

CITY OF DADE CITY



**APPROVED BUDGET
FISCAL YEAR 2006/2007**

***City of Dade City
Fiscal Year 2006/2007 Budget
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CITY OFFICIALS

<i>Mayor</i>	<i>P. Hutchison Brock, II</i>
<i>Mayor Pro Tem</i>	<i>Steve Van Gorden</i>
<i>Commissioner</i>	<i>Scott Black</i>
<i>Commissioner</i>	<i>Camille Hernandez</i>
<i>Commissioner</i>	<i>Eunice M. Penix</i>

City Manager	Harold R. Sample
City Attorney/Community Development Director	Karla S. Owens
City Clerk/Finance Director	James D. Class
Police Chief	Phillip A. Thompson
Public Works Director and City Engineer	Jose B. Gil
Administrative Services Director	Laura L. Beagles
Safety Services Director	Joseph P. Wubbena

City Manager's Budget Message

During the workshops that have preceded the submission of this document, I discussed with the Commission some of the dynamics I felt would play into the budget for next year. We have had a very exciting year with major residential developments currently working through the development review and approval process, that have the potential to more than double the population of Dade City in the next few years. In the past two years the City has grown in land area by more than 25%. The Downtown is seeing significant refurbishment and is sprouting new businesses. For the first time in many years, the "town center" of Dade City has been the focus and a highly desired commodity in the economic picture of northeastern Pasco County.

The resurrection of the former Lykes-Pasco complex into the *Dade City Business Center* is seen as a significant incubator for enhanced employment opportunities that are so critically needed for the economic advancement of the area. Their initial annexation of 40 acres of industrially developed property is now going to be supplemented by another 17 acres in the *Center* and, along with the smaller commercial projects, is helping to diversify the City's tax base.

But while all of this has been happening, and great things are on the horizon, most have not reached the point where the City is realizing significant financial benefits for its general operations. As you will see in the detail to follow, were it not for the Local Government Infrastructure Sales Tax Surtax (Penny for Pasco), the City would be finding it very hard to maintain even existing levels of operations.

This proposed budget has been prepared with a high recognition of the desire of the Commission to move the City ahead while being fiscally conservative. For this reason, increases are limited to those which are dictated by exterior factors, have a direct bearing on providing critical services or are critical in maintaining our existing operations.

GENERAL FUND:

In Section III I have included another copy of the items we discussed in the TRIM workshops showing the General Fund revenues to be derived from the Ad Valorem taxes. As the Commission will recall, we were all very encouraged by the fact that the total taxable value of the City had a dramatic 28.4% increase. Much of this was attributable to an even more dramatic increase in the Community Redevelopment Area (CRA) taxable value of 44.5%, especially when you consider that this was not driven by new construction but primarily re-evaluation from sales of existing properties.

Please note that included in the Revenue Summary under *Federal Grants – Projected* for this year is the reimbursement to the City from FEMA for the hurricane-related expenses from the summer of 2004. As the Commission may recall, we allocated money from unbudgeted, reserve funds to cover our costs, with the understanding that when we received

the reimbursement it would go back to those reserves. Therefore, there is no corresponding expenditure and will roll back into unallocated reserves at year end.

For the purpose of estimating Building Permit fees, we are projecting that the Building Division will have an increase over this year's activity of approximately one-hundred (100) new, single family dwelling units. While this is well below developers stated phasing plans, we are being conservative until the current slow-down can be better evaluated. As these funds can only be expended for the building permit and inspection operations, if they exceed our projections, we can adjust staffing during the course of the fiscal year.

On the expenditures side, the majority of the new fund revenue is going to cover increased costs for existing operations. As we noted in work sessions, we anticipate a huge jump (100% or higher) in our property and fleet insurance due to a combination of rate increases, corrections for under-value coverage of our existing buildings and coverage for new equipment. Another major hit is funds for increased fuel and utility costs.

The proposed budget contains funds for *Personal Services* in both operating funds to provide for an average 5% salary enhancement, either in the form of raises or other actions which would result in a net paycheck benefit. The option of a return to the Florida Retirement System will be a part of the workshop discussions.

There are limited personnel changes in the General fund. The first is the funding of an existing position in IT/Special Projects which was *Penny* funded last year. I am proposing that this position be re-assigned to other projects this year. Having a support person specifically assigned to keep a major project on track has proven to be very effective from both a fiscal and productivity standpoint.

I am also proposing somewhat of a re-structure of personnel costs within the Police Department budget to provide the staffing necessary to maintain the existing level of service while reducing overtime costs. Both of these are discussed in more detail in those detail sections.

Also included is an increase in budget allocations for professional services of engineers and planning consultants. Much of the development-related costs will be offset by fees. However, the costs for services to prepare the Evaluation and Appraisal Report ("EAR") update to our Comprehensive Plan and to add provisions for compliance with new concurrency mandates have been added in the Community Development area.

The general Fund contains very little in the Capital area with those items being proposed for funding from the Local Gov't. Infrastructure Sales Tax Surcharge Fund ("Penny").

The departmental breakdowns in Section IV provide specific notes as to the above and other items.

ENTERPRISE FUNDS:

The City has two enterprise services funds – **Water and Sewer Utilities** and **Sanitation Services**. Each function on fees charged for the services and does not receive General Fund allocations. In fact, both provide contributions back to the General Fund to cover indirect services such as administration, accounting, human resources and other support provided by units that are contained in the General Fund.

Utilities:

With the growth and approved development noted earlier comes the responsibility to provide utility services without degrading the level of service for the rest of our citizens. If the proposed development occurs as has been presented, there will be major expansions of the distribution and collection systems, and the City will need to decide whether the wastewater plant should be refurbished and expanded on the existing site, replaced and expanded on the existing site, or replaced with a new facility at another location. All of this will require major, long-duration commitments which will be based in large part on the payment of impact fees by the new development. If the City makes these commitments and the growth to provide the funding for the debt service does not materialize, it could place the City in serious financial jeopardy. Therefore, all of the issues related to providing infrastructure services will have to be carefully considered.

To this end, the City retained engineering firms who, for the past year, have been evaluating the utilities systems to identify both existing deficiencies and the facilities needed for the expansion of the systems for new development. Those studies, their resulting Capital Improvements Plans and the impact and user fees that will be needed to provide the fiscal resources to accomplish the same, will be presented over the next few months. Therefore, the budgets to be adopted in the Utilities Funds for the basic operations starting October 1st will be updated as this process continues, and will probably extend to the end of the calendar year.

For the purposes of this Proposed Budget, we are projecting a 5% increase in water and sewer billing revenues along with the same increased level of new connections as used in the Building Division. The contribution for indirect support services from General Fund operations remains as budgeted this year at \$447,280.

Also, we need to note that the current year Projected Revenue numbers include \$777,075 which reflects the receipt of grant monies for the I&I project engineering and pre-construction costs and, allocation of Impact Fee funds for water system engineering during the current fiscal year. These entries are for specific projects or grant funded activities and have corresponding expenses or encumbrances, and should not be considered as a recurring revenue.

The proposed 'FY' 07 budget includes the allocation of approximately \$112,200 of R&R monies for capital repair of lift stations and other equipment. Additional adjustments will need to be made as we receive the grant money for the Inflow and Infiltration (I&I) project, expected to start construction in the next few months.

With the resumption of in-house water meter reading, there are adjustments between *Contracted Services* in the *Water* cost center and *Personal Services in Clerk/Finance – Utility* for this year and next.

I am proposing to add two (2) new positions in the Utilities area. The first is for an Accountant to work in the *Clerk/Finance – Utility* function. Mr. Class does not have a backup for the intricate accounting that only he has been handling since the retirement of Mr. Smith over thirteen years ago. This involves the multi-fund accounting of a diverse, \$11 million a year business operation. In addition, the work load will be dramatically increasing with the tracking and accounting for development agreements, the I&I and other major infrastructure projects.

The second position is for a licensed electrician to handle the various electrical equipment upgrades, repairs and replacement needed with our aging buildings and facilities. This is critical in the Utilities area where the number and sophistication of the pumping and control system is going to grow as the systems expand, and past-needed repairs to existing equipment can be completed in-house. This position will work as a part of a maintenance team with our two existing Facilities Maintenance personnel.

This fund is also affected in the same manner as the General Fund with increases for insurance, motor fuel and electricity.

As noted before, these items and others are annotated in the cost center detail.

Sanitation Services:

This fund handles the contract for household, solid waste collection and some expenses for the maintenance of the City's closed landfill on Parrish Grove Road. The revenue comes from monthly charges included in water & sewer billings and fees from our contracted collector for commercial accounts they bill directly. In turn, through a bided contract, we pay for the actual collection services by the private operator.

The General Fund contribution is recommended to remain at \$40,000 for FY'07.

CAPITAL PROJECTS FUND: Local Government Infrastructure Sales Tax Surtax

The County Administrator's office has notified us that the projected new revenue to the City of Dade City from the surtax is expected to be \$610,792. With the carryover from unexpended funds from the current year, we expect that there will be \$815,189 in total revenues. Of this, approximately \$205,000 is committed for either multi-year commitments made last year or to proceed with projects that were not able to be accomplished.

As noted in the General Fund, most of the requested capital equipment has been included for consideration here. If the Commission approves all of the proposed expenditures, there will remain approximately \$230,000 for new projects.

A worksheet has been included as a part of this proposed budget, which will be reviewed in detail as a part of the work sessions. The Commission is required to adopt a proposed budget for the use of these funds as a part of the public hearings in September.

COMPONENT UNIT: Community Redevelopment Agency (CRA)

As discussed in the General Fund section, the CRA will see a large jump in revenue this year as a result of increased taxable value in the district. A proposed budget has not been developed as yet, but will be submitted as a part of the work sessions in the next few weeks. The majority of the funds can be placed in a contingency account until specific plans are developed.

SPECIAL REVENUE FUND: Community Development Block Grant (CDBG)

The City is currently committed to two projects – Howard Avenue Drainage Improvements and the Dewatering Facility at the wastewater treatment plant. These projects were recently extended to allow for construction to be completed during FY'07. Once these projects are closed, the City will then be eligible to apply for new projects.

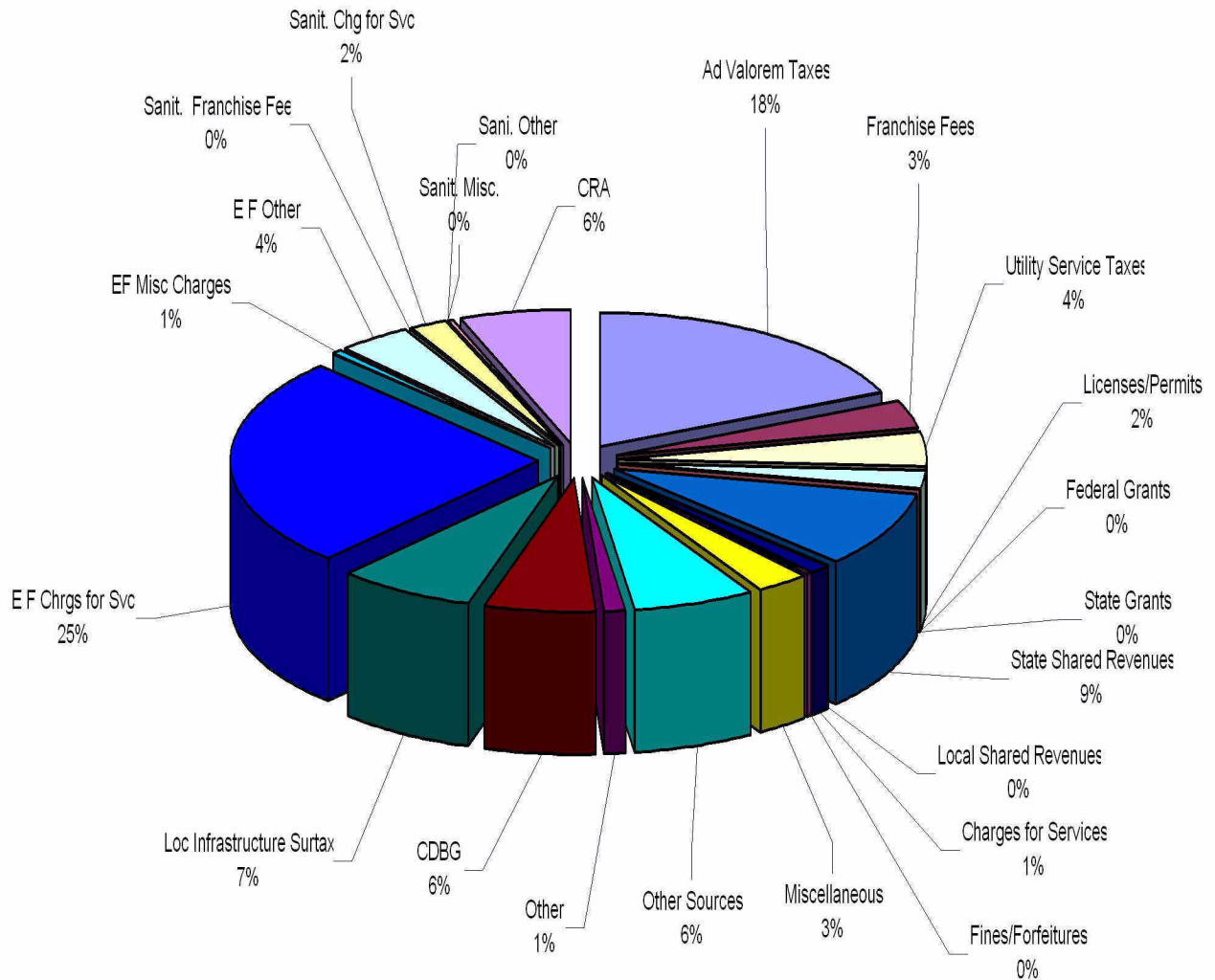
The proposed budget reflects the offsetting revenue and expenditures, with the \$350,000 match coming from the Capital Projects Fund ("Penny").

As noted in previous sections, annotations are included in the detail expenditure pages to address significant variances. Also, additional background and worksheets will be provided as specific functions are reviewed in the upcoming work sessions.

In conclusion, what I have attempted to present with this document is a base for discussions and decisions to set the course for the City in the next fiscal year. As noted, we are making progress, but we will need to proceed carefully. While we truly can have optimism for the future and a desire to take the City to a new level, we still have to address issues that have been postponed or deferred for many years.

City of Dade City - Fiscal Year 2006/2007

Revenue Total: \$10,581,234

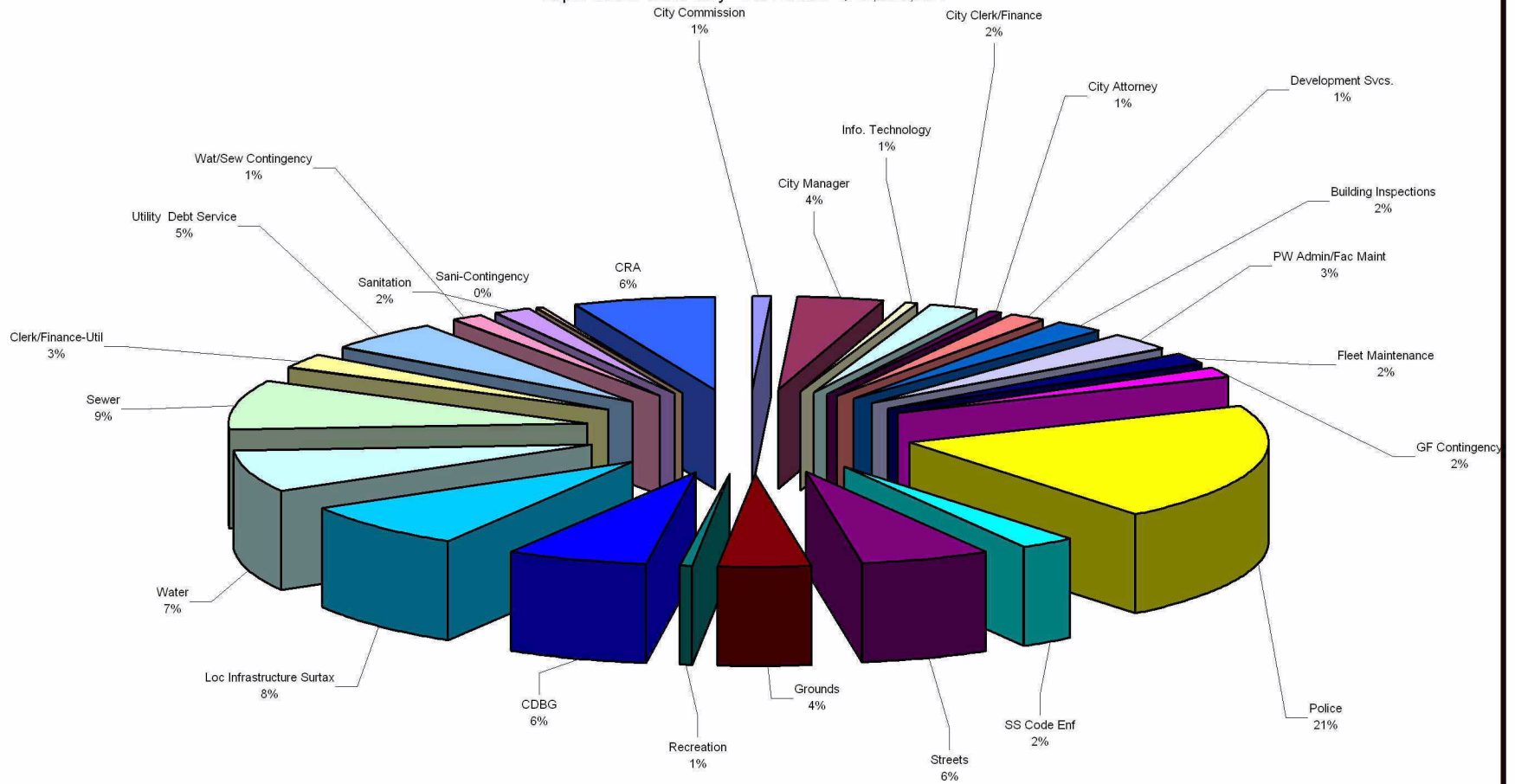


Ad Valorem Taxes	Franchise Fees	Utility Service Taxes	Licenses/Permits	Federal Grants
State Grants	State Shared Revenues	Local Shared Revenues	Charges for Services	Fines/Forfeitures
Miscellaneous	Other Sources	Other	CDBG	Loc Infrastructure Surtax
E F Chrgs for Svc	EF Misc Charges	EF Other	Sanit. Franchise Fee	Sanit. Chg for Svc
Sanit. Misc.	Sani. Other	CRA		

Revenue Summary - All Funds

	FY 04-05 Actual	FY 05-06 Original	FY 05-06 Projected	FY 06-07 Approved
GENERAL FUND				
Ad Valorem Taxes	\$1,402,909	\$1,636,210	\$1,713,000	\$2,166,540
Franchise Fees	\$361,118	\$357,500	\$390,700	\$397,500
Utility Service Taxes	\$490,832	\$488,600	\$492,300	\$499,500
Licenses and Permits	\$128,769	\$173,750	\$181,770	\$242,000
Federal Grants	\$423,228	\$25,000	\$346,962	\$15,000
State Grants	\$19,774	\$0	\$19,773	\$10,000
State Shared Revenues	\$1,060,180	\$1,050,300	\$1,095,160	\$1,059,970
Local Shared Revenues	\$8,222	\$6,000	\$8,200	\$8,000
Charges for Services	\$184,473	\$126,150	\$170,540	\$131,020
Fines and Forfeitures	\$26,776	\$25,850	\$31,385	\$26,000
Miscellaneous	\$355,600	\$300,250	\$335,520	\$335,500
Other Sources	\$598,240	\$801,440	\$796,829	\$764,820
Other	(\$45,611)	(\$18,400)	(\$80,022)	(\$137,700)
FUND TOTAL:	\$5,014,510	\$4,972,650	\$5,502,117	\$5,518,150
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$10,000	\$692,500	\$5,000	\$687,500
DCF Building	\$235,409	\$0	\$0	\$0
CAPITAL PROJECTS FUNDS				
Local Gov't. Infrastructure Surtax	\$352,267	\$492,858	\$783,646	\$855,299
ENTERPRISE FUNDS				
Water and Sewer Utilities				
Charges for Services	\$2,812,108	\$2,734,900	\$2,820,400	\$3,002,900
Miscellaneous	\$99,267	\$47,000	\$87,800	\$87,000
Other Sources	\$228,017	\$0	\$777,075	\$0
Other	(\$382,960)	(\$539,415)	(\$524,260)	(\$447,280)
FUND TOTAL:	\$2,756,432	\$2,242,485	\$3,161,015	\$2,642,620
Sanitation Services				
Franchise Fees	\$10,760	\$9,600	\$10,200	\$10,200
Charges for Services	\$210,035	\$204,000	\$215,000	\$215,000
Miscellaneous	\$7,569	\$2,000	\$9,000	\$9,000
Other	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)
FUND TOTAL:	\$188,364	\$175,600	\$194,200	\$194,200
COMPONENT UNITS				
Community Redevelopment Agency	\$95,209	\$346,250	\$370,900	\$683,465
REVENUE TOTAL:	\$8,652,191	\$8,922,343	\$10,016,878	\$10,581,234

City of Dade City - Fiscal Year 2006/2007
Expenditure Summary - All Funds: \$10,581,234



City Commission	City Manager	Info. Technology	City Clerk/Finance	City Attorney	Development Svcs.	Building Inspections
PW Admin/Fac Maint	Fleet Maintenance	GF Contingency	Police	SS Code Enf	Streets	Grounds
Recreation	CDBG	Loc Infrastructure Surtax	Water	Sewer	Clerk/Finance-Util	Utility Debt Service
Wat/Sew Contingency	Sanitation	Sani-Contingency	CRA			

**Expenditure Summary - All Funds
by Fiscal Year**

	FY 04-05 Actual	FY 05-06 Original	FY 05-06 Projected	FY 06-07 Approved
GENERAL FUND				
General Government:				
City Commission	\$261,070	\$77,155	\$69,919	\$95,945
City Manager	\$385,200	\$430,060	\$354,776	\$392,737
Info. Technology	\$0	\$66,510	\$57,049	\$78,340
Clerk/Finance - Gen.	\$204,688	\$244,080	\$227,287	\$231,550
City Attorney	\$56,746	\$62,740	\$50,890	\$61,360
Development Svcs.	\$228,276	\$126,930	\$70,913	\$158,670
Building Inspections	\$0	\$133,840	\$159,259	\$233,307
PW Admin. & Facilities	\$297,368	\$300,880	\$273,281	\$326,240
Fleet Maintenance	\$168,215	\$200,640	\$160,663	\$220,925
Contingency	\$0	\$124,471	\$0	\$172,250
Total General Government	\$1,601,563	\$1,767,306	\$1,424,037	\$1,971,324
Public Safety:				
Police	\$1,786,704	\$1,923,690	\$1,935,782	\$2,183,968
Fire / Safety Svcs.	\$200,250	\$244,260	\$231,574	\$256,330
Total Public Safety	\$1,986,954	\$2,167,950	\$2,167,356	\$2,440,298
Transportation:				
Streets	\$490,049	\$591,234	\$541,140	\$616,926
Culture & Recreation:				
Parks	\$428,656	\$421,040	\$371,610	\$432,912
Recreation	\$19,880	\$25,120	\$25,692	\$56,690
Total Culture & Recreation	\$448,536	\$446,160	\$397,302	\$489,602
Depreciation				
FUND TOTAL:	\$4,527,102	\$4,972,650	\$4,529,835	\$5,518,150
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$7,514	\$692,500	\$8,111	\$687,500
DCF Building	\$194,822	\$0	\$0	\$0
CAPITAL PROJECTS FUNDS				
Local Gov't. Infrastructure Surtax	\$124,571	\$492,858	\$539,139	\$855,299
ENTERPRISE FUNDS				
Water & Sewer Utilities:				
Water	\$822,139	\$692,585	\$572,994	\$748,250
Sewer	\$936,344	\$750,956	\$665,424	\$931,410
Clerk/Finance - Util.	\$110,187	\$122,700	\$109,475	\$266,430
Utility Debt Service	\$556,896	\$549,470	\$548,470	\$549,130
Contingency	\$0	\$126,774	\$0	\$147,400
Depreciation	\$485,761			
FUND TOTAL:	\$2,911,327	\$2,242,485	\$1,896,363	\$2,642,620
Sanitation Services:				
Sanitation	\$134,098	\$152,800	\$160,260	\$172,025
Contingency	\$0	\$22,800	\$0	\$22,175
Depreciation				
FUND TOTAL:	\$134,098	\$175,600	\$160,260	\$194,200
COMPONENT UNITS				
Community Redevelopment Agency	\$22,526	\$346,250	\$31,435	\$683,465
EXPENDITURE TOTAL:	\$7,921,960	\$8,922,343	\$7,165,143	\$10,581,234

**Expenditure Summary - All Funds
by Category**

	Personal Services (1)	Operating Expenses (2)	Capital & Debt Svc. (3)	FY 06-07 Approved (4)
GENERAL FUND				
General Government:				
City Commission	\$7,470	\$88,475	\$0	\$95,945
City Manager	\$343,370	\$49,367	\$0	\$392,737
Info. Technology	\$48,140	\$30,200	\$0	\$78,340
Clerk/Finance - Gen.	\$161,550	\$70,000	\$0	\$231,550
City Attorney	\$29,160	\$32,200	\$0	\$61,360
Development Svcs.	\$88,290	\$70,380	\$0	\$158,670
Building Inspections	\$193,460	\$37,747	\$2,100	\$233,307
PW Admin. & Facilities	\$211,140	\$115,100	\$0	\$326,240
Fleet Maintenance	\$130,250	\$48,175	\$42,500	\$220,925
Contingency	\$0	\$172,250	\$0	\$172,250
Total General Government	\$1,212,830	\$713,894	\$44,600	\$1,971,324
Public Safety:				
Police	\$1,842,090	\$341,878	\$0	\$2,183,968
Fire / Safety Svcs.	\$199,630	\$56,700	\$0	\$256,330
Total Public Safety	\$2,041,720	\$398,578	\$0	\$2,440,298
Transportation:				
Streets	\$285,890	\$331,036	\$0	\$616,926
Culture & Recreation:				
Parks	\$278,370	\$143,292	\$11,250	\$432,912
Recreation	\$32,540	\$24,150	\$0	\$56,690
Total Culture & Recreation	\$310,910	\$167,442	\$11,250	\$489,602
Prior Year Encumbrances				
FUND TOTAL:	\$3,851,350	\$1,610,950	\$55,850	\$5,518,150
SPECIAL REVENUE FUNDS				
Community Development Block Grant	\$0	\$0	\$687,500	\$687,500
DCF Building	\$0	\$0	\$0	\$0
CAPITAL PROJECTS FUNDS				
Local Gov't. Infrastructure Surtax	\$0	\$0	\$855,299	\$855,299
ENTERPRISE FUNDS				
Water & Sewer Utilities:				
Water	\$449,900	\$279,550	\$18,800	\$748,250
Sewer	\$44,760	\$738,250	\$148,400	\$931,410
Clerk/Finance - Util.	\$205,530	\$60,900	\$0	\$266,430
Utility Debt Service	\$0	\$0	\$549,130	\$549,130
Contingency	\$0	\$147,400	\$0	\$147,400
Prior Year Encumbrances				\$0
FUND TOTAL:	\$700,190	\$1,226,100	\$716,330	\$2,642,620
Sanitation Services:				
Sanitation	\$0	\$172,025	\$0	\$172,025
Contingency	\$0	\$22,175	\$0	\$22,175
Prior Year Encumbrances				\$0
FUND TOTAL:	\$0	\$194,200	\$0	\$194,200
COMPONENT UNITS				
Community Redevelopment Agency	\$0	\$97,100	\$586,365	\$683,465
EXPENDITURE TOTAL:	\$4,551,540	\$3,128,350	\$2,901,344	\$10,581,234

General Fund Revenues - Detail

		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
01-						
311.100	Ad Valorem Taxes	\$1,402,909	\$1,636,210	\$1,713,000	\$2,166,540	\$530,330
	Franchise Fees					
313.100	Electricity	\$361,118	\$356,000	\$390,300	\$397,000	\$41,000
313.400	Natural Gas	\$0	\$1,500	\$400	\$500	(\$1,000)
	Utility Service Taxes					
314.100	Electricity	\$420,757	\$420,000	\$420,900	\$427,000	\$7,000
314.300	Water	\$58,323	\$56,000	\$59,400	\$60,000	\$4,000
314.700	Fuel Oil	\$0	\$100	\$0	\$0	(\$100)
314.800	Propane	\$11,752	\$12,500	\$12,000	\$12,500	\$0
	Licenses and Permits					
321.200	Occupational Licenses	\$42,146	\$32,250	\$37,770	\$36,000	\$3,750
321.300	Contractor Registrations	\$0	\$4,000	\$6,000	\$6,000	\$2,000
322.100	Building Permits	\$86,623	\$137,500	\$138,000	\$200,000	\$62,500
	Federal Grants					
331.220	Public Safety - LLEBG	\$2,715	\$10,000	\$0	\$0	(\$10,000)
331.230	Public Safety - Drug Enforcement	\$9,449	\$15,000	\$10,000	\$15,000	\$0
331.290	Public Safety - Other	\$1,140	\$0	\$2,132	\$0	\$0
331.510	Economic - Disaster Relief	\$409,924	\$0	\$334,830	\$0	\$0
	State Grants					
334.110	General Gov't	\$0	\$0	\$0	\$10,000	\$10,000
337.710	Recreation - FRDAP	\$19,774	\$0	\$19,773	\$0	\$0
	State Shared Revenues					
315.000	Communications Services Tax	\$330,328	\$310,360	\$339,600	\$306,220	(\$4,140)
335.120	State Revenue Sharing	\$300,331	\$294,520	\$299,400	\$304,250	\$9,730
335.140	Mobile Home Licenses	\$30,867	\$22,000	\$33,500	\$30,000	\$8,000
335.150	Alcoholic Beverage Licenses	\$5,105	\$3,600	\$5,660	\$5,000	\$1,400
335.180	Half-Cent Sales Tax	\$391,382	\$418,120	\$415,000	\$412,500	(\$5,620)
335.230	Firefighters' Supplemental Comp.	\$120	\$0	\$0	\$0	\$0
335.490	State Gas Tax Refund	\$2,047	\$1,700	\$2,000	\$2,000	\$300
335.491	Other Transportation	\$0	\$0	\$0	\$0	\$0
	Local Shared Revenues					
338.200	County Occupational Licenses	\$8,222	\$6,000	\$8,200	\$8,000	\$2,000
338.300	County Stormwater Utility	\$0	\$0	\$0	\$0	\$0
	Charges for Services					
341.320	Administrative Fees - DCF	\$5,979	\$0	\$0	\$0	\$0
337.100	Police Services - Schools	\$69,046	\$72,400	\$72,400	\$76,020	\$3,620
342.110	Police Services - Other	\$8,502	\$0	\$4,997	\$0	\$0
342.230	Fire Protection Services	\$0	\$0	\$0	\$0	\$0
342.240	Fire Inspection Services	\$0	\$6,000	\$0	\$6,000	\$0
342.510	Building Inspections - San Antonio	\$29,393	\$12,000	\$12,000	\$12,000	\$0
342.511	Building Inspections - St. Leo	\$13,303	\$6,000	\$52,000	\$12,000	\$6,000
343.920	Labor & Equipment - DCF	\$27,975	\$0	\$0	\$0	\$0
343.930	Mosquito Control - San Antonio	\$0	\$0	\$0	\$0	\$0
344.910	Street Sweeping - DOT	\$13,400	\$12,880	\$12,880	\$9,000	(\$3,880)
344.920	Street Light Maint. - DOT	\$16,875	\$16,870	\$16,263	\$12,000	(\$4,870)
345.910	Planning & Zoning Fees	\$0	\$0	\$0	\$4,000	\$4,000

General Fund Revenues - Detail

		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
01-						
	Fines and Forfeitures					
351.000	Court Fines	\$22,420	\$24,000	\$24,000	\$24,000	\$0
354.100	Fines - Parking Ordinance	\$195	\$300	\$350	\$300	\$0
354.900	Fines - Misc. Code Violations	\$100	\$0	\$335	\$0	\$0
359.000	Police Education	\$1,718	\$1,550	\$1,700	\$1,700	\$150
359.100	Forfeiture Fund Proceeds	\$2,343	\$0	\$5,000	\$0	\$0
	Miscellaneous					
361.100	Interest	\$143,399	\$110,000	\$140,000	\$140,000	\$30,000
361.300	Net Increase (Decrease) in Value	(\$54,496)	\$0	\$0	\$0	\$0
362.000	Rental Fees	\$23,279	\$19,000	\$23,500	\$34,250	\$15,250
363.140	Street Lighting Assessment	\$9,636	\$18,750	\$18,750	\$18,750	\$0
364.100	Cemetery Lot Sales	\$15,080	\$13,000	\$12,000	\$13,000	\$0
364.200	Real Estate Sales	\$100,000	\$100,000	\$100,000	\$100,000	\$0
365.100	Sales of Surplus and Scrap	\$9,839	\$0	\$10,000	\$0	\$0
366.100	Contributions and Donations	\$49,939	\$0	\$270	\$0	\$0
367.000	Gain on Sale of Investments	\$855	\$5,000	\$1,000	\$1,000	(\$4,000)
369.900	Miscellaneous	\$58,069	\$34,500	\$30,000	\$28,500	(\$6,000)
	Other Sources					
381.100	Transfer - Public Safety Impact	\$8,450	\$0	\$0	\$0	\$0
381.200	Transfer - Transportation Impact	\$3,395	\$0	\$1,309	\$0	\$0
381.300	Transfer - Local Option Gas Tax	\$296,395	\$300,720	\$294,800	\$308,150	\$7,430
381.400	Transfer - Infrastructure Surtax	\$0	\$44,050	\$44,050	\$0	(\$44,050)
382.100	Contribution - Water and Sewer	\$250,000	\$416,670	\$416,670	\$416,670	\$0
382.200	Contribution - Sanitation	\$40,000	\$40,000	\$40,000	\$40,000	\$0
383.000	Capital Lease Proceeds	\$0	\$0	\$0	\$0	\$0
384.000	Debt Proceeds	\$0	\$0	\$0	\$0	\$0
	Other					
301.000	Budgeted Cash Balances	\$0	\$61,600	\$0	\$52,300	(\$9,300)
390.100	Depreciation	\$0	\$0	\$0	\$0	\$0
302.000	Tax Transfer to CRA	(\$45,611)	(\$80,000)	(\$80,022)	(\$190,000)	(\$110,000)
TOTAL - GENERAL FUND		\$5,014,510	\$4,972,650	\$5,502,117	\$5,518,150	\$545,500

Expenditure Summary - General Fund

GENERAL FUND TOTALS		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services						
11	Executive Salaries	\$393,459	\$444,380	\$435,372	\$517,800	\$73,420
12.1	Regular Salaries (fulltime w/ retirement)	\$1,903,427	\$2,063,180	\$2,015,573	\$2,196,810	\$133,630
12.2	Regular Salaries (parttime w/ retirement)	\$0	\$0	\$0	\$0	\$0
13.2	Other Salaries (parttime w/o retirement)	\$79,277	\$39,000	\$74,975	\$163,810	\$124,810
13.3	Other Salaries (special)	\$21,485	\$0	\$0	\$0	\$0
14	Overtime	\$124,191	\$74,650	\$148,347	\$56,000	(\$18,650)
14.2	Overtime (special)	\$18,972	\$20,000	\$9,000	\$20,000	\$0
15	Special Pay / Fringes	\$11,169	\$13,650	\$14,960	\$15,390	\$1,740
21	FICA Taxes	\$188,879	\$203,160	\$205,870	\$227,270	\$24,110
22.1	Retirement - State	\$36,243	\$43,800	\$41,763	\$46,450	\$2,650
22.2	Retirement - Police	\$1,863	\$40,950	\$40,525	\$45,100	\$4,150
22.3	Retirement - Fire	\$9,990	\$16,840	\$10,946	\$9,260	(\$7,580)
22.4	Retirement - Annuity	\$14,264	\$7,140	\$6,978	\$7,440	\$300
22.5	Retirement - Local	\$30,649	\$34,810	\$34,313	\$43,500	\$8,690
23	Life & Health Insurance	\$323,028	\$330,900	\$258,909	\$310,650	(\$20,250)
24	Worker's Comp. Insurance	\$124,209	\$143,050	\$144,876	\$188,370	\$45,320
25	Unemployment Comp.	\$526	\$4,000	\$0	\$3,500	(\$500)
SUBTOTAL - PERSONAL SERVICES		\$3,281,631	\$3,479,510	\$3,442,407	\$3,851,350	\$371,840
Operating Expenses						
31.1	Medical / Psychological Services	\$1,520	\$6,820	\$5,744	\$6,750	(\$70)
31.2	Legal Services	\$10,526	\$20,000	\$11,000	\$20,000	\$0
31.3	Engineering, Surveying, etc.	\$8,845	\$6,150	\$5,000	\$34,500	\$28,350
31.4	Lab Testing Services	\$0	\$300	\$300	\$300	\$0
31.9	Other Professional Services	\$40,488	\$78,560	\$34,400	\$50,400	(\$28,160)
32	Accounting & Auditing	\$25,300	\$26,000	\$26,000	\$26,000	\$0
34.1	Custodial Services	\$9,566	\$5,200	\$3,800	\$0	(\$5,200)
34.9	Other Contractual Services	\$39,179	\$54,740	\$52,090	\$76,640	\$21,900
37	Election Costs	\$0	\$4,000	\$4,236	\$0	(\$4,000)
40.1	Travel & Per Diem	\$4,617	\$15,305	\$11,945	\$22,710	\$7,405
41	Communications	\$35,470	\$46,650	\$41,900	\$54,450	\$7,800
42	Postage	\$5,649	\$8,500	\$7,600	\$9,870	\$1,370
43.1	Electric Utilities	\$69,929	\$74,750	\$70,450	\$84,500	\$9,750
43.2	Electric Utilities - Street Lights	\$73,445	\$89,000	\$98,000	\$113,000	\$24,000
43.3	Electric Utilities - Traffic Lights	\$5,189	\$5,280	\$5,280	\$8,000	\$2,720
43.4	Propane Gas Utilities	\$422	\$1,950	\$1,825	\$2,250	\$300
43.5	Waste Disposal Charges	\$12,871	\$17,500	\$8,100	\$11,500	(\$6,000)
43.6	Water & Sewer Utilities	\$19,201	\$21,675	\$24,025	\$26,950	\$5,275
44.1	Equipment Rentals & Leases	\$6,653	\$11,150	\$10,550	\$17,500	\$6,350
44.2	Vehicle Rentals & Leases	\$0	\$10,000	\$12,500	\$15,000	\$5,000
44.9	Other Rentals & Leases	\$4,945	\$6,500	\$5,300	\$6,500	\$0
45.1	Property & Fleet Insurance	\$49,455	\$54,939	\$57,768	\$104,481	\$49,542
45.3	Liability Insurance	\$42,173	\$105,890	\$47,560	\$37,019	(\$68,871)
45.5	Employee Bond	\$820	\$850	\$700	\$1,000	\$150
46.1	Building & Grounds Maintenance	\$34,917	\$93,425	\$79,650	\$97,000	\$3,575
46.2	Vehicle Maintenance	\$36,351	\$47,525	\$44,875	\$53,825	\$6,300
46.3	Office Equipment Maintenance	\$14,403	\$24,430	\$24,911	\$35,950	\$11,520
46.4	Radio Maintenance	\$10,024	\$17,475	\$17,100	\$17,475	\$0
46.5	Equipment Maintenance	\$1,554	\$15,685	\$13,400	\$17,950	\$2,265
47	Printing & Binding	\$6,578	\$12,150	\$10,025	\$16,800	\$4,650
48	Promotional Activities	\$2,488	\$3,500	\$2,775	\$3,300	(\$200)
49.1	Legal Ads & Notices	\$9,311	\$11,220	\$4,150	\$12,220	\$1,000
49.2	Permits & Licenses	\$451	\$875	\$750	\$11,225	\$10,350
49.3	Disposal Charges	\$24,166	\$45,500	\$43,975	\$45,500	\$0
49.4	Hydrant Charges	\$9,900	\$9,900	\$9,900	\$9,900	\$0
49.7	Loss on Sale of Investments	\$9,763	\$5,000	\$3,000	\$5,000	\$0
49.9	Other Miscellaneous Charges	\$23,481	\$10,200	\$9,100	\$12,223	\$2,023
51	Office Supplies	\$11,128	\$12,450	\$12,990	\$16,070	\$3,620
52.1	Motor Fuel & Oil	\$60,013	\$75,100	\$79,449	\$101,500	\$26,400
52.2	Uniforms & Clothing	\$12,916	\$20,900	\$18,800	\$23,300	\$2,400
52.3	Equipment & Supplies	\$44,766	\$43,450	\$37,800	\$51,600	\$8,150
52.4	Chemicals	\$1,181	\$5,000	\$2,200	\$4,500	(\$500)
52.5	Personal Equipment	\$3,045	\$10,000	\$10,000	\$12,000	\$2,000
52.6	Janitorial Supplies	\$2,468	\$3,700	\$3,775	\$5,000	\$1,300
53	Road Materials & Supplies	\$6,410	\$25,000	\$24,500	\$25,000	\$0
54.1	Memberships & Dues	\$8,287	\$12,410	\$10,575	\$14,410	\$2,000

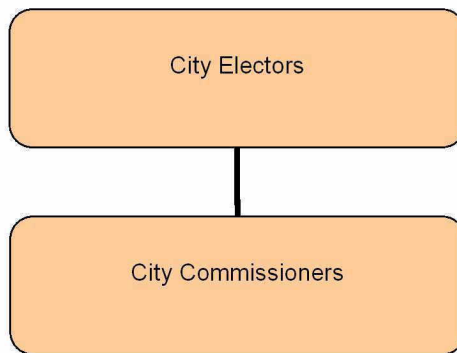
Expenditure Summary - General Fund

GENERAL FUND TOTALS		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
54.2	Publications & Subscriptions	\$1,481	\$4,465	\$3,830	\$17,532	\$13,067
54.3	Registrations & Tuitions	\$8,146	\$15,800	\$15,325	\$22,100	\$6,300
58	Emergency Preparedness	\$195,583	\$0	\$0	\$0	\$0
59	Depreciation	\$0	\$0	\$0	\$0	\$0
82	Contributions - Private Organizations	\$63,428	\$64,000	\$58,500	\$78,000	\$14,000
	SUBTOTAL - OPERATING EXPENSES	\$1,068,502	\$1,260,869	\$1,087,428	\$1,438,700	\$177,831
	SUBTOTAL - PERSONNEL & OPERATING	\$4,350,133	\$4,740,379	\$4,529,835	\$5,290,050	\$549,671
Capital Outlay & Debt Service						
61	Land	\$0	\$0	\$0	\$11,250	\$11,250
62	Buildings	\$14,283	\$55,000	\$0	\$36,000	(\$19,000)
63	Improvements (Other Than Buildings)	\$0	\$26,000	\$0	\$0	(\$26,000)
64	Capital Machinery & Equipment	\$98,905	\$26,800	\$0	\$8,600	(\$18,200)
71	Debt Service - Principal	\$61,361	\$0	\$0	\$0	\$0
72	Debt Service - Interest	\$2,420	\$0	\$0	\$0	\$0
	SUBTOTAL - CAPITAL & DEBT SERVICE	\$176,969	\$107,800	\$0	\$55,850	(\$51,950)
	TOTAL	\$4,527,102	\$4,848,179	\$4,529,835	\$5,345,900	\$497,721
	Contingency	\$0	\$124,471	\$0	\$172,250	\$47,779
	TOTAL	\$4,527,102	\$4,972,650	\$4,529,835	\$5,518,150	\$545,500

City Commission

Department Summary

The City Commission is the legislative and policy making body of the City government. The Commission is responsible for adopting ordinances and regulations, establishing tax rates, approving an annual budget, establishing policies for the operation of the City government and delivery of municipal services as set forth in the City Charter. The City Commission is elected at-large by Dade City registered voters for a four-year term.



Classification	Full Time	Part Time
Mayor	0	1
Mayor Pro Tem	0	1
Commissioner	0	3

City Commission

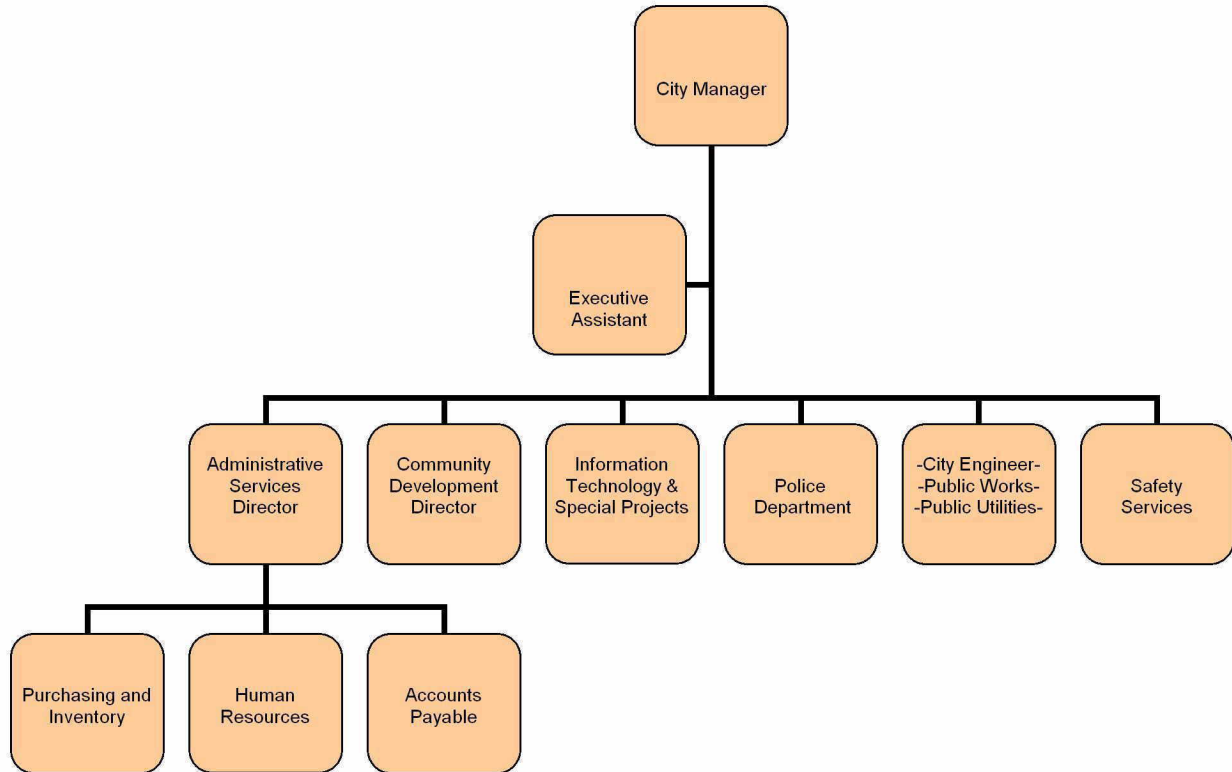
City Commission	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$6,600	\$6,600	\$6,600	\$6,600	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$505	\$510	\$505	\$510	\$0
Retirement Contributions	\$180	\$190	\$200	\$240	\$50
Insurance Contributions	\$595	\$790	\$480	\$80	(\$710)
Worker's Comp & Unemployment	\$27	\$40	\$34	\$40	\$0
SUBTOTAL - PERSONAL SERVICES	\$7,907	\$8,130	\$7,819	\$7,470	(\$660)
Operating Expenses					
Professional Services	\$185	\$2,000	\$1,000	\$1,500	(\$500)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$2,809	\$4,000	\$4,000	\$6,000	\$2,000
Communications	\$250	\$500	\$500	\$650	\$150
Postage	\$150	\$200	\$200	\$500	\$300
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$0	\$0	\$0	\$0	\$0
Printing & Binding	\$0	\$750	\$100	\$500	(\$250)
Promotional Activities	\$305	\$400	\$150	\$400	\$0
Miscellaneous Charges	\$1,923	\$3,000	\$3,000	\$4,000	\$1,000
Office Supplies	\$20	\$100	\$100	\$150	\$50
Operating Supplies	\$280	\$500	\$500	\$500	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$7,230	\$8,575	\$9,050	\$11,275	\$2,700
Emergency Preparedness	\$195,583	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$44,428	\$49,000	\$43,500	\$63,000	\$14,000
SUBTOTAL - OPERATING EXPENSES	\$253,163	\$69,025	\$62,100	\$88,475	\$19,450
SUBTOTAL - PERSONNEL & OPERATING	\$261,070	\$77,155	\$69,919	\$95,945	\$18,790
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$261,070	\$77,155	\$69,919	\$95,945	\$18,790

City Manager's Office

Department Summary

The City Manager, as authorized by the City Charter, acts as the chief administrative and operations officer of the City. In this capacity the City Manager is responsible for supervising all City departments and divisions, with the exception of the City Clerk/Finance Officer and the City Attorney who report directly to the City Commission. Additional responsibilities include: preparation and submittal of the annual budget, overseeing the City's personnel system (encompassing Human Resources, Risk Management, and Employee Benefits). The City Manager also acts as the Purchasing Agent for the City. The Administrative Services Director is a part of the City Manager's Department and answers directly to the City Manager. The Community Development Director, Safety Services Director, Public Works Director/City Engineer as well as the Police Chief, report directly to the City Manager. Some of the City Manager's functions are as described below. This is however, a generalization and by no means reflects all of the City Manager duties.

1. Preparation and submittal of the annual operating budget
2. Financial Management (duties shared with City Finance Officer)
3. Economic Development
4. Personnel Administration
 - a) Labor Relations
 - b) Wage & Benefits Review
 - c) Risk Management
 - d) Employee Recruitment & Retention
 - e) Training
5. Purchasing and Contract Administration
 - a) Bid Preparation & Advertising
 - b) Requisition/Purchase Order Review & Processing
 - c) Transfer Authorization
6. Planning and Zoning Administration
7. Overall administration of City services
8. Staff and clerical support to City Commission



Classification	Full Time	Part Time
City Manager	1	0
Executive Assistant	1	0
Community Development Director	1	0
Administrative Services Director	1	0
Human Resources Specialist	1	0
Staff Assistant III	2	0
Accounts Payable Specialist	1	0

City Manager

City Manager	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$261,431	\$273,580	\$263,048	\$281,330	\$7,750
Overtime	\$1,151	\$500	\$150	\$150	(\$350)
FICA Taxes	\$19,576	\$20,970	\$19,650	\$21,540	\$570
Retirement Contributions	\$18,086	\$14,530	\$12,328	\$14,430	(\$100)
Insurance Contributions	\$23,519	\$26,610	\$27,525	\$24,370	(\$2,240)
Worker's Comp & Unemployment	\$997	\$1,320	\$1,320	\$1,550	\$230
SUBTOTAL - PERSONAL SERVICES	\$324,760	\$337,510	\$324,021	\$343,370	\$5,860
Operating Expenses					
Professional Services	\$15,648	\$15,050	\$10,000	\$15,050	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$3,024	\$0	\$0	\$0	\$0
Travel & Per Diem	\$920	\$1,600	\$1,500	\$2,000	\$400
Communications	\$4,482	\$6,000	\$5,200	\$6,000	\$0
Postage	\$405	\$800	\$800	\$900	\$100
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$1,500	\$1,150	\$1,500	\$0
Insurance	\$1,724	\$55,900	\$2,080	\$3,360	(\$52,540)
Repair & Maintenance Services	\$1,147	\$300	\$600	\$1,000	\$700
Printing & Binding	\$443	\$700	\$700	\$800	\$100
Promotional Activities	\$2,183	\$1,000	\$900	\$1,000	\$0
Miscellaneous Charges	\$664	\$850	\$800	\$1,350	\$500
Office Supplies	\$1,864	\$1,300	\$1,350	\$1,500	\$200
Operating Supplies	\$7,730	\$3,100	\$2,000	\$2,850	(\$250)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$1,933	\$4,450	\$3,675	\$12,057	\$7,607
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$42,167	\$92,550	\$30,755	\$49,367	(\$43,183)
SUBTOTAL - PERSONNEL & OPERATING	\$366,927	\$430,060	\$354,776	\$392,737	(\$37,323)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$14,283	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$3,990	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$18,273	\$0	\$0	\$0	\$0
TOTAL	\$385,200	\$430,060	\$354,776	\$392,737	(\$37,323)

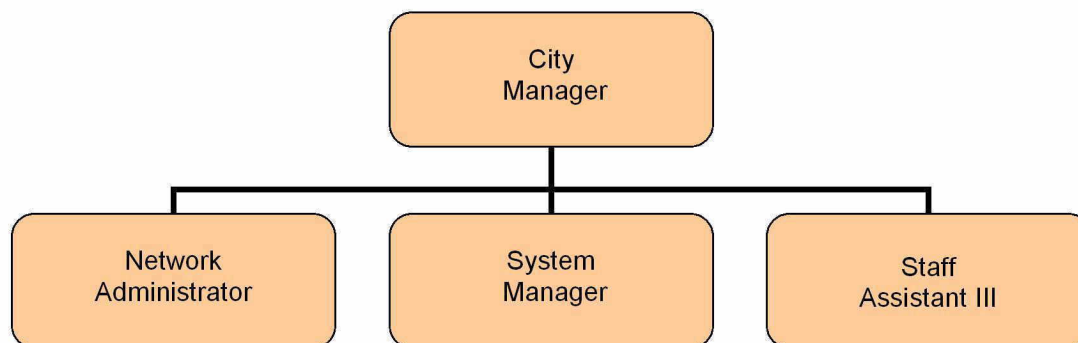
City Manager's Office – Information Technology / Special Projects

Division Summary

One of the primary functions of the Information Technology division is to conduct weekly inspections of the City's file server hardware to detect any potential problems which may cause serious interruptions and costly expense to the City's computer operating system. This division keeps the City abreast of the latest computer upgrades available which are compatible with the existing system, to correct any malfunctions with existing hardware and software.

It is the purpose of the Information Technology division to coordinate the purchase and upgrade of all computers and computer components City wide. It is instrumental in the selection of all operating software, anti-virus software and ensures the proper licensing of all software. This department also provides support of all departments/division with the correction of any computer software and hardware problems.

In addition, the staff of this unit provides assistance to the City Manager's Office for Special Projects coordination and management as needed.



Classification	Full Time	Part Time
Network Administrator	0	Contract
System Manager	0	• Other
Staff Assistant III	1	0

- The System Manager is a full time City employee who oversees Information Technology as an additional duty to other primary duties.

Information Technology / Special Projects

Info. Technology	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$35,260	\$30,181	\$37,030	\$1,770
Overtime	\$0	\$800	\$450	\$300	(\$500)
FICA Taxes	\$0	\$2,760	\$2,367	\$2,860	\$100
Retirement Contributions	\$0	\$2,820	\$2,592	\$3,670	\$850
Insurance Contributions	\$0	\$4,440	\$3,017	\$4,070	(\$370)
Worker's Comp & Unemployment	\$0	\$180	\$168	\$210	\$30
SUBTOTAL - PERSONAL SERVICES	\$0	\$46,260	\$38,775	\$48,140	\$1,880
Operating Expenses					
Professional Services	\$0	\$3,050	\$2,500	\$3,050	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$12,000	\$11,000	\$12,000	\$0
Travel & Per Diem	\$0	\$1,200	\$650	\$1,500	\$300
Communications	\$0	\$500	\$500	\$700	\$200
Postage	\$0	\$50	\$50	\$100	\$50
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$500	\$750	\$750
Insurance	\$0	\$750	\$824	\$1,680	\$930
Repair & Maintenance Services	\$0	\$750	\$650	\$750	\$0
Printing & Binding	\$0	\$300	\$300	\$600	\$300
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$0	\$250	\$0	\$0	(\$250)
Office Supplies	\$0	\$400	\$625	\$770	\$370
Operating Supplies	\$0	\$100	\$0	\$2,500	\$2,400
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$900	\$675	\$5,800	\$4,900
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$0	\$20,250	\$18,274	\$30,200	\$9,950
SUBTOTAL - PERSONNEL & OPERATING	\$0	\$66,510	\$57,049	\$78,340	\$11,830
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$66,510	\$57,049	\$78,340	\$11,830

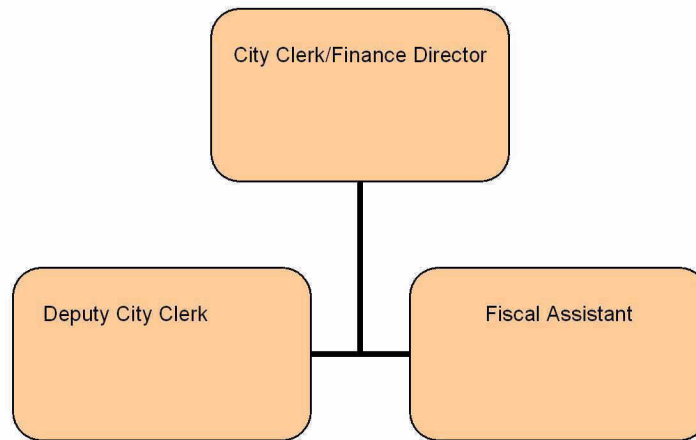
City Clerk/Finance Department

Department Summary

The City Clerk/Finance department has various functions and responsibilities as established by City Charter and various City Ordinances. This department provides direct services to citizens, businesses, and other governmental agencies and provides support services to all City departments/divisions.

The functions of the City Clerk/Finance department are split between the General Fund and the Enterprise/Utilities Fund. In its general government role, primary duties include:

1. Clerk activities: include the keeping of all City records, overseeing City elections, the distribution of the Business Tax licenses, recording and keeping City Commission minutes, ordinances, resolutions, agreements and other necessary duties not mentioned.
2. Finance activities: include accounting practices, disbursement of City funds, employee payroll, case management and other financial responsibilities not mentioned.



Classification	Full Time	Part Time
City Clerk/Finance Director	1	0
Deputy City Clerk	1	0
Fiscal Assistant	1	0

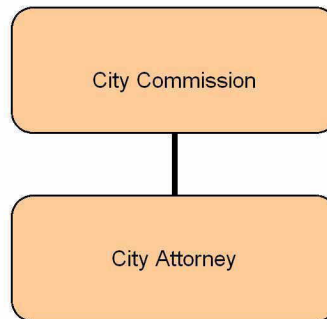
City Clerk / Finance

Clerk/Finance - Gen.	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$118,393	\$148,830	\$139,618	\$127,750	(\$21,080)
Overtime	\$0	\$800	\$0	\$500	(\$300)
FICA Taxes	\$8,978	\$11,450	\$10,652	\$9,820	(\$1,630)
Retirement Contributions	\$9,424	\$12,220	\$11,027	\$10,580	(\$1,640)
Insurance Contributions	\$13,705	\$13,310	\$12,156	\$12,190	(\$1,120)
Worker's Comp & Unemployment	\$567	\$720	\$714	\$710	(\$10)
SUBTOTAL - PERSONAL SERVICES	\$151,067	\$187,330	\$174,167	\$161,550	(\$25,780)
Operating Expenses					
Professional Services	\$640	\$850	\$500	\$1,050	\$200
Accounting & Auditing	\$25,300	\$26,000	\$26,000	\$26,000	\$0
Contractual Services	\$0	\$4,000	\$4,236	\$0	(\$4,000)
Travel & Per Diem	\$565	\$600	\$250	\$600	\$0
Communications	\$1,051	\$1,400	\$1,300	\$1,600	\$200
Postage	\$2,625	\$2,800	\$2,800	\$3,320	\$520
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$992	\$1,050	\$1,100	\$1,200	\$150
Insurance	\$1,684	\$1,750	\$1,684	\$2,680	\$930
Repair & Maintenance Services	\$2,929	\$4,000	\$4,000	\$7,800	\$3,800
Printing & Binding	\$3,199	\$3,500	\$3,000	\$4,000	\$500
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$12,142	\$7,900	\$5,350	\$18,250	\$10,350
Office Supplies	\$1,458	\$1,500	\$1,750	\$2,000	\$500
Operating Supplies	\$0	\$200	\$100	\$200	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$1,036	\$1,200	\$1,050	\$1,300	\$100
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$53,621	\$56,750	\$53,120	\$70,000	\$13,250
SUBTOTAL - PERSONNEL & OPERATING	\$204,688	\$244,080	\$227,287	\$231,550	(\$12,530)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$204,688	\$244,080	\$227,287	\$231,550	(\$12,530)

City Attorney

Department Summary

The City Attorney is appointed by the City Commission and reports directly to the City Commission. The City Attorney provides legal advice to the City Commission and the administrative staff of the City, in the best interest of the City. This function includes, but is not limited to, the preparation of ordinances, contracts and other legal document as directed by the City Commission. The City Attorney keeps abreast of ever changing statutes and particularly those relative to the operation of municipal government. The City Attorney also works in conjunction with the Labor Attorney and other special counsel as deemed necessary by the City Commission.



Classification	Full Time	Part Time
City Attorney	0	1

City Attorney

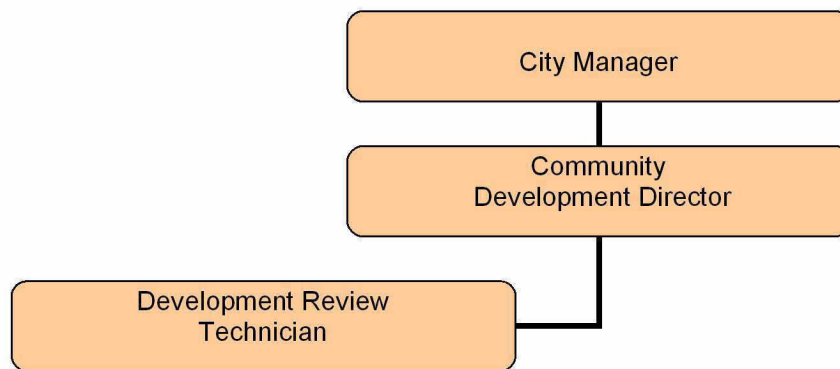
City Attorney	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$25,854	\$25,810	\$25,804	\$25,810	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$1,978	\$1,980	\$1,969	\$1,980	\$0
Retirement Contributions	\$4,613	\$1,250	\$1,250	\$1,250	\$0
Insurance Contributions	\$31	\$4,440	\$1,301	\$0	(\$4,440)
Worker's Comp & Unemployment	\$108	\$110	\$116	\$120	\$10
SUBTOTAL - PERSONAL SERVICES	\$32,584	\$33,590	\$30,440	\$29,160	(\$4,430)
Operating Expenses					
Professional Services	\$10,526	\$20,000	\$11,000	\$20,000	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$239	\$1,000	\$1,000	\$1,500	\$500
Communications	\$129	\$700	\$600	\$800	\$100
Postage	\$347	\$500	\$500	\$600	\$100
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$600	\$750	\$750
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$781	\$0	\$0	\$350	\$350
Printing & Binding	\$64	\$300	\$100	\$300	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$7,745	\$2,800	\$2,975	\$3,400	\$600
Office Supplies	\$962	\$600	\$600	\$750	\$150
Operating Supplies	\$17	\$250	\$200	\$300	\$50
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$3,352	\$3,000	\$2,875	\$3,450	\$450
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$24,162	\$29,150	\$20,450	\$32,200	\$3,050
SUBTOTAL - PERSONNEL & OPERATING	\$56,746	\$62,740	\$50,890	\$61,360	(\$1,380)
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$56,746	\$62,740	\$50,890	\$61,360	(\$1,380)

Community Development Department

Department Summary

This department serves under the direction of the City Manager in all planning, zoning and land development functions, and under the specific guidance of the Community Development Director. The Community Development Division is also charged with the development and maintenance of the City's Comprehensive Plan. It is also the responsibility of this division to meet with developers and/or contractors relative to growth within the City and to research any potential annexations into the City.

Another function of this department is that of technical and/or clerical support to the Board of Adjustment, the Development Review Committee, the Planning Board and the Redevelopment Advisory Committee.



Classification	Full Time	Part Time
(City Manager)	(See City Manager's Department for Classification)	
Community Development Director	1	0
Development Review Technician	1	0

Community Development

Development Svcs.	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$134,637	\$67,890	\$59,778	\$70,700	\$2,810
Overtime	\$833	\$300	\$0	\$350	\$50
FICA Taxes	\$10,202	\$5,220	\$4,573	\$5,440	\$220
Retirement Contributions	\$6,987	\$3,150	\$2,721	\$3,270	\$120
Insurance Contributions	\$13,621	\$4,440	\$3,610	\$8,130	\$3,690
Worker's Comp & Unemployment	\$8,380	\$330	\$231	\$400	\$70
SUBTOTAL - PERSONAL SERVICES	\$174,660	\$81,330	\$70,913	\$88,290	\$6,960
Operating Expenses					
Professional Services	\$20,806	\$30,050	\$0	\$52,550	\$22,500
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$0	\$650	\$0	\$1,000	\$350
Communications	\$2,939	\$1,000	\$0	\$1,200	\$200
Postage	\$364	\$500	\$0	\$750	\$250
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$900	\$0	\$900	\$0
Insurance	\$3,608	\$1,500	\$0	\$1,680	\$180
Repair & Maintenance Services	\$1,224	\$400	\$0	\$400	\$0
Printing & Binding	\$542	\$1,000	\$0	\$2,000	\$1,000
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$15,262	\$7,100	\$0	\$7,100	\$0
Office Supplies	\$820	\$400	\$0	\$500	\$100
Operating Supplies	\$2,436	\$500	\$0	\$300	(\$200)
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$584	\$1,600	\$0	\$2,000	\$400
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$48,585	\$45,600	\$0	\$70,380	\$24,780
SUBTOTAL - PERSONNEL & OPERATING	\$223,245	\$126,930	\$70,913	\$158,670	\$31,740
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$5,031	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$5,031	\$0	\$0	\$0	\$0
TOTAL	\$228,276	\$126,930	\$70,913	\$158,670	\$31,740

Safety Services – Building Division

Division Summary

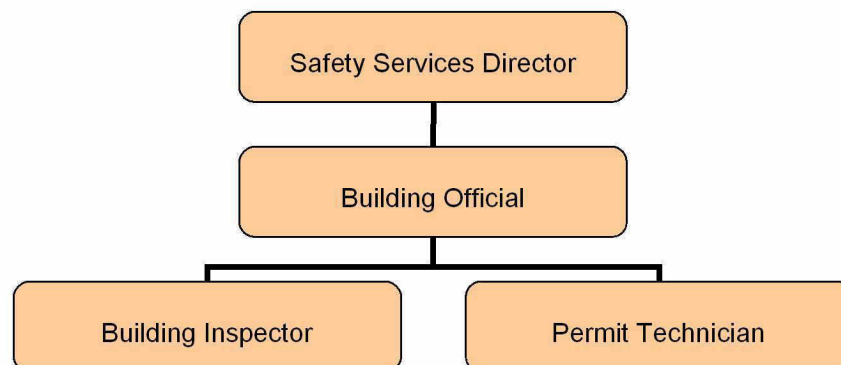
The primary mission of the Building Division is to always strive to put the safety and welfare of our citizens first and foremost as the division goes about the daily business of permitting and inspecting the residential dwellings and commercial structures. The department will guard its citizens against unlicensed contractor activity and protect them from poor workmanship during all construction phases.

The Building Division of the Safety Services Department provides all building construction functions for the City of Dade along with permitting and inspection services to the City of San Antonio and Town of St. Leo.

This division governs all building construction, whether by contractor or homeowner, in order to provide for the safety and well being of our citizens through assurance that their homes and businesses are built to specific codes as set forth by the State of Florida and the City of Dade City.

This division also governs contractor license registrations to ensure that contractors are in compliance with State of Florida and City of Dade City licensing requirements.

The primary mission of the Building Division is to always strive to put the safety and welfare of our citizens first and foremost as the division goes about the daily business of permitting and inspecting the residential dwellings and commercial structures. The department will guard its citizens against unlicensed contractor activity and protect them from poor workmanship during all construction phases.



Classification	Full Time	Part Time
(Safety Services Director)	(See Code Enforcement Classification)	
Building Official	1	0
Building Inspector	1	0
Permit Technician	2	0

Building Inspections

Building Inspections	FY 04-05	FY 05-06	FY 05-06	FY 06-07	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$61,230	\$87,258	\$145,460	\$84,230
Overtime	\$0	\$2,000	\$3,800	\$700	(\$1,300)
FICA Taxes	\$0	\$4,840	\$6,907	\$11,190	\$6,350
Retirement Contributions	\$0	\$3,930	\$4,995	\$8,010	\$4,080
Insurance Contributions	\$0	\$13,310	\$10,037	\$16,250	\$2,940
Worker's Comp & Unemployment	\$0	\$3,980	\$4,460	\$11,850	\$7,870
SUBTOTAL - PERSONAL SERVICES	\$0	\$89,290	\$117,457	\$193,460	\$104,170
Operating Expenses					
Professional Services	\$0	\$25,050	\$18,036	\$1,550	(\$23,500)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$0	\$350	\$350	\$900	\$550
Communications	\$0	\$3,000	\$2,100	\$4,000	\$1,000
Postage	\$0	\$600	\$600	\$500	(\$100)
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$4,166	\$7,400	\$7,400
Insurance	\$0	\$4,000	\$5,000	\$10,247	\$6,247
Repair & Maintenance Services	\$0	\$3,050	\$3,050	\$3,100	\$50
Printing & Binding	\$0	\$600	\$600	\$500	(\$100)
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$0	\$300	\$300	\$300	\$0
Office Supplies	\$0	\$800	\$800	\$1,000	\$200
Operating Supplies	\$0	\$4,800	\$4,800	\$5,500	\$700
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$2,000	\$2,000	\$2,750	\$750
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$0	\$44,550	\$41,802	\$37,747	(\$6,803)
SUBTOTAL - PERSONNEL & OPERATING	\$0	\$133,840	\$159,259	\$231,207	\$97,367
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$2,100	\$2,100
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$2,100	\$2,100
TOTAL	\$0	\$133,840	\$159,259	\$233,307	\$99,467

Public Works Division – Administration and Facilities Maintenance

Division Summary

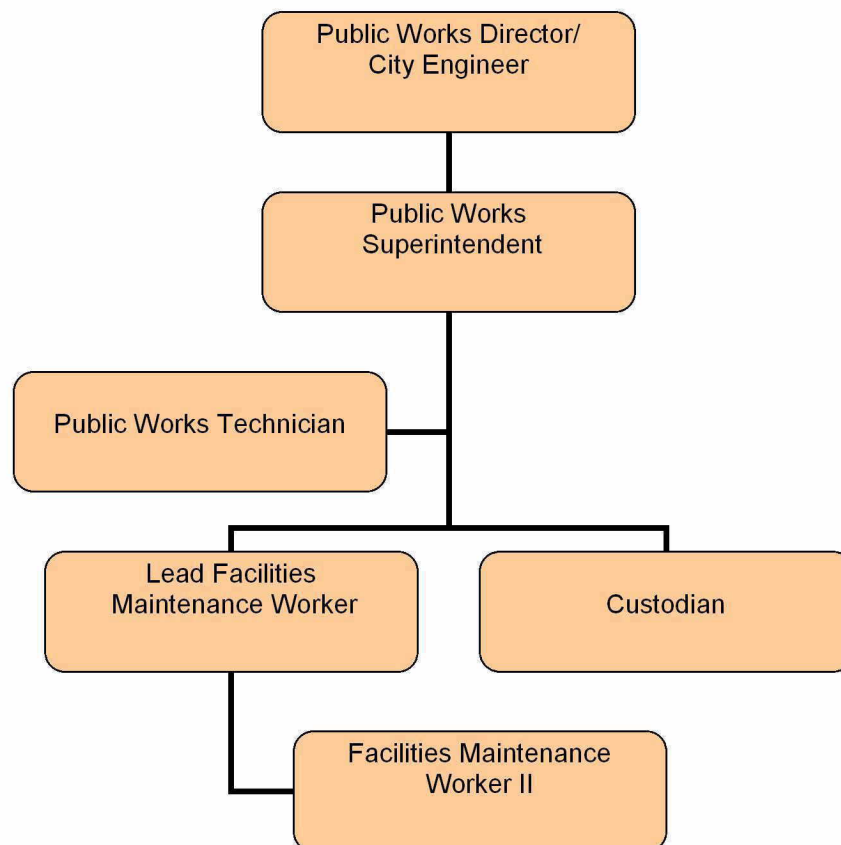
This division of the Public Works Department provides administrative direction and support to other divisions within Public Works. This division receives concerns from citizens and City employees alike and immediately strives to rectify any potentially dangerous situations. All other concerns are handled in a timely manner with issuance to the proper division for corrective action.

The Facilities Maintenance division provides safe and adequate work sites to all City employees, through preventative and corrective maintenance up to and including the City's lift stations.

The custodial staff within this division provides cleaning services to all departments within the City to include the City Annex building, Police Department and rental facilities. They also are responsible to lock and unlock rental facility for permitted individuals.

Some of this divisions function include, but are not limited to, the following activities:

1. Building Maintenance - Preventative and Corrective.
2. Maintenance of pump stations and lift stations for Water and Wastewater.
3. Handles rental requests for City owned facilities including park facilities.
4. Provides administrative support for materials needed and used by operational divisions.
5. Receives citizen concerns and issues for corrective action orders for City maintained property.
6. Provides custodial duties for City facilities.



***Public Works Department
Administration and Facilities Maintenance***

Classification	Full time	Part time
(Public Works Director/City Engineer)	(See Water Division Classification)	
Public Works Superintendent	1	0
Public Works Technician	1	0
Lead Facilities Maintenance Worker	1	0
Facilities Maintenance Worker II	1	0
Custodian	0	2

Facilities Maintenance

PW Admin. & Facilities	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$147,480	\$140,880	\$127,647	\$151,210	\$10,330
Overtime	\$11,268	\$6,500	\$15,200	\$6,500	\$0
FICA Taxes	\$12,138	\$11,280	\$10,928	\$12,070	\$790
Retirement Contributions	\$6,805	\$7,440	\$8,114	\$8,360	\$920
Insurance Contributions	\$18,648	\$22,180	\$14,982	\$20,310	(\$1,870)
Worker's Comp & Unemployment	\$13,609	\$10,430	\$10,864	\$12,690	\$2,260
SUBTOTAL - PERSONAL SERVICES	\$209,948	\$198,710	\$187,735	\$211,140	\$12,430
Operating Expenses					
Professional Services	\$0	\$200	\$36	\$50	(\$150)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$9,566	\$0	\$200	\$320	\$320
Travel & Per Diem	\$0	\$100	\$95	\$155	\$55
Communications	\$2,759	\$3,400	\$2,500	\$3,500	\$100
Postage	\$118	\$250	\$0	\$0	(\$250)
Utility Services	\$18,317	\$24,500	\$25,900	\$31,000	\$6,500
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$7,442	\$9,500	\$8,590	\$12,095	\$2,595
Repair & Maintenance Services	\$8,464	\$49,350	\$39,925	\$55,100	\$5,750
Printing & Binding	\$386	\$650	\$525	\$600	(\$50)
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$36	\$200	\$125	\$200	\$0
Office Supplies	\$840	\$1,100	\$1,000	\$1,300	\$200
Operating Supplies	\$6,953	\$7,600	\$6,450	\$10,300	\$2,700
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$320	\$200	\$480	\$160
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$54,881	\$97,170	\$85,546	\$115,100	\$17,930
SUBTOTAL - PERSONNEL & OPERATING	\$264,829	\$295,880	\$273,281	\$326,240	\$30,360
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$5,000	\$0	\$0	(\$5,000)
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$26,735	\$0	\$0	\$0	\$0
Debt Service - Principal	\$5,584	\$0	\$0	\$0	\$0
Debt Service - Interest	\$220	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$32,539	\$5,000	\$0	\$0	(\$5,000)
TOTAL	\$297,368	\$300,880	\$273,281	\$326,240	\$25,360

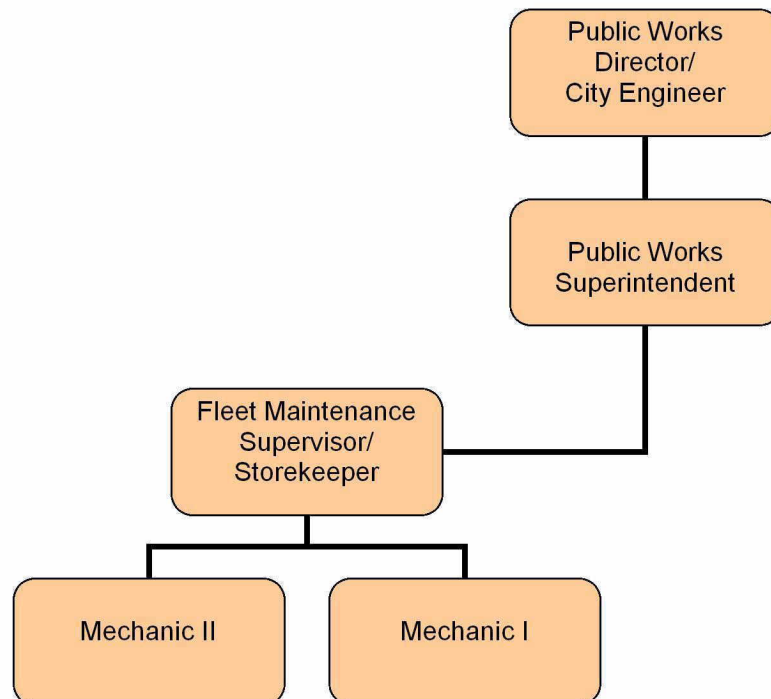
Public Works Department – Fleet Maintenance Division

Division Summary

The primary function of the Fleet Maintenance Division is to maintain the City's fleet of vehicle as well as equipment, such as mowers, weed eater's, etc., in good operating condition for the daily use and particularly the safety of each and every employee using such vehicles or equipment. Secondary to employee safety is the preventative maintenance to the vehicles and equipment alike, in an ongoing effort to prolong the life of the vehicles and equipment.

It is also an ongoing function of this division to purchase and stock vehicle and equipment parts (as feasibility permits) to minimize down-time. An inventory of parts is maintained by this division as well as regularly scheduled routine maintenance to vehicles and equipment.

The Fleet Maintenance Division of the Public Works Department provides maintenance to all City owned vehicles and equipment. It also provides an inventory of stock used/replaced along with an accurate inventory of all City owned vehicles and equipment for maintenance purposes.



Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division Classification)	
(Public Works Superintendent)	(See Administration & Facility Maint. For Classification)	
Fleet Maintenance Supervisor/Storekeeper	1	0
Mechanic II	1	0
Mechanic I	1	0

Fleet Maintenance

Fleet Maintenance	FY 04-05	FY 05-06	FY 05-06	FY 06-07	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$91,728	\$92,680	\$94,349	\$97,270	\$4,590
Overtime	\$6,332	\$2,000	\$6,000	\$1,000	(\$1,000)
FICA Taxes	\$7,395	\$7,250	\$7,677	\$7,520	\$270
Retirement Contributions	\$5,724	\$5,640	\$6,040	\$6,460	\$820
Insurance Contributions	\$14,038	\$13,310	\$11,135	\$12,190	(\$1,120)
Worker's Comp & Unemployment	\$3,990	\$4,870	\$4,911	\$5,810	\$940
SUBTOTAL - PERSONAL SERVICES	\$129,207	\$125,750	\$130,112	\$130,250	\$4,500
Operating Expenses					
Professional Services	\$0	\$70	\$36	\$50	(\$20)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$180	\$240	\$240	\$320	\$80
Travel & Per Diem	\$0	\$155	\$100	\$155	\$0
Communications	\$1,426	\$2,000	\$1,950	\$3,500	\$1,500
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$20,450	\$21,750	\$15,125	\$17,950	(\$3,800)
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$2,546	\$2,590	\$3,200	\$13,400	\$10,810
Repair & Maintenance Services	\$2,633	\$6,365	\$4,575	\$6,200	(\$165)
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$104	\$550	\$475	\$550	\$0
Office Supplies	\$202	\$500	\$425	\$500	\$0
Operating Supplies	\$7,914	\$4,820	\$4,150	\$5,200	\$380
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$135	\$350	\$275	\$350	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$35,590	\$39,390	\$30,551	\$48,175	\$8,785
SUBTOTAL - PERSONNEL & OPERATING	\$164,797	\$165,140	\$160,663	\$178,425	\$13,285
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$30,000	\$0	\$36,000	\$6,000
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$3,418	\$5,500	\$0	\$6,500	\$1,000
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$3,418	\$35,500	\$0	\$42,500	\$7,000
TOTAL	\$168,215	\$200,640	\$160,663	\$220,925	\$20,285

Police Department

Department Summary

The City Police Department's primary function is to enforce the laws of the State of Florida in a fair and just manner, while at all times recognizing the statutory and judicial limitations of that authority and recognizing the constitutional rights of all persons. This department is charged with rendering aid to all citizens and other agencies with a responsible and timely dissemination of all information, both emergency and non-emergency, to the proper authorities.

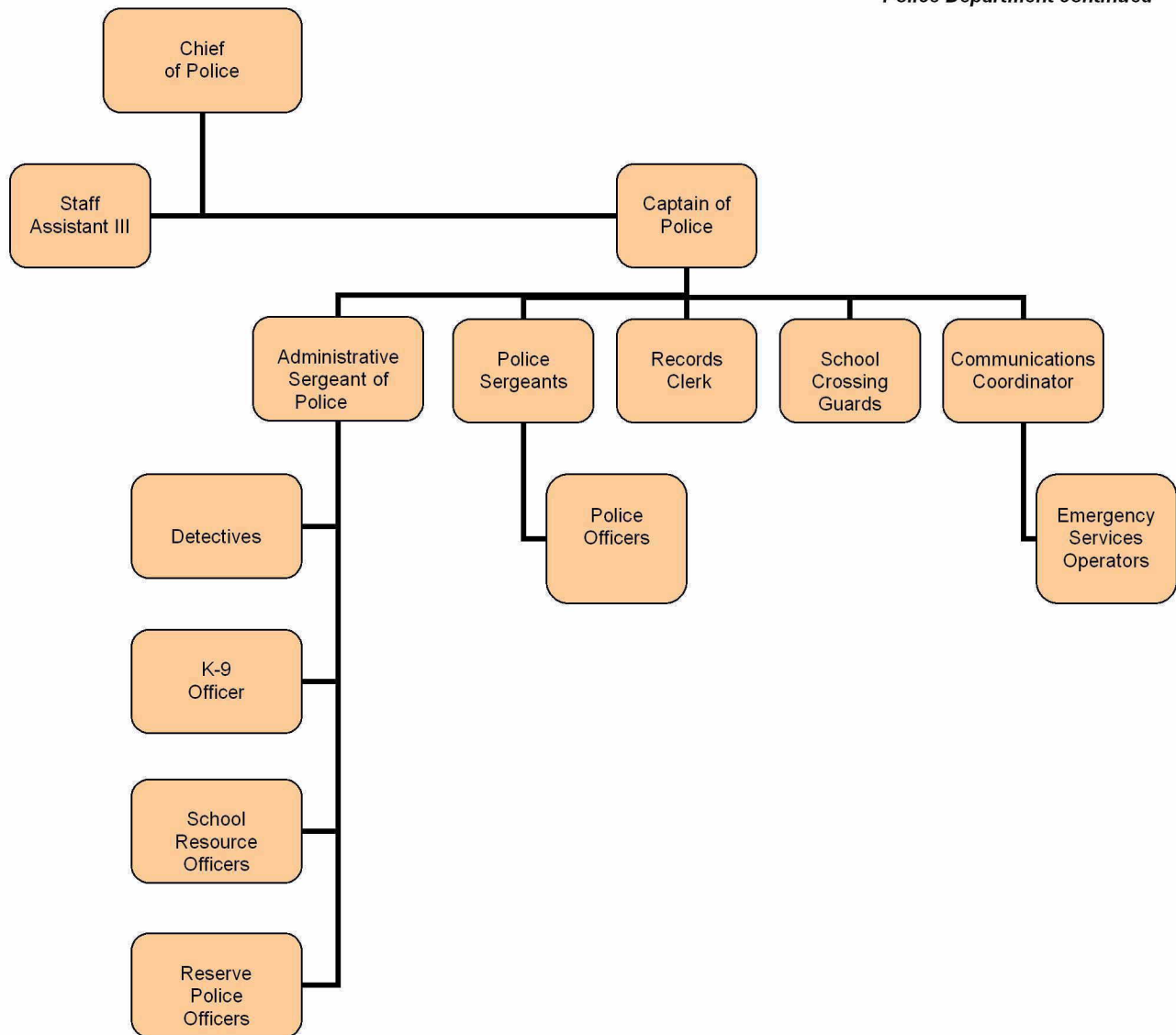
The Dade City Police Department has been entrusted with the mission of protecting and serving all residents, visitors, businesses, and property owners coming within the department's jurisdiction, in a fair and prudent manner. In partnership with the citizens of Dade City the Police Department seeks to provide timely and professional emergency assistance, uphold public safety, and protect life and property. The Chief of Police is charged with the responsibility of all police activities and reports directly to the City Manager.

The Department is comprised of Administration, Services, Operations and Communications, and provides 24-hour patrol and communications service to the City's citizens. The Department has many areas of concentration with the primary focus being on detection and prevention of criminal activity and the arrest and apprehension of criminals. The Department also provides School Resource Officers to the high school and Pasco Middle School.

The communications division provides radio dispatch service for the Police Department as well as to the City's Public Works Department after-hours, weekends and holidays.

Some other functions of the Department are:

- 1) Providing community oriented crime prevention programs
- 2) Educating citizens on the prevention of crime
- 3) Provide security for annual civic events, to name a few.
- 4) Provide school crossing guards for 2 elementary schools and 1 middle school



Classification	Full Time	Part Time
Chief of Police	1	0
Captain of Police	1	0
Administrative Sergeant of Police	1	0
Staff Assistant III	1	0
Records Clerk	1	0
Communications Coordinator	1	0
Emergency Services Operators	5	8
• Detectives	3	0
K-9 Officer	1	0
Police Sergeants	4	0
Police Officers	9	2
School Resource Officer	2	0
Reserve Police Officers	0	6 (Volunteer)
School Crossing Guards	0	4

- One (1) Detective is assigned to Crime Scene Investigation/Property Custodian duties

Police

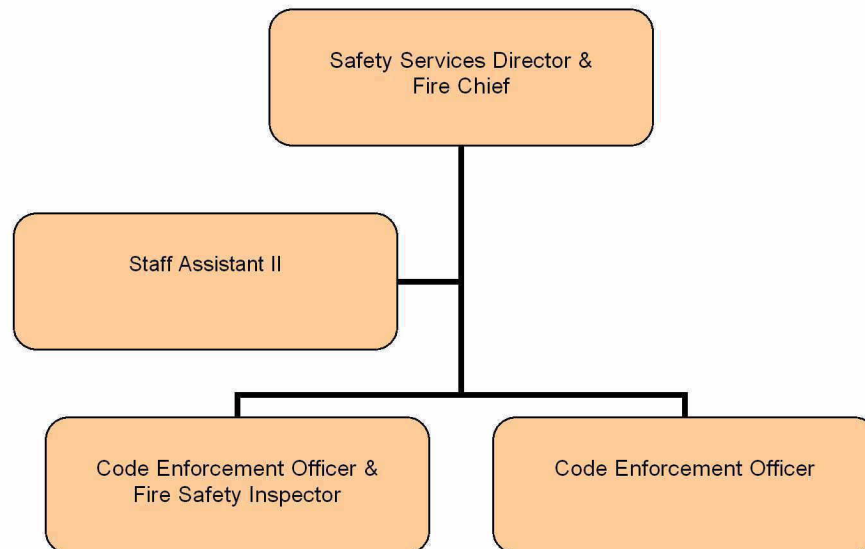
Police	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$1,145,533	\$1,179,960	\$1,185,305	\$1,372,620	\$192,660
Overtime	\$108,642	\$65,000	\$118,747	\$55,000	(\$10,000)
FICA Taxes	\$91,289	\$95,240	\$99,760	\$109,220	\$13,980
Retirement Contributions	\$12,337	\$53,930	\$52,596	\$60,150	\$6,220
Insurance Contributions	\$160,303	\$143,650	\$108,615	\$139,880	(\$3,770)
Worker's Comp & Unemployment	\$63,656	\$81,710	\$81,274	\$105,220	\$23,510
SUBTOTAL - PERSONAL SERVICES	\$1,581,760	\$1,619,490	\$1,646,297	\$1,842,090	\$222,600
Operating Expenses					
Professional Services	\$6,412	\$5,700	\$5,700	\$5,700	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$28,895	\$35,700	\$34,300	\$33,000	(\$2,700)
Travel & Per Diem	\$69	\$2,000	\$2,000	\$4,000	\$2,000
Communications	\$17,282	\$20,000	\$20,000	\$22,000	\$2,000
Postage	\$391	\$1,000	\$1,000	\$1,200	\$200
Utility Services	\$15,137	\$18,200	\$18,200	\$20,700	\$2,500
Rentals & Leases	\$3,502	\$4,000	\$4,000	\$4,500	\$500
Insurance	\$32,498	\$37,800	\$37,800	\$43,778	\$5,978
Repair & Maintenance Services	\$32,701	\$59,000	\$62,886	\$75,000	\$16,000
Printing & Binding	\$1,212	\$2,500	\$2,500	\$5,000	\$2,500
Promotional Activities	\$0	\$1,000	\$1,000	\$1,000	\$0
Miscellaneous Charges	\$3,349	\$2,200	\$2,200	\$3,200	\$1,000
Office Supplies	\$4,296	\$5,000	\$5,000	\$6,000	\$1,000
Operating Supplies	\$54,129	\$80,000	\$87,599	\$108,500	\$28,500
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$1,051	\$5,300	\$5,300	\$8,300	\$3,000
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$200,924	\$279,400	\$289,485	\$341,878	\$62,478
SUBTOTAL - PERSONNEL & OPERATING	\$1,782,684	\$1,898,890	\$1,935,782	\$2,183,968	\$285,078
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$10,000	\$0	\$0	(\$10,000)
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$4,020	\$14,800	\$0	\$0	(\$14,800)
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$4,020	\$24,800	\$0	\$0	(\$24,800)
TOTAL	\$1,786,704	\$1,923,690	\$1,935,782	\$2,183,968	\$260,278

Safety Services Department – Fire / Code Enforcement Division

Division Summary

This division strives daily to govern and educate our citizens on the importance of compliance with City ordinances established for the protection of our citizens. This division also oversees the homeowner as well as the business owner in a continuing effort to see that any and all City Codes and Ordinances are observed for the betterment of our community. We feel that through our integrity and actions, we show our community that we are available to them through these efforts. The Code Enforcement Division prepares notices of violations and citations to appear in court to any citizen/business who fails to comply with City Codes and Ordinances.

The Code Enforcement Division provides all Code Enforcement functions throughout the City in an effort to encourage all citizens to comply with City ordinances for the safety and well being of all citizens. Further, this department conducts inspections of all businesses at least once annually to ensure they are in compliance with the National Fire Prevention Codes. The Code Enforcement Division works with the Building Division on commercial plan examinations for compliance with fire safety codes and conducts fire safety inspections of this construction until its completion.



Classification	Full Time	Part Time
Safety Services Director & Fire Chief	1	0
Staff Assistant II	1	0
Code Enforcement Officer & Fire Safety Inspector	1	0
Code Enforcement Officer	0	1

Safety Services - Fire / Code Enforcement

Fire / Safety Svcs.	FY 04-05	FY 05-06	FY 05-06	FY 06-07	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$126,897	\$145,250	\$143,308	\$151,470	\$6,220
Overtime	\$2,235	\$750	\$0	\$500	(\$250)
FICA Taxes	\$9,540	\$11,170	\$10,963	\$11,630	\$460
Retirement Contributions	\$11,072	\$18,520	\$13,421	\$12,520	(\$6,000)
Insurance Contributions	\$14,031	\$17,890	\$11,093	\$12,260	(\$5,630)
Worker's Comp & Unemployment	\$7,232	\$10,330	\$9,428	\$11,250	\$920
SUBTOTAL - PERSONAL SERVICES	\$171,007	\$203,910	\$188,213	\$199,630	(\$4,280)
Operating Expenses					
Professional Services	\$250	\$50	\$36	\$50	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$4,000	\$5,000	\$5,000
Travel & Per Diem	\$15	\$1,000	\$600	\$1,500	\$500
Communications	\$2,544	\$5,000	\$4,100	\$5,000	\$0
Postage	\$1,249	\$1,650	\$1,650	\$1,800	\$150
Utility Services	\$588	\$0	\$0	\$0	\$0
Rentals & Leases	\$2,159	\$2,200	\$2,200	\$4,000	\$1,800
Insurance	\$6,329	\$7,000	\$7,400	\$11,927	\$4,927
Repair & Maintenance Services	\$1,660	\$3,900	\$3,375	\$4,800	\$900
Printing & Binding	\$360	\$600	\$1,300	\$1,000	\$400
Promotional Activities	\$0	\$500	\$325	\$300	(\$200)
Miscellaneous Charges	\$9,984	\$10,500	\$10,325	\$10,573	\$73
Office Supplies	\$666	\$750	\$1,300	\$1,500	\$750
Operating Supplies	\$1,766	\$4,500	\$4,150	\$6,650	\$2,150
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$1,673	\$2,700	\$2,600	\$2,600	(\$100)
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$29,243	\$40,350	\$43,361	\$56,700	\$16,350
SUBTOTAL - PERSONNEL & OPERATING	\$200,250	\$244,260	\$231,574	\$256,330	\$12,070
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$200,250	\$244,260	\$231,574	\$256,330	\$12,070

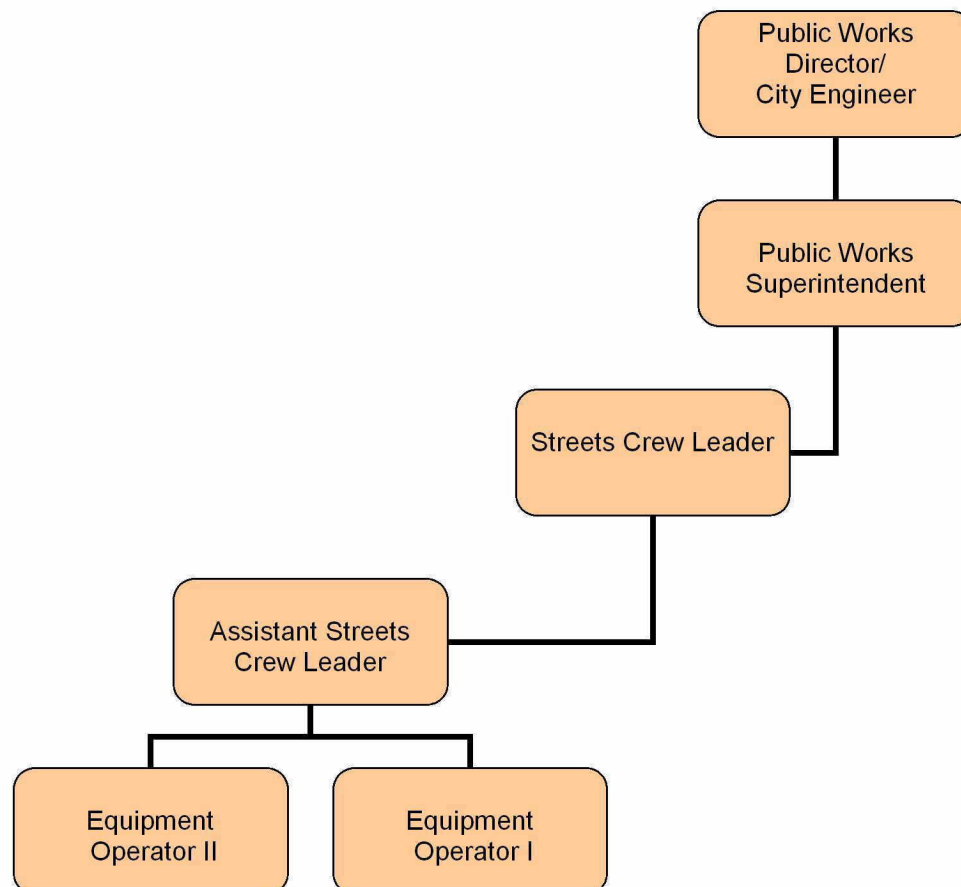
Public Works Department – Streets Division

Division Summary

The Streets Division of the Public Works departments maintains the City's streets, rights-of-way, sidewalks, curbs and retention ponds. The Streets Division also maintains most of the City's street and stop signs and does the striping on City streets, cross walks and parking spaces. This division maintains and/or removes diseased/dead trees on City owned property. Street sweeping functions are also a duty of this division. All over-the-street banners are placed by this department's personnel. The Streets division provides support to all other Public Works divisions as well as other City departments upon request.

The list below names some functions of the Streets Division:

1. Provides maintenance of City streets (including asphalt, brick and dirt), sidewalks, and curbs.
2. Provides maintenance for street signs and markings.
3. Provides maintenance for storm drains and storm water lift stations.
4. Provides tree maintenance on City properties to include parks and rights-of-way.
5. Provides street sweeping maintenance.



**Public Works Department
Streets Division continued**

Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division Classification)	
(Public Works Superintendent)	(See Administration & Facility Maint. For Classification)	
Streets Crew Leader	1	0
Assistant Streets Crew Leader	1	0
*Equipment Operator II	3	0
Equipment Operator I	1	0

*One Equipment Operator II is classified as the City Street Sweeper
One Equipment Operator II is also classified as a Tree Maintenance Trades Worker

Streets

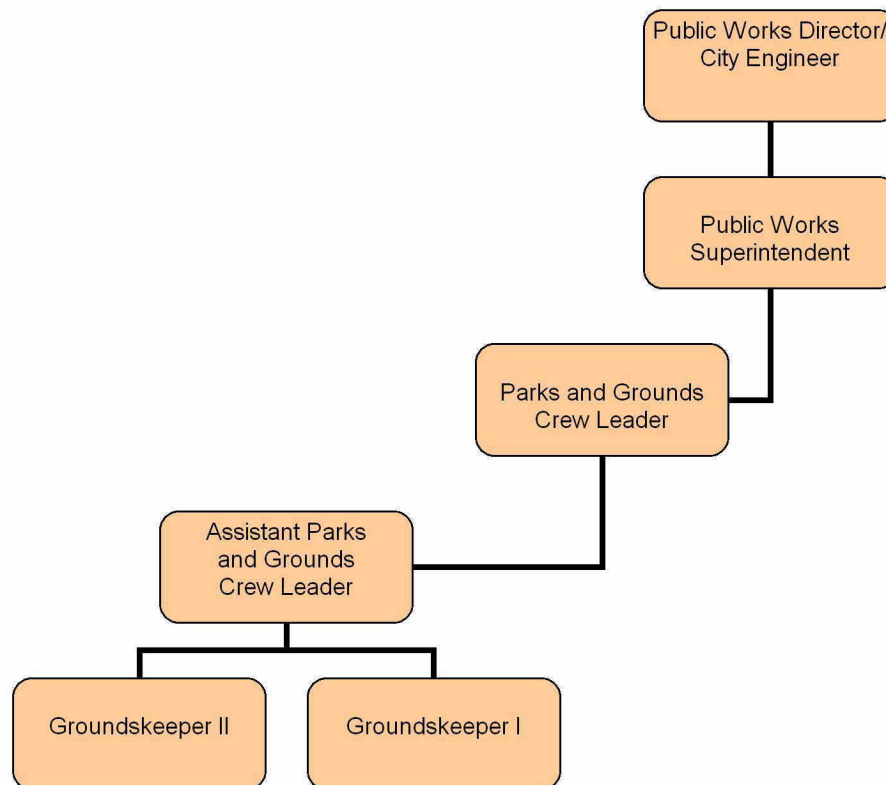
Streets	FY 04-05	FY 05-06	FY 05-06	FY 06-07	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$175,965	\$191,540	\$187,809	\$201,730	\$10,190
Overtime	\$3,825	\$9,000	\$4,000	\$6,000	(\$3,000)
FICA Taxes	\$13,514	\$15,350	\$14,674	\$15,900	\$550
Retirement Contributions	\$9,510	\$10,930	\$10,695	\$12,880	\$1,950
Insurance Contributions	\$31,238	\$31,050	\$25,404	\$28,430	(\$2,620)
Worker's Comp & Unemployment	\$13,447	\$17,740	\$16,861	\$20,950	\$3,210
SUBTOTAL - PERSONAL SERVICES	\$247,499	\$275,610	\$259,443	\$285,890	\$10,280
Operating Expenses					
Professional Services	\$4,480	\$3,950	\$3,600	\$5,800	\$1,850
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$310	\$1,000	\$1,000	\$20,000	\$19,000
Travel & Per Diem	\$0	\$1,300	\$650	\$1,300	\$0
Communications	\$1,490	\$2,000	\$2,000	\$3,000	\$1,000
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$79,653	\$95,705	\$104,705	\$122,750	\$27,045
Rentals & Leases	\$4,945	\$13,000	\$10,467	\$13,000	\$0
Insurance	\$24,776	\$25,889	\$26,250	\$21,111	(\$4,778)
Repair & Maintenance Services	\$16,703	\$45,650	\$38,475	\$40,925	(\$4,725)
Printing & Binding	\$372	\$1,000	\$900	\$1,000	\$0
Promotional Activities	\$0	\$600	\$400	\$600	\$0
Miscellaneous Charges	\$24,477	\$45,400	\$43,900	\$45,500	\$100
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$26,487	\$29,630	\$23,600	\$29,600	(\$30)
Road Materials & Supplies	\$6,410	\$25,000	\$24,500	\$25,000	\$0
Memberships, Subscriptions, & Registrations	\$260	\$1,000	\$1,250	\$1,450	\$450
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$190,363	\$291,124	\$281,697	\$331,036	\$39,912
SUBTOTAL - PERSONNEL & OPERATING	\$437,862	\$566,734	\$541,140	\$616,926	\$50,192
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$20,000	\$0	\$0	(\$20,000)
Capital Machinery & Equipment	\$3,758	\$4,500	\$0	\$0	(\$4,500)
Debt Service - Principal	\$46,591	\$0	\$0	\$0	\$0
Debt Service - Interest	\$1,838	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$52,187	\$24,500	\$0	\$0	(\$24,500)
TOTAL	\$490,049	\$591,234	\$541,140	\$616,926	\$25,692

Public Works Department – Parks and Grounds Division

Division Summary

The Parks and Grounds Division of the Public Works Department maintain all City owned parks, ball fields and the City Cemetery. This division also maintains the downtown area parking lots, medians and rights-of way, and in keeping with a favorable presentation of the downtown area, keeps the streets free of trash and debris. The Parks and Grounds Division also maintain the City's retention ponds as well as the wastewater percolation ponds site on Sumner Lake Road according to Florida Department of Environmental Protection regulations.

1. Mowing of City owned parks, rights-of-way, parking lot area, medians, and retention ponds in keeping with State of Florida Stormwater requirements. Mowing of the percolation pond site and the Dade City Cemetery.
2. Litter removal and calculation, from all such properties in keeping with State of Florida Stormwater requirements.
3. Landscaping (planting, fertilizing, chemical treatment), and irrigation of City parks, rights-of-way, medians, and the Dade City Cemetery.
4. Planting and maintenance of memorial trees on city rights-of-way as required.



**Public Works Department
Parks and Grounds Division continued**

Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division for Classification)	
(Public Works Superintendent)	(See Administration & Facility Maint. for Classification)	
Parks and Grounds Crew Leader	1	0
Assistant Parks and Grounds Crew Leader	1	0
* Groundskeeper II	3	0
Groundskeeper I	3	0

- One Groundskeeper II is assigned to the City Percolation Pond site
- One Groundskeeper II is assigned the maintenance of the downtown Dade City area
- One Groundskeeper II is assigned to the Dade City Cemetery

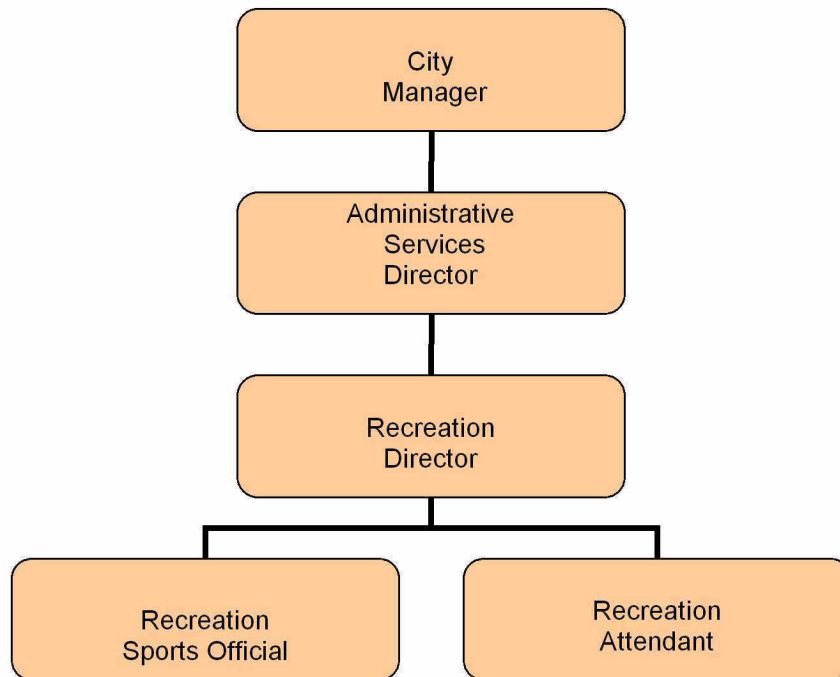
Parks

Parks	FY 04-05	FY 05-06	FY 05-06	FY 06-07	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$174,299	\$185,700	\$185,175	\$196,830	\$11,130
Overtime	\$8,877	\$7,000	\$9,000	\$5,000	(\$2,000)
FICA Taxes	\$13,764	\$14,750	\$14,855	\$15,440	\$690
Retirement Contributions	\$8,271	\$8,990	\$8,546	\$9,930	\$940
Insurance Contributions	\$33,299	\$35,480	\$29,554	\$32,490	(\$2,990)
Worker's Comp & Unemployment	\$12,582	\$15,260	\$14,451	\$18,680	\$3,420
SUBTOTAL - PERSONAL SERVICES	\$251,092	\$267,180	\$261,581	\$278,370	\$11,190
Operating Expenses					
Professional Services	\$2,432	\$5,760	\$3,892	\$5,400	(\$360)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$6,770	\$10,000	\$4,300	\$5,000	(\$5,000)
Travel & Per Diem	\$0	\$1,350	\$750	\$1,350	\$0
Communications	\$1,118	\$1,150	\$1,150	\$2,500	\$1,350
Postage	\$0	\$0	\$0	\$50	\$50
Utility Services	\$46,912	\$50,000	\$43,750	\$53,800	\$3,800
Rentals & Leases	\$0	\$5,000	\$4,167	\$5,000	\$0
Insurance	\$11,841	\$15,000	\$13,200	\$20,542	\$5,542
Repair & Maintenance Services	\$28,267	\$24,275	\$20,300	\$24,275	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$1,386	\$1,645	\$1,425	\$1,645	\$0
Office Supplies	\$0	\$0	\$40	\$100	\$100
Operating Supplies	\$16,677	\$20,550	\$16,275	\$22,500	\$1,950
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$660	\$1,130	\$780	\$1,130	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$116,063	\$135,860	\$110,029	\$143,292	\$7,432
SUBTOTAL - PERSONNEL & OPERATING	\$367,155	\$403,040	\$371,610	\$421,662	\$18,622
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$11,250	\$11,250
Buildings	\$0	\$10,000	\$0	\$0	(\$10,000)
Improvements (Other Than Buildings)	\$0	\$6,000	\$0	\$0	(\$6,000)
Capital Machinery & Equipment	\$51,953	\$2,000	\$0	\$0	(\$2,000)
Debt Service - Principal	\$9,186	\$0	\$0	\$0	\$0
Debt Service - Interest	\$362	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$61,501	\$18,000	\$0	\$11,250	(\$6,750)
TOTAL	\$428,656	\$421,040	\$371,610	\$432,912	\$11,872

City Manager's Office – Recreation

Division Summary

This department, under management of the City Manager's Department, is a part time, summer recreation function. The intent of this division is to provide summer recreation activities to the community's children by providing youth softball and basketball programs along with arts and crafts for non-sports oriented youths. It is the intent of the Recreation Division to provide a safe environment for the youth of the community to receive sports oriented instruction in a safe and positive manner and for those not inclined toward sports, to participate in educational arts and crafts programs.



Classification	Full Time	Part Time
Recreation Director	0	1
Recreation Sports Official	0	1
Recreation Attendant	0	1

Recreation

Recreation	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$5,000	\$5,000	\$28,000	\$23,000
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$0	\$390	\$390	\$2,150	\$1,760
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$140	\$30	\$44	\$2,390	\$2,360
SUBTOTAL - PERSONAL SERVICES	\$140	\$5,420	\$5,434	\$32,540	\$27,120
Operating Expenses					
Professional Services	\$0	\$50	\$108	\$150	\$100
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$1,000	\$850	\$1,000	\$0
Travel & Per Diem	\$0	\$0	\$0	\$750	\$750
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$0	\$150	\$0	\$150	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$740	\$1,500	\$2,100	\$2,500	\$1,000
Printing & Binding	\$0	\$250	\$0	\$500	\$250
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$1,600	\$2,200	\$3,000	\$1,400
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$150	\$0	\$1,100	\$950
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$19,000	\$15,000	\$15,000	\$15,000	\$0
SUBTOTAL - OPERATING EXPENSES	\$19,740	\$19,700	\$20,258	\$24,150	\$4,450
SUBTOTAL - PERSONNEL & OPERATING	\$19,880	\$25,120	\$25,692	\$56,690	\$31,570
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$19,880	\$25,120	\$25,692	\$56,690	\$31,570

Enterprise Fund Revenue - Detail

		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
41-	Water and Sewer Utilities					
	Charges for Services					
343.310	Water Sales	\$1,427,865	\$1,413,000	\$1,500,000	\$1,575,000	\$162,000
343.320	Hydrant Rental	\$9,900	\$9,900	\$9,900	\$9,900	\$0
343.340	Water Connection Fees	\$29,400	\$18,500	\$20,000	\$40,000	\$21,500
343.510	Sewer Charges	\$1,244,572	\$1,228,000	\$1,220,000	\$1,281,000	\$53,000
343.520	Sewer Connection Fees	\$16,750	\$5,500	\$12,000	\$37,000	\$31,500
343.650	Turn-On Charges	\$29,081	\$20,000	\$18,500	\$20,000	\$0
343.660	Late Penalty Charges	\$54,540	\$40,000	\$40,000	\$40,000	\$0
	Miscellaneous					
361.100	Interest	\$82,160	\$45,000	\$85,000	\$85,000	\$40,000
361.300	Net Increase (Decrease) in Value	\$38	\$0	\$0	\$0	\$0
367.000	Gain on Sale of Investments	\$0	\$0	\$0	\$0	\$0
369.900	Miscellaneous	\$17,069	\$2,000	\$2,800	\$2,000	\$0
	Other Sources					
381.400	Transfer - Infrastructure Surtax	\$0	\$0	\$0	\$0	\$0
381.500	Transfer - Water Dev. Charges	\$138,235	\$0	\$27,075	\$0	\$0
381.600	Transfer - Sewer Dev. Charges	\$15,510	\$0	\$0	\$0	\$0
389.210	Federal Grant/Loan - Rural Dev.	\$74,272	\$0	\$0	\$0	\$0
389.310	State Grant/Loan - DEP	\$0	\$0	\$750,000	\$0	\$0
389.320	State Grant/Loan - SWFWMD	\$0	\$0	\$0	\$0	\$0
389.400	Other Sources	\$0	\$0	\$0	\$0	\$0
	Other					
301.000	Budgeted Cash Balances	\$0	\$0	\$0	\$0	\$0
381.200	Budgeted R & R Balances	(\$132,960)	(\$122,745)	(\$107,590)	(\$30,610)	\$92,135
390.100	Depreciation	\$0	\$0	\$0	\$0	\$0
302.000	Transfer to General Fund	(\$250,000)	(\$416,670)	(\$416,670)	(\$416,670)	\$0
TOTAL - WATER & SEWER		\$2,756,432	\$2,242,485	\$3,161,015	\$2,642,620	\$400,135

		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
43-	Sanitation Services					
	Franchise Fees					
313.700	Garbage / Solid Waste	\$10,760	\$9,600	\$10,200	\$10,200	\$600
	Charges for Services					
343.400	Garbage / Solid Waste	\$210,035	\$204,000	\$215,000	\$215,000	\$11,000
	Miscellaneous					
361.100	Interest	\$7,569	\$2,000	\$9,000	\$9,000	\$7,000
369.900	Miscellaneous	\$0	\$0	\$0	\$0	\$0
	Other					
301.000	Budgeted Cash Balances	\$0	\$0	\$0	\$0	\$0
390.100	Depreciation	\$0	\$0	\$0	\$0	\$0
302.000	Transfer to General Fund	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	\$0
TOTAL - SANITATION		\$188,364	\$175,600	\$194,200	\$194,200	\$18,600

Expense Summary - Utility Fund

UTILITY FUND TOTALS		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services						
11	Executive Salaries	\$68,784	\$70,140	\$70,190	\$73,660	\$3,520
12.1	Regular Salaries (fulltime w/ retirement)	\$336,979	\$328,560	\$293,805	\$454,740	\$126,180
12.2	Regular Salaries (parttime w/ retirement)	\$0	\$0	\$0	\$0	\$0
13.2	Other Salaries (parttime w/o retirement)	\$0	\$0	\$29,761	\$500	\$500
13.3	Other Salaries (special)	\$0	\$0	\$0	\$0	\$0
14	Overtime	\$24,619	\$15,000	\$22,753	\$14,000	(\$1,000)
14.2	Overtime (special)	\$0	\$0	\$0	\$0	\$0
15	Special Pay / Fringes	\$0	\$0	\$0	\$0	\$0
21	FICA Taxes	\$32,326	\$31,660	\$31,690	\$41,540	\$9,880
22.1	Retirement - State	\$12,298	\$14,730	\$9,107	\$10,510	(\$4,220)
22.2	Retirement - Police	\$0	\$0	\$0	\$0	\$0
22.3	Retirement - Fire	\$0	\$0	\$0	\$0	\$0
22.4	Retirement - Annuity	\$0	\$0	\$0	\$0	\$0
22.5	Retirement - Local	\$10,695	\$8,980	\$11,263	\$15,350	\$6,370
23	Life & Health Insurance	\$62,299	\$57,670	\$46,227	\$60,930	\$3,260
24	Worker's Comp. Insurance	\$16,235	\$19,330	\$19,538	\$28,960	\$9,630
25	Unemployment Comp.	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - PERSONAL SERVICES		\$564,235	\$546,070	\$534,334	\$700,190	\$154,120
Operating Expenses						
31.1	Medical / Psychological Services	\$0	\$350	\$108	\$300	(\$50)
31.2	Legal Services	\$0	\$0	\$0	\$0	\$0
31.3	Engineering, Surveying, etc.	\$232,690	\$10,000	\$0	\$0	(\$10,000)
31.4	Lab Testing Services	\$14,777	\$8,000	\$3,800	\$10,000	\$2,000
31.9	Other Professional Services	\$210,809	\$10,000	\$0	\$3,000	(\$7,000)
32	Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
34.1	Custodial Services	\$0	\$240	\$0	\$0	(\$240)
34.9	Other Contractual Services	\$56,911	\$385,000	\$325,000	\$363,000	(\$22,000)
37	Election Costs	\$0	\$0	\$0	\$0	\$0
40.1	Travel & Per Diem	\$483	\$760	\$760	\$1,675	\$915
41	Communications	\$13,643	\$13,465	\$11,550	\$15,700	\$2,235
42	Postage	\$13,571	\$14,300	\$13,450	\$23,340	\$9,040
43.1	Electric Utilities	\$193,060	\$198,000	\$195,000	\$215,000	\$17,000
43.2	Electric Utilities - Street Lights	\$0	\$0	\$0	\$0	\$0
43.3	Electric Utilities - Traffic Lights	\$0	\$0	\$0	\$0	\$0
43.4	Propane Gas Utilities	\$0	\$0	\$0	\$0	\$0
43.5	Waste Disposal Charges	\$56	\$250	\$200	\$250	\$0
43.6	Water & Sewer Utilities	\$0	\$0	\$0	\$0	\$0
44.1	Equipment Rentals & Leases	\$0	\$1,450	\$1,370	\$1,800	\$350
44.2	Vehicle Rentals & Leases	\$0	\$0	\$0	\$69,000	\$69,000
44.9	Other Rentals & Leases	\$0	\$0	\$0	\$0	\$0
45.1	Property & Fleet Insurance	\$24,999	\$30,744	\$33,606	\$69,460	\$38,716
45.3	Liability Insurance	\$45,436	\$45,000	\$41,700	\$35,000	(\$10,000)
45.5	Employee Bond	\$0	\$0	\$0	\$0	\$0
46.1	Building & Grounds Maintenance	\$1,781	\$12,500	\$5,825	\$7,300	(\$5,200)
46.2	Vehicle Maintenance	\$9,146	\$10,300	\$10,100	\$13,800	\$3,500
46.3	Office Equipment Maintenance	\$5,863	\$6,235	\$4,875	\$6,350	\$115
46.4	Radio Maintenance	\$224	\$300	\$260	\$450	\$150
46.5	Equipment Maintenance	\$80,537	\$84,280	\$23,150	\$43,000	(\$41,280)
47	Printing & Binding	\$4,104	\$3,750	\$3,950	\$8,200	\$4,450
48	Promotional Activities	\$0	\$0	\$0	\$0	\$0
49.1	Legal Ads & Notices	\$245	\$2,250	\$1,220	\$1,700	(\$550)
49.2	Permits & Licenses	\$5,155	\$1,000	\$500	\$12,000	\$11,000
49.3	Disposal Charges	\$56,951	\$75,000	\$73,000	\$70,000	(\$5,000)
49.4	Hydrant Charges	\$0	\$0	\$0	\$0	\$0
49.7	Loss on Sale of Investments	\$1,219	\$500	\$0	\$0	(\$500)
49.9	Other Miscellaneous Charges	\$0	\$0	\$0	\$9,000	\$9,000
51	Office Supplies	\$2,465	\$3,500	\$3,250	\$4,100	\$600
52.1	Motor Fuel & Oil	\$26,739	\$23,650	\$22,750	\$33,000	\$9,350
52.2	Uniforms & Clothing	\$2,628	\$3,435	\$3,200	\$4,175	\$740
52.3	Equipment & Supplies	\$42,458	\$35,762	\$25,875	\$46,450	\$10,688
52.4	Chemicals	\$29,945	\$7,000	\$6,875	\$8,000	\$1,000
52.5	Personal Equipment	\$0	\$0	\$0	\$0	\$0
52.6	Janitorial Supplies	\$0	\$150	\$110	\$150	\$0
53	Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
54.1	Memberships & Dues	\$195	\$1,000	\$700	\$1,000	\$0

Expense Summary - Utility Fund

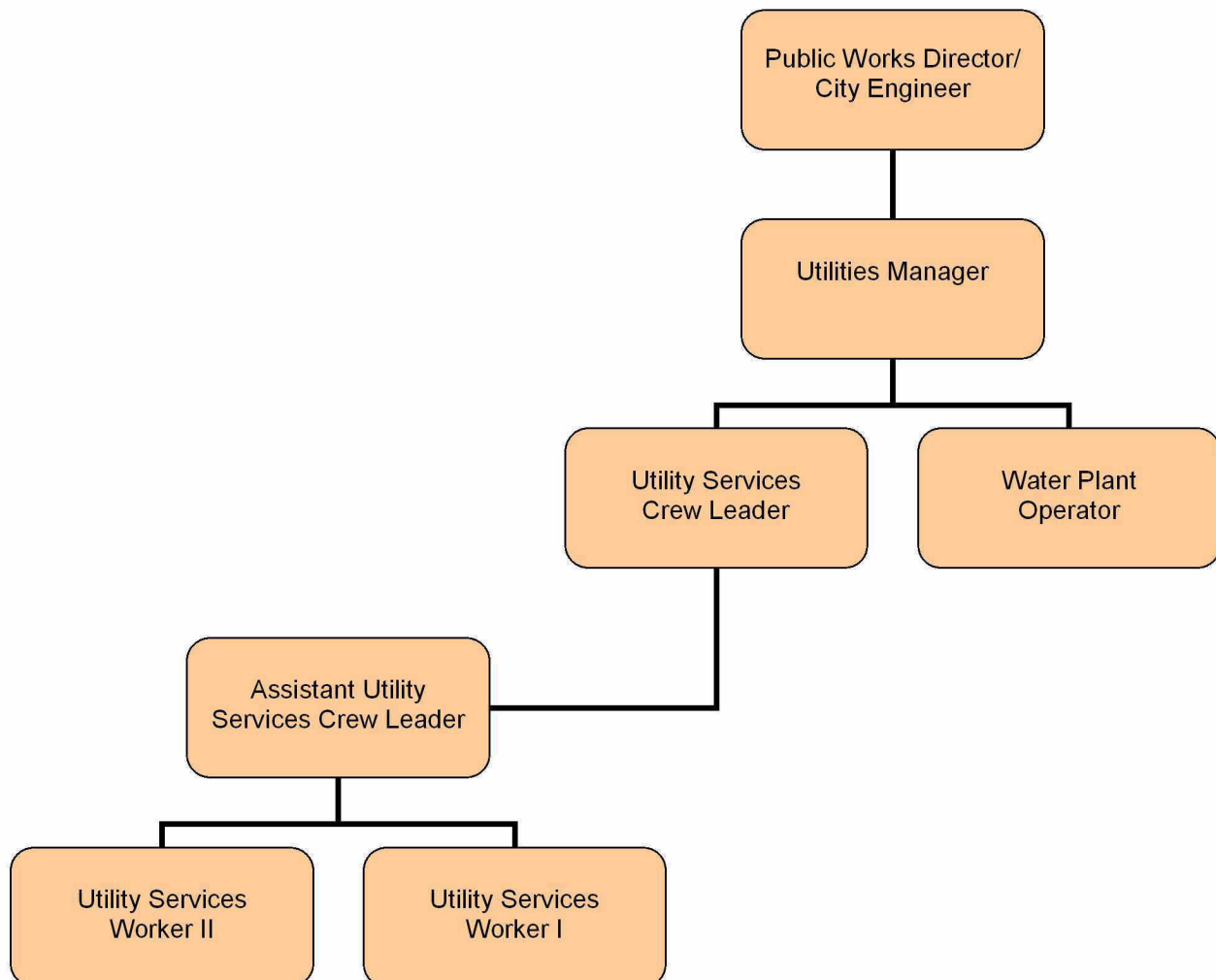
UTILITY FUND TOTALS		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
54.2	Publications & Subscriptions	\$288	\$400	\$175	\$400	\$0
54.3	Registrations & Tuitions	\$1,468	\$1,700	\$1,200	\$2,100	\$400
58	Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
59	Depreciation	\$0	\$0	\$0	\$0	\$0
82	Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL - OPERATING EXPENSES	\$1,077,846	\$990,271	\$813,559	\$1,078,700	\$88,429
	SUBTOTAL - PERSONNEL & OPERATING	\$1,642,081	\$1,536,341	\$1,347,893	\$1,778,890	\$242,549
Capital Outlay & Debt Service						
61	Land	\$0	\$0	\$0	\$0	\$0
62	Buildings	\$0	\$3,000	\$0	\$103,400	\$100,400
63	Improvements (Other Than Buildings)	\$82,457	\$0	\$0	\$30,000	\$30,000
64	Capital Machinery & Equipment	\$144,132	\$26,900	\$0	\$33,800	\$6,900
71	Debt Service - Principal	\$350,607	\$364,100	\$364,100	\$377,000	\$12,900
72	Debt Service - Interest	\$206,289	\$185,370	\$184,370	\$172,130	(\$13,240)
	SUBTOTAL - CAPITAL & DEBT SERVICE	\$783,485	\$579,370	\$548,470	\$716,330	\$136,960
	TOTAL	\$2,425,566	\$2,115,711	\$1,896,363	\$2,495,220	\$379,509
	Contingency	\$0	\$126,774	\$0	\$147,400	\$20,626
	TOTAL	\$2,425,566	\$2,242,485	\$1,896,363	\$2,642,620	\$400,135

Public Works Department – Water Division

Division Summary

It is of the utmost importance to this division that the potable water system operates in the most efficient and effective manner for the protection, health, and well being of the community by providing the highest quality of potable water at the most economical cost.

This division operates and maintains seven (7) public drinking water supply wells and two (2) ground storage facilities and ensures compliance with all drinking water requirements as set forth by the Florida Department of Environmental Protection. This division's primary function is to monitor and maintain the City's wells in order to provide the safety possible potable water to our residents. Other division tasks are: conducting annual water audits and implementing conservation measures to account for any water losses which might occur through system leaks or un-metered water uses. This department also produces the annual Consumer Confidence Report for the City.



***Public Works Department
Water Division continued***

Classification	Full Time	Part Time
Public Works Director/City Engineer	1	0
Utilities Manager	0	1
Water Plant Operator	1	0
Utility Services Crew Leader	1	0
Assistant Utility Services Crew Leader	1	0
Utility Services Worker II	1	0
Utility Services Worker I	1	0

Water

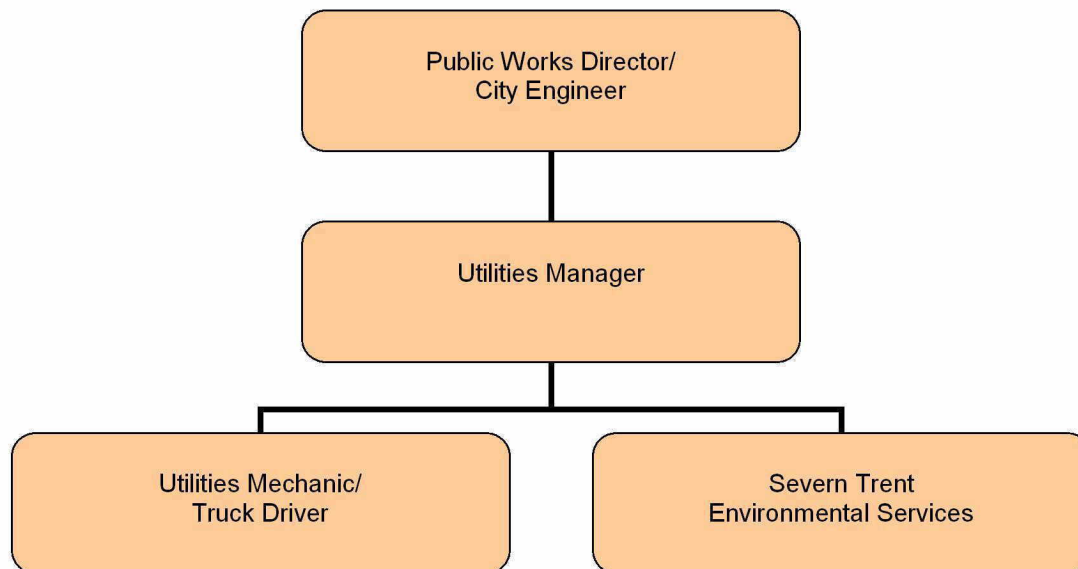
Water	FY 04-05	FY 05-06	FY 05-06	FY 06-07	\$ Change
	Actual (1)	Original (2)	Projected (3)	Approved (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$311,140	\$301,750	\$296,386	\$337,870	\$36,120
Overtime	\$21,313	\$12,000	\$16,803	\$12,000	\$0
FICA Taxes	\$24,962	\$24,010	\$23,959	\$26,770	\$2,760
Retirement Contributions	\$17,929	\$18,460	\$14,726	\$16,230	(\$2,230)
Insurance Contributions	\$44,335	\$39,920	\$28,379	\$32,490	(\$7,430)
Worker's Comp & Unemployment	\$15,001	\$17,900	\$18,095	\$24,540	\$6,640
SUBTOTAL - PERSONAL SERVICES	\$434,680	\$414,040	\$398,348	\$449,900	\$35,860
Operating Expenses					
Professional Services	\$71,117	\$13,200	\$36	\$8,150	(\$5,050)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$51,619	\$59,040	\$0	\$13,000	(\$46,040)
Travel & Per Diem	\$483	\$450	\$440	\$600	\$150
Communications	\$9,061	\$8,600	\$8,300	\$10,000	\$1,400
Postage	\$1,421	\$2,000	\$1,750	\$2,000	\$0
Utility Services	\$65,015	\$65,250	\$62,200	\$75,250	\$10,000
Rentals & Leases	\$0	\$1,000	\$850	\$18,200	\$17,200
Insurance	\$31,185	\$38,960	\$38,500	\$48,600	\$9,640
Repair & Maintenance Services	\$18,278	\$28,485	\$14,990	\$20,500	(\$7,985)
Printing & Binding	\$2,028	\$2,500	\$2,850	\$3,200	\$700
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$191	\$900	\$370	\$10,500	\$9,600
Office Supplies	\$944	\$1,500	\$1,350	\$1,500	\$0
Operating Supplies	\$52,232	\$51,560	\$41,460	\$65,950	\$14,390
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$1,428	\$2,100	\$1,550	\$2,100	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$305,002	\$275,545	\$174,646	\$279,550	\$4,005
SUBTOTAL - PERSONNEL & OPERATING	\$739,682	\$689,585	\$572,994	\$729,450	\$39,865
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$3,000	\$0	\$12,000	\$9,000
Improvements (Other Than Buildings)	\$82,457	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$6,800	\$6,800
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$82,457	\$3,000	\$0	\$18,800	\$15,800
TOTAL	\$822,139	\$692,585	\$572,994	\$748,250	\$55,665

Public Works Department – Wastewater Division

Division Summary

It is the primary function of this division to see that the operations of wastewater collection and treatment are conducted in the most efficient manner possible to ensure the protection of the health, safety and welfare of the public and protection of our environment, natural resources and wildlife.

The City of Dade City has contracted with Severn Trent Environmental Services to operate and maintain the City's wastewater treatment plant. Wastewater plant personnel are charged with the large responsibility of protecting the health, safety and welfare of the public, by assuring that all procedures for proper plant operation as set forth by the Florida Department of Environmental Protection are met to include all laboratory and reporting requirements. In addition, adequate plant operation results in protection of the environment, natural resources and wildlife. The operation of this facility requires the highest performance and efficiency of available personnel to obtain the most economic operation possible.



Classification	Full Time	Part Time
(Public Works Director/City Engineer)	(See Water Division Classification)	
(Utilities Manager)	(See Water Division Classification)	
Plant Operations Personnel	(Contracted)	0
Utility Mechanic/Truck Driver	1	0

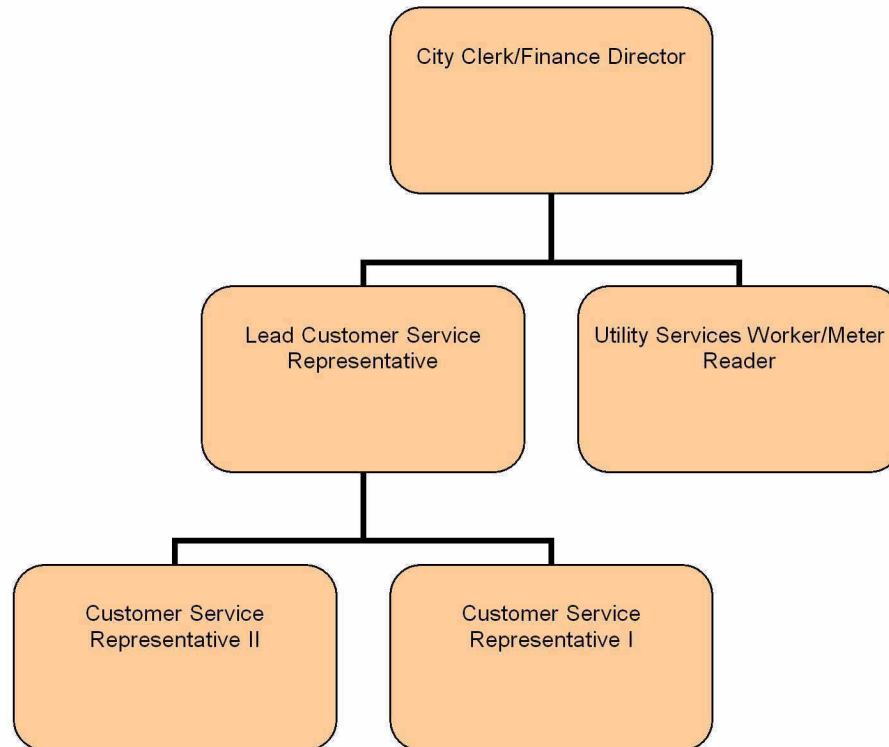
Wastewater

Sewer	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$30,047	\$30,530	\$31,155	\$32,560	\$2,030
Overtime	\$2,954	\$2,500	\$3,350	\$1,000	(\$1,500)
FICA Taxes	\$2,524	\$2,530	\$2,640	\$2,570	\$40
Retirement Contributions	\$2,477	\$2,580	\$2,839	\$3,270	\$690
Insurance Contributions	\$4,646	\$4,440	\$4,893	\$4,070	(\$370)
Worker's Comp & Unemployment	\$934	\$1,100	\$1,116	\$1,290	\$190
SUBTOTAL - PERSONAL SERVICES	\$43,582	\$43,680	\$45,993	\$44,760	\$1,080
Operating Expenses					
Professional Services	\$387,159	\$5,100	\$3,836	\$2,100	(\$3,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$3,155	\$325,000	\$325,000	\$350,000	\$25,000
Travel & Per Diem	\$0	\$250	\$300	\$475	\$225
Communications	\$3,647	\$3,275	\$3,250	\$3,700	\$425
Postage	\$194	\$300	\$0	\$0	(\$300)
Utility Services	\$128,101	\$133,000	\$133,000	\$140,000	\$7,000
Rentals & Leases	\$0	\$450	\$520	\$52,600	\$52,150
Insurance	\$38,672	\$36,184	\$36,150	\$52,500	\$16,316
Repair & Maintenance Services	\$75,140	\$80,080	\$25,075	\$43,450	(\$36,630)
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$62,160	\$77,350	\$74,350	\$71,950	(\$5,400)
Office Supplies	\$358	\$500	\$400	\$600	\$100
Operating Supplies	\$49,521	\$18,087	\$17,125	\$19,875	\$1,788
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$523	\$800	\$425	\$1,000	\$200
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$748,630	\$680,376	\$619,431	\$738,250	\$57,874
SUBTOTAL - PERSONNEL & OPERATING	\$792,212	\$724,056	\$665,424	\$783,010	\$58,954
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$91,400	\$91,400
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$30,000	\$30,000
Capital Machinery & Equipment	\$144,132	\$26,900	\$0	\$27,000	\$100
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$144,132	\$26,900	\$0	\$148,400	\$121,500
TOTAL	\$936,344	\$750,956	\$665,424	\$931,410	\$180,454

City Clerk – Utility Finance Department

Department Summary

As noted in the General Fund, the City Clerk/Finance Department performs a split role in the finance operations of the City. In its Enterprise Fund/Utility function, it provides Utility customer service activities including customer service account creation and management, utility services billing and collection, reading of water meters and other customer related services not mentioned.



Classification	Full Time	Part Time
(City Clerk/Finance Director)	(See City Clerk in General Fund)	
Lead Customer Service Representative	1	0
Customer Service Representative II	1	0
Customer Service Representative I	1	0
Utility Service Worker/Meter Reader	2	0

Finance - Utilities

Clerk/Finance - Util.	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$64,576	\$66,420	\$66,215	\$158,470	\$92,050
Overtime	\$352	\$500	\$2,600	\$1,000	\$500
FICA Taxes	\$4,840	\$5,120	\$5,091	\$12,200	\$7,080
Retirement Contributions	\$2,587	\$2,670	\$2,805	\$6,360	\$3,690
Insurance Contributions	\$13,318	\$13,310	\$12,955	\$24,370	\$11,060
Worker's Comp & Unemployment	\$300	\$330	\$327	\$3,130	\$2,800
SUBTOTAL - PERSONAL SERVICES	\$85,973	\$88,350	\$89,993	\$205,530	\$117,180
Operating Expenses					
Professional Services	\$0	\$10,050	\$36	\$3,050	(\$7,000)
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$2,137	\$1,200	\$0	\$0	(\$1,200)
Travel & Per Diem	\$0	\$60	\$20	\$600	\$540
Communications	\$935	\$1,590	\$0	\$2,000	\$410
Postage	\$11,956	\$12,000	\$11,700	\$21,340	\$9,340
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$578	\$600	\$656	\$3,360	\$2,760
Repair & Maintenance Services	\$4,133	\$5,050	\$4,145	\$6,950	\$1,900
Printing & Binding	\$2,076	\$1,250	\$1,100	\$5,000	\$3,750
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$1,219	\$500	\$0	\$10,250	\$9,750
Office Supplies	\$1,163	\$1,500	\$1,500	\$2,000	\$500
Operating Supplies	\$17	\$350	\$225	\$5,950	\$5,600
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$200	\$100	\$400	\$200
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$24,214	\$34,350	\$19,482	\$60,900	\$26,550
SUBTOTAL - PERSONNEL & OPERATING	\$110,187	\$122,700	\$109,475	\$266,430	\$143,730
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$110,187	\$122,700	\$109,475	\$266,430	\$143,730

Utility Debt Service

Utility Debt Service	FY 04-05 Actual (1)	FY 05-06 Amended (2)	FY 05-06 Projected (3)	FY 06-07 Requested (4)	\$ Change (4) - (2)
Series 1997 - Water (Rural Development)					
Principal	\$6,000	\$6,000	\$6,000	\$6,000	\$0
Interest	\$20,850	\$20,550	\$20,550	\$20,250	(\$300)
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 1997 WATER	\$26,850	\$26,550	\$26,550	\$26,250	(\$300)
Series 1997 - Sewer (Rural Development)					
Principal	\$13,000	\$14,000	\$14,000	\$15,000	\$1,000
Interest	\$41,895	\$41,310	\$41,310	\$40,680	(\$630)
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 1997 SEWER	\$54,895	\$55,310	\$55,310	\$55,680	\$370
Series 2002 - Refunding (SunTrust)					
Principal	\$318,607	\$330,100	\$330,100	\$342,000	\$11,900
Interest	\$86,121	\$65,200	\$65,200	\$53,500	(\$11,700)
Other Charges	\$30	\$1,500	\$500	\$1,500	\$0
SUBTOTAL - SERIES 2002 REFUNDING	\$404,758	\$396,800	\$395,800	\$397,000	\$200
Series 2003 - Sewer (Rural Development)					
Principal	\$13,000	\$14,000	\$14,000	\$14,000	\$0
Interest	\$57,393	\$56,810	\$56,810	\$56,200	(\$610)
Other Charges	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - SERIES 2003 SEWER	\$70,393	\$70,810	\$70,810	\$70,200	(\$610)
TOTALS - ALL DEBT					
Principal	\$350,607	\$364,100	\$364,100	\$377,000	\$12,900
Interest	\$206,259	\$183,870	\$183,870	\$170,630	(\$13,240)
Other Charges	\$30	\$1,500	\$500	\$1,500	\$0
TOTALS - ALL DEBT	\$556,896	\$549,470	\$548,470	\$549,130	(\$340)

Sanitation

Sanitation	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$0	\$0	\$0	\$0	\$0
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
Operating Expenses					
Professional Services	\$660	\$7,700	\$17,500	\$22,000	\$14,300
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$132,204	\$140,000	\$140,000	\$145,000	\$5,000
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$15	\$0	\$10	\$25	\$25
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$0	\$3,000	\$1,500	\$3,000	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$1,219	\$2,100	\$1,250	\$2,000	(\$100)
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$0	\$0	\$0	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$0	\$0	\$0	\$0	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - OPERATING EXPENSES	\$134,098	\$152,800	\$160,260	\$172,025	\$19,225
SUBTOTAL - PERSONNEL & OPERATING	\$134,098	\$152,800	\$160,260	\$172,025	\$19,225
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$0	\$0	\$0	\$0
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
TOTAL	\$134,098	\$152,800	\$160,260	\$172,025	\$19,225

Other Revenue Funds - Detail
Special Revenue, Capital Projects, Component Unit

		FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Special Revenue Funds						
	Community Development Block Grant					
301.000	County - Balances Brought Forward	\$0	\$0	\$0	\$0	\$0
345.900	County - Reimbursements	\$0	\$0	\$0	\$0	\$0
331.000	Federal - Small Cities	\$10,000	\$692,500	\$5,000	\$687,500	(\$5,000)
	DCF Building					
361.100	Interest	\$1,495	\$0	\$0	\$0	\$0
369.900	Rental Income	\$233,914	\$0	\$0	\$0	\$0
301.000	Budgeted Cash Balances	\$0	\$0	\$0	\$0	\$0
	Local Option Gas Tax					
312.410	Local Option Gas Tax	\$293,476	\$300,720	\$294,800	\$308,150	\$7,430
TOTAL - SPECIAL REVENUE		\$538,885	\$993,220	\$299,800	\$995,650	\$2,430

Capital Projects Funds						
	Local Gov't. Infrastructure Surtax					
338.400	Local Gov't. Infrastructure Surtax	\$352,267	\$501,000	\$600,000	\$610,792	\$109,792
301.000	Budgeted Cash Balances	\$0	\$35,908	\$227,696	\$244,507	\$208,599
	Transfers to Other Funds	\$0	(\$44,050)	(\$44,050)	\$0	\$44,050
TOTAL - CAPITAL PROJECTS		\$352,267	\$492,858	\$783,646	\$855,299	\$362,441

Component Units						
	Community Redevelopment Agency					
311.100	Tax Increment - County	\$45,357	\$68,000	\$67,474	\$150,000	\$82,000
361.100	Interest	\$4,241	\$350	\$8,953	\$4,000	\$3,650
381.100	Tax Increment - City	\$45,611	\$80,000	\$80,022	\$190,000	\$110,000
301.000	Budgeted Cash Balances	\$0	\$197,900	\$214,451	\$339,465	\$141,565
TOTAL - COMPONENT UNITS		\$95,209	\$346,250	\$370,900	\$683,465	\$337,215

**Other Expenditures -
Special Revenue and Capital Projects**

Community Development Block Grant	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Program Expenditures					
County CDBG - Demolition & Clearance	\$0	\$0	\$0	\$0	\$0
Small Cities CDBG - Capital Improvements	\$7,514	\$692,500	\$8,111	\$687,500	(\$5,000)
TOTAL - PROGRAM EXPENDITURES	\$7,514	\$692,500	\$8,111	\$687,500	(\$5,000)

Local Option Gas Tax	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Transfers for Street Expenditures	\$296,395	\$300,720	\$294,800	\$308,150	\$7,430

Local Gov't. Infrastructure Surtax	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Capital Expenditures	\$124,571	\$492,858	\$539,139	\$855,299	\$362,441

**Local Government Infrastructure Surtax -
Expenditure Detail**

		FY 2004 - 2005		FY 2005 - 2006		FY 2006 - 2007		Adtl.	
		BUDGETED	Actual	BUDGET	PROJ.	C	CARRYOVER	NEW	Yrs
REVENUE									
	Carryover								
	Tfr to Gen. Fund	\$334,000	\$352,267	\$535,908	\$827,696		\$244,507	\$610,792	
			(9 mos.)				\$855,299		
PROJECTS:									
CDBG (Match) - Howard Ave. Drainage		\$50,000	\$2,281	\$100,000	\$147,700				
CDBG (Match) - Dewatering		\$100,000	\$10,500	\$100,000	\$189,500				
Watson Park Exp. (FRDP match)		\$34,000	\$18,518	\$10,000	\$10,000				
City Hall Improvements (Telephone System)		\$75,000	\$0	\$30,000	\$18,000				
Computer System Upgrades		\$60,000	\$93,272	\$106,231	\$71,841	GG	\$47,194		3 yrs.
Park Tables, Accessories				\$10,000	\$10,000				
Irwin Upgrade Design				\$15,000		CR	\$15,000		
Tuskegee/Ferguson Drainage Update				\$10,000		CR	\$10,000		
Police Cars & Equip FY 05-06				\$50,000	\$50,000	PS	\$46,786		1 yr.
Grapple ("Clam") Truck				\$30,000	\$20,000	TR	\$15,375		3 yrs.
Police Dispatch Consoles				\$17,500	\$17,500	PS	\$16,785		3 yrs.
Safety Services Vehicle (1)				\$4,604	\$4,604	PS	\$4,604		1 yr.
Sidewalk Assessment Program - City Participation				\$50,000		TR	\$50,000		
Transfer to Gen Fund for IT Implementation Staffing				\$43,050	\$44,050				
Police Replacement Vehicles (3)						PS		\$33,000	2yrs
Pickup Truck (Public Works)						GG		\$14,500	
Fleet Garage Flooring						GG		\$150,000	
Semi Tractor (\$75,000)						PE		\$18,000	4yrs
Trac-Hoe						PE		\$20,000	
Bobcat						PE		\$30,000	
Dumpbed Truck (\$45,000)						PE		\$11,000	4 yrs
Forklift						PE		\$20,000	
Code Enforcement Laptops (3) (\$8,000)						PS		\$8,000	
5' Mower (Replacement)						CR		\$15,000	
Lowboy Trailer						GG		\$10,000	
Reserve		\$15,000		\$17,573		RV	\$50,000		
EXPENDITURE TOTALS			\$124,571	\$247,727	\$583,189		\$255,744	\$329,500	
Carryover / Available			\$227,696			RV	\$585,244 \$270,055		

Community Redevelopment Agency

Community Redevelopment Agency	FY 04-05 Actual (1)	FY 05-06 Original (2)	FY 05-06 Projected (3)	FY 06-07 Approved (4)	\$ Change (4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$0	\$0	\$0	\$0	\$0
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
Operating Expenses					
Professional Services	\$0	\$0	\$0	\$30,000	\$30,000
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$15,000	\$15,000	\$15,000	\$0
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$0	\$10,000	\$865	\$10,000	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$175	\$1,500	\$175	\$1,500	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$1,000	\$0	\$10,000	\$9,000
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$395	\$600	\$395	\$600	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$21,956	\$30,000	\$15,000	\$30,000	\$0
SUBTOTAL - OPERATING EXPENSES	\$22,526	\$58,100	\$31,435	\$97,100	\$39,000
SUBTOTAL - PERSONNEL & OPERATING	\$22,526	\$58,100	\$31,435	\$97,100	\$39,000
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$288,150	\$0	\$586,365	\$298,215
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$288,150	\$0	\$586,365	\$298,215
TOTAL	\$22,526	\$346,250	\$31,435	\$683,465	\$337,215

GLOSSARY

This is a glossary of terms commonly used at public meetings at which financial matters are discussed.

Ad Valorem Taxes – Property taxes. Property taxes are computed by applying the millage rate to the taxable value of both real and tangible property after all exemptions have been subtracted. Property taxes are paid to a variety of governments through a single payment to the county tax collector.

Budget – A financial statement listing a governmental agency's expected income and expenses for a 12-month period. Florida law requires that governments have a balanced budget, with expenses not exceeding revenues. A proposed budget is prepared by the City Manager and it becomes formal when adopted by the City Commission. If changes occur during the year, local governments can transfer funds within a budget or raise fees, etc., to keep the budget in balance.

Capital Improvement Program – Governmental agencies set up five-year programs for major long-term costs such as the construction of roads or other comprehensive plan required infrastructure and of buildings and land. Capital expenses are listed separately from operating expenses with the budget document.

Capital Outlay – Costs for the purchase or additions to the land, buildings, vehicles or other equipment, the value of which exceeds \$500.

Contingency Fund – Money set aside within a budget for emergencies or expected expenses that were not anticipated when the budget was being prepared.

Deficit – A term generally applied to the budget as a whole, reflecting real or projected revenue shortages, meaning there are insufficient funds to cover expenses.

Enterprise Fund – A fund established to support specific services from which revenues are received from charges to fund the delivery of those services.

Expenditures – Costs incurred by contract, agreement, or money actually spent.

Fiscal Year – The budget year. For municipal and county governments, the fiscal year runs from October 1 to September 30. For school districts and state agencies, it runs from July 1 to June 30.

Franchise Taxes – Money collected, usually from a private utility, in exchange for use of a governmental agency's easement and rights-of-way. Cities and counties authorize the use of these and collect a fee in return. Franchise taxes are also collected from solid waste services allowed to operate within a government's boundaries.

Fund – A listing within the budget, indicating the revenues and expenditures of a specific category of operation. The largest fund is the Federal Fund. This fund includes subcategories that support most of the City's operation. Other funds include those for water and sewer, State and Federal grants, etc.

Fund Balance – An amount of unexpended monies remaining in a fund at the end of a fiscal year that becomes a revenue to the next, but must be reallocated in the new year's budget.

Impact Fee – A fee to fund the cost of a new development's impact on various City services. This fee is charged to those responsible for the new development as a condition for obtaining a building permit.

Mill – A tax rate of one dollar (\$1) per one thousand dollars (\$1,000) of taxable property value.

Millage – A figure assigned to each governmental unit with ad valorem taxing authority for use in determining taxes. It determines how much revenue the government will receive from property taxes and how much an individual property owner pays by applying the millage rate of the taxable value of property within the City.

Operating Expenses – The costs associated with the day-to-day activities of a government not including personal services or capital outlay costs.

Over Budget – "Over budget" in revenue means that more income was received than budgeted. "Over budget" in expenses means costs were more than budgeted figures, and generally necessitates that spending must stop or money be transferred into the appropriate account to balance the budget by year-end.

Personal Services – Costs for employee's salaries, wages, and fringe benefits.

Prior Year Carryover – Money not spent in one fiscal year, but carried forward to the next budget. Cash carried forward can be used to pay operating expenses at the beginning of a fiscal year before tax revenues are collected, or during a fiscal year if anticipated revenues have not yet been collected.

Projected (Revenue, Deficit, Expenses, etc.) – Estimates used in analyzing and preparing budgets. They are based on experience and information from a variety of sources that help government officials determine what they think income or expenses will be for a given time period.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Revenue – Income received by the City from a variety of sources including taxes, fees, charges for services, grants, borrowing, or other governmental agencies.

Rolled-Back Millage Rate – A tax rate the county property appraiser determines is necessary to give a governmental agency the same amount of property tax dollars it received during the previous budget year.

State-Shared Revenue – Money that cities and counties receive from the state. It includes the local share of cigarette taxes, fuel taxes, mobile home license taxes, liquor taxes and sales taxes based on a distribution formula set by State law.

Taxable Valuation – The value of property after all allowable exemptions have been subtracted; the value on which ad valorem taxes are computed.

TRIM Bill – Florida's Truth in Millage law that requires cities to calculate next year's budget on the same tax dollars they received during the current fiscal year.

Under Budget – under budget in expenses means either that the agency has been spending at a slower rate than expected, or that expenses were over-estimated when the budget was prepared. Under budget in revenues means that money being collected from taxes and other sources is not as much as was anticipated; it might necessitate spending adjustments.

User Fee – In a move toward a more businesslike approach, cities and counties are charging fees for use of service such as recreation, and water and sewer service. There is frequently a difference between what the City residents and non-residents are charged for the service.

Utility Taxes – taxes paid to municipalities by users of telephones, electricity, water, natural gas, bottled gas and fuel oil.

Valuation – The dollar value of property assigned by the county property appraiser.

CODING SYSTEM EXPLANATION

The object of expenditure or line item code in a broad form is required by the State of Florida Uniform Accounting System.

For budgetary purposes, only the major expense categories (2-digit numbers) will be used. The expanded 3-digit numbers representing subclassifications of the major categories will be used as expenditures are incurred.

A detailed definition of each major category code is provided below.

PERSONAL SERVICES

All salary, wages and fringe benefits paid to City employees:

- 11 Salary, Executive:** Payroll costs for City Manager, City Clerk, Building Official, department directors and other exempt supervisors. Includes merit increases and additions to base salary.
- 12 Salary, Regular:** Payroll costs for regular, hourly based employees.
- 14 Overtime:** Payments in addition to regular salaries and wages for employees working in excess of regular work hours, typically over a 40 hour work week.
- 14.2 Overtime (special):** Overtime hours worked that is funded by special sources such as grants.
- 15 Special Pay/Fringes:** Special pay and allowances which are not included in an employee's base pay and which are not included for computing, overtime, retirement contribution, etc. Example: Law enforcement education incentive pay.

- 21 **FICA Taxes:** Includes City's match share for Social Security and Medicare.
- 23 **Life and Health Insurance:** City's contribution toward employees' health insurance premiums and benefits.
- 24 **Worker's Compensation:** Premiums and benefits paid for Worker's Compensation.
- 25 **Unemployment compensation:** City's payment for employees' unemployment compensation.

OPERATING EXPENSES

Includes expenditures for goods and services which primarily support the current operations of a department or division.

- 31 **Professional Services:** Legal, medical, engineering, architectural, surveying, appraisal and other services procured for independent professional assistance and not directly involved with accounting and/or auditing.
- 32 **Accounting and Auditing:** Expenditures for services received from independent certified public accountants.
- 34 **Other Contractual Services:** Payments for custodial services, and other services procured by contract or agreement with persons, firms, corporations or other governmental units. Does not include contracts or services defined under codes 31, 32, 46 and 47.
- 37 **Election Expenses:** Charges for ballot preparation and holding municipal elections.
- 40 **Travel and Per Diem:** Expenditures for transportation costs including public transportation and reimbursements for use of private vehicles, per diem, meals and incidental travel expenses.
- 41 **Communications Services:** Payments for telephone, telegraph, and other communication services.
- 42 **Postage:** Expenditures for postage, freight shipping, and messenger services.
- 43 **Utility:** Charges for gas, water, sewer, electricity, solid waste disposal, and other public utility services.
- 44 **Rental and Leases:** Amounts paid for the lease or rental of land, building, equipment, or vehicles.
- 45 **Insurance:** Includes all insurance carried for the protection of the local government, such as, fire, theft, casualty, general and professional liability.

- 46 **Repair and Maintenance Services:** Costs incurred for the repair and maintenance of buildings and equipment except custodial or janitorial services. Includes maintenance and service contracts.
- 47 **Printing and Binding:** Costs of printing, binding and other reproduction services which are contracted for or purchased from outside vendors.
- 48 **Promotional Activities:** Includes promotional expenses or advertising on behalf of the City, but does not include legal ads.
- 49 **Other Current Charges:** Includes current charges and obligations not otherwise classified, such as legal ads, witness fees, information and evidence.
- 51 **Office Supplies:** Includes materials and supplies, such as, stationery, forms, paper, charts, maps and office equipment under \$500 in unit value. Also, includes copier maintenance needs, such as copy kits.
- 52 **Operating Supplies:** All types of supplies consumed in conduct of department operations, including fuel, lubricants, chemicals, laboratory supplies, household items, janitorial and institutional supplies, uniforms and other clothing, recording tapes and transcript production supplies.
- 54 **Memberships and Publications:** Includes books, or sets of books, journals and periodical subscriptions, membership dues and professional data costs, and conferences/seminar registration fees and other training and education costs.
- 56 **Contingency:** A reserve set aside to allow for emergencies or unforeseen needs not otherwise budgeted for the fiscal year.
- 58 **Emergency preparedness:** Outlays to prepare the City for and to protect City properties from the effects of natural and man-made disasters.
- 59 **Depreciation:** The lessening of value of fixed assets over time.
- 82 **Contributions:** Donations made by the City to civic, charitable or other organizations, or for other specific purposes.

CAPITAL OUTLAY

Outlays for the acquisition of, or addition to, the city's fixed assets having a unit value greater than \$500 and an expected economic life of at least five (5) years.

- 61 **Land:** Costs of land, easement, rights-of-way acquisition.
- 62 **Buildings:** City office building and additions, parks and recreational buildings, garages, etc., and additions. Also includes equipment installed in new buildings or additions which become a permanent part of the building.

- 63 **Improvements other than buildings:** Structures and facilities other than buildings, such as roads, bridges, curbs, gutters, docks, fences, landscaping, lighting systems, parking areas, Stormwater and wastewater structures and lift stations, park areas and athletic fields, etc.
- 64 **Machinery and Equipment:** Motor vehicles, light and heavy equipment, office furniture and equipment, and other machinery and equipment having a value of greater than \$500. Also includes duplicating, recording and transcribing equipment over \$500 in value.
- 70 **Debt Service:** Principal and interest and other charges for debt service payments for loans, bonds, lease-purchases and other multi-year obligations.