

**DARDENNE**



**PRAIRIE**

**CITY OF DARDENNE PRAIRIE  
2032 HANLEY ROAD  
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN  
WORK SESSION AGENDA  
FEBRUARY 1, 2023  
6:00 p.m.**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS FOR DISCUSSION AND CONSIDERATION**

1. Discussion on Town Square Avenue Vision Planning Process

**STAFF COMMUNICATIONS**

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

**CLOSED SESSION**

Roll call vote to hold closed session pursuant to RSMo 610.021 section \_\_\_\_\_  
Litigation and Privileged Communications (1)  
Real Estate (2)  
Personnel (3)  
Labor (9)  
Bid Specs (11)  
Audit (17)

**RETURN TO REGULAR MEETING AGENDA**

**ADJOURNMENT**

*Posted 1/27/23 @ 4:35 pm by Kim Clark*

The City of Dardenne Prairie Work Session was called to order at 6:02 p.m.

The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The following were in attendance: Mayor Gotway, Aldermen Sansone, Wandling, Ungerboeck, Costlow, Johnson and Reilly. Also present were City Clerk Kim Clark, City Administrator James Knowles, City Engineer Tom Weis and City Attorney John Young.

The meeting was opened with the Pledge of Allegiance.

A motion was made by Alderman Ungerboeck, Seconded by Alderman Costlow to hold a closed session pursuant to RSMo 610.021 section (1) Litigation and Privileged Communications, (2) Real Estate and (14) Protected Records. Motion passed unanimously. Roll call was as follows:

Alderman Johnson – Aye	Alderman Reilly – Aye
Alderman Wandling – Aye	Alderman Costlow – Aye
Alderman Sansone – Aye	Alderman Ungerboeck - Aye

**CLOSED SESSION**

**RETURN TO REGULAR MEETING AGENDA**

**NEW BUSINESS**

1. Discussion on Town Square Avenue Vision Planning Process

**STAFF COMMUNICATIONS**

Alderman Costlow mentioned the need to have future discussions on ADA compliance and improvements.

Alderman Wandling requested the status of responding to questions and placement on the website.

Mayor Gotway announced Dardenne Prairie took first place in the Salvation Army bell ringing challenge this year. He also mentioned the city has not received any new plans on the Bopp property. The city is also working on an agreement with the City of O'Fallon for access to Bryan Road from the Bopp property.

**ADJOURNMENT**

A motion was made by Alderman Johnson, seconded by Alderman Ungerboeck to adjourn the meeting at approximately 7:15 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Kim Clark, City Clerk

# DARDENNE



CITY OF DARDENNE PRAIRIE  
2032 HANLEY ROAD  
DARDENNE PRAIRIE, MO 63368

BOARD OF ALDERMEN  
MEETING AGENDA  
FEBRUARY 1, 2023  
7:00 p.m.

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CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Mayor Gotway  
Alderman Costlow  
Alderman Johnson  
Alderman Reilly  
Alderman Sansone  
Alderman Ungerboeck  
Alderman Wandling

CONSENT AGENDA

1. Board of Aldermen Minutes - 01-18-23
2. Work Session Summary - 01-18-23
3. Expenditures for Approval 01-18-23

ITEMS REMOVED FROM CONSENT AGENDA

OPEN FORUM

PUBLIC HEARINGS

1. P.U.D. & Rezoning Request – Area Plan for the proposed “Prairie Encore” Mixed-use Development on the approximately 14.07 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. & Rezoning Request – Area Plan application received by the City on October 3<sup>rd</sup>, 2022, on file with the City Clerk from Applicant Engenuity. (Continued from 1-18-23)

NEW BUSINESS

1. **Bill #23-03**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN EQUIPMENT PURCHASE AGREEMENT FOR THE SALE OF A 3-STALL RESTROOM TRAILER
2. **Bill #23-04**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE ORDER WITH CLARK EQUIPMENT COMPANY D/B/A BOBCAT COMPANY FOR THE PURCHASE OF AN S66 T4 BOBCAT SKID STEER LOADER
3. **Bill #23-05**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR AND THE CITY TREASURER TO EXECUTE A NEW PROJECT APPLICATION TO THE EAST-WEST GATEWAY COORDINATING COUNCIL FOR FINANCING OF TWO ROADWAY IMPROVEMENT PROJECTS IN THE CITY OF DARDENNE PRAIRIE AND AUTHORIZING AN EXPENDITURE FOR THE APPLICATION FEE FOR SAME

#### OLD BUSINESS

1. **Bill #22-74 (Postponed until March 1, 2023)**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR REZONING OF APPROXIMATELY 14.07 ACRES OF LAND FROM C-2, GENERAL COMMERCIAL DISTRICT, TO C-3, RETAIL COMMERCIAL, PLANNED UNIT DEVELOPMENT (P.U.D.) AND R-M, MULTIFAMILY RESIDENTIAL, PLANNED UNIT DEVELOPMENT (PUD); AND APPROVING AN AREA PLAN FOR THE SAME
2. **Bill #23-02**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE TO USE GRANT FUNDING TO DESIGN AND CONSTRUCTION OF SAFETY IMPROVEMENTS

#### STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

#### CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section \_\_\_\_\_

- Litigation and Privileged Communications (1)
- Real Estate (2)
- Personnel (3)
- Labor (9)
- Bid Specs (11)
- Audit (17)

#### ADJOURNMENT

Posted 1/31/23 @ 5:00 by Kim Clark

**DARDENNE**



**PRAIRIE**

**CITY OF DARDENNE PRAIRIE  
2032 HANLEY ROAD  
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN  
MEETING AGENDA  
FEBRUARY 1, 2023  
7:00 p.m.**

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CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Mayor Gotway  
Alderman Costlow  
Alderman Johnson  
Alderman Reilly  
Alderman Sansone  
Alderman Ungerboeck  
Alderman Wandling

CONSENT AGENDA

1. Board of Aldermen Minutes - 01-18-23
2. Work Session Summary - 01-18-23
3. Expenditures for Approval 01-18-23

ITEMS REMOVED FROM CONSENT AGENDA

OPEN FORUM

PUBLIC HEARINGS

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NEW BUSINESS

1. **Bill #23-03**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN EQUIPMENT PURCHASE AGREEMENT FOR THE SALE OF A 3-STALL RESTROOM TRAILER
2. **Bill #23-04**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE ORDER WITH CLARK EQUIPMENT COMPANY D/B/A BOBCAT COMPANY FOR THE PURCHASE OF AN S64 T4 BOBCAT SKID STEER LOADER
3. **Bill #23-05**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR AND THE CITY TREASURER TO EXECUTE A NEW PROJECT APPLICATION TO THE EAST-WEST GATEWAY COORDINATING COUNCIL FOR FINANCING OF TWO ROADWAY IMPROVEMENT PROJECTS IN THE CITY OF DARDENNE PRAIRIE AND AUTHORIZING AN EXPENDITURE FOR THE APPLICATION FEE FOR SAME

#### OLD BUSINESS

1. **Bill #22-74 (Postponed until March 1, 2023)**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR REZONING OF APPROXIMATELY 14.07 ACRES OF LAND FROM C-2, GENERAL COMMERCIAL DISTRICT, TO C-3, RETAIL COMMERCIAL, PLANNED UNIT DEVELOPMENT (P.U.D.) AND R-M, MULTIFAMILY RESIDENTIAL, PLANNED UNIT DEVELOPMENT (PUD); AND APPROVING AN AREA PLAN FOR THE SAME
2. **Bill #23-02**  
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE TO USE GRANT FUNDING TO DESIGN AND CONSTRUCTION OF SAFETY IMPROVEMENTS

#### STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

#### CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section \_\_\_\_\_  
Litigation and Privileged Communications (1)  
Real Estate (2)  
Personnel (3)  
Labor (9)  
Bid Specs (11)  
Audit (17)

#### ADJOURNMENT

*Posted 1/27/23 @ 4:35 pm by Kin Clark*

The City of Dardenne Prairie Board of Aldermen meeting was called to order at 7:25 p.m. The meeting was opened with the Pledge of Allegiance followed by an invocation by a member of the audience.

Present at roll call were Mayor Gotway, Aldermen Ungerboeck, Johnson, Reilly, Sansone, Costlow and Wandling. Also present were City Clerk Kim Clark, City Administrator James Knowles, City Engineer Tom Weis and City Attorney John Young.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to accept the consent agenda. Motion passed unanimously.

#### CONSENT AGENDA

1. Board of Aldermen Minutes - 01-18-23
2. Work Session Summary - 01-18-23
3. Expenditures for Approval 01-18-23

OPEN FORUM – The following individuals were in attendance to speak:

Marcos Jovert – 634 Cruden Bay Court  
Jol King – 2 Toussaint  
Laura Gittermeier – 6 Jura Court  
Arnie Dienoff – P.O. Box 1535, 63366  
Bill Mikulas – 17 Windrose Lake Court

#### PUBLIC HEARINGS

1. P.U.D. & Rezoning Request – Area Plan for the proposed “Prairie Encore” Mixed-use Development on the approximately 14.07 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. & Rezoning Request – Area Plan application received by the City on October 3<sup>rd</sup>, 2022, on file with the City Clerk from Applicant Engenuity. (Continued from 1-18-23)

The following individuals were in attendance to speak on the proposal:

Laura Whitt – 7289 Van Gogh Drive  
Cheryl Bratton – 620 Cruden Bay Court  
Betty Morgan – 632 Cruden Bay Court  
Tom Shaw Jr - 655 Timber Creek Trail  
Debbie Haley – 1691 DuVall Court  
Tim James – 1079 Dardenne Woods Drive  
Nick Greubel – 230 Castle Stuart  
Jeff Amelong – 1191 St. Theresa Lane

A motion was made by Alderman Wandling, seconded by Alderman Ungerboeck to continue the public hearing to the next meeting. Motion passed unanimously.

#### NEW BUSINESS

A motion was made by Alderman Ungerboeck, seconded by Alderman Wandling to read

Bill #23-03 for the first time by title only. Motion passed unanimously.

**Bill #23-03**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN EQUIPMENT PURCHASE AGREEMENT FOR THE SALE OF A 3-STALL RESTROOM TRAILER

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to read Bill #23-03 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Wandling, seconded by Alderman Ungerboeck to put Bill #23-03 to final vote. Roll call was as follows:

Alderman Sansone – Aye	Alderman Reilly – Aye
Alderman Johnson – Aye	Alderman Costlow – Aye
Alderman Ungerboeck – Aye	Alderman Wandling – Aye

Mayor Gotway declared Bill #23-03 passed and designated it to be Ordinance #2231.

A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to read Bill #23-04 for the first time by title only. Motion passed unanimously.

**Bill #23-04**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE ORDER WITH CLARK EQUIPMENT COMPANY D/B/A BOBCAT COMPANY FOR THE PURCHASE OF AN S66 T4 BOBCAT SKID STEER LOADER

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #23-04 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put Bill #23-04 to final vote. Roll call was as follows:

Alderman Reilly – Aye	Alderman Wandling – Aye
Alderman Costlow – Aye	Alderman Ungerboeck – Aye
Alderman Johnson – Aye	Alderman Sansone – Aye

Mayor Gotway declared Bill #23-04 passed and designated it to be Ordinance #2232.

A motion was made by Alderman Ungerboeck, seconded by Alderman Wandling to read Bill #23-05 for the first time by title only. Motion passed unanimously.

**Bill #23-05**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ENGINEER, THE MAYOR, THE CITY ADMINISTRATOR AND THE CITY TREASURER TO EXECUTE A NEW PROJECT APPLICATION TO THE EAST-WEST GATEWAY COORDINATING COUNCIL FOR FINANCING OF TWO ROADWAY IMPROVEMENT PROJECTS IN THE CITY OF DARDENNE PRAIRIE AND AUTHORIZING AN EXPENDITURE FOR THE APPLICATION FEE FOR SAME



A motion was made by Alderman Ungerboeck, seconded by Alderman Johnson to amend the short title and Section 1 of Bill #23-05 to “City Engineer, the Mayor, the City Administrator and the City Treasurer” and also amend the sixth whereas and Section 2 from \$11,760.81 to \$8,309.91. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Reilly to read Bill #23-05 as amended for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Ungerboeck, seconded by Alderman Costlow to put amended Bill #23-05 to final vote. Roll call was as follows:

Alderman Costlow – Aye	Alderman Johnson – Aye
Alderman Ungerboeck – Aye	Alderman Wandling – Aye
Alderman Sansone – Aye	Alderman Reilly - Aye

Mayor Gotway declared Bill #23-05 passed and designated it to be Ordinance #2233.

**OLD BUSINESS**

**1. Bill #22-74 (Postponed until March 1, 2023)**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR REZONING OF APPROXIMATELY 14.07 ACRES OF LAND FROM C-2, GENERAL COMMERCIAL DISTRICT, TO C-3, RETAIL COMMERCIAL, PLANNED UNIT DEVELOPMENT (P.U.D.) AND R-M, MULTIFAMILY RESIDENTIAL, PLANNED UNIT DEVELOPMENT (PUD); AND APPROVING AN AREA PLAN FOR THE SAME

A motion was made by Alderman Costlow, seconded by Alderman Ungerboeck to read Bill #23-02 for the first time by title only. Motion passed unanimously.

**Bill #23-02**

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. CHARLES COUNTY AND THE CITY OF DARDENNE PRAIRIE TO USE GRANT FUNDING TO DESIGN AND CONSTRUCTION OF SAFETY IMPROVEMENTS

A motion was made by Alderman Costlow, seconded by Alderman Reilly to read Bill #23-02 for the second time by title only. Motion passed unanimously.

A motion was made by Alderman Costlow, seconded by Alderman Johnson to put Bill #23-02 to final vote. Roll call was as follows:

Alderman Ungerboeck – Aye	Alderman Costlow – Aye
Alderman Wandling – Aye	Alderman Sansone – Aye
Alderman Reilly – Aye	Alderman Johnson – Aye

Mayor Gotway declared Bill #23-02 passed and designated it to be Ordinance #2234.

**STAFF COMMUNICATIONS**

City Engineer Weis provided an update on the slab replacement project.

City Administrator Knowles reminded the audience if they wished to receive updates on the Bopp proposal to provide their email address. He also provided additional details on the intergovernmental agreement which is currently being negotiated with the City of O'Fallon. An update on the Stump Road project was also provided. Alderman Johnson stated he is excited with the vision going forward.

**ADJOURNMENT**

A motion was made by Alderman Reilly, seconded by Alderman Ungerboeck to adjourn the meeting at 8:55 p.m. Motion passed unanimously.

Respectfully submitted,

  
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Kim Clark, City Clerk