



TOWN OF CULPEPER

Zoning & Planning

400 S Main Street Suite 301

Culpeper, VA 22701

Phone: (540) 829-8261 Fax: (540) 829-????

January 26, 2022

ADDENDA NO. 1 TO ALL OFFERORS:

Reference – RFP: EN20-204-181

Title: UPC 118088

Subject: Ira Hoffman Sidewalk Extension

The following changes, and addition constitutes Addendum No. 1.

1. Page 3, Scope: **should read** Professional engineering services to include engineering, surveying, permitting, **construction inspection and management** necessary to design and construct sidewalks on existing roads for public safety.
2. Page 9 and 12: EOI due date is February 16, 2022. Pages 9 and 12 have been corrected.
3. Page 3, Scope: Sidewalk will be constructed on the eastside of Ira Hoffman Lane.
4. Page 3, Scope: Use of AutoCAD Civil 3d is acceptable.
5. Page 6, #11: The estimated project schedule is:
 - Phase I: Planning and Design 05/24/22 – 02/28/23
 - Phase II: Construction 04/01/23 – 9/03/2024
6. Page 6, #12: For qualifications please refer to page 15 **Consultant Short List Score Sheet**
7. Page 8, #1: The only anticipated services that will not be required of the consultant's planning and design of the project is 'Bridge and Structure Plans' and 'Scour Analysis'

Questions

1. Will the proposed sidewalk be constructed on both sides of Ira Hoffman along the describe route? If not, which side is anticipated?

A: Please see #3 above

2. Use of GEOPAK and Microstation is referenced, but is use of AutoCAD Civil 3D acceptable?
A: Please see #4 above
3. Q: Are FAR Audited rates required for us to participate?
A: FAR audit rates are required for participation.
4. Page 2 reflects an EOI submittal deadline of February 16, 2022 while pages 9 and 12 reflect an EOI submittal deadline of January 21, 2022. Which is correct?
A: Please see #2 above.
5. Expression of Interest response item 11, page 6 states "In 2 page(s) or less, provide information that will indicate your firm's ability to meet the time schedule for this project. The schedule is as follows:" - there is no schedule. Please clarify.
A: Please see #5 above
6. Expression of Interest response item 12, page 6 states "In 2 page(s) or less, please emphasize your qualifications in the following areas:" – there are no specific areas listed. Please clarify
A: Please see #6 above
7. Q: Under EOI Item 11, page 6, there is no schedule that follows. Do you have a particular date in mind that you would like to have these projects completed, or do you just want us to come up with what we think the schedule would look like?
A: Please see #5 above
8. Under Administrative Item 1, page 8, will all of the services be required?
A: Please see #7 above
9. If street lighting is needed could this be coordinated with the local utility company to provide the lighting needs?
A: Street lighting needs cannot be coordinated with the local utility company.
10. Under Administrative Item 7, page 9, how do we enroll for the Town's electronic system? Also, there is a different date (1/21/22) that the hard copy is due from the submittal date of February 16, 2022 on Page 2.
The Town does not currently utilize an electronic system for procurements. All solicitations are posted on the town website at www.culpeperva.gov and on eVA.
A: Please see #2 above
11. Expression of Interest response item 12, page 6 states "In 2 page(s) or less, please emphasize your qualifications in the following areas:" – there are no specific areas listed. Please clarify.
A: Please see #6 above
12. In 2 page(s) or less, provide information that will indicate your firm's ability to meet the time schedule for this project. The schedule is as follows:
A: Please see #5 above
13. In 2 page(s) or less, please emphasize your qualifications in the following areas:
A: Please see #6 above

This addenda responds to all questions as of 1/26/22. Please acknowledge receipt of this Addendum No. 1. Dated January 26, 2022, in your Proposal or acknowledge if your Offer package has already been mailed. **Failure to acknowledge this addendum may result in your Proposal being declared non-responsive.** All other general terms, conditions and specifications shall remain the same.



Lisa Wortman, Procurement Officer