

City of Dade City

Operating Budget



October 1, 2007 –

September 30, 2008

City of Dade City Fiscal Year 2007-2008 Budget Message

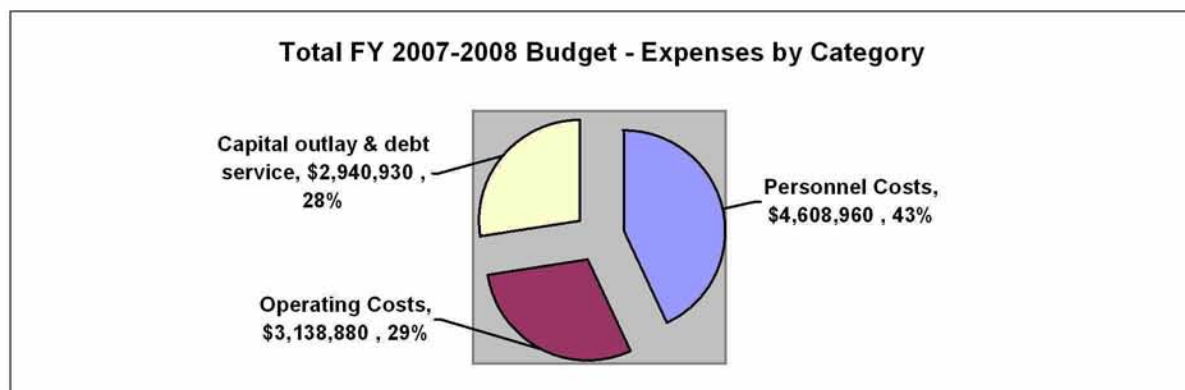
October 1, 2007

Honorable Mayor and City Commissioners:

Presented is the approved budget for the fiscal year beginning October 1, 2007 and ending September 30, 2008. The purpose of this budget message is to provide a brief commentary that will assist in the review and understanding of this document.

Overview

The total approved budget for fiscal year 2007-2008 is \$10,688,770. This represents an increase of \$107,536, or 1%, from the 2006-2007 budget. Personnel costs are expected to be \$4,608,960, or 43%, of the total budget, an increase of \$45,930 from the previous budget. This budget includes a salary adjustment of 2% for eligible employees and eliminates three full-time positions which will be vacant through retirements and restructuring. Operating costs have been increased by \$61,020 to \$3,138,880, which is 29% of the approved budget. Departments have continued to look for ways to improve operating efficiencies in the face of rising costs, especially in the areas of utilities, fuel, and insurance. Capital outlay and debt service, representing the final 28% of the budget, are anticipated to total \$2,940,930. The \$586 increase is due primarily to projects in the utility fund, anticipated carryover in the infrastructure surtax, and the encumbrance of the remaining CDBG funds in the current year.

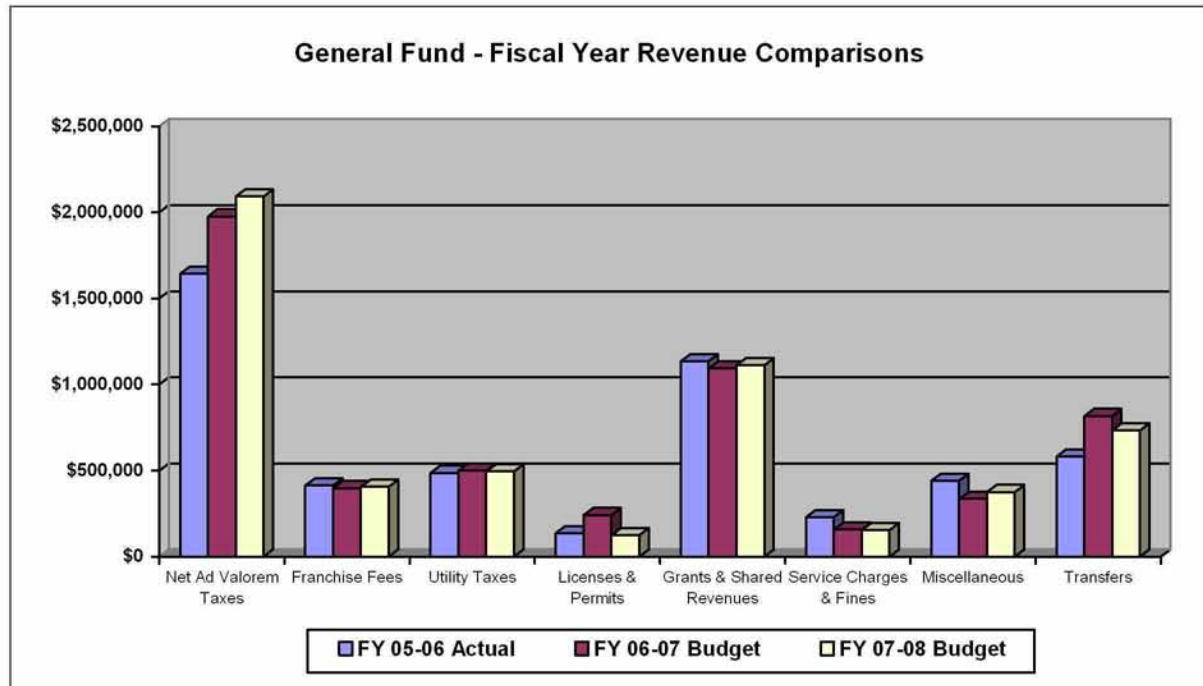


Section 3 of this budget provides a further overview of the anticipated revenues and proposed expenditures for fiscal year 2007-2008.

General Fund

The general fund budget is expected to decrease by \$26,760 from the current year to \$5,491,390. A millage rate of 7.1040, assessed on the taxable value of property within the city, was used to provide this level of funding. This millage rate is the rolled-back rate, defined as the rate calculated to provide the same ad valorem revenues as the previous year, excluding the impacts of annexations and new construction. Due to a state law enacted this year, this millage rate must be approved by at least a two-thirds vote of the governing body,

which in Dade City's case means four out of the five commissioners. New taxable value of over \$18 million has increased anticipated ad valorem tax collections, but those gains have been offset by an expected reduction in permit fees as the housing market continues to struggle. State forecasts also indicate that some shared revenues may decline as well.

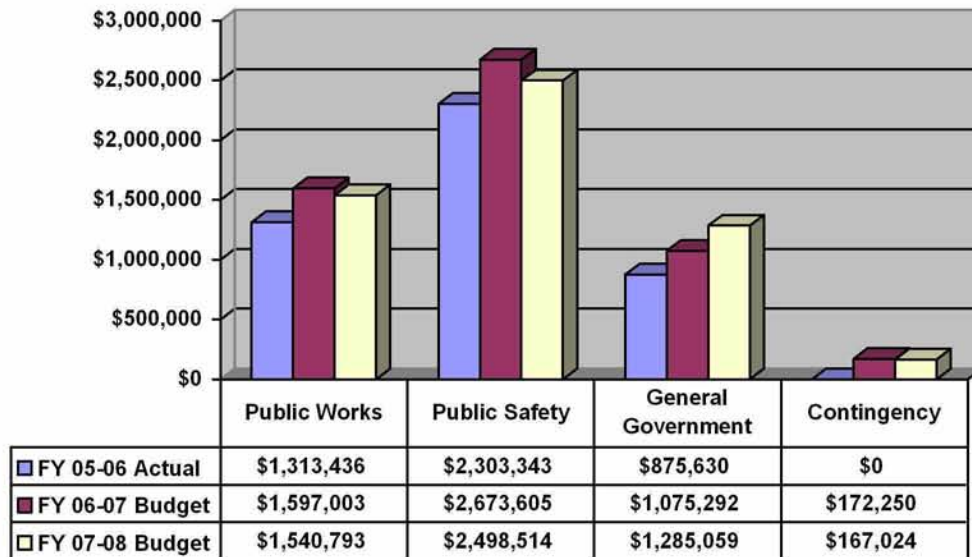


The state legislature has called for a special election in January 2008 so voters can decide issues relating to tax reform, including whether to replace the “Save Our Homes” provisions with a “super exemption” increase in the homestead exemption. If approved by voters, property owners will have to choose their tax option, so the exact effect to the City is difficult to determine. However, there is the potential to have a significant impact on future tax revenues, so this issue is something the City will need to continue to monitor. Ad valorem taxes make up 38% of general fund revenues for fiscal year 2007-2008. Further information on taxable values, millage rates, and ad valorem tax revenues can be found in Section 2.

In response to the slight decline in general fund revenues, departments have cut back in most categories of operating expenses, the primary exception being an increase in contractual services for some necessary fencing and tree removal. Departments have also made few capital requests, with some items funded by infrastructure surtax monies in the capital projects fund. No new positions are being added to the general fund and two existing positions, one in building inspections and one in fleet maintenance, will not be funded in the upcoming year. Another position was transferred from parks maintenance to wastewater in the utility fund.

The general fund continues to provide funding for basic city services, including public works (streets maintenance, grounds/parks maintenance, facilities maintenance, and fleet maintenance), public safety (police, safety services/code enforcement, and building inspections), and general government (city commission, city manager, city attorney, city clerk/finance, community development, information technology, and recreation). Expenditures for operating costs and capital outlay have decreased, with only a slight increase in personnel costs.

General Fund - Fiscal Year Expenditure Comparisons



The table below shows the changes in budgeted expenditures for each general fund cost center, from the 2006-2007 budget to the 2007-2008 budget, listed by category.

General Fund - Budget Changes from Previous Year

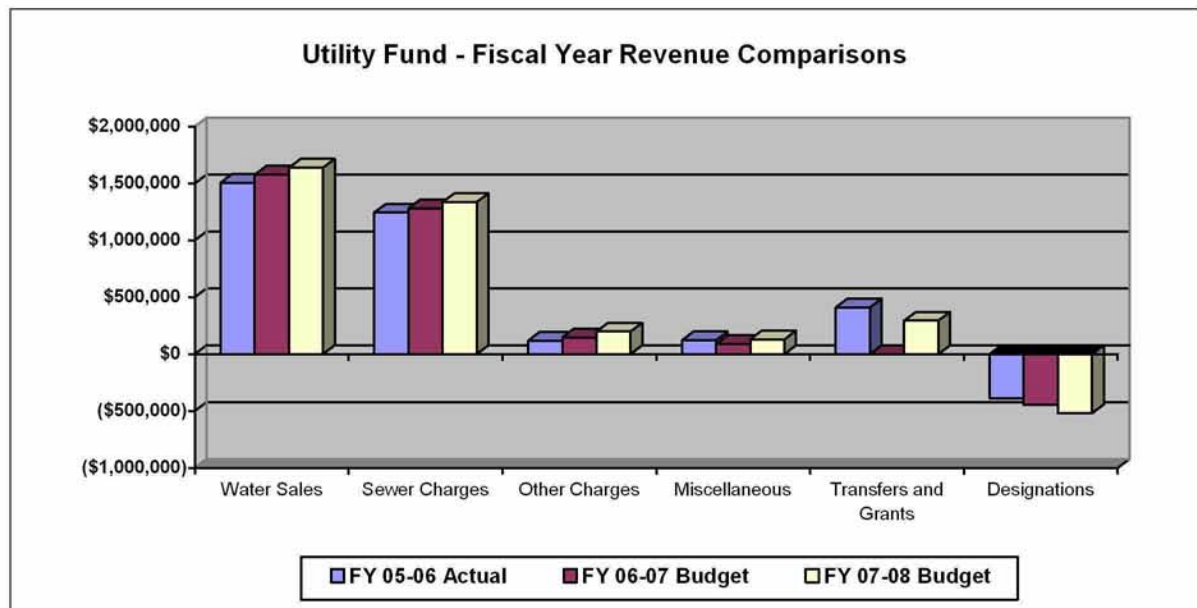
	<u>Personnel</u>	<u>Operating</u>	<u>Capital & Debt</u>	<u>TOTAL</u>
City Commission	\$0	\$3,000	\$0	\$3,000
City Manager	\$2,010	(\$3,600)	\$0	(\$1,590)
Information Technology	\$3,920	(\$4,270)	\$0	(\$350)
Clerk/Finance - General	\$5,510	\$1,600	\$0	\$7,110
City Attorney	\$2,930	(\$2,650)	\$0	\$280
Community Development	\$12,860	(\$5,900)	\$0	\$6,960
Building Inspections	(\$28,200)	(\$6,350)	(\$2,100)	(\$36,650)
Facilities Maintenance	\$2,440	(\$11,950)	\$5,000	(\$4,510)
Fleet Maintenance	(\$43,400)	\$1,450	(\$27,350)	(\$69,300)
Streets Maintenance	\$14,140	\$26,050	\$0	\$40,190
Parks Maintenance	(\$23,240)	\$11,900	(\$11,250)	(\$22,590)
Recreation	\$0	(\$2,300)	\$0	(\$2,300)
Police	\$97,030	(\$15,119)	\$3,500	\$85,411
Safety Svcs. / Code Enf.	(\$20,370)	(\$6,825)	\$0	(\$27,195)
Contingency	\$0	(\$5,226)	\$0	(\$5,226)
TOTAL	\$25,630	(\$20,190)	(\$32,200)	(\$26,760)

Section 4 of this budget lists additional details of the anticipated general fund revenues for fiscal year 2007-2008. That section also contains descriptions and function summaries, organizational charts and staffing levels, and proposed itemized expenditures for each general fund cost center.

Enterprise Funds

Enterprise funds are also referred to as business-type funds, with funding coming from charges for the services provided. Dade City has two enterprise funds: utility and sanitation.

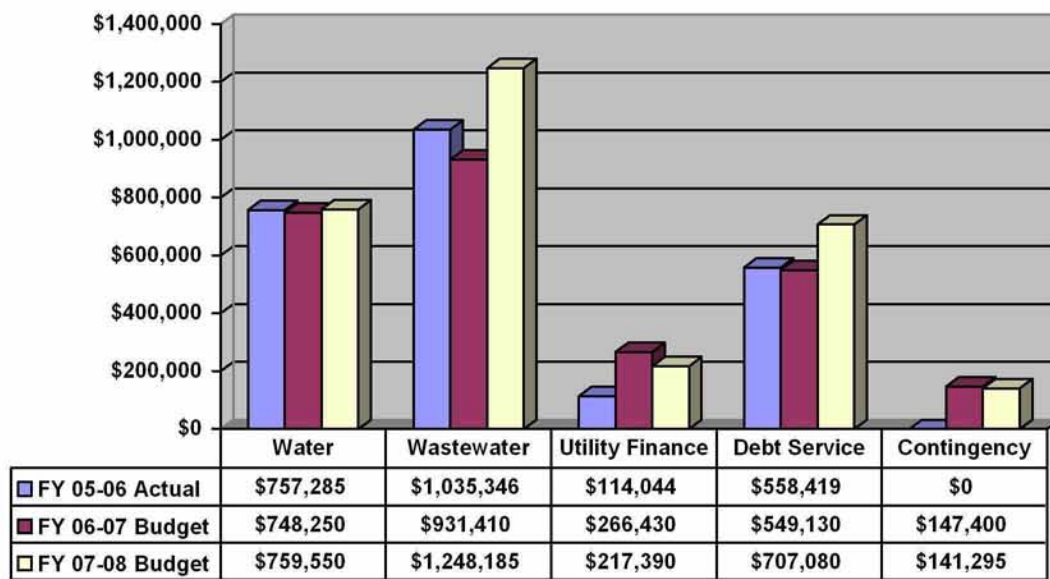
The utility fund includes water, wastewater, and utility finance. This fund experienced an anticipated increase of \$430,880 to \$3,067,750, primarily as the result of two factors. First, the proposed reuse project at the Little Everglades Ranch will begin during the 2007-2008 fiscal year, funded by grant monies and a loan from the state revolving fund. The second factor is the automated meter reading project, which is expected to increase revenues to pay for the debt service on the project. This project will also be funded by a new meter assessment fee, which has been added into the revenue totals. The rate and impact fee studies are still incomplete, so no other rate increases have been anticipated in preparing the budget for this fund.



While some expenses in the utility fund have been reduced, others are proposed to increase. The need to rent a truck to haul sludge will be reduced with the sludge dewatering project and the purchase of a new utility tractor. Contractual services, engineering fees, and electric costs have seen increases to meet the maintenance and operational needs of the system. One position in the utility finance budget will not be funded in the upcoming year and another position has been transferred into the wastewater budget from the general fund. No new positions are being proposed, but the automated meter reading project should free up personnel to perform additional tasks not currently being done. The City's portion of the first phase of the Little Everglades reuse project is included in the wastewater budget and debt service is increased for a partial year of payments on the automated meter reading project.

The sanitation fund involves the contracted collection of solid waste. The contract with the hauler allows for rate increases up to 3% per year. Commercial customers are billed directly for their service, while the city bills residential customers and then pays the contractor. Allowance is made in this budget for the contracted increase. Funds are also provided for the continual monitoring and maintenance of the Parrish Grove landfill.

Utility Fund - Fiscal Year Expense Comparisons



The table below shows the changes in budgeted expenses for each cost center in the enterprise funds, from the 2006-2007 budget to the 2007-2008 budget, listed by category.

Enterprise Funds - Budget Changes from Previous Year

	<u>Personnel</u>	<u>Operating</u>	<u>Capital & Debt</u>	<u>TOTAL</u>
Water	\$36,200	(\$6,100)	(\$18,800)	\$11,300
Sewer	\$43,430	\$16,125	\$257,220	\$316,775
Clerk/Finance - Util.	(\$47,840)	(\$1,200)	\$0	(\$49,040)
Utility Debt Service	\$0	\$0	\$157,950	\$157,950
Contingency	\$0	(\$6,105)	\$0	(\$6,105)
TOTAL	\$31,790	\$2,720	\$396,370	\$430,880
Sanitation	\$0	\$18,300	\$0	\$18,300
Contingency	\$0	(\$10,300)	\$0	(\$10,300)
TOTAL	\$0	\$8,000	\$0	\$8,000

Section 5 of this budget lists additional details of the anticipated revenues of the enterprise funds for fiscal year 2007-2008. That section also contains descriptions and function summaries, organizational charts and staffing levels, and proposed itemized expenses for each cost center in the enterprise funds.

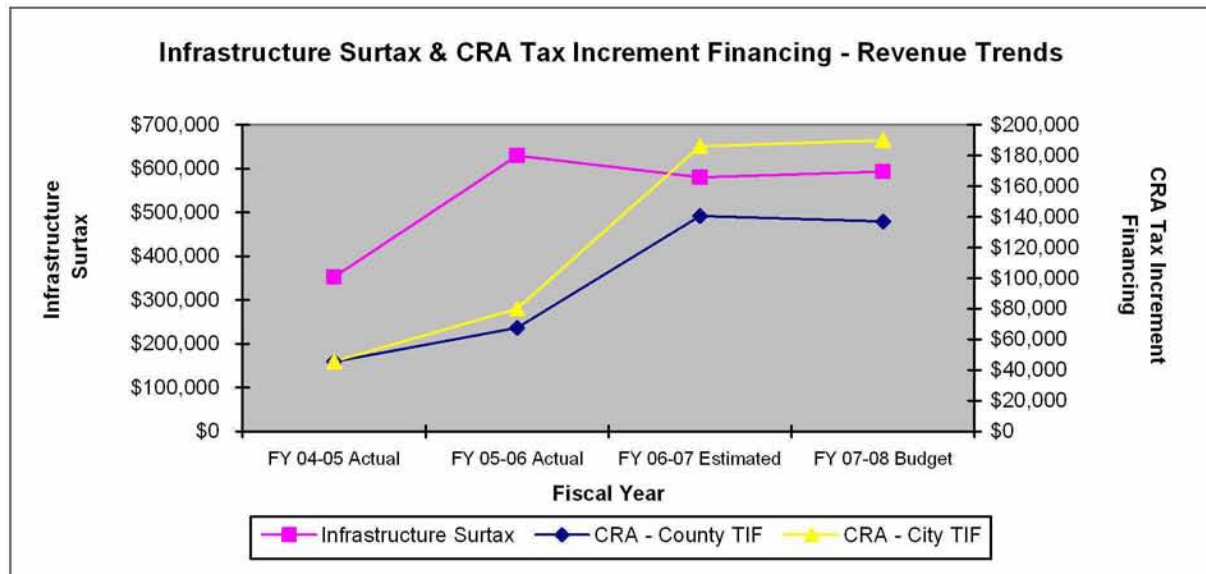
Other Funds

Three types of funds are included in this section: special revenue funds, capital projects funds, and component units.

Special revenue funds are used to account for specific revenues that are legally restricted for certain purposes. Dade City uses these funds to account for Community Development Block Grants (CDBG) and local option gas taxes. Since contracts for the CDBG have been awarded in the current year and the balance of the grant should be encumbered, no funds have been carried forward to the 2007-2008 budget at this time. The local option gas tax fund is transferred to the general fund to provide monies for streets expenditures.

The capital projects fund is the infrastructure surtax (“Penny for Pasco”), where the financial resources are to be used for capital outlays. This fund has increased due to the anticipated carryover of unencumbered monies from the current year. Funding is being provided for continuing lease payments and projects that have been deferred from previous years. New projects include continuing the vehicle replacement programs for police cars and public works trucks, the purchase of two bush hog tractors for public works, and matching funds to assist in putting notebook computers back in police cars.

A component unit is a separate legal entity that is created by and dependent on the city. The Community Redevelopment Agency (CRA) was formed by Dade City to promote redevelopment activity within the designated district. Funding provided by tax increment financing varies with changes to millage rates and taxable values in the district. A decrease of just over \$82,000 is expected in this fund due to a lower proposed tax rate by the county and less money available for carryover to the new year.



Additional information on special revenue funds and capital projects funds is found in Section 6. Further detail about the Community Redevelopment Agency component unit is under Section 7.

A glossary of budget terms is located in Section 8.

Public hearings on the budget and the millage rate were held on September 13, 2007 at 5:30 p.m. and September 27, 2007 at 5:30 p.m. Both hearings were held in the Commission chambers at 14150 5th Street in Dade City.

Submitted by James D. Class, Interim City Manager and City Clerk / Finance Director

City of Dade City

FY 2007-2008 Budget



Section 1

City Officials and Departmental Organization

CITY OFFICIALS

Mayor	P. Hutchison Brock, II
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Mayor Pro Tem	Steve Van Gorden
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Commissioner	Scott Black
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Commissioner	Camille Hernandez
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Commissioner	Eunice M. Penix
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Interim City Manager	James D. Class
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City Clerk/Finance Director	James D. Class
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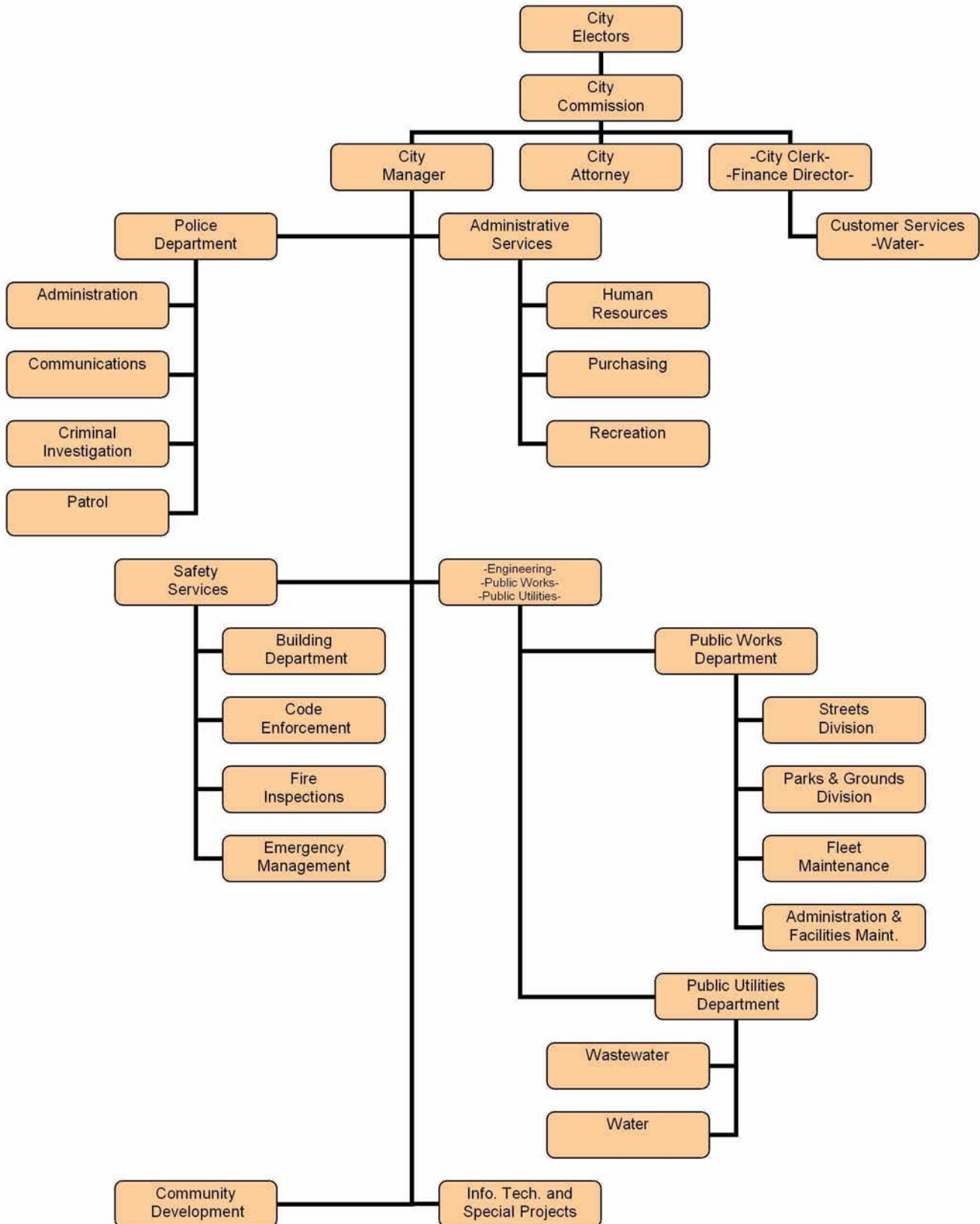
City Attorney/Community Development Director	Karla S. Owens
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Acting Police Chief	Captain David W. Duff
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Public Works Director and City Engineer	Jose B. Gil
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Administrative Services Director	Laura L. Beagles
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City of Dade City Organizational Chart



City of Dade City

FY 2007-2008 Budget



Section 2

**Taxable Value, Millage Rate,
and Ad Valorem Revenues**

CERTIFICATION OF TAXABLE VALUE

FOR DOR USE ONLY	
City: _____	_____
TA: _____	_____
Levy: _____	_____

DR-420
R. 06/07

SECTION I Year 2007

County PASCO

Principal Authority MUNICIPALITY

Taxing Authority: CITY OF DADE CITY

- | | | |
|--|--------------------------|-----|
| (1) Current Year Taxable Value of Real Property for Operating Purposes | \$ <u>297,016,587.00</u> | (1) |
| (2) Current Year Taxable Value of Personal Property for Operating Purposes | \$ <u>41,028,962.00</u> | (2) |
| (3) Current Year Taxable Value of Centrally Assessed Property for Operating Purposes | \$ <u>82,399.00</u> | (3) |
| (4) Current Year Gross Taxable Value for Operating Purposes (1) + (2) + (3) = (4) | \$ <u>338,127,948.00</u> | (4) |
| (5) Current Year Net New Taxable Value
(New Construction + Additions + Rehabilitative Improvements Increasing Assessed Value
By At Least 100% + Annexations + Total Tangible Personal Property Taxable Value In Excess
of 115% of the Previous Year's Total Tangible Personal Property Taxable Value - Deletions) | | |
| | \$ <u>18,325,718.00</u> | (5) |
| (6) Current Year Adjusted Taxable Value (4) - (5) | \$ <u>319,802,230.00</u> | (6) |
| (7) Prior Year FINAL Gross Taxable Value (From Prior Year Applicable Form DR-403 Series) | \$ <u>290,403,509.00</u> | (7) |
| (8) Enter number of Tax Increment Value Worksheets (DR-420TIF) attached (If none, enter 0) <u>1</u> | | |

I do hereby certify the values shown herein to be correct to the best of my knowledge and belief. Witness my hand and official signature
at DADE CITY, Florida, this the 29TH day of JUNE, 2007 (Month, and Year).

Signature of Property Appraiser

SECTION II

Taxing Authority: If this portion of the form is not completed in FULL your Authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter NA or 0-.

- | | | |
|--|---|--|
| (9) Prior Year Operating Millage Levy | \$ <u>7.8400</u> | per \$1,000 (9) |
| (10) Prior Year Ad Valorem Proceeds (7) x (9) | \$ <u>2,276,763</u> | (10) |
| (11) Amount, if any, paid or applied in prior year as a consequence of an obligation measured
by a dedicated increment value: Sum of either line (3)c or (4)a for all DR-420TIF forms | \$ <u>185,972</u> | (11) |
| (12) Adjusted Prior Year Ad Valorem Proceeds (10) - (11) | \$ <u>2,090,791</u> | (12) |
| (13) Dedicated Increment Value, if any: Sum of either line (3)b or (4)e for all DR-420TIF forms | \$ <u>25,492,516</u> | (13) |
| (14) Adjusted Current Year Taxable Value (6) - (13) | \$ <u>294,309,714</u> | (14) |
| (15) Current Year Rolled-Back Rate (12) divided by (14) | \$ <u>7.1040</u> | per \$1,000 (15) |
| (16) Current Year Proposed Operating Millage Rate | \$ <u>7.1040</u> | per \$1,000 (16) |
| (17) Check TYPE of Principal Authority (check one) | | |
| <input type="checkbox"/> County | <input type="checkbox"/> Independent Sp. Dist. | |
| <input checked="" type="checkbox"/> Municipality | <input type="checkbox"/> Water Man. District | |
| (18) Check Applicable Taxing Authority (check one) | <input checked="" type="checkbox"/> Principal Authority | <input type="checkbox"/> Dep. Spec. Dist <input type="checkbox"/> MSTU |
| (19) Is millage levied in more than one county? (check one) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| (20) Current Millage Levy for Voted Debt Service | \$ <u>-0-</u> | per \$1,000 (20) |
| (21) Current Millage Levy for Other Voted Millage | \$ <u>-0-</u> | per \$1,000 (21) |

DEPENDENT SPECIAL DISTRICTS AND MSTUs

- | | | |
|---|---------------------|------------------|
| (22) Enter the Total Adjusted Prior Year Ad Valorem Proceeds of ALL Dependent Special Districts and
MSTUs levying a millage. (The sum of Line (12) from each District's and MSTU's Form DR-420) | \$ <u>-0-</u> | (22) |
| (23) Total Adjusted Prior Year Ad Valorem Proceeds (12) + (22) | \$ <u>2,090,791</u> | (23) |
| (24) Current Year Aggregate Rolled-Back Rate: (23) divided by (14) | \$ <u>7.1040</u> | per \$1,000 (24) |
| (25) Current Year Aggregate Rolled-Back Taxes (4) x (24) | \$ <u>2,402,060</u> | (25) |
| (26) Enter Total of all non-voted Ad Valorem Taxes proposed to be levied by the Principal Taxing Authority,
all Dependent Districts, and MSTUs if any. Sum of line (16) x line (4) from all Form DR-420s | \$ <u>2,402,060</u> | (26) |
| (27) Current Year Proposed Aggregate Millage Rate: (26) divided by (4) | \$ <u>7.1040</u> | per \$1,000 (27) |
| (28) Current Year Proposed Rate as a Percent Change of Rolled-Back Rate:
[(Line 27 divided by line 24) - 1.00] x 100 | <u>0.00</u> | % (28) |

Date, Time and Place of the First Public Budget Hearing: Sept. 13, 2007, 5:30 pm, 14150 5th St., Dade City

I do hereby certify the millages and rates shown herein to be correct to the best of my knowledge and belief, FURTHER, I certify that all millages comply
with the provisions of Section 200.185 and 200.071 or 200.081, F.S. WITNESS my hand and official signature at Dade City Florida,
this the 25th day of July, 2007 (Month, and Year)

James D. Class Interim City Manager
Signature and Title of Chief Administrative Officer

38020 Meridian Avenue
Address of Physical Location

PO Box 1355

Mailing Address

James D. Class

Name of Contact Person

Dade City, FL 33526-1355

City

State

Zip

352-523-5052

Phone #

352-523-5085

Fax #

SEE INSTRUCTIONS ON REVERSE SIDE

**MUNICIPALITY MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE**

DR-420 M-P
N. 07/07

Year 2007
County Pasco

Municipality: City of Dade City
Taxing Authority: City of Dade City

This form is to be completed for all municipal governments and special districts dependent to a municipality except those districts the predominant function of which is to provide emergency medical or fire rescue services.

1. Has the municipality levied ad valorem taxes for less than five years?
☐ YES: **STOP HERE.** Sign below and submit. Municipality is not subject to a limitation on millage in FY 2007-08.
☐ NO: Go to line 2.
2. Current Year Gross Taxable Value for Operating Purposes from Form DR-420, Line 4 \$ 338,127,948 (2)
3. Prior Year Operating Millage Levy from Form DR-420, Line 9 \$ 7.8400 per \$1,000 (3)
4. Current Year Rolled-Back Rate from Form DR-420, Line 15 \$ 7.1040 per \$1,000 (4)
5. Compound annual growth rate in total per capita taxes levied of the municipality from
FY 2001-02 to 2006-07. (see instructions) 11.41 % (5)
6. Percentage of rolled-back rate allowed to be levied by a majority vote of the governing body. (see instructions) 93 % (6)
7. Is the municipality a "municipality of special financial concern"? (see instructions) (Check one) ☐ YES ☒ NO
8. Did the municipality first levy ad valorem taxes in FY 2002-03? ☐ YES ☒ NO
9. Current Year Proposed Operating Millage Rate from Form DR-420, Line 16 \$ 7.1040 per \$1,000 (9)
10. Current Year Proposed Taxes (multiply Line 9 by Line 2) \$ 2,402,060 (10)
11. Current Year Proposed Operating Millage Rate to be adopted by: (Check one)
- ☐ Majority vote of the governing body
 ➔ Maximum millage rate on Line 12 equal to percentage on Line 6 times the rolled-back rate on Line 4
- ☒ Two-thirds vote of the governing body
 ➔ Maximum millage rate on Line 12 equal to the rolled-back rate on Line 4
- ☐ Unanimous vote of the governing body (or 3/4 vote if governing body has nine or more members)
 ➔ Maximum millage rate on Line 12 equal to the prior year's operating millage rate on Line 3
- ☐ By referendum
 ➔ Maximum millage rate on Line 12 as approved by referendum

You must provide a final Form DR-420 M with the final ordinance and voting record to the Department of Revenue after the final hearing.

12. The selection on Line 11 allows a maximum millage rate of: \$ 7.1040 per \$1,000 (12)
13. Taxes levied at maximum millage rate (multiply Line 12 by Line 2) \$ 2,402,060 (13)

NOTE: The proposed millage rate on Line 9 must be equal to or less than the maximum millage rate on Line 12, **UNLESS:** the sum of the proposed taxes to be levied by the municipality and all of its dependent special districts is less than or equal to the sum of the maximum taxes that could be levied by the municipality and its dependent special districts. See Line 19 of the municipality's Form DR-420 M-P.

Dependent Districts: Skip Lines 14 - 19. Sign below and submit.

14. Is the proposed millage rate to be approved by a referendum of the voters? ☐ YES: **STOP HERE.** Sign below and submit. ☒ NO: Go to Line 15.

Total Proposed Taxes Levied:

15. Enter the Current Year Proposed Taxes of ALL Dependent Special Districts levying a millage.
(The sum of Line 10 from each District's Form DR-420 M-P) \$ -0- (15)
16. Total Current Year Proposed Taxes (add Line 10 and Line 15) \$ 2,402,060 (16)

Total Maximum Taxes:

17. Enter the Taxes at the Maximum Millage for ALL Dependent Special Districts levying a millage.
(The sum of Line 13 from each District's Form DR-420 M-P) \$ -0- (17)
18. Total Taxes at Maximum Millage Rate (add Line 13 and Line 17) \$ 2,402,060 (18)

Total Maximum vs. Total Proposed Taxes Levied:

19. Are the total current year proposed taxes on Line 16 less than or equal to the total taxes at maximum millage rate on Line 18?
(Check one) ☒ YES: Proposed taxes levied comply with law.
☐ NO: Proposed taxes levied DO NOT comply with law. If Line 16 is more than Line 18 on your Form DR-420 M following your final hearing, you will lose the half-cent sales tax distribution.

Complete and submit this preliminary Form DR-420 M-P to the property appraiser. After you have adopted millage rates and budgets, you must give the Department of Revenue a final Form DR-420 M after the final hearing.

I certify the millages and rates shown are correct to the best of my knowledge and belief.

James D. Class Interim City Manager
Signature and Title of Chief Administrative Officer

38020 Meridian Avenue
Address of Physical Location

PO Box 1355
Mailing Address

James D. Class
Name of Contact Person

Dade City, FL 33526-1355
City State Zip

352-523-5052 352-523-5085
Phone # Fax #

TAX INCREMENT ADJUSTMENT WORKSHEET

DR-420TIF
N. 06/07

SECTION I Year: 2007
County: Pasco
Principal Authority Municipal Levy
Taxing Authority: City of Dade City

Community Redevelopment Area: City of Dade City

(1) Tax Increment Value in Current Year\$ 26,834,228.00 (1)
(2) Tax Increment Value in Previous Year\$ 24,969,343.00 (2)

I do hereby certify the values shown herein to be correct to the best of my knowledge and belief. Witness my hand and official signature at

Dade City, Florida, this the 3rd day of July, 2007 (Month, and Year).



Signature of Property Appraiser

SECTION II To be completed by taxing authority. Please complete either line (3) or line (4), as applicable. Do NOT complete both.

- (3) If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the "tax increment value":
- (3)a Enter the proportion on which the payment is based. If the payment is equal to the full millage times the increment value, enter 100% 95 % (3)a
- (3)b Dedicated Increment Value (3)a x (1)\$ 25,492,516 (3)b
- (3)c Amount of Payment to Redevelopment Trust Fund In Previous Year\$ 185,972 (3)c
- (4) If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the "tax increment value":
- (4)a Amount of Payment to Redevelopment Trust Fund in Previous Year\$ _____ (4)a
- (4)b Prior Year Operating Millage Levy Form DR-420, line (9)\$ _____ per \$1000 (4)b
- (4)c Taxes Levied on Previous Year Tax Increment Value (2) x (4)b divided by 1000\$ _____ (4)c
- (4)d Previous Year Payment as Proportion of Taxes Levied on Increment Value (4)a divided by (4)c % (4)d
- (4)e Dedicated Increment Value (4)d x (1)\$ _____ (4)e

I do hereby certify the calculations, millages and rates shown herein to be correct to the best of my knowledge and belief, WITNESS my hand and official signature at Dade City Florida, this the 25th day of July, 2007 (Month, and Year)

 Interim City Manager
Signature and Title of Chief Administrative Officer

38020 Meridian Avenue
Address of Physical Location

P. O. Box 1355
Mailing Address

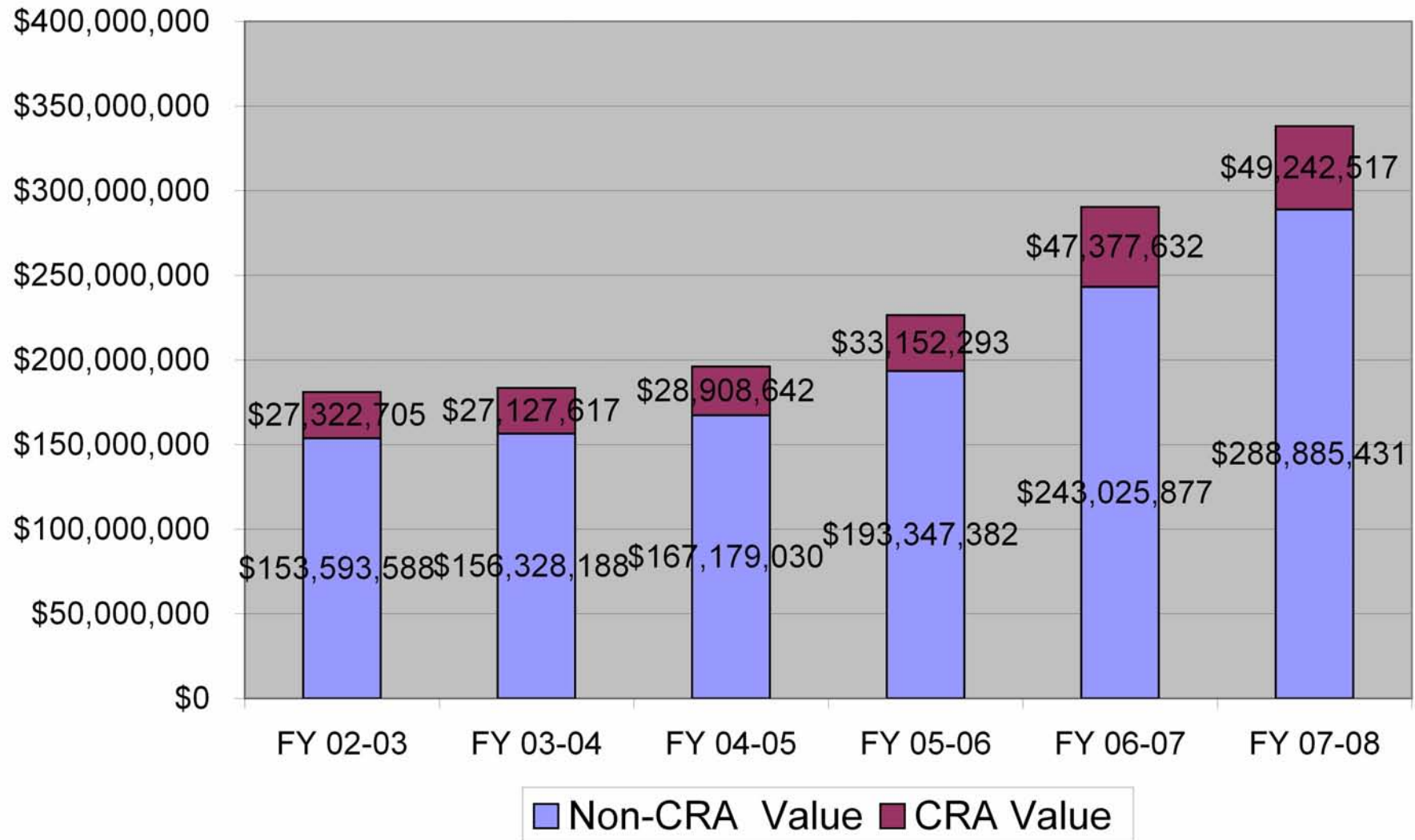
James D. Class
Name of Contact Person

Dade City, FL 33526-1355
City State Zip

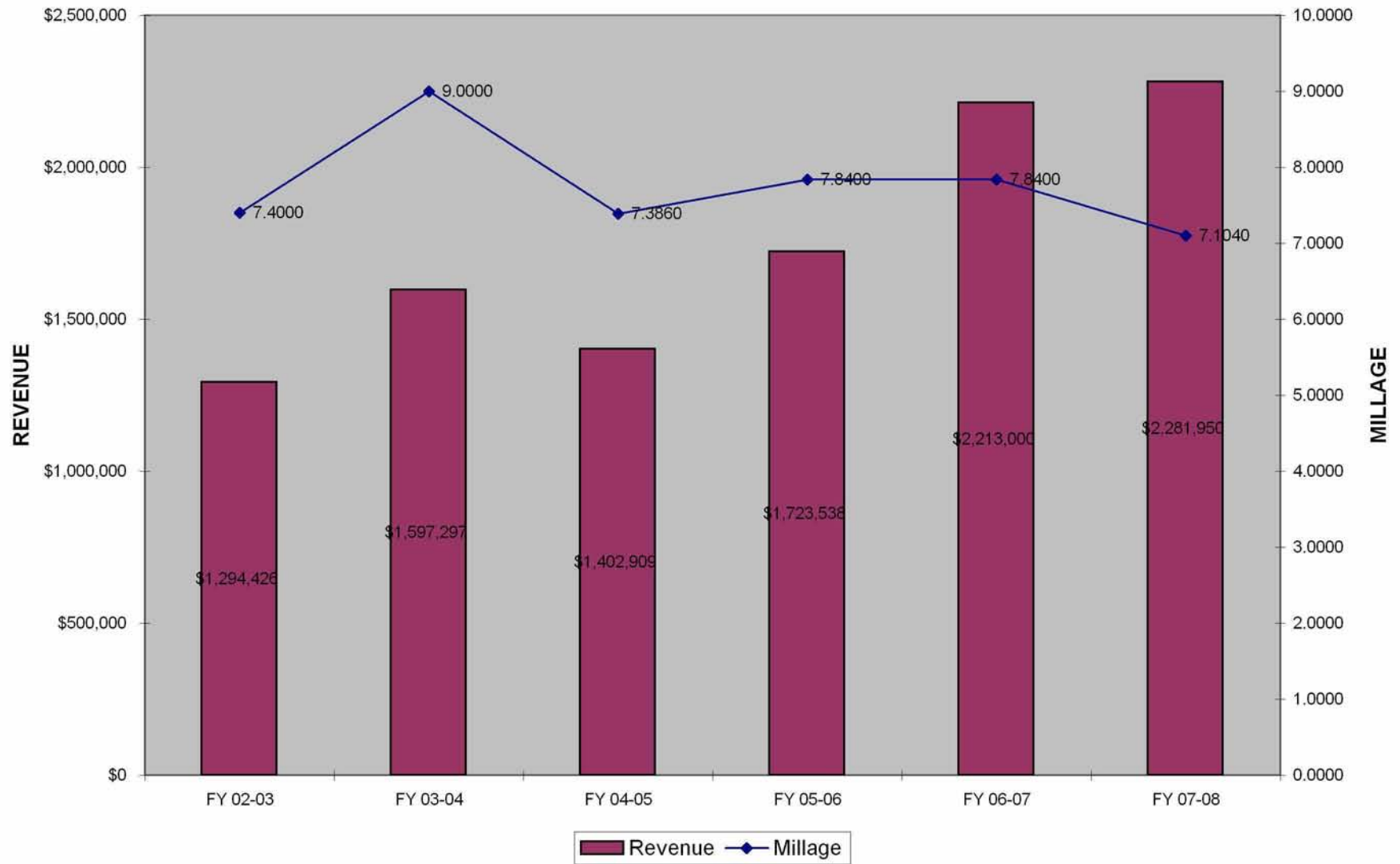
352-523-5052 352-523-5085
Phone # Fax #

SEE INSTRUCTIONS ON REVERSE SIDE

TAXABLE VALUE - CRA & NON-CRA



TAX REVENUES VS. MILLAGE RATES



City of Dade City

FY 2007-2008 Budget

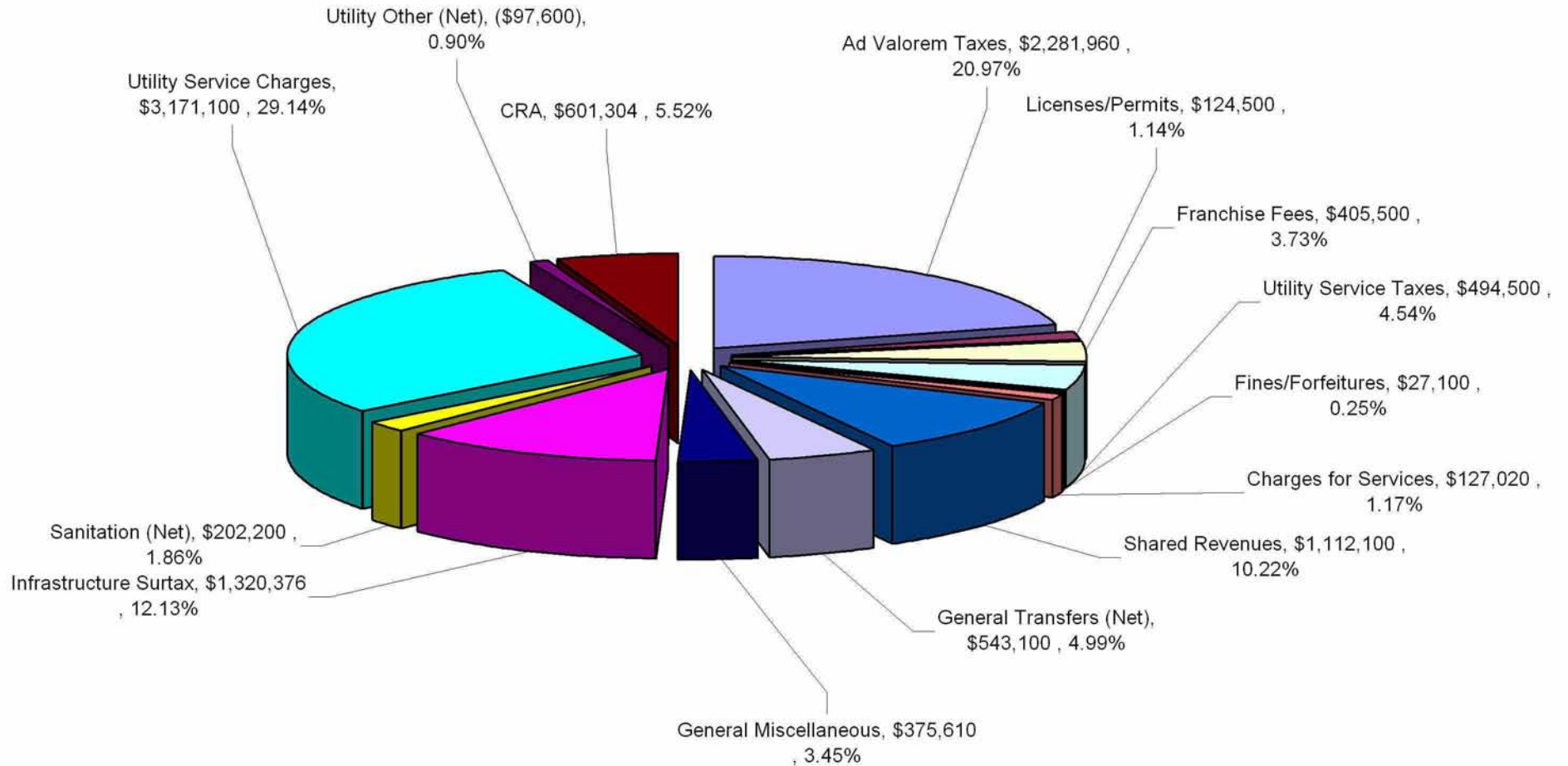


Section 3

Revenue and Expenditure Summaries - All Funds

REVENUE SUMMARY - ALL FUNDS

Revenue Total: \$10,688,770

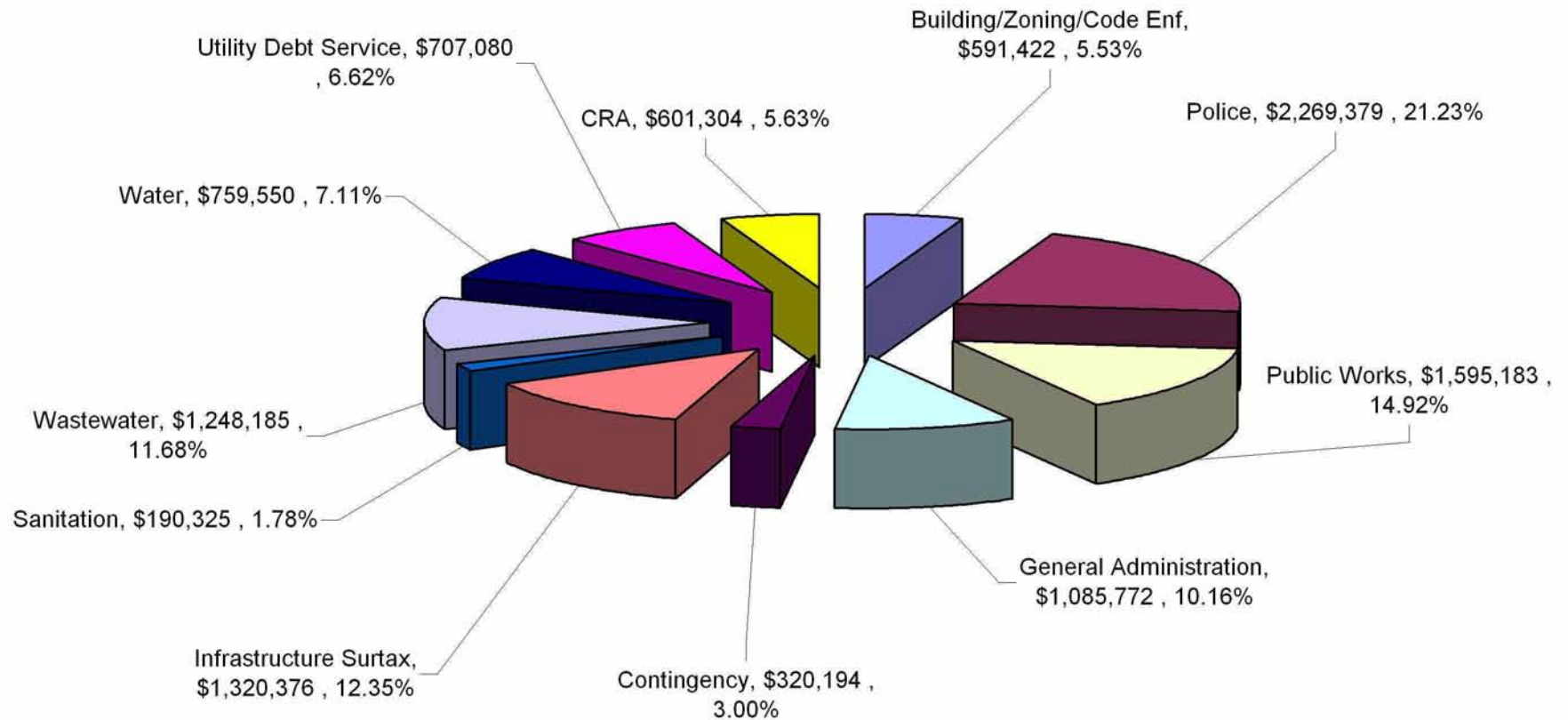


Revenue Summary - All Funds

	FY 05-06 Actual	FY 06-07 Original	FY 06-07 Projected	FY 07-08 Approved
GENERAL FUND				
Ad Valorem Taxes	\$1,723,538	\$2,166,540	\$2,213,000	\$2,281,960
Franchise Fees	\$413,576	\$397,500	\$421,160	\$405,500
Utility Service Taxes	\$486,374	\$499,500	\$491,200	\$494,500
Licenses and Permits	\$136,955	\$242,000	\$104,500	\$124,500
Federal Grants	\$14,567	\$15,000	\$9,139	\$15,000
State Grants	\$9,000	\$10,000	\$0	\$0
State Shared Revenues	\$1,102,841	\$1,059,970	\$1,085,300	\$1,089,100
Local Shared Revenues	\$8,371	\$8,000	\$8,000	\$8,000
Charges for Services	\$194,458	\$131,020	\$148,013	\$127,020
Fines and Forfeitures	\$35,160	\$26,000	\$35,330	\$27,100
Miscellaneous	\$441,490	\$335,500	\$437,459	\$375,610
Other Sources	\$581,230	\$764,820	\$746,670	\$733,100
Other	(\$80,000)	(\$137,700)	(\$185,972)	(\$190,000)
FUND TOTAL:	\$5,067,560	\$5,518,150	\$5,513,799	\$5,491,390
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$5,625	\$687,500	\$686,861	\$0
	\$0	\$0	\$0	\$0
CAPITAL PROJECTS FUNDS				
Local Gov't. Infrastructure Surtax	\$870,195	\$855,299	\$1,178,809	\$1,320,376
ENTERPRISE FUNDS				
Water and Sewer Utilities				
Charges for Services	\$2,867,093	\$3,002,900	\$2,950,000	\$3,171,100
Miscellaneous	\$121,306	\$87,000	\$168,000	\$129,000
Other Sources	\$410,242	\$0	\$478,431	\$293,220
Other	(\$387,760)	(\$447,280)	(\$562,110)	(\$519,820)
FUND TOTAL:	\$3,010,881	\$2,642,620	\$3,034,321	\$3,073,500
Sanitation Services				
Franchise Fees	\$9,386	\$10,200	\$9,970	\$10,200
Charges for Services	\$216,482	\$215,000	\$222,000	\$219,000
Miscellaneous	\$15,758	\$9,000	\$14,800	\$13,000
Other	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)
FUND TOTAL:	\$201,626	\$194,200	\$206,770	\$202,200
COMPONENT UNITS				
Community Redevelopment Agency	\$159,280	\$683,465	\$696,133	\$601,304
REVENUE TOTAL:	\$9,315,167	\$10,581,234	\$11,316,693	\$10,688,770

EXPENDITURE SUMMARY - ALL FUNDS

Expenditure Total: \$10,688,770



**Expenditure Summary - All Funds
by Fiscal Year**

	FY 05-06 Actual	FY 06-07 Original	FY 06-07 Projected	FY 07-08 Approved
GENERAL FUND				
General Government:				
City Commission	\$50,072	\$95,945	\$92,457	\$98,945
City Manager	\$370,216	\$392,737	\$378,219	\$391,147
Info. Technology	\$58,995	\$78,340	\$71,163	\$77,990
Clerk/Finance - Gen.	\$227,739	\$231,550	\$195,776	\$238,660
City Attorney	\$45,625	\$61,360	\$60,982	\$61,640
Development Svcs.	\$101,058	\$158,670	\$157,086	\$165,630
Building Inspections	\$157,418	\$233,307	\$192,749	\$196,657
PW Admin. & Facilities	\$270,360	\$326,240	\$280,826	\$321,730
Fleet Maintenance	\$178,231	\$220,925	\$185,259	\$151,625
Contingency	\$0	\$172,250	\$0	\$167,024
Total General Government	\$1,459,714	\$1,971,324	\$1,614,517	\$1,871,048
Public Safety:				
Police	\$1,913,417	\$2,183,968	\$2,177,435	\$2,269,379
Fire / Safety Svcs.	\$232,508	\$256,330	\$233,595	\$229,135
Total Public Safety	\$2,145,925	\$2,440,298	\$2,411,030	\$2,498,514
Transportation:				
Streets	\$500,796	\$616,926	\$625,169	\$657,116
Culture & Recreation:				
Parks	\$364,049	\$432,912	\$389,967	\$410,322
Recreation	\$21,925	\$56,690	\$35,868	\$54,390
Total Culture & Recreation	\$385,974	\$489,602	\$425,835	\$464,712
Depreciation				
FUND TOTAL:	\$4,492,409	\$5,518,150	\$5,076,551	\$5,491,390
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$5,625	\$687,500	\$686,861	\$0
	\$0	\$0	\$0	\$0
CAPITAL PROJECTS FUNDS				
Local Gov't. Infrastructure Surtax	\$271,386	\$855,299	\$451,533	\$1,320,376
ENTERPRISE FUNDS				
Water & Sewer Utilities:				
Water	\$757,285	\$748,250	\$682,135	\$759,550
Sewer	\$1,035,346	\$931,410	\$1,567,455	\$1,248,185
Clerk/Finance - Util.	\$114,044	\$266,430	\$190,428	\$217,390
Utility Debt Service	\$558,419	\$549,130	\$548,130	\$707,080
Contingency	\$0	\$147,400	\$0	\$141,295
Depreciation	\$482,274			
FUND TOTAL:	\$2,947,368	\$2,642,620	\$2,988,148	\$3,073,500
Sanitation Services:				
Sanitation	\$165,506	\$172,025	\$190,435	\$190,325
Contingency	\$0	\$22,175	\$0	\$11,875
Depreciation				
FUND TOTAL:	\$165,506	\$194,200	\$190,435	\$202,200
COMPONENT UNITS				
Community Redevelopment Agency	\$24,114	\$683,465	\$100,596	\$601,304
EXPENDITURE TOTAL:	\$7,906,408	\$10,581,234	\$9,494,124	\$10,688,770

**Expenditure Summary - All Funds
by Fiscal Year**

	Personal Services (1)	Operating Expenses (2)	Capital & Debt Svc. (3)	FY 07-08 Approved (4)
GENERAL FUND				
General Government:				
City Commission	\$7,470	\$91,475	\$0	\$98,945
City Manager	\$345,380	\$45,767	\$0	\$391,147
Info. Technology	\$52,060	\$25,930	\$0	\$77,990
Clerk/Finance - Gen.	\$167,060	\$71,600	\$0	\$238,660
City Attorney	\$32,090	\$29,550	\$0	\$61,640
Development Svcs.	\$101,150	\$64,480	\$0	\$165,630
Building Inspections	\$165,260	\$31,397	\$0	\$196,657
PW Admin. & Facilities	\$213,580	\$103,150	\$5,000	\$321,730
Fleet Maintenance	\$86,850	\$49,625	\$15,150	\$151,625
Contingency	\$0	\$167,024	\$0	\$167,024
Total General Government	\$1,170,900	\$679,998	\$20,150	\$1,871,048
Public Safety:				
Police	\$1,939,120	\$326,759	\$3,500	\$2,269,379
Fire / Safety Svcs.	\$179,260	\$49,875	\$0	\$229,135
Total Public Safety	\$2,118,380	\$376,634	\$3,500	\$2,498,514
Transportation:				
Streets	\$300,030	\$357,086	\$0	\$657,116
Culture & Recreation:				
Parks	\$255,130	\$155,192	\$0	\$410,322
Recreation	\$32,540	\$21,850	\$0	\$54,390
Total Culture & Recreation	\$287,670	\$177,042	\$0	\$464,712
Prior Year Encumbrances				
FUND TOTAL:	\$3,876,980	\$1,590,760	\$23,650	\$5,491,390
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
CAPITAL PROJECTS FUNDS				
Local Gov't. Infrastructure Surtax	\$0	\$0	\$1,320,376	\$1,320,376
ENTERPRISE FUNDS				
Water & Sewer Utilities:				
Water	\$486,100	\$273,450	\$0	\$759,550
Sewer	\$88,190	\$754,375	\$405,620	\$1,248,185
Clerk/Finance - Util.	\$157,690	\$59,700	\$0	\$217,390
Utility Debt Service	\$0	\$0	\$707,080	\$707,080
Contingency	\$0	\$141,295	\$0	\$141,295
Prior Year Encumbrances				\$0
FUND TOTAL:	\$731,980	\$1,228,820	\$1,112,700	\$3,073,500
Sanitation Services:				
Sanitation	\$0	\$190,325	\$0	\$190,325
Contingency	\$0	\$11,875	\$0	\$11,875
Prior Year Encumbrances				\$0
FUND TOTAL:	\$0	\$202,200	\$0	\$202,200
COMPONENT UNITS				
Community Redevelopment Agency	\$0	\$117,100	\$484,204	\$601,304
EXPENDITURE TOTAL:	\$4,608,960	\$3,138,880	\$2,940,930	\$10,688,770

City of Dade City

FY 2007-2008 Budget



Section 4

General Fund Detail

General Fund Revenue - Detail

		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
001-						
311.100	Ad Valorem Taxes	\$1,723,538	\$2,166,540	\$2,213,000	\$2,281,960	\$115,420
	Franchise Fees					
313.100	Electricity	\$413,416	\$397,000	\$420,000	\$405,000	\$8,000
313.400	Natural Gas	\$160	\$500	\$1,160	\$500	\$0
	Utility Service Taxes					
314.100	Electricity	\$411,169	\$427,000	\$418,500	\$420,000	(\$7,000)
314.300	Water	\$62,858	\$60,000	\$61,500	\$62,000	\$2,000
314.700	Fuel Oil	\$0	\$0	\$0	\$0	\$0
314.800	Propane	\$12,347	\$12,500	\$11,200	\$12,500	\$0
	Licenses and Permits					
321.200	Occupational Licenses	\$32,932	\$36,000	\$32,500	\$32,500	(\$3,500)
321.300	Contractor Registrations	\$14,260	\$6,000	\$12,000	\$12,000	\$6,000
322.100	Building Permits	\$89,763	\$200,000	\$60,000	\$80,000	(\$120,000)
	Federal Grants					
331.220	Public Safety - LLEBG	\$0	\$0	\$0	\$0	\$0
331.230	Public Safety - Drug Enforcement	\$4,364	\$15,000	\$6,000	\$15,000	\$0
331.290	Public Safety - Other	\$0	\$0	\$3,139	\$0	\$0
331.510	Economic - Disaster Relief	\$10,203	\$0	\$0	\$0	\$0
	State Grants					
334.110	General Gov't	\$9,000	\$10,000	\$0	\$0	(\$10,000)
337.710	Recreation - FRDAP	\$0	\$0	\$0	\$0	\$0
	State Shared Revenues					
315.000	Communications Services Tax	\$339,221	\$306,220	\$335,000	\$336,410	\$30,190
335.120	State Revenue Sharing	\$302,096	\$304,250	\$300,000	\$303,760	(\$490)
335.140	Mobile Home Licenses	\$33,837	\$30,000	\$34,000	\$34,000	\$4,000
335.150	Alcoholic Beverage Licenses	\$5,661	\$5,000	\$4,300	\$5,000	\$0
335.180	Half-Cent Sales Tax	\$419,833	\$412,500	\$411,000	\$407,930	(\$4,570)
335.230	Firefighters' Supplemental Comp.	\$0	\$0	\$0	\$0	\$0
335.490	State Gas Tax Refund	\$2,193	\$2,000	\$1,000	\$2,000	\$0
335.491	Other Transportation	\$0	\$0	\$0	\$0	\$0
	Local Shared Revenues					
338.200	County Occupational Licenses	\$8,371	\$8,000	\$8,000	\$8,000	\$0
338.300	County Stormwater Utility	\$0	\$0	\$0	\$0	\$0
	Charges for Services					
341.320	Administrative Fees - DCF	\$0	\$0	\$0	\$0	\$0
337.100	Police Services - Schools	\$57,998	\$76,020	\$90,621	\$76,020	\$0
342.110	Police Services - Other	\$6,931	\$0	\$6,900	\$0	\$0
342.230	Fire Protection Services	\$0	\$0	\$0	\$0	\$0
342.240	Fire Inspection Services	\$0	\$6,000	\$0	\$0	(\$6,000)
342.510	Building Inspections - San Antonio	\$11,597	\$12,000	\$8,100	\$12,000	\$0
342.511	Building Inspections - St. Leo	\$88,788	\$12,000	\$9,500	\$12,000	\$0
343.920	Labor & Equipment - DCF	\$0	\$0	\$0	\$0	\$0
343.930	Mosquito Control - San Antonio	\$0	\$0	\$0	\$0	\$0
344.910	Street Sweeping - DOT	\$12,881	\$9,000	\$9,000	\$9,000	\$0
344.920	Street Light Maint. - DOT	\$16,263	\$12,000	\$16,892	\$12,000	\$0
345.910	Planning & Zoning Fees	\$0	\$4,000	\$7,000	\$6,000	\$2,000

General Fund Revenue - Detail

		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
001-						
	Fines and Forfeitures					
351.100	Court Fines	\$27,171	\$24,000	\$25,500	\$25,000	\$1,000
354.100	Fines - Parking Ordinance	\$610	\$300	\$400	\$300	\$0
354.900	Fines - Misc. Code Violations	\$335	\$0	\$1,030	\$0	\$0
359.000	Police Education	\$1,979	\$1,700	\$1,800	\$1,800	\$100
359.100	Forfeiture Fund Proceeds	\$5,065	\$0	\$6,600	\$0	\$0
	Miscellaneous					
361.100	Interest	\$219,407	\$140,000	\$220,000	\$190,000	\$50,000
361.300	Net Increase (Decrease) in Value	(\$25,741)	\$0	\$0	\$0	\$0
362.000	Rental Fees	\$29,853	\$34,250	\$22,000	\$22,000	(\$12,250)
363.140	Street Lighting Assessment	\$18,566	\$18,750	\$32,629	\$27,510	\$8,760
364.100	Cemetery Lot Sales	\$14,205	\$13,000	\$16,000	\$15,000	\$2,000
364.200	Real Estate Sales	\$100,000	\$100,000	\$100,000	\$100,000	\$0
365.100	Sales of Surplus and Scrap	\$24,478	\$0	\$24,730	\$0	\$0
366.100	Contributions and Donations	\$120	\$0	\$6,900	\$0	\$0
367.000	Gain on Sale of Investments	\$503	\$1,000	\$200	\$500	(\$500)
369.900	Miscellaneous	\$60,099	\$28,500	\$15,000	\$20,600	(\$7,900)
	Other Sources					
381.100	Transfer - Public Safety Impact	\$0	\$0	\$0	\$0	\$0
381.200	Transfer - Transportation Impact	\$1,310	\$0	\$0	\$0	\$0
381.300	Transfer - Local Option Gas Tax	\$289,920	\$308,150	\$290,000	\$282,180	(\$25,970)
381.400	Transfer - Infrastructure Surtax	\$0	\$0	\$0	\$0	\$0
382.100	Contribution - Water and Sewer	\$250,000	\$416,670	\$416,670	\$410,920	(\$5,750)
382.200	Contribution - Sanitation	\$40,000	\$40,000	\$40,000	\$40,000	\$0
383.000	Capital Lease Proceeds	\$0	\$0	\$0	\$0	\$0
384.000	Debt Proceeds	\$0	\$0	\$0	\$0	\$0
	Other					
301.000	Budgeted Cash Balances	\$0	\$52,300	\$0	\$0	(\$52,300)
390.100	Depreciation	\$0	\$0	\$0	\$0	\$0
302.000	Tax Transfer to CRA	(\$80,000)	(\$190,000)	(\$185,972)	(\$190,000)	\$0
TOTAL - GENERAL FUND		\$5,067,560	\$5,518,150	\$5,513,799	\$5,491,390	(\$26,760)

**General Fund
Expense Summary**

GENERAL FUND TOTALS		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services						
11.00	Executive Salaries	\$448,847	\$517,800	\$555,759	\$514,320	(\$3,480)
12.10	Regular Salaries (fulltime w/ retirement)	\$2,016,671	\$2,196,810	\$2,144,690	\$2,167,570	(\$29,240)
12.20	Regular Salaries (parttime w/ retirement)	\$0	\$0	\$0	\$0	\$0
13.20	Other Salaries (parttime w/o retirement)	\$85,387	\$163,810	\$113,399	\$163,810	\$0
13.30	Other Salaries (special)	\$0	\$0	\$0	\$0	\$0
14.00	Overtime	\$149,915	\$56,000	\$130,050	\$72,410	\$16,410
14.20	Overtime (special)	\$5,819	\$20,000	\$8,000	\$20,000	\$0
15.00	Special Pay / Fringes	\$15,886	\$15,390	\$24,064	\$13,870	(\$1,520)
21.00	FICA Taxes	\$200,631	\$227,270	\$227,139	\$225,900	(\$1,370)
22.10	Retirement - State	\$42,275	\$46,450	\$46,688	\$39,990	(\$6,460)
22.20	Retirement - Police	\$41,778	\$45,100	\$62,000	\$86,210	\$41,110
22.30	Retirement - Fire	\$11,285	\$9,260	\$6,228	\$4,060	(\$5,200)
22.40	Retirement - Annuity	\$7,133	\$7,440	\$8,240	\$8,260	\$820
22.50	Retirement - Local	\$35,447	\$43,500	\$40,207	\$43,980	\$480
23.00	Life & Health Insurance	\$276,325	\$310,650	\$288,194	\$320,750	\$10,100
24.00	Worker's Comp. Insurance	\$144,876	\$188,370	\$125,750	\$192,350	\$3,980
25.00	Unemployment Comp.	\$0	\$3,500	\$7	\$3,500	\$0
	SUBTOTAL - PERSONAL SERVICES	\$3,482,275	\$3,851,350	\$3,780,415	\$3,876,980	\$25,630
Operating Expenses						
31.10	Medical / Psychological Services	\$2,164	\$6,750	\$3,322	\$6,750	\$0
31.20	Legal Services	\$7,848	\$20,000	\$15,000	\$18,000	(\$2,000)
31.30	Engineering, Surveying, etc.	\$5,456	\$34,500	\$28,950	\$34,500	\$0
31.40	Lab Testing Services	\$0	\$300	\$0	\$200	(\$100)
31.90	Other Professional Services	\$48,322	\$50,400	\$71,130	\$37,900	(\$12,500)
32.00	Accounting & Auditing	\$26,000	\$26,000	\$26,000	\$26,000	\$0
34.10	Custodial Services	\$14,700	\$0	\$0	\$0	\$0
34.90	Other Contractual Services	\$58,890	\$76,640	\$98,422	\$108,640	\$32,000
37.00	Election Costs	\$4,236	\$0	\$0	\$5,500	\$5,500
40.10	Travel & Per Diem	\$7,613	\$22,710	\$14,182	\$19,860	(\$2,850)
41.00	Communications	\$35,767	\$54,450	\$37,750	\$49,950	(\$4,500)
42.00	Postage	\$7,451	\$9,870	\$8,405	\$10,150	\$280
43.10	Electric Utilities	\$70,144	\$84,500	\$74,000	\$84,500	\$0
43.20	Electric Utilities - Street Lights	\$88,034	\$113,000	\$100,000	\$113,250	\$250
43.30	Electric Utilities - Traffic Lights	\$5,991	\$8,000	\$6,000	\$8,000	\$0
43.40	Propane Gas Utilities	\$1,053	\$2,250	\$916	\$2,400	\$150
43.50	Waste Disposal Charges	\$6,209	\$11,500	\$6,014	\$11,500	\$0
43.60	Water & Sewer Utilities	\$22,451	\$26,950	\$17,000	\$26,950	\$0
44.10	Equipment Rentals & Leases	\$9,203	\$17,500	\$9,450	\$15,300	(\$2,200)
44.20	Vehicle Rentals & Leases	\$12,500	\$15,000	\$18,306	\$4,400	(\$10,600)
44.90	Other Rentals & Leases	\$4,945	\$6,500	\$5,000	\$6,500	\$0
45.10	Property & Fleet Insurance	\$61,095	\$104,481	\$102,333	\$104,601	\$120
45.30	Liability Insurance	\$45,429	\$37,019	\$41,376	\$37,019	\$0
45.50	Employee Bond	\$549	\$1,000	\$554	\$700	(\$300)
46.10	Building & Grounds Maintenance	\$32,464	\$97,000	\$69,800	\$97,000	\$0
46.20	Vehicle Maintenance	\$49,634	\$53,825	\$45,000	\$54,325	\$500
46.30	Office Equipment Maintenance	\$19,069	\$35,950	\$32,735	\$37,500	\$1,550
46.40	Radio Maintenance	\$21,817	\$17,475	\$6,725	\$11,325	(\$6,150)
46.50	Equipment Maintenance	\$4,125	\$17,950	\$8,050	\$16,400	(\$1,550)
47.00	Printing & Binding	\$7,765	\$16,800	\$6,585	\$14,800	(\$2,000)
48.00	Promotional Activities	\$1,550	\$3,300	\$1,000	\$3,300	\$0
49.10	Legal Ads & Notices	\$9,289	\$12,220	\$16,632	\$13,870	\$1,650
49.20	Permits & Licenses	\$451	\$11,225	\$538	\$1,225	(\$10,000)
49.30	Disposal Charges	\$23,108	\$45,500	\$37,320	\$40,500	(\$5,000)
49.40	Hydrant Charges	\$9,075	\$9,900	\$9,900	\$9,900	\$0
49.70	Loss on Sale of Investments	\$3,043	\$5,000	\$500	\$5,000	\$0
49.90	Other Miscellaneous Charges	\$8,453	\$12,223	\$13,530	\$19,223	\$7,000
51.00	Office Supplies	\$15,539	\$16,070	\$20,750	\$19,700	\$3,630
52.10	Motor Fuel & Oil	\$79,031	\$101,500	\$88,700	\$106,000	\$4,500
52.20	Uniforms & Clothing	\$13,713	\$23,300	\$19,850	\$21,925	(\$1,375)
52.30	Equipment & Supplies	\$41,344	\$51,600	\$36,550	\$47,731	(\$3,869)
52.40	Chemicals	\$500	\$4,500	\$2,000	\$4,000	(\$500)
52.50	Personal Equipment	\$2,232	\$12,000	\$8,000	\$10,000	(\$2,000)
52.60	Janitorial Supplies	\$3,094	\$5,000	\$3,000	\$5,000	\$0
53.00	Road Materials & Supplies	\$15,271	\$25,000	\$25,000	\$25,000	\$0
54.10	Memberships & Dues	\$9,312	\$14,410	\$11,077	\$13,210	(\$1,200)

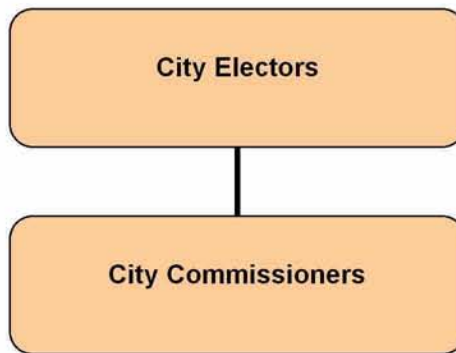
**General Fund
Expense Summary**

GENERAL FUND TOTALS		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
54.20	Publications & Subscriptions	\$7,230	\$17,532	\$9,068	\$17,132	(\$400)
54.30	Registrations & Tuitions	\$10,443	\$22,100	\$14,849	\$19,100	(\$3,000)
58.00	Emergency Preparedness	\$300	\$0	\$0	\$0	\$0
59.00	Depreciation	\$0	\$0	\$0	\$0	\$0
82.00	Contributions - Private Organizations	\$41,128	\$78,000	\$78,000	\$78,000	\$0
	SUBTOTAL - OPERATING EXPENSES	\$975,030	\$1,438,700	\$1,249,269	\$1,423,736	(\$14,964)
	SUBTOTAL - PERSONNEL & OPERATING	\$4,457,305	\$5,290,050	\$5,029,684	\$5,300,716	\$10,666
Capital Outlay & Debt Service						
61.00	Land	\$0	\$11,250	\$0	\$0	(\$11,250)
62.00	Buildings	\$8,750	\$36,000	\$3,860	\$5,000	(\$31,000)
63.00	Improvements (Other Than Buildings)	\$3,504	\$0	\$25,362	\$0	\$0
64.00	Capital Machinery & Equipment	\$22,850	\$8,600	\$17,645	\$18,650	\$10,050
71.00	Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
72.00	Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL - CAPITAL & DEBT SERVICE	\$35,104	\$55,850	\$46,867	\$23,650	(\$32,200)
	TOTAL	\$4,492,409	\$5,345,900	\$5,076,551	\$5,324,366	(\$21,534)
	Contingency	\$0	\$172,250	\$0	\$167,024	(\$5,226)
	TOTAL	\$4,492,409	\$5,518,150	\$5,076,551	\$5,491,390	(\$26,760)

City Commission

Department Summary

The City Commission is the legislative and policy making body of the City government. The Commission is responsible for adopting ordinances and resolutions, establishing tax rates, approving an annual budget, establishing policies for the operation of the City government and delivery of municipal services as set forth in the City Charter. The City Commission is elected at-large by Dade City registered voters for a four-year term.



Classification	Full Time	Part Time
Mayor	0	1
Mayor Pro Tem	0	1
Commissioner	0	3

City Commission

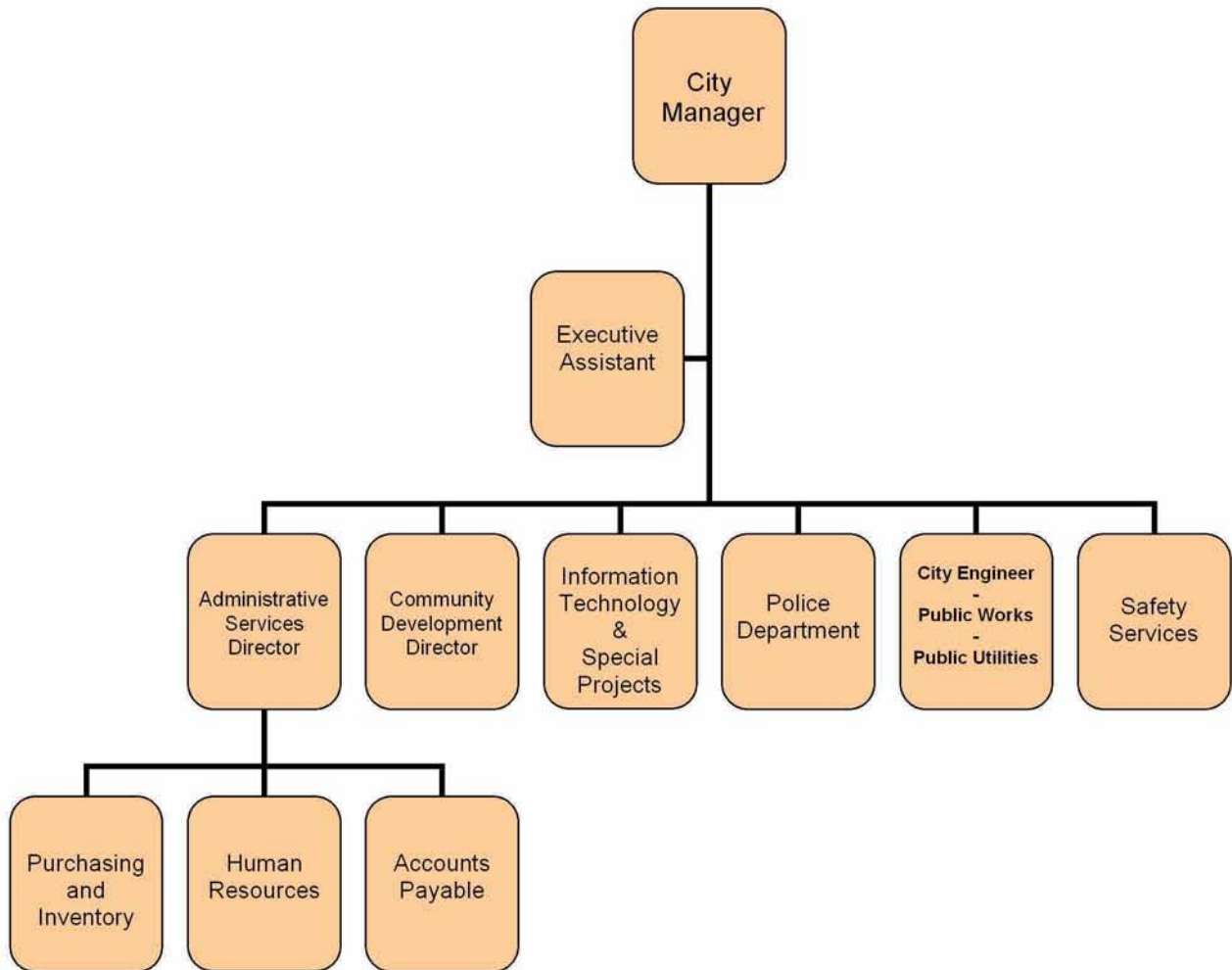
City Commission	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$6,600	\$6,600	\$6,600	\$6,600	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$505	\$510	\$505	\$510	\$0
Retirement Contributions	\$200	\$240	\$240	\$240	\$0
Insurance Contributions	\$465	\$80	\$60	\$80	\$0
Worker's Comp & Unemployment	\$34	\$40	\$27	\$40	\$0
SUBTOTAL - PERSONAL SERVICES	\$7,804	\$7,470	\$7,432	\$7,470	\$0
Operating Expenses					
Professional Services	\$220	\$1,500	\$7,250	\$1,000	(\$500)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$4,245	\$6,000	\$3,000	\$4,000	(\$2,000)
Communications	\$290	\$650	\$300	\$650	\$0
Postage	\$160	\$500	\$200	\$500	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$0	\$0	\$0	\$0	\$0
Printing & Binding	\$0	\$500	\$0	\$500	\$0
Promotional Activities	\$0	\$400	\$0	\$400	\$0
Miscellaneous Charges	\$1,169	\$4,000	\$3,000	\$11,500	\$7,500
Office Supplies	\$74	\$150	\$100	\$150	\$0
Operating Supplies	\$708	\$500	\$100	\$500	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$8,974	\$11,275	\$8,075	\$9,275	(\$2,000)
Emergency Preparedness	\$300	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$26,128	\$63,000	\$63,000	\$63,000	\$0
SUBTOTAL - OPERATING EXPENSES	\$42,268	\$88,475	\$85,025	\$91,475	\$3,000
SUBTOTAL - PERSONNEL & OPERATING	\$50,072	\$95,945	\$92,457	\$98,945	\$3,000
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$50,072	\$95,945	\$92,457	\$98,945	\$3,000

City Manager's Office

Department Summary

The City Manager, as authorized by the City Charter, acts as the chief administrative and operations officer of the City. In this capacity the City Manager is responsible for supervising all City departments and divisions, with the exception of the City Clerk/Finance Office and the City Attorney who report directly to the City Commission. Additional responsibilities include: preparation and submittal of the annual budget, overseeing the City's personnel system (encompassing Human Resources, Risk Management, and Employee Benefits). The City Manager also acts as the Purchasing Agent for the City. The Administrative Services Director is a part of the City Manager's Department and answers directly to the City Manager. The Community Development Director, Safety Services Director, Public Works Director/City Engineer as well as the Police Chief, report directly to the City Manager. Some of the City Manager's functions are as described below. This is however, a generalization and by no means reflects all of the City Manager duties.

1. Preparation and submittal of the annual operating budget
2. Financial Management (duties shared with City Finance Officer)
3. Economic Development
4. Personnel Administration
 - a) Labor Relations
 - b) Wage & Benefits Review
 - c) Risk Management
 - d) Employee Recruitment & Retention
 - e) Training
5. Purchasing and Contract Administration
 - a) Bid Preparation & Advertising
 - b) Requisition/Purchase Order Review & Processing
 - c) Transfer Authorization
6. Planning and Zoning Administration
7. Overall administration of City services
8. Staff and clerical support to City Commission



Classification	Full Time	Part Time
City Manager	1	0
Executive Assistant	1	0
Community Development Director	1	0
Administrative Services Director	1	0
Human Resources Specialist	1	0
Staff Assistant III	2	0
Accounts Payable Specialist	1	0

City Manager's Office

City Manager	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$273,733	\$281,330	\$285,691	\$283,300	\$1,970
Overtime	\$68	\$150	\$150	\$150	\$0
FICA Taxes	\$20,033	\$21,540	\$21,867	\$21,690	\$150
Retirement Contributions	\$13,824	\$14,430	\$15,156	\$12,110	(\$2,320)
Insurance Contributions	\$27,503	\$24,370	\$22,932	\$26,570	\$2,200
Worker's Comp & Unemployment	\$1,320	\$1,550	\$1,036	\$1,560	\$10
SUBTOTAL - PERSONAL SERVICES	\$336,481	\$343,370	\$346,832	\$345,380	\$2,010
Operating Expenses					
Professional Services	\$9,187	\$15,050	\$4,000	\$12,050	(\$3,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$0	\$2,000	\$300	\$2,500	\$500
Communications	\$4,954	\$6,000	\$4,500	\$5,500	(\$500)
Postage	\$888	\$900	\$800	\$900	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$456	\$1,500	\$500	\$1,500	\$0
Insurance	\$2,080	\$3,360	\$3,437	\$3,360	\$0
Repair & Maintenance Services	\$324	\$1,000	\$3,100	\$1,000	\$0
Printing & Binding	\$442	\$800	\$500	\$800	\$0
Promotional Activities	\$443	\$1,000	\$1,000	\$1,000	\$0
Miscellaneous Charges	\$376	\$1,350	\$1,000	\$1,100	(\$250)
Office Supplies	\$4,063	\$1,500	\$2,950	\$1,500	\$0
Operating Supplies	\$2,354	\$2,850	\$1,400	\$2,500	(\$350)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$8,168	\$12,057	\$7,900	\$12,057	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$33,735	\$49,367	\$31,387	\$45,767	(\$3,600)
SUBTOTAL - PERSONNEL & OPERATING	\$370,216	\$392,737	\$378,219	\$391,147	(\$1,590)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$370,216	\$392,737	\$378,219	\$391,147	(\$1,590)

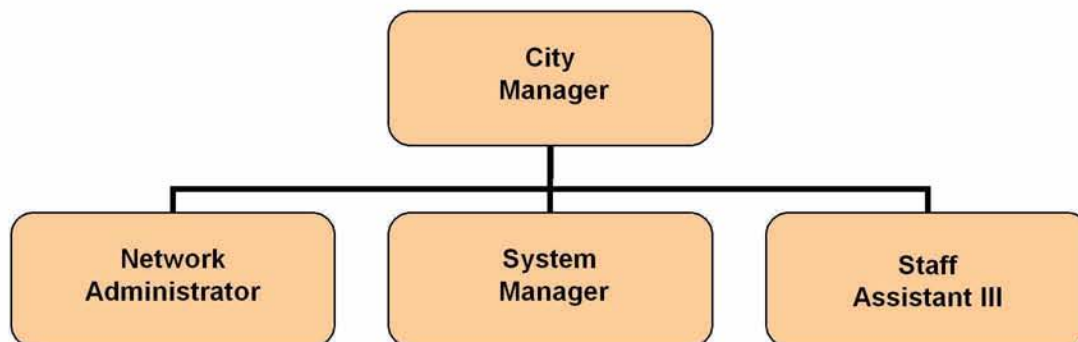
City Manager's Office – Information Technology / Special Projects

Division Summary

One of the primary functions of the Information Technology division is to conduct weekly inspections of the City's file server hardware to detect any potential problems which may cause serious interruptions and costly expense to the City's computer operating system. This division keeps the City abreast of the latest computer upgrades available which are compatible with the existing system, to correct any malfunctions with existing hardware and software.

It is the purpose of the Information Technology division to coordinate the purchase and upgrade of all computers and computer components City wide. It is instrumental in the selection of all operating software, anti-virus software and ensures the proper licensing of all software. This department also provides support of all departments/division with the correction of any computer software and hardware problems.

In addition, the staff of this unit provides assistance to the City Manager's Office for Special Projects coordination and management as needed.



Classification	Full Time	Part Time
Network Administrator	0	Contract
System Manager	0	• Other
Staff Assistant III	1	0

- The System Manager is a full time City employee who oversees Information Technology as an additional duty to other primary duties.

Information Technology / Special Projects

Info. Technology	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$31,323	\$37,030	\$37,703	\$40,040	\$3,010
Overtime	\$515	\$300	\$100	\$300	\$0
FICA Taxes	\$2,340	\$2,860	\$2,892	\$3,090	\$230
Retirement Contributions	\$2,593	\$3,670	\$3,724	\$3,970	\$300
Insurance Contributions	\$3,370	\$4,070	\$4,033	\$4,430	\$360
Worker's Comp & Unemployment	\$168	\$210	\$145	\$230	\$20
SUBTOTAL - PERSONAL SERVICES	\$40,309	\$48,140	\$48,597	\$52,060	\$3,920
Operating Expenses					
Professional Services	\$4,287	\$3,050	\$2,450	\$1,050	(\$2,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$10,589	\$12,000	\$9,000	\$10,500	(\$1,500)
Travel & Per Diem	\$0	\$1,500	\$2,125	\$1,500	\$0
Communications	\$426	\$700	\$450	\$700	\$0
Postage	\$8	\$100	\$35	\$100	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$382	\$750	\$400	\$750	\$0
Insurance	\$824	\$1,680	\$1,711	\$1,680	\$0
Repair & Maintenance Services	\$491	\$750	\$1,600	\$750	\$0
Printing & Binding	\$0	\$600	\$35	\$300	(\$300)
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$8	\$0	\$0	\$0	\$0
Office Supplies	\$629	\$770	\$600	\$600	(\$170)
Operating Supplies	\$1,042	\$2,500	\$2,000	\$2,500	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$5,800	\$2,160	\$5,500	(\$300)
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$18,686	\$30,200	\$22,566	\$25,930	(\$4,270)
SUBTOTAL - PERSONNEL & OPERATING	\$58,995	\$78,340	\$71,163	\$77,990	(\$350)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$58,995	\$78,340	\$71,163	\$77,990	(\$350)

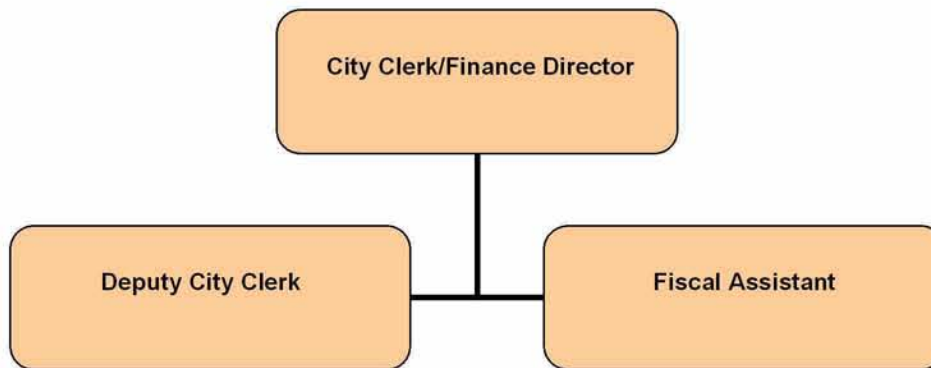
City Clerk/Finance Department

Department Summary

The City Clerk/Finance department has various functions and responsibilities as established by City Charter and various City Ordinances. This department provides direct services to citizens, businesses, and other governmental agencies and provides support services to all City departments/divisions.

The functions of the City Clerk/Finance department are split between the General Fund and the Enterprise/Utilities Fund. In its general government role, primary duties include:

1. Clerk activities: include the keeping of all City records, overseeing City elections, the distribution of the Business Tax receipts, recording and keeping City Commission minutes, ordinances, resolutions, agreements and other necessary duties not mentioned.
2. Finance activities: include accounting practices, disbursement of City funds, employee payroll, cash management and other financial responsibilities not mentioned.



Classification	Full Time	Part Time
City Clerk/Finance Director	1	0
Deputy City Clerk	1	0
Fiscal Assistant	1	0

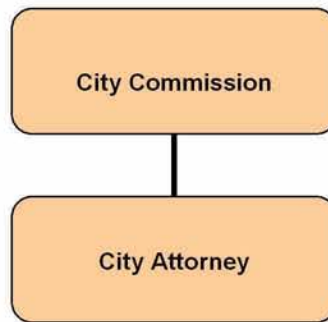
City Clerk / Finance - General Fund

Clerk/Finance - Gen.	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$142,501	\$127,750	\$110,118	\$131,500	\$3,750
Overtime	\$0	\$500	\$0	\$500	\$0
FICA Taxes	\$10,622	\$9,820	\$8,424	\$10,100	\$280
Retirement Contributions	\$11,020	\$10,580	\$10,015	\$10,940	\$360
Insurance Contributions	\$12,523	\$12,190	\$10,368	\$13,290	\$1,100
Worker's Comp & Unemployment	\$714	\$710	\$485	\$730	\$20
SUBTOTAL - PERSONAL SERVICES	\$177,380	\$161,550	\$139,410	\$167,060	\$5,510
Operating Expenses					
Professional Services	\$252	\$1,050	\$1,036	\$1,050	\$0
Accounting & Auditing	\$26,000	\$26,000	\$26,000	\$26,000	\$0
Contractual Services	\$4,236	\$0	\$0	\$5,500	\$5,500
Travel & Per Diem	\$0	\$600	\$600	\$1,200	\$600
Communications	\$1,115	\$1,600	\$1,600	\$1,600	\$0
Postage	\$3,344	\$3,320	\$3,400	\$3,600	\$280
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$996	\$1,200	\$1,000	\$1,000	(\$200)
Insurance	\$1,533	\$2,680	\$2,270	\$2,500	(\$180)
Repair & Maintenance Services	\$3,064	\$7,800	\$10,000	\$13,000	\$5,200
Printing & Binding	\$1,937	\$4,000	\$2,000	\$4,000	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$5,296	\$18,250	\$3,100	\$8,250	(\$10,000)
Office Supplies	\$1,634	\$2,000	\$2,000	\$2,000	\$0
Operating Supplies	\$0	\$200	\$0	\$0	(\$200)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$952	\$1,300	\$3,360	\$1,900	\$600
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$50,359	\$70,000	\$56,366	\$71,600	\$1,600
SUBTOTAL - PERSONNEL & OPERATING	\$227,739	\$231,550	\$195,776	\$238,660	\$7,110
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$227,739	\$231,550	\$195,776	\$238,660	\$7,110

City Attorney

Department Summary

The City Attorney is appointed by the City Commission and reports directly to the City Commission. The City Attorney provides legal advice to the City Commission and the administrative staff of the City, in the best interest of the City. This function includes, but is not limited to, the preparation of ordinances, contracts and other legal documentation as directed by the City Commission. The City Attorney keeps abreast of ever changing statutes and particularly those relative to the operation of municipal government. The City Attorney also works in conjunction with the Labor Attorney and other special counsel as deemed necessary by the City Commission.



Classification	Full Time	Part Time
City Attorney	0	1

City Attorney's Office

City Attorney	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$26,008	\$25,810	\$30,302	\$28,390	\$2,580
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$1,969	\$1,980	\$2,319	\$2,180	\$200
Retirement Contributions	\$1,250	\$1,250	\$1,516	\$1,380	\$130
Insurance Contributions	\$1,654	\$0	\$1,933	\$0	\$0
Worker's Comp & Unemployment	\$116	\$120	\$87	\$140	\$20
SUBTOTAL - PERSONAL SERVICES	\$30,997	\$29,160	\$36,157	\$32,090	\$2,930
Operating Expenses					
Professional Services	\$7,848	\$20,000	\$15,000	\$18,000	(\$2,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$282	\$1,500	\$520	\$1,500	\$0
Communications	\$129	\$800	\$200	\$800	\$0
Postage	\$622	\$600	\$450	\$600	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$456	\$750	\$400	\$400	(\$350)
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$150	\$350	\$170	\$700	\$350
Printing & Binding	\$112	\$300	\$0	\$100	(\$200)
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$2,562	\$3,400	\$5,500	\$4,400	\$1,000
Office Supplies	\$816	\$750	\$750	\$750	\$0
Operating Supplies	\$29	\$300	\$0	\$300	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$1,622	\$3,450	\$1,835	\$2,000	(\$1,450)
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$14,628	\$32,200	\$24,825	\$29,550	(\$2,650)
SUBTOTAL - PERSONNEL & OPERATING	\$45,625	\$61,360	\$60,982	\$61,640	\$280
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$45,625	\$61,360	\$60,982	\$61,640	\$280

Community Development Department

Department Summary

This department serves under the direction of the City Manager in all planning, zoning and land development functions, and under the specific guidance of the Community Development Director. The Community Development Division is also charged with the development and maintenance of the City's Comprehensive Plan. It is also the responsibility of this division to meet with developers and/or contractors relative to growth within the City and to research any potential annexations into the City.

Another function of this department is that of technical and/or clerical support to the Board of Adjustment, the Development Review Committee, the Planning Board and the Redevelopment Advisory Committee.



Classification	Full Time	Part Time
(City Manager)	(See City Manager's Department for Classification)	
Community Development Director	1	0
Development Review Technician	1	0

Community Development

Development Svcs.	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$63,858	\$70,700	\$70,552	\$81,430	\$10,730
Overtime	\$0	\$350	\$0	\$350	\$0
FICA Taxes	\$4,856	\$5,440	\$5,398	\$6,260	\$820
Retirement Contributions	\$2,940	\$3,270	\$3,249	\$3,800	\$530
Insurance Contributions	\$3,938	\$8,130	\$6,130	\$8,860	\$730
Worker's Comp & Unemployment	\$231	\$400	\$261	\$450	\$50
SUBTOTAL - PERSONAL SERVICES	\$75,823	\$88,290	\$85,590	\$101,150	\$12,860
Operating Expenses					
Professional Services	\$13,833	\$52,550	\$57,000	\$46,550	(\$6,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$0	\$1,000	\$543	\$1,000	\$0
Communications	\$675	\$1,200	\$600	\$1,200	\$0
Postage	\$276	\$750	\$200	\$750	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$455	\$900	\$500	\$900	\$0
Insurance	\$1,640	\$1,680	\$1,741	\$1,680	\$0
Repair & Maintenance Services	\$150	\$400	\$250	\$400	\$0
Printing & Binding	\$1,193	\$2,000	\$800	\$1,000	(\$1,000)
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$5,922	\$7,100	\$8,500	\$8,100	\$1,000
Office Supplies	\$332	\$500	\$800	\$600	\$100
Operating Supplies	\$38	\$300	\$0	\$300	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$140	\$2,000	\$562	\$2,000	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$24,654	\$70,380	\$71,496	\$64,480	(\$5,900)
SUBTOTAL - PERSONNEL & OPERATING	\$100,477	\$158,670	\$157,086	\$165,630	\$6,960
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$581	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$581	\$0	\$0	\$0	\$0
TOTAL	\$101,058	\$158,670	\$157,086	\$165,630	\$6,960

Safety Services – Building Division

Division Summary

The Building Division's primary mission is to always strive to put the safety and welfare of our citizens first and foremost as the division goes about the daily business of permitting and inspecting the residential dwellings and commercial structures. The department will guard its citizens against unlicensed contractor activity and protect them from poor workmanship during all construction phases.

The Building Division of the Safety Services Department provides all building construction functions for the City of Dade City along with permitting and inspection services to the City of San Antonio and Town of St. Leo.

This division governs all building construction, whether by contractor or homeowner, in order to provide for the safety and well being of our citizens through assurance that their homes and businesses are built to specific codes as set forth by the State of Florida and the City of Dade City.

This division also governs contractor license registrations to ensure that contractors are in compliance with State of Florida license requirements and City of Dade City ordinance requirements.



Classification	Full Time	Part Time
(Safety Services Director)	(See Safety Services Director Classification)	
Building Official	1	0
Building Inspector	1	0
Permit Technician	1	0

Building Inspections

Building Inspections	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$89,340	\$145,460	\$125,379	\$122,390	(\$23,070)
Overtime	\$3,694	\$700	\$0	\$700	\$0
FICA Taxes	\$6,559	\$11,190	\$9,592	\$9,420	(\$1,770)
Retirement Contributions	\$5,348	\$8,010	\$7,126	\$7,300	(\$710)
Insurance Contributions	\$11,338	\$16,250	\$13,247	\$13,290	(\$2,960)
Worker's Comp & Unemployment	\$4,460	\$11,850	\$7,684	\$12,160	\$310
SUBTOTAL - PERSONAL SERVICES	\$120,739	\$193,460	\$163,028	\$165,260	(\$28,200)
Operating Expenses					
Professional Services	\$20,415	\$1,550	\$36	\$550	(\$1,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$0	\$900	\$394	\$900	\$0
Communications	\$1,843	\$4,000	\$2,400	\$3,000	(\$1,000)
Postage	\$6	\$500	\$400	\$500	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$4,166	\$7,400	\$7,302	\$3,600	(\$3,800)
Insurance	\$4,380	\$10,247	\$10,409	\$10,247	\$0
Repair & Maintenance Services	\$603	\$3,100	\$3,165	\$2,950	(\$150)
Printing & Binding	\$857	\$500	\$150	\$500	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$0	\$300	\$200	\$300	\$0
Office Supplies	\$870	\$1,000	\$1,000	\$1,200	\$200
Operating Supplies	\$3,466	\$5,500	\$2,950	\$5,250	(\$250)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$73	\$2,750	\$1,315	\$2,400	(\$350)
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$36,679	\$37,747	\$29,721	\$31,397	(\$6,350)
SUBTOTAL - PERSONNEL & OPERATING	\$157,418	\$231,207	\$192,749	\$196,657	(\$34,550)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$2,100	\$0	\$0	(\$2,100)
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$2,100	\$0	\$0	(\$2,100)
TOTAL	\$157,418	\$233,307	\$192,749	\$196,657	(\$36,650)

Public Works – Administration and Facilities Maintenance

Division Summary

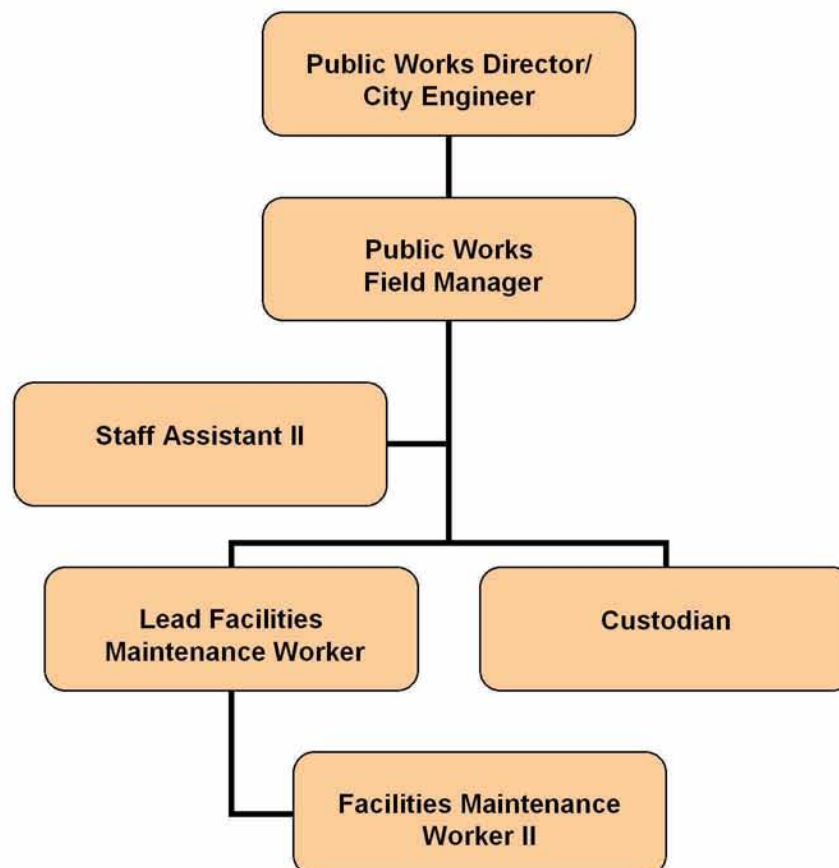
This division of the Public Works Department provides administrative direction and support to other divisions within Public Works. This division receives concerns from citizens and City employees alike and immediately strives to rectify any potentially dangerous situations. All other concerns are handled in a timely manner with issuance to the proper division for corrective action.

The Facilities Maintenance division provides safe and adequate work sites to all City employees, through preventative and corrective maintenance up to and including the City's lift stations.

The custodial staff within this division provides cleaning services to all departments within the City to include the City Annex building, Police Department and rental facilities.

Some functions of this division include, but are not limited to, the following activities:

1. Building Maintenance - Preventative and Corrective.
2. Maintenance of pump stations and lift stations for Water and Wastewater.
3. Handles rental requests for City owned facilities including park facilities.
4. Provides administrative support for materials needed and used by operational divisions.
5. Receives citizen concerns and issues for corrective action orders for City maintained property.
6. Provides custodial duties for City facilities.



***Public Works Department
Administration and Facilities Maintenance***

Classification	Full time	Part time
(Public Works Director/City Engineer)	(See Water Division Classification)	
Public Works Field Manager	1	0
Staff Assistant II	1	0
Lead Facilities Maintenance Worker	1	0
Facilities Maintenance Worker II	1	0
Custodian	0	2

Public Works - Facilities Maintenance

PW Admin. & Facilities	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$131,175	\$151,210	\$144,284	\$155,750	\$4,540
Overtime	\$15,383	\$6,500	\$6,000	\$6,500	\$0
FICA Taxes	\$10,898	\$12,070	\$11,497	\$12,420	\$350
Retirement Contributions	\$7,559	\$8,360	\$8,230	\$8,130	(\$230)
Insurance Contributions	\$16,296	\$20,310	\$16,126	\$17,710	(\$2,600)
Worker's Comp & Unemployment	\$10,864	\$12,690	\$8,504	\$13,070	\$380
SUBTOTAL - PERSONAL SERVICES	\$192,175	\$211,140	\$194,641	\$213,580	\$2,440
Operating Expenses					
Professional Services	\$72	\$50	\$3,680	\$50	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$11,100	\$320	\$0	\$320	\$0
Travel & Per Diem	\$0	\$155	\$0	\$155	\$0
Communications	\$3,486	\$3,500	\$3,000	\$3,500	\$0
Postage	\$291	\$0	\$300	\$0	\$0
Utility Services	\$24,758	\$31,000	\$21,800	\$31,000	\$0
Rentals & Leases	\$456	\$0	\$250	\$250	\$250
Insurance	\$8,590	\$12,095	\$12,500	\$12,095	\$0
Repair & Maintenance Services	\$22,272	\$55,100	\$35,250	\$42,700	(\$12,400)
Printing & Binding	\$0	\$600	\$200	\$600	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$36	\$200	\$130	\$100	(\$100)
Office Supplies	\$626	\$1,300	\$1,300	\$1,300	\$0
Operating Supplies	\$6,498	\$10,300	\$7,750	\$10,600	\$300
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$480	\$25	\$480	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$78,185	\$115,100	\$86,185	\$103,150	(\$11,950)
SUBTOTAL - PERSONNEL & OPERATING	\$270,360	\$326,240	\$280,826	\$316,730	(\$9,510)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$5,000	\$5,000
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$5,000	\$5,000
TOTAL	\$270,360	\$326,240	\$280,826	\$321,730	(\$4,510)

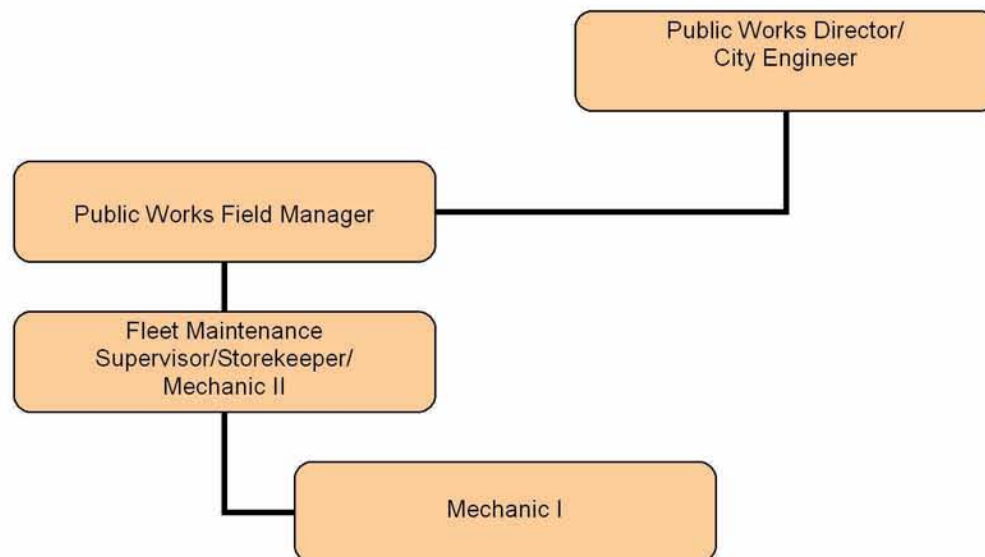
Public Works Department – Fleet Maintenance Division

Division Summary

The primary function of the Fleet Maintenance Division is to maintain the City's fleet of vehicle as well as equipment, such as mowers, weed eater's, etc., in good operating condition for the daily use and particularly the safety of each and every employee using such vehicles or equipment. Secondary to employee safety is the preventative maintenance to the vehicles and equipment alike, in an ongoing effort to prolong the life of the vehicles and equipment.

It is also an ongoing function of this division to purchase and stock vehicle and equipment parts (as feasibility permits) to minimize down-time. An inventory of parts is maintained by this division as well as regularly scheduled routine maintenance to vehicles and equipment.

The Fleet Maintenance Division of the Public Works Department provides maintenance to all City owned vehicles and equipment. It also provides an inventory of stock used/replaced along with an accurate inventory of all City owned vehicles and equipment for maintenance purposes.



Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division Classification)	
(Public Works Field Manager)	(See Administration & Facility Maint. For Classification)	
Fleet Maintenance Supervisor/Storekeeper/Mechanic II	1	0
Mechanic I	1	0

Public Works - Fleet Maintenance

Fleet Maintenance	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$96,752	\$97,270	\$98,385	\$63,960	(\$33,310)
Overtime	\$6,119	\$1,000	\$4,700	\$2,380	\$1,380
FICA Taxes	\$7,552	\$7,520	\$7,886	\$5,080	(\$2,440)
Retirement Contributions	\$6,067	\$6,460	\$6,684	\$2,650	(\$3,810)
Insurance Contributions	\$12,088	\$12,190	\$11,924	\$8,860	(\$3,330)
Worker's Comp & Unemployment	\$4,911	\$5,810	\$3,891	\$3,920	(\$1,890)
SUBTOTAL - PERSONAL SERVICES	\$133,489	\$130,250	\$133,470	\$86,850	(\$43,400)
Operating Expenses					
Professional Services	\$0	\$50	\$0	\$50	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$180	\$320	\$240	\$320	\$0
Travel & Per Diem	\$0	\$155	\$0	\$155	\$0
Communications	\$1,615	\$3,500	\$1,700	\$3,500	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$15,703	\$17,950	\$16,215	\$18,100	\$150
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$3,286	\$13,400	\$14,204	\$13,400	\$0
Repair & Maintenance Services	\$5,183	\$6,200	\$6,050	\$6,700	\$500
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$98	\$550	\$370	\$550	\$0
Office Supplies	\$261	\$500	\$250	\$500	\$0
Operating Supplies	\$3,877	\$5,200	\$5,800	\$6,000	\$800
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$350	\$50	\$350	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$30,203	\$48,175	\$44,879	\$49,625	\$1,450
SUBTOTAL - PERSONNEL & OPERATING	\$163,692	\$178,425	\$178,349	\$136,475	(\$41,950)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$8,750	\$36,000	\$3,860	\$0	(\$36,000)
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$5,789	\$6,500	\$3,050	\$15,150	\$8,650
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$14,539	\$42,500	\$6,910	\$15,150	(\$27,350)
TOTAL	\$178,231	\$220,925	\$185,259	\$151,625	(\$69,300)

Police Department

Department Summary

The City Police Department's primary function is to enforce the laws of the State of Florida in a fair and just manner, while at all times recognizing the statutory and judicial limitations of that authority and recognizing the constitutional rights of all persons. This Department is charged with rendering aid to all citizens and other agencies with a responsible and timely dissemination of all information, both emergency and non-emergency, to the proper authorities.

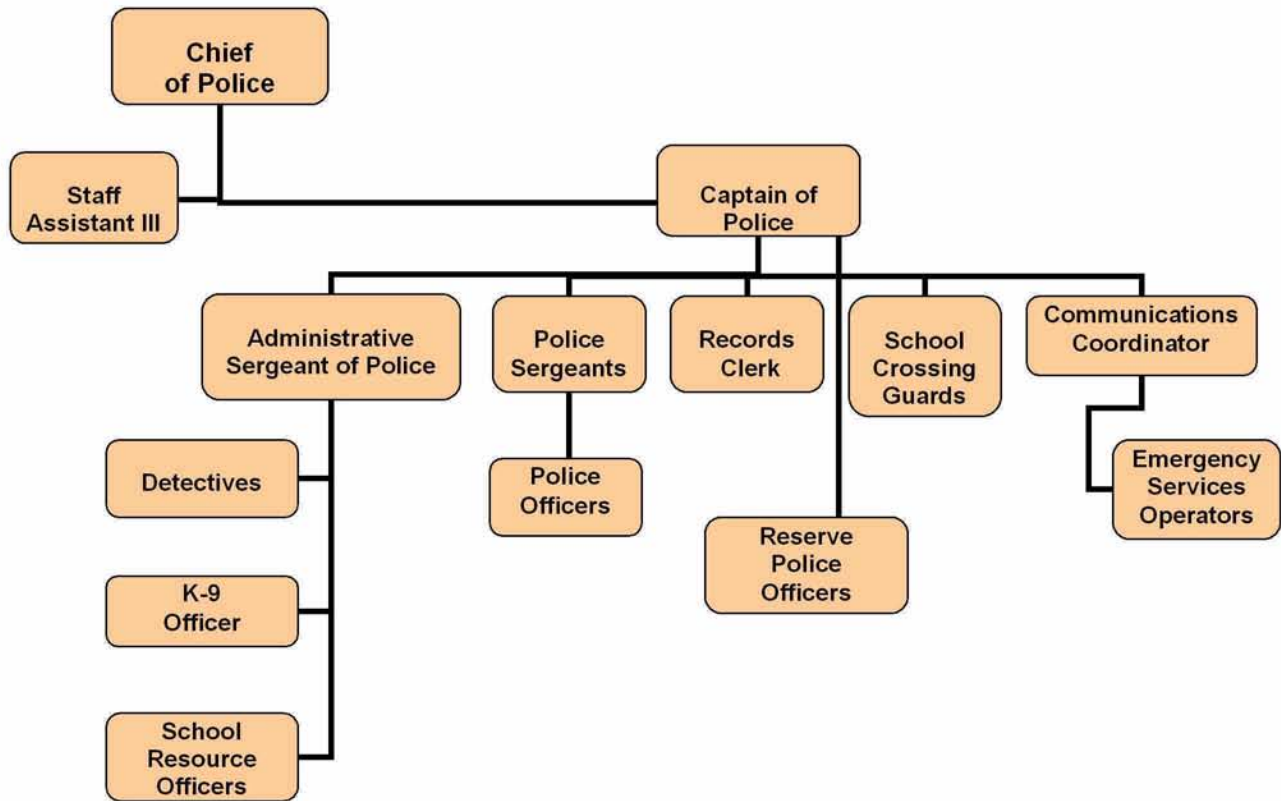
The Dade City Police Department has been entrusted with the mission of protecting and serving all residents, visitors, businesses, and property owners coming within the Department's jurisdiction, in a fair and prudent manner. In partnership with the citizens of Dade City the Police Department seeks to provide timely and professional emergency assistance, uphold public safety, and protect life and property. The Chief of Police is charged with the responsibility of all police activities and reports directly to the City Manager.

The Department is comprised of Administration, Services, Operations and Communications, and provides 24-hour patrol and communications service to the City's citizens. The Department has many areas of concentration with the primary focus being on detection and prevention of criminal activity and the arrest and apprehension of criminals. The Department also provides School Resource Officers to the high school and Pasco Middle School.

The communications division provides radio dispatch service for the Police Department as well as to the City's Public Works Department after-hours, weekends and holidays.

Some other functions of the Department are:

- 1) Providing community oriented crime prevention programs
- 2) Educating citizens on the prevention of crime
- 3) Provide security for annual civic events, to name a few.
- 4) Provide school crossing guards for 2 elementary schools and 1 middle school



Classification	Full Time	Part Time
Chief of Police	1	0
Captain of Police	1	0
Administrative Sergeant of Police	1	0
Staff Assistant III	1	0
Records Clerk	1	0
Communications Coordinator	1	0
Emergency Services Operators	7	8
• Detectives	3	0
K-9 Officer	1	0
Police Sergeants	4	0
Police Officers	11	2
School Resource Officer	2	0
Reserve Police Officers	0	6 (Volunteer)
School Crossing Guards	0	4

- One (1) Detective is assigned to Crime Scene Investigation/Property Custodian duties

Police

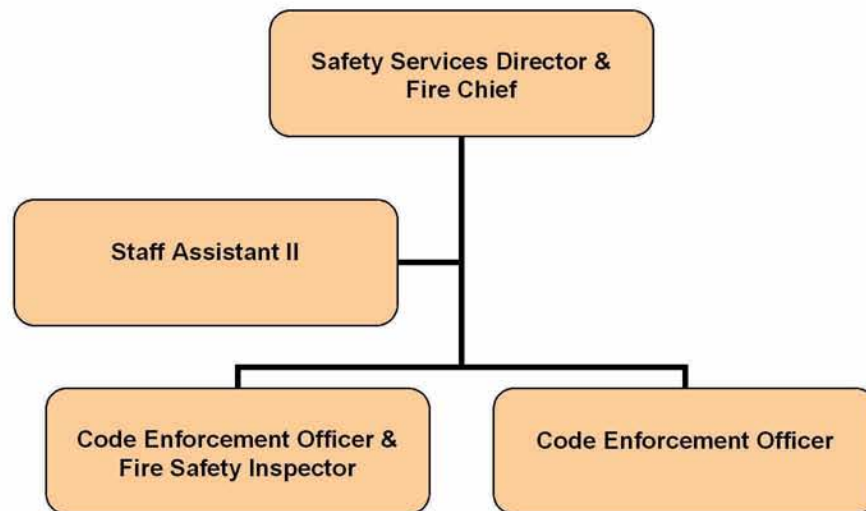
Police	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$1,175,667	\$1,372,620	\$1,367,792	\$1,394,110	\$21,490
Overtime	\$118,162	\$55,000	\$118,000	\$70,000	\$15,000
FICA Taxes	\$95,641	\$109,220	\$113,136	\$112,010	\$2,790
Retirement Contributions	\$53,730	\$60,150	\$76,085	\$101,720	\$41,570
Insurance Contributions	\$117,445	\$139,880	\$130,316	\$152,320	\$12,440
Worker's Comp & Unemployment	\$81,274	\$105,220	\$69,658	\$108,960	\$3,740
SUBTOTAL - PERSONAL SERVICES	\$1,641,919	\$1,842,090	\$1,874,987	\$1,939,120	\$97,030
Operating Expenses					
Professional Services	\$1,876	\$5,700	\$3,200	\$5,600	(\$100)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$37,666	\$33,000	\$32,512	\$33,000	\$0
Travel & Per Diem	\$3,035	\$4,000	\$6,700	\$2,800	(\$1,200)
Communications	\$15,887	\$22,000	\$17,500	\$21,000	(\$1,000)
Postage	\$322	\$1,200	\$900	\$1,000	(\$200)
Utility Services	\$17,258	\$20,700	\$19,300	\$20,700	\$0
Rentals & Leases	\$4,009	\$4,500	\$3,700	\$4,500	\$0
Insurance	\$38,175	\$43,778	\$42,986	\$43,778	\$0
Repair & Maintenance Services	\$53,873	\$75,000	\$47,400	\$66,250	(\$8,750)
Printing & Binding	\$1,999	\$5,000	\$2,300	\$4,500	(\$500)
Promotional Activities	\$1,107	\$1,000	\$0	\$1,000	\$0
Miscellaneous Charges	\$3,394	\$3,200	\$2,100	\$2,700	(\$500)
Office Supplies	\$4,716	\$6,000	\$10,000	\$10,000	\$4,000
Operating Supplies	\$78,783	\$108,500	\$86,500	\$102,131	(\$6,369)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$3,509	\$8,300	\$8,000	\$7,800	(\$500)
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$265,609	\$341,878	\$283,098	\$326,759	(\$15,119)
SUBTOTAL - PERSONNEL & OPERATING	\$1,907,528	\$2,183,968	\$2,158,085	\$2,265,879	\$81,911
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$5,500	\$0	\$0
Capital Machinery & Equipment	\$5,889	\$0	\$13,850	\$3,500	\$3,500
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$5,889	\$0	\$19,350	\$3,500	\$3,500
TOTAL	\$1,913,417	\$2,183,968	\$2,177,435	\$2,269,379	\$85,411

Safety Services Department – Fire / Code Enforcement Division

Division Summary

This division strives daily to govern and educate our citizens on the importance of compliance with City ordinances established for the protection of our citizens. This division also oversees the homeowner as well as the business owner in a continuing effort to see that any and all City Codes and Ordinances are observed for the betterment of our community. We feel that through our integrity and actions, we show our community that we are available to them through these efforts. The Code Enforcement Division prepares notices of violations and citations to appear in court to any citizen/business who fails to comply with City Codes and Ordinances.

The Code Enforcement Division provides all Code Enforcement functions throughout the City in an effort to encourage all citizens to comply with City ordinances for the safety and well being of all citizens. Further, this department conducts inspections of all businesses at least once annually to ensure they are in compliance with the National Fire Prevention Codes. The Code Enforcement Division works with the Building Division on commercial plan examinations for compliance with fire safety codes and conducts fire safety inspections of this construction until its completion.



Classification	Full Time	Part Time
Safety Services Director & Fire Chief	1	0
Staff Assistant II	1	0
Code Enforcement Officer & Fire Safety Inspector	1	0
Code Enforcement Officer	0	1

Safety Services / Code Enforcement

Fire / Safety Svcs.	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$147,935	\$151,470	\$151,179	\$134,380	(\$17,090)
Overtime	\$0	\$500	\$0	\$530	\$30
FICA Taxes	\$10,727	\$11,630	\$11,566	\$10,330	(\$1,300)
Retirement Contributions	\$13,760	\$12,520	\$9,469	\$7,440	(\$5,080)
Insurance Contributions	\$11,992	\$12,260	\$11,717	\$13,360	\$1,100
Worker's Comp & Unemployment	\$9,428	\$11,250	\$7,547	\$13,220	\$1,970
SUBTOTAL - PERSONAL SERVICES	\$193,842	\$199,630	\$191,478	\$179,260	(\$20,370)
Operating Expenses					
Professional Services	\$36	\$50	\$0	\$50	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$1,050	\$5,000	\$4,670	\$5,000	\$0
Travel & Per Diem	\$0	\$1,500	\$0	\$750	(\$750)
Communications	\$2,715	\$5,000	\$2,500	\$3,000	(\$2,000)
Postage	\$1,534	\$1,800	\$1,700	\$2,000	\$200
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$1,993	\$4,000	\$1,500	\$2,500	(\$1,500)
Insurance	\$6,928	\$11,927	\$12,219	\$11,927	\$0
Repair & Maintenance Services	\$3,184	\$4,800	\$2,900	\$3,900	(\$900)
Printing & Binding	\$1,225	\$1,000	\$500	\$1,000	\$0
Promotional Activities	\$0	\$300	\$0	\$300	\$0
Miscellaneous Charges	\$9,113	\$10,573	\$10,050	\$10,573	\$0
Office Supplies	\$1,518	\$1,500	\$1,000	\$1,000	(\$500)
Operating Supplies	\$3,176	\$6,650	\$3,700	\$5,875	(\$775)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$2,789	\$2,600	\$1,378	\$2,000	(\$600)
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$35,261	\$56,700	\$42,117	\$49,875	(\$6,825)
SUBTOTAL - PERSONNEL & OPERATING	\$229,103	\$256,330	\$233,595	\$229,135	(\$27,195)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$3,405	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$3,405	\$0	\$0	\$0	\$0
TOTAL	\$232,508	\$256,330	\$233,595	\$229,135	(\$27,195)

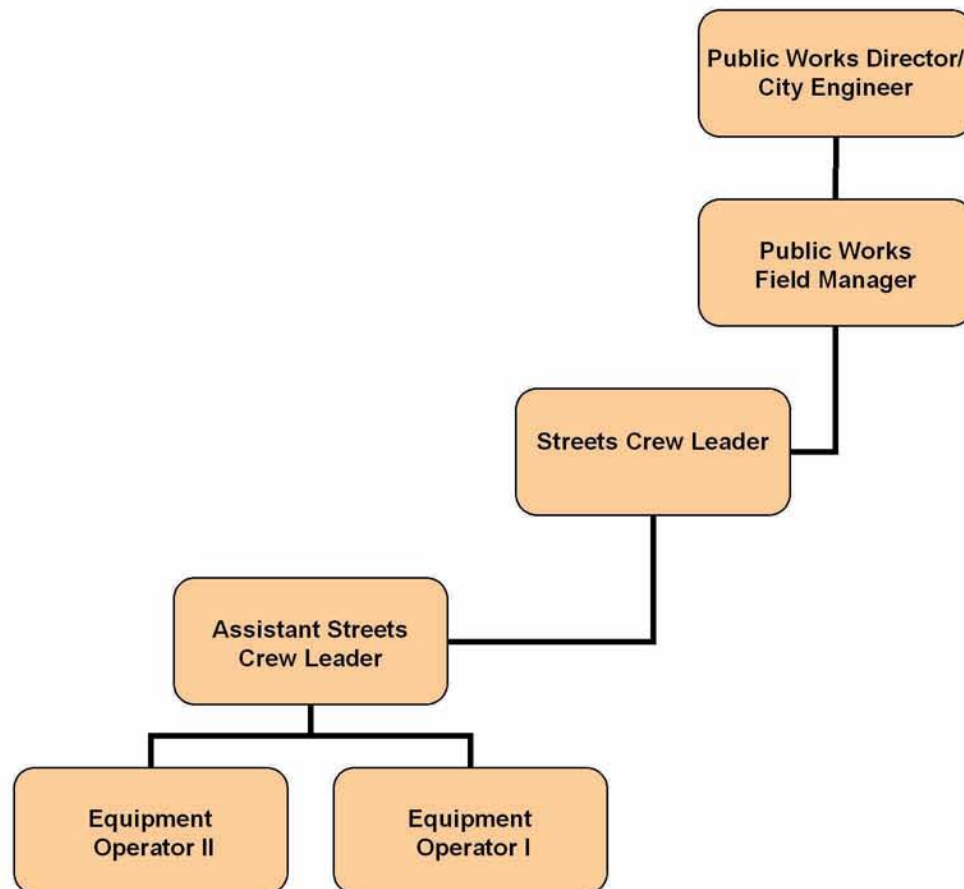
Public Works Department – Streets Division

Division Summary

The Streets Division of the Public Works departments maintains the City's streets, rights-of-way, sidewalks, curbs and retention ponds. The Streets Division also maintains most of the City's street and stop signs and does the striping on City streets, cross walks and parking spaces. This division maintains and/or removes diseased/dead trees on City owned property. Street sweeping functions are also a duty of this division. All over-the-street banners are placed by this department's personnel. The Streets division provides support to all other Public Works divisions as well as other City departments upon request.

The list below names some functions of the Streets Division:

1. Provides maintenance of City streets (including asphalt, brick and dirt), sidewalks, and curbs.
2. Provides maintenance for street signs and markings.
3. Provides maintenance for storm drains and storm water lift stations.
4. Provides tree maintenance on City properties to include parks and rights-of-way.
5. Provides street sweeping maintenance.



Streets Division continued

Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division Classification)	
(Public Works Field Manager)	(See Administration & Facility Maint. For Classification)	
Streets Crew Leader	1	0
Assistant Streets Crew Leader	1	0
*Equipment Operator II	4	0
Equipment Operator I	1	0

*One Equipment Operator II is classified as the City Street Sweeper
 One Equipment Operator II is also classified as a Tree Maintenance Trades Worker

Public Works - Streets Maintenance

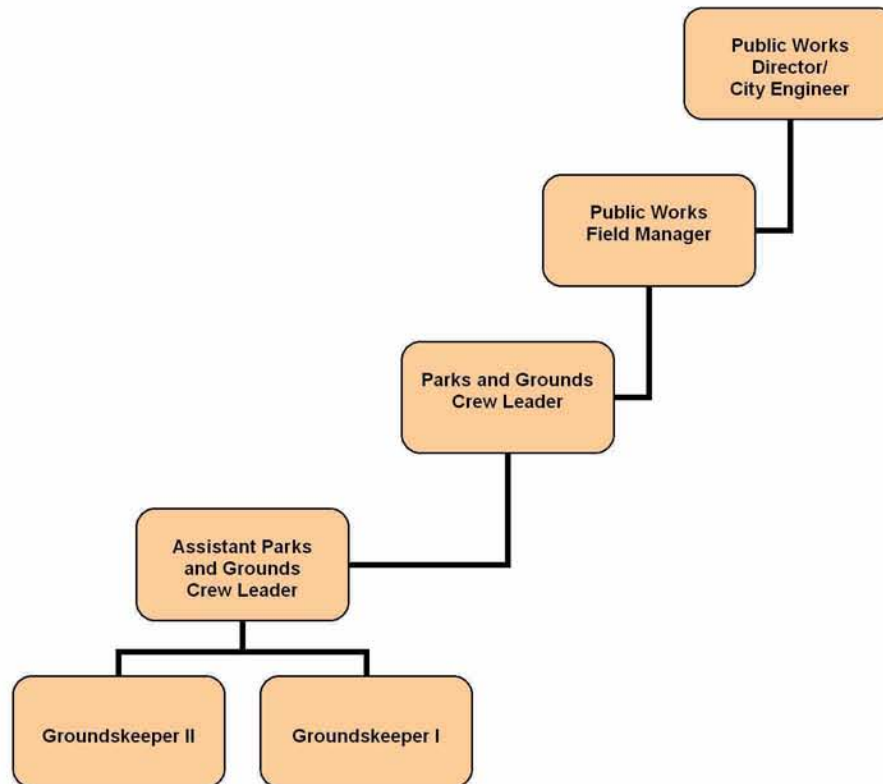
Streets	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$190,673	\$201,730	\$203,964	\$210,990	\$9,260
Overtime	\$3,497	\$6,000	\$3,500	\$6,000	\$0
FICA Taxes	\$14,017	\$15,900	\$15,871	\$16,600	\$700
Retirement Contributions	\$10,638	\$12,880	\$12,523	\$13,610	\$730
Insurance Contributions	\$26,751	\$28,430	\$27,920	\$30,990	\$2,560
Worker's Comp & Unemployment	\$16,861	\$20,950	\$13,385	\$21,840	\$890
SUBTOTAL - PERSONAL SERVICES	\$262,437	\$285,890	\$277,163	\$300,030	\$14,140
Operating Expenses					
Professional Services	\$5,656	\$5,800	\$24,700	\$5,800	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$13,005	\$20,000	\$40,000	\$42,000	\$22,000
Travel & Per Diem	\$0	\$1,300	\$0	\$1,300	\$0
Communications	\$1,494	\$3,000	\$1,500	\$3,000	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$94,737	\$122,750	\$107,000	\$123,000	\$250
Rentals & Leases	\$9,112	\$13,000	\$11,102	\$9,400	(\$3,600)
Insurance	\$26,581	\$21,111	\$22,513	\$21,111	\$0
Repair & Maintenance Services	\$18,095	\$40,925	\$28,550	\$50,925	\$10,000
Printing & Binding	\$0	\$1,000	\$0	\$1,000	\$0
Promotional Activities	\$0	\$600	\$0	\$600	\$0
Miscellaneous Charges	\$24,229	\$45,500	\$42,445	\$40,500	(\$5,000)
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$21,091	\$29,600	\$25,100	\$32,000	\$2,400
Road Materials & Supplies	\$15,271	\$25,000	\$25,000	\$25,000	\$0
Memberships, Subscriptions, & Registrations	\$758	\$1,450	\$234	\$1,450	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$230,029	\$331,036	\$328,144	\$357,086	\$26,050
SUBTOTAL - PERSONNEL & OPERATING	\$492,466	\$616,926	\$605,307	\$657,116	\$40,190
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$3,504	\$0	\$19,862	\$0	\$0
Capital Machinery & Equipment	\$4,826	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$8,330	\$0	\$19,862	\$0	\$0
TOTAL	\$500,796	\$616,926	\$625,169	\$657,116	\$40,190

Public Works Department – Parks and Grounds Division

Division Summary

The Parks and Grounds division of the Public Works Department maintain all City owned parks, ball fields and the City Cemetery. This division also maintains the downtown area parking lots, medians and rights-of way, and in keeping with a favorable presentation of the downtown area, keeps the streets free of trash and debris. The Parks and Grounds division also maintain the City's retention ponds as well as the wastewater percolation ponds site on Sumner Lake Road according to Florida Department of Environmental Protection regulations.

1. Mowing of City owned parks, rights-of-way, parking lot area, medians, and retention ponds in keeping with State of Florida Stormwater requirements. Mowing of the percolation pond site and the Dade City Cemetery.
2. Litter removal and calculation, from all such properties in keeping with State of Florida Stormwater requirements.
3. Landscaping (planting, fertilizing, chemical treatment), and irrigation of City parks, rights-of-way, medians, and the Dade City Cemetery.
4. Planting and maintenance of memorial trees on city rights-of-way as required.



Parks and Grounds Division continued

Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division for Classification)	
(Public Works Field Manager)	(See Administration & Facility Maint. for Classification)	
Parks and Grounds Crew Leader	1	0
Assistant Parks and Grounds Crew Leader	1	0
* Groundskeeper II	3	0
Groundskeeper I	3	0

- One Groundskeeper II is assigned to the City Percolation Pond site
- One Groundskeeper II is assigned the maintenance of the downtown Dade City area
- One Groundskeeper II is assigned to the Dade City Cemetery

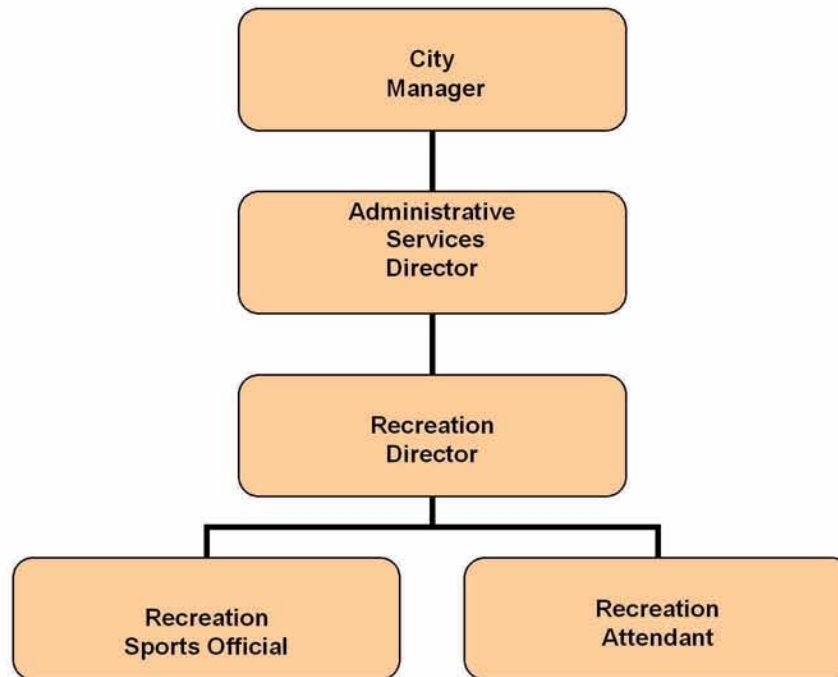
Public Works - Parks and Grounds Maintenance

Parks	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$186,419	\$196,830	\$189,590	\$178,730	(\$18,100)
Overtime	\$8,296	\$5,000	\$5,600	\$5,000	\$0
FICA Taxes	\$14,544	\$15,440	\$14,933	\$14,060	(\$1,380)
Retirement Contributions	\$8,989	\$9,930	\$9,346	\$9,210	(\$720)
Insurance Contributions	\$30,962	\$32,490	\$31,488	\$30,990	(\$1,500)
Worker's Comp & Unemployment	\$14,451	\$18,680	\$11,525	\$17,140	(\$1,540)
SUBTOTAL - PERSONAL SERVICES	\$263,661	\$278,370	\$262,482	\$255,130	(\$23,240)
Operating Expenses					
Professional Services	\$72	\$5,400	\$50	\$5,400	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$5,000	\$12,000	\$17,500	\$12,500
Travel & Per Diem	\$0	\$1,350	\$0	\$1,350	\$0
Communications	\$1,138	\$2,500	\$1,500	\$2,500	\$0
Postage	\$0	\$50	\$0	\$50	\$0
Utility Services	\$41,426	\$53,800	\$39,615	\$53,800	\$0
Rentals & Leases	\$4,167	\$5,000	\$6,102	\$1,400	(\$3,600)
Insurance	\$13,056	\$20,542	\$20,273	\$20,542	\$0
Repair & Maintenance Services	\$19,720	\$24,275	\$22,775	\$25,275	\$1,000
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$1,216	\$1,645	\$2,025	\$1,645	\$0
Office Supplies	\$0	\$100	\$0	\$100	\$0
Operating Supplies	\$17,233	\$22,500	\$22,300	\$24,500	\$2,000
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$1,130	\$100	\$1,130	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$98,028	\$143,292	\$126,740	\$155,192	\$11,900
SUBTOTAL - PERSONNEL & OPERATING	\$361,689	\$421,662	\$389,222	\$410,322	(\$11,340)
Capital Outlay & Debt Service					
Land	\$0	\$11,250	\$0	\$0	(\$11,250)
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$2,360	\$0	\$745	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$2,360	\$11,250	\$745	\$0	(\$11,250)
TOTAL	\$364,049	\$432,912	\$389,967	\$410,322	(\$22,590)

City Manager's Office – Recreation

Division Summary

This department, under management of the City Manager's Department, is a part time, summer recreation function. The intent of this division is to provide summer recreation activities to the community's children by providing youth softball and basketball programs along with arts and crafts for non-sports oriented youths. It is the intent of the Recreation Division to provide a safe environment for the youth of the community to receive sports oriented instruction in a safe and positive manner and for those not inclined toward sports, to participate in educational arts and crafts programs.



Classification	Full Time	Part Time
Recreation Director	0	1
Recreation Sports Official	0	1
Recreation Attendant	0	1

Recreation

Recreation	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$4,807	\$28,000	\$16,373	\$28,000	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$368	\$2,150	\$1,253	\$2,150	\$0
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$44	\$2,390	\$1,522	\$2,390	\$0
SUBTOTAL - PERSONAL SERVICES	\$5,219	\$32,540	\$19,148	\$32,540	\$0
Operating Expenses					
Professional Services	\$36	\$150	\$0	\$150	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$1,000	\$0	\$0	(\$1,000)
Travel & Per Diem	\$51	\$750	\$0	\$750	\$0
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$0	\$150	\$20	\$150	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$0	\$2,500	\$1,100	\$2,000	(\$500)
Printing & Binding	\$0	\$500	\$100	\$500	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$1,619	\$3,000	\$500	\$2,200	(\$800)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$1,100	\$0	\$1,100	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$15,000	\$15,000	\$15,000	\$15,000	\$0
SUBTOTAL - OPERATING EXPENSES	\$16,706	\$24,150	\$16,720	\$21,850	(\$2,300)
SUBTOTAL - PERSONNEL & OPERATING	\$21,925	\$56,690	\$35,868	\$54,390	(\$2,300)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$21,925	\$56,690	\$35,868	\$54,390	(\$2,300)

City of Dade City

FY 2007-2008 Budget



Section 5

Enterprise Funds Detail

Enterprise Funds - Revenue Detail

		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
410-	Water and Sewer Utilities					
	Charges for Services					
343.310	Water Sales	\$1,505,522	\$1,575,000	\$1,517,600	\$1,637,850	\$62,850
343.320	Hydrant Rental	\$9,075	\$9,900	\$9,900	\$9,900	\$0
343.330	Meter Charges	\$0	\$0	\$0	\$60,000	\$60,000
343.340	Water Connection Fees	\$24,365	\$40,000	\$17,000	\$31,200	(\$8,800)
343.510	Sewer Charges	\$1,242,878	\$1,281,000	\$1,292,500	\$1,335,150	\$54,150
343.520	Sewer Connection Fees	\$19,450	\$37,000	\$10,000	\$17,000	(\$20,000)
343.650	Turn-On Charges	\$18,325	\$20,000	\$40,000	\$30,000	\$10,000
343.660	Late Penalty Charges	\$47,478	\$40,000	\$63,000	\$50,000	\$10,000
	Miscellaneous					
361.100	Interest	\$135,619	\$85,000	\$160,000	\$125,000	\$40,000
361.300	Net Increase (Decrease) in Value	(\$20,394)	\$0	\$0	\$0	\$0
367.000	Gain on Sale of Investments	\$0	\$0	\$0	\$0	\$0
369.900	Miscellaneous	\$6,081	\$2,000	\$8,000	\$4,000	\$2,000
	Other Sources					
381.400	Transfer - Infrastructure Surtax	\$76,738	\$0	\$0	\$0	\$0
381.500	Transfer - Water Dev. Charges	\$27,074	\$0	\$4,262	\$0	\$0
381.600	Transfer - Sewer Dev. Charges	\$0	\$0	\$2,757	\$0	\$0
389.210	Federal Grant/Loan - Rural Dev.	\$27,842	\$0	\$0	\$0	\$0
389.310	State Grant/Loan - DEP	\$278,588	\$0	\$471,412	\$293,220	\$293,220
389.320	State Grant/Loan - SWFWMD	\$0	\$0	\$0	\$0	\$0
389.400	Other Sources	\$0	\$0	\$0	\$0	\$0
	Other					
301.000	Budgeted Cash Balances	\$0	\$0	\$0	\$0	\$0
381.200	Budgeted R & R Balances	(\$137,760)	(\$30,610)	(\$145,440)	(\$108,900)	(\$78,290)
390.100	Depreciation	\$0	\$0	\$0	\$0	\$0
302.000	Transfer to General Fund	(\$250,000)	(\$416,670)	(\$416,670)	(\$410,920)	\$5,750
TOTAL - WATER & SEWER		\$3,010,881	\$2,642,620	\$3,034,321	\$3,073,500	\$430,880

		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
430-	Sanitation Services					
	Franchise Fees					
313.700	Garbage / Solid Waste	\$9,386	\$10,200	\$9,970	\$10,200	\$0
	Charges for Services					
343.400	Garbage / Solid Waste	\$216,482	\$215,000	\$222,000	\$219,000	\$4,000
	Miscellaneous					
361.100	Interest	\$15,758	\$9,000	\$14,800	\$13,000	\$4,000
369.900	Miscellaneous	\$0	\$0	\$0	\$0	\$0
	Other					
301.000	Budgeted Cash Balances	\$0	\$0	\$0	\$0	\$0
390.100	Depreciation	\$0	\$0	\$0	\$0	\$0
302.000	Transfer to General Fund	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	\$0
TOTAL - SANITATION		\$201,626	\$194,200	\$206,770	\$202,200	\$8,000

**Utility Fund
Expense Summary**

UTILITY FUND TOTALS		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services						
11.00	Executive Salaries	\$70,190	\$73,660	\$73,623	\$73,660	\$0
12.10	Regular Salaries (fulltime w/ retirement)	\$279,874	\$454,740	\$313,783	\$383,330	(\$71,410)
12.20	Regular Salaries (parttime w/ retirement)	\$0	\$0	\$0	\$0	\$0
13.20	Other Salaries (parttime w/o retirement)	\$30,759	\$500	\$40,000	\$85,620	\$85,120
13.30	Other Salaries (special)	\$0	\$0	\$0	\$0	\$0
14.00	Overtime	\$24,143	\$14,000	\$20,900	\$17,000	\$3,000
14.20	Overtime (special)	\$0	\$0	\$0	\$0	\$0
15.00	Special Pay / Fringes	\$0	\$0	\$0	\$0	\$0
21.00	FICA Taxes	\$31,184	\$41,540	\$34,296	\$42,820	\$1,280
22.10	Retirement - State	\$9,215	\$10,510	\$10,895	\$10,980	\$470
22.20	Retirement - Police	\$0	\$0	\$0	\$0	\$0
22.30	Retirement - Fire	\$0	\$0	\$0	\$0	\$0
22.40	Retirement - Annuity	\$0	\$0	\$0	\$0	\$0
22.50	Retirement - Local	\$11,082	\$15,350	\$11,909	\$14,630	(\$720)
23.00	Life & Health Insurance	\$47,192	\$60,930	\$49,178	\$70,850	\$9,920
24.00	Worker's Comp. Insurance	\$19,538	\$28,960	\$19,200	\$33,090	\$4,130
25.00	Unemployment Comp.	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL - PERSONAL SERVICES	\$523,177	\$700,190	\$573,784	\$731,980	\$31,790
Operating Expenses						
31.10	Medical / Psychological Services	\$72	\$300	\$72	\$300	\$0
31.20	Legal Services	\$0	\$0	\$0	\$0	\$0
31.30	Engineering, Surveying, etc.	\$165,417	\$0	\$21,400	\$10,000	\$10,000
31.40	Lab Testing Services	\$6,747	\$10,000	\$6,000	\$12,000	\$2,000
31.90	Other Professional Services	\$69,494	\$3,000	\$51,500	\$2,000	(\$1,000)
32.00	Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
34.10	Custodial Services	\$0	\$0	\$0	\$0	\$0
34.90	Other Contractual Services	\$415,118	\$363,000	\$378,300	\$393,000	\$30,000
37.00	Election Costs	\$0	\$0	\$0	\$0	\$0
40.10	Travel & Per Diem	\$437	\$1,675	\$2,517	\$2,975	\$1,300
41.00	Communications	\$14,820	\$15,700	\$14,600	\$16,000	\$300
42.00	Postage	\$16,968	\$23,340	\$22,800	\$25,000	\$1,660
43.10	Electric Utilities	\$203,237	\$215,000	\$226,000	\$230,000	\$15,000
43.20	Electric Utilities - Street Lights	\$0	\$0	\$0	\$0	\$0
43.30	Electric Utilities - Traffic Lights	\$0	\$0	\$0	\$0	\$0
43.40	Propane Gas Utilities	\$0	\$0	\$0	\$0	\$0
43.50	Waste Disposal Charges	\$60	\$250	\$122	\$250	\$0
43.60	Water & Sewer Utilities	\$0	\$0	\$0	\$0	\$0
44.10	Equipment Rentals & Leases	\$911	\$1,800	\$1,000	\$1,800	\$0
44.20	Vehicle Rentals & Leases	\$1,147	\$69,000	\$54,000	\$40,500	(\$28,500)
44.90	Other Rentals & Leases	\$0	\$0	\$0	\$0	\$0
45.10	Property & Fleet Insurance	\$33,688	\$69,460	\$67,799	\$69,600	\$140
45.30	Liability Insurance	\$34,127	\$35,000	\$35,216	\$35,000	\$0
45.50	Employee Bond	\$0	\$0	\$0	\$0	\$0
46.10	Building & Grounds Maintenance	\$1,981	\$7,300	\$4,000	\$7,300	\$0
46.20	Vehicle Maintenance	\$9,910	\$13,800	\$7,600	\$11,800	(\$2,000)
46.30	Office Equipment Maintenance	\$3,079	\$6,350	\$10,150	\$13,400	\$7,050
46.40	Radio Maintenance	\$139	\$450	\$300	\$300	(\$150)
46.50	Equipment Maintenance	\$82,545	\$43,000	\$53,000	\$43,000	\$0
47.00	Printing & Binding	\$4,660	\$8,200	\$6,400	\$7,800	(\$400)
48.00	Promotional Activities	\$0	\$0	\$0	\$0	\$0
49.10	Legal Ads & Notices	\$650	\$1,700	\$1,580	\$1,700	\$0
49.20	Permits & Licenses	\$800	\$12,000	\$1,000	\$2,000	(\$10,000)
49.30	Disposal Charges	\$62,351	\$70,000	\$70,000	\$70,000	\$0
49.40	Hydrant Charges	\$0	\$0	\$0	\$0	\$0
49.70	Loss on Sale of Investments	\$2,491	\$0	\$100	\$100	\$100
49.90	Other Miscellaneous Charges	\$69,006	\$9,000	\$200	\$5,000	(\$4,000)
51.00	Office Supplies	\$2,648	\$4,100	\$3,700	\$4,100	\$0
52.10	Motor Fuel & Oil	\$25,622	\$33,000	\$33,000	\$28,500	(\$4,500)
52.20	Uniforms & Clothing	\$3,180	\$4,175	\$2,900	\$4,550	\$375
52.30	Equipment & Supplies	\$30,521	\$46,450	\$39,500	\$37,700	(\$8,750)
52.40	Chemicals	\$7,742	\$8,000	\$7,500	\$8,000	\$0
52.50	Personal Equipment	\$0	\$0	\$0	\$0	\$0
52.60	Janitorial Supplies	\$28	\$150	\$50	\$150	\$0
53.00	Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
54.10	Memberships & Dues	\$200	\$1,000	\$705	\$1,000	\$0

**Utility Fund
Expense Summary**

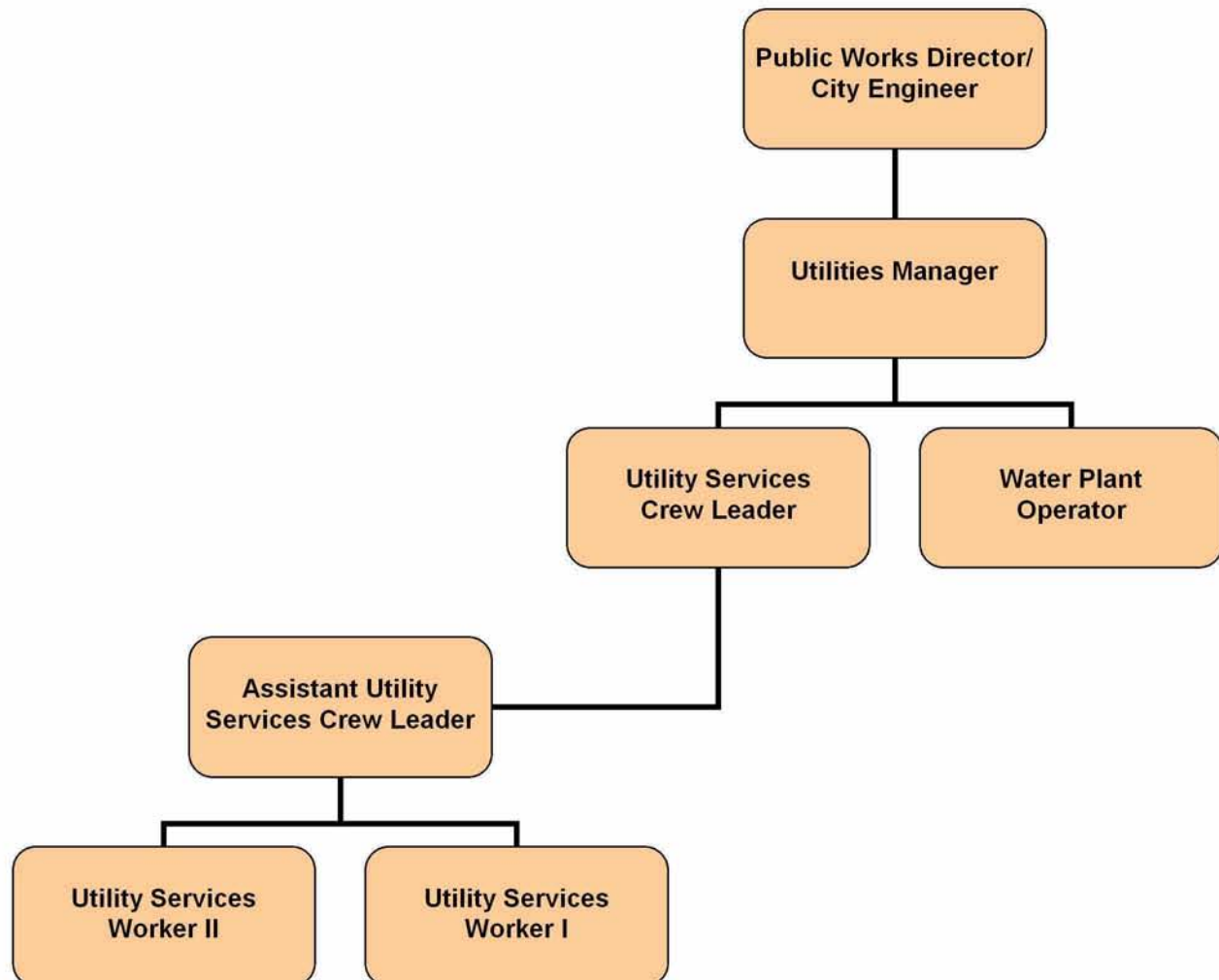
UTILITY FUND TOTALS		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
54.20	Publications & Subscriptions	\$0	\$400	\$100	\$400	\$0
54.30	Registrations & Tuitions	\$250	\$2,100	\$1,795	\$2,300	\$200
58.00	Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
59.00	Depreciation	\$0	\$0	\$0	\$0	\$0
82.00	Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL - OPERATING EXPENSES	\$1,270,046	\$1,078,700	\$1,124,906	\$1,087,525	\$8,825
	SUBTOTAL - PERSONNEL & OPERATING	\$1,793,223	\$1,778,890	\$1,698,690	\$1,819,505	\$40,615
Capital Outlay & Debt Service						
61.00	Land	\$0	\$0	\$0	\$0	\$0
62.00	Buildings	\$0	\$103,400	\$91,000	\$0	(\$103,400)
63.00	Improvements (Other Than Buildings)	\$106,848	\$30,000	\$598,328	\$341,620	\$311,620
64.00	Capital Machinery & Equipment	\$6,604	\$33,800	\$52,000	\$64,000	\$30,200
71.00	Debt Service - Principal	\$364,044	\$377,000	\$377,000	\$516,250	\$139,250
72.00	Debt Service - Interest	\$194,375	\$172,130	\$171,130	\$190,830	\$18,700
	SUBTOTAL - CAPITAL & DEBT SERVICE	\$671,871	\$716,330	\$1,289,458	\$1,112,700	\$396,370
	TOTAL	\$2,465,094	\$2,495,220	\$2,988,148	\$2,932,205	\$436,985
	Contingency	\$0	\$147,400	\$0	\$141,295	(\$6,105)
	TOTAL	\$2,465,094	\$2,642,620	\$2,988,148	\$3,073,500	\$430,880

Public Utilities – Water Division

Division Summary

It is of the utmost importance to this division that the potable water system operates in the most efficient and effective manner for the protection, health, and well being of the community by providing the highest quality of potable water at the most economical cost.

This division operates and maintains seven (7) public drinking water supply wells and two (2) ground storage facilities and ensures compliance with all drinking water requirements as set forth by the Florida Department of Environmental Protection. This division's primary function is to monitor and maintain the City's wells in order to provide the safety possible potable water to our residents. Other division tasks are: conducting annual water audits and implementing conservation measures to account for any water losses which might occur through system leaks or un-metered water uses. This department also produces the annual Consumer Confidence Report for the City.



*Public Works Department
Water Division continued*

Classification	Full Time	Part Time
Public Works Director/City Engineer	1	0
Utilities Manager	0	1
Water Plant Operator	1	0
Utility Services Crew Leader	1	0
Assistant Utility Services Crew Leader	1	0
Utility Services Worker II	1	0
Utility Services Worker I	1	0

Public Utilities - Water

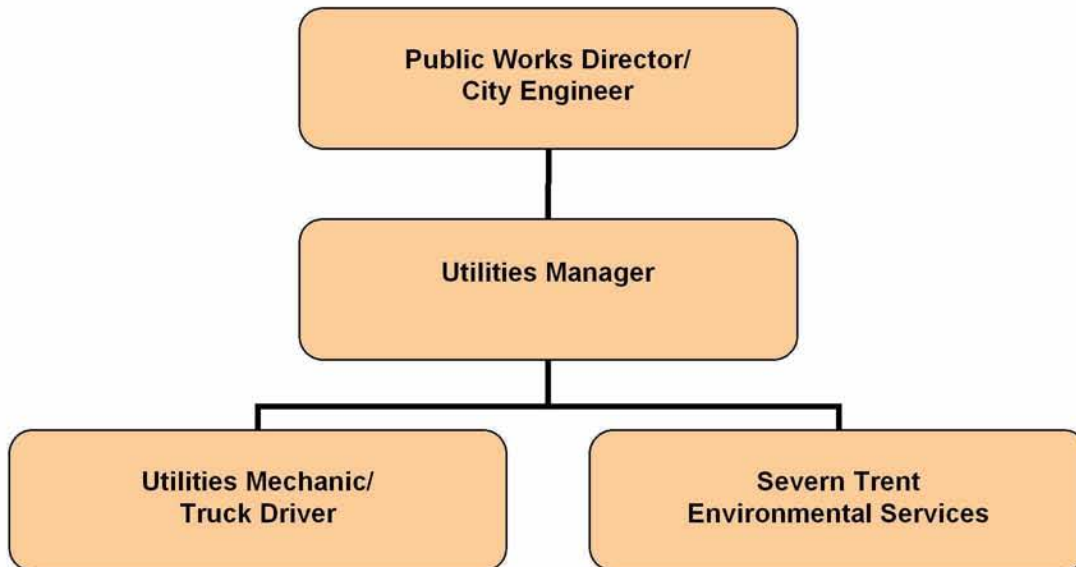
Water	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$287,281	\$337,870	\$289,666	\$366,900	\$29,030
Overtime	\$17,902	\$12,000	\$13,800	\$12,000	\$0
FICA Taxes	\$23,407	\$26,770	\$23,215	\$28,990	\$2,220
Retirement Contributions	\$14,619	\$16,230	\$14,846	\$16,200	(\$30)
Insurance Contributions	\$30,827	\$32,490	\$31,743	\$35,420	\$2,930
Worker's Comp & Unemployment	\$18,095	\$24,540	\$16,343	\$26,590	\$2,050
SUBTOTAL - PERSONAL SERVICES	\$392,131	\$449,900	\$389,613	\$486,100	\$36,200
Operating Expenses					
Professional Services	\$64,189	\$8,150	\$25,900	\$15,150	\$7,000
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$58,237	\$13,000	\$13,300	\$8,000	(\$5,000)
Travel & Per Diem	\$437	\$600	\$1,375	\$1,500	\$900
Communications	\$9,947	\$10,000	\$9,000	\$10,000	\$0
Postage	\$1,531	\$2,000	\$300	\$2,000	\$0
Utility Services	\$72,517	\$75,250	\$74,061	\$75,250	\$0
Rentals & Leases	\$456	\$18,200	\$12,600	\$21,200	\$3,000
Insurance	\$34,391	\$48,600	\$48,503	\$48,600	\$0
Repair & Maintenance Services	\$10,182	\$20,500	\$22,800	\$20,500	\$0
Printing & Binding	\$3,088	\$3,200	\$2,200	\$3,200	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$300	\$10,500	\$800	\$6,500	(\$4,000)
Office Supplies	\$842	\$1,500	\$1,100	\$1,500	\$0
Operating Supplies	\$47,066	\$65,950	\$56,550	\$57,950	(\$8,000)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$200	\$2,100	\$1,705	\$2,100	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$303,383	\$279,550	\$270,194	\$273,450	(\$6,100)
SUBTOTAL - PERSONNEL & OPERATING	\$695,514	\$729,450	\$659,807	\$759,550	\$30,100
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$12,000	\$0	\$0	(\$12,000)
Improvements (Other Than Buildings)	\$60,380	\$0	\$5,328	\$0	\$0
Capital Machinery & Equipment	\$1,391	\$6,800	\$17,000	\$0	(\$6,800)
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$61,771	\$18,800	\$22,328	\$0	(\$18,800)
TOTAL	\$757,285	\$748,250	\$682,135	\$759,550	\$11,300

Public Utilities – Wastewater Division

Division Summary

It is the primary function of this division to see that the operations of wastewater collection and treatment are conducted in the most efficient manner possible to ensure the protection of the health, safety and welfare of the public and protection of our environment, natural resources and wildlife.

The City of Dade City has contracted with Severn Trent Environmental Services to operate and maintain the City's wastewater treatment plant. Wastewater plant personnel are charged with the large responsibility of protecting the health, safety and welfare of the public, by assuring that all procedures for proper plant operation as set forth by the Florida Department of Environmental Protection are met to include all laboratory and reporting requirements. In addition, adequate plant operation results in protection of the environment, natural resources and wildlife. The operation of this facility requires the highest performance and efficiency of available personnel to obtain the most economic operation possible.



Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division Classification)	
(Utilities Manager)	(See Water Division Classification)	
Plant Operations Personnel	(Contracted)	0
Utility Mechanic/Truck Driver	1	0

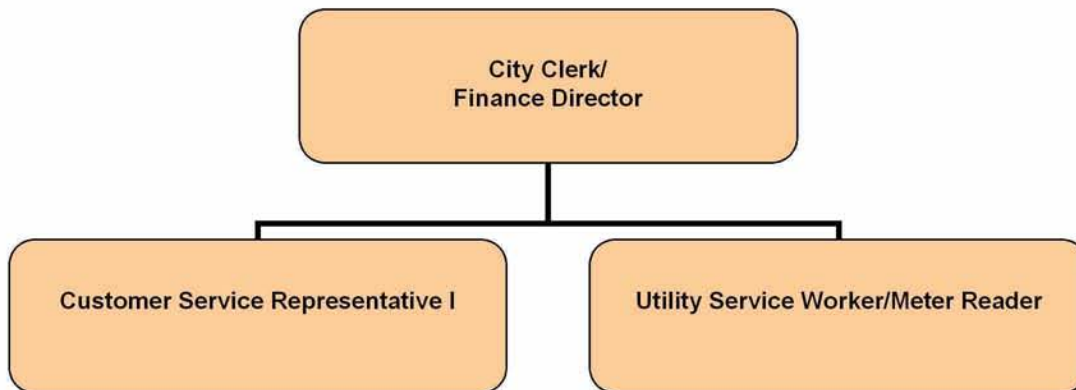
Public Utilities - Wastewater

Sewer	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$28,324	\$32,560	\$32,681	\$61,830	\$29,270
Overtime	\$3,851	\$1,000	\$4,300	\$4,000	\$3,000
FICA Taxes	\$2,692	\$2,570	\$2,829	\$5,040	\$2,470
Retirement Contributions	\$2,947	\$3,270	\$3,643	\$4,840	\$1,570
Insurance Contributions	\$4,617	\$4,070	\$3,952	\$8,860	\$4,790
Worker's Comp & Unemployment	\$1,116	\$1,290	\$860	\$3,620	\$2,330
SUBTOTAL - PERSONAL SERVICES	\$43,547	\$44,760	\$48,265	\$88,190	\$43,430
Operating Expenses					
Professional Services	\$177,541	\$2,100	\$52,036	\$7,100	\$5,000
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$356,881	\$350,000	\$365,000	\$385,000	\$35,000
Travel & Per Diem	\$0	\$475	\$200	\$475	\$0
Communications	\$3,742	\$3,700	\$3,600	\$4,000	\$300
Postage	\$172	\$0	\$0	\$0	\$0
Utility Services	\$130,780	\$140,000	\$152,061	\$155,000	\$15,000
Rentals & Leases	\$1,602	\$52,600	\$42,400	\$21,100	(\$31,500)
Insurance	\$32,768	\$52,500	\$51,128	\$52,500	\$0
Repair & Maintenance Services	\$84,556	\$43,450	\$41,150	\$41,500	(\$1,950)
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$132,507	\$71,950	\$71,980	\$71,950	\$0
Office Supplies	\$237	\$600	\$600	\$600	\$0
Operating Supplies	\$19,082	\$19,875	\$19,700	\$14,150	(\$5,725)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$250	\$1,000	\$335	\$1,000	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$940,118	\$738,250	\$800,190	\$754,375	\$16,125
SUBTOTAL - PERSONNEL & OPERATING	\$983,665	\$783,010	\$848,455	\$842,565	\$59,555
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$91,400	\$91,000	\$0	(\$91,400)
Improvements (Other Than Buildings)	\$46,468	\$30,000	\$593,000	\$341,620	\$311,620
Capital Machinery & Equipment	\$5,213	\$27,000	\$35,000	\$64,000	\$37,000
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$51,681	\$148,400	\$719,000	\$405,620	\$257,220
TOTAL	\$1,035,346	\$931,410	\$1,567,455	\$1,248,185	\$316,775

City Clerk – Utility Finance Department

Department Summary

As noted in the General Fund, the City Clerk/Finance Department performs a split role in the finance operations of the City. In its Enterprise Fund/Utility function, it provides Utility customer service activities including customer service account creation and management, utility services billing and collection, reading of water meters and other customer related services not mentioned.



Classification	Full Time	Part Time
(City Clerk/Finance Director)	(See City Clerk in General Fund)	
Customer Service Representative I	3	0
Utility Service Worker/Meter Reader	2	0

Finance - Utilities

Clerk/Finance - Util.	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$65,218	\$158,470	\$105,059	\$113,880	(\$44,590)
Overtime	\$2,390	\$1,000	\$2,800	\$1,000	\$0
FICA Taxes	\$5,085	\$12,200	\$8,252	\$8,790	(\$3,410)
Retirement Contributions	\$2,731	\$6,360	\$4,315	\$4,570	(\$1,790)
Insurance Contributions	\$11,748	\$24,370	\$13,483	\$26,570	\$2,200
Worker's Comp & Unemployment	\$327	\$3,130	\$1,997	\$2,880	(\$250)
SUBTOTAL - PERSONAL SERVICES	\$87,499	\$205,530	\$135,906	\$157,690	(\$47,840)
Operating Expenses					
Professional Services	\$0	\$3,050	\$1,036	\$2,050	(\$1,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$0	\$600	\$942	\$1,000	\$400
Communications	\$1,131	\$2,000	\$2,000	\$2,000	\$0
Postage	\$15,265	\$21,340	\$22,500	\$23,000	\$1,660
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$656	\$3,360	\$3,384	\$3,500	\$140
Repair & Maintenance Services	\$2,916	\$6,950	\$11,100	\$13,800	\$6,850
Printing & Binding	\$1,572	\$5,000	\$4,200	\$4,600	(\$400)
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$2,491	\$10,250	\$100	\$350	(\$9,900)
Office Supplies	\$1,569	\$2,000	\$2,000	\$2,000	\$0
Operating Supplies	\$945	\$5,950	\$6,700	\$6,800	\$850
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$400	\$560	\$600	\$200
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$26,545	\$60,900	\$54,522	\$59,700	(\$1,200)
SUBTOTAL - PERSONNEL & OPERATING	\$114,044	\$266,430	\$190,428	\$217,390	(\$49,040)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$114,044	\$266,430	\$190,428	\$217,390	(\$49,040)

Utility Debt Service

Utility Debt Service	FY 05-06 Actual (1)	FY 06-07 Amended (2)	FY 06-07 Projected (3)	FY 07-08 Requested (4)	\$ Change (4) - (2)
Series 1997 - Water (Rural Development)					
Principal	\$6,000	\$6,000	\$6,000	\$6,000	\$0
Interest	\$20,550	\$20,250	\$20,250	\$20,100	(\$150)
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 1997 WATER	\$26,550	\$26,250	\$26,250	\$26,100	(\$150)
Series 1997 - Sewer (Rural Development)					
Principal	\$14,000	\$15,000	\$15,000	\$15,000	\$0
Interest	\$41,310	\$40,680	\$40,680	\$40,430	(\$250)
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 1997 SEWER	\$55,310	\$55,680	\$55,680	\$55,430	(\$250)
Series 2002 - Refunding (SunTrust)					
Principal	\$330,044	\$342,000	\$342,000	\$355,000	\$13,000
Interest	\$75,707	\$53,500	\$53,500	\$40,500	(\$13,000)
Other Charges	\$0	\$1,500	\$500	\$1,500	\$0
SUBTOTAL - SERIES 2002 REFUNDING	\$405,751	\$397,000	\$396,000	\$397,000	\$0
Series 2003 - Sewer (Rural Development)					
Principal	\$14,000	\$14,000	\$14,000	\$15,000	\$1,000
Interest	\$56,808	\$56,200	\$56,200	\$55,600	(\$600)
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 2003 SEWER	\$70,808	\$70,200	\$70,200	\$70,600	\$400
Series 2007 - Water (CitiCapital)					
Principal	\$0	\$0	\$0	\$125,250	\$125,250
Interest	\$0	\$0	\$0	\$32,700	\$32,700
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 2007 WATER	\$0	\$0	\$0	\$157,950	\$157,950
TOTALS - ALL DEBT					
Principal	\$364,044	\$377,000	\$377,000	\$516,250	\$139,250
Interest	\$194,375	\$170,630	\$170,630	\$189,330	\$18,700
Other Charges	\$0	\$1,500	\$500	\$1,500	\$0
TOTALS - ALL DEBT	\$558,419	\$549,130	\$548,130	\$707,080	\$157,950

Sanitation

Sanitation	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$0	\$0	\$0	\$0	\$0
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
Operating Expenses					
Professional Services	\$24,003	\$22,000	\$41,000	\$15,000	(\$7,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$139,704	\$145,000	\$145,500	\$170,000	\$25,000
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$15	\$25	\$25	\$25	\$0
Utility Services	\$0	\$0	\$200	\$200	\$200
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$1,766	\$3,000	\$3,070	\$3,000	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$18	\$2,000	\$540	\$2,000	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$0	\$100	\$100	\$100
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$0	\$0	\$0	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$165,506	\$172,025	\$190,435	\$190,325	\$18,300
SUBTOTAL - PERSONNEL & OPERATING	\$165,506	\$172,025	\$190,435	\$190,325	\$18,300
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$165,506	\$172,025	\$190,435	\$190,325	\$18,300

City of Dade City

FY 2007-2008 Budget



Section 6

Special Revenue and Capital Projects Funds

**Special Revenue and Capital Projects Funds
Revenue Detail**

		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Special Revenue Funds						
	Community Development Block Grant					
301.000	County - Balances Brought Forward	\$0	\$0	\$0	\$0	\$0
345.900	County - Reimbursements	\$0	\$0	\$0	\$0	\$0
331.000	Federal - Small Cities	\$5,625	\$687,500	\$686,861	\$0	(\$687,500)
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
	Local Option Gas Tax					
312.410	Local Option Gas Tax	\$289,920	\$308,150	\$290,000	\$282,180	(\$25,970)
TOTAL - SPECIAL REVENUE		\$295,545	\$995,650	\$976,861	\$282,180	(\$713,470)

Capital Projects Funds						
	Local Gov't. Infrastructure Surtax					
312.610	Local Gov't. Infrastructure Surtax	\$629,717	\$610,792	\$580,000	\$593,100	(\$17,692)
301.000	Budgeted Cash Balances	\$240,478	\$244,507	\$598,809	\$727,276	\$482,769
	Transfers to Other Funds	\$0	\$0	\$0	\$0	\$0
TOTAL - CAPITAL PROJECTS		\$870,195	\$855,299	\$1,178,809	\$1,320,376	\$465,077

Infrastructure Surtax Expenditure Detail

<u>Fiscal Year</u>	All	FY 04-05 <i>9 months</i>	FY 05-06	FY 06-07	FY 07-08
<u>Beginning Balance</u>		\$0.00	\$227,696.83	\$586,027.57	\$727,276.00
<u>Revenues</u>	\$2,155,083.74	\$352,266.51	\$629,717.23	\$580,000.00	\$593,100.00
<u>Expenses</u>					
Howard Ave. Drainage (CDBG match)	\$436,651.24	\$2,281.17	\$42,068.35	\$32,301.72	\$360,000.00
Sludge Dewatering (CDBG match)	\$70,200.00	\$10,500.00	\$35,700.00	\$24,000.00	
Watson Park Expansion (FRDP match)	\$18,517.60	\$18,517.60	\$0.00		
City Hall Improvements (Telephone System)	\$17,560.50	\$0.00	\$17,560.50		
Computer System Upgrades	\$369,644.98	\$93,270.91	\$77,773.95	\$47,018.12	\$57,194.00
Park Tables & Accessories	\$7,445.65		\$7,445.65		
Irwin Upgrade Design	\$15,000.00		\$0.00	\$0.00	\$15,000.00
Tuskegee/Ferguson Drainage Update	\$10,000.00		\$0.00	\$0.00	\$10,000.00
2005-2006 Police Cars & Equip (6)	\$142,264.64		\$50,000.00	\$45,478.64	\$46,786.00
Grapple ("Clam") Truck	\$81,260.87		\$20,000.00	\$15,135.87	\$15,375.00
Police Dispatch Consoles	\$84,479.77		\$17,500.00	\$16,624.77	\$16,785.00
Safety Services Vehicle (1)	\$14,100.00		\$0.00	\$0.00	\$14,100.00
Sidewalk Assessment Program - City Participation	\$50,000.00		\$0.00	\$0.00	\$50,000.00
2006-2007 Police Replacement Vehicles (3)	\$89,472.00			\$33,000.00	\$28,236.00
2006-2007 Pickup Trucks (Public Works) (3)	\$47,970.00			\$47,970.00	
Fleet Garage Flooring	\$150,000.00			\$0.00	\$150,000.00
Semi Tractor (\$75,000)	\$103,556.00			\$18,000.00	\$21,389.00
Trac-Hoe (Mini Excavator)	\$40,304.00			\$13,000.00	\$13,652.00
Bobcat	\$30,000.00			\$0.00	\$30,000.00
Dumped Truck (\$45,000)	\$55,000.00			\$11,000.00	\$11,000.00
Forklift	\$24,000.00			\$24,000.00	
Buidling Inspections/Code Enforcement Laptops (6)	\$11,338.04		\$3,338.04	\$8,000.00	
5' Mower (Replacement) (2)	\$12,222.00			\$12,222.00	
Lowboy Trailer	\$30,000.00			\$0.00	\$30,000.00
Vacant Parcel (next to police department - Cannon)	\$91,000.00			\$91,000.00	
2007-2008 Police Replacement Vehicles (3)	\$92,200.00				\$34,000.00
Police Laptops (match for forfeiture monies)	\$50,000.00				\$50,000.00
2007-2008 Pickup Trucks (Public Works) (1)	\$18,000.00				\$18,000.00
Bush Hog Tractors (2)	\$50,000.00				\$50,000.00
<u>Total Expenses</u>	\$2,212,187.29	\$124,569.68	\$271,386.49	\$438,751.12	\$1,021,517.00
<u>Ending Balance</u>		\$227,696.83	\$586,027.57	\$727,276.45	\$298,859.00

City of Dade City

FY 2007-2008 Budget



Section 7

Community Redevelopment Agency

**Community Redevelopment Agency
Revenue Detail**

		FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Component Units						
	Community Redevelopment Agency					
311.100	Tax Increment - County	\$67,477	\$150,000	\$140,545	\$137,000	(\$13,000)
361.100	Interest	\$11,782	\$4,000	\$20,000	\$4,000	\$0
381.100	Tax Increment - City	\$80,021	\$190,000	\$185,972	\$190,000	\$0
301.000	Budgeted Cash Balances	\$0	\$339,465	\$349,616	\$270,304	(\$69,161)
TOTAL - COMPONENT UNITS		\$159,280	\$683,465	\$696,133	\$601,304	(\$82,161)

Community Redevelopment Agency

Community Redevelopment Agency	FY 05-06 Actual (1)	FY 06-07 Original (2)	FY 06-07 Projected (3)	FY 07-08 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$0	\$0	\$0	\$0	\$0
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
Operating Expenses					
Professional Services	\$0	\$30,000	\$0	\$30,000	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$15,000	\$15,000	\$15,000	\$0
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$925	\$10,000	\$5,000	\$10,000	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$199	\$1,500	\$201	\$1,500	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$10,000	\$0	\$10,000	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$395	\$600	\$395	\$600	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$22,595	\$30,000	\$80,000	\$50,000	\$20,000
SUBTOTAL - OPERATING EXPENSES	\$24,114	\$97,100	\$100,596	\$117,100	\$20,000
SUBTOTAL - PERSONNEL & OPERATING	\$24,114	\$97,100	\$100,596	\$117,100	\$20,000
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$586,365	\$0	\$484,204	(\$102,161)
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$586,365	\$0	\$484,204	(\$102,161)
TOTAL	\$24,114	\$683,465	\$100,596	\$601,304	(\$82,161)

City of Dade City

FY 2007-2008 Budget



Section 8

Glossary

GLOSSARY

This is a glossary of terms commonly used at public meetings at which financial matters are discussed.

Ad Valorem Taxes – Property taxes. Property taxes are computed by applying the millage rate to the taxable value of both real and tangible property after all exemptions have been subtracted. Property taxes are paid to a variety of governments through a single payment to the county tax collector.

Budget – A financial statement listing a governmental agency's expected income and expenses for a 12-month period. Florida law requires that governments have a balanced budget, with expenses not exceeding revenues. A proposed budget is prepared by the City Manager and it becomes formal when adopted by the City Commission. If changes occur during the year, local governments can transfer funds within a budget or fraise fees, etc., to keep the budget in balance.

Capital Improvement Program – Governmental agencies set up five-year programs for major long-term costs such as the construction of roads or other comprehensive plan required infrastructure and of buildings and land. Capital expenses are listed separately from operating expenses with the budget document.

Capital Outlay – Costs for the purchase or additions to the land, buildings, vehicles or other equipment, the value of which exceeds \$500.

Contingency Fund – Money set aside within a budget for emergencies or expected expenses that were not anticipated when the budget was being prepared.

Deficit – A term generally applied to the budget as a whole, reflecting real or projected revenue shortages, meaning there are insufficient funds to cover expenses.

Enterprise Fund – A fund established to support specific services from which revenues are received from charges to fund the delivery of those services.

Expenditures – Costs incurred by contract, agreement, or money actually spent.

Fiscal Year – The budget year. For municipal and county governments, the fiscal year runs from October 1 to September 30. For school districts and state agencies, it runs from July 1 to June 30.

Franchise Taxes – Money collected, usually from a private utility, in exchange for use of a governmental agency's easement and rights-of-way. Cities and counties authorize the use of these and collect a fee in return. Franchise taxes are also collected from solid waste services allowed to operate within a government's boundaries.

Fund – A listing within the budget, indicating the revenues and expenditures of a specific category of operation. The largest fund is the Federal Fund. This fund includes subcategories that support most of the City's operation. Other funds include those for water and sewer, State and Federal grants, etc.

Fund Balance – An amount of unexpended monies remaining in a fund at the end of a fiscal year that becomes a revenue to the next, but must be reallocated in the new year's budget.

Impact Fee – A fee to fund the cost of a new development's impact on various City services. This fee is charged to those responsible for the new development as a condition for obtaining a building permit.

Mill – A tax rate of one dollar (\$1) per one thousand dollars (\$1,000) of taxable property value.

Millage – A figure assigned to each governmental unit with ad valorem taxing authority for use in determining taxes. It determines how much revenue the government will receive from property taxes and how much an individual property owner pays by applying the millage rate of the taxable value of property within the City.

Operating Expenses – The costs associated with the day-to-day activities of a government not including personal services or capital outlay costs.

Over Budget – "Over budget" in revenue means that more income was received than budgeted. "Over budget" in expenses means costs were more than budgeted figures, and generally necessitates that spending must stop or money be transferred into the appropriate account to balance the budget by year-end.

Personal Services – Costs for employee's salaries, wages, and fringe benefits.

Prior Year Carryover – Money not spent in one fiscal year, but carried forward to the next budget. Cash carried forward can be used to pay operating expenses at the beginning of a fiscal year before tax revenues are collected, or during a fiscal year if anticipated revenues have not yet been collected.

Projected (Revenue, Deficit, Expenses, etc.) – Estimates used in analyzing and preparing budgets. They are based on experience and information from a variety of sources that help government officials determine what they think income or expenses will be for a given time period.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Revenue – Income received by the City from a variety of sources including taxes, fees, charges for services, grants, borrowing, or other governmental agencies.

Rolled-Back Millage Rate – A tax rate the county property appraiser determines is necessary to give a governmental agency the same amount of property tax dollars it received during the previous budget year.

State-Shared Revenue – Money that cities and counties receive from the state. It includes the local share of cigarette taxes, fuel taxes, mobile home license taxes, liquor taxes and sales taxes based on a distribution formula set by State law.

Taxable Valuation – The value of property after all allowable exemptions have been subtracted; the value on which ad valorem taxes are computed.

TRIM Bill – Florida’s Truth in Millage law that requires cities to calculate next year’s budget on the same tax dollars they received during the current fiscal year.

Under Budget – under budget in expenses means either that the agency has been spending at a slower rate than expected, or that expenses were over-estimated when the budget was prepared. Under budget in revenues means that money being collected from taxes and other sources is not as much as was anticipated; it might necessitate spending adjustments.

User Fee – In a move toward a more businesslike approach, cities and counties are charging fees for use of service such as recreation, and water and sewer service. There is frequently a difference between what the City residents and non-residents are charged for the service.

Utility Taxes – taxes paid to municipalities by users of telephones, electricity, water, natural gas, bottled gas and fuel oil.

Valuation – The dollar value of property assigned by the county property appraiser.

CODING SYSTEM EXPLANATION

The object of expenditure or line item code in a broad form is required by the State of Florida Uniform Accounting System.

For budgetary purposes, only the major expense categories (2-digit numbers) will be used. The expanded 3-digit numbers representing subclassifications of the major categories will be used as expenditures are incurred.

A detailed definition of each major category code is provided below.

PERSONAL SERVICES

All salary, wages and fringe benefits paid to City employees:

- 11 **Salary, Executive:** Payroll costs for City Manager, City Clerk, Building Official, department directors and other exempt supervisors. Includes merit increases and additions to base salary.
- 12 **Salary, Regular:** Payroll costs for regular, hourly based employees.
- 14 **Overtime:** Payments in addition to regular salaries and wages for employees working in excess of regular work hours, typically over a 40 hour work week.
- 14.2 **Overtime (special):** Overtime hours worked that is funded by special sources such as grants.
- 15 **Special Pay/Fringes:** Special pay and allowances which are not included in an employee’s base pay and which are not included for computing, overtime, retirement contribution, etc. Example: Law enforcement education incentive pay.
- 21 **FICA Taxes:** Includes City’s match share for Social Security and Medicare.

- 23 **Life and Health Insurance:** City's contribution toward employees' health insurance premiums and benefits.
- 24 **Worker's Compensation:** Premiums and benefits paid for Worker's Compensation.
- 25 **Unemployment compensation:** City's payment for employees' unemployment compensation.

OPERATING EXPENSES

Includes expenditures for goods and services which primarily support the current operations of a department or division.

- 31 **Professional Services:** Legal, medical, engineering, architectural, surveying, appraisal and other services procured for independent professional assistance and not directly involved with accounting and/or auditing.
- 32 **Accounting and Auditing:** Expenditures for services received from independent certified public accountants.
- 34 **Other Contractual Services:** Payments for custodial services, and other services procured by contract or agreement with persons, firms, corporations or other governmental units. Does not include contracts or services defined under codes 31, 32, 46 and 47.
- 37 **Election Expenses:** Charges for ballot preparation and holding municipal elections.
- 40 **Travel and Per Diem:** Expenditures for transportation costs including public transportation and reimbursements for use of private vehicles, per diem, meals and incidental travel expenses.
- 41 **Communications Services:** Payments for telephone, telegraph, and other communication services.
- 42 **Postage:** Expenditures for postage, freight shipping, and messenger services.
- 43 **Utility:** Charges for gas, water, sewer, electricity, solid waste disposal, and other public utility services.
- 44 **Rental and Leases:** Amounts paid for the lease or rental of land, building, equipment, or vehicles.
- 45 **Insurance:** Includes all insurance carried for the protection of the local government, such as, fire, theft, casualty, general and professional liability.
- 46 **Repair and Maintenance Services:** Costs incurred for the repair and maintenance of buildings and equipment except custodial or janitorial services. Includes maintenance and service contracts.

- 47 **Printing and Binding:** Costs of printing, binding and other reproduction services which are contracted for or purchased from outside vendors.
- 48 **Promotional Activities:** Includes promotional expenses or advertising on behalf of the City, but does not include legal ads.
- 49 **Other Current Charges:** Includes current charges and obligations not otherwise classified, such as legal ads, witness fees, information and evidence.
- 51 **Office Supplies:** Includes materials and supplies, such as, stationery, forms, paper, charts, maps and office equipment under \$500 in unit value. Also, includes copier maintenance needs, such as copy kits.
- 52 **Operating Supplies:** All types of supplies consumed in conduct of department operations, including fuel, lubricants, chemicals, laboratory supplies, household items, janitorial and institutional supplies, uniforms and other clothing, recording tapes and transcript production supplies.
- 54 **Memberships and Publications:** Includes books, or sets of books, journals and periodical subscriptions, membership dues and professional data costs, and conferences/seminar registration fees and other training and education costs.
- 56 **Contingency:** A reserve set aside to allow for emergencies or unforeseen needs not otherwise budgeted for the fiscal year.
- 58 **Emergency preparedness:** Outlays to prepare the City for and to protect City properties from the effects of natural and man-made disasters.
- 59 **Depreciation:** The lessening of value of fixed assets over time.
- 82 **Contributions:** Donations made by the City to civic, charitable or other organizations, or for other specific purposes.

CAPITAL OUTLAY

Outlays for the acquisition of, or addition to, the city's fixed assets having a unit value greater than \$500 and an expected economic life of at least five (5) years.

- 61 **Land:** Costs of land, easement, rights-of-way acquisition.
- 62 **Buildings:** City office building and additions, parks and recreational buildings, garages, etc., and additions. Also includes equipment installed in new buildings or additions which become a permanent part of the building.
- 63 **Improvements other than buildings:** Structures and facilities other than buildings, such as roads, bridges, curbs, gutters, docks, fences, landscaping, lighting systems, parking areas, Stormwater and wastewater structures and lift stations, park areas and athletic fields, etc.
- 64 **Machinery and Equipment:** Motor vehicles, light and heavy equipment, office furniture and equipment, and other machinery and equipment having a value of greater than

\$500. Also includes duplicating, recording and transcribing equipment over \$500 in value.

-70 Debt Service: Principal and interest and other charges for debt service payments for loans, bonds, lease-purchases and other multi-year obligations.