allowing political subdivisions within the state to use its cooperative purchasing services; and

WHEREAS, through the Sourcewell Cooperative Purchasing Program, the City sought the purchase of a skid steer loader; and

WHEREAS, Clark Equipment Company d/b/a Bobcat Company, submitted a responsive Purchase Order for a S64 T4 Bobcat Skid Steer Loader ("Bobcat Skid Steer") and was the selected bidder under the Sourcewell Cooperative Purchasing Program; and

WHEREAS, the Board of Aldermen finds and determines that it is in the best interest of the residents of the City to purchase the Bobcat Skid Steer from Clark Equipment Company d/b/a Bobcat Company under the terms and conditions set forth in the Purchase Order;

#### NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

**SECTION 1.** <u>Purchase Order</u>. That the form, terms, and provisions of the Purchase Order, marked as **Exhibit A**, attached hereto and incorporated by reference herein, by and between the City of Dardenne Prairie, Missouri, and Clark Equipment Company d/b/a Bobcat Company, be and they hereby are approved and the City Administrator is hereby authorized, empowered and directed to further negotiate, execute, acknowledge, deliver and administer on behalf of the City such Purchase Order in substantially the form attached hereto.

**SECTION 2.** That the City Administrator is hereby further authorized and directed on behalf of and in the name of the City of Dardenne Prairie, Missouri, to agree to do any and all other acts and things and to execute and deliver any and all other agreements, documents, instruments and certificates, all as may be necessary and appropriate to consummate the above

mentioned Purchase Order, and to perform all of the terms, provisions and conditions of the Purchase Order. The execution by the City Administrator of any agreement, document, instrument, check or certificate referred to in this Ordinance and the Purchase Order shall be conclusive evidence of the approval thereof and of all of the terms, provisions and conditions contained therein. Any and all acts which the City Administrator may do or perform in conformance with the powers conferred upon him by this Ordinance are hereby expressly authorized, approved, ratified and confirmed.

**SECTION 3**. <u>Effective Date:</u> This Ordinance shall take effect and be in force from and after its passage and approval.

**SECTION 4**. <u>Savings Clause</u>: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

**SECTION 5**. <u>Severability Clause:</u> If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

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Read two (2) times, passed, and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

As Presiding Officer and as Mayor

Attest:

City Clerk

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Attest:

Mayor

City Clerk





# **Product Quotation**

Quotation Number: HMM-29477 Date: 2023-01-05 22:33:55

	And a second	Contraction of the second s			
Customer Name/Address:	Bobcat Delivering Dealer		ORDER TO BE PLACED WITH: Contract Holder/Manufacturer		
CITY OF DARDENNE PRAIRIE Attn: ED HULSEY 2032 HANLEY RD DARDENNE PRAIRIE, MO 63368	Bobcat of St. Louis, O Fallon, MO 1885 WEST TERRA LANE O FALLON MO 63366-2327 Phone: (636) 240-9020 Fax: (636) 240-9424		Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com		
Description S64 T4 Bobcat Skid Stee 68.0 HP Tier 4 V2 Bobcat Engine Auxiliary Hydraulics: Variable Flo Backup Alarm Bob-Tach Bobcat Interlock Control System ( Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De Glow Plugs (Automatically Activat Horn Instrumentation: Standard 5" Disp Ready) with Keyless Start, Engine Fuel Gauges, Hour meter, RPM an Indicators. Includes maintenance in notification, fault display, job code auto idle, and security lockouts. Lift Arm Support	w (BICS) -rate Protection ted) blay (Rear Camera Temperature and d Warning interval	and Rear V Seat Belt • Roll Over SAE-J104 • Falling Ob meets SAE	d Rear L Adjustable Windows, Protective 0 and ISO ject Prote E-J1043 ar ble throug lge Brake R, Bobcat	e Vinyl Suspen Parking Brake Structure (RC 3471 ctive Structure Id ISO 3449, L h Bobcat Park System Standard Duty	e, Seat Bar and OPS) meets (FOPS) evel I; (Level 5)
P68 Performance Package Power Bob-Tach 7-Pin Attachment Control Kit High Flow		M0359-P06-P68 2-Speed Hydraulic Bucket Automatic Ride C		\$4,750.56 ning	\$4,750.56
C68 Comfort Package "Enclosed Cab with HVAC Sound Reduction Touch Display with Radio & Blueto	oth	M0359-P07-C68 Heated Cloth Air Premium LED Lig Rear View Camer	hts	\$5,595.84 spension Sea	\$5,595.84 at
Sweeper Bucket 72" 68" Heavy Duty Bucket 4K Heavy Duty Pallet Fork Frame 48" 4K Heavy Duty Pallet F	ork Teeth	7405171 7272679 7294305 6540182	1 1 1 1	\$5,381.56 \$1,301.12 \$446.88 \$340.48	\$5,381.56 \$1,301.12 \$446.88 \$340.48
Total of Items Quoted Dealer P.D.I. Freight Charges Dealer Assembly Charges Quote Total - US dollars				\$	58,201.24 \$200.00 \$1,572.00 \$0.00 59,973.24

Notes:

*Prices per the Sourcewell Contract #040319-CEC.
*Terms Net 60 Days. Credit cards accepted.
*FOB Destination
*State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.
*TID# 38-0425350

<u>\*Orders Must Be Placed with:</u> Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.

## \*Quote valid for 30 days

ORDER ACCEPTED BY:	
SIGNATURE	DATE
PRINT NAME AND TITLE	PURCHASE ORDER NUMBER
DELIVERY ADDRESS:	
BILLING ADDRESS (if different than Ship To):	

	TAX EXEMPT?YESNO	
Ex	mpt in the State of	
FED	Tax Exempt ID:	-
s	ATE	
Ex	iration Date:	

#### Sourcewell Cooperative Purchasing Program Participation Agreement

This Participation Agreement is between Sourcewell and Participating Entity to provide access to Sourcewell's Cooperative Purchasing Program. Sourcewell's Board of Directors has approved these terms and conditions through operation of this intergovernmental Participation Agreement. Participating Entity approves this Agreement upon registration with Sourcewell.

#### **Section 1: Authority**

1.1 Sourcewell is a service cooperative established by Minn. Stat. § 123A.21 as a local unit of government pursuant to the Minn. Const. art. XII, sec. 3.

1.2 Sourcewell is authorized to provide a Cooperative Purchasing Program by Minn. Stat. § 123A.21, subd. 7(23) to Participating Entities.

1.3 Sourcewell's cooperative purchasing contracts and master agreements are offered through Minn. Stat. § 471.59 and this Participation Agreement. The Sourcewell Board of Directors has approved these participation terms, and Sourcewell is authorized to enter this interlocal or joint powers agreement with an eligible Participating Entity through this Participation Agreement.

1.4 Participation in Sourcewell's Cooperative Purchasing Program is open to eligible Participating Entities. A Participating Entity is any eligible entity registering with Sourcewell, including: any government unit, including a state, city, county, town, village, school district, political subdivision of any state, federally recognized Indian tribe, any agency of the United States, any instrumentality of a governmental unit, any other entity as defined in Minn. Stat. § 471.59 Subd. 1(b), and any entity as defined in Art. VI of the Sourcewell Bylaws.

1.5 Participating Entity and Sourcewell agree this Participation Agreement is for the purpose of allowing access to available Sourcewell Cooperative Purchasing Program contracts and master agreements with awarded suppliers.

1.6 Participating Entity represents, through an authorized signatory, it is eligible for participation as defined in this Agreement.

#### Section 2: General Terms

2.1 Sourcewell will make its Cooperative Purchasing Program available to Participating Entity. Sourcewell programs and master agreements are provided to Participating Entity "as is." Sourcewell makes no representation as to warranties of quality, merchantability, or fitness for a particular purpose. Participation in the Program is voluntary and non-exclusive.

2.2 To purchase from Sourcewell contracts and master agreements, Participating Entity must enter into a purchase order or other subsequent agreement in accordance with the terms and conditions of master agreements directly with a supplier. Participating Entity will be responsible

for all aspects of its purchase, including ordering its goods and services, inspecting, accepting the goods and services, and prompt payment to supplier who will have directly billed the Participating Entity.

2.3 The Parties to this Agreement will adhere to all applicable laws concerning the procurement of goods and services in its respective jurisdiction.

2.4 Access to the Cooperative Purchasing Program is effective upon the date of Participating Entity's completed registration. The Agreement will remain in effect until canceled by either party upon thirty (30) days written notice to the other party.

2.5 Each party agrees that it is responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof.

There will be no financial remunerations by or obligations upon Participating Entity for 2.8 participation in Sourcewell Cooperative Purchasing Program.

2.9 Sourcewell's Cooperative Purchasing Program master agreements will be procured in compliance with Minnesota law and the Sourcewell Cooperative Purchasing Program.

2.10 The records and documents related to this this Agreement are subject to the Minnesota Data Practices Act, Minnesota Statutes Chapter 13.

Section 3: Approval

The Sourcewell Board of Director has approved this Policy effective July 1, 2022.

Sourcewell: the goon & Syllie By

Authorized Signature - Signed

By Greg Zylka Name - Printed Title Sourcevell Board of Directors Chair Date

DocuSigned by;

Sara Navel By ANECANGEA Authorized Signature - Signed

By Sara Nagel

Name - Printed Title Sourcewell Board of Directors Clerk Date 8/19/2022 | 10:35 AM CD1 **Participating Entity:** 

By\_ Authorized Signature - Signed

By			
Name - Printed			
Title		_	
Data			



Organization Information Indicate an address to which corresponde		Email completed agreement to: service@sourcewell-mn.gov	
Organization Name*	City of Dardenne Prairie		
Address*	2032 Hanley Rd	You may also mail the     completed agreement to:     Sourcewell     202 12th Street NE	
City*	Dardenne Prairie	P.O. Box 219 Staples, MN 56479	
State Code*	MO Zip Code* 63368-6	••	
Country*	US	-	
Employer Identification Number		-	
Website			
Contact person* (First, Last)	Ed Hulsey	z.	
Job Title*	Public Works Superintendent	e	
Job Role Administrator Department H Department P Human Resour Procurement C Teacher Other	ead urchaser rces	Department Administration Dining/Food Service Facilities/Operations Fleet/Transportation Human Resources Information Technology Parks, Recreation & Athletics Public Safety/Security Public Works/Utilities Purchasing & Finance	
£mail*	ed.hulsey@dardenneprairle.org		
Phone*	5367555314		

#### Sourcewell

## Organization Type:

## Government

County
County
Federal
Municipality
Province/Territory
Special District
State
Township
Tribal

#### Education

Local Education Agency (Public K-12 and Pre-K)
Private Local Education Agency (Private K-12)
Private Higher Education
Public Higher Education

#### Nonprofit

Documentation demonstrating nonprofit status is required when submitting application.

	Church
--	--------

Medical Facility

Other

#### **Referred by**

Advertisement

Colleague/Friend

Conference/Trade Show\_\_\_\_

Supplier

Search Engine/Web Search

Sourcewell Employee

\*Denotes required information

FORM D

Contract Award RFP #040319



#### <u>Formal Offering of Proposal</u> (To be completed only by the Proposer)

#### MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES

In compliance with the Request for Proposal (RFP) for MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: Clark Equipment Company dba Be	bcat CompanyDate: 03-29-2019		
Company Address: 250 East Beaton Dr.			
City: West Fargo	State: <u>ND</u>	Zip:58078	
CAGE <u>Code/DUNS: 10K63 / 152762931</u>			
Contact Person: Randy L. Fuss	Title: Director, Gov	vernment Accounts	
Authorized Signature:		Randy L. Fuss (Name printed or typed)	

DocuSign Envelope ID: F118B8F3-F767-41AA-AF63-6D8CAA105036

# FORM E CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 040319-CEC

Proposer's fuil legal name: Clark Equipment Company dba Bobcat Company

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be May 31, 2019 and will expire on May 31, 2023 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

well Authorized Signatures:

SOURCEWELL DIRECTOR OF OPERAtions and <u>PROCUREMENT</u>/CPO SIGNATURE Jeremy Schwartz (NAME PRINTED OR TYPED)

(NAME PRINTED OR TYPED)

Chad Coauette

Chad Convette

SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Awarded on May 28, 2019

Sourceweil Contract # 040319-CEC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments,

is THE Dieston, Gravenment Accounts Vendor Name Authorized Signatory's Title ENDOR AUTHORIZED SIGNATURE INAME ARINTED OR Executed on May 35th 2019 Sourcewell Confract # 040319-CEC

Bobcat.	
BOBCAT COMPANY SUGGESTED PRICE LIST	T - July 2022
Sourcewell Contract #040319-CEC	
Bobcat Compan	У
<u>ORDER ADDRESS:</u> CLARK EQUIPMENT COMPANY dba BOBCAT COM 250 EAST BEATON DRIVE PO BOX 6000 WEST FARGO, ND 58078-6000	PANY
Government Sales Points of Contact:	Phone:
Heather Messmer - Government Accounts Sales Support Mgr. heather.messmer@doosan.com	(701) 241-8719
Chris Gerving - Government Account Manager chris.gerving@doosan.com	(701) 241-8737
Jesse Rheault - Government Account Manager iesse.rheault@doosan.com	(701) 241-8759
Barry Hanson - Government Account Manager barry.hanson@doosan.com	(701) 241-8793
Randy Fuss - Director, Government Accounts andy.fuss@doosan.com	(701) 241-8746
TOLL FREE #: 800-965-4232, Opt#2 FAX#: (855) 608-0681	
PROMPT PAYMENT TERMS: Net 30 TIME OF DELIVERY: TBD COMMERCIAL CREDIT CARD: Accepted (Visa/Mastercard/Ame	vrican Express)
TID#: 38-0425350	
<u>REMIT TO ADDRESS:</u> CLARK EQUIPMENT COMPANY dba BOBCAT COMP/ PO BOX 74007382 CHICAGO, IL 60674	ANY

Product	Discount Percent
Skid Steer Loaders	28.0%
Compact Track Loaders	28.0%
Loader Attachments	24.0%
Compact Wheel Loader (CWL)	24.0%
CWL Attachments	24.0%
Small Articulating Loaders (SAL)	24.0%
SAL Attachments	24.0%
Compact Excavators	30.0%
Large Excavators	30.0%
Excavator Attachments	24.0%
Mini Track Loaders (MTL)	24.0%
WTL Attachments	24.0%
Foolcat	20.0%
Coolcat Attachments	24.0%
Compact Tractors	20.0%
Compact Tractor Implements and Attachments	24.0%
Itility Vehicles	20.0%
elehandlers	24.0%
H Attachments	24.0%
obcat® Mowers	16.0%
YAN Turf Equipment & Attachments	16.0%
teiner Tractors & Attachments	16.0%

#### ORDINANCE NO.

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE. **MISSOURI, AUTHORIZING THE MAYOR AND THE CITY** TREASURER TO EXECUTE NEW **PROJECT** A APPLICATION THE **GATEWAY** TO EAST-WEST **COORDINATING COUNCIL FOR FINANCING OF TWO ROADWAY IMPROVEMENT PROJECTS IN THE CITY OF** DARDENNE PRAIRIE AND AUTHORIZING AN EXPENDITURE FOR THE APPLICATION FEE FOR SAME

WHEREAS, the Board of Aldermen of the City of Dardenne Prairie has made capital improvement plans for the repair and reconstruction of Hanley and Post Roads; and

WHEREAS, the total estimated cost of the two projects is approximately \$2,940,201.62 (the "Project Cost"); and

WHEREAS, if approved for funding as requested the City's cost share would be estimated at \$588,041; and

WHEREAS, the Board of Aldermen desires to submit an application to East-West Gateway Coordinating Council ("East-West Gateway") for receipt of federal funds to reimburse the cost these two projects; and

WHEREAS, the Board of Aldermen desires to submit an Application requesting federal funds equal to approximately \$2,352,162 for the two projects (the "Requested Funds"); and

**WHEREAS**, a project application fee equaling \$11,760.81 (the "Application Fee") must be submitted with the Application; and

WHEREAS, if the Application is approved, East-West Gateway will retain the application fee, but if the Application is denied, the Application Fee will be returned to the City;

# NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

**SECTION 1.** That upon completion by the City Engineer, the Mayor and the City Treasurer be and they are hereby authorized and directed to execute the Applications, requesting funds for the Hanely Rd and Post Rd Projects.

**SECTION 2.** That Board of Aldermen hereby authorizes the expenditure of Eleven Thousand Seven-Hundred Sixty and 81/100 Dollars (\$11,760.81) for the Application Fee and directs the City Treasurer to amend the budget accordingly to reflect said expenditure.

**SECTION 3.** <u>Severability Clause:</u> If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

**SECTION 4.** <u>Effective Date:</u> This Ordinance shall be in full force and take effect from and after its final passage and approval.

**SECTION 5**. <u>Savings</u>: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

Read two times and passed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

As Presiding officer and as Mayor

Approved this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2023.

Mayor

Attest:

City Clerk