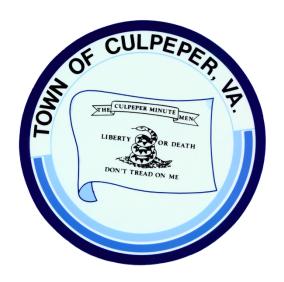
TOWN OF CULPEPER FY23 BUDGET

Adopted May 10, 2022

(July 1, 2022 - June 30, 2023)



Frank Reaves, Jr., Mayor William M. Yowell, Vice Mayor

B. Travis Brown Jamie Clancey

Erick Kalenga Michael T. Olinger

N. Janie Schmidt Joe M. Short

Meaghan E. Taylor

Christopher D. Hively, Town Manager Howard Kartel, Director of Finance

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RESOLUTION

ADOPTING THE FY2023 BUDGET

Resolution No. R-2022-008

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY23, beginning July 1, 2022, and ending June 30, 2023; and

WHEREAS, the FY23 budget totals \$58,288,957.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the FY23 budget to be effective July 1, 2022 through June 30, 2023.

ADOPTED this 10th day of May 2022.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Olinger SECOND: Clancey

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023 IN THE AMOUNT OF \$58,288,957

Resolution No. R-2022-007

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2022 - June 30, 2023:

GENERAL FUND	
Town Council	\$170,135
Town Manager	\$152,800
Town Clerk	\$361,966
Human Resources	\$388,534
Town Attorney	\$100,050
Special Projects	\$174,689
Auditor	\$72,600
Treasurer	\$1,705,103
Risk Management	\$98,200
Information Technology	\$2,037,427
Motor Pool	\$391,377
Police	\$6,270,678
Police - Drug Fund	\$15,000
E911 Operations Center	\$785,486
Volunteer Fire Services	\$195,000
Volunteer Rescue Services	\$25,000
Virginia Regional Transit	\$144,906
General Engineering	\$219,501
Streets	\$2,885,973
Snow & Ice Removal	\$85,300
Traffic Engineering	\$208,453
Sanitation	\$530,614
General Properties	\$877,700
Culpeper Media Network	\$267,893
Parks & Recreation	\$402,265
Cemetery	\$109,066
Planning & Community Development	\$837,773
Visitors Center	\$86,221
Tourism	\$737,982

Economic Development	\$192,875
General Fund Debt Service	\$1,425,153
Subtotal General Fund Operations	\$21,955,720
Transfer to Sanitation Equipment	
Replacement Fund	\$85,000
Transfer to Capital Reserve Fund	\$296,039
Transfer to Parking Authority	\$67,200
Transfer to Special tax districts Reserves	\$19,000
Total General Fund Operations	\$22,422,959
GENERAL FUND CAPITAL	
Expenditures	\$3,027,580
Total General Fund Capital	\$3,027,580
WATER FUND	
Treatment	\$2,986,341
Distribution	\$1,316,117
Debt Service	\$709,059
Transfers	\$128,142
Total Water Fund Operations	\$5,139,659
WATER FUND CAPITAL	
Transfers	\$596,700
Total Water Fund Capital	\$596,700
WASTEWATER FUND	
Treatment	\$4,019,832
Collection	\$809,358
Debt Service	\$1,215,875
Transfers	\$152,221
Total Wastewater Fund Operations	\$6,197,286
WASTEWATER FUND CAPITAL	
Expenditures	\$6,800,000
Total Wastewater Fund Capital	\$6,800,000
LIGHT & POWER FUND	
Administration	\$1,759,434
	\$8,058,903
Generation Distribution	\$2,934,068
Distribution Debt Service	\$2,934,000
Debt Service	\$712,465
Transfers	\$112,405

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Total Light & Power Fund Operations	\$13,919,323
LIGHT & POWER FUND CAPITAL	
Total Light & Power Fund Capital	\$0
CEMETERY PERPETUAL CARE	
FUND FUND	
Total Cemetery Perpetual Care Fund	\$75,000
PARKING AUTHORITY	
Total Parking Authority	\$110,450
TOTAL ALL FUNDS	\$58,288,957

^{**}May not foot or cross foot due to rounding **

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

To the extent necessary, the Town Council gives its consent and approval for the Town Manager to move appropriations from one appropriation line to another, so long as he does not move appropriations between fund categories. For purposes of this paragraph, the term "fund category" means any of the following funds as set out in this resolution: General Fund, Waster Fund, Wastewater Fund, Light & Power Fund, Cemetery Perpetual Care Fund, and Parking Authority. The Town Manager and Director of Finance/Treasurer shall report the total transfer amounts to Council annually at the September Council Meeting.

ADOPTED this 10th day of May 2022.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk



RESOLUTION

APPROVING THE EMPLOYEE CLASSIFICATION PLAN and SALARY/WAGE SCALE FOR FY2023

Resolution No. R-2022-005

WHEREAS, pursuant to Section 6.1 of the Town of Culpeper Personnel Policies and Employee Handbook, the Employee Classification Plan and Salary/Wage Scale is being presented for Council's adoption in conjunction with the FY2023 budget; and

WHEREAS, after a general review was made of the Employee Position Classification and Salary/Wage Scale by the Town Manager, it is recommended that Council approve the Employee Positions Classification and Salary/Wage Scale for FY2023, to become effective July 1, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper hereby adopts the FY2023 Employee Positions Classification and Salary/Wage Scale for FY2023, which overrides any inconsistent provisions in any tax, budget, or appropriation resolutions adopted before or at the same time as this Resolution.

ADOPTED this 10th day of May 2022.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Olinger SECOND: Schmidt

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION IMPOSING AND LEVYING TAXES WITHIN THE TOWN OF CULPEPER, VIRGINIA UPON ALL PROPERTY FOR THE CALENDAR YEAR 2022

Resolution No. R-2022-013

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY2023, beginning July 1, 2022, and ending June 30, 2023; and

WHEREAS, projected revenue in this budget is based on the following tax rates for the year beginning the 1st day of January 2022 (or as noted).

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the following tax rates for the support of the Town Government for the tax year beginning on the 1st day of January 2022 (or as noted):

SECTION 1 - REAL ESTATE

Upon all lands, lots and the improvements thereon, not exempt from taxation, there shall be a tax of eight and two-tenth cents (\$0.082) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 2 - PUBLIC SERVICE CORPORATIONS

Upon all real and personal property of public service corporations assessed by the Commonwealth, there shall be a tax equal to the Town's real estate rate and tangible personal property rate of eight and two-tenth cents (\$0.082) for every one hundred dollars (\$100) of assessed value and one dollar (\$1.00) for every one hundred dollars (\$100) of assessed value, respectively. Said property shall be assessed in accordance with \$58.1-2604 of the Code of Virginia.

SECTION 3 - TANGIBLE PERSONAL PROPERTY

Upon all tangible personal property of every kind and description, not otherwise included in Section 5 below, and not exempt from taxation, there shall be a tax of one dollar (\$1.00) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 4 - MACHINERY & TOOLS

Upon all machinery and tools used or employed by that person, firm or corporation in any trade or business, not exempt from taxation, there shall be a tax of eighty cents (\$0.80) for every one hundred (\$100) of assessed value thereof. Said property shall be valued in accordance with \$58.1-3507 of the Code of Virginia.

SECTION 5 - TANGIBLE PERSONAL PROPERTY- VEHICLES AS DEFINED UNDER VIRGINIA CODE SECTION 58.1-3506(A)(48)

Upon all motor vehicles as defined under Virginia Code Section 58.1-3506(A)(48) not exempt from taxation, there shall be a tax of seventy-five cents (\$0.75) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 6 – SOUTHRIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Southridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on November 13, 2007, not exempt from taxation, there shall be an additional tax of three cents (\$0.03) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 7 – LAFAYETTE RIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Lafayette Ridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on February 10, 2009, not exempt from taxation, there shall be an additional tax of five cents (\$0.05) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 8 - WILLOW SHADE SERVICE DISTRICT - SPECIAL TAX

Upon all lands, lots and the improvements thereon the Willow Shade Service District, as established by the Council of the Town of Culpeper at its regular meeting on June 8, 2010, not exempt from taxation, there shall be an additional tax of two cents (\$0.02) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 9 - BANK STOCK TAX

Upon the net capital of any bank or branch bank located in the Town, the tax shall be eighty cents (\$0.80) of each one hundred dollars (\$100) of net capital as provided for in Article II of Chapter 23 of the Town Code and Section 58.1-1200 et. seq. of the Code of Virginia.

SECTION 10 - BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Upon all businesses, professions, and occupations there is hereby imposed the below listed tax rate per one hundred dollars (\$100) of gross receipts, as provided for in Section 10-25 of the Town Code, all of which are below the State allowed maximums:

- \$ 0.08 Contracting
 - 0.10 Retail Sales
 - 0.20 Financial, Real Estate & Professional Services
 - 0.14 Repair, Personal, Business & Other Services
 - 0.04 Utility, Wholesale

R-2022-013; Tax Levy 5/10/22 Page 3

The business license tax for new businesses is the greater of a \$24 (minimum), or the actual tax amount based on estimated gross receipts.

SECTION 11 – CIGARETTE TAX

Upon every person who sells or uses cigarettes within the town there is hereby imposed an excise tax equivalent to fifteen cents (\$0.15) for each package containing twenty-five (25) cigarettes or less sold or used within the town as provided for in Section 23-139 of the Town Code and Section 58.1-3832 et. seq. of the Code of Virginia.

SECTION 12 - ALL OTHERS

All other taxes, fees, charges, and penalties shall remain the same as they were on the date of this resolution's adoption, as heretofore set by Ordinance or Resolution by the Town Council, until the Town Council establishes or amends such taxes, fees, charges, and penalties.

ADOPTED this 10th day of May, 2022.

BY ORDER OF COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Olinger SECOND: Yowell

Ayes: Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: Brown



RESOLUTION SETTING NEW ELECTRIC RATES EFFECTIVE JULY 1, 2022

Resolution No. R-2022-009

WHEREAS, pursuant to Town of Culpeper Code §24-32, the Town Council shall, from time to time, fix the rates to be paid for the use of electric services,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that ALL electric utility rates and charges for all billings on and after July 1, 2022 be increased by 2% and Electric Meter Charges be increased as reflected below, except for the RKVA Charge which will remain unchanged:

Residential Rate - "Schedule RS":

		EXISTING \$9.89		EFF. 7-1-22 \$10.09		
A.	Basic Customer Charge					
B.	Plus KWH charge:					
	First 800 KWH	\$0.10808	per kWh	\$	0.11024	per kWh
	Excess over 800 KWH	\$0.12028	per kWh	\$	0.12269	per kWh
C.	Fuel Adjustment: Each kilowa	tt hour used is su	bject to adju	stment	for chang	es in fuel

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Small General Service Rate - "Schedule SGS":

		EXISTING	EFF. 7-1-22
A.	Basic Customer Charge		
	Single Phase	\$19.25	\$19.64
	Three Phase	\$31.22	\$31.84
В.	Plus kWh charge:	\$0.11426 per kWh	\$0.11655 per kWh

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Medium General Service - "Schedule MGS"

	EXISTING \$54.11		EFF. 7-1-22 \$55.19	
Basic Customer Charge				
Plus kWh charge:	\$0.07822	per kWh	\$0.07978	per kWh
Plus kW demand charge:	\$7.33	per kW	\$7.48	per kW
]	Plus kWh charge:	Plus kWh charge: \$0.07822	Plus kWh charge: \$0.07822 per kWh	Plus kWh charge: \$0.07822 per kWh \$0.07978

D. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Large General Service - "Schedule LGS":

		EXIS	TING	EFF.	7-1-22	
A.	Basic Customer Charge	\$10	00.93	\$10	2.95	
В.	Plus kWh Charge:					
	First 24,000 kWh	\$0.04997	per kWh	\$0.05097	per kWh	
	Next 186,000 kWh	\$0.03543	per kWh	\$0.03614	per kWh	
	Additional kWh	\$0.03249	per kWh	\$0.03314	per kWh	
C.	Plus kW Charge:					
	*First 100 kW	\$18.33	per kW	\$18.70	per kW	
	Next 650 kW	\$18.39	per kW	\$18.70	per kW	
	Additional kW	\$18.00	per kW	\$18.36	per kW	
	*Minimum Charge 50 kW					
D.	Plus the following rKVA Charge					
	All rKVA of demand	\$0.060	per rKVA	\$0.060	per rKVA	
E.	Fuel Adjustment: Fach kilowatt h	our need is s	\$0.03543 per kWh \$0.03614 per kWh \$0.03249 per kWh \$0.03314 per kWh \$18.33 per kW \$18.70 per kW \$18.39 per kW \$18.70 per kW \$18.00 per kW \$18.36 per kW			

E. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Time of Use Service Rate - "Schedule TOU":

		EXISTING		EFF. 7-1-22			
A.	Basic Customer Charge	\$54.11		\$55	5.19		
В.	Plus the following kW Demand charge:						
	Billing months June through September	\$10.65	per kW	\$10.86	per kW		
	Billing months October through May	\$8.27	per kW	\$8.44	per kW		
C.	Plus distribution demand charge All kW of demand	\$4.51	per kW	\$4.60	per kW		

R-2022-009; Electric Rates 5/10/22 Page 3

D. Plus kWh Charge:

 All on peak kWh
 \$0.05389 per kW
 \$0.05497 per kW

 All off peak kWh
 \$0.00894 per kW
 \$0.00912 per kW

- E. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.
- F. The minimum charge shall be such as may be contracted for, but no less than the Basic Customer Charge.

Industrial Power Service-"Schedule IPS":

		EXISTING		EFF. 7-1-22	
A.	Basic Customer Charge	\$65	50.00	\$66	3.00
В.	Plus kWh Charge:				
	First 350,000 kWh	\$0.03750	per kWh	\$0.03825	per kWh
	Additional kWh	\$0.02600	per kWh	\$0.02652	per kWh
C.	Plus kW Charge:				
	*All kW	\$17.35	per kW	\$17.70	per kW
	*Minimum Charge 750 kW				
D.	Plus the following rKVA Charge				
	All rKVA of demand	\$0.060	per rKVA	\$0.060	per rKVA
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E. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Street and Yard Light Service Rate - "Schedule SL":

		MONTHLY		
TYPE	LUMENS	kWh	EXISTING	EFF. 7-1-22
Light -emitting diode (LED)	3600-23000	30	\$13.09	\$13.35

Traffic Control Service Rate - "Schedule TCS":

	EXISTING		EFF. 7-1-22			
A.	Energy Charge	\$0.04092	per kWh	\$0.04174	per kWh	
B.	Minimum Charge	\$5.27		\$5.38		

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Electric Meter Charge	EXISTING	EFF. 7-1-22
Residential	\$175.00	\$200.00
Small and Medium General Service	\$463.00	\$675.00
Large General Service	\$580.65	\$675.00
Industrial Power Service	N/A	\$675.00

ADOPTED this 10th day of May 2022.

BY ORDER OF COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Olinger SECOND: Yowell

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW WATER AND SEWER RATES EFFECTIVE JULY 1, 2022

Resolution No. R-2022-010

WHEREAS, pursuant to Virginia Code §15.2-2109 et seq. and Town of Culpeper Codes §24-100 and §24-164, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that water rates for all billings after June 30, 2022 be increased by 5% (water sales-bulk over minimum, by 7.2%) and sewer rates remain the same, respectively, as shown in the flow tier amended as follows:

Rates per 100 Gallons of Consumption (except for flat minimum rates up to 2,000 gallons/month)

Water	Rates		
	Gallons	Existing	Eff. 7-1-22
	0-2,000 (min.)	\$12.77	\$13.42
	2,001 - 25,000	63.9¢	67.1¢
	25,001 - 100,000	51.2¢	53.8¢
	OVER 100,000	38.1¢	40.0¢
	•		
Sewer	Rates		
	Gallons	Existing	Eff. 7-1-22
	0 – 2,000 (min.)	\$16.12	\$16.10(rounding adj.)
	2,001 - 25,000	80.5¢	80.5¢
	25,001 - 100,000	74.0¢	74.0¢
	OVER 100,000	72.4¢	72.4¢
	Sewer Flat Rate	\$38.09	\$38.09
Septage Rates	,	Existing	Eff. 7-1-22
	Minimum Charge	\$25.75	\$25.75
	Per gallon	10.4¢	10.4¢
Water sales (b		Existing	Eff. 7-1-22
Minimum	charge – initial 2,000 gallons	\$37.58	\$39.46
Per 1,000 o	over minimum	\$6.26	\$6.71

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Taylor SECOND: Yowell

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW WATER METER SERVICE FEES EFFECTIVE JULY 1, 2022

Resolution No. R-2022-011

WHEREAS, in February 2005, Town Council authorized the initiation of water meter service fees to recover the cost of meters and meter boxes;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia that all water meters set after June 30, 2022 shall be charged at the rates as follows:

METER SIZE	EXISTING FEE	EFFECTIVE 7-1-22 FEE
FIVE-EIGHTS (5/8")	\$ 525	\$ 565
ONE INCH (1")	\$ 590	\$ 635
ONE & ONE HALF (1½")	\$ 1,090	\$ 1,170
TWO INCH (2")	\$ 1,515	\$ 1,625
THREE INCH (3")	\$ 2,775	\$ 2,975
FOUR INCH (4")	\$ 3,345	\$ 3,590

ADOPTED this 10th day of May 2022.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Taylor SECOND: Yowell

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW WATER AND SEWER TAP PRIVILEGE ASSESSMENT FEES EFFECTIVE JULY 1, 2022

Resolution No. R-2022-012

WHEREAS, pursuant to Virginia Code §15.2-2109 *et seq.* and Town of Culpeper Codes §24-95 and §24-149, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that all tap privilege connection fees purchased after June 30, 2022 will remain at the current rate and as follows:

WATER & SEWER TAP PRIVILEGE ASSESSMENT FEES

	MAXIMUM ALLOWABLE	EXISTING FEE		EFFECTIVE 7-1-2 FEE	
METER SIZE	GALLONS	WATER	SEWER	WATER	SEWER
FIVE-EIGHTHS (5/8")	10,000	6,500	10,000	6,500	10,000
ONE INCH (1")	25,000	9,900	12,500	9,900	12,500
ONE & ONE HALF (1½")	75,000	15,000	20,250	15,000	20,250
TWO INCH (2")	150,000	30,000	40,500	30,000	40,500
THREE INCH (3")	225,000	45,000	60,750	45,000	60,750
FOUR INCH (4")	300,000	60,000	81,000	60,000	81,000

ADOPTED this 10th day of May 2022.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

MOTION: Taylor SECOND: Yowell

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE CULPEPER PARKING AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023 IN THE AMOUNT OF \$110,450.

Resolution No. R-2022-006

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2022 - June 30, 2023:

CULPEPER PARKING AUTHORITY	
Culpeper Parking Authority	\$110,450
Total Culpeper Parking Authority Operations	\$110,450

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

ADOPTED this 10th day of May 2022.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Frank Reaves Jr., Mayor

Attest:

Ashley R. Clatterbuck, Town Clerk

R-2022-006; Parking Auth 5/10/22 Page 2

MOTION: Taylor SECOND: Short

Ayes: Brown, Clancey, Kalenga, Olinger, Reaves, Schmidt, Short, Taylor, Yowell

Nays: None

CODE SECTION	DESCRIPTION	FEE
	ENGINEERING	M-L-0-1
§ 7-26	Erosion Control Plan Review - First Acre	\$25
	Per Acre Thereafter	\$1
§ 7-28	Land Disturbing Permit (Agreement in Lieu of Plan)	\$25
	Single Family Dwellings - Not Part of a Larger Subdivision	E TO THE STATE OF
	Overtime, Weekend & Holiday Inspections	\$160
	Per Hour if More Than 4 Hours Are Needed	\$40
§ 22-68	Re-Inspections - Base Fee	\$25
	Additional Per Linear Foot of Roadway	\$0.10
	Additional Per Linear Foot of Utility	\$0.05
	Additional Per Major Utility Structure (Manhole, Fire Hydrant, etc.)	\$1.00
	STREETS	
§ 21-92	Permit to Break, Dig Up, Open or Cause to be any Street, Alley, Sidewalk	#100
82172	or Other Public Place or Portion Thereof	\$100
	Permit Renewal Fee	\$25
§ 21-251	Franchise Fee - Underground Conduit (Per Linear Foot) effective 1/1/2022	\$1.37
	DEDUCE	
0.00.76	REFUSE	\$2
§ 20-76	Sanitation Equipment Replacement Fee	J.Z
	Paid on Utility Bill (Monthly/Per Cart)	\$65
	Residential Purchase of Additional Carts (Per Cart)	\$13
0.00.00	Commercial Trash (Monthly/Per Cart)	\$39
§ 20-32	Commercial Trash 3 Times Per Week (Monthly/Per Cart)	
	Historic District Food Service Locations Only	
1 5 1 pl = 10	POLICE	
	Administrative:	
	Fingerprinting (Town Residents)	\$5
	Fingerprinting (Non-Residents)	\$15
	Parking:	
10 Table 1	1st Offense	\$10
1 X 1 1 1 1 1 1 1 1 1	2nd Offense	\$25
	3rd and Subsequent Offenses	\$50
	Court Charges	\$61
	Late Fee After 30 Days	\$10

TOWN OF CULPEPER SCHEDULE OF FINES AND FEES

TREASURER		
Boating Permit - Two Years	\$20	
Boating Permit - Two Consecutive Days	\$5	
Delinquent Collection Fee	\$25	
DMV Stops	\$35	
Fishing Certificate - Two Years	\$20	
Fishing Certificate - Two Consecutive Days	\$5	
New Utility Service Application	\$25	
Returned Check Fee	\$35	
Unauthorized Use of Meter - Theft of Service	\$250	
	Plus Usage	

	UTILITIES - GENERAL		
§ 24-34, 110, 155	Late Fee for Bills Unpaid One Day After Due Date	\$1.50 or 2% of Bill Whichever is Greater	
	Delinquent Fee for Bills Unpaid Eleven Days After Due Date	\$25	
§ 24-34, 110,			
130, 155	Service Notice to Disconnect Utility Services for Non-Payment	\$50	
	Second Trip to Reconnect Services if No One is Home	\$50	
	After Hours Reconnect Services	\$100	
	Mon-Fri 5pm-8pm, Sat-Sun 8am-4pm		

	UTILITIES - ELECTRIC		
§ 24-37	Electric Meter (Set/Placed) Based on Service	Varies	
La trace to	Electric Meter Re-Read	\$20	
§ 24-42	Electric Meter Test - Request by Customer		
	First Request	No Charge	
	Second Request (Within 12 Months)	\$25	
	All Additional Requests	\$25	
	Electric Line Extensions (Per Lot)		
	In-Town Major Subdivisions - Lots Not Exceeding One Acre	\$4,500	
	In-Town Major Subdivisions - Lots One to Two Acres	\$5,000	
	In-Town Major Subdivisions - Lots Larger than Two Acres	\$7,500	
	In-Town Underground Service to Single Lot, Lots in Minor Subdivisions or		
	Small, Single Phase Commercial	\$2,000	
	Additional Per Foot Over 125'	\$3.50	
	In-Town Overhead Service to Single Lot, Lots in Minor Subdivisions with		
	Single Phase Commercial	\$1,500	
	Additional Per Foot Over 125'	\$3.50	
	Additional for Each Pole >1	\$550	
	In-Town Large Commercial and Industrial Users, Three-Phase Service	\$6,000	
	Additional Per Foot Over 125'	\$3.50	
	Additional for Each Pole >1	\$550	
	Service Changes, Overhead to Underground, Service Heavy-Up	Time & Material	
§ 24-37	Electric Service - Security Deposit (Residential & Commercial)	\$250	
§ 24-32	Electric Rate Schedule	Varies	
§ 24-44	Non-Franchise Agreement Pole Attachments (Annually Per Pole)	\$25	

Last Amended: May 10, 2022

TOWN OF CULPEPER SCHEDULE OF FINES AND FEES

§ 24-95		
8 24 75	Water Main Connections - Residential Only	Varie
	Commercial and Industrial Water Connections are Based Upon Meter Size	
	and Consumption	
	Existing Dwellings Converting from Private Well to Town Water will be	
	Charged 50% of the Current Tap Fee	
§ 24-96	Water Meter Test - Request by Customer	
	First Request	No Charge
	Second Request (Within 12 Months)	\$25
§ 24-96	Monthly Water Rates	Varie
§ 24-100	Water Meter (Set/Placed) Based on Meter Size	Varie
	Water & Wastewater Service Deposit (Residential & Commercial)	\$50
	Water Sales (Bulk) - Minimum Charge	Varie
	Water Sales (Bulk)	Varie
§ 24-149	Sewer Connections - Residential	Varie
	Commercial and Industrial Connections are Based Upon Meter Size and	
	Consumption	
	Existing Dwellings Converting from Private Septic Tank to Town Sewer	
	will be Charged 50% of the Current Tap Fee	PER LE
	Monthly Sewer Rates	Varie
	Sewer - Flat Rate	Varie
§ 24-202	Permit and Inspection Fee for Residential or Commercial Sewer Permit	\$50
	Re-Inspection Fee for Subsequent Field Inspections	\$25
§ 24-202	Permit and Inspection Fee for Industrial Sewer Permit	\$100
	Re-Inspection Fee for Subsequent Field Inspections	\$50
§ 24-183	Permit and Inspection Fee for Private Sewer System Permit	\$100
	Re-Inspection Fee for Subsequent Field Inspections	\$50
	Septage Hauler's Fee	Varie
§ 24-241	Significant Industrial User Wastewater Contribution Permit (5 Years)	\$2,000
	Review of Out-Of-Town Water and Wastewater Service Requests (Apply to	
	the Entire Tract of Land to be Developed)	
	Per Acre; Minimum Charge of \$500 and Maximum Charge of \$5,000 for	
	Properties within the Mountain Run Lake and Lake Pelham Watersheds	\$50
	Per Acre; Minimum Charge of \$250 and Maximum Charge of \$2,500 for	
	Properties Outside the Above Mentioned Watersheds	\$25

UTILITIES - TELECOMMUNICATIONS ANTENNA	E OR APPURTENANCES
Commercial Attachment to Town facilities including, but n	ot limited to,
water tanks	
Negotiated by Town Manager (per pr	ovider/per month) \$2,000 minimum
Non-Commercial Attachment to Town facilities including,	but not limited
to, water tanks	
Negotiated t	y Town Manager

Town of Culpeper FY23 Adopted Budget-May 10, 2022

TOWN OF CULPEPER SCHEDULE OF FINES AND FEES

	PLANNING & COMMUNITY DEVELOPMENT FACILITIES STANDARDS MANUAL	
	Sec. 2.200, Fire Protection Flushing or Testing	\$30
	MISCELLANEOUS - COPIES	Ψ30
	Comprehensive Plan	
	Hard Copy	\$30
	CD	\$15
	11"x17" Maps (Pack of 15)	\$10
	Large Transportation Map (30"x42")	\$10
	Large Future Land Use Map (30"x42")	\$10
	Facilities Standards Manual	\$20
	Capital Improvements Plan (CIP)	
	Hard Copy	\$20
	CD	\$1:
	Maps (Each)	\$5
	Miscellaneous Documents (Per Page)	\$0.25
	Subdivision Ordinance	\$1
	Water and Sewer Specifications	\$2:
	Zoning Ordinance	\$1:
	SUBDIVISION ORDINANCE	
§ 22-38	Penalty for Violation of Chapter Each day constitutes a new violation	\$10-\$1,00
	Minor Subdivision Plats or Plans (including Boundary Line	
\$ 22-108	Adjustments/Lot Consolidations)	\$150
22-108	Preliminary Plan	\$250
	Plus Per 1,000 sq. ft. of site area	\$20
\$ 22-108	Final Plat, Record Plat	
	5 Acres or Less	\$50 + \$10 per le
	More than 5 Acres	\$100 + \$10 per le
	Minor Revisions, Subsequent Submissions	\$50
22-108	Other Plat Review (Including ROW, Easement, Etc.)	\$50
\$ 22-118	Vacation of Plat or Deed of Vacation	\$150
	ZONING ORDINANCE	
§ 27-29	Zoning Verification/Compliance Letter	\$2:
3 27-131	Architectural Certificate of Finding	No Charg
§ 27-238	Sign Permits (Per Square Foot of Sign)	\$2
		\$25 minimus
\$ 27-263	Change of Use Permit	
	Site Inspection Required	\$50
	No Site Inspection Required	No Charge
	Major Site Plan, Major Subdivision Submissions (Residential, Commercial	
§ 27-266	& Industrial)	\$250
8 27 200	Plus Per 1,000 sq. ft. of site area	\$20
	Minor Revisions, Subsequent Submissions	\$50
§ 27-266	Minor Site Plan (Including SFD/SFA on Existing Lot)	\$50
§ 27-352	Certificate of Occupancy	\$40
	Re-Inspection	\$25
	Weekend or Holiday Re-Inspection	\$160 minimur
§ 27-352	Zoning Permit	
	Residential	\$25
	Other	\$100

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TOWN OF CULPEPER SCHEDULE OF FINES AND FEES

§ 27-353	Violations & Penalties:	
§ 27-352, 353	Administration & Enforcement	\$100
§ 27-51, 62	District Regulations	\$100
§ 27-97	Flood Hazard Areas	\$100
§ 27-127, 130,		
132	Historic District	\$100
§ 27-158, 159	Landscaping	\$50
§ 27-181, 185	Nonconforming Uses	\$100
§ 27-206, 209	Parking	\$100
§ 20-2	Refuse	\$50
§ 21-3, 27-238,		
241	Signs	\$50
§ 20-4	Towing Inoperable Vehicles (Per Vehicle)	\$50
§ 27-428, 429	Watershed Protection District	\$100
§ 27-376	Text Amendment Ordinance Request	\$500
§ 27-377	Rezoning Application	\$1,000 + \$100/Acre
	Variance Application or Zoning Appeal to Board of Zoning Appeals or	
§ 27-402	Town Council	\$300
§ 27-404	Variance Application - Administrative	\$50
§ 27-451	Conditional Use Permit	\$750
	Public Hearing Advertising (per hearing)	\$250
	OTHER	
	Commercial Burning Permit	\$25
§ 11-43	Parking Permits (Downtown Lots)	See Parking Authority
		Fee Schedule
§ 11-43	Parking Permits (Residential)	NI CI
	First Permit (Per Eligible Residence)	No Charge
	Each Additional Permit (Per Year)	\$30
§ 15-3	Parks & Recreation	4.50
	Pavilion Rental	\$50
	Major Events for Residents at Any Park	\$100
	Major Events for Non-Residents at Any Park	\$300
	Boat Dock Permit (5 Years)	\$50
	OTHER / MISCELLANEOUS	400
8 16-30	Solicitor's Permit	\$20

	OTHER / MISCELLANEOUS							
§ 16-30	Solicitor's Permit	\$20						
§ 21-47	Major Event Security Plan	\$100						

Attest:

thuy K Clarko

Town Clerk

Last Amended: May 10, 2022

TOWN OF CULPEPER General Fund - Operating Fund Summary FY23 BUDGET

								FY23	FY23	FY23
FY20	FY21	FY21	_		FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL			ADOLLED	AMENDED	F 1 2 2	REQUEST	TROTOSED	ADOLLED
			RESENU	ES:						
-	1,138,153	_		eserve Balances	911,985	2,777,801	2,329,761	377,443	939,176	939,176
3,503,628	3,229,950	3,816,257	G	eneral Property Taxes	3,551,062	3,551,062	4,062,326	3,931,150	3,931,150	3,931,150
8,011,927	7,132,500	8,755,379		ocal Taxes	7,745,000	7,745,000	8,521,500	9,393,500	9,393,500	9,393,500
374,926	402,250	503,853	Po	ermits, Fees, Licenses	361,000	361,000	372,000	351,000	351,000	351,000
107,599	107,000	70,722	Fi	nes & Forfeitures	68,000	68,000	83,000	113,000	113,000	113,000
683,892	360,100	345,771	R	evenue From Use Of Money	325,250	325,250	325,250	374,850	374,850	374,850
283,699	205,600	214,164	C	narges For Services	221,100	221,100	221,100	233,000	233,000	233,000
127,418	94,500	280,595	M	iscellaneous	93,500	93,500	106,000	83,500	83,500	83,500
2,755,505	2,882,489	2,865,161	R	ecovered Costs	3,091,275	3,091,275	3,091,275	3,309,649	3,472,992	3,472,992
10,122	5,500	4,459	N	on-Categorical Aid	5,000	5,000	5,000	4,000	4,000	4,000
2,668,861	6,957,309	6,579,660		ategorical Aid	2,789,144	3,127,144	3,132,615	2,831,248	2,831,248	2,831,248
664,545	672,848	672,848	E	nterprise Funds Transfer - PILOT	673,159	673,159	673,159	695,543	695,543	695,543
19,192,122	23,188,199	24,108,868	R	ESENUES BY CATEGORIES	19,835,475	22,039,291	22,922,986	21,697,882	22,422,959	22,422,959
										-
			EXPENI	ITURES:						-
191,598	181,059	181,060		own Council	200,716	200,716	199,216	170,135	170,135	170,135
125,873	129,572	129,572		own Manager	138,558	138,558	138,058	144,640	152,800	152,800
310,877	324,346	324,346		own Clerk	335,920	335,920	329,020	350,034	361,966	361,966
301,995	316,742	316,741	1203 H	uman Resources	336,680	336,680	336,680	368,336	388,534	388,534
79,986	100,660	66,012	1204 T	own Attorney	100,260	100,260	100,050	100,050	100,050	100,050
-	-	-	1205 S ₁	pecial Projects	-	125,000	125,000	164,965	174,689	174,689
67,400	93,400	63,300		dependent Auditor	77,500	107,500	107,500	72,600	72,600	72,600
1,432,459	1,375,160	1,364,639		reasurer	1,459,812	1,517,642	1,517,642	1,610,910	1,705,103	1,705,103
93,814	101,075	91,618	1219 R	sk Management	97,047	97,047	92,378	98,200	98,200	98,200
1,568,172	1,614,372	1,574,520	1220 In	formation Technology	1,808,777	1,952,052	1,982,952	1,995,311	2,037,427	2,037,427
259,007	273,292	272,742	1221 M	otor Pool	348,997	348,997	352,447	366,975	391,377	391,377
5,055,725	5,712,837	5,669,933	3101 Pc		5,707,417	6,096,417	5,928,408	5,900,986	6,270,678	6,270,678
6,767	15,000	14,088		rug Seizure Funds	15,000	15,000	15,000	15,000	15,000	15,000
510,342	-	-	3103 E	911 Joint Operations	449,619	449,619	449,619	773,448	785,486	785,486
154,655	157,421	157,421		re Department	158,000	158,000	161,294	195,000	195,000	195,000
25,000	25,000	25,000		escue Squad	25,000	25,000	25,000	25,000	25,000	25,000
131,840	131,532	131,532		a Regional Transit	133,761	133,761	133,761	144,906	144,906	144,906
197,223	195,845	179,965		ngineering	200,067	200,067	236,067	205,645	219,501	219,501
2,624,761	2,532,654	2,404,084	4102 St		2,662,258	2,817,298	2,813,010	2,885,777	2,885,973	2,885,973
26,041	78,991	78,991		now and Ice Removal	57,300	57,300	106,900	85,300	85,300	85,300
178,670	220,288	201,906		raffic Engineering	198,155	198,155	193,505	203,024	208,453	208,453
412,153	705,244	666,280		nitation	691,122	696,943	689,317	511,566	530,614	530,614
641,159	638,273	620,180		eneral Properties	609,179	617,819	607,979	859,162	877,700	877,700
198,512	241,266	238,842		ulpeper Media Network	237,590	237,590	239,590	256,244	267,893	267,893
361,112	378,902	363,139		arks and Recreation	412,569	412,569	419,563	382,827	402,265	402,265
70,396	90,446	85,058	7108 C		55,900	61,288	61,124	109,066	109,066	109,066
724,213	746,779	683,789	8101 P	<u> </u>	785,107	848,097	852,597	783,045	837,773	837,773
55,180	55,775	23,886	8103 V	isitors Center	65,984	80,984	80,984	82,166	86,221	86,221

TOWN OF CULPEPER General Fund - Operating Fund Summary FY23 BUDGET

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
418,788	554,532	487,918	8104	Touris	sm	583,477	697,977	662,104	752,297	737,982	737,982
189,238	214,777	212,777	8105	Econo	mic Development	216,738	216,738	218,111	192,875	192,875	192,875
165	4,047,234	2,161,765	8199	Pande	mic Expenditures	-	840,623	840,623	-	-	-
6,832,294	1,553,342	1,548,942	9900	Debt S	Service	1,504,996	1,504,996	1,504,996	1,425,153	1,425,153	1,425,153
-	382,384	167,850	9950	Trans	fer to Capital	161,968	161,968	161,968	467,239	467,239	467,239
-	-	-	9990	Conti	ngency	-	-	-	-	-	-
23,245,414	23,188,199	20,507,894		Total	Expenditures / other uses	19,835,475	21,788,581	21,682,463	21,697,882	22,422,959	22,422,959

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			RES		BALANCES	044.005		4 500 400		200 45	000 454
-	513,114	0			Transfer from Reserves	911,985	2,056,439	1,608,399	377,443	939,176	939,176
-	597,039	0			Reserves	0	721,362	721,362	0	0	0
-	28,000	0		45601	Cable - Prior Year Reserves	0		0	0	-	0
-	1,138,153	0			Total Reserves	911,985	2,777,801	2,329,761	377,443	939,176	939,176
			GE		PROPERTY TAXES						
1,350,588	1,585,000	1,595,638		40010	Real Estate - Current	1,600,000	1,600,000	1,647,842	1,650,000	1,650,000	1,650,000
15,427	18,000	20,155		40020	Special Tax District - Southridge	14,108	14,108	11,447	11,500	11,500	11,500
					Special Tax District - Lafayette						
5,522	5,000	6,019		40030	Ridge	4,735	4,735	4,399	4,400	4,400	4,400
4,646	3,000	3,875			Special Tax District - Willow Shade	4,069	4,069	3,085	3,100	3,100	3,100
17,554	10,000	5,465			Real Estate - Delinquent	0	0	0	0	0	0
38,849	38,000	38,099		40120	Public Service - Real Estate	38,000	38,000	36,529	37,000	37,000	37,000
1,139	800	0			Public Service - Personal Property	0	0	0	0	0	0
1,626,913	1,205,000	1,690,868		40240	Personal Property - Current	1,600,000	1,600,000	2,083,257	1,950,000	1,950,000	1,950,000
128,490	75,000	142,043			Personal Property - Delinquent	0	0	0	0	0	0
64	150	149			Mobile Homes	150	150	150	150	150	150
236,094	230,000	229,651			Machinery & Tools	230,000	230,000	215,617	200,000	200,000	200,000
116	0	17			PPT TACS Collection fee	0	0	0	0	0	0
46,351	30,000	53,354			Penalties - All Taxes	30,000	30,000	30,000	45,000	45,000	45,000
31,875	30,000	30,924		40299	Interest - All Taxes	30,000	30,000	30,000	30,000	30,000	30,000
3,503,628	3,229,950	3,816,257			Sub-total-General Property Taxes	3,551,062	3,551,062	4,062,326	3,931,150	3,931,150	3,931,150
			LO	CAL TA							
1,623,384	1,625,000	1,847,634			Local Sales and Use Tax	1,625,000	1,625,000	1,900,000	2,000,000	2,000,000	2,000,000
44,233	45,000	32,777			BPOL - Contracting	35,000	35,000	35,000	35,000	35,000	35,000
140	0	40			BPOL - Peddler/Solicitor	0	0	0	0	0	0
2,535	7,500	835			BPOL - Miscellaneous / Other	3,000	3,000	3,000	3,000	3,000	3,000
200	0	400			BPOL - Itinerant/Merchant	0	0	0	0	0	0
181,648	180,000	192,344			BPOL - Professional	180,000	180,000	180,000	180,000	180,000	180,000
3,200	2,000	3,800			BPOL - Street Vendor	2,000	2,000	2,000	2,000	2,000	2,000
173,921	100,000	154,050			BPOL - Repair & Personal Bus	135,000	135,000	135,000	135,000	135,000	135,000
534,834	260,000	562,705			BPOL - Retail	525,000	525,000	525,000	525,000	525,000	525,000
26,074	20,000	16,811			BPOL - Utilities	20,000	20,000	20,000	20,000	20,000	20,000
49,788	45,000	50,320			BPOL - Wholesale	45,000	45,000	45,000	45,000	45,000	45,000
11,865	0	9,604			BPOL - Penalties	0		1,500	1,500	1,500	1,500
-	0	0			BPOL - Interest	0	0	0	0		0
30,997	3,000	3,713			Admissions Tax	20,000	20,000	20,000	20,000	20,000	20,000
402,494	400,000	494,982			Bank Stock Tax	400,000	400,000	400,000	450,000	450,000	450,000
225,899	225,000	220,301			Cigarette Tax	225,000	225,000	225,000	200,000	200,000	200,000
62,461	60,000	63,429			Consumption Tax	60,000	60,000	60,000	60,000	60,000	60,000
213	0	192			Penalties - Local Tax	0	0	0	0	0	0
21,858	0	16,788		41199	Interest - Local Tax	20,000	20,000	20,000	12,000	12,000	12,000

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					Telecommunications Sales & Use						
101,020	90,000	92,127			Tax	80,000	80,000	80,000	80,000	80,000	80,000
358,721	320,000	368,494			Hotel & Motel Room Tax	370,000	370,000	370,000	525,000	525,000	525,000
4,156,443	3,750,000	4,577,520			Meals Tax	4,000,000	4,000,000	4,500,000	5,100,000	5,100,000	5,100,000
-	0	46,512		46290	Gaming Tax	0		0	0	0	0
8,011,927	7,132,500	8,755,379			Sub-total-Local Taxes	7,745,000	7,745,000	8,521,500	9,393,500	9,393,500	9,393,500
			PEI		FEES, LICENSES						
-	0	0			Land Use Application Fee	0	-	0	0	0	0
28,925	35,000	30,025			Application Fee	35,000	35,000	35,000	35,000	35,000	35,000
-	0	0			Administration Fees	0		0	0	0	0
8,095	10,000	14,710			Boating Permits	7,500	7,500	7,500	8,000	8,000	8,000
62,500	50,000	54,400			Burial Permits	50,000	50,000	50,000	50,000	50,000	50,000
3,650	3,000	4,100			Cemetery Stone Permits	3,000	3,000	3,000	3,000	3,000	3,000
66,211	66,500	69,622			Collection Fees	70,000	70,000	70,000	50,000	50,000	50,000
13,635	10,000	19,260			Fishing Permits	7,500	7,500	7,500	13,000	13,000	13,000
2,334	3,750	11,346			Pavilion Reservation Fees	10,000	10,000	10,000	3,000	3,000	3,000
5,915	5,000	4,676			Property Violations	5,000	5,000	6,000	6,000	6,000	6,000
-	1,000	0			Maintenance Code Violations	0	0	0	0	0	0
-	0	0			Boat Dock Permits	0	0	0	0	0	0
2,437	1,000	718		41280	Sign Permits	1,000	1,000	1,000	1,000	1,000	1,000
37,076	85,000	107,624			Telecommunications Agreement	60,000	60,000	60,000	60,000	60,000	60,000
98,209	100,000	86,692		41289	Right-of-Way Use Fee	80,000	80,000	80,000	80,000	80,000	80,000
5,500	2,000	1,656		41290	Excavation Permits	2,000	2,000	2,000	2,000	2,000	2,000
-	0	2,174		43320	Delinquent Fees	0	0	0	0	0	0
-	0	0		43330	Disconnect Fees	0	0	0	0	0	0
-	0	(3,919)		43370	Penalties	0	0	0	0	0	0
40,439	30,000	100,769		41297	Zoning Fees	30,000	30,000	40,000	40,000	40,000	40,000
374,926	402,250	503,853			Sub-total-Permits, Fees, Licenses	361,000	361,000	372,000	351,000	351,000	351,000
			FIN		FORFEITURES						
375	500	416		41300	FOIA Request Fees	500	500	500	500	500	500
65,544	66,500	45,013		44310	Court Fines	35,000	35,000	50,000	75,000	75,000	75,000
8,474	10,000	2,282		44320	Drug Enforcement Program - State	10,000	10,000	10,000	15,000	15,000	15,000
					Drug Enforcement Program -						
-	0	0			Federal	0	0	0	0	0	0
9,662	15,000	5,823			E-Ticketing	7,500	7,500	7,500	7,500	7,500	7,500
23,545	15,000	17,188		47340	Parking fines	15,000	15,000	15,000	15,000	15,000	15,000
107,599	107,000	70,722			Sub-total-Fines	68,000	68,000	83,000	113,000	113,000	113,000
			RE		FROM USE OF MONEY						
110,607	60,000	59,542			Interest Income	60,000	60,000	60,000	40,000	40,000	40,000
196,072	80,000	165,878			Interest on Investments	80,000	80,000	80,000	160,000	160,000	160,000
17,071	0	(895)			Realized Gain/Loss-Investment	0		0	0	0	0
127,063	0	(110,726)			Unrealized Gain/Loss-Inves	0	0	0	0	0	(
(221)	0	0			Convenience Fee	0	0	0	0	0	(
233,300	220,100	231,971		45380	Rental Income - Property	185,250	185,250	185,250	174,850	174,850	174,850

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
683,892	360,100	345,771			Sub-total-Use of Money	325,250	325,250	325,250	374,850	374,850	374,850
			СН	ARGES	FOR SERVICES						
12.600	12.500	12 200		44410		10.000	10.000	10.000	16000	16000	16000
13,600	13,500	12,200			School Crosswalk Traffic Control	18,000	18,000	18,000	16,000	16,000	16,000
-	0	186		44415	PD Counter Transactions Sale of Maps, Plats, Publications,	0	0	0	0	0	0
30	100	15		44465	etc.	100	100	100	0	0	0
-	100	0	_		Cable - Tape Sales	0		0	0	0	0
8,184	7,000	7,087			Cable - PEG fees	7,000	7,000	7,000	7,000	7,000	7,000
0,104	7,000	7,087		40406	Cable - FEG lees	7,000	7,000	7,000	7,000	7,000	7,000
155,920	145,000	165,802		44480	Sanitation Equip Replacement Fee	156,000	156,000	156,000	170,000	170,000	170,000
105,965	40,000	28,874			Trash Disposal Fees	40,000	40,000	40,000	40,000	40.000	40,000
283,699	205,600	214,164		77703	Sub-total-Charge for Services	221,100	221,100	221,100	233,000	233,000	233,000
203,077	203,000	217,107			Sub-total-Charge for Services	221,100	221,100	221,100	233,000	255,000	255,000
			MIS	SCELLA	NEOUS						
_	0	0	1711		Contributions	0	0	0	0	0	0
813	2,500	5,557			Donations - Parks & Recreation	2,500	2,500	15,000	0	0	0
813	2,300	3,337			Donations - Parks & Recreation Donations - Dog Park	2,300		13,000	0	0	0
5,111	0	200			Donations Donations	0		0	0	0	0
3,111	0	174			Donations - Police Department	0			0	0	0
	0	100	_	42500	Donations - Peer Supp/Narc K-9	0	Ü	0	0	0	0
	0	100		42510	Donations - Culpeper Cents	0	Ü		0	0	0
34,890	10,000	22,903			Insurance Claims/Recovery	10,000	10,000	10,000	10,000	10,000	10,000
21,436	15,000	17,834			Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
(38)	0	(1)			Misc Conversion Carryover	0		0	0	0	15,000
-	0	0			Bike Share Rental	0	-	0	0	0	0
_	0	0			Destination Merchandise-Sales	0		0	0	0	0
2,160	2,000	925			Cable - Sponsorships	2,000	2,000	2,000	2,000	2,000	2,000
42,641	40,000	40,821			Parking Authority Maintenance	40,000	40,000	40,000	40,000	40,000	40,000
245	0	0			PW - Used Motor Oil Proceeds	0		0	0	0	0
2.13	Ů			505	- :	Ü	-	Ů	0	· ·	
16	1,500	11		44580	Sale of Salvage & Surplus Materials	1,500	1,500	1,500	1,500	1,500	1,500
7,595	15,000	23,343			Sale of Surplus Equipment	10,000	10,000	10,000	10,000	10,000	10,000
-	0	0			Sale of Capital Assets	0	,	0	0	0	0
4	0	68			Short & Overages	0	0	0	0	0	0
5,592	3,500	8,940		44595	Sale of Trash Containers	5,000	5,000	5,000	5,000	5,000	5,000
2,585	5,000	1,260		45596	Consumer Tour Program	7,500	7,500	7,500	0	0	0
-	0	0		45565	Wayland Manor Road Improv Fee	0	0	0	0	0	0
-	0	0		45587	Security Deposits From Tenants	0	0	0	0	0	0
4,367	0	158,359		43580	Time & Material Charges-Misc	0	0	0	0	0	0
127,418	94,500	280,595			Sub-total-Miscellaneous	93,500	93,500	106,000	83,500	83,500	83,500
			RE		ED COSTS						
51,000	51,000	51,000			Motor Pool - Electric	51,000	51,000	51,000	51,000	51,000	51,000
10,000	10,000	10,000		44614	Motor Pool - Water	10,000	10,000	10,000	10,000	10,000	10,000

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
31,000	31,000	31,000		44618	Motor Pool - Wastewater	31,000	31,000	31,000	31,000	31,000	31,000
					Mowing, mulching, trimming -						
7,500	7,500	7,500		44620	Electric	7,500	7,500	7,500	7,500	7,500	7,500
					Mowing, mulching, trimming -						
6,000	6,000	6,000		44624	Water	6,000	6,000	6,000	6,000	6,000	6,000
					Mowing, mulching, trimming -						
15,000	15,000	15,000			Wastewater	15,000	15,000	15,000	15,000	15,000	15,000
117,986	129,084	111,756			Cable - Contributions - County	117,732	117,732	117,732	128,122	133,946	133,946
968,780	1,006,713	1,006,713			Utility Services - Electric	1,290,935	1,290,935	1,290,935	1,383,223	1,458,538	1,458,538
841,898	880,324	880,324		44684	Utility Services - Water	781,054	781,054	781,054	838,902	880,004	880,004
706,341	745,868	745,868		44688	Utility Services - Wastewater	781,054	781,054	781,054	838,902	880,004	880,004
2,755,505	2,882,489	2,865,161			Sub-total-Recovered Costs	3,091,275	3,091,275	3,091,275	3,309,649	3,472,992	3,472,992
			NO	N-CATE	GORICAL AID						
10,122	5,500	4,459		42137	Railroad Rolling Stock Tax	5,000	5,000	5,000	4,000	4,000	4,000
10,122	5,500	4,459			Sub-total-Non-Categorical Aid	5,000	5,000	5,000	4,000	4,000	4,000
			CA	TEGOR	ICAL AID						
59,655	60,850	62,421		42055	Fire Services Allocation	63,000	63,000	66,294	70,000	70,000	70,000
_	47,000	47,000		42057	Culpeper Competes Funding	0	0	0	0	0	0
1,500	20,000	10,000			Tourism Grant	70,000	90,000	90,000	99,500	99,500	99,500
4,052	4,200	4,654		42060	Litter Control Grant	4,500	4,500	6,677	4,500	4,500	4,500
10	0	0		42062	Misc. Grants	0	0	0	0	0	0
-	3,258,604	3,258,604			CARES Act Funding	0	0	0	0	0	0
-	850,000	342,439			CDBG Grant Proceeds	0	318,000	318,000	0	0	0
-	72,511	70,626			CARES Act Municipal UT Rel	0		0	0	0	0
_	0	11,670			ARPA Grant Proceeds	0	0	0	0		0
		7			Parks & Recreation - VA Comm of	-					
4,500	4,500	4,500		42165	the Arts	4,500	4,500	4,500	0	0	0
,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	7				,	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
_	0	55,111		42059	Federal-Emergency-Disaster Relief	0	0	0	0	0	0
	v	55,111		.2007		0			•	Ü	
293,144	293,144	293,144		42175	Police Law Enforcement Assistance	293,144	293,144	293,144	293,144	293,144	293,144
2,0,1	2,3,1	2,5,1		.2170	Police Grants - Traffic Enforcement,	2,3,1	255,1	2,3,1	2,5,1	2,3,1	2,5,1
34,757	65,000	103,678		42176	*	15,000	15,000	15,000	15,000	15,000	15,000
16,869	7,500	18,991			Rental Tax	15,000	15,000	15,000	15,000	15,000	15,000
10,009	7,500	10,,,,1		11703		15,000	13,000	13,000	15,000	15,000	15,000
2,030,271	2,050,000	2,072,718		42190	Street and Highway Maintenance	2,100,000	2,100,000	2,100,000	2,110,000	2,110,000	2,110,000
224,104	224,000	224,104			State PPTRA Reimbursement	224,000	224,000	224,000	224,104	224,104	224,104
2,668,861	6,957,309	6,579,660		.2170	Sub-total-Categorical Aid	2,789,144	3,127,144	3,132,615	2,831,248	2,831,248	2,831,248
2,000,001	0,757,507	0,577,000			Suo total Calegorical III	2,700,111	3,127,111	3,132,013	2,031,210	2,031,210	2,031,210
			FIII	ND TRA	NSFERS						
	0	0	1 01		Transfer In - Capital Fund	0	0	0	0	0	n
	0			777/1	Transfer from Electric Fund -	0	0	0	0	0	0
393,772	405,075	405,075		1/1061	PILOT	404,625	404,625	404,625	415,180	415,180	415,180
393,172	403,073	403,073	_	77701	TILOI	404,023	404,023	404,023	413,100	413,100	415,160
120.062	111 742	111 742		44063	Transfer from Water Fund DIL OT	122 612	122 612	122 612	120 142	120 142	120 142
120,863	111,743	111,743		44902	Transfer from Water Fund - PILOT	122,612	122,612	122,612	128,142	128,142	128,142

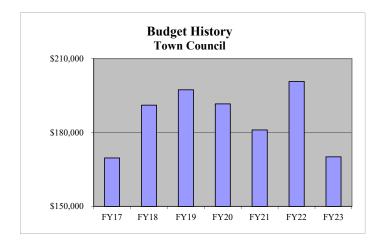
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					Transfer from Wastewater Fund -						
149,910	156,030	156,030		44963	PILOT	145,922	145,922	145,922	152,221	152,221	152,221
664,545	672,848	672,848			Sub-total Fund Transfers	673,159	673,159	673,159	695,543	695,543	695,543
19,192,122	23,188,199	24,108,868	TO	TAL RE	VENUES / OTHER SOURCES	19,835,475	22,039,291	22,922,986	21,697,882	22,422,959	22,422,959

TOWN COUNCIL (1101)

Mission:

The Town Council, as the governing body for the Town of Culpeper, sets policies and establishes ordinances for the general safety, health and welfare of its citizens. Through its collective judgement, it provides a budget ensuring current and future services are provided in a sound and financially responsible manner.

Budget and Staff Resources:



	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	9.0	9.0	9.0	9.0	9.0	9.0
Expenditures						
Expenditures						
Personnel	152,676	161,816	161,816	131,885	131,885	131,885
•	152,676 28,384	161,816 38,900	161,816 37,400	131,885 38,250	131,885 38,250	131,885 38,250
Personnel	<i>*</i>	· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·	

\$

Major Highlights for FY23

Total budget increase

31

(30,581)

-The proposed budget decrease is due primarily to a reduction in Health Insurance.

In FY23 the Town Council will:

- Provide an open forum for public input;
- Secure the financial position of the Town by seeking new and inventive ways to induce economic development and revitalize commercial and industrial areas;
- Conduct planning retreats to establish goals for the future;
- Provide orientation for new council members and work toward effective relationships;
- Monitor performance of appointed staff to ensure policies and procedures are effectively carried out;
- Communicate effectively with advisory boards and commissions to establish and implement Town Policies; and
- Work together effectively to conduct the Town's business with a commitment to common goals.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					OWN COUNCIL						
			PE		EL - WAGES & BENEFITS						
102,000	102,000	102,000			Salaries - Part-Time	102,000	102,000	102,000	102,000	102,000	102,000
5,763	6,054	5,878			Social Security Tax	6,074	6,074	6,074	6,295	6,295	6,295
1,348	1,418	1,375			Medicare Tax	1,423	1,423	1,423	1,475	1,475	1,475
49,738	23,406	43,362			Health Insurance	52,219	52,219	52,219	22,012	22,012	22,012
85	97	61			Workers comp	100		100	103	103	103
-	0	0		50169	Hazard Pay	0	0	0	0	0	0
			SEI		- PURCHASED, SHARED, INTERNAL						
503	500	0		52400	Printing and Binding	1,500	1,500	1,500	2,000	2,000	2,000
					Nameplates/bus cards/photo						
617	500	0		52410	Advertising	1,000	1,000	500	500	500	500
					PH Advertisements/charter amend,						
					etc						
			OT		IARGES						
46	100	106		52710	Postal Services	100	100	100	100	100	100
2,571	1,500	105		51920	Education, conference and training	3,000	3,000	3,000	3,000	3,000	3,000
					VML conference/activities						
652	1,000	0		52010	Lodging	1,200	1,200	1,200	1,200	1,200	1,200
					VML conference						
536	400	211		52015	Meals	600	600	600	750	750	750
493	500	0		52018	Travel	1,000	1,000	1,000	1,000	1,000	1,000
			MI	SCELLA	ANEOUS ITEMS						
24,747	26,000	24,801		52210	Dues & Assoc. Memberships	26,000	26,000	26,000	26,200	26,200	26,200
440	500	656		56299	Miscellaneous	1,000	1,000	1,000	1,000	1,000	1,000
-	0	0		56500	Pandemic Expenses	0	0	0	0	0	0
-	15,084	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES						
464	500	545		52510	Office Supplies	500	500	500	500	500	500
					Minute book paper, plaques, tapes,						
					misc.						
565	1,000	872		52525	Records Management	2,000	2,000	1,000	1,000	1,000	1,000
					Archival services/equipment						
1,029	500	1,089		52580	Books, Subscriptions & Education	1,000	1,000	1,000	1,000	1,000	1,000
					VA Code supplements, misc.						
					publications						
			CA	PITAL (OUTLAY						
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
191,598	181,059	181,060	TO	WN CO	UNCIL TOTAL	200,716	200,716	199,216	170,135	170,135	170,135
· · · · · · · · · · · · · · · · · · ·		•				,			· · · · · · · · · · · · · · · · · · ·	-	

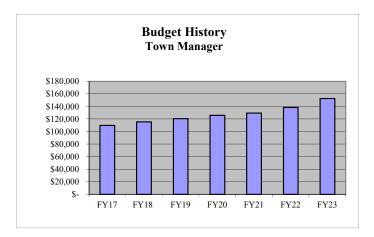
TOWN MANAGER (1201)

Mission:

To seek, promote and support a high quality of life for the citizens through the development and contribution of all employees to the maximum of their potential. Under the direction and leadership of the Town Manager, the Town employees will provide quality and innovative service which results in the highest achievable levels of customer satisfaction and recognition of excellence.

In addition, the Office of the Town Manager provides general and administrative oversite of municipal operations. To fulfill this primary function, the Town Manager advises the Town Council on municipal policy and programs affecting the community; to direct and coordinate the activities and work programs of all Town departments; to interact with federal and state agencies and other local governments and agencies; to conduct short and long-range financial planning including preparation of the annual operating budget and the capital improvement program; to administer the personnel program; to perform special studies and issue analyses and evaluations as needed to promote informed decision-making; to review and oversee the submission and administration of federal and state grants; and to monitor proposed state legislation and represent the local government interests.

Budget and Staff Resources:



		Budget	& Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Personnel	125,964	130,758	130,758	136,890	145,050	145,050
Operating	3,608	7,800	7,300	7,750	7,750	7,750
	_	_	-		<u> </u>	
Capital Outlay						

Major Highlights for FY23

Total budget increase

\$

14,242

33

⁻ The proposed budget increase is primarily due to projected increases in personnel.

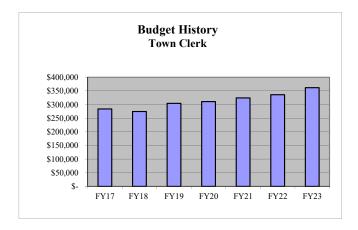
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					OWN MANAGER						
00.545	00.504	01.511	PEI		EL - WAGES & BENEFITS	0.1.00	0.4.000	0.4.000	00.485	0.5 ==0	06.55
80,246	80,624	81,644		50010	Salaries	84,333	84,333	84,333	89,425	96,579	96,579
					Town Manager salary split 50%						
	0		_	50020	GF and 50% EF	0	0	0	0	0	
	0	0	_		Salaries - Overtime Salaries - Part-Time	0		0	0	0	(
4,432	4,526	4,658	_		Social Security Tax	4,612	4,612	4,612	4,736	4,724	4,724
1,283	1,429	1,378	_		Medicare Tax	1,483	1,483	1,483	1,557	1,660	1,660
	10,110				Health Insurance	10,832	1,483			10,358	10,358
9,801	9,980	10,268	_		VRS Retirement		10,832	10,832	10,386		
8,543	1,196	9,616 1,154			VRS Group Life Insurance	10,395 1,247	10,395	10,395 1,247	11,613 1,315	12,460 1,411	12,460 1,411
1,107 - 52	1,196	1,134	-		VRS Group Life insurance VRS Disability Insurance	1,247	,		1,313	1,411	1,411
	55	48			Worker's Comp. Insurance	56		56	58	58	58
2,400	7,800	7,200	_		Auto Allowance	7,800			7,800	7,800	7,800
	10,000	10,000			Deferred Compensation	10,000	10,000	10,000	10,000	10,000	10,000
10,000	10,000	10,000	_		Hazard Pay	10,000	10,000	10,000	10,000	10,000	10,000
	U	0	_	30109	nazaiu ray	0	0	U	U	U	
			CEI	DVICES	- PURCHASED, SHARED, INTERNAL						
	0	0	SEI		Maintenance Service Contract	0	0	0	0	0	(
184	100	0	_		Printing and Binding	100		0	100	100	100
335	0	0	_		Advertising	100			0	100	100
	U	0	_	32410	Advertising	0	0	U	0	U	,
			ОТ	HEB CI	IARGES						
63	0	2	01		Postal Services	0	0	0	0	0	(
-	0	0	_		Telecommunications	0		-		0	(
	0	0	-		Lease - Postage Meter System	0	0	0	0	0	(
1,614	500	794	_		Education & Training	2,500	2,500	2,000	2,000	2,000	2,000
930	0	0	_		Lodging	1,500	1,500	1,500	1,500	1,500	1,500
380	0	0	-	52015		400	400	400	400	400	400
235	0	0	-	52018		300		750	750	750	750
233	· ·			32010		300	300	730	750	750	750
			MIS	SCELLA	NEOUS						
2,712	2,500	2,011			Dues & Assoc. Memberships	2,500	2,500	2,500	2,500	2,500	2,500
255	0	0			Miscellaneous	0			0	0	(
_	0	0			Pandemic Expenses	0	0	0	0	0	(
-	252	0		58999	Year End Budget Transfers	0	0	0	0	0	(
					5						
			MA	TERIA	LS AND SUPPLIES						
546	500	516			Office Supplies	500	500	150	500	500	500
523	0	0			Vehicle Fuels	0	0	0	0	0	(
-	0	0		53560	Vehicle & Equipment Supplies	0	0	0	0	0	(
	Ü			22200						Ů	
233	0	285		52580	Books, Subscriptions & Education	0	0	0	0	0	(
					,					Ů	`
			CA	PITAL 0	DUTLAYS						
	0	0			Leased Equipment	0	0	0	0	0	(
	Ü			,00	- 1F				0	Ů	`

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
125,873	129,572	129,572	TO	WN MA	NAGER TOTAL	138,558	138,558	138,058	144,640	152,800	152,800

Mission:

The Mission of the Town Clerk's Office is to record and archive official records of the Mayor, Town Council, and Town Manager. The Clerk's Office serves as the information center on functions of various tax programs and the Fairview Cemetery. We are dedicated to providing the highest degree of customer service to the Town Council and citizens by ensuring the daily operations of Town government meet or exceed all requirements of the Town Code and applicable state statutes.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	3.0	3.0	3.0	3.0	3.0
Expenditures						
Personnel	303,997	313,370	313,370	326,334	338,266	338,266
Operating	20,349	22,550	15,650	23,700	23,700	23,700
Capital Outlay	<u> </u>	<u> </u>	-			
Total Expenditures	324,346	335,920	329,020	350,034	361,966	361,966

Major Highlights for FY23

Total budget increase

26,046

- The proposed budget increase is primarily due to projected increases in personnel.

In FY23 the Town Clerk will:

- Transition to an automated content management system for records.
- Ensure regulatory compliance for open government and transparency.

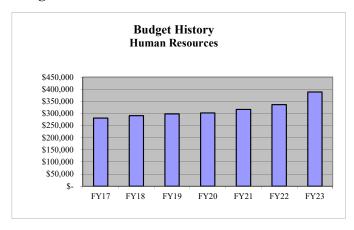
*****		777.2						DD 0 VD COUND	FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			- P	. 1202 7	DOWN OF EDV						
					OWN CLERK						
211,994	215 572	217, 125	PE		EL - WAGES & BENEFITS Salaries	223,029	222.020	222 020	222.705	242 (27	242 (27
211,994	215,573	216,135	_		Salaries - Overtime	223,029	,	223,029	233,795	243,627	243,627
12,207	12,522	12,673			Social Security Tax	13,068	Ü	13,068	13,766	14,375	14,375
2,855	2,929	2,964			Medicare Tax	3,058	3,058	3,058	3,220	3,362	3,362
39,933	40,484	42,930	_		Health Insurance	45,846		45,846	44,030	44,030	44,030
21,258	24,082	23,983	_		VRS Retirement	24,708	24,708	24,708	27,661	28,826	28,826
2,755	2,890	23,983			VRS Group Life Insurance	2,964	2,964	2,964	3,135	3,267	3,267
526	585	512	_		VRS Oroup Life insurance VRS Disability Insurance	545	545	545	561	613	613
140	148	126	_		Worker's Comp. Insurance	152	152	152	166	166	166
278	0	1,798			Hazard Pay	0			0	0	100
276	O O	1,776		30107	Trazaru r ay	0	0	U	0	0	
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
1,168	2,000	1,200	SEI		Contractual Services	1,500	1,500	1,300	1,300	1,300	1,300
3,501	3,000	2,923			Printing and Binding	4,000	4,000	2,500	4,000	4,000	4,000
3,301	500	253	_		Advertising	500	500	500	500	500	500
	300	255	_	32410	Auvertising	300	300	300	300	300	300
			ОТ	HER CI	IARGES						
1,926	1,000	1,492			Postal Services	1,000	1,000	1,500	1,500	1,500	1,500
-	0	0			Telecommunications	0	,	0	0	0	1,500
_	0	0			Postage Meter	0	, ,	0	0	0	0
2,839	1,500	1,317		51920	Education & Training	4,000	4,000	1,000	4,000	4,000	4,000
1,113	800	0			Lodging	1,000	1,000	500	1,000	1,000	1,000
306	300	0		52015	Meals	500	500	0	500	500	500
536	300	0		52018		500	500	100	500	500	500
220	500			22010		200	200	100	200	200	200
			MI	SCELLA	ANEOUS						
1,239	1,000	1,259			Dues & Assoc. Memberships	1,200	1,200	1,200	1,300	1,300	1,300
-	0	0			Pandemic Expenses	0		,	0	0	(
_	2,382	0			Year End Budget Transfers	0	0	0	0	0	(
	_,				5						
			MA	TERIA	LS AND SUPPLIES						
866	1,000	1,958			Office Supplies	1,000	1,000	750	1,000	1,000	1,000
1,926	500	618			Records Management	2,000	2,000	500	2,000	2,000	2,000
78	100	0			Vehicle Fuels	100	100	0	0	0	C
10	150	7		53560	Vehicle & Equipment Supplies	150	150	0	0	0	(
10	150		_	33300	vemere & Equipment Supplies	130	150	· ·	0	0	
_	100	0		52580	Books, Subscriptions & Education	100	100	100	100	100	100
3,423	10,500	9,323			Cigarette Tax Expenses	5,000	5,000	5,700	6,000	6,000	6,000
5,125	10,500	7,525		2.373	6	5,500	2,000	5,750	0,000	0,000	0,000
			CA	PITAL 6	DUTLAYS						
_	0	0	<i>21</i> 1		Leased Equipment	0	0	0	0	0	(
	Ů			,,,,,,,				Ů	0	0	
310,877	324,346	324,346	TO	WN CLI	ERK TOTAL	335,920	335,920	329,020	350,034	361,966	361,966
- 10,077	22.,2.0	1,5 .0		021		335,720	222,720	223,020	,	201,200	201,200

HUMAN RESOURCES (1203)

Mission:

To provide quality services and excellent support to assist the Town Government in achieving its strategic goals; recruit, select, and retain quality employees; and administer a comprehensive Human Resources program consistent with Federal, State, and local statues, meeting the needs of the employer, current/potential employees, and the citizens of the Town of Culpeper.

Budget and Staff Resources:



		Budget &	k Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Personnel	241,473	252,930	253,080	274,586	294,784	294,784
Operating	75,268	83,750	83,600	93,750	93,750	93,750
0.110.4		-	<u> </u>		<u> </u>	<u>-</u>
Capital Outlay						

Major Highlights for FY23

Total budget increase

\$

51,854

- The proposed budget increase is primarily due to projected increases in personnel and health & medical service.
- The proposed budget includes \$5,000 in anticipation of reinstating the annual employee banquet which was suspended due to the COVID-19 pandemic.

In FY23 the Human Resources Department will:

- Continue to support all Town departments by providing services in the following key human resources functional areas: employee recruitment, selection, and retention; classification and compensation; administration of benefits and leave; employee relations; policy development and administration; and training.
- Utilize technology to streamline systems and increase efficiency of HR services and improve communication of information to employees.
- Support talent development of our employees through professional development and training opportunities.
- Continue to implement and meet all requirements the Affordable Care Act, based on legislation.
- Develop a proactive approach to maintaining low health insurance costs by promoting wellness in our employee community.
- Align Human Resources as a strategic partner with internal customers.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 1203 H	IUMAN RESOURCES						
			PEI	RSONNI	EL - WAGES & BENEFITS						
174,490	175,907	181,504		50010	Salaries	190,693	190,693	190,693	208,169	224,886	224,886
10,252	10,650	10,890		50110	Social Security Tax	11,573	11,573	11,573	12,666	13,703	13,703
2,398	2,491	2,547		50120	Medicare Tax	2,707	2,707	2,707	2,963	3,205	3,205
20,960	20,070	21,762		50130	Health Insurance	23,473	23,473	23,473	22,541	22,541	22,541
17,506	19,650	20,116		50140	VRS Retirement	21,302	21,302	21,302	24,627	26,605	26,605
2,268	2,358	2,413		50145	VRS Group Life Insurance	2,557	2,557	2,557	2,791	3,015	3,015
-	0	1			VRS Disability Insurance	0	0	0	0	0	0
111	124	103			Worker's Comp. Insurance	125	125	125	129	129	129
_	0	0	_		Hazard Pay	0		0		0	0
	Ü		_	3010)	Human Resources-Background	Ů	· ·	Ů		Ü	0
380	500	160		50170	Checks	500	500	650	700	700	700
-	0	0			Other Payroll Benefits Exp	0	0	0.50	0	700	700
	0	1,976	_		Unemployment Expense	0	-	0	0	0	0
-	U	1,970	_	30190	Onemproyment Expense	0	0	U	0	U	U
			CEI	DVICEC	- PURCHASED, SHARED, INTERNAL						
14.521	25.000	12 212	SEI			21.000	21.000	21.000	24.700	24.700	24.700
14,531	25,000	13,313		50210	Health & Medical Services	31,000	31,000	31,000	34,700	34,700	34,700
					Annual PD Physicals 17,500						
					New Hire Physicals 6,000						
					Polygraph 1,200						
					Psychological Evaluation 1,500						
					Hepatitis B Vaccine 1,500						
					First Aid Supplies 1,000						
					Annual Mental Health Eval. 6,000						
43	0	0			Printing and Binding	0		0		0	0
4,450	5,000	9,653		52410	Advertising	5,000	5,000	6,000	6,000	6,000	6,000
			OT		IARGES						
130	250	7		52710	Postal Services	150	150	75	100	100	100
28,011	37,500	23,216		51920	Education & Training	29,500	29,500	27,175	30,000	30,000	30,000
					General Town-Wide Employee						
					Training 10,000						
					Tuition Reimbursement 20,000						
1,417	0	0		52010	Lodging	1,500	1,500	1,500	1,500	1,500	1,500
1,844	500	0		52015		1,200	1,200	1,200	1,200	1,200	1,200
792	500	0		52018		1,000	1,000	1,000	1,000	1,000	1,000
											-
			MIS	SCELLA	NEOUS						
1,386	1,400	1,266			Dues & Assoc. Memberships	1,400	1,400	1,400	1,500	1,500	1,500
1,826	500	2,078			Miscellaneous	1,500	1,500	1,500	1,500	1,500	1,500
6,133	0	22,607			Pandemic Expenses	0		1,000	0	0	0
-	4,842	0			Year End Budget Transfers	0	-	0		0	0
_	7,072			20///	Budger Transfers		0	0	0	U	
			МА	TEDIAL	LS AND SUPPLIES						
1,231	2,000	648	IVIA		Office Supplies	1,000	1,000	750	750	750	750
1,231	2,000	048	_	32310	отнее вирриев	1,000	1,000	/30	/30	730	/30
_	500	372		52500	Books, Subscriptions & Education	500	500	0	500	500	500
-	300	312		32380	BOOKS, SUBSCRIPTIONS & Education	500	300	0	300	300	300

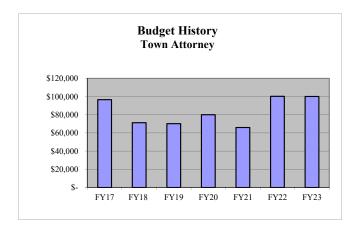
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					Labor Law Posters, HR Reference						
					Materials						
					Employee Recognition/Safety						
11,835	7,000	2,109			Incentive Awards	10,000	10,000	11,000	15,000	15,000	15,000
-	0	0		53560	Vehicle & Equipment Supplies	0	0	0	0	0	0
			CA	PITAL (OUTLAYS						
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
301,995	316,742	316,741	HU	MAN R	ESOURCES TOTAL	336,680	336,680	336,680	368,336	388,534	388,534

TOWN ATTORNEY (1204)

Mission:

The mission of the Office of the Town Attorney is to protect the legal interests of the Town of Culpeper, Town Council, and staff to the fullest extent afforded by law in an effective and efficient manner.

Budget and Staff Resources:



			& Staffing	•		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
1	- 66,012	- 100,260	100,050	- 100,050	- 100,050	- 100,050
Personnel		100,260		100,050	100,050	

Major Highlights for FY23

Total budget increase

\$

(210)

- The proposed budget decrease due to reduction in anticipated legal services, offset by an increase in hourly rates.

In FY23 the Town Attorney will:

- Continue to serve as the legal advisor to the Town Council, Town Manager, and all departments and enterprises of the Town.
- Review and participate in issues affecting the Town as directed by Council.
- Research, train and update Town Council and employees on FOIA/COIA laws.
- Continue to review all contracts, agreements, franchise agreements, ordinances, resolutions, and other legal documents as required.
- Represent the Town and its officers and departments in court.

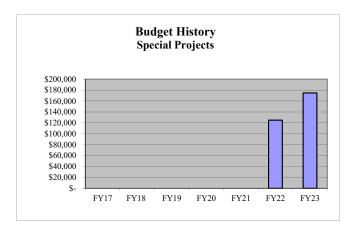
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	pt 1204 T	TOWN ATTORNEY						
			SEI	RVICES	- PURCHASED, SHARED, INTER	RNAL					
77,719	100,000	65,991		51318	Legal Services	100,000	100,000	100,000	100,000	100,000	100,000
					Rate Increase from \$180 to \$200						
					per hour						
					Advertising						
			MI	SCELLA	ANEOUS ITEMS						
60	60	50		52210	Dues & Assoc. Memberships	60	60	50	50	50	50
1,707	0	(69)		56500	Pandemic Expenses	0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES						
96	100	40		52510	Attorney Office Supplies	100	100	0	0	0	0
404	500	0		52580	Books, Subscriptions & Education	100	100	0	0	0	0
79,986	100,660	66,012	TO	WN AT	TORNEY TOTAL	100,260	100,260	100,050	100,050	100,050	100,050

SPECIAL PROJECTS (1205)

Mission:

The mission of the special projects department is to lead and oversee a variety of General and Enterprise Fund projects planned in response to the economic impact of COVID-19 and made possible by American Rescue Plan Act (ARPA) funding.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	1.0	1.0	1.0	1.0	-
Expenditures						
Personnel	-	125,000	125,000	164,965	174,689	174,689
	_	-	-	-	-	-
Operating						
Operating Capital Outlay			-	-	- -	-

Major Highlights for FY23

Total budget increase

\$

49,689

- The proposed budget increase is primarily due to projected increases in personnel. (FY22 was only a partial year)

In FY23 the Special Projects will:

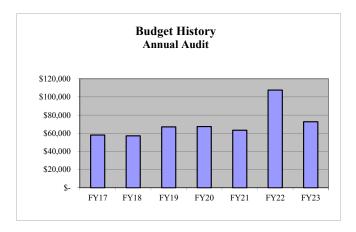
- To lead and oversee a variety of General and Enterprise Fund projects planned in response to the economic impact of COVID-19 and made possible by American Rescue Plan Act (ARPA)
- Focus on leading construction and inspection activities involving Town and contractor staff to complete a variety of projects.

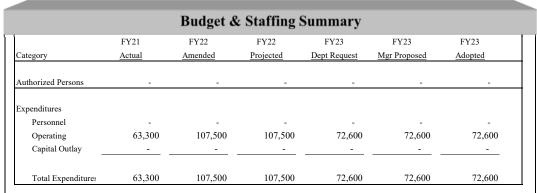
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			De	pt 1205 S	SPECIAL PROJECTS						
			PE	RSONN	EL - WAGES & BENEFITS						
-	0	0		50010	Salaries	0	93,591	93,591	123,732	131,780	131,780
-	0	0		50110	Social Security Tax	0	5,802	5,802	7,362	7,861	7,861
-	0	0		50120	Medicare Tax	0	1,357	1,357	1,722	1,839	1,839
-	0	0		50130	Health Insurance	0	11,700	11,700	14,986	14,986	14,986
-	0	0		50140	VRS Retirement	0	10,454	10,454	14,638	15,590	15,590
-	0	0			VRS Group Life Insurance	0	1,254	1,254	1,658	1,766	1,766
-	0	0		50160	Worker's Comp. Insurance	0	842	842	867	867	867
			MA	ATERIA	LS AND SUPPLIES						
-	0	0		52510	Office Supplies	0	0	0	0	0	0
-	-	-	SP	ECIAL I	PROJECTS TOTAL	-	125,000	125,000	164,965	174,689	174,689

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:





Major Highlights for FY23

Total budget increase

\$

(34,900)

- The proposed budget decrease is due to a decrease in contractural services.

In FY23 the Annual Audit will:

- Timely and accurately report the financial status of the Town.

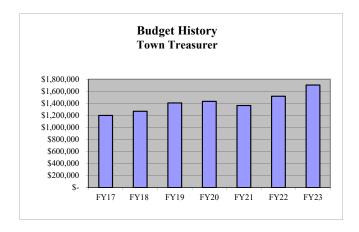
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			De	pt 1208 A	NNUAL AUDIT							
			SE	RVICES	- PURCHASED, SHARED, INTER	RNAL						
65,400	57,500	55,400		51312	Audit & Accounting Services		59,000	59,000	59,000	60,100	60,100	60,100
2,000	20,900	7,900		51315	Contractual Services		18,500	48,500	48,500	12,500	12,500	12,500
					Every other year requirement for							
					detailed OPEB valuation	2,500						
					Potential contractor or additional charge by auditors for GASB 87							
					lease accounting assistance	10,000						
-	15,000	0		58999	Year End Budget Transfers		0	0	0	0	0	0
67,400	93,400	63,300	AN	NUAL A	AUDIT TOTAL		77,500	107,500	107,500	72,600	72,600	72,600
							•					

TOWN TREASURER (1213)

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	16.7	14.5	14.5	16.0	16.0	16.0
Expenditures						
Personnel	1,158,253	1,303,012	1,303,012	1,374,460	1,468,653	1,468,653
1	1,158,253 199,519	1,303,012 204,730	1,303,012 204,730	1,374,460 230,450	1,468,653 230,450	1,468,653 230,450
Personnel						

Major Highlights for FY23

Total budget increase

\$

187,461

- The proposed budget increase is primarily due to projected increases in personnel.
- The proposed budget increase is partially due to an increase in contractural services for customer service web improvements (\$20K in Mgr. Opt. 2 Only).
- The proposed budget increase is partially due to an increase in printing, binding and postage (\$14K).

In FY23 the Town Treasurer will:

- Improve the tax and utility account collection to increase revenue.
- Implement lean processes and financial transparency.
- Review, develop and/or automate at least key business processes to continue addressing internal controls and increasing efficiency and effectiveness.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					OWN TREASURER						
			PEI		EL - WAGES & BENEFITS						
857,154	664,318	791,821			Salaries	873,998		916,958	959,365	1,037,398	1,037,398
10,248	12,000	7,758			Salaries - Overtime	7,500		7,500	7,500	7,500	7,500
23,702	176,106	26,594			Salaries - Part-Time	0		0	0	0	(
51,796	49,108	49,081			Social Security Tax	51,524		54,190	56,322	60,963	60,963
12,113	11,492	11,481			Medicare Tax	12,055		12,679	13,178	14,309	14,309
175,596	157,543	162,208			Health Insurance	186,485		194,485	209,480	209,480	209,480
85,883	88,046	86,807			VRS Retirement	97,636		102,436	113,504	122,735	122,735
11,111	10,571	10,420			VRS Group Life Insurance	11,717	12,292	12,292	12,862	13,909	13,909
1,450	1,096	973		50150	VRS Disability Insurance	1,371	1,371	1,371	1,115	1,225	1,225
666	705	529			Worker's Comp. Insurance	726	1,101	1,101	1,134	1,134	1,134
1,677	0	10,581		50169	Hazard Pay	0	0	0	0	0	(
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
41,075	59,500	42,895		51313	Collection fees, Warrants, Etc.	50,500	50,500	50,500	50,500	50,500	50,500
					DMV stop fees 48,00)					
					VEC collection fees 2,50)					
16,225	3,500	2,489		51315	Contractual Services	4,000	4,000	4,000	20,000	20,000	20,000
20,548	22,100	19,649		52400	Printing and Binding	23,000	20,975	20,975	29,000	29,000	29,000
					Datamatx Monthly Utility Bill						
					Printing 18,00)					
					Datamatx Bill Inserts 3,00	,					
					Tax Bill Printing 5,00)					
					Various printing for boat decals,						
					parking passes, door hangers, mial						
					envelopes 3,00)					
498	1,250	1,556		52410	Advertising	1,500	1,500	1,500	1,500	1,500	1,500
.,,	-,	-,				-,,,,,,	-,	-,	-,	-,	-,
			ОТ	HER CE	IARGES						
58,112	55,500	54,342			Postal Services	61,000	60,882	60,882	67,000	67,000	67,000
,		- 1,5 1=			Postage Machine - Approx. 3X per	01,000	*******		,,,,,,,,,	27,422	0.,000
					year at \$4,000 12,00	,					
					Datamatx monthly utility bill						
					mailing 45,00	,					
					Annual tax bill mailings 10,00						
_	0	0		52720	Telecommunications	0	0	0	0	0	(
	0			52,20			0		0	Ů	
2,376	n	198		52725	Lease - Postage Metering System	0	0	0	0	0	(
3,287	3,375	865	_		Education and Training	4,500	4,500	4,500	4,000	4,000	4,000
3,207	3,373	303		31720	VGFOA Certificate Courses 1,00		7,500	7,500	7,000	4,000	7,000
				 	TAV Certificate Classes 2,00		1				
					2,00						
					Finance Dir. CPE for CPA license 1,00	,					
687	1,500	0	_	52010	Lodging 1,00	1,500	1,500	1,500	1,500	1,500	1,50
434	1,000	1,024	_	52010		1,000		1,000	1,000	1,000	1,00
1,203	1,500	74		52013			,	1,500	1,500	1,500	1,50
1,203	1,300	/4		32018	114701	1,500	1,500	1,500	1,500	1,500	1,30

										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			MI		NEOUS							
1,835	2,500	1,615		52210	Dues & Assoc. Memberships		2,500	2,500	2,500	2,500	2,500	2,500
					GFOA, VGFOA, TAV, Virginia							
					CPA, SHRM (payroll), APA	2,500						
46,973	50,000	67,840		52220	Bank Fees		48,600	48,573	48,573	43,200	43,200	43,200
					Wells Fargo monthly transaction							
					fees	15,000						
					Atlantic Union Bank monthly							
					transaction fees	4,800						
					Electronic Payment Fees -							
					Primarily for NSF transactions	3,600						
					BBT AR Box monthly fees	1,800						
					Electronic Payment Echeck fees	18,000						
					Bad Debt Expense							
80	250	101			Miscellaneous		0	0	0	0	0	0
65	0	136			Pandemic Expenses		0	0	0	0	0	0
-	(15,000)	0		58999	Year End Budget Transfers		0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES							
5,969	6,000	5,867		52510	Office Supplies		6,000	6,000	6,000	7,000	7,000	7,000
443	300	271		52580	Books, Subscriptions & Education		300	300	300	750	750	750
1,255	1,000	599		52660	Operating Supplies		1,000	1,000	1,000	1,000	1,000	1,000
			CA	PITAL (OUTLAYS							
-	1,000	0		77300	Furniture & Fixtures		1,000	1,000	1,000	1,000	1,000	1,000
-	2,000	569		77600	Computer Equipment		2,000	2,000	2,000	2,500	2,500	2,500
-	6,900	6,298		77900	Leased Equipment		6,900	6,900	6,900	2,500	2,500	2,500
					Pitney Bowes Mail Machine	2,500						
1,432,459	1,375,160	1,364,639	TO	WN TRI	EASURER TOTAL		1,459,812	1,517,642	1,517,642	1,610,910	1,705,103	1,705,103
1,732,439	1,5/5,100	1,504,059	10	4414 1 IX	EASURER TOTAL		1,739,612	1,517,042	1,517,042	1,010,910	1,705,105	1,705,105

RISK MANAGEMENT (1219)

Mission:

To coordinate all risk management services for the Town, including managing the Town's liability, property, and automotive insurances, workers' compensation, and employee safety programs.

Budget and Staff Resources:



		Duuget &	k Staffing	Summar y		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons		-			-	
T 1'4						
•	_	_	_			_
Expenditures Personnel Operating	- 91,618	- 97,047	92,378	- 98,200	- 98,200	- 98,200
		97,047 -	92,378			98,200

Major Highlights for FY23

Total budget increase

\$

1,153

In FY23 Risk Management, administered by the Human Resources Department will:

- Manage and administer the Town's occupational safety and health, environmental and insurance programs and claims management activities.
- Work with all departments to continue to provide and improve targeted safety training programs.
- Work to reduce the overall rate of preventable auto accidents and Occupational Safety and Health Administration (OSHA) reportable workplace injuries/illnesses.
- Work to improve the claims management process to ensure timely submission of claims.
- Work to collect and track data so that corrective measures can be implemented to address trends and reduce liability.

⁻ The proposed budget increase is primarily due to an increase in Line of Duty insurance partially offset by a reduction in Fire/Property Insurance.

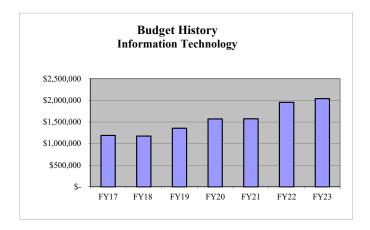
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dej	pt 1219 I	RISK MANAGEMENT						
			OT		IARGES						
40,873	43,000	39,815		55850	Line of Duty	43,687	43,687	43,500	47,500	47,500	47,500
312	325	309		55810	Boiler & Machinery Insurance	319	319	285	300	300	300
14,772	15,250	14,674		55820	Fire / Property Insurance	15,115	15,115	11,050	11,500	11,500	11,500
3,046	3,500	3,056		55830	Contractor's Equipment Insurance	3,148	3,148	3,129	3,250	3,250	3,250
17,533	18,500	17,725		55840	Motor Vehicle Insurance	18,257	18,257	19,551	20,250	20,250	20,250
8,746	7,800	7,390		55860	Public Official Liability Insurance	7,612	7,612	7,495	7,750	7,750	7,750
2,532	2,700	2,649		55870	General Liability Insurance	2,729	2,729	1,068	1,150	1,150	1,150
6,000	10,000	6,000		55880	Cyber Security Insurance	6,180	6,180	6,300	6,500	6,500	6,500
93,814	101,075	91,618	RIS	SK MAN	AGEMENT TOTAL	97,047	97,047	92,378	98,200	98,200	98,200

INFORMATION TECHNOLOGY (1220)

Mission:

To provide innovative, contemporary and accessible technology in computing, media and telephone services to enable Town staff to effectively meet their goals. To accomplish this mission, Information Technology works collaboratively with Town Departments to provide technological leadership and support in a timely, cost efficient manner.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	7.0	5.7	5.7	7.5	7.5	7.5
Expenditures						
Personnel	676,824	832,504	832,504	903,413	963,134	963,134
Operating	768,224	924,718	955,618	989,894	989,894	989,894
Capital Outlay	129,472	194,830	194,830	102,005	84,400	84,400
Total Expenditures	1,574,520	1,952,052	1,982,952	1,995,311	2,037,427	2,037,427

Major Highlights for FY23

Total budget increase

\$

85,375

- The proposed budget increase is partially due to increases in personnel and the reinstatement of 2 RIF positions for a portion of FY22.
- The proposed budget increase is partially due to an increase in maintenance service contracts with more than 1/2 being E-911 CAD (\$66K).
- The proposed budget includes \$34,950 to upgrade and add additional cameras at the Depot and Public Services.
- The proposed budget increase was partially offset by a decrease in capital outlays (\$87K).

In FY23 the Information Technology Department will:

- Provide essential technical resources to Departments to meet the current and planned business functions;
- Provide network security to protect the electronic records of the Town, and;
- Maintain the Town website and other customer facing electronic platforms.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					NFORMATION TECH ADMINIST						
			PE		EL - WAGES & BENEFITS						
575,129	448,963	461,842			Salaries	475,600	573,483	573,483	633,101	680,430	680,430
-	0	0		50020	Salaries - Overtime	0	0	0	0	0	(
36,586	38,229	36,770		50030	Salaries - Part-time	39,224	39,224	39,224	39,902	42,858	42,858
35,848	28,299	29,071		50110	Social Security Tax	29,757	35,825	35,825	39,900	43,018	43,018
8,384	6,620	6,799		50120	Medicare Tax	6,961	8,379	8,379	9,335	10,064	10,064
74,903	75,846	81,295		50130	Health Insurance	86,664	105,162	105,162	103,416	103,416	103,416
51,017	50,152	51,207		50140	VRS Retirement	53,127	59,941	59,941	66,381	71,327	71,327
6,611	6,019	6,143		50145	VRS Group Life Insurance	6,376	7,194	7,194	7,521	8,082	8,082
734	471	458		50150	VRS Disability Insurance	492	492	492	968	1,050	1,050
1,733	1,833	360		50160	Worker's Comp. Insurance	1,928	2,804	2,804	2,889	2,889	2,889
318	0	2,879		50169	Hazard Pay	0	0	0	0	0	
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
33,249	24,000	36,882		51314	Consulting Services	44,000	44,000	75,000	47,000	47,000	47,000
					GIS CAD Conversion 3000						
					Technical Support 9,000						
					Equipment (Nutanix & Meraki) 5,000						
					Security 30,000						
20	0	0		53240	R&M - Equipment	0	0	0	0	0	
407,992	490,294	466,554			Maintenance Service Contract	548,592	559,492	559,492	625,356	625,356	625,35
,	,				Clerk-BoardDocs 10,200	0.10,07			,	020,000	
					CPD-Department Copiers 14,000						
					CPD-Finger Print Machine 5,258						
					CPD-Forensic Software 20,800						
					CPD-Parking Software Solution 6,000						
					CPD-Policy Management 3,800						
					CPD-RMS/CAD (Legacy & New) 73,200						
			-		CPD-Security 1,800						
					CPD-VCIN 160						
			-		GIS - ArcGIS Enterprise 4,000						
					GIS - AutoCAD 1,425						
					GIS - GPS 1,275						
					GIS - Mapping 25,170						
			-		GIS - Nutphilg 25,176 GIS - Plotter 5,000						
					GIS - Web Hosting 5,400						
					### Copier 1,200						
			-		HR-Time Keeping Software 10,150						
					IT Copier 560						
					11-Anti-Virus 10,200						
		<u> </u>			IT-Anti-virus 10,200 IT-Backup 4,270						
					11-Backup 4,2/0 IT-Camera System 2,550						
			-		1,711						
			_		IT-Cloud DR 106,188						
					IT-Email Archiving 5,130						
					IT-Email Security 2,565						

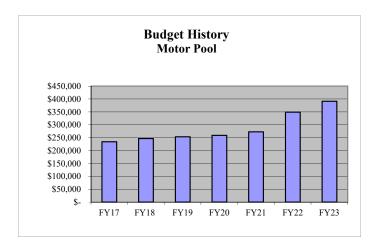
FY20	FY21	FY21					FY22	FY22	PROJECTED	FY23 DEPT	FY23 MGR	FY23 COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					IT-End Users Remote Access	18,960						
					IT-ERP Solution	103,000						
					IT-Firewall	9,365						
					IT-Managed Security	64,365						
					IT-Network Monitoring Software	1,894						
					IT-Password Sec	385						
					IT-Print Security	3,159						
					IT-Remote Access Software	3,800						
					IT-Security System	1,500						
					IT-Service Desk & Patch Deployment	3,500						
					IT-SFTP Software	750						
					IT-Social Media Archiving	5,000						
		·	_		IT-Switches	1,065						
					IT-TOC Domain name	450						
					IT-Virtual Machines & Backups	6,000						
		1			IT-Virtual Meetings	1,020						
			_		IT-Website Hosting	6,920						
		·			IT-Website Monitoring	5,311						
					Manager copier	1,100						
					Planning copier	5,000						
					PW Copier	2,500						
					Tourism copier	2,000						
					Treasurer copier	2,100						
			_		TR-Tax historical data	6,690						
					IT-Nutanix	4,981						
			_		11-ivuanix	4,901						
					Aclara - Moved from Enterprise Funds	27,515						
					Recording Software	1,400						
					CIP Software	1,125						
					Network Monitoring	1,900						
					Adobe Pro	5,800						
					Miscellaneous	1,000						
				53251	IT Maint Serv Contract - PD						0	
			ОТ		IARGES							
4	10	469			Postal Services		200		200	200		20
231,274	285,626	251,063		52720	Telecommunications		299,926	299,926	299,926	291,138	291,138	291,13
					Long Distance	1,008						
					Mobile Communications	95,000						
					Internet, POTS, cable	12,912						
					Land and POTS lines	5,618						
					Fiber, Internet & VOIP	160,000						
					Mobile Device Management	8,100						
					Netmotion	8,500						
1,618	2,500	0		51920	Education And Training		2,500	2,500	2,500	5,000	5,000	5,00
				1	Conferences	5,000						
3,117	3,000	0		52010	Lodging		1,500	1,500	1,500	3,000	3,000	3,0

										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
1,216	1,500	0		52015			1,000	1,000	1,000	1,500	1,500	1,500
1,454	1,700	475		52018	Travel		1,000	1,000	1,000	1,700	1,700	1,700
			MI	SCELLA	NEOUS ITEMS							
700	700	1,263		52210	Dues & Assoc. Memberships		700	700	700	700	700	700
192	0	16		56299	Miscellaneous		0	0	0	0	0	C
-	0	0		56500	Pandemic Expenses		0	0	0	0	0	0
-	0	0		58999	Year End Budget Transfers		0	0	0	0	0	0
			MA		LS AND SUPPLIES							
756	1,000	809			Office Supplies		1,000	1,000	1,000	1,000	1,000	1,000
230	300	41			Vehicle Fuels		300	300	200	200	200	200
37	100	149			Vehicle & Equipment Supplies		100	100	100	100	100	100
10,620	13,000	10,504			Operating Supplies		13,000	13,000	13,000	13,000	13,000	13,000
-	0	0		53670	Small Tools		0	0	0	0	0	0
			CA		DUTLAYS						0	
-	120.500	0			Machinery & Equipment		0	100.050	100.050	0	0	0.4.400
79,600	128,500	129,194		//600	Computer Equipment Workstation Lease	41.000	189,050	189,050	189,050	102,005	84,400	84,400
					Security Cameras Upgrade	41,000						
			_		Security Cameras Opgrade Security Access	34,950 4.950						
					Purchase leased copiers	3,500						
4,834	5,710	278		77650	Computer Software	3,300	5,780	5,780	5,780	0	0	0
-,054	0,710	0			Leased Equipment		3,760	0,760	0,700	0	0	0
	0			77730			0		0	- U	0	
1,568,172	1,614,372	1,574,520	INI	FORMA	FION TECH ADMIN TOTAL		1,808,777	1,952,052	1,982,952	1,995,311	2,037,427	2,037,427

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	4.0	4.0	4.0	4.0	4.0
Evnandituras						
Expenditures Personnel	259.668	334.797	334.797	351.925	376.327	376.327
1	259,668 13,074	334,797 14,200	334,797 17,650	351,925 15,050	376,327 15,050	376,327 15,050
			,	· · · · · · · · · · · · · · · · · · ·	*	*

Major Highlights for FY23

Total budget increase

\$

42,380

- The proposed budget increase is primarily due to projected increases in personnel.

In FY23 the Motor Pool will:

- Providing cost-effective fleet management services for Town operations.
- Administering State inspections to ensure fleet safety.
- Supporting emergency response and recovery during inclement weather and utility events.
- Using technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					IOTOR POOL						
			PEI		EL - WAGES & BENEFITS						
173,800	181,289	176,711			Salaries	231,693	231,693	231,693	245,982	266,138	266,138
5	0	0	_		Salaries - Overtime	0	Ü	0	0	0	0
10,138	10,564	10,543			Social Security Tax	13,697	13,697	13,697	14,610	15,859	15,859
2,371	2,471	2,490			Medicare Tax	3,204	3,204	3,204	3,419	3,710	3,710
37,685	38,259	39,881			Health Insurance	53,298	53,298	53,298	51,192	51,192	51,192
17,437	20,253	19,593			VRS Retirement	25,883	25,883	25,883	29,103	31,489	31,489
2,260	2,431	2,350			VRS Group Life Insurance	3,107	3,107	3,107	3,298	3,568	3,568
272	297	269			VRS Disability Insurance	281	281	281	578	628	628
3,334	3,528	2,943			Worker's Comp. Insurance	3,634	3,634	3,634	3,743	3,743	3,743
649	0	4,887		50169	Hazard Pay	0	0	0	0	0	0
			SEI		- PURCHASED, SHARED, INTERNAL						
-	150	0		53245	R&M - Vehicle	150	150	150	150	150	150
3,765	3,500	4,619		53250	Maintenance Service Contract	3,500	3,500	3,500	3,500	3,500	3,500
					Invomax 1,200						
					Safety-Kleen Systems 500						
					Heritage-Crystal Clean 300						
					Crane 1 Services 1,500						
1,200	1,250	1,465		51451	Uniform Rentals	1,250	1,250	1,250	1,500	1,500	1,500
			OT	HER CH	IARGES						
-	200	32		51920	Education and Training	200	200	0	200	200	200
-	0	0		52010	Lodging	0	0	0	0	0	0
-	0	0		52015		0	0	0	0	0	0
-	0	0		52018		0	0	0	0	0	0
			MIS	SCELLA	NEOUS ITEMS						
-	0	0			Pandemic Expenses	0	0	0	0	0	0
_	0	4	_		Miscellaneous	0	0	0	0	0	0
	Ü		_	002))					•	· ·	
			MA	TERIAI	LS AND SUPPLIES						
97	100	0			Office Supplies	100	100	50	100	100	100
728	1,000	706			Vehicle Fuels	1,000	1,000	1,000	1,000	1,000	1,000
664	1,000	1,450			Vehicle & Equipment Supplies	1,000	1,000	1,300	1,500	1,500	1,500
004	1,000	1,430	_	33300	Uniform Purchases and Wearing	1,000	1,000	1,500	1,300	1,300	1,300
707	500	976				500	500	500	500	500	500
707	500	876	_	515/0	Apparel	500	500	100	500 100	500 100	500 100
	Ů				Lube Oil	0					
3,331	4,000	2,271			Operating Supplies	4,000	4,000	2,000	4,000	4,000	4,000
562	2,500	1,652		53670	Small Tools	2,500	2,500	7,800	2,500	2,500	2,500
			CU	DITEAR	NI/FILAN/C						
			CA.		DUTLAYS		_				
-	0	0			Machinery & Equipment	0	0	0	0	0	0
					Motor Vehicles						
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
				<u> </u>							
259,007	273,292	272,742	MO	TOR PO	OOL TOTAL	348,997	348,997	352,447	366,975	391,377	391,377

POLICE DEPARTMENT (3101)

Mission:

Our mission is the reduction of the incidence of crime and the improvement of the quality of life in Culpeper by making it a place where all people can live safely and without fear.

Values Statement: The Department consists of dedicated professionals who are committed to serving our community, to creativity in solving problems, and to working together as a team. We believe in:

The value of Human life;

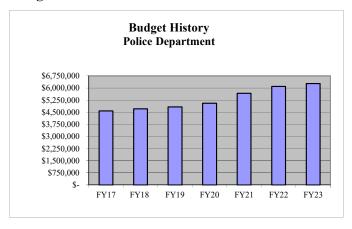
The courage to do what is right;

Accountability to ourselves and our community;

Fairness, compassion, and approachability in the performance of our duties; and

The continuous improvement of ourselves and our Department.

Budget and Staff Resources:



		Dudget &	& Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	55.0	54.8	54.8	54.8	54.8	54.8
Expenditures						
Expenditures Personnel	5,056,202	5,081,564	5,081,564	5,303,623	5,673,315	5,673,315
	5,056,202 499,863	5,081,564 466,853	5,081,564 463,844	5,303,623 532,463	5,673,315 532,463	5,673,315 532,463

Major Highlights for FY23

Total budget increase

\$

174,262

- The proposed budget increase is primarily due to projected increases in personnel.
- The proposed budget increase is partially due to an increase in Maintenance Service Contracts for Axon (\$22k).
- The proposed budget increase is partially due to an increase in Training to pre-pandemic budget levels (\$16K).
- The proposed budget increase is partially offset by a reduction in Capital Outlay, vehicle purchases (\$483K).

In FY23 the Police Department will:

- To continue to adhere to internationally established best policing practices established by the Commission of Accreditation of Law Enforcement Agencies, Inc. and the International Association of Chiefs of Police.
- Continue to fight the heroin epidemic through partnerships with local, state and federal agencies with special emphasis on education, treatment and enforcement.
- To continue to grow our Community Policing Program as department-wide iniative. The Culpeper Police Department has an established Community Policing Division, along with a Street Crimes Unit that works directly with our neighborhoods. This will be accomplished by continuing to partner with businesses and citizens in our community.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					OLICE DEPARTMENT						
			PEI		EL - WAGES & BENEFITS						
3,173,875	3,449,315	3,335,982			Salaries	3,452,834	3,452,834	3,452,834	3,568,606	3,875,647	3,875,647
186,504	190,000	236,354		50020	Salaries - Overtime	190,000	190,000	190,000	250,000	250,000	250,000
26,645	30,000	26,700			Salaries - Part-Time	35,000	35,000	35,000	40,000	40,000	40,000
206,261	209,358	226,881		50110	Social Security Tax	208,275	208,275	208,275	213,886	232,230	232,230
48,345	48,987	53,099		50120	Medicare Tax	48,731	48,731	48,731	50,041	54,493	54,493
507,913	550,965	556,598			Health Insurance	630,830	630,830	630,830	624,955	624,955	624,955
310,283	385,312	343,875			VRS Retirement	379,200	379,200	379,200	415,115	450,897	450,897
40,204	46,246	41,276		50145	VRS Group Life Insurance	45,518	45,518	45,518	47,580	51,633	51,633
-	0	0		50150	VRS Disability Insurance	0	0	0	204	224	224
51,940	66,676	58,602		50160	Worker's Comp. Insurance	68,676	68,676	68,676	70,736	70,736	70,736
20,727	22,800	19,256		50165	Uniform Allowance	22,500	22,500	22,500	22,500	22,500	22,500
24,660	0	157,580		50169	Hazard Pay	0	0	0	0	0	0
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
67	5,000	0		50210	Health & Medical Services	5,000	5,000	5,000	5,000	5,000	5,000
717	600	9,603		51314	Consulting Services	600	600	600	600	600	600
					R&M - Equipment						
35,857	30,000	39,814		53245	R&M - Vehicle	35,000	35,000	35,000	35,000	35,000	35,000
(9,602)	124,000	96,704			Maintenance Service Contract	125,828	125,828	125,828	147,391	147,391	147,391
					Axon-Interview Room 11,000						
					Axon-Body Cameras 75,000						
					Axon-In car cameras 35,000						
					Drones 4,300						
					Leads on Line 2,848						
					Biohazard Removal 2,745						
					Equifax 600						
					TransUnion 1,200						
					Document Destruction 780						
					Guardian Tracking 2,726						
					License Plate Reader x2 2,792						
					Crime Watch 4,213						
					Input Ace 2,990						
					Agency 360 1,197						
3,306	4,000	1,127		52400	Printing and Binding	4,000	4,000	4,000	4,000	4,000	4,000
266	500	436			Advertising	500	500	500	500	500	500
9,627	12,500	9,789			PD9 Task Force	10,000	10,000	6,991	10,000	10,000	10,000
28,520	29,140	29,140		51480	Shenn. Crim Justice	29,140	29,140	29,140	29,140	29,140	29,140
- ,	- , -						., .	., .			
			OT	HER CE	IARGES						
594	800	475		52710	Postal Services	800	800	800	800	800	800
94	150	172			Messenger Services	150	150	150	150	150	150
7,053	9,000	0			QRT / SCU	9,000	9,000	9,000	10,350	10,350	10,350
					Increase requested to support 15%						
		<u> </u>			anticipated uniform cost increases						
7,473	15,000	15,153		51920	Education And Training	10,000	10,000	10,000	20,000	20,000	20,000

FY20	FY21	FY21	_			FY22	FY22	PROJECTED	FY23 DEPT	FY23 MGR	FY23 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
							·				
					Increase requested to previous						
					budget amount to support						
					education and training needs						
13,246	9,000	9,180		52010	Lodging	14,000	14,000	14,000	14,000	14,000	14,000
9,753	16,000	15,250		52015	Meals	11,000	11,000	11,000	16,000	16,000	16,000
					Increase request to previous years						
					budget amount						
727	3,000	1,278		52018	Travel	2,000	2,000	2,000	3,000	3,000	3,000
					Increase request to previous years						
					budget amount						
10,335	10,335	10,335		56130	Contributions	10,335	10,335	10,335	11,032	11,032	11,032
					Crisis Intervention Team 7,664						
					Regional Housing & Homelessnes 3,368						
			MI	SCELLA	ANEOUS ITEMS						
4 490	6,000	2.060	1711	1	Dues & Assoc. Memberships	5 000	5 000	5 000	5 000	5,000	5.000
4,480 2,500	5,000	2,960			Informant Fees	5,000 5,000	5,000 5,000	5,000 5,000	5,000 5,000	5,000 5,000	5,000
25,591	65,000	64,768	_		Grant-funded expenditures	15,000	15,000	15,000	15,000	15,000	15,000
4,708	5,000	5,693	_		Miscellaneous	5,000	5.000	5,000	9,000	9,000	9,000
1,7.00	2,333	5,020			Increase to support our community outreach programs	2,000		2,000	7,000	3,000	2,000
32,290	0	6,538		56500	Pandemic Expenses	0	0	0	0	0	(
-	80,102	0			Year End Budget Transfers	0	0	0	0	0	(
			MA	TERIA	LS AND SUPPLIES						
4,248	5,500	5,795		52510	Office Supplies	5,500	5,500	5,500	5,500	5,500	5,500
55,406	65,000	64,416		53550	Vehicle Fuels	65,000	65,000	65,000	74,750	74,750	74,750
					15% increase projection						
339	0	294		53555	Lube Oil	0	0	0	0	0	(
21,172	25,000	33,558	_	53560	Vehicle & Equipment Supplies	25,000	25,000	25,000	25,000	25,000	25,000
31,165	35,000	38,714		51570	Uniform Purchases and Wearing Apparel	35,000	35,000	35,000	40,250	40,250	40,250
31,103	33,000	38,714		31370	Increase requested due to anticipated 15% increase in uniform supplies	33,000	33,000	33,000	40,230	40,230	40,230
-	0	0		52580	Books, Subscriptions & Education	0	0	0	0	0	(
-	0	2,720			Peer Support/Narcotics K9	6,000	6,000	6,000	6,000	6,000	6,000
					New line item - moved from Operating Supplies						
31,677	39,000	35,953		52660	Operating Supplies	33,000	33,000	33,000	40,000	40,000	40,000

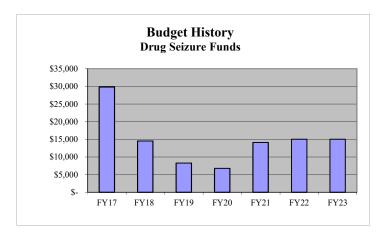
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					Increase requested to support						
					upgrades to the firing range and						
					increase of prices for ammunition						
			CA	PITAL (DUTLAYS						
86,957	76,406	78,972		77200	Machinery & Equipment	30,000	30,000	30,000	30,000	30,000	30,000
					Miscellaneous Equipment 30,000						
673	3,000	2,641		77300	Furniture & Fixtures	2,000	2,000	2,000	2,000	2,000	2,000
28,927	34,147	32,255		77500	Vehicle Replacement	127,000	516,000	351,000	32,900	32,900	32,900
					Support the purchase of a police motorcycle to enhance traffic and pedestrian safety along with community engagement						
10,204	0	0		77600	Computer Equipment	0	0	0	0	0	0
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
5,055,725	5,712,837	5,669,933	PO	LICE DI	EPARTMENT TOTAL	5,707,417	6,096,417	5,928,408	5,900,986	6,270,678	6,270,678

DRUG SEIZURE FUND (3102)

Mission:

To expend funds passed through from the Commonwealth of Virginia from seized assets in the Town of Culpeper.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons		-		-	-	-
Expenditures						
Personnel	-	-	-	-	-	-
	14,088	15,000	15,000	15,000	15,000	15,000
Operating	14,000	- ,				
Operating Capital Outlay		-	-			

Major Highlights for FY23

Total budget increase

\$

- No budget increase proposed.

In FY23 the PD Drug Fund, as administered by the Police Department will:

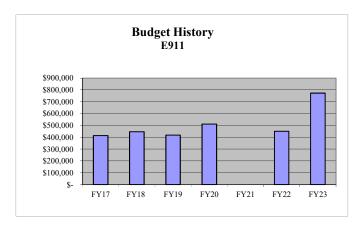
- Budget will be adjusted throughout the year as funds are received.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3102 I	DRUG SEIZURE FUNDS						
			MA	TERIA	LS AND SUPPLIES						
-	0	0		52010	Lodging	0	0	0	0	0	0
-	0	0		52015	Meals	0	0	0	0	0	0
6,767	15,000	14,088		52660	Operating Supplies	15,000	15,000	15,000	15,000	15,000	15,000
6,767	15,000	14,088	DR	UG SEĽ	ZURE FUNDS TOTAL	15,000	15,000	15,000	15,000	15,000	15,000

Mission

To provide financial support for the E911 Joint Operations Center.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Evnanditurac						
Expenditures Personnel	-	_	-	_	_	-
•	-	- 449,619	- 449,619	- 773,448	- 785,486	- 785,486
Personnel	- - -	449,619			785,486 	785,486 -

Major Highlights for FY23

Total budget increase

\$

335,867

- The proposed budget increase is based on projections provided by Culpeper County.
- The proposed budget increase is partially due to an increase in salaries and benefits (\$85K).
- The proposed budget increase is partially due to an increase in Capital Outlay for the replacement CAD system (\$251K).

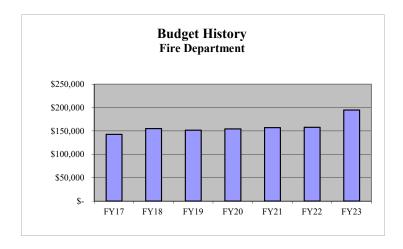
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3103 E	911 JOINT OPERATIONS						
510,342	393,718	386,500		51720	E911 Center - Town's Share	449,619	449,619	449,619	534,267	534,267	534,267
-	(393,718)	(386,500)		51721	E911 - Reimb & Recoveries	0	0	0	0	0	0
-	0	0		51722	E911 - Capital Expenditures	0	0	0	239,181	251,219	251,219
510,342	-	-	E91	1 JOIN	Γ OPERATIONS TOTAL	449,619	449,619	449,619	773,448	785,486	785,486

FIRE DEPARTMENT (3202)

Mission:

To provide financial support to the volunteer fire organizations serving the Town of Culpeper.

Budget and Staff Resources:



	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Expenditures Personnel	-	_	-	-	-	-
•	- 157,421	158,000	- 161,294	- 195,000	- 195,000	195,000
	- 157,421 -	158,000	161,294		195,000	195,000

Major Highlights for FY23

Total budget increase

\$

37,000

- The proposed budget includes an increase to reflect anticipated funds to be received from the State.
- The proposed budget includes a one-time increase of \$30,000 due to revenue impacts of the COVID-19 pandemic.

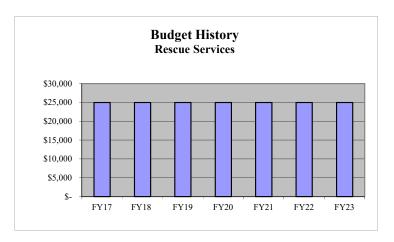
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3202 V	OLUNTEER FIRE DEPARTMEN							
			OT	HER CI	HARGES							
154,655	155,850	157,421		56110	Contribution - Civic & Community		158,000	158,000	161,294	195,000	195,000	195,000
					Town contributions	95,000						
					Town contribution - COVID Loss	30,000						
					Fire Services Allocation	70,000						
			MI	SCELLA	ANEOUS							
-	1,571	0		58999	Year End Budget Transfers		0	0	0	0	0	0
154,655	157,421	157,421	VO	L FIRE	DEPARTMENT TOTAL		158,000	158,000	161,294	195,000	195,000	195,000

RESCUE SERVICES (3203)

Mission:

To provide financial support to Culpeper Volunteer Rescue Squad (Co. 11).

Budget and Staff Resources:



Budget & Staffing Summary											
	FY21	FY22	FY22	FY23	FY23	FY23					
Category	Actual	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted					
Authorized Persons	-		-		<u>-</u>						
Expenditures											
Personnel	-	-	-	-	-	-					
Operating	25,000	25,000	25,000	25,000	25,000	25,000					
Capital Outlay	<u> </u>	-									

Major Highlights for FY23

- The proposed budget does not anticipate an increase.

Total budget increase

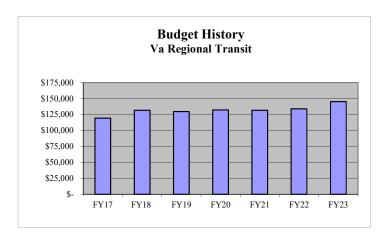
\$

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 3203 I	RESCUE SERVICE						
			OT	HER CI	HARGES						
25,000	25,000	25,000		56110	Contribution - Civic & Community	25,000	25,000	25,000	25,000	25,000	25,000
25,000	25,000	25,000	RE	SCUE S	ERVICES TOTAL	25,000	25,000	25,000	25,000	25,000	25,000

Mission:

To support the transit needs of the Town of Culpeper through support of Virginia Regional Transit.

Budget and Staff Resources:



		Budget &	k Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	_	-		-	-
Expenditures Personnel	_	_	_	_	_	_
Operating	131,532	133,761	133,761	144,906	144,906	144,906
Capital Outlay _	<u> </u>					

Major Highlights for FY23

Total budget increase

\$

11,145

⁻ The proposed budget increase is based on the request provided by Virginia Regional Transit to fund the system at current level of service.

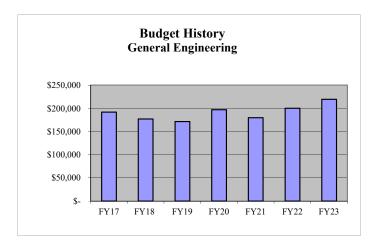
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	t 3204 V	TRGINIA REGIONAL TRANSIT	AUTHORITY						
131,840	131,532	131,532		56130	Contributions		133,761	133,761	133,761	144,906	144,906	144,906
131,840	131,532	131,532	VIF	RGINIA	REGIONAL TRANSIT TOTAL		133,761	133,761	133,761	144,906	144,906	144,906

GENERAL ENGINEERING (4101)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	<u>Amended</u>	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Expenditures Personnel	164,776	187,317	187,317	192,045	205,901	205,901
Expenditures Personnel Operating	164,776 15,189	187,317 12,750	187,317 48,750	192,045 13,600	205,901 13,600	205,901 13,600
Personnel	,	· · · · · · · · · · · · · · · · · · ·		, , , , , , , , , , , , , , , , , , ,	,	*

Major Highlights for FY23

Total budget increase

\$

19,434

- The proposed budget increase is primarily due to projected increases in personnel.

In FY23 the General Engineering Department will:

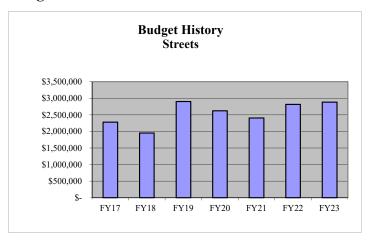
- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services to manage change and support future needs
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets

FY20 ACTUAL	FY21	FY21									
ACTUAL 1						FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					ENERAL ENGINEERING						
			PEI		EL - WAGES & BENEFITS						
127,345	125,559	114,031			Salaries	126,181	126,181	126,181	129,121	140,558	140,558
2,707	4,000	167		50020	Salaries - Overtime (Inspector)	4,000	4,000	4,000	4,000	4,000	4,000
7,578	7,302	6,847			Social Security Tax	7,364	7,364	7,364	7,431	8,140	8,140
1,772	1,708	1,615		50120	Medicare Tax	1,723	1,723	1,723	1,739	1,905	1,905
26,541	26,926	23,506		50130	Health Insurance	30,248	30,248	30,248	30,672	30,672	30,672
12,300	14,027	12,212		50140	VRS Retirement	14,095	14,095	14,095	15,277	16,629	16,629
422	417	311		50150	VRS Disability Insurance	396	396	396	407	445	445
1,594	1,683	1,465		50145	VRS Group Life Insurance	1,691	1,691	1,691	1,731	1,885	1,885
1,486	1,572	1,623			Worker's Comp. Insurance	1,619	1,619	1,619	1,667	1,667	1,667
521	0	3,000			Hazard Pay	0	0	0	0	0	0
					, and the second			-	-		
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
1,600	0	0			Consulting Services	0	0	0	0	0	0
-	5,000	4,900	_		Engineering Services	5,000	5,000	41,000	5,000	5,000	5,000
_	750	148			R&M - Vehicle	250	250	200	250	250	250
_	0	0	_		Printing and Binding	0		0	0	0	0
	U			32400	Trinting and Dinding	0	0	U	U	U	0
			ОТ	HED CL	IARGES						
	0	0	01		Postal Services	0	0	0	0	0	0
1 200			_				-	-		1,000	1,000
1,280	500	1,361			Education and Training	1,000	1,000	500	1,000	1,000	1,000
356	0	0			Lodging	300	300	300	300	300	300
185	0	32		52015		500	500	500	500	500	500
143	0	0		52018	Travel	300	300	100	300	300	300
			MIS		NEOUS ITEMS						
228	300	1,515			Dues & Assoc. Memberships	300	300	300	300	300	300
-	0	0			Pandemic Expenses	0		0	0	0	0
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
1,063	400	1,966			Office Supplies	400	400	450	450	450	450
2,388	4,000	3,369			Vehicle Fuels	3,000	3,000	4,000	4,000	4,000	4,000
501	1,000	1,176		53560	Vehicle & Equipment Supplies	1,000	1,000	400	500	500	500
					Uniform Purchases and Wearing						
346	500	705		51570	Apparel	500	500	500	500	500	500
-	0	0		52580	Books, Subscriptions & Education	0	0	0	0	0	0
139	200	17			Operating Supplies	200	200	500	500	500	500
								- 77			
			CA	PITAL (OUTLAYS						
6,730	0	0			Machinery & Equipment	0	0	0	0	0	0
-	0	0			Furniture & Fixtures	0		0	0	0	0
_	0	0			Leased Equipment	0		0	0	0	0
	0			,,,,,,	zeasea zquipinent	0	0	· ·	0	· ·	0
197,223	195,845	179,965	CF	NERAL	ENGINEERING TOTAL	200,067	200,067	236,067	205,645	219,501	219,501
171,223	173,043	177,703	GE.	, AND THE	Enonited Home	200,007	200,007	230,007	203,043	217,501	217,501

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs

Budget and Staff Resources:



		Budget &	k Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	18.3	16.3	16.3	17.3	16.3	16.3
Expenditures						
Expenditures Personnel	1,311,056	1,361,808	1,361,808	1,403,727	1,438,923	1,438,923
1	1,311,056 1,081,879	1,361,808 1,455,489	1,361,808 1,413,450	1,403,727 1,222,050	1,438,923 1,222,050	1,438,923 1,222,050
		, ,				

Major Highlights for FY23

Total budget increase

\$

68,675

- The proposed budget increase is partially due to projected increases in personnel.
- The proposed budget increase is partially due to an increase in Equipment (\$155K) and Vehicles (\$70K).
- The proposed budget increase is partially offset by a reduction in paving (\$255K).

In FY23 the Streets Department will:

- Work with citizens to resolve community problems effectively.
- Provide safe and reliable transportation infrastructure services in all weather conditions. Reestablish R & M infrastructure budget for improving street pavement conditions.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

51,549 50 30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886 27 3,886	7,774 86 0,000 3 0 4,881 5 2,874 1 7,436 16 2,2523 9 2,2523 9 2,2523 1 974 7,785 3 0 2	867,880 31,465 7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	PEI	\$5000 50010 50020 50030 50110 50120 50130 50140 50145 50150 50160	UBLIC WORKS - STREETS EL - WAGES & BENEFITS Salaries - Overtime Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	897,314 50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	897,314 50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	897,314 50,000 30,000 53,139 12,485 177,036 100,241 12,030	928,833 50,000 30,000 54,727 12,861 176,386 107,536 12,183	966,893 50,000 30,000 56,875 13,418 166,126 111,606	966,893 50,000 30,000 56,875 13,418 166,126 111,606
941,973 917 51,549 50 30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886	7,774 86 0,000 3 0 4,881 5 2,874 1 7,436 16 2,523 9 2,523 9 7,785 3 0 2	867,880 31,465 7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	PEI	\$5000 50010 50020 50030 50110 50120 50130 50140 50145 50150 50160	Salaries Salaries - Overtime Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	897,314 50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	897,314 50,000 30,000 53,139 12,485 177,036 100,241 12,030	897,314 50,000 30,000 53,139 12,485 177,036 100,241 12,030	928,833 50,000 30,000 54,727 12,861 176,386 107,536	966,893 50,000 30,000 56,875 13,418 166,126 111,606	966,893 50,000 30,000 56,875 13,418 166,126 111,606
51,549 50 30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886 27 3,886	0,000 3 0 4,881 5 2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	31,465 7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	PEI	\$5000 50010 50020 50030 50110 50120 50130 50140 50145 50150 50160	Salaries Salaries - Overtime Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 54,727 12,861 176,386 107,536	50,000 30,000 56,875 13,418 166,126 111,606	50,000 30,000 56,875 13,418 166,126 111,606
51,549 50 30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886 27 3,886	0,000 3 0 4,881 5 2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	31,465 7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	PEI	\$5000 50010 50020 50030 50110 50120 50130 50140 50145 50150 50160	Salaries Salaries - Overtime Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 54,727 12,861 176,386 107,536	50,000 30,000 56,875 13,418 166,126 111,606	50,000 30,000 56,875 13,418 166,126 111,606
51,549 50 30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886 27 3,886	0,000 3 0 4,881 5 2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	31,465 7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474		50010 50020 50030 50110 50120 50130 50140 50145 50150 50160	Salaries Salaries - Overtime Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 54,727 12,861 176,386 107,536	50,000 30,000 56,875 13,418 166,126 111,606	50,000 30,000 56,875 13,418 166,126 111,606
51,549 50 30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886 27 3,886	0,000 3 0 4,881 5 2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	31,465 7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	CEL	50020 50030 50110 50120 50130 50140 50145 50150 50160	Salaries - Overtime Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	50,000 30,000 53,139 12,485 177,036 100,241 12,030 945	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 53,139 12,485 177,036 100,241 12,030	50,000 30,000 54,727 12,861 176,386 107,536	50,000 30,000 56,875 13,418 166,126 111,606	50,000 30,000 56,875 13,418 166,126 111,606
30,076 61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886	0 4,881 5 2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	7,300 54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	CEL	50030 50110 50120 50130 50140 50145 50150 50160	Salaries - Part-time Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	30,000 53,139 12,485 177,036 100,241 12,030 945	30,000 53,139 12,485 177,036 100,241 12,030	30,000 53,139 12,485 177,036 100,241 12,030	30,000 54,727 12,861 176,386 107,536	30,000 56,875 13,418 166,126 111,606	30,000 56,875 13,418 166,126 111,606
61,133 54 14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886	4,881 5 2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	54,727 12,950 165,715 96,173 11,537 855 37,979 24,474	CET	50110 50120 50130 50140 50145 50150 50160	Social Security Tax Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	53,139 12,485 177,036 100,241 12,030 945	53,139 12,485 177,036 100,241 12,030	53,139 12,485 177,036 100,241 12,030	54,727 12,861 176,386 107,536	56,875 13,418 166,126 111,606	56,875 13,418 166,126 111,606
14,349 12 165,730 147 92,515 102 11,988 12 1,159 26,253 3,886 27	2,874 1 7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	12,950 165,715 96,173 11,537 855 37,979 24,474	CET	50120 50130 50140 50145 50150 50160	Medicare Tax Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	12,485 177,036 100,241 12,030 945	12,485 177,036 100,241 12,030	12,485 177,036 100,241 12,030	12,861 176,386 107,536	13,418 166,126 111,606	13,418 166,126 111,606
165,730 147 92,515 102 11,988 12 1,159 26,253 27 3,886	7,436 16 2,523 9 2,307 1 974 7,785 3 0 2	165,715 96,173 11,537 855 37,979 24,474	CEL	50130 50140 50145 50150 50160	Health Insurance VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	177,036 100,241 12,030 945	177,036 100,241 12,030	177,036 100,241 12,030	176,386 107,536	166,126 111,606	166,126 111,606
92,515 102 11,988 12 1,159 26,253 27 3,886	2,523 9 2,307 1 974 7,785 3 0 2	96,173 11,537 855 37,979 24,474	CET	50140 50145 50150 50160	VRS Retirement VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	100,241 12,030 945	100,241 12,030	100,241 12,030	107,536	111,606	111,606
11,988 12 1,159 26,253 27 3,886	2,307 1 974 7,785 3 0 2	11,537 855 37,979 24,474	CET	50145 50150 50160	VRS Group Life Insurance VRS Disability Insurance Worker's Comp. Insurance	12,030 945	12,030	12,030			
1,159 26,253 27 3,886	974 7,785 3 0 2	855 37,979 24,474	CET	50150 50160	VRS Disability Insurance Worker's Comp. Insurance	945	,	,	12,183	12 647	
26,253 27 3,886	7,785 3	37,979 24,474	CET	50160	Worker's Comp. Insurance		945	~ !		12,04/	12,647
3,886	0 2	24,474	CET			20.610	713	945	1,724	1,881	1,881
			CET	50169	11 17	28,618	28,618	28,618	29,477	29,477	29,477
93,168 25	5,000 1	15.016	CET		Hazard Pay	0	0	0	0	0	0
93,168 25	5,000 1	15.016	CET								
93,168 25	5,000 1	4 . 04 .	SEF	RVICES	- PURCHASED, SHARED, INTERNAL						
		15,816		51315	Contractual Services	22,000	22,000	22,000	25,000	25,000	25,000
					Bridge and structures inspections						
					required by VDOT 10,000						
					Engineering and surveying services for verifying public right of way and access needed for streets maintenance. 15,00						
840,281 900	0,000 79	797,153		53238	R&M - Infrastructure	1,000,000	1,155,039	1,100,000	900,000	900,000	900,000
					Concrete and asphalt milling/paving maintenance and replacement for SR3, Old Fredericksburg Road, E. Chandler St. and N. East St corridors to include side street approaches						
1,310 4	4,000	761		53240	R&M - Equipment	3,000	3,000	3,000	3,000	3,000	3,000
3,802 3	3,000	2,180			R&M - Vehicle	3,000	3,000	3,000	3,000	3,000	3,000
11,731 7	7,500	13,744		53250	Maintenance Service Contract	12,000	12,000	16,000	16,700	16,700	16,700
					eWork Orders 4,200						
					Hotsy (Pressure Washer Maint) 5,500						
					Moerings 3,000						
			-		Miscellaneous 4,000						
164,499 155	5,000 16	162,139		53270	Rental of Street Lights	155,000	155,000	165,000	165,000	165,000	165,000
- 101,177	0	0	-		Advertising Advertising	0	155,000	005,000	0	0.5,000	105,000
4,214 3	U	3,721	_		Uniform Rentals	3,800	3,800	4,000	4,000	4,000	4,000
7,217 3	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	3,741	-	31731	omom renais	3,000	3,000	4,000	4,000	4,000	4,000
			ОТ	HEB CH	IARGES	1					
4,830 8	3,000	3,649	011		Disposal Fees	5,000	5,000	3,500	3,500	3,500	3,500
13	50	0	-		Postal Services	50	50	50	50	50	5,500
2,083		2,187	-		Education and Training	50	50	3,500	3,000	3,000	3,000
271	0	2,167	_		Lodging	500	500	1,000	1,000	1,000	1,000
	1,000	201	-		Meals	1,000	1,000	1,000	1,000	1,000	1,000
647 1	0	0	-	52013		1,000	1,000	1,000	1,000	1,000	1,000
	U		-	32010	Tiavei	100	100	100	100	100	100

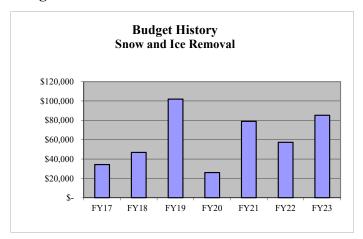
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			MI	SCELLA	NEOUS ITEMS						
-	300	1,156		52210	Dues & Assoc. Memberships	500	500	500	500	500	500
-	0	361			Miscellaneous	0	0	0	0	0	0
262	0	486		56500	Pandemic Expenses	500	500	500	500	500	500
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	C
			MA		LS AND SUPPLIES						
594	750	943			Office Supplies	750	750	1,000	1,000	1,000	1,000
-	200	0			Agricultural Supplies	200	200	200	200	200	200
606	600	571			Janitorial Supplies	600	600	600	600	600	600
29,684	40,000	27,259			Vehicle Fuels	35,000	35,000	35,000	35,000	35,000	35,000
1,989	1,400	1,046		53555	Lube Oil	1,400	1,400	1,400	1,400	1,400	1,400
48,117	45,000	37,950		53560	Vehicle & Equipment Supplies	45,000	45,000	40,000	45,000	45,000	45,000
					Uniform Purchases and Wearing						
4,936	3,500	6,079			Apparel	5,000	5,000	6,000	6,000	6,000	6,000
5,292	5,000	2,044		52660	Operating Supplies	4,000	4,000	4,000	4,000	4,000	4,000
5,620	2,000	2,433		53670	Small Tools	2,000	2,000	2,100	2,500	2,500	2,500
			CA		DUTLAYS						
-	0	11,149		77200	Machinery & Equipment	0	0	37,752	155,000	155,000	155,000
					Replacement equipment for						
					mowing, trailering and work zone						
					operations 25,000						
					Replacement for Unit No 374 -						
					2004 PSI motor grader with new						
					tracked skid steer 130,000						
-	0	0		77500	Vehicle Replacement	0	0	0	105,000	70,000	70,000
					Purchase 2022 Ford Explorer						
					w/AWD for assistant director 35,000						
					Replace unit 330 crew cab track						
					with new crew cab truck 70,000						
-	0	0		77900	Leased Equipment	0	0	0	0	0	(
2,624,761	2,532,654	2,404,084	PU	BLIC W	ORKS - STREETS TOTAL	2,662,258	2,817,298	2,813,010	2,885,777	2,885,973	2,885,973

SNOW AND ICE REMOVAL (4105)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Duuget &	Staffing S	summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Expenditures						
Expenditures Personnel	32,798	10,000	10,000	10,000	10,000	10,000
	32,798 46,193	10,000 35,300	10,000 69,400	10,000 50,300	10,000 50,300	10,000 50,300
		- ,	.,	· · · · · · · · · · · · · · · · · · ·	,	*

Major Highlights for FY23

Total budget increase

\$

28,000

- The proposed budget increase is due to projected increases in supplies and equipment.

In FY23 the Snow & Ice Division will:

- Work with citizens to resolve community problems effectively.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Provide safe and reliable transportation infrastructure services in all weather conditions.
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

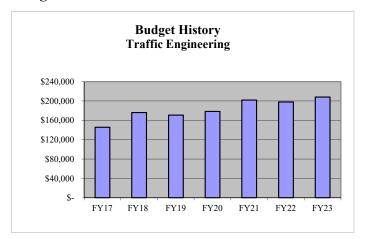
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dei	ot 4105 S	NOW & ICE REMOVAL						
					EL - WAGES & BENEFITS						
-	0	0			Salaries - Regular	0	0	0	0	0	
3,157	10,000	30,481			Salaries - Overtime	10,000	10,000	10,000	10,000	10,000	10,000
194	0	1,877			Social Security Tax	0	0	0	0	0	
45	0				Medicare Tax	0	0	0	0	0	
-	0				Health Insurance	0		0	0	0	
_	0				VRS Retirement	0		0	0	0	
_	0				VRS Group Life Insurance	0	v	0	0	0	
	0				VRS Disability Insurance	0	0	0	0	0	
	0				Worker's Comp. Insurance	U	0	O O	0	0	
				30100	worker's comp. Insurance						
			SE	DVICES	- PURCHASED, SHARED, INTERNA	т					
	0	0	SE		Temporary Help Services	0	0	0	0	0	
	500	60			R&M - Equipment	500	500	100	500	500	50
210	500	1,192			R&M - Vehicle	1,500	1,500	1,000	1,500	1,500	
-	0				Advertising	1,500		1,000	1,300	1,300	
	U	<u>U</u>	_	32410	Advertising	0	U	U	U	U	
		<u> </u>	ОТ	HED CI	IARGES						
	0		01				0	0	0	0	
- 740	0	0	_		Snow & Ice Removal - Lodging	0	0	0	0	0	60
749	600	1,184	_	52015	Meais	600	600	600	600	600	60
			2.67	COPIL	NEOLIC						
	21 101		MII		ANEOUS	0	0	0	0	0	
-	21,191	0		58999	Year End Budget Transfers	0	0	0	0	0	
			7.5	TENTA I	I C AND CURPY IEC						
1 1 1 1 2	4.000	1.005	MA		LS AND SUPPLIES	2.500	2.500	2.500	2.500	2.500	2.50
1,142	4,000	1,895			Vehicle Fuels	2,500	2,500	2,500	2,500	2,500	2,50
225	200	16		_	Lube Oil	200	200	200	200	200	
5,377	10,000	7,771			Vehicle & Equipment Supplies	10,000	10,000	15,000	15,000	15,000	
14,940	20,000	34,076		52660	Operating Supplies	20,000	20,000	50,000	30,000	30,000	30,00
			CA		OUTLAYS						
-	12,000	0		77200	Machinery & Equipment	12,000	12,000	27,500	25,000	25,000	25,00
					Snow plow equipment replacement						
					necessary because of safety or						
					operational needs						
	0	0		77500	Vehicle Replacement	0	0	0	0	0	
	0				Leased Equipment	0	v	0	0	0	
-	U	0		11900	Leased Equipment	0	0	U	U	U	
26,041	78,991	78,991	CNI	OW & 14	CE REMOVAL TOTAL	57,300	57,300	106,900	85,300	85,300	85,300
					C.P. INDIVINIAN ALL INDIAN	37.300					

TRAFFIC ENGINEERING (4107)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Expellutures						
Personnel	76,641	87,755	88,755	90,174	95,603	95,603
1	76,641 125,264	87,755 110,400	88,755 104,750	90,174 112,850	95,603 112,850	95,603 112,850
Personnel	, .	, , , , , , , , , , , , , , , , , , ,		*		· · · · · · · · · · · · · · · · · · ·

Major Highlights for FY23

Total budget increase

\$

10,297

- The proposed budget increase is primarily due to projected increases in personnel.

In FY23 the Traffic Engineering Department will:

- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services for managing change and supporting future needs.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

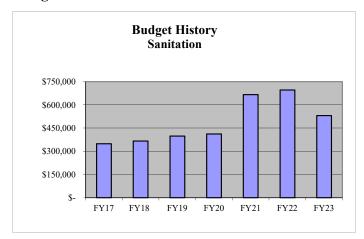
EXIO	EV/24	EVAL				EV22	EV/22	PDO IECTED	FY23	FY23 MGR	FY23
FY20 ACTUAL	FY21 AMENDED	FY21 ACTUAL				FY22 ADOPTED	FY22 AMENDED	PROJECTED FY22	DEPT REQUEST	PROPOSED	COUNCIL ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F Y 22	REQUEST	PROPUSED	ADOPTED
			Den	t 4107 T	TRAFFIC ENGINEERING						
					EL WAGES & BENEFITS						
51,583	54,103	52,396	122		Salaries	57,512	57,512	57,512	58,781	63,274	63,274
-	0	(713)			Salaries - Overtime	0		1,000	1,000	1,000	1,000
3,183	3,272	2,888			Social Security Tax	3,244	3,244	3,244	3,335	3,614	3,614
744	777	676			Medicare Tax	759		759	780	845	845
9,763	9,941	12,269		50130	Health Insurance	15,598	15,598	15,598	14,986	14,986	14,986
5,175	6,039	5,636		50140	VRS Retirement	6,425	6,425	6,425	6,954	7,486	7,486
671	725	733		50145	VRS Group Life Insurance	771	771	771	788	848	848
-	0	0			VRS Disability Insurance	0	0	0	0	0	0
3,162	3,346	2,757		50160	Worker's Comp. Insurance	3,446	3,446	3,446	3,550	3,550	3,550
-	0	0			Hazard Pay	0	0	0	0	0	0
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
32,759	75,000	42,105			R&M - Infrastructure	50,000	50,000	45,000	50,000	50,000	50,000
120	200	0		53245	R&M - Vehicle	200	200	200	200	200	200
3,758	4,000	3,758		53250	Maintenance Service Contract	4,000	4,000	4,000	4,000	4,000	4,000
					Railroad Crossing Maint. 2,00	9					
					Railroad Flashing Light Maint. 1,50	9					
					Misc. Maintenance Contract 50	9					
294	300	258		51451	Uniform Rentals	300	300	300	300	300	300
			OT		IARGES						
7,402	7,000	10,200			Electrical Services	7,000		8,500	9,000	9,000	9,000
-	0	150		51920	Education and Training	300	300	300	300	300	300
			MIS		ANEOUS			_		_	
-	0	0			Pandemic Expenses	0			0	0	0
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			N/A	TEDIAL	I C AND CUDDI IEC						
2 721	4,000	3,924	WIA		LS AND SUPPLIES Vehicle Fuels	2 500	3,500	4,000	4,000	4,000	4,000
2,731 50	100	76			Lube Oil	3,500 100		100	100	100	100
1,267	2,000	195	_		Vehicle & Equipment Supplies	1,500		6,000	1,500	1,500	1,500
1,20/	2,000	193	_	33360	Uniform Purchases and Wearing	1,500	1,500	6,000	1,500	1,300	1,500
256	250	226		51570	Apparel	250	250	250	250	250	250
111	250	18			Operating Supplies	250			200	200	200
2,038	3,000	1,030			Small Tools	3,000			3,000	3,000	3,000
53,604	45,985	63,326			Traffic Signals & Signs	40,000		35,000	40,000	40,000	40,000
33,004	73,763	05,520		22000	Times Signals & Signs	70,000	70,000	33,000	70,000	70,000	70,000
			CA	PITAL (DUTLAYS						
_	0	0	CIL		Leased Equipment	0	0	0	0	0	0
	Ü			,00	-4						-
178,670	220,288	201,906	TR	AFFIC I	ENGINEERING TOTAL	198,155	198,155	193,505	203,024	208,453	208,453
0,0,0						1,0,100	270,200	1,0,000	200,021	_00,.00	200,.55

SANITATION (4203)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	4.0	4.0	4.0	4.0	4.0	4.0
Expenditures						
Emperiarea				204166	323,214	323,214
Personnel	288,892	294,322	294,322	304,166	323,214	323,214
	288,892 105,298	294,322 142,621	294,322 145,820	304,166 162,400	162,400	162,400
Personnel	,	*		· · · · · · · · · · · · · · · · · · ·	,	

Major Highlights for FY23

Total budget increase

\$

(166,329)

- The proposed budget decrease is a result of a reduction in the vehicles line item.

In FY23 the Sanitation Department will:

- Work with citizens to resolve community problems effectively.
- Deploy efficient and reliable sanitation services for protecting public health.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					ANITATION						
			PEI		EL - WAGES & BENEFITS						
184,092	195,855	189,075			Salaries	194,648	194,648	194,648	198,808	214,575	214,575
3,173	5,000	1,812			Salaries - Overtime	5,000	5,000	5,000	5,000	5,000	5,000
11,197	11,597	11,666			Social Security Tax	11,643	11,643	11,643	11,686	12,662	12,662
2,619	2,713	2,775			Medicare Tax	2,725	2,725	2,725	2,735	2,963	2,963
45,762	46,808	45,094			Health Insurance	47,644	47,644	47,644	51,192	51,192	51,192
18,469	21,879	20,972			VRS Retirement	21,743	21,743	21,743	23,521	25,387	25,387
2,393	2,626	2,516			VRS Group Life Insurance	2,611	2,611	2,611	2,667	2,878	2,878
3	0	2			VRS Disability Insurance	0		0	0	0	0
7,616	8,066	8,695			Worker's Comp. Insurance	8,308	8,308	8,308	8,557	8,557	8,557
1,134	0	6,284		50169	Hazard Pay	0	0	0	0	0	0
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
1,891	6,500	1,074			R&M - Vehicle	3,000	3,000	1,500	3,000	3,000	3,000
-	0	0		52400	Printing & Binding	0	0	0	0	0	0
-	0	0			Advertising	0	0	0	0	0	0
1,165	1,500	1,047		51451	Uniform Rentals	1,500	1,500	1,500	1,500	1,500	1,500
			OT		IARGES						
39,563	40,000	42,228		53660	Disposal Fees	40,000	40,000	40,000	45,000	45,000	45,000
-	0	320			Education & Training	0	0	320	400	400	400
51	0	0		52710	Postal Services	0	0	0	0	0	0
			MIS	SCELLA	NEOUS						
437	0	293		52295	Bad Debt Expense - Trash	300	300	300	300	300	300
-	0	0			Pandemic Expenses	0	0	0	0	0	0
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA	TERIA	LS AND SUPPLIES						
18,922	22,000	18,543		53550	Vehicle Fuels	20,000	20,000	27,000	30,000	30,000	30,000
1,823	1,000	1,234			Lube Oil	1,000	1,000	1,000	1,000	1,000	1,000
34,558	31,000	0			Trash Carts (Reserve funding)	35,000	40,821	38,000	40,000	40,000	40,000
31,665	30,000	33,917		53560	Vehicle & Equipment Supplies	30,000	30,000	30,000	35,000	35,000	35,000
					Uniform Purchases and Wearing				 		
791	1,000	1,263		51570	Apparel	1,000	1,000	1,200	1,200	1,200	1,200
777	500	726		52660	Operating Supplies	500	500	500	500	500	500
			CA	PITAL (DUTLAYS						
-	273,000	272,090		77500	Vehicle Replacement	260,000	260,000	249,175	45,000	45,000	45,000
					Replace Unit 303 - 3/4 ton truck						
					with new 3/4 ton HD truck 45,000						
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
			GR	ANTS							
4,052	4,200	4,654		58840	Grant - Litter Control	4,500	4,500	4,500	4,500	4,500	4,500

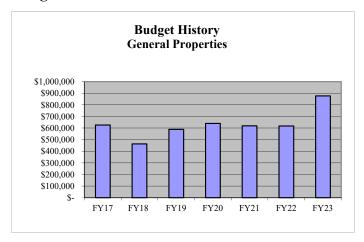
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
412,153	705,244	666,280	SAl	NITATIO	ON TOTAL	691,122	696,943	689,317	511,566	530,614	530,614
											-

GENERAL PROPERTIES (4302)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	Staffing S	ummary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	4.0	4.0	4.0	4.0	4.0	4.0
Expenditures						
Expenditures Personnel	221,875	238,129	238,629	249,112	267,650	267,650
•	221,875 394,774	238,129 363,690	238,629 355,350	249,112 360,050	267,650 360,050	267,650 360,050
		,	*	The state of the s	*	*

Major Highlights for FY23

Total budget increase

\$

259,881

- The proposed budget increase is primarily due to the addition of a replacement generator for Town Hall (\$250K).

In FY23 the General Properties Department will:

- Work with citizens to resolve community problems effectively.
- Manage Town facilities for community use and enterprise operations. Preserving community historical sites such as the Depot, Fairview Cemetery, Azalea Street Cemetery and the Burgandine House.
- Utilize public works assets to promote economic, public safety and community development activities.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					GENERAL PROPERTIES						
			PE		EL - WAGES & BENEFITS						
176,994	186,122	144,648			Salaries	162,80		162,803	170,624	185,933	185,933
290	2,000	1,323			Salaries - Overtime	2,00		2,500	2,500	2,500	2,500
10,016	10,664	8,786			Social Security Tax	9,62	,	9,627	10,125	11,074	11,074
2,343	2,495	2,055			Medicare Tax	2,25		2,253	2,369	2,591	2,591
48,823	50,425	37,532			Health Insurance	39,42	,	39,426	39,304	39,304	39,304
17,706	20,793	16,704			VRS Retirement	18,18		18,189	20,188	21,999	21,999
2,294	2,496	2,004			VRS Group Life Insurance	2,18		2,184	2,288	2,494	2,494
0	0	224			VRS Disability Insurance	40	-	408	438	479	479
1,135	1,203	2,329			Worker's Comp. Insurance	1,23		1,239	1,276	1,276	1,276
461	0	6,270		50169	Hazard Pay		0 0	0	0	0	0
			SEI		- PURCHASED, SHARED, INTER						
35,236	36,000	69,884			Contractual Services	40,00		50,000	40,000	40,000	40,000
-	0	0			Engineering Services		0 0		0	0	
78,234	138,875	85,767			R&M - Building & Grounds	120,00	0 128,640	90,000	100,000	100,000	100,000
-	0	3,633			R&M - Museum Building		0 0	0	0	0	0
60	400	315			R&M - Vehicle	40		500	500	500	500
-	0	0			R&M - Misc. / Other		0 0	0	0	0	
56,527	46,000	70,963		53250	Maintenance Service Contract	54,50	0 54,500	70,000	74,500	74,500	74,500
					Exterminator services for pest						
					control	2,500					
					HVAC preventative maintenance						
					services for general properties	25,000					
					Elevator Inspections	2,000					
					Fire System Inspections	2,500					
					Custodial Maintenance for town						
					facilities	40,000					
					Fire Alarm Maintenance	2,500					
-	0	0			Printing and Binding		0	0	0	0	0
-	0	0			Advertising		0	0	0	0	0
1,155	2,000	1,285		51451	Uniform Rentals	2,00	0 2,000	1,500	1,500	1,500	1,500
			OT		IARGES						
83,392	90,000	75,557			Electrical Services	85,00	,	85,000	85,000	85,000	85,000
22,715	25,000	22,510			Heating Services	25,00	0 25,000	25,000	25,000	25,000	25,000
2,507	3,000	2,122		55630	Water Services	3,00		2,500	2,500	2,500	2,500
3,075	3,500	2,498			Sewage Services	3,50		2,800	2,800	2,800	2,800
174	200	5,328			Disposal Fees	20		200	200	200	200
5,413	6,000	6,406			Telecommunications	6,00	0 6,000	6,800	6,800	6,800	6,800
-	0	0			Lodging		0	0	0	0	0
-	0	0		52015	Meals	10	0 100	100	100	100	100
-			MI	SCELLA	NEOUS						
33,820	0	26,955		56500	Pandemic Expenses		0	0	0	0	0
-	0	0		58999	Year End Budget Transfers		0 0	0	0	0	0

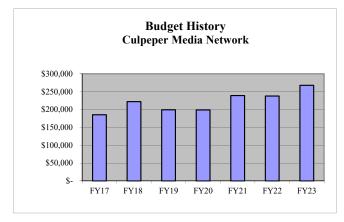
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			MA	TERIA	LS AND SUPPLIES						
-	100	582		52510	Office Supplies	100	100	100	100	100	100
7,201	3,500	9,668		53540	Janitorial Supplies	8,000	8,000	10,000	10,000	10,000	10,000
1,496	2,500	1,532		53550	Vehicle Fuels	2,000	2,000	2,300	2,500	2,500	2,500
5,800	2,000	4,610		53560	Vehicle & Equipment Supp	2,000	2,000	4,250	4,250	4,250	4,250
					Uniform Purchases & Wearing						
538	500	2,265		51570	Apparel	750	750	1,500	1,500	1,500	1,500
1,259	1,500	1,840		52660	Operating Supplies	1,500	1,500	1,800	1,800	1,800	1,800
1,723	1,000	1,052		53670	Small Tools	1,000	1,000	1,000	1,000	1,000	1,000
			CA	PITAL (OUTLAYS						
-	0	3,531		77200	Machinery & Equipment	0	0	0	250,000	250,000	250,000
					T						
					Town Hall replacement emergency						
					generator installation for ensuring	250,000					
25 772	0		-	77200	IT systems reliability Furniture and Fixtures	250,000	16,000	14.000	0	0	0
25,773	0	0				16,000	16,000	14,000	0	0	0
15,000	0		_		Vehicle Replacement	0	0	0	0	0	0
-	0	0		//900	Leased Equipment	0	0	0	0	0	0
641 150	(20.272	620 100	CE	NEDAL	PROPERTIES TOTAL	600 170	617.010	607.070	050 162	077 700	077 700
641,159	638,273	620,180	GE	NEKAL	PROPERTIES TOTAL	609,179	617,819	607,979	859,162	877,700	877,700

CULPEPER MEDIA NETWORK (6600)

Mission:

To provide funding for Culpeper Media Network.

Budget and Staff Resources:



		Duuget &	Staffing S	summar y		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Expenditures Personnel	156,721	162,544	162,544	166,503	178,152	178,152
	156,721 50,732	162,544 67,045	162,544 69,045	166,503 72,241	178,152 72,241	178,152 72,241
	,	- ,-	- /-	*	,	

Major Highlights for FY23

Total budget increase

\$

30,303

- The proposed budget is as requested by the Culpeper Media Network.
- -The proposed budget shall be offset with Revenue received from the following:

100-0000-4467 Cable - Tape Sales	-
100-0000-4468 Cable - PEG Fees	7,000
100-0000-4552 Misc- Sponsorship	2,000
100-0000-4666 Cable - Contributions - County	133,946
	142,946

The Culpeper Cable Commission is looking to improve many facets in its service to Culpeper:

- 1. Improve distribution of broadcast to cover smart-tv capable applications.
- 2. Integration of real-time information from government personnel and agencies.
- 3. Captioning of live government meetings.
- 4. Archiving footage for preservation and ease of access.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					ULPEPER MEDIA NETWORK						
			PEI		CL - WAGES & BENEFITS						
102,905	112,835	114,087			Salaries - Regular	117,759	117,759	117,759	121,053	130,677	130,677
7	0	0		50020	Salaries - Overtime	0	0	0	0	0	(
5,795	6,383	6,553			Social Security Tax	6,737	6,737	6,737	6,964	7,561	7,561
1,355	1,494	1,533		50120	Medicare Tax	1,577	1,577	1,577	1,629	1,769	1,769
17,346	18,377	19,912			Health Insurance	21,252	21,252	21,252	20,412	20,412	20,412
10,231	12,604	12,665		50140	VRS Retirement	13,155	13,155	13,155	14,322	15,461	15,461
1,326	1,513	1,519		50145	VRS Group Life Insurance	1,579	1,579	1,579	1,623	1,752	1,752
152	237	209		50150	VRS Disability Insurance	226	226	226	233	253	253
237	252	244		50160	Worker's Comp Insurance	259	259	259	267	267	267
-	0	0		50169	Hazard Pay	0	0	0	0	0	(
			SEF	RVICES							
-	0	0		51315	Contractual Services	0	0	0	0	0	(
					Captioning						
7,450	3,000	1,750		51319	Temporary Help Services	11,005	11,005	11,005	10,000	10,000	10,000
					Football broadcasts 2,700						
					Basketball broadcasts 2,200						
					Lacrosse broadcasts 2,200						
					Playoff broadcasts 1,500						
					Other temp services as needed 1,400						
194	1,000	621		53240	R&M - Equipment	1,000	1,000	1,000	1,100	1,100	1,100
285	100	0			R&M - Vehicle	100	100	100	100	100	100
63	500	0		53249	R&M - Misc./Other	500	500	500	550	550	550
1,560	1,750	1,920		53250	Maintenance Service Contract	1,750	1,750	1,750	1,740	1,740	1,740
-,	-,,	-,			Rockie Maids	-,,,,,	-,,,,,,	2,100	-,, .,	-,,	-,, .,
61	200	0		52410	Advertising	500	500	500	500	500	500
01	200			32410	Advertising	300	300	300	300	300	300
			ОТ	HED CH	ARGES						
705	2,250	1,305	OTI		Electrical Services	2,250	2,250	2,250	2,334	2,334	2,334
165	2,230	152			Disposal Fees	2,230	200	2,230	2,334	2,334	2,332
256	300	85			Postal Services	300	300	300	300	300	300
2,446	3,500	2,597			Telecommunications	3,500	3,500	3,500	3,750	3,750	3,750
4,693	4,000	4,470			Telecomm-Streaming	5,000	5,000	5,000	5,200	5,200	5,200
108	500	1,166			Telecomm - Website	500	500	500	550	550	550
108	6,000	7,185			Telecomm - Captioning	6,000	6,000	8,000	8,000	8,000	8,000
_	0,000	7,183			Fire/Property Insurance	0,000		0,000	0,000	0,000	3,000
480	80	80			Motor Vehicle Insurance	82	82	82	85	85	85
105	105	105			General Liability Insurance	108		108	112	112	112
20,501	20,136	20,865			Lease - Building	22,000	22,000	22,000	22,825	22,825	22,825
20,301	1,000	20,803			Education & Training	2,500	2,500	2,500	2,000	2,000	2,000
-	0	0			Lodging Long Long Long Long Long Long Long Lo	2,300		2,300	500	500	500
449	0	250		52010		600	600	600	700	700	700
-	0	0		52013		0			1,000	1,000	1,000
-	U	0		32018	11avci	0	0	U	1,000	1,000	1,000
			МТ	CELLA	NEOUS						
100	450	500	IVIII	_		4.50	450	450	450	450	4.5
180	450	580		52210	Dues & Assoc. Memberships	450	450	450	450	450	45

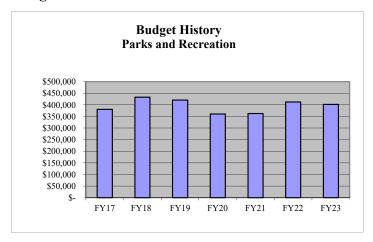
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
-	0	0			Historical Programming	· ·	0	0	1,200	1,200	1,200
-	500	461			Miscellaneous	500	500	500	519	519	519
1,023	0	1,668		56500	Pandemic Expenses	(0	0	0	0	(
			MA		LS AND SUPPLIES						
286	2,000	701			Office Supplies	2,000		2,000	2,075	2,075	2,07:
178	500	212		53550	Vehicle Fuels	500	500	500	550	550	550
					Uniform Purchases & Wearing						
1,112	0	0			Apparel	700		700	700	700	700
1,404	5,000	4,260		52660	Operating Supplies	5,000	5,000	5,000	5,200	5,200	5,200
			_								
			CA		DUTLAYS						
12,110	3,000	2,153		77200	Machinery & Equipment	3,000	3,000	3,000	13,000	13,000	13,000
					Controller Upgrade	7,000					
					Cameras	6,000					
457	1,000	216			Furniture & Fixtures	1,000		1,000	1,000	1,000	1,000
-	28,000	26,749		77500	Vehicle Replacement		0	0	0	0	(
1,491	500	581		77600	Computer Hardware & Equipment	2,000	2,000	2,000	1,500	1,500	1,500
1,171	500	301	-	77000	Misc. LIVE Equipment	1,500	2,000	2,000	1,500	1,500	1,500
1,300	2,000	1,691	-	52650	Computer Software	2,000	2,000	2,000	2,000	2,000	2,000
-	0	0			Leased Equipment	2,000		0	0	0	2,000
			DE	BT SER	VICE/TRANSFERS/CONTINGENO	CY					
					Contingency						
					-						
198,512	241,266	238,842	CU	LPEPEI	R MEDIA NETWORK TOTAL	237,590	237,590	239,590	256,244	267,893	267,893

PARKS AND RECREATION (7103)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		buuget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	4.00	4.00	4.00	4.00	4.00	4.00
Expenditures						
Expenditures Personnel	295,962	318,519	308,519	280,027	299,465	299,465
	295,962 62,177	318,519 84,050	308,519 95,445	280,027 82,800	299,465 82,800	299,465 82,800
	,	,-		*	*	

Major Highlights for FY23

Total budget increase

\$

(10,303)

- The proposed budget decrease is primarily due to a reduction in overtime and health insurance.

In FY23 the Parks & Recreation Department will:

- Work with citizens to resolve community problems effectively.
- Sustain public parks and recreational facilities for community needs and quality of life.
- Partner with County Parks and Recreation to deliver recreational programs and signature events. Partnering with CRI to deliver special events for attracting visitors to the historical downtown area.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

								PD 0 10 0000	FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			D	. 5102 D	A DIZO & DECDEATION						
					ARKS & RECREATION CL - WAGES & BENEFITS						
182,875	194,338	185,890	PEI		Salaries Selection Salaries	193,379	193,379	193,379	189,531	205,589	205,589
14,585	15,000	4,506			Salaries - Overtime	15,000	15,000	5,000	6,000	6,000	6,000
11,086	11,012	10,711			Social Security Tax	10,746	10,746	10,746	11,376	12,372	12,372
2,617	2,577	2,551			Medicare Tax	2,515	2,515	2,515	2,662	2,895	2,895
51,459	51,817	59,145	_		Health Insurance	63,130	63,130	63,130	35,506	35,506	35,506
18,316	21,709	20,807	_		VRS Retirement	21,604	21,604	21,604	22,424	24,324	24,324
2,373	2,606	2,496	_		VRS Group Life Insurance	2,592	2,592	2,592	2,541	2,756	2,756
231	243	223	_		VRS Disability Insurance	231	231	231	386	422	422
8,552	9,050	3,419			Worker's Comp. Insurance	9,322	9,322	9,322	9,601	9,601	9,601
1,140	0,030	6,214	_		Hazard Pay	0,322	0	0,322	0	0,001	0,001
-,	-									-	
			SEF	RVICES	- PURCHASED, SHARED, INTERNAL						
11,957	15,000	17,701		53230	R&M - Building & Grounds	15,000	15,000	27,000	15,000	15,000	15,000
12,736	15,000	11,528		53238	R&M-Infrastructure	32,600	32,600	33,000	15,000	15,000	15,000
					Repair & maintenance of park						
					infrastructure 15,000						
2,153	5,000	2,084		53250	Maintenance Service Contract	3,000	3,000	5,000	18,500	18,500	18,500
					Recreation Dynamic 1,500						
					County Farm Service 10,000						
					Misc. Maintenance Contract 2,000						
					USDA APHIS contract removal of						
					nuisance geese and wildlife in						
					parks 5,000						
-	0	0			Printing and Binding	0		0	0	0	0
-	0	0			Advertising	0		200	200	200	200
1,142	1,500	1,220		51451	Uniform Rentals	1,500	1,500	1,500	1,500	1,500	1,500
			OTI	HED CH	ARGES						
1.600	1,500	1.674	011		Electrical Services	1.500	1.500	1.500	1.500	1.500	1.500
1,608 202	300	1,674 450			Education and Training	1,500 300	1,500 300	1,500 600	1,500 600	1,500 600	1,500
33	0	0	_	52015		100	100	100	100	100	100
33	U		_	32013	ivicals	100	100	100	100	100	100
			MIS	SCELLA	NEOUS ITEMS						
17,850	18,500	18,500	14117		Fireworks Display	20,000	20,000	20,000	22,000	22,000	22,000
540	0	97			Dog Park Related	20,000		20,000	0	0	22,000
5,223	0	0			Disc Golf Related Expend	0	-	0	0	0	0
800	0	0			Park Donation Related Expend	0		95	100	100	100
1,275	0	0			Pandemic Expenses	0		0	0		0
, , ,					^						
			MA	TERIAI	LS AND SUPPLIES						
36	50	(177)		52510	Office Supplies	50	50	50	50	50	50
348	0	0			Agricultural Supplies	500	500	0	500	500	500
772	0	100		54525	Landscaping/Planting Materials	500	500	1,000	1,000	1,000	1,000
1,425	1,500	1,281			Vehicle Fuels	1,500	1,500	1,500	1,500	1,500	1,500

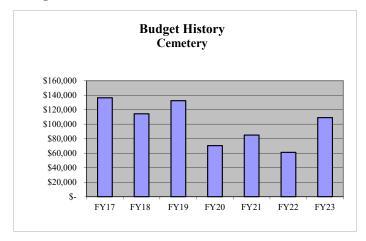
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
111	200	0		53555	Lube Oil	200	200	200	200	200	200
5,466	4,000	4,187		53560	Vehicle & Equipment Supplies	4,000	4,000	1,500	2,000	2,000	2,000
					Uniform Purchases and Wearing						
1,467	1,200	1,654		51570	Apparel	1,500	1,500	1,500	1,500	1,500	1,500
1,199	1,000	743		52660	Operating Supplies	1,000	1,000	500	750	750	750
881	800	1,137		53670	Small Tools	800	800	200	800	800	800
-	0	0		53675	Lake Pelham Ventures Supplies	0	0	0	0	0	0
			CA		DUTLAYS						
651	5,000	5,000		77200	Machinery & Equipment	10,000	10,000	15,599	20,000	20,000	20,000
					Replacement mowing equipment for malfunctioning or unsafe mowing equipment in park operations						
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
361,112	378,902	363,139	PA	RKS & I	RECREATION TOTAL	412,569	412,569	419,563	382,827	402,265	402,265

CEMETERY (7108)

Mission:

To honor those buried in Fairview Cemetery in a well-maintained environment and beautiful historic grounds. The Town of Culpeper is dedicated to providing professional service for the present and future death care needs of a diverse and growing customer base with respect and sensitivity.

Budget and Staff Resources:



Budget & Staffing Summary										
	FY21	FY22	FY22	FY23	FY23	FY23				
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted				
Authorized Persons	-	-	-	1.0	1.0	1.0				
Expenditures										
Personnel	13,505	8,000	10,000	68,266	68,266	68,266				
	17,655	43,900	36,840	25,800	25,800	25,800				
Operating	,			4	15.000	15 000				
Operating Capital Outlay	53,898	9,388	14,284	15,000	15,000	15,000				

Major Highlights for FY23

Total budget increase

\$

47,778

In FY23 the Cemetary Department will:

- Work with citizens to resolve community problems effectively.
- Sustain Fairview Cemetery for community needs and quality of life.
- Preserve community historical sites such as the Depot, Fairview Cemetery, Azalea Street Cemetery and the Burgandine House.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

⁻ The proposed increase is due to the reinstatement of a RIF position.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					EMETERY						
			PEI		CL - WAGES & BENEFITS						
31,018	0	0			Salaries	0		0	39,146	39,146	39,146
4,382	8,000	11,332			Salaries - Overtime	8,000	8,000	10,000	10,000	10,000	10,000
2,083	0	694			Social Security Tax	0		0	2,394	2,394	2,394
505	0	164			Medicare Tax	0	Ü	0	560	560	560
8,935	0	0			Health Insurance	0		0	10,260	10,260	10,260
3,000	0	118			VRS Retirement	0		0	4,631	4,631	4,631
404	0	0		50145	VRS Group Life Insurance	0	Ÿ	0	525	525	525
171	0	2			VRS Disability Insurance	0	0	0	0	0	0
1,903	2,037	1,195		50160	Worker's Comp. Insurance	0	0	0	750	750	750
-	0	0		50169	Hazard Pay	0	0	0	0	0	0
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
5,016	0	0		51315	Contractual Services	7,500	7,500	5,000	7,500	7,500	7,500
					Contractor arborist and/or						
					surveying services needed for						
					operations in Fairview Cemetery 5,000						
					Portable toilet services needed for						
					new cemetery maintenance facility 2,500						
5,380	0	6,174		53230	R&M - Building & Grounds	27,000	27,000	22,000	7,000	7,000	7,000
					Building and grounds maintenance						
					services for cemetery operations. 7,000						
345	500	1,290			R&M - Infrastructure	500	500	500	500	500	500
32	1,500	4,078			R&M-Equipment	1,500	1,500	3,600	4,000	4,000	4,000
140	500	83		51451	Uniform Rentals	500	500	0	500	500	500
			OT		IARGES						
-	0	0			Education and Training	0	-	0	0	0	0
1,188	1,300	882			Electrical Services	1,300		1,000	1,000	1,000	1,000
154	250	152			Water Services	250		40	0	0	0
194	150	192		53640	Sewer Services	150	150	50	0	0	0
			MIS		NEOUS ITEMS						
-	0	0			Pandemic Expenses	0		0	0	0	0
-	2,659	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
-	50	0			Office Supplies	50		50	50	50	50
200	300	200			Agricultural Supplies	300	300	300	500	500	500
-	0	48			Janitorial Supplies	150	150	100	100	100	100
1,425	2,000	1,300			Vehicle Fuels	1,500	1,500	1,500	1,500	1,500	1,500
62	100	0			Lube Oil	100	100	100	100	100	100
2,978	2,000	2,958		53560	Vehicle & Equipment Supplies	2,000	2,000	2,000	2,000	2,000	2,000

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					Uniform Purchases and Wearing						
356	500	280		51570	Apparel	500	500	0	250	250	250
-	0	0		52580	Books, Subscriptions, Education	C	0	0	0	0	0
193	300	0		52660	Operating Supplies	300	300	200	300	300	300
332	300	18		53670	Small Tools	300	300	400	500	500	500
			CA	PITAL (OUTLAYS						
-	68,000	53,898		77200	Machinery & Equipment	4,000	9,388	14,284	15,000	15,000	15,000
					Replacement mowing equipment at						
					Fairview Cemetery for						
					malfunctioning or safety reasons.	15,000					
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
70,396	90,446	85,058	CE	METER	Y TOTAL	55,900	61,288	61,124	109,066	109,066	109,066
											·

PLANNING AND COMMUNITY DEVELOPMENT (8101)

Mission:

The Department of Planning and Community Developments mission is to provide excellent customer service to the public, development community, Council, Planning Commission and other Authorities, Boards and Commissions in the administration of Town Planning and Zoning matters, the processing of development applications and in promoting Economic Development.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	11.0	11.0	11.0	11.0	11.0	11.0
Expenditures						
Expenditures Personnel	589,653	736,407	736,407	726,455	781,183	781,183
1	589,653 94,135	736,407 111,690	736,407 116,190	726,455 56,590	781,183 56,590	781,183 56,590
Personnel	,		,	· ·	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·

Major Highlights for FY23

Total budget increase

\$

(10,324)

- The proposed budget decrease is primarily due to a reduction in Consulting Services (\$58K).
- The proposed budget decrease is partially offset by the projected increases in personnel.

In FY23 the Planning & Zoning Department will:

- -Continue providing current and long range planning services with updates of the Comprehensive Plan and Downtown Vision Plan every five years.
- -Fairly and politely administering the Zoning Ordinance and Maintenance Code including intelligent use of discretion in enforcement and solving Ordinance violation
- -Maximize public and development community input into the annual update of the Zoning Ordinance and Facilities Design Manual. Amendments should be business friendly and promote
- -Provide efficient and timely processing of a variety of development applications. These applications include rezoning, variances, site plan reviews, zoning permits, conditional use permits,
- -Facilitate an unbiased and inclusive Capital Improvements Plan (CIP) process as prescribed by State and Town Code.
- -Serve as effective staff liaisons to numerous boards and authorities including the Planning Commission, Parks & Recreation Commission, Parking Authority, Joint Board of Zoning Appeals, Public Transportation Board, and the Architectural Review Board.
- -Provide visionary ideas and recommendations to Town Management, the Planning Commission, and Council that move the Town forward in achieving our goals.

										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			_	0101								
					PLANNING & ZONING							
101.571	402.045	101.000	PE		EL - WAGES & BENEFITS					#0# c40		
484,651	402,917	404,003	_		Salaries		510,125	510,125	510,125	507,610	552,854	552,854
63	0	0			Salaries - Overtime		0	v	0	0	0	14.400
14,400	14,400	14,850	_		Planning Comm. / BZA		14,400	14,400	14,400	14,400	14,400	14,400
29,628	24,800	24,460	_		Social Security Tax		31,066	31,066	31,066	30,899	33,704	33,704
6,940	5,803	5,720	_		Medicare Tax		7,270	7,270	7,270	7,230	7,888	7,888
72,785	69,205	79,963			Health Insurance		101,172	101,172	101,172	90,369	90,369	90,369
47,294	44,511	43,606	_		VRS Retirement		56,985	56,985	56,985	60,055	65,407	65,407
6,128	5,342	5,267	_		VRS Group Life Insurance		6,840	6,840	6,840	6,804	7,412	7,412
851	880	602	_		VRS Disability Insurance		360	360	360	653	714	714
7,509	7,951	9,598			Worker's Comp. Insurance		8,189	8,189	8,189	8,435	8,435	8,435
71	0	1,585	_	50169	Hazard Pay		0	0	0	0	0	0

			SEI		- PURCHASED, SHARED, INTER	NAL						
33,217	137,873	75,639		51314	Consulting Services		20,000	82,990	82,990	25,000	25,000	25,000
					Culpeper Soil and Water	5,000						
					Transportation Project							
					Development	5,000						
					GIS Aerial Imagery and Contour							
					Services, Geodatabase							
					Development	15,000						
					Va Maint Code							
-	0	0		51320	Infractions/Violations		0	0	0	0	0	0
3,302	3,000	4,865			Property Violations - Town Action		4,500	4,500	7,000	6,000	6,000	6,000
-	100	110			R&M - Equipment		200	200	200	200	200	200
-	200	0			R&M - Vehicle		200	200	200	200	200	200
-	0	0			R&M - Misc. / Other		0	0	0	0	0	0
3,375	3,500	3,758		53250	Maintenance Service Contract		3,500	3,500	3,500	3,750	3,750	3,750
					RecPro park reservation software							
					Parking Auth - Rental of Street							
	4 000				Lights		4.000	1.000	1.000	1 000	4 000	1.000
-	1,000	433		52400	Printing and Binding		1,000	1,000	1,000	1,000	1,000	1,000
					Printing costs related to							
					distribution of new zoning and							
4.470			_	50.110	subdivision ordinance to the public			2.000				
1,450	6,000	3,996		52410	Advertising		3,000	3,000	5,000	5,000	5,000	5,000
					D I G IV IV							
					Rezoning and Conditional Use							
					Permit hearing advertising, and							
					public hearing/meetings for zoning							
					ordinance update. Targeted							
					Facebook advertising purchases							
					regarding zoning ordinance							
					update.							

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			OT		IARGES						
3,642	3,000	1,010		52710	Postal Services	4,000	4,000	4,000	3,000	3,000	3,000
					Town-wide mailing with						
					information related to						
					zoning/subdivision update						
					Telecommunications						
					General Liability Insurance						
957	2,000	1,400		51920	Education And Training	2,000	2,000	2,000	3,250	3,250	3,250
					Cole-VAZO/E&S/FPM						
					Recertification, Red Vectory FPM						
					online training 250						
					Fitch - VAMLIS/GIS Conference +						
					Training 650						
					Costello - VA APA conference 500						
					Meixner - VAMLIS Conference,						
					Germanna Courses in Database						
					Management 900						
					C P. I.D C						
					Crews - Rural Planning Caucus 150						
					Puryear - VAZO conference, CZA Training + Test 450						
			_		Training + Test 450						
					Hopewell - Rural Planning Caucus,						
					DEQ E&C Certifications 350						
1,050	1,000	0		52010	Lodging 530	1,500	1,500	1,500	2,500	2,500	2,500
1,050	1,000			32010	Staff lodging for	1,500	1,500	1,500	2,300	2,300	2,300
					conferences/training						
571	750	0		52015		1,000	1,000	1,000	800	800	800
371	750		_	32013	Staff Meals for	1,000	1,000	1,000	000	800	000
					conferences/training						
542	750	0	_	52018		1,250	1,250	1,250	1,000	1,000	1,000
312	,50			52010	Staff Travel for	1,230	1,230	1,230	1,000	1,000	1,000
					conferences/training						
			MI	SCELLA	NEOUS ITEMS						
2,937	3,000	1,709			Dues & Assoc. Memberships	3,150	3,150	3,150	1,940	1,940	1,940
-,,	2,000	-,, ->			Costello - APA, AICP, SIA 220	2,200	2,200	2,200	-,- 10	-,- 10	-,- 10
					Fitch - GISP+VAMLIS 150						
					Meixner - VAMLIS 50						
					Hopewell -						
					APA+AICP+VAZO+DEQ 750						
					Cole -						
					VAZO+ASFPM+VBCVOA+DEQ 400						
					Crews - APA, AICP, VAZO 270						

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					Puryear - VAZO conference, CZA						
					Training + Test	100					
-	0	0			Dog Park Related Expenditures	0	0	0	0	0	0
-	0	28		56299	Miscellaneous	0	0	0	0	0	0
-	0	0		56500	Pandemic Expenses	0	0	0	0	0	0
-	5,798	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
1,923	1,800				Office Supplies	2,000	2,000	2,000	1,500	1,500	1,500
358	450	332		53550	Vehicle Fuels	450	450	450	500	500	500
148	200	20		53560	Vehicle & Equipment Supplies	200	200	200	200	200	200
349	400	267		52580	Books, Subscriptions & Education	500	500	500	500	500	500
72	150	0		52660	Operating Supplies	250	250	250	250	250	250
			CA	PITAL (DUTLAYS						
-	0	0			Computer Hardware & Equipment	0	0	0	0	0	0
-	0	0			Leased Equipment	0	0	0	0	0	0
-	0	0		77500	Vehicle Replacement	0	0	0	0	0	0
			<u> </u>								
724,213	746,779	683,789	PL	ANNINO	G & ZONING TOTAL	785,107	848,097	852,597	783,045	837,773	837,773
, = :,=10	,,, //	,, ->				, 65,10,	2.2,077	,-,	,,	,,,,,	52.,775

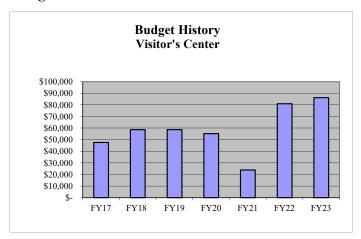
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VISITORS CENTER (8103)

Mission:

Together we will work to provide the highest quality of customer service to the traveling public, while maintaining good working relationships with local businesses and organizations

Budget and Staff Resources:



		Dauget	Staffing S	Jummai y		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	1.25	1.25	1.25	1.25	1.25
Expenditures						
D	18,351	56,164	56,164	57,306	61,361	61,361
Personnel		24,820	24,820	24,860	24,860	24,860
Operating	5,535	24,620				
	5,535		<u> </u>			<u> </u>

Major Highlights for FY23

Total budget increase

\$

5,237

- The proposed budget increase is primarily due to projected increases in personnel.

In FY23 the Visitor Center will:

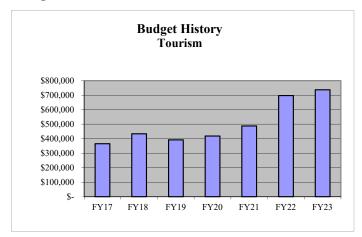
- Foster a spirit of partnership throughout the region, providing local resources for direct consumer engagement
- Track and analyze visitaion
- Develop consumer travel packages highlighting local attractions
- Strive to increase consumer promotions and events at the visitor center
- Develop FAM tours as support for the tourism department staff

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 8103 V	TISITORS CENTER						
			PE	RSONNI	EL - WAGES & SALARY						
7,884	0	0		50010	Salaries - Regular	0	0	0	0	0	
35,255	31,206	16,984		50030	Salaries - Part-Time	52,093	52,093	52,093	53,153	56,921	56,92
2,675	1,936	1,053		50110	Social Security Tax	3,232	3,232	3,232	3,298	3,530	3,53
626	455	246		50120	Mediare Tax	758	758	758	772	827	82
-	0	0		50130	Health Insurance	0	0	0	0	0	
-	0	0		50140	VRS Retirement	0	0	0	0	0	
-	0	0		50145	VRS Group Life Insurance	0	0	0	0	0	
-	0	0			VRS Disability Insurance	0	0	0	0	0	
74	78	67			Worker's Comp Insurance	81	81	81	83	83	8
-	0	0		50169	Hazard Pay	0	0	0	0	0	
			SEI	RVICES	-PURCHASED, SHARED, INTERNAL						
-	2,500	619		52400	Printing and Binding	1,000	1,000	1,000	5,600	5,600	5,60
-	0	0		53250	Maintenance Service Contract	0	0	0	0	0	
			OT	HER CH	IARGES						
-	0	0		55610	Electrical Services	0	0	0	0	0	
1,065	1,320	980		52720	Telecommunications	1,320	1,320	1,320	1,560	1,560	1,56
											-
			MI	SCELLA	NEOUS						
67	0	1,050		56500	Pandemic Expenses	0	0	457	0	0	
					Destination MDSE-Admin						
-	0	0		52450	Expenses	0	0	0	0	0	
-	0	0		52451	Destination MDSE-Royalties	0	0	0	0	0	
-	0	0		52452	Destination MDSE-Merchandise	0	0	0	0	0	
			MA	TERIA	LS AND SUPPLIES						
7,534	16,480	2,804		52510	Office Supplies	7,500	22,500	22,043	17,700	17,700	17,70
-	1,800	82		52424	Group Tour Materials	0	0	0	0	0	
					Î						
			CA	PITAL (DUTLAYS						
-	0	0			Leased Equipment	0	0	0	0	0	
					- A						
55,180	55,775	23,886	VIS	SITORS'	CENTER TOTAL	65,984	80,984	80,984	82,166	86,221	86,22
							,	,	,	,	

Mission:

Responsible for promoting the Culpeper community as attractive travel destination, enhancing its public image as a dynamic place to live and work. Through the impact of travel, we strengthen Culpeper's economic position and provide opportunity for our citizens.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	3.0	3.0	3.6	3.6	3.6
Expenditures						
Personnel	275,068	323,377	288,877	378,197	399,882	399,882
Personnei			260 640	334,300	333,300	333,300
Operating	211,850	372,200	368,640	334,300	333,300	333,300
	211,850 1,000	372,200 2,400	4,587	39,800	4,800	4,800

Major Highlights for FY23

Total budget increase

\$

40,005

- The proposed budget increase is primarily due to projected increases in personnel, partially due to the addition of one full time employee and conversion of one full time position to part time in FY22.

In FY23 the Tourism and Economic Development Department will:

- Leverage department resources through regional, state, and national partnerships.
- Strive to increase visitation to Culpeper through marketing, promotion, and event management
- Serve the Culpeper tourism industry through education on best practices, market research, and consumer engagement tools
- Increase department assets (photography, video, graphic, content, and research)

FY20	FY21	FY21				FY22	FY22	PROJECTED	FY23 DEPT	FY23 MGR	FY23 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Der	ot 8104 T	OURISM DEVELOPMENT						
			PE	RSONNI	EL - WAGES & BENEFITS						
196,788	198,613	204,114		50010	Salaries	213,701	238,826	213,701	282,299	300,510	300,510
175	0	0		50020	Salaries - Overtime	0	0	0	0	0	
-	0	0		50030	Salaries - Part-Time	0	0	0	0	0	-
11,601	11,670	12,120		50110	Social Security Tax	12,651	14,253	12,651	16,895	18,024	18,02
2,713	2,730	2,834		50120	Medicare Tax	2,960	3,335	2,960	3,953	4,217	4,21
28,734	28,318	29,915		50130	Health Insurance	31,934	36,101	31,934	40,932	40,932	40,932
19,757	22,188	22,612		50140	VRS Retirement	23,875	26,761	23,875	30,027	31,871	31,87
2,560	2,663	2,713		50145	VRS Group Life Insurance	2,865	3,211	2,865	3,402	3,611	3,61
517	571	502			VRS Disability Insurance	540	540	540	327	355	35
322	341	260		50160	Worker's Comp. Insurance	351	351	351	362	362	36
-	0	0			Hazard Pay	0		0	0	0	
										-	
			SEI	RVICES	- PURCHASED, SHARED, INTERNAL						
775	2,500	9,030	-		Printing and Binding	1,000	1,000	3,190	2,100	2,100	2,10
22,702	16,350	842			Advertising - Print	18,000	18,000	18,000	18,000	18,000	18,00
					Consumer magazines, trade journals, destination journals/magazines and industry specific publications						
1,591	25,200	2,089		52413	Advertising-Entertainment	5,250	20,250	14,954	15,000	15,000	15,00
					FAM tours, Media Hosting, Influencer						
					Contracts, Events						
				52414	Advertising-Travel Show						
85,829	111,000	115,930		52415	Advertising - Media	118,000	118,000	114,951	115,000	115,000	115,00
					Content Creation 30,000						
					Monthly digital campaign 54,000						
					Visit Culpeper VA annual website						
					maintenance 7,250						
					Visit Culpeper VA - annual design						
					updates and improvements 7,250						
					Virginia Tourism Corporation (VTC) -						
					digital co-op's 16,500						
4,852	13,100	33,232		52418	Adv -Promotional	5,000	5,000	5,032	5,000	5,000	5,00
					State Welcome Center and Mid-Atlantic						
					Regional Programming						
	_				Culpeper DEI Heritage Program					0	
-	0	13			Adv - Promotion Materials	0			0	0	
-	0	0		52422	Advertising-Trade shows	0	0	0	0	0	
_	0	0		52423	Promotional Trade Show Materials	0	0	0	0	0	
350	2,500	0		52411	Industry Education and Outreach	500	500	500	500	500	50
					Return of business workshops and seminars with local and regional partners						
7,500	5,200	7,850		52425	Marketing Research	5,000	5,000	5,000	5,000	5,000	5,00
	,						,	·		·	

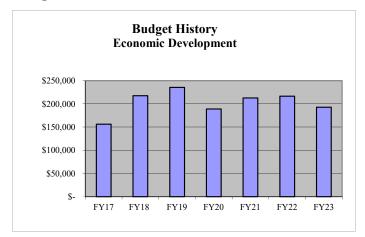
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			OT		IARGES						
524	2,200	2		52710	Postal Services	1,000	1,000	2,338	3,000	2,500	2,500
3,432	3,500	6,204			Education and Training	3,800	3,800	3,800	8,000	8,000	8,000
3,566	2,800	0		52010	Lodging	2,800	2,800	2,800	2,800	2,800	2,800
2,101	1,200	148		52015	Meals	2,500	2,500	2,500	2,500	2,500	2,500
2,279	0	344		52018	Travel	2,500	2,500	2,500	2,500	2,500	2,500
-	0	0		56130	Contributions - CRI	0	0	0	0	0	0
			MI	SCELLA	NEOUS ITEMS						
6,295	4,200	3,263		52210	Dues & Assoc. Memberships	5,000	5,000	6,835	7,300	7,300	7,300
					Consumer Tour Program						
3,954	9,300	965				12,500	12,500	11,800	3,200	3,200	3,200
640	67,000	20,000		56270	Grant Funded Expenditures	70,000	135,000	135,000	99,500	99,500	99,500
					VTC MLP, DHCD DIG						
497	10,000	2,277		56271	Culpeper Competes Expenditures	0	0	0	10,000	10,000	10,000
-	0	0		56297	Bike Share Maintenance	0	0	0	0	0	0
-	0	1,473		56299	Miscellaneous	35,450	35,450	34,077	29,000	29,000	29,000
					First Friday Programming April -						
					October \$2500 per month 17,500						
					CRM - Customer Relationship						
					Management software - initial cost						
					\$10000, annual service \$1500 11,500						
779	0	5,307			Pandemic Expenses	0			0	0	0
-	0	0		58999	Year End Budget Transfers	0	0	0	0	0	0
			MA		LS AND SUPPLIES						
<u> </u>	6,088	1,667			Office Supplies	1,500	1,500	1,500	1,500	1,500	1,500
176	1,200	323			Vehicle Fuels	500	500	1,838	2,500	2,000	2,000
293	200	584		53560	Vehicle & Equipment Supplies	0	0	15	0	0	0
= 0-	25-	_		50505		.		===	<u>.</u>		.
592	300	0			Books, Subscriptions & Education	500	500	500	500	500	500
932	2,000	307		52660	Operating Supplies	1,400	1,400	1,400	1,400	1,400	1,400
			~ :	DIE · ·	DAYMA ANG						
			CA		OUTLAYS						
-	1,600	1,000			Historical Markers	2,400	2,400	2,400	4,800	4,800	4,800
- 0 -	_				Vehicle Replacement	0	0		35,000	0	0
5,959	0	0			Furniture & Fixtures	0	-	2,187	0	0	0
-	0	0		77900	Leased Equipment	0	0	0	0	0	0
410.700	554.530	407.010	m.c.	LIDION	DEVELORMENT TOTAL	502 477	(07.075	((2.104	752 207	727.002	727.002
418,788	554,532	487,918	10	UKISM	DEVELOPMENT TOTAL	583,477	697,977	662,104	752,297	737,982	737,982

ECONOMIC DEVELOPMENT (8105)

Mission:

To enhance the quality of life and raise the standard of living for all Culpeper residents, in collaboration with the County and private sector, through aggressive business recruitment, expansion assistances, and trade development, thereby expanding the tax base and creating higher income employment opportunities.

Budget and Staff Resources:



	FY21	FY22	FY22	FY23	FY23	FY23
ategory	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
uthorized Persons		_				_
utilorized i cisons						
spenditures						
xpenditures Personnel	-	-	-	-	-	-
•	- 212,777	- 216,738	- 218,111	- 192,875	- 192,875	- 192,875
		216,738		192,875	192,875	

Major Highlights for FY23

Total budget increase

\$

(23,862)

In FY23 the Economic Development Budget will:

- Provide funding for CRI
- Provide funding for the Culpeper Museum
- Provide funding for M&T Incentives

⁻The proposed budget decrease is due to a decrease in M&T Incentives.

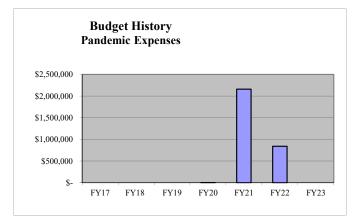
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dep	ot 8105 E	CONOMIC DEVELOPMENT							
			OT	HER CH	IARGES							
150,000	150,000	150,000		56130	Contributions -CRI		150,000	150,000	150,000	150,000	150,000	150,000
10,895	10,895	10,895		56131	Contributions - Museum		10,895	10,895	10,895	10,895	10,895	10,895
78,343	53,882	51,882		56132	M & T Incentives		55,843	55,843	55,843	31,980	31,980	31,980
					Ardent 1	6,833						
					Ardent 2	7,705						
					BB&T	17,443						
-	0	0		56133	Business Site Readiness Prog		0	0	1,373	0	0	0
(50,000)	0	0		56134	CRI - Reimb & Recoveries		0	0	0	0	0	0
189,238	214,777	212,777	EC	ONOMI	C DEVELOPMENT TOTAL		216,738	216,738	218,111	192,875	192,875	192,875
							•					

PANDEMIC EXPENSES

Mission:

Pandemic Expeditures funded by anticipated CARES Act Funding.

Budget and Staff Resources:



		Budge	t & Staffi	ng Summa	ry		
	FY21	FY22	FY22	FY23	FY23	FY23	
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted	
Authorized Persons	-	-	-	-	-	-	
Expenditures							
Personnel	-	-	-	-	-	-	
•	- 2,161,765	- 840,623	840,623	-	- -	-	
Personnel				- - -	- - -	- - -	

Major Highlights for FY23

Total budget increase

\$

(840,623)

⁻ The proposed budget decrease is due to the CDBG Grant Program ending in FY22.

TOWN OF CULPEPER General Fund - Operating FY23 BUDGET

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dej	pt 8199 F	PANDEMIC EXPENDITURES						
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL					
-	0	47,413		51314	Consulting Services	0	0	0	0	0	0
			OT	HER CI	HARGES						
-	0	1,479,975		56272	Grant Funded Exp - CARES Act	0	0	0	0	0	0
-	850,000	371,291		56273	Grant Funded Exp - CDBG Grant	0	836,600	836,600	0	0	C
-	72,511	70,626		56274	Grant Funded Exp - MUNI UT REL	0	4,023	4,023	0	0	C
			MI		ANEOUS ITEMS						
165	3,258,604	2,177			Pandemic Expenses	0	0	0	0	0	(
-	(133,881)	0			Year End Budget Transfers	0	0	0	0	0	C
	0	190,284			Cares Act Enterprise Alloc	0	0	0	0	0	C
-	0	0			Capital Asset Offset	0	0	0	0	0	0
165	4,047,234	2,161,765	PA	NDEMI	C EXPENDITURES TOTAL	-	840,623	840,623	-	-	ı

TOWN OF CULPEPER General Fund - Operating FY23 BUDGET

-									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					DEBT SERVICE						
			DE	BT SER							
-	0	0			Lease Payments - Principal	0	0	0	0	0	
659,548	677,804	677,804			2010 GOB \$19.25M Principal	0	0	0	0	0	
-	0	0		89509	2008 GOB - Principal	0	0	0	0	0	
					General Fund-Debt Service-2011						
-	0	0			GOB Issue Principal	0	0	0	0	0	
2,729,987	140,000	0			2012A GO Bonds - Principal	0	0	0	0	0	
2,864,000	267,000	0		89513	2013A GO Bond - Principal	0	0	0	0	0	
-	0	0		89514	2014A&B GO Bond - Principal	0	0	0	0	0	
100,000	105,000	105,000		89516	2016 Bond-Principal	770,000	770,000	770,000	805,000	805,000	805,00
-	0	477,000		89517	2020 Bond Refunding Principal	462,000	462,000	462,000	389,000	389,000	389,00
33,526	10,167	10,167			2010 GOB \$19.25M Interest	0	0	0	0	0	
-	0	0		89609	2008 GOB - Interest	0	0	0	0	0	
					General Fund-Debt Service-2011						
-	0	0		89611	GOB Issue Interest	0	0	0	0	0	
78,350	59,047	0		89612	2012A GO Bonds - Interest	0	0	0	0	0	
94,141	70,324	0		89613	2013A GO Bond - Interest	0	0	0	0	0	
-	0	0		89614	2014A&B GO Bond - Interest	0	0	0	0	0	
228,100	224,000	224,000		89616	2016 Bond-Interest	206,650	206,650	206,650	171,275	171,275	171,27
-	0	54,971		89617	2020 Refunding Interest	66,346	66,346	66,346	59,878	59,878	59,87
44,643	0	0			Bond Issuance Cost	0	0	0	0	0	
6,832,294	1,553,342	1,548,942	DE	BT SER	VICE	1,504,996	1,504,996	1,504,996	1,425,153	1,425,153	1,425,153
23,245,414	22,805,815	20,340,044	TO	OTAL G	F OPERATING & DEBT SVC EXPENDIT	TURES 19,673,507	21,626,613	21,520,495	21,230,643	21,955,720	21,955,720
						İ				İ	

TOWN OF CULPEPER General Fund - Operating FY23 BUDGET

FY20	FY21	FY21					FY22	FY22	PROJECTED	FY23 DEPT	FY23 MGR	FY23 COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			Dej	pt 9950 T	RANSFERS							
					Transfer to Capital (Non-Committed							
-	0	0		89960	Reserves)		0	0	0	0	0	(
					Committed Reserves							
					Transfer Cap - Sanitation Equip							
-	114,000	0		89961	Replacement		(139,000)	(139,000)	(139,000)	85,000	85,000	85,000
					Transfer - Capital Reserve Fund							
-	242,384	167,850		89962	(Committed Reserves)		278,056	278,056	278,056	363,239	363,239	363,239
					Parking Authority	67,200						
					Major Capital Improvement Fund							
					Reserve	296,039						
					Cash Funding Capital Equipment	-						
					E-Ticketing	-						
-	26,000	0		89964	Special tax districts		22,912	22,912	22,912	19,000	19,000	19,000
_	382,384	167,850	TR	ANSFEI	28		161,968	161,968	161,968	467,239	467,239	467,239
	302,301	107,050	- 110	I TOT EI			101,500	101,500	101,700	107,239	107,237	107,237
			Dei	pt 9990 (CONTINGENCY - RESERVED							
				-	Contingency							
			_	9990	Contingency - Unreserved							
				7770	Contingency - Oneserved							
-	0	0	CO	NTING	ENCY - RESERVED		0	0	0	0	0	(
23,245,414	23,188,199	20,507,894	TO	OTAL E	XPENDITURES & TRANSFERS		19,835,475	21,788,581	21,682,463	21,697,882	22,422,959	22,422,959
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									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			REVEN	UES/	OTHER SOURCES						
			RESER	VE BA	ALANCES						
0	3,632,444	0	450	600 U:	ndesignated Unreserved Fund Balance	0	2,779,598	2,779,598	0	0	0
0	0	0	450	610 R	eserves	0	0	0	0	0	0
0	0	0			oan Proceeds	0	0	0	0	0	0
5,216,000	0	0	42	152 R	efunding Bond Proceeds	0	0	0	0	0	0
0	0	0			eserves-Sanitation Equipment	0	0	0	0	0	0
	-				eserves-Special Tax Districts						
				-	Section Special Tail Biblion						
			MISCEI	LLAN	FOUS						
			MISCEL		onations						
0	0	0	144		apital Contributions	0	0	0	0	0	0
0	U		44.	300 C	apital Contributions	0	0	0	0	U	0
		-	CDANT	C/DEV	VENUE FROM GOVERNMENT						
			GRANI		ocal Grant Proceeds						
00.171	0	299,980	120		rant Proceeds	166,000	166,000	166,000	0	0	0
98,161	0					166,000	166,000	166,000	-		0
0	67,000	67,000			onation-Parks & Rec Imp Fund	0			0		0
65,993	0	0			olice Grants	0			0		0
35,443	0	0			ner Loop VDOT Reimbursement	0			0	-	0
0	1,279,341	0			ransfer from Reserves	130,500			26,285	27,580	27,580
0	0	0			ransfer from MCIF	0	ų.		3,000,000	3,000,000	3,000,000
0	0	0			ransfers-Capital Fund	0	0	0	0	0	0
			CAPITA	L CO	ONTRIBUTIONS						
				C	ash Proffer						
			FUND T	RANS	SFERS						
0	0	0	89	960 Tı	ransfer To Capital Fund	0	0	0	0	0	0
				Tı	ransfer ElecG/F Capital						
				Tı	ransfer Water-G/F Capital						
					ransfer W/W-G/F Capital						
					•						
5,415,597	4,978,785	366,980	TOTAL	REVI	ENUES / OTHER SOURCES	296,500	3,801,198	3,326,098	3,026,285	3,027,580	3,027,580
	,,					,	, ,		-,,	- / / /-	- , ,
655,401	1,099,599	1,068,971	Project (09162	Land Acquisition	0	1,000	1,000	0	0	0
055,101	1,000,000	1,000,71	CAPITA				1,000	1,000		Ü	
					equisition						
655,401	1,099,599	1,068,971	TOTAL	Land	Acquisition	0	1,000	1,000	0	0	0
						_					-
21,977	0	0			Keyless Entry - Card Reader system	0	0	0	0	0	0
			CAPITA								
			77.	200 Ke	eyless Entry/Card Reader					0	0
21,977	0	0	TOTAL	Keyle	ss Entry - Card Reader system	0	0	0	0	0	0
				Ī	·						
0	37,222	24,625	Project (09007	Surveillance Cameras	0	12,575	12,575	26,285	27,580	27,580
			CAPITA			-	,	7	-,	. ,	. ,- ==
		<u> </u>	CHITA	.L 00.	IL/III		<u> </u>	1			

FY20	FY21	FY21			FY22	FY22	PROJECTED	FY23 DEPT	FY23 MGR	FY23 COUNCII
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTE
			77200 Machinery & Equipment						0	
			Yowell Meadow Park	17,345						
			Rockwater Park	10,235						
0	37,222	24,625	TOTAL Surveillance Cameras		0	12,575	12,575	26,285	27,580	27,
(571)	0	0	Project 09122 IT System Improvements		0	0	0	0	0	
			CAPITAL OUTLAYS							
			77600 Computer Hardware & Equipment							
			77650 Computer Software							
(571)	0	0	TOTAL IT System Improvements		0	0	0	0	0	
72,066	0	0	Project 09125 In Car Communication		0	0	0	0	0	
			CAPITAL OUTLAYS							
			77200 Machinery & Equipment							
72,066	0	0	TOTAL In Car Communication		0	0	0	0	0	
,										
35,554	0	0	Project 09126 PD Vehicle Computers		0	0	0	0	0	
			CAPITAL OUTLAYS							
			77600 Computer Hardware & Equipment							
			Additional In-Car Computers							
			<u> </u>							
35,554	0	0	TOTAL In Car Communication		0	0	0	0	0	
43,312	15,934	0	Project 09130 Computer/Server Replacement		0	0	0	0	0	
-			CAPITAL OUTLAYS							
			77200 Machinery & Equipment							
43,312	15,934	0	TOTAL Computer/Server Replacement		0	0	0	0	0	
-										
6,807	30,916	18,517	Project 09209 Financial System Upgrade		0	0	0	0	0	
			CAPITAL OUTLAYS							
			77600 Computer Hardware and Equipment							
			77650 Computer Software							
6,807	30,916	18,517	TOTAL Financial System Upgrade		0	0	0	0	0	
-,,	2 0,5 2 0					_				
19,878	0	0	Project 09211 Network Backup and Hardware Recovery		0	0	0	0	0	
,-,-			CAPITAL OUTLAYS			_				
			77600 Computer Hardware & Equipment							
			7.7000 Computer Hararrate & Equipment							
19,878	0	0	TOTAL Network Backup and Hardware Recovery		0	0	0	0	0	
17,070	0	0	101112 rection Backup and Hardware Recovery		0	0	0	0	0	
32,530	340,089	334,014	Project 09065 Vehicle/Equipment Replacement		0	0	0	0	0	
54,550	340,089	334,014	CAPITAL OUTLAYS		0	0	0	U	0	
			77500 Vehicle/Equipment Replacement							

									
							FY23	FY23	FY23
FY20	FY21	FY21		FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
					<u> </u>				
32,530	340,089	334,014	TOTAL Vehicle/Equipment Replacemen	t 0	0	0	0	0	0
Í	Í								
3,396	30,449	31,392	Project 09294 Yowell Meadow Park Imp	rovements 89,000	89,000	89,000	0	0	C
			CAPITAL OUTLAYS						
			77040 Infrastructure				0		
			77200 Machinery & Equipment						
			77300 Furniture & Fixtures						
			75216 Engineering						
3,396	30,449	31,392	TOTAL Yowell Meadow Park Improven	ents 89,000	89,000	89,000	0	0	
140,388	17,112	14,917	Project 09364 Sidewalks, Trails and Bike	way Projects 0	0	0	0	0	(
			SERVICES						
			75216 Engineering Services						
			CAPITAL OUTLAYS						
			77040 Infrastructure						
			77200 Machinery & Equipment						
140,388	17,112	14,917	TOTAL Sidewalks, Trails & Bikeway Pr	oject 0	0	0	0	0	(
37,779	580,001	261,589	Project 09397 Sidewalk TAP Grant	207,500	525,913	525,913	0	0	(
			SERVICES						
			75216 Design & Engineering						
			CAPITAL OUTLAY						
			77040 Infrastructure						
37,779	580,001	261,589	TOTAL Sidewalk TAP Grant	207,500	525,913	525,913	0	0	
									-
93,307	0	0	Project 09240 Wayland Manor Public Im	prov 0	0	0	0	0	
			CAPITAL OUTLAY						
			77040 Infrastructure						
93,307	0	0	TOTAL Wayland Manor Public Improv	0	0	0	0	0	-
									-
50,899	46,101	19,749	Project 09243 Blue Ridge Sidewalk & Cu	lvert 0	0	0	0	0	(
			SERVICES						
			75216 Engineering services						
			CAPITAL OUTLAY						
			77040 Infrastructure						
50,899	46,101	19,749	TOTAL Blue Ridge Sidewalk & Culvert	0	0	0	0	0	
	121 000	24.542	D : 100107 D : 5		226.450	226.452			
0	121,000	34,543	Project 09167 - Downtown Planning Proj	ects 0	336,458	336,458	0	0	(
			CAPITAL OUTLAYS						
			77040 Infrastructure						

								1				
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
0	121,000	34,543	TO	TAL Nev	v Par	k Acquisitions	0	336,458	336,458	0	0	0
212,035	295,000	214,783	Pro	ject 0929	5 Ro	ckwater Park Improvements	0	80,217	100,034	0	0	0
				PITAL O								
				77040	Infras	tructure						
				77200	Machi	inery & Equipment						
212,035	295,000	214,783	TO	TAL Ro	kwat	er Park Improvements	0	80,217	100,034	0	0	C
,	,								,			
0	0	0	Pro	iect 0902	0 E S	pencer St. Public Parking	0	360,100		3,000,000	3,000,000	3,000,000
_				RVICES		S		200,200		2,000,000	2,000,000	2,000,000
					Const	Ilting Services						
			CAI	PITAL O								
			0711			tructure						
				77040	mjrus	THE THE THE THE THE THE THE THE THE THE						
0	0	0	TO	TAL E S	nance	er St. Public Parking	0	360,100	0	3,000,000	3,000,000	3,000,000
U	U		10	IALLS	репсе	1 St. 1 ubite 1 at king	0	300,100	0	3,000,000	3,000,000	3,000,000
					~	0.7		44.5.000				-
0	0	0			Spen	cer St. Improvements	0	115,000		0	0	0
			SER	RVICES								
						ulting Services						
			CAI	PITAL O								
				77040	Infra:	structure						
			TO	TAL E S	pence	er St. Improvements		115,000	0	0	0	0
108,453	2,313,111	32,176			0 Ro	ute 522 Corridor Improvements	0	2,280,935	2,280,935	0	0	0
			SER	RVICES								
						eering services						
			CAI	PITAL O	UTLA	AY						
				77040	Infras	tructure						
108,453	2,313,111	32,176	TO	TAL Ro	ıte 52	2 Corridor Improvements	0	2,280,935	2,280,935	0	0	0
												-
												-
1,467,841	4,978,785	2,107,280			sub-to	tal all capital projects	296,500	3,801,198	3,345,915	3,026,285	3,027,580	3,027,580
												-
			Dep	t 9990 C	ONT	INGENCY - UNRESERVED						
0	0	0	Î			ngency						
0	0	0				sfer To Capital (NonCommitted)	0	0	0	0	0	0
0	0	0				fer Out - Capital	0	0	0	0	0	0
0	0	0	CO	NTINGI	ENCY	- UNRESERVED	0			0	0	0
											-	
			Den	t. 9991 (CONT	INGENCY - RESERVED						
			200			signated						
						ngency - Bond proceeds						
				0,,,,1	Conti	Ingenty 2014 proceeds						
0	0	0	CO	NTINCI	INCV	- RESERVED	0	0	0	0	0	
U	U	U	CU		1 C I	ALCER I ED	0	U	U	U	U	

								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
										1
1,467,841	4,978,785	2,107,280	TOTAL GEN	ERAL CAPITAL FUND EXPENDITURES	296,500	3,801,198	3,345,915	3,026,285	3,027,580	3,027,580
			Revenues Over	(Under) Expenditures	-	-	(19,817)	-	-	-

TOWN OF CULPEPER Water - Fund Summary FY23 BUDGET

							FY23	FY23	FY23
FY20	FY21	FY21		FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			OPERATING FUND:						
4,576,106	4,746,850	4,641,955	TOTAL WATER FUND REVENUES	4,889,794	4,931,959	5,037,259	4,847,852	5,139,659	5,139,659
2,777,367	2,887,510	2,749,778	3700 TREATMENT	3,015,108	3,029,358	3,058,688	2,894,226	2,986,341	2,986,341
1,118,968	1,031,267	919,579	3800 DISTRIBUTION	1,047,102	1,057,067	1,054,602	1,116,425	1,316,117	1,316,117
1,919,917	714,620	1,805,209	9900 DEBT SERVICE	704,972	704,972	704,972	709,059	709,059	709,059
120,863	113,453	111,743	9950 TRANSFERS	122,612	122,612	122,612	128,142	128,142	128,142
-	-	-	9990 CONTINGENCY	-		-	-	-	-
5,937,115	4,746,850	5,586,309	TOTAL EXPENDITURES	4,889,794	4,914,009	4,940,874	4,847,852	5,139,659	5,139,659
(1,361,009)	-	(944,353)	REVENUES OVER (UNDER) EXPENDITURES	-	17,950	96,385	-	-	-
									
			CAPITAL FUND:						
673,300	634,733	372,500	TOTAL WATER CAPITAL FUND REVENUES	397,800	397,800	397,800	596,700	596,700	596,700
(2,193)	-	<u> </u>	8956 MAJOR PROCESS EQUIP REPL	-	-	-	<u> </u>	-	-
-	300,000	94,141	8942 AUTOMATIC METER READING	200,000	200,000	200,000	150,000	-	-
11,825	-	-	8945 FUTURE WATER SUPPLY	-	1	-	-	-	-
5,362	-	-	8911 SPRING ST REPURPOSING	-	-	-	-	-	-
89,430	-	-	8912 ROCKWATER PARK & WELL DEVELOPMENT	-	-	-	-	-	-
6,023	-	-	8964 DAM #11	-	-	-	-	-	-
38,371	-		8965 DAM #50	-	-	-	-	-	-
18,497	61,549	20,794	9209 COMPUTER SYSTEM UPGRADE	-	-	-	-	-	-
325,191	73,284	57,468	9296 SPLASH PARK & AMENDITIES	-	1	-	-	-	-
-	-	-	9950 TRANSFER TO RESERVES	-	-	-	-	-	-
-	-	-	CAPITAL OUTLAY	-	-	-	-	-	-
492,506	434,833	172,403	TOTAL CAPITAL EXPENDITURES	200,000	200,000	200,000	150,000	-	-
-	-	-	LOAN TO L&P	-	-	-	-	-	-
-	199,900	-	CONTINGENCY - UNRESERVED	197,800	197,800	197,800	446,700	596,700	596,700
492,506	634,733	172,403	TOTAL EXPENDITURES	397,800	397,800	397,800	596,700	596,700	596,700

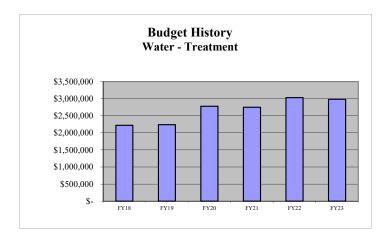
			_							FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	ACTUAL	REQUEST	PROPOSED	ADOPTED
			RE		SALANCES							
0	74,183	0	_	45600	Reserves	0	24,215	24,215	0	0	0	
			М	ETERED S	SALES							
3,531,278	3,500,000	3,623,991	IVII		Metered Sales - Water	3,898,309	3,898,309	4,053,309	1,849,950	4,112,413	4,112,413	4,112,41
3,331,276	3,300,000	3,023,991	_	43290	Wetered Sales - Water	3,676,307	3,696,309	4,055,509	1,049,930	4,112,413	4,112,413	4,112,41
			UT	TILITY FE	CES							
0	0	0		43310	After Hours Reconnection Fee	0	0	0	0	0	0	
79,169	110,000	55,725			Delinquent Fees	75,000	75,000	75,000	40,171	75,000	75,000	75,00
15,890	25,000	12,878			Disconnect Fees	15,000	15,000	1,000	50	1,000	1,000	1,00
24,755	35,000	15,263		43370	Penalties	20,000	20,000	20,000	12,113	20,000	20,000	20,00
42,669	35,000	43,126		43340	Meter Fees	45,000	45,000	31,000	15,469	31,000	31,000	31,00
5,067	0	1		42000	AMR Surcharge	0	0	0	0	0	0	
			ш	III ITV CI	HARGES, MISCELLANEOUS							
0	0	0	01		Time & Material Charges - Misc.	0	0	0	0	0	0	
16,392	1,000	15,668	_		Time & Material Charges - Taps	10,000	10,000		6,113	-	10,000	10,00
10,372	1,000	13,008	_	43363	Time & iviaterial Charges - Taps	10,000	10,000	10,000	0,113	10,000	10,000	10,00
			RF	VENUE F	FROM USE OF MONEY							
54,630	40,000	46,128		42360	Interest on Investments	40,000	40,000	30,000	15,104	0	0	
0	0	0		42361	Interest Income - Loans	0	0	0	0	0	0	
147,826	50,000	94,187		42362	Interest Income - Investments	50,000	50,000	60,000	31,032	90,000	90,000	90,00
9,414	0	0			Realized Gain/Loss-Inves	0	0	0	0	0	0	
53,411	0	(61,029)		42375	Unrealized Gain/Loss-Inves	0	0	0	0	0	0	
			Ml	ISCELLA								
993	0	1,366	_		Insurance Claims & Recoveries	0						
0		82,449	_		CARES Act Funding	0			0		-	
1,772		59			Miscellaneous	0					-	
30		1,315	_		LPA - Miscellaneous	0	-		0		-	
652,289		687,543	_	45560	Developer Contributions	0			193,636		0	
527	1,000	0	_	44580	Sale Of Salvage & Surplus Materials	1,000	1,000		0		0	1.00
(70.407)	2,000	1,850	_	44585	Sale Of Surplus Equipment Sale of Capital Assets	2,000	2,000		0	1,000	1,000	1,00
(79,427)	0	0	_		Grants for Dam Project	0	Ů	Ü	0	Ü	0	
	-	142	_		LPA Taxable Sales	0	Ů		38	Ü	0	
138			_				-				U	1.00
160 19,125	750 15,000	1,070 20,223	_		Gazebo Rental Fees OCS/LPA LPA Boat Rental Fees	750 20,000	750 20,000	(, ,	700 16,910		1,000 20,000	1,00
19,123	13,000	20,223	_	43399	LFA Boat Rental Fees	20,000	20,000	20,000	10,910	20,000	20,000	20,00
			TR	RANSFERS	s							
0	857,917	0			Transfer from Reserves	712,735	730,685	712,735	0	486,439	778,246	778,24
0		0			Transfer In-Capital Fund	0		,	0			
						0	-					
4,576,106	4,746,850	4,641,955	TC	TAL REV	VENUES / OTHER SOURCES	4,889,794	4,931,959	5,037,259	2,200,128	4,847,852	5,139,659	5,139,659

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Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



	FY21	FY22	Staffing Su	FY23	FY23	FY23
a.						
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	10	9	9	9.0	9.0	9.0
Expenditures						
Expenditures Personnel	795,638	799,241	824,241	936,634	999,977	999,977
•	795,638 1,885,427	799,241 1,790,117	824,241 1,794,447	936,634 1,814,647	999,977 1,854,654	999,977 1,854,654
	*	,	- ,			,

Total Budget Increase

\$

Major Highlights for FY23:

- The proposed budget decrease is primarily due to a decrease in Major Process Equipment Replacement (\$374K).
- The proposed budget decrease is partially due to a decrease in Chemicals (\$35K).
- The proposed budget decrease is partially offset due to projected increases in personnel.
- The proposed budget decrease is partially offset due to an increase in Capital Outlays to replace the Air Compressor Station (\$45K).
- The proposed budget decrease is partially offset due to an increase in Billing and Administration costs (\$99K).
- The proposed budget decrease is partially offset due to the upgrade of cameras at the WTP and LPA for \$24,410.

In FY23 the Water Department will:

- -Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- -Providing reliable water and sewer service.
- -Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- -Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

(43,017)

											FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	ACTUAL	REQUEST	PROPOSED	ADOPTED
			3700-1	WATER	TREATMENT								
			PERS	SONNEL	- WAGES & BENEFITS								
575,597	674,197	531,015		50010 S	alaries		545,034	545,034	545,034	332,257	618,238	670,839	670,839
100,747	50,000	66,288		50020 S	alaries - Overtime		50,000	50,000	75,000	50,539	75,000	75,000	75,000
39,851	39,858	35,962		50110 S	ocial Security Tax		32,337	32,337	32,337	22,261	36,403	39,323	39,323
9,479	9,516	8,589		50120 N	Medicare Tax		7,780	7,780	7,780	5,395	8,755	9,518	9,518
88,379	104,188	80,181		50130 H	Iealth Insurance		88,584	88,584	88,584	60,346	109,001	109,015	109,015
24,730	0	41,426		50132 O	PEB Health Insurance		0	0	0	0	0	0	0
70,843	75,386	3,190		50140 V	RS Retirement		60,957	60,957	60,957	35,687	73,220	79,443	79,443
2,144	9,049	2,673		50145 V	RS Group Life Insurance		7,316	7,316	7,316	4,281	8,297	9,002	9,002
872	721	1,236			RS Disability Insurance		957	957	957	661	1,256	1,373	1,373
5,761	6,093	13,491		50160 W	Vorker's Comp. Insurance		6,276	6,276	6,276	5,438	6,464	6,464	6,464
1,843	0	11,587			Iazard Pay		0	0	0	0	0	0	0
			SERV	/ICES - P	PURCHASED, SHARED, INTERNAL								
3,795	0	1,295		50210 H	Iealth & Medical Services		0	0	0	0	0	0	0
20,689	20,000	15,986		51314 C	Consulting Services		0	0	18,000	18,000	0	0	0
863	10,000	2,000		51316 E	Engineering Services		15,000	15,000	0	0	20,000	20,000	20,000
14,332	30,000	8,520		51317 L	ab Testing		20,000	20,000	15,000	1,636	15,000	15,000	15,000
0	2,000	0		51318 L	egal Services		2,000	2,000	0	0	0	0	0
7,421	15,000	16,673		53230 R	&M - Building & Grounds		15,000	15,000	17,000	11,141	17,000	17,000	17,000
23,263	20,000	8,926		53235 R	&M - Plant		0	10,500	20,000	16,936	20,000	20,000	20,000
21,439	12,000	9,315		53238 R	&M - Infrastructure		8,000	8,000	5,000	844	5,000	5,000	5,000
					Regular repair and maintenance of								
12.515	20.000	127.452		522.40 D	water treatment system infrastructure.		10.000	40.000	00.000	55.420	25.000	25,000	25.000
43,545	20,000	137,452			&M - Equipment		40,000	40,000	80,000	55,439	35,000	35,000	35,000
17		0			&M - Misc. / Other			Ů	Ü	10.725	0	15,000	15,000
10,139	15,000	12,389		53250 N	Maintenance Service Contract		15,000	15,000	15,000	10,735	15,000	15,000	15,000
					SCADA system support	5,000							
					eWorkOrders service annual								
					subscription	4,000							
			_		Elevator maintenance Boiler Maintenance	1,500 2,500							
					HVAC maintenance	2,000							
410	0	0		52400 B	rinting and Binding	2,000	0	0	0	243	0	0	0
196		0			Advertising		200	200	200	0		200	200
6,540	4,500	4,898			Uniform Rentals		4,500	4,500	4,500	2,278	4,500	4,500	4,500
841,898		880,324			Billing & Administrative Support		781,054	781,054	797,054	390,527	4,500 838,902	4,500 880,004	4,500 880,004
3,500		3,500			Motor Pool		3,500	3,500	3,500	1,750	3,500	3,500	3,500
6,000		6,000			Mowing, mulching & trimming		6,000	6,000	6,000	3,000	6,000	6,000	6,000
0,000	0,000	0,000		33323 N	nowing, mulcining & trimming		0,000	0,000	0,000	3,000	0,000	0,000	6,000
			отні	ER CHAI	RGES								
238,823	250,000	225,430			Electrical Services		250,000	250,000	250,000	118,758	250,000	250,000	250,000
6,586	6,000	2,754		55620 H	leating Services		6,000	6,000	6,000	2,449	6,000	6,000	6,000
113	0	1,193		55630 W	Vater Services		500	500	2,000	1,107	2,000	2,000	2,000
227,396	160,000	210,438			ewage Services		200,000	200,000	180,000	76,798	180,000	180,000	180,000
14	120	83			Disposal Fees		120	120		9,240	1,000	1,000	1,000
					•	440				-f Ol			

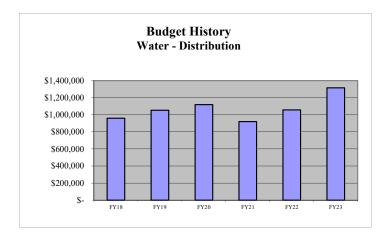
											FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	ACTUAL	REQUEST	PROPOSED	ADOPTED
484	0	571		52710	Postal Services		500	500	500	120	500	500	500
12,225	6,000	16,870		52720	Telecommunications		10,000	10,000	10,000	10,044	10,000	10,000	10,000
796	820	796		55810	Boiler & Machinery Insurance		1,000	1,000	1,000	794	1,000	1,000	1,000
5,873	6,050	5,873		55820	Fire / Property Insurance		6,050	6,050	6,050	6,013	6,300	6,300	6,300
430	443	436			Contractor's Equipment Insurance		443	443	443	441	450		450
1,267	1,500	1,267			Motor Vehicle Insurance		1,500	1,500	1,500	1,476	1,600	1,600	1,600
10,575	10,892	10,641			General Liability Insurance		12,000	12,000	12,000	10,973	12,000	12,000	12,000
15,868	7,000	9,344			Education & Training		14,000	14,000	9,000	2,529	9,000	9,000	9,000
1,445	2,000	370			Lodging		2,000	2,000	1,000	372	1,000	1,000	1,000
1,225	1,500	895			Meals		1,500	1,500	1,500	476	1,500	1,500	1,500
468	0	220		52018	Travel		500	500	500	147	500	500	500
			MI		NEOUS ITEMS								
3,557	3,000	3,826		52210	Dues & Assoc. Memberships		3,000	3,000	3,000	2,607	3,000	3,000	3,000
0	0	0		52220	Bank Fees		0	0	0	0	0		0
4,822	0	1,723		56500	Pandemic Expenses		0	0	0	0	0	0	0
0	0	127		56299	Miscellaneous		0	0	0	(54)	0	0	0
			M	ATERIAL	S AND SUPPLIES								
1,472	1,500	2,512		52510	Office Supplies		1,500	1,500	1,500	1,276	1,500	1,500	1,500
1,298	2,500	1,990		53540	Janitorial Supplies		2,500	2,500	2,500	1,429	2,500	2,500	2,500
3,138	6,000	2,855		53550	Vehicle Fuels		5,000	5,000	5,000	2,426	5,000	5,000	5,000
100	1,000	146		53552	Fuel Oil		500	500	500	144	500	500	500
145	1,500	435		53555	Lube Oil		500	500	500	91	500	500	500
1,799	4,000	1,351		53560	Vehicle & Equipment Supplies		4,000	4,000	2,000	143	2,000	2,000	2,000
4,107	1,500	1,167		51570	Uniform Purchases and Wearing Apparel		1,500	1,500	1,700	1,602	1,700	1,700	1,700
3,609	5,000	2,496		52580	Books, Subscriptions & Education		5,000	5,000	3,000	2,400	3,000	3,000	3,000
178,121	210,000	191,874		53610	Chemicals		285,000	285,000	235,000	143,810	250,000	250,000	250,000
					Aluminum sulfate or polyaluminum sulfate (DelPac 1000)	25,000							
					Lime	20,000							
					Fluoride	22,000							
					Sodium Hypochlorite	20,000							
					Sodium Permanganate	85,000							
					Corrosion Inhibitor	25,000							
					Copper Sulfate/BioSafe	50,000							
					Polymer	3,000							
30,156	30,000	31,445			Laboratory Supplies		30,000	30,000	30,000	23,124	30,000	30,000	30,000
4,134	4,000	18,294			Operating Supplies		15,000	15,000	20,000	12,377	20,000	20,000	20,000
2,212	1,000	3,053			Small Tools		1,000	1,000	3,000	2,680	3,000	3,000	3,000
9,167	0	19,312		53675	Lake Pelham Adventure Supplies		5,000	5,000	5,000	4,293	19,995	18,900	18,900
			_		Surveillance Cameras	13,900							
0	0	8,362		53674	Splash Pad Related Expend		0	3,750	9,000	8,610	9,000	9,000	9,000
0	0	0					0	0	0	0	0		
			CA		UTLAYS								
459	20,910	20,910	_	77200	Machinery & Equipment		25,000	25,000	25,000	18,724	80,000	80,000	80,000
-					Air Compressor Station	45,000							
0	0	0		77500	Vehicle Replacement		0	0	0	0	0	0	0

								FY23	FY23	FY23
FY20	FY21	FY21		FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY22	ACTUAL	REQUEST	PROPOSED	ADOPTED
1,587	0	0	77600 Computer Equipment	0	0	0	8,932	21,745	10,510	10,510
			Surveillance Cameras							
0	0	0	77650 Computer Software	0	0	0	0	0	0	0
0	0	262	77900 Leased Equipment	0	0	0	201	0	0	0
79,603	135,744	47,541	78956 Major Process Equipment Replacement	415,000	415,000	415,000	3,500	41,200	41,200	41,200
			Replacement of major process							
			equipment, if needed.							
2,777,367	2,887,510	2,749,778	WATER TREATMENT	3,015,108	3,029,358	3,058,688	1,509,448	2,894,226	2,986,341	2,986,341

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	10	9	9	9	9	9
Expenditures						
Expenditures						
Personnel	662,575	708,452	708,452	760,525	810,217	810,217
1	662,575 193,966	708,452 213,650	708,452 216,150	760,525 222,150	810,217 222,150	810,217 222,150
Personnel		, -	, .	,	,	,

Total Budget Increase

\$

259,050

Major Highlights for FY23:

- The proposed budget increase is primarily due to projected increases in personnel.
- The proposed budget increase is primarily due from moving Automated Meter Reading (AMR) meter replacements from the Water Capital Budget to operating budget.

In FY23 the Water Department will:

- -Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- -Providing reliable water and sewer service.
- -Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- -Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

											FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	ACTUAL	REQUEST	PROPOSED	ADOPTED
			3800	0 WATE	R DISTRIBUTION DEPT								
			PEF	RSONNE	L - WAGES & BENEFITS								
456,281	433,923	412,388		50010	Salaries		424,969	424,969	424,969	238,192	468,022	509,137	509,137
21,554	40,000	30,605			Salaries - Overtime		40,000	40,000		11,770			40,000
14,462	0	12,351			Salaries - Part-Time		40,000	40,000	- ,	6,080	40,000	40,000	40,000
28,508	24,928	27,292			Social Security Tax		24,547	24,547	24,547	15,007	27,657		30,081
6,718	5,853	6,447			Medicare Tax		5,771	5,771	5,771	3,541	6,501	7,097	7,097
88,407	75,846	97,221			Health Insurance		106,725	106,725		57,773		102,407	102,407
45,637	48,477	44,772			VRS Retirement		47,476	47,476	47,476	25,335	55,375		60,237
5,914	5,819	5,371			VRS Group Life Insurance		5,699	5,699		3,057	6,276	,	6,826
887	985	973			VRS Disability Insurance		939	939		739	,	1,736	1,736
11,315	11,967	10,078			Worker's Comp. Insurance		12,326	12,326		4,639	12,696	12,696	12,696
2,052	0	15,078		50169	Hazard Pay		0	0	0	0	0	0	0
			SEF		PURCHASED, SHARED, INTERNAL								
0	0	0			Health & Medical Services		0	-	· ·	0			0
6,492	0				Consulting Services		0			0			0
700	5,000	0			Contractual Services		5,000	5,000		2,300	,	5,000	5,000
166,648	0	0			Engineering Services		0	0	0	0		Ü	0
96,894	100,000	73,660			R&M - Infrastructure		100,000			49,507	,		100,000
2,817	2,500	5,801			R&M - Equipment		5,000	5,000		1,629	,	,	5,000
165	1,000	494			R&M - Vehicle		1,000	1,000	1,000	110	,	,	1,000
10,962	14,450	7,007		53250	Maintenance Service Contract		8,450	8,450	8,450	2,947	8,450	8,450	8,450
					Fire extinguisher maintenance	1,000							
					eWorkOrders subscription	4,000							
					Copier Lease	1,700							
					Railroad	600							
					HVAC maintenance	1,150							
0	0	0			Printing and Binding		0			0		Ü	0
2,199	2,500	1,533			Uniform Rentals		2,500			776	,	2,000	2,000
6,500	6,500	6,500	-	53520	Motor Pool		6,500	6,500	6,500	3,250	6,500	6,500	6,500
		<u> </u>	OTT	TED CH	A D C D C								
2.520	4.500	2 402	011	HER CH			2.500	2.500	2.500	1.750	2.500	2.500	2.500
3,538	4,500	3,493			Electrical Services		3,500	3,500		1,750			3,500
2,023	1,600 3,500	1,389 2,068			Heating Services Miss Utility Tickets		1,500 2,500	1,500 2,500		751 1,420	1,500	,	1,500 2,500
377	1,000	2,068	-		Miss Utility Tickets Postal Services		2,500 500				2,500 500		
5,888	6,000	6,938			Telecommunications		6,000	500 6,000		152 4,691	6,000		500 6,000
3,888	176	174	-		Contractor's Equipment Insurance		200	200		189	,	,	200
1,082	1,115	1,082	-		Motor Vehicle Insurance		1,200	1,200	1,200	1,167	1,200		1,200
407	2,000	2,364	-		Education & Training		2,000	2,000		1,167	,		2,000
0	,	2,304	-		Lodging		1,500	1,500		248	,	,	1,000
239	500	474		52010			500	500	500	475		500	500
0				52018			200			0			200
0	U	0		32016	11avei		200	200	200	0	200	200	200
		<u> </u>	MIS	SCELLA	NEOUS ITEMS				+				
300	500	300	171113		Dues & Assoc. Memberships		500	500	500	300	500	500	500
21,449	22,000	22,385			Waterworks Fee		23,000	23,000		23,028	24,000		24,000
21,177	22,000	22,303		30210			23,000	25,000	23,000	23,020	2 1,000	21,000	2 1,000

								FY23	FY23	FY23
FY20	FY21	FY21		FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY22	ACTUAL	REQUEST	PROPOSED	ADOPTED
6,898	2,000	3,041	52295 Bad Debt Expense	2,000	2,000	2,000	(29)	2,000	2,000	2,000
0	0	0	56500 Pandemic Expenses	0	0	0	0	0	0	0
0	0	331	56299 Miscellaneous	0	0	0	0	0	0	0
			MATERIALS AND SUPPLIES							
472	500	95	52510 Office Supplies	500	500	500	85	500	500	500
8,754	10,000	12,025	53550 Vehicle Fuels	10,000	10,000	12,000	5,917	12,000	12,000	12,000
727	600	100	53555 Lube Oil	600	600	600	285	600	600	600
11,582	10,000	16,139	53560 Vehicle & Equipment Supplies	10,000	10,000	15,000	6,504	15,000	15,000	15,000
2,749	3,000	5,976	51570 Uniform Purchases and Wearing Apparel	3,500	3,500	3,500	3,325	3,500	3,500	3,500
5,025	5,000	7,100	52660 Operating Supplies	5,500	5,500	7,000	5,515	7,000	7,000	7,000
9,429	10,000	12,945	53670 Small Tools	10,000	10,000	10,000	5,440	10,000	10,000	10,000
			CAPITAL OUTLAYS							
0	0	6,950	77200 Machinery & Equipment	0	0	0	0	0	0	0
0	0	0	77300 Furniture & Fixtures	0	0	0	0	0	0	0
33,587	0	0	77500 Vehicle Replacement	0	0	0	0	0	0	0
0	17,529	12,128	77650 Computer Software	0	9,965	5,000	4,564	5,000	5,000	5,000
0	0	0	77900 Leased Equipment	0	0	0	0	0	0	0
0	0	0	78956 Major Process Equipment Replacement	0	0	0	0	0	0	0
29,092	150,000	43,959	78910 Distribution System Improvements	125,000	125,000	125,000	3,384	128,750	128,750	128,750
			Scheduled replacement of galvanized							
			steel water distribution lines to							
			improve water quality and service							
			pressure.							
			78942 Automatic Meter Reading						150,000	150,000
			Moved from Water Capital							
1,118,968	1,031,267	919,579	WATER DISTRIBUTION DEPT	1,047,102	1,057,067	1,054,602	497,728	1,116,425	1,316,117	1,316,117

										FY23	FY23	FY23
FY20	FY21	FY21	_			FY22	FY22	PROJECTED	FY22	DEPT	MGR	COUNCIL
	AMENDED						AMENDED	FY22				ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F Y 22	ACTUAL	REQUEST	PROPOSED	ADOPTED
			-									
			990	00 DEBT S	ERVICE							
1,662,960	0	1,698,432	770		Depreciation Expense	0	0	0	0	0	0	
0	0	0			2002 Refunding Bond Principal	0	0	0	0	0	0	(
12,729	13,259	13,259			2010 GOB 19.25 Principal	0	0	0	0	0	0	
3,910,000	250,000	0			2012A Principal	0	0	0	0	0	0	
867,000	90,000	0			2013A GO Bond - Principal	0	0	0	0	0	0	
3,250,000	160,000	0			014A&B Go Bond - Principle	0	0	0	0	0	0	(
0	0	0			2016 Bond - Principal	10,000	10,000	10,000	10,000	15,000	15,000	15,00
0	0	611,000			020 Bond Refunding Principal	592,000	592,000	592,000	0	600,000	600,000	600,00
0	0	0			2002 Refunding Bond Interest	0	0	0	0		0	,
(97)	199	(504)			2010 GOB 19.25M Interest	0	0	0	0	0	0	
74,094	85,612	Ó		89612	2012A GO Bonds - Interest	0	0	0	0	0	0	(
18,715	20,878	0			013A Go Bond - Interest	0	0	0	0	0	0	
77,361	90,122	0			2014 A&B Interest	0	0	0	0	0	0	(
3,509	4,550	3,509	-		2016 Bond - Interest	4,300	4,300		2,275	3,675	3,675	3,67:
18,069	0	103,772	_		2020 Bond Refunding Interest	98,672	98,672	-	49,336	,	90,384	90,38
65,305	0	0	_		Bond Issurance Costs	0			0		0	
(8,039,729)	0	(624,259)			Debt Principal Offset	0	_		0		0	
(0,037,727)	Ü	(024,237)		07/77	Seot Timelpar Offset		0	0	0	0	Ü	·
1,919,917	714,620	1,805,209		DEBT SEI	RVICE	704,972	704,972	704,972	61,611	709,059	709,059	709,059
			992	25 DEPRE								
				I	Depreciation							
-	-			DEPRECI	ATION	-	-	-	-	-	-	-
5,816,252	4,633,397	5,474,566		TOTAL E	KPENDITURES	4,767,182	4,791,397	4,818,262	2,068,787	4,719,710	5,011,517	5,011,517
			995	0 TRANSI								
120,863	113,453	111,743			fer Water to GF - PILOT	122,612	122,612	122,612	61,306	128,142	128,142	128,14
					Fransfer to Capital Fund							
120.062	112 452	111.742		TD A NODE	D.C.	122 (12	122 (12	122 (12	61.206	120 142	120 142	120 142
120,863	113,453	111,743		TRANSFE	RS	122,612	122,612	122,612	61,306	128,142	128,142	128,142
			000	O CONTIN	IGENCY - UNRESERVED							
			999		Contingency - Unreserved							
					ontingency - Officserved							
_	_	_		CONTING	ENCY - UNRESERVED	_	_	_		_		
-	-	-		CONTING	ENCI - UNKESERVED	-	-	-		-	-	
5,937,115	4,746,850	5,586,309		TOTAL E	XPENDITURES & TRANSFERS	4,889,794	4,914,009	4,940,874	2,130,093	4,847,852	5,139,659	5,139,659
5,757,115	1,7 10,030	3,500,507			I E E E E E E E E E E E E E E E E E E E	1,007,774	1,711,007	1,210,077	2,130,073	1,017,032	3,137,037	3,137,037

TOWN OF CULPEPER Water - Capital FY23 BUDGET

								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			REVENU.	ES / OTHER SOURCES						
0	224.022		4/	600 P				0		
0	234,833	0		600 Reserves	0	_				
0	0		42	150 Loan Proceeds	0	0	0	0	0	0
			CAPITAI	CONTRIBUTION						
0	0	0		845 Tap Fees - In Town	0	0	0	0	0	0
585,000	390,000	357,500	43	846 Water Tap Fees - 5/8" Meter	397,800					
13,300	9,900	0		844 Water Tap Fees - 1" Meter	0		0	0	0	,
45,000	0	(15,000)	43	848 Water Tap Fees - 1 1/2" Meter	0	0	0	0	0	0
30,000	0	30,000		849 Water Tap Fees - 2" Meter	0	0	0	0	0	0
0	0	0	43	880 Water Tap Fees - 3" Meter	0	0	0	0	0	0
0	0	0	43	881 Water Tap Fees - 4" Meter	0	0	0	0	0	0
				Tap Fees - Out of Town						
			REVENU.							
0	0	0		360 Interest on Investments (designated taps)	0					
0	0	0		063 Grant for Dam #11 Project-NRCS Grant 064 Grant for Dam #50 Project-NRCS Grant	0					
0	0	0		765 State Grant	0			_		
0	0	0		950 Transfer from Reserves	0	_				
U	0			750 Hansier Holli Reserves	0	0	0	0	0	0
			OTHER I	NCOME						
0	0	0		151 L&P-Principal	0	0	0	0	0	0
				L&P-Interest						
673,300	634,733	372,500	TOTAL R	EVENUES / OTHER SOURCES	397,800	397,800	397,800	596,700	596,700	596,700
11,825	0	0		URE WATER SUPPLY SOURCES	0	0	0	0	0	0
				S - PURCHASED, SHARED, INTERNAL						
				216 Engineering Services						
				OUTLAYS						
				010 Land Acquisition						
				1040 Infrastructure						
			//	200 Machinery & Equipment						
11,825	_	_	FUTUPE	WATER SUPPLY SOURCES	0	0	0	0	0	0
11,023	-	-	FUIUKE	WATER SUITET SOURCES	0	0	0	0	0	0
(2,193)	0	0	8956 - MA	JOR PROCESS EQUIPMENT REPLACEME	0	0	0	0	0	0
(2,173)				OUTLAYS						
				ed to operating budget						
(2,193)	0	0	MAJOR F	ROCESS EQUIPMENT REPLACEMENT	0	0	0	0	0	0
		_								
6,023	0	0	8964 DAN	#11	0	0	0	0	0	0

TOWN OF CULPEPER Water - Capital FY23 BUDGET

			<u> </u>			FY23	FY23 FY23
FY20	FY21	FY21	<u> </u>	FY22	FY22	PROJECTED DEPT	MGR COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY22 REQUES	T PROPOSED ADOPTED
			SERVICES - PURCHASED, SHARED, INTERNAL				
			75216 Engineering Services				
			CAPITAL OUTLAYS				
			77040 Infrastructure				
6,023	0	0	DAM #11	0	0	0	0 0
0,025	Ü						
38,371	0	0	8965 DAM #50	0	0	0	0 0
			SERVICES - PURCHASED, SHARED, INTERNAL				
			75216 Engineering Services				
			CAPITAL OUTLAYS				
			77040 Infrastructure				
38,371	0	0	DAM #50	0	0	0	0 0
			<u> </u>				
5,362	0	0	08911 SPRING ST REPURPOSING	0	0	0	0 0
			CAPITAL OUTLAYS				
			77040 Infrastructure				
5,362	0	0	SPRING ST REPURPOSING	0	0	0	0 0
3,362	U	0	SPRING ST REPURPOSING	U	0	U	0
0	300,000	94,141	08942 AUTOMATED METER READING	200,000	200,000	200,000 150,00	00 0
U	300,000	74,141	CAPITAL OUTLAYS	200,000	200,000	200,000 130,00	0
			77200 Machinery & Equipment				
			Aclara AMR meter transmitting unit				
			replacements as necessary to sustain metering				
			system at multiple customer locations.				
0	300,000	94,141	AUTOMATED METER READING	200,000	200,000	200,000 150,00	0 0
00.420	0		2012 DOCKAYATED DADY & WELL DEVELOPMENT				0 0
89,430	0	0	8912 ROCKWATER PARK & WELL DEVELOPMENT CAPITAL OUTLAYS	0	0	0	0 0
			77040 Infrastructure				
		+	7/040 Infrastructure				
89,430	0	0	ROCKWATER PARK & WELL DEVELOPMENT	0	0	0	0 0
67,730	U		TOOK, MIERTIAK WEEL DEVELOTMENT	0			
18,497	61,549	20,794	9209 COMPUTER SYSTEM UPGRADE	0	0	0	0 0
,,	0.7,0.12		CAPITAL OUTLAYS				
			77650 Computer Software				
18,497	61,549	20,794	COMPUTER SYSTEM UPGRADE	0	0	0	0 0
325,191	73,284	57,468	9296 SPLASH PARK & AMENITIES	0	0	0	0 0
			SERVICES - PURCHASED, SHARED, INTERNAL				
			75216 Engineering Services				
			CAPITAL OUTLAYS				
			77040 Infrastructure				

TOWN OF CULPEPER Water - Capital FY23 BUDGET

								FY23	FY23	FY23
FY20	FY21	FY21	_		FY22	FY22	PROJECTED	DEPT	MGR	COUNCII
	AMENDED	ACTUAL	_		ADOPTED	AMENDED	FY22	REQUEST	_	ADOPTE
ICICILE	THILLIADED	HETERE			ADOTTED	TIMENDED	1122	REQUEST	TROTOSED	TIDOT TE
325,191	73,284	57,468	CDI A	ASH PARK & AMENITIES	0	0	0	0	0	
323,191	/3,284	37,408	SPLA	ASH PARK & AMENITIES	0	0	U	0	0	
			CAPI	ITAL OUTLAYS						
0	0	0	0.11.	77710 Refund Tap Fees - Water	0	0	0	0	0	
0	0	0		77990 Gain/Loss on Disp of Cap Asst	0	0		0		
0	0	0	CAPI	TAL OUTLAY TOTAL	-	-	-	_	-	-
			9950	TRANSFER TO RESERVES						
	0			9960 Transfer						
_	_	_	TRA	NSFER TO OPERATIONS	_		_		_	-
			114.1	I DE LO GIERITIONS						
492,506	434,833	172,403		sub-total of all capital projects	200,000	200,000	200,000	150,000	-	-
0										
0			LOA	N TO LIGHT & POWER						
0				Loan to L&P						
0			T 0							
- 0	-	-	LOA	N TO LIGHT & POWER	-	-	-	-	-	-
0			9950	TRANSFERS						
0	199,900	0	7750	89960 Transfers to Reserves	197,800	197,800	197,800	446,700	596,700	596,70
			9990	CONTINGENCY - UNRESERVED						
			2270	89990 Contingency						
0	0	0	_	89965 Transfer Out - Capital	0	0	0	0	0	
-	199,900	-	TRA	NSFERS/CONTINGENCY	197,800	197,800	197,800	446,700	596,700	596,70
0										
492,506	634,733	172,403		TOTAL EXPENDITURES	397,800	397,800	397,800	596,700	596,700	596,70

TOWN OF CULPEPER Wastewater - Fund Summary FY23 BUDGET

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
				OPERAT	ING FUND:						
5,598,645	6,878,897	5,534,722		TOTAL V	V/W REVENUES / OTHER SOURCES	5,541,589	6,702,740	6,770,856	6,053,998	6,197,286	6,197,286
3,182,350	4,817,913	4,046,058		4700	TREATMENT	3,609,892	4,616,839	4,634,782	3,900,805	4,019,832	4,019,832
396,088	662,076	516,127		4800	COLLECTION	568,525	692,679	663,840	785,097	809,358	809,358
1,804,182	1,241,344	1,785,126		9900	DEBT SERVICE	1,217,250	1,217,250	1,217,250	1,215,875	1,215,875	1,215,875
149,910	157,564	156,030		9950	TRANSFERS	145,922	145,922	145,922	152,221	152,221	152,221
-	-	-		9990	CONTINGENCY	-	-	-	-	-	-
5,532,530	6,878,897	6,503,341		TOTAL E	EXPENDITURES	5,541,589	6,672,690	6,661,794	6,053,998	6,197,286	6,197,286
			-	DEVENII	ES OVER (UNDER) EXPENDITURES	_	30.050	109.062		_	
				ICE V EI (C	ES OVER (CIUDER) EXI ENDITORES		30,030	107,002			
				CAPITAI	. FUND:						-
984,750	611,250	598,750		TOTAL V	V/W CAPITAL FUND REVENUES	811,250	1,331,250	1,331,250	4,100,000	6,800,000	6,800,000
	, , , ,						, ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,	.,,	
(1,305)	_	-		9030	I & I Rehabilitation Project	-	_	_	_	_	-
-	_	-			Montanus Pump Station Upgrade	-	_	70,000	_	_	
-	_	-		9038	WPCF Digester Upgrade	-	520,000	450,000	4,100,000	6,800,000	6,800,000
-	611,250	-			Transfer to Operations	811,250	811,250	811,250		-	
_	_	_			Capital Outlay	-	-	_		_	
_	_	_			FINGENCY - RESERVED/UNRESERVED					_	
(1,305)	611,250	-			EXPENDITURES	811,250	1,331,250	1,331,250	4.100,000	6,800,000	6,800,000
(1,505)	011,230	-		TOTALE	AT ENDITORES	011,230	1,331,230	1,331,430	4,100,000	0,000,000	0,800,000

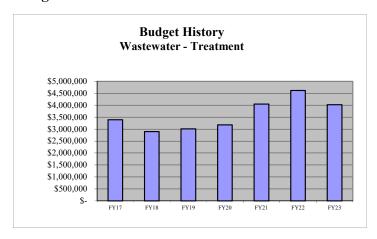
FY20 ACTUAL	FY21 AMENDED	FY21 ACTUAL				FY22 ADOPTED	FY22 AMENDED	PROJECTED FY22	FY23 DEPT REQUEST	FY23 MGR PROPOSED	FY23 COUNCIL ADOPTED
			DE	CEDVE	DAY ANGES						
0	271,985	0	RE		BALANCES Reserves - Prior year balance	0	738,727	729 727	0	0	0
U	2/1,983		_	43600	Reserves - Prior year balance	0	/38,/2/	738,727	0	U	0
			ME	_ ETERED	SALES						
4,752,599	5,030,000	4,767,856	1711		Metered Sales - Wastewater	4,732,054	4,732,054	4,853,054	4,896,029	4,896,029	4,896,029
4,732,377	3,030,000	4,707,030	_	43200	Wiction Saios - Wastewater	4,732,034	4,732,034	4,055,054	4,070,027	4,070,027	4,070,027
			UT	ILITY F	EES						
0	0	0		43310	After Hours Reconnection Fee	0	0	0	0	0	0
79,169	90,000	55,725		43320	Delinquent Fees	65,000	65,000	65,000	65,000	65,000	65,000
15,890	13,000	12,878		43330	Disconnect Fees	14,000	14,000	14,000	0	0	0
24,755	35,000	15,263		43370	Penalties	16,000	16,000	16,000	16,000	16,000	16,000
21,004	23,000	13,079		43375	Septage Receiving Fees	23,000	23,000	75,000	75,000	75,000	75,000
4,972	0	22			AMR Surcharge	0	0	0	0	0	0
			UT	ILITY (CHARGES, MISCELLANEOUS						
0	3,000	9,836			Time & Material Charges - Misc.	3,000	3,000	3,000	3,000	3,000	3,000
11,223	3,000	13,976			Time & Material Charges - Taps	7,000	7,000		15,000	15,000	15,000
19,750	2,000	1,500			FOG permits	2,000	2,000	2,000	2,000	2,000	2,000
0	1,000	0		41292	Wastewater Discharge Permit	1,000	1,000	1,000	1,000	1,000	1,000
70.460	10.000	4.612	RE		FROM USE OF MONEY	10.000	10.000	40.000		0	
70,460	40,000	4,613	_		Interest on Investments	40,000	40,000	.,	0	0	75.000
88,524	30,000	114,449	_		Interest Income - Investments	30,000	30,000	/	75,000	75,000	75,000
8,050 55,598	0	(51,460)	_		Realized Gain/Loss-Invest Unrealized Gain/Loss-Invest	0	0	-	0	0	0
33,398	U	(31,460)	_	42373	Unrealized Gain/Loss-Invest	0	0	U	0	U	0
			MI	SCELL	ANEOUS						
0	0	75,762	IVII		CARES Act Funding	0	0	0	0	0	0
0	0	54,446	_		Insurance Claims/Recoveries	0	Ü	-	0	0	0
0	0	0	_		Reimbursements, Rebates & Recoveries	0		-	0	0	0
1	0	(62)			Miscellaneous	0		-	0	0	0
411,134	0	446,080		45560	Developer Contributions	0	0	0	0	0	0
19	0	759			Sale of Salvage & Surplus Materials	0	0	0	0	0	0
35,500	1,000	0			Sale of Surplus Equipment	1,000	1,000	1,000	1,000	1,000	1,000
0	0	0			Sale of Capital Assets	0	0	0	0	0	0
0	0	0		44565	Used Oil Proceeds	0	0	0	0	0	0
-								-		-	
			TR		R FROM CAPITAL						
0	1,335,912	0		44960	Transfer from Reserves	607,535	1,029,959	917,075	904,969	1,048,257	1,048,257
5 500 615	6.050.005	5 50 4 FG 2	m o		A CONTROL OF CONTROL O	5.541.500	(500 5 : 0	6.550.055	6.052.000	6 10 7 3 00	6.105.606
5,598,645	6,878,897	5,534,722	TO	TAL RE	VENUES / OTHER SOURCES	5,541,589	6,702,740	6,770,856	6,053,998	6,197,286	6,197,286

WASTEWATER - TREATMENT (4700)

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	YE Proj	Dept Request	Mgr Proposed	Adopted
Authorized Persons	14	16	16	16.0	16.0	16.0
Expenditures						
Expenditures Personnel	1,647,697	1,559,738	1,539,738	1,533,533	1,639,428	1,639,428
1	1,647,697 2,098,188	1,559,738 1,936,561	1,539,738 1,942,454	1,533,533 2,221,302	1,639,428 2,262,404	1,639,428 2,262,404
			, ,			

Major Budget Highlights for FY23:

Total Budget Increase

\$

(597,008)

- The proposed budget decrease is primarily due to a decrease in Major Process Upgrade (\$995K).
- The proposed budget decrease is partially offset by an anticipated increase in personnel.
- The proposed budget decrease is partially offset by an anticipated increase in Billing and Administration costs (\$99K).
- The proposed budget decrease is partially offset by an anticipated increase in Chemicals (\$150K).

In FY23 the Wastewater Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.

Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
											-
				4700 WAS	TEWATER - TREATMENT						-
				PERSONN	EL - WAGES & BENEFITS						-
760,403	804,740	919,168		50010	Salaries	1,007,385	1,007,385	1,007,385	994,934	1,082,631	1,082,631
140,793	70,000	143,093		50020	Salaries - Overtime	140,000	140,000	120,000	140,000	140,000	140,000
53,440	46,543	64,157	Ī	50110	Social Security Tax	60,060	60,060	60,060	59,048	64,147	64,147
12,496	11,079	15,227		50120	Medicare Tax	14,266	14,266	14,266	14,055	15,325	15,325
154,027	178,369	153,321		50130	Health Insurance	197,442	197,442	197,442	179,125	179,139	179,139
(4,431)	0	57,748		50132	OPEB Health Insurance	0	0	0	0	0	0
17,436	89,973	254,371	Ī	50140		112,613	112,613	112,613	117,791	128,165	128,165
5,697	10,800	6,661	Ī	50145	VRS Group Life Insurance	13,517	13,517	13,517	13,349	14,526	14,526
1,810	1,867	2,285		50150	VRS Disability Insurance	2,372	2,372	2,372	2,785	3,049	3,049
11,092	11,731	13,556		50160	Worker's Comp. Insurance	12,083	12,083	12,083	12,446	12,446	12,446
3,047	0	18,111		50169	Hazard Pay	0		0	0		0
		-									
			- 1	SERVICES	- PURCHASED, SHARED, INTERNAL						
1,887	0	1,295	-		Health & Medical Services	0	0	0	0	0	0
14,892	15,000	560	-		Consulting Services	15,000	15,000	2,000	15,000	15,000	15,000
0	15,000	20,158			Engineering Services	15,000	15,000	5,000	15,000	15,000	15,000
20,094	30,000	44,803	-		Lab Testing	30,000	30,000	45,000	45,000	45,000	45,000
20,00	20,000	. 1,002	-	01017	Ortly. Sludge Testing	20,000	20,000	.5,000	.5,000	12,000	.2,000
		·	-		Final Effluent						
					Hardness/Metals						
		·	-		Pretreatment Testing						
					Final Effluent Weekly						
					Testing Testing						
			-		Misc. Including Bioassay						
0	5,000	0	-	51318	Legal Services	5,000	5,000	5,000	0	0	0
23,541	18,000	39,161	-		R&M - Buildings & Grounds	25,000	25,000	27,000	30,000	30,000	30,000
16,143	20,000	12,142	-	53235	R&M - Plant	15,000	15,000	5,000	15,000	15,000	15,000
12,730	32,500	57,857	-		R&M - Infrastructure	20,000	20,000	20,000	20,000	20,000	20,000
139,408	85,000	285,753	-	53240	R&M - Equipment	100,000	109,407	150,000	150,000	150,000	150,000
139,408		263,733	-	53240	R&M - Misc. / Other	0		/	150,000	,	130,000
33,233	40,000	37,177	H		Maintenance Service Contract	40,000	40,000	40,000	40,000	40.000	40,000
33,233	40,000	3/,1//	-	33230	Fire Extinguisher	40,000	40,000	40,000	40,000	40,000	40,000
					Maintenance 1,000						
			-		· · ·						
			-		Hoist Safety Certification 3,000						
			_		SCADA Software Support 10,000						
					HACH Services/Instrument						
					EworkOrders subscription						
					and services 2,000						
					Boiler Maintenance & Inspec 6,000						
					Specialty HVAC						
					maintenance services 6,000						
45,343	45,000	79,191			Sludge Disposal	50,000	50,000	50,000	60,000	60,000	60,000
175	0	0		52400	Printing and Binding	0	0	0	0	0	0

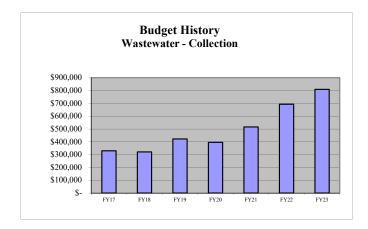
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
337	0	0			Advertising	0			0		0
10,399	9,000	8,228			Uniform Rentals	9,000	9,000		9,500	9,500	9,500
706,341	745,868	745,868			Billing & Administrative Support	781,054	781,054	781,054	838,902	880,004	880,004
17,000	17,000	17,000			Motor Pool	17,000	17,000	17,000	17,000	17,000	17,000
15,000	15,000	15,000		53525	Mowing, mulching & trimming	15,000	15,000	15,000	15,000	15,000	15,000
			(OTHER CI							
268,497	300,000	263,280		55610	Electrical Services	300,000	300,000	290,000	290,000	290,000	290,000
57,316	75,000	40,068		55620	Heating Services	75,000	75,000	50,000	75,000	75,000	75,000
13,109	25,000	16,358		55630	Water Services	20,000	20,000	15,000	20,000	20,000	20,000
9,924	12,000	10,522		53660	Disposal Fees	12,000	12,000	12,000	12,000	12,000	12,000
1,242	5,000	1,720		52710	Postal Services	1,500	1,500	1,500	1,500	1,500	1,500
10,483	10,000	9,540		52720	Telecommunications	10,000	10,000	10,000	10,000	10,000	10,000
					Verizon Lines, Pump						
					stations, cell phones						
2,019	2,080	2,019		55810	Boiler & Machinery Insurance	2,500	2,500	2,500	2,500	2,500	2,500
20,091	21,000	20,091			Fire / Property Insurance	21,000	21,000	21,000	21,000	21,000	21,000
3,204	3,300	3,204		55840	Motor Vehicle Insurance	3,500	3,500	3,500	3,500	3,500	3,500
11,204	11,540	11,386		55870	General Liability Insurance	12,000	12,000	12,000	12,000	12,000	12,000
8,944	7,000	9,596			Education & Training	9,000	9,000	9,000	9,000	9,000	9,000
730	1,000	905	_		Lease Copier	1,000	1,000	1,000	1,000	1,000	1,000
459	1,500	173	-		Lodging	1,500	1,500	1,500	1,500	1,500	1,500
1,788	2,000	922			Meals	2,000	2,000	2,000	2,000	2,000	2,000
488	0	4		52018		400	400	400	400	400	400
.00	Ü			52010	1.0.0	.00				.00	
			N	MISCELLA	ANEOUS ITEMS						
18,826	15,000	19,856	-		Dues & Assoc. Memberships	15,000	15,000	15,000	15,000	15,000	15,000
10,020	15,000	17,030		32210	Permit Maintenance Fees	15,000	15,000	15,000	15,000	15,000	15,000
					VWWA Annual Assessment fees						
					WEF						
					W/W Operator License						
					Renewals						
			-		New Operator Licenses						
0	0	0	-	52220	Bank Fees	0	0	0	0	0	0
2,268	0	233	-		Miscellaneous	0			0		0
6,115	0	521	-		Pandemic Expenses	0			0		0
0,113	U	321	-	30300	1 andenne Expenses	0	0	0	U	0	
			N	MATEDIA	LS AND SUPPLIES						
2,653	2,000	2,930	- I		Office Supplies	2,000	2,000	2,000	2,000	2,000	2,000
1,001	1,000	2,930			Janitorial Supplies	1,200	1,200		1,500	1,500	1,500
9,647	9,000	15,984			Vehicle Fuels	9,000	9,000	1,300	17,000	1,300	17,000
3,815	10,000	3,452			Fuel Oil	5,000	5,000	5,000	5,000	5,000	5,000
10,077	8,000	16,668			Lube Oil	8,000	8,000	8,000	8,000	8,000	8,000
,											10,000
19,189	10,000	15,510	_		Vehicle & Equipment Supplies	10,000	10,000	10,000	10,000	10,000	
8,144	4,000	2,555	_	51570	Uniform Purchases and Wearing Apparel	4,000	4,000	4,000	4,000	4,000	4,000
2,667	2,500	4,017		52580	Books, Subscriptions & Education	4,500	4,500	4,500	4,000	4,000	4,000
144,706	250,000	185,696		53610	Chemicals	200,000	200,000	200,000	350,000	350,000	350,000
			_		Carbon Source/Glycerin 275,000						
					Aluminum Sulfate 30,000				of Culpeper I		

FY20	FY21	FY21				FY22	FY22	PROJECTED	FY23 DEPT	FY23 MGR	FY23 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOLLED	AMENDED	1122	REQUEST	1 KOI OSED	ADOLLED
				Polymer for sludge handling	40,000						
				Sodium Hypochlorite	2,500						
				Sodium Bicarbonate	2,500						
57,933	40,000	32,472	53650	Laboratory Supplies		40,000	40,000	35,000	35,000	35,000	35,000
				HACH supplies							
				IDEXX Bacteriological							
				Supplies							
				ERA Standards/QC							
				Chemicals/Supplies							
				Filters/Standards							
9,902	9,000	30,738	52660	Operating Supplies		15,000	15,000	30,000	30,000	30,000	30,000
10,117	3,500	10,598	53670	Small Tools		5,000	5,000	8,000	8,000	8,000	8,000
			CADITAL	OUTLAYS							
25.054	(2.2(0	41.760				10.000	10.000	25,000	10.000	10.000	10.000
35,954	62,360	41,768	77200	Machinery & Equipment		18,000	18,000		10,000	10,000	10,000
0	0	0	77500	Vehicle Replacement		7 000	0	-	0	7 000	7 000
0	10,000	27,024	77600	Computer Equipment		5,000	5,000		32,970	5,000	5,000
0	0	0	77650	Computer Software		0	0	Ü	0	0	0
0	0	49	77900	Leased Equipment		0	0		0	0	0
217,507	1,587,663	231,334	79035	Major Process Upgrade		100,000	1,097,540	1,097,540	103,000	103,000	103,000
3,182,350	4,817,913	4,046,058	WASTEW	ATER TREATMENT		3,609,892	4,616,839	4,634,782	3,900,805	4,019,832	4,019,832

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



	FY21	FY22	FY22	FY23	FY23	FY23
Category	Actual	Amended	YE Proj	Dept Request	Mgr Proposed	Adopted
Authorized Persons	5.0	5.0	5.0	6.0	6.0	6.0
Expenditures						
Expenditures Personnel	228,573	313,925	303,925	415,647	439,908	439,908
Expenditures Personnel Operating	228,573 151,536	313,925 103,100	303,925 105,950	415,647 112,950	439,908 112,950	439,908 112,950
Personnel	- ,	*		*	,	

Major Budget Highlights for FY23:

Total Budget Increase

\$

116,679

- The proposed budget increase is partially due to an anticipated increase in personnel and the reinstatement of one RIF position.
- The proposed budget increase is partially offset due to an anticipated decrease in I & I Rehabilitation (\$108K).
- The proposed budget increase is partially due to an increase in Vehicle Replacement (\$80K).

In FY23 the Wastewater Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for
- providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			1000 7711								-
				STEWATER COLLECTION							
105.225	1.00.550	1.50.000		EL - WAGES & BENEFITS		100.250	100.250	100.250	255.006	206 102	206102
187,335	160,578	152,820		Salaries		199,370	,	199,370	275,996	296,102	296,102
10,017	20,000	5,997		Salaries - Overtime		20,000	20,000	10,000	20,000	20,000	20,000
2,001	0	324	50030	Salaries - Part-Time		10,000	10,000	10,000	10,000	10,000	10,000
12,146	9,794	9,770	50110	Social Security Tax		12,125	12,125	12,125	16,841	17,964	17,964
2,867	2,311	2,349		Medicare Tax		2,863	2,863	2,863	3,971	4,262	4,262
36,035	28,421	29,011	50130	Health Insurance		41,224	41,224	41,224	48,406	48,406	48,406
18,419	17,940	17,360	50140	VRS Retirement		22,276	22,276	22,276	32,656	35,034	35,034
2,387	2,153	2,083		VRS Group Life Insurance		2,673	2,673	2,673	3,703	3,971	3,971
405	462	454	50150	VRS Disability Insurance		459	459	459	1,051	1,146	1,146
2,695	2,850	3,304	50160	Worker's Comp. Insurance		2,935	2,935	2,935	3,023	3,023	3,023
926	0	5,100	50169	Hazard Pay		0	0	0	0	0	0
				- PURCHASED, SHARED, INT	TERNAL						
0	0	0		Health & Medical Services		0	0		0		0
21,442	25,000	78,225		R&M - Infrastructure		25,000	25,000	25,000	25,000	25,000	25,000
374	1,800	5,155		R&M - Equipment		4,000	4,000	3,000	4,000	4,000	4,000
240	1,000	0	53245	R&M - Vehicle		1,000	1,000	1,000	1,000	1,000	1,000
5,605	7,000	1,460	53250	Maintenance Service Contract		6,000	6,000	3,500	6,000	6,000	6,000
				Fire Extinguisher							
				Maintenance	1,000						
				EworkOrders subscription							
				and services	2,000						
				Pest Control Services	1,000						
				Sewer Camera Service	2,000						
949	1,000	1,114	51451	Uniform Rentals	2,000	1,000	1,000	1,000	1,000	1,000	1,000
14,000	14,000	14,000		Motor Pool		14,000	14,000	14,000	14,000	14,000	14,000
1 1,000	1.,000	1 1,000	55525			1 1,000	1 1,000	1.,000	1.,000	1 1,000	1.,000
			OTHER C	HARGES							
0	0	57		Postal Services		0	0	0	0	0	0
3,538	3,200	3,493		Electrical Services		3,200	3,200	3,500	3,500	3,500	3,500
69	1,000	1,389		Heating Services		1,000	1,000	1,500	1,500	1,500	1,500
2,023	2,000	2,068		Miss Utility Tickets		2,000	2,000	2,000	2,000	2,000	2,000
3,585	4,500	6,075	52720	Telecommunications		4,000	4,000	6,000	6,000	6,000	6,000
207	215	211		Contractor's Equipment Insurance		300	300	300	300	300	300
3,291	3,390	3,291		Motor Vehicle Insurance		3,400	3,400	3,400	3,400	3,400	3,400
679	2,500	1,983		Education & Training		2,500	2,500	2,000	2,500	2,500	2,500
230	300	0	52010	Lodging		300	300	500	500	500	500
52	200	240	52015	Meals		200		750	750	750	750
0		0		Travel		0			0		730
U	0	0	32018	11avel		U	0	U	0	0	
			MISCELL.	ANEOUS ITEMS							
0	0	0		Damage Claims		0	0	0	0	0	C
8,642	2,000	3,860		Bad Debt Expense		2,000	2,000	1,000	2,000	2,000	2,000
0,042		0,000		Pandemic Expenses		2,000		,	2,000	,	2,000
U	0	0	30300	1 andenne Expenses		0	0	0	0	0	0

								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
				LS AND SUPPLIES						
319	400	66	52510	Office Supplies	400	400	400	400	400	400
160	200	0	53540	Janitorial Supplies	200	200	200	200	200	200
9,406	15,000	10,688	53550	Vehicle Fuels	10,000	10,000	15,000	15,000	15,000	15,000
423	400	229	53555	Lube Oil	400	400	400	400	400	400
15,116	10,000	7,394	53560	Vehicle & Equipment Supplies	10,000	10,000	10,000	10,000	10,000	10,000
1,109	1,500	2,267	51570	Uniform Purchases and Wearing Apparel	1,700	1,700	3,000	3,000	3,000	3,000
2,907	2,500	3,037	52660	Operating Supplies	2,500	2,500	2,500	2,500	2,500	2,500
3,798	8,000	5,234	53670	Small Tools	8,000	8,000	6,000	8,000	8,000	8,000
			CAPITAL	OUTLAYS						
0	1,500	7,074	77200	Machinery & Equipment	1,500	3,000	12,000	12,000	12,000	12,000
0	0	0	77300	Furniture and Fixtures	0	0	0	0	0	0
0	0	0	77500	Vehicle Replacement	0	0	0	80,000	80,000	80,000
				Replace Unit 908 with 1 ton						
				crew cab utility truck						
0	17,529	12,128	77650		0	9,965	9,965	10,000	10,000	10,000
0	0	0	77900	Leased Equipment	0	0	0	0	0	C
22,693	291,433	116,816	79030	I & I Rehabilitation	150,000	262,689	232,000	154,500	154,500	154,500
0	0	0	79035	Major Process Upgrade	0	0	0	0	0	(
396,088	662,076	516,127	WASTEW	ATER COLLECTION	568,525	692,679	663,840	785,097	809,358	809,358

								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
										-
			9900 DEBT	SERVICE						
1,321,475	0	1,326,430		Depreciation Expense	0	0	ų.	0	0	(
0	0	0	89500	Lease Payments - Principal	0	0	0	0	0	(
0	0	0		2008 GOB Principal	0	0	0	0	0	(
427,098	444,477	444,477		2010 GOB 19.25 Principal	0	0	0	0	0	(
250,000	260,000	260,000		2016 Bond - Principal	710,000	710,000	710,000	745,000	745,000	745,000
37,868	0	37,868	89609	2008 GOB Interest	0	0	0	0	0	(
2,324	6,667	(11,323)	89610	2010 GOB 19.925M Interest	0	0	0	0	0	(
442,516	530,200	432,150	89616	2016 Bond - Interest	507,250	507,250	507,250	470,875	470,875	470,875
0	0	0	44586	Gain/Loss - Asset Disposal	0	0	0	0	0	(
0	0	0	89710	Bond Issurance Costs	0	0	0	0	0	(
(677,098)	0	(704,476)	89799	Debt Principal Offset	0	0	0	0	0	(
1,804,182	1,241,344	1,785,126	DEBT	SERVICE	1,217,250	1,217,250	1,217,250	1,215,875	1,215,875	1,215,875
										-
			9925 DEPR	ECIATION						
				Depreciation						
			DEPRI	ECIATION						
							5.717.074			
5,382,620	6,721,333	6,347,311	TOTA	L EXPENDITURES	5,395,668	6,526,769	6,515,873	5,901,777	6,045,065	6,045,065
			9950 TRAN	ISFERS						
149,910	157,564	156,030	89950	Tfer W/W to GF - PILOT	145,922	145,922	145,922	152,221	152,221	152,221
	,			Transfer to Capital Fund			- ,-	- ,	- ,	
149,910	157,564	156,030	TRAN	SFERS	145,922	145,922	145,922	152,221	152,221	152,221
-			0000 CONT	TINGENCY - UNRESERVED						-
			9990	Contingency - Unreserved						
			CONT	INCENCY INDECEDVED						
-	-	-	CONT	INGENCY - UNRESERVED	-	-	-	-	-	<u> </u>
5,532,530	6,878,897	6,503,341	ТОТА	L EXPENDITURES & TRANSFERS	5,541,589	6,672,690	6,661,794	6,053,998	6,197,286	6,197,286

TOWN OF CULPEPER Wastwater - Capital FY23 DRAFT BUDGET

									FY23	FY23	FY23
FY20 ACTUAL	FY21 AMENDED	FY21 ACTUAL				FY22 ADOPTED	FY22 AMENDED	PROJECTED FY22	DEPT REQUEST	MGR PROPOSED	COUNCIL ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F Y 22	REQUEST	PROPOSED	ADOPTED
			REVENUES / O	THER SOURCES							
											-
			45600	Bond Proceeds							
0	0	0	42062	Miscellaneous Grants		0	0	0	0	0	(
				Loan Proceeds - AMR							
			RESERVES								
0	0	0	45600	Reserves		0	0	0	0	0	(
0	0	0	44950	Transfer from Reserves		0	520,000	520,000	3,200,000	5,900,000	5,900,000
			CAPITAL CON	TRIBUTION							
0	0	0	43845	Tap Fees - In Town		0	0	0	0	0	0
901,250	600,000	558,250	43846	WW Tap Fees - 5/8" meter		811,250	811,250	811,250	900,000	900,000	900,000
2,500	0	0	43844	WW Tap Fees - 1" Meter		0	0	0	0	0	0
40,500	11,250	0	43848	Tap Fees - 1 1/2" meter		0	0	0	0	0	0
40,500	0	40,500	43849	Tap Fees - 2" meter		0	0	0	0	0	0
0	0	0	43880	Tap Fees - 3" meter		0	0	0	0	0	C
0	0	0	43881	Tap Fees - 4" meter		0	0	0	0	0	O
				Tap Fees - Out of town							
			REVENUE FRO	M USE OF MONEY							
0	0	0	42360	Interest On Investments (designated	taps)	0	0	0	0	0	O
			FUND TRANSF	ERS							
				Transfer to Capital Fund							
984,750	611,250	598,750	TOTAL REVEN	IUES / OTHER SOURCES		811,250	1,331,250	1,331,250	4,100,000	6,800,000	6,800,000
			00.42 + 7777.025+4								-
0	0	0	CAPITAL OUTL	TED METER READING		0	0	0	0	0	· ·
				Machinery & Equipment							
			7200	machinery & Equipment							
0	0	0	AUTOMATED	METER READING		0	0	0	0	0	0
						_					_
(1,305)	0	0		ABILITATION PROJECT	 	0	0	0	0	0	0
				ICES - PURCHASED, SHARED, INT	ERNAL						
				Engineering Services							
				AL OUTLAYS							
			7040	Infrastructure							
(1,305)	0	0	I & I DEHADII	ITATION PROJECT		0	0	0	0	0	•
(1,303)	U	0	1 & 1 KEHABIL	ITATION I ROJECT		0	0	0	0	0	-
0	0	0	9036 MONTANI	US PUMP STATION UPGRADE		0	0	70,000	0	0	(

TOWN OF CULPEPER Wastwater - Capital FY23 DRAFT BUDGET

FY20	1													
FY20														
FY20												EV23	EV23	FY23
ACTUAL AMENDED ACTUAL SERVICES - PURCHASED, SHARED, INTERNAL 72216 Engineering Services 722	EV20	EV21	EV21						EV22	EV22	PROJECTED		_	COUNCIL
SERVICES - PURCHASED, SHARED, INTERNAL 75216 Degineering Services														ADOPTED
73216 Ingineering Services	ACTUAL	AMENDED	ACTUAL						ADOLLED	AMENDED	F 1 2 2	REQUEST	1 KOI OSED	ADOI 1ED
					CEDVI	CES	DUDCHASED SHADED INT	EDNIAI						
								EKNAL						
					/3210	Eng	ineering services							
	0	0	0	MONT	NIIC DI	MD	STATION UDCDADE				70,000			
SERVICES - PURCHASED, SHARED, INTERNAL 73216 Engineering Services	- 0	U	U	MONTA	MUSFU	IVIF	STATION OF GRADE		-	-	70,000	-	_	
SERVICES - PURCHASED, SHARED, INTERNAL 73216 Engineering Services 8.8 million being paid by ARPA 78216 Engineering Services 7820,000 450,000 4,100,000 6,800,0	0	0	0	0020 11/	OCE DIC	FCT	ED LIDCD ADE		0	520,000	450,000	4 100 000	6 800 000	6,800,000
75216 Engineering Services 75216 Engineering Services 74.8 million being paid by ARPA 7520,000 450,000 4,100,000 6,800,000	U	U	U	9036 W				EDNIAL	0	320,000	430,000	4,100,000	0,800,000	0,800,000
								EKNAL						
WPCF DIGESTER UPGRADE					/3210	Eng		1						
WASTEWATER CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAYS CAPITAL OUTLAY CA		0	0	WDGE	MODERT	2D T				520,000	450,000	4 100 000	6 000 000	(000 000
CAPITAL OUTLAYS	0	0	0	WPCF	JIGESTI	LKU	PGRADE		-	520,000	450,000	4,100,000	6,800,000	6,800,000
CAPITAL OUTLAYS				XX A CITE	XX A TEED	C 4	DITAL OUTLAN							
1,305 0 0 0 0 0 0 0 0 0				WASTE										
0 0 0 0 0 0 0 0 0 0		0	0									0	0	
0										-		Ü		0
Contingency Contingency	0	0	0		77990	Gair	/Loss on Disp of Cap Asst		0	0	0	0	0	0
Contingency Contingency														
	0	0	0	WASTE	WATER	CA	PITAL OUTLAY		-	-	-	-	-	-
9950 Transfers						<u> </u>								
Second Second	(1,305)	611,250	0		sub-tot	al al	capital projects		0	520,000	520,000	4,100,000	6,800,000	6,800,000
Second Second														
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0														
Contingency Contingency	-	- ,					1 \			,		0	-	0
9990 CONTINGENCY - UNRESERVED	0	0	0		89965		Transfer Out-Capital		0	0	0	0	0	0
1														
0 0	0	611,250	0	Transfe	rs				811,250	811,250	811,250	0	0	0
0 0 0 0 89990 Contingency-Reserved 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0														-
0 0 0 0 89965 Transfer Out - Capital 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	<u> </u>													
Unreserved		-					ē ;			-	-	0	-	0
0 0 0 CONTINGENCY 0 0 0	0	0	0		89965	Tra	nsfer Out - Capital		0	C	0	0	0	0
0 0 0 CONTINGENCY 0 0 0 0	<u> </u>													
						Uni	eserved							
(1,305) 611,250 - TOTAL EXPENDITURES 811,250 1,331,250 4,100,000 6,800,000 6,80	0	0	0		CONT	ING	ENCY		_	-	0	0	0	-
(1,305) 611,250 - TOTAL EXPENDITURES 811,250 1.331,250 4.100,000 6.800,000 6.80														-
1,001,000 0,000 0,000 0,00	(1,305)	611,250	-		TOTA	L E	KPENDITURES		811,250	1,331,250	1,331,250	4,100,000	6,800,000	6,800,000
	1													-

TOWN OF CULPEPER Light & Power - Fund Summary FY23 BUDGET

								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			OF	PERATING FUND:						
12,792,223	13,708,358	12,197,047	TC	OTAL LIGHT AND POWER FUND REVENUES	13,557,511	13,557,511	13,561,511	13,919,323	13,919,323	13,919,323
1,224,829	1,276,415	1,317,373		5600 ADMINISTRATION	1,565,992	1,565,992	1,565,992	1,665,267	1,759,435	1,759,435
7,466,607	8,735,709	6,984,084		5700 GENERATION	8,105,876	8,169,221	8,195,576	8,052,263	8,058,903	8,058,903
2,008,471	1,990,976	1,756,652		5800 DISTRIBUTION	2,479,193	2,479,193	2,481,193	2,846,289	2,934,068	2,934,068
1,120,657	467,946	1,063,316		9900 DEBT SERVICE	449,466	449,466	449,466	454,453	454,453	454,453
393,772	1,237,312	405,075		9950 TRANSFERS	956,983	956,983	956,983	901,052	712,465	712,465
-	-	-		9990 CONTINGENCY	-	-	-	-	-	-
12,214,336	13,708,358	11,526,500	TC	OTAL EXPENDITURES	13,557,511	13,620,856	13,649,211	13,919,323	13,919,323	13,919,323
577,887	-	670,547	RF	EVENUES OVER (UNDER) EXPENDITURES	-	(63,345)	(87,700)	-	-	-
			CA	APITAL FUND:						
-	502,347	-	TC	TAL L&P CAPITAL FUND REVENUES	-	751,433	751,433	-	-	
-	-	-		8810 DISTRIBUTION SYSTEM IMPRVMTS	-	-	-	-	-	-
-	-	-		8816 NALLS MILL CONUIT	-	450,000	450,000	-	-	
9,012	30,672	10,081		9209 FINANCIAL SYSTEM UPGRADE	-	-	-	-	-	-
25,595	-	6,263		8825 LED STREETLIGHTING	-	-	-	-	-	-
-	-	-		9010 SUBSTATION UPGRADES	-	-	-	-	-	-
8,580	25,000	-		8900 DISTRIBUTION 4KV SYS CHANGEOUT	-	•	-	-	-	-
				BINGHAM & TAYLOR ELEC FURNACE						
-	446,675	145,242		8820 PROJECT	-	301,433	301,433	-	-	-
12.15=		4 64 40 5	_							
43,187	502,347	161,586	_	Total Capital Expenditures	-	751,433	751,433	-	-	-
-	-	-	_	TRANSFERS		-	-	-	-	-
42.107	502.247	161.506		CONTINGENCY - UNRESERVED	-	751 422	751 422	-	-	-
43,187	502,347	161,586	10	OTAL EXPENDITURES	-	751,433	751,433	-	-	-

TOWN OF CULPEPER Light & Power - Operating FY23 BUDGET

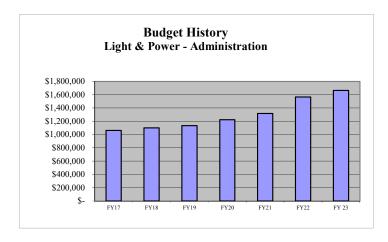
FY20 ACTUAL AN	FY21 MENDED	FY21 ACTUAL							FY23	FY23	FY23
ACTUAL AN								1	I 1 23	F 1 23	r 1 23
	MENDED	ACTUAL				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
0						ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
0											
0			RESERVE B								
U	35,058	0	45600	Reserves - Prior Year Balance		0	0	-	0	0	0
			METERED S								
12,034,816	13,198,000	11,673,389	43220	Metered Sales - Electric		13,124,011	13,124,011	13,124,011	13,409,823	13,409,823	13,409,823
			UTILITY FE								
2,750	4,500	1,400	43310	After Hours Reconnection Fee		2,000	2,000	,	2,000	2,000	2,000
81,568	100,000	57,429	43320	Delinquent Fees		100,000	100,000	,	100,000	100,000	100,000
16,371	17,000	13,269	43330	Disconnect Fees		17,000	17,000	,	25,000	25,000	25,000
13,402	15,000	18,990	43340	Meter Fees		12,000	12,000	,	10,000	10,000	10,000
25,509	40,000	15,727	43370	Penalties		30,000	30,000	30,000	30,000	30,000	30,000
				IARGES, MISCELLANEOUS							ļ
101,256	100,800	102,971	42000	AMR Cost Recovery		0	0		0	0	
700	1,000	200	43560	Pole Permits & Rental Charge		1,000	1,000	,	10,000	10,000	10,000
75,024	10,000	23,951	43580	Time & Material Charges - Misc.		10,000	10,000	10,000	10,000	10,000	10,000
215,000	87,500	134,500	43590	Underground Connection Charge		175,000	175,000	·	225,000	225,000	225,000
0	1,000	0	43350	Overhead Connection Charge		1,000	1,000	1,000	1,000	1,000	1,000
											
77.400	40.000	4 400		ROM USE OF MONEY		40.000	40.000	40.000			_
75,489	40,000	4,408	42360	Interest on Investments		40,000	40,000	40,000	0	0	Ÿ
75,082	30,000	122,953	42362	Interest Income - Investments		30,000	30,000	30,000	80,000	80,000	80,000
7,692	0	0	42370	Realized Gain/Loss-Invest		0	0		0	0	0
55,251	0	(45,659)	42375	Unrealized Gain/Loss-Invest		0	0	-	0	0	0
			MIGGELLAN	VEOVIC							-
0	0	32,072	MISCELLAN			0	0		0	0	
5,378	7,500	28,065	42065 45525	CARES Act Funding Insurance Claims/Recoveries		7,500	7,500	7,500	-	10,000	10,000
								,	10,000		,
5,238	500 2,000	1,906	45540 45550	Reimbursements, Rebates & Recov Miscellaneous	/eries	1,000	1,000		1,000	1,000	1,000
1,697	1,500	4,001	45550	Sale Of Salvage & Surplus Materia	la.	1,000	1,000	1,000	1,000	1,500	1,000
1,697	1,500	6,450	44580	Sale Of Salvage & Surplus Materia	us	1,000	1,000	1,000	1,000	1,000	1,000
0	7,000	1,026	44585	Recovered Cost - Streetlights in Ne	w. Dav	5,000	5,000	,	3,000	3,000	3,000
0	7,000	1,026	44392	Transfer In - Caital Fund	ew Dev.	5,000	5,000		3,000	3,000	,
0	0	0	45610	Transfer from Reserves		0	0		0	0	
U	U		43010	Transfer from Reserves		U	0	-	0	U	0
12,792,223 1	13,708,358	12,197,047	TOTAL REV	ENUES / OTHER SOURCES		13,557,511	13,557,511	13,561,511	13,919,323	13,919,323	13,919,323

LIGHT & POWER - ADMINISTRATION (5600)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2	2	2	2	2	2
Expenditures						
Personnel	294,668	250,357	250,357	257,494	276,347	276,347
	1,022,704	1,313,435	1,313,435	1,405,573	1,480,888	1,480,888
Operating						2 200
Operating Capital Outlay		2,200	2,200	2,200	2,200	2,200

Major Highlights for FY23

Total Budget Increase

\$

193,443

- The proposed budget increase primarily due to Billing & Administrative Support increase (\$167K)
- The proposed budget increase is partially due to projected increases in personnel.

In FY23 the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			5600-ELECT	TRIC ADMINISTRATION							
			PERSONNE	L - WAGES & BENEFITS							
184,753	182,066	181,508	50010	Salaries		185,559	185,559	185,559	191,264	206,869	206,86
1	500	0	50020	Salaries - Overtime		300	300		300	300	30
11,218	10,945	11,177	50110	Social Security Tax		11,197	11,197	11,197	11,565	12,532	12,53
2,624	2,561	2,614	50120	Medicare Tax		2,620	2,620	2,620	2,706	2,932	2,93
18,195	23,499	17,698	50130	Health Insurance		26,280	26,280		25,246	25,246	25,24
7,387	0	62,616	50132	OPEB Health Insurance		0			0	0	
17,713	20,338	19,952	50140	VRS Retirement		20,727	20,727	20,727	22,627	24,473	24,47
(3,710)	2,441	(4,241)	50145	VRS Group Life Insurance		2,488	2,488	2,488	2,564	2,773	2,77
0,710)	0	0	50150	VRS Disability Insurance		2,100			0	2,773	2,77
1,089	1,152	1,482	50160	Worker's Comp. Insurance		1,186	1,186		1,222	1,222	1,22
258	0		50169	Hazard Pay		0			0		1,22
236	0	1,802	30107	Tiazaid i ay		0	0	_	0	0	
			SERVICES -	- PURCHASED, SHARED, INTER	RNAL						
0	100	0	50210	Health & Medical Services		100	100	100	100	100	10
			51314	Consulting Services							
0	1,000	0	53230	R&M - Building & Grounds		1,000	1,000	1,000	1,000	1,000	1,00
0	0	0	53245	R&M - Vehicle		0		-	0	0	1,00
659	2,500	1,126	53250	Maintenance Service Contract		2,500	2,500	2,500	2,500	2,500	2,50
037	2,500	1,120	33230	Pitney Bowes	1,500	2,500	2,500	2,500	2,500	2,500	2,50
				ESI - Copier	1,000						
0	500	0	52400	Printing and Binding	1,000	500	500	500	500	500	50
0		0	52410	Advertising		0			0	0	50
968,780	1,006,713	1,006,713	52520	Billing and Administrative Service	.0	1,290,935	1,290,935	1,290,935	1,383,223	1,458,538	1,458,53
1,000	1,000,713	1,000,713	53520	Motor Pool		1,000	1,000		1,000	1,000	1,00
1,000	1,000	1,000	33320	Missis Foot		1,000	1,000	1,000	1,000	1,000	1,00
			OTHER CH	ARGES							
0	1,500	0	52710	Postal Services		500	500	500	300	300	30
1,291	3,500	1,939	52720	Telecommunications		2,500	2,500	2,500	2,500	2,500	2,50
1,141	1,176	1,141	55840	Motor Vehicle Insurance		1,175	1,175	1,175	1,225	1,225	1,22
0	500	0	52015	Meals		500	500	500	500	500	5(
265	0	0	52018	Travel		500	500	500	500	500	50
				NEOUS ITEMS							
10,863	12,000	10,786	52210	Dues & Assoc. Memberships		12,000	12,000	12,000	12,000	12,000	12,00
0		0	52220	Bank Fees		0			0	-	
0		0	56500	Pandemic Expenses		0			0		
0	0	0	56299	Miscellaneous		0	0	-	0	0	
			MATERIAL	C AND CURBUTES							
^				S AND SUPPLIES		^	^		^	^	
0		-	52510	Office Supplies		0			0		
0		0	53550	Vehicle Fuels		0			0	-	
0		0	53560	Vehicle & Equipment Supplies	1	0			0	0	10
0		0	51570	Uniform Purchases and Wearing A	pparel	125	125		125	125	12
0	100	0	52660	Operating Supplies		100	100	100	100	100	10
						144			of Ouder are		

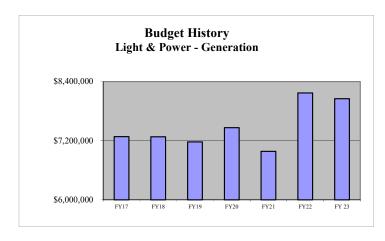
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			CA	APITAL OU	JTL	AYS						
1,301	2,000	0		77600	Cor	nputer Hardware and Equipment	2,000	2,000	2,000	2,000	2,000	2,000
0	200	0		77650	Cor	nputer software	200	200	200	200	200	200
0	0	0		77500	Vel	icle Replacement	0	0	-	0	0	0
0	0	0		77900	Lea	sed Equipment	0	0	-	0	0	0
1,224,829	1,276,415	1,317,373	EL	ECTRIC A	DMI	NISTRATION	1,565,992	1,565,992	1,565,992	1,665,267	1,759,435	1,759,435

LIGHT & POWER - GENERATION (5700)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2	1	1	1	1	1
Expenditures						
	205 250	87,326	87,526	84,188	90,828	90,828
Personnel	205,258	07,320	0.,,0			
Personnel Operating	6,680,541	8,031,895	8,058,050	7,918,075	7,918,075	7,918,075
	The state of the s	· · · · · · · · · · · · · · · · · · ·		7,918,075 50,000	7,918,075 50,000	7,918,075 50,000

Major Highlights for FY23

Total Budget Increase

\$

(110,319)

- The proposed budget decrease is partially due to a decrease in R&M Engines (\$63K)
- The proposed budget decrease is partially offset by an anticipated increase in fuel costs (\$20K).
- The proposed budget decrease is partially due to decrease in Electricity Purchased costs projections (\$71K).

In Dept Request the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

											1
			_						FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED		MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL	- 			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOLLED	AMENDED	F 1 2 2	REQUEST	1 KOI OSED	ADOLLED
			- 								
			5700-FLECT	TRIC GENERATION							
				L - WAGES & BENEFITS							
59,470	61,961	54,969	50010	Salaries		62,317	62,317	62,317	58,864	64,335	64,335
142	1,000	146	50020	Salaries - Overtime		800	800	1,000	1,500	1,500	1,500
3,679	3,810	3,500	50110	Social Security Tax		3,829	3,829	3,829	3,617	3,956	3,956
861	892	819	50120	Medicare Tax		896	896	896	846	926	926
9,755	9.941	6,689	50130	Health Insurance		10,682	10,682	10,682	10,260	10,260	10,260
18,881	6,921	136,354	50140	VRS Retirement		6,961	6,961	6,961	6,965	7,612	7,612
772	831	594	50145	VRS Group Life Insurance		836	836	836	789	863	863
0	0	25	50150	VRS Disability Insurance		0	0		311	340	340
923	976	505	50160	Worker's Comp. Insurance		1,005	1,005	1,005	1,036	1,036	1,036
171	0	1,658	50169	Hazard Pay		0	0	-	1,030	0	1,030
1/1	0	1,050	30109	Tiuzura i uy		Ü	0		- U	Ü	
		-	SERVICES -	PURCHASED, SHARED, INTER	RNAL						
0	500	0		Health & Medical Services		500	500	500	500	500	500
914	10,000	1,352	53230	R&M - Buildings & Grounds		10,000	10,000	10,000	10,000	10,000	10,000
7,984	20,000	15,384	53239	R&M - Engines		30,000	93,345	120,000	30,000	30,000	30,000
0	25,000	22,484	53240	R&M - Equipment		25,000	25,000	25,000	25,000	25,000	25,000
2,420	5,000	3,146	53250	Maintenance Service Contract		5,000	5,000	5,000	5,000	5,000	5,000
2,420	3,000	3,140	33230	People's Choice Answering		3,000	3,000	3,000	3,000	3,000	3,000
				Service	2,500						•
				Misc.	2,500						
1,124	1,500	841	51451	Uniform Rentals	2,300	1,500	1,500	1,000	1,000	1,000	1,000
1,124	1,500	071	31431	Omform Renais		1,500	1,500	1,000	1,000	1,000	1,000
		-	OTHER CH.	ARGES							
0	0	0	52018	Travel		0	0	_	0	0	0
0	0	0	55630	Water Services		0	0		0		0
0	0	0	52710	Postal Services		0	0		0		0
1,450	1,000	225	52720	Telecommunications		1,000	1,000	1,000	1,000	1,000	1,000
507	522	507	55810	Boiler & Machinery Insurance		522	522	522	540	540	540
7,532	7,758	7,532	55820	Fire / Property Insurance		7,758	7,758	7,758	7,990	7,990	7,990
2,126	2,190	2,139	55830	Contractor's equipment insurance		2,203	2,203	2,203	2,270	2,270	2,270
10,248	10,555	10,439	55870	General Liability Insurance		10,752	10,752	10,752	11,075	11,075	11,075
10,210	10,555	10,137	33070	General Elastity Insurance		10,732	10,732	10,752	11,075	11,075	11,075
		<u> </u>	MISCELLAI	NEOUS ITEMS							
0	0	0	52220	Bank Fees		0	0	_	0	0	0
0	0	0	56500	Pandemic Expenses		0	0		0		
Ü	0		30300	Tundenne Expenses		Ü	0		- U	Ü	
			MATERIAL.	S AND SUPPLIES							
0	0	0	53550	Vehicle Fuels		0	0		0	0	0
54,934	80,000	53,784	53552	Fuel Oil		100,000	100,000	100,000	120,000	120,000	120,000
0	1,500	0	53555	Lube Oil		2,000	2,000	2,000	2,000	2,000	2,000
0	1,500	0	53560	Vehicle & Equipment Supplies		2,000	2,000	2,000	2,000	2,000	2,000
117	1,000	220	51570	Uniform Purchases and Wearing A	nnarel	1,000	1,000	1,000	1,000	1,000	1,000
0	500	0	52580	Books, Subscriptions & Education	* *	500	500	500	500	500	500
7,280,034	8,382,153	6,562,165	56620	Electricity Purchased		7,770,615	7,770,615	7,770,615	7,700,000	7,700,000	7,700,000
324	0,382,133	324	52660	Operating Supplies		0	7,770,013		7,700,000	, ,	
324	U	344	52000	Operating Supplies		147	0			or EV23 Adop	

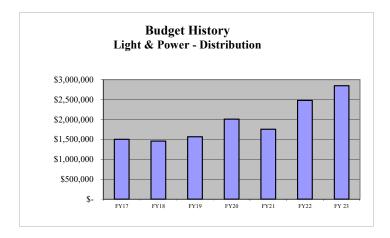
										FY23	FY23	FY23
FY20	FY21	FY21					FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
0	200	0		53670	Sm	all Tools	200	200	200	200	200	200
			CA	PITAL O	JTL	AYS						
2,239	100,000	98,286		79010	Sub	station Upgrades	50,000	50,000	50,000	50,000	50,000	50,000
0	0	0		77500	Vel	nicle Replacement	0	0	-	0	0	0
0	0	0		77900	Lea	sed Equipment	0	0	-	0	0	0
7,466,607	8,735,709	6,984,084	EL	ECTRIC (GEN	ERATION	8,105,876	8,169,221	8,195,576	8,052,263	8,058,903	8,058,903

LIGHT & POWER - DISTRIBUTION (5800)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	Amended	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	13	13	13	13	13	13
Expenditures						
D 1	1,362,265	1,395,117	1,395,117	1,497,709	1,585,488	1,585,488
Personnel	-,,					465 600
Operating	339,016	455,693	457,693	467,600	467,600	467,600
		455,693 628,383	457,693 628,383	467,600 880,980	467,600 880,980	467,600 880,980

Major Highlights for FY23

Total Budget Increase

\$

454,875

- The proposed budget increase is partially due to projected increases in personnel.
- The proposed budget includes an increase in Machinery & Equipment, not budgeted for in FY22 (\$208K).
- The proposed budget increase is partially due to an increase in Vehicle Replacement (\$20K).
- The proposed budget increase is partially due to the upgrade of the cameras at L&P for \$23,980.

In FY23 the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
		<u> </u>	5800-FLFC	TRIC DISTRIBUTION							
		-		L - WAGES & BENEFITS							
921,613	932,749	957,977	50010	Salaries Salaries		968,497	968,497	968,497	1,014,604	1,087,079	1,087,079
48,458		53,985	50020	Salaries - Overtime		90,000	90,000	90,000	110,000	110,000	110,000
58,570	56,282	62,508	50110	Social Security Tax		58,573	58,573	58,573	61,145	65,640	65,640
13,698	13,168	14,642	50120	Medicare Tax		13,701	13,701	13,701	14,307	15,355	15,355
106,718	109,167	124,109	50130	Health Insurance		131,654	131,654	131,654	151,682	151,682	151,682
89,324		104,491	50140	VRS Retirement		108,109	108,109	108,109	120,040	128,613	128,613
11,575		12,533	50145	VRS Group Life Insurance		12,974	12,974	12,974	13,600	14,572	14,572
1,719		1,928	50150	VRS Disability Insurance		1,952	1,952	1,952	2,384	2,600	2,600
8,865	9,376	8,149	50160	Worker's Comp. Insurance		9,657	9,657	9,657	9,947	9,947	9,947
3,576	0	21,942	50169	Hazard Pay		0	0	-	0	0	C
0			50180	Other Payroll Benefits Exp		0	0	-	0	0	0
			SERVICES -	PURCHASED, SHARED, INTER	RNAL						
3,722	4,200	0	50210	Health & Medical Services		4,200	4,200	4,200	0	0	0
11,164	10,000	10,747	51314	Consulting Services (system study)	20,000	20,000	20,000	20,000	20,000	20,000
7,741	0	6,546	51315	Contractual Services		7,500	7,500	7,500	7,500	7,500	7,500
14,500	15,000	14,625	51322	Right of Way Clearing		20,000	20,000	20,000	30,000	30,000	30,000
6,225	20,000	0	51323	Storm Damage Cleanup		20,000	20,000	20,000	20,000	20,000	20,000
7,159	10,000	6,934	53230	R&M - Building & Grounds		20,000	20,000	20,000	10,000	10,000	10,000
27,115	15,000	6,092	53240	R&M - Equipment		15,000	15,000	15,000	15,000	15,000	15,000
27,287	17,500	8,183	53245	R&M - Vehicles		20,000	20,000	20,000	30,000	30,000	30,000
952	3,000	544	53246	R&M - Tools		3,000	3,000	3,000	3,000	3,000	3,000
278	3,000	1,865	53247	R&M - Street lights - Misc		3,000	3,000	2,000	2,000	2,000	2,000
57,722	46,150	36,613	53250	Maintenance Service Contract		20,600	20,600	20,600	18,000	18,000	18,000
				Accurate Calibration	1,500						
				Altec	7,000						
				Special Fleet Testing	5,000						
				Shop Key Pro	1,500						
				VMDEA	3,000						
6,654	7,000	6,854	53271	OH Line Agreement		7,200	7,200	7,200	7,200	7,200	7,200
0		0	52410	Advertising		0			0	0	0
14,549	18,000	15,542	51451	Uniform Rentals		18,000	18,000	18,000	20,000	20,000	20,000
				Rental cost for fire retardant clothing, current and future L&P staff							
50,000	50,000	50,000	53520	Motor Pool		50,000	50,000	50,000	50,000	50,000	50,000
7,500	7,500	7,500	53525	Mowing, mulching, trimming		7,500	7,500	7,500	7,500	7,500	7,500
. ,	1,7=00			5, 8, 8		. ,- • •	. ,- • •	- ,		.,.	. ,- • •
			OTHER CH	ARGES							
8,908	15,000	10,517	55620	Heating Services		15,000	15,000	15,000	18,000	18,000	18,000
342		287	55630	Water Services		400	400	400	400	400	400
215	200	202	53640	Sewage Services		300	300	300	300	300	300
568	500	303	53660	Disposal Fees		500	500	500	500	500	500
3,443	6,000	3,337	52675	Miss Utility Tickets		5,000	5,000	5,000	5,000	5,000	5,000

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
46		175	52710	Postal Services		200	200	200	200	200	200
14,395	15,000	16,023	52720	Telecommunications		18,000	18,000	18,000	18,000	18,000	18,000
541	557	541	55810	Boiler & Machinery Insurance		525	525	525	0	0	(
6,571	6,769	6,571	55840	Motor Vehicle Insurance		6,768	6,768	6,768	0	0	(
7,517	24,000	7,218	51920	Education & Training		24,000	24,000	24,000	24,000	24,000	24,000
				Lineman school training for							
				6 employees	12,000						
				Substation school for 2							
				employees	4,000						
				Safety training for							
				department staff	8,000						
84	5,000	2,418	52010	Lodging		5,000	5,000	5,000	5,000	5,000	5,000
650	3,000	1,469	52015	Meals		3,000	3,000	3,000	3,000	3,000	3,000
496	0	0	52018	Travel		0	0	-	1,000	1,000	1,000
0	0	0				0	0	-	0		
0	0	0		NEOUS ITEMS		0	0	-	0		
32,838	15,000	11,716	52295	Bad Debt Expense		0	0	-	0	0	(
845	0	1,331	56500	Pandemic Expenses		0	0	-	0	0	(
			56299	Miscellaneous							
			MATERIAL	S AND SUPPLIES							
959	2,500	1,148	52510	Office Supplies		2,000	2,000	2,000	2,000	2,000	2,000
60	300	5	52530	Medical Supplies		300	300	300	300	300	300
0	200	8	53540	Janitorial Supplies		200	200	200	200	200	200
15,123	20,000	14,456	53550	Vehicle Fuels		20,000	20,000	20,000	25,000	25,000	25,000
387	1,500	722	53555	Lube Oil		1,500	1,500	1,500	1,500	1,500	1,500
12,357	15,000	7,709	53560	Vehicle & Equipment Supplies		15,000	15,000	18,000	20,000	20,000	20,000
9,980	15,000	12,522	51570	Uniform Purchases and Wearing A	pparel	20,000	20,000	20,000	20,000	20,000	20,000
14,104	12,000	14,851	52580	Books, Subscriptions & Education		12,000	12,000	12,000	15,000	15,000	15,000
52,541	40,000	35,712	53630	Meter Purchases		30,000	30,000	30,000	30,000	30,000	30,000
1,229	5,000	2,383	52660	Operating Supplies		5,000	5,000	5,000	5,000	5,000	5,000
20,078	15,000	15,048	53670	Small Tools		32,000	32,000	32,000	20,000	20,000	20,000
431	3,000	300	53680	Traffic Signals & Signs		3,000	3,000	3,000	3,000	3,000	3,000
0	0	0	54530	Safety Equipment		0	0	-	10,000	10,000	10,000
			CAPITAL O	UTLAYS							
0	0	0	77200	Machinery & Equipment		57,000	57,000	57,000	265,000	265,000	265,000
				Replacement of Condux Wire							
				puller with air compressor	125,000						
			+	patter with all compressor	123,000						
				Replacement of 35G with							
				new 50G. 35G to go to PW	110,000						
				Standby Generator	30,000						
	0	0	77500	Vehicle Replacement	30,000	370,000	370,000	370,000	350,000	350,000	350,000

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
				Addition of new small bucket,							
				additional height, keeping							
				844 for backup	300,000						
				Replace Unit 810 with 3/4							
				ton 4x4 pickup	50,000						
378	2,000	15	77600	Computer Equipment		2,000	2,000	2,000	25,980	25,980	25,980
0	35,558	24,256	77650	Computer Software		0	0	-	0	0	0
8,945	15,000	17,253	77720	New Lines & Customers		15,000	15,000	15,000	15,000	15,000	15,000
33,116	20,000	11,831	77730	Street & Yard Light Upgrades		20,000	20,000	20,000	25,000	25,000	25,000
0	0	0	77900	Leased Equipment		0	0	-	0	0	0
160,856	156,555	2,015	78810	Distribution System Improvements		164,383	164,383	164,383	200,000	200,000	200,000
2,008,471	1,990,976	1,756,652	ELECTRIC 1	DISTRIBUTION		2,479,193	2,479,193	2,481,193	2,846,289	2,934,068	2,934,068

FY20 ACTUAL	FY21 AMENDED	FY21 ACTUAL			A	FY22 DOPTED	FY22 AMENDED	PROJECTED FY22	FY23 DEPT REQUEST	FY23 MGR PROPOSED	FY23 COUNCIL ADOPTED
			9900-DEBT S	EPVICE							
999,916	0	978,476	59000	Depreciation Expense		0	0	-	0	0	0
0	0	0	89500	Lease Payments - Principal		0		_	0	-	0
0	0	0	89509	2008 GOB - new lines		0	0	-	0	0	0
135,625	139,460	139,460	89510	2020 GOB 19.25M Principal		0	0	-	0	0	0
1,650,000	105,000	0	89512	2012A GO Bonds - Principal		0	0	-	0	0	0
100,000	105,000	105,000	89516	2016 Bond - Principal		240,000	240,000	240,000	255,000	255,000	255,000
0	0	124,000	89517	2020 Bond - Refunding Principal		117,000	117,000	117,000	121,000	121,000	121,000
0	0	0	89582	2015 Water Loan to L/P		0	0	-	0	0	0
0	0	0	89600	Lease Payments - Interest		0	0	-	0	0	0
7,041	0	7,041	89609	2008 GOB New lines		0	0	-	0	0	0
1,478	2,092	(2,809)	89610	2010 GOB 19.925M Interest		0	0	-	0	-	0
31,201	36,044	0	89612	2012A GO Bonds - Interest		0	0	-	0	-	0
63,553	80,350	59,370	89616	2016 Bond - Interest		72,250	72,250	72,250	59,875	59,875	59,875
3,699	0	21,238	89617	2020 Bond - Refunding Interest		20,216	20,216	20,216	18,578	18,578	18,578
0	0	0	89682	2015 Water Loan to L & P Interest		0	0	-	0	0	0
13,768	0	0	89710	Bond Issurance Costs		0	0	-	0	0	0
(1,885,625)	0	(368,460)	89799	Debt Principal Offset		0	0	-	0	0	0
1,120,657	467,946	1,063,316	DEBT SI	CRVICE		449,466	449,466	449,466	454,453	454,453	454,453
			9925-DEPRE	CIATION							
				Depreciation							
-	-	-	DEPREC	IATION		-	-	-	-	-	-
11,820,564	12,471,046	11,121,425	TOTAL	EXPENDITURES	1	2,600,528	12,663,873	12,692,228	13,018,271	13,206,858	13,206,858
,,	,.,.,	,,					,,	,-,,	,,	,,,,,,,	,,
			9950-TRANS	FERS							
393,772	409,710	405,075	89950	Transfer Elec. to G/F - PILOT		404,625	404,625	404,625	415,180	415,180	415,180
0	827,602	0	89960	Transfer to Capital Fund		552,358	552,358	552,358	485,872	297,285	297,285
0	0	0	89965	Transfer Out-Capital		0	0	-	0	0	0
393,772	1,237,312	405,075	TRANSF	ERS		956,983	956,983	956,983	901,052	712,465	712,465
			9990-CONTI	NGENCY - UNRESERVED							
				Contingency - Unreserved							
-	-	-		GENCY - UNRESERVED		-	-	-		-	
12,214,336	13,708,358	11,526,500	TOTAL	EXPENDITURES & TRANSFERS	5]	3,557,511	13,620,856	13,649,211	13,919,323	13,919,323	13,919,323

TOWN OF CULPEPER Light & Power - Capital FY23 BUDGET

FY20	FY21	FY21				FY22	FY22	PROJECTED		FY23 MGR	FY23 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			CENEDA	LODI	IGATION BOND						
0	0	0			an Proceeds	0	0	0	0	0	0
0		0			funding Bond Proceeds	0	0			0	0
U	U		RESERVI			0	0	U	0	U	0
0	55,672	0			serves - Prior Year Balance	0	301,433	301,433	0	0	0
U	33,072		4300	io Re	Unreserved-transfer from capital fund	0	301,433	301,433	U	U	0
		-			Reserved-loan proceeds from prior year						
		+	 	Da	serves - AMR Cost Recovery						
0	0	0	4224		erest on Investments	0	0	0	0	0	0
0		0		-						0	0
0	-	0			lk Feed Installations nsfer from Reserves	0			0	0	0
0	446,675	0				0	450,000	450,000	0	0	0
	0		FUND TR							0	
0	0	0	8996	00 Tra	nsfer to Capital Fund from Operations	0	0	0	0	0	0
	707.717										
-	502,347	-	TOTAL R	EVEN	UES / OTHER SOURCES	-	751,433	751,433	-	-	-
9,012	30,672	10,081			L SYSTEM UPGRADE	0	0	0	0	0	0
			CAPITAL								
					nputer Hardware						
			76	50 Cor	nputer Software						
9,012	30,672	10,081	FINANCI	AL SY	STEM UPGRADE	-	-	-	-	-	-
8,580	25,000	0			TION 4KV SYS CHANGEOUT	0	0	0	0	0	0
			CAPITAL								
			772	00 Ma	chinery & Equipment						
					Purchase of Transformers and Misc Equipment						
8,580	25,000	0	DISTRIB	UTION	4KV SYS CHANGEOUT	-	-	-	-	-	-
25,595	0	6,263			ETLIGHTING	0	0	0	0	0	0
			CAPITAL								
			772	00 Ma	chinery & Equipment						
25,595	0	6,263	LED STR	EETL	GHTING	-	-	-	-	-	-
0	0	0			IILL CONDUIT		450,000	450,000	0	0	0
			CAPITAL	OUTL	AYS						
			772	00 Veh	icle & Equipment Replacement						
0	0	0	NALLES	MILL	CONDUIT	-	450,000	450,000	-	-	-
0	446,675	145,242	8820 - BIN	GHA	M & TAYLOR ELECTRIC FURNACE PR		301,433	301,433	0	0	0
			CAPITAL	OUTI.	AYS						

TOWN OF CULPEPER Light & Power - Capital FY23 BUDGET

		-	-							
								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
				Infrastructure						
				Machinery & Equipment						
				Engineering						
0	446,675	145,242	BINGHAM	& TAYLOR ELECTRIC FURNACE PROJECT	· _	301,433	301,433	-	-	-
43,187	502,347	161,586	sub-to	al of all capital projects	-	751,433	751,433	-	-	-
			9950 TRAN							
0	Ů	0		Xfer to Capital (Non Committed)		0		0	0	0
0	0	0	89965	Transfer Out - Capital		0	0	0	0	0
0	0	0	TRANSFER	S	-	-	-	-	-	-
			2000 CONT	NORMON, ANDROPPARE						
				INGENCY - UNRESERVED						
				Contingency - Reserved						
			89991							
0	0	0	CONTINCI	NCV INDECEDVED						
0	0	0	CONTINGE	NCY - UNRESERVED	-	-	-	-	-	-
43,187	502,347	161,586	ТОТА	L EXPENDITURES	_	751,433	751,433	_		
43,107	302,347	101,380	IOTA	L EAI ENDITURES	-	731,433	731,433	-	-	
					1					

TOWN OF CULPEPER Cemetery Perpetual Care - Fund Summary FY23 BUDGET

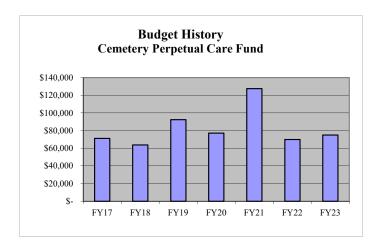
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			O	PERA	ATING FUND:						
77,206	70,000	127,649	T	OTAI	L CEMETERY PERPETUAL CARE FUND REVENUE	70,000	70,000	70,000	75,000	75,000	75,000
-	70,000	-		9990	CONTINGENCY	70,000	70,000	70,000	75,000	75,000	75,000
-	70,000	-	T	OTAI	EXPENDITURES	70,000	70,000	70,000	75,000	75,000	75,000

CEMETERY PERPETUAL CARE FUND

Mission:

To provide a corpus from which interest earnings provide sufficient funds for capital improvements to Fairview Cemetery.

Budget and Staff Resources:



	ENZOI		Staffing S	•	EV22	E3100
	FY21	FY22	FY22	FY23	FY23	FY23
Category	<u>Actual</u>	<u>Amended</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-		-
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
•	- 127,649	- 70,000	- 70,000	- 75,000	- 75,000	- 75,000
		70,000		- 75,000 -	- 75,000 -	
Personnel Operating	127,649	*	70,000	· ·	75,000 	

Total Budget Increase

\$

5,000

Major Highlights for FY23

One hundred percent (100%) of the revenue generated from the sales of grave spaces is allocated to the Perpetual Care Fund, with no expenditures.

TOWN OF CULPEPER Cemetery Perpetual Care - Operating FY23 BUDGET

								FY23	FY23	FY23
FY20	FY21	FY21			FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			RESI	RVE BALANCES						
0	0	0		45600 Reserves	0	0	0	0	0	0
			D. D. T. T.							
			REV	ENUE FROM USE OF MONEY						
28,456	20,000	29,349		42360 Interest on Investments	20,000	20,000	20,000	25,000	25,000	25,000
			0 4							
			MISC	CELLANEOUS						
48,750	50,000	98,300		44502 Cemetery Lot Sales	50,000	50,000	50,000	50,000	50,000	50,000
0	0	0		42504 Contributions	0	0	0	0	0	0
		12-11								
77,206	70,000	127,649	TOT	AL REVENUES / OTHER SOURCES	70,000	70,000	70,000	75,000	75,000	75,000
									-	
			9990	CONTINGENCY					-	
0	70,000	0	2270	89990 Contingency	70,000	70,000	70,000	75,000	75,000	75,000
0	70,000	0	CON	FINGENCY	70,000	70,000	70,000	75,000	75,000	75,000
_	70,000	-		TOTAL EXPENDITURES	70,000	70,000	70,000	75,000	75,000	75,000

TOWN OF CULPEPER Parking Authority - Fund Summary FY23 BUDGET

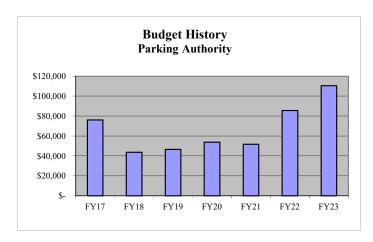
									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			OPE	ERATIN	IG FUND:				•		•
42,535	55,634	32,777	TOT	TAL PA	RKING AUTHORITY FUND REVENUES	85,550	85,550	85,550	110,450	110,450	110,450
53,871	55,634	51,701		8700	PARKING AUTHORITY	85,550	85,550	85,550	110,450	110,450	110,450
-	-	-		9990	CONTINGENCY	-	-				-
53,871	55,634	51,701	TOT	ΓAL EX	PENDITURES	85,550	85,550	85,550	110,450	110,450	110,450

PARKING AUTHORITY

Mission:

To provide convenient, safe, secure and an aestetically pleasing parking experience. The Authority shall continually maintain, improve, and increase parking opportunities to meet the unique challenges that exist as a result of growth and development in Town.

Budget and Staff Resources:



Budget & Staffing Summary										
	FY21	FY22	FY22	FY23	FY23	FY23				
Category	Actual	Amended	Projected	Dept Request	Mgr Proposed	Adopted				
Authorized Persons Expenditures	-	-	-	-	-	-				
Personnel	_	_	_	-	_	-				
Operating	51,701	85,550	85,550	110,450	110,450	110,450				
Capital Outlay	<u> </u>	<u> </u>				-				
Total Expenditures	51,701	85,550	85,550	110,450	110,450	110,450				

Major Highlights for F23:

Total Budget increase

\$

24,900

- The proposed budget increase is primarily due to an increase in repair and maintenance.

'In F23 the Parking Authority will:

- Support and assist the Town Council constructing and mangaing additional parking sites for the downtown
- Implement the Recommended parking lot management plan, as developed by staff and the parking Authority, including improvements to existing parking lots and alleyways.
- Continue to improve enforcement of parking violations

TOWN OF CULPEPER Parking Authority - Operating FY23 BUDGET

									FY23	FY23	FY23
FY20	FY21	FY21				FY22	FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
				<u> </u>							
			RE		BALANCES						
				45600	Reserves						
			EIN	UEC AND) D FORFEITURES						
2.025	5,000	1.040	FIN			2.50	0 2.500	2.500	2.500	2.500	2.500
3,025	5,000	1,940		4/340	Parking Fines	2,50	0 2,500	2,500	2,500	2,500	2,500
		<u> </u>	СН	ARCES	FOR SERVICES						
39,180	0	30,151	CII		Parking - Leased Spaces	30,00	0 30,000	30,000	40,000	40,000	40,000
0		0			Parking Lot Rental	50,00		500	500	500	500
0		0			Parking - On Street Permits		0 0		0	0	0
0	100				Parking - Duplicate Tags		0 0		0		0
330	-	685			Parking - One Day Pass	25	-	-	250	250	250
0					Miscellaneous		0 0		0	0	
				1							
			GR	ANT/RF	VENUE FROM GOVT						
0	49,534	0		44960	Transfer from General Fund Reserves	52,30	0 52,300	52,300	67,200	67,200	67,200
42,535	55,634	32,777	TO	TAL RE	VENUES / OTHER SOURCES	85,550	85,550	85,550	110,450	110,450	110,450
			870	0-PARK	ING AUTHORITY						
0							0	0	0		
			SEI		- PURCHASED, SHARED, INTERNAL						
1,709	4,200	939		53249	R&M - Misc. / Other	35,00	0 35,000	35,000	60,000	60,000	60,000
					Paving E. Cameron St. Lot	60,000					
42,739	40,000	40,821		53250	Maintenance Service Contract	40,00	0 40,000	40,000	40,000	40,000	40,000
	0.50.1				Contract with Public Works						0.000
7,034	8,634	6,857			Rental of Street Lights	7,50		7,500	8,000	8,000	8,000
317		598		52400	Printing and Binding	75		750	750	750	750
0	0	0	ОТ	TIED CI	IARGES		0 0	0	0		
253	400	5	01		Postal Services	40	0 400	400	100	100	100
1,550		1,550			Public Official Liability	1,60		1,600	1,600	1,600	1,600
1,330					General Liability Insurance		0 1,000		1,000	,	
0	-		_		Lease-Parking Spaces (Ann Wingfield)		0 0		0	-	
0	-			52015			0 0		0	-	
0				32013	Wicais		0 0		0	v	0
			MI	SCELLA	NEOUS ITEMS		0				
270	300	930			Bad Debt Expense	30	0 300	300	0	0	0
0					Pandemic Expenses		0 0		0	0	0
0					Operating Supplies		0 0	0	0	0	0
			CA		DUTLAY						
0	0	0		77900	Leased Equipment		0 0	0	0	0	0
53,871	55,634	51,701	PA	RKING.	AUTHORITY	85,550	85,550	85,550	110,450	110,450	110,450

TOWN OF CULPEPER Parking Authority - Operating FY23 BUDGET

										FY23	FY23	FY23
FY20	FY21	FY21				FY22		FY22	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPT	ED	AMENDED	FY22	REQUEST	PROPOSED	ADOPTED
			9990		INGENCY							
				9990	Contingency							
-	-	ı	CON	TINGE	NCY		-	-	ı	-	-	
					·							
53,871	55,634	51,701		TOTAL	LEXPENDITURES	85,	550	85,550	85,550	110,450	110,450	110,450