

# APPLICATION FOR MINOR SUBDIVISION REVIEW

Town of Culpeper, Virginia  
 Department of Planning and Community Development  
 400 S. Main St., Suite 301 Culpeper, Virginia 22701  
 Phone: 540-829-8260 Fax: 540-829-8279

Application is hereby made for minor subdivision review and approval.

**General Information & Instructions to Applicants:**

Section 22-2, defines a minor subdivision as, any subdivision containing not more than three (3) lots including the remnant; which fronts on an existing street; does not involve any new road, the extension or installation of public facilities, or the creation of any public improvements; does not adversely affect the remainder of the parcel or adjoining property; and, is not in conflict with any provisions or portion of the comprehensive plan, official zoning map, zoning ordinance, or these regulations.

Please submit eight (8) copies of the subdivision plat along with this application to the zoning administrator.

<b>Date:</b>	<input type="text"/>	<b>Minor Subdivision Case Number:</b>	<input type="text"/>
<b>Property Owner:</b>	<input type="text"/>	<b>Engineer:</b>	<input type="text"/>
<b>Owner Address:</b>	<input type="text"/>	<b>Engineer Address:</b>	<input type="text"/>
<b>Owner City/State/Zip:</b>	<input type="text"/>	<b>Engineer City/State/Zip:</b>	<input type="text"/>
<b>Owner Phone:</b>	<input type="text"/>	<b>Engineer Phone:</b>	<input type="text"/>

<b>Tax Map Number:</b>	<input type="text"/>	<b>Zoning District:</b>	<input type="text"/>
<b>Project Name:</b>	<input type="text"/>		
<b>Location of Site:</b>	<input type="text"/>		
<b>Existing Number of Lots:</b>	<input type="text"/>	<b>Proposed Number of Lots:</b>	<input type="text"/>
<b>Signature of Property Owner or Authorized Agent:</b> <input type="text"/>			

**Administrative Section - DO NOT WRITE BELOW THIS LINE**

<b>Fees Paid:</b>	<input type="checkbox"/>	<b>Amount of Fees Paid:</b>	<input type="text"/>	<b>Date Staff Received:</b>	<input type="text"/>	<b>Staff Initials:</b>	<input type="text"/>
<b>Action Taken:</b>	<input type="text"/>						

**Signature of Permit Issuing Authority**