





CITY OF DADE CITY

Operating Budget Fiscal Year 2022/2023

CONTENTS

Contents	1
Budget Message	4
Overview	4
General Fund	5
Enterprise Funds	6
Other Funds	7
Conclusion	9
Community Profile	11
Our Mission	11
Our Vision	11
City Overview	
Economic Information	
Demographic Summary	16
City Officials	19
City Commissioners	19
City Administrative Staff	19
Organizational Chart	20
Taxable Value - Community Redevelopment Agency (CRA) and Non-CRA	22
Tax Revenues Versus Millage Rates	23
Certification of Taxable Value	24
Tax Increment Adjustment Worksheet	
Revenue Summary – All Funds	
Revenue Summary – All Funds Detail	
Expenditure Summary – All funds	
Expenditure Summary – All Funds Detail	
Reserve Fund Balances	
General Fund Revenue & Expenditure Summary	
City Commission	
City Commission Budget Details	
City Attorney Budget Details	
City Clerk Budget Details	

Finance Office Budget Details	40
City Manager - Administration	41
City Manager – Administration Budget Detail	43
City Manager – Information Technology Budget Detail	44
Police Department	45
Police Department – Budget Details	47
Community & Economic Development	
Safety Services Budget Detail	
Planning & Development Services Budget Detail	51
Public Works – Administration, Facilities, Fleet, Streets, Parks & Grounds	
Facilities Maintenance Budget Detail	55
Fleet Maintenance Budget Detail	
Streets Budget Detail	
Parks & Grounds Budget Detail	
Enterprise Funds Revenue & Expenditure Summary	60
Public Utilities – Water & Sewer	61
Public Works – Water Budget Detail	63
Public Works – Wastewater Budget Detail	64
Finance Office - Utilities	65
Finance Office Utilities Budget Detail	66
Sanitation Services Budget Detail	67
Building Services Budget Detail	67
Special Revenue Funds	69
Community Development Block Grant, Impact Fees, LGIS, Stormwater	69
Expenditures – Special Revenue Funds	70
Public Utilities – Stormwater	71
Public Works – Stormwater Budget Detail	72
Component Unit – Community Redevelopment Agency	75
Expenditure Community Redevelopment Agency	75
5 Year Capital Improvement Plan	77
Potable Water and Wastewater System Capital Improvements	77

Facilities Capital Improvements	78
Transportation Management, Park System Capital Improvements	79
Capital Equipment	80
Funding Sources - Total CIP Revenues	81
Glossary of Terms Commonly Used for Governmental Financial Matters	83

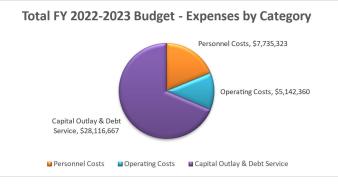
BUDGET MESSAGE

Honorable Mayor and City Commissioners:

In accordance with Section 3.03 of the Charter of Dade City, Florida, it is my honor to present for your consideration, the proposed budget for fiscal year beginning October 1, 2022, and ending September 30, 2023. The purpose of this budget message is to provide a brief commentary that will assist in the review and understanding of this document. This is a working document and changes may be made to reflect the Commission's desires or to address updated information that becomes available as the City moves through the budgeting process.

OVERVIEW

The total proposed budget for fiscal year 2022-2023 is \$40,994,350. This represents an increase of \$16,032,560; or 64.23%, from the FY 2021-2022 budget. A substantial percentage of the increase comes from capital projects. Other cost drivers for the increase include the addition of personnel and inflationary impacts.



Personnel costs are expected to be \$7,735,323 or 18.87% of the total budget, an increase of \$1,301,535 from the current budget. The change is a result of funding new positions, increased healthcare premiums, salary increases and associated retirement costs.

Operating costs have increased by \$359,251 to \$5,142,360; this represents 12.54% of the proposed budget. Overall, departments have continued to look for ways to improve operating efficiencies in the face of rising costs. Inflation and supply chain delays continue to impact operating costs.

Capital outlay and debt service, representing 68.59% of the budget, is anticipated to total \$28,116,667, which is an increase of \$14,371,774. Major capital projects include construction of the Dade Oaks retention pond, Morningside Drive Extension, design of the wastewater treatment plant, wastewater force main and lift station projects, utility relocation projects, splash pad, Irvin Center, playground equipment and sidewalk/road improvements. This amount includes \$1,750,000 collected from impact fees and system development charges that will be held in reserve for future capital projects and \$430,500 that will be deposited into the renewal and replacement fund for public utilities.

GENERAL FUND

The general fund continues to provide funding for basic city services, including public works (streets maintenance, grounds/parks maintenance, facilities maintenance, and fleet maintenance), public safety (police, safety services/code enforcement), and general government (city commission, city manager, city attorney, city clerk, finance, community development, and information technology).

The general fund budget is expected to increase by \$5,175,905 from the current year to \$13,804,000. A millage rate of 7.14, assessed on the taxable value of property within the city, was used to provide this level of funding. The millage rate is proposed to remain the same. Due to state law, this millage rate must be approved by a simple majority vote of the governing body, which in Dade City's case means three out of the five commissioners.

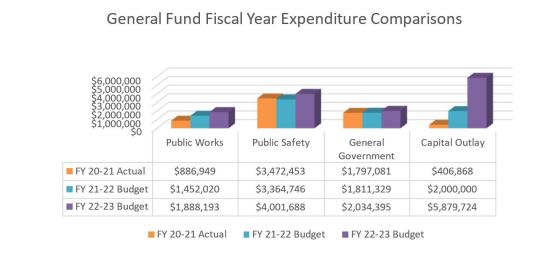
Significant Revenue Changes – Based upon the DR-420 certified by the Property Appraiser, taxable value increased by 18.76%, thus increasing anticipated ad valorem tax collections by \$455,028. For the upcoming fiscal year, slight increases are projected for state revenue sharing (1.56%) and the half-cent sales tax (2.64%). The local option gas tax, used for the City's paving and streets programs, increased by 12.12%. Grant funding is expected to increase over FY21 due to the timing of capital projects. Grant revenues in the amount of \$2,800,000 are budgeted for the Morningside Drive Extension project. The use of American Rescue Plan Act funding (ARPA) is included for construction of the splash pad, Irvin Center, 7th Street Streetscaping and road improvements. Transfers reimburse the general fund for indirect costs incurred by enterprise and special revenue fund activities.

The overall budget increase is primarily due to the hiring of additional staff, salary and benefits increases, inflationary effects, supply chain issues, and the timing of capital projects.

Personnel costs increased by \$921,309. The increase is a result of fully funding seven positions created in FY22, personnel reorganization within the Public Works and Utilities Divisions, the addition of six positions in FY23 (4 police officers, groundskeeper and a project manager), an increase in healthcare premiums, proposed wage increases and associated retirement costs. The proposed budget includes an 8% retirement contribution rate by the City for each employee except PBA union members and current FRS employees. For FY22-23, the FRS contribution rate is 11.91% and the PBA union member contribution rate is 20.4%.

Operating expenses increased by \$311,443. Primary drivers include funding for a land development regulation overview, code review, market analysis, inflationary impacts and costs associated with strengthening the IT environment.

Capital expenditures increased by \$3,879,724 to \$5,879,724 primarily due to the Morningside Drive Extension, Splash Pad, Irvin Center, road improvements and the purchase of police vehicles.



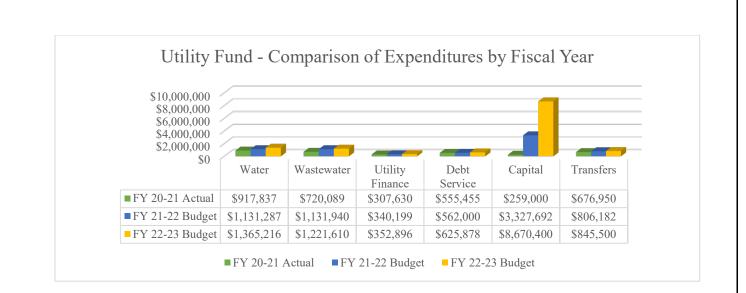
ENTERPRISE FUNDS

Enterprise funds, also referred to as business-type funds, have revenue generated by charges for the services provided. Dade City has three enterprise funds: utility, sanitation, and building.

1. Utility Fund. The utility fund includes water, wastewater, and utility finance. This fund experienced an increase of \$5,782,200 to \$13,081,500 primarily due to the hiring of additional staff, salary and benefits increases, inflationary effects, supply chain issues, and a significant increase in capital projects.

Significant Revenue Changes - Due to the growth Dade City is experiencing, water and sewer connection fees are anticipated to increase next year. Water and Sewer Service revenues will also increase as more homes come on-line. System development charges and grant revenues will be fund capital projects. Results of the rate study indicate additional increases to water and sewer user fees will be necessary. The proposed budget increases water rates by 2% and sewer rates by 6.5%.

Capital projects include the design of the wastewater treatment plant and sewer transmission force main, lift station and pump station work, utility relocations, design of the Elba Heights water main replacement, and replacement of capital equipment.



2. Sanitation Fund. The sanitation fund involves the contracted sole-source collection of solid waste for the City and the maintenance of the Parrish Grove Landfill. The proposed budget includes an increase of \$32,550 (8.9%) to \$398,350. The change is primarily due to an increase in rates for the City's trash hauler. Commercial customers are billed directly for their service by the provider; the city bills residential customers and then pays the contractor for collection of curbside household waste and recyclables.

3. Building Fund. The building fund contains revenues and expenditures that provide for the security of persons and property through the Building Construction Services Division for the permitting, inspection and enforcement of the City's Land Development Regulations, Florida Building Codes, and the Florida Fire Prevention Codes. The FY22-23 budget is expected to increase by \$221,240 to \$604,685. This is an increase of 57.7% and is primarily attributable to increased personnel costs and demolitions.

OTHER FUNDS

Three types of funds are included in this section: special revenue funds, capital projects funds, and component units.

1. **Special Revenue Funds** are used to account for specific revenues that are legally restricted for certain purposes. Dade City uses these funds to account for Stormwater improvements, Community Development Block Grants (CDBG), Local Government Infrastructure Surtax (LGIS), and various impact fee funds.

The **Stormwater Utility Fund** is a special revenue fund, but functions similarly to an enterprise fund that provides a dedicated funding source from assessments. These assessments are collected through non-ad valorem tax bills. The stormwater charges help offset the cost of addressing the City stormwater system maintenance, operational

planning and water quality needs. Revenues from assessments are expected to increase by \$62,000 from \$215,000 to \$277,000. A Disaster Recovery Grant will provide funding for the Dade Oaks project. ARPA funds are proposed to fund other stormwater improvement projects.

The **Community Development Block Grant** (CDBG) is a special revenue fund assigned after an award is granted from a competitive grant program from the State. CDBG grants benefit a limited clientele within the City limits for specific capital projects, such as infrastructure, parks, and reducing slum and blight in the community. A Resident Advisory Committee, through a public hearing and planning process, makes recommendations on what types of projects to apply for grant funding. In FY22, the City was awarded a \$700,000 grant for park improvements. The improvements will be completed in FY23.

Impact Fee Funds are special revenue funds used to account for fees to fund the cost of a new development's impact on various City services. Fees are assessed for water, sewer, transportation, public safety. Impact fees are used for capital projects attributed to growth and expansion.

2. The **Capital Projects Fund** is sourced from the LGIS, also known as "Penny for Pasco", where the restricted-use financial resources are to be used for capital outlays. Capital Projects are primarily funded through the Local Government Infrastructure Surtax (LGIS). This voter approved sales surtax is to be used for specific capital outlays authorized by referendum and a City resolution.

Based on projections from the Office of Economic & Demographic Research (EDR), collections are expected to decrease approximately \$263,300. In addition to revenues collected in FY23, carryover funding will be used. Funding is provided for improvements to parks, streets, sidewalks, and facilities as well as for public works and police replacement vehicles and IT improvements.

3. A **Component Unit** is a separate legal entity that is created by and dependent upon the city. The Community Redevelopment Agency (CRA) was formed by Dade City to promote redevelopment activity within the designated district. Funding provided by tax increment financing varies with changes to millage rates and taxable values in the district. An overall increase of \$53,200 is budgeted in the CRA. Tax increment funding by the City and the County is expected to increase by \$87,973. Operating expenses will increase by \$73,200. Tax increment funding of \$100,000 will be transferred to the General Fund and applied to the Community Development Department for the salary of the Executive Assistant to the City Manager, CRA Director, planning and admin support personnel and groundskeeping.

CONCLUSION

Public hearings on the budget and the millage rate will be held on September 13, 2022, and September 27, 2022, at 5:30 p.m. Both hearings will be held in the City Commission Chambers at 38020 Meridian Avenue, Dade City.

The 2022-2023 Fiscal Year Budget is a financial plan, designed to provide our residents, families, and guests with a full scope of municipal services, and enhance the quality of life found in our community.

Thank you to our Mayor and Commissioners for their vision and direction through this process and the dedication and hard work of our Department Heads and staff. This budget will enable Dade City to grow with the demands for services while protecting our thriving community that cherishes its uniqueness, unites in its diversity, and evolves to meet the continuous challenges that success brings.

Leslie Porter, CPA, CGFO City Manager



Community Profile



COMMUNITY PROFILE

OUR MISSION

To enhance the community's quality of life, health and safety through transparency, accountability and collaboration with residents, businesses and civic organizations.

Dade City will accomplish the mission by providing reliable, cost-effective services and responsible development while preserving our natural amenities and small-town character.

OUR VISION

To innovate, enhance and develop Dade City as the preferred destination for business, visitors and residents in the Greater Tampa Bay Area by:

Innovate:

- In the delivery of services and infrastructure
- Using a variety of new communication tools
- Through greater environmental stewardship, civic engagement, and cultural experiences

Enhance:

- Our tax base through responsible development and redevelopment opportunities
- Trust and communication with residents and businesses
- Our public-private and public-public partnerships
- Community activities and engagement

Develop:

- New and improved partnerships
- Residential, commercial, and industrial opportunities
- A vibrant, mixed-use downtown
- Enhanced parks and trails systems

CITY OVERVIEW

Size and Location

The City of Dade City is the county seat of Pasco County, Florida, and is located approximately 35 miles north of Tampa, and 60 miles west of Walt Disney World, the happiest place on earth. The City encompasses approximately 7.5 square miles and has an estimated population of 7,888 persons (August,2022 ACS) IN 3,029 households.

In September, 1885, the first regular train of the Florida Central and Peninsular Railway passed through the City, beginning a history of a strong rail presence that still exists with CSX's Seaboard Line. The city was cited in both County Commission minutes and in a local newspaper, as incorporated on December 5, 1885 with E. A. Hall as Mayor. A subsequent incorporation occurred in 1889. Aug. 7, 1885. From our early beginnings, a review from a traveler's noted in the Daily Review of Wilmington, NC that:

Dade City is a lovely place, and the road passes through its principal streets, and it is also the most hospitable town that we have come to. The people are very polite and their manners are not at all reserved. They have lately erected a beautiful church of the Baptist denomination, in which services are held every Sunday, and as this is the only church here, all denominations attend. There are two hotels here, one of which is kept by Mrs. Davis, and the other by a Mr. Sumner. They are both first class in every respect. Considerable business is carried on as the city has some ten or twelve stores and a fine saloon for gentlemen. (Fivay.org)

Modern Dade City offers an ideal family environment with affordable, quiet neighborhoods and an assortment of entertainment, cultural and park amenities and activities. A drive through the heart of the community reveals a city with a proud heritage and promising future. Historical buildings that have been adapted for contemporary commercial enterprises are sprinkled throughout the community. Visible signs of steady new growth are evidenced by the recent residential and commercial projects taking hold in the community. Dade City residents and visitors benefit from a lifestyle that values sound education, community pride, active lifestyles, a progressive health care system and safe neighborhoods.

Economic Conditions and Outlook

Dade City is home to a number of commercial, office, industrial, and manufacturing operations. Infrastructure investments, rail, water and sewer, access roads, power lines, and highway and interchange improvements are either in place or underway in the market area; the Dade City Business Center is open to a broad scope of businesses and manufacturers. Due to this development and other citywide projects, management estimates 4% annual growth in taxable assessed value over the next several fiscal years.

Dade City has experienced modest economic growth and property value appreciation in recent years, reflecting its status as an attractive residential community in the region. Dade City's gross taxable value increased to \$403,362,761, which is an increase of \$63,729,463 (nearly 19% growth).

Ad valorem revenues are expected to be \$2,736,010 an increase of \$451,868 driven mostly by residential property appreciation and new residential construction.

The County has seen its unemployment rate decrease from 4.7% last year to 3.0% this year. We are hopeful that our unemployment rate will continue to decrease as our local and regional employers continue to expand and bring on additional employees. The total labor force available has remained stable over the past five years. There are approximately 613 total employer firms (does not include sole proprietorships or other forms of business with no full/part time permanent employees), with 10,765 employees currently in Dade City.

Government and Organization

The City operates under a chartered Commission - Manager form of government. The council (Commission)-manager form is the most popular structure of government in the United States among municipalities with populations of 2,500 or more. Under this form, residents elect a governing body to adopt legislation and set policy. The governing body then hires a manager or administrator with broad executive authority to carry out those policies and oversee the local government's day-to-day operations.

In Dade City, the five commissioners are elected at-large, and serve a four-year term. The Mayor is elected by the City Commission. The Mayor serves as the presiding officer of the Commission for meetings, represents the City for intergovernmental relationships, and is recognized as the head of the City for ceremonial purposes and by the Governor for purposes of military law, but does not have administrative duties. In addition to adopting legislative regulations and appropriating the annual budget for expenditures, the Commissioners appoint the City Manager, City Clerk, Finance Officer and the City Attorney through majority voting procedures.

The City Manager is the Chief Executive Officer of the City and is responsible for the management of all City affairs and to ensure that all laws, rules, and provisions of the City Charter are enforced and executed. This person:

- Prepares a budget for the governing body's consideration.
- Recruits, hires, supervises, and terminates government staff.
- Serves as the governing body's chief advisor by providing complete and objective information about local operations, discussing options, offering an assessment of the long-term consequences of decisions, and making policy recommendations.
- Carries out the policies established by the governing body.

The City Clerk is the custodian of all City Commission records, gives notice of Commission meetings to its members and the public, keeps minutes of its proceedings, and performs other duties as are assigned. The City Attorney serves as chief legal adviser to the Commission, the Manager and all City departments, offices and agencies, and represents the City in legal proceedings.

Municipal Services

The City owns and operates its own water and sewer utility systems, and maintains over 86 lane miles of streets within the municipal boundaries. The City employs 35 full-time and four part-time personnel plus four volunteers (Reserve). Staff includes sworn police officers, administrative operations and communications, school resource officers and crossing guards that provide 24-hour patrols and communications service to the City's citizens. The Police Department has many areas of concentration with the primary focus being on detection and prevention of criminal activity and the arrest and apprehension of criminals. The Department also provides School Resource Officers to Pasco High School and Pasco Middle School. Fire and Ambulance Services are operated by Pasco County through an interlocal agreement with the City.

Educational Institutions and Facilities

The Pasco County School District serves more than 81,641 students in 96 public schools. While the County is an open choice system, meaning any student can apply to attend another area school within the county, Dade City is home to four public schools – Rodney B. Cox Elementary, Pasco Elementary, Pasco Middle School, and Pasco High School. The current enrollment for these schools is approximately 3,700; Pasco High School has a graduation rate of 89%.

Dade City is also home to Pasco Hernando State College that operates over 70 programs with an average per semester cost of \$1,578. PHSC offers bachelor's degrees, associate's degrees, and certificate programs that are designed to meet community needs, positioning students to be job ready when they graduate or to seamlessly transfer to their next academic opportunity. PHSC athletics program is part of the NJCAA in men's baseball, basketball, and cross country, and in women's cross country, soccer, softball, and volleyball.

Medical and Health Facilities

Dade City is home to Advent Health – Dade City (hospital), with 120 staffed beds, an emergency room, and several outpatient clinics to serve the needs for short term acute care patients. In addition to the numerous medical providers, Dade City is also home to Premier Healthcare, a federally qualified medical and dental provider with a strong community outreach program to our underserved populations.

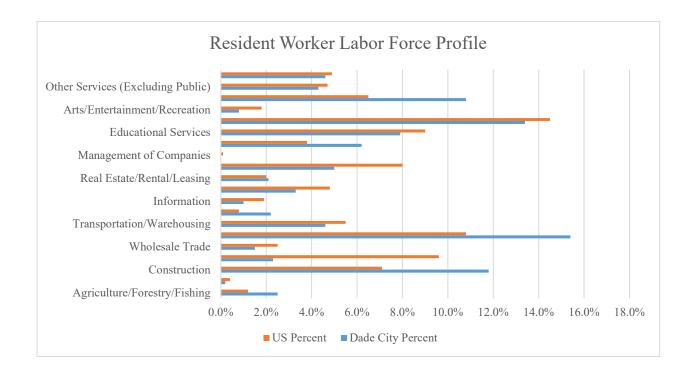
Recreational and Cultural Facilities

There is a wide variety of recreation available in the City including sporting events, community gardens, civic organizations, parks, trails, and dog park areas, lacrosse and soccer, baseball, and softball fields; basketball, pickleball & tennis courts. Additionally, Tampa Metropolitan Area YMCA has a center in the downtown area, next door to Hugh Embry Library. Both facilities offer programs to all ages including quilt shows, teen makers clubs, fitness activities, cooking classes, ukulele lessons, story-time, and anime clubs, just to name a few. Cultural and other unique opportunities such as haunted walking tours of downtown and the City cemetery, ziplining, snow park, dance academies, giraffe safari, "tough mudder" events, a community symphony and museums are also located in or near the City. Annual noted community activities include the Kumquat Festival, Christmas Stroll, Christmas Parade, Monarch Butterfly Festival, the County Fair

Grounds and their activities, Church Street Christmas, Scarecrow Festival, and Living History events (such as Civil War re-enactments) at the Pioneer Museum and the various events held at the Dade City Heritage Museum, including Rail Fan Fridays.

ECONOMIC INFORMATION

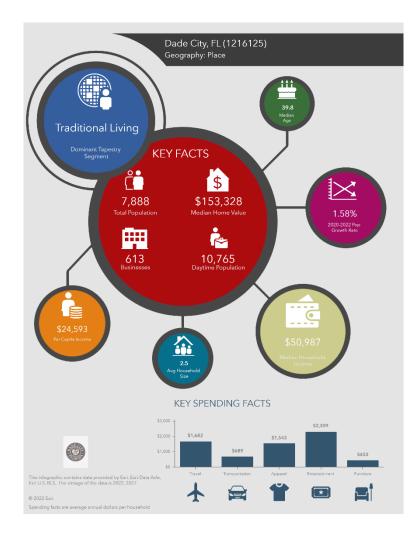
The area's economy includes a somewhat diverse, but small, economic base including agricultural, professional services, retail services manufacturing, business and manufacturing industries, with a total of 613 employee firms and 10,765 persons employed within the City. There are 3,573 resident workers (those who live in the City and are over the age of 16). Nearly 78% of our workers drive alone, 13% carpool, and 2% of our resident workers walk to work. A breakdown of our resident worker labor force in comparison with the US percentage is shown in the following chart.



DEMOGRAPHIC SUMMARY

In Dade City, the current year population is 7,888. In 2020, the Census count in the area was 7,615. The rate of change since 2020 was 1.58% annually. The five-year projection for the population in the area is 8,636 representing a change of 1.83% annually from 2022 to 2027. Currently, the population is 47.9% male and 52.2% female. The median age in this area is 39.8, compared to U.S. median age of 38.9. The majority of residents in Dade City are below the age of 55, with those 55 and older representing approximately 34% of the City's population.

The following infographic depicts the demographic summary for the City of Dade City (2022 American Community Survey 5-year estimates). The largest population segment for the City is Traditional Living (22.9% of households), with a median age of 36 followed by Hometown Heritage (19.7% of households) with a median age of 33 and Down the Road households (14.2%) with a median age of 36.



The household count in this area has changed from 2,907 in 2020 to 3,029 in the current year, a change of 1.84% annually. The five-year projection of households is 3,335, a change of 1.94% annually from the current year total. Average household size is currently 2.52, compared to 2.50 in the year 2020. The number of families in the current year is 1,885 in the specified area. Currently, 53.7% of the 3,510 housing units in the area are owner occupied; 32.6%, renter occupied; and 13.7% are vacant. Currently, in the U.S., 58.2% of the housing units in the area are owner occupied; 31.8% are renter occupied; and 10.0% are vacant. In 2020, there were 3,427 housing units in the area and 15.2% vacant housing units. The annual rate of change in housing units since 2020 is 1.07%. Median home value in the area is \$153,328, compared to a median home value of \$283,272 for the U.S. In five years, median value is projected to change by 9.00% annually to \$235,870.





City Officials and Department Organization



CITY OFFICIALS

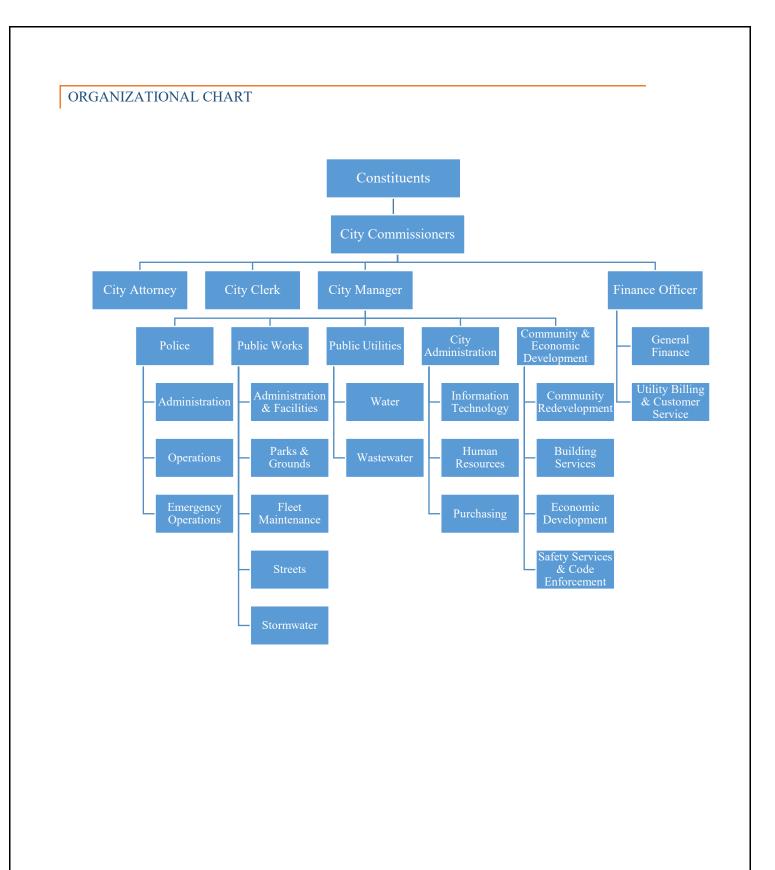
CITY COMMISSIONERS



Mayor Mayor Pro Tem Commissioner Commissioner James D. Shive Knute J. Nathe Scott Black Ann E. Cosentino Normita L. Woodard

CITY ADMINISTRATIVE STAFF

City Manager City Attorney Finance Officer City Clerk Police Chief Public Works Director Community & Economic Development Director Administrator of Utility Operations Leslie Porter Thomas Thanas Andrew Laflin Angelia Guy James Walters Jason Warrenfeltz Melanie Romagnoli Jay Sheridan

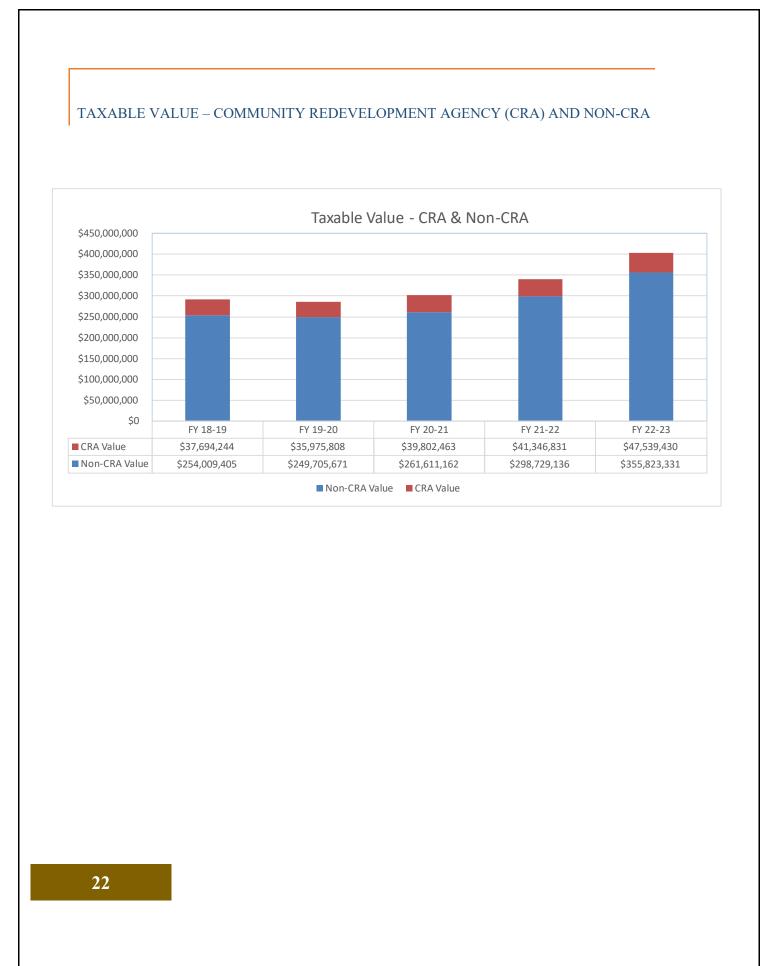




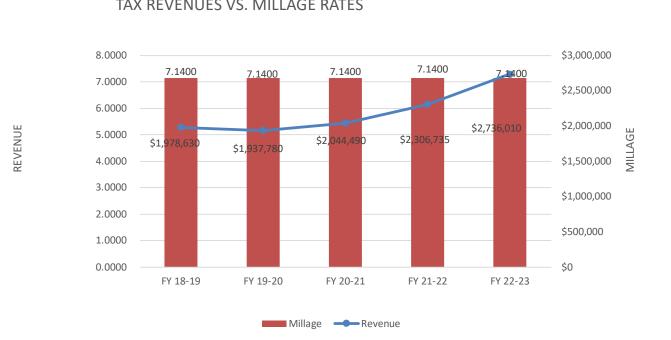


Taxable Value, Millage, and Ad Valorem Revenues





TAX REVENUES VERSUS MILLAGE RATES



TAX REVENUES VS. MILLAGE RATES

CERTIFICATION OF TAXABLE VALUE

FLOR	CERTIFICATION OF TAXA	BLE VALUE	Reset Forn		Print Form Rule 12D ida Administrati Effectiv	DR-420 R. 5/12 D-16.002
Year	2022	County : PASCO				
	pal Authority : OF DADE CITY	Taxing Authority : CITY OF DADE CITY				
SECT	ION I: COMPLETED BY PROPERTY APPRAISER					
1.	Current year taxable value of real property for operating pur	poses	\$		365,681,049	(1)
2.	Current year taxable value of personal property for operating		\$		37,023,666	(2)
3.	Current year taxable value of centrally assessed property for	operating purposes	\$		658,046	(3)
4.	Current year gross taxable value for operating purposes (Lin	e 1 plus Line 2 plus Line 3)	\$		403,362,761	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative				10,461,275	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>			į	392,901,486	(6)
7.	Prior year FINAL gross taxable value from prior year applicab	ble Form DR-403 series	\$	1	339,633,298	(7)
8.	Does the taxing authority include tax increment financing ar of worksheets (DR-420TIF) attached. If none, enter 0	eas? If yes, enter number	VES	□ NO	Number 1	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 9. years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0			✓ NO	Number 0	(9)
	Property Appraiser Certification I certify the	taxable values above are	correct to t	he best of	f my knowled	dge.
SIGN HERE	Signature of Property Appraiser:		Date :			
HERE	Electronically Certified by Property Appraiser			022 11:43	3 AM	
SECT	TION II : COMPLETED BY TAXING AUTHORITY		U.			
	If this portion of the form is not completed in FULL your possibly lose its millage levy privilege for the ta				ion and	
10.	Prior year operating millage levy (If prior year millage was adju millage from Form DR-422)	usted then use adjusted	7.1	400	per \$1,000	(10)
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10, divided by 1,000)				2,424,982	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value (<i>Sum of either Lines 6c or Line 7a for all DR-420TIF forms</i>)				119,392	(12)
13.	3. Adjusted prior year ad valorem proceeds (Line 11 minus Line 12)				2,305,590	(13)
14.	Dedicated increment value, if any (Sum of either Line 6b or Line 7e for all DR-420TIF forms)				20,895,135	(14)
15.	Adjusted current year taxable value (Line 6 minus Line 14)		\$		372,006,351	(15)
16.	Current year rolled-back rate (Line 13 divided by Line 15, mult	tiplied by 1,000)	6.1	977	per \$1000	(16)
17.	Current year proposed operating millage rate		7.1	400	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate. (I ine 17 multiplied by Line 4 divided				2,880,010	(18)

Continued on page 2

									DR-420 R. 5/12 Page 2
	T	YPE of principa	al authority (check	one) Cour	nty		Independent	Special District	(1.0)
19.					icipality		Water Manag	ement District	(19)
20.	A	pplicable taxir	ng authority (check	cone) 🖌 Princ	ipal Authority		Dependent S	pecial District	(20)
20.				MSTI	J		Water Manag	ement District Basin	A 8
21.	ls	millage levied i	n more than one co	unty? (check one)	Yes	\checkmark	No		(21)
		DEPENDENT	SPECIAL DISTRIC	TS AND MSTUS	STOP	ST	OP HERE -	SIGN AND SUBN	TIN
22.		endent special distr	l prior year ad valorem p icts, and MSTUs levying			-420	\$	2,305,590	(22)
23.	Curr	rent year aggrega	te rolled-back rate (Li	ne 22 divided by Line	15, multiplied by	1,000)	6.197	7 per \$1,000	(23)
24.	Curr	rent year aggrega	te rolled-back taxes <mark>(L</mark>	ine 4 multiplied by Lir	ne 23, divided by	1,000)	\$	2,499,921	(24)
25.	taxir		ating ad valorem taxe ependent districts, an				\$	2,880,010	(25)
26.		rent year propose ,000)	d aggregate millage r	ate (Line 25 divided b	y Line 4, multiplie	ď	7.140	0 per \$1,000	(26)
27.		rent year propose 23, <mark>minus 1</mark> , mu	d rate as a percent ch <i>Iltiplied by 100)</i>	ange of rolled-back r	ate (Line 26 divid	ed by		15.20 %	(27)
	Fi	rst public	Date :	Time :	Place :			EL 22505	
	bud	get hearing	9/12/2022	5:30 PM EST	38020 Meridia	an Aven	ue Dade City	, FL 33525	
	5	Taxing Autho	ority Certification		nply with the p	rovisio		est of my knowledg 065 and the provisi	
	í	Signature of Chie	ef Administrative Offic	er :			Date :		
	G Electronically Certified by Taxing Authority 7/28/2022 9:18 AM								
	N Title : Contact Name and Contact Title : ANDREW LAFLIN, INTERIM FINANCE OFFICER								
	н	LESLIE PORTER,	CITY MANAGER		ANDREW LA	AF LIIN, II		NCE OFFICER	
	E R E	Mailing Address PO BOX 1355	:		Physical Add PO BOX 135				
		City, State, Zip :			Phone Num	ber :		Fax Number :	
		DADE CITY, FL 3	3526		3525211462	7		3525235085	

Instructions on page 3

TAX INCREMENT ADJUSTMENT WORKSHEET

LORIDA	TAX INCREMENT ADJ		Print Form	DR Rule 12D Florida Administrativ Effectiv	ve Cod
Year :	2022	County :	PASCO		
	al Authority : F DADE CITY	Taxing Aut CITY OF D/	hority :		
	inity Redevelopment Area : DADE CITY	Base Year : 1998			
SECTIO	NI: COMPLETED BY PROPERTY APPRAISER				
1. Cur	rent year taxable value in the tax increment area		\$	47,539,430	(1)
2. Base	e year taxable value in the tax increment area		\$	25,544,551	(2)
3. Cur	rent year tax increment value (Line 1 minus Line 2)		\$	21,994,879	(3)
4. Prio	or year Final taxable value in the tax increment area		\$	43,146,185	(4)
5. Prio	or year tax increment value (Line 4 minus Line 2)		\$	17,601,634	(5)
SIGN	Property Appraiser Certification	y the taxable	values above are correct	to the best of my knowled	lge.
HERE	Signature of Property Appraiser :		Date :		
	Electronically Certified by Property Appraiser		6/30/2022 11	:43 AM	
6c. Ama 7. If the a 7a. Ama 7b. Prio 7c. Taxa 7c. Taxa 7c. Prio	licated increment value (<i>Line 3 multiplied by the percenta</i> <i>If value is zero or less than zero, then enter zero on Lii</i> ount of payment to redevelopment trust fund in prior y amount to be paid to the redevelopment trust fund IS N ount of payment to redevelopment trust fund in prior y or year operating millage levy from Form DR-420, Line 1 es levied on prior year tax increment value <i>e 5 multiplied by Line 7b, divided by 1,000</i>) or year payment as proportion of taxes levied on increment	ne 6b ear IOT BASED or ear 0	\$	119,392	(6b) (6c) (7a) (7b) (7c) (7d)
-	e 7a divided by Line 7c, multiplied by 100) licated increment value <i>(Line 3 multiplied by the percent</i> u If value is zero or less than zero, then enter zero on Li		d) \$	20,895,135	(7e)
	Taxing Authority Certification I certify the c	alculations, m	nillages and rates are corre	ct to the best of my knowle	dge.
S I	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority		Date : 7/28/2022 9:18	3 AM	
G	Title : LESLIE PORTER, CITY MANAGER		Contact Name and Conta ANDREW LAFLIN, INTERIA		-
Ν			Physical Address :		
H E R	Mailing Address : PO BOX 1355		PO BOX 1355		
H				Fax Number :	

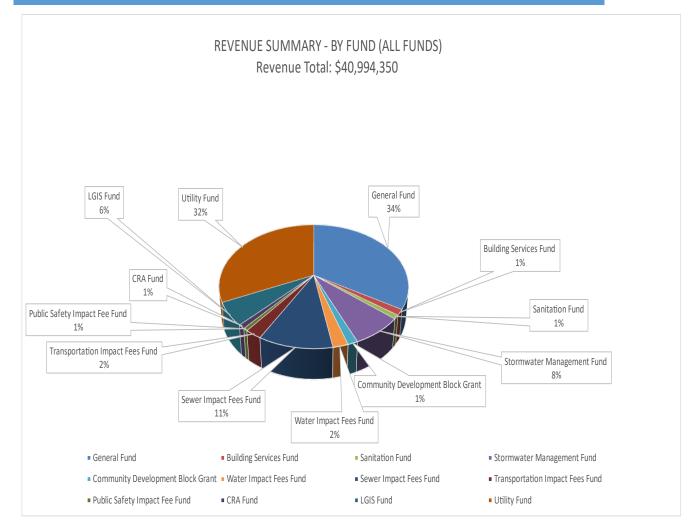




Revenue and Expenditure Summaries All Funds



REVENUE SUMMARY – ALL FUNDS



REVENUE SUMMARY – ALL FUNDS DETAIL

	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
GENERAL FUND	Actual	Dudget	Projected	Requested
Ad Valorem Taxes	\$2,122,388	\$2,306,735	\$2,393,000	\$2,736,01
Franchise Fees	\$606,257	\$580,000	\$675,000	\$715,00
Utility Service Taxes	\$708,956	\$708,000	\$764,680	\$817,00
Licenses and Permits	\$39,449	\$45,000	\$45,000	
Grants		\$2,004,000	\$108,000	\$51,50
State & Local Shared Revenues	\$177,294			\$5,804,72
	\$2,115,823	\$1,188,650	\$1,253,000	\$1,725,00
Charges for Services	\$52,016	\$270,080	\$237,835	\$300,00
Miscellaneous	\$237,963	\$236,900	\$219,875	\$319,26
Other Sources GENERAL FUND TOTAL:	\$777,879	\$1,288,730	\$1,288,730	\$1,335,50
GENERAL FUND TOTAL:	\$6,838,025	\$8,628,095	\$6,985,120	\$13,804,00
SPECIAL REVENUE FUNDS				
Community Development Block Grant (CDBG)	\$0	\$700,000	\$100,000	\$600,00
Public Safety Impact Fees (PSIF)	\$15,978	\$89,800		\$271.66
			\$150,000	
Transportation Impact Fees (TIF)	\$410,003	\$660,000	\$1,100,000	\$1,000,00
Water System Development Fees	\$275,075	\$349,000	\$800,000	\$900,00
Sewer System Development Fees	\$775,315	\$997,600	\$2,260,000	\$4,400,00
Local Gov't. Infrastructure Surtax (LGIS)	\$1,511,742	\$2,568,800	\$2,100,000	\$2,444,00
Stormwater Management	\$1,811,478	\$2,565,000	\$255,000	\$3,082,00
SPECIAL REVENUE FUNDS TOTAL:	\$4,799,591	\$7,930,200	\$6,765,000	\$12,697,66
ENTERPRISE FUNDS				
Water and Sewer Utilities				
Charges for Services	\$3,842,392	\$4,111,000	\$4,468,000	\$4,700,00
Miscellaneous	\$123,849	\$95,000	\$80,000	\$4,700,00
Other Sources	\$125,649	\$3,093,300	\$3,093,300	\$201,50
WATER AND SEWER UTILITY FUND TOTAL:	\$4,783,816	\$7,299,300	\$7,641,300	\$13,081,50
Sanitation Services	\$4,705,010	\$1,235,300	\$1,041,500	\$15,001,50
Franchise Fees	£20.0C2	£39 E00	£35.000	¢20.00
	\$30,963	\$28,500	\$35,000	\$38,00
Charges for Services	\$243,423	\$337,300	\$340,300	\$360,35
Other Sources	\$274.29C	\$0	¢275 200	\$200.25
SANITATION FUND TOTAL: Building Services	\$274,386	\$365,800	\$375,300	\$398,35
	£570.097	COCE 000	£490.000	CE 1E 00
Charges for Services	\$579,087	\$265,000	\$480,000	\$515,00
Other Sources	\$0	\$118,445	\$0	\$89,68
BUILDING FUND TOTAL:	\$579,087	\$383,445	\$480,000	\$604,68
COMPONENT UNITS				
Community Redevelopment Agency (CRA)	\$200,563	\$354,950	\$246,550	\$408,15

EXPENDITURE SUMMARY – ALL FUNDS

EXPENDITURE SUMMARY – ALL FUNDS DETAIL

	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
GENERAL FUND				
General Government:				
City Commission	\$44,035	\$47,455	\$46,277	\$74,900
City Manager	\$277,663	\$344,073	\$339,003	\$402,647
Info. Technology	\$262,582	\$300,616	\$299,916	\$343,592
City Clerk	\$121,270	\$169,335	\$166,989	\$198,894
Finance	\$249,848	\$281,590	\$292,596	\$324,064
City Attorney	\$78,570	\$109,475	\$93,875	\$102,075
Development Svcs.	\$269,823	\$401,607	\$356,405	\$392,031
Facilities Maintenance	\$301,113	\$274,178	\$343,021	\$430,947
Fleet Maintenance	\$181,663	\$168,350	\$179,965	\$189,065
Contingency	\$0	\$50,000	\$0	\$35,000
Total General Government	\$1,786,567	\$2,146,680	\$2,118,047	\$2,493,215
Public Safety:				
Police	\$3,098,597	\$3,070,145	\$3,115,840	\$3,713,333
Safety Services	\$357,554	\$294,600	\$304,050	\$288,357
Total Public Safety	\$3,456,151	\$3,364,746	\$3,419,890	\$4,001,690
Transportation:				
Streets	\$516,236	\$580,935	\$572,499	\$684,959
Culture & Recreation:				
Parks	\$368,841	\$428,557	\$356,081	\$583,222
Capital Outlay	\$429,781	\$2,000,000	\$570,000	\$5,891,724
Transfer to CRA	\$88,677	\$107,177	\$119,392	\$149,190
FUND TOTAL:	\$6,646,253	\$8,628,095	\$7,155,909	\$13,804,000

Continued on the following page.

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	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
SPECIAL REVENUE FUNDS		j		
Community Development Block Grant	\$0	\$700,000	\$0	\$600,000
Local Gov't. Infrastructure Surtax (LGIS)	\$1,085,818	\$2,568,800	\$1,761,200	\$2,444,000
Stormwater Utility				
Operations	\$134,491	\$190,000	\$146,640	\$217,000
Capital Projects	\$7,466	\$2,375,000	\$150,000	\$2,805,000
Transfers	\$0	\$0	\$0	\$60,000
MPACT FEE FUNDS				
Public Safety Impact Fees (PSIF)				
Capital Expenditures		\$62,500	\$110,000	\$271,66
Reserved for Future Capital Projects	\$11,358	\$27,300		
Transportation Impact Fees (TIF)				
Capital Expenditures				
Reserved for Future Capital Projects	\$191,095	\$660,000	\$1,100,000	\$1,000,000
Water System Development Charges				
Capital Expenditures				\$150,00
Reserved for Future Capital Projects	\$278,567	\$349,000	\$800,000	\$750,00
Sewer System Development Charges				
Capital Expenditures		\$970,000	\$400,000	\$4,400,00
Reserved for Future Capital Projects	\$608,710	\$27,600	\$1,860,000	
FUND TOTAL:	\$2,317,505	\$7,930,200	\$6,327,840	\$12,697,66
ENTERPRISE FUNDS Water & Sewer Utilities:	6944.042	64 424 000	£026 445	£1 205 01
Water Operating	\$844,942	\$1,131,286	\$936,445	\$1,365,21
Water Capital	\$2,644,818	\$2,086,693	\$2,080,693	\$1,300,00
Wastewater Operating	\$869,583	\$1,131,940	\$910,530	\$1,221,61
Wastewater Capital Utility Finance	\$122,643 \$300,957	\$1,131,000 \$340,199	\$1,131,000 \$285,185	\$7,370,40 \$352,89
Utility Debt Service	\$555,454	\$562,000	\$564,075	\$625,87
Transfers	\$676,950	\$806,182	\$796,280	\$845,50
Contingency	4070,550	\$110,000	9750,200	4045,50
FUND TOTAL:	\$6,015,347	\$7,299,300	\$6,704,208	\$13,081,50
Sanitation Services:	\$0,013,347	\$1,235,300	\$0,704,200	\$15,001,50
Sanitation Services.	\$268,634	\$330,800	\$328,685	\$348,35
Transfers	\$32,900	\$35,000	\$33,900	\$50,00
FUND TOTAL:		\$365,800	\$362,585	
	\$301,534	\$303,000	\$302,303	\$398,35
Building Services:	¢204.020	C222 115	¢170 242	6504 69
Building	\$201,029	\$333,445	\$179,343	\$504,68
Transfers	\$35,000	\$50,000	\$45,500	\$100,00
FUND TOTAL:	\$236,029	\$383,445	\$224,843	\$604,68
COMPONENT UNITS	C244.000	COC 4 050	6404.050	C100.45
Community Redevelopment Agency EXPENDITURE TOTAL:	\$314,008 \$15,830,676	\$354,950 \$24,961,790	\$161,050 \$20,936,435	\$408,150 \$40,994,350

RESERVE FUND BALANCES

General Fund:

Police education reserves	\$10,623
Forfeiture reserves	\$17,655
Reserve policy minimum	\$1,834,841
Tree bank reserves	\$11,360
Park and recreation reserves	\$13,899
Mausoleum reserves	\$14,140
Market Place reserves	\$1,519
Dog Days reserves	\$4,658
Retirement reserves	\$85,000
Health/Wellness Initiative	\$740
Additional Reserves	\$1,831,167
Additional Reserves	\$1,831,167 \$3,825,602
Additional Reserves Utility Fund:	
Utility Fund:	\$3,825,602
Utility Fund: Renewal & Replacement	\$3,825,602
Utility Fund: Renewal & Replacement Debt Service	\$3,825,602 \$1,478,200 \$817,025

Building Fund: \$551,297

Special Revenue Funds:

Infrastructure Surtax (Penny)	\$1,435,579
Public Safety Impact	\$49,411
Transportation Impact	\$1,191,349
Water Impact	\$899,724
Sewer Impact	\$2,917,319

Component Unit:

Community Redevelopment Agency	\$192,953
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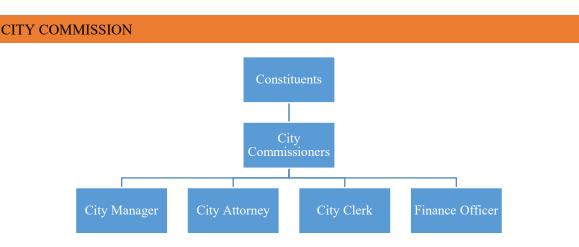
General Fund Detail





GENERAL FUND REVENUE & EXPENDITURE SUMMARY

	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
GENERAL FUND				
Ad Valorem Taxes	\$2,122,388	\$2,306,735	\$2,393,000	\$2,736,010
Franchise Fees	\$606,257	\$580,000	\$675,000	\$715,000
Utility Service Taxes	\$708,956	\$708,000	\$764,680	\$817,000
Licenses and Permits	\$39,449	\$45,000	\$45,000	\$51,500
Grants	\$177,294	\$2,004,000	\$108,000	\$5,804,724
State & Local Shared Revenues	\$2,115,823	\$1,188,650	\$1,253,000	\$1,725,005
Charges for Services	\$52,016	\$270,080	\$237,835	\$300,000
Miscellaneous	\$237,963	\$236,900	\$219,875	\$319,261
Other Sources	\$777,879	\$1,288,730	\$1,288,730	\$1,335,500
GENERAL FUND TOTAL:	\$6,838,025	\$8,628,095	\$6,985,120	\$13,804,000
	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
GENERAL FUND	Actual	Budget	Flojected	Requested
General Government:				
City Commission	\$44,035	\$47,455	\$46,277	\$74,900
City Manager	\$277,663	\$344,073	\$339,003	\$402,647
Info. Technology	\$262,582	\$300,616	\$299,916	\$343,592
City Clerk	\$121,270	\$169,335	\$166,989	\$198,894
Finance	\$249,848	\$281,590	\$292,596	\$324,064
City Attorney	\$78,570	\$109,475	\$93,875	\$102,075
Development Svcs.	\$269,823	\$401,607	\$356,405	\$392,031
Facilities Maintenance	\$301,113	\$274,178	\$343,021	\$430,947
Fleet Maintenance	\$181,663	\$168,350	\$179,965	\$189,065
Contingency	\$101,005	\$50,000	\$50,000	\$35,000
Total General Government	\$1,786,567	\$2,146,680	\$2,118,047	\$2,493,215
Public Safety:	\$1,700,507	φ2, 140,000	ψ2,110,047	ΨΖ,433,213
Police	\$3.098.597	\$3,070,145	\$3,115,840	\$3,713,333
Safety Services	\$357,554	\$294,600	\$304,050	\$288,357
Total Public Safety	\$3,456,151	\$3,364,746	\$3,419,890	\$4.001.690
Transportation:	\$3,450,151	\$5,504,740	\$3,415,050	94,001,050
Streets	\$516,236	\$580,935	\$572,499	\$684,959
Culture & Recreation:	φ010,230	4000,900	\$J12,499	4004,955
Parks	\$368,841	\$428,557	\$356,081	\$583,222
Capital Outlay	\$429,781	\$2,000,000	\$570,000	\$5,891,724
Transfer to CRA	\$88,677	\$2,000,000	\$119,392	\$149,190
FUND TOTAL:				
FUND TUTAL:	\$6,646,253	\$8,628,095	\$7,155,909	\$13,804,000



Summary

The City Commission is the legislative and fiscal policy-making body for the City of Dade City. The Commission is responsible for approving resolutions and ordinances; establishing City goals and major performance objectives; approving guidelines for the preparation of the annual operating budget; establishing, through the adoption of an annual budget, what services and the level of services are to be provided and how they will be financed for the City; establishing rules of conduct of the City's fiscal operations; and requiring an independent audit of fiscal records and transactions. The City Commission is elected at-large by Dade City registered voters for four-year, staggered terms.

The City Manager, as authorized by the City Charter, acts as the chief administrative and operations officer of the City. In this capacity, the City Manager is responsible for supervising all City departments, with the exception of the City Clerk, Finance Officer, and the City Attorney, who also report directly to the City Commission. The City Manager is responsible to the City Commission for the day-to-day operation, supervision, and administration of the City government and departments. The City Manager prepares and submits an annual operating budget and a five-year Capital Improvement Budget premised upon Commission guidelines and goals and major performance objectives; ensures the adopted budget is properly administered; supervise the performance of all contracts for work to be done by the City; and authorizes and directs the purchase of all supplies and materials used by the City.

The City Attorney is appointed by the City Commission and reports directly to the City Commission. The City Attorney provides legal advice to the City Commission and the administrative staff of the City, in the best interest of the City. The City Attorney keeps abreast of ever-changing statutes and particularly those relative to the operation of municipal government. The City Attorney also works in conjunction with the Labor Attorney and other special counsel as deemed necessary by the City Commission.

The City Clerk has various functions and responsibilities as established by City Charter and various City Ordinances. In its general governmental role, primary duties of the City Clerk include: serves as the custodian of all City Commission records, including official minutes, ordinances, resolutions, and agreements; facilitates all City elections; oversees records retention and disposal; and other necessary duties as assigned by the City Commission.

The Finance Officer has various functions and responsibilities as established by City Charter and various City Ordinances. This department provides direct services to all City departments/divisions. The functions of the Finance department are split between the General Fund and the Enterprise/Utilities Fund. In its general government role, primary duties include: accounting practices, disbursement of City funds, employee payroll, cash management and other financial responsibilities not mentioned.

Classification	Full Time	Part Time
Mayor		1
Mayor Pro Tem		1
Commissioner		3
City Manager	1	
Executive Assistant/Public Relations	1	
City Attorney		Contracted
City Clerk	1	
Deputy City Clerk	1	
Finance Officer		Contracted
Fiscal Assistants	2	

CITY COMMISSION BUDGET DETAILS

City Commission	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Wages	\$19,800	\$19,800	\$19,800	\$19,800	\$0
FICA Taxes	\$1,515	\$1,515	\$1,515	\$1,515	\$0
Retirement Contributions	\$367	\$360	\$360	\$426	\$66
Insurance Contributions	\$0	\$45	\$0	\$0	(\$45)
Worker's Comp & Unemployment	\$50	\$35	\$37	\$34	(\$1)
SUBTOTAL - PERSONNEL	\$21,732	\$21,755	\$21,712	\$21,775	\$20
Operating Expenses					
Contractual Services	\$473	\$500	\$0	\$500	\$0
Travel & Per Diem	\$2,820	\$7,000	\$4,000	\$9,500	\$2,500
Communications	\$2,905	\$2,500	\$3,100	\$5,500	\$3,000
Postage	\$4	\$25	\$15	\$25	\$0
Insurance	\$325	\$250	\$250	\$250	\$0
Software and Equipment Maintenance	\$408	\$600	\$450	\$525	(\$75)
Printing & Binding	\$253	\$300	\$200	\$250	(\$50)
Promotional Activities	\$338	\$500	\$400	\$13,500	\$13,000
Miscellaneous Charges	\$3,251	\$4,800	\$4,900	\$5,075	\$275
Office Equipment & Supplies	\$321	\$225	\$2,450	\$10,500	\$10,275
Memberships, Subscriptions, & Registrations	\$11,205	\$9,000	\$8,800	\$7,500	(\$1,500)
SUBTOTAL - OPERATING EXPENSES	\$22,303	\$25,700	\$24,565	\$53,125	\$27,425
SUBTOTAL - PERSONNEL & OPERATING	\$44,035	\$47,455	\$46,277	\$74,900	\$27,445

CITY ATTORNEY BUDGET DETAILS

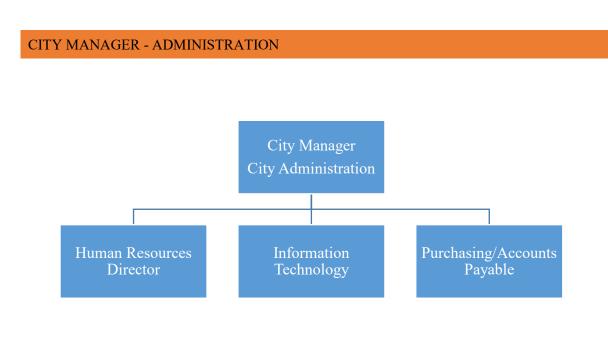
City Attorney	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change	
	Actual	Budget	Projected	Requested	(4) - (2)	
Operating Expenses						
Professional Services	\$77,000	\$108,000	\$92,400	\$100,000	(\$8,000)	
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0	
Communications	\$701	\$600	\$600	\$1,200	\$600	
Postage	\$0	\$0	\$0	\$0	\$0	
Insurance	\$575	\$575	\$575	\$575	\$0	
Software and Equipment Maintenance	\$294	\$300	\$300	\$300	\$0	
Printing & Binding	\$0	\$0	\$0	\$0	\$0	
Miscellaneous Charges	\$0	\$0	\$0	\$0	\$0	
Office Supplies	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$78,570	\$109,475	\$93,875	\$102,075	(\$7,400)	

CITY CLERK BUDGET DETAILS

City Clerk	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$64,573	\$95,692	\$95,184	\$115,866	\$20,174
FICA Taxes	\$4,435	\$7,320	\$7,320	\$7,918	\$598
Retirement Contributions	\$6,553	\$9,135	\$9,135	\$9,834	\$699
Insurance Contributions	\$9,408	\$13,875	\$13,875	\$18,690	\$4,815
Worker's Comp & Unemployment	\$120	\$163	\$163	\$176	\$13
SUBTOTAL - PERSONAL SERVICES	\$85,089	\$126,185	\$125,677	\$152,484	\$26,299
Operating Expenses					
Professional Services	\$10,975	\$5,000	\$8,251	\$24,000	\$19,000
Contractual Services	\$0	\$7,000	\$6,603	\$0	(\$7,000)
Travel & Per Diem	\$1,041	\$3,500	\$2,500	\$4,000	\$500
Communications	\$1,774	\$2,300	\$2,300	\$2,500	\$200
Postage	\$175	\$800	\$500	\$400	(\$400)
Insurance	\$800	\$600	\$600	\$660	\$60
Software and Equipment Maintenance	\$14,159	\$16,000	\$13,573	\$6,500	(\$9,500)
Printing & Binding	\$12	\$200	\$200	\$400	\$200
Promotional Activities	\$43	\$500	\$500	<mark>\$</mark> 500	\$200
Miscellaneous Charges	\$25	\$500	\$0	\$0	(\$500)
Office Supplies	\$737	<mark>\$</mark> 950	\$985	\$1,150	\$200
Memberships, Subscriptions, & Registrations	\$6,440	\$5,800	\$5,300	\$6,300	\$500
SUBTOTAL - OPERATING EXPENSES	\$36,181	\$43,150	\$41,312	\$46,410	\$3,260
SUBTOTAL - PERSONNEL & OPERATING	\$121,270	\$169,335	\$166,989	\$198,894	\$29,559

FINANCE OFFICE BUDGET DETAILS

Finance	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services				_	
Salaries & Special Pays	\$76,761	\$82,074	\$86,180	\$92,253	\$10,179
Overtime	\$0	\$0	\$100	<mark>\$250</mark>	\$250
FICA Taxes	\$5,421	\$6,279	\$6,279	\$7,112	\$833
Retirement Contributions	\$7,102	\$7,897	\$7,897	\$9,527	\$1,630
Insurance Contributions	\$15,114	\$16,650	\$16,650	\$18,690	\$2,040
Worker's Comp & Unemployment	\$140	\$140	\$140	\$157	\$17
SUBTOTAL - PERSONNEL	\$104,538	\$113,040	\$117,246	\$127,989	\$14,949
Operating Expenses				_	
Professional Services	\$0	\$0	\$0	\$95,000	\$95,000
Accounting & Auditing	\$33,750	\$35,000	\$45,000	\$50,000	\$15,000
Contractual Services	\$87,520	\$105,000	\$105,000	\$35,000	(\$70,000
Travel & Per Diem	\$0	\$500	\$0	\$0	(\$500)
Communications	\$1,045	\$1,500	\$1,000	\$1,000	(\$500
Postage	\$663	\$4,000	\$2,500	\$3,500	(\$500)
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$980	\$1,500	\$1,500	\$2,000	\$500
Insurance	\$1,650	\$1,250	\$1,250	\$1,175	(\$75
Software and Equipment Maintenance	\$16,117	\$16,000	\$16,000	\$5,000	(\$11,000)
Printing & Binding	\$812	\$1,000	\$1,000	\$1,300	\$300
Promotional Activities	\$0	\$0	\$0	\$ 0	\$0
Miscellaneous Charges	\$1,577	\$1,100	\$1,000	\$1,000	(\$100
Office Supplies	\$1,094	\$1,000	\$1,000	\$1,000	\$0
Operating Supplies	\$102	\$100	\$100	\$100	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$ 0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$600	\$0	\$ 0	(\$600
Emergency Preparedness	\$0	\$0	\$0	\$ 0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$145,310	\$168,550	\$175,350	\$196,075	\$27,525
SUBTOTAL - PERSONNEL & OPERATING	\$249,848	\$281,590	\$292,596	\$324,064	\$42,474



Summary

The City Manager is the chief executive officer of the City, responsible to the Commission for the day-to-day operations of all City affairs. This position is responsible for the appointment and removal of administrative officers, directs and supervises all departments, attends and participates in the discussion of City Commission meetings, and sees that all laws, provision, and rules are faithfully executed.

The Human Resources Division is instrumental for Administration by ensuring the City follows labor law compliance, maintains accurate record keeping from recruiting to hiring to training to retirement, compensation and position description tracking, performing risk management duties including workers compensation and employee benefits, career and relational assistance, and handling specific performance issues of the employees.

The Information Technology Division conducts regular inspections of the City's file server hardware to detect any potential problems which may cause serious interruptions and costly expense to the City's computer operating system, keeps abreast of the latest computer upgrades, and corrects any malfunctions with existing hardware and software.

The Purchasing/Accounts Payable Division is responsible for ensuring compliance of the following:

• Procurement rules and regulations are complied with through the competitive bidding and contracting procedures outlined in the purchasing manual.

- Purchases and expenditures are lawful, properly authorized, and represent a responsible and appropriate use of City funds.
- All expenditures are sufficiently documented, accurately and completely recorded, charged to the proper accounting period (fiscal year) and properly classified as to category of expense.
- Obligations for goods and services are paid in a timely manner as required by law or contractual terms, in sufficient time to take advantage of early payment discounts.

Classification	Full Time	Part Time
City Manager	1	0
Executive Assistant To City Manager/	1	
Public Relations Specialist		
Human Resources Director	1	0
Purchasing Specialist	1	0
IT Manager	1	0

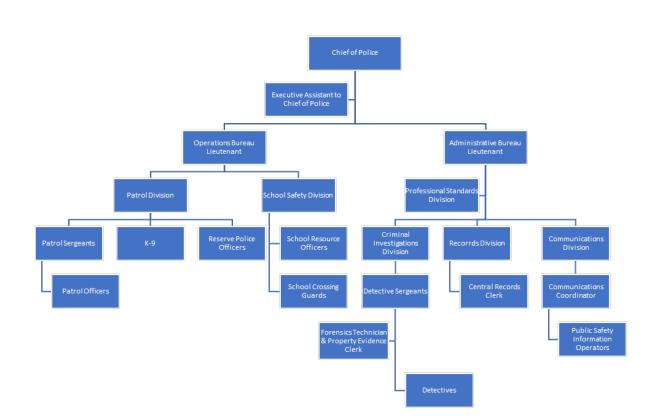
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CITY MANAGER – ADMINISTRATION BUDGET DETAIL

City Manager	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Wages	\$200,658	\$243,720	\$239,548	\$276,060	\$32,340
FICA Taxes	\$14,233	\$18,645	\$18,646	\$21,042	\$2,397
Retirement Contributions	\$18,507	\$22,220	\$22,220	\$24,885	\$2,665
Insurance Contributions	\$22,635	\$28,825	\$28,825	\$37,380	\$8,555
Worker's Comp & Unemployment	\$345	\$414	\$414	\$470	\$56
SUBTOTAL - PERSONNEL	\$256,378	\$313,824	\$309,653	\$359,837	\$46,013
Operating Expenses					
Professional Services	\$0	\$0	\$0	\$4,410	\$4,410
Travel & Per Diem	\$2,334	\$4,000	\$3,500	\$6,500	\$2,500
Communications	\$2,002	\$2,000	\$2,000	\$3,000	\$1,000
Postage	\$30	\$50	\$50	\$50	\$0
Insurance	\$2,175	\$1,700	\$2,100	\$2,100	\$400
Software and Equipment Maintenance	\$8,707	\$8,000	\$7,800	\$4,000	(\$4,000)
Printing & Binding	\$0	\$200	\$200	\$300	\$100
Promotional Activities	\$305	\$8,000	\$8,000	\$6,500	(\$1,500)
Miscellaneous Charges	\$338	\$400	\$750	\$1,250	\$850
Office Supplies	\$1,114	\$1,350	\$1,400	\$1,400	\$50
Memberships, Subscriptions, & Registrations	\$4,280	\$4,550	\$3,550	\$13,300	\$8,750
SUBTOTAL - OPERATING EXPENSES	\$21,285	\$30,250	\$29,350	\$42,810	\$12,560
SUBTOTAL - PERSONNEL & OPERATING	\$277,663	\$344,074	\$339,003	\$402,647	\$58,573

Info. Technology	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$46,522	\$60,189	\$60,189	\$62,638	\$2,449
FICA Taxes	\$3,806	\$4,491	\$4,491	\$4,792	\$301
Retirement Contributions	\$3,388	\$4,696	\$4,696	\$5,011	\$315
Insurance Contributions	\$5,016	\$8,540	\$8,540	\$9,345	\$805
Worker's Comp & Unemployment	\$90	\$100	\$100	\$106	\$6
SUBTOTAL - PERSONNEL	\$58,822	\$78,016	\$78,016	\$81,892	\$3,876
Operating Expenses	L .	_			
Professional Services	\$1,200	\$37,000	\$37,000	\$14,700	(\$22,300)
Contractual Services	\$22,296	\$0	\$0	\$77,000	\$77,000
Travel & Per Diem	\$0	\$800	\$800	\$2,500	\$1,700
Communications	\$1,203	\$1,900	\$1,500	\$1,900	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Insurance	\$3,350	\$2,700	\$2,700	\$2,700	\$0
Software and Equipment Maintenance	\$11,982	\$10,000	\$10,000	\$10,000	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$0	\$0	\$0	\$0	\$0
Office Equipment & Supplies	\$9,110	\$24,500	\$24,200	\$9,400	\$0
Memberships, Subscriptions, & Registrations	\$154,619	\$145,700	\$145,700	\$155,500	\$9,800
SUBTOTAL - OPERATING EXPENSES	\$203,760	\$222,600	\$221,900	\$273,700	\$51,100
SUBTOTAL - PERSONNEL & OPERATING	\$262,582	\$300,616	\$299,916	\$355,592	\$54,976
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$12,000	\$12,000
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$12,000	\$12,000
TOTAL	\$262,582	\$300,616	\$299,916	\$367,592	\$66,976

POLICE DEPARTMENT



Summary

The Dade City Police Department has been entrusted with the mission of protecting and serving all residents, visitors, businesses, and property owners coming within the Department's jurisdiction, in a fair and prudent manner. The City Police Department's primary function is to enforce the laws of the State of Florida, while at all times recognizing the statutory and judicial limitations of that authority and recognizing the constitutional rights of all persons. In partnership with the citizens of Dade City, the Police Department is charged to provide timely and professional emergency assistance, uphold public safety, and protect life and property.

The Department consists of Administration, Services, Operations and Communications, and provides 24-hour patrol and communications service to the City's citizens. The Department has many areas of concentration with the primary focus being on detection and prevention of criminal activity and the arrest and apprehension of criminals. The Department also provides School Resource Officers to Pasco High School and Pasco Middle School.

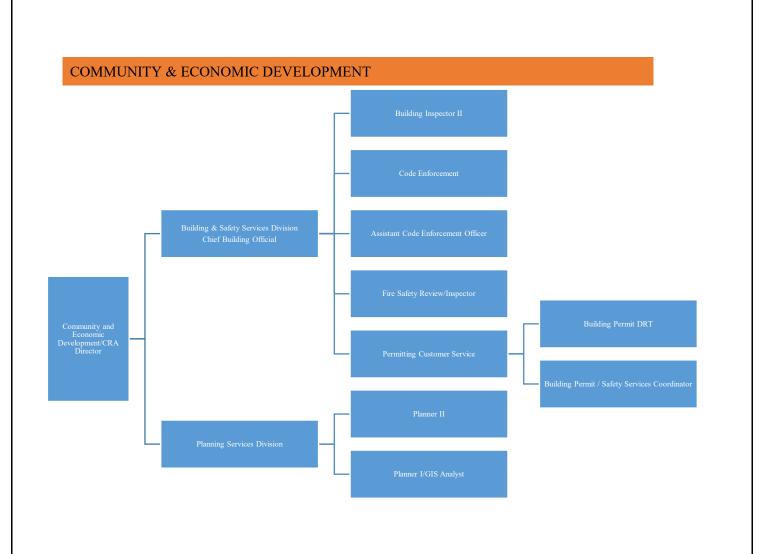
The communications division provides radio dispatch service for the Police Department as well as to the City's Public Works Department after-hours, weekends and holidays. Some other functions of the Department are:

- 1. Coordinated Emergency Management functions with Pasco County Emergency Management Office
- 2. Providing community-oriented crime prevention programs
- 3. Educating citizens on the prevention of crime
- 4. Providing security for annual civic events
- 5. Providing school crossing guards for two elementary schools and one middle school

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POLICE DEPARTMENT – BUDGET DETAILS

Police	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$1,544,278	\$1,682,110	\$1,691,000	\$1,946,876	\$264,766
Overtime	\$109,691	\$104,000	\$120,000	\$135,000	\$31,000
FICA Taxes	\$120,094	\$126,460	\$126,460	\$147,294	\$20,834
Retirement Contributions	\$589,260	\$298,020	\$302,120	\$450,566	\$152,546
Insurance Contributions	\$219,234	\$232,065	\$243,000	\$336,345	\$104,280
Worker's Comp & Unemployment	\$38,705	\$41,590	\$41,590	\$43,442	\$1,852
SUBTOTAL - PERSONNEL	\$2,621,262	\$2,484,245	\$2,524,170	\$3,059,523	\$575,278
Operating Expenses					
Professional Services	\$4,875	\$6,000	\$6,000	\$7,000	\$1,000
Contractual Services	\$172,756	\$200,000	\$195,000	\$228,600	\$28,600
Travel & Per Diem	\$177	\$3,000	\$3,500	\$4,000	\$1,000
Communications	\$57,632	\$73,000	\$62,000	\$60,000	(\$13,000)
Postage	\$567	\$400	\$400	\$500	\$100
Utility Services	\$27,174	\$26,200	\$31,500	\$26,900	\$700
Rentals & Leases	\$4,224	\$5,300	\$4,070	\$5,400	\$100
Insurance	\$36,111	\$62,600	\$62,600	\$55,000	(\$7,600)
Repair & Maintenance Services	\$69,461	\$67,500	\$57,500	\$58,500	(\$9,000)
Printing & Binding	\$1,904	\$2,500	\$2,000	\$3,500	\$1,000
Promotional Activities	\$1,404	\$5,000	\$4,000	\$5,000	\$0
Miscellaneous Charges	\$869	\$1,500	\$1,200	\$1,250	(\$250)
Office Supplies	\$3,044	\$5,000	\$4,000	\$5,000	\$0
Operating Supplies	\$93,066	\$121,000	\$152,900	\$186,660	\$65,660
Memberships, Subscriptions, & Registrations	\$4,071	\$6,900	\$5,000	\$6,500	(\$400)
SUBTOTAL - OPERATING EXPENSES	\$477,335	\$585,900	\$591,670	\$653,8 1 0	\$67,910
SUBTOTAL - PERSONNEL & OPERATING	\$3,098,597	\$3,070,145	\$3,115,840	\$3,713,333	\$643,188
Capital Outlay & Debt Service					
Land	\$0	\$0	\$ 0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$ 0	\$0	\$368,000	\$368,000
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$ 0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$ 0	\$0	\$368,000	\$368,000
TOTAL	\$3,098,597	\$3,070,145	\$3,115,840	\$4,081,333	\$1,011,188



Summary

This department serves under the direction of the City Manager to promote the comprehensive growth and sustainability of the City and its neighborhoods in a fiscally responsible manner.

The Building and Safety Services Divisions enhance safety and quality of life for residents and visitors through flood plain management, permitting, inspections, trades licensing, and enforcement of City and State building and fire codes. Additionally, this division conducts inspections of all businesses at least once annually to ensure they are in compliance with the National Fire Prevention Codes. The Code Compliance Officer ensures properties are in compliance with Land Development Regulations and the City's Codified Ordinances. The Building Services Division is a separate enterprise fund. Budget details are provided on page 67.

The Planning Division oversees the City's transportation, zoning and land use policies and employs a variety of resources to encourage business and real estate development, historic preservation, walkable neighborhoods, and related community improvements to diversify the tax base and improve the quality of life for our residents and visitors.

Staff of this department also serve as the technical support to the Special Magistrate for Code Enforcement, the Community Redevelopment Agency, the Planning Board, the Redevelopment Advisory Committee, Citizens Task Force Committees and the Historic Preservation Advisory Board.

Classification	Full Time	Part Time
Community & Economic Development/CRA Director	1	0
Chief Building Official	1	0
Building Inspector II	1	0
Planner II	1	0
GIS Analyst/Planner I	1	0
Building Permit / Safety Services Coordinator	1	0
Building Permit Development Review Technician	1	0
Fire Safety Inspector	1	0
Code Enforcement Officer	1	0
Assistant Code Enforcement Officer	1	0

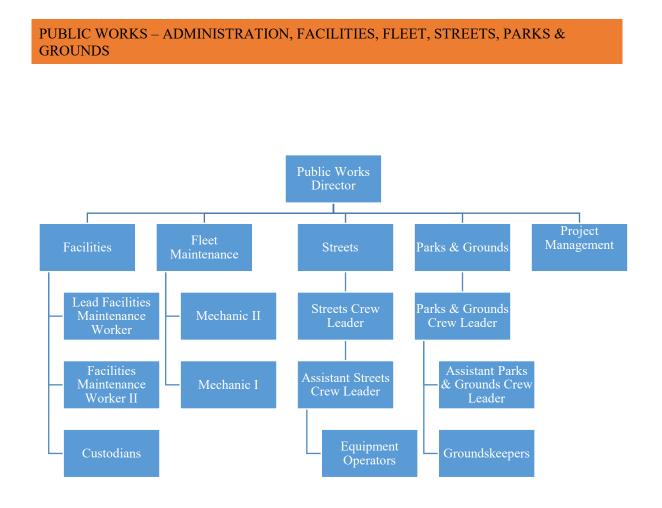
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SAFETY SERVICES BUDGET DETAIL

Safety Services	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change		
	Actual	Budget	Projected	Requested	(4) - (2)		
Personnel Services		_					
Salaries & Special Pays	\$106,391	\$91,810	\$91,810	\$82,592	(\$9,218)		
FICA Taxes	\$7,965	\$7,023	\$7,023	\$6,288	<mark>(\$735</mark>)		
Retirement Contributions	\$204,139	\$147,345	\$147,345	\$146,575	(\$770)		
Insurance Contributions	\$17,859	\$18,000	\$18,000	\$9,469	(\$8,531)		
Worker's Comp & Unemployment	\$1,130	\$1,422	\$1,422	\$1,383	<mark>(</mark> \$39)		
SUBTOTAL - PERSONNEL	\$337,484	\$265,600	\$265,600	\$246,307	(\$19,293)		
Operating Expenses							
Professional Services	\$0	\$0	\$0	\$50	\$50		
Contractual Services	\$3,552	\$0	\$12,500	\$10,000	\$10,000		
Travel & Per Diem	\$0	\$1,000	\$0	\$1,500	\$500		
Communications	\$2,268	\$3,000	\$3,000	\$4,000	\$1,000		
Postage	\$1,314	\$2,000	\$2,200	\$2,000	\$0		
Insurance	\$2,600	\$2,100	\$2,100	\$2,100	\$0		
Software and Equipment Maintenance	\$6,405	\$11,000	\$9,000	\$10,500	(\$500)		
Printing & Binding	\$363	<mark>\$500</mark>	<mark>\$</mark> 350	\$500	\$0		
Miscellaneous Charges	\$954	\$2,500	\$2,500	\$3,000	\$500		
Office Supplies	\$2,489	\$3,600	\$5,000	\$4,600	\$1,000		
Memberships, Subscriptions, & Registrations	\$125	\$3,300	\$1,800	\$3,800	\$500		
SUBTOTAL - OPERATING EXPENSES	\$20,070	\$29,000	\$38,450	\$42,050	\$13,050		
SUBTOTAL - PERSONNEL & OPERATING	\$357,554	\$294,600	\$304,050	\$288,357	(\$6,243)		

PLANNING & DEVELOPMENT SERVICES BUDGET DETAIL

Development Services	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services		-	-	_	
Salaries & Special Pays	\$162,751	\$191,558	\$190,456	\$184,755	(\$6,803
FICA Taxes	\$12,232	\$14,654	\$14,654	\$14,115	(\$539)
Retirement Contributions	\$12,729	\$15,325	\$15,325	\$14,760	<mark>(\$565</mark>
Insurance Contributions	\$16,954	\$25,620	\$25,620	\$25,662	\$42
Worker's Comp & Unemployment	\$330	\$325	\$325	\$314	<mark>(</mark> \$11
SUBTOTAL - PERSONNEL	\$204,996	\$247,482	\$246,380	\$239,606	(\$7,876
Operating Expenses					
Professional Services	\$1,252	\$80,100	\$62,500	\$70,000	(\$10,100
Contractual Services	\$25,033	\$20,000	\$5,000	\$45,000	\$25,000
Travel & Per Diem	\$0	\$1,500	\$1,500	\$1,500	\$0
Communications	\$2,917	\$3,500	\$3,000	\$2,000	(\$1,500
Postage	\$198	\$400	\$400	\$500	\$100
Insurance	\$2,225	\$1,625	\$1,625	\$1,825	\$200
Software and Equipment Maintenance	\$3,057	\$5,000	\$5,000	\$5,000	\$0
Printing & Binding	\$1,088	\$1,500	\$3,500	\$2,500	\$1,000
Promotional Activities	\$21,625	\$25,000	\$12,000	\$7,500	(\$17,500
Miscellaneous Charges	\$4,993	\$8,100	\$9,500	\$8,500	\$400
Office Supplies	\$874	\$1,000	\$500	\$1,200	\$200
Memberships, Subscriptions, & Registrations	\$1,565	\$6,400	\$5,500	\$6,900	\$500
SUBTOTAL - OPERATING EXPENSES	\$64,827	\$154,125	\$110,025	\$152,425	(\$1,700
SUBTOTAL - PERSONNEL & OPERATING	\$269,823	\$401,607	\$356,405	\$392,031	(\$9,576



Summary

The Public Works Department provides an array of services for residents and visitors. The administrative division performs project management, site plan technical review and inspections, and provides additional support to other divisions within Public Works. This division receives concerns from citizens and City employees alike and immediately strives to rectify any potentially dangerous situations. All other concerns are handled in a timely manner with issuance to the proper division for corrective action.

The Facilities Maintenance division provides safe and adequate work sites to all City employees, through preventative and corrective maintenance up to and including the City's lift stations. The custodial staff within this division provides cleaning services to all departments within the City to include the City Annex building, Police Department and rental facilities. Some functions of this division include, but are not limited to, the following activities:

- 1. Building Maintenance preventative and corrective.
- 2. Handles rental requests for City owned facilities including park facilities.
- 3. Provides administrative support for materials needed and used by operational divisions.
- 4. Receives citizen concerns and issues corrective action orders.
- 5. Oversees custodial duties for City facilities.
- 6. Coordinates planned events, barrel/barricade set up/tear down, and road closures for the City's private and nonprofit partners.

The primary function of the Fleet Maintenance Division is to maintain the City's fleet of vehicles and other equipment such as mowers, weed eater's, etc., in good operating condition for daily use and particularly for the safety of every employee using such vehicles or equipment. Secondary to employee safety is the preventive maintenance to the vehicles and equipment alike, in an ongoing effort to prolong the life of the vehicles and equipment.

It is also an ongoing function of this division to purchase and stock vehicle and equipment parts (as feasibility permits) to minimize down-time. An inventory of parts is maintained by this division as well as regularly scheduled routine maintenance to vehicles and equipment.

The Fleet Maintenance Division of the Public Works Department provides maintenance to all City owned vehicles and equipment. It also provides an inventory of stock used/replaced along with an accurate inventory of all City owned vehicles and equipment for maintenance purposes.

The Streets Division of the Public Works department maintains the City's streets, rightsof-way, curbs and retention ponds. The Streets Division also maintains most of the City's streets and stop signs and does the striping on City streets, crosswalks and parking spaces. This division performs tree trimming and maintains and/or removes diseased/dead trees on City owned property. Street sweeping functions are also a duty of this division. All banners placed in Hibiscus Park are done by this department's personnel also. Provides support staffing for all special events set up and clean up, such as the Street Bash, Marketplace, Monarch Butterfly Festival, Kumquat Festival, Christmas Stroll, Church Street Christmas, and parades.

The Parks and Grounds division of the Public Works Department maintains all City owned parks, ball fields and the City Cemetery, including landscaping (planting, irrigation maintenance, mulching, fertilizing, etc.). This division also maintains the downtown area parking lots, medians and rights-of way, and in keeping with a favorable presentation of the downtown area, keeps the streets free of trash and debris. The Parks and Grounds division also maintain the City's retention ponds.

Classification	Full time	Part time
Public Works Director	1	0
Project Manager	1	
Project Coordinator (Shared with Utilities)	1	
Lead Facilities Maintenance Worker	1	0
Facilities Maintenance Worker II	1	0
Custodians	Contracted	0
Mechanic II	2	0
Mechanic I/Welder	0	0
Streets Crew Leader	1	0
Assistant Streets Crew Leader	1	0
Equipment Operator II	4	0
Equipment Operator I	1	0
Parks and Grounds Crew Leader	1	0
Assistant Parks and Grounds Crew Leader	1	0
Groundskeeper III	1	0
Groundskeeper II	5	0

FACILITIES MAINTENANCE BUDGET DETAIL

Facilities Maintenance	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services	L .				
Salaries & Special Pays	\$141,042	\$130,600	\$170,015	\$247,295	\$116,695
FICA Taxes	\$10,627	\$9,914	\$13,000	\$18,765	\$8,851
Retirement Contributions	\$10,566	\$10,368	\$12,500	\$19,624	\$9,256
Insurance Contributions	\$22,516	\$25,620	\$25,620	\$42,053	\$16,433
Worker's Comp & Unemployment	\$5,309	\$4,601	\$4,601	\$4,035	(\$566)
SUBTOTAL - PERSONNEL	\$190,060	\$181,103	\$225,736	\$331,772	\$150,669
Operating Expenses					
Professional Services	\$365	\$300	\$150	\$150	(\$150)
Contractual Services	\$27,880	\$22,000	\$20,000	\$22,000	\$0
Communications	\$4,964	\$5,000	\$7,000	\$6,000	\$1,000
Postage	\$96	\$25	\$10	\$25	\$0
Utility Services	\$27,470	\$27,500	\$27,000	\$26,500	(\$1,000)
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$5,358	\$5,500	\$5,500	\$5,500	\$0
Repair & Maintenance Services	\$35,502	\$23,300	\$35,700	\$27,000	\$3,700
Printing & Binding	\$55	\$50	\$500	\$50	\$0
Miscellaneous Charges	\$350	\$0	\$425	\$300	\$300
Office Supplies	\$246	\$400	\$500	\$400	\$0
Operating Supplies	\$8,767	\$9,000	\$18,200	\$10,750	\$1,750
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$0	\$2,300	\$500	\$500
SUBTOTAL - OPERATING EXPENSES	\$111,053	\$93,075	\$117,285	\$99,175	\$6,100
SUBTOTAL - PERSONNEL & OPERATING	\$301,113	\$274,178	\$343,021	\$430,947	\$156,769
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$16,700	\$16,700
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$16,700	\$16,700
TOTAL	\$301,113	\$274,178	\$343,021	\$447,647	\$173,469

FLEET MAINTENANCE BUDGET DETAIL

Fleet Maintenance	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$87,075	\$89,790	\$96,000	\$103,717	\$13,927
FICA Taxes	\$6,548	\$6,754	\$6,754	\$7,896	\$1,142
Retirement Contributions	\$6,914	\$7,063	\$7,063	\$8,257	\$1,194
Insurance Contributions	\$15,075	\$17,080	\$17,080	<mark>\$18,690</mark>	\$1,610
Worker's Comp & Unemployment	\$2,694	\$2,313	\$2,313	\$2,705	\$392
SUBTOTAL - PERSONNEL	\$118,306	\$123,000	\$129,210	\$141,265	\$18,265
Operating Expenses					
Professional Services	\$51	\$ 0	\$50	<mark>\$1</mark> 50	\$150
Contractual Services	\$0	\$0	\$0	\$0	\$0
Communications	\$1,036	\$1,000	\$1,000	\$1,000	\$0
Utility Services	\$1 8,829	\$19,750	\$18,400	\$18,500	(\$1,250)
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$2,350	\$2,200	\$2,350	\$2,200	\$0
Repair & Maintenance Services	\$2,642	\$4,500	\$2,750	\$3,000	(\$1,500)
Printing & Binding	\$0	\$0	\$0	\$ 0	\$0
Miscellaneous Charges	\$188	\$100	\$190	\$300	\$200
Office Supplies	\$464	\$500	\$525	\$500	\$0
Operating Supplies	\$37,657	\$17,300	\$25,350	\$22,000	\$4,700
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$140	\$ 0	\$140	<mark>\$1</mark> 50	\$150
SUBTOTAL - OPERATING EXPENSES	\$63,357	\$45,350	\$50,755	\$47,800	\$2,450
SUBTOTAL - PERSONNEL & OPERATING	\$181 ,663	\$168,350	\$179,965	\$189,065	\$20,715

STREETS BUDGET DETAIL

Streets	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services			_		
Salaries & Special Pays	\$187,618	\$220,295	\$222,7 <mark>9</mark> 5	\$276,160	\$55,865
FICA Taxes	\$14,275	\$16,661	\$17,500	\$20,858	\$4,197
Retirement Contributions	\$14,644	\$17,424	\$17,424	\$21,813	\$4,389
Insurance Contributions	\$39,579	\$51,240	\$51,240	\$65,415	\$14,175
Worker's Comp & Unemployment	\$15,725	\$16,465	\$16,465	\$20,613	\$4,148
SUBTOTAL - PERSONNEL	\$271,841	\$322,085	\$325,424	\$404,859	\$82,774
Operating Expenses					
Professional Services	\$816	\$4,000	\$1,000	\$2,000	(\$2,000)
Contractual Services	\$0	\$0	\$0	\$4,500	\$4,500
Communications	\$561	\$ 500	\$2,500	\$2,500	\$2,000
Utility Services	\$134,869	\$135,850	\$129,975	\$157,050	\$21,200
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$36,412	\$31,000	\$36,500	\$18,000	(\$13,000)
Repair & Maintenance Services	\$21,971	\$31,000	\$25,500	\$32,000	\$1,000
Miscellaneous Charges	\$ <mark>1</mark> 6,453	\$21,000	\$18,100	\$18,850	(\$2,150)
Operating Supplies	\$24,624	\$25,500	\$24,500	\$35,000	\$9,500
Road Materials & Supplies	\$8,689	\$10,000	\$9,000	\$10,000	\$0
Memberships, Subscriptions, & Registrations	\$0	\$0	\$0	\$200	\$200
SUBTOTAL - OPERATING EXPENSES	\$244,395	\$258,850	\$247,075	\$280,100	\$21,250
SUBTOTAL - PERSONNEL & OPERATING	\$5 1 6,236	\$580,935	\$572,499	\$684,959	\$104,024
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$218,916	\$320,000	\$320,000	\$3,768,024	\$3,448,024
Capital Machinery & Equipment	\$6,007	\$ 0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$ 0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$224,923	\$320,000	\$320,000	\$3,768,024	\$3,448,024
TOTAL	\$741,159	\$900,935	\$892,499	\$4,452,983	\$3,552,048

PARKS & GROUNDS BUDGET DETAIL

Parks	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$190,496	\$234,530	\$194,406	\$305,058	\$70,528
FICA Taxes	\$14,382	\$17,789	\$14,655	\$23,107	\$ 5,318
Retirement Contributions	\$15,295	\$17,947	\$15,258	\$25,999	\$8,052
Insurance Contributions	\$38,55 <mark>1</mark>	\$57,645	\$39,903	\$74,761	\$17,116
Worker's Comp & Unemployment	\$6,815	\$7,696	\$7,703	\$9,998	\$2,302
SUBTOTAL - PERSONNEL	\$265,539	\$335,607	\$271,925	\$438,923	\$103,316
Operating Expenses					
Professional Services	\$204	\$1,000	\$58	\$300	<mark>(</mark> \$700)
Contractual Services	\$19,720	\$0	\$11,235	\$42,000	\$42,000
Communications	\$467	\$1,000	\$445	\$1,000	\$0
Utility Services	\$21,013	\$24,000	\$17,979	\$25,000	\$1,000
Rentals & Leases	\$0	\$ 0	\$0	\$0	\$0
Insurance	\$12,400	\$12,400	\$12,400	\$10,500	(\$1,900)
Repair & Maintenance Services	\$20,048	\$24,000	\$19,406	\$35,000	\$11,000
Printing & Binding	\$0	\$ 0	\$0	\$0	\$0
Miscellaneous Charges	\$138	\$2,450	\$156	\$500	(\$1,950)
Operating Supplies	\$28,994	\$28,100	\$22,477	\$30,000	\$1,900
Memberships, Subscriptions, & Registrations	\$0	\$ 0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$102,984	\$92,950	\$84,156	\$144,300	\$51,350
SUBTOTAL - PERSONNEL & OPERATING	\$368,523	\$428,557	\$356,081	\$583,223	\$154,666
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$ 0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$180,175	\$250,000	\$250,000	\$1,715,000	\$1,465,000
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$ 0	\$0	\$0
Debt Service - Interest	\$0	\$ 0	\$ 0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$180,175	\$250,000	\$250,000	\$1,715,000	\$1,465,000
TOTAL	\$548,698	\$678,557	\$606,081	\$2,298,223	\$1,619,666

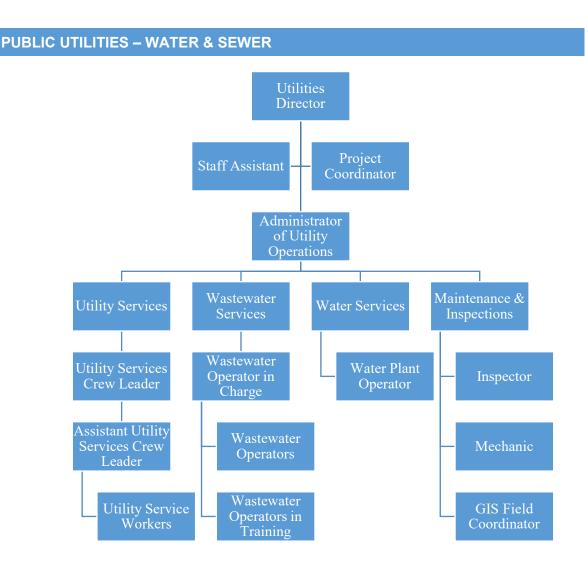


Enterprise and Special Revenue Funds Details



ENTERPRISE FUNDS REVENUE & EXPENDITURE SUMMARY

	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
ENTERPRISE FUNDS				
Water and Sewer Utilities				
Charges for Services	\$3,842,392	\$4,111,000	\$4,468,000	\$4,700,000
Miscellaneous	\$123,849	\$95,000	\$80,000	\$281,500
Other Sources	\$817,575	\$3,093,300	\$3,093,300	\$8,100,000
WATER AND SEWER UTILITY FUND TOTAL:	\$4,783,816	\$7,299,300	\$7,641,300	\$13,081,500
Sanitation Services				
Franchise Fees	\$30,963	\$28,500	\$35,000	\$38,000
Charges for Services	\$243,423	\$337,300	\$340,300	\$360,350
Other Sources		\$0		\$0
SANITATION FUND TOTAL:	\$274,386	\$365,800	\$375,300	\$398,350
Building Services				
Charges for Services	\$579,087	\$265,000	\$480,000	\$515,000
Other Sources	\$0	\$118,445	\$0	\$89,685
BUILDING FUND TOTAL:	\$579,087	\$383,445	\$480,000	\$604,685
Water & Sewer Utilities: Water Operating	\$844,942	\$1,131,286	\$936,445	\$1,365,216
Water Capital	\$2,644,818	\$2,086,693	\$2,080,693	\$1,300,000
Wastewater Operating	\$869,583	\$1,131,940	\$910,530	\$1,221,610
Wastewater Capital	\$122,643	\$1,131,000	\$1,131,000	\$7,370,400
Utility Finance	\$300,957	\$340,199	\$285,185	\$352,896
Utility Debt Service	\$555,454	\$562,000	\$564,075	\$625,878
Transfers	\$676,950	\$806,182	\$796,280	\$845,500
Contingency		\$110,000		
WATER AND SEWER UTILITY FUND TOTAL:	\$6,015,347	\$7,299,300	\$6,704,208	\$13,081,500
Sanitation Services:				
Sanitation	\$268,634	\$330,800	\$328,685	\$348.350
Transfers	\$32,900	\$35,000	\$33,900	\$50,000
SANITATION FUND TOTAL:	\$301,534	\$365,800	\$362,585	\$398,350
	4001,004	\$500,000	4002,000	4000,000
Building Services:				
Building	\$201,029	\$333,445	\$179,343	\$504,685
Transfers	\$35,000	\$50,000	\$45,500	\$100,000
BUILDING FUND TOTAL:	\$236,029	\$383,445	\$224,843	\$604,685



Summary

The purpose of the Water Services Division is to ensure the potable water system operates in an efficient and effective manner for the protection, health, and well-being of the community by providing high quality potable water. This division operates and maintains seven (7) public drinking water supply wells and two (2) ground water storage facilities and ensures compliance with all drinking water requirements as set forth by the Florida Department of Environmental Protection. Other division tasks include conducting annual water audits and implementing conservation measures to account for any water losses that might occur through system leaks or un-metered water uses. This department also produces the annual Consumer Confidence Report for the City.

It is the primary function of the Wastewater Services Division to see that the operations of wastewater collection and treatment are conducted in the most efficient manner possible to ensure the protection of the health, safety and welfare of the public and protection of our environment, natural resources and wildlife. Wastewater plant personnel are charged with the large responsibility of protecting the health, safety and welfare of the public, by assuring that all procedures for proper plant operation as set forth by the Florida Department of Environmental Protection are met to include all laboratory and reporting requirements. In addition, adequate plant operation results in protection of the environment, natural resources and wildlife. The operation of this facility requires the highest performance and efficiency of available personnel to obtain the most economic operation possible.

Classification	Full Time	Part Time
Utilities Director	1	0
Project Coordinator (Shared with Public Works)	1	0
Staff Assistant	1	0
Utilities Inspector	1	0
Water Plant Operator C	1	0
Utility Services Crew Leader	1	0
Assistant Utility Services Crew Leader	1	0
Utility Service Worker	6	0
GIS Field Coordinator	1	0
Wastewater Operator in Charge	1	0
Wastewater Operator	2	0
Wastewater Operator in Training	3	0
Lift Station Technician	1	0

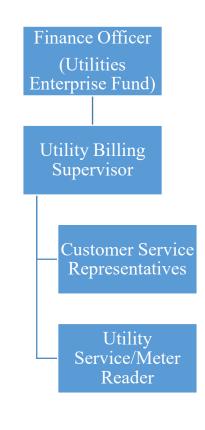
PUBLIC WORKS – WATER BUDGET DETAIL

Water	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$376,838	\$452,895	\$372,607	\$563,413	\$110,518
FICA Taxes	\$27,571	\$33,652	\$27,949	\$43,041	\$9,389
Retirement Contributions	\$28,431	\$34,889	\$28,829	\$45,010	\$10,121
Insurance Contributions	\$60,386	\$108,720	\$60,400	\$121,487	\$12,767
Worker's Comp & Unemployment	\$9,954	\$8,030	\$11,300	\$16,717	\$8,687
SUBTOTAL - PERSONNEL	\$503,180	\$638,186	\$501,085	\$789,668	\$151,482
Operating Expenses					
Professional Services	\$5,699	\$55,000	\$5,350	\$65,400	\$10,400
Contractual Services	\$1,622	\$45,000	\$5,000	\$75,000	\$30,000
Travel & Per Diem	\$0	\$2,000	\$0	\$2,000	\$0
Communications	\$8,155	\$8,000	\$8,000	\$8,000	\$0
Postage	\$31	\$0	\$0	\$150	\$150
Utility Services	\$65,589	\$71,250	\$70,225	\$75,100	\$3,850
Rentals & Leases	\$147	\$1,500	\$150	\$1,500	\$0
Insurance	\$53,595	\$58,000	\$53,600	\$60,000	\$2,000
Repair & Maintenance Services	\$20,334	\$34,700	\$35,600	\$31,300	(\$3,400)
Printing & Binding	\$1,000	\$1,000	\$1,000	\$1,000	\$0
Miscellaneous Charges	\$4,634	\$6,650	\$4,650	\$6,650	\$0
Office Supplies	\$589	\$500	\$700	\$1,000	\$500
Operating Supplies	\$177,599	\$206,000	\$249,400	\$243,000	\$37,000
Memberships, Subscriptions, & Registrations	\$2,768	\$3,500	\$1,685	\$5,450	\$1,950
SUBTOTAL - OPERATING EXPENSES	\$341,762	\$493,100	\$435,360	\$575,550	\$82,450
SUBTOTAL - PERSONNEL & OPERATING	\$844,942	\$1,131,286	\$936,445	\$1,365,218	\$233,932
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$2,619,696	\$2,027,300	\$2,027,300	\$1,200,000	(\$827,300)
Capital Machinery & Equipment	\$25,122	\$53,393	\$53,393	\$100,000	\$46,607
Debt Service - Principal	\$22,213	\$20,655	\$20,655	\$73,514	\$52,859
Debt Service - Interest	\$4,044	\$6,050	\$6,050	\$13,598	\$7,548
SUBTOTAL - CAPITAL & DEBT SERVICE	\$2,671,075	\$2,107,398	\$2,107,398	\$1,387,112	(\$720,286)
TOTAL	\$3,516,017	\$3,238,684	\$3,043,843	\$2,752,330	(\$486,354)

PUBLIC WORKS – WASTEWATER BUDGET DETAIL

Wastewater	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services		_			
Salaries & Special Pays	\$210,053	\$414,697	\$205,625	\$383,488	(\$31,209)
FICA Taxes	\$14,183	\$31,227	\$14,327	\$29,231	(\$1,996)
Retirement Contributions	\$16,205	\$23,885	\$16,338	\$30,568	\$6,683
Insurance Contributions	\$43,235	\$78,995	\$43,250	\$74,783	(\$4,212)
Worker's Comp & Unemployment	\$6,125	\$6,386	\$6,125	\$9,575	\$3,189
SUBTOTAL - PERSONNEL	\$289,801	\$555,190	\$285,665	\$527,645	(\$27,545)
Operating Expenses					
Professional Services	\$40,337	\$26,100	\$35,100	\$35,400	\$9,300
Accounting & Auditing	\$0	\$ 0	<mark>\$</mark> 0	\$ 0	\$0
Contractual Services	\$50,091	\$65,000	\$80,000	\$75,000	\$10,000
Travel & Per Diem	\$28	\$1,000	<mark>\$</mark> 0	\$1,500	\$500
Communications	\$11,158	\$12,000	\$12,000	\$13,000	\$1,000
Postage	\$157	<mark>\$</mark> 50	<mark>\$12</mark> 5	<mark>\$6</mark> 5	\$15
Utility Services	\$134,562	\$141,200	\$141,025	\$161,200	\$20,000
Rentals & Leases	\$92	\$2,000	\$100	\$0	(\$2,000)
Insurance	\$99,811	\$91,000	\$94,250	\$94,000	\$3,000
Repair & Maintenance Services	\$88,609	\$112,500	\$123,000	\$121,800	\$9,300
Printing & Binding	\$1,060	\$1,000	\$1,060	\$1,100	\$100
Miscellaneous Charges	\$38,690	\$37,500	\$35,700	\$32,500	(\$5,000)
Office Supplies	\$689	\$1,000	\$800	\$1,000	\$0
Operating Supplies	\$112,402	\$85,000	\$100,000	\$150,800	\$65,800
Memberships, Subscriptions, & Registrations	\$2,096	\$1,400	\$1,705	\$6,600	\$5,200
SUBTOTAL - OPERATING EXPENSES	\$579,782	\$576,750	\$624,865	\$693,965	\$117,215
SUBTOTAL - PERSONNEL & OPERATING	\$869,583	\$1,131,940	\$910,530	\$1,221,610	\$89,670
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	<mark>\$</mark> 0	\$ 0	\$0
Improvements (Other Than Buildings)	\$34,238	\$970,000	\$970,000	\$7,150,000	\$6,180,000
Capital Machinery & Equipment	\$88,405	\$161,000	\$161,000	\$220,400	\$59,400
Debt Service - Principal	\$319,959	\$325,550	\$325,550	\$335,316	\$9,766
Debt Service - Interest	\$219,307	\$209,745	\$209,745	\$203,450	(\$6,295)
SUBTOTAL - CAPITAL & DEBT SERVICE	\$661,909	\$1,666,295	\$1,666,295	\$7,909,166	\$6,242,871
TOTAL	\$1,531,492	\$2,798,235	\$2,576,825	\$9,130,776	\$6,332,541

FINANCE OFFICE - UTILITIES



Summary

As noted in the General Fund, the Finance Department performs a split role in the finance operations of the City. In its Enterprise Fund/Utility function, it provides Utility customer service activities including customer service account creation and management, utility services billing and collection, reading of water meters and other customer related services not mentioned.

Classification	Full Time	Part Time
Lead Customer Service Representative	1	0
Customer Service Representative I	2	1
Meter Reader	2	0
Meter Reader	2	0

FINANCE OFFICE UTILITIES BUDGET DETAIL

Utility Finance	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$135,720	\$154,059	\$132,575	\$176,414	\$22,355
FICA Taxes	\$9,711	\$11,786	\$9,810	\$13,565	\$1,779
Retirement Contributions	\$10,382	\$12,325	\$10,465	\$13,758	\$1,433
Insurance Contributions	\$48,655	\$42,700	\$28,700	\$46,725	\$4,025
Worker's Comp & Unemployment	\$2,030	\$2,129	\$2,030	\$2,384	\$255
SUBTOTAL - PERSONNEL	\$206,498	\$222,999	\$183,580	\$252,846	\$29,847
Operating Expenses					
Professional Services	\$255	\$0	\$255	\$5,050	\$5,050
Accounting & Auditing	\$0	\$3,500	\$3,500	\$3,500	\$0
Contractual Services	\$1,943	\$2,000	\$1,200	\$0	(\$2,000)
Communications	\$1,287	\$1,500	\$1,350	\$2,000	\$500
Postage	\$28,000	\$30,000	\$30,000	\$33,000	\$3,000
Insurance	\$2,819	\$3,000	\$2,850	\$3,000	\$0
Software and Equipment Maintenance	\$23,978	\$31,200	\$26,750	\$15,500	(\$15,700)
Printing & Binding	\$6,05 <mark>1</mark>	\$5,500	\$5,000	\$5,500	\$0
Miscellaneous Charges	\$21,884	\$30,000	\$22,500	\$20,000	(\$10,000)
Office Supplies	\$751	\$1,500	\$1,000	\$1,500	\$0
Operating Supplies	\$7,491	\$9,000	\$7,200	\$11,000	\$2,000
Memberships, Subscriptions, & Registrations	\$0	\$ 0	\$0	\$ 0	\$0
SUBTOTAL - OPERATING EXPENSES	\$94,459	\$117,200	\$101,605	\$100,050	(\$17,150)
SUBTOTAL - PERSONNEL & OPERATING	\$300,957	\$340,199	\$285,185	\$352,896	\$12,697

SANITATION SERVICES BUDGET DETAIL

Sanitation	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Operating Expenses					
Professional Services	\$0	\$15,500	\$28,000	\$10,000	(\$5,500)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$267,834	\$307,500	\$304,400	\$330,000	\$22,500
Utility Services	\$300	\$300	\$325	\$350	\$50
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$0	\$4,000	\$5,500	\$5,000	\$1,000
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$500	\$3,500	\$500	\$0	(\$3,500)
Operating Supplies	\$0	\$0	\$4,000	\$3,000	\$3,000
TOTAL - OPERATING EXPENSES	\$268,634	\$330,800	\$342,725	\$348,350	\$17,550

BUILDING SERVICES BUDGET DETAIL

Building Inspections	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change	
	Actual	Budget	Projected	Requested	(4) - (2)	
Personnel Services						
Salaries & Special Pays	\$133,490	\$205,756	\$119,677	\$303,195	\$97,439	
FICA Taxes	\$9,329	\$15,702	\$9,095	\$23,041	\$7,339	
Retirement Contributions	\$11,318	\$18,732	\$10,651	\$27,454	\$8,722	
Insurance Contributions	\$22,658	\$25,620	\$15,392	\$50,930	\$25,310	
Worker's Comp & Unemployment	\$2,060	\$2,060	\$2,485	\$3,515	\$1,455	
SUBTOTAL - PERSONNEL	\$178,855	\$267,870	\$157,300	\$408,135	\$140,265	
Operating Expenses						
Professional Services	\$340	\$30,000	\$383	\$40,000	\$10,000	
Contractual Services	\$0	\$0	\$0	\$0	\$0	
Travel & Per Diem	\$0	\$200	\$0	\$3,500	\$3,300	
Communications	\$1,958	\$3,000	\$1,883	\$4,000	\$1,000	
Postage	\$0	\$100	\$0	\$100	\$0	
Insurance	\$3,825	\$4,400	\$3,825	\$5,000	\$600	
Software and Equipment Maintenance	\$12,166	\$18,275	\$13,405	\$22,000	\$3,725	
Printing & Binding	\$477	\$200	\$0	\$200	\$0	
Promotional Activities	\$0	\$0	\$0	\$0	\$0	
Miscellaneous Charges	\$199	\$2,400	\$225	\$4,500	\$2,100	
Office Supplies	\$831	\$1,000	\$725	\$1,200	\$200	
Operating Supplies	\$1,786	\$3,300	\$930	\$7,550	\$4,250	
Memberships, Subscriptions, & Registrations	\$592	\$2,700	\$667	\$8,500	\$5,800	
SUBTOTAL - OPERATING EXPENSES	\$22,174	\$65,575	\$22,043	\$96,550	\$30,975	
SUBTOTAL - PERSONNEL & OPERATING	\$201,029	\$333,445	\$179,343	\$504,685	\$171,240	



Special Revenue and Capital Projects Funds





SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT, IMPACT FEES, LGIS, STORMWATER

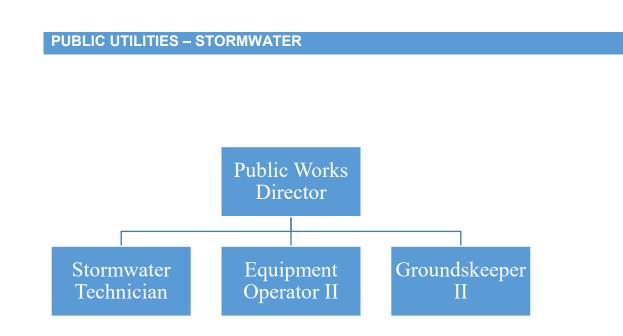
	FY 20-21	FY 21-22	FY 21-22	FY 22-23	
	Actual	Budget	Projected	Requested	
SPECIAL REVENUE FUNDS					
Community Development Block Grant (CDBG)	\$0	\$700,000	\$100,000	\$600,000	
Public Safety Impact Fees (PSIF)	\$15,978	\$89,800	\$150,000	\$271,665	
Transportation Impact Fees (TIF)	\$410,003	\$660,000	\$1,100,000	\$1,000,000	
Water System Development Fees	\$275,075	\$349,000	\$800,000	\$900,000	
Sewer System Development Fees	\$775,315	\$997,600	\$2,260,000	\$4,400,000	
Local Gov't. Infrastructure Surtax (LGIS)	\$1,511,742	\$2,568,800	\$2,100,000	\$2,444,000	
Stormwater Management	\$1,811,478	\$2,565,000	\$255,000	\$3,082,000	
SPECIAL REVENUE FUNDS TOTAL:	\$4,799,591	\$7,930,200	\$6,765,000	\$12,697,665	

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EXPENDITURES – SPECIAL REVENUE FUNDS

	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Budget	Projected	Requested
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$0	\$700,000	\$0	\$600,000
Local Gov't. Infrastructure Surtax (LGIS)	\$1,085,818	\$2,568,800	\$1,761,200	\$2,444,00
Stormwater Utility				
Operations	\$134,491	\$190,000	\$146,640	\$217,00
Capital Projects	\$7,466	\$2,375,000	\$150,000	\$2,805,00
Transfers	\$0	\$0	\$0	\$60,00
MPACT FEE FUNDS				
Public Safety Impact Fees (PSIF)				
Capital Expenditures		\$62,500	\$110,000	\$271,66
Reserved for Future Capital Projects	\$11,358	\$27,300		
Transportation Impact Fees (TIF)				
Capital Expenditures				
Reserved for Future Capital Projects	\$191,095	\$660,000	\$1,100,000	\$1,000,00
Water System Development Charges				
Capital Expenditures				\$150,00
Reserved for Future Capital Projects	\$278,567	\$349,000	\$800,000	\$750,00
Sewer System Development Charges				
Capital Expenditures		\$970,000	\$400,000	\$4,400,00
Reserved for Future Capital Projects	\$608,710	\$27,600	\$1,860,000	
FUND TOTAL:	\$2,317,505	\$7,930,200	\$6,327,840	\$12,697,66

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It is the primary function of the Stormwater Division to see that the operations of stormwater collection and treatment are conducted in the most efficient manner possible to ensure the protection of the health, safety and welfare of the public and protection of our environment, natural resources and wildlife. The Stormwater Division is responsible for planning, design, construction, operation, and maintenance of Dade City's stormwater system. The activities of the Division are geared towards the prevention of flooding and reduction of pollution.

Classification	Full Time	Part Time
Stormwater Technician	1	0
Equipment Operator II	1	0
Groundskeeper II	1	0

PUBLIC WORKS – STORMWATER BUDGET DETAIL

Stormwater	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Personnel Services					
Salaries & Special Pays	\$61,691	\$98,783	\$67,805	\$111,393	\$12,610
FICA Taxes	\$4,594	\$7,404	\$4,851	\$8,407	\$1,003
Retirement Contributions	\$4,746	\$7,743	\$5,008	\$8,791	\$1,048
Insurance Contributions	\$9,269	\$20,540	\$9,031	\$18,735	(\$1,805)
Worker's Comp & Unemployment	\$4,104	\$3,130	\$3,747	\$3,474	\$344
SUBTOTAL - PERSONNEL	\$84,404	\$137,600	\$90,442	\$150,800	\$13,200
Operating Expenses					
Professional Services	\$0	\$0	\$0	\$0	\$0
Accounting & Auditing	\$0	\$0	\$3,500	\$0	\$0
Contractual Services	\$4,949	\$15,000	\$6,851	\$8,000	(\$7,000)
Communications	\$0	\$0	\$0	\$1,200	\$1,200
Utility Services	\$85	\$100	\$79	\$100	\$0
Insurance	\$19,860	\$20,800	\$19,800	\$20,750	(\$50)
Repair & Maintenance Services	\$15,839	\$11,000	\$16,045	\$23,500	\$12,500
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$4,935	\$1,000	\$5,533	\$1,000	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$4,419	\$4,500	\$4,390	\$11,150	\$6,650
Memberships, Subscriptions, & Registrations	\$0	\$0	\$0	\$500	\$500
SUBTOTAL - OPERATING EXPENSES	\$50,087	\$52,400	\$56,198	\$66,200	\$13,800
SUBTOTAL - PERSONNEL & OPERATING	\$134,491	\$190,000	\$146,640	\$217,000	\$27,000
Capital Outlay & Debt Service	· · · · · · · · · · · · · · · · · · ·	· · · · ·	· · · · · · · · ·	le l	
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$7,466	\$2,375,000	\$600,000	\$2,755,000	\$380,000
Capital Machinery & Equipment	\$0	\$0	\$0	\$50,000	\$50,000
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$7,466	\$2,375,000	\$600,000	\$2,805,000	\$430,000
TOTAL	\$141,957	\$2,565,000	\$746,640	\$3,022,000	\$457,000

EXPENDITURE DETAIL – LGIS PROJECT LIST

PROJECT/EQUIPMENT	AMOUNT
Yard Improvements - Storage Facility	\$125,000
Irvin Center	\$700,000
Cemetery Improvements	\$150,000
7th Street Streetscaping Project	\$242,500
Sidewalk Management Plan	\$300,000
Paving Management Program	\$50,000
Portable Light Tower	\$30,000
Portable Sign Message Boards	\$45,000
IT - Security Video (CCTV) Upgrade/Replacement	\$95,000
IT - Server Replacements (3 installments)	\$82,000
IT - VOIP Replacement	\$15,000
Replacement Mowers/Trailers	\$40,000
Tractor (1 of 2 installments)	\$82,000
PW Replacement Vehicle	\$40,000
Replacement Police Vehicles (2)	\$104,000
PD Laptop Replacement Program	\$25,000
Safety Services Replacement Vehicle	\$35,000
Mini-excavator (1 of 2 installments)	\$40,000
Cement Mixer - (1 of 2 installments)	\$42,000
Clam Truck - (2 of 2 installments)	\$77,500
Dump Truck - (1 of 2 installments)	\$42,000
Street Sweeper (1 of 3 installments)	\$82,000



74

Component Units – Dependent Special Districts



COMPONENT UNIT – COMMUNITY REDEVELOPMENT AGENCY

	FY 20-21	FY 21-22	FY 21-22	FY 22-23
	Actual	Requested	Projected	Requested
COMPONENT UNITS				
Community Redevelopment Agency (CRA)	\$200,563	\$354,950	\$246,550	\$408,150

EXPENDITURE COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency	FY 20-21	FY 21-22	FY 21-22	FY 22-23	\$ Change
	Actual	Budget	Projected	Requested	(4) - (2)
Operating Expenses					
Professional Services	\$0	\$10,000	\$10,000	\$30,000	\$20,000
Accounting & Auditing	\$5,000	\$5,000	\$5,000	\$5,000	\$0
Contractual Services	\$0	\$5,500	\$5,000	\$45,000	\$39,500
Travel & Per Diem	\$0	\$1,500	\$1,500	\$2,000	\$500
Utility Services	\$45,129	\$61,500	\$53,500	\$61,550	\$50
Repair & Maintenance Services	\$207	\$7,575	\$7,575	\$7,000	(\$575)
Miscellaneous Charges	\$175	\$375	\$250	\$600	\$225
Operating Supplies	\$5,661	\$12,000	\$12,000	\$15,000	\$3,000
Memberships, Subscriptions, & Registrations	\$495	\$1,500	\$1,500	\$2,000	\$500
Contributions - Private Organizations/Gov/t	\$10,716	\$25,000	\$25,000	\$35,000	\$10,000
TOTAL - OPERATING EXPENSES	\$67,383	\$129,950	\$121,325	\$203,150	\$73,200
Capital Outlay & Debt Service					
Improvements (Other Than Buildings)	\$159,100	\$145,000	\$130,000	\$105,000	(\$40,000)
Transfer to General Fund	\$75,000	\$80,000	\$80,000	\$100,000	\$20,000
SUBTOTAL - CAPITAL & DEBT SERVICE	\$234,100	\$225,000	\$210,000	\$205,000	(\$20,000)
TOTAL	\$301,483	\$354,950	\$331,325	\$408,150	\$53,200



76

Five Year Capital Improvement Plan



5 YEAR CAPITAL IMPROVEMENT PLAN

POTABLE WATER AND WASTEWATER SYSTEM CAPITAL IMPROVEMENTS

Project Num	iber Project Name	Funding Source		FY22-23		FY23-24		FY24-25		FY25-26		FY26-27	Tot	al Spending
Potable Wat	er System Capital Improvements													
	· · ·	Renewal & Replacement			\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	400,0
1	Water Line Replacements	Total Project Cost	\$	-	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	400,0
		System Development Charges (WIF)	\$	150,000					\$	824,000				
2	Water Distribution Mains	Total Project Cost	\$	150,000	\$	-	\$	-	\$	824,000			\$	974,0
	Advanced Metering Infrastructure	Utility Fund					\$	1,000,000	_					
3	(AMI)	Total Project Cost	•	100.000		400.000	\$	1,000,000	\$	-			\$	1,000,0
	10th Street Well Building Planning	Renewal & Replacement Total Project Cost	\$ \$	100,000 100.000	\$ \$	400,000 400.000							\$	500.0
4	and Design	Reserves	\$	600,000	Ŷ	400,000							•	500,0
5	Orange Valley Well Improvements	Total Project Cost	\$	600,000	⊢								\$	600,0
5	orange valley well improvements	Renewal & Replacement	\$	350.000	⊢								Ť	
6	Elba Heights Pipe Replacement	Total Project Cost	\$	350,000	┢								\$	350,0
Ŭ	Ziba Hoigino Filpo Ropiacomoni				┢									
rotal Potabl	e Water Project Costs:	Total Costs:	\$	1,200,000	\$	500,000	\$	1,100,000	\$	924,000	\$	100,000	\$	3,824,0
	-													
Vastewater	System Capital Improvements													
		Renewal and Replacement			\$	200,000	\$	200,000	\$	200,000	\$	200,000		
7	Sewer Line Replacement Program	Total Project Cost	\$		\$	200,000	\$	200,000	\$	200,000	\$	200,000	\$	400,0
		Renewal and Replacement	-		\$		\$	100,000	\$	100,000	\$	100,000	-	
8	Manhole Replacement Programs	Total Project Cost	\$		s	,	\$		ŝ	100.000	\$	100.000	\$	200.0
0	Mannole Replacement Programs		•	-	\$ \$,	-	100,000		,	ð	100,000	•	200,0
		Loan			- T	-11		18,689,140		20,001,950				
	WWTP & Transmission Forcemain	Sewer Impact Fees	_		\$	1,756,595	\$	6,229,713	\$	6,667,317			├─	
9	Construction	Total Project Cost	\$	-	\$	7,026,380	\$	24,918,853	\$	26,669,267	\$	-	\$	58,614,5
		Federal Appropriation	\$	1,750,000										
		Sewer Impact Fees	\$	1,750,000										
10	WWTP & Transmission Forcemain Design	Total Project Cost	\$	3,500,000	\$	-	\$		\$		\$	-	\$	3,500,0
	200.9.1	Sewer Impact Fees	\$	1,000,000	Ť		Ť		Ť		Ť		-	
					⊢									
		Renewal and Replacement	\$	750,000	_								<u> </u>	
		Utility Fund	\$	250,000	⊢								<u> </u>	
11	US 98 Utility Relocates	Total Project Cost	\$	2,000,000	\$	-	\$	-	\$	-	\$	-	\$	2,000,0
	Forcemain Upgrades &	Sewer Impact Fees	\$	1,050,000	\$	200,000	\$	200,000	\$	200,000	\$	200,000		
12	Improvements - Lift Station 15/19; Church Avenue	Total Project Cost	\$	1,050,000	\$	200,000	\$	200,000	\$	200,000	\$	200,000	\$	1,450,0
		Sewer Impact Fees	\$	600,000	\$	600,000								
13	Construct Master Pump Stations	Total Project Cost	\$	600,000	<u> </u>	,	\$	-	\$	-	\$	-	\$	1,200,0
			+		É						-			
	water Project Costs:	Total Costs:		7,150,000	1						1	500,000		68,364,5

STORMWATER MANAGEMENT CAPITAL IMPROVEMENTS

oject Nun	nber Project Name	Funding Source		FY22-23	F	-Y23-24	F	Y24-25	F	Y25-26	F	Y26-27	Tota	al Spending
tormwater	Management Capital Improvement	its												
14	Stormwater Pond - Public Works	American Rescue Plan Act (ARPA)	\$	215,000										
14	Yard	Total Project Cost	\$	215,000									\$	215,00
	Stormwater Pond - 7th & Pond	American Rescue Plan Act (ARPA)	\$	200,000										
15	Stormwater Pond - 7th & Pond	Total Project Cost	\$	200,000									\$	200,00
	In inc. Dand	American Rescue Plan Act (ARPA)	\$	75,000										
16	Irving Pond	Total Project Cost	\$	75,000									\$	75,00
	Octore Life Otation Danais	American Rescue Plan Act (ARPA)	\$	50,000										
17	Cogen Lift Station Repair	Total Project Cost	\$	50,000									\$	50,00
		Stormwater Fund			\$	100,000	\$	100,000	\$	100,000	\$	100,000		
	Citywide SW inlet/outfall repairs	American Rescue Plan Act (ARPA)	\$	100,000										
18		Total Project Cost	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	500,00
		CDBG-DR Grant	\$	2,115,000										
19	Dade Oaks Stormwater Facility	Total Project Cost	\$	2,115,000									\$	2,115,00
otal Storm	water Project Costs:													
	-	Total Costs:	s	2.755.000	s	100.000	s	100,000	s	100,000	s	100.000	\$	3,155,000

FACILITIES CAPITAL IMPROVEMENTS

		Schedule of Capital Improven	nents,	FY 22-23	to	FY 26-27							
Project Numbe	er Project Name	Funding Source	I	FY22-23		FY23-24	F	Y24-25	FY25-26	F	Y26-27	Tota	I Spending
Facilities Impro	ovements												
		Penny for Pasco	\$	125,000	\$	75,000	\$	75,000	\$ 75,000	\$	75,000		
20	Yard Improvements	Total Project Cost	\$	125,000	\$	75,000	\$	75,000	\$ 75,000	\$	75,000	\$	425,000
	Moore Mickens Facility	American Rescue Plan Act (ARPA)	\$	16,700									
21	Improvements	Total Project Cost	\$	16,700	\$	-	\$	-	\$ -	\$	-	\$	16,700
Total Facilities	s Costs:												
		Total Costs:	\$	141,700	\$	75,000	\$	75,000	\$ 75,000	\$	75,000	\$	441,700

TRANSPORTATION MANAGEMENT, PARK SYSTEM CAPITAL IMPROVEMENTS

	ber Project Name	Funding Source		FY22-23		FY23-24	E	Y24-25	F	Y25-26	F	Y26-27	Tota	al Spending
Project Num	lanagement / Roadway Capital Im			122-25		1 120-24		124-20		120-20		120-21	1016	a openuing
avenientin	anagement i Roadway Capital ini	provementa												
		Penny for Pasco	\$	50,000	\$	400,000	\$	400,000	\$	400,000	\$	400,000		
		American Rescue Plan Act (ARPA)	\$	250,000	•	,	•	,	-	,	Ť	,		
22	Paving Management Program	Total Project Cost	\$	300,000	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	1,500,0
		Penny for Pasco	\$	242,500	\$	100,000								
		American Rescue Plan Act (ARPA)	\$	658,024										
23	7th St. Streetscaping Project	Total Project Cost	\$	900,524	\$	100,000	\$	-	\$	-	\$	-	\$	1,000,5
		American Rescue Plan Act (ARPA)	\$	60,000										
24	Park Street Engineering	Total Project Cost	\$	60,000									\$	60,0
		Penny for Pasco			\$	200,000	\$	200,000	\$	200,000	\$	200,000		
		American Rescue Plan Act (ARPA)	\$	300,000		,				,		,		
25	Sidewalk Management Plan	Total Project Cost	\$	300,000	\$	200,000	\$	200,000	\$	200,000	\$	200,000	\$	1,100,0
		Transportation Impact Fees												
		·	\$	2,800,000	\$	5,200,000								
26	Morningside Drive Extension	Total Project Cost	\$	2,800,000	\$	5,200,000	\$	-	\$	-	\$	-	\$	8,000,0
otal Pavem	ent Project Costs:	Total Costs:	\$	4,360,524	\$	5,900,000	\$	600,000	\$	600,000	\$	600,000	\$	12,060,52
ark System	n Capital Improvements	I												
ark System	n Capital Improvements	Penny for Pasco	\$	700,000	\$	750,000								
ark System	n Capital Improvements	Penny for Pasco American Rescue Plan Act (ARPA)	\$	700,000 500,000	\$	750,000								
ark System 27	n Capital Improvements				\$ \$	750,000 750,000	\$		\$		s		\$	1,950,0
	Irvin Center	American Rescue Plan Act (ARPA)	\$	500,000		,	\$		\$	-	\$	-	\$	1,950,0
		American Rescue Plan Act (ARPA) Total Project Cost	\$ \$	500,000 1,200,000		,	\$	-	\$	-	\$	-	\$	
27	Irvin Center Parking Lighting & Electrical Improvements	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding	\$ \$ \$	500,000 1,200,000 55,000		,	\$		\$		\$	-		
27	Irvin Center Parking Lighting & Electrical	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost	\$ \$ \$	500,000 1,200,000 55,000 55,000		,	\$		\$	-	\$	-		1,950,0 55,0 50,0
27 28	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian &	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match	\$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000		,	\$	- 75,000	\$		\$	-	\$	55,0
27 28	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian &	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match Total Project Cost	\$ \$ \$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000 50,000	\$	750,000		- 75,000	\$		\$	-	\$	55,0
27 28	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian &	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match Total Project Cost General Fund	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000 50,000 15,000	\$	750,000		75,000	\$		\$	-	\$	55,0
27 28 29	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian & Bike Amenities	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match Total Project Cost General Fund CDBG Grant	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000 15,000 600,000	\$	750,000 75,000	\$,		-		-	\$	55,0 50,0
27 28 29	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian & Bike Amenities	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match Total Project Cost General Fund CDBG Grant Total Project Cost	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000 15,000 600,000 615,000	\$	750,000 75,000	\$,				-	\$	55,0 50,0 765,0
27 28 29 30	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian & Bike Amenities General Park Improvements	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match Total Project Cost General Fund CDBG Grant Total Project Cost Penny for Pasco	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000 15,000 615,000 150,000 150,000 150,000 1,200,000	\$	750,000 75,000	\$,				-	\$	55,0 50,0 765,0
27 28 29 30	Irvin Center Parking Lighting & Electrical Improvements Park Improvements - Pedestrian & Bike Amenities General Park Improvements	American Rescue Plan Act (ARPA) Total Project Cost CRA Funding Total Project Cost CRA Funding & CDBG Grant Match Total Project Cost General Fund CDBG Grant Total Project Cost Penny for Pasco Total Project Cost	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	500,000 1,200,000 55,000 55,000 50,000 15,000 615,000 150,000 150,000	\$	750,000 75,000	\$,				-	\$	55,0 50,0

Schedule of Capital Improvements, FY 22-23 to FY 26-27

CAPITAL EQUIPMENT

		Schedule of Capital Improven	ents,	FY 22-23	to	FY 26-27					
Project Nun	nber Project Name	Funding Source		FY22-23		FY23-24	FY24-25	FY25-26	FY26-27	Tot	al Spendin
	Capital Equipment	/ Other Capital									
		Penny for Pasco	\$	104,000	\$	125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$	604,00
		General Fund	\$	104,000	\$	125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$	604,00
		Public Safety Impact Fees	\$	276,000	\$	240,000	\$ 240,000	\$ 240,000		\$	996,0
33	Police Automobiles/Equipment	Total Project Cost	\$	484,000	\$	490,000	\$ 490,000	\$ 490,000	\$ 250,000	\$	1,954,0
	Work Trucks/Machinery &	Penny for Pasco	\$	520,500	\$	375,500	\$ 175,000	\$ 100,000	\$ 100,000	\$	1,171,0
34	Equipment	Total Project Cost	\$	520,500	\$	375,500	\$ 175,000	\$ 100,000	\$ 100,000	\$	1,171,0
		Utility Fund	\$	59,400	\$	59,400	\$ 59,400			\$	178,2
35	Vactor Vacuum Truck Lease	Total Project Cost	\$	59,400	\$	59,400	\$ 59,400	\$	\$	\$	178,2
		Utility Fund	\$	100,000	\$	100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$	350,0
36	Equipment - Water System	Total Project Cost	\$	100,000	\$	100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$	300,0
		Utility Fund	\$	161,000	\$	50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$	361,0
37	Equipment - Wastewater System	Total Project Cost	\$	161,000	\$	50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$	361,0
		American Rescue Plan Act (ARPA)	\$	50,000						\$	50,0
38	Stormwater Service Vehicle	Total Project Cost	\$	50,000						\$	50,0
		Penny for Pasco	\$	217,000	\$	50,000	\$ 50,000			\$	317,0
39	IT Equipment Upgrades	Total Project Cost	\$	217,000	\$	50,000	\$ 50,000	\$ -	\$	\$	317,0
		Penny for Pasco	\$	35,000			\$ 50,000			\$	85,0
40	Vehicle Replacements	Total Project Cost	\$	35,000	\$		\$ 50,000	\$	\$	\$	85,0
otal Capita	al Equipment Costs:	Total Costs:	\$	1,626,900	\$	1,124,900	\$ 924,400	\$ 690,000	\$ 450,000	\$	4,816,2

FUNDING SOURCES - TOTAL CIP REVENUES -

Funding Sources						
State of Florida Appropriations	\$ 2,800,000	\$ 5,200,000	\$ -	\$ -	\$ -	\$ 8,000,000
Federal Appropriations	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000
American Rescue Plan Act (ARPA)	\$ 3,674,724	\$	\$	\$	\$	\$ 3,674,724
Penny for Pasco	\$ 2,144,000	\$ 2,075,500	\$ 1,075,000	\$ 900,000	\$ 900,000	\$ 7,094,500
CRA Funding	\$ 105,000	\$	\$	\$	\$	\$ 105,000
State Revolving For USDA Loan	\$ -	\$ 5,269,785	\$ 18,689,140	\$ 20,001,950	\$ -	\$ 43,960,875
Renewal & Replacement	\$ 1,200,000	\$ 800,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 3,200,000
CDBG Grants	\$ 2,715,000	\$ -	\$ -	\$ -	\$ -	\$ 2,715,000
Water Impact Fees	\$ 150,000	\$ -	\$ -	\$ 824,000	\$ -	\$ 974,000
Utility Reserves	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
General Fund	\$ 119,000	\$ 200,000	\$ 200,000	\$ 125,000	\$ 125,000	\$ 769,000
Stormwater Fund	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Utility Fund	\$ 570,400	\$ 209,400	\$ 1,159,400	\$ 100,000	\$ 100,000	\$ 2,139,200
Public Safety Impact Fees	\$ 276,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ -	\$ 996,000
Sewer Impact Fees	\$ 4,400,000	\$ 2,556,595	\$ 6,429,713	\$ 6,867,317	\$ 200,000	\$ 20,453,625
TOTAL	\$ 20,504,124	\$ 16,651,280	\$ 28,293,253	\$ 29,558,267	\$ 1,825,000	\$ 96,831,924



82

Glossary



GLOSSARY OF TERMS COMMONLY USED FOR GOVERNMENTAL FINANCIAL MATTERS

<u>Ad Valorem Taxes</u> – Property taxes. Property taxes are computed by applying the millage rate to the taxable value of both real and tangible property after all exemptions have been subtracted. Property taxes are paid to a variety of governments through a single payment to the county tax collector.

<u>Budget</u> – A financial statement listing a governmental agency's expected income and expenses for a 12-month period. Florida law requires that governments have a balanced budget, with expenses not exceeding revenues. A proposed budget is prepared by the City Manager and it becomes formal when adopted by the City Commission. If changes occur during the year, local governments can transfer funds within a budget or fraise fees, etc., to keep the budget in balance.

<u>**Capital Improvement Program**</u> – Governmental agencies set up five-year programs for major long-term costs such as the construction of roads or other comprehensive plan required infrastructure and of buildings and land. Capital expenses are listed separately from operating expenses with the budget document.

<u>**Capital Outlay**</u> – Costs for the purchase or additions to the land, buildings, vehicles or other equipment, the value of which exceeds \$5,000.

<u>**Contingency Fund**</u> – Money set aside within a budget for emergencies or expected expenses that were not anticipated when the budget was being prepared.

<u>**Deficit**</u> – A term generally applied to the budget as a whole, reflecting real or projected revenue shortages, meaning there are insufficient funds to cover expenses.

Enterprise Fund – A fund established to support specific services from which revenues are received from charges to fund the delivery of those services.

Expenditures – Costs incurred by contract, agreement, or money actually spent.

Fiscal Year – The budget year. For municipal and county governments, the fiscal year runs from October 1 to September 30. For school districts and state agencies, it runs from July 1 to June 30.

<u>Franchise Taxes</u> – Money collected, usually from a private utility, in exchange for use of a governmental agency's easement and rights-of-way. Cities and counties authorize the use of these and collect a fee in return. Franchise taxes are also collected form solid waste services allowed to operate within a government's boundaries.

 \underline{Fund} – A listing within the budget, indicating the revenues and expenditures of a specific category of operation. The largest fund is the Federal Fund. This fund includes subcategories that support most of the City's operation. Other funds include those for water and sewer, State and Federal grants, etc.

Fund Balance – An amount of unexpended monies remaining in a fund at the end of a fiscal year that becomes a revenue to the next, but must be reallocated in the new year's budget.

<u>Impact Fee</u> – A fee to fund the cost of a new development's impact on various City services. This fee is charged to those responsible for the new development as a condition for obtaining a building permit.

<u>Mill</u> – A tax rate of one dollar (\$1) per one thousand dollars (\$1,000) of taxable property value.

<u>Millage</u> – A figure assigned to each governmental unit with ad valorem taxing authority for use in determining taxes. It determines how much revenue the government will receive from property taxes and how much an individual property owner pays by applying the millage rate of the taxable value of property within the City.

<u>**Operating Expenses**</u> – The costs associated with the day-to-day activities of a government not including personal services or capital outlay costs.

<u>Over Budget</u> – "Over budget" in revenue means that more income was received than budgeted. "Over budget" in expenses means costs were more than budgeted figures, and generally necessitates that spending must stop or money be transferred into the appropriate account to balance the budget by year-end.

<u>Personnel Services</u> – Costs for employee's salaries, wages, and fringe benefits.

<u>**Prior Year Carryover**</u> – Money not spent in one fiscal year, but carried forward to the next budget. Cash carried forward can be used to pay operating expenses at the beginning of a fiscal year before tax revenues are collected, or during a fiscal year if anticipated revenues have not yet been collected.

Projected (Revenue, Deficit, Expenses, etc.) – Estimates used in analyzing and preparing budgets. They are based on experience and information from a variety of sources that help government officials determine what they think income or expenses will be for a given time period.

<u>Recurring Revenues</u> – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

<u>**Revenue**</u> – Income received by the City from a variety of sources including taxes, fees, charges for services, grants, borrowing, or other governmental agencies.

<u>**Rolled-Back Millage Rate**</u> – A tax rate the county property appraiser determines is necessary to give a governmental agency the same amount of property tax dollars it received during the previous budget year.

<u>State-Shared Revenue</u> – Money that cities and counties receive from the state. It includes the local share of cigarette taxes, fuel taxes, mobile home license taxes, liquor taxes and sales taxes based on a distribution formula set by State law.

<u>**Taxable Valuation**</u> – The value of property after all allowable exemptions have been subtracted; the value on which ad valorem taxes are computed.

TRIM Bill – Florida's Truth in Millage law that requires cities to calculate next year's budget on the same tax dollars they received during the current fiscal year.

<u>Under Budget</u> – Under budget in expenses means either that the agency has been spending at a slower rate than expected, or that expenses were over-estimated when the budget was prepared. Under budget in revenues means that money being collected from taxes and other sources in not as much as was anticipated; it might necessitate spending adjustments.

<u>User Fee</u> – In a move toward a more businesslike approach, cities and counties are charging fees for use of service such as recreation, and water and sewer service. There is frequently a difference between what the City residents and non-residents are charged for the service.

<u>Utility Taxes</u> – Taxes paid to municipalities by users of telephones, electricity, water, natural gas, bottled gas and fuel oil.

Valuation – The dollar value of property assigned by the county property appraiser.

CODING SYSTEM EXPLAINED

The object of expenditure or line item code in a broad form is required by the State of Florida Uniform Accounting System.

For budgetary purposes, only the major expense categories (2-digit numbers) will be used. The expanded 3-digit numbers representing subclassifications of the major categories will be used as expenditures are incurred.

A detailed definition of each major category code is provided below.

PERSONNEL SERVICES

All salary, wages and fringe benefits paid to City employees:

Salary, Executive: Payroll costs for City Manager, City Clerk, Building Official, department directors and other exempt supervisors. Includes merit increases and additions to base salary.

Salary, Regular: Payroll costs for regular, hourly based employees.

Overtime: Payments in addition to regular salaries and wages for employees working in excess of regular work hours, typically over a 40 hour work week.

Overtime (special): Overtime hours worked that is funded by special sources such as grants.

Special Pay/Fringes: Special pay and allowances which are not included in an employee's base pay and which are not included for computing, overtime, retirement contribution, etc. Example: Law enforcement education incentive pay.

FICA Taxes: Includes City's match share for Social Security and Medicare.

Life and Health Insurance: City's contribution toward employees' health insurance premiums and benefits.

Worker's Compensation: Premiums and benefits paid for Worker's Compensation.

<u>Unemployment compensation</u>: City's payment for employees' unemployment compensation.

OPERATING EXPENSES

Includes expenditures for goods and services which primarily support the current operations of a department or division.

<u>Professional Services:</u> Legal, medical, engineering, architectural, surveying, appraisal and other services procured for independent professional assistance and not directly involved with accounting and/or auditing.

Accounting and Auditing: Expenditures for services received from independent certified public accountants.

<u>Other Contractual Services:</u> Payments for custodial services, and other services procured by contract or agreement with persons, firms, corporations or other governmental units. Does not include contracts or services defined under codes 31, 32, 46 and 47.

Election Expenses: Charges for ballot preparation and holding municipal elections. Travel and Per Diem: Expenditures for transportation costs including public transportation and reimbursements for use of private vehicles, per diem, meals and incidental travel expenses.

<u>Communications Services:</u> Payments for telephone, telegraph, and other communication services.

Postage: Expenditures for postage, freight shipping, and messenger services.

<u>Utility:</u> Charges for gas, water, sewer, electricity, solid waste disposal, and other public utility services.

<u>Rental and Leases:</u> Amounts paid for the lease or rental of land, building, equipment, or vehicles.

Insurance: Includes all insurance carried for the protection of the local government, such as, fire, theft, casualty, general and professional liability.

<u>Repair and Maintenance Services:</u> Costs incurred for the repair and maintenance of buildings and equipment except custodial or janitorial services. Includes maintenance and service contracts.

<u>Printing and Binding:</u> Costs of printing, binding and other reproduction services which are contracted for or purchased from outside vendors.

<u>Promotional Activities:</u> Includes promotional expenses or advertising on behalf of the City, but does not include legal ads.

<u>Other Current Charges:</u> Includes current charges and obligations not otherwise classified, such as legal ads, witness fees, information and evidence.

<u>Office Supplies:</u> Includes materials and supplies, such as, stationery, forms, paper, charts, maps and office equipment under \$500 in unit value. Also, includes copier maintenance needs, such as copy kits.

Operating Supplies: All types of supplies consumed in conduct of department operations, including fuel, lubricants, chemicals, laboratory supplies, household items, janitorial and institutional supplies, uniforms and other clothing, recording tapes and transcript production supplies.

<u>Memberships and Publications:</u> Includes books, or sets of books, journals and periodical subscriptions, membership dues and professional data costs, and conferences/seminar registration fees and other training and education costs.

<u>Contingency</u>: A reserve set aside to allow for emergencies or unforeseen needs not otherwise budgeted for the fiscal year.

Emergency preparedness: Outlays to prepare the City for and to protect City properties from the effects of natural and man-made disasters.

Depreciation: The lessening of value of fixed assets over time.

<u>Contributions:</u> Donations made by the City to civic, charitable or other organizations, or for other specific purposes.

CAPITAL OUTLAY

Outlays for the acquisition of, or addition to, the city's fixed assets having a unit value greater than \$5,000 and an expected economic life of at least five (5) years.

Land: Costs of land, easement, rights-of-way acquisition.

Buildings: City office building and additions, parks and recreational buildings, garages, etc., and additions. Also includes equipment installed in new buildings or additions which become a permanent part of the building.

Improvements other than buildings: Structures and facilities other than buildings, such as roads, bridges, curbs, gutters, docks, fences, landscaping, lighting systems, parking areas, Stormwater and wastewater structures and lift stations, park areas and athletic fields, etc.

<u>Machinery and Equipment</u>: Motor vehicles, light and heavy equipment, office furniture and equipment, and other machinery and equipment having a value of greater than \$500. Also includes duplicating, recording and transcribing equipment over \$500 in value.

Debt Service: Principal and interest and other charges for debt service payments for loans, bonds, lease-purchases and other multi-year obligations.