



# TOWN OF CULPEPER

400 S. Main St., Suite 105 • Culpeper, VA 22701

(540) 829-8240 • FAX (540) 829-8249

Email: ClerksOffice@culpeperva.gov

## MEMBERS OF

### AUTHORITIES, BOARDS & COMMISSIONS

January 12, 2024

#### ARCHITECTURAL REVIEW BOARD

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Chris D. Hamilton	PO Box 68, Boston	229-7984	08/09/2005	05/31/2026
Vacant				05/31/2027
Jessica N. Amos	801 S. East St.	901-428-5664	02/14/2023	05/31/2026
Kimberly A. Trickett	1908 Juniper Dr	757-350-9388	10/13/2015	05/31/2025
Andrew W. Gutowski	1130 Oaklawn Dr	703-209-7739	04/13/2021	05/31/2024
B. Travis Brown	502 Monticello Ave	522-8376	01/10/2023	Town Council

\*Board consists of five members who serve four-year terms. Members are to be all town citizens or property owners or merchants in the district or a licensed architect or architectural historian. Board has the power and duty to: 1) undertake studies and review information related to historic structures and properties in the town, identify and recommend additional properties or areas to be designated as an historic district, and identify and recommend boundary changes to the existing historic district; 2) recommend to town council guidelines for applying for standards set out in Section 27-128, including methods for revitalizing structures to preserve their historic character, an inventory and ranking of historic structures, a synopsis and ranking of historic aspects of construction and information related to costs of renovation; and 3) review applications for findings of architectural compatibility to the extent that they involve activities coming under the jurisdiction of Section 27-128 and to determine whether such applications comply with those standards, such a determination to be entitled a "finding of architectural compatibility."

\*Board meets monthly on the fourth Wednesday at 5:00 p.m.

#### CULPEPER CABLE COMMISSION

<u>Name</u>	<u>Representing</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Alan Anstine	County	2310 Orange Rd	727-0247	01/01/2017	02/28/2025
Sue Hansohn	County	12310 Rose Cottage Ln	423-2134	01/07/2020	02/28/2026
Steve Nixon	Town	1025 Ridgemere Ln	825-5768	01/12/2016	02/28/2025
R.E. Deane	Town	1146 Meander Dr	825-0074	01/11/2011	02/28/2026
Pastor Jeff Light	Minis. Assoc.	4646 Sperryville Pike	547-3414	03/14/2023	02/28/2026
Mark Callahan	School Board	450 Radio Ln	825-3677 x3114	08/10/2009	01/31/2025
Andrew DeNicola	Young Professionals	271 Southgate Shop Ctr	757-303-8878	05/31/2023	02/28/2026
William M. Yowell		218 W Park Ave	718-5000		Town Council
David Durr		18453 Snaffle Ln	219-8124		BOS
John Egertson		302 N Main St	727-3427		Ex-Officio
Chris Hively		400 S Main St	829-8250		Ex-Officio

\*Commission is jointly established by the Town & County. It consists of nine members who serve three-year terms and are responsible for the administration and management of the educational and governmental access channel of cable, Culpeper Media Network. The Commission is solely responsible for determining policies for programming, fund raising, capital purchases and other operations of the channel.

\*Commission meets bi-monthly on the third Monday at 3:30 p.m.

**CULPEPER ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Carl B. Sachs (c)	5577 Riverbend Ln, Reva	547-9668	11/01/2019	12/31/2025
David M. Jones (c)	9190 Corbins Way Dr	825-8005	11/06/2013	12/31/2025
Gary L. Desilets (c)	3052 Southampton Dr, Jeffersonton	703-498-7716	01/04/2022	12/31/2024
Ayana N. Summerlinrosa (c)	12331 Osprey Ln	203-427-7632	01/01/2024	12/31/2026
John E. Beck (t)	301 W Asher St	850-273-9100	04/12/2022	12/31/2024
Tripp Butler (t)	1140 S. Blue Ridge Ave	825-5984	02/14/2006	12/31/2027
Paul Bates	8295 Eggbornsville Rd, Rixeyville	827-9072		BOS
Janie Schmidt	2141 Chestnut Dr	764-8003		Town Council
Jeff Say	629 Sperryville Pike #100	825-8628		Chamber
Paige Read	111 S. Commerce St	727-0611		Tourism
Tommy O'Halloran	PO Box 503, Rixeyville	937-3021		Agriculture
Jessica Jenkins	127 W. Davis St	825-4416		CRI

\*Committee reviews and advises the County Board of Supervisors on issues related to the economic growth and vitality of the County and Town, develops recommendations to the strategic plan for a sustainable economic development effort aimed at maintaining a balanced and stable local economy.

\*Committee meets monthly on the second Friday at 7:30 a.m.

**CULPEPER PARKING AUTHORITY**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Elana T. Clements	606 S. West St	825-9691	08/09/2005	05/31/2025
John P. Flanagan	110 Sunset Ln	229-5342	05/13/2003	05/31/2026
Norma Nelson	502 W. Stevens St	229-0274	04/13/2021	05/31/2024
Christine M. Daley	1092 Oaklawn Dr	703-303-3620	07/09/2019	05/31/2026
Joshua D. Headley	601 Old Brandy Rd	931-6548	02/14/2023	05/31/2026
Pranas A. Rimeikis	815 E. Piedmont St	522-8232		Town Council

\*Authority consists of five members who serve four-year terms. Members are town or county residents or own property in the town's historic overlay district. The Authority's purpose is to plan and foster the development of parking facilities within the town.

\*Authority meets monthly on the third Wednesday at 8:30 a.m.

**JOINT BOARD OF BUILDING CODE APPEALS**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
David C. Duey, Jr. (t)	105 W. Mason St.	727-8857	09/11/2012	12/31/2026
Anthony Clatterbuck (t)	1202 Orange Rd	543-2269	04/13/2004	12/31/2025
Vacant (c)				12/31/2023
Cindy Thornill (c)	PO Box 157	229-6400	2/6/2007	12/31/2026
William G. Miller, Jr. (j)	15247 Norman Rd	547-9899	07/01/2005	12/31/2027
Vacant (alt-t)				12/31/2023
Alvin Pardo-Monell (t)	585 Windermere Dr	703-598-7389	02/14/2023	12/31/2025
Dex Sanders (alt-c)	16125 Raccoon Ford Rd	434-825-2424	03/2019	12/31/2027
Peter M. McGuire (alt-c)	8171 Windswept Ln	547-3473	01/03/2017	12/31/2024

\*Board consists of five members who serve five-year terms. Members are town and county residents and should consist of at least one experienced and licensed builder, architect or professional engineer, property manager, mechanical or plumbing engineering or contractor, and an electrical engineer or contractor. Authority of the Board is established by the Uniform Statewide Building Code (USBC). Alternates vote only in absence of member(s).

\*Board meets at least annually on the first Wednesday in January at 9 a.m.

**JOINT BOARD OF ZONING APPEALS**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
James W. Cabbage, Jr. (t)	610 Yowell Dr	825-8047	12/14/1999	05/06/2025
Alan Anstine (t)	2310 Orange Rd	727-0247	08/11/2015	05/06/2027
Francis Updike (c)	12035 Hidden Lakes Dr	522-9492	05/1976	05/06/2025
Thomas A. Seay (c)	17275 Germanna Hwy	829-9555	05/07/2002	05/06/2027
Vacant (j)				05/06/2028

\*Board consists of five members who serve five-year terms. Members shall include two town citizens, two county citizens, and one joint member. Board is empowered to: 1) hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in the administration or enforcement of the ordinance other than the zoning administrator's decision incorporating a finding of architectural compatibility; 2) authorize upon appeal or original application in specific cases such variance as set out in Section 27-403 of the Town Code from the terms of the ordinance as will not be contrary to the public interest, when, owing to the special conditions, a literal enforcement of the provisions will result in unnecessary hardship, provided that the spirit of the ordinance shall be observed and substantial justice done; 3) hear and decide appeals from the decision of the zoning administrator; and 4) hear and decide applications for interpretation of the official zoning map where there is an uncertainty as to the location of a district boundary.

Town Council recommends citizens for appointment to the Circuit Court Judges who make the actual appointments as authorized by §15.2-2308 of the State Code.

\*Board meets (as needed) monthly on the third Thursday at 6:00 p.m.

**JOINT PLANNING ADVISORY COMMITTEE**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
John L. Cerio (t)	913 Langdale Ct	829-1154	09/11/2012	06/30/2025
Maryam Fagge-Sesay (t)	1679 Knically Ct	202-421-8268	11/12/2019	06/30/2028
Vacant (c)				06/30/2023
Vacant (c)				06/30/2025
David C. Duey (j)	105 W. Mason St.	727-8857	7/11/2023	06/30/2025

\*The Culpeper Joint Town – County Planning Advisory Committee was formed pursuant to the Voluntary Settlement of Annexation and Utility Issues between the Town and the County. The Committee serves as an advisory body on land use and development issues to the Town Council and to the Board of Supervisors on matters specifically referred to it by either of those bodies.

\*The Committee meets as needed.

**INDUSTRIAL DEVELOPMENT AUTHORITY**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Vacant				10/28/2027
Vacant				10/28/2024
Joyce M. Sagna	13313 Daisy Meadow Ln	571-247-1070	02/08/2022	10/28/2025
Vacant				10/28/2027
Vacant				10/28/2026
David C. Duey, Jr.	105 W. Mason	727-8857	09/11/2012	10/28/2025
Jeffrey Say	12279 Old Stillhouse Rd	724-664-9585	01/12/2021	10/28/2026

\*Authority consists of seven members who serve four-year terms. Members are to be town or county residents. Powers of Authority are set forth in the Industrial Development & Revenue Bond Act, Section 15.2-4900, Code of Virginia.

\*The Authority meets as needed.

**PARKS & RECREATION COMMISSION**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
David C. Duey, Jr.	105 W. Mason	727-8857	11/12/2014	12/31/2027
Gwendolyn K. Steele	117 S. Main St	978-828-1070	08/11/2020	12/31/2027
Hank Milans	602 S. West St	825-0832	01/10/2017	12/31/2024
Corrinn Compton	1059 Longview Ln.	229-3757	05/09/2023	12/31/2024
Jamie Clancey	2488 Post Oak Dr	445-1183		Town Council

\*Commission consists of five members who serve four-year terms. Members shall be town and county residents with two-thirds majority of the membership being town residents and one member of Council shall serve as a voting member on the Commission at the pleasure of Council. Purpose of the Commission is to serve as a liaison between the town government and citizens of the community. Commission advised the Town government of matters affecting recreation policies, programs, acquisition or disposal of lands and properties related to the Town’s parks and recreation plan.

\*Commission meets (as needed) monthly on the last Monday at 5:00 p.m.

**PLANNING COMMISSION**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
John P. Flanagan	110 Sunset Ln	229-5342	10/13/2015	08/31/2024
James Clements	606 S. West St.	825-9691	09/12/2023	08/31/2027
John L. Cerio	913 Langdale Ct	703-401-9978	07/12/2011	08/31/2025
Ian Fitzsimmons	324 W. Asher St	703-628-6316	04/14/2015	08/31/2026
Meaghan Taylor	PO Box 605	727-1010		Town Council

\*Commission consists of five members who serve four-year terms. Members shall be all town citizens. Commission holds public hearings and reviews and makes recommendations to Council on rezoning's, conditional use permits and other matters required by Council. Commission also reviews and recommends changes to the Town's five-year comprehensive plan. Members act as representatives to other authorities, boards and commissions of the Town, such as Culpeper Renaissance Inc. and the Culpeper Parking Authority.

\*Commission meets monthly on the third Tuesday at 6:00 p.m. with work sessions scheduled (as needed) on the last Thursday of each month at 9:00 a.m.

**PUBLIC TRANSPORTATION BOARD**

<u>Name</u>	<u>Representing</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Lisa Peacock	Human Services	19066 Brandy Fizz Ct	717-5506	02/14/2023	03/09/2025
Elana Clements	Parking Authority	606 S. West St	825-9691	08/17/2005	03/09/2024
Beverly Lane	RRCSB	967 Longview Ln.	825-3100	04/11/2023	03/09/2027
Amy Frazier	Chamber of Commerce	13182 Breezy Knoll Ln.	825-8628	06/14/2022	03/09/2026
Karen S. Boushie	Health and Wellness	3249 Rebel Ridge Ln.	802-324-4051	1/09/2024	03/09/2027
Edward J. Dunphy	Town Member	605 S. West St.	219-0683	1/09/2024	03/09/2024
Alan Anstine	County Member	2310 Orange Rd	727-0247	03/06/2012	03/09/2025
Michael Socha	VRT				Ex-Officio
Chris Hively	Town Manager	400 S. Main St	829-8251		Ex-Officio
Chris Settle	Police Chief	740 Old Brandy Rd	727-3430		Ex-Officio

\*Board consists of six (6) members appointed by Town Council and one (1) by the Board of Supervisors who serve at-large. Committee serves to advise the Town Council on matters affecting public transportation policies, programs and transit services.

\*Board meets monthly on the fourth Thursday at 2:30 p.m.

**COUNCIL LIAISONS TO  
LOCAL BOARDS, COMMITTEES & COMMISSIONS**

**ARCHITECTURAL REVIEW BOARD**

B. Travis Brown  
522-8376

**CHAMBER OF COMMERCE BOARD**

Joe Short  
703-919-3070

**CULPEPER RENAISSANCE, INC (CRI)**

Meaghan Taylor  
718-7763

**E911 BOARD OF DIRECTORS**

Frank Reaves Jr.  
729-2616

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Frank Reaves Jr.  
729-2616

**MUSEUM OF CULPEPER HISTORY BOARD**

Janie Schmidt  
764-8003

**RAPPAHANNOCK-RAPIDAN REGIONAL COMMISSION (RRRC)**

Pranas A. Rimeikis  
522-8232

**ZONING & SUBDIVISION ORDINANCE ADVISORY COMMITTEE**

Jon Russell  
445-1083  
Meaghan Taylor  
727-1010