

ORDINANCE NO. 2229

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF DARDENNE PRAIRIE, MISSOURI, FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023

WHEREAS, the Mayor, City Administrator and the City Staff have participated in the preparation of the budget and have agreed to the amounts for the operation of the various departments and functions of the City, and;

WHEREAS, the Board of Aldermen in workshop sessions have reviewed various drafts of the proposed budget; and

WHEREAS, the Budget Officer has prepared a budget for the City for fiscal year 2023 in accord with the requirements applicable to the various funds of the City, and;

WHEREAS, the anticipated expenditures from each fund identified in the budget do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AS FOLLOWS:

SECTION 1. That the budget for the City prepared and presented for Fiscal Year 2023, in the form attached hereto as **Exhibit A**, including anticipated revenues and unencumbered fund balances as reflected therein, be and is hereby adopted as the budget for the City of Dardenne Prairie, Missouri for Fiscal Year 2023.

SECTION 2. The Mayor and City Administrator are hereby authorized to expend or authorize the expenditures of funds set forth in the budget as approved in Section 1 of this Ordinance in accord with the provisions of this Ordinance or as the Ordinance may, from time to time, be amended. .

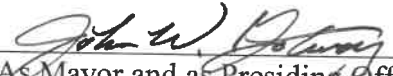
SECTION 3. Savings Clause: Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION 4. Severability Clause: If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable

provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

SECTION 5. Effective Date: This Ordinance shall be in full force and effect as of the date of its final passage and approval.

Read two (2) times, passed and approved this 21st day of December 2022.


As Mayor and as Presiding Officer

Attest: Kim Clark
City Clerk

Approved this 21st day of December, 2022.


Mayor

Attest: Kim Clark
City Clerk



City Administrator
Phone 636.755.5303
Jknowles@DardennePrairie.org

City Hall
2032 Hanley Road
Dardenne Prairie, MO 63368
Phone 636.561.1718
Fax 636.625.0077

December 21st, 2022

To the Honorable Mayor John Gotway and Board of Alderman:

In compliance with Section 67.010.1 of the Revised Statutes of Missouri and Section 130.020 of the Dardenne Prairie Municipal Code, I am pleased to present the 2023 Operating Budget for the City of Dardenne Prairie. This budget comprises estimates for revenue and expenditures necessary to operate city government, fund parks and recreation activities, invest in capital improvements, service public debt and maintain a sound unreserved fund balance.

It is estimated that on January 1, 2023 the City will have a total fund balance of \$10.71 million across all funds. This will include \$4.47 million in the General Fund; \$1.18 Million in the Parks and Storm Water Control Fund; \$1.12 million in the Special Revenue Fund; \$900,807.85 in the Capital Improvement Fund; \$2.71 million in the American Rescue Plan Act Fund; and \$308,088.28 in the Prop T Transportation Tax Fund.

Projected Revenues in 2022 from all sources are expected to total \$6.44 Million. Expenses for all activities, including \$300,000 in street maintenance and repairs under the County Road Maintenance Contract are estimated to be \$4,357,286.08. In addition, the Board authorized \$3,215,976.13 worth of Capital Improvement Projects for 2023 which includes nearly \$2.8 million in additional road work that will bring total outlays to \$7.57 million.

The major sources of revenue for the City include: General Sales Tax (1%) of about \$1.37 million; Capital Improvement Sales Tax (0.5%) of about \$685,000; Motor Fuel Tax of about \$500,000; Property Tax (9.69 cents per \$100 of assessed valuation) of about \$344,000; Road & Bridge Tax of about \$300,000; Municipal Court Fines of about \$110,000; the Parks & Storm Water Sales Tax (0.05%) of about \$685,000. Details are included in the attached budget.

The major expenses, excluding capital improvements, include: Debt Service of about \$1.41 million (principal & interest on Certificates of Participation for the Athletic Complex and for Street Slab Replacement Program) and partial rebate of general sales taxes to the Dardenne Towne Center Transportation Development District); personnel costs of about \$1,109,960.92; Police Department Contract of \$389,703.62; Road maintenance contract with St. Charles County of about \$343,737. Details are included in the attached budget.

Following is a listing of the major new items contained within the 2022 budget:

- We have added a debt service for the Transportation COPS Series 2022 in the amount of \$448,850.
- We will see our first full year of revenue for the Transportation Sales tax.
- Bryan Rd NID revenue and debt service has been zeroed out as the bonds have been paid.
- We are expecting to get to full staffing level this year. Please see attached Org Chart.
- We calculated an average of 6% raises for staff, along with an increase of 20% increase in health care costs premiums to the city.
- Carryover of vehicle purchase from last year to replace the current Chevy Suburban used by the administration in City Hall. A new hybrid Ford Explorer is currently on order through the state's contract.
- The slab replacement program with St. Charles County has been removed and the \$1.99

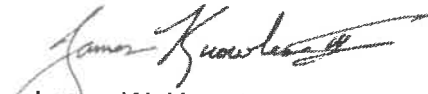
million dollar change order for slab replacements with M&H has been added.

The administration continues to set a budget policy that is grounded in both conservative revenue projections and controlled spending. With an uncertain economy on the horizon, staff will monitor revenue trends and ensure our revenues are on track for the budget. Our policy is that any change in revenue projections throughout the year will result in a corresponding cut in projected expenditures.

Last year we implemented spending controls on staff to ensure financial review and oversight of all purchases over \$100. We will continue to closely monitor purchases to ensure fiscal responsibility and adjust our spending when necessary to guard against any possible shortfalls caused by fluctuations in the economy.

The staff takes seriously its commitment to providing the highest quality of services to our citizens while being good stewards of our city tax dollars. We will continue throughout the year to ensure both prudent spending and an excellent return on the investment of each dollar spent.

Respectfully submitted,



James W. Knowles III
City Administrator

Hubble Court									
Mowing	\$	1,300.00	\$	-	\$	-	\$	-	\$
HUBBLE EXPENSES TOTAL	\$	1,300.00	\$	-	\$	-	\$	-	\$
Bluebird									
Fertilizer/Pesticides	\$	3,376.00	\$	2,731.00	\$	3,000.00	\$	-	\$
Irrigation Service	\$	80.00	\$	80.00	\$	600.00	\$	3,000.00	\$
Contracted Svc.	\$	2,100.00	\$	3,200.00	\$	4,000.00	\$	600.00	\$
Signs/Dog bags	\$	2,780.34	\$	-	\$	-	\$	4,000.00	\$
Porta Potty	\$	1,104.00	\$	1,220.33	\$	1,400.00	\$	-	\$
BLUEBIRD EXPENSES TOTAL	\$	9,440.34	\$	7,231.33	\$	9,000.00	\$	2,201.66	\$
General									
General Supplies	\$	1,945.00	\$	1,682.39	\$	2,000.00	\$	1,671.49	\$
GENERAL BUILDING EXPENSES TOTAL	\$	1,945.00	\$	1,682.39	\$	2,000.00	\$	1,671.49	\$
Fountain									
Repair & Service	\$	2,523.15	\$	-	\$	-	\$	-	\$
Other	\$	-	\$	-	\$	2,000.00	\$	-	\$
FOUNTAIN EXPENSES TOTAL	\$	2,523.15	\$	-	\$	2,000.00	\$	-	\$
Misc									
Vehicles, Tools, Machinery	\$	1,662.02	\$	3,514.63	\$	4,000.00	\$	8,010.84	\$
Rental Equipment	\$	-	\$	-	\$	1,000.00	\$	1,233.05	\$
Tree City USA	\$	25,827.50	\$	8,436.00	\$	26,000.00	\$	9,112.88	\$
Training & Dues	\$	1,508.96	\$	340.00	\$	4,000.00	\$	-	\$
Uniform/Clothing	\$	630.00	\$	126.00	\$	600.00	\$	-	\$
Equipment	\$	-	\$	-	\$	5,322.05	\$	5,000.00	\$
MISCELLANEOUS EXPENSES TOTAL	\$	29,628.48	\$	12,416.63	\$	35,600.00	\$	23,678.82	\$
BUILDINGS & GROUNDS DEPARTMENT TOTAL	\$	110,805.85	\$	92,866.58	\$	139,600.00	\$	66,248.18	\$
Code/Building Inspection									
Building Department	\$	-	\$	-	\$	-	\$	-	\$
Annual/Monthly Training	\$	879.96	\$	1,540.15	\$	4,500.00	\$	2,544.21	\$
Membership Dues	\$	260.00	\$	255.00	\$	435.00	\$	225.00	\$
Software License	\$	9,840.00	\$	9,840.00	\$	9,840.00	\$	9,840.00	\$
Tablet	\$	-	\$	-	\$	-	\$	-	\$
Vehicle Services	\$	124.98	\$	422.34	\$	500.00	\$	5,835.21	\$
Clothing Allowance	\$	382.89	\$	437.39	\$	500.00	\$	-	\$
Forms/Printing/Code Books	\$	-	\$	1,275.59	\$	350.00	\$	-	\$
Cell Phone	\$	1,682.06	\$	2,347.71	\$	2,500.00	\$	2,858.38	\$
CODE/BUILDING INSP. EXPENSES TOTAL	\$	13,169.89	\$	16,118.18	\$	18,625.00	\$	21,302.80	\$
Recreation									
Clean Stream	\$	-	\$	-	\$	86.94	\$	100.00	\$
Egg Hunt/Arbor Day	\$	1,669.20	\$	-	\$	2,000.00	\$	3,162.58	\$
Music, Movies	\$	14,057.95	\$	12,771.54	\$	25,000.00	\$	16,921.00	\$
Senior Events	\$	1,398.10	\$	1,716.69	\$	4,000.00	\$	1,173.04	\$
Tree Lighting	\$	2,916.00	\$	4,082.80	\$	3,000.00	\$	3,264.74	\$
Prairie Day	\$	14,191.41	\$	12,581.09	\$	12,000.00	\$	11,918.88	\$
Rec Desk	\$	3,100.00	\$	3,100.00	\$	3,500.00	\$	3,100.00	\$
Youth Ball	\$	25,016.36	\$	31,608.13	\$	30,000.00	\$	28,367.52	\$
Other Programs	\$	-	\$	1,000.00	\$	14,000.00	\$	-	\$
Marketing	\$	2,730.16	\$	995.00	\$	4,000.00	\$	-	\$
Uniforms	\$	344.50	\$	-	\$	500.00	\$	-	\$
Dues/Prof. Training	\$	838.73	\$	4,194.67	\$	2,000.00	\$	-	\$
Other New Events	\$	-	\$	8,977.71	\$	25,891.36	\$	2,000.00	\$
Trail Master Plan	\$	-	\$	2,000.00	\$	-	\$	-	\$
RECREATION EXPENSES TOTAL	\$	66,262.41	\$	83,027.63	\$	100,000.00	\$	93,886.06	\$
Municipal Court									
Judge	\$	5,250.00	\$	6,000.00	\$	6,000.00	\$	6,000.00	\$
Misc./Court Supplies	\$	145.00	\$	200.00	\$	850.00	\$	377.28	\$
Printing	\$	329.60	\$	112.50	\$	-	\$	-	\$
Supplies	\$	-	\$	287.83	\$	-	\$	-	\$
IT Software License	\$	2,325.69	\$	-	\$	-	\$	-	\$
Training/Conferences	\$	20.00	\$	900.63	\$	2,500.00	\$	793.82	\$
Membership (MACA)	\$	120.00	\$	-	\$	75.00	\$	120.00	\$
Domestic Violence Fund	\$	1,588.00	\$	514.00	\$	600.00	\$	1,898.50	\$
POST Fees	\$	794.00	\$	257.00	\$	1,600.00	\$	5.00	\$
Crime Victims Compensation	\$	5,673.48	\$	1,832.41	\$	11,000.00	\$	35.65	\$
Sheriff's Fund	\$	2,376.00	\$	435.00	\$	-	\$	-	\$
Court Automation Fee	\$	-	\$	-	\$	-	\$	-	\$
Municipal Court TOTAL	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$
GRAND TOTAL									
BUILDINGS & GROUNDS DEPARTMENT TOTAL	\$	110,805.85	\$	92,866.58	\$	139,600.00	\$	66,248.18	\$
CODE/BUILDING INSP. EXPENSES TOTAL	\$	13,169.89	\$	16,118.18	\$	18,625.00	\$	21,302.80	\$
RECREATION EXPENSES TOTAL	\$	66,262.41	\$	83,027.63	\$	100,000.00	\$	93,886.06	\$
Municipal Court	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$
GRAND TOTAL	\$	210,238.15	\$	172,012.39	\$	278,200.00	\$	141,464.04	\$

Grounds Maintenance Equipment	\$	-	\$	39,000.00	\$	88,483.76	\$	67,068.40	\$	60,361.56	\$	6,706.84	67,068.40
2021 M & H Contract - Ord #2122	\$	-	\$	276,744.10	\$	313,400.00	\$	1,991,166.67	\$	500,000.00	\$	1,400,000.00	1,991,166.67
2021 M & H Contract - Ord #2122 / #2123 - 2022 Carryover	\$	-	\$	68,617.87	\$	579,900.00	\$	1,282,235.98	\$	500,000.00	\$	304,315.06	1,991,166.67
2021 M & H Contract - Ord #2123	\$	-	\$	31,168.63	\$	45,199.00	\$	40,085.75	\$	-	\$	-	804,315.06
HR Green Inspections (M & H Contracts) Ord #2135	\$	-	\$	-	\$	67,000.00	\$	82,336.00	\$	-	\$	-	804,315.06
Vehicle Replacement	\$	-	\$	-	\$	49,800.00	\$	-	\$	-	\$	-	-
Post Road Improvements	\$	-	\$	-	\$	16,378.51	\$	3,618.07	\$	12,000.00	\$	100,000.00	50,000.00
Road Projects Applications													100,000.00
Weldon Spring Road Improvement Application	\$	-	\$	5,000.00	\$	-	\$	-	\$	12,000.00	\$	12,000.00	12,000.00
Athletic Complex Shade Shelter & Seating	\$	-	\$	10,000.00	\$	-	\$	-	\$	-	\$	-	-
Road Condition Evaluation Report	\$	-	\$	65,000.00	\$	56,025.74	\$	-	\$	-	\$	-	-
Gateway Green Light	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-
Town Square Overlay (EWG/St. Charles County Funding)	\$	-	\$	-	\$	-	\$	1,200.00	\$	-	\$	-	-
Batting Cages	\$	-	\$	-	\$	14,168.86	\$	85,000.00	\$	-	\$	1,200.00	1,200.00
Weis Slab Replacement Inspections 2022	\$	-	\$	-	\$	153,915.00	\$	12,000.00	\$	-	\$	85,000.00	85,000.00
Slab Replacement Inspections 2023	\$	-	\$	-	\$	-	\$	31,226.00	\$	-	\$	12,000.00	12,000.00
	\$	-	\$	-	\$	-	\$	50,000.00	\$	-	\$	31,226.00	31,226.00
	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50,000.00	50,000.00

TOTAL CAPITAL PROJECTS	\$	1,616,931.81	\$	4,082,177.02	\$	3,277,590.51	\$	5,632,674.80	\$	0.00	\$	3,215,976.13	500,000.00	60,361.56	1,412,000.00	798,436.25	0.00	0.00	445,178.32	3,215,976.13
TOTAL EXPENDITURES INCLUDING CAPITAL PROJECTS	\$	4,144,141.27	\$	8,847,782.41	\$	9,016,031.01	\$	11,159,160.03	\$	-	\$	7,573,262.21	2,991,696.54	806,764.02	1,755,737.50	1,094,786.25	-	-	924,277.90	7,573,262.21

	GENERAL FUND	PARKS & SW	SPECIAL REV.	CAPITAL IMPR	BRYAN RD. NID	ARPA Funds	Transportation	TOTAL
2023 Estimated Beginning Fund Balances	4,472,602.53	1,185,399.92	1,129,795.34	900,807.85	-	2,719,343.17	308,088.28	10,716,037.09
2023 Revenue	\$ 2,979,710.00	\$ 720,025.00	\$ 1,074,000.00	\$ 948,278.00	\$ -	\$ 50,000.00	\$ 675,000.00	6,447,013.00
2023 Expenditures	2,491,696.54	746,402.46	343,737.50	296,350.00	-	-	479,099.58	4,357,286.08
Balance before Capital Projects	4,960,615.99	1,159,022.46	1,860,057.84	1,552,735.85	-	2,769,343.17	503,988.70	12,805,764.01
Capital Projects	500,000.00	60,361.56	1,412,000.00	798,436.25	-	-	445,178.32	3,215,976.13
2023 Estimated Ending Fund Balances	4,460,615.99	1,098,660.90	448,057.84	754,299.60	-	2,769,343.17	58,810.38	9,589,787.88

Total Expenditures \$ 7,573,262.21