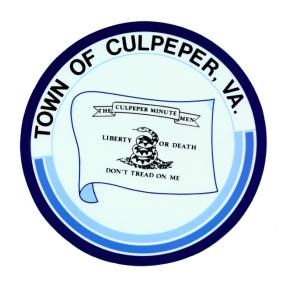
TOWN OF CULPEPER FY24 BUDGET

Adopted May 9, 2023

(July 1, 2023 - June 30, 2024)



Frank Reaves, Jr., Mayor William M. Yowell, Vice Mayor

B. Travis Brown Jamie Clancey

Erick Kalenga Pranas A. Rimeikis

Janie Schmidt Joe M. Short

Meaghan E. Taylor

Christopher D. Hively, Town Manager Howard Kartel, Director of Finance

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RESOLUTION

ADOPTING THE FY2024 BUDGET

Resolution No. R-2023-008

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY24, beginning July 1, 2023, and ending June 30, 2024; and

WHEREAS, the FY24 budget totals \$58,353,836.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the FY24 budget to be effective July 1, 2023 through June 30, 2024.

ADOPTED this 9th day of May 2023.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Clancey SECOND: Schmidt

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 IN THE AMOUNT OF \$58,353,836

Resolution No. R-2023-010

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2023 - June 30, 2024:

GENERAL FUND	
Town Council	\$176,424
Town Manager	\$160,346
Town Clerk	\$341,181
Human Resources	\$432,492
Town Attorney	\$100,000
Annual Audit	\$76,400
Treasurer	\$1,813,033
Risk Management	\$96,975
Information Technology	\$2,185,733
Motor Pool	\$434,131
Police	\$7,300,039
Police - Drug Fund	\$15,000
E911 Operations Center	\$785,747
E-Ticketing	\$17,600
Volunteer Fire Services	\$170,000
Volunteer Rescue Services	\$25,000
Virginia Regional Transit	\$154,938
General Engineering	\$231,420
Streets	\$3,001,822
Snow & Ice Removal	\$85,700
Traffic Engineering	\$218,290
Sanitation	\$572,854
General Properties	\$623,000
Culpeper Media Network	\$286,603
Parks & Recreation	\$414,680
Cemetery	\$178,064
Planning & Community Development	\$1,089,480
Visitors Center	\$60,278
Tourism	\$764,359

Economic Development	\$276,130
General Fund Debt Service	\$1,429,707
Subtotal General Fund Operations	\$23,517,426
Transfer to Sanitation Equipment	
Replacement Fund	\$133,000
Transfer to Capital Reserve Fund	\$662,485
Transfer to Parking Authority	\$107,700
Transfer to Special tax districts	\$19,000
Transfer from Unassigned Reserves	\$(371,000)
Transfer E-Ticketing	\$(10,100)
Total General Fund Operations	\$24,058,511
GENERAL FUND CAPITAL	
Expenditures	\$6,610,000
Transfers	\$0
Total General Fund Capital	\$6,610,000
WATER FUND	
Treatment	\$3,234,615
Distribution	\$1,430,066
Debt Service	\$707,889
Transfers	\$134,459
Total Water Fund	\$5,507,029
WATER FUND CAPITAL	
Expenditures	\$0
Transfers	\$663,000
Total Water Capital Fund	\$663,000
WASTEWATER FUND	
Treatment	\$4,301,282
Collection	\$722,132
Debt Service	\$1,071,375
Transfers	\$164,057
Total Wastewater Fund	\$6,258,846
WASTEWATER CAPITAL	
Expenditures	\$0
Transfers	\$1,000,000
Total Wastewater Capital Fund	\$1,000,000
LIGHT & POWER FUND	l

TOTAL ALL FUNDS	\$58,353,836
Total Parking Authority	\$145,950
PARKING AUTHORITY	
Total Cemetery Perpetual Care fund	\$75,000
CEMETERY PERPETUAL CARE FUND	
Total Light & Power Capital fund	\$200,000
Transfers	\$0
Expenditures	\$200,000
LIGHT & POWER CAPITAL	
Total Light & Power Fund	\$13,835,501
Transfers	\$477,597
Debt Service	\$448,759
Distribution	\$2,629,354
Generation	\$8,428,524
Administration	\$1,851,268

^{**}May not foot or cross foot due to rounding**

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

To the extent necessary, the Town Council gives its consent and approval for the Town Manager to move appropriations from one appropriation line to another, so long as he does not move appropriations between fund categories. For purposes of this paragraph, the term "fund category" means any of the following funds as set out in this resolution: General Fund, Water Fund, Wastewater Fund, Light & Power Fund, Cemetery Perpetual Care Fund, and Parking Authority. The Town Manager and Director of Finance/Treasurer shall report the total transfer amounts to Council annually at the September Council Meeting.

ADOPTED this 9th day of May 2023.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

R-2023-010; Appropriations May 9, 2023 Page 4

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Yowell SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION

APPROVING THE EMPLOYEE CLASSIFICATION PLAN and SALARY/WAGE SCALE FOR FY2024

Resolution No. R-2023-009

WHEREAS, pursuant to Section 6.1 of the Town of Culpeper Personnel Policies and Employee Handbook, the Employee Classification Plan and Salary/Wage Scale is being presented for Council's adoption in conjunction with the FY2024 budget; and

WHEREAS, after a general review was made of the Employee Position Classification and Salary/Wage Scale by the Town Manager, it is recommended that Council approve the Employee Positions Classification and Salary/Wage Scale for FY2024, to become effective July 1, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper hereby adopts the FY2024 Employee Positions Classification and Salary/Wage Scale for FY2023, which overrides any inconsistent provisions in any tax, budget, or appropriation resolutions adopted before or at the same time as this Resolution.

ADOPTED this 9th day of May 2023.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

tack Course

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Short SECOND: Taylor

Aves: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION IMPOSING AND LEVYING TAXES WITHIN THE TOWN OF CULPEPER, VIRGINIA UPON ALL PROPERTY FOR THE CALENDAR YEAR 2023

Resolution No. R-2023-003

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY2024, beginning July 1, 2023, and ending June 30, 2024; and

WHEREAS, projected revenue in this budget is based on the following tax rates for the year beginning the 1st day of January 2023 (or as noted).

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the following tax rates for the support of the Town Government for the tax year beginning on the 1st day of January 2023 (or as noted):

SECTION 1 - REAL ESTATE

Upon all lands, lots and the improvements thereon, not exempt from taxation, there shall be a tax of six and six-tenth cents (\$0.066) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 2 - PUBLIC SERVICE CORPORATIONS

Upon all real and personal property of public service corporations assessed by the Commonwealth, there shall be a tax equal to the Town's real estate rate and tangible personal property rate of six and six-tenth cents (\$0.066) for every one hundred dollars (\$100) of assessed value and seventy-five cents (\$0.75) for every one hundred dollars (\$100) of assessed value, respectively. Said property shall be assessed in accordance with \$58.1-2604 and taxed in accordance with \$58.1-2606 of the Code of Virginia.

SECTION 3 - TANGIBLE PERSONAL PROPERTY

Upon all tangible personal property of every kind and description, not otherwise included in Section 5 below, and not exempt from taxation, there shall be a tax of one dollar (\$1.00) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 4 - MACHINERY & TOOLS

Upon all machinery and tools used or employed by that person, firm or corporation in any trade or business, not exempt from taxation, there shall be a tax of eighty cents (\$0.80) for every

R-2023-003; Tax Levy May 9, 2023 Page 2

one hundred (\$100) of assessed value thereof. Said property shall be valued in accordance with \$58.1-3507 of the Code of Virginia.

SECTION 5 - TANGIBLE PERSONAL PROPERTY- VEHICLES AS DEFINED UNDER VIRGINIA CODE SECTION 58.1-3506(A)(48)

Upon all motor vehicles as defined under Virginia Code Section 58.1-3506(A)(48) not exempt from taxation, there shall be a tax of seventy-five cents (\$0.75) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 6 - SOUTHRIDGE SERVICE DISTRICT - SPECIAL TAX

Upon all lands, lots and the improvements thereon the Southridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on November 13, 2007, not exempt from taxation, there shall be an additional tax of three cents (\$0.03) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 7 - LAFAYETTE RIDGE SERVICE DISTRICT - SPECIAL TAX

Upon all lands, lots and the improvements thereon the Lafayette Ridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on February 10, 2009, not exempt from taxation, there shall be an additional tax of three and one-half cents (\$0.035) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 8 – WILLOW SHADE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Willow Shade Service District, as established by the Council of the Town of Culpeper at its regular meeting on June 8, 2010, not exempt from taxation, there shall be an additional tax of two cents (\$0.02) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 9 - BANK STOCK TAX

Upon the net capital of any bank or branch bank located in the Town, the tax shall be eighty cents (\$0.80) of each one hundred dollars (\$100) of net capital as provided for in Article II of Chapter 23 of the Town Code and Section 58.1-1200 et. seq. of the Code of Virginia.

SECTION 10 - BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Upon all businesses, professions, and occupations there is hereby imposed the below listed tax rate per one hundred dollars (\$100) of gross receipts, as provided for in Section 10-25 of the Town Code, all of which are below the State allowed maximums:

- \$ 0.08 Contracting
 - 0.10 Retail Sales
 - 0.20 Financial, Real Estate & Professional Services

R-2023-003; Tax Levy May 9, 2023 Page 3

0.14 Repair, Personal, Business & Other Services

0.04 Utility, Wholesale

The business license tax for new businesses is the greater of a \$24 (minimum), or the actual tax amount based on estimated gross receipts.

SECTION 11 – CIGARETTE TAX

Upon every person who sells or uses cigarettes within the town there is hereby imposed an excise tax equivalent to fifteen cents (\$0.15) for each package containing twenty-five (25) cigarettes or less sold or used within the town as provided for in Section 23-139 of the Town Code and Section 58.1-3832 et. seq. of the Code of Virginia. Effective July 1, 2023.

SECTION 12 - ALL OTHERS

All other taxes, fees, charges, and penalties shall remain the same as they were on the date of this resolution's adoption, as heretofore set by Ordinance or Resolution by the Town Council, until the Town Council establishes or amends such taxes, fees, charges, and penalties.

ADOPTED this 9th day of May, 2023.

BY ORDER OF COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Yowell SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW ELECTRIC RATES **EFFECTIVE JULY 1, 2023**

Resolution No. R-2023-004

WHEREAS, pursuant to Town of Culpeper Code §24-32, the Town Council shall, from time to time, fix the rates to be paid for the use of electric services,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that ALL electric utility rates and charges for all billings on and after July 1, 2023 be increased by 1%, except for Electric Meter Charges and the RKVA Charge, which will remain unchanged:

Residential Rate - "Schedule RS":

		EXIS	TING		EFF.	7-1-23
A.	Basic Customer Charge	\$1	0.09		\$10	0.19
B.	Plus KWH charge:					
	First 800 KWH	\$0.11024	per kWh	\$	0.11134	per kWh
	Excess over 800 KWH	\$0.12269	per kWh	\$	0.12392	per kWh
C.	Fuel Adjustment: Each kilowa	tt hour used is s	subject to adju	stmen	t for chang	es in fuel

costs, provided such fuel costs are charged to the Town by its supplier.

Small General Service Rate

- "Schedule SGS":

		EXISTING	EFF. 7-1-23
A.	Basic Customer Charge		
	Single Phase	\$19.64	\$19.84
	Three Phase	\$31.84	\$32.16
B.	Plus kWh charge:	\$0.11655 per kWh	\$0.11722 per kWh

Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Medium General Service - "Schedule MGS"

A. Basic Customer Charge		EXISTING \$55.19		EFF. 7-1-23 \$55.74	
C.	Plus kW demand charge:	\$7.48	per kW	\$7.55	per kW

D. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Large General Service - "Schedule LGS":

		EXIS	EXISTING		7-1-23
A.	A. Basic Customer Charge		\$102.95		3.98
B.	Plus kWh Charge:				
	First 24,000 kWh	\$0.05097	per kWh	\$0.05148	per kWh
	Next 186,000 kWh	\$0.03614	per kWh	\$0.03650	per kWh
	Additional kWh	\$0.03314	per kWh	\$0.03347	per kWh
C.	Plus kW Charge:				
	*First 750 kW	\$18.70	per kW	\$18.89	per kW
	Additional kW	\$18.36	per kW	\$18.54	per kW
	*Minimum Charge 50 kW				
D.	Plus the following rKVA Charge				
	All rKVA of demand	\$0.060	per rKVA	\$0.060	per rKVA

E. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Time of Use Service Rate - "Schedule TOU":

		EXISTING		EFF. 7-1-23		
A.	Basic Customer Charge	\$5	5.19	\$5:	5.74	
В.	Plus the following kW Demand charge:					
	Billing months June through September	\$10.86	per kW	\$10.97	per kW	
	Billing months October through May	\$8.44	per kW	\$8.52	per kW	
C.	Plus distribution demand charge All kW of demand	\$4.60	per kW	\$4.65	per kW	
D.	Plus kWh Charge: All on peak kWh	\$0.05497	per kW	\$0.05552	per kW	

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All off peak kWh

\$0.00912 per kW

\$0.00921 per kW

E. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

F. The minimum charge shall be such as may be contracted for, but no less than the Basic Customer Charge.

Industrial Power Service-"Schedule IPS":

		ic Customer Charge \$663.00		EFF.	EFF. 7-1-23	
A.	Basic Customer Charge			\$669.63		
B.	Plus kWh Charge:					
	First 350,000 kWh	\$0.03825	per kWh	\$0.03863	per kWh	
	Additional kWh	\$0.02652	per kWh	\$0.02679	per kWh	
C.	Plus kW Charge:					
	*All kW	\$17.70	per kW	\$17.88	per kW	
	*Minimum Charge 750 kW					
D.	Plus the following rKVA Charge					
	All rKVA of demand	\$0.060	per rKVA	\$0.060	per rKVA	
Е	Fuel Adjustment: Fach kilowatt	hour need is a	ubject to adjust	ment for chang	es in fuel	

E. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Street and Yard Light Service Rate - "Schedule SL":

		MONTHLY		
TYPE	LUMENS	kWh	EXISTING	EFF. 7-1-23
Light -emitting diode (LED)	3600-23000	30	\$13.35	\$13.48

Traffic Control Service Rate

- "Schedule TCS":

		EXISTING		EFF.	7-1-23
A.	Energy Charge	\$0.04174	per kWh	\$0.04216	per kWh
B.	Minimum Charge	\$5.38		\$5.43	

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Electric Meter Charge

EXISTING

EFF. 7-1-23

R-2023-004; Electric Rates

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Residential	\$200.00	\$200.00
Small and Medium General		
Service	\$675.00	\$675.00
Large General Service	\$675.00	\$675.00
Industrial Power Service	\$675.00	\$675.00

Residential Net Metering

Credit Rate EXISTING EFF. 7-1-23

Credit Rate for reverse kwh

\$0.08402 per kwh

\$0.08402 per kwh

ADOPTED this 9th day of May 2023.

BY ORDER OF COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Taylor SECOND: Yowell

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW WATER AND SEWER RATES EFFECTIVE JULY 1, 2023

Resolution No. R-2023-005

WHEREAS, pursuant to Virginia Code §15.2-2109 et seq. and Town of Culpeper Codes §24-100 and §24-164, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that water rates for all billings after June 30, 2023 be increased by 3% and that sewer rates for all billings after June 30, 2023 be increased by 4%, respectively, as shown in the flow tier schedule as follows:

<u>Rates per 100 Gallons of Consumption</u> (except for flat minimum rates up to 2,000 gallons/month)

water	Rates		
	Gallons	Existing	Eff. 7-1-23
	0-2,000 (min.)	\$13.42	\$13.82
	5 2, 666 ()	+ · · · ·	
	2,001 - 25,000	67.1¢	69.1¢
	25,001 - 100,000	53.8¢	55.4¢
	OVER 100,000	40.0¢	41.2¢
		,	,
Sewer	Rates		
	Gallons	Existing	Eff. 7-1-23
	0 - 2,000 (min.)	\$16.10	\$16.74
	2,001 - 25,000	80.5¢	83.7¢
	25,001 - 100,000	74.0¢	77.0¢
	OVER 100,000	72.4¢	75.3¢
		,	
	Sewer Flat Rate	\$38.09	\$39.61
		******	·
Septage Rates	1	Existing	Eff. 7-1-23
	Minimum Charge	\$25.75	\$26.78
	Per gallon	10.4¢	10.8¢
	1 of Burion	2011	,
Water sales (b	milk)	Existing	Eff. 7-1-23
	charge – initial 2,000 gallons	\$39.46	\$40.64
	over minimum	\$6.71	\$6.91
rer 1,000 (JACI IIIIIIIIIIIIII	φυ. / 1	ψ0.71

Water Rates

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Schmidt SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



SETTING NEW WATER METER SERVICE FEES EFFECTIVE JULY 1, 2023

Resolution No. R-2023-006

WHEREAS, in February 2005, Town Council authorized the initiation of water meter service fees to recover the cost of meters and meter boxes;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia that all water meters set after June 30, 2023 shall be charged at the rates as follows:

METER SIZE	EXISTING FEE	EFFECTIVE 7-1-23 FEE
FIVE-EIGHTS (5/8")	\$ 565	\$ 565
ONE INCH (1")	\$ 635	\$ 730
ONE & ONE HALF (1½")	\$ 1,170	\$ 1,345
TWO INCH (2")	\$ 1,625	\$ 1,870
THREE INCH (3")	\$ 2,975	\$ 3,420
FOUR INCH (4")	\$ 3,590	\$ 4,130

ADOPTED this 9th day of May 2023.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Schmidt SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW WATER AND SEWER TAP PRIVILEGE ASSESSMENT FEES EFFECTIVE JULY 1, 2023

Resolution No. R-2023-007

WHEREAS, pursuant to Virginia Code §15.2-2109 *et seq.* and Town of Culpeper Codes §24-95 and §24-149, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that all tap privilege connection fees purchased after June 30, 2023 will remain at the current rate and as follows:

WATER & SEWER TAP PRIVILEGE ASSESSMENT FEES

	MAXIMUM ALLOWABLE		TING EE	EFFECTIVE 7-1-23 FEE		
METER SIZE	GALLONS	WATER	SEWER	WATER	SEWER	
FIVE-EIGHTHS (5/8")	10,000	6,500	10,000	6,500	10,000	
ONE INCH (1")	25,000	9,900	12,500	9,900	12,500	
ONE & ONE HALF (1½")	75,000	15,000	20,250	15,000	20,250	
TWO INCH (2")	150,000	30,000	40,500	30,000	40,500	
THREE INCH (3")	225,000	45,000	60,750	45,000	60,750	
FOUR INCH (4")	300,000	60,000	81,000	60,000	81,000	

ADOPTED this 9th day of May 2023.

BY ORDER OF THE COUNCIL OF THE

TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Schmidt SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE CULPEPER PARKING AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 IN THE AMOUNT OF \$145,950.

Resolution No. R-2023-011

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2023 - June 30, 2024:

CULPEPER PARKING AUTHORITY	
Culpeper Parking Authority	\$145,950
Total Culpeper Parking Authority Operations	\$145,950

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

ADOPTED this 9th day of May 2023.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

R-2023-011; Parking Auth May 9, 2023 Page 2

MOTION: Short SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Reaves, Rimeikis, Schmidt, Short, Taylor, Yowell

Nays: None

CODE SECTION	DESCRIPTION	FEE
E-1-59	ENGINEERING	
§ 7-26	Erosion Control Plan Review - First Acre	\$2
	Per Acre Thereafter	\$
§ 7-28	Land Disturbing Permit (Agreement in Lieu of Plan)	\$2
	Single Family Dwellings - Not Part of a Larger Subdivision	
12	Overtime, Weekend & Holiday Inspections	\$10
	Per Hour if More Than 4 Hours Are Needed	\$4
§ 22-68	Re-Inspections - Base Fee	\$2
	Additional Per Linear Foot of Roadway	\$0.1
	Additional Per Linear Foot of Utility	\$0.0
	Additional Per Major Utility Structure (Manhole, Fire Hydrant, etc.)	\$1.0
	CUPPLETE	
	STREETS Provide Book District Allery Sidewalls	
§ 21-92	Permit to Break, Dig Up, Open or Cause to be any Street, Alley, Sidewalk	\$10
	or Other Public Place or Portion Thereof	\$2
0.01.051	Permit Renewal Fee	\$1.4
§ 21-251	Franchise Fee - Underground Conduit (Per Linear Foot)	Φ1.4
	REFUSE	
§ 20-76	Sanitation Equipment Replacement Fee	
	Paid on Utility Bill (Monthly/Per Cart)	
	Residential Purchase of Additional Carts (Per Cart)	\$(
	Commercial Trash (Monthly/Per Cart)	\$
§ 20-32	Commercial Trash 3 Times Per Week (Monthly/Per Cart)	\$3
	Historic District Food Service Locations Only	
	POLICE	
	Administrative:	
	Fingerprinting (Town Residents)	
	Fingerprinting (Non-Residents)	\$
A ROOM	Parking:	
	1st Offense	\$
	2nd Offense	\$2
	3rd and Subsequent Offenses	\$:
	Late Fee After 30 Days	\$
	Court Charges	\$6
	Boating Permit - Two Years	\$2
	Boating Permit - Two Consecutive Days	
1 3 2 2 3	Delinquent Collection Fee	\$2
	DMV Stops	\$3
OH HILL	New Utility Service Application	\$2
	Tiew Ountly belvice Application	
	Returned Check Fee	\$3

ervice Notice to Disconnect Utility Services for Non-Payment econd Trip to Reconnect Services if No One is Home	\$1.50 or 2% of Bil Whichever is Greate \$25
ervice Notice to Disconnect Utility Services for Non-Payment	\$25
ervice Notice to Disconnect Utility Services for Non-Payment	
	\$50
	\$50
After Hours Reconnect Services Mon-Fri 5pm-8pm, Sat-Sun 8am-4pm	\$100
UTILITIES - ELECTRIC	and the same of the
	Varies
Electric Meter Re-Read	\$20
Electric Meter Test - Request by Customer	
First Request	No Charge
Second Request (Within 12 Months)	\$25
All Additional Requests	\$25
Electric Line Extensions (Per Lot) Underground	
In-Town Major Subdivisions - Lots Not Exceeding One Acre	\$5,500
In-Town Major Subdivisions - Lots One to Two Acres	\$6,000
In-Town Major Subdivisions - Lots Larger than Two Acres	\$8,500
Electric Line Extensions (Per Lot) Overhead	Time & Materia
n-Town Underground Service to Single Lot, Lots in Minor Subdivisions or mall, Single Phase Commercial n-Town Overhead Service to Single Lot, Lots in Minor Subdivisions with ingle Phase Commercial n-Town Large Commercial and Industrial Users, Three-Phase Service	\$5,500 Time & Materia
	Time & Materia
	Time & Materia
	\$250 Varies
	\$25
ion-Planeinse Agreement Fore Attachments (Almuany Fer Fole)	Ψ23
Vater Main Connections - Residential Only Commercial and Industrial Water Connections are Based Upon Meter Size and Consumption Existing Dwellings Converting from Private Well to Town Water will be Charged 50% of the Current Tap Fee	Varies
Vater Meter Test - Request by Customer First Request	No Charge
	\$25
	Varies
	Varies
	\$50
	Varies Varies
	First Request Second Request (Within 12 Months) All Additional Requests lectric Line Extensions (Per Lot) Underground In-Town Major Subdivisions - Lots Not Exceeding One Acre In-Town Major Subdivisions - Lots One to Two Acres In-Town Major Subdivisions - Lots Larger than Two Acres lectric Line Extensions (Per Lot) Overhead In-Town Underground Service to Single Lot, Lots in Minor Subdivisions or In-Town Overhead Service to Single Lot, Lots in Minor Subdivisions with In-Town Overhead Service to Single Lot, Lots in Minor Subdivisions with In-Town Coverhead Service to Single Lot, Lots in Minor Subdivisions with In-Town Large Commercial In-Town Large Commercial and Industrial Users, Three-Phase Service Overhead or Underground) In-Town Coverhead to Underground, Service Heavy-Up In-Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up Incertic Service - Security Deposit (Residential & Commercial) In-Town Coverhead to Underground, Service Heavy-Up In-Tow

Varies	Sewer Connections - Residential	§ 24-149
	Commercial and Industrial Connections are Based Upon Meter Size and	
	Consumption Existing Departing Comparing From Princeto Sentia Tank to Town Sewer	
	Existing Dwellings Converting from Private Septic Tank to Town Sewer	
Varies	will be Charged 50% of the Current Tap Fee Monthly Sewer Rates	
Varies	Sewer - Flat Rate	
\$50	Permit and Inspection Fee for Residential or Commercial Sewer Permit	§ 24-202
\$25	Re-Inspection Fee for Subsequent Field Inspections	3 24-202
\$100	Permit and Inspection Fee for Industrial Sewer Permit	§ 24-202
\$50	Re-Inspection Fee for Subsequent Field Inspections	, 2 , 202
\$100	Permit and Inspection Fee for Private Sewer System Permit	§ 24-183
\$50	Re-Inspection Fee for Subsequent Field Inspections	3 2 7 102
Varies	Septage Hauler's Fee	
	Wastewater Industrial Pre-Treatment Surcharge	\$ 24-239
\$0.16	Industrial Pre-Treatment Surcharge for excess mg/L - BOD	
\$0.11	Industrial Pre-Treatment Surcharge for excess mg/L - TSS	
\$2,000	Significant Industrial User Wastewater Contribution Permit (5 Years)	3 24-241
	Review of Out-Of-Town Water and Wastewater Service Requests (Apply to	invivi
	the Entire Tract of Land to be Developed)	
	Per Acre; Minimum Charge of \$500 and Maximum Charge of \$5,000 for	
\$50	Properties within the Mountain Run Lake and Lake Pelham Watersheds	
	Per Acre; Minimum Charge of \$250 and Maximum Charge of \$2,500 for	
\$25	Properties Outside the Above Mentioned Watersheds	V. E
ICES	UTILITIES - TELECOMMUNICATIONS ANTENNAE OR APPURTENAN	
	Commercial Attachment to Town facilities including, but not limited to,	
	water tanks	
\$2,000 minimum	Negotiated by Town Manager (per provider/per month)	
	Non-Commercial Attachment to Town facilities including, but not limited	
	to, water tanks	
no minimum	Negotiated by Town Manager	
	PLANNING & COMMUNITY DEVELOPMENT	
	FACILITIES STANDARDS MANUAL	
\$30	Sec. 2.200, Fire Protection Flushing or Testing	
	MISCELLANEOUS - COPIES	
	Comprehensive Plan	
\$30	Hard Copy	
\$15	CD	
\$10	11"x17" Maps (Pack of 15)	
\$10	Large Transportation Map (30"x42")	
\$10	Large Future Land Use Map (30"x42")	
\$20	Facilities Standards Manual	

	Capital Improvements Plan (CIP)	
	Hard Copy	\$20
	CD	\$15
	Maps (Each)	\$5
	Miscellaneous Documents (Per Page)	\$0.25
	Subdivision Ordinance	\$7
BIRES S	Water and Sewer Specifications	\$25
	Zoning Ordinance	\$15
	SUBDIVISION ORDINANCE	
§ 22-38	Penalty for Violation of Chapter Each day constitutes a new violation	\$10-\$1,000
3	Minor Subdivision Plats or Plans (including Boundary Line	
§ 22-108	Adjustments/Lot Consolidations)	\$150
§ 22-108	Preliminary Plan	\$250
3 22 100	Plus Per 1,000 sq. ft. of site area	\$20
§ 22-108	Final Plat, Record Plat	E'RA BADE A
3 22 100	5 Acres or Less	\$50 + \$10 per lot
	More than 5 Acres	\$100 + \$10 per lo
	Minor Revisions, Subsequent Submissions	\$50
§ 22-108	Other Plat Review (Including ROW, Easement, Etc.)	\$50
§ 22-118	Vacation of Plat or Deed of Vacation	\$150
§ 22-110	ZONING ORDINANCE	
§ 27-29	Zoning Verification/Compliance Letter	\$25
§ 27-23	Architectural Certificate of Finding	No Charge
§ 27-131	Sign Permits (Per Square Foot of Sign)	\$1
8 27-238	Sign Fermits (Fer square Foot of Sign)	\$25 minimum
§ 27-263	Change of Use Permit	
3 2 , 200	Site Inspection Required	\$50
	No Site Inspection Required	No Charge
	Major Site Plan, Major Subdivision Submissions (Residential, Commercial	
	& Industrial)	\$250
§ 27-266	Plus Per 1,000 sq. ft. of site area	\$20
	Minor Revisions, Subsequent Submissions	\$50
§ 27-266	Minor Site Plan (Including SFD/SFA on Existing Lot)	\$50
§ 27-352	Certificate of Occupancy	\$40
8 21-332	Re-Inspection	\$25
	Weekend or Holiday Re-Inspection	\$160 minimum
§ 27-352	Zoning Permit	
8 21-332	Residential	\$25
	Other	\$100
§ 27-353	Violations & Penalties:	
	Administration & Enforcement	\$100
§ 27-352, 353	District Regulations	\$100
§ 27-51, 62	Flood Hazard Areas	\$100
§ 27-97	Flood Hazard Aleas	Ψ100
§ 27-127, 130,	Historic District	\$100
132		\$50
§ 27-158, 159	Landscaping	
§ 27-181, 185	Nonconforming Uses	\$100

§ 27-206, 209	Parking	\$100
§ 20-2	Refuse	\$50
§ 21-3, 27-238,		
241	Signs	\$50
§ 20-4	Towing Inoperable Vehicles (Per Vehicle)	\$50
§ 27-428, 429	Watershed Protection District	\$100
§ 27-376	Text Amendment Ordinance Request	\$500
§ 27-377	Rezoning Application	\$1,000 + \$100/Acre
	Variance Application or Zoning Appeal to Board of Zoning Appeals or	
§ 27-402	Town Council	\$300
§ 27-404	Variance Application - Administrative	\$50
§ 27-451	Conditional Use Permit	\$750
	Public Hearing Advertising (per hearing)	\$250
	OTHER	
	Commercial Burning Permit	\$25
§ 11-43	Parking Permits (Downtown Lots)	See Parking Authority
		Fee Schedule
§ 11-43	Parking Permits (Residential)	
	First Permit (Per Eligible Residence)	No Charge
	Each Additional Permit (Per Year)	\$30
§ 15-3	Parks & Recreation	
	Pavilion Rental	\$50
	Major Events for Residents at Any Park	\$100_
	Major Events for Non-Residents at Any Park	\$300
	Boat Dock Permit (5 Years)	\$50
	OTHER / MISCELLANEOUS	
§ 16-30	Solicitor's Permit	\$20
§ 21-47	Major Event Security Plan	\$100

Attest:

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TOWN OF CULPEPER General Fund - Operating Fund Summary FY24 BUDGET

FY21	FY22	FY22			FY23	FY23	PROJECTED	FY24 DEPT	FY24 MGR	FY24 COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			REVENU	ES:						
	3,367,802			serve Balances	939,176	1,798,682	1,798,682	834,816	854,666	854,666
3,816,257	3,551,062	3,917,032	-	neral Property Taxes	3,931,150	3,931,150	4,066,376	4,089,150	4,089,150	4,089,150
8,755,379	7,745,000	9,872,030		cal Taxes	9,393,500	9,393,500	9,529,675	9,997,400	10,332,400	10,332,400
503,853	361,000	471,390		rmits, Fees, Licenses	351,000	351,000	348,911	349,000	409,000	409,000
70,722	68,000	99,362		nes & Forfeitures	113,000	113,000	99,271	99,500	99,500	99,500
345,771	325,250	(659,857)	-	venue From Use Of Money	374,850	374,850	499,850	577,952	577,952	577,952
214,164	221,100	247,802		arges For Services	233,000	233,000	243,360	251,000	251,000	251,000
280,595	93,500	183,489		scellaneous	83,500	83,500	133,820	100,500	100,500	100,500
2,865,161	3,091,275	3,090,519		covered Costs	3,472,992	3,472,992	3,472,992	3,536,526	3,632,983	3,632,983
4,459	5,000	4,491		n-Categorical Aid	4,000	4,000	4,492	4,000	4,000	4,000
6,579,660	3,199,880	8,918,595		tegorical Aid	2,831,248	2,848,185	2,906,243	2,996,748	2,996,748	2,996,748
672,848	673,159	673,159		terprise Funds Transfer - PILOT	695,543	695,543	695,543	710,611	710,611	710,611
24,108,868	22,702,028	26,818,011		VENUES BY CATEGORIES	22,422,959	23,299,402	23,799,215	23,547,203	24,058,510	24,058,510
21,100,000	22,702,020	20,010,011	I C		22,122,737	23,277,102	23,777,213	23,317,203	21,030,310	21,030,310
			EXPEND:	ITURES:			•			_
181,060	200,716	171,510		wn Council	170.135	174,835	175,835	177,943	176,424	176,424
129,572	144,267	144,267		wn Council wn Manager	152,800	152,800	152,227	154,163	160,346	160,346
324,346	353,210	353,210		wn Clerk	361,966	361,966	360,466	328,138	341,181	341,181
316,741	343,757	343,710		man Resources	388,534	388,534	388,534	419,541	432,492	432,492
66,012	100,260	97,472		wn Attorney	100,050	100,050	100,000	100,000	100,000	100,000
-	145,665	145,665		ecial Projects	174,689	174,689	175,187	-	-	-
63,300	107,500	71,255		lependent Auditor	72,600	93,145	93,145	76,400	76,400	76,400
1,364,639	1,524,366	1,465,175	1213 Tre		1,705,103	1,705,103	1,704,903	1,748,702	1,813,033	1,813,033
91,618	97,047	91,582		sk Management	98,200	98,200	91,246	96,975	96,975	96,975
1,574,520	2,143,535	1,952,519		Formation Technology	2,037,427	2,060,677	2,060,677	2,142,717	2,185,733	2,185,733
272,742	357,587	357,587	1221 Mc		391,377	391,377	391,362	419,010	434,131	434,131
5,669,933	6,381,077	5,942,801	3101 Po		6,270,678	6,870,491	6,861,570	7,087,689	7,300,039	7,300,039
14,088	15,000	15,653		ug Seizure Funds	15,000	15,000	15,000	15,000	15,000	15,000
	449,619	448,153		11 Joint Operations	785,486	785,486	785,486	785,747	785,747	785,747
-	-	-		Ficketing	-	-	-	17,600	17,600	17,600
157,421	161,294	161,294		e Department	195,000	195,000	195,000	170,000	170,000	170,000
25,000	25,000	25,000		scue Squad	25,000	25,000	25,000	25,000	25,000	25,000
131,532	133,761	133,761		Regional Transit	144,906	144,906	144,906	154,938	154,938	154,938
179,965	244,596	243,030		gineering	219,501	219,501	219,171	223,764	231,420	231,420
2,404,084	2,754,424	2,575,640	4102 Str		2,885,973	2,932,973	2,924,073	2,947,845	3,001,822	3,001,822
78,991	110,300	106,018	4105 Sn	ow and Ice Removal	85,300	85,300	85,200	85,700	85,700	85,700
201,906	199,763	195,459		affic Engineering	208,453	208,453	206,153	215,712	218,290	218,290
666,280	733,047	733,026	4203 Sai		530,614	560,614	558,007	910,755	572,854	572,854
620,180	650,175	644,330		neral Properties	877,700	877,700	868,450	611,221	623,000	623,000
238,842	240,883	239,960	6600 Cu	lpeper Media Network	267,893	267,893	267,893	281,338	286,603	286,603
363,139	417,976	381,839	7103 Par	rks and Recreation	402,265	415,365	408,838	407,203	414,680	414,680
85,058	61,288	57,958	7108 Ce		109,066	109,066	109,066	175,268	178,064	178,064

TOWN OF CULPEPER General Fund - Operating Fund Summary FY24 BUDGET

								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
683,789	864,288	790,254	8101	Planning	837,773	876,427	876,427	1,052,617	1,089,480	1,089,480
23,886	82,440	69,439	8103	Visitors Center	86,221	92,221	92,221	57,711	60,278	60,278
487,918	708,207	559,755	8104	Tourism	737,982	831,363	831,363	761,585	764,359	764,359
212,777	216,738	194,568	8105	Economic Development	192,875	192,875	192,875	276,130	276,130	276,130
2,161,765	1,176,359	1,033,775	8199	Pandemic Expenditures	-	-	-	-	1	-
1,548,942	1,504,996	1,504,996	9900	Debt Service	1,425,153	1,425,153	1,425,153	1,429,707	1,429,707	1,429,707
167,850	161,968	18,932	9950	Transfer to Capital	467,239	467,239	467,239	191,085	541,085	541,085
-	-	-	9990	Contingency	-	-	-	-	-	-
20,507,894	22,811,110	21,269,593		Total Expenditures / other uses	22,422,959	23,299,402	23,252,673	23,547,203	24,058,510	24,058,510

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			RES		BALANCES						
-	2,646,440	0			Transfer from Reserves	939,176	1,157,776	1,157,776	834,816	854,666	854,666
-	721,362	0			Reserves	0	640,906	640,906	0	0	0
-	0	0		45601	Cable - Prior Year Reserves	0	-	0	0		0
-	3,367,802	0			Total Reserves	939,176	1,798,682	1,798,682	834,816	854,666	854,666
			GE		PROPERTY TAXES						
1,595,638	1,600,000	1,655,016			Real Estate - Current	1,650,000	1,650,000	1,675,000	1,700,000	1,700,000	1,700,000
				40020							
20,155	14,108	11,447			Special Tax District - Southridge	11,500	11,500	11,500	11,500	11,500	11,500
				40030	Special Tax District - Lafayette						
6,019	4,735	4,393			Ridge	4,400	4,400	4,400	4,400	4,400	4,400
				40040							
3,875	4,069	3,085			Special Tax District - Willow Shade	3,100	3,100	3,100	3,100	3,100	3,100
5,465	0	0			Real Estate - Delinquent	0	0	0	0	0	0
38,099	38,000	36,529			Public Service - Real Estate	37,000	37,000	32,000	30,000	30,000	30,000
				40130							
-	0	0			Public Service - Personal Property	0	0	0	0	0	0
1,690,868	1,600,000	1,939,234			Personal Property - Current	1,950,000	1,950,000	2,050,000	2,050,000	2,050,000	2,050,000
142,043	0	(23,216)			Personal Property - Delinquent	0	0	0	0	0	0
149	150	109			Mobile Homes	150	150	150	150	150	150
229,651	230,000	215,617		40260	Machinery & Tools	200,000	200,000	215,226	215,000	215,000	215,000
17	0	0			PPT TACS Collection fee	0	0	0	0	0	0
53,354	30,000	47,934		40298	Penalties - All Taxes	45,000	45,000	45,000	45,000	45,000	45,000
30,924	30,000	26,885		40299	Interest - All Taxes	30,000	30,000	30,000	30,000	30,000	30,000
3,816,257	3,551,062	3,917,032			Sub-total-General Property Taxes	3,931,150	3,931,150	4,066,376	4,089,150	4,089,150	4,089,150
			LO	CAL TA							
40	0	240			BPOL - Peddler/Solicitor	0	0	20	0	0	0
400	0	400			BPOL - Itinerant/Merchant	0	0	0	400	400	400
3,800	2,000	3,800			BPOL - Street Vendor	2,000	2,000	2,600	3,000	3,000	3,000
32,777	35,000	24,233			BPOL - Contracting	35,000	35,000	35,000	56,000	56,000	56,000
835	3,000	728			BPOL - Miscellaneous / Other	3,000	3,000	3,000	2,000	2,000	2,000
192,344	180,000	196,543			BPOL - Professional	180,000	180,000	180,000	228,000	228,000	228,000
154,050	135,000	178,605			BPOL - Repair & Personal Bus	135,000	135,000	135,000	214,000	214,000	214,000
562,705	525,000	672,127			BPOL - Retail	525,000	525,000	525,000	714,000	714,000	714,000
16,811	20,000	15,883			BPOL - Utilities	20,000	20,000	20,000	15,000	15,000	15,000
50,320	45,000	56,717			BPOL - Wholesale	45,000	45,000	45,000	56,000	56,000	56,000
9,604	0	9,855			BPOL - Penalties	1,500	1,500	2,448	2,000	2,000	2,000
1,847,634	1,625,000	2,125,855			Local Sales and Use Tax	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
3,713	20,000	32,766			Admissions Tax	20,000	20,000	25,000	25,000	30,000	30,000
494,982	400,000	510,246		-	Bank Stock Tax	450,000	450,000	450,000	450,000	450,000	450,000
368,494	370,000	503,564			Hotel & Motel Room Tax	525,000	525,000	650,000	650,000	780,000	780,000
4,577,520	4,000,000	5,157,446		41165	Meals Tax	5,100,000	5,100,000	5,100,000	5,250,000	5,450,000	5,450,000
192	0	150		41198	Penalties - Local Tax	0	0	230	0	0	0
16,788	20,000	19,035		41199	Interest - Local Tax	12,000	12,000	16,377	12,000	12,000	12,000
220,301	225,000	207,338		41550	Cigarette Tax	200,000	200,000	200,000	180,000	180,000	180,000
63,429	60,000	66,003		41553	Consumption Tax	60,000	60,000	60,000	60,000	60,000	60,000

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				46158	Telecommunications Sales & Use							
92,127	80,000	87,616			Tax		80,000	80,000	80,000	80,000	80,000	80,000
46,512	0	2,880		46290	Gaming Tax		0	0	0	0	0	0
8,755,379	7,745,000	9,872,030			Sub-	-total-Local Taxes	9,393,500	9,393,500	9,529,675	9,997,400	10,332,400	10,332,400
				l								
20.025	25.000	20.050	PE.		FEES, LICENSES		25.000	25.000	25.000	25.000	20.000	20.000
30,025	35,000	29,850			Application Fee		35,000	35,000	35,000	35,000	30,000	30,000
14.710	0	139	_		Administration Fees		0.000	Ü	0	0	0	0.000
14,710	7,500	7,080			Boating Permits		8,000	8,000	8,000	8,000	8,000	8,000
54,400	50,000	75,000			Burial Permits		50,000	50,000	50,000	65,000	65,000	65,000
4,100	3,000	3,200	_		Cemetery Stone Permits		3,000	3,000	3,000	3,000	3,000	3,000
69,622	70,000	17,062	_		Collection Fees		50,000	50,000	50,000	50,000	50,000	50,000
19,260	7,500	10,300	_		Fishing Permits		13,000	13,000	1,740	2 000	2 000	2,000
11,346	10,000 5,000	6,679	_		Pavilion Reservation Fees		3,000	3,000 6,000	3,000 6,000	3,000	3,000 6,000	3,000
4,676	,	10,207	_		Property Violations		6,000	,		6,000		6,000
-	0	0	_		Maintenance Code Violations Boat Dock Permits		0	0	0	0	0	0
718	1.000	1,652	_		Sign Permits			1,000	1,000	1,000	1.000	1,000
	,		_				1,000	,	,		,	,
86,692	80,000	109,167			Right-of-Way Use Fee		80,000	80,000	80,000	75,000	80,000	80,000
1,656	2,000	4,100			Excavation Permits		2,000	2,000	3,100	3,000	3,000	3,000
100,769	30,000	60,407	_		Zoning Fees		40,000	40,000	40,000	40,000	40,000	40,000
2,174	0	2,765	_		Delinquent Fees		0	0	1,284	0	0	0
(2.010)	0	0	_		Disconnect Fees		0		1,850 4,937	0	0	0
(3,919)		631	_		Penalties			-				120.000
107,624	60,000	133,150		46288	Telecommunications Agreement		60,000	60,000	60,000	60,000	120,000	120,000
503,853	361,000	471,390			Sub-total-Perm	its, Fees, Licenses	351,000	351,000	348,911	349,000	409,000	409,000
			EIN	HEG AND	PODEFITIDES							
416	500	709	FIN		FOLAR		500	500	1,771	2,000	2,000	2,000
45,013	35,000	64,629			FOIA Request Fees Court Fines		75,000	75,000	60,000	60,000	60,000	60,000
43,013	33,000	04,029		44310	Court Filles		/3,000	/3,000	60,000	60,000	60,000	60,000
2,282	10.000	6,108		44320	Drug Enforcement Program - State		15,000	15,000	15,000	15,000	15,000	15,000
2,262	10,000	0,100	_	44321	Drug Enforcement Program -		13,000	13,000	13,000	13,000	13,000	13,000
_	0	0		77321	Federal		0	0	0	0	0	٥
5,823	7,500	8,553	_	44325	E-Ticketing		7,500	7,500	7,500	7,500	7,500	7,500
17,188	15,000	19,363	_		Parking fines		15,000	15,000	15,000	15,000	15,000	15,000
70,722	68.000	99.362		7/370	1 arking times	Sub-total-Fines	113,000	113,000	99,271	99,500	99,500	99,500
70,722	00,000	77,302				Sub-ioiui-1 incs	113,000	115,000	77,271	77,500	77,500	77,500
		<u> </u>	RE	VENUE	FROM USE OF MONEY							
_	0	0	TEL		Convenience Fee		0	0	0	0	0	0
59,542	60,000	48,287			Interest Income		40,000	40,000	125,000	125,000	125,000	125,000
165,878	80,000	230,307			Interest on Investments		160,000	160,000	200,000	250,000	250,000	250,000
(895)	0	(16,432)			Realized Gain/Loss-Investment		0	,	0	0	0	0
(110,726)	0	(1,152,323)			Unrealized Gain/Loss-Inves		0	0	0	0	0	0
231,971	185,250	230,304			Rental Income - Property		174,850	174,850	174,850	202,952	202,952	202,952
345,771	325,250	(659,857)			1 ,	otal-Use of Money	374,850	374,850	499,850	577,952	577,952	577,952
,				1			,			,		
			СН	ARGES	FOR SERVICES							
												· ·

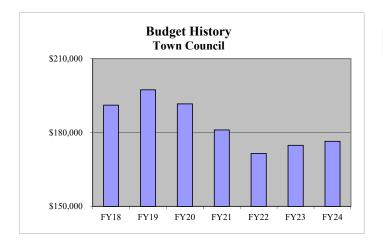
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				44410							
12,200	18,000	17,700			School Crosswalk Traffic Control	16,000	16,000	16,000	16,000	16,000	16,000
186	0	1,534			PD Counter Transactions	0	0	360	0	0	0
				44465	Sale of Maps, Plats, Publications,						
15	100	85			etc.	0	0	0	0	0	0
				44480							
165,802	156,000	173,426			Sanitation Equip Replacement Fee	170,000	170,000	170,000	170,000	170,000	170,000
28,874	40,000	47,388			Trash Disposal Fees	40,000	40,000	50,000	58,000	58,000	58,000
-	0	0			Cable - Tape Sales	0	-	0	0	0	0
7,087	7,000	7,669		46468	Cable - PEG fees	7,000	7,000	7,000	7,000	7,000	7,000
214,164	221,100	247,802			Sub-total-Charge for Services	233,000	233,000	243,360	251,000	251,000	251,000
			MIS		NEOUS						
-	0	0			Contributions	0	0	0	0	0	0
5,557	2,500	15,570		42505	Donations - Parks & Recreation	0	0	355	0	0	0
200	0	0		42507	Donations	0	0	0	0	0	0
174	0	0		42508	Donations - Police Department	0	0	3,000	0	0	0
100	0	0		42509	Donations - Peer Supp/Narc K-9	0	0	0	0	0	0
100	0	21		42510	Donations - Culpeper Cents	0	0	4	0	0	0
68	0	(86)		42590	Short & Overages	0	0	0	0	0	0
158,359	0	500		43580	Time & Material Charges-Misc	0	0	0	0	0	0
				44560							
40,821	40,000	34,398			Parking Authority Maintenance	40,000	40,000	40,000	55,000	55,000	55,000
-	0	0		44565	PW - Used Motor Oil Proceeds	0	0	0	0	0	0
				44580							
11	1,500	4,346			Sale of Salvage & Surplus Materials	1,500	1,500	1,500	1,500	1,500	1,500
23,343	10,000	2,794		44585	Sale of Surplus Equipment	10,000	10,000	32,697	10,000	10,000	10,000
-	0	0		44586	Sale of Capital Assets	0	0	0	0	0	0
8,940	5,000	8,400		44595	Sale of Trash Containers	5,000	5,000	5,000	5,000	5,000	5,000
22,903	10,000	60,235			Insurance Claims/Recovery	10,000	10,000	31,334	10,000	10,000	10,000
17,834	15,000	51,300			Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
(1)	0	0		45551	Misc Conversion Carryover	0	0	0	0	0	0
-	0	0			Bike Share Rental	0	0	0	0	0	0
1,260	7,500	1,400			Consumer Tour Program	0	0	930	0	0	0
-	0	0			Destination Merchandise-Sales	0	0	0	0	0	0
925	2,000	4,610			Cable - Sponsorships	2,000	2,000	4,000	4,000	4,000	4,000
280,595	93,500	183,489			Sub-total-Miscellaneous	83,500	83,500	133,820	100,500	100,500	100,500
		· ·				•					
			RE	COVER	ED COSTS						
51,000	51,000	51,000		44610	Motor Pool - Electric	51,000	51,000	51,000	51,000	51,000	51,000
10,000	10,000	10,000		44614	Motor Pool - Water	10,000	10,000	10,000	10,000	10,000	10,000
31,000	31,000	31,000			Motor Pool - Wastewater	31,000	31,000	31,000	31,000	31,000	31,000
-					Mowing, mulching, trimming -	-	-		•		
7,500	7,500	7,500			Electric	7,500	7,500	7,500	7,500	7,500	7,500
. ,- • •	1,300	. /		44624	Mowing, mulching, trimming -	. ,	.,	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	. ,	. ,,, , ,	. ,=
6,000	6,000	6,000			Water	6,000	6,000	6,000	6,000	6,000	6,000
-,	1,700	- ,		44628	Mowing, mulching, trimming -	- ,,	-,,,,,,,,	-,000	-,	-,,,,,	-,
15,000	15,000	15,000			Wastewater	15,000	15,000	15,000	15,000	15,000	15,000

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
1,006,713	1,290,935	1,290,935			Utility Services - Electric	1,458,538	1,458,538	1,458,538	1,490,269	1,534,345	1,534,345
880,324	781,054	781,054			Utility Services - Water	880,004	880,004	880,004	893,544	918,418	918,418
745,868	781,054	781,054			Utility Services - Wastewater	880,004	880,004	880,004	893,544	918,418	918,418
111,756	117,732	116,976		46666	Cable - Contributions - County	133,946	133,946	133,946	138,669	141,302	141,302
2,865,161	3,091,275	3,090,519			Sub-total-Recovered Costs	3,472,992	3,472,992	3,472,992	3,536,526	3,632,983	3,632,983
			NO		GORICAL AID						
4,459	5,000	4,491		42137	Railroad Rolling Stock Tax	4,000	4,000	4,492	4,000	4,000	4,000
4,459	5,000	4,491			Sub-total-Non-Categorical Aid	4,000	4,000	4,492	4,000	4,000	4,000
			CA		ICAL AID						
18,991	15,000	19,784			Rental Tax	15,000	15,000	15,000	17,000	17,000	17,000
62,421	63,000	66,294			Fire Services Allocation	70,000	70,000	70,000	75,000	75,000	75,000
47,000	0	0			Culpeper Competes Funding	0	0	0	0	0	0
10,000	110,000	10,000			Tourism Grant	99,500	99,500	99,500	0	0	0
				42059							
55,111	0	18,370			Federal-Emergency-Disaster Relief	0	0	36,489	0	0	0
4,654	4,500	6,677			Litter Control Grant	4,500	4,500	8,006	8,000	8,000	8,000
-	0	0			Misc. Grants	0	0	0	160,000	160,000	160,000
3,258,604	0	0			CARES Act Funding	0	0	0	0	0	0
342,439	318,000	808,791			CDBG Grant Proceeds	0	0	0	0	0	0
70,626	0	1,895			CARES Act Municipal UT Rel	0	-	0	0	0	0
11,670	0	5,291,231			ARPA Grant Proceeds	0	,	0	0	0	0
4,500	4,500	4,500			VA Comm of the Arts	0	0	0	4,500	4,500	4,500
				42175							
293,144	293,144	293,173			Police Law Enforcement Assistance	293,144	293,144	293,144	293,144	293,144	293,144
				42176	Police Grants - Traffic Enforcement,						
103,678	67,736	57,825			etc.	15,000	31,937	50,000	15,000	15,000	15,000
				42190							
2,072,718	2,100,000	2,115,950		40405	Street and Highway Maintenance	2,110,000	2,110,000	2,110,000	2,200,000	2,200,000	2,200,000
224,104	224,000	224,104		42195	State PPTRA Reimbursement	224,104	224,104	224,104	224,104	224,104	224,104
6,579,660	3,199,880	8,918,595			Sub-total-Categorical Aid	2,831,248	2,848,185	2,906,243	2,996,748	2,996,748	2,996,748
			TOTAL	ID TD A	NCEEDC						
			FUI		NSFERS						
405.055	404 605	40.4.605		44961	Transfer from Electric Fund - PILOT	415 100	415 100	415 100	410.005	412.005	412.005
405,075	404,625	404,625	-	440.00	PILOI	415,180	415,180	415,180	412,095	412,095	412,095
111 742	100 (10	100 (10		44962	Transfer from Water Fund - PILOT	120 142	120 142	100 140	124 450	124 450	124 450
111,743	122,612	122,612	-	44062	Transfer from Water Fund - PILO1 Transfer from Wastewater Fund -	128,142	128,142	128,142	134,459	134,459	134,459
156 020	145,922	145,922		44963	PILOT	152,221	152,221	152,221	164.057	164.057	164057
156,030	145,922		-	44071		152,221	152,221	152,221	164,057	164,057	164,057
670.040	672.150	672 150		44971	Transfer In - Capital Fund	Ů	0	· ·	710.611	710 (11	710 (11
672,848	673,159	673,159			Sub-total Fund Transfers	695,543	695,543	695,543	710,611	710,611	710,611
24,108,868	22,702,028	26,818,011	TO	TAL DE	VENUES / OTHER SOURCES	22,422,959	23,299,402	23,799,215	22 547 202	24,058,510	24.050.510
24,108,808	22,702,028	20,818,011	10	IAL KE	VENUES / UTHER SOURCES	22,422,939	25,299,402	23,799,213	23,547,203	24,038,310	24,058,510

Mission:

The Town Council, as the governing body for the Town of Culpeper, sets policies and establishes ordinances for the general safety, health and welfare of its citizens. Through its collective judgement, it provides a budget ensuring current and future services are provided in a sound and financially responsible manner.

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	9.0	9.0	9.0	9.0	9.0	9.0
Expenditures						
Expenditures Personnel	139,242	131,885	131,885	132,393	130,874	130,874
•	139,242 32,268	131,885 42,950	131,885 43,950	132,393 45,550	130,874 45,550	130,874 45,550
Personnel	<i>*</i>	· · · · · · · · · · · · · · · · · · ·	*	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	*

Major Highlights for FY24

Total budget increase

\$

1,589

-The proposed budget increase is due primarily to a increase in Office Supples to replace Council Chairs and Dues and Memberships.

In FY24 the Town Council will:

- Provide an open forum for public input;
- Secure the financial position of the Town by seeking new and inventive ways to induce economic development and revitalize commercial and industrial areas;
- Conduct planning retreats to establish goals for the future;
- Provide orientation for new council members and work toward effective relationships;
- Monitor performance of appointed staff to ensure policies and procedures are effectively carried out;
- Communicate effectively with advisory boards and commissions to establish and implement Town Policies; and
- Work together effectively to conduct the Town's business with a commitment to common goals.

FY21	FY22	FY22				FY23	FY23	PROJECTED	FY24 DEPT	FY24 MGR	FY24 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	t 1101 T	OWN COUNCIL						
			PEI		EL - WAGES & BENEFITS						
102,000	102,000	99,300		50030	Salaries - Part-Time	102,000	102,000	102,000	102,000	102,000	102,000
5,878	6,074	5,893		50110	Social Security Tax	6,295	6,295	6,295	6,290	6,295	6,295
1,375	1,423	1,378		50120	Medicare Tax	1,475	1,475	1,475	1,473	1,475	1,475
43,362	52,219	32,611		50130	Health Insurance	22,012	22,012	22,012	22,572	21,046	21,046
61	100	61		50160	Workers comp	103	103	103	58	58	58
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
-	1,500	1,607		52400	Printing and Binding	2,000	2,000	1,500	1,500	1,500	1,500
					Nameplates/bus cards/photo						
-	1,000	568		52410	Advertising	500	500	500	500	500	500
					PH Advertisements/charter amend,						
					etc						
			OT	HER CH	IARGES						
				51920							
105	3,000	1,560			Education, conference and training	3,000	5,800	4,000	4,000	4,000	4,000
					VML conference/activities						
-	1,200	486		52010	Lodging	1,200	1,200	2,000	2,000	2,000	2,000
					VML conference						
211	600	443		52015	Meals	750	750	750	750	750	750
-	1,000	347		52018	Travel	1,000	1,000	1,000	1,000	1,000	1,000
106	100	91		52710	Postal Services	100	100	100	100	100	100
			MIS	SCELLA	NEOUS ITEMS						
24,801	26,000	25,873		52210	Dues & Assoc. Memberships	26,200	26,200	28,500	28,500	28,500	28,500
656	1,000	514		56299	Miscellaneous	1,000	1,000	1,000	1,000	1,000	1,000
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES						
545	500	264		52510	Office Supplies	500	500	500	3,000	3,000	3,000
					10 new chairs for EDC meeting						
					room						
872	2,000	136		52525	Records Management	1,000	2,900	2,900	2,000	2,000	2,000
					Archival services/equipment						
				52580							
1,089	1,000	380		<u></u>	Books, Subscriptions & Education	1,000	1,000	1,200	1,200	1,200	1,200
					VA Code supplements, misc.						
					publications						
181,060	200,716	171,510	TO	WN CO	UNCIL TOTAL	170,135	174,835	175,835	177,943	176,424	176,424

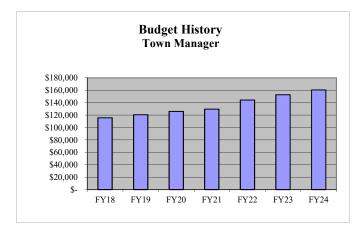
TOWN MANAGER (1201)

Mission:

To seek, promote and support a high quality of life for the citizens through the development and contribution of all employees to the maximum of their potential. Under the direction and leadership of the Town Manager, the Town employees will provide quality and innovative service which results in the highest achievable levels of customer satisfaction and recognition of excellence.

In addition, the Office of the Town Manager provides general and administrative oversite of municipal operations. To fulfill this primary function, the Town Manager advises the Town Council on municipal policy and programs affecting the community; to direct and coordinate the activities and work programs of all Town departments; to interact with federal and state agencies and other local governments and agencies; to conduct short and long-range financial planning including preparation of the annual operating budget and the capital improvement program; to administer the personnel program; to perform special studies and issue analyses and evaluations as needed to promote informed decision-making; to review and oversee the submission and administration of federal and state grants; and to monitor proposed state legislation and represent the local government interests.

Budget and Staff Resources:



Budget & Staffing Summary											
	FY22	FY23	FY23	FY24	FY24	FY24					
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>					
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0					
Expenditures											
Personnel	137,532	145,050	145,050	146,513	152,696	152,696					
Operating	6,735	7,750	7,177	7,650	7,650	7,650					
1 0		_	_	-	-	-					
Capital Outlay	<u> </u>	<u>-</u> _									

Major Highlights for FY24

Total budget increase

\$ 7.546

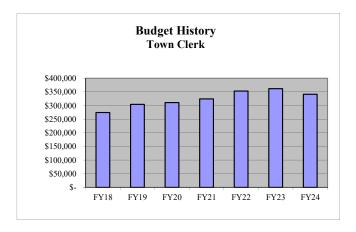
⁻ The proposed budget increase is primarily due to projected increases in wages and benefits.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					OWN MANAGER						
			PE		EL - WAGES & BENEFITS						
81,644	88,453	91,285		50010	Salaries	96,579	96,579	96,579	96,579	103,340	103,340
					Town Manager salary split 50%						
					GF and 50% EF						
4,658	4,612	4,929			Social Security Tax	4,724	4,724	4,724	5,149	5,139	5,139
1,378	1,483	1,526			Medicare Tax	1,660	1,660	1,660	1,660	1,759	1,759
10,268	10,832	10,802			Health Insurance	10,358	10,358	10,358	11,394	9,834	9,834
9,616	10,395	10,483			VRS Retirement	12,460	12,460	12,460	12,460	13,262	13,262
1,154	1,247	1,258			VRS Group Life Insurance	1,411	1,411	1,411	1,411	1,502	1,502
48	56	50		50160	Worker's Comp. Insurance	58	58	58	60	60	60
7,200	7,800	7,200			Auto Allowance	7,800	7,800	7,800	7,800	7,800	7,800
10,000	10,000	10,000		50167	Deferred Compensation	10,000	10,000	10,000	10,000	10,000	10,000
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
-	100	0		52400	Printing and Binding	100	100	0	0	0	0
-	0	193		52410	Advertising	0	0	0	0	0	0
			OT	HER CH	IARGES						
794	2,500	1,345		51920	Education & Training	2,000	2,000	2,000	2,000	2,000	2,000
-	1,500	623		52010	Lodging	1,500	1,500	1,000	1,500	1,500	1,500
-	400	366		52015	Meals	400	400	400	400	400	400
-	300	712		52018	Travel	750	750	750	750	750	750
2	0	331		52710	Postal Services	0	0	0	0	0	0
			MI	SCELLA	NEOUS						
2,011	2,500	2,355		52210	Dues & Assoc. Memberships	2,500	2,500	2,500	2,500	2,500	2,500
-	0	59		56299	Miscellaneous	0	0	27	0	0	0
-	1,589	0		58999	Year End Budget Transfers	0	0	0	0	0	0
	,										
			MA	TERIA	LS AND SUPPLIES						
516	500	466			Office Supplies	500	500	500	500	500	500
				52580	**						
285	0	285			Books, Subscriptions & Education	0	0	0	0	0	0
					*		-				
129,572	144,267	144,267	то	WN MA	NAGER TOTAL	152,800	152,800	152,227	154,163	160,346	160,346
									,		* * * * * * * * * * * * * * * * * * * *

Mission:

The Mission of the Town Clerk's Office is to record and archive official records of the Mayor, Town Council, and Town Manager. The Clerk's Office serves as the information center on functions of various tax programs and the Fairview Cemetery. We are dedicated to providing the highest degree of customer service to the Town Council and citizens by ensuring the daily operations of Town government meet or exceed all requirements of the Town Code and applicable state statutes.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	3.0	3.0	3.0	3.0	3.0
Expenditures						
Personnel	336,754	338,266	338,266	302,438	315,481	315,481
Operating	16,456	23,700	22,200	25,700	25,700	25,700
Capital Outlay	<u> </u>	<u> </u>	-			
Total Expenditures	353,210	361,966	360,466	328,138	341,181	341,181

Major Highlights for FY24

Total budget increase

\$

(20,785)

- The proposed budget decrease is primarily due to changes in personnel.

In FY24 the Town Clerk will:

- Transition to online filings for business trust taxes with electronic retention.
- Complete the online public burial map for Fairview Cemetery.
- Ensure regulatory compliance for open government and transparency.

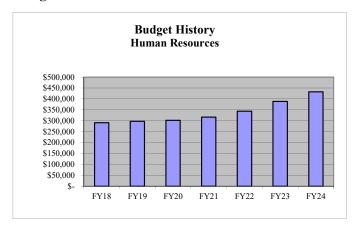
FY21	FY22	FY22				FY23	FY23	PROJECTED	FY24 DEPT	FY24 MGR	FY24 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOFTED	AMENDED	F 1 23	REQUEST	PROPOSED	ADOFTED
			Dan	4 1202 T	OWN CLERK						
-					CL - WAGES & BENEFITS						
216,135	231,116	252,316	FEI		Salaries Salaries	243,627	243,627	243,627	212,240	227,971	227,971
210,133	231,110	53			Salaries - Overtime	243,027		243,027	212,240	227,971	227,971
12,673	13,068	14,868			Social Security Tax	14,375	14,375	14,375	12,548	13,605	13,605
2,964	3,058	3,477			Medicare Tax	3,362	3,362	3,362	2,936	3,184	3,184
42,930	45,846	42.041			Health Insurance	44,030	44.030	44,030	45,502	39,353	39,353
23,983	24,708	23,854			VRS Retirement	28,826	28,826	28,826	25,111	26,974	26,974
2,877	2,964	2,862			VRS Group Life Insurance	3,267	3,267	3,267	2,846	3,056	3,056
512	545	626				613	613	613	1,122	1,205	1,205
		133			VRS Disability Insurance						
126	152				Worker's Comp. Insurance	166	166	166	133	133	133
1,798	0	0 (2.475)			Hazard Pay	0		0	0	Ů	0
-	0	(3,475)		50171	Premium Pay	0	0	0	0	0	0
			CEL	N.W.O.D.O.	DUDGULGED GULDED INTERNAL						
1.200	1.500	1 170	SEF		- PURCHASED, SHARED, INTERNAL	1.200	1 200	1 200	1 200	1.200	1 200
1,200	1,500	1,170			Contractual Services	1,300	1,300	1,300	1,300	1,300	1,300
2,923	4,000	2,825			Printing and Binding	4,000	4,000	4,000	4,000	4,000	4,000
253	500	0		52410	Advertising	500	500	0	500	500	500
			OT		ARGES						
1,317	4,000	1,314			Education & Training	4,000	4,000	4,000	4,000	4,000	4,000
-	1,000	225			Lodging	1,000	1,000	1,100	2,000	2,000	2,000
-	500	242		52015		500	500	500	500	500	500
-	500	230		52018		500	500	500	500	500	500
1,492	1,000	2,725		52710	Postal Services	1,500	1,500	1,500	1,800	1,800	1,800
			MIS		NEOUS						
1,259	1,200	950			Dues & Assoc. Memberships	1,300	1,300	1,000	1,000	1,000	1,000
-	9,203	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
9,323	5,000	5,670			Cigarette Tax Expenses	6,000	6,000	5,700	6,000	6,000	6,000
1,958	1,000	453		52510	Office Supplies	1,000	1,000	1,000	2,000	2,000	2,000
					Uplift desk for Katherine						
618	2,000	652		52525	Records Management	2,000	2,000	1,500	2,000	2,000	2,000
-	100	0		52580	Books, Subscriptions & Education	100	100	100	100	100	100
-	100	0			Vehicle Fuels	0		0	0	0	0
7	150	0		53560	Vehicle & Equipment Supplies	0	0	0	0	0	0
					A A 11						
324,346	353,210	353,210	TO	WN CLI	ERK TOTAL	361,966	361,966	360,466	328,138	341,181	341,181
,- ,-	,					,- ,-	- /	,	-,	,	, :-

HUMAN RESOURCES (1203)

Mission:

To provide quality services and excellent support to assist the Town Government in achieving its strategic goals; recruit, select, and retain quality employees; and administer a comprehensive Human Resources program consistent with Federal, State, and local statues, meeting the needs of the employer, current/potential employees, and the citizens of the Town of Culpeper.

Budget and Staff Resources:



		Budget &	k Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Personnel	272,575	294,784	294,784	326,341	339,292	339,292
Operating	71,135	93,750	93,750	93,200	93,200	93,200
	_	-	-			
Capital Outlay						

Major Highlights for FY24

Total budget increase

\$

43,958

- The proposed budget increase is primarily due to projected increases in wages and benefits.
- The proposed budget includes \$14,000 for retiree health insurance credit benefits, previously not included in this department budget.

In FY24 the Human Resources Department will:

- Continue to support all Town departments by providing services in the following key human resources functional areas: employee recruitment, selection, and retention; classification and compensation; administration of benefits and leave; employee relations; policy development and administration; and training.
- Utilize technology to streamline systems and increase efficiency of HR services and improve communication of information to employees.
- Support talent development of our employees through professional development and training opportunities.
- Continue to implement and meet all requirements the Affordable Care Act, based on legislation.
- Develop a proactive approach to maintaining low health insurance costs by promoting wellness in our employee community.
- Align Human Resources as a strategic partner with internal customers.

*****							*****	PD 0 10 0000	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			-	. 1202 X	HIM AN PERCYPCER						
					IUMAN RESOURCES						
101 =01	105 550		PE		EL - WAGES & BENEFITS	***	***	****		2.12.502	
181,504	197,770	205,312			Salaries	224,886	224,886	224,886	229,065	243,693	243,693
10,890	11,573	12,496			Social Security Tax	13,703	13,703	13,703	13,542	14,538	14,538
2,547	2,707	2,922			Medicare Tax	3,205	3,205	3,205	3,168	3,401	3,401
21,762	23,473	25,233			Health Insurance	22,541	22,541	22,541	35,763	30,930	30,930
20,116	21,302	22,260			VRS Retirement	26,605	26,605	26,605	27,100	28,830	28,830
2,413	2,557	2,670			VRS Group Life Insurance	3,015	3,015	3,015	3,070	3,267	3,267
103	125	113			Worker's Comp. Insurance	129	129	129	133	133	133
				50170	Human Resources-Background						
160	500	660			Checks	700	700	700	500	500	500
-	0	(1,908)			Premium Pay	0	0	0	0	0	0
-	0	0			Retiree Health Credit	0		0	14,000	14,000	14,000
1,976	0	2,816		50190	Unemployment Expense	0	0	0	0	0	0
			SEI		- PURCHASED, SHARED, INTERNAL						
13,313	31,000	20,725		50210	Health & Medical Services	34,700	34,700	34,700	34,700	34,700	34,700
					Annual PD Physicals 17,500						
					New Hire Physicals 6,000						
					Polygraph 1,200						
					Psychological Evaluation 1,500						
					Hepatitis B Vaccine 1,500						
					First Aid Supplies 1,000						
					Annual Mental Health Eval. 6,000						
-	0	0			Printing and Binding	0	0	600	0	0	0
9,653	5,000	6,900		52410	Advertising	6,000	6,000	6,000	6,000	6,000	6,000
			OT		IARGES						
23,216	29,500	23,111		51920	Education & Training	30,000	30,000	30,000	30,000	30,000	30,000
					General Town-Wide Employee						
					Training 10,000						
					Tuition Reimbursement 20,000						
-	1,500	1,645			Lodging	1,500	1,500	1,500	1,500	1,500	1,500
-	1,200	849		52015		1,200	1,200	1,200	1,200	1,200	1,200
-	1,000	1,671			Travel	1,000	1,000	1,000	1,000	1,000	1,000
7	150	60		52710	Postal Services	100	100	100	100	100	100
			MI		NEOUS						
1,266	1,400	2,189			Dues & Assoc. Memberships	1,500	1,500	1,500	1,550	1,550	1,550
2,078	1,500	1,218			Miscellaneous	1,500	1,500	1,500	1,500	1,500	1,500
22,607	0	844			Pandemic Expenses	0	0	0	0	0	0
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES						
				51585	Employee Recognition/Safety						
2,109	10.000	10,760			Incentive Awards	15,000	15,000	15,000	15,000	15,000	15,000
648	1,000	791		52510	Office Supplies	750	750	500	500	500	500
310	1,500	,,,		22210		750	750	500	500	500	300

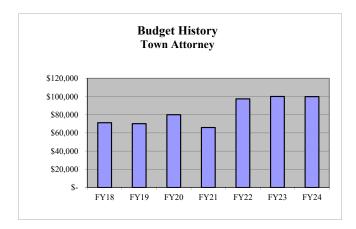
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				52580							
372	500	372			Books, Subscriptions & Education	500	500	150	150	150	150
					Labor Law Posters, HR Reference						
					Materials						
316,741	343,757	343,710	HU	MAN R	ESOURCES TOTAL	388,534	388,534	388,534	419,541	432,492	432,492

TOWN ATTORNEY (1204)

Mission:

The mission of the Office of the Town Attorney is to protect the legal interests of the Town of Culpeper, Town Council, and staff to the fullest extent afforded by law in an effective and efficient manner.

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
	- 97,472	- 100,050	100,000	100,000	- 100,000	- 100,000
				100,000	100,000	

Major Highlights for FY24

Total budget increase

\$

(50)

- The proposed budget decrease is due to reduction in anticipated legal services, offset by an increase in hourly rates.
- The proposed budget removes the attorney's Culpeper County Bar Association dues which are currently paid by the law firm (\$50).

In FY24 the Town Attorney will:

- Continue to serve as the legal advisor to the Town Council, Town Manager, and all departments and enterprises of the Town.
- Review and participate in issues affecting the Town as directed by Council.
- Research, train and update Town Council and employees on FOIA/COIA laws.
- Continue to review all contracts, agreements, franchise agreements, ordinances, resolutions, and other legal documents as required.
- Represent the Town and its officers and departments in court.

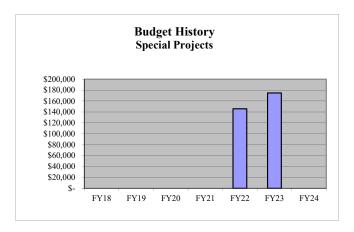
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					OWN ATTORNEY						
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL					
65,991	100,000	97,374		51318	Legal Services	100,000	100,000	100,000	100,000	100,000	100,000
					Rate Increase from \$200 to \$220						
					per hour						
					Advertising						
			MI	SCELLA	ANEOUS ITEMS						
50	60	0		52210	Dues & Assoc. Memberships	50	50	0	0	0	(
(69)	0	0		56500	Pandemic Expenses	0	0	0	0	0	(
			MA	TERIA	LS AND SUPPLIES						
40	100	98		52510	Attorney Office Supplies	0	0	0	0	0	(
				52580							
-	100	0			Books, Subscriptions & Education	0	0	0	0	0	(
66,012	100,260	97,472	TO	WN AT	TORNEY TOTAL	100,050	100,050	100,000	100,000	100,000	100,000
,-12	,	2.,2				100,020	,500	,	,	,	,000

SPECIAL PROJECTS (1205)

Mission:

The mission of the special projects department is to lead and oversee a variety of General and Enterprise Fund projects planned in response to the economic impact of COVID-19 and made possible by American Rescue Plan Act (ARPA) funding.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	1.0	1.0			
Expenditures						
Personnel	144,141	174,689	174,689	-	-	-
Operating	1,524	-	498	-	-	-
Capital Outlay	<u> </u>	-	-			

Major Highlights for FY24

Total budget increase

\$

(174,689)

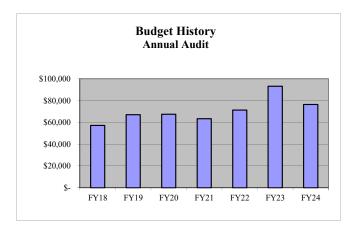
⁻ The proposed decrease due to the retirement of the Special Projects Director who's position is anticipated to remain vacant.

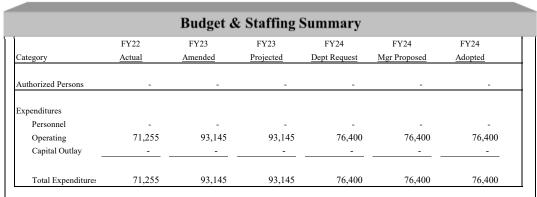
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					PECIAL PROJECTS						
			PE		EL - WAGES & BENEFITS						
-	96,208	111,797			Salaries	131,780	131,780	131,780	0	0	0
-	5,802	6,746			Social Security Tax	7,861	7,861	7,861	0	0	0
-	1,357	1,578			Medicare Tax	1,839	1,839	1,839	0	0	0
-	11,700	12,764			Health Insurance	14,986	14,986	14,986	0	0	0
-	10,454	11,517		50140	VRS Retirement	15,590	15,590	15,590	0	0	0
-	1,254	1,382		50145	VRS Group Life Insurance	1,766	1,766	1,766	0	0	0
-	842	0		50160	Worker's Comp. Insurance	867	867	867	0	0	0
-	0	(1,643)		50171	Premium Pay	0	0	0	0	0	0
			SE	RVICES	- PURCHASED, SHARED, INTER	RNAL					
-	0	184		51451	Uniform Rentals	0	0	84	0	0	C
			MI	SCELLA	NEOUS ITEMS						
-	18,048	0		58999	Year End Budget Transfers	0	0	0	0	0	(
			MA	TERIA	LS AND SUPPLIES						
-	0	264		51570	Uniform & Wearing Apparel	0	0	36	0	0	C
-	0	94		52510	Office Supplies	0	0	0	0	0	0
-	0	947		53550	Vehicle Fuels	0	0	378	0	0	0
-	0	35		53560	Vehicle & Equipment Supplies	0	0	0	0	0	0
-	145,665	145,665	SPI	ECIAL F	ROJECTS TOTAL	174,689	174,689	175,187	-	-	-
							_		•		

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:





Major Highlights for FY24

Total budget increase

\$

(16,745)

- The proposed budget decrease is due to a decrease in contractural services.

In FY24 the Annual Audit will:

- Timely and accurately report the financial status of the Town and meet all required reporting to various stakeholders.

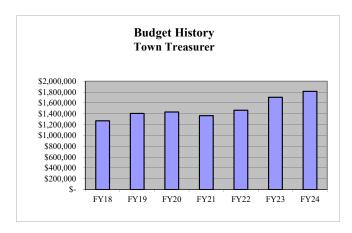
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dej	ot 1208 A	NNUAL AUDIT						
			SE	RVICES	- PURCHASED, SHARED, INTER	NAL					
55,400	59,000	59,180		51312	Audit & Accounting Services	60,100	60,100	60,100	61,400	61,400	61,400
7,900	48,500	12,075		51315	Contractual Services	12,500	33,045	33,045	15,000	15,000	15,000
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
63,300	107,500	71,255	AN	NUAL A	UDIT TOTAL	72,600	93,145	93,145	76,400	76,400	76,400

TOWN TREASURER (1213)

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	16.7	14.5	14.5	16.0	16.0	16.0
Expenditures						
Personnel	1,286,385	1,468,653	1,468,653	1,530,452	1,594,783	1,594,783
	164,307	230,450	230,250	214,750	214,750	214,750
Operating	104,507	200,.00				
Operating Capital Outlay	14,483	6,000	6,000	3,500	3,500	3,500

Major Highlights for FY24

Total budget increase

\$

107,930

- The proposed increase is primarily due to a projected increase in wages and benefits.

In FY24 the Town Treasurer will:

- Improve the tax and utility account collection to increase revenue.
- Implement lean processes and financial transparency.
- Review, develop and/or automate at least key business processes to continue addressing internal controls and increasing efficiency and effectiveness.

*****	777.70.0					****		PD 0 10 0000	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			- D	4 1012 T	COWN TIPE A CUIPED						
					OWN TREASURER						
701.021	044.510	017.042	PE		EL - WAGES & BENEFITS	1.027.200	1.027.200	1 027 200	1.000.453	1.165.220	1 165 220
791,821	944,512	917,843			Salaries	1,037,398	1,037,398	1,037,398	1,088,453	1,165,239	1,165,239
7,758	7,500	7,563			Salaries - Overtime	7,500	7,500	7,500	7,500	7,500	7,500
26,594	v	0			Salaries - Part-Time	0	0	0	0	0	0
49,081	54,190	53,876			Social Security Tax	60,963	60,963	60,963	64,372	69,365	69,365
11,481	12,679	12,600			Medicare Tax	14,309	14,309	14,309	15,062	16,273	16,273
162,208	194,485	199,427			Health Insurance	209,480	209,480	209,480	210,228	181,817	181,817
86,807	102,436	97,701			VRS Retirement	122,735	122,735	122,735	128,776	137,494	137,494
10,420	12,292	11,720			VRS Group Life Insurance	13,909	13,909	13,909	13,923	14,853	14,853
973	1,371	1,085			VRS Disability Insurance	1,225	1,225	1,225	1,597	1,701	1,701
529	1,101	520			Worker's Comp. Insurance	1,134	1,134	1,134	541	541	541
10,581	0	0			Hazard Pay	0			0	0	C
-	0	(15,950)		50171	Premium Pay	0	0	0	0	0	0
			SEI		- PURCHASED, SHARED, INTERNAL						
42,895	50,500	9,713		51313	Collection fees, Warrants, Etc.	50,500	50,500	50,500	42,000	42,000	42,000
					DMV stop fees						
2,489	4,000	14,973			Contractual Services	20,000	20,000	20,000	5,000	5,000	5,000
19,649	23,000	24,476		52400	Printing and Binding	29,000	29,000	29,000	30,700	30,700	30,700
					Datamatx Monthly Utility Bill Printing 19,200						
					Datamatx Bill Inserts 1,000						
					Tax Bill Printing 7,500						
					Various printing for boat decals,						
					parking passes, door hangers, mial						
					envelopes 3,000						
1,556	1,500	1,148		52410	Advertising	1,500	1,500	1,500	1,500	1,500	1,500
			OT		IARGES						
865	4,500	3,010		51920	Education and Training	4,000	4,000	4,000	4,600	4,600	4,600
					VGFOA Certificate Courses 1,800						
					TAV Certificate Classes 1,800						
					Finance Dir. CPE for CPA license 1,000						
-	1,500	2,711			Lodging	1,500	1,500	1,500	3,000	3,000	3,000
1,024	1,000	500		52015		1,000	1,000	1,000	2,000	2,000	2,000
74	1,500	1,940		52018		1,500	1,500	1,500	3,000	3,000	3,000
54,342	61,000	64,424		52710	Postal Services	67,000	67,000	80,000	74,000	74,000	74,000
					Annual tax bill mailings 10,000						
					Datamatx monthly utility bill mailing 48,000						
					Postage Machine - Approx. 4X per year						
					at \$4,000 16,000						
				52725							
198	0	0			Lease - Postage Metering System	0	0	0	0	0	(
			MI		NEOUS						
1,615	2,500	1,970		52210	Dues & Assoc. Memberships	2,500	2,500	2,500	2,500	2,500	2,500

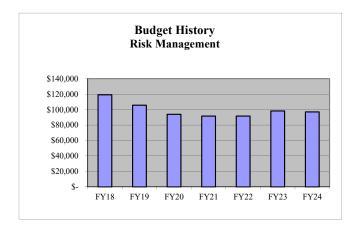
EW21	EV/22	EV/22				EV22	EV/22	DDO JECTED	FY24	FY24	FY24
FY21	FY22	FY22	_			FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					GFOA, VGFOA, TAV, Virginia CPA,						
67.040	40.600	22.050		50000	SHRM (payroll), APA	42.200	12 200	20.000	27.200	27.200	27.20
67,840	48,600	32,050		52220	Bank Fees	43,200	43,200	30,000	37,200	37,200	37,20
					Atlantic Union Bank monthly						
					transaction fees 6,000						
			_		BBT AR Box monthly fees 2,400						
					Electronic Payment Echeck fees 14,400						
					Wells Fargo monthly transaction fees 14,400						
101	0	554			Miscellaneous	0	0	0	0	0	
136	0	115			Pandemic Expenses	0	0	0	0	0	
-	(23,000)	0		58999	Year End Budget Transfers	0	0	0	0	0	
			MA		LS AND SUPPLIES						
5,867	6,000	5,760			Office Supplies	7,000	7,000	7,000	7,500	7,500	7,50
				52580							
271	300	639			Books, Subscriptions & Education	750	750	750	750	750	75
599	1,000	325		52660	Operating Supplies	1,000	1,000	1,000	1,000	1,000	1,00
			CA	PITAL (DUTLAYS						
-	1,000	0		77300	Furniture & Fixtures	1,000	1,000	1,000	1,000	1,000	1,00
569	2,000	8,796		77600	Computer Equipment	2,500	2,500	2,500	0	0	
6,298	6,900	5,687			Leased Equipment	2,500	2,500	2,500	2,500	2,500	2,50
					Pitney Bowes Mail Machine						
1,364,639	1,524,366	1,465,175	TO	WN TR	EASURER TOTAL	1,705,103	1,705,103	1,704,903	1,748,702	1,813,033	1,813,033

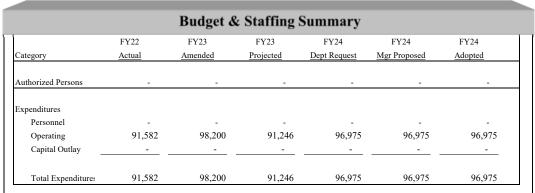
RISK MANAGEMENT (1219)

Mission:

To coordinate all risk management services for the Town, including managing the Town's liability, property, and automotive insurances, workers' compensation, and employee safety programs.

Budget and Staff Resources:





Major Highlights for FY24

Total budget increase

\$

(1,225)

In FY24 Risk Management, administered by the Human Resources Department will:

- Manage and administer the Town's occupational safety and health, environmental and insurance programs and claims management activities.
- Work with all departments to continue to provide and improve targeted safety training programs.
- Work to reduce the overall rate of preventable auto accidents and Occupational Safety and Health Administration (OSHA) reportable workplace injuries/illnesses.
- Work to improve the claims management process to ensure timely submission of claims.
- Work to collect and track data so that corrective measures can be implemented to address trends and reduce liability.

⁻ The proposed budget decrease is due to a projected decrease in insurance.

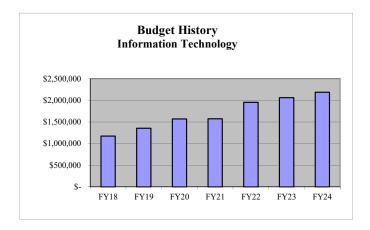
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dej	ot 1219 I	RISK MANAGEMENT						
			OT	HER CI	IARGES						
39,815	43,687	42,704		55850	Line of Duty	47,500	47,500	42,682	46,950	46,950	46,950
309	319	285		55810	Boiler & Machinery Insurance	300	300	146	150	150	150
14,674	15,115	11,050		55820	Fire / Property Insurance	11,500	11,500	10,437	10,750	10,750	10,750
				55830							
3,056	3,148	3,129			Contractor's Equipment Insurance	3,250	3,250	3,201	3,300	3,300	3,300
17,725	18,257	19,551		55840	Motor Vehicle Insurance	20,250	20,250	19,584	20,170	20,170	20,170
				55860							
7,390	7,612	7,495			Public Official Liability Insurance	7,750	7,750	7,495	7,720	7,720	7,720
2,649	2,729	1,068		55870	General Liability Insurance	1,150	1,150	1,102	1,135	1,135	1,135
6,000	6,180	6,300		55880	Cyber Security Insurance	6,500	6,500	6,600	6,800	6,800	6,800
91,618	97,047	91,582	RIS	SK MAN	AGEMENT TOTAL	98,200	98,200	91,246	96,975	96,975	96,975

INFORMATION TECHNOLOGY (1220)

Mission:

To provide innovative, contemporary and accessible technology in computing, media and telephone services to enable Town staff to effectively meet their goals. To accomplish this mission, Information Technology works collaboratively with Town Departments to provide technological leadership and support in a timely, cost efficient manner.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	7.0	5.7	5.7	7.5	7.5	7.5
Expenditures						
Personnel	822,851	963,134	963,134	984,524	1,027,540	1,027,540
Operating	952,962	1,013,144	1,013,144	1,097,093	1,097,093	1,097,093
Capital Outlay	176,705	84,400	84,400	61,100	61,100	61,100
Total Expenditures	1,952,519	2,060,677	2,060,677	2,142,717	2,185,733	2,185,733

Major Highlights for FY24

Total budget increase

\$

125,056

- The proposed budget increase is partially due to a projected increase in wages and benefits.
- The proposed increase primarily due to projected increase in maintenance service contracts PD (\$60K) and Telecommunication (\$25K).

In FY24 the Information Technology Department will:

- Provide essential technical resources to Departments to meet the current and planned business functions;
- Provide network security to protect the electronic records of the Town, and;
- Maintain the Town website and other customer facing electronic platforms.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					NFORMATION TECH ADMINIST						
			PEI		EL - WAGES & BENEFITS						
461,842	589,966	589,405			Salaries	680,430	680,430	680,430	701,017	746,521	746,521
36,770	39,224	39,464			Salaries - Part-time	42,858	42,858	42,858	44,336	46,919	46,919
29,071	35,825	37,053			Social Security Tax	43,018	43,018	43,018	44,239	47,488	47,488
6,799	8,379	8,665			Medicare Tax	10,064	10,064	10,064	10,348	11,108	11,108
81,295	105,162	91,879			Health Insurance	103,416	103,416	103,416	102,471	88,622	88,622
51,207	59,941	55,559			VRS Retirement	71,327	71,327	71,327	72,220	76,423	76,423
6,143	7,194	6,665			VRS Group Life Insurance	8,082	8,082	8,082	8,183	8,659	8,659
458	492	875			VRS Disability Insurance	1,050	1,050	1,050	1,363	1,453	1,453
360	2,804	306			Worker's Comp. Insurance	2,889	2,889	2,889	347	347	347
2,879	0	0			Hazard Pay	0	0	0	0	0	0
-	0	(7,020)		50171	Premium Pay	0	0	0	0	0	0
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
36,882	104,000	88,020		51314	Consulting Services	47,000	47,000	47,000	44,000	44,000	44,000
					Equipment (Nutanix & Meraki) 25,000						
					Security 10,000						
					Technical Support 9,000						
466,554	619,492	561,196		53250	Maintenance Service Contract	625,356	648,606	648,606	576,948	576,948	576,948
					AD security 4,500						
					A M I 41,067						
					Adobe Pro 11,500						
					CL BoardDocs 10,200						
					CL Code Hosting 1,250						
					CL FOIA software 9,900						
					CL Recording Software 1,400						
					GIS - ArcGIS Enterprise 1,425						
					GIS - AutoCAD 1,425						
					GIS - GPS 1,275						
					GIS - Mapping 27,500						
					GIS - Plotter 2,000						
					GIS - Web Hosting 5,400						
					HR-Copier 700						
					HR-Time Keeping Software 10,445						
					IT-Anti-Virus 15,000						
					IT-Backup 4,270						
					IT-Camera System 500						
					IT-Card Reader 5,500						
					IT-Cloud DR 117,500						
					IT-Copier 500						
					IT-Email Archiving 10,500						
					IT-Email Security 3,200						
					IT-End Users Remote Access 10,000						
					IT-ERP Solution 123,595						
					IT-Firewall 9,300						
					IT-Managed Security 40,186						

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					IT-Network Monitoring Software 2,065						
					IT-Password Sec 385						
					IT-Print Security 3,159						
					IT-Remote Access Software 4,089						
					IT-Security System 1,500						
					IT-Server (Town's portion w/County) 5,000						
					IT-Service Desk & Patch Deployment 3,650						
					IT-SFTP Software 750						
					IT-Social Media Archiving 6,000						
					IT-Switches & WAP 41,640						
					IT-TOC Domain name 450						
					IT-UPS Dashboard 1,020						
					IT-Virtual Machines & Backups 2,067						
					IT-Virtual Meetings 1,020						
					IT-Website Hosting 6,920						
					IT-Website Monitoring 5,470						
					MR Manager copier 1,100						
					Miscellaneous 1,000						
					PL Planning CIP Software 1,125						
					PL Planning copier 2,000						
					PW Public Works Copier 500						
					TO Tourism copier 1,500						
					TR Treasurer Copier 4,500						
					TR Treasurer Debt Book 10,000				121.026	121.026	
-	0	0		53251	IT Maint Serv Contract - PD	0	0	0	131,026	131,026	131,026
					CPD Copiers 6,000						
					Finger Print Equipment 5,258						
					Forensics 21,359						
					Parking Software 6,000						
					Policy Management 4,449						
					RMS/CAD 86,000						
					Security 1,800						
					VCIN 160						
			ОТ	HED CI	LADOES						
_	2.500	1 000	UI.		IARGES	5 000	5 000	5,000	5 000	5 000	5 000
-	2,500	1,099	_	31920	Education And Training	5,000	5,000	5,000	5,000	5,000	5,000
	1 500	769	_	52010	Conferences Lodging	2 000	3,000	2 000	5 000	5 000	5,000
-	1,500 1,000	420				3,000 1,500	1,500	3,000 1,500	5,000 1,500	5,000 1,500	5,000 1,500
475	1,000	682		52015 52018		1,700	1,700	1,700	1,700	1,700	1,700
469	200	684			Postal Services	200	200	200	200	200	200
251,063	354,926	287,225			Telecommunications	291,138	291,138	291,138	316,620	316,620	316,620
231,063	334,926	261,223	_	32120	Fiber, Internet & VOIP 178,000	291,138	291,138	291,138	310,620	310,020	310,620
					Internet, POTS, cable 12,912						
					Land and POTS lines 1,000						
			_		Long Distance 1,000						
				<u> </u>	Long Distance 1,008						

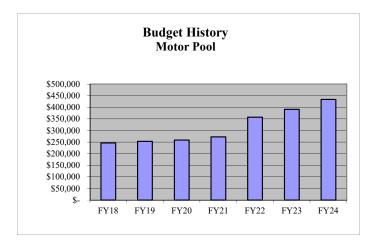
53

ACTUAL AMENDED ACTUAL										FY24	FY24	FY24
Mobile Communications 107,100	FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
Mobile Device Management 8,100	ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
Mobile Device Management 8,100												
PD - VPN/MDT connection						Mobile Communications 107,100						
MISCELLANEOUS ITEMS						Mobile Device Management 8,100						
1,263						PD - VPN/MDT connection 8,500						
1,263												
16				MI								
- 0 0 0 5899 Year End Budget Transfers 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,263	700	400			1	700	700	700	700	700	700
MATERIALS AND SUPPLIES	16	0	0				0	0	0	0	0	0
Note	-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
Note												
10,504 13,000 11,178 5266 Operating Supplies 13,000 13,000 13,000 13,000 13,000 13,000 13,000 14,000				MA	TERIAL	LS AND SUPPLIES						
141 300 103 103 104 105	809	1,000	1,110		52510	Office Supplies	1,000	1,000	1,000	1,000	1,000	1,000
149 100 76 53560 Vehicle & Equipment Supplies 100 100 100 100 200 200	10,504	13,000					13,000	13,000	13,000	13,000	13,000	13,000
CAPITAL OUTLAYS	41	300					200	200	200	200	200	200
129,194	149	100	76		53560	Vehicle & Equipment Supplies	100	100	100	200	200	200
129,194				~ .		27787						
Security Access 4,500	100101	400.050		CA			0.4.400	0.4.400	0.4.400	64.400	54.400	64.400
PD - MDT 13,100	129,194	189,050	173,875				84,400	84,400	84,400	61,100	61,100	61,100
Workstation Lease 40,000												
PD - Equipment 3,500						-,						
278 5,780 2,831 77650 Computer Software 0 0 0 0 0 0 0						· · · · · · · · · · · · · · · · · · ·						
	278	5,780	2,831		77650	Computer Software	0	0	0	0	0	0
1,574,520 2,143,535 1,952,519 INFORMATION TECH ADMIN TOTAL 2,037,427 2,060,677 2,060,677 2,142,717 2,185,733 2,	1 574 520	2 1/3 535	1 052 510	INI	EORMA'	TION TECH ADMIN TOTAL	2 037 427	2 060 677	2 060 677	2 1/2 717	2 185 733	2,185,733
1,574,520 2,145,555 1,552,517 INFORMATION FECH ADMIN TOTAL 2,057,427 2,000,077 2,142,117 2,165,755 2,	1,3/4,320	2,143,333	1,732,319	1111	OKMA	HON TECH ADMIN TOTAL	2,037,427	2,000,077	2,000,077	2,142,/1/	2,103,/33	2,103,733

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Duuget	x Starring	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	3.0	4.0	4.0	4.0	4.0	4.0
Expenditures						
Expenditures Personnel	337,199	376,327	376,327	381,210	396,331	396,331
1	337,199 20,388	376,327 15,050	376,327 15,035	381,210 17,800	396,331 17,800	396,331 17,800
	,		,	,		

Major Highlights for FY24

Total budget increase

\$

42,754

- The proposed budget increase is partially due to a projected increase in wages and benefits.
- The proposed increase is partially due to a proposed purchase of a large vehicle lift (\$20K).

In FY24 the Motor Pool will:

- Providing cost-effective fleet management services for Town operations.
- Administering State inspections to ensure fleet safety.
- Supporting emergency response and recovery during inclement weather and utility events.
- Using technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					MOTOR POOL						
			PEI		EL - WAGES & BENEFITS						
176,711	238,172	241,676			Salaries	266,138	266,138	266,138	274,416	292,078	292,078
-	0	10			Salaries - Overtime	0		0	0	0	0
10,543	13,697	14,309		50110	Social Security Tax	15,859	15,859	15,859	16,868	17,984	17,984
2,490	3,204	3,347		50120	Medicare Tax	3,710	3,710	3,710	3,946	4,208	4,208
39,881	53,298	51,496			Health Insurance	51,192	51,192	51,192	45,144	39,036	39,036
19,593	25,883	25,735		50140	VRS Retirement	31,489	31,489	31,489	32,466	34,393	34,393
2,350	3,107	3,087			VRS Group Life Insurance	3,568	3,568	3,568	3,679	3,897	3,897
269	281	525		50150	VRS Disability Insurance	628	628	628	663	707	707
2,943	3,634	3,933			Worker's Comp. Insurance	3,743	3,743	3,743	4,028	4,028	4,028
4,887	0	0		50169	Hazard Pay	0	0	0	0	0	0
-	0	(6,919)			Premium Pay	0	0	0	0	0	0
	-	(0,5-25)			,						
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
1,465	1,250	1,942	523		Uniform Rentals	1,500	1,500	2,200	2,200	2,200	2,200
- 1,100	150	32			R&M - Vehicle	150	150	400	400	400	400
4,619	3,500	3,424			Maintenance Service Contract	3,500	3,500	3,500	3,900	3,900	3,900
4,017	3,300	3,727	_	33230	Invomax 1,500	3,300	3,300	3,300	3,700	3,700	3,700
			_		Safety-Kleen Systems 550						
					Heritage-Crystal Clean 350						
					Trentage-Crystal Clean 350 Crane 1 Services 1,500						
-		<u> </u>			Crune 1 Services 1,500						
			ОТ	HED CL	IARGES						
32	200	0	01		Education and Training	200	200	0	200	200	200
-	0	0	_	52015		200	0	110	100	100	100
-	U	U	_	32013	ivicais	Ü	Ü	110	100	100	100
			NATA	CCELLA	NEOUS ITEMS						
4	0	0	IVII		Miscellaneous	0	0	0	0	0	0
4	-					0		0		0	0
-	2,111	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			3.5.4	TEDIA	G AND CURRY IEC						
			MA		LS AND SUPPLIES						
0.7.6	500	500		51570	Uniform Purchases and Wearing	500	500	1.000	1.000	1.000	1.000
876	500	500		50510	Apparel	500	500	1,000	1,000	1,000	1,000
- 2 271	100	29			Office Supplies	100	100	50	100	100	100
2,271	4,000	3,097			Operating Supplies	4,000	4,000	2,500	4,000	4,000	4,000
706	1,000	1,499			Vehicle Fuels	1,000	1,000	1,800	1,800	1,800	1,800
-	0	67			Lube Oil	100	100	75	100	100	100
1,450	1,000	1,405			Vehicle & Equipment Supplies	1,500	1,500	1,500	1,500	1,500	1,500
1,652	2,500	8,393		53670	Small Tools	2,500	2,500	1,900	2,500	2,500	2,500
			CA		DUTLAYS						
-	0	0		77200	Machinery & Equipment	0	0	0	20,000	20,000	20,000
					Four post vehicle/equipment lift for 1						
					ton trucks or larger units						
272,742	357,587	357,587	MC	TOR PO	OOL TOTAL	391,377	391,377	391,362	419,010	434,131	434,131

POLICE DEPARTMENT (3101)

Mission:

Our mission is the reduction of the incidence of crime and the improvement of the quality of life in Culpeper by making it a place where all people can live safely and without fear.

Values Statement: The Department consists of dedicated professionals who are committed to serving our community, to creativity in solving problems, and to working together as a team. We believe in:

The value of Human life;

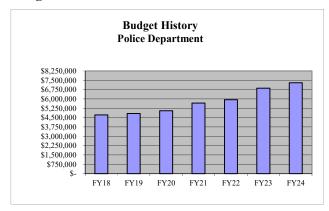
The courage to do what is right;

Accountability to ourselves and our community;

Fairness, compassion, and approachability in the performance of our duties; and

The continuous improvement of ourselves and our Department.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	55.0	54.8	54.8	56.4	56.4	54.8
Com on ditares						
Expenditures Personnel	5,298,373	5,673,315	5,673,315	5,975,669	6,188,019	6,188,019
1	5,298,373 547,480	5,673,315 652,400	5,673,315 643,479	5,975,669 625,020	6,188,019 625,020	6,188,019 625,020

\$

Major Highlights for FY24

Total budget increase

429,548

- The proposed increase is partially due to the addition of 2 Police Officer I positions (\$ 152K) (MO2 Only).
- The proposed increase is also due to projected increase in wages and benefits.
- The proposed budget includes 5 replacement police vehicles (\$325K).
- The proposed budget includes 2 new police vehicles (\$130K) (MO2 Only).

In FY24 the Police Department will:

- To continue to provide proactive and responsive law enforcement services to our citizens, visitors, and our community stakeholders. This includes continuing to build relationships with our community through various community engagement strategies.
- To continue to promote and provide employees with wellness support. This will be accomplished with physical, emotional, and mental health resources provided to all employees for a healthier workforce. In addition, the agency will implement a chaplaincy program for employees and for citizens in crisis.
- Continue to combat the opioid epidemic through partnerships with local, state and federal agencies with special emphasis on education, treatment, and enforcement.
- To continue to assist stakeholders in finding solutions to the current mental health epidemic and the lack of resources for persons is crisis. This community problem continues to consume law enforcement resources.

TIVO	TIV (A.A.	TIV / O.O.				TW/AA	EX.44	DD O VECTED	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			D	4 2101 B	OLICE DED A DEMENT						
					OLICE DEPARTMENT EL - WAGES & BENEFITS						
2 225 002	2 552 242	3,709,459	PEI		Salaries Salaries	2 975 (47	2 975 (47	3.875.647	4.002.823	4 277 472	4 277 470
3,335,982	3,552,243	3,709,459	_	50010		3,875,647	3,875,647	3,8/5,64/	4,002,823	4,277,472	4,277,472
					Add Police Officer I (removed from MO1) 75,873						
			_		Add Police Officer I (removed from						
					MO1) 75,873						
236,354	190,000	279,105		50020	Salaries - Overtime	250,000	250,000	250,000	275,000	250,000	250,000
26,700	35,000	19,224			Salaries - Part-Time	40,000	40,000	40,000	78,156	81,176	81,170
226,881	208,275	240,470		50110	Social Security Tax	232,230	232,230	232,230	242,687	260,571	260,571
53,099	48,731	56,286			Medicare Tax	54,493	54,493	54,493	56,791	61,122	61,12
556,598	630,830	617,301			Health Insurance	624,955	624,955	624,955	715,749	618,988	618,988
343,875	379,200	379,258			VRS Retirement	450,897	450,897	450,897	466,486	497,236	497,236
41,276	45,518	45,498			VRS Group Life Insurance	51,633	51,633	51,633	52,866	56,343	56,34
-	0	169			VRS Disability Insurance	224	224	224	0	0	(
58,602	68,676	59,212			Worker's Comp. Insurance	70,736	70,736	70,736	61,801	61,801	61,80
19,256	22,500	20,089			Uniform Allowance	22,500	22,500	22,500	23,310	23,310	23,310
157,580	0	0		50169	Hazard Pay	0	0	0	0	0	(
-	0	(127,698)		50171	Premium Pay	0	0	0	0	0	(
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
-	5,000	4,306		50210	Health & Medical Services	5,000	5,000	5,000	5,000	5,000	5,000
9,603	600	360		51314	Consulting Services	600	600	600	600	600	600
9,789	10,000	6,991		51460	PD9 Task Force	10,000	10,000	10,366	10,500	10,500	10,500
29,140	29,140	29,140		51480	Shenn. Crim Justice	29,140	29,140	29,140	30,380	30,380	30,380
1,127	4,000	2,546		52400	Printing and Binding	4,000	4,000	4,000	4,000	4,000	4,000
436	500	255		52410	Advertising	500	500	500	500	500	500
39,814	35,000	28,964			R&M - Vehicle	35,000	35,000	35,000	35,000	35,000	35,000
96,704	125,828	92,015		53250	Maintenance Service Contract	147,391	147,391	147,391	143,325	143,325	143,32
,	- ,				Axon-Body Cameras 73,684	.,,	.,	. ,	- ,	- ,	- ,-
					Axon-In car cameras 40,719						
					Drones 4,300						
					Leads on Line 2,848						
					Biohazard Removal 2,744						
					Equifax 750						
					TransUnion 900						
					Document Destruction 780						
					Guardian Tracking 2,726						
					License Plate Reader x2 6,396						
					Crime Watch 4,214						
					Input Ace 1,995						
					Agency 360 1,269						
			OT	HER CH	IARGES						
15,153	10,000	19,164		51920	Education And Training	20,000	20,000	20,000	25,000	25,000	25,00
-	9,000	2,279		51925	QRT / SCU	10,350	10,350	10,350	10,350	10,350	10,35
9,180	14,000	12,947		52010	Lodging	14,000	14,000	14,000	15,500	15,500	15,50
15,250	11,000	25,921		52015		16,000	16,000	16,000	17,500	17,500	17,50

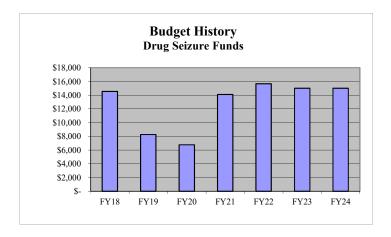
										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
1,278	2,000	2,890		52018			3,000	3,000	3,000	4,000	4,000	4,000
475	800	447		52710	Postal Services		800	800	800	800	800	800
172	150	50			Messenger Services		150	150	150	150	150	150
10,335	10,335	10,335		56130	Contributions		11,032	11,032	11,182	11,415	11,415	11,415
					Crisis Intervention Team	8,047						
					Regional Housing & Homelessnes	3,368						
			MI	SCELL A	ANEOUS ITEMS							
_	5,000	0	IVIII		Informant Fees		5,000	5,000	2,500	5.000	5,000	5,000
2,960	5,000	7,863			Dues & Assoc. Memberships		5,000	5,000	5,000	5,000	5,000	5,000
64,768	67,736	42,397	_		Grant-funded expenditures		15,000	50,337	43,400	15,000	15,000	15,000
5,693	5,000	9,517	_		Miscellaneous		9,000	9,000	9,000	9,000	9,000	9,000
6,538	3,000	2,000	_		Pandemic Expenses		9,000	9,000	9,000	9,000	9,000	9,000
0,338	110,016	2,000	_		Year End Budget Transfers		0	0	0	0	0	0
-	110,010	0	_	30999	Teal Elid Budget Transfers		0	U	U	U	U	U
			МА	TERIA	LS AND SUPPLIES							
			IVIA		Uniform Purchases and Wearing							
38,714	35,000	42,040		31370	Apparel		40,250	40,250	40,250	45,000	45,000	45,000
5,795	5,500	7,090	_	52510	Office Supplies		5,500	5,500	5,500	5,500	5,500	5,500
3,773	3,300	7,050		52580	omee supplies		2,200	3,500	3,300	3,300	3,300	2,200
_	0	366		32300	Books, Subscriptions & Education		0	0	0	500	500	500
35,953	33,000	35,556	_	52660	Operating Supplies		40,000	40,000	40,000	45,000	45,000	45,000
2,720	6,000	18,234	_	52670	Peer Support/Narcotics K9		6,000	6,000	6,000	6,000	6.000	6,000
64,416	87,500	112,434	_	53550	Vehicle Fuels		74,750	159,350	159,350	150,000	150,000	150,000
294	07,500	140			Lube Oil		0	,	0	0	0	0
33,558	25,000	31,234			Vehicle & Equipment Supplies		25,000	25,000	25,000	25,000	25,000	25,000
22,223			_				==,,,,,	==,,,,,	==,	,	==,,	
			CA	PITAL (OUTLAYS							
78,972	30,000	18,341			Machinery & Equipment		30,000	30,000	30,000	30,000	30,000	30,000
2,641	2,000	1,676			Furniture & Fixtures		2,000	2,000	2,000	2,000	2,000	2,000
32,255	516,000	76,931		77500	Vehicle Replacement		32,900	512,776	512,776	455,000	455,000	455,000
,	,	,			5 replacement vehicles and 2 new vehicles (1 unmarked, 6 marked) Removed 2 vehicles from MO1		,	,	,	2	,	,
-	0	0		77600	Computer Equipment		0	0	0	0	0	0
5,669,933	6,381,077	5,942,801	PO	LICE D	EPARTMENT TOTAL		6,270,678	6,870,491	6,861,570	7,087,689	7,300,039	7,300,039

DRUG SEIZURE FUND (3102)

Mission:

To expend funds passed through from the Commonwealth of Virginia from seized assets in the Town of Culpeper.

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures						
Personnel	-	-	-	-	-	-
1	15,653	15,000	15,000	15,000	15,000	15,000
Personnel		15,000		15,000	15,000	

Major Highlights for FY24

Total budget increase

\$

- No budget increase proposed.

In FY24 the PD Drug Fund, as administered by the Police Department will:

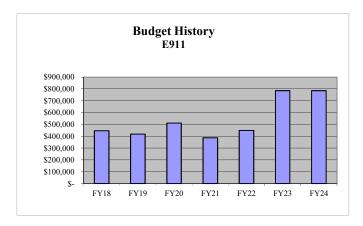
- Budget will be adjusted throughout the year as funds are received.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3102 E	PRUG SEIZURE FUNDS						
			MIS	SCELLA	ANEOUS ITEMS						
-	653	0		58999	Year End Budge Transfers	0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES						
14,088	15,000	15,653		52660	Operating Supplies	15,000	15,000	15,000	15,000	15,000	15,000
14,088	15,000	15,653	DR	UG SEIZ	ZURE FUNDS TOTAL	15,000	15,000	15,000	15,000	15,000	15,000
									•		

Mission

To provide financial support for the E911 Joint Operations Center.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures Personnel	_	_	_	_	_	_
Expenditures Personnel Operating	448,153	- 785,486	- 785,486	- 785,747	- 785,747	- 785,747
Personnel		785,486	785,486		785,747 	- 785,747 -

Major Highlights for FY24

Total budget increase

\$

261

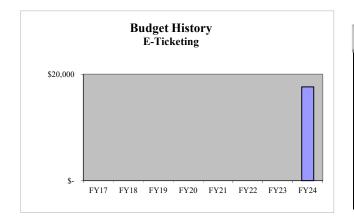
- The proposed budget increase is based on projections provided by Culpeper County.
- The proposed budget includes an increase in wages and benefits (\$197K total, Town share \$66K).
- The proposed budget includes a replacement generator (\$152K total, Town share \$51K).

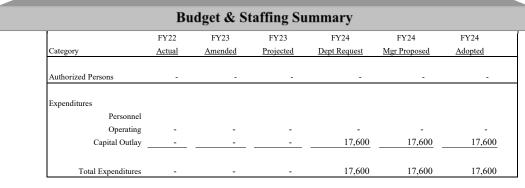
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3103 E	2911 JOINT OPERATIONS						
386,500	449,619	448,153		51720	E911 Center - Town's Share	534,267	534,267	534,267	721,747	721,747	721,747
(386,500)	0	0		51721	E911 - Reimb & Recoveries	0	0	0	0	0	0
-	0	0		51722	E911 - Capital Expenditures	251,219	251,219	251,219	64,000	64,000	64,000
-	449,619	448,153	E91	1 JOIN	T OPERATIONS TOTAL	785,486	785,486	785,486	785,747	785,747	785,747

Mission

To provide financial support for the E-Ticketing Program.

Budget and Staff Resources:





Major Highlights for FY24

Total budget increase

\$

17,600

- All expenses shall be offset by revenue received from court costs collected from the local courts.
- The proposed increase is for eligible computer hardware & software.

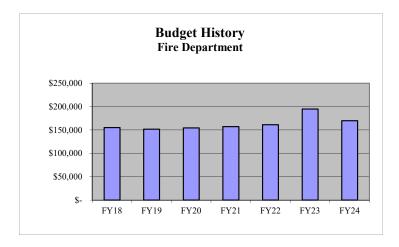
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			D	ept 3104	E-TICKETING						
			C.	APITAL	OUTLAYS						
				77600							
-	0	()		Computer Hardware & Equipment	0	0	0	17,600	17,600	17,600
-	-	-	E-	TICKE	TING	-	-	-	17,600	17,600	17,600

FIRE DEPARTMENT (3202)

Mission:

To provide financial support to the volunteer fire organizations serving the Town of Culpeper.

Budget and Staff Resources:



			Staffing S	· · · · · · · · · · · · · · · · · · ·		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
	- 161,294	- 195,000	- 195,000	- 170,000	- 170,000	- 170,000
	- 161,294 -	195,000	195,000	170,000	170,000	170,000

Major Highlights for FY24

Total budget increase

\$

(25,000)

- The proposed budget includes an increase to reflect anticipated funds to be received from the State.
- The proposed decrease is due to the removal of the one-time increase to assist with the impacts of the COVID-19 pandemic.

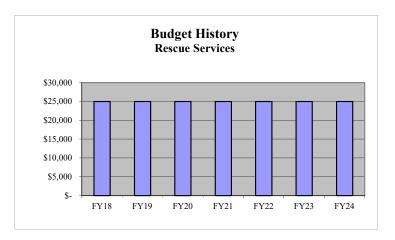
										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3202 V	OLUNTEER FIRE DEPARTMEN							
			OT	HER CE	IARGES							
				56110								
157,421	158,000	161,294			Contribution - Civic & Community		195,000	195,000	195,000	170,000	170,000	170,000
					Town contributions	95,000						
					Fire Services Allocation	75,000						
			MIS	SCELLA	ANEOUS							
-	3,294	0		58999	Year End Budget Transfers		0	0	0	0	0	0
157,421	161,294	161,294	VO	L FIRE	DEPARTMENT TOTAL		195,000	195,000	195,000	170,000	170,000	170,000

RESCUE SERVICES (3203)

Mission:

To provide financial support to Culpeper Volunteer Rescue Squad (Co. 11).

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	
Expenditures						
D 1		-	-	-	-	-
Personnel Operating	25,000	25,000	25,000	25,000	25,000	25,000
Personnel Operating Capital Outlay		25,000	25,000	25,000	25,000	25,000

Major Highlights for FY24

- The proposed budget does not anticipate an increase.

Total budget increase

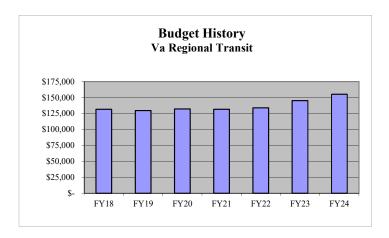
\$

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3203 F	RESCUE SERVICE						
			OT	HER CI	IARGES						
				56110							
25,000	25,000	25,000			Contribution - Civic & Community	25,000	25,000	25,000	25,000	25,000	25,000
25,000	25,000	25,000	RE	SCUE S	ERVICES TOTAL	25,000	25,000	25,000	25,000	25,000	25,000

Mission:

To support the transit needs of the Town of Culpeper through support of Virginia Regional Transit.

Budget and Staff Resources:



		Budget &	k Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons Expenditures	-	-	-	-	-	-
Personnel	_	_	_	_	-	_
Operating	133,761	144,906	144,906	154,938	154,938	154,938
Capital Outlay	<u> </u>	<u> </u>				

Major Highlights for FY24

Total budget increase

\$

10,032

⁻ The proposed budget increase is based on the request provided by Virginia Regional Transit to fund the system at current level of service.

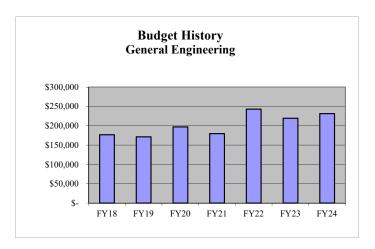
										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3204 V	TRGINIA REGIONAL TRANSIT	AUTHORITY						
131,532	133,761	133,761		56130	Contributions		144,906	144,906	144,906	154,938	154,938	154,938
131,532	133,761	133,761	VIF	RGINIA	REGIONAL TRANSIT TOTAL		144,906	144,906	144,906	154,938	154,938	154,938
-												

GENERAL ENGINEERING (4101)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



			Staffing	•		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Evnenditures						
Expenditures Personnel	189,913	205,901	204,401	208,964	216,620	216,620
	189,913 53,117	205,901 13,600	204,401 12,520	208,964 14,800	216,620 14,800	216,620 14,800
Personnel	*	,		,	· · · · · · · · · · · · · · · · · · ·	,

Major Highlights for FY24

Total budget increase

\$

11,919

- The proposed increase is primarily due to a projected increase in wages and benefits.

In FY24 the General Engineering Department will:

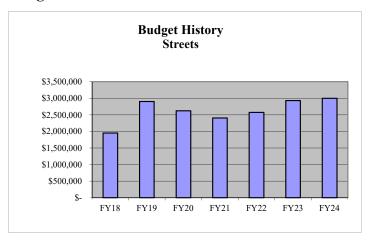
- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services to manage change and support future needs
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets

TX /0.4	TIV / 0.0	EX /00				XX / 4.4	EX /22	DD O IE CTED	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			D		NEWED AT ENGINEERING						
					GENERAL ENGINEERING EL - WAGES & BENEFITS						
114.021	120 700	122 004	PE		Salaries Salaries	140.550	140.550	140.550	141 024	151 022	151 022
114,031	129,709	133,984				140,558	140,558	140,558	141,834	151,832	151,832
167	4,000	1,694			Salaries - Overtime (Inspector)	4,000	4,000	2,500	2,500	2,500	2,500
6,847	7,364	7,801			Social Security Tax	8,140	8,140	8,140	8,162	8,866	8,866
1,615	1,723	1,824			Medicare Tax	1,905	1,905	1,905	1,910	2,074	2,074
23,506	30,248	30,507			Health Insurance	30,672	30,672	30,672	33,740	29,180	29,180
12,212	14,095	14,077			VRS Retirement	16,629	16,629	16,629	16,780	17,963	17,963
311	396	388			VRS Disability Insurance	445	445	445	448	482	482
1,465	1,691	1,689			VRS Group Life Insurance	1,885	1,885	1,885	1,902	2,035	2,035
1,623	1,619	1,650			Worker's Comp. Insurance	1,667	1,667	1,667	1,688	1,688	1,688
3,000	0	0			Hazard Pay	0		0	0	0	0
-	0	(3,701)		50171	Premium Pay	0	0	0	0	0	0
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
_	0	0	525		Consulting Services	0	0	300	0	0	0
4,900	46,000	44,353			Engineering Services	5,000	5,000	2,000	5,000	5,000	5,000
148	250	0		53245	R&M - Vehicle	250	250	250	250	250	250
			ОТ		IARGES						
1,361	1,000	105			Education and Training	1,000	1,000	200	750	750	750
-	300	240			Lodging	300	300	0	300	300	300
32	500	168		52015		500	500	300	500	500	500
-	300	32		52018	Travel	300	300	0	300	300	300
-	0	11		52710	Postal Services	0	0	20	0	0	0
			MI	CELLA	ANEOUS ITEMS						
1,515	300	242	IVIII		Dues & Assoc. Memberships	300	300	1,700	1,700	1,700	1,700
1,313	0	0			Year End Budget Transfers	0	0	1,700	1,700	1,700	1,700
	U			58999	Fear End Budget Transfers	U	0	U	U	U	0
			MA	TERIA	LS AND SUPPLIES						
				51570	Uniform Purchases and Wearing						
705	500	610			Apparel	500	500	500	500	500	500
1,966	400	674			Office Supplies	450	450	450	500	500	500
17	200	451		52660	Operating Supplies	500	500	300	500	500	500
3,369	3,000	5,608			Vehicle Fuels	4,000	4,000	4,000	4,000	4,000	4,000
1,176	1,000	624		53560	Vehicle & Equipment Supplies	500	500	2,500	500	500	500
			CA		DUTLAYS						
	0	0		77600	Computer Hardware & Equipment	0	0	2,250	0	0	0
170.065	244.506	242.020	O.F.	NED AT	ENCHAPERING TOTAL	210.501	210.501	210.171	222.751	221 422	221 422
179,965	244,596	243,030	GE	NEKAL	ENGINEERING TOTAL	219,501	219,501	219,171	223,764	231,420	231,420

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	18.3	16.3	16.3	16.3	16.3	16.3
Expenditures						
Expenditures Personnel	1,311,812	1,438,923	1,438,923	1,543,645	1,597,622	1,597,622
•	1,311,812 1,184,620	1,438,923 1,269,050	1,438,923 1,277,950	1,543,645 1,284,200	1,597,622 1,284,200	1,597,622 1,284,200
		, ,	, ,			, ,

Major Highlights for FY24

Total budget increase

\$

68,849

- The proposed increase primarily due to projected increase in wages and benefits.
- The proposed increase is offset by a reduction in vehicle and equipment replacement costs.
- The proposed budget includes a new Tractor (\$120K) (MO2 Only).

In FY24 the Streets Department will:

- Work with citizens to resolve community problems effectively.
- Provide safe and reliable transportation infrastructure services in all weather conditions.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				. 4402 D	VIN IC WORKS CERRINGS						
					UBLIC WORKS - STREETS						
0.67.000	024 210	902 099	PEI		EL - WAGES & BENEFITS	066,902	066,002	066,802	1 020 000	1 000 422	1 000 427
867,880	924,318 50,000	892,088			Salaries Salaries - Overtime	966,893 50,000	966,893 50,000	966,893	1,020,099 50,000	1,088,432 50,000	1,088,432
31,465 7,300	30,000	50,291 13,998			Salaries - Overtime Salaries - Part-time	30,000	30,000	50,000 30,000	30,000	30,000	30,000
54,727	53,139	56,316			Social Security Tax	56,875	56,875	56,875	59,632	64,108	64,108
12,950	12,485	13,260	_		Medicare Tax	13,418	13,418	13,418	14,012	15,105	15,10
165,715	177,036	165,681	_		Health Insurance	166,126	166,126	166,126	207,578	179,530	179,530
96,173	100,241	94,314			VRS Retirement	111,606	111,606	111,606	112,752	119,909	119,90
11,537	12,030	11,287			VRS Group Life Insurance	12,647	12,647	12,647	12,775	13,588	13,588
855	945	1,330			VRS Disability Insurance	1,881	1,881	1,881	2,083	2,236	2,23
37,979	28,618	34,181			Worker's Comp. Insurance	29,477	29,477	29,477	34,714	34,714	34,714
24,474	0	0			Hazard Pay	0		0	0	0	37,71
27,77	0	(20,933)	-		Premium Pay	0		0	0	0	
	· ·	(20,755)	-	30171	1 tellium 1 ay	0	0	· ·	0	· ·	<u>`</u>
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
15,816	22,000	23,010	SEI		Contractual Services	25,000	25,000	22,000	25,000	25,000	25,000
3,721	3,800	3,698	_		Uniform Rentals	4,000	4,000	4,000	4,000	4,000	4,000
797,153	1,155,039	843,751			R&M - Infrastructure	900,000	912,000	900,000	900,000	900,000	900,000
					Concrete, storm water collection and asphalt milling/paving maintenance and replacement for Sunset Lane and Evans St. corridtors to include side street approaches.						
761	3,000	1,970			R&M - Equipment	3,000	3,000	3,000	3,000	3,000	3,00
2,180	3,000	1,759		53245	R&M - Vehicle	3,000	3,000	3,000	3,000	3,000	3,00
					R&M - Misc. / Other						
13,744	12,000	8,688		53250	Maintenance Service Contract	16,700	16,700	10,000	17,250	17,250	17,25
					eWork Orders 2,250						
					Hotsy (Pressure Washer Maint) 5,500						
					Moerings 5,500						
					Miscellaneous 4,000						
162,139	155,000	166,407		53270	Rental of Street Lights	165,000	165,000	180,000	180,000	180,000	180,00
			0.00								
			OT		IARGES		• • • • •				• • •
2,187	50	3,163			Education and Training	3,000	3,000	3,000	3,000	3,000	3,00
-	500	2,200			Lodging	1,000	1,000	1,000	1,000	1,000	1,00
201	1,000	1,342	-	52015		1,000	1,000	1,000	1,000	1,000	1,00
-	100 50	26 12	-	52018	Postal Services	100 50	100 50	100 50	100 50	100 50	10
3,649	5,000	5,639			Disposal Fees	3,500	3,500	7,000	7,000	7,000	7,00
3,049	3,000	3,039		23000	Dishosai Lees	3,300	3,300	7,000	7,000	7,000	7,00
			МІ	SCELL A	NEOUS ITEMS						
1,156	500	45	17118	т — —	Dues & Assoc. Memberships	500	500	500	500	500	50
361	300	0	-		Miscellaneous	0	0	0	0	0	30
486	500	0	-		Pandemic Expenses	500	500	0		0	
- 480	(107,378)	0			Year End Budget Transfers	0		-		Ü	
	(107,370)	0		20222	1 car End Dudget Hallstels	0	U	U	0	U	

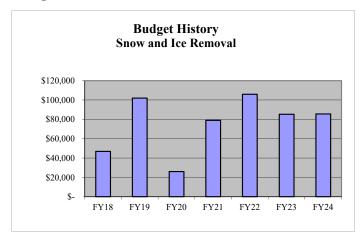
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			MA		LS AND SUPPLIES						
				51570	Uniform Purchases and Wearing						
6,079	5,000	7,775			Apparel	6,000	6,000	6,000	6,500	6,500	6,500
943	750	3,432		52510	Office Supplies	1,000	1,000	1,000	1,000	1,000	1,000
2,044	4,000	4,423		52660	Operating Supplies	4,000	4,000	4,500	4,500	4,500	4,500
571	600	562		53540	Janitorial Supplies	600	600	600	600	600	600
27,259	52,500	42,450		53550	Vehicle Fuels	35,000	70,000	70,000	70,000	70,000	70,000
1,046	1,400	1,750		53555	Lube Oil	1,400	1,400	2,000	2,000	2,000	2,000
37,950	45,000	58,902		53560	Vehicle & Equipment Supplies	45,000	45,000	50,000	50,000	50,000	50,000
2,433	2,000	3,554		53670	Small Tools	2,500	2,500	9,000	4,500	4,500	4,500
-	200	63		54520	Agricultural Supplies	200	200	200	200	200	200
			CA	DITAL (DUTLAYS						
11,149	0	79,208	CA		Machinery & Equipment	155,000	155,000	155,000	120.000	120.000	120,000
11,149	U	79,200	_	77200	New 100 hp four wheel drive tractor for	155,000	133,000	155,000	120,000	120,000	120,000
					mowing and snow/ice operations						
					(removed from MO1)						
-	0	0		77500	Vehicle Replacement	70,000	70,000	50,000	0	0	C
				77600	•	,	-				
-	0	0			Computer Hardware & Equipment	0	0	2,200	0	0	C
2,404,084	2,754,424	2,575,640	PIT	RLIC W	ORKS - STREETS TOTAL	2,885,973	2,932,973	2,924,073	2.947.845	3,001,822	3,001,822
2,707,007	2,737,727	2,373,040	10	DEIC W	ORIG STREETS TOTAL	2,003,773	2,732,713	2,727,073	2,777,073	3,001,022	3,001,022

SNOW AND ICE REMOVAL (4105)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
ategory	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
ategory	Actual	Amended	Trojecteu	Dept Request	wigi i roposeu	Adopted
uthorized Persons	_	_	_	_	_	_
adiionizud 1 ensons						
xnenditures						
xpenditures Personnel	33,102	10,000	10,000	10,000	10,000	10,000
•	33,102 45,377	10,000 50,300	10,000 50,200	10,000 50,700	10,000 50,700	10,000 50,700
	· · ·	- ,	- ,	- ,	,	,
Personnel Operating	45,377	50,300	50,200	50,700	50,700	50,700

Major Highlights for FY24

Total budget increase

\$

400

- The proposed budget increase is due to projected increases in supplies and equipment.

In FY24 the Snow & Ice Division will:

- Work with citizens to resolve community problems effectively.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Provide safe and reliable transportation infrastructure services in all weather conditions.
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

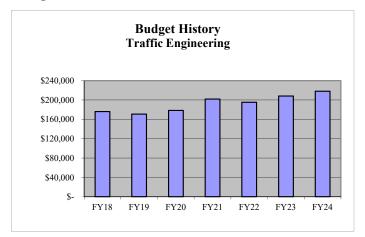
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					SNOW & ICE REMOVAL						
			PE		EL - WAGES & BENEFITS						
30,481	10,000	30,761		50020	Salaries - Overtime	10,000	10,000	10,000	10,000	10,000	10,000
1,877	0	1,897			Social Security Tax	0	0	0	0	0	0
439	0	444		50120	Medicare Tax	0	0	0	0	0	0
				50160	Worker's Comp. Insurance						
			SEI		- PURCHASED, SHARED, INTERNAL						
-	0	0			Temporary Help Services	0	Ÿ	0	0	0	0
60	500	0		53240	R&M - Equipment	500	500	500	500	500	500
1,192	1,500	0		53245	R&M - Vehicle	1,500	1,500	1,000	1,500	1,500	1,500
			OT		HARGES						
1,184	600	1,347		52015	Meals	600	600	1,000	1,000	1,000	1,000
			MI		ANEOUS						
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
34,076	73,000	26,805			Operating Supplies	30,000	30,000	30,000	30,000	30,000	30,000
1,895	2,500	1,357			Vehicle Fuels	2,500	2,500	2,500	2,500	2,500	2,500
16	200	178			Lube Oil	200	200	200	200	200	200
7,771	10,000	15,689		53560	Vehicle & Equipment Supplies	15,000	15,000	15,000	15,000	15,000	15,000
			CA		OUTLAYS						
-	12,000	27,539		77200	Machinery & Equipment	25,000	25,000	25,000	25,000	25,000	25,000
78,991	110,300	106,018	SNO	OW & 10	CE REMOVAL TOTAL	85,300	85,300	85,200	85,700	85,700	85,700
70,771	110,500	100,010	5111	,, a 1		05,500	05,500	05,200	05,700	05,700	05,700

TRAFFIC ENGINEERING (4107)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Personnel	88,023	95,603	95,603	98,362	100,940	100,940
Operating	107,435	112,850	110,550	117,350	117,350	117,350
Capital Outlay	<u> </u>	-	-			

Major Highlights for FY24

Total budget increase

\$

9,837

- The proposed budget increase is primarily due to projected increases in wages and benefits.

In FY24 the Traffic Engineering Department will:

- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services for managing change and supporting future needs.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

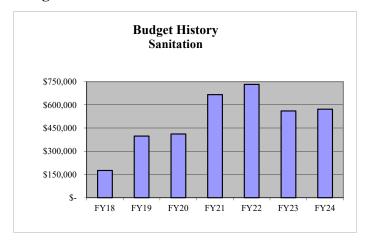
FY21	FY22	FY22				FY23	FY23	PROJECTED	FY24 DEPT	FY24 MGR	FY24 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					RAFFIC ENGINEERING						
52.206	50.120	60 525	PEI		EL WAGES & BENEFITS	62.254	62.254	62.274	64.700	60.640	60.640
52,396	59,120	60,737	_		Salaries Salaries - Overtime	63,274	63,274	63,274	64,709 1,000	68,640 1,000	68,640
(713) 2,888	3,244	(736) 3,269	_		Social Security Tax	1,000 3,614	1,000 3,614	1,000 3,614	3,672	3,962	1,000 3,962
676	759	765			Medicare Tax	3,614	3,614	3,614 845	859	927	927
12,269	15,598	15,327			Health Insurance	14,986	14,986	14,986	16,484	14,256	14,256
5,636	6,425	6,545			VRS Retirement	7,486	7,486	7,486	7,656	8,121	8,121
733	771	785			VRS Group Life Insurance	848	848	848	868	920	920
-	0	0			VRS Disability Insurance	0.0			0	0	0
2,757	3,446	3,081			Worker's Comp. Insurance	3,550	3,550	3,550	3,114	3,114	3,114
-	0	(1,748)			Premium Pay	0	0	0	0	0	0
	-	(-,, 10)								-	
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
258	300	369			Uniform Rentals	300	300	300	300	300	300
42,105	50,000	51,704		53238	R&M - Infrastructure	50,000	50,000	45,000	50,000	50,000	50,000
-	200	174		53245	R&M - Vehicle	200	200	200	200	200	200
3,758	4,000	3,758		53250	Maintenance Service Contract	4,000	4,000	4,000	5,000	5,000	5,000
					Railroad Crossing Maint. 2,500						
					Railroad Flashing Light Maint. 2,000						
					Misc. Maintenance Contract 500						
	200		ОТ		IARGES			***		***	***
150	300	0			Education and Training	300	300	300	300	300	300
10,200	7,000	8,825	_	55610	Electrical Services	9,000	9,000	10,000	10,000	10,000	10,000
			MI	CELLA	NEOUS						
	0	0	IVII		Year End Budget Transfers	0	0	0	0	0	0
-	U		_	36999	Teal Elia Budget Transfers	0	0	U	0	U	0
			МА	TERIAL	LS AND SUPPLIES						
			17171		Uniform Purchases and Wearing						
226	250	405		31370	Apparel	250	250	250	250	250	250
18	250	80		52660	Operating Supplies	200	200	200	200	200	200
3,924	3,500	6,109			Vehicle Fuels	4,000	4,000	7,200	7,500	7,500	7,500
76	100	44			Lube Oil	100	100	100	100	100	100
195	1,500	7,104		53560	Vehicle & Equipment Supplies	1,500	1,500	1,500	1,500	1,500	1,500
1,030	3,000	1,183		53670	Small Tools	3,000	3,000	1,500	2,000	2,000	2,000
63,326	40,000	27,680		53680	Traffic Signals & Signs	40,000	40,000	40,000	40,000	40,000	40,000
201,906	199,763	195,459	TR	AFFIC I	ENGINEERING TOTAL	208,453	208,453	206,153	215,712	218,290	218,290

SANITATION (4203)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	<u>Amended</u>	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	4.0	4.0	4.0	5.0	5.0	4.0
Expenditures						
Personnel	307,688	323,214	323,214	358,055	370,154	370,154
Operating	176,163	192,400	191,200	202,700	202,700	202,700
Capital Outlay	249,175	45,000	43,593	350,000		
	733.026	560.614	558.007	910,755	572.854	572.854

Major Highlights for FY24

Total budget increase

\$

12,240

- The proposed budget includes a new Equipment Operator (77K) (MO2 Only).
- The proposed budget increase is partially offset by a reduction in the vehicles line item (\$45K).
- The trash truck scheduled for replacement as part of the FY24 Budget was advance purchased in FY23 due to anticipated cost increases (\$350K).

In FY24 the Sanitation Department will:

- Work with citizens to resolve community problems effectively.
- Deploy efficient and reliable sanitation services for protecting public health.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

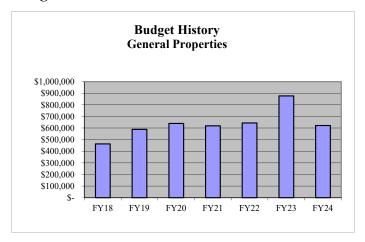
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			-	. 4202 G	ANTERIOR						
					ANITATION						
100.075	200.001	207.202	PEI		EL - WAGES & BENEFITS	214.575	214 575	214 575	227.250	252.604	252.604
189,075	200,091	207,203		50010	Salaries	214,575	214,575	214,575	237,350	253,694	253,694
					Add Equipment Operator (removed from MO1) 76,846						
1,812	5,000	7,166	_	50020	Salaries - Overtime	5,000	5,000	5,000	5,000	5,000	5,000
11,666	11,643	12,732	_		Social Security Tax	12,662	12,662	12,662	14,534	15,572	15,572
2,775	2,725	2,978	_		Medicare Tax	2,963	2,963	2,963	3,401	3,644	3,644
45,094	47,644	51,463			Health Insurance	51,192	51,192	51,192	56,430	48,795	48,795
20,972	21,743	22,134	_		VRS Retirement	25,387	25,387	25,387	28,081	29.960	29,960
2,516	2,611	2,655	_		VRS Group Life Insurance	2,878	2,878	2,878	3,182	3,396	3,396
2,310	2,011	2,033			VRS Disability Insurance	2,878	2,878	2,878	187	203	203
8,695	8,308	8,872	_		Worker's Comp. Insurance	8,557	8,557	8,557	9,890	9,890	9,890
6,284	0,508	0,872			Hazard Pay	0,557	0,557	0,557	0	9,890	9,890
-	0	(7,515)	_		Premium Pay	0		0	0	0	0
	0	(7,515)		30171	1 Territum 1 ay	0	U	U	U	U	0
			CEI	DVICES	- PURCHASED, SHARED, INTERNAL						
1.047	1,500	1,292	SEI		Uniform Rentals	1,500	1,500	1,500	1,500	1,500	1,500
1,047	3,000	2,103	_		R&M - Vehicle	3,000	3,000	2,500	3,000	3,000	3,000
1,074	3,000	2,103	_	33243	Receive - Venicle	3,000	3,000	2,300	3,000	3,000	3,000
			ОТ	HER CE	IARGES						
320	0	0	01		Education & Training	400	400	0	0	0	0
42,228	40.000	45,209	_		Disposal Fees	45,000	45,000	49,000	50,000	50,000	50,000
42,226	40,000	43,209	_	33000	Disposar rees	45,000	45,000	49,000	30,000	50,000	30,000
			MI	SCELLA	NEOUS						
293	300	178	1411		Bad Debt Expense - Trash	300	300	300	300	300	300
-	0	0	_		Pandemic Expenses	0		0	0	0	0
	15,661	0	_		Year End Budget Transfers	0		0	0	0	0
	13,001			30777	Teal End Budget Transfers	0	U	· ·	0	O .	0
			MA	TERIAL	LS AND SUPPLIES						
			1727		Uniform Purchases and Wearing						
1,263	1,000	1,568		31370	Apparel	1,200	1,200	1,200	1,200	1,200	1,200
726	500	398		52660	Operating Supplies	500	500	500	500	500	500
18,543	35,000	35,231	_		Vehicle Fuels	30,000	60,000	52,000	60,000	60,000	60,000
1,234	1,000	1,442	_		Lube Oil	1,000	1,000	1,200	1,200	1,200	1,200
33,917	30,000	41,956			Vehicle & Equipment Supplies	35,000	35,000	35,000	35,000	35,000	35,000
-	40,821	40,110	_		Trash Carts (Reserve funding)	40,000	40,000	40,000	42,000	42,000	42,000
	10,021	.0,110	_	22027	Tradit curto (resorve randing)	.0,000	.0,000	.0,000	.2,000	.2,000	.2,000
			CA	PITAL (DUTLAYS						
					Machinery & Equipment						
272,090	260,000	249,175			Vehicle Replacement	45,000	45,000	43,593	350,000	0	0
,.,0		= :>,= / 5		,,,,,,	Replace unit 339, 2004 Freightliner	,,,,,,	,,,,,,	,575	223,000		
					garbage truck						
			GR	ANTS							
4,654	4,500	6,677		58840	Grant - Litter Control	4,500	4,500	8,000	8,000	8,000	8,000
666,280	733,047	733,026	SAI	NITATIO	ON TOTAL	530,614	560,614	558,007	910,755	572,854	572,854

GENERAL PROPERTIES (4302)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Duuget &	Staffing S	ummar y		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	4.0	4.0	4.0	4.0	4.0	4.0
Expenditures						
Expenditures Personnel	239,506	267,650	267,650	270,421	282,200	282,200
1	239,506 377,585	267,650 360,050	267,650 350,800	270,421 340,800	282,200 340,800	282,200 340,800
		,	*	,		

Major Highlights for FY24

Total budget increase

\$

(254,700)

- The proposed decrease is due to the reduction in Machine & Equipment due to the FY23 generator project as well as additional proposed reductions in maintenance service contracts.

In FY24 the General Properties Department will:

- Work with citizens to resolve community problems effectively.
- Manage Town facilities for community use and enterprise operations. Preserving community historical sites such as the Depot, Fairview Cemetery, Azalea Street Cemetery and the Burgandine House.
- Utilize public works assets to promote economic, public safety and community development activities.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			_	. 1202.6	NEWED AL PROPERTIES						-
					GENERAL PROPERTIES						
144,648	167.256	160.046	PEI		EL - WAGES & BENEFITS	105 022	105 022	105.022	101 422	204.002	204,903
,	167,356	168,946			Salaries	185,933	185,933	185,933	191,423	204,903	- ,
1,323	2,000	2,058			Salaries - Overtime Social Security Tax	2,500	2,500	2,500	2,500	2,500	2,500
8,786 2,055	9,627 2,253	10,061 2,353			Medicare Tax	11,074 2,591	11,074 2,591	11,074 2,591	11,760 2,752	12,611 2,951	12,611 2,951
37,532	39,426	39,448			Health Insurance	39,304	39,304	39,304	33,858	29,277	29,277
16,704	18,189	18,144			VRS Retirement	21,999	21,999	21,999	22,648	24,246	24,246
2,004	2,184	2,177			VRS Group Life Insurance	2,494	2,494	2,494	2,568	2,748	24,240
2,004	408	404			VRS Group Life insurance VRS Disability Insurance	479	479	2,494 479	726	778	778
2,329	1,239	2,129			Worker's Comp. Insurance	1,276	1,276	1,276	2,186	2,186	2,186
6,270	1,239	2,129			Hazard Pay	1,270	1,270	1,270	2,180	2,180	2,180
- 0,270	0	(6,214)			Premium Pay	0		0	0	0	0
-	U	(0,214)		301/1	Fremum Fay	0	0	U	U	U	0
			CEI	OVICES	- PURCHASED, SHARED, INTERNAL						
69,884	40,000	62,567	SEI		Contractual Services	40,000	40,000	45,000	60,000	60,000	60,000
09,884	40,000	02,307	_		Engineering Services	40,000	40,000	4,000	00,000	00,000	00,000
1,285	2.000	802	_		Uniform Rentals	1,500	1,500	1,500	1,500	1,500	1,500
85,767	128,640	72,337			R&M - Building & Grounds	100,000	100,000	85,000	85,000	85,000	85,000
3,633	128,040	12,337	_		R&M - Museum Building	0	0	0	0	0	85,000
315	400	945	_		R&M - Vehicle	500	500	500	500	500	500
515	400	3,275	_		R&M - Misc. / Other	300	0	0	0	300	300
70,963	54,500	87,686	_		Maintenance Service Contract	74,500	74,500	50,000	35,000	35,000	35,000
70,903	34,300	87,080	_	33230	Elevator Inspections 2,500	74,300	74,300	30,000	33,000	33,000	33,000
			_		Exterminator services for pest						
					control 2,500						
					Fire Alarm Maintenance 2,500						
					Fire System Inspections 2,500						
					2,500						
					HVAC preventative maintenance						
					services for general properties 25,000						
					J. G. T. T.						
			OT	HER CH	IARGES						
-	0	32			Education & Training	0	0	0	0	0	0
-	100	225		52015	<u> </u>	100	100	300	300	300	300
6,406	6,000	6,876		52720	Telecommunications	6,800	6,800	6,800	6,800	6,800	6,800
2,498	3,500	3,259			Sewage Services	2,800	2,800	4,000	4,000	4,000	4,000
5,328	200	557		53660	Disposal Fees	200	200	1,000	1,000	1,000	1,000
75,557	85,000	82,189			Electrical Services	85,000	85,000	100,000	90,000	90,000	90,000
22,510	25,000	27,560		55620	Heating Services	25,000	25,000	25,000	30,000	30,000	30,000
2,122	3,000	2,560			Water Services	2,500	2,500	2,750	2,750	2,750	2,750
			MIS	SCELLA	NEOUS						
26,955	0	3,907		56500	Pandemic Expenses	0	0	1,000	0	0	0
-	27,803	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA	TERIAL	LS AND SUPPLIES						

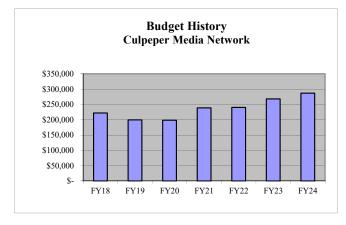
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				51570	Uniform Purchases & Wearing						
2,265	750	1,790			Apparel	1,500	1,500	1,500	1,500	1,500	1,500
582	100	463		52510	Office Supplies	100	100	400	400	400	400
1,840	1,500	1,560		52660	Operating Supplies	1,800	1,800	1,800	1,800	1,800	1,800
9,668	8,000	10,760		53540	Janitorial Supplies	10,000	10,000	11,000	11,000	11,000	11,000
1,532	2,000	2,829		53550	Vehicle Fuels	2,500	2,500	4,000	4,000	4,000	4,000
4,610	2,000	3,650			Vehicle & Equipment Supp	4,250	4,250	3,500	3,500	3,500	3,500
1,052	1,000	1,755		53670	Small Tools	1,000	1,000	1,750	1,750	1,750	1,750
			CA	PITAL (OUTLAYS						
3,531	0	14,086		77200	Machinery & Equipment	250,000	250,000	250,000	0	0	0
-	16,000	13,152		77300	Furniture and Fixtures	0	0	0	0	0	0
620,180	650,175	644,330	GE	NERAL	PROPERTIES TOTAL	877,700	877,700	868,450	611,221	623,000	623,000
•											

CULPEPER MEDIA NETWORK (6600)

Mission:

To provide funding for Culpeper Media Network.

Budget and Staff Resources:



Budget & Staffing Summary											
	FY22	FY23	FY23	FY24	FY24	FY24					
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>					
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0					
Expenditures											
Expenditures Personnel	167,617	178,152	178,152	193,753	199,018	199,018					
Expenditures Personnel Operating	167,617 63,638	178,152 72,241	178,152 72,241	193,753 70,086	199,018 70,086	199,018 70,086					
Personnel		*	, .	· · · · · · · · · · · · · · · · · · ·	, , , , , , , , , , , , , , , , , , ,	, -					

Major Highlights for FY24

Total budget increase

\$

18,711

- The proposed budget is as requested by the Culpeper Media Network.
- The proposed increase is primarily due to anticipated increases in wages and benefits.
- -The proposed budget shall be offset with Revenue received from the following:

The Culpeper Cable Commission is looking to improve many facets in its service to Culpeper:

- 1. Improve distribution of broadcast to cover smart-tv capable applications.
- 2. Integration of real-time information from government personnel and agencies.
- 3. Captioning of live government meetings.
- 4. Archiving footage for preservation and ease of access.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					ULPEPER MEDIA NETWORK						
			PEI		CL - WAGES & BENEFITS						
114,087	121,052	125,239			Salaries - Regular	130,677	130,677	130,677	132,656	140,771	140,771
-	0	0			Salaries - Overtime	0		0	0	0	0
6,553	6,737	7,209			Social Security Tax	7,561	7,561	7,561	7,592	8,181	8,181
1,533	1,577	1,686			Medicare Tax	1,769	1,769	1,769	1,776	1,914	1,914
19,912	21,252	21,726			Health Insurance	20,412	20,412	20,412	33,740	29,180	29,180
12,665	13,155	13,470			VRS Retirement	15,461	15,461	15,461	15,695	16,564	16,564
1,519	1,579	1,616			VRS Group Life Insurance	1,752	1,752	1,752	1,779	1,877	1,877
209	226	231		50150	VRS Disability Insurance	253	253	253	256	272	272
244	259	257		50160	Worker's Comp Insurance	267	267	267	259	259	259
-	0	(3,817)		50171	Premium Pay	0	0	0	0	0	0
			SEI	RVICES							
1,750	11,005	9,705		51319	Temporary Help Services	10,000	10,000	10,000	10,000	10,000	10,000
					Basketball broadcasts						
					Football broadcasts						
					Lacrosse broadcasts						
					Other temp services as needed						
					Playoff broadcasts						
_	500	607		52410	Advertising	500	500	500	500	500	500
621	1.000	792			R&M - Equipment	1,100	1,100	1,100	1,100	1,100	1,100
-	100	305			R&M - Vehicle	100	100	100	100	100	100
_	500	0			R&M - Misc./Other	550	550	550	550	550	550
1,920	1,750	1,840			Maintenance Service Contract	1,740	1,740	1,740	2,004	2,004	2,004
1,920	1,730	1,040	_	00200	Waintenance Service Contract	1,740	1,740	1,740	2,004	2,004	2,004
			ОТ	HED CL	IARGES						
299	2,500	99	OT		Education & Training	2,000	2,000	2,000	2,000	2,000	2,000
-	2,300	0			Lodging	500	500	500	500	500	500
250	600	413		52010		700	700	700	700	700	700
-	000	0		52013		1,000	1,000	1,000	500	500	500
85	300	513			Postal Services	300	300	300	300	300	300
2,597	3,500	3,019			Telecommunications	3,750	3,750	3,750	3,750	3,750	3,750
4,470	5,000	7,909			Telecomm-Streaming		5,200	5,200	6,500	6,500	
,	,	7,909	_		E	5,200					6,500 750
1,166 7,185	500 6,000	9,694			Telecomm - Website Telecomm - Captioning	550 8,000	550 8,000	550 8,000	750 5,000	750 5,000	5,000
152	200				1 &	8,000	200	8,000 200			5,000 200
		157	_		Disposal Fees				200	200	
1,305	2,250	712			Electrical Services	2,334	2,334	2,334	2,334	2,334	2,334
80 105	82 108	82			Motor Vehicle Insurance	85 112	85 112	85 112	85 112	85 112	85 112
		96			General Liability Insurance						
20,865	22,000	21,110		55940	Lease - Building	22,825	22,825	22,825	23,000	23,000	23,000
			247	CELL :	NEONG						
- 0-		- 0-	MIS		NEOUS			4			
580	450	589			Dues & Assoc. Memberships	450	450	450	600	600	600
-	0	2,884			Historical Programming	1,200	1,200	1,200	600	600	600
461	500	0			Miscellaneous	519	519	519	550	550	550
1,668	0	90		56500	Pandemic Expenses	0	0	0	0	0	0

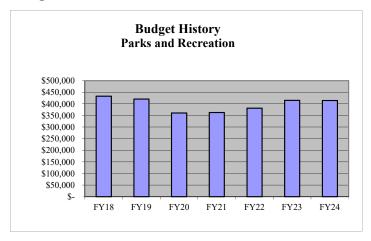
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			MA	TERIA	LS AND SUPPLIES						
				51570	Uniform Purchases & Wearing						
-	700	467			Apparel	700	700	700	700	700	700
701	2,000	587			Office Supplies	2,075	2,075	2,075	2,100	2,100	2,100
4,260	5,000	1,531		52660	Operating Supplies	5,200	5,200	5,200	5,000	5,000	5,000
212	500	409			Vehicle Fuels	550	550	550	550	550	550
			CA	PITAL (DUTLAYS						
1,691	2,000	625		52650	Computer Software	2,000	2,000	2,000	2,000	2,000	2,000
2,153	3,000	5,875		77200	Machinery & Equipment	13,000	13,000	13,000	13,000	13,000	13,000
216	1,000	263		77300	Furniture & Fixtures	1,000	1,000	1,000	1,000	1,000	1,000
26,749	0	0		77500	Vehicle Replacement	0	0	0	0	0	0
				77600							
581	2,000	1,942			Computer Hardware & Equipment	1,500	1,500	1,500	1,500	1,500	1,500
			DE	BT SER	VICE/TRANSFERS/CONTINGENC	CY					
					Contingency						
238,842	240,883	239,960	CU	LPEPEI	R MEDIA NETWORK TOTAL	267,893	267,893	267,893	281,338	286,603	286,603

PARKS AND RECREATION (7103)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY22	FY23	Staffing S	FY24	FY24	FY24
Category	Actual Actual	Amended Amended	Projected Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	4.00	4.00	4.00	4.00	4.00	4.00
Expenditures						
		299,465	298,965	279,553	292,030	292,030
Personnel	269,782	299,403				
Personnel Operating	269,782 101,459	95,900	89,872	112,650	112,650	112,650
	,	,	*	112,650 15,000	112,650 10,000	112,650 10,000

Major Highlights for FY24

Total budget increase

\$

(685)

- The proposed budget includes an increase to install 6 new park benches on the connector trail and replace existing mulch with rubber mulch in the YMP playground. These costs are offset by anticipated reductions in insurance, operating supplies and machinery & equipment.

In FY24 the Parks & Recreation Department will:

- Work with citizens to resolve community problems effectively.
- Sustain public parks and recreational facilities for community needs and quality of life.
- Partner with County Parks and Recreation to deliver recreational programs and signature events. Partnering with CRI to deliver special events for attracting visitors to the historical downtown area.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					ARKS & RECREATION						
			PEI		CL - WAGES & BENEFITS						
185,890	198,787	194,109			Salaries	205,589	205,589	205,589	195,604	209,665	209,665
4,506	15,000	3,180			Salaries - Overtime	6,000	6,000	5,500	5,500	5,500	5,500
10,711	10,746	11,649			Social Security Tax	12,372	12,372	12,372	12,019	12,906	12,906
2,551	2,515	2,724			Medicare Tax	2,895	2,895	2,895	2,812	3,019	3,019
59,145	63,130	37,610			Health Insurance	35,506	35,506	35,506	33,858	29,277	29,277
20,807	21,604	19,648			VRS Retirement	24,324	24,324	24,324	23,145	24,808	24,808
2,496	2,592	2,357			VRS Group Life Insurance	2,756	2,756	2,756	2,623	2,811	2,811
223	231	327			VRS Disability Insurance	422	422	422	669	721	721
3,419	9,322	3,321			Worker's Comp. Insurance	9,601	9,601	9,601	3,323	3,323	3,323
6,214	0	0			Hazard Pay	0					
-	0	(5,143)		50171	Premium Pay	0	0	0	0	0	0
			SEE	RVICES	- PURCHASED, SHARED, INTERNAL						
1,220	1,500	1,043	DEI		Uniform Rentals	1,500	1,500	1,500	1,500	1,500	1,500
-	0	188			Advertising	200	200	200	200	200	200
17,701	15,000	26,958			R&M - Building & Grounds	15,000	15,000	15,000	39,000	39,000	39,000
17,701	15,000	20,730		33230	Installation of six (6) new park benches	13,000	13,000	15,000	37,000	33,000	37,000
					on the lake connector trail between						
					Yowell Meadow Park and Lake						
					Culpeper 17,000						
					Installation of new rubber mulch at						
					Yowell Meadow Park playground 22,000						
11,528	32,600	36,488			R&M-Infrastructure	15,000	15,000	15,000	15,000	15,000	15,000
2,084	3,000	5,703		53250	Maintenance Service Contract	18,500	22,600	22,600	18,500	18,500	18,500
					County Farm Service 10,000						
					Misc. Maintenance Contract 2,000						
					Recreation Dynamic 1,500						
					USDA APHIS contract removal of						
					nuisance geese and wildlife in						
					parks 5,000						
											-
			OT		ARGES						
450	300	520			Education and Training	600	600	600	600	600	600
-	100	24		52015		100	100	100	100	100	100
1,674	1,500	798		55610	Electrical Services	1,500	1,500	1,000	1,000	1,000	1,000
_	0	1 577	MIS		NEOUS ITEMS Park Donation Related Expend	100	100	1.500	1.500	1.500	1.500
	0	1,577	_				100	1,500	1,500	1,500	1,500
97	-	217	-		Dog Park Related	22,000	Ū	222	25,000		25.000
18,500	20,000	19,000	-	36250	Fireworks Display	22,000	22,000	22,000	25,000	25,000	25,000
			NA A	TEDIAI	LS AND SUPPLIES						
		<u> </u>	IVIA								
1 651	1 500	1 906		313/0	Uniform Purchases and Wearing Apparel	1 500	1 500	1 500	1 500	1 500	1 500
1,654 (177)	1,500	1,806		52510	Office Supplies	1,500 50	1,500 50	1,500 50	1,500 50	1,500 50	1,500
(1//)	50	0		52510	Office Supplies	50	50	50	50	50	31

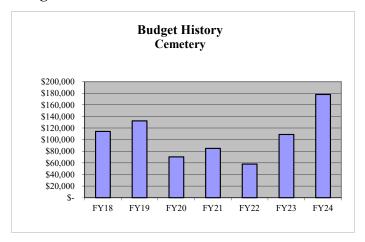
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
743	1,000	528		52660	Operating Supplies	750	9,750	1,000	1,000	1,000	1,000
1,281	1,500	1,681			Vehicle Fuels	1,500	1,500	2,000	2,000	2,000	2,000
-	200	88		53555	Lube Oil	200	200	200	200	200	200
4,187	4,000	3,143		53560	Vehicle & Equipment Supplies	2,000	2,000	3,200	3,200	3,200	3,200
1,137	800	174		53670	Small Tools	800	800	800	800	800	800
-	500	418		54520	Agricultural Supplies	500	500	400	500	500	500
100	500	1,106	_	54525	Landscaping/Planting Materials	1,000	1,000	1,000	1,000	1,000	1,000
			CA	PITAL (OUTLAYS						
5,000	10,000	10,598		77200	Machinery & Equipment	20,000	20,000	20,000	15,000	10,000	10,000
363,139	417,976	381,839	PA	RKS & I	RECREATION TOTAL	402,265	415,365	408,838	407,203	414,680	414,680
											-

CEMETERY (7108)

Mission:

To honor those buried in Fairview Cemetery in a well-maintained environment and beautiful historic grounds. The Town of Culpeper is dedicated to providing professional service for the present and future death care needs of a diverse and growing customer base with respect and sensitivity.

Budget and Staff Resources:



Budget & Staffing Summary											
	FY22	FY23	FY23	FY24	FY24	FY24					
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted					
Authorized Persons	-	1.0	1.0	1.0	1.0	1.0					
Expenditures											
Personnel	15,649	68,266	73,266	89,868	92,664	92,664					
	34,384	25,800	20,800	20,400	20,400	20,400					
Operating	37,307										
Operating Capital Outlay	7,924	15,000	15,000	65,000	65,000	65,000					

Major Highlights for FY24

Total budget increase

\$

68,998

- The proposed increase is partially due to anticipated increases in wages and benefits.
- The proposed budget includes the replacement of the Terramite excavator (\$55K).

In FY24 the Cemetary Department will:

- Work with citizens to resolve community problems effectively.
- Sustain Fairview Cemetery for community needs and quality of life.
- Preserve community historical sites such as the Depot, Fairview Cemetery, Azalea Street Cemetery and the Burgandine House.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

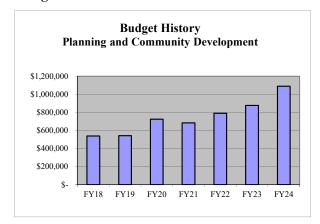
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				=100.5							
					CEMETERY						
			PEI		EL - WAGES & BENEFITS	20.116	20.115	20.446			
-	0	0			Salaries	39,146	39,146	39,146	52,000	55,557	55,557
11,332	8,000	14,541			Salaries - Overtime	10,000	10,000	15,000	15,000	15,000	15,000
694	0	899			Social Security Tax	2,394	2,394	2,394	3,188	3,413	3,413
164	0	210			Medicare Tax	560	560	560	746	799	799
-	0	0			Health Insurance	10,260	10,260	10,260	11,286	9,759	9,759
118	0	0			VRS Retirement	4,631	4,631	4,631	6,152	6,573	6,573
-	0	0			VRS Group Life Insurance	525	525	525	697	745	745
2	0	0			VRS Disability Insurance	0	0	0	275	294	294
1,195	0	0		50160	Worker's Comp. Insurance	750	750	750	524	524	524
			SEI		- PURCHASED, SHARED, INTERNAL						
-	7,500	7,061		51315	Contractual Services	7,500	7,500	7,500	7,500	7,500	7,500
83	500	0		51451	Uniform Rentals	500	500	500	500	500	500
6,174	27,000	21,850		53230	R&M - Building & Grounds	7,000	7,000	5,000	5,000	5,000	5,000
1,290	500	203		53238	R&M - Infrastructure	500	500	400	500	500	500
4,078	1,500	15		53240	R&M-Equipment	4,000	4,000	1,500	1,500	1,500	1,500
					^ ^						-
			OT	HER CH	IARGES						
192	150	32		53640	Sewer Services	0	0	0	0	0	(
882	1,300	250			Electrical Services	1,000	1,000	300	300	300	300
152	250	26			Water Services	0	0	0	0	0	(
										-	
			MIS	SCELLA	ANEOUS ITEMS						
_	0	0	11121		Pandemic Expenses	0	0	0	0	0	(
_	0	0	_		Year End Budget Transfers	0		0	0	0	
			_	20,,,,	Tour End Budget Transfers			Ü		0	
			МА	TERIAL	LS AND SUPPLIES						
			14171		Uniform Purchases and Wearing						
280	500	0		31370	Apparel	250	250	250	250	250	250
-	50	0		52510	Office Supplies	50	50	50	50	50	50
	300	256	_		Operating Supplies	300	300	300	300	300	300
48	150	0	_		Janitorial Supplies	100	100	100	100	100	100
1,300	1,500	1,593	_		Vehicle Fuels	1,500	1,500	2,000	2,000	2,000	2,00
1,300	1,500	1,593	_			1,500	1,500	2,000	2,000	2,000	2,000
2,958	2,000		_		Lube Oil Vehicle & Equipment Symplics	2,000	2,000	2,000	2,000	2,000	2,000
		2,157 413	_		Vehicle & Equipment Supplies Small Tools			300		300	
18 200	300	413	_			500 500	500 500	500	300	300	30
200	300	419	_	34320	Agricultural Supplies	500	500	500	0	0	(
			C t	DITAL	DATES ANG						
£2.000	0.200	7.004	CA		OUTLAYS	15,000	15,000	15,000	65.000	65.000	65.00
53,898	9,388	7,924		77200	Machinery & Equipment	15,000	15,000	15,000	65,000	65,000	65,000
					Replacement for Unit 367, 2000						
					Terramite excavator 55,000						
					Mowing equipment 10,000						
05.050	61.000	55.050	CE	A A EDITOR TO	N. TOTAL	100.000	100.000	100.000	155.000	150.061	150.00
85,058	61,288	57,958	CE	METER	Y TOTAL	109,066	109,066	109,066	175,268	178,064	178,064

PLANNING AND COMMUNITY DEVELOPMENT (8101)

Mission:

The Department of Planning and Community Developments mission is to provide excellent customer service to the public, development community, Council, Planning Commission and other Authorities, Boards and Commissions in the administration of Town Planning and Zoning matters, the processing of development applications and in promoting Economic Development.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	11.0	11.0	11.0	12.0	12.0	11.0
Expenditures						
Personnel	718,410	781,183	781,183	889,927	926,790	926,790
Operating	71,845	95,244	95,244	162,690	162,690	162,690
			_	_	-	
Capital Outlay	-	-				

Major Highlights for FY24

Total budget increase

\$

213,053

- The proposed increase is partially due to anticipated increases in wages and benefits.
- The proposed budget includes the addition of a new GIS Technician primarily to address increased work load related to regulatory requirement for Next Generation 911 implemented in February 2022 (\$70K).
- The proposed budget includes an increase in Consulting Services (\$100K) which is offset by an SS4A grant (\$160K) which also covers grant implementation salaries.

In FY24 the Planning & Zoning Department will:

- Continue providing current and long range planning services with updates of the Comprehensive Plan and Downtown Vision Plan every five years.
- Fairly and politely administering the Zoning Ordinance, Subdivision Ordinance and Maintenance Code including intelligent use of discretion in enforcement and solving Zoning Ordinance violations.
- Maximize public and development community input into the annual update of the Zoning Ordinance and Facilities Design Manual. Amendments should be business friendly and promote economic development while protecting basic health safety and welfare of the citizen.
- Provide efficient and timely processing of a variety of development applications. These applications include rezoning, variances, site plan reviews, zoning permits, conditional use permits, appeals, findings of architectural compatibility, subdivision/plat approvals, water and sewer tap assessments, nuisance and property complaints, commercial and residential burning permits, and reservations for Mountain Run Lake Park and Yowell Meadow Park.
- Facilitate an unbiased and inclusive Capital Improvements Plan (CIP) process as prescribed by State and Town Code.
- Serve as effective staff liaisons to numerous boards and authorities including the Planning Commission, Parks & Recreation Commission, Parking Authority, Joint Board of Zoning Appeals, Public Transportation Board, and the Architectural Review Board.
- Provide visionary ideas and recommendations to Town Management, the Planning Commission, and Council that move the Town forward in achieving our goals.

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					PLANNING & ZONING						
			PE		EL - WAGES & BENEFITS						
404,003	526,316	507,159		50010	Salaries	552,854	552,854	552,854	611,534	655,443	655,443
					Additional GIS Technician 69,582						
-	0	0			Salaries - Overtime	0		0	0	0	(
-	0	300			Salaries - Part Time	0	0	0	3,600	3,600	3,600
14,850	14,400	16,050			Planning Comm. / BZA	14,400	14,400	14,400	14,700	14,700	14,700
24,460	31,066	30,679			Social Security Tax	33,704	33,704	33,704	36,716	39,751	39,751
5,720	7,270	7,175			Medicare Tax	7,888	7,888	7,888	8,594	9,304	9,304
79,963	101,172	91,398		50130	Health Insurance	90,369	90,369	90,369	123,244	106,590	106,590
43,606	56,985	55,134		50140	VRS Retirement	65,407	65,407	65,407	72,350	77,544	77,54
5,267	6,840	6,614		50145	VRS Group Life Insurance	7,412	7,412	7,412	8,198	8,787	8,787
602	360	619		50150	VRS Disability Insurance	714	714	714	1,089	1,169	1,169
9,598	8,189	9,941		50160	Worker's Comp. Insurance	8,435	8,435	8,435	9,902	9,902	9,902
1,585	0	0		50169	Hazard Pay	0	0	0	0	0	(
-	0	(6,659)		50171	Premium Pay	0	0	0	0	0	(
		` ' '									
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
75,639	82,990	49,128			Consulting Services	25,000	63,654	63,654	126,000	126,000	126,000
					Culpeper Soil and Water 6,000	,	,	,		,	
					GIS Aerial Imagery and Contour Services, Geodatabase Development 15,000						
			_		Services, Geodalabase Development 15,000						
					Transportation Project Development 5,000						
4,865	4,500	5,185		51321	Property Violations - Town Action	6,000	6,000	6,000	6,500	6,500	6,500
433	1,000	88		52400	Printing and Binding	1,000	1,000	1,000	500	500	500
3,996	3,000	4,073			Advertising	5,000	5,000	5,000	6,000	6,000	6,00
110	200	0			R&M - Equipment	200	200	200	250	250	250
-	200	0			R&M - Vehicle	200	200	200	250	250	250
3,758	3,500	3,260		53250		3,750	3,750	3,750	4,000	4,000	4,00
3,750	5,500	5,200	_	00200	Trianscending Service Constant	3,730	3,730	3,730	1,000	1,000	1,00
			ОТ	HER CI	IARGES						
1,400	2,000	1,405	01		Education And Training	3,250	3,250	3,250	4,620	4,620	4,620
1,400	2,000	1,405	_	31720	Va Assoc of Zoning Officials 250	3,230	3,230	3,230	7,020	4,020	4,02
					Va Assoc for Mapping & Land						
					Information Systems (GIS) 1,000						
		<u> </u>			Va Chapter of the American Planning						
					Assoc 1,200						
		<u> </u>			Va Dept of Transportation Locally						
					Administered Projects Conference 125						
					Rural Planning Caucus Conference 300						
					Va Dept of Environmental Quality						
					Erosion & Sediment Control						
					Certification Exams 500						
					American Institute of Certified Planners						
					Exams 1,020						

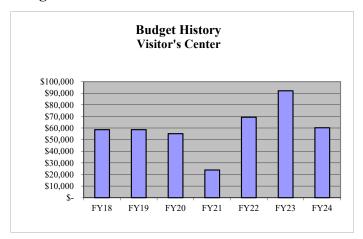
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					Assoc of State Floodplain Managers 225						
-	1,500	913			Lodging	2,500	2,500	2,500	2,800	2,800	2,800
-	1,000	526		52015		800	800	800	1,000	1,000	1,000
-	1,250	917		52018		1,000	1,000	1,000	1,000	1,000	1,000
1,010	4,000	2,061		52710	Postal Services	3,000	3,000	3,000	3,500	3,500	3,500
			MI		ANEOUS ITEMS						
1,709	3,150	1,739		52210	Dues & Assoc. Memberships	1,940	1,940	1,940	2,320	2,320	2,320
					VAZO 400						
					APA 750						
					AICP 450						
					VAMLIS 400						
					URISA 50						
					Rural Planning Caucas of Va 25						
					Va Assoc of Government Archives &						
					Records Administrators 20						
					Va Bldg Code Officials Assoc 50						
					Assoc of State Floodplain Managers 175						
28	0	0		56299	Miscellaneous	0	0	0	0	0	C
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	C
			MA	TERIA	LS AND SUPPLIES						
569	2,000	1,568		52510	Office Supplies	1,500	1,500	1,500	2,000	2,000	2,000
				52580	**						-
267	500	521			Books, Subscriptions & Education	500	500	500	750	750	750
-	250	9			Operating Supplies	250		250	250	250	250
332	450	435			Vehicle Fuels	500		500	700	700	700
20	200	17			Vehicle & Equipment Supplies	200		200	250	250	250
	200			12230	1 1 11	200	200	200	200	200	200
683,789	864,288	790,254	PL	ANNING	& ZONING TOTAL	837,773	876,427	876,427	1,052,617	1,089,480	1,089,480

VISITORS CENTER (8103)

Mission:

Together we will work to provide the highest quality of customer service to the traveling public, while maintaining good working relationships with local businesses and organizations

Budget and Staff Resources:



			Staffing S	•		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	1.25	1.25	1.50	1.50	1.25
Expenditures						
Expenditures Personnel	51,522	61,361	61,361	28,651	31,218	31,218
	51,522 17,917	61,361 30,860	61,361 30,860	28,651 29,060	31,218 29,060	31,218 29,060
	,	,	*		,	

Major Highlights for FY24

Total budget increase

\$

(31,943)

- The proposed budget decrease is primarily due to the removal of a part-time position that is proposed as full-time in the Tourism Budget.
- The proposed budget also includes a reduction in office supplies (\$12K).

In FY24 the Visitor Center will:

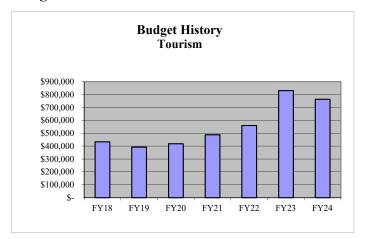
- Foster a spirit of partnership throughout the region, providing local resources for direct consumer engagement
- Track and analyze visitaion
- Develop consumer travel packages highlighting local attractions
- Strive to increase consumer promotions and events at the visitor center
- Develop FAM tours as support for the tourism department staff

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					TSITORS CENTER						
			PE		EL - WAGES & SALARY						
-	0	2,536			Salaries - Regular	0	0	0	0	0	C
-	0	42			Salaries - Overtime	0	0	0	0	0	C
16,984	53,550	47,701			Salaries - Part-Time	56,921	56,921	56,921	26,547	28,931	28,931
1,053	3,232	3,117			Social Security Tax	3,530	3,530	3,530	1,648	1,796	1,796
246	758	729			Mediare Tax	827	827	827	387	422	422
67	81	69		50160	Worker's Comp Insurance	83	83	83	69	69	69
-	0	(2,672)		50171	Premium Pay	0	0	0	0	0	(
			SEI	RVICES	-PURCHASED, SHARED, INTERNAL						
619	1,000	0		52400	Printing and Binding	5,600	5,600	5,600	8,800	8,800	8,800
			OT		IARGES						
980	1,320	1,097		52720	Telecommunications	1,560	1,560	1,560	1,560	1,560	1,560
			MI		ANEOUS						
				52450	Destination MDSE-Admin						
-	0	0			Expenses	0	0	0	0	0	C
-	0	0		52451	Destination MDSE-Royalties	0	0	0	0	0	(
				52452							
-	0	0			Destination MDSE-Merchandise	0	0	0	7,500	7,500	7,500
1,050	0	457		56500	Pandemic Expenses	0	0	0	0	0	(
			MA		LS AND SUPPLIES						
82	0	0			Group Tour Materials	0	0	0	0	0	0
2,804	22,500	16,363		52510	Office Supplies	17,700	23,700	23,700	11,200	11,200	11,200
23,886	82,440	69,439	VIS	SITORS'	CENTER TOTAL	86,221	92,221	92,221	57,711	60,278	60,278
_											

Mission:

Responsible for promoting the Culpeper community as attractive travel destination, enhancing its public image as a dynamic place to live and work. Through the impact of travel, we strengthen Culpeper's economic position and provide opportunity for our citizens.

Budget and Staff Resources:



	FY22	FY23	Staffing S	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	3.0	3.0	4.0	4.0	3.6
Expenditures						
Expenditures	321,363	399,882	399,882	479,785	494,059	494,059
Personnel				200 600	269,100	269,100
Personnel Operating	230,340	426,681	430,281	280,600	209,100	209,100
	,	426,681 4,800	430,281 1,200	1,200	1,200	1,200

Major Highlights for FY24

Total budget increase

\$

(67,003)

- The proposed budget decrease is partially offset by the addition of a full-time vs. part-time Social Media Specialist (\$37K).
- The proposed budget decrease is primarily due to the removal of anticipated grants from the budget (\$120K), DEI Heritage Program (\$34K) and Culpeper Competes which is biennial (\$10K).
- The proposed budget decrease is also partially offset by the addition of maintenance services contracts for Crowdriff and Salesforce Integration (\$19K).

In FY24 the Tourism and Economic Development Department will:

- Leverage department resources through regional, state, and national partnerships.
- Strive to increase visitation to Culpeper through marketing, promotion, and event management
- Serve the Culpeper tourism industry through education on best practices, market research, and consumer engagement tools
- Increase department assets (photography, video, graphic, content, and research)

EVA	EV/22	EX/22	_			EV22	ENIAA	PDO IECTED	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			D	4.010.4.7	COUDICM DEVEL OBMENT						
					OURISM DEVELOPMENT						
204.114	245.056	222.060	PE		EL - WAGES & BENEFITS	200.510	200.510	200.510	241 425	260.560	260.560
204,114	247,056	233,968		50010	Salaries	300,510	300,510	300,510	341,427	360,568	360,568
	0	1 22 4		50020	Addition of Social Media Specialist 36,886					0	
-	0	1,334			Salaries - Overtime	0				0	0
- 12 120	0	12,510			Salaries - Part-Time	0	-	0		0	21.261
12,120	14,253	14,713			Social Security Tax	18,024	18,024	18,024	19,903	21,261	21,261
2,834	3,335	3,441			Medicare Tax	4,217	4,217	4,217	4,656	4,974	4,974
29,915	36,101	31,188			Health Insurance	40,932	40,932	40,932	67,480	58,360	58,360
22,612	26,761	23,663			VRS Retirement	31,871	31,871	31,871	40,394	42,660	42,660
2,713	3,211	2,839			VRS Group Life Insurance	3,611	3,611	3,611	4,577	4,835	4,835
502	540	409			VRS Disability Insurance	355	355	355	1,028	1,081	1,081
260	351	282			Worker's Comp. Insurance	362	362	362	320	320	320
-	0	(2,985)		50171	Premium Pay	0	0	0	0	0	(
			CIPI	DIMORG	BURGHAGER GHARER INTERNALI						
0.020	1.000		SEI		- PURCHASED, SHARED, INTERNAL	2.100	2 100	2.100	2 200	2 200	2.200
9,030	1,000	0			Printing and Binding	2,100	2,100	2,100	2,200	2,200	2,200
842	18,000	127			Advertising - Print	18,000	38,000	1,000	10,000	10,000	10,000
	500			52411		5 00	500	5 00	1.500	1.500	1.500
-	500	0		50.410	Industry Education and Outreach	500	500	500	1,500	1,500	1,500
13	0	0			Adv - Promotion Materials	0	0	0	0	0	0
2,089	20,250	2,604			Advertising-Entertainment	15,000	15,000	5,000	0	0	0
115,930	118,000	159,043		52415	Advertising - Media	115,000	125,000	125,000	148,800	148,800	148,800
					Content Creation 18,000						
					Paid digital campaigns 60,000						
					Virginia Tourism Corporation (VTC) -						
					digital co-op's 30,000 Visit Culpeper VA - annual design						
					updates and improvements 12,000						
					Visit Culpeper VA annual website						
					maintenance 12,000						
					State Welcome Center and Mid-Atlantic						
					Regional Programming 16,800						
33,232	5,000	9,841		52418	Adv -Promotional	5,000	5,000	20,328	27,500	27,500	27,500
	Ĺ				FAM tours, Media Hosting, Influencer	ĺ	Í	ĺ		Í	
					Contracts, Events						
_	0	0		52422	Advertising-Trade shows	0	0	0	1,500	1,500	1,500
				52423			Ů		-,- 00	-,- 30	-,500
-	0	0			Promotional Trade Show Materials	0	0	0	1,000	1,000	1,000
7,850	5,000	844		52425	Marketing Research	5,000	5,000	9,000	9,000	5,000	5,000
-	40,000	0			Culpeper DEI Heritage Program	0	40,000	40,000	6,500	6,500	6,500
-	0	0			Maintenance Service Contracts	0	,	,,,,,	19,000	19,000	19,000
					Crowdriff Integration 10,000				- ,	.,.,.	- ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
				1	Salesforce Integration 9,000						
				1	3,,,,,						
			ОТ	HER CH	IARGES						
6,204	3,800	2,025			Education and Training	8,000	8,000	8,000	7,000	5,000	5,000
-	2,800	2,326			Lodging	2,800	2,800	4,000	4,000	3,000	3,000

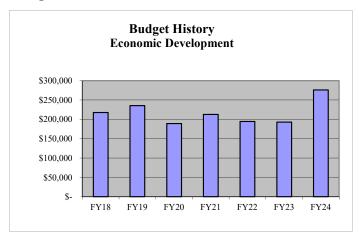
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
148	2,500	380		52015		2,500	2,500	2,500	2,500	500	500
344	2,500	1,777		52018	Travel	2,500	2,500	2,500	2,500	1,000	1,000
2	1,000	1,003		52710	Postal Services	2,500	2,500	4,352	2,000	2,000	2,000
			MIS		NEOUS ITEMS						
3,263	5,000	3,570			Dues & Assoc. Memberships	7,300	7,300	7,300	5,400	4,400	4,400
-	0	0			Community Event Support	0	0		14,500	14,500	14,500
-	0	0			First Friday Programming	0	0		7,500	7,500	7,500
20,000	155,000	42,500		56270	Grant Funded Expenditures	99,500	119,500	119,500	0	0	0
					VTC MLP, DHCD DIG						
				56271	Culpeper Competes Expenditures						
2,277	0	0			(Biennial)	10,000	10,000	40,000	0	0	0
965	12,500	260		56298	Consumer Tour Program	3,200	3,200	3,200	3,200	3,200	3,200
1,473	35,450	2,263			Miscellaneous	29,000	29,000	24,120	0	0	0
5,307	0	109			Pandemic Expenses	0	0	0	0	0	0
-	(58,000)	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
1,667	1,500	677			Office Supplies	1,500	4,881	4,881	2,500	2,500	2,500
				52580							
-	500	0			Books, Subscriptions & Education	500	500	500	500	500	500
307	1,400	0		52660	Operating Supplies	1,400	1,400	1,400	0	0	0
323	500	945		53550	Vehicle Fuels	2,000	2,000	5,000	2,000	2,000	2,000
584	0	46		53560	Vehicle & Equipment Supplies	0	0	100	0	0	0
			CA		DUTLAYS						
-	0	7,052			Furniture & Fixtures	0	0	0	0	0	0
1,000	2,400	1,000		77310	Historical Markers	4,800	4,800	1,200	1,200	1,200	1,200
487,918	708,207	559,755	TO	URISM	DEVELOPMENT TOTAL	737,982	831,363	831,363	761,585	764,359	764,359

ECONOMIC DEVELOPMENT (8105)

Mission:

To enhance the quality of life and raise the standard of living for all Culpeper residents, in collaboration with the County and private sector, through aggressive business recruitment, expansion assistances, and trade development, thereby expanding the tax base and creating higher income employment opportunities.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
ategory	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
•						
xpenditures Personnel	-	-	-	-	-	-
•	- 194,568	- 192,875	- 192,875	- 276,130	276,130	- 276,130
		- 192,875 -		276,130	276,130	276,130

Major Highlights for FY24

Total budget increase

\$

83,255

- -The proposed budget increase is due to an increase in M&T Incentives.
- CRI requested a contribution of \$200,000.

In FY24 the Economic Development Budget will:

- Provide funding for CRI
- Provide funding for the Culpeper Museum
- Provide funding for M&T Incentives

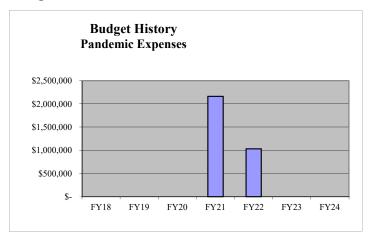
										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 8105 I	ECONOMIC DEVELOPMENT							
			OT	HER CI	HARGES							
150,000	150,000	150,000		56130	Contributions -CRI		150,000	150,000	150,000	200,000	200,000	200,000
10,895	10,895	10,895		56131	Contributions - Museum		10,895	10,895	10,895	10,895	10,895	10,895
51,882	55,843	32,300		56132	M & T Incentives		31,980	31,980	31,980	65,235	65,235	65,235
					Ardent 2	4,079						
					B&T 1	10,957						
					B&T 2	46,329						
					Jefferson 3	3,869						
-	0	1,373		56133	Business Site Readiness Prog		0	0	0	0	0	0
212,777	216,738	194,568	EC	ONOMI	C DEVELOPMENT TOTAL		192,875	192,875	192,875	276,130	276,130	276,130
							•					

PANDEMIC EXPENSES

Mission:

Pandemic Expeditures funded by anticipated CARES Act Funding.

Budget and Staff Resources:



		Budget &	x Starring	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Evnandituras						
•	226.001	_	_	_	_	_
Expenditures Personnel Operating	226,001 807,774	-	-	- -	- -	-
Personnel	*	- - -	- - -	- - -	- - -	- - -

Major Highlights for FY24

- The CDBG Grant Program ending in FY22.

Total budget increase

\$

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				4 0100 D	ANDEMIC EXPENDITIONS						
					ANDEMIC EXPENDITURES						
	226 001	226.001	PE.		EL - WAGES & BENEFITS			0	0	0	
-	226,001	226,001		50171	Premium Pay	0	0	0	0	0	
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAI.					
47,413	0	12,000	O.L.		Consulting Services	0	0	0	0	0	
,											
			OT	HER CH	IARGES						
1,479,975	0	0		56272	Grant Funded Exp - CARES Act	0	0	0	0	0	
371,291	836,600	767,791		56273	Grant Funded Exp - CDBG Grant	0	0	0	0	0	
				56274	•						
70,626	4,023	1,895			Grant Funded Exp - MUNI UT REL	0	0	0	0	0	
				56275							
-	0	0			Grant Funded Exp - ARPA Funds	0	0	0	0	0	
				56276							
-	109,736	26,088			Grant Funded Exp - ARPA Muni	0	0	0	0	0	
			MI	SCELLA	NEOUS ITEMS						
2,177	0	0	IVIII		Pandemic Expenses	0	0	0	0	0	
190,284	0	0	-		Cares Act Enterprise Alloc	0		0	0	0	
170,204	0	0	_		Year End Budget Transfers	0	Ü	Ü	0	0	
	0	0			Capital Asset Offset	0	-	0	0	0	
2,161,765	1,176,359	1,033,775	PA	NDEMIC	C EXPENDITURES TOTAL	-	-	-	-	-	-

										FY24	FY24	FY24
FY21	FY22	FY22				FY23		FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPT	ED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dep	ot 9900 I	DEBT SERVICE							
			DE	BT SER	VICE							
677,804	0	0		89508	2010 GOB \$19.25M Principal		0	0	0	0	0	0
105,000	770,000	770,000		89516	2016 Bond-Principal	805	,000	805,000	805,000	875,000	875,000	875,000
477,000	462,000	462,000		89517	2020 Bond Refunding Principal	389	,000	389,000	389,000	371,000	371,000	371,000
10,167	0	0		89608	2010 GOB \$19.25M Interest		0	0	0	0	0	0
224,000	206,650	206,650		89616	2016 Bond-Interest	171	,275	171,275	171,275	129,275	129,275	129,275
54,971	66,346	66,346		89617	2020 Refunding Interest	59	,878,	59,878	59,878	54,432	54,432	54,432
1,548,942	1,504,996	1,504,996	DE	BT SER	VICE	1,425,	153	1,425,153	1,425,153	1,429,707	1,429,707	1,429,707
20,340,044	22,649,469	21,250,662	TO	TAL G	F OPERATING & DEBT SVC EXPE	NDITURES 21,955,	720	22,832,163	22,785,434	23,356,118	23,517,425	23,517,425
												•

TOWN OF CULPEPER General Fund - Operating FY24 BUDGET

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			Dej		RANSFERS						
				89960	Transfer to Capital (Non-Committed						
-	0	0			Reserves)	0	0	0	0	0	0
				89961	Transfer Cap - Sanitation Equip						
-	(139,000)	0			Replacement	85,000	85,000	85,000	(217,000)	133,000	133,000
				89962	Transfer - Capital Reserve Fund						
167,850	278,056	0			(Committed Reserves)	363,239	363,239	363,239	(371,000)	(371,000)	(371,000)
					Cash Funding Capital Equipment -						
					Transfer from Unassigned Reserves						
	_				(debt repayment) (371,000)						
-	0	0			Xfer - Parking Authority	0	0		107,700	107,700	107,700
-	22,912	18,932			Special tax districts	19,000	19,000	19,000	19,000	19,000	19,000
				89966	Xfer - Major Capital Improvement						
-	0	0			Fund	0	0		662,485	662,485	662,485
-	0	0		89967	Xfer - E Ticketing	0	0		(10,100)	(10,100)	(10,100)
165.050	161.060	10.022	TD	ANGERI		467.220	465.220	467.220	101.005	541.005	541.005
167,850	161,968	18,932	IK	ANSFEI	(S	467,239	467,239	467,239	191,085	541,085	541,085
			Dat	nt 9990 (CONTINGENCY - RESERVED						
			DC		Contingency						
				9990	Contingency						
				9990	Contingency - Unreserved						
				7770	contingency - Oneserved						
_	0	0	CO	NTING	ENCY - RESERVED	0	0	0	0	0	0
	0						Ü	Ü		0	
20,507,894	22,811,437	21,269,593	T(OTAL EX	KPENDITURES & TRANSFERS	22,422,959	23,299,402	23,252,673	23,547,203	24,058,510	24,058,510

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			RE	VENUE	S/O	THER SOURCES						
			RE	SERVE	BAL	ANCES						
0	2,779,598	0		45600	Und	esignated Unreserved Fund Balance	0	3,004,204	3,004,204	0	0	0
0	0	0		45610			0	0	0	0	0	0
0	0	0		42150	Loar	n Proceeds	0	0	0	0	0	0
0	0	0		42152	Refu	inding Bond Proceeds	0	0	0	0	0	0
0	0	0		42155	Rese	erves-Sanitation Equipment	0	0	0	0	0	0
						1						
			MI	SCELLA	NEC	DUS						
0	0	5,000				ellaneous	0	0	0	0	0	0
0						tal Contributions	0			0	0	0
0						of Capital Assets	0			0	0	0
		-,,00				1						
			GR	ANTS/F	EVE	NUE FROM GOVERNMENT						
299,980	166,000	14,566	01			at Proceeds	0	384,000	384,000	1,320,000	1,320,000	1,320,000
0			_			A Grant Proceeds	0	/		0	0	1,520,000
0			_			te Grants	0			0		0
0			_			r Loop VDOT Reimbursement	0			0		0
67,000	0		_			ation-Parks & Rec Imp Fund	0			0		0
07,000		0	_			sfer from Reserves	27,580			540,000	540,000	540,000
0						sfer from MCIF	3,000,000	3,000,000		4,750,000	4,750,000	4,750,000
0			-			sfers-Capital Fund	3,000,000			4,730,000	0	4,730,000
0	0	0	CA			FRIBUTIONS	0	0	U	0	0	0
			CA	THAL		Proffer						
					Casi	Fiorier						
		<u> </u>	ELI	ND TRA	NCE	EDC						
0	0	0	ru			sfer To Capital Fund	0	0	0	0	0	0
0	U	0		89960			0	0	0	0	0	0
		<u> </u>			1 ran	sfer ElecG/F Capital						
						sfer Water-G/F Capital						
			_		1 ran	sfer W/W-G/F Capital						
366,980	2 001 100	1 172 566	TO	TAL DE	1 7 F 7 F 7 F 7	UES / OTHER SOURCES	2.027.500	6 601 704	6 601 704	6 610 000	6 610 000	6 610 000
366,980	3,801,198	1,172,566	10	IAL KE	VEN	UES / UTHER SUURCES	3,027,580	6,681,784	6,681,784	6,610,000	6,610,000	6,610,000
			_									-
24,625	12,575	12,548				rveillance Cameras	27,580	27,580	33,580	0	0	0
			CA	PITAL								
				77200	Mack	ninery & Equipment						0
				<u> </u>								
24,625	12,575	12,548	TO	TAL Su	rveill	ance Cameras	27,580	27,580	33,580	0	0	0
				1								
0	115,000	12,967				ncer St. Improvements	0	102,033	102,033	0	0	0
			SE	RVICES								
						ulting Services						
			CA	PITAL	OUT	LAYS						
						structure						
		·		•	•	·						

			1 124 D		ı		1		
							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
0	115,000	12,967	TOTAL E Spencer St. Improvements		102,033	102,033	0	0	
	ĺ				,	,			
0	360,100	71,399	Project 09020 E Spencer St. Public Parking	3,000,000	3,288,701	3,288,701	0	0	
	200,100	, 1,555	SERVICES SERVICES	2,000,000	5,200,701	5,200,701	v		
			55214 Consulting Services						
			CAPITAL OUTLAY						
			77040 Infrastructure						
			7/040 Ingrastructure						
^	260 100	71 200	TOTAL F.C. C. P. III. P. II.	2 000 000	2 200 501	2 200 501	0		
0	360,100	71,399	TOTAL E Spencer St. Public Parking	3,000,000	3,288,701	3,288,701	0	0	
0	0	0	Project 09025 Joint Community Pool	0	250,000	250,000	4,750,000	4,750,000	4,750,0
			SERVICES						
			75216 Engineering Services						
-			CAPITAL OUTLAY						-
			77040 Infrastructure						
0	0	0	TOTAL Joint Community Pool	0	250,000	250,000	4,750,000	4,750,000	4,750,0
	-				,	,	,,,,,,,,,	,,	,,,,,
334,014	0	0	Project 09065 Vehicle/Equipment Replacement	0	0	0	0	0	
334,014	V		CAPITAL OUTLAYS			0	O O	0	
			77500 Vehicle/Equipment Replacement						
			7/300 Venicie/Equipmeni Replacemeni						
334,014	0	0	TOTAL Vehicle/Equipment Replacement	0	0	0	0	0	
1,068,971	978	36	Project 09162 Land Acquisition	0	0	0	0	0	
			CAPITAL OUTLAYS						
			77010 Acquisition						
1 069 071	978	36	TOTAL Land Acquisition	0	0	0	0	0	
1,068,971	9/8	30	TOTAL Land Acquisition	0	0	U	0	0	
34,543	336,458	177,715	Duringt 00167 Downtown Blowning Duringto	0	158,743	158,743	0	0	
34,343	330,438	1//,/13	Project 09167 - Downtown Planning Projects	U	138,743	138,743	U	0	
			CAPITAL OUTLAYS						
			77040 Infrastructure						
34,543	336,458	177,715	TOTAL Downtown Planning Projects	0	158,743	158,743	0	0	
18,517	0	0	Project 09209 Financial System Upgrade	0	0	0	0	0	
			CAPITAL OUTLAYS						
			77600 Computer Hardware and Equipment						
			77650 Computer Software						
18,517	0	0	TOTAL Financial System Upgrade	0	0	0	0	0	
10,31/	0	U	101AL Financial System Opgrade	U	0	0	U	0	
10.740	22	22	Project 00242 Phys Didge Sidewalls & Culus of	0	0	0	0	0	
19,749	22	22	Project 09243 Blue Ridge Sidewalk & Culvert	0	0	0	0	0	
			SERVICES						
			75214 Consulting Services						
			CAPITAL OUTLAY						

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				77040	Infrasi	ructure				_		
19,749	22	22	TO	TAL Blu	e Rid	ge Sidewalk & Culvert	0	0	0	0	0	(
31,392	89,000	53,191	Pro	ject 0929	4 You	vell Meadow Park Improvements	0	0	0	210,000	210,000	210,000
			CA	PITAL (OUTL	AYS						
				77010	Land	Acquisition						
				77040	Infrasi	ructure				0		
			SEI	RVICES								
				75216	Engine	pering						
31,392	89,000	53,191	TO	TAL Yo	well N	leadow Park Improvements	0	0	0	210,000	210,000	210,000
- ,	,					P					.,	
214,783	80,217	51,108	Pro	iect 0929	5 Roc	kwater Park Improvements	0	0	0	0	0	(
,	,			PITAL (
						ructure						
			_			nery & Equipment						
			_	77200	much	иту се Едигрист						
214,783	80,217	51,108	TO	TAL Ro	rkwat	er Park Improvements	0	0	0	0	0	(
214,703	00,217	31,100	10	1711110	ckwat	ark improvements	0	0	0	0	0	
14,917	0	0	Pro	iect 0936	4 Sid	ewalks, Trails and Bikeway Projects	0	0	0	0	0	(
11,517	Ü			RVICES		evalus, Trans and Direway Trojects	V	Ü	0		0	
			SEI			pering Services						
			CA	PITAL (HITI	A VS						
			CA			ructure						
			_		,	nery & Equipment						
				77200	Mucni	негу & Ециіртені						
14,917	0	0	TO	TAI C:A	owall	s, Trails & Bikeway Project	0	0	0	0	0	
14,917	U	0	10	I AL SIG	ewaik	s, I rans & Bikeway Project	0	0	U	0	U	
32,176	2,280,935	33,709	Due	: a a 4 0020	M Das	to 522 Counidou Immuovom outo	0	2,647,227	2,647,227	0	0	
32,170	2,280,933	33,709		RVICES		te 522 Corridor Improvements	0	2,047,227	2,047,227	U	U	
			SEI									
			CA	/3210 DITAL 4	Engine	pering services						
			CA	PITAL (+					
				77040	Infrasi	ructure						
22.176	2 200 025	22.700	TO	TALE	-4- 53) Consider Language		2 (47 227	2 (47 227		0	
32,176	2,280,935	33,709	10	IAL Ro	ute 52	2 Corridor Improvements	0	2,647,227	2,647,227	0	0	(
52.002	0		-		- F04	4.0. "		0	0		0	-
52,003	0	0				1 Radios	0	0	0	0	0	(
			CA	PITAL (
				77040	Infrasi	ructure						
				<u> </u>	<u> </u>		1					
52,003	0	0	TO	TAL E9	11 Ra	dios	0	0	0	0	0	(
	_											
261,589	525,913	277,983				ewalk TAP Grant	0	207,500	207,500	1,650,000	1,650,000	1,650,000
			SEI	RVICES								
						& Engineering						
			CA	PITAL O	TTH	AV	1		1			

		T	1124 BODC		T	1			
							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			77040 Infrastructure						
261,589	525,913	277,983	TOTAL Sidewalk TAP Grant	0	207,500	207,500	1,650,000	1,650,000	1,650,0
2 107 200	2001100	500 577		2.027.500					
2,107,280	3,801,198	690,677	sub-total all capital projects	3,027,580	6,681,784	6,687,784	6,610,000	6,610,000	6,610,0
			Dept 9990 CONTINGENCY - UNRESERVED						-
0	0	0	89960 Transfer To Capital (NonCommitted)	0	0	0	0	0	
0	0	0	89965 Transfer Out - Capital	0	0	0	0	0	
0	0	0	89990 Contingency						
0	0	0	CONTINGENCY - UNRESERVED	0	0	0	0	0	
			Dept. 9991 CONTINGENCY - RESERVED						
			89990 Undesignated						
			89991 Contingency - Bond proceeds						
0	0	0	CONTINGENCY - RESERVED	0	0	0	0	0	-
2 107 200	2 001 100	600 677	TOTAL CENEDAL CARITAL FUND EVDENDITUDES	2 027 590	((01 704	((07 704	6 610 000	6 610 000	- C (10 0)
2,107,280	3,801,198	690,677	TOTAL GENERAL CAPITAL FUND EXPENDITURES	3,027,580	6,681,784	6,687,784	6,610,000	6,610,000	6,610,00

TOWN OF CULPEPER Water - Fund Summary FY24 BUDGET

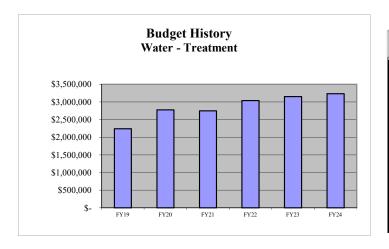
							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			OPERATING FUND:						
4,667,425	5,141,273	4,331,693	TOTAL WATER FUND REVENUES	5,139,659	5,329,659	5,363,345	5,413,415	5,507,029	5,507,029
2,749,778	3,214,444	3,037,675	3700 TREATMENT	2,986,341	3,152,341	3,043,191	3,170,550	3,234,615	3,234,615
919,579	1,069,931	990,009	3800 DISTRIBUTION	1,316,117	1,340,117	1,333,817	1,400,517	1,430,066	1,430,066
1,805,209	704,972	1,593,949	9900 DEBT SERVICE	709,059	709,059	709,059	707,889	707,889	707,889
111,743	122,612	122,612	9950 TRANSFERS	128,142	128,142	128,142	134,459	134,459	134,459
-	-	-	9990 CONTINGENCY	-	-	-	=	-	-
5,586,309	5,111,959	5,744,245	TOTAL EXPENDITURES	5,139,659	5,329,659	5,214,209	5,413,415	5,507,029	5,507,029
(918,884)	29,314	(1,412,552)	REVENUES OVER (UNDER) EXPENDITURES	-	-	149,136	-	-	-
			CAPITAL FUND:						
372,500	397,800	687,000	TOTAL WATER CAPITAL FUND REVENUES	596,700	596,700	596,700	663,000	663,000	663,000
94,141	200,000	28,913	8942 AUTOMATIC METER READING	-	-	-	-	-	-
-	-		8945 FUTURE WATER SUPPLY	-		25,089	_	-	-
20,794	-		9209 COMPUTER SYSTEM UPGRADE	-	-	-	-	-	ı
57,468	-		9296 SPLASH PARK & AMENDITIES	-	-	-	-	-	ı
-	-	-	9950 TRANSFER TO RESERVES	-	-	-	-	-	ı
-	-	-	CAPITAL OUTLAY	-	-	-	-	-	ı
172,403	200,000	28,913	TOTAL CAPITAL EXPENDITURES	-		25,089		-	-
-	-		LOAN TO L&P	-		-		-	-
-	197,800	-	CONTINGENCY - UNRESERVED	596,700	596,700	596,700	663,000	663,000	663,000
172,403	397,800	28,913	TOTAL EXPENDITURES	596,700	596,700	621,789	663,000	663,000	663,000
					•		•		

FY21 ACTUAL	FY22 AMENDED	FY22 ACTUAL		FY23 ADOPTED	FY23 AMENDED	PROJECTED FY23	FY24 DEPT REQUEST	FY24 MGR PROPOSED	FY24 COUNCIL ADOPTED
			RESERVE BALANCES						
0	24,215	0	45600 Reserves	0	12,000	0	0	0	(
			METERED SALES						
3,623,991	3,898,309	3,599,098	43290 Metered Sales - Water	4,112,413	4,112,413	4,112,413	4,309,371	4,309,371	4,309,371
			UTILITY FEES						
55,725	75,000	85,844	43320 Delinquent Fees	75,000	75,000	75,000	75,000	75,000	75,000
12,878	15,000	22,905	43330 Disconnect Fees	1,000	1,000	15,000	15,000	15,000	15,000
43,126	45,000	47,009	43340 Meter Fees	31,000	31,000	30,000	30,000	30,000	30,000
15,263	20,000	20,833	43370 Penalties	20,000	20,000	20,000	22,000	22,000	22,000
			UTILITY CHARGES, MISCELLANEOUS						
15,668	10,000	10,737	43585 Time & Material Charges - Taps	10,000	10,000	10,000	10,000	10,000	10,00
			REVENUE FROM USE OF MONEY						
46,128	40,000	12,761	42360 Interest on Investments	0	0	0	0		
94,187	50,000	85,675	42362 Interest Income - Investments	90,000	90,000	90,000	100,000	100,000	100,00
0	0	(6,373)	42370 Realized Gain/Loss-Inves	0	0	0	0	0	
(61,029)	0	(432,479)	42375 Unrealized Gain/Loss-Inves	0	0	0	0	0	
			MISCELLANEOUS						
82,449	0	0	42065 CARES Act Funding	0	0		0	0	
25,470	0	124,781	42068 ARPA Grant Proceeds	0	0	32,686	0	0	
0	1,000	0	44580 Sale Of Salvage & Surplus Materials	0	0	0	0	0	
1,850	2,000	0	44585 Sale Of Surplus Equipment	1,000	1,000	1,000	0	0	(
0		(289,824)	44586 Sale of Capital Assets	0	0		0		
1,366		18,840	45525 Insurance Claims & Recoveries	0	0	-	0		
59		29,633	45550 Miscellaneous	0	0	-	0	v	
1,315		0	45552 LPA - Miscellaneous	0	Ü	-	0	-	
687,543		983,450	45560 Developer Contributions	0	0	-	0	Ü	-
142		0	45597 LPA Taxable Sales	0	0	-	0	v	(
1,070		560	45598 Gazebo Rental Fees OCS/LPA	1,000	1,000	1,000	600		60
20,223	20,000	18,242	45599 LPA Boat Rental Fees	20,000	20,000	20,000	20,000	20,000	20,00
			TRANSFERS						
0	939,999	0	44960 Transfer from Reserves	778,246	956,246	956,246	831,444	925,058	925,05
4,667,425	5,141,273	4,331,693	TOTAL REVENUES / OTHER SOURCES	5,139,659	5,329,659	5,363,345	5,413,415	5,507,029	5,507,029

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	10	9	9	9	9	9.0
Expenditures						
Expenditures Personnel	931,275	999,977	1,009,977	1,046,081	1,085,272	1,085,272
•	931,275 1,713,857	999,977 2,020,654	1,009,977 1,945,754	1,046,081 2,053,719	1,085,272 2,078,593	1,085,272 2,078,593
Personnel	*	,				, ,

Total Budget Increase \$

Major Highlights for FY24:

- The proposed budget increase is primarily due to a projected increase in wages and benefits and electricity.
- The proposed budget increase in partially offset by a projected reduction in sewer service and capital outlay.

In FY24 the Water Department will:

- -Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- -Providing reliable water and sewer service.
- -Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- -Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

82,274

FY21	FY22	FY22		FY23		FY23	PROJECTED	FY24 DEPT	FY24 MGR	FY24 COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPT	ED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			3700-WATER TREATMENT							
			PERSONNEL - WAGES & BENEFITS							
531,015	555,120	630,869	50010 Salaries	670),839	670,839	670,839	685,862	*	731,89
66,288	90,000	84,273	50020 Salaries - Overtime		5,000	75,000	85,000	85,000	,	85,00
35,962	32,337	42,446	50110 Social Security Tax		9,323	39,323	39,323	40,281	43,028	43,02
8,589	7,780	10,116	50120 Medicare Tax		9,518	9,518	9,518	9,667	10,383	10,38
80,181	88,584	99,578	50130 Health Insurance	109	9,015	109,015	109,015	121,708	105,266	105,26
41,426	0	22,758	50132 OPEB Health Insurance		0	0		0		(
3,190	60,957	43,255	50140 VRS Retirement	79	9,443	79,443	79,443	81,220	86,665	86,663
2,673	7,316	2,517	50145 VRS Group Life Insurance	9	9,002	9,002	9,002	9,205	9,819	9,819
1,236	957	1,158	50150 VRS Disability Insurance		1,373	1,373	1,373	1,096	,	1,170
13,491	6,276	10,765	50160 Worker's Comp. Insurance		5,464	6,464	6,464	12,042		12,042
11,587	0	0	50169 Hazard Pay		0	0		0		(
0	0	(16,461)	50171 Premium Pay		0	0	0	0	0	(
			SERVICES - PURCHASED, SHARED, INT	ERNAL						
1,295	0	0	50210 Health & Medical Services		0	0	-	0		(
15,986	0	26,400	51314 Consulting Services		0	0	,,,,,	0	0	(
2,000	15,000	0	51316 Engineering Services	20	0,000	20,000	20,000	20,000	20,000	20,000
8,520	20,000	6,769	51317 Lab Testing	1:	5,000	15,000	10,000	15,000		15,000
0	2,000	1,240	51318 Legal Services		0	0	-,	2,000		2,000
4,898	4,500	4,452	51451 Uniform Rentals	4	1,500	4,500		4,500		4,500
0	0	486	52400 Printing and Binding		0	0	-	0		(
0	200	0	52410 Advertising		200	200	0	200		200
880,324	781,054	781,054	52520 Billing & Administrative Suppor),004	880,004	880,004	893,544	,	918,418
16,673	15,000	17,154	53230 R&M - Building & Grounds		7,000	17,000	17,000	17,000	.,	17,000
8,926	10,500	21,632	53235 R&M - Plant		0,000	20,000	15,000	20,000	-,	20,000
9,315	8,000	844	53238 R&M - Infrastructure		5,000	5,000	1,000	5,000		5,000
137,452	40,000	93,081	53240 R&M - Equipment		5,000	35,000	90,000	40,000		40,000
12,389	15,000	12,543	53250 Maintenance Service Contract		5,000	15,000	15,000	13,500	13,500	13,500
			Boiler Maintenance	2,500						
			Elevator maintenance	1,500						
			eWorkOrders service annual sub	* '						
			HVAC maintenance	2,000						
			SCADA system support	5,000					2 70 7	
3,500	3,500	3,500	53520 Motor Pool		3,500	3,500	3,500	3,500		3,50
6,000	6,000	6,000	53525 Mowing, mulching & trimming		5,000	6,000	6,000	6,000	6,000	6,00
			OTHER CHARGES						2.22	
9,344	14,000	5,350	51920 Education & Training		9,000	9,000	9,000	9,000		9,00
370	2,000	1,541	52010 Lodging		1,000	1,000	3,000	3,000	,	3,00
895	1,500	828	52015 Meals		1,500	1,500	1,500	1,500	1,500	1,50

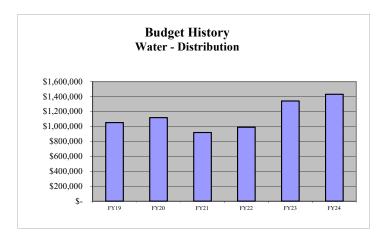
							TT 10.4	TTV0.4	TT /0.4
EVAL	EWAA	EWAA	_	EWO	E3/22	DDO IECTED	FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL	_	ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
220	500	162	52018 Travel	5.0	0 500	0	500	500	500
571	500 500	162 145	52710 Postal Services	50			500 300		300
16,870	10,000	19,154	52710 Postal Services 52720 Telecommunications	10,00		21,000	21,000		21,000
210,438	200,000	147,464	53640 Sewage Services	180,00		150,000	150,000		150,000
83		13,766	53660 Disposal Fees	1,00		500	500		50
225,430	250,000	254,406	55610 Electrical Services	250,00		300,000	300,000		300,000
2,754	6,000	(495)	55620 Heating Services	6,00		6,000	6,000		6,00
1,193	500	2,299	55630 Water Services	2,00		2,500	2,500		2,50
796	1,000	794	55810 Boiler & Machinery Insurance	1,00		1,000	1,000		1,000
5,873	6,050	6,013	55820 Fire / Property Insurance	6,30		6,300	6,400		6,40
436	443	441	55830 Contractor's Equipment Insurance	45		450	475		47:
1,267	1,500	1,476	55840 Motor Vehicle Insurance	1,60		1,600	1,600		1,600
10,641	12,000	10,973	55870 General Liability Insurance	12,00		12,000	12,500		12,500
10,011	12,000	10,775	25070 General Encounty Insurance	12,00	12,000	12,000	12,500	12,500	12,50
		-	MISCELLANEOUS ITEMS						
3,826	3,000	3,825	52210 Dues & Assoc. Memberships	3,00	0 3,000	3,000	3,000	3,000	3,00
0		808	52220 Bank Fees	5,00	0 0,000		0		3,00
1,723	0	0	56500 Pandemic Expenses		0 0	_	0	-	
127	0	0	56299 Miscellaneous		0 0	_	0		
127	Ü								
			MATERIALS AND SUPPLIES						
1,167	1,500	1,801	51570 Uniform Purchases and Wearing Apparel	1,70	0 1,700	1,700	1,700	1,700	1,700
2,512	1,500	3,613	52510 Office Supplies	1,50	0 1,500	1,500	1,500	1,500	1,500
2,496	5,000	2,400	52580 Books, Subscriptions & Education	3,00	0 3,000	3,000	3,000	3,000	3,00
18,294	15,000	23,408	52660 Operating Supplies	20,00	0 20,000	25,000	25,000	25,000	25,000
1,990	2,500	2,339	53540 Janitorial Supplies	2,50	0 2,500	2,500	2,500	2,500	2,50
2,855	5,000	5,432	53550 Vehicle Fuels	5,00	0 11,000	11,000	11,000	11,000	11,00
146	500	68	53552 Fuel Oil	50	500	1,000	1,000	1,000	1,00
435	500	91	53555 Lube Oil	50	500	100	500	500	50
1,351	4,000	1,209	53560 Vehicle & Equipment Supplies	2,00	2,000	6,000	2,000	2,000	2,000
191,874	420,000	185,329	53610 Chemicals	250,00	0 405,000	250,000	405,000	405,000	405,000
			Aluminum sulfate or polyaluminum sulfate						
			(DelPac 1000)	30,000					
			Copper Sulfate/BioSafe	50,000					
			Corrosion Inhibitor	50,000					
			Fluoride	25,000					
			Lime	20,000					
			Polymer	5,000					
			Sodium Hypochlorite	25,000					
21.11-	20.000	20.700	Sodium Permanganate	200,000	20.000	22.000	22.000	25.000	
31,445	30,000	20,790	53650 Laboratory Supplies	30,00		25,000	25,000		25,00
3,053	1,000	4,274	53670 Small Tools	3,00		3,000	3,000		3,00
	3,750	13,577	53674 Splash Pad Related Expend	9,00	9,000	8,000	8,000	8,000	8,00
8,362 19,312	5,000	5,421	53675 Lake Pelham Adventure Supplies	18,90	0 18,900	18,900	5,000	5,000	5,00

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			CA	APITAL O	UT	LAYS						
20,910	25,000	27,050		77200	Ma	chinery & Equipment	80,000	80,000	35,000	40,000	40,000	40,000
0	0	8,932		77600	Co	mputer Equipment	10,510	10,510	10,510	0	0	0
262	0	608		77900	Lea	ased Equipment	0	0	750	750	750	750
47,541	415,000	355,955		78956	Ma	jor Process Equipment Replacement	41,200	41,200	41,200	30,000	30,000	30,000
2,749,778	3,214,444	3,037,675	W.	ATER TR	EA'	TMENT	2,986,341	3,152,341	3,043,191	3,170,550	3,234,615	3,234,615

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	10	9	9	9	9	9
7 11.						
Expenditures						
Personnel	663,708	810,217	810,217	839,254	868,803	868,803
-	663,708 305,385	810,217 246,150	810,217 240,150	839,254 228,650	868,803 228,650	868,803 228,650
Personnel	,	, -	, -	*	,	,

Total Budget Increase

9

89,949

Major Highlights for FY24:

- The proposed budget increase is partially due to projected increases in wages and benefits.
- The proposed budget increase is partially due to increase in Automatic Meter Reading for Meter Replacements (\$50K).

In FY24 the Water Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

FY21	FY22	FY22				FY23	FY23	PROJECTED	FY24 DEPT	FY24 MGR	FY24 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				00 WATER DISTRIBUTION DEPT							
			PE	RSONNEL - WAGES & BENEFITS							
412,388	432,833	441,477		50010 Salaries		509,137	509,137	509,137	526,984	563,833	563,83
30,605	40,000	26,027		50020 Salaries - Overtime		40,000	40,000	40,000	40,000	- ,	40,00
12,351	40,000	6,080		50030 Salaries - Part-Time		40,000	40,000	40,000	40,000		40,00
27,292	24,547	27,880		50110 Social Security Tax		30,081	30,081	30,081	31,184	33,544	33,54
6,447	5,771	6,551		50120 Medicare Tax		7,097	7,097	7,097	7,326	7,903	7,90
97,221	106,725	104,905		50130 Health Insurance		102,407	102,407	102,407	112,646	97,420	97,42
44,772	47,476	47,341		50140 VRS Retirement		60,237	60,237	60,237	62,351	66,715	66,71
5,371	5,699	5,706		50145 VRS Group Life Insurance		6,826	6,826	6,826	7,067	7,560	7,56
973	939	1,411		50150 VRS Disability Insurance		1,736	1,736	1,736	1,823	1,955	1,95
10,078	12,326	9,184		50160 Worker's Comp. Insurance		12,696	12,696	12,696	9,873	9,873	9,87
15,078	0	0		50169 Hazard Pay		0	0	Ü	0	Ü	
0	0	(12,853)		50171 Premium Pay		0	0	0	0	0	
			SE	RVICES - PURCHASED, SHARED, INTERNAL	,						
0	-,	2,300		51315 Contractual Services		5,000	5,000	3,000	5,000	5,000	5,00
1,533	2,500	1,527		51451 Uniform Rentals		2,000	2,000	2,000	2,000	2,000	2,00
73,660	100,000	186,102		53238 R&M - Infrastructure		100,000	112,000	112,000	100,000	100,000	100,00
5,801	5,000	50		53240 R&M - Equipment		5,000	5,000	2,500	2,500	2,500	2,50
494	1,000	404		53245 R&M - Vehicle		1,000	1,000	1,000	1,000		1,00
7,007	8,450	6,234		53250 Maintenance Service Contract		8,450	8,450	8,450	5,925	5,925	5,92
				Copier Lease	1,700						
				eWorkOrders subscription	1,125						
				Fire extinguisher maintenance	1,000						
				HVAC maintenance	1,500						
				Railroad	600						
6,500	6,500	6,500		53520 Motor Pool		6,500	6,500	6,500	6,500	6,500	6,50
2.264	2 000	2042	OT	THER CHARGES		2 000	2 000	2 000	2 000	2 000	• • •
2,364	2,000	2,942	_	51920 Education & Training		2,000	2,000	2,000	2,000	2,000	2,00
0	1,500	1,058		52010 Lodging		1,000	1,000	1,500	1,500	1,500	1,50
474	500	1,051		52015 Meals		500	500	1,000	1,000	1,000	1,00
0	200	45		52018 Travel		200	200	200	200	200	20
2,068	2,500	2,113		52675 Miss Utility Tickets		2,500	2,500		2,500	2,500	2,50
554	500	185		52710 Postal Services		500	500	600	500		50
6,938	6,000	7,374		52720 Telecommunications		6,000	6,000	6,000	6,000	6,000	6,00
3,493	3,500	3,542		55610 Electrical Services		3,500	3,500	4,000	4,000	4,000	4,00
1,389	1,500	2,403		55620 Heating Services		1,500	1,500		2,500	2,500	2,50
174	200	189		55830 Contractor's Equipment Insurance		200	200	200	225	225	22
1,082	1,200	1,167		55840 Motor Vehicle Insurance		1,200	1,200	1,200	1,300	1,300	1,30

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			MI	SCELLANE	OUS ITEMS						
300	500	300		52210 Du	les & Assoc. Memberships	500	500	500	500	500	500
3,041	2,000	3,395		52295 Ba	d Debt Expense	2,000	2,000	2,000	2,000	2,000	2,000
22,385	23,000	23,028		56240 W	aterworks Fee	24,000	24,000	24,000	25,000	25,000	25,000
331	0	0		56299 M	scellaneous	0	0	0	0	0	0
			MA	ATERIALS A	AND SUPPLIES						
5,976	3,500	4,893			iform Purchases and Wearing Apparel	3,500	3,500	3,500	3,500	3,500	3,500
95	500	170		52510 Of	fice Supplies	500	500	500	500	500	500
7,100	5,500	9,869		52660 Op	perating Supplies	7,000	7,000	7,000	7,000	7,000	7,000
12,025	15,000	13,626		53550 Ve	hicle Fuels	12,000	24,000	20,000	20,000	20,000	20,000
100	600	285		53555 Lu		600	600	500	500	500	500
16,139	10,000	13,293		53560 Ve	hicle & Equipment Supplies	15,000	15,000	15,000	15,000	15,000	15,000
12,945	10,000	11,342		53670 Sn	nall Tools	10,000	10,000	10,000	10,000	10,000	10,000
			CA	PITAL OUT	LAYS						
6,950	0	2,250			achinery & Equipment	0	0	0	0	0	0
0	0	0			mputer Hardware & Equipment	0	0	2,200	0	0	0
12,128	9,965	0		77650 Cc	mputer Software	5,000	5,000	2,500	0	0	0
43,959	125,000	18,554			stribution System Improvements	128,750	128,750	128,750	132,613	132,613	132,613
0	0	111		78942 Aı	tomatic Meter Reading	150,000	150,000	150,000	200,000	200,000	200,000
919,579	1,069,931	990,009	W	ATER DISTI	RIBUTION DEPT	1,316,117	1,340,117	1,333,817	1,400,517	1,430,066	1,430,066

							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			9900 DEBT SERVICE						
1,698,432	0	1,495,100	59000 Depreciation Expense	0	0	0	0	0	(
13,259	0	0	89510 2010 GOB 19.25 Principal	0	0	0	0	Ü	(
0	10,000	10,000	89516 2016 Bond - Principal	15,000	15,000	15,000	15,000	15,000	15,000
611,000	592,000	592,000	89517 2020 Bond Refunding Principal	600,000	600,000	600,000	608,000	608,000	608,000
(504)	0	580	89610 2010 GOB 19.25M Interest	0	0	0	0	0	(
3,509	4,300	3,051	89616 2016 Bond - Interest	3,675	3,675	3,675	2,925	2,925	2,925
103,772	98,672	95,219	89617 2020 Bond Refunding Interest	90,384	90,384	90,384	81,964	81,964	81,964
(624,259)	0	(602,000)	89799 Debt Principal Offset	0	0	0	0	0	C
1,805,209	704,972	1,593,949	DEBT SERVICE	709,059	709,059	709,059	707,889	707,889	707,889
5,474,566	4,989,347	5,621,633	TOTAL EXPENDITURES	5,011,517	5,201,517	5,086,067	5,278,956	5,372,570	5,372,570
			0070 TD ANGEEDS						
111,743	122,612	122,612	9950 TRANSFERS 89950 Tfer Water to GF - PILOT	128,142	128,142	120 142	134,459	134,459	134,459
111,/43	122,012	122,012	Transfer to Capital Fund	128,142	128,142	128,142	134,439	134,439	134,439
			Transfer to Capital Fund						
111,743	122,612	122,612	TRANSFERS	128,142	128,142	128.142	134,459	134.459	134,459
,	,-	,-			- 7	-,		, , , ,	
			9990 CONTINGENCY - UNRESERVED						
			Contingency - Unreserved						
-	-	-	CONTINGENCY - UNRESERVED	-	-	-	-	-	-
5,586,309	5,111,959	5,744,245	TOTAL EXPENDITURES & TRANSFERS	5,139,659	5,329,659	5,214,209	5,413,415	5,507,029	5,507,029
- / /	-))			-,,	-) , , , , ,	-, , , ,	-, -,		- / /-

TOWN OF CULPEPER Water - Capital FY24 BUDGET

FY21 ACTUAL	FY22 AMENDED	FY22 ACTUAL		FY23 ADOPTED	FY23 AMENDED	PROJECTED FY23	FY24 DEPT REQUEST	FY24 MGR PROPOSED	FY24 COUNCIL ADOPTED
			REVENUES / OTHER SOURCES						
	0		45(00 P			0		0	
0	0	0	45600 Reserves	0	0	0	0	0	(
			CAPITAL CONTRIBUTION						
357,500	397,800	611,000	43846 Water Tap Fees - 5/8" Meter	596,700	596,700	596,700	663,000	663,000	663,000
0	,	0	43844 Water Tap Fees - 1" Meter	0	0		0	0	,
(15,000)	0	30,000	43848 Water Tap Fees - 1 1/2" Meter	0	0	0	0	0	
30,000	0	0	43849 Water Tap Fees - 2" Meter	0	0	0	0	0	
0	0	0	43880 Water Tap Fees - 3" Meter	0	0	0	0	0	
0	0	46,000	43881 Water Tap Fees - 4" Meter	0	0	0	0	0	
372,500	397,800	687,000	TOTAL REVENUES / OTHER SOURCES	596,700	596,700	596,700	663,000	663,000	663,000
94,141	200,000	28,913	08942 AUTOMATED METER READING	0	0	0	0	0	
			CAPITAL OUTLAYS						
			77200 Machinery & Equipment						
			Aclara AMR meter transmitting unit replacements as necessary to sustain metering						
			system at multiple customer locations.						
94,141	200,000	28,913	AUTOMATED METER READING	0	0	0	0	0	
0	0	0	8945 FUTURE WATER SUPPLY SOURCES	0	0	25,089	0	0	
0	U	0	SERVICES - PURCHASED, SHARED, INTERNAL	0	0	23,069	0	U	
			75216 Engineering Services						
			CAPITAL OUTLAYS						
			77010 Land Acquisition						
			77040 Infrastructure						
			77200 Machinery & Equipment						
-	-	-	FUTURE WATER SUPPLY SOURCES	0	0	25,089	0	0	
20.704	0		0200 COMPUTED SYSTEM LIBERADE	0	0	0	0	0	
20,794	0	0	9209 COMPUTER SYSTEM UPGRADE CAPITAL OUTLAYS	0	0	0	0	0	
			77650 Computer Software						
20,794	0	0	COMPUTER SYSTEM UPGRADE	0	0	0	0	0	
20,794	0	U	COMI OTER SISIEM OF GRADE	0	0	0	0	U	
57,468	0	0	9296 SPLASH PARK & AMENITIES	0	0	0	0	0	
			SERVICES - PURCHASED, SHARED, INTERNAL						
			75216 Engineering Services						

TOWN OF CULPEPER Water - Capital FY24 BUDGET

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED		MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			G + DI		The Avid						
			CAPIT	TAL OUT							
				77040	Infrastructure						
57,468	0	0	SPI A	SH PAR	K & AMENITIES	0	0	0	0	0	0
37,400	0		SILA	JIIIAN	R & AMERITES	0	0	· ·	U	0	0
			CAPI	TAL OU	TLAYS						
0	0	0		77710	Refund Tap Fees - Water	0	0	0	0	0	0
0	0	0			Gain/Loss on Disp of Cap Asst	0	0	0	0	0	0
					• •						
0	0	0	CAPI	TAL OU	TLAY TOTAL	-	-	-	-	-	-
			9950 1		ER TO RESERVES						
	0			89960	Transfer						
-	-	<u>-</u>	TRAN	SFER T	O OPERATIONS	-	-	-	-	-	-
172 402	200,000	20.012		1 , ,	1 C 11 · · · · ·			25.000			
172,403	200,000	28,913		sub-tota	l of all capital projects	-	-	25,089	-	-	-
0			0050 7	TRANSF	TEDS						
0	197,800	0	7730 1		Transfers to Reserves	596,700	596,700	596,700	663,000	663,000	663,000
Ů	157,000			0,,00	Transfers to Reserves	370,700	270,700	270,700	005,000	005,000	005,000
			9990 (CONTIN	GENCY - UNRESERVED						
				89990	Contingency						
-	197,800	-	TRAN		CONTINGENCY	596,700	596,700	596,700	663,000	663,000	663,000
0											
172,403	397,800	28,913		TOTAL	EXPENDITURES	596,700	596,700	621,789	663,000	663,000	663,000
											-

TOWN OF CULPEPER Wastewater - Fund Summary FY24 BUDGET

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				OPERAT	ING FUND:						
5,534,722	7,011,252	5,416,528		TOTAL V	V/W REVENUES / OTHER SOURCES	6,197,286	6,557,872	6,616,377	6,151,042	6,258,846	6,258,846
4,046,058	4,914,425	4,294,451		4700	TREATMENT	4,019,832	4,323,418	4,314,618	4,212,297	4,301,282	4,301,282
516,127	702,644	628,716		4800	COLLECTION	809,358	866,358	785,614	703,313	722,132	722,132
-	31,011	31,011		8199	CARES - ARPA	-	-	-	-	-	=
1,785,126	1,217,250	1,590,200		9900	DEBT SERVICE	1,215,875	1,215,875	1,215,875	1,071,375	1,071,375	1,071,375
156,030	145,922	145,922		9950	TRANSFERS	152,221	152,221	152,221	164,057	164,057	164,057
-	-	-		9990	CONTINGENCY	-	-	-	-	-	-
6,503,341	7,011,252	6,690,301		TOTAL I	EXPENDITURES	6,197,286	6,557,872	6,468,327	6,151,042	6,258,846	6,258,846
				REVENU	ES OVER (UNDER) EXPENDITURES	ı	-	148,049	=	-	=
				CAPITAI	L FUND:						
	1 221 250	246.500					5 000050	5 0600 5 0	1 000 000	4 000 000	1 000 000
598,750	1,331,250	916,500		TOTAL	N/W CAPITAL FUND REVENUES	6,800,000	7,869,950	7,869,950	1,000,000	1,000,000	1,000,000
	520.000	512.522		0020	Wings D'	6.000.000	7.000.550	7.060.050			
-	520,000	513,728	_		WPCF Digester Upgrade	6,800,000	7,869,950	7,869,950	-	-	-
-	811,250	-			Transfer to Operations	-	-	-	-	-	-
-	-	-			TINGENCY - RESERVED/UNRESERVED	-	-	-	1,000,000	1,000,000	1,000,000
-	1,331,250	513,728		TOTAL I	EXPENDITURES	6,800,000	7,869,950	7,869,950	1,000,000	1,000,000	1,000,000
									<u> </u>		<u> </u>

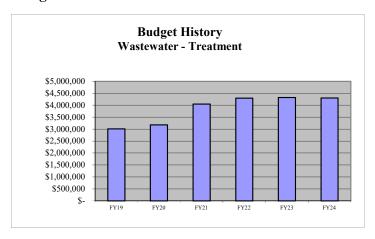
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
					ALANCES						
0	738,727	0	45	600 R	eserves - Prior year balance	0	323,586	323,586	0	0	0
				RED S							
4,767,856	4,732,054	4,798,656	43	280 M	etered Sales - Wastewater	4,896,029	4,896,029	4,896,029	5,226,581	5,226,581	5,226,581
	_			TY FE							
22	0	0			MR Surcharge	0		-	-	-	0
55,725	65,000	85,844			elinquent Fees	65,000			75,000	75,000	75,000
12,878	14,000	0			isconnect Fees	0	0		0	_	0
15,263	16,000	20,833			enalties	16,000	,	,	20,000	/	20,000
13,079	23,000	116,365	43	375 Se	eptage Receiving Fees	75,000	75,000	100,000	125,000	125,000	125,000
					ARGES, MISCELLANEOUS						
1,500	2,000	0			OG permits	2,000		,	3,000	3,000	3,000
0	1,000	0			astewater Discharge Permit	1,000			0		0
9,836	3,000	0			me & Material Charges - Misc.	3,000		3,000	3,000	3,000	3,000
13,976	7,000	23,556	43	585 Ti	me & Material Charges - Taps	15,000	15,000	15,000	15,000	15,000	15,000
			REVE	NUE F	ROM USE OF MONEY						
4,613	40,000	0	42	360 In	terest on Investments	0	0	0	0	-	0
114,449	30,000	83,726	42	362 In	terest Income - Investments	75,000	75,000	75,000	75,000	75,000	75,000
0	0	(5,075)	42	370 R	ealized Gain/Loss-Invest	0	0	0	0	0	0
(51,460)	0	(346,662)	42	375 U	nrealized Gain/Loss-Invest	0	0	0	0	0	0
			MISC	ELLAN	IEOUS						
75,762	0	0			ARES Act Funding	0	0	0	0	0	0
0	0	78,037			RPA Grant Proceeds	0	0	- 0 , , , -	0	0	0
759	0	2,121	44		ale of Salvage & Surplus Materia	ls 0	0	-,	0	_	0
0	1,000	0	44		ale of Surplus Equipment	1,000	1,000	1,000	1,000	1,000	1,000
54,446	0	1,812	44	585 In	surance Claims/Recoveries	0	0	0	0	0	0
0	0	0	44	586 Sa	ale of Capital Assets	0	0	0	0	0	0
(62)	0	0	45	550 M	iscellaneous	0	0	0	0	0	0
446,080	0	557,314	45	560 D	eveloper Contributions	0	0	0	0	0	0
			TRAN	SFER I	FROM CAPITAL						
0	1,338,471	0	44	960 Tı	ransfer from Reserves	1,048,257	1,085,257	1,085,257	607,461	715,265	715,265
5,534,722	7,011,252	5,416,528	TOTA	L REV	ENUES / OTHER SOURCES	6,197,286	6,557,872	6,616,377	6,151,042	6,258,846	6,258,846

WASTEWATER - TREATMENT (4700)

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	14	16	16	16	16	16.0
Expenditures						
Personnel	1,388,616	1,639,428	1,609,428	1,766,503	1,830,614	1,830,614
	2,062,442	2,287,404	2,308,604	2,370,794	2,395,668	2,395,668
Operating				75.000	75,000	75,000
Operating Capital Outlay	843,394	396,586	396,586	75,000	75,000	75,000

Major Budget Highlights for FY24:

Total Budget Increase

\$

(22,136)

- The proposed budget decrease is primarily due to a decrease in Major Process Upgrade (\$322K).
- The proposed budget decrease is partially offset by an increase in wages and benefits.

In FY24 the Wastewater Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.

Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
												-
			470	00 WAST	TEWATER - TREATMENT							-
			PE		EL - WAGES & BENEFITS							-
919,168	1,032,470	998,333			Salaries		1,082,631	1,082,631	1,082,631	1,157,087	1,234,650	1,234,650
143,093	140,000	104,666			Salaries - Overtime		140,000	140,000	,	140,000	140,000	140,000
64,157	60,060	65,293			Social Security Tax		64,147	64,147		68,266	73,064	73,064
15,227	14,266	15,459			Medicare Tax		15,325	15,325		16,212	17,409	17,409
153,321	197,442	173,341		50130	Health Insurance		179,139	179,139	179,139	212,354	183,657	183,657
57,748	0	19,341		50132	OPEB Health Insurance		0	0		0	0	0
254,371	112,613	12,386			VRS Retirement		128,165	128,165	128,165	136,972	145,094	145,094
6,661	13,517	7,623		50145	VRS Group Life Insurance		14,526	14,526	14,526	15,523	16,442	16,442
2,285	2,372	2,709			VRS Disability Insurance		3,049	3,049	3,049	3,777	3,986	3,986
13,556	12,083	15,505			Worker's Comp. Insurance		12,446	12,446	12,446	16,312	16,312	16,312
18,111	0	0			Hazard Pay		0	0	0	0	0	0
0	0	(26,040)		50171	Premium Pay		0	0	0	0	0	0
			SE	RVICES	- PURCHASED, SHARED, INT	TERNAL						
1,295	0	0		50210	Health & Medical Services		0	0	0	0	0	0
560	15,000	980		51314	Consulting Services		15,000	15,000	10,000	15,000	15,000	15,000
20,158	15,000	2,630		51316	Engineering Services		15,000	15,000	15,000	15,000	15,000	15,000
44,803	30,000	46,620		51317	Lab Testing		45,000	45,000	55,000	55,000	55,000	55,000
					Final Effluent							
					Hardness/Metals							
					Final Effluent Weekly							
					Testing							
					Misc. Including Bioassay							
					Pretreatment Testing							
					Qrtly. Sludge Testing							
0	5,000	0		51318	Legal Services		0	0	0	0	0	0
8,228	9,000	8,665		51451	Uniform Rentals		9,500	9,500	9,500	9,500	9,500	9,500
0	0	386			Printing and Binding		0	0	0	0	0	0
0	0	2,132			Advertising		0	0	1,500	1,500	1,500	1,500
745,868	781,054	781,054			Billing & Administrative Support		880,004	880,004	880,004	893,544	918,418	918,418
39,161	25,000	48,928			R&M - Buildings & Grounds		30,000	30,000	30,000	30,000	30,000	30,000
12,142	15,000	8,269			R&M - Plant		15,000	15,000	20,000	20,000	20,000	20,000
57,857	20,000	21,363		53238	R&M - Infrastructure		20,000	20,000	20,000	20,000	20,000	20,000
285,753	109,407	173,293			R&M - Equipment		150,000	150,000	150,000	150,000	150,000	150,000
0	0	322			R&M - Misc. / Other		0	0		0	0	0
37,177	40,000	41,191		53250	Maintenance Service Contract		40,000	40,000	40,000	40,500	40,500	40,500
					Boiler Maintenance &							
					Inspection	6,000						

								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			EworkOrders subscription and	2.500						
			services	2,500						
			Fire Extinguisher Maintenance	1,000						
			HACH Services/Instrument							
			maintenance and repairs	12,000						
			Hoist Safety Certification	3,000						
			Lab Certification							
			SCADA Software Support	10,000						
			Specialty HVAC maintenance							
70.101	50.000	40.254	services	6,000	60.000	60.000	60.000	60.000	60.000	60.000
79,191	50,000	49,374	53280 Sludge Disposal		60,000	/	60,000	60,000	60,000	60,000
17,000	17,000	17,000	53520 Motor Pool		17,000	/	17,000	17,000	17,000	17,000
15,000	15,000	15,000	53525 Mowing, mulching & trimming		15,000	15,000	15,000	15,000	15,000	15,000
			OTHER CHARGES							
9,596	9,000	9,954	51920 Education & Training		9,000	/	9,000	9,000	9,000	9,000
173	1,500	1,951	52010 Lodging		1,500	/	1,500	1,500	1,500	1,500
922	2,000	1,560	52015 Meals		2,000		2,000	2,000	2,000	2,000
4	400	395	52018 Travel		400		1,500	1,500	1,500	1,500
1,720	1,500	1,198	52710 Postal Services		1,500		1,500	1,500	1,500	1,500
9,540	10,000	7,777	52720 Telecommunications		10,000		8,000	10,000	10,000	10,000
10,522	12,000	11,658	53660 Disposal Fees		12,000		12,000	12,000	12,000	12,000
263,280	300,000	266,909	55610 Electrical Services		290,000		310,000	310,000	310,000	310,000
40,068	131,000	88,333	55620 Heating Services		75,000	/	90,000	90,000	90,000	90,000
16,358	20,000	18,332	55630 Water Services		20,000	20,000	20,000	20,000	20,000	20,000
2,019	2,500	1,813	55810 Boiler & Machinery Insurance		2,500		2,500	2,500	2,500	2,500
20,091	21,000	20,107	55820 Fire / Property Insurance		21,000		21,000	22,000	22,000	22,000
3,204	3,500	3,271	55840 Motor Vehicle Insurance		3,500	3,500	3,500	3,750	3,750	3,750
11,386	12,000	11,049	55870 General Liability Insurance		12,000	12,000	12,000	12,000	12,000	12,000
905	1,000	440	55943 Lease Copier		1,000	1,000	3,000	1,000	1,000	1,000
			MISCELLANEOUS ITEMS							
19,856	15,000	15,798	52210 Dues & Assoc. Memberships		15,000	15,000	16,000	16,000	16,000	16,000
			New Operator Licenses							
			Permit Maintenance Fees							
			VWWA Annual Assessment fees							
			W/W Operator License							
			Renewals							
			WEF							
0	0	644	52220 Bank Fees		0	0	0	0	0	C
233	0	0	56299 Miscellaneous		0	0	100	0	0	0
521	0	0	56500 Pandemic Expenses		0	0	0	0	0	C

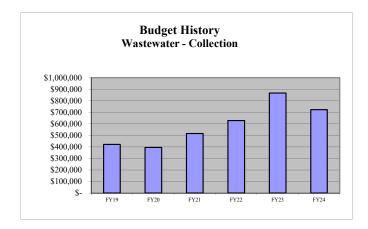
										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			M	IATERIA	LS AND SUPPLIES							
2,555	4,000	3,510		51570	Uniform Purchases and Wearing	Apparel	4,000	4,000	4,000	4,000	4,000	4,000
2,930	2,000	3,737		52510	Office Supplies		2,000	2,000	2,000	2,000	2,000	2,000
4,017	4,500	2,417		52580	Books, Subscriptions & Education	n	4,000	4,000	3,000	3,000	3,000	3,000
30,738	15,000	39,787		52660	Operating Supplies		30,000	30,000	40,000	40,000	40,000	40,000
2,977	1,200	1,212		53540	Janitorial Supplies		1,500	1,500	2,000	2,000	2,000	2,000
15,984	18,000	17,960		53550	Vehicle Fuels		17,000	17,000	17,000	17,000	17,000	17,000
3,452	5,000	1,112		53552	Fuel Oil		5,000	5,000	20,000	20,000	20,000	20,000
16,668	8,000	6,616		53555	Lube Oil		8,000	8,000	10,000	10,000	10,000	10,000
15,510	10,000	21,154		53560	Vehicle & Equipment Supplies		10,000	10,000	10,000	10,000	10,000	10,000
185,696	311,000	255,729		53610	Chemicals		350,000	350,000	330,000	373,000	373,000	373,000
					Aluminum Sulfate	35,000						
					Defoamer agent	13,000						
					Carbon Source/Glycerin	275,000						
					Polymer for sludge handling	45,000						
					Lime	2,500						
					Sodium Bicarbonate	2,500						
32,472	40,000	20,210		53650	Laboratory Supplies		35,000	35,000	26,000	25,000	25,000	25,000
					Chemicals/Supplies							
					ERA Standards/QC							
					Filters/Standards							
					HACH supplies							
					IDEXX Bacteriological							
					Supplies							
10,598	5,000	10,600		53670	Small Tools		8,000	8,000	8,000	8,000	8,000	8,000
			C	APITAL	OUTLAYS							
41,768	18,000	22,030		77200	Machinery & Equipment		10,000	10,000	10,000	10,000	10,000	10,000
27,024	5,000	14,508		77600	Computer Equipment		5,000	5,000	5,000	5,000	5,000	5,000
49	0	49			Leased Equipment		0	0				0
231,334	1,194,040	806,807		79035	Major Process Upgrade		103,000	381,586	381,586	60,000	60,000	60,000
					•			-			-	
4,046,058	4,914,425	4,294,451	W	ASTEW	ATER TREATMENT		4,019,832	4,323,418	4,314,618	4,212,297	4,301,282	4,301,282

WASTEWATER - COLLECTION (4800)

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	5	5	5	5	5	6.0
Expenditures						
Expenditures Personnel	303,253	439,908	439,908	462,888	481,707	481,707
Expenditures Personnel Operating	303,253 132,809	439,908 124,950	439,908 127,080	462,888 128,425	481,707 128,425	481,707 128,425
Personnel	,	, , , , , , , , , , , , , , , , , , ,	*	*	,	

\$

Major Budget Highlights for FY24:

Total Budget Increase

(144,227)

- The proposed budget decrease is partially due to an decrease in I & I Rehabilitation (\$99K).
- The proposed budget decrease is partially due to an decrease in Vehicle Replacement (\$80K).

In FY24 the Wastewater Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for
- providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

										FY24	FY24	FY24
FY21	FY22	FY22	_				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			_									
			40	20 37116	MENUATED COLLECTION							-
					STEWATER COLLECTION							
152.020	204 225	200.020	PE	_	EL - WAGES & BENEFITS		207.102	207.102	207.102	204.776	227.077	227.077
152,820 5,997	204,335	208,920 6,247			Salaries Salaries - Overtime		296,102	296,102 20,000	296,102	304,776	327,067	327,067
3,997	20,000 10,000	3,258	_	50020	Salaries - Overtime Salaries - Part-Time		20,000 10,000	10,000	20,000 10,000	20,000 10,000	20,000 10,000	20,000 10,000
9,770	12,125	13,257	_		Social Security Tax		17,964	17,964	17,964	-,	19,722	19,722
										18,397		
2,349	2,863	3,132	_		Medicare Tax		4,262	4,262	4,262	4,335	4,669	4,669
29,011	41,224 22,276	39,395	_		Health Insurance VRS Retirement		48,406 35,034	48,406 35,034	48,406 35,034	60,245 36,063	52,092 38,698	52,092 38,698
17,360		22,296	_									
2,083 454	2,673	2,675			VRS Group Life Insurance		3,971	3,971	3,971	4,086	4,386	4,386
	459	851	_		VRS Disability Insurance		1,146	1,146	,	1,185	1,272	1,272
3,304	2,935	3,223			Worker's Comp. Insurance		3,023	3,023	3,023	3,801	3,801	3,801
5,100	0	(4.071)			Hazard Pay		0	0		0	0	0
0	0	(4,971)		50171	Premium Pay		0	0	0	0	0	0
			O.F.	DIMORE	BURGHAGER GHARER IN							
	1.000		SE		- PURCHASED, SHARED, INT	TERNAL	4 000	1.000	4.700	1.700	4.500	4.700
1,114	1,000	993	_		Uniform Rentals		1,000	1,000	1,500	1,500	1,500	1,500
78,225	25,000	48,252		53238	R&M - Infrastructure		25,000	25,000	25,000	25,000	25,000	25,000
5,155	4,000	320	_		R&M - Equipment		4,000	4,000	3,000	4,000	4,000	4,000
0	1,000	222			R&M - Vehicle		1,000	1,000	1,000	1,000	1,000	1,000
1,460	6,000	1,274		53250	Maintenance Service Contract		6,000	6,000	6,000	5,125	5,125	5,125
					EworkOrders subscription and							
			_		services	1,125						
					Fire Extinguisher Maintenance	1,000						
					Pest Control Services	1,000						
					Sewer Camera Service	2,000						
14,000	14,000	14,000		53520	Motor Pool		14,000	14,000	14,000	14,000	14,000	14,000
1.002	2.700		O'I	_	HARGES		2.500	2.500	4.700	2.700	2.500	2.500
1,983	2,500	964			Education & Training		2,500	2,500	1,500	2,500	2,500	2,500
0	300	862			Lodging		500	500	900	1,000	1,000	1,000
240	200	636	_	52015			750	750	750	750	750	750
2,068	2,000	2,113		_	Miss Utility Tickets		2,000	2,000	2,200	2,200	2,200	2,200
57	0	0			Postal Services		0	0		0	0	0
6,075	4,000	7,152		52720	Telecommunications		6,000	6,000	7,500	7,500	7,500	7,500
3,493	3,200	3,542			Electrical Services		3,500	3,500	4,000	4,000	4,000	4,000
1,389	1,000	2,403			Heating Services		1,500	1,500	2,500	2,500	2,500	2,500
211	300	234			Contractor's Equipment Insurance		300	300	300	350	350	350
3,291	3,400	3,326		55840	Motor Vehicle Insurance		3,400	3,400	3,400	3,500	3,500	3,500

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			M		ANEOUS ITEMS							
3,860	2,000	4,389		52295	Bad Debt Expense		2,000	2,000	2,000	2,000	2,000	2,000
0	0	0		56500	Pandemic Expenses		0	0	0	0	0	0
			M		LS AND SUPPLIES							
66	400	249			Office Supplies		400	400	400	400	400	400
0	200	0		53540	Janitorial Supplies		200	200	200	200	200	200
10,688	15,000	16,281		53550	Vehicle Fuels		15,000	27,000	25,000	25,000	25,000	25,000
229	400	619			Lube Oil		400	400	400	400	400	400
7,394	10,000	16,096			Vehicle & Equipment Supplies		10,000	10,000	15,000	15,000	15,000	15,000
2,267	1,700	3,480		51570	Uniform Purchases and Wearing A	pparel	3,000	3,000	3,000	3,000	3,000	3,000
3,037	2,500	2,858		52660	Operating Supplies		2,500	2,500	2,500	2,500	2,500	2,500
5,234	8,000	2,546		53670	Small Tools		8,000	8,000	5,000	5,000	5,000	5,000
			CA	APITAL	OUTLAYS							
7,074	3,000	11,815		77200	Machinery & Equipment		12,000	12,000	12,000	12,000	12,000	12,000
0	0	0		77500	Vehicle Replacement		80,000	80,000	54,486	0	0	0
0	0	0		77600	Computer Hardware & Equipment	:	0	0	2,139	0	0	0
12,128	9,965	0			Computer Software		10,000	10,000	0	0	0	0
116,816	262,689	185,810		79030	I & I Rehabilitation		154,500	199,500	150,000	100,000	100,000	100,000
516,127	702,644	628,716	W	ASTEW	ATER COLLECTION		809,358	866,358	785,614	703,313	722,132	722,132

FY21									FY24	FY24	FY24
	FY22	FY22				FY23	FY23	PROJECTED		MGR	COUNCIL
ACTUAL A	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
											-
			819		CS - ARPA						
0	31,011	31,011			Premium Pay	0	Ū		0	0	0
0	0	0		56275	Grant Funded Exp - ARPA Funds	0	0	0	0	0	0
-	31,011	31,011	CA	RES - A	RPA	0	0	0	0	0	
			990		SERVICE						
1,326,430	0	1,140,023			Depreciation Expense	0	Ů		0	0	0
444,477	0	0			2010 GOB 19.25 Principal	0	Ü			0	0
260,000	710,000	710,000			2016 Bond - Principal	745,000	745,000	745,000	635,000	635,000	635,000
37,868	0	37,868			2008 GOB Interest	0	0	0	0	0	0
(11,323)	0	13,567			2010 GOB 19.925M Interest	0	0	0	0	0	0
432,150	507,250	398,741			2016 Bond - Interest	470,875	470,875	470,875	436,375	436,375	436,375
0	0	0			Gain/Loss - Asset Disposal	0	0	0	0	0	0
(704,476)	0	(710,000)		89799	Debt Principal Offset	0	0	0	0	0	0
1,785,126	1,217,250	1,590,200		DEBT	SERVICE	1,215,875	1,215,875	1,215,875	1,071,375	1,071,375	1,071,375
											-
6,347,311	6,865,330	6,544,379		TOTA	L EXPENDITURES	6,045,065	6,405,651	6,316,107	5,986,985	6,094,789	6,094,789
			995	0 TRAN	SFERS						
156,030	145,922	145,922		89950	Tfer W/W to GF - PILOT	152,221	152,221	152,221	164,057	164,057	164,057
					Transfer to Capital Fund						
156,030	145,922	145,922		TRANS	SFERS	152,221	152,221	152,221	164,057	164,057	164,057
											-
			999	0 CONT	INGENCY - UNRESERVED						
					Contingency - Unreserved						
-	-	-		CONT	INGENCY - UNRESERVED	-	-	-	-	-	-
									_		-
6,503,341	7,011,252	6,690,301		TOTA	L EXPENDITURES & TRANSFEI	RS 6,197,286	6,557,872	6,468,327	6,151,042	6,258,846	6,258,846

TOWN OF CULPEPER Wastwater - Capital FY24 BUDGET

				1		1		T.	
							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL		ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
Herenz	THITEIRE	Herenz		TIDOTTED	TRIVIEROED	1120	REQUEST	TROTOSED	HOOTTED
			REVENUES / OTHER SOURCES						
0	0	0	45600 Reserves-Prior Year Balance	0	0	0		0	
			RESERVES						
0	520,000	0	44950 Transfer from Reserves	5,900,000	6,969,950	6,969,950	0	0	
	1 1/111				-	1 / 11 / 1			
			CAPITAL CONTRIBUTION						
558,250	811,250	835,500	43846 WW Tap Fees - 5/8" meter	900,000	900,000	900,000	1,000,000	1,000,000	1,000,00
0		0	43844 WW Tap Fees - 1" Meter	0	,		0	, ,	1,000,00
0	0	40,500	43848 Tap Fees - 1 1/2" meter	0			0	-	
40,500	0	0	43849 Tap Fees - 2" meter	0		Ü	0		
0	0	40,500	43880 Tap Fees - 3" meter	0	-	Ŭ	0		
0		0	43881 Tap Fees - 4" meter	0			0		
0	0		43001 Tap rees - 4 meter	0	0	· ·	0	0	
			FUND TRANSFERS						
			Transfer to Capital Fund						
			Transfer to Capital Fund						
598,750	1,331,250	916,500	TOTAL REVENUES / OTHER SOURCES	6,800,000	7,869,950	7,869,950	1,000,000	1,000,000	1,000,000
	, ,							, ,	-
0	520,000	513,728	9038 WPCF DIGESTER UPGRADE	6,800,000	7,869,950	7,869,950	0	0	
			SERVICES - PURCHASED, SHARED, INTERNAL						
			75216 Engineering Services						
			*4.8 million being paid by ARPA						
0	520,000	513,728	WPCF DIGESTER UPGRADE	6,800,000	7,869,950	7,869,950	-	-	-
0	520,000	513,728	sub-total all capital projects	6,800,000	7,869,950	7,869,950	0	0	
0	320,000	313,726	sub-ioidi dii capitai projects	0,000,000	7,009,930	7,009,930	0	0	
			9950 Transfers						
0	811,250	0	89960 Xfer to Capital (Non-Committed)	0			0		
0	0	0	89965 Transfer Out-Capital	0	0	0	0	0	
	244.2.20								
0	811,250	0	Transfers	-	-	0	0	0	_
			9990 CONTINGENCY - UNRESERVED						-
0	0	0	89965 Transfer Out - Capital	0	0	0	1,000,000	1,000,000	1,000,00
	Ů		57.50 Timber Sur Suprin.		0		1,000,000	1,000,000	1,000,00
			Unreserved						
0	0	0	CONTINGENCY	-	-	0	1,000,000	1,000,000	1,000,000

TOWN OF CULPEPER Wastwater - Capital FY24 BUDGET

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
									·		-
-	1,331,250	513,728	TOTAI	L EXI	PENDITURES	6,800,000	7,869,950	7,869,950	1,000,000	1,000,000	1,000,000

TOWN OF CULPEPER Light & Power - Fund Summary FY24 BUDGET

							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			OPERATING FUND:						
12,197,047	13,691,800	12,848,403	TOTAL LIGHT AND POWER FUND REVENUES	13,919,323	14,322,837	14,256,442	13,835,501	13,835,501	13,835,501
1,317,373	1,572,870	1,629,190	5600 ADMINISTRATION	1,759,435	1,759,435	1,767,435	1,795,573	1,851,268	1,851,268
6,984,084	8,170,843	7,991,495	5700 GENERATION	8,058,903	8,118,903	8,138,403	8,424,916	8,428,524	8,428,524
1,756,845	2,517,094	2,015,528	5800 DISTRIBUTION	2,934,068	3,277,582	3,302,291	2,617,935	2,629,354	2,629,354
-	24,544	24,544	8199 CARES - ARPA	-	-	-	-	-	-
1,063,316	449,466	993,827	9900 DEBT SERVICE	454,453	454,453	454,453	448,759	448,759	448,759
405,075	956,983	404,625	9950 TRANSFERS	712,465	712,465	712,465	548,319	477,597	477,597
-	-	-	9990 CONTINGENCY	-	-	-	-	-	-
11,526,693	13,691,800	13,059,209	TOTAL EXPENDITURES	13,919,323	14,322,837	14,375,046	13,835,501	13,835,501	13,835,501
670,354	-	(210,806)	REVENUES OVER (UNDER) EXPENDITURES	-	-	(118,604)	-	-	-
			CAPITAL FUND:						
-	1,531,433	404,763	TOTAL L&P CAPITAL FUND REVENUES	-	1,185,091	1,185,091	200,000	200,000	200,000
	, ,				, ,	, ,		,	,
-	450,000	4,025	8816 NALLS MILL CONDUIT	-	445,975	445,975	200,000	200,000	200,000
145,242	301,433	267,673	8820 PROJECT	_	_	_	_	_	_
6,263	-	-	8825 LED STREETLIGHTING	_	_	_	_	_	_
-	336,000	38,763	9015 E SPENCER ST IMPROVEMENTS	_	297,237	297,237	_	-	_
_	444,000	2,121	9020 E SPENCER ST PUBLIC PARKING	_	441,879	441,879	-	_	_
10.081	-		9209 FINANCIAL SYSTEM UPGRADE	_	-	-	_	_	_
20,002			7207 2000 2000 2000 2000 2000 2000 2000						
161,586	1,531,433	312,581	Total Capital Expenditures	_	1,185,091	1,185,091	200,000	200,000	200,000
101,000	1,001,100	512,551	Total capital Emperations		1,100,001	1,100,001	200,000	200,000	200,000
_	_	_	TRANSFERS		_	_	-	_	
+									
161,586	1,531,433	312,581	TOTAL EXPENDITURES	-	1,185,091	1,185,091	200,000	200,000	200,000
,	,,	,		1	, ,,	, , , , , , , ,	,	,	,

TOWN OF CULPEPER Light & Power - Operating FY24 BUDGET

								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED		MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			DEGERALE D	Y A NOTE						
	0		RESERVE BA			220 514	220.51.4		0	
0	0	0	45600	Reserves - Prior Year Balance	0	328,514	328,514	0	0	0
			METERER	I Fig.						
11 (72 200	12 124 011	12.024.222	METERED SA		12 400 022	12 400 022	12 400 022	12 206 501	12 206 501	12 206 501
11,673,389	13,124,011	12,934,222	43220	Metered Sales - Electric	13,409,823	13,409,823	13,409,823	13,386,501	13,386,501	13,386,501
			TABLE TOXA DDI	0						
1 400	2 000	1.000	UTILITY FEE		2 000	2.000	2 000	2 000	2 000	2 000
1,400	2,000	1,000		After Hours Reconnection Fee	2,000	2,000	2,000	2,000	2,000	2,000
57,429	100,000	85,925		Delinquent Fees	100,000	100,000	100,000	100,000	100,000	100,000
13,269	17,000	46,695		Disconnect Fees	25,000	25,000	40,000	40,000	40,000	40,000
18,990	12,000	350		Meter Fees	10,000	10,000	5,000	5,000	5,000	5,000
15,727	30,000	20,833	43370	Penalties	30,000	30,000	30,000	30,000	30,000	30,000
				ARGES, MISCELLANEOUS						
102,971	0	36		AMR Cost Recovery	0	0	-	0	0	-
0	1,000	0		Overhead Connection Charge	1,000	1,000	1,000	0	0	
200	1,000	46,700		Pole Permits & Rental Charge	10,000	10,000	10,000	10,000	10,000	10,000
23,951	10,000	4,947		Γime & Material Charges - Misc.	10,000	10,000	10,000	10,000	10,000	10,000
134,500	175,000	7,000	43590	Service Connection Charge	225,000	225,000	112,500	112,500	112,500	112,500
				OM USE OF MONEY						
4,408	40,000	0		Interest Income	0	0	-	0	0	
122,953	30,000	102,237		Interest Income - Investments	80,000	80,000	100,000	100,000	100,000	100,000
0	0	(6,666)		Realized Gain/Loss-Invest	0	0	-	0	0	
(45,659)	0	(450,683)	42375	Unrealized Gain/Loss-Invest	0	0	-	0	0	0
			MISCELLAN							
32,072	0	0		CARES Act Funding	0	0	-	0	0	
0	0	24,544		ARPA Grant Proceeds	0	0	<u>-</u>	0	0	
4,001	1,000	4,948		Sale Of Salvage & Surplus Materials	1,500	1,500	1,500	1,500	1,500	
6,450	1,000	0		Sale Of Surplus Equipment	1,000	1,000	6,100	25,000	25,000	25,000
1,026	5,000	0		Recovered Cost - Streetlights in New I	·	3,000	1,500	3,000	3,000	3,000
0	134,289	0		Transfer from Reserves	0	75,000	75,000	0	0	
28,065	7,500	25,817		Insurance Claims/Recoveries	10,000	10,000	22,505	10,000	10,000	10,000
1,906	1,000	500	45550	Miscellaneous	1,000	1,000	1,000	0	0	0
12 107 047	12 (01 000	12.040.402	TOTAL PET	NAMES / OTHER COMPOSS	12.010.222	14 222 227	14.056.442	12.025.501	12.025.501	12 025 501
12,197,047	13,691,800	12,848,403	TOTAL REVI	NUES / OTHER SOURCES	13,919,323	14,322,837	14,256,442	13,835,501	13,835,501	13,835,501

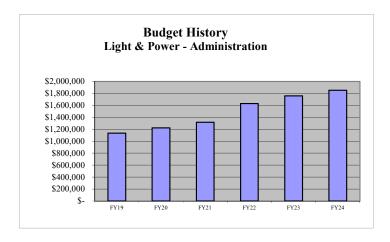
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LIGHT & POWER - ADMINISTRATION (5600)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



Budget & Staffing Summary											
	FY22	FY23	FY23	FY24	FY24	FY24					
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted					
Authorized Persons	2	2	2	2	2	2					
Expenditures											
Personnel	287,756	276,347	276,347	277,654	289,273	289,273					
Operating	1,340,179	1,480,888	1,484,388	1,515,919	1,559,995	1,559,995					
Capital Outlay	1,256	2,200	6,700	2,000	2,000	2,000					
Total Expenditures	1.629.190	1,759,435	1,767,435	1,795,573	1,851,268	1,851,268					

Major Highlights for FY24

Total Budget Increase

\$

91,833

- The proposed budget increase primarily due to Billing & Administrative Services increase (\$74K)
- The proposed budget increase is partially due to consulting services for a 2nd rate evaluation (\$5K).

In FY24 the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

TOWN OF CULPEPER Light & Power - Operating FY24 BUDGET

									TIV / 0. /	TTY / 0.4	YIY IA I
EX/21	ENZA	EX /22				EXIO	EX /22	DDO IECTED	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			560	DO-ELEC	FRIC ADMINISTRATION						
					CL - WAGES & BENEFITS						
181,508	192,437	210,495		50010	Salaries	206,869	206,869	206,869	198,245	211,906	211,906
0	300	179		50020	Salaries - Overtime	300	300	300	300	300	300
11,177	11,197	12,855		50110	Social Security Tax	12,532			11,573	12,523	12,523
2,614	2,620	3,006		50120	Medicare Tax	2,932			2,707	2,930	2,930
17,698	26,280	21,410		50130	Health Insurance	25,246	25,246		37,146	32,130	32,130
62,616	0	22,774		50132	OPEB Health Insurance	0			0		0
19,952	20,727	20,922		50140	VRS Retirement	24,473	24,473	24,473	23,453	25,070	25,070
(4,241)	2,488	(4,285)		50145	VRS Group Life Insurance	2,773			2,657	2,841	2,841
0	0	0		50150	VRS Disability Insurance	0			0	·	0
1,482	1,186	1,557		50160	Worker's Comp. Insurance	1,222	1,222	1,222	1,573	1,573	1,573
1,862	0	0		50169	Hazard Pay	0			0		0
0	0	(1,157)		50171	Premium Pay	0	0	_	0	0	0
-	-	() /					-				
			SE	RVICES	- PURCHASED, SHARED, INTERNAL						
0	0	32,500		51314	Consulting Services	0	0	5,000	5,000	5,000	5,000
		,			GDS rate evaluation			2,000	2,000	2,000	2,000
0	100	0		50210	Health & Medical Services	100	100	100	0	0	0
0	500	0		52400	Printing and Binding	500	500		0	0	0
1,006,713	1,290,935	1,290,935		52520	Billing and Administrative Services	1,458,538	1,458,538	1,458,538	1,490,269	1,534,345	1,534,345
0	1,000	0		53230	R&M - Building & Grounds	1,000			1,000	1,000	1,000
1,126	2,500	667		53250	Maintenance Service Contract	2,500			1,000		1,000
Í	ŕ				Copier Maintenance	,				,	
1,000	1,000	1,000		53520	Motor Pool	1,000	1,000	1,000	1,000	1,000	1,000
			07	ELLED CH	ARCES						
0	500	205	01	THER CH		500	500	500	500	500	500
0	500	285		52015	Meals	500			500		500
0	500	218		52018	Travel	500			500	500	500
0	500	1 125	_	52710	Postal Services	300			200		200
1,939	2,500	1,135	_	52720	Telecommunications	2,500			2,000		2,000
1,141	1,175	1,172	_	55840	Motor Vehicle Insurance	1,225	1,225	1,225	1,225	1,225	1,225
			MI	ISCELLA	NEOUS ITEMS						
10,786	12,000	11,421	1711	52210	Dues & Assoc. Memberships	12,000	12,000	12,000	13,000	13,000	13,000
0	0	845		52220	Bank Fees	0			0	,	0
			M	ATERIAI	S AND SUPPLIES						
0	125	0		51570	Uniform Purchases and Wearing Apparel	125	125		125	125	125
0	100	0		52660	Operating Supplies	100	100	100	100	100	100

TOWN OF CULPEPER Light & Power - Operating FY24 BUDGET

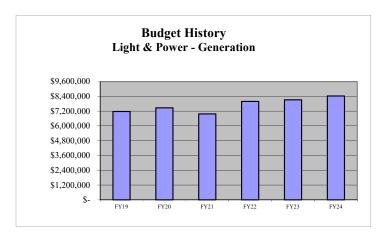
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			CA	PITAL OU	UTLAYS						
0	2,000	1,256		77600	Computer Hardware and Equipment	2,000	2,000	6,500	2,000	2,000	2,000
0	200	0		77650	Computer software	200	200	200	0	0	0
1,317,373	1,572,870	1,629,190	EL	ECTRIC Al	DMINISTRATION	1,759,435	1,759,435	1,767,435	1,795,573	1,851,268	1,851,268

LIGHT & POWER - GENERATION (5700)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	Staffing S	summary		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	2	1	1	1	1	1
Expenditures						
Expenditures						
Personnel	(56,209)	90,828	90,828	112,441	116,049	116,049
•	(56,209) 8,047,703	90,828 7,978,075	90,828 7,997,575	112,441 8,262,475	116,049 8,262,475	116,049 8,262,475
Personnel		,		, , , , , , , , , , , , , , , , , , ,	-,	- ,

Major Highlights for FY24

Total Budget Increase

\$

309,621

- The proposed budget increase is partially due to a increase in R&M Engines (\$20K)
- The proposed budget increase is partially due to a increase in Fuel Oil (\$40K).
- The proposed budget increase is partially due to a increase in wages and benefits due to change in personnel (\$21K).
- The proposed budget increase is partially due to increase in Electricity Purchased costs projections (\$231K).
- * WARNING Electricity Purchased cost have the potential to increase by an additional \$1.8M if 20% Demand increase is approved at the state level.

In Dept Request the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

TOWN OF CULPEPER Light & Power - Operating FY24 BUDGET

FY21 ACTUAL	FY22 AMENDED	FY22 ACTUAL				FY23 ADOPTED	FY23 AMENDED	PROJECTED FY23		FY24 MGR PROPOSED	FY24 COUNCIL ADOPTED
			5700 ELECT	TRIC GENERATION							
				L - WAGES & BENEFITS							
54,969	63,938	44,930	50010	Salaries Selaries		64,335	64,335	64,335	77,272	82,056	82,056
146	800	1,122	50020	Salaries - Overtime		1,500	1,500		2,500	2,500	2,500
3,500	3,829	2,806	50110	Social Security Tax		3,956	3,956		4,451	4,793	4,793
819	896	656	50120	Medicare Tax		926	926		1,041	1,121	1,121
6,689	10,682	10,075	50130	Health Insurance		10,260	10,260	10,260	16,484	14,256	14,256
136,354	6,961	(115,399)	50140	VRS Retirement		7,612	7,612	7,612	9,142	9,708	9,708
594	836	753	50145	VRS Group Life Insurance		863	863	863	1,036	1,100	1,100
25	0	297	50150	VRS Disability Insurance		340	340		0	0	0
505	1,005	523	50160	Worker's Comp. Insurance		1,036	1,036		515	515	515
1,658	0	0	50169	Hazard Pay		0	0		0	0	0
0	0	(1,972)	50171	Premium Pay		0	0	-	0	0	0
			SERVICES	PURCHASED, SHARED, INTER	RNAL						
0	500	0	50210	Health & Medical Services		500	500	500	0	0	0
841	1,500	390	51451	Uniform Rentals		1,000	1,000	1,000	500	500	500
1,352	10,000	0	53230	R&M - Buildings & Grounds		10,000	10,000	10,000	0	0	0
15,384	93,345	140,561	53239	R&M - Engines		30,000	30,000	30,000	50,000	50,000	50,000
22,484	25,000	2,013	53240	R&M - Equipment		25,000	25,000	25,000	30,000	30,000	30,000
3,146	5,000	3,990	53250	Maintenance Service Contract		5,000	5,000	5,000	5,000	5,000	5,000
				People's Choice Answering Service	5,000						
			OTHER CH	ADCEC							
225	1,000	0	52720	Telecommunications		1,000	1,000	1,000	1,000	1,000	1,000
507	522	461	55810	Boiler & Machinery Insurance		540	540		540	540	540
7,532	7,758	7,597	55820	Fire / Property Insurance		7,990	7,990		7,990	7,990	7,990
2,139	2,203	2,193	55830	Contractor's equipment insurance		2,270	2,270	2,270	2,270	2,270	2,270
10,439	10,752	10,293	55870	General Liability Insurance		11,075	11,075	11,075	11,075	11,075	11,075
10,437	10,732	10,273	33670	General Elaonity Insurance		11,075	11,073	11,073	11,073	11,073	11,073
			MATERIAL	S AND SUPPLIES							
220	1,000	7	51570	Uniform Purchases and Wearing A	nnarel	1.000	1,000	500	500	500	500
0	500	0	52580	Books, Subscriptions & Education	pparer	500	500		0	0	0
324	0	372	52660	Operating Supplies		0	0		400	400	400
53,784	100,000	102,883	53552	Fuel Oil		120,000	180,000		220,000	220,000	220,000
0	2,000	0	53555	Lube Oil		2,000	2,000		2,000	2,000	2,000
0	200	138	53670	Small Tools		200	200		200	200	200
6,562,165	7,770,615	7,776,804	56620	Electricity Purchased		7,700,000	7,700,000	7,700,000	7,931,000	7,931,000	7,931,000
- ,- >=,- 50	. , ,	. , ,	1	J		. , ,	. ,, ,	. , ,	. ,. 2 - , 0 0 0	. , , ,	. , ,. 00

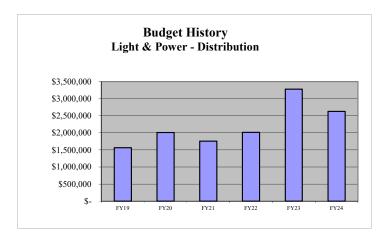
									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			CA	APITAL OU	UTLAYS						1
98,286	50,000	0		79010	Substation Upgrades	50,000	50,000	50,000	50,000	50,000	50,000
					Relay/breaker testing, T2LTC services						•
6,984,084	8,170,843	7,991,495	EL	ECTRIC (GENERATION	8,058,903	8,118,903	8,138,403	8,424,916	8,428,524	8,428,524

LIGHT & POWER - DISTRIBUTION (5800)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Duuget &	Staffing S	oummar y		
	FY22	FY23	FY23	FY24	FY24	FY24
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	13	13	13	13	13	13
n 15						
Expenditures						
Personnel Personnel	1,453,428	1,585,488	1,585,488	1,619,226	1,680,645	1,680,645
•	1,453,428 360,667	1,585,488 482,600	1,585,488 507,309	1,619,226 533,709	1,680,645 533,709	1,680,645 533,709
Personnel	* *	, ,			,,-	

Major Highlights for FY24

Total Budget Increase

\$

(648,228)

- The proposed budget decrease is primarily due to projected decrease in vehicle replacement cost.
- The proposed budget decrease is partially due to projected decrease in distribution system improvement costs.

In FY24 the Electric Department will:

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- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

FY21 ACTUAL	FY22 AMENDED	FY22 ACTUAL				FY23 ADOPTED	FY23 AMENDED	PROJECTED FY23		FY24 MGR PROPOSED	FY24 COUNCIL ADOPTED
									C 2		-
			5000 EL ECT	DAG DAGEDADATELON							
				FRIC DISTRIBUTION L - WAGES & BENEFITS							
957,977	996,398	1,023,061	50010	Salaries Salaries		1,087,079	1,087,079	1,087,079	1,097,187	1,169,007	1,169,007
53,985	90,000	83,219	50020	Salaries - Overtime		110,000	110,000		110,000	110,000	110,000
62,508	58,573	66,709	50110	Social Security Tax		65,640	65,640		66,171	70,875	70,875
14,642	13,701	15,601	50120	Medicare Tax		15,355	15,355	15,355	15,480	16,580	16,580
124,109	131,654	152,278	50130	Health Insurance		151,682	151,682	151,682	174,274	150,712	150,712
104,491	108,109	110,382	50140	VRS Retirement		128,613	128,613	128,613	129,810	136,229	136,229
12,533	12,974	13,194	50145	VRS Group Life Insurance		14,572	14,572	14,572	14,709	15,436	15,436
1,928	1,952	2,273	50150	VRS Disability Insurance		2,600	2,600		2,969	3,180	3,180
8,149		8,125	50160	Worker's Comp. Insurance		9,947	9,947	9,947	8,626	8,626	8,626
21,942	0	0	50169	Hazard Pay		0	0	-	0	,	0
0		(21,415)	50171	Premium Pay		0	0	-	0	0	0
		` '									
			SERVICES -	PURCHASED, SHARED, INTER	NAL						
0	4,200	0	50210	Health & Medical Services		0	0	7,000	7,000	7,000	7,000
				Hearing tests	3,500						
				New AED for digger derrick	3,500						
10,747	20,000	2,633	51314	Consulting Services (system study)	20,000	20,000	20,000	20,000	20,000	20,000
6,546	7,500	3,975	51315	Contractual Services		7,500	7,500	7,500	7,500	7,500	7,500
14,625	20,000	7,300	51322	Right of Way Clearing		30,000	30,000	,	30,000	30,000	30,000
0	20,000	0	51323	Storm Damage Cleanup		20,000	20,000	20,000	20,000	20,000	20,000
15,542	18,000	15,652	51451	Uniform Rentals		20,000	20,000	20,000	22,000	22,000	22,000
				Cintas Rate Increase							
				Rain Gear							
6,934	20,000	21,534	53230	R&M - Building & Grounds		10,000	10,000	20,000	20,000	20,000	20,000
				Control House maintenance bldg - caulk seams, gutters, & door replacements, Replacing/Upgrading garage door openers in truck bay							
6,092	15,000	6,936	53240	R&M - Equipment		15,000	15,000	15,000	20,000	20,000	20,000
8,183	20,000	22,593	53240	R&M - Equipment R&M - Vehicles		30,000	30,000		30,000	30,000	30,000
544	3,000	495	53245	R&M - Tools		3,000	3,000		3,000	3,000	3,000
1,865	3,000	792	53247	R&M - Street lights - Misc		2,000	2,000	,	2,000	2,000	2,000
36,613	20,600	32,162	53250	Maintenance Service Contract		18,000	18,000	18,000	25,000	25,000	25,000
30,013	20,000	32,102	33230	Accurate Calibration	2,000	10,000	10,000	10,000	23,000	25,000	23,000
				Accurate Canbration Altec	10,000						
				Special Fleet Testing	7,500						
				Shop Key Pro	1,500						

TT 70.1	TYYOO					TT / 4.4	TIV 10.0	DD O VE COURT	FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
				W.O.E.	4.000						
(954	7.200	7,060	53271	VMDEA	4,000	7 200	7,200	7.200	0.000	8,000	8,000
6,854 50,000	7,200 50,000	50,000	53520	OH Line Agreement Motor Pool		7,200 50,000	50,000		8,000 50,000	50,000	50,000
7,500	7,500	7,500	53520	Mowing, mulching, trimming		7,500	7,500		7,500	7,500	7,500
7,300	7,300	7,300	33323	Wowing, mulching, trimming		7,300	7,300	7,300	7,300	7,300	7,300
			OTHER CH	ADCES							
7,218	24,000	2,364	51920	Education & Training		24,000	24,000	24,000	15,000	15,000	15,000
2,418	5,000	1,758	52010	Lodging		5,000	5,000	,	5,000	5,000	5,000
1,469	3,000	1,124	52010	Meals		3,000	3,000		3,000	3,000	3,000
0	·	962	52013	Travel		1,000	1,000		2,000	2,000	2,000
3,337	5,000	2,928	52675	Miss Utility Tickets		5,000	5,000		5,000	5,000	5,000
175	200	73	52710	Postal Services		200	200		200	200	200
16,023	18,000	14,600	52720	Telecommunications		18,000	18,000		18,000	18,000	18,000
202	300	207	53640	Sewage Services		300	300		300	300	300
303	500	877	53660	Disposal Fees		500	500		1.000	1,000	1,000
10,517	15,000	17,200	55620	Heating Services		18,000	23,000		25,000	25,000	25,000
287	400	318	55630	Water Services		400	400		500	500	500
541	525	509	55810	Boiler & Machinery Insurance		0	0		509	509	509
6,571	6,768	6,691	55840	Motor Vehicle Insurance		0	0		6,700	6,700	6,700
0,571		0,071	33040	Wiotor venicle insurance		U	0	0,700	0,700	0,700	0,700
0		0	MISCELLA	NEOUS ITEMS							
11,716	0	9,440	52295	Bad Debt Expense		0	0	_	0	0	0
194	0	0	56299	Miscellaneous		0	0		0		0
1,331	0	150	56500	Pandemic Expenses		0	0		0	0	0
1,551	0	130	30300	T underline Expenses		- O			- U	0	
			MATERIAI	S AND SUPPLIES							
12,522	20,000	7,537	51570	Uniform Purchases and Wearing A	nparel	20,000	20,000	20,000	15,000	15,000	15,000
1,148	2,000	628	52510	Office Supplies	ipp and i	2,000	2,000		2,000	2,000	2,000
5	300	65	52530	Medical Supplies		300	300		300	300	300
14,851	12,000	17,472	52580	Books, Subscriptions & Education		15,000	15,000		15,000	15,000	15,000
2,383	5,000	2,070	52660	Operating Supplies		5,000	5,000		5,000	5,000	5,000
8	200	0	53540	Janitorial Supplies		200	200		200	200	200
14,456	30,000	25,824	53550	Vehicle Fuels		25,000	35,000		45,000	45,000	45,000
722	1,500	762	53555	Lube Oil		1,500	1,500		2,000	2,000	2,000
7,709	15,000	21,767	53560	Vehicle & Equipment Supplies		20,000	20,000		20,000	20,000	20,000
35,712	30,000	30,228	53630	Meter Purchases		30,000	30,000		30,000	30,000	30,000
15,048	32,000	11,896	53670	Small Tools		20,000	20,000		30,000	30,000	30,000
300	3,000	0	53680	Traffic Signals & Signs		3,000	3,000		3,000	3,000	3,000
0		4,587	54530	Safety Equipment		10,000	10,000	10,000	12,000	12,000	12,000
						,	,	, , , ,	,	, , ,	,
			CAPITAL C	UTLAYS							
					46			of Culpener EV	(0.4.4.111111111.		

										FY24	FY24	FY24
FY21	FY22	FY22					FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
0	57,000	0		77200	Machinery & Equipment		265,000	265,000	265,000	210,000	210,000	210,000
					Standby generator for L&P							
					complex	35,000						
					Unit 848 - Backhoe	175,000						
0	370,000	78,643		77500	Vehicle Replacement		350,000	629,430	629,430	0	0	0
15	2,000	3,869		77600	Computer Hardware & Equipment		25,980	25,980	25,980	10,000	10,000	10,000
24,256	0	0		77650	Computer Software		0	0	-	0	0	0
17,253	15,000	12,904		77720	New Lines & Customers		15,000	15,000	15,000	15,000	15,000	15,000
11,831	20,000	13,797		77730	Street & Yard Light Upgrades		25,000	32,734	32,734	30,000	30,000	30,000
2,015	164,383	92,220		78810	Distribution System Improvements		200,000	241,350	241,350	200,000	150,000	150,000
1,756,845	2,517,094	2,015,528	EL	ECTRIC I	DISTRIBUTION		2,934,068	3,277,582	3,302,291	2,617,935	2,629,354	2,629,354

147

								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			8199 CARES -	- ARPA						
0	24,544	24,544	50171	Premium Pay	0	0	-	0	0	0
0	24,544	24,544	CARES-ARPA	Α	0	0	0	0	0	0
			9900-DEBT S							
978,476	0	914,739		Depreciation Expense	0		-	0	0	
139,460	0	0		2020 GOB 19.25M Principal	0			0		
105,000	240,000	240,000		2016 Bond - Principal	255,000	255,000	255,000	265,000		265,000
124,000	117,000	117,000		2020 Bond - Refunding Principal	121,000	121,000	121,000	120,000	120,000	120,000
7,041	0	7,041		2008 GOB New lines	0	-	-	0	-	
(2,809)	0	4,493		2010 GOB 19.925M Interest	0	Ü	-	0	Ü	•
59,370	72,250	48,020		2016 Bond - Interest	59,875	59,875	59,875	46,875	46,875	46,875
21,238	20,216	19,534		2020 Bond - Refunding Interest	18,578		18,578	16,884	16,884	16,884
(368,460)	0	(357,000)	89799	Debt Principal Offset	0	0	-	0	0	0
1,063,316	449,466	993,827			454,453	454,453	454,453	448,759	448,759	448,759
11,121,618	12,734,817	12,654,584			13,206,858	13,610,372	13,662,581	13,287,182	13,357,904	13,357,904
			9950-TRANSI							
405,075	404,625	404,625		Transfer Elec. to G/F - PILOT	415,180	415,180	415,180	412,095	412,095	412,095
0	552,358	0		Transfer to Capital Fund	297,285	297,285	297,285	0	0	
0	0	0	89965	Transfer Out-Capital	0	0	-	136,224	65,502	65,502
405,075	956,983	404,625			712,465	712,465	712,465	548,319	477,597	477,597
			9990-CONTIN	GENCY - UNRESERVED						
				Contingency - Unreserved						
_	_				_	_	_	_	_	
11,526,693	13,691,800	13,059,209			13,919,323	14,322,837	14,375,046	13,835,501	13,835,501	13,835,501

TOWN OF CULPEPER Light & Power - Capital FY24 BUDGET

	,					7		,		
								FY24	E3/2.4	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED		FY24 MGR	COUNCIL
	AMENDED				ADOPTED	AMENDED	FY23		PROPOSED	ADOPTED
ACTUAL	AVIENDED	ACTUAL			ADOLLED	AMENDED	F 1 23	REQUEST	TROTOSED	ADOLIED
			RESERVE E	ALANCES						
0	301,433	0		Reserves - Prior Year Balance	0	1,185,091	1,185,091	0	0	
0		0		Transfer from Reserves	0			200,000	200,000	200,00
			OTHER INC							
0	0	404,763	45560	Developer Contributions	0	0	0	0	0	
			FUND TRAI						•	
0	0	0	89960	Transfer to Capital Fund from Operations	0	0	0	0	0	
	1,531,433	404,763	TOTAL DEV	/ENUES / OTHER SOURCES	_	1,185,091	1,185,091	200,000	200,000	200,000
-	1,331,433	404,703	TOTAL RE	ENGES / OTHER SOURCES	-	1,165,091	1,165,091	200,000	200,000	200,000
0	450,000	4,025	8816 - NALI	S MILL CONDUIT	0	445,975	445,975	200,000	200,000	200,00
0	130,000	1,023	CAPITAL O		· ·	113,773	113,773	200,000	200,000	200,00
				Vehicle & Equipment Replacement						
				The second secon						
0	450,000	4,025	NALLES MI	LL CONDUIT	-	445,975	445,975	200,000	200,000	200,000
145,242	301,433	267,673		HAM & TAYLOR ELECT. FURNACE PROJ.	0	0	0	0	0	
			CAPITAL O							
				Infrastructure						
			7/200	Machinery & Equipment Engineering						
145,242	301,433	267,673		& TAYLOR ELECTRIC FURNACE PROJECT	' -	_	-	_	-	
173,272	301,433	201,013	DINGITANT	X TATEOR ELECTRIC PURIACE I ROSECT		_				
6,263	0	0	8825 LED ST	TREETLIGHTING	0	0	0	0	0	
-,	-	-	CAPITAL O			-			-	
				Machinery & Equipment						
6,263	0	0	LED STREE	TLIGHTING	-	-	-	-	-	-
0	336,000	38,763		ICER ST IMPROVEMENTS	0	297,237	297,237	0	0	
				PURCHASED SHARED, INTERNAL						
				Consulting						
			CAPITAL O	Infrastructure						
			//040	Injrasiruciure						
0	336,000	38,763	E SPENCER	ST IMPROVEMENTS	_	297,237	297,237	_	_	
0	550,000	50,705	2 SI ENCEN	NE THE ROYEMENTS	_	271,231	271,231	_		

TOWN OF CULPEPER Light & Power - Capital FY24 BUDGET

								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED		MGR	COUNCIL
	AMENDED				ADOPTED	AMENDED	FY23		PROPOSED	ADOPTED
0	444,000	2,121		ENCER ST PUBLIC PARKING	0	441,879	441,879	0	0	(
				S - PURCHASED SHARED, INTERNAL						
				14 Consulting						
				OUTLAYS						
			7704	40 Infrastructure						
0	444,000	2,121	E SPENCI	ER ST PUBLIC PARKING	-	441,879	441,879	-	-	-
10,081	0	0	0200 FINA	ANCIAL SYSTEM UPGRADE	0	0	0	0	0	
10,001	O O			OUTLAYS	0	0	0	U	0	
				00 Computer Hardware						
				50 Computer Software						
10,081	0	0	FINANCIA	AL SYSTEM UPGRADE	-	-	-	-	-	-
161,586	1,531,433	312,581	sub-t	total of all capital projects	-	1,185,091	1,185,091	200,000	200,000	200,000
			9950 TRA	NSFERS						
0	0	0	8990	65 Transfer Out - Capital						
0	0	0	TRANSFE	ERS	-	-	-	-	-	-
161,586	1,531,433	312,581	ТОТ	FAL EXPENDITURES	-	1,185,091	1,185,091	200,000	200,000	200,000

TOWN OF CULPEPER Cemetery Perpetual Care - Fund Summary FY24 BUDGET

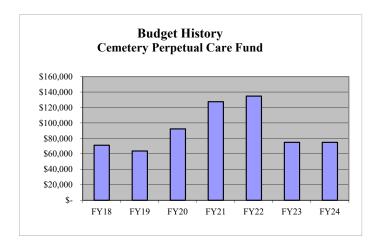
								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			0	PERATING FUND:						
127,649	70,000	134,912	T	OTAL CEMETERY PERPETUAL CARE FUND REVENUE	75,000	75,000	75,000	75,000	75,000	75,000
-	70,000	-		9990 CONTINGENCY	75,000	75,000	75,000	75,000	75,000	75,000
-	70,000	-	T	OTAL EXPENDITURES	75,000	75,000	75,000	75,000	75,000	75,000

CEMETERY PERPETUAL CARE FUND

Mission:

To provide a corpus from which interest earnings provide sufficient funds for capital improvements to Fairview Cemetery.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY22	FY23	FY23	FY24	FY24	FY24
ategory	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
uthorized Persons						
-						
xpenditures Personnel Operating	- 134,912	- 75,000	- 75,000	- 75,000	- 75,000	- 75,000
			75,000 -	75,000	75,000	- 75,000 -

Total Budget Increase

\$

Major Highlights for FY24

One hundred percent (100%) of the revenue generated from the sales of grave spaces is allocated to the Perpetual Care Fund, with no expenditures.

TOWN OF CULPEPER Cemetery Perpetual Care - Operating FY24 BUDGET

FY21 ACTUAL	FY22 AMENDED	FY22 ACTUAL		FY23 ADOPTED	FY23 AMENDED	PROJECTED FY23	FY24 DEPT REQUEST	FY24 MGR PROPOSED	FY24 COUNCIL ADOPTED
			REVENUE FROM USE OF MONEY						
29,349	20,000	30,612	42360 Interest on Investments	25,000	25,000	25,000	25,000	25,000	25,000
			MISCELLANEOUS						
98,300	50,000	104,300	44502 Cemetery Lot Sales	50,000	50,000	50,000	50,000	50,000	50,000
127,649	70,000	134,912	TOTAL REVENUES / OTHER SOURCES	75,000	75,000	75,000	75,000	75,000	75,000
			9990 CONTINGENCY						
0	70,000	0	89990 Contingency	75,000	75,000	75,000	75,000	75,000	75,000
0	70,000	0	CONTINGENCY	75,000	75,000	75,000	75,000	75,000	75,000
-	70,000	-	TOTAL EXPENDITURES	75,000	75,000	75,000	75,000	75,000	75,000

TOWN OF CULPEPER Parking Authority - Fund Summary FY24 BUDGET

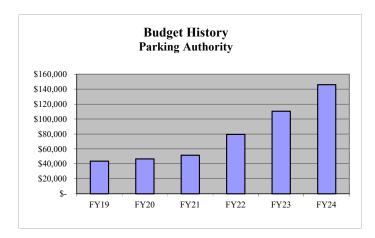
								FY24	FY24	FY24
FY21	FY22	FY22			FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			OPERATIN	IG FUND:						
32,777	85,550	42,104	TOTAL PA	RKING AUTHORITY FUND REVENUES	110,450	110,450	110,963	145,950	145,950	145,950
51,701	85,550	79,515	8700	PARKING AUTHORITY	110,450	110,450	110,450	145,950	145,950	145,950
-	-	-	9990	CONTINGENCY	-	-				-
51,701	85,550	79,515	TOTAL EX	PENDITURES	110,450	110,450	110,450	145,950	145,950	145,950

PARKING AUTHORITY

Mission:

To provide convenient, safe, secure and an aestetically pleasing parking experience. The Authority shall continually maintain, improve, and increase parking opportunities to meet the unique challenges that exist as a result of growth and development in Town.

Budget and Staff Resources:



Budget & Staffing Summary								
	FY22	FY23	FY23	FY24	FY24	FY24		
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted		
Authorized Persons Expenditures		-		-	-	-		
Personnel	-	_	_	-	_	-		
Operating	79,515	110,450	110,450	145,950	145,950	145,950		
Capital Outlay	<u> </u>	<u> </u>						
Total Expenditures	79,515	110,450	110,450	145,950	145,950	145,950		

Major Highlights for FY24:

Total Budget increase

\$

35,500

- The proposed budget increase is primarily due to an increase for the Planters Pilot (\$20K), and Public Works maintenance (\$15K).

'In FY24 the Parking Authority will:

- Support and assist the Town Council constructing and mangaing additional parking sites for the downtown
- Implement the Recommended parking lot management plan, as developed by staff and the parking Authority, including improvements to existing parking lots and alleyways.
- Continue to improve enforcement of parking violations

TOWN OF CULPEPER Parking Authority - Operating FY24 BUDGET

							FY24	FY24	FY24
FY21	FY22	FY22		FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
			RESERVE BALANCES						
			45600 Reserves						
			FINES AND FORFEITURES						
1,940	2,500	4,739	47340 Parking Fines	2,500	2,500	2,983	2,500	2,500	2,500
	Í			,	Í			,	
			CHARGES FOR SERVICES						
30,151	30,000	36,870	47260 Parking - Leased Spaces	40,000	40,000	40,000	35,000	35,000	35,000
0	500	0	47262 Parking Lot Rental	500	500	500	500	500	500
0	0	60	47264 Parking - On Street Permits	0	0	30	0	0	(
685	250	435	47270 Parking - One Day Pass	250	250	250	250	250	250
			GRANT/REVENUE FROM GOVT						
0	52,300	0	44960 Transfer from General Fund Reserves	67,200	67,200	67,200	107,700	107,700	107,700
32,777	85,550	42,104	TOTAL REVENUES / OTHER SOURCES	110,450	110,450	110,963	145,950	145,950	145,950
			8700-PARKING AUTHORITY						
0				0	0	0	0	0	
-			SERVICES - PURCHASED, SHARED, INTERNAL						
598	750	564	52400 Printing and Binding	750	750	750	750	750	75
939	35,000	35,900	53249 R&M - Misc. / Other	60,000		60,000	80,000	80,000	80,00
			W. Locust Repaving	60,000	,		<u> </u>		
			Planters Pilot	20,000					
40,821	40,000	34,530	53250 Maintenance Service Contract	40,000	40,000	40,000	55,000	55,000	55,00
			Contract with Public Works	,					
6,857	7,500	6,921	53270 Rental of Street Lights	8,000	8,000	8,000	8,500	8,500	8,50
0	0	0		0	0	0	0	0	(
			OTHER CHARGES						
5	400	68	52710 Postal Services	100	100	100	100	100	100
1,550	1,600	1,532	55860 Public Official Liability	1,600	1,600	1,600	1,600	1,600	1,600
				0	0	0	0	0	. (
			MISCELLANEOUS ITEMS						
930	300	0	52295 Bad Debt Expense	0	0	0	0	0	(
51,701	85,550	79,515	PARKING AUTHORITY	110,450	110,450	110,450	145,950	145,950	145,950

TOWN OF CULPEPER Parking Authority - Operating FY24 BUDGET

									FY24	FY24	FY24
FY21	FY22	FY22				FY23	FY23	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY23	REQUEST	PROPOSED	ADOPTED
									•		
			999(CONTINGENCY							
				89990	Contingency						
-	-	-	CO	NTINGE	ENCY	-	-	-	-	-	
51,701	85,550	79,515		TOTAL	L EXPENDITURES	110,450	110,450	110,450	145,950	145,950	145,950