



CITY OF DADE CITY

"Proud Heritage, Promising Future"

James D. Shive, Mayor
Normita L. Woodard, Mayor Pro-Tem
Scott Black, Commissioner
Ann E. Cosentino, Commissioner
Lisa L. Simon, Commissioner

Leslie Porter, City Manager
Angelia Guy, City Clerk
Peter Altman, Finance Officer
Patrick Brackins, City Attorney

2023 Country Christmas Stroll Vendor Application

Name of Vendor/Business: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____

Address: _____

Type of Vendor/Merchandise: _____

Other information: _____

Vendor Fee: \$25 to be paid via check made payable to the City of Dade City

Please complete and mail applications to the following:

City of Dade City
Attn: Marieke vanErven, Executive Assistant to the City Manager
38020 Meridian Ave
Dade City, FL 33525

Or

mvanerven@dadecityfl.com

Established 1889

General Event Information: Country Christmas Stroll

Event Date: December 9, 2023

Event Time: 5pm-9pm

Set up Time: 4pm

Vendor Space: 10' x 10'

Vendor Responsibilities:

Vendors are responsible for their own tents, tables, lights, and electric cords. If electricity is needed, vendors are required to provide their own quiet generator for power and inform the City a generator will be present. Only pre-approved generators certified for less than 70 decibels will be permitted.

Tents must be tented down with weights. No staking into grass or ground surfaces.

Tear-down is immediately following the event and must be completed in one hour. All vendors are responsible for their own trash removal.

All transactions with customers are the responsibility of the vendor. Vendors must have their own change funds. The collection and remittance of Florida sales tax is the responsibility of each vendor. Sales tax questions should be directed to the Florida Department of Revenue.

Vehicles of any type are not part of the vendor space and are not permitted inside any event, including during vendor set up and tear down.

Vendors may only sell from the vendor booth, no strolling to sell will be permitted.

Exclusivity will not be granted to any vendor or category; product duplicity should be expected at most events. Placement and duplicity are at the discretion of the City and in the best interest of the event.

General Information:

All City events are rain or shine. All event locations are outdoors with possible uneven terrain and inclement weather. Please prepare accordingly. No refunds will be given for inclement weather.

Vendor instructions will be sent out 3 business days prior to the event's start.

The City of Dade City, the sponsoring organizations, or any other duly appointed representatives and employees are not responsible for the loss or damages of any kind arising out of or in connection with the Country Christmas Stroll.

Applicant Signature: _____

Applicant Name: _____

Date: _____

Established 1889