CODE SECTION	DESCRIPTION	FEE
	ENGINEERING	
§ 7-26	Erosion Control Plan Review - First Acre	$200
	Per Acre Thereafter	$50
§ 7-28	Land Disturbance Permit	$300
	Per Acre Thereafter	$100
§ 7-28	Land Disturbance Permit Extension	$100
	Per Acre Thereafter	$50
§ 7-28	Land Disturbing Permit (Agreement in Lieu of Plan)	$200
	Single Family Dwellings - Not Part of a Larger Subdivision	
	Overtime, Weekend & Holiday Inspections	$160
	Per Hour if More Than 4 Hours Are Needed	$40
§ 22-68	Re-Inspections - Base Fee	$25
	Additional Per Linear Foot of Roadway	$0.10
	Additional Per Linear Foot of Utility	$0.05
	Additional Per Major Utility Structure (Manhole, Fire Hydrant, etc.)	$1.00
	STREETS	
§ 21-92	Permit to Break, Dig Up, Open or Cause to be any Street, Alley, Sidewalk or Other Public Place or Portion Thereof	$100
	Permit Renewal Fee	$25
§ 21-251	Franchise Fee - Underground Conduit (Per Linear Foot)	$1.51
	REFUSE	
§ 20-76	Sanitation Equipment Replacement Fee	$2.50
	Paid on Utility Bill (Monthly/Per Cart)	
	Residential Purchase of Additional Carts (Per Cart)	$65
	Commercial Trash (Monthly/Per Cart)	$15
§ 20-32	Commercial Trash 3 Times Per Week (Monthly/Per Cart)	$45
	Historic District Food Service Locations Only	
	POLICE	
	Administrative:	
	Fingerprinting (Town Residents)	$5
	Fingerprinting (Non-Residents)	$15
	Parking Violations:	
§ 11-12	Overtime Parking - 1st Offense	$10
§ 11-12	Overtime Parking - 2nd Offense	$25
§ 11-12	Overtime Parking - 3rd and Subsequent Offenses	$50
§ 11-12	Parking in 'No Parking Zone'	$25
§ 11-12	Improper Parking	$10
§ 11-12	Parking Too Near Corner	$25
§ 11-12	Blocking Driveway	$25
§ 11-12	Parking Too Near Fire Hydrant	$25
§ 11-12	Other Parking Violation - not otherwise designated	$10
§ 11-36	Parking in Reserved Zone	$10
§ 11-37	Commercial Vehicle in Residential Area	$50

Please note this schedule is not all inclusive.

Approved: March 9, 1999 - first reading
Approved: April 13, 1999 - second reading

Last Amended: July 1, 2024

§ 11-41	Double Parking	$10
§ 11-42	Expired Registration or Inspection	$25
§ 11-44	Parking in Fire Lane	$25
§ 11-45	Occupying Two Parking Spaces	$10
§ 11-45	Parking Against Traffic	$10
§ 11-45	Parking Not Parrallel with Curb	$10
§ 11-46	Handicapped Space Violation	$100
§ 21-3	Parking Blocking Sidewalk	$10
§ 11-49	Late Fee After 30 Days	$10
	Court Charges	$61

	TREASURER	
	Delinquent Collection Fee	$30
	DMV Stops	$35
	New Utility Service Application	$30
	Returned Check Fee	$35
	Unauthorized Use of Meter - Theft of Service	$250 Plus Usage

	UTILITIES - GENERAL	
§ 24-34, 110, 155	Late Fee for Bills Unpaid One Day After Due Date	$1.50 or 2% of Bill Whichever is Greater
	Delinquent Collection Fee	$30
	Service Notice to Disconnect Utility Services for Non-Payment	$50
	Second Trip to Reconnect Services if No One is Home	$50
	After Hours Reconnect Services Mon-Fri 5pm-8pm, Sat-Sun 8am-4pm	$100

	UTILITIES - ELECTRIC	
§ 24-37	Electric Meter (Set/Placed) Based on Service	Varies
	Electric Meter Re-Read	$20
§ 24-42	Electric Meter Test - Request by Customer	
	First Request	No Charge
	Second Request (Within 12 Months)	$25
	All Additional Requests	$25
	Electric Line Extensions (Per Lot) Underground	
	In-Town Major Subdivisions - Lots Not Exceeding One Acre	$5,500
	In-Town Major Subdivisions - Lots One to Two Acres	$6,000
	In-Town Major Subdivisions - Lots Larger than Two Acres	$8,500
	Electric Line Extensions (Per Lot) Overhead	Time & Material
	In-Town Underground Service to Single Lot, Lots in Minor Subdivisions or Small, Single Phase Commercial	$5,500
	In-Town Overhead Service to Single Lot, Lots in Minor Subdivisions with Single Phase Commercial	Time & Material
	In-Town Large Commercial and Industrial Users, Three-Phase Service (Overhead or Underground)	Time & Material
	Service Changes, Overhead to Underground, Service Heavy-Up	Time & Material
	Installation of Street Lights	Time & Material
§ 24-37	Electric Service - Security Deposit (Residential & Commercial)	$250
§ 24-32	Electric Rate Schedule	Varies
§ 24-44	Non-Franchise Agreement Pole Attachments (Annually Per Pole)	$25

	UTILITIES - WATER & SEWER	
§ 24-95	Water Main Connections - Residential Only Commercial and Industrial Water Connections are Based Upon Meter Size and Consumption Existing Dwellings Converting from Private Well to Town Water will be Charged 50% of the Current Tap Fee	Varies
§ 24-96	Water Meter Test - Request by Customer	
	First Request	No Charge
	Second Request (Within 12 Months)	$25
§ 24-96	Monthly Water Rates	Varies
§ 24-100	Water Meter (Set/Placed) Based on Meter Size	Varies
	Water & Wastewater Service Deposit (Residential & Commercial)	$50
	Water Sales (Bulk) - Minimum Charge	Varies

Please note this schedule is not all inclusive.

	Water Sales (Bulk)	Varies
§ 24-149	Sewer Connections - Residential Commercial and Industrial Connections are Based Upon Meter Size and Consumption Existing Dwellings Converting from Private Septic Tank to Town Sewer will be Charged 50% of the Current Tap Fee	Varies
	Monthly Sewer Rates	Varies
	Sewer - Flat Rate	Varies
§ 24-202	Permit and Inspection Fee for Residential or Commercial Sewer Permit	$50
	Re-Inspection Fee for Subsequent Field Inspections	$25
§ 24-202	Permit and Inspection Fee for Industrial Sewer Permit	$100
	Re-Inspection Fee for Subsequent Field Inspections	$50
§ 24-183	Permit and Inspection Fee for Private Sewer System Permit	$100
	Re-Inspection Fee for Subsequent Field Inspections	$50
	Septage Hauler's Fee	Varies
§ 24-239	Wastewater Industrial Pre-Treatment Surcharge	
	Industrial Pre-Treatment Surcharge for excess mg/L - BOD	$0.16
	Industrial Pre-Treatment Surcharge for excess mg/L - TSS	$0.11
§ 24-241	Significant Industrial User Wastewater Contribution Permit (5 Years)	$2,000

	UTILITIES - TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES	
	Commercial Attachment to Town facilities including, but not limited to, water tanks	
	Negotiated by Town Manager (per provider/per month)	$2,000 minimum
	Non-Commercial Attachment to Town facilities including, but not limited to, water tanks	
	Negotiated by Town Manager	no minimum

	PLANNING & COMMUNITY DEVELOPMENT	
	FACILITIES STANDARDS MANUAL	
	Sec. 2.200, Fire Protection Flushing or Testing	$30
	MISCELLANEOUS - COPIES	
	Comprehensive Plan	
	Hard Copy	$30
	CD	$15
	11"x17" Maps (Pack of 15)	$10
	Large Transportation Map (30"x42")	$10
	Large Future Land Use Map (30"x42")	$10
	Facilities Standards Manual	$20

	Capital Improvements Plan (CIP)	
	Hard Copy	$20
	CD	$15
	Maps (Each)	$5
	Miscellaneous Documents (Per Page)	$0.25
	Subdivision Ordinance	$7
	Water and Sewer Specifications	$25
	Zoning Ordinance	$15
	SUBDIVISION ORDINANCE	
§ 22-38	Penalty for Violation of Chapter — Each day constitutes a new violation	$10-$1,000
§ 22-108	Minor Subdivision Plats or Plans (including Boundary Line Adjustments/Lot Consolidations)	$400+$100 per lot
§ 22-108	Preliminary Plan	$1,000+$150 per lot
§ 22-108	Final Plat, Record Plat	$400 + $100 per lot
	Minor Revisions, Subsequent Submissions	$150
§ 22-108	Other Plat Review (Including ROW, Easement, Etc.)	$50
§ 22-118	Vacation of Plat or Deed of Vacation	$150
	ZONING ORDINANCE	
§ 27-29	Zoning Verification/Compliance Letter	$50
§ 27-131	Architectural Certificate of Finding	$50
§ 27-238	Sign Permits	$50+$2.00 per sq ft
§ 27-263	Change of Use Permit	
	Site Inspection Required	$50
	No Site Inspection Required	No Charge
§ 27-266	Major Site Plan, Major Subdivision Submissions (Residential, Commercial & Industrial)	$1,500
	Plus Per Acre	$150
	Minor Revisions, Subsequent Submissions	$150
§ 27-266	Minor Site Plan	$500
§ 27-352	Certificate of Occupancy	$40
	Re-Inspection	$25
	Weekend or Holiday Re-Inspection	$160 minimum
§ 27-352	Zoning Permit	
	Residential	$25
	Other	$100
	Renewal	$25
§ 27-353	Violations & Penalties:	
§ 27-352, 353	Administration & Enforcement	$100
§ 27-51, 62	District Regulations	$100
§ 27-97	Flood Hazard Areas	$100
§ 27-127, 130, 132	Historic District	$100
§ 27-158, 159	Landscaping	$50
§ 27-181, 185	Nonconforming Uses	$100

§ 27-206, 209	Parking	$100
§ 20-2	Refuse	$50
§ 21-3, 27-238, 241	Signs	$50
§ 20-4	Towing Inoperable Vehicles (Per Vehicle)	$50
§ 27-428, 429	Watershed Protection District	$100
§ 27-376	Text Amendment Ordinance Request	$500
§ 27-377	Rezoning Application	$2,000 + $100/acre
§ 27-402	Variance Application or Zoning Appeal to Board of Zoning Appeals or Town Council	$400
§ 27-404	Variance Application - Administrative	$100
§ 27-451	Conditional Use Permit	$1,250
	Public Hearing Advertising Pass Through (per hearing)	Varies
	OTHER	
	Commercial Burning Permit	$25
§ 11-43	Parking Permits (Downtown Lots)	*See Parking Authority Fee Schedule*
§ 11-43	Parking Permits (Residential)	
	First Permit (Per Eligible Residence)	No Charge
	Each Additional Permit (Per Year)	$30
§ 15-3	Parks & Recreation	
	Pavilion Rental	$50
	Major Events for Residents at Any Park	$100
	Major Events for Non-Residents at Any Park	$300
	Boat Dock Permit (5 Years)	$50

	OTHER / MISCELLANEOUS	
§ 3-11	Keeping of Fowl - each violation	$100
§ 16-30	Solicitor's Permit	$20
§ 21-47	Major Event Security Plan	$100

Attest:

Ashley R Clackbuck
Town Clerk