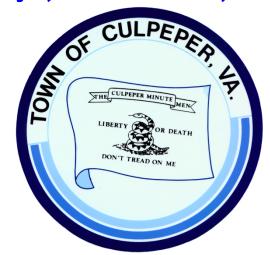
TOWN OF CULPEPER FY21 BUDGET

Adopted April 9, 2020 Amended June 9, 2020

(July 1, 2020 - June 30, 2021)



Michael T. Olinger, Mayor William M. Yowell, Vice Mayor

Keith L. Brown Jamie Clancey

Keith D. Price Frank Reaves, Jr.

Pranas A. Rimeikis Jon D. Russell

Meaghan Taylor

Christopher D. Hively, Town Manager Howard Kartel, Director of Finance

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Honorable Mayor & Council Town of Culpeper, Virginia

SUBJECT: FY21 Budget Amendment

BACKGROUND:

Council adopted the FY21 Budget at the April 9, 2020 Special Council Meeting. The budget was presented and adopted at that time as an 'Interim Budget' due to the uncertainties of the economic impact of the coronavirus pandemic. Based on available data since that date, staff is proposing further changes to the budget as reflected in the attachment (FY21 Proposed Budget Amendment), including the acceptance and expenditure of Federal CARES Act Coronavirus Relief Funds (under separate Resolution).

FINANCIAL IMPACT:

The budget amendments have the following impact to the FY21 Budget (selected items only):

GENERAL FUND	Adopted Budget	Change	Amended Budget
REVENUES:			
CARES Act Coronavirus Relief Funds	\$0	\$1,629,302	\$1,629,302
Other Selected General Fund Revenues	\$7,874,500	(\$897,606)	\$6,949,894
Transfer From Reserves	\$689,286	\$91,146	\$780,432
Subtotal		\$822,842	
EXPENDITURES:			
Town Council	\$169,175	(\$3,200)	\$165,975
Town Manager	\$132,168	(\$4,200)	\$127,968
Town Clerk	\$317,845	\$435	\$318,280
Human Resources	\$308,798	(\$37,200)	\$271,598
Treasurer	\$1,436,555	(\$92,290)	\$1,344,265
Information Technology	\$1,713,089	(\$107,527)	\$1,605,562
Motor Pool	\$262,701	\$7,570	\$270,271
Police	\$5,296,231	\$113,542	\$5,409,773
E911 Operations Center	\$393,718	(\$393,718)	\$0
General Engineering	\$188,828	\$4,747	\$193,575
Streets	\$2,561,215	(\$43,538)	\$2,517,677
Traffic Engineering	\$211,157	\$2,225	\$213,382
Sanitation	\$419,220	\$9,794	\$429,014
General Properties	\$606,288	\$10,004	\$616,292
Culpeper Media Network	\$222,394	(\$11,100)	\$211,294
Parks & Recreation	\$352,381	\$4,543	\$356,924
Cemetery	\$71,715	(\$47,928)	\$23,787
Planning & Community Development	\$737,718	(\$199,060)	\$538,658

TOTAL ALL FUNDS		\$0	
Total Parking Authority	\$120,634	\$0	\$120,634
PARKING AUTHORITY			
Subtotal		30	
Transfers Subtotal	\$1,368,995	\$ 0	71,336,020
Distribution		(\$10,375)	\$1,358,620
	\$1,931,124	\$7,804	\$1,938,928
Generation Generation	\$8,637,064	(\$2,477)	\$8,634,587
Expenditures: Administration	\$1,268,171	\$5,048	\$1,273,219
LIGHT & POWER FUND			
Subtotal		(\$86,142)	
Collection	\$557,160	(\$52,596)	\$504,564
Treatment	\$3,993,499	(\$33,546)	\$3,959,953
Expenditures:			
Transfer From Reserves	\$678,567	(\$86,142)	\$592,425
Revenues:		(606.4.43)	A=00.40=
WASTEWATER FUND			
Subtotal		(447,001)	
Subtotal	\$1,005,071	(\$47,601)	Ψ1,000,000
Distribution	\$1,065,071	(\$59,003)	\$1,006,068
Expenditures: Treatment	\$2,776,116	\$11,402	\$2,787,518
Transfer From Reserves	\$854,510	(\$47,601)	\$806,909
Revenues:		(4.5.55.)	4
WATER FUND			
Subtotal		\$822,842	
Pandemic Expenditures	\$0	\$1,629,302	\$1,629,302
Tourism	\$302,950	\$15,700	\$318,650
Visitors Center	\$64,258	(\$35,259)	\$28,999

RECOMMENDATION:
That Council authorizes the Town Manager and the Town Treasurer to make the FY21 Budget amendments as reflected above.

FY21 Proposed Budget Amendment

Proposed Changes	FY21 Adopted	<u>F</u>	Y21 Amended	<u>Adjustment</u>	Notes:
GF Revenue - select accounts only \$	8,536,785.85	\$	9,359,627.85	\$ 822,842.00	
ADMISSIONS TAX \$	35,000.00	\$	14,000.00	\$ (21,000.00)	
BPOL-RETAIL \$	480,000.00	\$	260,000.00	\$ (220,000.00)	
CARES ACT FUNDING \$	-	\$	1,629,302.00	\$ 1,629,302.00	1
CIGARETTE TAX \$	250,000.00	\$	225,000.00	\$ (25,000.00)	
COURT FINES \$	95,000.00	\$	66,500.00	\$ (28,500.00)	
CROSSWALK TRAFFIC CONTROL \$	18,000.00	\$	13,500.00	\$ (4,500.00)	
HOTEL & MOTEL ROOM TAX \$	330,000.00	\$	231,000.00	\$ (99,000.00)	
LOCAL SALES & USE TAX \$	1,360,000.00	\$	1,224,000.00	\$ (136,000.00)	
MEALS TAX \$	3,570,000.00	\$	3,391,500.00	\$ (178,500.00)	
PARKING-FINES \$	30,000.00	\$	15,000.00	\$ (15,000.00)	
PAVILLION RESERVATION FEES \$	7,500.00	\$	3,750.00	\$ (3,750.00)	
PERSONAL PROPERTY-CURRENT \$	1,375,000.00	\$	1,205,000.00	\$ (170,000.00)	
POLICE 599 FUNDS \$	282,000.00	\$	293,144.00	\$ 11,144.00	
RENTAL TAX \$	15,000.00	\$	7,500.00	\$ (7,500.00)	
TRANSFER FROM RESERVES \$	689,285.85	\$	780,431.85	\$ 91,146.00	2

Total GF Revenue Reduction (less CARES Act Funds)

\$ (897,606.00)

Notes:

- 1. Anticipated CARES Act Funding to be received from Culpeper County.
- 2. Transfer from General Fund Reserves, excluding transfer from E911 Reserves maintained by Culpeper County.

Proposed Changes	<u>F</u>	Y21 Adopted	<u>F</u>	/21 Amended	<u>Adjustment</u>	Notes:
Cemetery	\$	48,228.00	\$	300.00	\$ (47,928.00)	
AGRICULTURAL SUPPLIES	\$	500.00	\$	300.00	\$ (200.00)	
JANITORIAL SUPPLIES	\$	150.00	\$	-	\$ (150.00)	
SALARIES & WAGES	\$	47,578.00	\$	-	\$ (47,578.00)	
Culpeper Media Network	\$	15,300.00	\$	4,200.00	\$ (11,100.00)	
ADVERTISING	\$	500.00	\$	200.00	\$ (300.00)	
EDUCATION & TRAINING	\$	2,500.00	\$	1,000.00	\$ (1,500.00)	
MEALS	\$	600.00	\$	-	\$ (600.00)	
TEMPORARY HELP SERVICES	\$	11,000.00	\$	3,000.00	\$ (8,000.00)	
UNIFORM & WEARING APPAREL	\$	700.00	\$	-	\$ (700.00)	
E911	\$	-	\$	(393,718.00)	\$ (393,718.00)	
E911 - REIMB & RECOVERIES	\$	-	\$	(393,718.00)	\$ (393,718.00)	1
General Engineering	\$	143,563.00	\$	148,310.00	\$ 4,747.00	
DUES & ASSOC MEMBERSHIPS	\$	600.00	\$	300.00	\$ (300.00)	
SALARIES & WAGES	\$	142,963.00	\$	148,010.00	\$ 5,047.00	
General Properties	\$	209,460.00	\$	219,464.00	\$ 10,004.00	
MEALS	\$	90.00	\$	-	\$ (90.00)	
SALARIES & WAGES	\$	209,370.00	\$	219,464.00	\$ 10,094.00	
Human Resources	\$	51,200.00	\$	14,000.00	\$ (37,200.00)	
ADVERTISING	\$	5,000.00	\$	3,000.00	\$ (2,000.00)	
EDUCATION & TRAINING	\$	25,500.00	\$	7,500.00	\$ (18,000.00)	2
EMP RECOGNITION/SAFETY	\$	15,000.00	\$	2,000.00	\$ (13,000.00)	3
LODGING	\$	1,500.00	\$	-	\$ (1,500.00)	
MEALS	\$	1,200.00	\$	500.00	\$ (700.00)	
MISCELLANEOUS	\$	1,500.00	\$	500.00	\$ (1,000.00)	
TRAVEL	\$	1,500.00	\$	500.00	\$ (1,000.00)	
Information Technology	\$	1,206,074.80	\$	1,098,547.80	\$ (107,527.00)	
MAINTENANCE SERVICE CONTRACT	\$	445,545.80	\$	490,293.80	\$ 44,748.00	4
SALARIES & WAGES	\$	760,529.00	\$	608,254.00	\$ (152,275.00)	
Motor Pool	\$	206,417.00	\$	213,987.00	\$ 7,570.00	
SALARIES & WAGES	\$	206,417.00	\$	213,987.00	\$ 7,570.00	
Pandemic Expenditures	\$	-	\$	1,629,302.00	\$ 1,629,302.00	
PANDEMIC EXPENSES	\$	-	\$	1,629,302.00	\$ 1,629,302.00	5
Parking Authority	\$	(45,334.00)	\$	(45,334.00)	\$ -	
PARKING-LEASED SPACES	\$	(55,000.00)	\$	-	\$ 55,000.00	6
R&M-MISC/OTHER	\$	69,200.00	\$	4,200.00	\$ (65,000.00)	7
TRANSFER FROM RESERVES	\$	(59,534.00)	\$	(49,534.00)	\$ 10,000.00	
Parks & Recreation	\$	239,521.00	\$	244,064.00	\$ 4,543.00	
EDUCATION & TRAINING	\$	750.00	\$	300.00	\$ (450.00)	
MEALS	\$	100.00	\$	-	\$ (100.00)	
R&M-BUILDING & GROUNDS	\$	20,000.00	\$	15,000.00	\$ (5,000.00)	
SALARIES & WAGES	\$	218,671.00	\$	228,764.00	\$ 10,093.00	

Planning \$ 684,017.00 \$ 484,957.00 \$ (199,060.00) LODGING \$ 2,000.00 \$ 1,000.00 \$ (1,000.00) OFFICE SUPPLIES \$ 3,000.00 \$ 1,800.00 \$ (1,200.00) OPERATING SUPPLIES \$ 250.00 \$ 150.00 \$ (100.00) POSTAL SERVICES \$ 4,000.00 \$ 3,000.00 \$ (1,000.00) PROP VIOLATIONS-TOWN ACTION \$ 4,000.00 \$ 3,000.00 \$ (1,000.00) SALARIES & WAGES \$ 670,767.00 \$ 476,007.00 \$ (194,760.00) POlice Department \$ 4,573,030.00 \$ 4,686,572.00 \$ 113,542.00 EDUCATION & TRAINING \$ 20,000.00 \$ 15,000.00 \$ (5,000.00) LODGING \$ 10,500.00 \$ 9,000.00 \$ (1,500.00) OPERATING SUPPLIES \$ 45,000.00 \$ 39,000.00 \$ (6,000.00) SALARIES & WAGES \$ 4,434,530.00 \$ 4,620,572.00 \$ 186,042.00 TRAVEL \$ 5,000.00 \$ 3,000.00 \$ (2,000.00)
OFFICE SUPPLIES \$ 3,000.00 \$ 1,800.00 \$ (1,200.00) OPERATING SUPPLIES \$ 250.00 \$ 150.00 \$ (100.00) POSTAL SERVICES \$ 4,000.00 \$ 3,000.00 \$ (1,000.00) PROP VIOLATIONS-TOWN ACTION \$ 4,000.00 \$ 3,000.00 \$ (1,000.00) SALARIES & WAGES \$ 670,767.00 \$ 476,007.00 \$ (194,760.00) Police Department \$ 4,573,030.00 \$ 4,686,572.00 \$ 113,542.00 EDUCATION & TRAINING \$ 20,000.00 \$ 15,000.00 \$ (5,000.00) LODGING \$ 10,500.00 \$ 9,000.00 \$ (1,500.00) OPERATING SUPPLIES \$ 45,000.00 \$ 39,000.00 \$ (6,000.00) SALARIES & WAGES \$ 4,434,530.00 \$ 4,620,572.00 \$ 186,042.00
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Police Department \$ 4,573,030.00 \$ 4,686,572.00 \$ 113,542.00 EDUCATION & TRAINING \$ 20,000.00 \$ 15,000.00 \$ (5,000.00) LODGING \$ 10,500.00 \$ 9,000.00 \$ (1,500.00) OPERATING SUPPLIES \$ 45,000.00 \$ 39,000.00 \$ (6,000.00) SALARIES & WAGES \$ 4,434,530.00 \$ 4,620,572.00 \$ 186,042.00
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LODGING \$ 10,500.00 \$ 9,000.00 \$ (1,500.00) OPERATING SUPPLIES \$ 45,000.00 \$ 39,000.00 \$ (6,000.00) SALARIES & WAGES \$ 4,434,530.00 \$ 4,620,572.00 \$ 186,042.00
OPERATING SUPPLIES \$ 45,000.00 \$ 39,000.00 \$ (6,000.00) SALARIES & WAGES \$ 4,434,530.00 \$ 4,620,572.00 \$ 186,042.00
SALARIES & WAGES \$ 4,434,530.00 \$ 4,620,572.00 \$ 186,042.00
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TRAVEL \$ 5,000.00 \$ 3,000.00 \$ (2,000.00)
VEHICLE REPLACEMENT \$ 58,000.00 \$ - \$ (58,000.00) 8
Sanitation \$ 221,646.00 \$ 231,440.00 \$ 9,794.00
BAD DEBT EXPENSE \$ 300.00 \$ - \$ (300.00)
SALARIES & WAGES \$ 221,346.00 \$ 231,440.00 \$ 10,094.00
Streets \$ 1,277,630.00 \$ 1,234,092.00 \$ (43,538.00)
DUES & ASSOC MEMBERSHIPS \$ 600.00 \$ 300.00 \$ (300.00)
SALARIES & WAGES \$ 1,276,930.00 \$ 1,233,792.00 \$ (43,138.00)
TRAVEL \$ 100.00 \$ - \$ (100.00)
Tourism \$ 1,900.00 \$ 17,600.00 \$ 15,700.00
DUES & ASSOC MEMBERSHIPS \$ - \$ 4,200.00 \$ 4,200.00
EDUCATION & TRAINING \$ 500.00 \$ 3,500.00 \$ 3,000.00
INDUSTRY EDUCATION & OUTREACH \$ - \$ 2,500.00 \$ 2,500.00
LODGING \$ 300.00 \$ 2,800.00 \$ 2,500.00
MEALS \$ 100.00 \$ 1,200.00 \$ 1,100.00
POSTAL SERVICES \$ 1,000.00 \$ 2,200.00 \$ 1,200.00
VEHICLE FUELS \$ - \$ 1,200.00 \$ 1,200.00
Town Clerk \$ 260,363.00 \$ 260,798.00 \$ 435.00
EDUCATION & TRAINING \$ 2,000.00 \$ 1,500.00 \$ (500.00)
LODGING \$ 1,000.00 \$ 800.00 \$ (200.00)
MEALS \$ 500.00 \$ 300.00 \$ (200.00)
PRINTING AND BINDING \$ 4,000.00 \$ 3,000.00 \$ (1,000.00)
SALARIES & WAGES \$ 252,363.00 \$ 254,898.00 \$ 2,535.00
TRAVEL \$ 500.00 \$ 300.00 \$ (200.00)
Town Council \$ 7,100.00 \$ 3,900.00 \$ (3,200.00)
EDUCATION & TRAINING \$ 3,000.00 \$ 1,500.00 \$ (1,500.00)
MEALS \$ 600.00 \$ 400.00 \$ (200.00)
OFFICE SUPPLIES \$ 1,000.00 \$ 500.00 \$ (500.00)
PRINTING AND BINDING \$ 1,000.00 \$ 500.00 \$ (500.00)
RECORDS MANAGEMENT \$ 1,500.00 \$ 1,000.00 \$ (500.00)

Proposed Changes	FY21 Adopted		FY21 Amended		<u>Adjustment</u>		Notes:
Town Manager	\$	4,700.00	\$	500.00	\$	(4,200.00)	
EDUCATION & TRAINING	\$	2,500.00	\$	500.00	\$	(2,000.00)	
LODGING	\$	1,500.00	\$	-	\$	(1,500.00)	
MEALS	\$	400.00	\$	-	\$	(400.00)	
TRAVEL	\$	300.00	\$	-	\$	(300.00)	
Town Treasurer	\$	1,317,550.00	\$	1,225,260.00	\$	(92,290.00)	
BANK FEES	\$	38,700.00	\$	35,000.00	\$	(3,700.00)	
COLLECTION FEES, WARRANTS	\$	50,500.00	\$	44,500.00	\$	(6,000.00)	
EDUCATION & TRAINING	\$	4,375.00	\$	3,375.00	\$	(1,000.00)	
SALARIES & WAGES	\$	1,223,975.00	\$	1,142,385.00	\$	(81,590.00)	
Traffic Engineering	\$	61,770.00	\$	63,995.00	\$	2,225.00	
EDUCATION & TRAINING	\$	300.00	\$	-	\$	(300.00)	
SALARIES & WAGES	\$	61,470.00	\$	63,995.00	\$	2,525.00	
Visitors Center	\$	54,480.00	\$	19,221.00	\$	(35,259.00)	
SALARIES & WAGES	\$	54,480.00	\$	19,221.00	\$	(35,259.00)	

GF Reduction Total (less CARES eligible Pandemic Expenditures)

\$ (806,460.00)

Notes:

- 1. E911 funding will come from Town allocation of E911 reserves maintained by County.
- 2. Reduction in continuing education program funding.
- 3. Removal of employee banquet funding.
- 4. Increase in contract services offset by reduction in salaries & wages.
- 5. Assumes additional expenditures at 100% of funding level received (i.e. business grant program).
- 6. Anticipated revenue loss, assumes Parking Authority will extend suspension of charges for monthly parking.
- 7. Postponement of parking lot paving.
- 8. Postponement of a replacement vehicle.

Estimated CARES Eligible Expenses	Total	Mar - Apr 30	Е	stimated thru	Dece	ember 30
		GF		GF		EF
Quarantine Salaries	\$ 34,000	9,000	\$	25,000		
Temporary Cleaning Srv.	\$ 15,000	3,000	\$	12,000		
PPE / Hand Sanitizer	\$ 80,000	50,000	\$	30,000		
Cleaning Supplies	\$ 45,000	25,000	\$	20,000		
Facility Retrofit	\$ 8,000	5,000	\$	3,000		
Telework and Comm.	\$ 25,000	5,000	\$	20,000		
Unemployment Insurance	\$ 159,531		\$	99,373	\$	60,158
Hazard Pay	\$ 189,895		\$	189,895		-
GF Total	\$ 496,268	\$ 97,000	\$	399,268		
EF Total	\$ 60,158				\$	60,158
GF & EF Total	\$ 556,426					

Proposed Changes	<u>F</u>	Y21 Adopted	<u>F</u>	Y21 Amended	<u>Adjustment</u>	Notes:
Electric Administration	\$	210,106.00	\$	215,154.00	\$ 5,048.00	
SALARIES & WAGES	\$	210,106.00	\$	215,154.00	\$ 5,048.00	
Electric Distribution	\$	1,129,112.00	\$	1,136,916.00	\$ 7,804.00	
CONSULTING SERVICES	\$	15,000.00	\$	10,000.00	\$ (5,000.00)	
MACHINERY & EQUIPMENT	\$	10,000.00	\$	-	\$ (10,000.00)	
R&M-BUILDING & GROUNDS	\$	15,000.00	\$	10,000.00	\$ (5,000.00)	
SALARIES & WAGES	\$	1,069,112.00	\$	1,101,916.00	\$ 32,804.00	
SMALL TOOLS	\$	20,000.00	\$	15,000.00	\$ (5,000.00)	
Electric Generation	\$	85,769.00	\$	83,292.00	\$ (2,477.00)	
R&M-BUILDINGS & GROUNDS	\$	15,000.00	\$	10,000.00	\$ (5,000.00)	
SALARIES & WAGES	\$	70,769.00	\$	73,292.00	\$ 2,523.00	
Electric Transfers	\$	959,285.19	\$	948,910.19	\$ (10,375.00)	
XFER TO CAPITAL(NON COMMITTED)	\$	959,285.19	\$	948,910.19	\$ (10,375.00)	
L&P Increase Total					\$ 10,375.00	
Water Fund Revenue	\$	(854,509.57)	\$	(806,908.57)	\$ 47,601.00	
TRANSFER FROM RESERVES	\$	(854,509.57)	\$	(806,908.57)	\$ 47,601.00	
Water Distribution	\$	647,178.00	\$	588,175.00	\$ (59,003.00)	
MEALS	\$	1,000.00	\$	500.00	\$ (500.00)	
OFFICE SUPPLIES	\$	1,000.00	\$	500.00	\$ (500.00)	
SALARIES & WAGES	\$	645,178.00	\$	587,175.00	\$ (58,003.00)	
Water Treatment	\$	769,265.00	\$	780,667.00	\$ 11,402.00	
ENGINEERING SERVICES	\$	15,000.00	\$	10,000.00	\$ (5,000.00)	
SALARIES & WAGES	\$	754,265.00	\$	770,667.00	\$ 16,402.00	
Water Reduction Total					\$ (47,601.00)	
Wastewater Revenue	\$	(678,566.89)	\$	(592,424.89)	\$ 86,142.00	
TRANSFER FROM RESERVES	\$	(678,566.89)	\$	(592,424.89)	\$ 86,142.00	
Wastewater Collection	\$	270,743.00	\$	218,147.00	\$ (52,596.00)	
SALARIES & WAGES	\$	270,743.00	\$	218,147.00	\$ (52,596.00)	
Wastewater Treatment	\$	1,159,613.00	\$	1,126,067.00	\$ (33,546.00)	
SALARIES & WAGES	\$	1,159,613.00	\$	1,126,067.00	\$ (33,546.00)	
Wastewater Reduction Total					\$ (86,142.00)	
Total Reduction - All Funds					\$ (929,828.00)	



RESOLUTION

ADOPTING THE FY21 BUDGET

Resolution No. R-2020-016

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY21, beginning July 1, 2020, and ending June 30, 2021; and

WHEREAS, the FY21 budget totals \$44,070,233.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the FY21 budget to be effective July 1, 2020 through June 30, 2021.

ADOPTED this 9th day of April 2020.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael V. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Reaves SECOND: Yowell

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 IN THE AMOUNT OF \$44,070,233.

Resolution No. R-2020-017

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2020 - June 30, 2021:

GENERAL FUND	
Town Council	\$169,175
Town Manager	\$132,168
Town Clerk	\$317,845
Human Resources	\$308,798
Town Attorney	\$100,660
Independent Auditor	\$70,500
Treasurer	\$1,436,555
Risk Management	\$101,075
Information Technology	\$1,713,089
Motor Pool	\$262,701
Police	\$5,296,231
Police - Drug Fund	\$15,000
E911 Operations Center	\$393,718
Volunteer Fire Services	\$155,850
Volunteer Rescue Services	\$25,000
Virginia Regional Transit	\$131,532
General Engineering	\$188,828
Streets	\$2,561,215
Snow & Ice Removal	\$57,800
Traffic Engineering	\$211,157
Sanitation	\$419,220
General Properties	\$606,288
Culpeper Media Network	\$222,394
Parks & Recreation	\$352,381
Cemetery	\$71,715
Planning & Community Development	\$737,718
Visitors Center	\$64,258
Tourism	\$302,950
Economic Development	\$214,777

General Fund Debt Service	\$1,553,341
Subtotal GF Operations	\$18,193,939
Transfer to Sanitation Equipment	
Replacement Fund	\$114,000
Transfer to Capital Reserve Fund	\$182,850
Transfer to Parking Authority	\$59,534
Transfer to Special tax districts	\$26,000
Total General Fund Operations	\$18,576,323
10000 000000000000000000000000000000000	
GENERAL FUND CAPITAL	
Total GF Capital Fund	\$0
Total GI Cupital I and	
WATER FUND	
Treatment	\$2,776,116
Distribution	\$1,065,071
Debt Service	\$714,620
Transfers	\$113,453
Total Water Fund	\$4,669,260
Total water Fund	74,003,200
WATER FUND CAPITAL	
Total Water Capital Fund	\$399,900
Total Water Capital Fund	7333,500
WASTEWATER FUND	
Treatment	\$3,993,499
Collection	\$557,160
Debt Service	\$1,241,344
Transfers	\$157,564
Total Wastewater Fund	\$5,949,567
10001 110001001 11000	
WASTEWATER CAPITAL	
Total Wastewater Capital Fund	\$611,250
LIGHT & POWER FUND	
Administration	\$1,268,171
Generation	\$8,637,064
Distribution	\$1,931,124
Debt Service	\$467,946
Transfers	\$1,368,995
Total Light & Power Fund	\$13,673,300
Company of A Company of Company	
LIGHT & POWER CAPITAL	
Total Light & Power Capital fund	\$0
I present the second	
CEMETERY PERPETUAL CARE FUND	

Total Cemetery Perpetual Care Fund	\$70,000
PARKING AUTHORITY	
Total Parking Authority	\$120,634
TOTAL ALL FUNDS	\$44,070,233

**May not foot or cross foot due to rounding **

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

To the extent necessary, the Town Council gives its consent and approval for the Town Manager to move appropriations from one appropriation line to another, so long as he does not move appropriations between fund categories. For purposes of this paragraph, the term "fund category" means any of the following funds as set out in this resolution: General Fund, Waster Fund, Wastewater Fund, Light & Power Fund, Cemetery Perpetual Care Fund, and Parking Authority. The Town Manager and Director of Finance/Treasurer shall report the total transfer amounts to Council annually at the September Council Meeting.

ADOPTED this 9th day of April 2020.

BY ORDER OF THE COUNCIL OF THE

Minger, Mayor

TOWN OF CULPEPER VIRGINIA

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Taylor **SECOND:** Reaves

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



RESOLUTION

APPROVING THE EMPLOYEE CLASSIFICATION PLAN and SALARY/WAGE SCALE FOR FY2021

Resolution No. R-2020-014

WHEREAS, pursuant to Section 6.1 of the Town of Culpeper Personnel Policies and Employee Handbook, the Employee Classification Plan and Salary/Wage Scale is being presented for Council's adoption in conjunction with the FY2021 budget; and

WHEREAS, after a general review was made of the Employee Position Classification and Salary/Wage Scale by the Town Manager, it is recommended that Council approve the Employee Positions Classification and Salary/Wage Scale for FY2021, to become effective July 1, 2020;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper hereby adopts the FY2021 Employee Positions Classification and Salary/Wage Scale for FY2021, which overrides any inconsistent provisions in any tax, budget, or appropriation resolutions adopted before or at the same time as this Resolution.

ADOPTED this 9th day of April 2020.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Reaves SECOND: Rimeikis

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None

TOWN OF CULPEPER JOB CLASSIFICATIONS BY JOB TITLE - FY2021

- ···	- · · · · ·	Grade Hourly Salary (40 hours/v			week)			
Position	Exemption Status	Grade	Min	Mid	Max	Min	Mid	Max
Accounting Technician	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Administration Support Officer	NE	15	\$19.84	\$25.80	\$31.75	\$41,276.52	\$53,659.47	\$66,042.43
Administrative Specialist	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Assistant Chief Operator	NE	20	\$25.44	\$33.07	\$40.70	\$52,907.46	\$68,779.70	\$84,651.94
Assistant Environmental Services Director	E	27	\$36.00	\$46.80	\$57.60	\$74,874.98	\$97,337.48	\$119,799.97
Assistant Finance Director	E	25	\$32.48	\$42.23	\$51.97	\$67,562.35	\$87,831.06	\$108,099.76
Assistant Information Technology Director	E	26	\$34.28	\$44.57	\$54.85	\$71,309.51	\$92,702.36	\$114,095.21
Assistant Light & Power Director	E	27	\$36.00	\$46.80	\$57.60	\$74,874.98	\$97,337.48	\$119,799.97
Assistant Public Works Director	E	27	\$36.00	\$46.80	\$57.60	\$74,874.98	\$97,337.48	\$119,799.97
Billing/Accounting Clerk	NE NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Building & Grounds Maintenance Technician Cable TV Technical Director	NE NE	9	\$14.76	\$19.18	\$23.61	\$30,690.45 \$33,870.85	\$39,897.58 \$44,032.10	\$49,104.72
Chief Accountant	NE E	11 22	\$16.28 \$28.04	\$21.17 \$36.45	\$26.05 \$44.86	\$58,320.66	\$75,816.86	\$54,193.35
Chief of Police	E E	33	\$48.02	\$62.43	\$76.83	\$99,885.10	\$129,850.63	\$93,313.06 \$159,816.16
Chief Plant Operator	NE	22	\$28.04	\$36.45	\$44.86	\$58,320.66	\$75,816.86	\$93,313.06
Civilian Analyst	NE NE	16	\$20.85	\$27.10	\$33.36	\$43,365.12	\$56,374.66	\$69,384.19
Community Service Officer	NE NE	10	\$15.51	\$20.17	\$24.82	\$32,268.63	\$41,949.22	\$51,629.81
Construction Inspector	NE NE	18	\$23.02	\$29.93	\$36.83	\$47,881.08	\$62,245.40	\$76,609.73
Crew Leader	NE	16	\$20.85	\$27.10	\$33.36	\$43,365.12	\$56,374.66	\$69,384.19
Customer Service Representative	NE	10	\$15.51	\$20.17	\$24.82	\$32,268.63	\$41,949.22	\$51,629.81
Deputy Town Clerk	E	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Deputy Treasurer	E	18	\$23.02	\$29.93	\$36.83	\$47,881.08	\$62,245.40	\$76,609.73
Electric Line Service Technician	NE	24	\$30.93	\$40.21	\$49.49	\$64,341.76	\$83,644.29	\$102,946.82
Electric Meter/Substation Generator Technician	NE	17	\$21.91	\$28.48	\$35.06	\$45,573.89	\$59,246.06	\$72,918.22
Electric Utility Heavy Equipment Operator	NE	15	\$19.84	\$25.80	\$31.75	\$41,276.52	\$53,659.47	\$66,042.43
Equipment Mechanic	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Equipment Operator	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Facilities Technician	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Finance Director/Town Treasurer	Е	33	\$48.02	\$62.43	\$76.83	\$99,885.10	\$129,850.63	\$159,816.16
Fleet Manager	NE	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Gardener	NE	11	\$16.28	\$21.17	\$26.05	\$33,870.85	\$44,032.10	\$54,193.35
Geographic Information System (GIS) Coordinator	Е	23	\$29.46	\$38.30	\$47.14	\$61,284.54	\$79,669.90	\$98,055.26
Geographic Information System (GIS)Analyst	NE	17	\$21.91	\$28.48	\$35.06	\$45,573.89	\$59,246.06	\$72,918.22
Human Resources Director	Е	31	\$43.56	\$56.62	\$69.69	\$90,598.73	\$117,778.35	\$144,957.97
Human Resources Generalist	E	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Information Technology Director	E	31	\$43.56	\$56.62	\$69.69	\$90,598.73	\$117,778.35	\$144,957.97
IT Specialist	E	17	\$21.91	\$28.48	\$35.06	\$45,573.89	\$59,246.06	\$72,918.22
Laboratory Analyst	NE 	17	\$21.91	\$28.48	\$35.06	\$45,573.89	\$59,246.06	\$72,918.22
Lead Lineman	NE -	24	\$30.93	\$40.21	\$49.49	\$64,341.76	\$83,644.29	\$102,946.82
Light and Power Director	E	32	\$45.73	\$59.46	\$73.18	\$95,128.67	\$123,667.26	\$152,205.86
Line Technician - 1st Class	NE NE	23	\$29.46	\$38.30	\$47.14	\$61,284.54	\$79,669.90 \$68,779.70	\$98,055.26
Line Technician - 2nd Class Line Technician Apprentice	NE NE	20 16	\$25.44 \$20.85	\$33.07 \$27.10	\$40.70 \$33.36	\$52,907.46 \$43,365.12	\$56,374.66	\$84,651.94 \$69,384.19
Maintenance/Construction Worker	NE NE	8	\$14.04	\$18.26	\$22.47	\$29,209.54	\$37,972.40	\$46,735.27
Management Analyst	E	21	\$26.70	\$34.71	\$42.71	\$55,529.37	\$72,188.19	\$88,847.00
Master Police Officer	NE	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Network Security Engineer	E	24	\$30.93	\$40.21	\$49.49	\$64,341.76	\$83,644.29	\$102,946.82
Operations Manager	E	23	\$29.46	\$38.30	\$47.14	\$61,283.62	\$79,668.70	\$98,053.79
Operations Program Manager	E	20	\$25.44	\$33.07	\$40.70	\$52,907.46	\$68,779.70	\$84,651.94
Planner I	E	18	\$23.02	\$29.93	\$36.83	\$47,881.08	\$62,245.40	\$76,609.73
Planner II	E	20	\$25.44	\$33.07	\$40.70	\$52,907.46	\$68,779.70	\$84,651.94
Planning & Community Development Director	E	32	\$45.73	\$59.46	\$73.18	\$95,128.67	\$123,667.26	\$152,205.86
Planning and Zoning Assistant	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Plant Maintenance Worker	NE	10	\$15.51	\$20.17	\$24.82	\$32,268.63	\$41,949.22	\$51,629.81
Plant Mechanic	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Police Administrative Specialist	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Police Captain	E	25	\$32.48	\$42.23	\$51.97	\$67,562.35	\$87,831.06	\$108,099.76
Police Forensic/Network Analyst	E	24	\$30.93	\$40.21	\$49.49	\$64,341.76	\$83,644.29	\$102,946.82
Police Lieutenant	NE	23	\$29.46	\$38.30	\$47.14	\$61,284.54	\$79,669.90	\$98,055.26
Police Major	E	28	\$37.71	\$49.03	\$60.34	\$78,440.46	\$101,972.60	\$125,504.73
Police Officer I	NE	16	\$20.85	\$27.10	\$33.36	\$43,365.12	\$56,374.66	\$69,384.19
Police Officer II	NE	18	\$23.02	\$29.93	\$36.83	\$47,881.08	\$62,245.40	\$76,609.73
Police Sergeant	NE	20	\$25.44	\$33.07	\$40.70	\$52,907.46	\$68,779.70	\$84,651.94
Principal Planner	E	23	\$29.46	\$38.30	\$47.14	\$61,283.62	\$79,668.70	\$98,053.79
Programmer/Analyst	E	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Public Services Director	E	34	\$50.42	\$65.55	\$80.68	\$104,879.35	\$136,343.16	\$167,806.97
Quartermaster/Property & Evidence Specialist	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Records Management/Administrative Specialist	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Records Specialist I	NE	10	\$15.51	\$20.17	\$24.82	\$32,268.63	\$41,949.22	\$51,629.81
Records Specialist II	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Revenue & Collection Specialist	NE 15						Junta 9,2020	\$62,896.59
Senior Accountant	Е	20	\$25.44	\$33.07	\$40.70	\$52,907.46	\$68,779.70	\$84,651.94

TOWN OF CULPEPER JOB CLASSIFICATIONS BY JOB TITLE - FY2021

Senior Maintenance/Construction Worker NE 10 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81			,						
Senior Planner	Senior Equipment Operator	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Senior Plant Mechanic/Instrumentation & Controls Technician NE 18 \$23.02 \$29.93 \$36.83 \$47,881.08 \$62,245.40 \$76,609.73 \$52,000 \$72,918.22 \$140,000 \$72,918.22 \$140,000 \$72,018.22 \$140,000 \$72,018.22 \$140,000 \$140,00	Senior Maintenance/Construction Worker	NE	10	\$15.51	\$20.17	\$24.82	\$32,268.63	\$41,949.22	\$51,629.81
Senior Utility Plant Operator	Senior Planner	E	23	\$29.46	\$38.30	\$47.14	\$61,283.62	\$79,668.70	\$98,053.79
Station Manager E 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Storekeeper NE 18 \$23.02 \$29.93 \$36.83 \$47,881.08 \$62,245.40 \$76,609.73 Support Division Manager E 21 \$26.70 \$34.71 \$42.71 \$55,529.37 \$72,188.19 \$88,847.00 Systems Administrator E 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Systems Administrator E 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Systems Administrator E 25 \$32.48 \$42.23 \$51.90 \$50,309.58 \$65,402.46 \$80,495.33 Systems Administrator E 29 \$39.60 \$51.48 \$63.36 \$82,362.48 \$107,071.22 \$131,779.97 Tourism & Economic Development Director E 29 \$39.60 \$51.48 \$63.36 \$82,362.48 \$107,071.22 \$131,779.97	Senior Plant Mechanic/Instrumentation & Controls Technician	NE	18	\$23.02	\$29.93	\$36.83	\$47,881.08	\$62,245.40	\$76,609.73
Storekeeper	Senior Utility Plant Operator	NE	17	\$21.91	\$28.48	\$35.06	\$45,573.89	\$59,246.06	\$72,918.22
Support Division Manager E 21 \$26.70 \$34.71 \$42.71 \$55,529.37 \$77,188.19 \$88,847.00 Systems Administrator E 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Systems Architect E 25 \$32.48 \$42.23 \$51.97 \$67,562.35 \$87,831.06 \$108,099.76 Tourism & Economic Development Director E 29 \$39.60 \$51.48 \$63.36 \$82,362.48 \$107,071.22 \$131,779.97 Tourism and Marketing Specialist NE 17 \$21.91 \$28.48 \$35.06 \$45,573.89 \$59,2702.36 \$114,095.21 Town Clerk E 26 \$34.28 \$44.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Traffic Engineering Technician NE 14 \$18.90 \$24.57 \$30.24 \$393,10.37 \$51,103.48 \$62,896.59 Travel Specialist NE 8 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27	Station Manager	E	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Systems Administrator E 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Systems Architect E 25 \$32.48 \$42.23 \$51.97 \$67,562.35 \$87,831.06 \$108,099.76 Tourism & Economic Development Director E 29 \$39.60 \$51.48 \$63.36 \$82,362.48 \$107,071.22 \$131,779.97 Tourism and Marketing Specialist NE 17 \$21.91 \$28.48 \$35.06 \$45,573.89 \$59,246.06 \$72,918.22 Town Clerk E 26 \$34.28 \$44.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Towl Specialist NE 14 \$18.90 \$24.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Travel Specialist NE 18 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,72.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19	Storekeeper	NE	18	\$23.02	\$29.93	\$36.83	\$47,881.08	\$62,245.40	\$76,609.73
Systems Architect E 25 \$32.48 \$42.23 \$51.97 \$67,562.35 \$87,831.06 \$108,099.76 Tourism & Economic Development Director E 29 \$39.60 \$51.48 \$63.36 \$82,362.48 \$107,071.22 \$131,779.97 Tourism and Marketing Specialist NE 17 \$21.91 \$28.48 \$35.06 \$45,573.89 \$59,246.06 \$72,918.22 Town Clerk E 26 \$34.28 \$44.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Traffic Engineering Technician NE 14 \$18.90 \$24.57 \$30.24 \$39,310.37 \$51,103.48 \$62,896.59 Travel Specialist NE 8 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66	Support Division Manager	Е	21	\$26.70	\$34.71	\$42.71	\$55,529.37	\$72,188.19	\$88,847.00
Tourism & Economic Development Director E 29 \$39.60 \$51.48 \$63.36 \$82,362.48 \$107,071.22 \$131,779.97 Tourism and Marketing Specialist NE 17 \$21.91 \$28.48 \$35.06 \$45,573.89 \$59,246.06 \$72,918.22 Town Clerk E 26 \$34.28 \$44.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Traffic Engineering Technician NE 14 \$18.90 \$24.57 \$30.24 \$39,310.37 \$51,103.48 \$62,896.59 Travel Specialist NE 18 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Plant Operator Trainee NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Systems Administrator	E	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Tourism and Marketing Specialist NE 17 521.91 \$28.48 \$35.06 \$45,573.89 \$59,246.06 \$72,918.22 Town Clerk E 26 \$34.28 \$44.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Traffic Engineering Technician NE 14 \$18.90 \$24.57 \$30.24 \$39,310.37 \$51,103.48 \$62,896.59 Travel Specialist NE 8 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Systems Architect	E	25	\$32.48	\$42.23	\$51.97	\$67,562.35	\$87,831.06	\$108,099.76
Town Clerk E 26 \$34.28 \$44.57 \$54.85 \$71,309.51 \$92,702.36 \$114,095.21 Traffic Engineering Technician NE 14 \$18.90 \$24.57 \$30.24 \$39,310.37 \$51,103.48 \$62,896.59 Travel Specialist NE 8 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81	Tourism & Economic Development Director	E	29	\$39.60	\$51.48	\$63.36	\$82,362.48	\$107,071.22	\$131,779.97
Traffic Engineering Technician NE 14 \$18.90 \$24.57 \$30.24 \$39,310.37 \$51,103.48 \$62,896.59 Travel Specialist NE 8 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.83 <td>Tourism and Marketing Specialist</td> <td>NE</td> <td>17</td> <td>\$21.91</td> <td>\$28.48</td> <td>\$35.06</td> <td>\$45,573.89</td> <td>\$59,246.06</td> <td>\$72,918.22</td>	Tourism and Marketing Specialist	NE	17	\$21.91	\$28.48	\$35.06	\$45,573.89	\$59,246.06	\$72,918.22
Travel Specialist NE 8 \$14.04 \$18.26 \$22.47 \$29,209.54 \$37,972.40 \$46,735.27 Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.86	Town Clerk	E	26	\$34.28	\$44.57	\$54.85	\$71,309.51	\$92,702.36	\$114,095.21
Utility Billing Coordinator NE 16 \$20.85 \$27.10 \$33.36 \$43,365.12 \$56,374.66 \$69,384.19 Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.8	Traffic Engineering Technician	NE	14	\$18.90	\$24.57	\$30.24	\$39,310.37	\$51,103.48	\$62,896.59
Utility Locator NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.	Travel Specialist	NE	8	\$14.04	\$18.26	\$22.47	\$29,209.54	\$37,972.40	\$46,735.27
Utility Plant Operator I NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,0	Utility Billing Coordinator	NE	16	\$20.85	\$27.10	\$33.36	\$43,365.12	\$56,374.66	\$69,384.19
Utility Plant Operator II NE 15 \$19.84 \$25.80 \$31.75 \$41,276.52 \$53,659.47 \$66,042.43 Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Utility Locator	NE	13	\$17.98	\$23.37	\$28.76	\$37,392.29	\$48,609.97	\$59,827.66
Utility Plant Operator Trainee NE 11 \$15.51 \$20.17 \$24.82 \$32,268.63 \$41,949.22 \$51,629.81 Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$59,827.66 Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Utility Plant Operator I	NE	13	\$17.98	\$23.37	\$28.76	\$37,392.29	\$48,609.97	\$59,827.66
Utility Service Technician NE 13 \$17.98 \$23.37 \$28.76 \$37,392.29 \$48,609.97 \$55,827.66 Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Utility Plant Operator II	NE	15	\$19.84	\$25.80	\$31.75	\$41,276.52	\$53,659.47	\$66,042.43
Visitor Center Supervisor NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Utility Plant Operator Trainee	NE	11	\$15.51	\$20.17	\$24.82	\$32,268.63	\$41,949.22	\$51,629.81
Water Utility AMR Technician NE 12 \$17.11 \$22.25 \$27.38 \$35,595.52 \$46,274.17 \$56,952.83 Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Utility Service Technician	NE	13	\$17.98	\$23.37	\$28.76	\$37,392.29	\$48,609.97	\$59,827.66
Water Utility Supervisor NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33 Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Visitor Center Supervisor	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
Zoning Administrator E 23 \$29.46 \$38.30 \$47.14 \$61,283.62 \$79,668.70 \$98,053.79	Water Utility AMR Technician	NE	12	\$17.11	\$22.25	\$27.38	\$35,595.52	\$46,274.17	\$56,952.83
	Water Utility Supervisor	NE	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33
Zoning Inspector NE 19 \$24.19 \$31.44 \$38.70 \$50,309.58 \$65,402.46 \$80,495.33	Zoning Administrator	Е	23	\$29.46	\$38.30	\$47.14	\$61,283.62	\$79,668.70	\$98,053.79
	Zoning Inspector	NE	19	\$24.19	\$31.44	\$38.70	\$50,309.58	\$65,402.46	\$80,495.33



RESOLUTION IMPOSING AND LEVYING TAXES WITHIN THE TOWN OF CULPEPER, VIRGINIA UPON ALL PROPERTY FOR THE CALENDAR YEAR 2020

Resolution No. R-2020-009

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY2021, beginning July 1, 2020, and ending June 30, 2021; and

WHEREAS, projected revenue in this budget is based on the following tax rates for the year beginning the 1st day of January 2020 (or as noted).

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the following tax rates for the support of the Town Government for the tax year beginning on the 1st day of January 2020 (or as noted):

SECTION 1 - REAL ESTATE

Upon all lands, lots and the improvements thereon, not exempt from taxation, there shall be a tax of nine and one tenth cents (\$0.091) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 2 - PUBLIC SERVICE CORPORATIONS

Upon all real and personal property of public service corporations assessed by the Commonwealth, there shall be a tax equal to the Town's real estate rate and tangible personal property rate of nine and one tenth cents (\$0.091) for every one hundred dollars (\$100) of assessed value and one dollar (\$1.00) for every one hundred dollars (\$100) of assessed value, respectively. Said property shall be assessed in accordance with \$58.1-2604 of the Code of Virginia.

SECTION 3 - TANGIBLE PERSONAL PROPERTY

Upon all tangible personal property of every kind and description not exempt from taxation, there shall be a tax of one dollar (\$1.00) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 4 - MACHINERY & TOOLS

Upon all machinery and tools used or employed by that person, firm or corporation in any trade or business, not exempt from taxation, there shall be a tax of eighty cents (\$0.80) for every one hundred (\$100) of assessed value thereof. Said property shall be valued in accordance with \$58.1-3507 of the Code of Virginia.

SECTION 5 – SOUTHRIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Southridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on December 11, 2007, not exempt from taxation, there shall be an additional tax of six cents (\$0.06) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 6 – LAFAYETTE RIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Lafayette Ridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on January 13, 2009, not exempt from taxation, there shall be an additional tax of eight cents (\$0.08) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 7 – WILLOW SHADE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Willow Shade Service District, as established by the Council of the Town of Culpeper at its regular meeting on June 8, 2010, not exempt from taxation, there shall be an additional tax of three cents (\$0.03) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 8 - BANK STOCK TAX

Upon the net capital of any bank or branch bank located in the Town, the tax shall be eighty cents (\$0.80) of each one hundred dollars (\$100) of net capital as provided for in Article II of Chapter 23 of the Town Code and Section 58.1-1200 et. seq. of the Code of Virginia.

SECTION 9 - BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Upon all businesses, professions, and occupations there is hereby imposed the below listed tax rate per one hundred dollars (\$100) of gross receipts, as provided for in Section 10-25 of the Town Code, all of which are below the State allowed maximums:

- \$ 0.08 Contracting
 - 0.10 Retail Sales
 - 0.20 Financial, Real Estate & Professional Services
 - 0.14 Repair, Personal, Business & Other Services
 - 0.04 Utility, Wholesale

The business license tax for new businesses is the greater of a \$24 (minimum), or the actual tax amount based on estimated gross receipts.

SECTION 10 – CIGARETTE TAX

Upon every person who sells or uses cigarettes within the town there is hereby imposed an excise tax equivalent to fifteen cents (\$0.15) for each package containing twenty-five (25) cigarettes or less sold or used within the town as provided for in Section 23-139 of the Town Code and Section 58.1-3832 et. seq. of the Code of Virginia.

SECTION 11 - ALL OTHERS

All other taxes, fees, charges, utility usage rates and penalties shall remain the same as they were on the date of this resolution's adoption, as heretofore set by Ordinance or Resolution by the Town Council, until the Town Council establishes or amends such taxes, fees, charges, utility usage rates and penalties.

ADOPTED this 9th day of April, 2020.

BY ORDER OF COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Price SECOND: Taylor

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



RESOLUTION SETTING NEW ELECTRIC RATES EFFECTIVE JULY 1, 2020

Resolution No. R-2020-010

WHEREAS, pursuant to Town of Culpeper Code §24-32, the Town Council shall, from time to time, fix the rates to be paid for the use of electric services,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that ALL electric rates and charges for all billings on and after July 1, 2020 shall remain the same:

Residential Rate - "Schedule

RS":

		EXISTING	EFF. 7-1-20	
A.	Basic Customer Charge	\$9.79	\$9.79	
B.	Plus KWH charge:			
	First 800 KWH	\$0.10701 per kWh	\$ 0.10701	per kWh
	Excess over 800 KWH	\$0.11909 per kWh	\$ 0.11909	per kWh

C. Fuel Adjustment: Each kilo-watt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Small General Service Rate -

"Schedule SGS":

	:	EXISTING	EFF. 7-1-20
A.	Basic Customer Charge		
	Single Phase	\$19.06	\$19.06
	Three Phase	\$30.91	\$30.91
B.	Plus kWh charge:	\$0.11313 per kWh	\$0.11313 per kWh

C. Fuel Adjustment: Each kilo-watt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Medium General Service - "Schedule MGS"

	12	EXISTING	EFF. 7-1-20
A.	Basic Customer Charge	\$53.57	\$53.57
B.	Plus kWh charge:	\$0.07745 per kWl	h \$0.07745 per kWh
C.	Plus kW demand charge:	\$7.26 per kW	\$7.26 per kW

D. Fuel Adjustment: Each kilo-watt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Large General Service - "Schedule LGS":

		EXISTI	NG	EFF. 7-1-20	
A.	Basic Customer Charge	\$99.93	3	\$99.9	93
B.	Plus kWh Charge:				
	First 24,000 kWh	\$0.04948	per kWh	\$0.04948	per kWh
	Next 186,000 kWh	\$0.03508	per kWh	\$0.03508	per kWh
	Additional kWh	\$0.03217	per kWh	\$0.03217	per kWh
C.	Plus kW Charge:				
	*First 100 kW	\$18.15	per kW	\$18.15	per kW
	Next 650 kW	\$18.21	per kW	\$18.21	per kW
	Additional kW	\$17.82	per kW	\$17.82	per kW
	*Minimum Charge 50 kW				
D.	Plus the following rKVA Charge				
	All rKVA of demand	\$0.060	per rKVA	\$0.060	per rKVA

E. Fuel Adjustment: Each kilo-watt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Time of Use Service Rate - "Schedule TOU":

		EXISTI	NG	EFF. 7-	1-20
A.	Basic Customer Charge	\$53.57	7	\$53.5	57
B.	Plus the following kW Demand charge:				
	Billing months June through September	\$10.54	per kW	\$10.54	per kW
	Billing months October through May	\$8.19	per kW	\$8.19	per kW
C.	Plus distribution demand charge				
	All kW of demand	\$4.47	per kW	\$4.47	per kW
D.	Plus kWh Charge:				
	All on peak kWh	\$0.05336	per kWh	\$0.05336	per kWh
	All off peak kWh	\$0.00885	per kWh	\$0.00885	per kWh

E. Fuel Adjustment: Each kilo-watt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

F. The minimum charge shall be such as may be contracted for but no less than the Basic Customer Charge.

Street and Yard Light Service Rate - "Schedule

SL":

A. B.

ТУРЕ	LUMENS	MONTHLY kWh	EXISTING	EFF 7-1-20
Light-emitting diode (LED)	3600-23000	30	\$12.96	\$12.96
Traffic Control Service Rate - "Schedule TCS":				
y <u>=</u>	EXISTING EFF. 7-1-20			-1-20
Energy Charge	\$0.04051	per kWh	\$0.04051	per kWh
Minimum Charge	\$5.22		\$5.22	

C. Fuel Adjustment: Each kilo-watt hour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Electric Meter Charge	EXISTING	EFF. 7-1-20
Residential	\$175.00	\$175.00
Small and Medium General Service	\$463.00	\$463.00
Large General Service	\$580.65	\$580.65

Automatic Meter Reading Charge - A \$1.50/month basic charge will be assessed to all electric customers for the Automated Meter Reading (AMR) system conversion.

ADOPTED this 9th day of April 2020.

BY ORDER OF COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Reaves SECOND: Clancey

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



RESOLUTION SETTING NEW WATER AND SEWER RATES EFFECTIVE JULY 1, 2020

Resolution No. R-2020-011

WHEREAS, pursuant to Virginia Code §15.2-2109 et seq. and Town of Culpeper Codes §24-100 and §24-164, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that water and sewer rates for all billings after June 30, 2020 will remain at the current rate and as follows:

Rates per 100 Gallons of Consumption (except for flat minimum rates up to 2,000 gallons/month)

Water F	Rates		
	<u>Gallons</u>	Existing	Eff. 7-1-20
	0 - 2,000 (min.)	\$12.77	\$12.77
	2,001 - 25,000	63.9¢	63.9¢
	25,001 - 100,000	51.2¢	51.2¢
	OVER 100,000	38.1¢	38.1¢
Sewer F	Rates		
	Gallons	<u>Existing</u>	Eff. 7-1-20
	0 - 2,000 (min.)	\$16.12	\$16.12
	2,001 - 25,000	80.5¢	80.5¢
	25,001 - 100,000	74.0¢	74.0¢
	OVER 100,000	72.4¢	72.4¢
	Sewer Flat Rate	\$38.09	\$38.09
Septage Rates		Existing	Eff. 7-1-20
	Minimum Charge	\$25.75	\$25.75
	Per gallon	10.4¢	10.4¢
Water sales (bull Minimum cha Per 1,000 ove	arge – initial 2,000 gallons	Existing \$37.58 \$6.26	Eff. 7-1-20 \$37.58 \$6.26
,			

ADOPTED this 9th day of April 2020.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Taylor SECOND: Reaves

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



SETTING NEW WATER METER SERVICE FEES EFFECTIVE JULY 1, 2020

Resolution No. R-2020-012

WHEREAS, in February 2005, Town Council authorized the initiation of water meter service fees to recover the cost of meters and meter boxes;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia that all water meters set after June 30, 2020 shall be charged at the current rate and as follows:

METER SIZE	EXISTING FEE	EFFECTIVE 7-1-20 FEE
FIVE-EIGHTS (5/8")	\$ 525	\$ 525
ONE INCH (1")	\$ 590	\$ 590
ONE & ONE HALF (1½")	\$ 1,090	\$ 1,090
TWO INCH (2")	\$ 1,515	\$ 1,515
THREE INCH (3")	\$ 2,775	\$ 2,775
FOUR INCH (4")	\$ 3,345	\$ 3,345

ADOPTED this 9th day of April 2020.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Taylor SECOND: Reaves

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



RESOLUTION SETTING NEW WATER AND SEWER TAP PRIVILEGE ASSESSMENT FEES EFFECTIVE JULY 1, 2020

Resolution No. R-2020-013

WHEREAS, pursuant to Virginia Code §15.2-2109 et seq. and Town of Culpeper Codes §24-95 and §24-149, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that all tap privilege connection fees purchased after June 30, 2020 will remain at the current rate and as follows:

WATER & SEWER TAP PRIVILEGE ASSESSMENT FEES

	MAXIMUM ALLOWABLE	EXISTING FEE				TIVE 7-1-20 FEE
METER SIZE	GALLONS	WATER	SEWER	WATER	SEWER	
FIVE-EIGHTS (5/8")	10,000	6,500	10,000	6,500	10,000	
ONE INCH (1")	25,000	9,900	12,500	9,900	12,500	
ONE & ONE HALF (1½")	75,000	15,000	20,250	15,000	20,250	
TWO INCH (2")	150,000	30,000	40,500	30,000	40,500	
THREE INCH (3")	225,000	45,000	60,750	45,000	60,750	
FOUR INCH (4")	300,000	60,000	81,000	60,000	81,000	

ADOPTED this 9th day of April 2020.

BY ORDER OF THE COUNCIL OF THE

TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest.

Kimberly D. Allen, Town Clerk

MOTION: Taylor SECOND: Reaves

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: Nays

Absent from Vote: None Absent from Meeting: None



TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE CULPEPER PARKING AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 IN THE AMOUNT OF \$120,634.

Resolution No. R-2020-015

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2020 - June 30, 2021:

CULPEPER PARKING AUTHORITY	
Culpeper Parking Authority	\$120,634
Total Culpeper Parking Authority Operations	\$120,634

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

ADOPTED this 9th day of April, 2020.

BY ORDER OF THE COUNCIL OF THE TOWN OF CULPEPER, VIRGINIA

Michael T. Olinger, Mayor

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Rimeikis SECOND: Reaves

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None



ORDINANCE #O-2020-003

INTRODUCED: April 9, 2020 ADOPTED: April 9, 2020 ENACTED: April 9, 2020

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, TOWN OF CULPEPER, VIRGINIA (1991), AS AMENDED, BY AMENDING SECTION 2-36(k) OF DIVISION 1, RELATING GENERALLY TO BUDGET CONTROL, EXPENSE ACCOUNTS, HEALTH INSURANCE, RELATING SPECIFICALLY TO HEALTH INSURANCE

BE IT ORDAINED by the Council for the Town of Culpeper, Virginia, meeting in special session this 9th day of April, 2020:

1. That Section 2-36 of the Code of Ordinances, Town of Culpeper, Virginia (1991), as amended, is amended as follows:

Sec. 2-36. - Budget control; expense accounts, health insurance.

- (a) All budget appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts approved by town council by department, bureau, agency or individual, if necessary, and then only in the event the aggregate revenues collected and other resources available during the fiscal year for which the appropriations are made, are sufficient to pay all the appropriations in full; otherwise, the appropriations shall be deemed payable in such proportion as the total sum of all realized revenue is to the total amount of the revenues estimated by the town council to be available for appropriation in the fiscal year.
- (b) No department, bureau, agency or individual receiving appropriations under the provisions of the annual budget of the town shall exceed the amount of its or his appropriation except with the prior consent and approval of the town council.
- (c) Nothing in this section shall be construed as authorizing any reduction to be made in the amounts appropriated in the annual budget of the town for the payment of interest on or retirement of the bonded debt of the town.
- (d) The restrictions with respect to the expenditure of the funds appropriated shall apply only to the total appropriation amounts for each department, bureau, agency or individual as provided in the annual budget of the town.
- (e) The council reserves the right to change at any time during the fiscal year the compensation so provided to any officer or employee, except as provided under a pay plan adopted by the town council, and to abolish any office or position provided for in the appropriation resolution, except such offices or positions as it may be prohibited by law from abolishing. The town manager is

authorized to make such rearrangement of positions and appropriations within the several departments as may best meet the needs and interests of the town.

- (f) No obligations of any description for any purposes may be incurred by any department, bureau, agency or individual for which appropriations have been made in the annual budget of the town except under the provisions of the Charter, the Code and the rules and regulations issued thereunder.
- (g) None of the moneys mentioned in the annual budget of the town shall be expended for any other purposes than those for which they are appropriated. The town manager shall see that this provision is observed and shall report within two (2) weeks to the town council any irregularities and their importance and reasons. "Annual budget" is defined as that document which is adopted by the town council by resolution and as amended from time to time.
- (h) Allowances out of any of the appropriations made in the annual budget of the town by any or all of the town departments, bureaus or agencies, to any of their officers and employees for expenses on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall not exceed the rates paid by the commonwealth per mile of actual travel.
- (i) All traveling expense accounts shall be submitted on forms and according to regulations prescribed or approved by the town manager. Each account shall show the dates expenses were incurred or paid; points between which traveled; the number of miles traveled; method of travel, whether by railroad, steamship, bus, airplane, or for-hire, privately owned or town-owned automobile or truck; hotel expenses, meals; incidental expenses, such as telegrams, telephone calls, etc., to be specified in each instance; a concise statement of the purpose of or reason for such travel expense. The town manager is specifically directed to withhold the issuance of checks in payment of expense accounts submitted for lump-sum amounts.
- (j) All moneys collected by any department, bureau, agency or individual of the town government shall be paid into the town treasury not later than the working day immediately following the day of collection.
- (k) The town will pay the medical expense insurance premium for all full-time, salaried, regularly employed town employees at the following rate:

Key Advantage 250 - 95% of employee only medical insurance coverage, <u>7570</u>% of employee & spouse coverage, and <u>7065</u>% of family coverage. Key Advantage 1000 – 95% of employee only medical insurance coverage, <u>8075</u>% of employee & spouse coverage, and <u>7570</u>% of family coverage. High Deductible - 100% of employee only medical insurance coverage, 85% of employee & spouse coverage, and 80% of family coverage.

This amount may change from year to year.

2. This ordinance shall become effective April 9, 2020.

BY ORDER OF COUNCIL

Michael T. Oluger, Mayor

On Behalf of the Town Council of

Culpeper, Virginia

ATTEST:

Kimberly D. Allen, Town Clerk

MOTION: Brown

SECOND: Reaves

Date: April 9, 2020 Special Meeting

Ord. No. <u>O-2020-003</u>

RE: Approval

ACTION: Approved

Votes:

Ayes: Brown, Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Taylor, Yowell

Nays: None

Absent from Vote: None Absent from Meeting: None

CERTIFIED COPY

Kimberly D. Allen, Town Clerk

TOWN OF CULPEPER SCHEDULE OF FINES & FEES

on Control Plan Review (12/06) (6/09) First acre Per acre thereafter	\$25
First acre	\$25
	\$1
disturbing permit (Agreement in Lieu of Plan) agle family dwellings not part of a larger subdivision.	\$25
me, Weekend, and Holiday Inspections (12/06)	\$160 - plus \$40.00 per hour if more than 4 hours are needed.
Re-inspect - per liner foot of roadway Re-inspect - per linear foot of utility Re-inspect - Per major utility structure (for manhole, fire hydrant, drop inlet, etc)	\$25 base fee, plus additional below, if applicable \$ 0.10 \$ 0.05 \$1.00
t to break, dig up, open or cause to be broken dug up ened any street, alley, sidewalk or other place or portion thereof (6/07)	\$50
	, the /
utility bill) (6/11) (6/14) d Trash Cart	\$2/cart \$60
e collection – business	\$11/month – per cart
e collection 3 times per week – Historic District food e locations only (7/12)	\$36/month – 1 cart \$39/month – ea. additional cart
ee for bills unpaid one (1) day after due date.	\$1.50 or 2% of bill, whichever is greater
quent fee for bills unpaid eleven (11) days after due 6/09) (7/12) (6/19)	\$25
the notice to disconnect utility services for non- ent. (6/09) (7/12) (6/19)	\$50
	\$100
	d Trash Cart e collection – business e collection 3 times per week – Historic District food e locations only (7/12) ee for bills unpaid one (1) day after due date. quent fee for bills unpaid eleven (11) days after due 6/09) (7/12) (6/19) ee notice to disconnect utility services for non-

Schedule of Fines & Fees - Page 2

DESCRIPTION	FEE
CCTRIC	
Electric Meter (set/placed) based on service	Varies
Electric Meter re-read (6/09)	\$20
Electric Meter Test - Request by Customer (6/09) First request Second request in a 12 month period All additional requests	No charge \$25 \$25
Electric Line Extensions (6/09) (6/19) In-town major subdivisions – lots not exceeding one acre In-town major subdivisions – lots one to two acres In-town major subdivisions – lots larger than two acres	\$3,500 per lot \$5,000 per lot \$7,500 per lot
In-town underground service to single lot, lots in minor subdivisions or small, single phase commercial (6/15)	\$1,500 plus \$1.25 per foot over 125'
In-town overhead service to single lot, lots in minor subdivisions with single phase commercial	\$1,100 plus \$1.25 per foot over 125' plus \$375 for each pole >1
In-town large commercial and industrial users, three-phase Service (6/15)	\$4,000 plus \$1.25 per foot over 125' plus \$375 for each pole >1
Service Changes, overhead to underground, service heavy-up	Time and material
Electric service - security deposit (6/09) (6/15) Residential & Commercial	\$250
Electric Rate Schedule	Varies
Water main connections - residential only (Note: Commercial and industrial water connections are based	Varies
	Electric Meter (set/placed) based on service Electric Meter re-read (6/09) Electric Meter Test - Request by Customer (6/09) First request Second request in a 12 month period All additional requests Electric Line Extensions (6/09) (6/19) In-town major subdivisions — lots not exceeding one acre In-town major subdivisions — lots one to two acres In-town underground service to single lot, lots in minor subdivisions or small, single phase commercial (6/15) In-town overhead service to single lot, lots in minor subdivisions with single phase commercial In-town large commercial and industrial users, three-phase Service (6/15) Service Changes, overhead to underground, service heavy-up Electric service - security deposit (6/09) (6/15) Residential & Commercial Electric Rate Schedule

Schedule of Fines & Fees – Page 3

CODE SECTION	DESCRIPTION	FEE	
UTILITIES – WATER &			
SEWER, CON'T			
	Water main connections – residential only (8/04) (7/12) Existing dwellings converting from private well to Town water will be charged 50% of the current tap fee.	\$3,250 ea.	
§24-96	Water Meter Test - Request by Customer (6/11)	First request - No charge Second request in a 12 month period - \$25	
§24-96	Monthly water rates	Varies	
§24-100	Water Meter (set/placed) Based on meter size	Varies	
§24-100	Water & wastewater service deposit (7/12) Residential and Commercial	\$50	
	Water sales (bulk) – minimum charge (6/09) (6/11)	Varies	
	Water sales (bulk) (6/09) (6/11)	Varies	
§24-149	Sewer connections - residential	Varies	
	(Note: Commercial and industrial connections are based upon meter size and consumption.)		
	Sewer main connections – residential only (8/04) (7/12) Existing dwellings converting from private septic tank to Town sewer will be charged 50% of the current tap fee.	\$5,000 ea.	
	Monthly sewer rates	Varies	
	Sewer - Flat Rate	Varies	
§24-202	Permit and inspection fee for residential or commercial sewer permit (06/18)	\$50	
	Re-inspection fee for subsequent field inspections (06/18)	\$25	
§24-202	Permit and inspection fee for industrial sewer permit (06/18) Re-inspection fee for subsequent field inspections (06/18)	\$100 \$50	
§24-183	Permit and inspection fee for private sewer system permit (06/18)	\$100	
	Re-inspection fee for subsequent field inspections (06/18)	\$50	
	Septage Hauler's Fee (6/09) (6/11) (7/12) (6/13) (6/19)	Varies	
§24-241	Wastewater Contribution Permit (5 Years) (6/11)	\$1,000	

CODE	DESCRIPTION	FEE
SECTION		
UTILITIES – WA	ATER &	
SEWER, CONT.		4.50
	Review of out-of-town water and wastewater service requests - apply to the entire tract of land to be developed.	\$50 per acre; with a minimum charge of \$500, and a maximum charge of \$5,000 for properties within the Mountain Run Lake and Lake Pelham watersheds.
		\$25 per acre, with a minimum charge of \$250 and a maximum charge of \$2,500 for properties outside the above mentioned watersheds.

UTILITIES –		
TELECOMMUNICATIONS ANTENNAE		
OR APPURTENANCES		
	cial telecommunications antennae or facilities including, but not limited to, (13)	To be negotiated by town manager, \$2,000 min (per provider) per month
	nmercial telecommunications antennae wn facilities including, but not limited	To be negotiated by Town Manager

PLANNING &	COMMUNITY		
DEVELOPME	NT		
	FACILITIES STANDARDS MANUAL	,	
	Sec. 2.200, Fire Protection Flushing of	\$30	
	MISCELLANEOUS-Copies		
	Comprehensive Plan	\$30	
	(6/02)	\$15	
	11":	x 17" Maps (pack of 15)	\$10
		ortation Map (30"x 42")	\$10
	Large Future La	nd Use Map (30" x 42")	\$10
	Facilities Standards Manual		\$20
	Capital Improvements Plan (04/09)	Hard Copy	\$20
		CD Version	\$15
	Maps		\$5 each
	Miscellaneous Documents		\$. 25 each page
	Subdivision Ordinance		\$7
	Water and Sewer Specifications		\$25
	Zoning Ordinance		\$15
	SUBDIVISION ORDINANCE		
§22-38	Penalty for Violation of Chapter		\$10-\$1,000 (each day constitutes a new violation)
§22-108	Minor Subdivision Plats or Plans (6/1	9)	\$150

CODE	DESCRIPTION		FEE
SECTION			
PLANNING & C			
DEVELOPMENT		r 1000	\$50 + \$10 per let
	Final Plat, Record plat (10/03) 5 acres of More than 5		\$50 + \$10 per lot \$100 + \$10 per lot
	Revisions, Subsequent Subm	issions	\$50
22-118	Vacation of Plat		\$150
	ZONING ORDINANCE		
	Architectural Compatibility Finding		None
§27-377	Amendment Ordinance Request (6/13) (6/19)		\$500
	Boat Dock Permit - For a 5-year permit (11/10)		\$25
§27-352	Certificate of Occupancy (12/06) (6/09)		\$40
327 332	* · · · · · · · · · · · · · · · · · · ·	pection	\$25
	Weekend or Holiday Re-insp		\$160 minimum
	Commercial Burning Permit (12/06)		\$25
§27-451	Conditional Use permit (10/03) (6/19)		\$750
	House Location/Boundary Survey		\$15
§11-43	Leased Parking Permits		See Parking Authority Fee Schedule
§11-43	Residential Parking Permits		
811-43	First Permit per eligible Residence		No Charge
	Each additional permit		\$30/month
	Rezoning Application (10/03)		\$1,000 + \$100/acre
§27-237 &	Sign Permits (6/18)		\$1 per sq. ft of sign
§27-248			\$25 Minimum Charge
§27-266	Preliminary Plan, Major Site Plan, and Major Subdivision Submissions (Residential, Commercial & Industrial) (10	0/03)	\$250+\$20/1,000 sq.ft of site area
		evision	\$50 per submission
	Single Family on exis	-	\$25
	Duplex on exis	ting lot	\$50
§15-3	Parks & Recreation (05/03) (3/07) (6/09) (7/12) (6/15)		
812-2	Pavilion Rental		\$50
	Major Events Fee for residents at either park		\$100
	Major Events Fee for non-residents at either park		\$300
§15-2	Variance Application (10/03) (6/09)		\$300

CODE	DESCRIPTION	FEE
SECTION		
PLANNING & C	OMMUNITY	
DEVELOPMENT	C, CON'T.	ļ
§27-353	Violations & Penalties:	
	Administration & Enforcement (§27-352, §27-353)	\$100
	District Regulations (§27-51, §27-62)	\$100
	Flood Hazard Areas (§27-93)	\$100
	Historic District (§27-127, §27-130, §27-132)	\$100
	Landscaping (§27-158, §27-159)	\$50
	Nonconforming Uses (§27-181, §27-185)	\$100
	Parking (§27-206, §27-209)	\$100
	Signs (§27-238, §27-241, §21-3)	\$50
	Site Plans (§27-262)	\$50
	Towing Inoperable Vehicles (§20-4) (03/04)	\$50 per vehicle
	Watershed Protection District (§27-428, §27-429)	\$100
	Zoning permit (6/13)	
	Resident	tial \$25
		her \$100
		7 2 3
	Zoning Verification/Compliance Letter (6/13)	\$25

POLICE	(6/09)		
	Administrative: Accident Reports Incident Reports Fingerprinting	for town residents r out-of-town residents	\$2 \$5 \$5 \$15
	Parking: (6/13)		
	1 st Offense		\$10
	2 nd Offense		\$25
	3rd and Subsequent Offenses		\$50
	Court Charges		\$61
	Late Fee after 30 days		\$10
	•		

OTHER / MI	SCELLANEOUS	
§16-30	Solicitors Permit Fee (2/04)	\$20
§21-47	Security Plan Fee (1/16)	\$100

TREASURER			
	Boating Permit—Two years (9/11)	\$20	
	Boating Permit—Two consecutive days (9/11)	\$ 5	

CODE	DESCRIPTION	FEE
SECTION		
TREASURER, C	ON'T.	
	Delinquent Collection Fee	\$25
	DMV Stops (9/17)	\$35
	Fishing Certificate—Two Years (9/11)	\$20
	Fishing Certificate—Two consecutive days (9/11)	\$ 5
	New Utility Service Application (6/09)	\$25
	Returned Check	\$35
	Unauthorized Use of Meter – Theft of Service	\$250 plus usage

Attest:		
Town Clerk	 	

*This schedule is not all inclusive. For further information, please contact the Planning & Community Development Department at 540-829-8260.

Approved: March 9, 1999 – first reading April 13, 1999 – second reading

July 13, 1999 and September 1999 October 2011 Revisions: July 2000 April 2001 June 2012 July 2012 April 2002 and May 2002 June 2013 February 2003, July 2003 and October 2003 June 2014 February 2004, March 2004, and May 2004 June 2015 April 2005 January 2016 July 2006, August 2006, and December 2006 June 2016 June 2017 March 2007, June 2007 May 2008 August 2017 April 2009, June 2009 June 2018 July 2010, November 2010 June 2019 June 2011 April 2020

TOWN OF CULPEPER General Fund - Operating Fund Summary FY21 BUDGET

					T .		т.		
							FY21	FY21	
FY18	FY19	FY19		FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL	<u> </u>	ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
ACTUAL	AMENDED	ACTUAL		ADOLLED	AMENDED	F 1 20	REQUEST	ADOLIED	AMENDED
			REVENUES:						
_	710,259		Reserve Balances	176,000	458,654	429,830	244,175	689,286	780,432
3,695,918	3,370,150	3,846,885	General Property Taxes	3,434,150	3,434,150	3,765,248	3,449,950	3,399,950	3,229,950
8,340,255	8,008,500	8,297,547	Local Taxes	8,237,470	8,237,470	8,243,034	8,288,500	7,049,500	6,370,000
421,311	379,500	423,907	Permits, Fees, Licenses	382,000	382,000	380,217	380,000	406,000	402,250
113,441	194,500	146,013	Fines & Forfeitures	140,500	140,500	145,500	145,500	150,500	107,000
347,741	320,000	513,850	Revenue From Use Of Money	475,000	475,000	475,000	445,100	360,100	360,100
225,350	200,700	182,099	Charges For Services	210,600	210,600	210,600	210,100	210,100	205,600
177,131	364,400	586,362	Miscellaneous	97,900	98,465	117,873	94,500	94,500	94,500
2,412,153	2,598,068	2,598,659	Recovered Costs	2,754,897	2,754,897	2,754,897	2,947,720	2,882,489	2,882,489
6,775	7,000	6,688	Non-Categorical Aid	7,000	7,000	7,000	5,500	5,500	5,500
2,594,043	2,705,599	2,756,582	Categorical Aid	2,755,140	2,759,652	2,689,097	2,711,050	2,655,550	4,288,496
	, ,	611,435	Enterprise Funds Transfer - PILOT				, ,		672,848
607,965	604,380 19,463,056	19,970,027	REVENUES BY CATEGORIES	664,545 19,335,202	664,545 19,622,933	664,545 19,882,840	680,726	672,848 18,576,323	19,399,165
18,942,082	19,403,030	19,970,027	REVENUES BY CATEGORIES	19,333,202	19,022,933	19,882,840	19,602,822		19,399,103
								-	
			EXPENDITURES:					-	
191,093	198,236	197,315	1101 Town Council	196,022	196,022	186,841	173,783	169,175	165,975
115,610	123,592	120,565	1201 Town Manager	128,533	128,533	127,933	128,760	132,168	127,968
274,420	304,579	304,579	1202 Town Clerk	310,484	310,484	308,784	325,248	317,845	318,280
290,883	297,895	297,895	1203 Human Resources	310,533	310,533	310,333	321,677	308,798	271,598
71,321	114,360	70,183	1204 Town Attorney	114,160	114,160	80,660	100,660	100,660	100,660
57,226	67,000	67,000	1208 Independent Auditor	67,500	67,500	67,000	80,500	70,500	70,500
1,268,840	1,447,509	1,406,021	1213 Treasurer	1,524,823	1,435,145	1,453,195	1,462,859	1,436,555	1,344,265
119,029	116,720	105,567	1219 Risk Management	112,552	112,552	92,319	101,075	101,075	101,075
1,174,216	1,357,623	1,355,457	1220 Information Technology	1,354,522	1,459,300	1,513,354	1,775,208	1,713,089	1,605,562
246,503	259,682	253,296	1221 Motor Pool	262,771	262,771	262,721	265,475	262,701	270,271
4,714,814	5,012,200	4,834,256	3101 Police	5,174,955	5,207,356	5,192,711	5,425,927	5,296,231	5,409,773
14,527	10,000	8,252	3102 Drug Seizure Funds	10,000	10,000	10,000	15,000	15,000	15,000
301,070	418,088	418,088	3103 E911 Joint Operations	510,342	510,342	510,342	396,045	393,718	-
-	70,000	<u> </u>	3104 E-Ticketing	15,000	15,000	-	-	-	-
155,072	151,693	151,693	3202 Fire Department	153,500	153,500	153,500	155,850	155,850	155,850
25,000	25,000	25,000	3203 Rescue Squad	25,000	25,000	25,000	25,000	25,000	25,000
131,532	129,410	129,410	3204 Va Regional Transit	131,840	131,840	131,840	131,532	131,532	131,532
177,077	194,204	171,437	4101 Engineering	194,291	194,291	189,391	206,385	188,828	193,575
1,954,631	2,936,921	2,902,178	4102 Streets	2,575,561	2,600,561	2,603,308	2,767,483	2,561,215	2,517,677
46,961	102,095	100,625	4105 Snow and Ice Removal	62,800	62,800	62,571	62,300	57,800	57,800
176,101	227,790	170,821	4107 Traffic Engineering	211,040	211,040	211,050	211,889	211,157	213,382
366,267	398,794	398,629	4203 Sanitation	703,824	703,824	703,612	424,170	419,220	429,014
463,653	629,003	589,442	4302 General Properties	628,033	628,033	623,686	632,998	606,288	616,292
221,967	224,350	199,251	6600 Culpeper Media Network	234,208	241,908	239,708	258,169	222,394	211,294
433,566	420,648	420,648	7103 Parks and Recreation	360,497	360,497	359,556	438,361	352,381	356,924
114,454	132,393	132,063	7108 Cemetery	83,546	83,546	83,296	103,465	71,715	23,787
538,334	583,834	542,819	8101 Planning	732,534	891,214	891,314	751,879	737,718	538,658
58,618	61,062	58,649	8103 Visitors Center	64,210	66,360	66,360	64,258	64,258	28,999

TOWN OF CULPEPER General Fund - Operating Fund Summary FY21 BUDGET

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
434,337	495,082	392,034	8	8104 Tourism		519,854	566,554	566,554	631,364	302,950	318,650
217,769	300,179	235,502	8	3105 Econo	omic Development	206,161	206,161	206,161	229,777	214,777	214,777
-	-	-	8	8199 Pandemic Expenses		-	-	-	-	-	1,629,302
1,723,249	1,726,615	1,726,615	9	9900 Debt	Service	1,616,261	1,616,261	1,616,261	1,553,342	1,553,342	1,553,342
-	926,499	-	9	950 Trans	fer to Capital	739,844	739,844	739,844	382,384	382,384	382,384
-	-	-	9	9990 Conti	ngency	-	-	-	-	-	-
16,078,143	19,463,056	17,785,289		Total	Expenditures / other uses	19,335,202	19,622,933	19,589,205	19,602,822	18,576,323	19,399,165

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			RE		BALANCES							
-	0	0			Transfer from Reserves		176,000	377,004	348,180	244,175	689,286	780,432
-	710,259	0			Reserves		0	,		0	0	0
-	0	0		45601	Cable - Prior Year Reserves		0	. ,		0	0	0
-	710,259	0			Te	otal Reserves	176,000	458,654	429,830	244,175	689,286	780,432
1 550 500	1.500.000	1 500 005	GE		PROPERTY TAXES		1.505.000	1 505 000	1.500.000	1.505.000	1.505.000	1 505 000
1,552,782	1,590,000	1,589,885	_	40010	Real Estate - Current		1,587,000	1,587,000	1,580,000	1,585,000	1,585,000	1,585,000
16.055	17,000	15 150		40020	Constitution District Conduits		17,000	17.000	10,000	18 000	10,000	10,000
16,955	17,000	15,158	_	40020	Special Tax District - Southridge		17,000	17,000	18,000	18,000	18,000	18,000
4 207	4.000	2 072		40020	Special Tax District - Lafayette		4.000	4.000	5 000	5 000	5 000	5,000
4,397	4,000	3,873	_	40030	Ridge		4,000	4,000	5,000	5,000	5,000	5,000
3,298	3,000	2,857		40040	Special Tax District - Willow Shade		3,000	3,000	3,000	3,000	3,000	3,000
27,656	20,000	20,809	_		Real Estate - Delinquent		10,000	10,000	· · · · · ·	10,000	10,000	10,000
40.668	40,000	38,465	-		Public Service - Real Estate		38,000	38,000		38,000	38,000	38,000
40,008	40,000	36,403	-	40120	1 ubite Service - Rear Estate		38,000	38,000	38,000	38,000	38,000	38,000
1,103	1,000	870		40130	Public Service - Personal Property		1,000	1,000	800	800	800	800
1,527,722	1,300,000	1,624,103	-		Personal Property - Current		1,325,000	1,325,000		1,400,000	1,375,000	1,205,000
269,056	85,000	235,828	-	40290	Personal Property - Delinquent		150,000	150,000		100,000	75,000	75,000
150	150	503	-		Mobile Homes		150,000	150,000		150	150	150
172,725	250,000	223,343	_		Machinery & Tools		239,000	239,000		230,000	230,000	230,000
172,723	0	125	_		PPT TACS Collection fee		0				250,000	250,000
46,875	30,000	50,538	_		Penalties - All Taxes		30,000		-	30,000	30,000	30,000
32,532	30,000	40,528	_		Interest - All Taxes		30,000	30,000	,	30,000	30,000	30,000
3,695,918	3,370,150	3,846,885		102))	Sub-total-General Pr	onerty Taxes	3,434,150	3,434,150		3,449,950	3,399,950	3,229,950
3,072,710	5,5 7 6,12 6	2,0.0,002			Suo total General I	operty rances	5,151,150	3,151,150	3,700,210	5,1.5,550	2,233,320	5,225,550
			LO	CAL TA	XES							
1,682,396	1,600,000	1,587,561			Local Sales and Use Tax		1,600,000	1,600,000	1,600,000	1,600,000	1,360,000	1,224,000
46,149	40,000	45,925			BPOL - Contracting		45,000	45,000		45,000	45,000	45,000
240	0	(20)		40521	BPOL - Peddler/Solicitor		0		· · · · · ·		0	0
12,266	15,000	12,212		40522	BPOL - Miscellaneous / Other		4,470	4,470	4,470	4,500	7,500	7,500
1,200	0	2,000			BPOL - Itinerant/Merchant		0				0	0
244,004	190,000	177,252		40524	BPOL - Professional		205,000	205,000	205,000	205,000	180,000	180,000
2,400	0	3,600		40525	BPOL - Street Vendor		1,000	1,000	2,000	2,000	2,000	2,000
174,413	130,000	120,656		40526	BPOL - Repair & Personal Bus		140,000	140,000	140,000	140,000	100,000	100,000
512,509	485,000	528,216		40528	BPOL - Retail		510,000	510,000	510,000	510,000	480,000	260,000
20,953	20,000	22,742		40530	BPOL - Utilities		20,000	20,000	20,000	20,000	20,000	20,000
43,764	42,000	46,206			BPOL - Wholesale		42,000	42,000		42,000	45,000	45,000
9,822	0	8,085			BPOL - Penalties		0		,	0	0	0
1	0	0			BPOL - Interest		0	0	0		0	0
48,154	46,500	43,569			Admissions Tax		50,000	50,000		45,000	35,000	14,000
431,595	375,000	483,997			Bank Stock Tax		400,000	400,000	400,000	450,000	475,000	475,000
165,818	225,000	247,326			Cigarette Tax		250,000	250,000		230,000	250,000	225,000
62,127	60,000	65,117			Consumption Tax		60,000	60,000	60,000	55,000	60,000	60,000
206	0	134			Penalties - Local Tax		0			0	0	0
13,337	0	16,481		41199	Interest - Local Tax		0	0	7,811	0	0	0

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Telecommunications Sales & Use							
112,655	110,000	105,589		46158			100,000	100,000	95,000	90,000	90,000	90,000
498,669	470,000	448,369			Hotel & Motel Room Tax		460,000	460,000	460,000	450,000	330,000	231,000
4,257,578	4,200,000	4,332,531		41165	Meals Tax		4,350,000	4,350,000	4,350,000	4,400,000	3,570,000	3,391,500
8,340,255	8,008,500	8,297,547			Sub-total-	Local Taxes	8,237,470	8,237,470	8,243,034	8,288,500	7,049,500	6,370,000
			DEI	DATEC	EEEG I ICENGEG							
	0		PEI		FEES, LICENSES		0	0		0	0	0
24.060	0	0	_		Land Use Application Fee		0			25,000	0	25,000
34,860	36,000	35,775	_		Application Fee		36,000	,	36,000	35,000	35,000	35,000
11,087	20,000	1,530	_		Administration Fees		10,000	10,000	5,000	1,500	0	10.000
7,510	13,000	13,532	_		Boating Permits		5,000	5,000	6,000	10,000	10,000	10,000
46,300	45,000	54,200	_		Burial Permits		45,000	45,000	45,000	45,000	50,000	50,000
2,900 44,994	3,000 35,000	3,100 68,495			Cemetery Stone Permits Collection Fees		3,000 50,000	3,000 50,000	3,000 65,000	3,000 65,000	3,000 66,500	3,000 66,500
9,295	,				Fishing Permits		4,000	4,000	6,000	10,000	10,000	10,000
9,295	20,000 12,000	16,930 4,783			Pavilion Reservation Fees		12,000	12,000	12,000	7,500	7,500	3,750
927	4,500	2,257	_		Property Violations		4,000	,	5,005	4,000	5,000	5,000
921	1,500	2,237	_		Maintenance Code Violations		1,000	1,000	1,000	1,000	1,000	1,000
25	1,500	0	_	-	Boat Dock Permits		1,000	1,000	1,000	1,000	1,000	1,000
1,191	1,500	767			Sign Permits		1.000	1,000	1.512	1,000	1.000	1,000
,	87,000	87,701			Telecommunications Agreement		100.000		80.000	85,000	85,000	85,000
112,905 109,126	80,000	101,241			Right-of-Way Use Fee		80,000	100,000 80,000	80,000	80,000	100,000	100,000
2,350	1,000	3,050			Excavation Permits		1.000	1,000	4,700	2,000	2,000	2,000
26,740	20,000	30,546	_		Zoning Fees		30,000	30,000	30,000	30,000	30,000	30,000
421,311	379,500	423,907		41297	Sub-total-Permits, Fe	as Licansas	382,000	382,000	380.217	380,000	406,000	402,250
421,311	379,300	423,907			Sub-total-1 ermits, 1-6	ees, Licenses	382,000	382,000	360,217	380,000	400,000	402,230
		·	FIN	IES ANT	FORFEITURES							
356	500	1,044	1111		FOIA Request Fees		500	500	500	500	500	500
94,528	100,000	98,207	_		Court Fines		100,000	100,000	95,000	95,000	95,000	66,500
71,520	100,000	70,207		11310	Court I mes		100,000	100,000	75,000	33,000	22,000	00,500
2,492	10,000	2,734		44320	Drug Enforcement Program - State		10,000	10,000	10,000	10,000	10,000	10,000
2,.,2	10,000	2,,,,,			Drug Enforcement Program -		10,000	10,000	10,000	10,000	10,000	10,000
500	0	0		44321	Federal		0	0	0	0	0	0
-	70,000	13,475			E-Ticketing		15,000		15,000	15,000	15,000	15,000
15,564	14,000	30,554			Parking fines		15,000	15,000	25,000	25,000	30,000	15,000
113,441	194,500	146,013				b-total-Fines	140,500	,	145,500	145,500	150,500	107,000
- ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,					- ,= 0	.,	- ,5 - 0	- ,	- 1,000	. ,,,,,,,,
		<u> </u>	RE	VENUE	FROM USE OF MONEY							
136,927	100,000	201,278			Interest Income		225,000	225,000	115,000	100,000	60,000	60,000
(17,470)	0	78,302		42362	Interest on Investments		0		110,000	125,000	80,000	80,000
(13)	0	(128)			Convenience Fee		0	0		0	0	0
228,296	220,000	234,398		45380	Rental Income - Property		250,000	250,000	250,000	220,100	220,100	220,100
347,741	320,000	513,850				se of Money	475,000	475,000	475,000	445,100	360,100	360,100
-		-					-					-
			CH	ARGES	FOR SERVICES							
18,100	18,000	17,600		44410	School Crosswalk Traffic Control		18,000	18,000	18,000	18,000	18,000	13,500

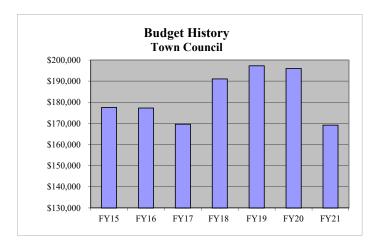
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				1	ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
5 0	100			44465	Sale of Maps, Plats, Publications,		100	100	100	100	100	100
50	100	0	_		etc.		100	100	100	100	100	100
7,867	6,000	90 8,428	_		Cable - Tape Sales Cable - PEG fees		7.500	7,500	7.500	7,000	•	7,000
7,867	0,000	8,428		40408	Cable - PEG lees		7,500	7,300	7,500	7,000	7,000	7,000
147,214	140,000	140,913		44480	Sanitation Equip Replacement Fee		145,000	145,000	145,000	145,000	145,000	145,000
52,119	36,500	15,068			Trash Disposal Fees		40,000	40,000	40,000	40,000	40,000	40,000
225,350	200,700	182,099		11103	Sub-total-Charge for	r Services	210,600	210,600	210,600	210,100	210,100	205,600
223,330	200,700	102,077			Suo totti Chargeyor	, services	210,000	210,000	210,000	210,100	210,100	200,000
			MIS	SCELLA	NEOUS							
_	0	0			Contributions		0	0	0	0	0	0
10,145	260,100	266,223			Donations - Parks & Recreation		5,000	5,000	5,000	2,500	2,500	2,500
-	0	0			Donations - Dog Park		0,000	0	0		0	2,500
17	0	82			Donations Dog Turn		0	0	73	0	0	0
-	0	22,565		42508	Donations - Police Department		0	565	0	0	0	0
8,298	10,000	186,299			Insurance Claims/Recovery		10,000	10,000	34,738	10,000	10,000	10,000
27,956	20,000	5,117			Miscellaneous		15,000	15,000	15,000	15,000	15,000	15,000
-	0	0		45551	Misc Conversion Carryover		0	0	0		0	0
-	900	0		45595	Bike Share Rental		900	900	900	0	0	0
4,320	2,000	4,550			Cable - Sponsorships		0	0	2,160	2,000	2,000	2,000
29,317	42,000	35,641		44560	Parking Authority Maintenance		42,000	42,000	35,000	40,000	40,000	40,000
-	0	0		44565	PW - Used Motor Oil Proceeds		0	0	0	0	0	0
-	1,500	6,410			Sale of Salvage & Surplus Materials		1,500	1,500	1,500	1,500	1,500	1,500
33,662	15,000	12,509			Sale of Surplus Equipment		15,000	15,000	15,000	15,000	15,000	15,000
1	0	0			Sale of Capital Assets		0	0	0		0	0
(99)		(4)			Short & Overages		0	0			0	0
3,840	3,500	5,160			Sale of Trash Containers		3,500	3,500	3,500	3,500	3,500	3,500
4,675	9,400	1,810		45596	Trolley Tour Fees		5,000	5,000	5,000	5,000	5,000	5,000
55,000	0	40,000		15565	Wardand Manan Dand January Eas		0	0	0	0	0	0
55,000	0	40,000		43303	Wayland Manor Road Improv Fee		U	U	0	U	0	U
_	0	0		45587	Security Deposits From Tenants		0	0	0	0	0	0
	0	0			Vending / Payphone Revenue		0	0	0		0	0
177,131	364,400	586,362		12377	Sub-total-Misce	cellaneous	97,900	98,465	117,873		94,500	94,500
1,7,101	201,100	200,202			500 10101 11150	- CITATICO IIS	3,,500	70,.02	117,075	3 1,000	> 1,000	,,,,,,
			RE	COVER	ED COSTS							
50,000	51,000	51,000			Motor Pool - Electric		51,000	51,000	51,000	51,000	51,000	51,000
10,000	10,000	10,000		44614	Motor Pool - Water		10,000	10,000	10,000	10,000	10,000	10,000
37,500	29,000	29,000		44618	Motor Pool - Wastewater		31,000	31,000	31,000	31,000	31,000	31,000
					Mowing, mulching, trimming -							
6,430	7,500	7,500		44620	Electric		7,500	7,500	7,500	7,500	7,500	7,500
					Mowing, mulching, trimming -							
6,089	6,000	6,000		44624	Water		6,000	6,000	6,000	6,000	6,000	6,000
					Mowing, mulching, trimming -							
15,097	15,000	15,000			Wastewater		15,000	15,000	15,000	15,000	15,000	15,000
108,867	112,175	112,766		46666	Cable - Contributions - County		117,378	117,378	117,378	129,084	129,084	129,084
836,302	894,016	894,016		44680	Utility Services - Electric		968,780	968,780	968,780	1,030,778	1,006,713	1,006,713

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
733,006	798,818	798,818			Utility Services - Water		841,898	841,898	841,898	901,695	880,324	880,324
608,862	674,559	674,559		44688	Utility Services - Wastewater		706,341	706,341	706,341	765,663	745,868	745,868
2,412,153	2,598,068	2,598,659			Sub-total-Reco	vered Costs	2,754,897	2,754,897	2,754,897	2,947,720	2,882,489	2,882,489
			NO	N. CARR	CODICALAND							
6.775	7.000	6 600	NO		EGORICAL AID Railroad Rolling Stock Tax		7.000	7.000	7.000	5.500	5.500	5.500
6,775 6,775	7,000 7,000	6,688 6,688		42137	Sub-total-Non-Cate	:-1 4: 1	7,000 7,000	7,000 7,000	7,000 7,000	5,500 5,500	5,500 5,500	5,500 5,500
0,773	7,000	0,088			Sub-total-Non-Cate	goricai Aia	7,000	7,000	7,000	3,300	3,300	3,300
			CA	TEGOR	ICAL AID							
54,757	55,000	56,693			Fire Services Allocation		58,500	58,500	59,655	60,850	60,850	60,850
10,000	65,000	60,000			Tourism Grant		55,000	56,500	54,740	60,000	0	0
.,							/				-	
4,271	5,000	5,117		42060	Litter Control Grant		5,500	5,500	4,052	4,200	4,200	4,200
14,000	0	643		42062	Misc. Grants		0	0	10	0	0	0
				42065	CARES Act Funding							1,629,302
					Parks & Recreation - VA Comm of							
-	5,000	4,500		42165	the Arts		0	0	4,500	0	4,500	4,500
22 401				12050	5 1 15 B:				0			
22,401	0	0	_	42059	Federal-Emergency-Disaster Relief		0	0	0	0	0	0
272.076	271,495	282,140		42175	Police Law Enforcement Assistance		282,140	282,140	282,140	282,000	282,000	293,144
272,070	2/1,4/3	202,140		721/3	Police Grants - Traffic Enforcement.		202,140	202,140	202,140	282,000	202,000	2/3,144
23,940	15,000	71,542		42176	3		15,000	18,012	15,000	15,000	15,000	15,000
14,357	15,000	19,993			Rental Tax		15,000	15,000	15,000	15,000	15,000	7,500
,	-,						- ,	.,		.,	.,	
1,954,137	2,050,000	2,031,850		42190	Street and Highway Maintenance		2,100,000	2,100,000	2,030,000	2,050,000	2,050,000	2,050,000
224,104	224,104	224,104		42195	State PPTRA Reimbursement		224,000	224,000	224,000	224,000	224,000	224,000
2,594,043	2,705,599	2,756,582			Sub-total-Cate	gorical Aid	2,755,140	2,759,652	2,689,097	2,711,050	2,655,550	4,288,496
			FU	ND TRA	NSFERS							
265.050	260 500	264 800		11061	Transfer from Electric Fund -		202 5-2	202 5-2	202	400 510	405.055	40.5.0==
367,860	368,700	364,700	_	44961	PILOT		393,772	393,772	393,772	409,710	405,075	405,075
105.495	103,215	107,055		44962	Transfer from Water Fund - PILOT		120,863	120,863	120,863	113,453	111,743	111,743
105,755	103,213	107,033	_	77702	Transfer from Wastewater Fund -		120,003	120,003	120,803	113,733	111,/43	111,/43
134,610	132,465	139,680		44963	PILOT		149,910	149,910	149,910	157,564	156,030	156,030
607,965	604,380	611,435		11703	Sub-total Fun	d Transfers	664,545	664,545	664,545	680,726	672,848	672,848
,. 00	,	, .50						,5 .6	,0 10	,.20	2.2,0.0	2.2,010
18,942,082	19,463,056	19,970,027	ТО	TAL RE	VENUES / OTHER SOURCES		19,335,202	19,622,933	19,882,840	19,602,822	18,576,323	19,399,165

Mission:

The Town Council, as the governing body for the Town of Culpeper, sets policies and establishes ordinances for the general safety, health and welfare of its citizens. Through its collective judgement, it provides a budget ensuring current and future services are provided in a sound and financially responsible manner.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	9.0	9.0	9.0	9.0	9.0	9.0
Expenditures						
Expenditures Personnel	161,867	156,422	149,141	134,783	132,975	132,975
1	161,867 35,448	156,422 39,600	149,141 37,700	134,783 39,000	132,975 36,200	132,975 36,200
	*	*		- /	*	*

Total budget increase \$ (26,846)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

TOWN COUNCIL Total	(3,254.00)
TRAVEL	(300.00)
RECORDS MANAGEMENT	(500.00)
MISCELLANEOUS	(500.00)
LODGING '	(1,500.00)
HEALTH INSURANCE	(459.00)
SOCIAL SECURITY TAX	5.00

FY18	FY19	FY19				FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL	_			ADOPTED		FY20	REQUEST	ADOPTED	AMENDED
ACTUAL	AMENDED	ACTUAL				ADOFTED	AMENDED	F 1 20	REQUEST	ADOFTED	AMENDED
					OWN COUNCIL						
			PEI		EL - WAGES & BENEFITS						
102,000	102,000	102,000			Salaries - Part-Time	102,00		102,000	102,000	102,000	102,000
5,652	5,625	5,781			Social Security Tax	5,70	,	5,707	6,033	6,054	6,054
1,322	1,319	1,352			Medicare Tax	1,33			1,413	1,418	1,418
48,283	49,041	52,735			Health Insurance	47,28	,	40,000	25,240	23,406	23,406
-	151	0		50160	Workers comp	9	5 95	95	97	97	97
			SEI	RVICES	- PURCHASED, SHARED, INTERN	AI.					
63	1,000	0	221		Printing and Binding	1,00	0 1,000	1,000	1,000	1,000	500
	1,000			52.00	Nameplates/bus cards/photo	1,00	1,000	1,000	1,000	1,000	
405	1,000	669		52410	Advertising	1,00	0 1,000	500	500	500	500
	,,,,,				PH Advertisements/charter amend,	,,,,	,,,,,				
					etc						
			OT	HER CE	IARGES						
109	100	137		52710	Postal Services	10	0 100	100	100	100	100
2,550	4,000	3,620		51920	Education, conference and training	3,00	3,000	3,000	3,000	3,000	1,500
					VML conference/activities						
2,330	2,500	888		52010	Lodging	2,50	0 2,500	1,200	2,500	1,000	1,000
	500	6.10		52015	VML conference		500	600	600	600	400
663	500	642 337	_	52015 52018		50			600 800	600 500	400 500
631	1,000	337	_	52018	Travel	1,00	1,000	800	800	300	300
			MI	CELLA	NEOUS ITEMS						
24,264	25,000	25,141	IVIIS		Dues & Assoc. Memberships	26,00	0 26,000	26,000	26,000	26,000	26,000
24,204	1,000	373	_		Miscellaneous	1,00			1,000	500	500
241	1,000	313	_	30277	Cards, flowers, promos, etc.	1,00	1,000	1,000	1,000	300	300
			MA		LS AND SUPPLIES						
399	1,000	777		52510	Office Supplies	1,00	0 1,000	1,000	1,000	1,000	500
					Minute book paper, plaques, tapes,						
020	2 000	1.705		50505	misc.	2.00	2 000	2.000	2 000	1.500	1.000
928	2,000	1,795	_	52525	Records Management	2,00	0 2,000	2,000	2,000	1,500	1,000
			_		Archival services/equipment						
1,254	1,000	1,069		52580	Books, Subscriptions & Education	50	500	500	500	500	500
					VA Code supplements, misc.						
				<u> </u>	publications						
			CA		DUTLAY						
				77900	Leased Equipment			0	0	0	0
101.002	109 226	107.217	TO	WALCO	UNCH TOTAL	107.000	106 022	107.041	172 792	170 175	165.075
191,093	198,236	197,315	10	WN CO	UNCIL TOTAL	196,022	196,022	186,841	173,783	169,175	165,975

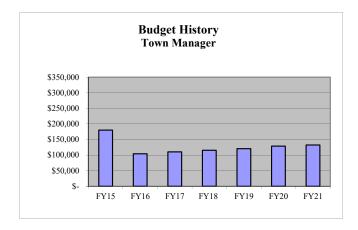
TOWN MANAGER (1201)

Mission:

To seek, promote and support a high quality of life for the citizens through the development and contribution of all employees to the maximum of their potential. Under the direction and leadership of the Town Manager, the Town employees will provide quality and innovative service which results in the highest achievable levels of customer satisfaction and recognition of excellence.

In addition, the Office of the Town Manager provides general and administrative oversite of municipal operations. To fulfill this primary function, the Town Manager advises the Town Council on municipal policy and programs affecting the community; to direct and coordinate the activities and work programs of all Town departments; to interact with federal and state agencies and other local governments and agencies; to conduct short and long-range financial planning including preparation of the annual operating budget and the capital improvement program; to administer the personnel program; to perform special studies and issue analyses and evaluations as needed to promote informed decision-making; to review and oversee the submission and administration of federal and state grants; and to monitor proposed state legislation and represent the local government interests.

Budget and Staff Resources:



		Budget	& Staffing	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Personnel	110,839	114,133	114,133	116,060	124,368	124,368
Operating	9,726	14,400	13,800	12,700	7,800	7,800
Capital Outlay	- .	-	-			
Total Expenditures	120,565	128,533	127,933	128,760	132,168	132,168

Total budget increase

3,635

\$

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

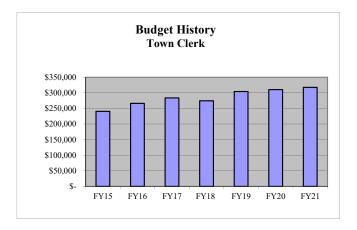
SALARIES-REGULAR	-\$2,385
SOCIAL SECURITY TAX	\$188
MEDICARE TAX	\$75
HEALTH INSURANCE	\$238
VRS GROUP LIFE INSURANCE	\$44
VRS RETIREMENT	\$202
AUTO ALLOWANCE	\$600
BOOKS, SUBSCRIP & EDUCAT SUP	-\$100
LODGING	-\$500
MEALS	-\$600
MISCELLANEOUS	-\$1,000
POSTAL SERVICES	-\$500
PRINTING AND BINDING	-\$100
TRAVEL	-\$1,200
TOWN MANAGER Total	-\$5,038

777.14.0	777.14.0	******					*****	**************************************		FY21	FY21	
FY18	FY19	FY19	_				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Don	+ 1201 T	OWN MANAGER							
					EL - WAGES & BENEFITS							
72,705	74,986	76,585	1 151		Salaries		79,499	79,499	79,499	79,499	79,499	79,499
12,703	74,500	70,363	_	30010	Town Manager salary split 50%		79,499	19,499	19,499	19,499	19,499	19,493
					GF and 50% EF							
_	0	0	_	50020	Salaries - Overtime		0	0	0	0	0	(
_	0	0			Salaries - Part-Time		0	, , ,			0	(
3,933	3,979	4,166	_		Social Security Tax		4,120			4,268	4,456	4,456
1,098	1,235	1,196			Medicare Tax		1,303		,	1,303	1,413	1,413
9,356	9,492	9,549	_		Health Insurance		9,492		9,492	10,441	10,110	10,110
8,357	8,086	8,234	_		VRS Retirement		8,542	,	,	9,388	9,854	9,854
1,028	1,048	1,067	_		VRS Group Life Insurance		1,106		1,106	1,106	1,181	1,181
-	0	0	_		VRS Disability Insurance		0		,		0	(
53	66	43	_		Worker's Comp. Insurance		71			55	55	55
-	0	0	_		Auto Allowance		0				7,800	7,800
9,583	10,000	10,000	_		Deferred Compensation		10,000		-	10,000	10,000	10,000
,,,,,,,,	10,000	10,000	_	30107	Deletion compensation		10,000	10,000	10,000	10,000	10,000	10,000
			SEE	RVICES	- PURCHASED, SHARED, INTEI	RNAL.						
-	300	0	SLI		Maintenance Service Contract	T. C. C.	0	0	0	0	0	(
81	200	0	_		Printing and Binding		200			200	100	100
275	300	0	_		Advertising		300			0	0	(
213	300		_	32410	raverusing		300	300	300	0	· ·	
			OTI	HER CH	IARGES							
40	500	4	011		Postal Services		500	500	500	500	0	(
-	0	0	_		Telecommunications		0				0	(
644	600	198	_		Lease - Postage Meter System		600	-	-		0	(
2,777	2,000	2,344	_		Education & Training		2,000			2,500	2,500	500
686	2,500	1,956	_		Lodging		2,500			2,000	1,500	(
324	1,000	607	_	52015			1,000			1,000	400	(
485	2,000	1,189	_	52018			2,000	2,000	,	1,500	300	(
103	2,000	1,107	_	32010			2,000	2,000	1,500	1,500	500	
			MIS	SCELLA	ANEOUS							
1,529	2,000	1,840	17112		Dues & Assoc. Memberships		2,000	2,000	2,500	2,500	2,500	2,500
1,000	1,000	0	_		Miscellaneous		1,000	1,000		1,000	0	2,500
1,000	1,000		_	002			1,000	1,000	1,000	1,000	Ü	
			MA	TERIAI	LS AND SUPPLIES							
721	1,000	368	17272		Office Supplies		1,000	1,000	1,000	500	500	500
762	800	838	_		Vehicle Fuels		800	,	,	800	0	(
2	100	0	_		Vehicle & Equipment Supplies		100			100	0	(
	100			33300	venicie & Equipment Supplies		100	100	100	100	U	
171	400	383		52580	Books, Subscriptions & Education		400	400	400	100	0	(
1/1	400	363	_	32380	Books, Subscriptions & Education		400	400	400	100	U	
			CAI	PITAL C	DUTLAYS				1			
			CAI	TIAL	Furniture & Fixtures							
					Computer Equipment				1			
				77900	Leased Equipment				0	0	0	(
				77700	Leased Equipment				0	U	U	
115,610	123,592	120,565	TO	WN MA	NAGER TOTAL		128,533	128,533	127,933	128,760	132,168	127,968

Mission:

The Mission of the Town Clerk's Office is to record and archive official records of the Mayor, Town Council, and Town Manager. The Clerk's Office serves as the information center on functions of various tax programs and the Fairview Cemetery. We are dedicated to providing the highest degree of customer service to the Town Council and citizens by ensuring the daily operations of Town government meet or exceed all requirements of the Town Code and applicable state statutes.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.5	3.0	3.0	3.0	3.0
Expenditures						
Expenditures Personnel	278,654	286,834	286,834	295,898	292,995	292,995
	278,654 25,925	286,834 23,650	286,834 21,950	295,898 29,350	292,995 24,850	292,995 24,850
	*	*	*	*	*	· · · · · · · · · · · · · · · · · · ·

Total budget increase

\$ 7,361

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

-\$6,138 SALARIES-REGULAR SOCIAL SECURITY TAX -\$365 MEDICARE TAX -\$87 HEALTH INSURANCE -\$789 VRS DISABILITY INSURANCE -\$19 VRS GROUP LIFE INSURANCE \$11 -\$311 VRS RETIREMENT **EDUCATION & TRAINING** -\$2,000 LODGING -\$500 RECORDS MANAGEMENT -\$1,500 TRAVEL -\$500 **TOWN CLERK Total** -\$12,198

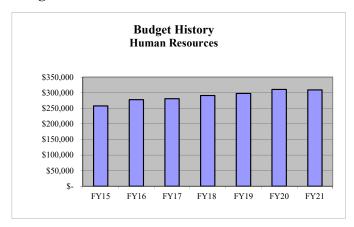
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			- P	. 1202 7	COMPLETE FOR							
					OWN CLERK EL - WAGES & BENEFITS							
100 147	198,602	201.007	PEI		Salaries & BENEFITS		200.026	200.026	208.926	210,407	210 407	212.50
190,147	198,602	201,097	_				208,926	208,926	208,926	210,407	210,407	212,50
11.260	Ü	11,500	_		Salaries - Overtime Social Security Tax		0	11,991	11,991	12 127	12,202	12.27
11,260 2,633	11,723		_		Medicare Tax		11,991 2,805	2,805		12,137 2,840	2,854	12,33
31,094	2,744 39,403	2,689 39,788			Health Insurance		38,497	38,497	2,805 38,497	43,654	40,484	2,88
20,031	19,826	20,300			VRS Retirement		21,126	21,126	21,126	23,381	23,506	23,74
2,437	2,569	2,633	_		VRS Group Life Insurance		2,739	2,739	2,739	2,758	2,821	2,84
2,437	538	500	_		VRS Disability Insurance		564	564	564	573	573	2,02
145	174	116	_		Worker's Comp. Insurance		186	186	186	148	148	14
143	1 /4	110	_	30160	workers comp. insurance		180	180	180	148	148	12
			SFI	VICES	- PURCHASED, SHARED, INTER	RNAT.						
1,078	2,000	1,460	SEI		Contractual Services	V. 1/2 AL./	2,000	2,000	2,000	2,000	2,000	2,00
6,181	4,000	3,065	_		Printing and Binding		4,000	4,000	4,000	4,000	4,000	3,00
-	500	273			Advertising		500	500	500	500	500	5,00
	300	213		32410	raverusing		300	300	300	300	300	50
			ОТ	HER CE	IARGES							
1,606	1,000	1,144	01		Postal Services		1,000	1,000	1,000	1,000	1,000	1,00
-	0	0			Telecommunications		0	0	0	0	0	1,00
644	1,000	198			Postage Meter		1,000	1,000	0	0	0	
2,959	2,000	1,880			Education & Training		4,000	4,000	4,000	4,000	2,000	1,50
2,737	2,000	1,000		31720	Education & Training		4,000	4,000	4,000	4,000	2,000	1,50
460	1,000	230		52010	Lodging		1,000	1,000	1,000	1,500	1,000	80
272	500	152		52015			500	500	500	500	500	3(
221	500	373		52018			500	500	1,000	1,000	500	30
									,	,,,,,		
			MIS	SCELLA	NEOUS							
719	700	1,039		52210	Dues & Assoc. Memberships		700	700	1,000	1,000	1,000	1,00
		·			Miscellaneous					-	·	
			MA	TERIA	LS AND SUPPLIES							
792	1,000	1,674			Office Supplies		1,000	1,000	1,000	1,000	1,000	1,00
1,135	2,000	1,596			Records Management		2,000	2,000	2,000	2,000	500	50
88	150	18		53550	Vehicle Fuels		100	100	100	100	100	10
368	150	102		53560	Vehicle & Equipment Supplies		150	150	150	150	150	1:
150	500	0		52580	Books, Subscriptions & Education		200	200	200	100	100	10
-	12,000	12,722			Cigarette Tax Expenses		5,000	5,000	3,500	10,500	10,500	10,50
	12,000	12,722		01070	eighteite Tail Emperioes		2,000	2,000	3,500	10,500	10,500	10,00
			CA	PITAL (OUTLAYS							
					Furniture & Fixtures							
					Computer Equipment							
		<u> </u>			Computer Software	1						
				77900	Leased Equipment				0	0	0	
					1 1 -				0	- U	0	
274,420	304,579	304,579	TO	WN CLI	ERK TOTAL		310,484	310,484	308,784	325,248	317,845	318,28
,0					-		,	,	,	,	,	,=

HUMAN RESOURCES (1203)

Mission:

To provide quality services and excellent support to assist the Town Government in achieving its strategic goals; recruit, select, and retain quality employees; and administer a comprehensive Human Resources program consistent with Federal, State, and local statues, meeting the needs of the employer, current/potential employees, and the citizens of the Town of Culpeper.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Expenditures						
Personnel	220,433	222,483	222,583	229,827	228,448	228,448
	220,433 77,463	222,483 88,050	222,583 87,750	229,827 91,850	228,448 80,350	228,448 80,350
Personnel	*	,	,	*	,	<i>*</i>

Total budget increase

\$

(1,736)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$5,496 SOCIAL SECURITY TAX -\$335 -\$79 MEDICARE TAX HEALTH INSURANCE -\$379 VRS GROUP LIFE INSURANCE -\$20 VRS RETIREMENT -\$507 **EDUCATION & TRAINING** -\$11,500 **HUMAN RESOURCES Total** -\$18,316

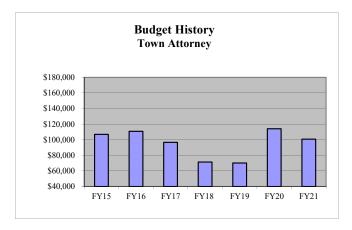
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					IUMAN RESOURCES							
			PEI	RSONNI	L - WAGES & BENEFITS							
156,946	161,662	164,478		50010	Salaries		170,900	170,900	170,900	173,159	173,159	173,159
8,945	9,161	9,808		50110	Social Security Tax		10,263	10,263	10,263	10,459	10,480	10,480
2,092	2,143	2,294			Medicare Tax		2,401	2,401	2,401	2,447	2,451	2,451
20,389	19,662	21,085		50130	Health Insurance		18,848	18,848	18,848	21,629	20,070	20,070
16,732	16,345	16,604		50140	VRS Retirement		17,279	17,279	17,279	19,239	19,343	19,343
2,040	2,119	2,152		50145	VRS Group Life Insurance		2,240	2,240	2,240	2,270	2,321	2,321
5,560	0	4		50150	VRS Disability Insurance		0	0	0	0	0	0
120	142	97		50160	Worker's Comp. Insurance		152	152	152	124	124	124
					Human Resources-Background							
1,470	400	360		50170	Checks		400	400	500	500	500	500
_	7,871	3,551		50180	Other Payroll Benefits Exp		0	0	0	0	0	C
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL						
24,660	23,000	21,285			Health & Medical Services		24,900	24,900	24,900	25,000	25,000	25,000
,	Í	Í			Annual PD Physicals	15,000	,	,	,		Í	
					New Hire Physicals	5,500						
					Polygraph	1,200						
					Psychological Evaluation	1,500						
					Hepatitis B Vaccine	1,300						
					First Aid Supplies	500						
_	100	0		52400	Printing and Binding		0	0	0	0	0	0
1,548	4,500	6,927			Advertising		3,000	3,000	5,000	5,000	5,000	3,000
,- ,-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				8		- ,	.,	- /	.,,	.,	-,
			OT	HER CH	ARGES							
128	200	240			Postal Services		200	200	200	250	250	250
16,980	25,000	27,406			Education & Training		35,000	35,000	35,000	37,000	25,500	7,500
,,					General Town-Wide Employee					2.,,		.,
					Training	7,000						
					Tuition Reimbursement	30,000						
1,585	1.000	1,091		52010	Lodging	20,000	1,500	1,500	1,500	1,500	1,500	(
1,165	1,000	1,068		52015			1,000	1,000	1,000	1,200	1,200	500
1,414	700	2,048		52018			1,250	1,250	1,250	1,500	1,500	500
-,		=,- 10					-,	-,=00	-,	-, 0	-,= 00	200
			MIS	SCELLA	NEOUS							
1,203	890	1,416	1121		Dues & Assoc. Memberships		1,200	1,200	1,200	1,400	1,400	1,400
3,836	2,000	7			Miscellaneous		2,000	2,000	1,500	1,500	1,500	500
3,030	2,000			302))	17110001141100415		2,000	2,000	1,500	1,500	1,500	200
			MA	TERIAI	LS AND SUPPLIES							
1,277	2,000	1,957	17171		Office Supplies		2,000	2,000	1,500	2,000	2,000	2,000
1,2//	2,000	1,737		22310	s cappares		2,000	2,000	1,500	2,000	2,000	2,000
9,725	1,000	56		52580	Books, Subscriptions & Education		1,000	1,000	200	500	500	500
7,123	1,000	30	_	22300	Labor Law Posters, HR Reference		1,000	1,000	200	300	300	300
					Materials							
			_	 								
	4-0	40.0			Employee Recognition/Safety					4.50		
13,067	17,000	13,962			Incentive Awards		15,000	15,000	14,500	15,000	15,000	2,000
-	0	0		53560	Vehicle & Equipment Supplies		0	0	0	0	0	(

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			CA	PITAL (DUTLAYS						
					Machinery & Equipment						
					Furniture & Fixtures						
					Computer Equipment						
				77900	Leased Equipment			0	0	0	0
290,883	297,895	297,895	HU	MAN R	ESOURCES TOTAL	310,533	310,533	310,333	321,677	308,798	271,598

Mission:

The mission of the Office of the Town Attorney is to protect the legal interests of the Town of Culpeper, Town Council, and staff to the fullest extent afforded by law in an effective and efficient manner.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	_	-	-	-	-
	-	-	<u>-</u>	-	-	-
	<u> </u>	-	<u> </u>			<u> </u>
Expenditures				100,660	- 100,660	

Total budget increase

\$

(13,500)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

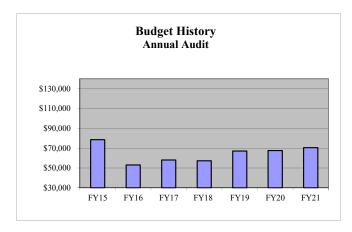
No changes

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 1204 T	TOWN ATTORNEY							
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL						
71,170	113,500	69,863		51318	Legal Services		113,500	113,500	80,000	100,000	100,000	100,000
					Rate Increase from \$150 to \$165							
					Advertising							
			MIS	SCELLA	ANEOUS ITEMS							
-	60	60		52210	Dues & Assoc. Memberships		60	60	60	60	60	60
			MA		LS AND SUPPLIES							
90	300	0		52510	Attorney Office Supplies		100	100	100	100	100	100
62	500	260		52580	Books, Subscriptions & Education		500	500	500	500	500	500
71,321	114,360	70,183	TO	WN AT	FORNEY TOTAL		114,160	114,160	80,660	100,660	100,660	100,660

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons Expenditures	-	-	-	-	-	-
Personnel	_	_	_	_	_	_
Operating	67,000	67,500	67,000	80,500	70,500	70,500
Capital Outlay	<u> </u>	<u> </u>	-			

Total budget increase

\$

3,000

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

No changes

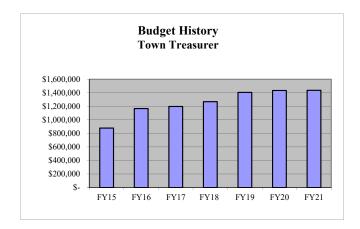
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 1208 A	ANNUAL AUDIT							
			SEI	RVICES	- PURCHASED, SHARED, INTER	RNAL						
56,050	57,250	59,500		51312	Audit & Accounting Services		65,000	65,000	65,000	67,500	57,500	57,500
1,176	9,750	7,500		51315	Contractual Services		2,500	2,500	2,000	13,000	13,000	13,000
					Every other year requirement for							
					detailed OPEB valuation	8,000						
					Potential contractor or additional charge by auditors for GASB 87							
57.226	67.000	67.000	4 3 7	NITTAT	lease accounting assistance	5,000	67.500	67.500	67.000	00.500	70.500	70.500
57,226	67,000	67,000	AN	NUAL A	AUDIT TOTAL		67,500	67,500	67,000	80,500	70,500	70,500

TOWN TREASURER (1213)

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	16.0	16.0	15.7	15.7	15.7	15.7
Expenditures						
Personnel	1,222,934	1,331,823	1,238,765	1,252,684	1,236,680	1,236,680
Operating	182,436	189,000	210,430	200,275	189,975	189,975
	651	4,000	4,000	9,900	9,900	9,900
Capital Outlay						

Total budget increase

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$27,148
SALARIES-PART-TIME	-\$919
SALARIES-OVERTIME	-\$3,000
SOCIAL SECURITY TAX	-\$1,677
MEDICARE TAX	-\$390
HEALTH INSURANCE	-\$3,494
VRS DISABILITY INSURANCE	-\$58
VRS GROUP LIFE INSURANCE	-\$101
VRS RETIREMENT	-\$2,508
EDUCATION & TRAINING	-\$5,800
LODGING	-\$1,000
MEALS	-\$500
OPERATING SUPPLIES	-\$500
PRINTING AND BINDING	-\$1,500
TRAVEL	-\$1,000
TOWN TREASURER Total	-\$49,595

\$ (88,268)

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					OWN TREASURER							
			PEI		EL - WAGES & BENEFITS							
826,932	894,707	861,649			Salaries		934,927	856,588	856,588	847,393	847,393	652,217
21,705	12,750	6,681			Salaries - Overtime		20,000	20,000		15,000	12,000	12,000
14,208	0	20,305			Salaries - Part-Time		22,620	22,620	22,620	26,225	26,225	174,848
50,816		51,794			Social Security Tax		55,836		51,282	50,618	50,876	48,280
11,884	12,580	12,113			Medicare Tax		13,067	12,002	12,002	11,846	11,906	11,298
156,190	173,709	170,124			Health Insurance		176,088	164,680	176,400	194,039	179,958	157,543
87,463	92,568	86,921			VRS Retirement		94,353	86,431	86,431	94,157	94,664	86,694
10,766	11,536	11,280			VRS Group Life Insurance		12,230	11,203	11,203	11,110	11,362	10,409
-	1,825	1,513			VRS Disability Insurance		1,847	1,384	1,384	1,591	1,591	1,096
678	1,922	554		50160	Worker's Comp. Insurance		855	855	855	705	705	705
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL						
					Health & Medical Services							
28,585	40,000	38,455		51313	Collection fees, Warrants, Etc.		48,000	48,000	48,000	50,500	50,500	44,500
					DMV stop fees	48,000						
					VEC collection fees	2,500						
8,100	25,000	24,532		51315	Contractual Services		16,000	28,100	25,000	3,500	3,500	3,500
		·			Bingham Arbitrage 2010 Series		•	•		-		
					Final Report	3,500						
					1							
7,619	25,150	18,206	_	52400	Printing and Binding		24,500	24,500	24,500	23,600	22,100	22,100
7,017	23,130	10,200	_	32400	Datamatx Monthly Utility Bill		24,300	24,300	24,300	23,000	22,100	22,100
					Printing	14,400						
			-		Datamatx Bill Inserts	1,500						
			_		Tax Bill Printing	4,200						
					Various printing for boat decals,	4,200						
					parking passes, door hangers, mial							
					envelopes	2,000						
1,279	1,500	1,018	_	52410	Advertising	2,000	1,500	1,500	1,500	1,250	1,250	1,250
1,277	1,500	1,010		32110	raverusing		1,500	1,500	1,500	1,230	1,230	1,23
			ОТ	HER CE	IARGES							
12,908	48,600	55,734	01		Postal Services		52,000	52,000	58,000	55,500	55,500	55,500
12,700	10,000	33,734		32,10	1 3500 501 11000		32,000	52,000	20,000	33,300	33,300	55,500
					Postage Machine - Approx. 3X per							
					year at \$4,000	12,000						
					Datamatx monthly utility bill							
					mailing	36,000						
					Annual tax bill mailings	7,500						
-	0	0		52720	Telecommunications		0	0	0	0	0	(
1,288	1,500	1,980			Lease - Postage Metering System		2,000	2,000	2,600	0	0	(
5,855	7,100	6,237		51920	Education and Training		7,250	7,250	6,000	10,175	4,375	3,375
					GFOA Exam Fees	875						
					12 TAV certification classes	2,500						

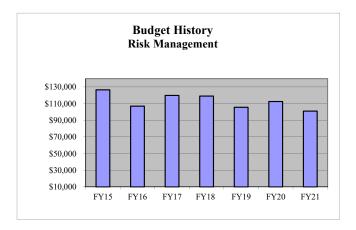
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					5 VGFOA training classes	1,000						
3,785	2,000	3,361			Lodging		2,500	2,500	2,500	2,500	1,500	1,50
1,257	1,500	866		52015			1,500	1,500	1,500	1,500	1,000	1,00
2,923	2,000	3,565		52018	Travel		2,500	2,500	2,500	2,500	1,500	1,50
			MI		ANEOUS							
960	3,000	1,872		52210	Dues & Assoc. Memberships		3,000	3,000	2,500	2,500	2,500	2,50
					GFOA, VGFOA, TAV, Virginia							
					CPA, SHRM (payroll), APA	2,500						
388	23,800	19,549		52220	Bank Fees		20,500	23,500	28,000	38,700	38,700	35,00
					Wells Fargo monthly transaction							
					fees	20,400						
					Atlantic Union Bank monthly							
					transaction fees	3,600						
					FI							
					Electronic Payment Fees -							
					Primarily for NSF transactions	6,000						
					BBT AR Box monthly fees	1,200						
					Electronic Payment Echeck fees	7,500						
					Bad Debt Expense	7,300						
265	250	10	_	56200	Miscellaneous		0	0	30	250	250	25
203	230	10	_	30299	IVIISCEIIAIIEOUS		U	U	30	230	230	2.3
			M A	TERIA	LS AND SUPPLIES							
5,257	6,000	5,319	17.21		Office Supplies		6,000	6,000	6,000	6,000	6,000	6,00
-,,	0,000				- same a spp		2,000	2,000	-,	0,000	-,,,,,	-,-,
6,179	250	255		52580	Books, Subscriptions & Education		250	250	300	300	300	30
1,079	1,500	1,477			Operating Supplies		1,500	1,500	1,500	1,500	1,000	1,00
-,	-,,,,,				1 8 11		2,000	-,	-,	-,	-,,,,,	-,
			CA	PITAL (OUTLAYS							
470	1,000	651			Furniture & Fixtures		1,000	1,000	1,000	1,000	1.000	1,00
-	2,000	0		77600	Computer Equipment		3,000	3,000	3,000	2,000	2,000	2,00
					· · · ·							
					Replacement RDC Check Scanner							
					for bank deposits and backup							
				55000	Munis receipt printer	2,000				6.000	6.000	6.04
			_	//900	Leased Equipment		0		0	6,900	6,900	6,90
					Pitney Bowes Inserter Machine	4.500						
			_	+	Pitney Bowes Inserter Machine Pitney Bowes Mail Machine	4,500 2,400						
1,268,840	1,447,509	1,406,021	то	W/N TD	EASURER TOTAL	2,400	1,524,823	1,435,145	1,453,195	1,462,859	1 426 555	1 244 26
1,200,040	1,447,309	1,400,021	10	WINTER	EASUREK IUIAL		1,324,823	1,433,143	1,433,193	1,402,839	1,436,555	1,344,26

RISK MANAGEMENT (1219)

Mission:

To coordinate all risk management services for the Town, including managing the Town's liability, property, and automotive insurances, workers' compensation, and employee safety programs.

Budget and Staff Resources:



		Duuget &	Staffing S	Summar y		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	Actual	<u>Adopted</u>	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
•	- 105,567	- 112,552	- 92,319	- 101,075	- 101,075	101,075
Personnel	105,567					101,075

Total budget increase

\$

(11,477)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

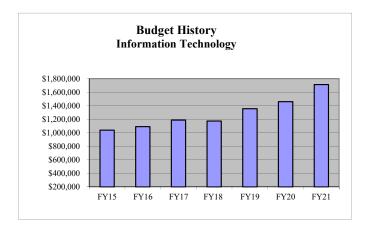
No Changes

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 1219 F	RISK MANAGEMENT						
			OT	HER CI	IARGES						
39,548	40,307	39,450		55850	Line of Duty	40,634	40,634	40,873	43,000	43,000	43,000
384	615	319		55810	Boiler & Machinery Insurance	329	329	312	325	325	325
16,909	17,272	15,954		55820	Fire / Property Insurance	16,432	16,432	14,772	15,250	15,250	15,250
6,448	4,930	4,859		55830	Contractor's Equipment Insurance	5,004	5,004	3,046	3,500	3,500	3,500
28,473	22,129	20,029		55840	Motor Vehicle Insurance	20,630	20,630	17,533	18,500	18,500	18,500
					License & Permit Bond						
23,912	18,011	16,409			Public Official Liability Insurance	16,901	16,901	7,251	7,800	7,800	7,800
3,355	3,456	2,547		55870	General Liability Insurance	2,622	2,622	2,532	2,700	2,700	2,700
-	10,000	6,000		55880	Cyber Security Insurance	10,000	10,000	6,000	10,000	10,000	10,000
119,029	116,720	105,567	RIS	SK MAN	AGEMENT TOTAL	112,552	112,552	92,319	101,075	101,075	101,075
		·									

Mission:

To provide innovative, contemporary and accessible technology in computing, media and telephone services to enable Town staff to effectively meet their goals. To accomplish this mission, Information Technology works collaboratively with Town Departments to provide technological leadership and support in a timely, cost efficient manner.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	6.0	6.0	7.7	7.7	7.7	7.7
Expenditures						
Personnel	668,458	663,004	774,578	838,016	799,897	799,897
Personnel Operating	668,458 618,100	663,004 625,518	774,578 651,776	838,016 802,982	799,897 778,982	799,897 778,982
	,	,			,	

Total budget increase

\$

358,567

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

-\$30,299 SALARIES-REGULAR SALARIES-PART-TIME -\$1,010 SOCIAL SECURITY TAX -\$1,871 MEDICARE TAX -\$439 HEALTH INSURANCE -\$11,806 -\$31 VRS DISABILITY INSURANCE VRS GROUP LIFE INSURANCE -\$902 VRS RETIREMENT -\$8,656 -\$14,000 **EDUCATION & TRAINING INFORMATION TECHNOLOGY Total** -\$69,014

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					NFORMATION TECH ADMINIST							
			PE		CL - WAGES & BENEFITS							
441,607	506,455	508,999		50010	Salaries		483,663	562,002	562,002	578,215	565,623	442,253
					Request includes moving IT							
					specialist from part time to full							
					time.							
-	0	2,037		50030	Salaries - Part-time		37,700	37,700	37,700	37,535	37,535	37,535
• • • • • • • • • • • • • • • • • • • •	20.002		_		Salaries- Contingency - Merit		24.452		21 =1 6	26050		
25,981	29,803	29,726			Social Security Tax		31,162				35,457	27,840
6,076	6,972	6,952			Medicare Tax		7,289	8,354		8,435	8,295	6,513
59,538	66,794	66,549	_		Health Insurance		50,796		73,000	103,224	85,787	75,846
41,848	46,195	46,701	_		VRS Retirement		44,326	52,248	52,248		57,557	49,402
5,141	5,988	6,051	_		VRS Group Life Insurance		5,746	6,773	6,773	7,578	6,908	5,929
-	245	0	_		VRS Disability Insurance		0		463	902	902	471
364	2,297	1,442	_	50160	Worker's Comp. Insurance		2,322	2,322	2,322	1,833	1,833	1,833
			O.F.I	N. W. C. D. C.	BURGULAGED GULADED WITTED	****						
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL						
12.007	10.500	5.066	_	51214	Health& Medical Services		0.000	0.000	25,000	24.000	24.000	24.000
13,087	10,500	5,066	_	31314	Consulting Services	0.000	9,000	9,000	25,000	24,000	24,000	24,000
			_		Technical Support	9,000						
						5,000						
			_		Equipment (Nutanix & Meraki)	5,000						
_	0	2,938	_	52240	Security R&M - Equipment	10,000	0	0	20	0	0	0
	U	2,938	-	33240	R&M - Equipment		U	U	20	0	U	U
270.502	359,367	244 722	_	52250	Maintenance Service Contract		374,124	274 124	200 257	155 516	445,546	400.204
270,502	339,307	344,733	_	33230	GIS - AutoCAD	5,489	3/4,124	374,124	388,357	455,546	443,340	490,294
			-		GIS - Mapping	25,000						
			-		GIS - Web Hosting	5,400						
			-		GIS - Web Hosting	955						
			-		GIS - Plotter	5,000						
			-		NEW Employee Security Awareness	3,000						
					Training	2,400						
			_		CSM	8,931						
			_		Dynamics Dynamics	10,040						
		<u> </u>		 	Customer Web	3,669						
		<u> </u>		 	Firewall	3,955						
					Antivirus	9,000						
					Wireless System	3,595						
		·			Email Archiving	4,000						
					Camera System	2,525						
					Switches	3,960						
		<u> </u>			Card Reader	5,500						
					Servers	3,900						
					Printer Contract	5,000						
		<u> </u>				.,.						
					Virtual Machines and Backups	6,510						
					Planning copier	6,000						

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED A	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					TPD - Department Copiers	14,000						
					Tourism copier	4,200						
					Manager copier	1,000						
					Treasurer copier	4,200						
					SFTP Software	1,000						
					NEW Remote access software	1,200						
					NEW Cloud DR	35,000						
					Network Monitoring Software	3,500						
					HR Copier	1,000						
					PW Copier	2,500						
					IT Monitoring	600						
					IT Copier	768						
					TPD - Finger Print Machine	5,300						
					TPD - VCIN	160						
					TPD - Policy Management	3,829						
					TPD - RMS/CAD	32,188						
					TPD - Parking Software Solution	6,000						
					Security System	2,500						
					Radio to Tourism	1,900						
					TPD - Forensic Software	16,725						
					ERP Solution	95,046						
					Storage Repository	3,890						
					HR - Time Keeping Software	10,100						
					Certificates	1,645						
					Email Security	2,565						
					Website Hosting	6,020						
					Website Monitoring	5,000						
					Service Desk and Patch							
					Deployment	3,000						
					NEW Social Media Archiving	5,000						
					Backup	3,900						
					NEW TPD - Security	1,620						
-					NEW Password Sec	200						
					NEW Tax historical data	6,690						
					NEW Managed Security	31,920						
					NEWTOC Domain name	450						
					BoardDocs	10,100						
					Printing and Binding							
					Advertising-Ads							
-												
			OT		ARGES							
22	0	0			Postal Services		0				10	
219,826	221,290	237,276		52720	Telecommunications		206,614	206,614	206,614	285,626	285,626	285,62
					Long Distance	540						
					AT&T Firstnet	75,600						
					Comcast TPD	9,000						
					Comcast TH	3,600	·					

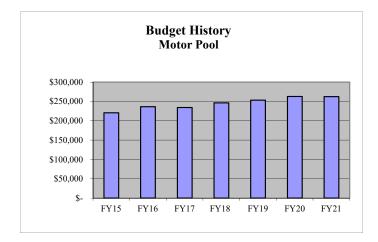
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Verizon Land Line	5,618						
					Verizon Wireless	36,000						
					Sprint	1,800						
			_		Fiber, Internet & VOIP	153,000						
					Commonwealth of VA	468						
3,535	7,500	5,769		51920	Education And Training		12,500	12,500	9,000	16,500	2,500	2,50
					Conferences	2,500						
					Onsite Training	-						
6,358	5,000	4,115			Lodging		5,000	5,000		3,000	3,000	3,00
599	1,500	1,671		52015			1,500	1,500		1,500	1,500	1,50
932	1,700	791	_	52018	Travel		1,700	1,700	1,700	1,700	1,700	1,70
			MIS		NEOUS ITEMS							
2,046	600	710			Dues & Assoc. Memberships		600	600		700	700	70
240	0	0		56299	Miscellaneous		0	0	0	0	0	
			MA	TERIAL	LS AND SUPPLIES							
1,263	1,000	1,439			Office Supplies		1,000	1,000	1,000	1,000	1,000	1,00
419	150	150		53550	Vehicle Fuels		450			300	300	30
26	100	220	_	53560	Vehicle & Equipment Supplies		30	30	30	100	100	10
					Books, Subscriptions & Education							
15,045	11,000	13,221			Operating Supplies		13,000	13,000		13,000	13,000	13,00
-	0	0		53670	Small Tools		0	0	0	0	0	
			CA	PITAL (OUTLAYS							
6,962	2,000	1,723		77200	Machinery & Equipment		2,000	2,000	2,000	0	0	
12.50					Furniture & Fixtures		64.000		00.000	100 700	400.500	4.0.0
43,792	71,167	48,745		77600	Computer Equipment		64,000	64,000	80,000	128,500	128,500	128,50
			_		Workstation Lease TPD - Docking Stations	45,000 2,000						
			_		TFD - Docking Stations	2,000						
					Copier for WPCF	1,500						
					Server switch upgrade	80,000						
9,007	0	18,431		77650	Computer Software		0	0	5,000	5,710	5,710	5,71
					Diagram software	5,710						
-				77900	Leased Equipment	-			0	0	0	
1,174,216	1,357,623	1,355,457	INF	ORMA	FION TECH ADMIN TOTAL		1,354,522	1,459,300	1,513,354	1,775,208	1,713,089	1,605,562
1,1/4,210	1,337,023	1,333,437	1111	OKWA	HOW TECH ADMIN TOTAL		1,334,342	1,439,300	1,313,334	1,773,400	1,/13,009	1,0

66

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	3.0	3.0	3.0	3.0	3.0	3.0
Expenditures						
Expenditures Personnel	238,521	246,871	246,971	251,275	248,501	248,501
Expenditures Personnel Operating	238,521 14,774	246,871 15,900	246,971 15,750	251,275 14,200	248,501 14,200	248,501 14,200
Personnel	*	*	,	,	· · · · · · · · · · · · · · · · · · ·	*

Total budget increase

\$

(70)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$5,034 -\$298 SOCIAL SECURITY TAX MEDICARE TAX -\$70 -\$746 HEALTH INSURANCE VRS DISABILITY INSURANCE -\$10 VRS GROUP LIFE INSURANCE -\$14 VRS RETIREMENT -\$454 **MOTOR POOL Total** -\$6,626

EX.40	TITLE O	EX.40					ETY ZOO	TIV / 0.0	DDO IE CEED	FY21	FY21	TIV / O. d
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dan	4 1221 N	MOTOR POOL							
					EL - WAGES & BENEFITS							
161,212	165,756	167,120	1 12		Salaries		172,878	172,878	172,878	172,475	172,475	178,77
101,212	0	65	_		Salaries - Overtime		0	0		172,473	0	170,77
	0	03	_	30020	Salaries - Overtime Salaries - Part-Time		0	0	100	0	U	<u> </u>
9,326	9,576	9,667	_	50110	Social Security Tax		10,017	10,017	10,017	9,963	10,017	10,40
2,181	2,241	2,261			Medicare Tax		2,344	2,344	2,344	2,331	2,344	2,43
37,337	37,507	37,327	_		Health Insurance		37,507	37,507	37,507	41,256	38,259	38,25
17,185	16,760	16,862			VRS Retirement		17,249	17,249		19,164	19,268	19,97
2,095	2,172	2,185			VRS Group Life Insurance		2,237	2,237	2,237	2,261	2,313	2,39
-	278	260			VRS Disability Insurance		292	292	292	297	297	29
4,267	3,692	2,774	_		Worker's Comp. Insurance		4,347	4,347	4,347	3,528	3,528	3,52
1,207	5,072	2,,,,	_	20100	women's comprimediance		.,5 . ,	.,5 . ,	1,5 17	2,220	5,520	3,82
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL						
					Health & Medical Services							
					R&M - Equipment							
-	150	0		53245	R&M - Vehicle		150	150	150	150	150	150
3,122	3,500	3,296		53250	Maintenance Service Contract		3,500	3,500		3,500	3,500	3,50
					Snap On Credit	1,299	,			,	,	
					Invomax	324						
					Safety-Kleen Systems	677						
					Heritage-Crystal Clean	600						
					Crane 1 Services	600						
1,382	1,250	1,281		51451	Uniform Rentals		1,250	1,250	1,250	1,250	1,250	1,250
			OT	HER CH	IARGES							
					Telecommunications							
-	750	0			Education and Training		750	750		200	200	20
-	500	0			Lodging		500	500		0	0	(
-	300	25		52015			300	300		0	0	
-	200	0		52018	Travel		200	200	200	0	0	(
			MI	SCELLA	NEOUS ITEMS							
					Dues & Assoc. Memberships							
	100	1.60	MA		LS AND SUPPLIES		100	100	100	100	100	10
7	100	169			Office Supplies		100	100		100	100	100
849	1,000	863			Vehicle Fuels		1,000	1,000	-	1,000	1,000	1,000
1,034	800	2,445		53560	Vehicle & Equipment Supplies		1,000	1,000	1,000	1,000	1,000	1,000
					Uniform Purchases and Wearing							
868	650	519		51570	Apparel		650	650	500	500	500	500
2 2 2 -				50 : : :	Books, Subscriptions & Education							
3,359	5,000	2,460			Operating Supplies		4,000	4,000		4,000	4,000	4,000
2,276	2,500	3,717		53670	Small Tools		2,500	2,500	2,500	2,500	2,500	2,50
			<u> </u>	DIE	NAMES AND							
	5,000		CA		DUTLAYS			0				
-	5,000	0		//200	Machinery & Equipment		0	0	0	0	0	

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Equipment replacement for						
					malfunctioning equipment or for						
					safety needs.						
					Furniture & Fixtures						
				77500	Motor Vehicles						
					Computer Equipment						
					Computer Software						
				77900	Leased Equipment			0	0	0	0
246,503	259,682	253,296	MC	OTOR P	OOL TOTAL	262,771	262,771	262,721	265,475	262,701	270,271

POLICE DEPARTMENT (3101)

Mission:

Our mission is the reduction of the incidence of crime and the improvement of the quality of life in Culpeper by making it a place where all people can live safely and without fear.

Values Statement: The Department consists of dedicated professionals who are committed to serving our community, to creativity in solving problems, and to working together as a team. We believe in:

The value of Human life;

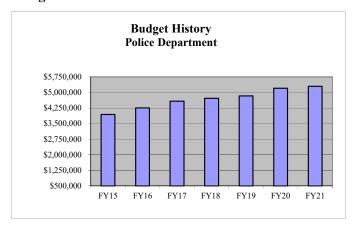
The courage to do what is right;

Accountability to ourselves and our community;

Fairness, compassion, and approachability in the performance of our duties; and

The continuous improvement of ourselves and our Department.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	49.5	50.0	51.0	55.0	55.0	55.0
Expenditures						
Personnel	4,388,692	4,654,280	4,640,212	4,766,252	4,721,206	4,721,206
Operating	345,400	350,675	353,675	495,675	484,025	484,025
	100,164	170,000	198,824	164,000	91,000	91,000
Capital Outlay _						

\$

Total budget increase

121,276

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$101,610
SALARIES-PART-TIME	-\$5,000
HEALTH INSURANCE	-\$10,872
VRS GROUP LIFE INSURANCE	-\$367
VRS RETIREMENT	-\$9,363
LODGING	-\$3,500
UNIFORM & WEARING APPAREL	-\$7,000
VEHICLE REPLACEMENT	-\$36,500
POLICE DEPARTMENT Total	-\$181,846

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					OLICE DEPARTMENT							
			PEI		CL - WAGES & BENEFITS							
2,889,582	3,132,021	3,039,941			Salaries		3,206,494	3,206,494	3,206,494	3,213,929	3,213,929	3,377,403
220,484	185,000	179,556			Salaries - Overtime		190,000	190,000	190,000	190,000	190,000	190,000
20,355	25,000	17,591			Salaries - Part-Time		30,000	30,000	30,000	35,000	30,000	30,000
187,875	187,436	195,788			Social Security Tax		195,966	195,966	195,966		194,760	204,899
43,939	43,857	45,789			Medicare Tax		45,850	45,850	45,850	45,458	45,574	47,944
528,978	562,598	510,866			Health Insurance		527,624	527,624	527,624	598,426	554,906	544,965
300,625	314,526	301,866			VRS Retirement		324,198	324,198	324,198	357,092	359,020	377,279
36,894	38,939	39,136			VRS Group Life Insurance		42,032	42,032	42,032	42,128	43,091	45,282
-	216	0			VRS Disability Insurance		248	248	248	0	0	0
57,148	69,172	42,541			Worker's Comp. Insurance		69,068	69,068	55,000	66,676	66,676	66,676
17,625	18,360	15,617		50165	Uniform Allowance		22,800	22,800	22,800	23,250	23,250	22,800
			SEI		- PURCHASED, SHARED, INTER	NAL						
1,000	1,000	490			Health & Medical Services		6,000	6,565	6,000	5,000	5,000	5,000
266	600	102		51314	Consulting Services		600	600	600	600	600	600
					R&M - Equipment							
24,481	24,000	39,161		53245	R&M - Vehicle		25,000	25,000	25,000	30,000	30,000	30,000
12,511	15,000	13,412		53250	Maintenance Service Contract		15,000	15,000	15,000	124,000	124,000	124,000
-		·			Callyo	3,000					·	
					Leads On Line	2,848						
					Biohazard Removal	2,744						
					Equifax	1,200						
					TransUnion	900						
					Document Destruction	300						
					IACP	875						
					Axon	108,139						
					License Plate Reader	995						
					Crime Watch	2,999						
1,172	3,000	4,323		52400	Printing and Binding		3,000	3,000	3,000	4,000	4,000	4,000
					Increase requested to support costs of summonses, parking tickets, impoundment forms, etc.							
457	500	0			Advertising		500	500	500	500	500	500
9,063	12,500	8,830			PD9 Task Force		12,500	12,500	12,500	12,500	12,500	12,500
28,520	29,140	29,140		51480	Shenn. Crim Justice		29,140	29,140	29,140	29,140	29,140	29,140
			OT		ARGES							
268	700	781			Postal Services		800	800	800	800	800	800
39	300	152			Messenger Services		300	300	300	300	150	150
	9,000	3,910			ERT / SCU		9,000	9,000	9,000	9,000	9,000	9,000
16,716	20,000	17,772			Education And Training		20,000	20,000	18,000	20,000	20,000	15,000
5,808	9,000	11,163		52010	Lodging		9,000	9,000	14,000	14,000	10,500	9,000
					Increase for specialty training							
19,125	16,000	16,497		52015			16,000	16,000	16,000	16,000	16,000	16,000
633	3,000	4,663		52018	Travel		3,000	3,000	3,000	5,000	5,000	3,000

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Increase for specialty training							
10,335	10,335	10,460		56130	Contributions		10,335	10,335	10,335	10,335	10,335	10,335
					Crisis Intervention Team	6,967						
					Regional Housing & Homelessnes	3,368						
			MI	SCELLA	ANEOUS ITEMS							
5,975	6,000	6 277	1711	1	Dues & Assoc. Memberships		6,000	6,000	6,000	6,000	6 000	6.000
3,973	6,000 5,000	6,377 2,500	_		Informant Fees		5,000	5,000		5,000	6,000 5,000	6,000 5,000
14,395	15,000	9,835	_		Grant-funded expenditures		15,000		,	15,000	15,000	15,000
7,745	5,000	3,644	_		Miscellaneous		5,000	5,000		6,000	5,000	5,000
7,743	3,000	3,044	_	30299	Amazing Citizen Awards and CPD		3,000	3,000	3,000	0,000	3,000	3,000
					photo project							
					prioro project							
			MA		LS AND SUPPLIES							
4,734	5,500	6,294		52510	Office Supplies		5,500	5,500	5,500	5,500	5,500	5,500
59,015	65,000	62,340			Vehicle Fuels		65,000	65,000	65,000	65,000	65,000	65,000
-	0	433		53555	Lube Oil		0	0	0	0	0	(
18,590	23,000	30,110		53560	Vehicle & Equipment Supplies		23,000	23,000	23,000	25,000	25,000	25,000
		· ·			Uniform Purchases and Wearing		-					•
38,603	28,000	32,340		51570	Apparel		33,000	33,000	33,000	42,000	35,000	35,000
			_		Holsters for new portable radios and creation of Honor Guard Unit							
-	500	0		52580	Books, Subscriptions & Education		0	0	0	0	0	(
					Drug Fund Purchases							
35,403	33,000	30,672		52660	Operating Supplies		33,000	33,000	33,000	45,000	45,000	39,000
					Increase requested for a single purpose narcotics dog to support our Street Crimes Unit and its efforts to reduce the amount of narcotics in our community.							
					Posttraumatic support dog program for the goal of removing the stigma of seeking mental health services.							
			CA	PITAL 4	DUTLAYS							
94,044	92,000	97,225	CA		Machinery & Equipment		152,000	152,000	152,000	30,000	30,000	30,000
21,077	72,000	71,000		,,200			152,000	152,000	132,000	50,000	20,000	50,000
					Axon moved to Maint Svc Contracts							
					Miscellaneous Equipment	30,000						
2,413	3,000	2,940			Furniture & Fixtures		3,000			3,000	3,000	3,000
-	0	0		77500	Vehicle Replacement		0	28,824	28,824	131,000	58,000	(

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Replacing #722 (2005 Chevy							
					Impala	58,000						
					Replacing #763 (2007 Ford							
					Explorer) with Town manager							
					vehicle	-						
-	0	0		77600	Computer Equipment		15,000	18,012	15,000	0	0	
				77900	Leased Equipment				0	0	0	
4,714,814	5,012,200	4,834,256	PO	LICE D	EPARTMENT TOTAL		5,174,955	5,207,356	5,192,711	5,425,927	5,296,231	5,409,77

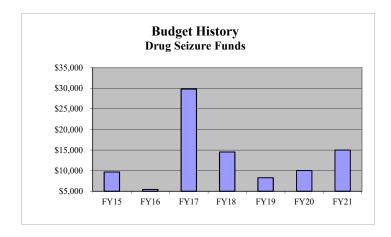
DRUG SEIZURE FUND (3102)

Mission:

To expend funds passed through from the Commonwealth of Virginia from seized assets in the Town of Culpeper.

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
•	- 8,252	10,000	10,000	15,000	15,000	15,000
Personnel	8,252				15,000	

Total budget increase

\$

5,000

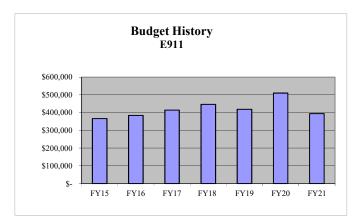
No changes

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 3102 I	DRUG SEIZURE FUNDS						
			MA	TERIA	LS AND SUPPLIES						
485	500	515		52010	Lodging	600	600	600	0	0	0
-	250	0		52015	Meals	250	250	250	0	0	0
14,042	9,250	7,737		52660	Operating Supplies	9,150	9,150	9,150	15,000	15,000	15,000
14,527	10,000	8,252	DR	UG SEL	ZURE FUNDS TOTAL	10,000	10,000	10,000	15,000	15,000	15,000

Mission

To provide financial support for the E911 Joint Operations Center.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	<u>-</u>		<u>-</u>	-		<u> </u>
Expenditures Personnel	_	_	_	_	_	_
•	418,088	- 510,342	- 510,342	396,045	393,718	393,718
		510,342	510,342		393,718	393,718

Total budget increase

\$

(116,624)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

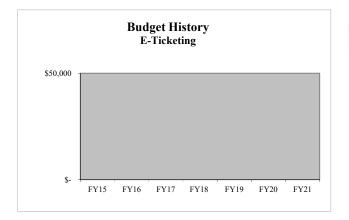
No Changes

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 3103 I	2911 JOINT OPERATIONS						
446,070	418,088	418,088		51720	E911 Center - Town's Share	510,342	510,342	510,342	396,045	393,718	393,718
(145,000)	0	0		51721	E911 - Reimb & Recoveries	0	0	0	0	0	(393,718)
301,070	418,088	418,088	E91	1 JOIN	Γ OPERATIONS TOTAL	510,342	510,342	510,342	396,045	393,718	-

Mission

To provide financial support for the E-Ticketing Program.

Budget and Staff Resources:



	Bu	idget & St	affing Su	ımmary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures						
Personnel						
Operating	-	-	-	-	-	-
Capital Outlay		15,000				-

Total budget increase \$ (15,000)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

No Changes

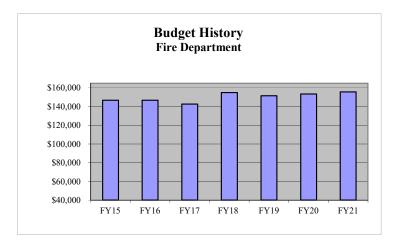
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 3104 I	C-TICKETING							
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAL						
-	0	0		53250	Maintenance Service Contract		0	0	0	0	0	0
			CA	PITAL (DUTLAYS							
-	0	0		77200	Machinery & Equipment		0	0	0	0	0	0
-	70,000	0		77600	Computer Hardware & Equipment		15,000	15,000	0	0	0	0
-	70,000	-	E-T	TICKET	ING		15,000	15,000	-	-	•	-

FIRE DEPARTMENT (3202)

Mission:

To provide financial support to the volunteer fire organizations serving the Town of Culpeper.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Evnandituras						
Expenditures Personnel	-	-	-	-	-	_
•	- 151,693	153,500	- 153,500	- 95,000	- 155,850	- 155,850
		153,500	153,500	95,000	155,850	155,850

Total budget increase

\$

2,350

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

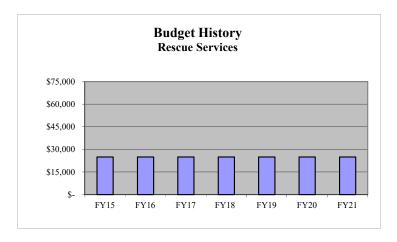
No Changes

								•		FY21	FY21	•
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 3202 V	OLUNTEER FIRE DEPARTMEN							
			OT	HER CI	HARGES							
155,072	151,693	151,693		56110	Contribution - Civic & Community		153,500	153,500	153,500	155,850	155,850	155,850
					Town contributions	95,000						
					Fire Services Allocation	60,850						
155,072	151,693	151,693	VO	L FIRE	DEPARTMENT TOTAL		153,500	153,500	153,500	155,850	155,850	155,850

Mission:

To provide financial support to Culpeper Volunteer Rescue Squad (Co. 11).

Budget and Staff Resources:



		Duuget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons		<u> </u>	-		-	-
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
Expenditures Personnel Operating	- 25,000	25,000	25,000	25,000	25,000	- 25,000
Personnel			25,000		25,000	25,000

Total budget increase

\$

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

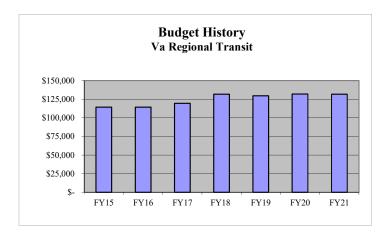
No Changes

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	t 3203 F	RESCUE SERVICE						
			OT	HER CI	IARGES						
25,000	25,000	25,000	_	56110	Contribution - Civic & Community	25,000	25,000	25,000	25,000	25,000	25,000
25,000	25,000	25,000	RE	SCUE S	ERVICES TOTAL	25,000	25,000	25,000	25,000	25,000	25,000
							•				

Mission:

To support the transit needs of the Town of Culpeper through support of Virginia Regional Transit.

Budget and Staff Resources:



		Budget &	k Staffing	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-		-		-
Expenditures Personnel	_	_	_	_	_	_
Operating	129,410	131,840	131,840	131,532	131,532	131,532
Capital Outlay	<u> </u>	<u> </u>				<u>-</u>

Total budget increase \$ (308)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

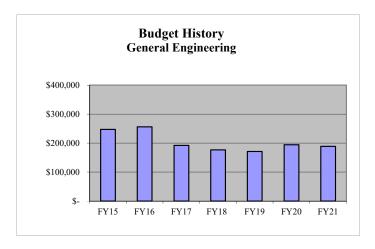
No Changes

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	t 3204 V	IRGINIA REGIONAL TRANSIT	AUTHORITY						
131,532	129,410	129,410		56130	Contributions		131,840	131,840	131,840	131,532	131,532	131,532
131,532	129,410	129,410	VIF	RGINIA	REGIONAL TRANSIT TOTAL		131,840	131,840	131,840	131,532	131,532	131,532
						•		•				

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	3.0	3.0	2.0	2.0	2.0
Expenditures						
expenditures Personnel	155,930	160,666	160,666	177,835	175,878	175,878
•	155,930 15,508	160,666 33,625	160,666 28,725	177,835 28,550	175,878 12,950	175,878 12,950
	*	*	*	,	· · · · · · · · · · · · · · · · · · ·	

Total budget increase

\$

(5,463)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

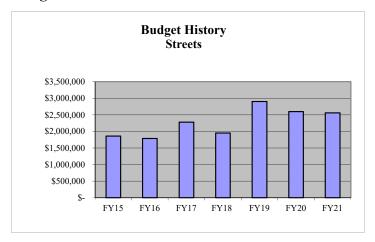
SALARIES-REGULAR -\$3,783 SOCIAL SECURITY TAX -\$225 -\$52 MEDICARE TAX HEALTH INSURANCE -\$526 VRS DISABILITY INSURANCE -\$14 VRS GROUP LIFE INSURANCE -\$14 VRS RETIREMENT -\$348 CONSULTING SERVICES -\$5,000 **EDUCATION & TRAINING** -\$500 LODGING -\$400 **MEALS** -\$400 TRAVEL -\$300 **GENERAL ENGINEERING Total** -\$11,562

FY18	FY19	FY19	_				FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	F Y 20	REQUEST	ADOPTED	AMENDED
			Don	+ 4101 (GENERAL ENGINEERING							
		-			EL - WAGES & BENEFITS							
107,389	113,320	105,075	1 151		Salaries		109,070	109,070	109,070	119,470	119,470	123,67
,	,								· · ·		· ·	
2,593	4,000	3,289		50020	Salaries - Overtime (Inspector)		4,000	4,000	4,000	4,000	4,000	4,00
(570	6,903	6,203		50110	Salaries - Part-time Social Security Tax		(107	(107	6,187	6,887	6,924	7.10
6,578 1,538	1,615	1,451			Medicare Tax		6,187 1,448	6,187 1,448	1,448	1,611	1,620	7,18 1,68
21,173	19,496	26,396	_		Health Insurance		25,208	25,208	25,208	29,036	26,926	26,92
11,047	11,457	10,591			VRS Retirement		11,028	11,028	11,028	13,276	13,347	13,81
-	0	317			VRS Disability Insurance		358	358	358	417	417	41
1,330	1,485	1,372			VRS Group Life Insurance		1,430	1,430	1,430	1,566	1.602	1,65
3,954	2,053	1,236			Worker's Comp. Insurance		1,937	1,937	1,937	1,572	1,572	1,57
3,734	2,033	1,230		30100	worker's comp. insurance		1,737	1,737	1,737	1,5/2	1,372	1,57.
			SEI	RVICES	- PURCHASED, SHARED, INTER	RNAL						
14,895	15,000	3,000	5151		Consulting Services		15,000	15,000	10,000	10,000	0	
-	12,000	2,953			Engineering Services		10,000	10,000	10,000	10,000	5,000	5,00
-	500	700			R&M - Vehicle		750	750	750	750	750	75
					Maintenance Service Contract							
_	75	0		52400	Printing and Binding		75	75	75	0	0	
	, 5			52.00	Advertising		7.5	, 5	,,,	Ü		
			OT	HER CH	IARGES							
-	0	0		52710	Postal Services		0	0	0	0	0	
					Telecommunications							
374	1,000	1,248		51920	Education and Training		1,000	1,000	1,000	1,000	500	50
-	500	0		52010	Lodging		300	300	400	400	0	
235	500	9		52015	Meals		500	500	500	400	0	
-	500	0		52018	Travel		300	300	300	300	0	
			MIS		NEOUS ITEMS							
1,438	600	638		52210	Dues & Assoc. Memberships		600	600	600	600	600	30
					Miscellaneous							
			MA		LS AND SUPPLIES							
248	400	314		52510	Office Supplies		400	400	400	400	400	40
2,418	2,000	4,716			Vehicle Fuels		3,000	3,000		3,000	4,000	4,00
4	300	987		53560	Vehicle & Equipment Supplies		1,000	1,000	1,000	1,000	1,000	1,00
2.40	200	0.2=		51.550	Uniform Purchases and Wearing					500		
240	300	837		51570	Apparel		500	500	500	500	500	50
		0		52500	Darles Codermintions & Education		0	0	_	0	0	
145	200	107			Books, Subscriptions & Education Operating Supplies		200	200	200	200	200	20
143	200	107		32000	Operating Supplies		200	200	200	200	200	20
			CAI	DITAL 4	DUTLAYS							
1,476	0	0	CA		Machinery & Equipment		0	0	0	0	0	
1,470	0	0			Furniture & Fixtures		0	0			0	
-	0				Leased Equipment		0	0	0		0	
177,077	194,204	171,437	CF		ENGINEERING TOTAL		194,291	194,291	189,391	206,385	188,828	193,575

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	16.0	18.0	17.0	18.3	18.3	18.3
Expenditures						
Personnel	1,268,739	1,371,839	1,359,308	1,401,983	1,354,715	1,354,715
1	1,268,739 1,618,139	1,371,839 1,203,722	1,359,308 1,244,000	1,401,983 1,200,500	1,354,715 1,206,500	1,354,715 1,206,500
Personnel				* *		

Total budget increase

\$ (14,346)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$27,403 SALARIES-PART-TIME -\$30,000 SOCIAL SECURITY TAX -\$1,573 MEDICARE TAX -\$395 -\$3,314 HEALTH INSURANCE -\$40 VRS DISABILITY INSURANCE -\$79 VRS GROUP LIFE INSURANCE VRS RETIREMENT -\$2,492 **MEALS** \$1,000 -\$165,000 VEHICLE REPLACEMENT **STREETS Total** -\$229,296

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					UBLIC WORKS - STREETS							
			PEI		EL - WAGES & BENEFITS							
805,848	849,646	848,900			Salaries		913,631	913,631	913,631	922,678	922,678	905,310
39,753	55,000	56,190			Salaries - Overtime		50,000	50,000	,	55,000	50,000	50,000
35,687	30,000	24,894			Salaries - Part-time		30,000	30,000		30,000	0	0
52,587	50,517	55,221			Social Security Tax		53,837	53,837	53,837	54,729	54,895	54,108
12,333	11,866	12,964			Medicare Tax		12,652	12,652	12,652	12,841	12,878	12,693
138,912	140,707	151,419			Health Insurance		164,885	164,885	164,885	183,158	169,851	147,436
86,480	85,163	85,335			VRS Retirement		91,476	91,476	91,476	102,517	103,073	101,131
10,634	11,066	11,063			VRS Group Life Insurance		11,860	11,860		12,094	12,374	12,140
-	629	906			VRS Disability Insurance		967	967	967	1,181	1,181	974
36,267	36,827	21,847		50160	Worker's Comp. Insurance		42,531	42,531	30,000	27,785	27,785	27,785
			SEI	RVICES	- PURCHASED, SHARED, INTER	RNAL						
					Health & Medical Services							
					Consulting Services							
37,912	15,000	29,022		51315	Contractual Services		25,000	50,000	60,000	25,000	25,000	25,000
					Bridge and structures inspections	10.000						
					required by VDOT	10,000						
					Engineering and surveying services							
					for verifying public right of way							
					and access needed for streets							
					maintenance	15,000						
393,979	1,345,000	1,255,625		53238	R&M - Infrastructure		900,000	900,000	900,000	900,000	900,000	900,000
					Bridge deck rehabilitation with							
					epoxy concrete for SR3 (NSRR, 2							
					structures) and U.S. Business Route							
					29 (Mountain Run). Deficiencies							
					noted in VDOT required							
					inspections performed by							
					independent engineer.	365,000						
					ep ee	200,000						
					Requested annual funding for							
					streets milling and paving							
					schedule.	535,000						
682	4,000	5,079		53240	R&M - Equipment	333,000	4,000	4,000	4,000	4,000	4,000	4,000
897	3,000	2,738		53245	R&M - Vehicle		3,000	3,000		3,000	3,000	3,000
071	3,000	2,730		33213	R&M - Misc. / Other		3,000	5,000	3,000	5,500	3,000	3,000
720	1,400	5,806		53250	Maintenance Service Contract		2,500	2,500	7,500	7,500	7,500	7,500
,20	1,100	2,000		2220	eWork Orders	1,800	2,500	2,500	7,500	7,500	7,500	7,500
					Hotsy (Pressure Washer Maint)	1,900						
					Moerings	3,800						
178,999	180,000	185,817		53270	Rental of Street Lights	3,000	157,722	157,722	155,000	155,000	155,000	155,000
1,0,777	100,000	100,017		33210	Reduction due to LED bulbs		137,722	131,122	155,000	155,000	155,000	155,000
	0	717		52410	Advertising		0	0	0	0	0	0
3,697	3,800	3.938			Uniform Rentals		3.800	3,800		3,800	3,800	3,800

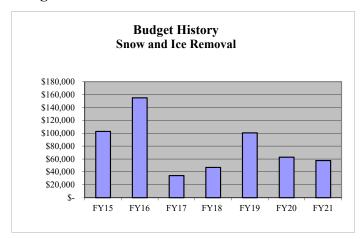
	6,000 50 4,000 500 600 100	9,589 0 1,110 642 1,045	OT	53660 52710	IARGES Disposal Fees Postal Services	FY20 ADOPTED	FY20 AMENDED	PROJECTED FY20	DEPT REQUEST	COUNCIL ADOPTED	FY21 AMENDED
7,908 7 975 - 245	6,000 50 4,000 500 600	9,589 0 1,110 642	OT	53660 52710	Disposal Fees		AMENDED	FY20	REQUEST	ADOPTED	AMENDED
7 975 - 245	50 4,000 500 600	0 1,110 642	OT	53660 52710	Disposal Fees	9,000					
7 975 - 245	50 4,000 500 600	0 1,110 642	OT	53660 52710	Disposal Fees	9,000					
7 975 - 245	50 4,000 500 600	0 1,110 642	OT	53660 52710	Disposal Fees	9,000					
7 975 - 245	50 4,000 500 600	0 1,110 642		52710		0.000					
975 - 245	4,000 500 600	1,110 642			Dantal Campiana		8,000	8,000	8,000	8,000	8,000
245	500 600	642	_	51020		50		50	50	50	50
245	600				Education and Training	4,000	4,000	4,000	0	0	0
-		1.045			Lodging	500		500	0	0	0
-	100			52015		1,000	1,000	1,000	0	1,000	1,000
		28		52018	Travel	100	100	100	100	100	0
			MIS	SCELLA	NEOUS ITEMS						
45	600	222		52210	Dues & Assoc. Memberships	600	600	600	600	600	300
-	0	0		56299	Miscellaneous	0	0	0	0	0	0
			MA	TERIAI	LS AND SUPPLIES						
624	750	624			Office Supplies	750		750	750	750	750
145	200	399			Agricultural Supplies	200	200	200	200	200	200
750	600	977			Janitorial Supplies	600	600	600	600	600	600
,	40,000	38,204			Vehicle Fuels	35,000	35,000	35,000	35,000	40,000	40,000
1,313	1,400	1,627		53555	Lube Oil	1,400	1,400	1,400	1,400	1,400	1,400
47,485	45,000	64,204		53560	Vehicle & Equipment Supplies	45,000	45,000	45,000	45,000	45,000	45,000
					Uniform Purchases and Wearing						
4,408	3,500	4,337		51570	Apparel	3,500	3,500	3,500	3,500	3,500	3,500
4,636	8,000	5,719			Operating Supplies	5,000	5,000	5,000	5,000	5,000	5,000
734	2,000	669		53670	Small Tools	2,000	2,000	5,000	2,000	2,000	2,000
			CA		DUTLAYS						
17,595	0	15,300			Machinery & Equipment	0		0	0	0	0
-	0	0		77500	Vehicle Replacement	0	0	0	165,000	0	0
					Replacement of unit no. 327, 1997						
					Ford dump truck with new						
					Freightliner tandem dump truck						
					fitted with snow and ice equipment.			_	_	_	
				77900	Leased Equipment			0	0	0	0
1.054.621 2.0	026 021	2.002.170	DIT	DI ICIN	ODIZE CEDEREC TOTAL	2.575.561	2 (00 5(1	2 (02 200	2.767.492	2.5(1.215	2.517.677
1,954,631 2,93	,936,921	2,902,178	PUI	BLIC W	ORKS - STREETS TOTAL	2,575,561	2,600,561	2,603,308	2,767,483	2,561,215	2,517,677

SNOW AND ICE REMOVAL (4105)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
ategory	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
uthorized Persons	_	_	_	_	_	
autorized i ersons						
xpenditures						
xpenditures Personnel	32,555	10,000	10,184	10,000	10,000	10,000
	32,555 68,070	10,000 40,800	10,184 40,387	10,000 40,300	10,000 35,800	10,000 35,800
	,	- ,	-, -	*	,	

Total budget increase \$ (5,000)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

LODGING -\$500

SNOW & ICE Total -\$500

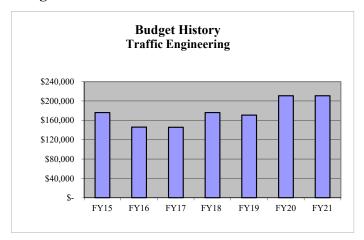
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	ot 4105 S	SNOW & ICE REMOVAL							
			PE		EL - WAGES & BENEFITS							
8,753	10,000	24,407			Salaries - Overtime		10,000	10,000	10,000	10,000	10,000	10,000
529	620	1,782			Social Security Tax		0	0		0	0	0
124	145	417			Medicare Tax		0	0	34	0	0	0
-	0	5,907			Health Insurance		0	0	0	0	0	0
-	0	43			VRS Disability Insurance		0	0	6	0	0	0
				50160	Worker's Comp. Insurance							
			SEI		- PURCHASED, SHARED, INTE	RNAL						
-	4,000	0			Temporary Help Services		4,000	4,000		4,000	0	0
-	500	180		53240	R&M - Equipment		500	500		500	500	500
60	500	190			R&M - Vehicle		500	500	500	500	500	500
-	0	0		52410	Advertising		0	0	0	0	0	0
			OT		HARGES							
-	1,000	0			Snow & Ice Removal - Lodging		1,000	1,000	500	500	0	0
488	600	1,819		52015	Meals		600	600	687	600	600	600
			MA		LS AND SUPPLIES							
2,681	7,000	3,202			Vehicle Fuels		4,000	4,000		4,000	4,000	4,000
124	125	182		53555	Lube Oil		200	200	200	200	200	200
3,322	10,000	13,320		53560	Vehicle & Equipment Supplies		10,000	10,000	10,000	10,000	10,000	10,000
22,181	55,605	49,178			Operating Supplies		20,000	20,000	20,000	20,000	20,000	20,000
					1 0 11						·	
			CA	PITAL (OUTLAYS							
8,700	12,000	0		77200	Machinery & Equipment		12,000	12,000	12,000	12,000	12,000	12,000
					Snow plow equipment replacement				-		,	
					necessary because of safety or							
					operational needs							
					operational needs							
-	0	0		77500	Vehicle Replacement		0	0	0	0	0	0
				77900	Leased Equipment				0	0	0	0
46,961	102,095	100,625	SN	OW & I	CE REMOVAL TOTAL		62,800	62,800	62,571	62,300	57,800	57,800
- /	. ,	,					. ,,,,,,	- ,,,,,,,	. ,,,,,	- /	, , , , ,	,

TRAFFIC ENGINEERING (4107)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	Actual	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Expenditures Personnel	69,486	74,140	74,140	75,489	74,757	74,757
1	69,486 101,335	74,140 136,900	74,140 136,910	75,489 136,400	74,757 136,400	74,757 136,400
Personnel	,		. , .	,	*	

Total budget increase

\$

117

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$1,539
SOCIAL SECURITY TAX -\$94
MEDICARE TAX -\$22
HEALTH INSURANCE -\$196
VRS GROUP LIFE INSURANCE -\$5
VRS RETIREMENT -\$141
TRAFFIC ENGINEERING Total -\$1,997

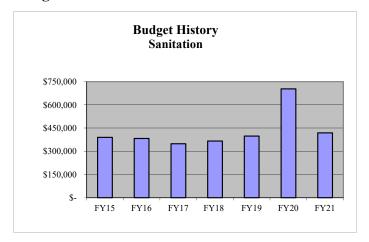
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					RAFFIC ENGINEERING							
	10 == 5	10.712	PEI		EL WAGES & BENEFITS				#0.cc0			
47,558	48,776	48,542		50010	Salaries		50,669	50,669	50,669	51,189	51,189	53,289
2.010	2.072	2.024	_	70110	Salaries - Overtime		2 001	2 001	2.001	2 120	2.1.42	2.25
2,918	2,973	2,824	_		Social Security Tax		3,091	3,091	3,091	3,139	3,142	3,272
682	696	660	_		Medicare Tax Health Insurance		723		723	734	735	766
9,574	9,748 4,932	9,388	_		VRS Retirement		9,748 5,123		9,748 5,123	10,722 5,688	9,941 5,718	9,941 5,953
5,143	639	4,817 624	_		VRS Group Life Insurance		5,123		5,123	671	5,/18	5,95. 71:
- 609	039	024			VRS Disability Insurance		004	004	004		080	/1;
3,429	4.039	2,631			Worker's Comp. Insurance		4,122	Ü	4,122	3,346	3,346	3,340
3,429	4,039	2,031	_	30160	worker's Comp. Insurance		4,122	4,122	4,122	3,340	3,340	3,340
			CEI	DVICES	- PURCHASED, SHARED, INTE	DNIAT						
57,282	94,566	42,860	SEI		R&M - Infrastructure	KNAL	75,000	75,000	75,000	75,000	75,000	75,000
120	200	42,800	_		R&M - Vehicle		200	200	200	200	200	200
										4,000		
6,263	4,000	3,758	_	53250	Maintenance Service Contract	1 252	4,000	4,000	4,000	4,000	4,000	4,000
			_		Railroad Crossing Maint.	1,252						
					Railroad Flashing Light Maint.	2,505						
					Misc. Maintenance Contract	243						
274	300	269		51451	Uniform Rentals		300	300	300	300	300	300
			ОТ		IARGES							
7,175	7,500	8,608			Electrical Services		7,500	7,500	7,500	7,000	7,000	7,00
32	300	0		51920	Education and Training		300	300	300	300	300	-

			MIS	SCELLA	NEOUS							
			_		Miscellaneous							
			MA	TERIAL	LS AND SUPPLIES							
3,815	4,000	3,932			Vehicle Fuels		4,000	4,000	4,000	4,000	4,000	4,000
64	100	54		53555	Lube Oil		100	100	100	100	100	10
1,879	2,000	799		53560	Vehicle & Equipment Supplies		2,000	2,000	2,000	2,000	2,000	2,000
,	, , ,				Uniform Purchases and Wearing		,	,	,	,	,	,,,,
196	200	109		51570	Apparel		200	200	210	250	250	250
234	200	625		52660	Operating Supplies		300		300	250	250	250
293	734	110			Small Tools		3,000	3,000	3,000	3,000	3,000	3,00
28,561	41,887	40,210			Traffic Signals & Signs		40,000	40,000	40,000	40,000	40,000	40,00
			CA	DITAL	DUTLAYS							
			CA	IIIAL (Machinery & Equipment							
			_	77000	Leased Equipment				0	0	0	
			<u> </u>	//900	леаsей гупринені				0	0	U	
176,101	227,790	170,821	TD	AFFIC I	ENGINEERING TOTAL		211,040	211,040	211,050	211,889	211,157	213,382
1/0,101	441,190	1/0,821	IK	AFFIC I	ANGINEERING IUIAL	1	211,040	211,040	211,030	211,009	211,13/	213,382

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	5.0	5.0	5.0	4.0	4.0	4.0
Expenditures						
expenditures						
Personnel	244,660	273,024	275,758	284,670	281,220	281,220
1	244,660 153,969	273,024 140,800	275,758 137,854	284,670 139,500	281,220 138,000	281,220 138,000
Personnel	,	*		*	,	*

Total budget increase

\$ (284,605)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$5,409
SOCIAL SECURITY TAX -\$324
MEDICARE TAX -\$76
HEALTH INSURANCE -\$918
VRS GROUP LIFE INSURANCE -\$16
VRS RETIREMENT -\$489
SANITATION Total -\$7,232

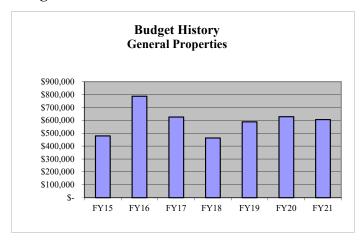
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					ANITATION							
150 122	150 500	161.561	PEI		EL - WAGES & BENEFITS		102 525	102.525	102 525	104.565	104.767	102.165
158,432	158,768	161,564	_		Salaries		183,527	183,527	183,527	184,767	184,767	193,167
3,865	5,000	5,740			Salaries - Overtime		0		,	5,000	5,000	5,000
9,835	9,485	9,728	_		Social Security Tax		10,757		10,757	10,865	10,909	11,430
2,300	2,220	2,275	_		Medicare Tax		2,517	2,517	2,517	2,542	2,552	2,674
40,252	41,466	40,939	_		Health Insurance		44,704		44,704	50,480	46,808	46,808
16,490	16,053	15,990	_		VRS Retirement		18,368		18,368	20,528	20,641	21,579
2,010	2,081	2,065			VRS Group Life Insurance		2,382		2,382	2,422	2,477	2,590
	235	18			VRS Disability Insurance		0				0	0
8,666	9,473	6,342		50160	Worker's Comp. Insurance		10,769	10,769	9,000	8,066	8,066	8,066
			SEI	RVICES	- PURCHASED, SHARED, INTE	RNAL						
2,797	7,500	15,695	SLI		R&M - Vehicle	T. V. L.	7,500	7,500	6,500	7,500	6,500	6,500
81	100	0			Printing & Binding		100	100		0	0,500	0,550
-	100	0			Advertising		0			0	0	0
1,154	1,700	1,158			Uniform Rentals		1.700	1.700		1,500	1,500	1,500
1,10	1,700	1,150		01.01			1,700	1,700	1,700	1,500	1,000	1,000
			OT		IARGES							
37,925	46,613	45,315		53660	Disposal Fees		40,000	40,000	40,000	40,000	40,000	40,000
					Education & Training							
					Postal Services						0	0
			MIS		NEOUS							
235	0	296		52295	Bad Debt Expense - Trash		0	0	2	300	300	0
					Miscellaneous							
			MA	TERIAL	LS AND SUPPLIES							
19,140	22,000	21,256	MA		Vehicle Fuels		22,000	22,000	22,000	22,000	22,000	22,000
278	1,500	2,029			Lube Oil		1,000	1,000		1,000	1,000	1,000
28,965	31,000	29,110	_		Trash Carts (Reserve funding)		31,000	31,000		31,000	31,000	31,000
28,126	36,500	32,858	_		Vehicle & Equipment Supplies		30,000	30,000	30,000	30,000	30,000	30,000
20,120	30,300	32,030		33300	Uniform Purchases and Wearing		30,000	30,000	30,000	50,000	50,000	50,000
1,012	1,000	706		51570	Apparel		1,000	1,000	1,000	1,000	1,000	1,000
434	1,000	429			Operating Supplies		1,000	1,000		1,000	500	500
	-,,,,,				- F			2,000		2,000		
			CA		OUTLAYS							
					Machinery & Equipment							
-	0	0			Vehicle Replacement		290,000	290,000	290,000	0	0	0
					Leased Equipment				0	0	0	0
			GR	ANTS								
4,271	5,000	5,117		58840	Grant - Litter Control		5,500	5,500	4,052	4,200	4,200	4,200
266.267	200 704	200 (20	643	TITE A TOTA	ON TOTAL		702.024	702.024	702 (12	424 170	410.220	420.01.4
366,267	398,794	398,629	SAI	NIIAII	ON TOTAL	1	703,824	703,824	703,612	424,170	419,220	429,014

GENERAL PROPERTIES (4302)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	4.0	4.0	4.0
Expenditures						
		255042	255,843	266,708	262,998	262,998
Personnel	128,177	255,843	255,615			
Personnel Operating	128,177 461,264	255,843 357,190	335,343	351,290	343,290	343,290
	*	*	,-	351,290 15,000	343,290	343,290

Total budget increase

\$

(21,745)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$5,201 SOCIAL SECURITY TAX -\$306 MEDICARE TAX -\$72 HEALTH INSURANCE -\$985 VRS GROUP LIFE INSURANCE -\$15 VRS RETIREMENT -\$473 FURNITURE & FIXTURES -\$15,000 **GENERAL PROPERTIES Total** -\$22,052

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					ENERAL PROPERTIES							
			PEI		EL - WAGES & BENEFITS							
72,290	79,672	83,998			Salaries		174,009	174,009	174,009	175,137	175,137	183,537
1,341	1,000	1,469		50020	Salaries - Overtime		2,000	2,000	2,000	2,000	2,000	2,000
					Salaries - Part-Time							
4,195	4,398	4,734			Social Security Tax		9,976	9,976		9,915	9,983	10,504
955	1,029	1,107			Medicare Tax		2,335	2,335	2,335	2,321	2,336	2,458
25,199	26,397	26,647			Health Insurance		44,704	44,704	44,704	54,376	50,425	50,425
7,676	8,027	8,211			VRS Retirement		17,447	17,447	17,447	19,460	19,565	20,504
918	1,041	1,064			VRS Group Life Insurance		2,262	2,262	2,262	2,296	2,349	2,461
-	0	0			VRS Disability Insurance		0				0	0
1,040	1,349	946		50160	Worker's Comp. Insurance		3,110	3,110	3,110	1,203	1,203	1,203
			_									
			CEI	DVICES	- PURCHASED, SHARED, INTE	DNAI						
			SEI	VICES	Health & Medical Service	NIAL						
68,652	70,000	33,108		51215	Contractual Services		40,000	40,000	40,000	40,000	36,000	36,000
08,032	70,000	1,450			Engineering Services		40,000		40,000	40,000	30,000	30,000
92,180	200,500	219,664			R&M - Building & Grounds		133,000	133,000	105,000	120,000	120,000	120,000
72,100	8,000	0			R&M - Museum Building		133,000				0	120,000
232	400	20			R&M - Vehicle		400	400	Ů	400	400	400
-	0	0			R&M - Misc. / Other		0				0	0
42,333	85,000	62,572			Maintenance Service Contract		43,000	43,000	43,000	50,000	46,000	46,000
42,333	83,000	02,372	_	33230	Exterminator services for pest		43,000	43,000	43,000	30,000	40,000	40,000
					control	5,000						
			_		Generator Services	5,000						
		-			Generator Services							
					HVAC preventative maintenance							
					services for general properties	28,000						
					Elevator Inspections	5,000						
					Fire System Inspections	3,000						
					Fire Alarm Maintenance	5,000						
_	0	0		52400	Printing and Binding		0	0	0	0	0	0
-	0	0			Advertising		0	0	0	0	0	0
3,481	3,500	3,661		51451	Uniform Rentals		3,500	3,500	3,500	2,000	2,000	2,000
			OT	HER CH	IARGES							
89,364	99,000	90,570		55610	Electrical Services		95,000	95,000	95,000	90,000	90,000	90,000
25,631	22,000	27,869		55620	Heating Services		25,000	25,000	25,000	25,000	25,000	25,000
2,563	3,300	3,373		55630	Water Services		3,300	3,300	3,000	3,000	3,000	3,000
3,054	4,000	3,461		53640	Sewage Services		3,500	3,500	3,500	3,500	3,500	3,500
156	200	1,557		53660	Disposal Fees		200	200	200	200	200	200
4,893	0	6,159			Telecommunications		0	0	6,000	6,000	6,000	6,000
-	0	0			Lodging		0		-		0	0
44	90	0		52015	Meals		90	90	90	90	90	0
			MIS	SCELLA	NEOUS							
					Miscellaneous							

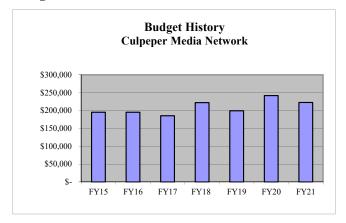
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			MA	TERIA	LS AND SUPPLIES							
228	100	86			Office Supplies		100	100	100	100	100	100
4,398	3,500	2,418		53540	Janitorial Supplies		3,500	3,500	3,500	3,500	3,500	3,500
2,212	2,500	2,415		53550	Vehicle Fuels		2,500	2,500	2,500	2,500	2,500	2,500
1,518	2,000	655		53560	Vehicle & Equipment Supp		2,000	2,000	2,000	2,000	2,000	2,000
					Uniform Purchases & Wearing							
245	300	548		51570	Apparel		400	400	420	500	500	500
625	1,000	787		52660	Operating Supplies		1,000	1,000	1,133	1,500	1,500	1,500
1,548	700	892		53670	Small Tools		700	700	1,000	1,000	1,000	1,000
			CA	PITAL (OUTLAYS							
2,174	0	0		77200	Machinery & Equipment		0	0	0	0	0	C
4,509	0	0		77300	Furniture and Fixtures		0	0	17,500	15,000	0	0
					Police forensics lab furniture and							
					installation.	-						
-	0	0		77500	Vehicle Replacement		15,000	15,000	15,000	0	0	C
				77900	Leased Equipment				0	0	0	0
·											·	<u> </u>
463,653	629,003	589,442	GE	NERAL	PROPERTIES TOTAL		628,033	628,033	623,686	632,998	606,288	616,292

CULPEPER MEDIA NETWORK (6600)

Mission:

To provide funding for Culpeper Media Network.

Budget and Staff Resources:



		Duuget &	Staffing S	Summar y		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Expenditures Personnel	145,634	150,637	150,637	152,998	151,723	151,723
	145,634 48,854	150,637 66,571	150,637 66,371	152,998 66,171	151,723 64,171	151,723 64,171
Personnel	*	*		*	,	

Total budget increase

\$

(11,814)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

JGET See

SALARIES-REGULAR	-\$3,293
SOCIAL SECURITY TAX	-\$193
MEDICARE TAX	-\$45
HEALTH INSURANCE	-\$354
VRS DISABILITY INSURANCE	-\$7
VRS GROUP LIFE INSURANCE	-\$10
VRS RETIREMENT	-\$300
COMPUTER HARDWARE & EQUIPMENT	-\$1,500
LODGING	-\$1,500
TRAVEL	-\$500
VEHICLE REPLACEMENT	-\$31,000
CULP MEDIA NETWORK Total	-\$38,702

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					ULPEPER MEDIA NETWORK						
			PEI		EL - WAGES & BENEFITS						
103,604	106,485	107,131			Salaries - Regular	111,544		111,544	111,194	111,194	111,194
212	0	311			Salaries - Overtime	0				0	0
5,859	6,002	6,066	_		Social Security Tax	6,315			6,233	6,281	6,281
1,370	1,405	1,419	_		Medicare Tax	1,478		1,478	1,459	1,470	1,470
17,843	18,011	18,010	_		Health Insurance	18,011	18,011	18,011	19,812	18,377	18,377
11,083	10,767	10,875	_		VRS Retirement	11,278		11,278	12,354	12,421	12,421
1,342	1,396	1,409	_		VRS Group Life Insurance	1,462		1,462	1,457	1,491	1,491
- 220	229	214	_		VRS Disability Insurance	239			237	237	237
228	270	198	_	50160	Worker's Comp Insurance	310	310	310	252	252	252
			CEI	MICEC							
			SEI	RVICES	Contractual Services	0			6,000	(000	(000
			_	31313		0	1		6,000	6,000	6,000
11.050	7,000	11,275		51210	Captioning Towns and Hala Samiana	11,000	11,000	11,000	11,000	11,000	2 000
11,850 1,171	3,000	879			Temporary Help Services R&M - Equipment	2,000			1,000	1,000	3,000 1,000
1,1/1	3,000	322			R&M - Vehicle	3,000			1,000	1,000	1,000
128	500	0			R&M - Misc./Other	500			500	500	500
		·							-		
1,400	2,000	1,720	_	53250	Maintenance Service Contract	2,000	2,000	2,000	1,750	1,750	1,750
					Rockie Maids						
156	1,000	128		52410	Advertising	1,000	1,000	1,000	500	500	200
			OT		ARGES						
2,161	2,500	1,067			Electrical Services	2,500		2,500	2,250	2,250	2,250
156	200	160			Disposal Fees	200			200	200	200
167	300	268	_		Postal Services	300			300	300	300
3,592	2,000	2,654	_		Telecommunications	2,000			3,500	3,500	3,500
3,573	3,750	4,636	_		Telecomm-Streaming	3,750			4,000	4,000	4,000
294	1,000	184	_		Telecomm - Website	1,000		1,000	500	500	500
-	3,000	245	_		Fire/Property Insurance Motor Vehicle Insurance	Ü	Ů	0	0 80	0 80	0 80
464 102	480 105	345 77				480 105		480 105	105	105	
17,918	18,500	17,861			General Liability Insurance Lease - Building	20,136			20,136	20,136	105 20,136
399	4,000	989	_		Education & Training	20,136			2,500	2,500	1,000
399	2,000	320	_		Lodging Lodging	1,500			1,500	2,500	1,000
711	750	593	_		Meals	1,300		600	600	600	0
- 711	1,000	64	-	52013		800			500	0	0
_	1,000		-	32010	Havei	800	800	800	300	U	0
			MI	CELLA	NEOUS						
430	500	280	17118		Dues & Assoc. Memberships	500	500	500	450	450	450
- 430	0	0	-		Historical Programming	2,000		0	0	430	430
208	500	0	-		Miscellaneous	500			500	500	500
208	300	0	-	30299	1VIISCEIIAIICOUS	300	300	300	300	300	300
		-	МА	TEDIAT	LS AND SUPPLIES		1				
187	2,000	156	IVIA		Office Supplies	2,000	2,000	2,000	2,000	2,000	2,000
220	1,000	320			Vehicle Fuels	500			500	500	500
220	1,000	320		23230	v cincic i ucis	300	300	300	500	300	300

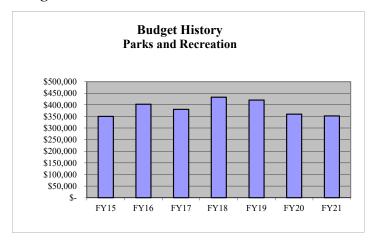
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Uniform Purchases & Wearing							
-	700	246		51570	Apparel		700	700	1,300	700	700	0
3,181	5,000	4,308		52660	Operating Supplies		5,000	5,000	6,000	5,000	5,000	5,000
			CA	PITAL (OUTLAYS							
30,298	5,000	3,325		77200	Machinery & Equipment		12,000	14,000	12,000	3,000	3,000	3,000
929	2,000	285		77300	Furniture & Fixtures		1,000	2,700	2,700	1,000	1,000	1,000
				77500	Vehicle Replacement		0			31,000	0	0
-	5,000	509			Computer Hardware & Equipment		2,000	6,000		2,000	500	500
600	2,000	645			Computer Software		2,000	2,000	2,000	2,000	2,000	2,000
				77900	Leased Equipment				0	0	0	0
			DE		VICE/TRANSFERS/CONTINGEN	CY						
					Contingency							
221,967	224,350	199,251	CU	LPEPE	R MEDIA NETWORK TOTAL		234,208	241,908	239,708	258,169	222,394	211,294

PARKS AND RECREATION (7103)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



			Staffing S	•		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	7.00	6.00	6.00	5.00	5.00	5.00
Zvnandituras						
Expenditures Personnel	330,599	275,847	281,506	352,461	294,781	294,781
	330,599 86,049	275,847 78,650	281,506 73,050	352,461 80,900	294,781 52,600	294,781 52,600
Personnel	*	*		*	*	

Total budget increase

\$ (8,116)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

-\$5,801
-\$338
-\$80
-\$1,009
-\$9
-\$20
-\$537
-\$300
-\$18,500
-\$2,000
-\$5,000
-\$33,594

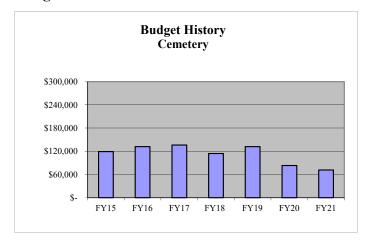
777.140	77710	******					*****	*****	nn o ve ceren	FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dan	4 7102 D	ARKS & RECREATION							
					EL - WAGES & BENEFITS							
205,788	211.662	211,622	1 121		Salaries		172,891	172,891	172,891	217,363	183,043	191,443
203,788	211,002	211,022	_	30010	Salaries		172,091	172,091	1/2,091	217,303	165,045	171,443
					Dept Request includes additional senior maintenance worker							
14,198	10,000	15,063		50020	Salaries - Overtime		10,000	10,000	17,000	17,000	15,000	15,000
12,336	11,615	12,755		50110	Social Security Tax		9,601	9,601	9,601	12,324	10,313	10,833
2,885	2,719	2,983		50120	Medicare Tax		2,247	2,247	2,247	2,884	2,413	2,535
62,170	64,085	57,024		50130	Health Insurance		50,796	50,796	50,796	66,596	51,817	51,817
21,902	21,402	21,107		50140	VRS Retirement		17,483	17,483	17,483	24,151	20,447	21,386
2,678	2,775	2,740			VRS Group Life Insurance		2,267	2,267	2,267	2,850	2,455	2,567
-	212	189			VRS Disability Insurance		221	221	221	243	243	243
5,263	10,262	7,116		50160	Worker's Comp. Insurance		10,341	10,341	9,000	9,050	9,050	9,050
26.052	1266	10.242	SEI		- PURCHASED, SHARED, INTE	RNAL	20.000	20.000	12 000	20.000	20.000	15.000
26,053	4,266	19,343			R&M - Building & Grounds		20,000			20,000	20,000	15,000
21,149	37,000	28,868			R&M-Infrastructure		20,000		,	20,000	15,000	15,000
6,667	6,667 7,500 4,986		53250	Maintenance Service Contract		7,500	7,500	7,500	7,500	5,000	5,000	
					Allied Portable Toilet	2,204						
					RGSS Commercial	1,625						
					Recreation Dynamic	1,815						
					County Farm Service	335						
					Misc. Maintenance Contract	1,521						
-	0	0			Printing and Binding		0			-	0	0
-	0	0			Advertising		0				0	0
1,357	2,000	1,399		51451	Uniform Rentals		1,700	1,700	1,500	1,500	1,500	1,500
			0.75	HED OF	LA P. CEC							
1 744	1.500	1 771	01		IARGES		1.500	1.500	1.500	1.500	1.500	1.500
1,744 325	1,500 1,000	1,771 240	_		Electrical Services Education and Training		1,500 750			1,500 750	1,500 750	1,500 300
323	1,000	0	_	52015	<u> </u>		100			100	100	300
31	100		_	32013	Meais		100	100	100	100	100	0
			MI	SCELLA	NEOUS ITEMS							
25,250	17,000	17,000		56250	Fireworks Display		17,850	17,850	17,850	18,500	0	0
-	500	0			Dog Park Related		0			,	0	0
-	0	61		53676	Disc Golf Related Expend		0	0	5,000	0	0	0
-	0	0		53677	Park Donation Related Expend		0	0	800	0	0	0
				mpr.	G AND GUDDI VEC							
		211	MA		LS AND SUPPLIES					5 0		
70	50	311			Office Supplies		50			50	50	50
-	500	45			Agricultural Supplies		0			300	0	0
80	1,000	2,544			Landscaping/Planting Materials		2,500			2,000	0	0
979	2,500	1,250			Vehicle Fuels		1,500			1,500	1,500	1,500
39	200	24			Lube Oil		200			200	200	200
2,761	2,000	5,413		53560	Vehicle & Equipment Supplies		2,000	2,000	4,000	4,000	4,000	4,000

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Uniform Purchases and Wearing							
1,118	1,000	1,502		51570	Apparel		1,200	1,200	1,200	1,200	1,200	1,200
644	1,000	1,167		52660	Operating Supplies		1,000	1,000	1,000	1,000	1,000	1,000
55	800	123		53670	Small Tools		800	800	800	800	800	800
			CA	PITAL (TAL OUTLAYS							
18,021	6,000	4,000		77200	Machinery & Equipment		6,000	6,000	5,000	5,000	5,000	5,000
				77900	Leased Equipment				0	0	0	0
433,566	420,648	420,648	PA	RKS & 1	RECREATION TOTAL		360,497	360,497	359,556	438,361	352,381	356,924
								•			-	

Mission:

To honor those buried in Fairview Cemetery in a well-maintained environment and beautiful historic grounds. The Town of Culpeper is dedicated to providing professional service for the present and future death care needs of a diverse and growing customer base with respect and sensitivity.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
uthorized Persons	3.0	2.0	2.0	1.0	1.0	1.0
Expenditures						
xpenditures Personnel	116,581	63,196	63,196	58,365	57,615	57,615
-	116,581 13,438	63,196 16,350	63,196 16,100	58,365 41,100	57,615 10,100	57,615 10,100
	,	,	,	*	, , , , , , , , , , , , , , , , , , ,	

Total budget increase

\$

(11,831)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$1,144 SOCIAL SECURITY TAX -\$71 MEDICARE TAX -\$17 -\$196 HEALTH INSURANCE VRS DISABILITY INSURANCE -\$6 VRS GROUP LIFE INSURANCE -\$5 -\$108 VRS RETIREMENT -\$31,000 R&M-BUILDING & GROUNDS **CEMETERY Total** -\$32,547

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					CEMETERY							
			PEI		EL - WAGES & BENEFITS							
53,470	64,584	67,033			Salaries		36,213	36,213	36,213	31,200	31,200	0
3,451	8,000	10,168		50020	Salaries - Overtime		8,000	8,000	8,000	8,000	8,000	8,000
					Salaries - Part-time							
3,450	3,942	5,284			Social Security Tax		2,194		2,194	1,900	1,902	0
807	922	1,236			Medicare Tax		513		513	445	445	0
18,105	19,496	21,312			Health Insurance		9,748		9,748	10,722	9,941	(
5,652	6,532	7,882			VRS Retirement		3,663		3,663	3,467	3,486	0
672	847	1,023			VRS Group Life Insurance		475		475	409	419	0
-	382	385			VRS Disability Insurance		214	214	214	185	185	0
3,135	2,659	2,259		50160	Worker's Comp. Insurance		2,176	2,176	2,176	2,037	2,037	2,037
			SEI		- PURCHASED, SHARED, INTE	RNAL						
11,800	5,000	0		51315	Contractual Services		5,000	5,000	0	0	0	0
					Contractor arborist and/or							
					surveying services needed for							
					operations in Fairview Cemetery							
1,724	5,579	4,568		53230	R&M - Building & Grounds		750	750	6,000	31,000	0	0
					Funds (one time expenditure of							
					\$25,000) for demolition and							
					removal of Fairview Cemetery							
					caretaker's house.							
-	500	0			R&M - Infrastructure		500	500		500	500	500
52	1,500	727			R&M-Equipment		1,500	1,500		1,500	1,500	1,500
543	900	550		51451	Uniform Rentals		900	900	500	500	500	500
			OT		IARGES							
1,150	1,500	988			Electrical Services		1,300	1,300		1,300	1,300	1,300
145	400	178			Water Services		250	250		250	250	250
209	150	184		53640	Sewer Services		150	150	150	150	150	150
			MIS	SCELLA	NEOUS ITEMS							
					Miscellaneous							
			MA		LS AND SUPPLIES							
-	50	0			Office Supplies		50			50	50	50
-	500	161		54520	Agricultural Supplies		500	500		500	500	300
-	150	0			Janitorial Supplies		150	150		150	150	0
800	1,000	1,050			Vehicle Fuels		1,000	1,000		2,000	2,000	2,000
4	100	0			Lube Oil		100	100		100	100	100
2,351	2,500	3,736		53560	Vehicle & Equipment Supplies		3,000	3,000	2,000	2,000	2,000	2,000
					Uniform Purchases and Wearing							
688	600	495		51570	Apparel		600	600	500	500	500	500
-	0	0			Books, Subscriptions, Education		0	0	Ü	0	0	0
177	300	334		52660	Operating Supplies		300	300	300	300	300	300

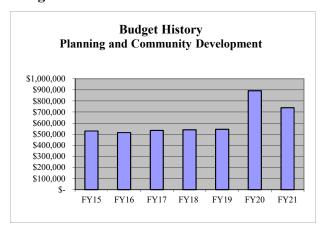
									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
199	300	467		53670	Small Tools	300	300	300	300	300	300
			CA	PITAL (OUTLAYS						
5,872	4,000	2,043		77200	Machinery & Equipment	4,000	4,000	4,000	4,000	4,000	4,000
				77900	Leased Equipment			0	0	0	0
114,454	132,393	132,063	CE	METER	Y TOTAL	83,546	83,546	83,296	103,465	71,715	23,787

PLANNING AND COMMUNITY DEVELOPMENT (8101)

Mission:

The Department of Planning and Community Developments mission is to provide excellent customer service to the public, development community, Council, Planning Commission and other Authorities, Boards and Commissions in the administration of Town Planning and Zoning matters, the processing of development applications and in promoting Economic Development.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	6.0	5.0	5.0	7.0	7.0	7.0
Expenditures						
Expenditures Personnel	502,282	683,784	683,884	698,929	693,118	693,118
	502,282 39,587	683,784 48,750	683,884 205,930	698,929 52,950	693,118 44,600	693,118 44,600
	/ -	,	*	,-		,

Total budget increase

\$

5,183

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

SALARIES-REGULAR	-\$15,628
SOCIAL SECURITY TAX	-\$941
MEDICARE TAX	-\$219
HEALTH INSURANCE	-\$1,589
VRS DISABILITY INSURANCE	-\$34
VRS GROUP LIFE INSURANCE	-\$58
VRS RETIREMENT	-\$1,442
BOOKS, SUBSCRIP & EDUCAT SUP	-\$100
DUES & ASSOC MEMBERSHIPS	-\$1,000
EDUCATION & TRAINING	-\$2,000
LODGING	-\$2,000
MEALS	-\$750
OPERATING SUPPLIES	-\$250
POSTAL SERVICES	-\$500
TRAVEL	-\$750
VA MAINT CODE INFRAC/VIOLATION	-\$1,000
PLANNING Total	-\$28,261

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					LANNING & ZONING							
200 (11	202.455	264.512	PEI		EL - WAGES & BENEFITS		402.050	402.050	402.070	100.064	400.064	2.42.702
389,611	393,455	364,512	_		Salaries		492,879	492,879	492,879	489,964	489,964	342,703
	0	14.720	_		Salaries - Overtime		0		100	0	0	14.400
7,575	14,400	14,738	_		Planning Comm. / BZA		14,400	,		14,400	14,400	14,400
23,978	24,589	22,834	_		Social Security Tax Medicare Tax		30,417	30,417	30,417	29,750	29,862	21,344
5,608 39,774	5,755 37,507	5,340 46,653			Health Insurance		7,117 72,069	7,117 72,069	7,117 72,069	6,963 87,970	6,989 81,582	4,995 63,205
40,114	39,781	36,525			VRS Retirement		49,753	49,753	49,753		54,734	38,285
4,927	5,156	4,733	_		VRS Group Life Insurance		6,450				6,569	4,595
4,927	450	696	-		VRS Disability Insurance		786			1,067	1,067	880
7,120	8,386	6,251	-		Worker's Comp. Insurance		9,913	9,913	9,913	7,951	7,951	7,951
7,120	8,380	0,231	-	30100	worker's comp. msurance		9,913	9,913	9,913	7,931	7,931	7,931
			SEI	RVICES	- PURCHASED, SHARED, INTER	NAI.						
			SEI	VICES	Health & Medical Services	LIVIE .						
1,600	18,600	14,990	_	51314	Consulting Services		10,000	167,180	167,180	15,000	15,000	15,000
1,000	10,000	11,,,,,	_		Culpeper Soil and Water	5,000	10,000	107,100	107,100	15,000	15,000	15,000
		•			Transportation Project	2,000						
					Development	5,000						
			_		zereiopiiieiii	2,000						
					GIS Geodatabase Development	5,000						
					Va Maint Code	2,000						
-	1,500	0		51320	Infractions/Violations		1,000	1,000	1,000	1,000	0	0
1,631	4,500	2,757		51321	Property Violations - Town Action		4,000	4,000	4,000	4,000	4,000	3,000
-	100	0		53240	R&M - Equipment		100	100	100	100	100	100
-	200	0			R&M - Vehicle		200	200	200	200	200	200
-	0	0		53249	R&M - Misc. / Other		0	0	0		0	0
-	0	4,000		53250	Maintenance Service Contract		3,500	3,500	3,500	3,500	3,500	3,500
					Rec Pro (Pavillion Reservation							
					Software)							
					Parking Auth - Rental of Street							
					Lights							
927	900	305			Printing and Binding		1,000	1,000	1,000	1,000	1,000	1,000
4,321	4,500	4,412		52410	Advertising		5,000	5,000	5,000	4,000	4,000	4,000
					PA - Billing & Admin Support							
				L								
			OT		IARGES							
1,923	3,200	2,721		52710	Postal Services		3,000	3,000	3,000	4,500	4,000	3,000
					Telecommunications							
			_	#1050	General Liability Insurance		# O	- 0			• 0.5	*
1,680	6,330	1,753		51920	Education And Training		5,000	5,000	5,000	4,000	2,000	2,000
					Ben-APA/AICP and Zoning							
			_		Conference	500						
					Bush-APA conference, Zoning	000						
				1	Conference	800						

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Rapp - ASLA/AICP Conf/Design							
					DC & LEED	1,000						
					Cole - Res Bldg Insp/Life							
					Safety/Red Vector/Rehab	650						
					Carlos - GIS conference	275						
					Joint Board of Zoning Appeals -							
					Member training	500						
					Autumn - GIS conference	275						
					Lease Parking Spaces							
936	3,500	828		52010	Lodging		5,000	5,000	5,000	4,000	2,000	1,00
					Staff lodging for							
					conferences/training	3,000						
					ABC's lodging for							
					conferences/training	1,000						
278	1,000	535		52015			1,500	1,500	1,500	1,500	750	75
					Staff Meals for							
					conferences/training	1,300						
					ABC's Meals for							
					conferences/training	200						
784	1,500	1,117		52018			1,750	1,750	1,750	1,500	750	75
					Staff Travel for							
					conferences/training	1,300						
					ABC's Travel for							
					conferences/training	200						
			MI	CCELLA	NEOUS ITEMS							
2 212	2.075	2.001	IVII		Dues & Assoc. Memberships		4.050	4.050	4.050	4.000	2.000	2.00
3,212	2,875	2,901		52210	Ben-APA/AICP, CZA, FPM	750	4,050	4,050	4,050	4,000	3,000	3,00
			_		Bush-APA,AICP, CZA, FFM Bush-APA,AICP, CZA, E&S	750						
			_		Rapp-	/30						
					AICP,APA,ASLA,LEED,CLARB,VA							
					Prof	1,500						
			_		Cole-Fire,Bldg	1,300						
					Code,ICC,ASFM,VAFMA	500						
					Coue, ICC, ASF W, VAF WA	300						
					GIS staff	500						
	0	0		54252	Dog Park Related Expenditures	300	0	0	0	0	0	
	0	0			Miscellaneous		0				0	
	0	0		30277	1.1155 SHAILEGAD		0	0	U	0	· ·	
			MA	TERIAL	LS AND SUPPLIES							
1,618	1,250	2,119			Office Supplies		2,000	2,000	2,000	3,000	3,000	1,80
415	400	438			Vehicle Fuels		450			450	450	45
1	200	0			Vehicle & Equipment Supplies		200			200	200	20
-					1 1						_00	
146	500	551		52580	Books, Subscriptions & Education		500	500	500	500	400	40
154	800	160			Operating Supplies		500	500		500	250	15
			CA	PITAL (OUTLAYS							

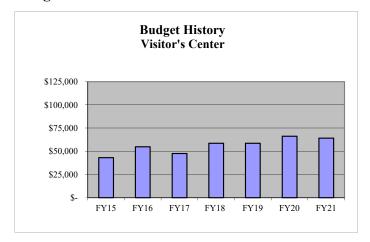
									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
-	2,500	950		77600	Computer Hardware & Equipment	0	1,500	1,500	0	0	0
				77900	Leased Equipment			0	0	0	0
538,334	583,834	542,819	PL	ANNINO	G & ZONING TOTAL	732,534	891,214	891,314	751,879	737,718	538,658

VISITORS CENTER (8103)

Mission:

Together we will work to provide the highest quality of customer service to the traveling public, while maintaining good working relationships with local businesses and organizations

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
authorized Persons	-	3	3	4	4	4
Expenditures						
Expenditures Personnel	51,140	54,510	54,510	54,558	54,558	54,558
1	51,140 7,509	54,510 9,700	54,510 11,850	54,558 9,700	54,558 9,700	54,558 9,700
Personnel	*	,	· · · · · · · · · · · · · · · · · · ·	*	,	*

Total budget increase

\$

48

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

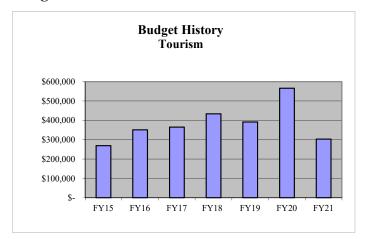
SALARIES-PART-TIME -\$1,959 SOCIAL SECURITY TAX -\$122 MEDICARE TAX -\$30 VISITORS CENTER Total -\$2,111 See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			D	4 0102 X	HOLEODG CENTEED							
					VISITORS CENTER	-						
	0		PE		EL - WAGES & SALARY		0	0	0	0	0	
- 12.464	47.626	0			Salaries - Regular		50.543	50.543	0	50.606	0	17.056
42,464	47,626	47,448	_		Salaries - Part-Time		50,543	50,543	50,543	50,606	50,606	17,852
2,700	2,955	2,942			Social Security Tax		3,136	3,136	3,136	3,139	3,139	1,108
631	693	688			Mediare Tax		735	735	735	735	735	261
-	0	0			Health Insurance		0	0	0	0	0	(
-	0	0			VRS Retirement		0	0	0	0	0	(
-	0	0			VRS Group Life Insurance		0	0	0	0	0	(
-	0	0			VRS Disability Insurance		0	0	0	0	0	(
55	88	61		50160	Worker's Comp Insurance		96	96	96	78	78	78
			SE		PURCHASED, SHARED, INTER	RNAL						
	0	0		52400	Printing and Binding		0	0	0	2,500	2,500	2,500
-	0	0		53250	Maintenance Service Contract		0	0	0	0	0	(
			0.00	TIED OF	LA DEPE							
			01		IARGES							
-	0	0			Electrical Services		0	0		0	0	(
-	0	0		52720	Telecommunications		0	0	1,261	1,320	1,320	1,320
			MA	TERIA	LS AND SUPPLIES							
12,767	9,700	7,509	1417		Office Supplies		9,700	11,850	10,589	4,080	4,080	4,080
12,707	2,700	7,507			Group Tour Materials		0,700	11,050	10,507	1,800	1,800	1,800
				52.21						1,000	1,000	1,000
			CA	PITAL (OUTLAYS							
				77900	Leased Equipment				0	0	0	(
50 (10	(1.0(2	50.640	X/#/	SITORS	CENTED TOTAL		(4210	(()()	((20)	(4.250	(4.250	20.000
58,618	61,062	58,649	VIS	SHORS	CENTER TOTAL	+	64,210	66,360	66,360	64,258	64,258	28,999

Mission:

Responsible for promoting the Culpeper community as attractive travel destination, enhancing its public image as a dynamic place to live and work. Through the impact of travel, we strengthen Culpeper's economic position and provide opportunity for our citizens.

Budget and Staff Resources:



			Staffing S	•		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.5	3.0	3.0	3.0	4.0	3.0
Expenditures						
	197,160	257,922	257,922	330,640	263,262	263,262
Personnel	,			204.024	38.088	38,088
Personnel Operating	192,064	260,732	301,431	294,924	30,000	,
	192,064 2,810	260,732 1,200	301,431 7,200	5,800	1,600	1,600

Total budget increase \$ (216,904)

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$51,947
SOCIAL SECURITY TAX	-\$3,176
MEDICARE TAX	-\$743
HEALTH INSURANCE	-\$10,687
VRS DISABILITY INSURANCE	-\$19
VRS GROUP LIFE INSURANCE	-\$622
VRS RETIREMENT	-\$5,655
ADV - PRINT	-\$15,000
ADV-MEDIA	-\$102,506
ADV-PROMOTIONAL	-\$11,470
CIVIL WAR TRAIL MARKERS	-\$4,200
DUES & ASSOC MEMBERSHIPS	-\$5,000
EDUCATION & TRAINING	-\$3,750
GRANT FUNDED EXPENDITURES	-\$60,000

INDUSTRY EDUCATION & OUTREACH	-\$500
LODGING	-\$4,475
MARKETING RESEARCH	-\$15,000
MEALS	-\$1,400
PRINTING AND BINDING	-\$2,500
TRAVEL	-\$1,500
TROLLEY TOUR RELATED EXPENSES	-\$9,300
TOURISM Total	-\$309,450

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

FY18	FY19	FY19					FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
		ACTUAL					ADOPTED	AMENDED	FY20		ADOPTED	
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	F Y 20	REQUEST	ADOPTED	AMENDED
			Der	of 8104 T	OURISM DEVELOPMENT							
		-			EL - WAGES & BENEFITS							
174,345	178,337	150,487	1.23		Salaries		193,156	193,156	193,156	240,997	195,424	195,42
17.,5.0	170,007	120,.07	_	20010	Request includes additional		1,50,100	1,5,150	155,150	2.0,557	1,0,12	1,0,12
					Tourism & Marketing Specialist							
					position.							
-	0	0			Salaries - Part-Time		0				0	
10,198	10,415	8,753			Social Security Tax		11,344	11,344	11,344	14,212	11,472	11,47
2,385	2,438	2,047		50120	Medicare Tax		2,654	2,654	2,654	3,325	2,684	2,68
26,268	26,379	18,880		50130	Health Insurance		27,759	27,759	27,759	41,256	28,318	28,31
18,407	18,033	14,564			VRS Retirement		19,530	19,530	19,530	26,779	21,832	21,83
2,246	2,337	1,887		50145	VRS Group Life Insurance		2,532	2,532	2,532	3,159	2,620	2,62
-	502	273		50150	VRS Disability Insurance		558	558	558	571	571	57
278	328	268		50160	Worker's Comp. Insurance		389	389	389	341	341	34
			SEI	RVICES	- PURCHASED, SHARED, INTER	RNAL						
821	8,100	7,646	-		Printing and Binding		6,100	22,800	9,891	6,100	2,500	2,50
40,749	21,450	13,996		52410	Advertising - Print		16,350	16,350		17,985	0	_,-,-
, ,	,	,			Design and Production	0	20,000			-1,,, 00		
					Primary Markets	0						
					Secondary Markets	0						
6,918	3,200	2,609		52413	Advertising-Entertainment		3,200	26,200	26,200	3,200	3,200	3,20
					FAM tours, Media Hosting, Events	3,200						
				52414	Advertising-Travel Show							
40,799	83,450	109,564		52415	Advertising - Media		115,460	115,460	55,460	127,006	24,500	24,50
					Content Creation and Production	8,000						
					Paid Media	0						
					Website Updates	16,500						
					VTC Digital Coop	0						
17,359	13,500	11,114		52418	Advertising - Promotional		11,700	13,200	13,200	12,870	1,400	1,40
. ,					Regional Partnerships	1,400	,,,,,	-,	-,	,,,,,	,	
					State Welcome Center	0						
-	0	0		52412	Adv - Promotion Materials		0	0	0	0	0	
1,571	0	0		52422	Advertising-Trade shows		0	0	0	0	0	
_	0	0		52423	Promotional Trade Show Materials		0	0	0	0	0	
-	4,500	0			Industry Education and Outreach Marketing Research		4,500	4,500		4,500 15,000	0	2,50
-	0	0		32423	iviai kettiig Kescai Cli		0	0	60,000	15,000	0	
			OT		IARGES							
1,684	2,000	720			Postal Services		2,000	2,000	3,100	3,500	1,000	2,20
2,923	2,520	4,046			Education and Training		4,250	4,250	4,250	5,000	500	3,50
7,128	8,500	3,971			Lodging		9,775	9,775		9,775	300	2,80
1,782	4,100	47		52015	Meals		3,000	3,000	3,000	3,000	100	1,20

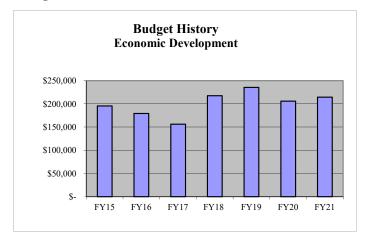
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
2,230	5,000	3		52018	Travel		3,500	3,500	6,000	3,500	0	0
-	0	0		56130	Contributions - CRI		0	0	0	0	0	0
			MI	SCELLA	ANEOUS ITEMS							
4,729	4,835	4,450		52210	Dues & Assoc. Memberships		5,150	5,150	6,149	6,200	0	4,200
8,749	9,300	1,081			Trolley Tours		9,300	9,300	9,300	9,300	0	0
51,541	70,000	30,715		56270	Grant Funded Expenditures		60,000	60,000	54,740	60,000	0	0
					VTC Marketing Leverage Grant	-						
					Bike Share Program	-						
	900	0			Bike Share Maintenance		900	900	0	0	0	0
-	0	0		56299	Miscellaneous		0	0	0	0	0	0
					Ice Skating Rink							
			MA	TERIA	LS AND SUPPLIES							
8,465	0	0			Office Supplies		0	0	0	2,088	2,088	2,088
40	0	0		53550	Vehicle Fuels		0	0	11	0	0	1,200
1	0	9		53560	Vehicle & Equipment Supplies		0	0	149	200	200	200
99	99	99		52580	Books, Subscriptions & Education		147	147	147	300	300	300
2,623	13,859	1,995		52660	Operating Supplies		5,400	10,900	9,799	5,400	2,000	2,000
			CA		OUTLAYS							
-	1,000	1,000		77310	Historical Markers		1,200	1,200	1,200	5,800	1,600	1,600
					Addition of two signs	·						
-	0	1,810		77300	Furniture & Fixtures		0	0	6,000	0	0	0
				77900	Leased Equipment			-	0	0	0	0
434,337	495,082	392,034	TO	URISM	DEVELOPMENT TOTAL		519,854	566,554	566,554	631,364	302,950	318,650

ECONOMIC DEVELOPMENT (8105)

Mission:

To enhance the quality of life and raise the standard of living for all Culpeper residents, in collaboration with the County and private sector, through aggressive business recruitment, expansion assistances, and trade development, thereby expanding the tax base and creating higher income employment opportunities.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
ategory	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
uthorized Persons						
xpenditures						
xpenditures Personnel	-	-	-	-	-	-
•	235,502	- 206,161	206,161	- 229,777	- 214,777	- 214,777
Personnel					214,777	

Total budget increase

\$

8,616

CHANGES TO MGR PROPOSED SINCE MARCH 12, 2020 FY21 DRAFT BUDGET

No changes

*Contributions for CRI and Museum in the Economic Development Budget were not reduced. However, disbursement of funds will only occur after a separate approval by Council, anticipated after July 1, 2020, due to unknowns that may exist in FY21.

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dej	pt 8105 I	ECONOMIC DEVELOPMENT							
			OT	HER CI	HARGES							
150,000	150,000	150,000		56130	Contributions -CRI		150,000	150,000	150,000	150,000	150,000	150,000
10,895	10,895	10,895		56131	Contributions - Museum		10,895	10,895	10,895	10,895	10,895	10,895
56,874	139,284	74,607		56132	M & T Incentives		95,266	95,266	95,266	53,882	53,882	53,882
					Ardent Mills Application #1							
					2019 Assessment \$2,846,875	22,775						
					Ardent Mills Application #2							
					2019 Assessment \$2,039,613	16,317						
					Te Connectivity Application #2							
					2019 Assessment \$3,197,619	12,790						
					Merchants Training Incentive	2,000						
-	0	0		56133	Business Site Readiness Prog		0	0	0	15,000	0	0
-	0	0		56134	CRI - Reimb & Recoveries		(50,000)	(50,000)	(50,000)	0	0	0
					East Davis St. sidewalk renovations							
217,769	300,179	235,502	EC	ONOMI	C DEVELOPMENT TOTAL		206,161	206,161	206,161	229,777	214,777	214,777

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	t 8199 I	PANDEMIC EXPENSES						
			OT	HER CI	HARGES						
				56500	Pandemic Expenses						1,629,302
											4 (00 000
-	-	-	PA.	NDEMI	C EXPENSES TOTAL	-	-	-	-	-	1,629,302

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dep	t 9900 D	EBT SERVICE						
			DEI	BT SER							
-	0	0		89500	Lease Payments - Principal	0	0	0	0	0	(
609,780	638,036	638,036		89508	2010 GOB \$19.25M Principal	659,548	659,548	659,548	677,804	677,804	677,804
105,000	0	0		89509	2008 GOB - Principal	0	0	0	0	0	(
					2009 GOB \$5.5M Bonds						
					General Fund-Debt Service-2011						
-	0	0		89511	GOB Issue Principal	0	0	0	0	0	(
205,000	215,000	215,000		89512	2012A GO Bonds - Principal	215,000	215,000	215,000	140,000	140,000	140,000
236,000	223,000	223,000		89513	2013A GO Bond - Principal	240,000	240,000	240,000	267,000	267,000	267,00
110,000	113,000	113,000		89514	2014A&B GO Bond - Principal	0	0	0	0	0	
-	95,000	95,000		89516	2016 Bond-Principal	100,000	100,000	100,000	105,000	105,000	105,000
					Lease Payments - Interest						
75,004	56,287	56,288		89608	2010 GOB \$19.25M Interest	33,525	33,525	33,525	10,167	10,167	10,16
4,200	0	0		89609	2008 GOB - Interest	0	0	0	0	0	(
					Series 2009B GOB - Interest						
					General Fund-Debt Service-2011						
-	0	0		89611	GOB Issue Interest	0	0	0	0	0	
63,997	69,299	69,299		89612	2012A GO Bonds - Interest	63,333	63,333	63,333	59,047	59,047	59,04
77,426	83,702	83,701		89613	2013A GO Bond - Interest	76,755	76,755	76,755	70,324	70,324	70,32
2,942	1,291	1,291		89614	2014A&B GO Bond - Interest	0	0	0	0	0	
233,900	232,000	232,000		89616	2016 Bond-Interest	228,100	228,100	228,100	224,000	224,000	224,000
-	0	0		89710	Bond Issuance Cost	0	0	0	0	0	(
1,723,249	1,726,615	1,726,615	DEI	BT SER	VICE	1,616,261	1,616,261	1,616,261	1,553,342	1,553,342	1,553,342
16 079 142	19 526 557	17 795 290	то	TAL EX	(PENDITURES	10 505 250	10 002 000	19 940 261	19.220.438	19 102 020	10.016.791
16,078,143	18,536,557	17,785,289	10	TAL EX	APENDITUKES	18,595,358	18,883,089	18,849,361	19,220,438	18,193,939	19,016,781

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			De	pt 9950 T	RANSFERS							
					Transfer to Capital (Non-Committed							
-	0	0		89960	Reserves)		0	0	0	0	0	0
					Committed Reserves							
					Transfer Cap - Sanitation Equip							
-	99,000	0		89961	Replacement		0	0	0	114,000	114,000	114,000
					Transfer - Capital Reserve Fund							
-	803,499	0		89962	(Committed Reserves)		715,844	715,844	715,844	242,384	242,384	242,384
					Parking Authority	59,534						
					Major Capital Improvement Fund							
					Reserve	167,850						
					Cash Funding Capital Equipment							
					(Opt 2 only)	-						
					E-Ticketing	15,000						
-	24,000	0		89964	Special tax districts		24,000	24,000	24,000	26,000	26,000	26,000
-	926,499	-	TR	ANSFE	RS		739,844	739,844	739,844	382,384	382,384	382,384
			De	pt 9990 (CONTINGENCY - RESERVED							
				9990	Contingency							
				9990	Contingency - Unreserved							
	0	0	CC	NITING	ENCY DECEDVED		0	0	0	0	0	
-	0	0	CC	INTING	ENCY - RESERVED		0	0	0	0	0	C
16,078,143	19,463,056	17,785,289	T	OTAL E	XPENDITURES & TRANSFERS		19,335,202	19,622,933	19,589,205	19,602,822	18,576,323	19,399,165

					1121 BO	1		1			
DV10	EVIO	EV/10				DV/A0	TV/A0	DDO HECTED	FY21	FY21	EV/44
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			DE	VENILE	S / OTHER SOURCES						
			KE	VENUES	37 OTHER SOURCES						
			RF	SERVE I	BALANCES						
0	5,966,493	0	KL		Undesignated Unreserved Fund Balance	0	3,919,252	3,919,252	0	0	0
0	0,700,475	0			Reserves	0				0	
0	0	0			Loan Proceeds	0	0			0	
0	0	0			Reserves-Sanitation Equipment	0	0			0	0
Ü	Ü				Reserves-Special Tax Districts						
					Treserves special ran Bisareas						
			MI	SCELLA	NEOUS						
					Donations						
0	0	0			Capital Contributions	0	0	0	0	0	0
					1				-		
			GR	ANTS/R	EVENUE FROM GOVERNMENT						
					Local Grant Proceeds						
54,718	448,600	162,646		42050	Grant Proceeds	0	0	30,317	216,200	0	0
0	0	0			Police Grants	0	65,993	65,993	0	0	0
166,211	0	0		42191	Inner Loop VDOT Reimbursement	0	0		0	0	0
0	352,527	0			Transfer from Reserves	244,972	287,755		358,800	0	
0	816,473	0		44971	Transfers-Capital Fund	573,879	573,879		0	0	0
			CA	PITAL (CONTRIBUTIONS						
					Cash Proffer						
			FU.	ND TRA	NSFERS						
0	0	0		89960	Transfer To Capital Fund	0	0	0	0	0	0
					Transfer ElecG/F Capital						
					Transfer Water-G/F Capital						
					Transfer W/W-G/F Capital						
220,928	7,584,093	162,646	TO	TAL RE	VENUES / OTHER SOURCES	818,851	4,846,879	4,912,639	575,000	-	-
										-	
0	475,000	470,831	Pro	ject 0916	2 Land Acquisition	0	0	750	0	0	0
			CA		UTLAYS						
				77010	Acquisition						
0	475,000	470,831	TO	TAL Lai	nd Acquisition	0	0	750	0	0	
Ü	175,000	170,031	10	1712 24	in requisition			730	0	-	
0	0	0	Pro	iect 0900	5 Keyless Entry - Card Reader system	20,152	20,152	25,000	0	0	0
					UTLAYS						
					Keyless Entry/Card Reader					0	
0	0	0	TO	TAL Ke	yless Entry - Card Reader system	20,152	20,152	25,000	0	0	0
					·						
0	0	0	Pro	ject 0900	7 Surveillance Cameras	37,222	37,222	37,222	0	0	0
					UTLAYS		•	,			
				77200	Machinery & Equipment					0	

											FY21	FY21	
FY18	FY19	FY19					FY20		FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTE	D	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
0	0	0	TO	TAL C	:11.0	nos Comonos	37,	222	37,222	37,222	0	0	0
0	U	0	10	IAL Su	rveilla	nce Cameras	3/,.	222	31,222	31,222	0	0	0
			_										
0	0	0	Pro	ject 091	21 Ad	ditional Technology Cable	109,	552	109,652	0	0	0	0
			CAl	PITAL C									
				77040	GF - 0	Cap - Add'l. Tech-Infrastructure							
0	0	0	TO	TAL Ad	dition	 al Technology Cable	109,0	552	109,652	0	0	0	0
	Ü	· ·	10	17111710	union	ar reciniology capic	105,	,52	107,032	· ·	· ·	0	
4,400	2,798	2,798	Pro	ject 091	22 IT	System Improvements		0	0	0	0	0	0
			CA	PITAL (
						uter Hardware & Equipment							
				77650	Comp	uter Software							
4,400	2,798	2,798	TO	TAL IT	System	n Improvements		0	0	0	0	0	0
1,100	2,750	2,750	10		System	in improvements		Ŭ		Ü	Ü	0	0
2,265	36,000	32,287	Pro	ject 091	25 In (Car Communication	6,	300	72,793	72,793	0	0	0
			CA	PITAL (
				77200	Machi	inery & Equipment							
2,265	36,000	32,287	TO	TAI In	Car C	ommunication	6	300	72,793	72,793	0	0	0
2,203	30,000	32,267	10	TAL III	Care		0,	,00	12,173	12,173	0	0	0
0	74,223	74,223	Pro	ject 091	26 PD	Vehicle Computers	35,	575	35,575	35,575	0	0	0
			CA	PITAL (
				77600	Comp	uter Hardware & Equipment							
						Additional In-Car Computers							
0	74,223	74,223	TO	TAL In	Car C	ommunication	35,;	575	35,575	35,575	0	0	0
0	77,223	17,223	10	11111111	Cai C	Vinnum Cation	33,	,,,,	33,313	33,313	0		
0	0	0	Pro	ject 091	27 Rec	cords Management		0	0	0	0	0	0
			CA	PITAL (
				77650	Comp	uter Software							
0	0	0	TO	TAL R	cords	 Management		0	0	0	0	0	0
Ü	Ü	- U	1.0		20143			Ü			Ū		
8,160	215,997	205,913				mputer/Server Replacement	62,	550	72,634	72,634	0	0	0
			CA	PITAL (
				77200	Mach	inery & Equipment							
								_		-			
8,160	215,997	205,913	TO	TAL Co	mnute	 er/Server Replacement	62,:	550	72,634	72,634	0	0	0
0,100	213,551	203,713	10		putt	2.752.752.26pmcoment	02,		, 2,034	72,034	Ů		

	1					1	1		
							FY21	FY21	
FY18	FY19	FY19		FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
20,653	24,965	7,242	Project 09209 Financial System Upgrade	0	17,723	17,723	0	0	0
			CAPITAL OUTLAYS						
			77600 Computer Hardware and Equipment						
			77650 Computer Software						
20,653	24,965	7,242	TOTAL Financial System Upgrade	0	17,723	17,723	0	0	
20,033	24,703	1,272	TOTAL Financial System Opgrade	0	17,723	17,723	0	0	,
0	0	0	Project 09211 Network Backup and Hardware Recover	19,900	19,900	19,900	0	0	0
U	0			19,900	19,900	19,900	U	U	0
			CAPITAL OUTLAYS						
			77600 Computer Hardware & Equipment						
				10.000	40.000	40.000			
0	0	0	TOTAL Network Backup and Hardware Recovery	19,900	19,900	19,900	0		(
_								-	
298,293	492,503	489,486	Project 09065 Vehicle/Equipment Replacement	305,000	380,540	380,540	0	0	0
			CAPITAL OUTLAYS						
			77500 Vehicle/Equipment Replacement						
298,293	492,503	489,486	TOTAL Vehicle/Equipment Replacement	305,000	380,540	380,540	0	0	0
270,275	192,303	105,100	10 Trie vemen/Equipment replacement	303,000	300,510	300,310	Ü		
0	91,530	0	Project 09250 State Route 3 Corridor Improvements	0	91,530	0	0	0	0
0	71,330		CAPITAL OUTLAYS	0	71,550	U	0	0	0
			77040 Infrastructure						
			//040 Infrastructure						
0	01.520	0	Ct t P t 2 C t l t		01.520	0	0	0	
0	91,530	0	State Route 3 Corridor Improvements	0	91,530	0	0	0	C
	4=4000					22.017	04.000		
9,570	174,000	0	Project 09294 Yowell Meadow Park Improvements	0	33,845	33,845	81,000	0	0
			CAPITAL OUTLAYS						
			77040 Infrastructure				0		
			Replacement of low water pedestrian						
			bridge at Yowell Meadow Park with a r						
			prefabricated pedestrian truss bridge th	at					
			will be safer.						
			77200 Machinery & Equipment						
			77300 Furniture & Fixtures						
			75216 Engineering						
9,570	174,000	0	TOTAL Yowell Meadow Park Improvements	0	33,845	33,845	81,000	0	0
- ,= / 0	,				,- 10	22,270	,		
0	0	0	Project 09364 Sidewalks, Trails and Bikeway Projects	125,000	125,000	125,000	0	0	0
			SERVICES SERVICES	123,000	120,000	-22,000	Ŭ		0
			75216 Engineering Services						
			CAPITAL OUTLAYS						
		<u> </u>	77040 Infrastructure						
			77200 Machinery & Equipment						

							П	1		1			
FY18				_									
FY18				-							EV21	EV21	
ACTUAL MENDED ACTUAL	EV10	EV10	EV10	-				EV20	EV20	DDOIECTED			FY21
O				-									AMENDED
332,421	ACTUAL	AMENDED	ACTUAL	_				ADOPTED	AMENDED	F Y 20	REQUEST	ADOPTED	AMENDED
332,421				-									
332,421	0	0	0	тот	TAT. Sid.	dewalks Trails & Rikeway Project		125 000	125 000	125 000	0	0	0
SERVICES	Ů	· ·	-	101	TIL SIG	dewarks, Trans & Dikeway Troject		125,000	123,000	123,000	0	0	Ü
SERVICES	332.421	1.628.904	70.887	Proj	ect 0939	91 - Western Inner Loon		0	0	30	0	0	0
1,232.6 Design & Engineering 2,321.6 Legal Service 2,321.6 Legal Service 3,321.7 Project 2,321.7 Project	002,121	2,020,000											-
1332/42 1,628,904 70,887 TOTAL Western Inner Loop 0 0 30 0 0				-									
CAPITAL OUTLAYS				-									
77010 Land Acquisition 77040 Infrastructure 77040 Infrastru				CAD									
332,421 1,628,904 70,887 TOTAL Western Inner Loop				CAP									
332,421				-									
S26					77040	Infrastructure							
S26													
S26	222 /2/	4 600 004											
CAPITAL OUTLAYS	332,421	1,628,904	70,887	101	'AL We	estern Inner Loop		0	0	30	0	0	0
CAPITAL OUTLAYS	526	0		David		05 D4 220 W/daning Daning		0			0	0	0
77010 Land Acquisition 77040 Infrastructure (match under VDOT Rev. Sharing)	326	U	0			C V		U	U	0	0	U	0
177040 Infrastructure (match under VDOT Rev. Sharing)				CAP									
TOTAL Rt. 229 Widening Project				-		1							
0 710,750 112,413 Project 09397 Sidewalk TAP Grant 0 598,338 239,000 0				-	//040	Infrastructure (match under VDO1 Kev. Sharing)							
0 710,750 112,413 Project 09397 Sidewalk TAP Grant 0 598,338 239,000 0	526	0	0	ТОТ	AL Rt.	229 Widening Project		0	0	0	0	0	0
SERVICES 73216 Design & Engineering 17316 Design & Engineering 173	520	Ü	Ů	101	1112 1111	22) Wideling Froject				Ū	0	Ū	Ü
SERVICES 73216 Design & Engineering 17316 Design & Engineering 173	0	710,750	112,413	Proj	ect 0939	97 Sidewalk TAP Grant		0	598,338	598,338	239,000	0	0
					75216	Design & Engineering							
							85,000						
CAPITAL OUTLAY 77040 Infrastructure						Sperryville Pike	154,000						
77040 Infrastructure						(Partially offset by 80% reimbursement-\$191	1,200)						
TOTAL Sidewalk TAP Grant				CAP	ITAL O	DUTLAY							
O 1,353,666					77040	Infrastructure							
0 1,353,666 0													
Project 09398 Traffic Signal Safety Improvements	0	710,750	112,413	TOT	TAL Sid	dewalk TAP Grant		0	598,338	598,338	239,000	0	0
CAPITAL OUTLAY 77040 Infrastructure													
77040 Infrastructure	0	1,353,666	0			U I		0	1,353,666	0	0	0	0
TOTAL Traffic Signal Safety Improvements				CAP									
0 120,000 0 Project 09240 Wayland Manor Public Improv 0 120,000 120,000 0 0				-	77040	Infrastructure							
0 120,000 0 Project 09240 Wayland Manor Public Improv 0 120,000 120,000 0 0	0	1 252 666		тот	CAT TO:	ueffic Signal Safatu Immuoyamanta			1 252 (((^	0	^	0
CAPITAL OUTLAY	0	1,333,006	<u> </u>	101	AL IT	rame signal safety improvements		0	1,333,066	0	0	0	0
CAPITAL OUTLAY	0	120,000	0	Dro:	oot 0024	40 Wayland Manar Public Improv		0	120.000	120,000	0	-	0
77040 Infrastructure	0	120,000	<u> </u>					U	120,000	120,000	U	U	0
				CAF									
0 120,000 0 TOTAL Wayland Manor Public Improv 0 120,000 120,000 0					//040	Ingrasi acture							
	0	120,000	0	тот	AL W	/ayland Manor Public Improv		0	120,000	120,000	0	0	0
	l	120,000		101	,,,			- U	120,000	120,000	Ü		Ů

1					1							
										F18.70.4	TX 70.4	
F77.14.0	F77/4.0	F77.440					TX / 2.0	F77.70.0	DD O IE CEED	FY21	FY21	EV/04
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED		REQUEST	ADOPTED	AMENDED
0	0	0			43 Blu	e Ridge Sidewalk & Culvert	97,00	97,000	97,000	0	0	0
			SER	VICES								
						eering services						
			CAI	PITAL C								
				77040	Infras	tructure						
0	0	0	TO	ΓAL Blu	ie Rid	ge Sidewalk & Culvert	97,00	97,000	97,000	0	0	0
0	0	0			44 Wa	yland Rd Sidewalk & Culvert) (0	140,000	0	0
			SER	VICES								
						eering services						
			CAI	PITAL C								
				77040	Infras	tructure						
						Replacement of failing Wayland Road						
						CMP culverts with concrete culverts and						
						addition of pedestrian surface facilities as						
						right of way limits allow.						
0	0	0	TO	TAL W	ayland	Rd Sidewalk & Culvert		(0	140,000	0	0
0	260,000	49,440	Pro	ject 092	95 Ro	ckwater Park Improvements		210,560	212,035	115,000	0	0
			CAI	PITAL C	UTLA	AYS						
				77040	Infras	tructure						
				77200	Machi	nery & Equipment						
						Playground (Anticipated 50% grant - Project not to proceed without grant funding)						
0	260,000	40.440	TO	CAL D.	-14	Dod Lower and		210,560	212.025	115,000	0	0
0	260,000	49,440	10	IAL KO	ckwat	er Park Improvements	<u> </u>	210,560	212,035	115,000	0	0
54,718	1,553,659	102,910	Pro	iect NO3	00 Ra	ite 522 Corridor Improvements		1,450,749	2,570,815	0	0	0
J 4 ,/10	1,555,059	102,910		VICES	70 KO	att 322 Corridor Improvements	'	1,430,743	2,370,613	U	0	0
			SER		Engin	eering services			+			
			CAI	PITAL C					+			
			CAI			tructure			+			
				//040	injras	ir ucture						
54,718	1,553,659	102,910	TO	FAI D^	uto 52	2 Corridor Improvements		1,450,749	2,570,815	0	0	0
J 4 ,/10	1,000,009	102,710	10	IAL KU	att 32	2 Corridor improvements	<u> </u>	1,430,743	2,370,613	U	-	0
			-									
738,983	7,584,093	1,988,530			cub 4	ptal all capital projects	818,851	4,846,879	4,419,200	575,000	-	_
/30,903	/,304,093	1,700,330			sub-le	nai an capuai projecis	010,831	4,040,0/9	4,419,200	373,000	-	-
			Dar	+ 0000 /	ONT	INGENCY - UNRESERVED			+		-	
			Бер									
0		0		89990	Conti	ngency			2	^	^	
0		0	CC			fer To Capital (NonCommitted)			0	_	-	
0	0	0	CO	NTING	ENCY	- UNRESERVED) (0	0	-	-

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			Dej		CONTINGENCY - RESERVED						
					Undesignated						
				89991	Contingency - Bond proceeds						
0	0	0	CO	NTING	ENCY - RESERVED	0	0	0	0	-	-
										-	
738,983	7,584,093	1,988,530		TOTAL	L GENERAL CAPITAL FUND EXPENDITURE	S 818,851	4,846,879	4,419,200	575,000	-	-
				Revenue	es Over (Under) Expenditures	-	-	493,439	-	-	

TOWN OF CULPEPER Water - Fund Summary FY21 BUDGET

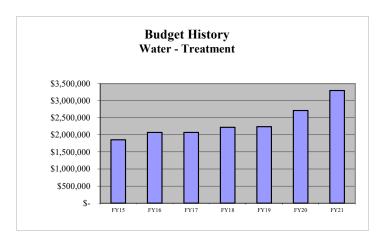
FY18			-							
AMENDED								FY21	FY21	
AMENDED	FY18	FY19	FY19		FY20	FY20	PROJECTED			FY21
SAID						-				
2,219,318 2,334,900 2,241,879 3700 TREATMENT 2,710,400 2,710,400 2,717,182 3,273,782 2,776,116 2,787,518 959,022 1,217,325 1,052,416 3800 DISTRIBUTION 1,149,747 1,348,194 1,353,495 1,147,883 1,065,071 1,006,068 1,060,726 698,852 1,913,562 9900 DEBT SERVICE 710,421 710,421 710,421 714,620 714				OPERATING FUND:			-		-	·
2,219,318 2,334,900 2,241,879 3700 TREATMENT 2,710,400 2,710,400 2,717,182 3,273,782 2,776,116 2,787,518 959,022 1,217,325 1,052,416 3800 DISTRIBUTION 1,149,747 1,348,194 1,353,495 1,147,883 1,065,071 1,006,068 1,060,726 698,852 1,913,562 9900 DEBT SERVICE 710,421 710,421 710,421 714,620 714										
959,022 1,217,325 1,05,2416 3800 DISTRIBUTION 1,149,747 1,348,194 1,353,495 1,147,883 1,065,071 1,006,068 1,067,076 698,852 1,193,562 9900 DISTRIBUTION 7,146,000	5,410,150	4,353,292	3,885,171	TOTAL WATER FUND REVENUES	4,691,430	4,889,877	4,901,960	5,249,738	4,669,260	4,621,659
959,022 1,217,325 1,05,2416 3800 DISTRIBUTION 1,149,747 1,348,194 1,353,495 1,147,883 1,065,071 1,006,068 1,067,076 698,852 1,193,562 9900 DISTRIBUTION 7,146,000										
1999 1217325 1,052416 3800 DISTRIBUTION 1,149,747 1,348,194 1,353,495 1,147,883 1,065,071 1,006,068 1,060,766 698,852 1,913,562 990 DEBT SERVICE 710,421	2,219,318	2,334,900	2,241,879	3700 TREATMENT	2,710,400	2,710,400	2,717,182	3,273,782	2,776,116	2,787,518
105,495 103,215 103,215 103,215 103,215 9950 TRANSFERS 120,863 120,863 120,863 113,453		1,217,325	1,052,416	3800 DISTRIBUTION	1,149,747	1,348,194			1,065,071	1,006,068
	1,960,726	698,852	1,913,562	9900 DEBT SERVICE	710,421	710,421	710,421	714,620	714,620	714,620
	105,495	103,215	103,215	9950 TRANSFERS	120,863	120,863	120,863	113,453	113,453	113,453
165,589 (1,000 (1,425,901)	-	-	-		-	-	-	-	-	-
CAPITAL FUND: 7,886,677 9,618,036 8,167,148 TOTAL WATER CAPITAL FUND REVENUES 659,900 2,091,556 2,151,556 529,900 399,900 399,900 89,240 50,000 87,902 8910 DISTRIBUTION SYSTEM IMPRVMTS	5,244,561	4,354,292	5,311,071	TOTAL EXPENDITURES	4,691,430	4,889,877	4,901,960	5,249,738	4,669,260	4,621,659
CAPITAL FUND: 7,886,677 9,618,036 8,167,148 TOTAL WATER CAPITAL FUND REVENUES 659,900 2,091,556 2,151,556 529,900 399,900 399,900 89,240 50,000 87,902 8910 DISTRIBUTION SYSTEM IMPRVMTS										
7,886,677 9,618,036 8,167,148 TOTAL WATER CAPITAL FUND REVENUES 659,900 2,091,556 2,151,556 529,900 39	165,589	(1,000)	(1,425,901)	REVENUES OVER (UNDER) EXPENDITURES	-	-	-	-	-	
7,886,677 9,618,036 8,167,148 TOTAL WATER CAPITAL FUND REVENUES 659,900 2,091,556 2,151,556 529,900 39										
7,886,677 9,618,036 8,167,148 TOTAL WATER CAPITAL FUND REVENUES 659,900 2,091,556 2,151,556 529,900 39										
89,240 50,000 87,902 8910 DISTRIBUTION SYSTEM IMPRVMTS - - - - - - - - -				CAPITAL FUND:						
89,240 50,000 87,902 8910 DISTRIBUTION SYSTEM IMPRVMTS - - - - - - - - -										
- 50,000 99,815 8956 MAJOR PROCESS EQUIP REPL	7,886,677	9,618,036	8,167,148	TOTAL WATER CAPITAL FUND REVENUES	659,900	2,091,556	2,151,556	529,900	399,900	399,900
- 50,000 99,815 8956 MAJOR PROCESS EQUIP REPL										
	89,240	50,000	87,902	8910 DISTRIBUTION SYSTEM IMPRVMTS	-	-	-	-	-	-
1,695,186	-	50,000	99,815	8956 MAJOR PROCESS EQUIP REPL	-	-	-	-	-	-
41,338 35,000 32,938 9065 VEHICLE REPLACEMENT PROGRAM - </td <td>-</td> <td>-</td> <td>-</td> <td>8942 AUTOMATIC METER READING</td> <td>100,000</td> <td>100,000</td> <td>100,000</td> <td>200,000</td> <td>200,000</td> <td>200,000</td>	-	-	-	8942 AUTOMATIC METER READING	100,000	100,000	100,000	200,000	200,000	200,000
19,095 131,313 165,805 8911 SPRING ST REPURPOSING 2,897	1,695,186	415,397	14,996	8945 FUTURE WATER SUPPLY	-	368,000	2,677	-	-	-
365,993 108,260 91,125 8912 ROCKWATER PARK & WELL DEVELOPMENT - 10,135 85,260 - - - - - - - - -	41,338	35,000	32,938		-	-	-	-	-	-
1,799,140 80,000 71,876 8946 SOUTHERN AREA ELEVATED TANK -	19,095	131,313	165,805	8911 SPRING ST REPURPOSING	-	-	2,897	-	-	-
(295) - - 8959 DISINFECTION BYPRODUCT REDUCTION - - - 165,000 - - 1,640,781 4,666,733 4,700,378 8964 DAM #11 - 375,000 6,023 -	365,993	108,260	91,125	8912 ROCKWATER PARK & WELL DEVELOPMENT	-	10,135	85,260	-	-	-
1,640,781 4,666,733 4,700,378 8964 DAM #11 - 375,000 6,023 - <td>,,</td> <td>80,000</td> <td>71,876</td> <td>8946 SOUTHERN AREA ELEVATED TANK</td> <td>-</td> <td>-</td> <td>-</td> <td></td> <td>-</td> <td>-</td>	,,	80,000	71,876	8946 SOUTHERN AREA ELEVATED TANK	-	-	-		-	-
7,976,599 3,027,338 2,085,999 8965 DAM #50 - 200,000 38,371 - - - 62,733 104,089 24,043 9209 COMPUTER SYSTEM UPGRADE - 80,046 80,046 - - - - 400,000 1,525 9296 SPLASH PARK & AMENDITIES - 398,475 398,475 - - - - - - 9950 TRANSFER TO RESERVES -					-		_	165,000	-	-
62,733 104,089 24,043 9209 COMPUTER SYSTEM UPGRADE - 80,046 80,046 -		, ,	,,		-	,	- ,	-		-
- 400,000 1,525 9296 SPLASH PARK & AMENDITIES - 398,475 398,475 - - - - <		- , ,			-			-	-	
- -	62,733	. ,			-		,	-		-
13,689,810 9,068,130 7,376,402 TOTAL CAPITAL EXPENDITURES 100,000 1,531,656 713,749 365,000 200,00	-	400,000	1,525		-	398,475	398,475	-	-	-
- -	-		-		-	-		-	-	-
- 549,906 - CONTINGENCY - UNRESERVED 559,900 559,900 164,900 199,900 199,900	13,689,810	9,068,130	7,376,402		100,000	1,531,656	713,749	365,000	200,000	200,000
	-		-			-				-
13,689,810 9,618,036 7,376,402 TOTAL EXPENDITURES 659,900 2,091,556 1,273,649 529,900 399,900 399,900	-		-			,				
	13,689,810	9,618,036	7,376,402	TOTAL EXPENDITURES	659,900	2,091,556	1,273,649	529,900	399,900	399,900

								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			DECEDATE DATE	ANCES						
0	255 226		RESERVE BAI		0	100 447	100 447	0	0	0
U	255,326	0	4360	0 Reserves	0	198,447	198,447	U	0	0
			METERED SA	LES						
3,292,033	3,250,000	3,390,835		0 Metered Sales - Water	3,822,000	3,822,000	3,500,000	3,550,000	3,500,000	3,500,000
3,232,033	2,220,000	2,270,022	1327	Interior Suites Water	2,022,000	2,022,000	2,200,000	2,220,000	2,200,000	2,200,000
			UTILITY FEES	S						
200	0	50	4331	After Hours Reconnection Fee	0	0	0	0	0	0
80,291	85,000	79,187	4332	Delinquent Fees	85,000	85,000	110,000	110,000	110,000	110,000
10,940	13,000	11,327	4333	Disconnect Fees	13,000	13,000	25,000	25,000	25,000	25,000
34,016	33,000	33,626	4337) Penalties	35,000	35,000	35,000	35,000	35,000	35,000
				Service Charge - Interest						
46,765	25,000	35,864	4334	Meter Fees	35,000	35,000	35,000	35,000	35,000	35,000
86,416	85,000	88,096	4200	0 AMR Surcharge	0	0	5,067	0	0	0
				RGES, MISCELLANEOUS						
6,196	10,000	7,587		Time & Material Charges - Misc.	13,000	13,000	13,000	0	0	0
1,464	0	7,870	4358:	5 Time & Material Charges - Taps	0	0	5,746	1,000	1,000	1,000
				OM USE OF MONEY						
88,751	100,000	78,479		Interest on Investments	200,000	200,000	100,000	75,000	40,000	40,000
2,251	0	-,027		I Interest Income - Loans	0			0	0	0
15,379	0	118,487	4236	2 Interest Income - Investments	0	0	100,000	100,000	50,000	50,000
			MISCELLANE	OUS						
			MISCELLANE	Insurance Dividend						
0	0	5,954	4552	5 Insurance Claims & Recoveries	0	0	993	0	0	0
- U	· ·	3,731	1332	Reimbursements, Rebates & Recovery		0	773	Ü	Ü	0
250	0	323	4555	0 Miscellaneous	0	0	1,022	0	0	0
1,721,973	0	0		Developer Contributions	0			0	0	0
1,038	1,500	434		O Sale Of Salvage & Surplus Materials	1,000	1,000		1,000	1,000	1,000
0	2,000	2,455		5 Sale Of Surplus Equipment	2,000	2,000	2,000	2,000	2,000	2,000
0	0			6 Sale of Capital Assets	0	0	0	0	0	0
				Misc. Grants						
0	0	0	4206	Grants for Dam Project	0	0	0	0	0	0
171	0	166	4559	7 LPA Taxable Sales	0	0	109	0	0	0
			4559	8 Gazebo Rental Fees OCS/LPA	750	750	750	750	750	750
22,017	35,000	22,732	4559	P Lake Pelham Ventures	22,000	22,000	22,000	22,000	15,000	15,000
			TRANSFERS							
0	458,466	0	4496	Transfer from Reserves	462,680	462,680	,	1,292,988	854,510	806,909
5.440.455	4050000	2.005.4=:		L L L L L L L L L L L L L L L L L L L	0		Ü	0	0	1 (01
5,410,150	4,353,292	3,885,171	TOTAL REVE	NUES / OTHER SOURCES	4,691,430	4,889,877	4,901,960	5,249,738	4,669,260	4,621,659

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



Budget & Staffing Summary											
	FY19	FY20	FY20	FY21	FY21	FY21					
Category	<u>Actual</u>	Adopted	YE Proj.	Dept Request	Mgr Proposed	Adopted					
Authorized Persons	8	8	8	10.4	10.4	10.4					
Expenditures											
Expenditures Personnel	613,501	890,757	897,906	916,812	909,267	909,267					
1	613,501 1,617,806	890,757 1,654,643	897,906 1,679,276	916,812 1,866,970	909,267 1,766,849	909,267 1,766,849					
Personnel	*	,	,	*	,	,					

Total Budget Increase

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$17,994
SOCIAL SECURITY TAX	-\$1,065
MEDICARE TAX	-\$256
	*
HEALTH INSURANCE	-\$2,136
VRS DISABILITY INSURANCE	-\$24
VRS GROUP LIFE INSURANCE	-\$71
VRS RETIREMENT	-\$1,827
BILLING & ADMIN SUPPORT	-\$38,234
CONSULTING SERVICES	-\$30,000
LAKE PELHAM VENTURES SUPPLIES	-\$8,000
MAJOR PROCESS EQUIP REPLACE	-\$390,000
R&M-INFRASTRUCTURE	-\$40,000
TRAVEL	-\$750
WATER TREATMENT Total	-\$530,357

\$ 65,716

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

TT 14.0	TT 140	TT-140	_					777.40	nn o tr omen	FY21	FY21	*****
FY18	FY19	FY19	_				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			_									
			370	0-WATER TI	REATMENT							
					VAGES & BENEFITS							
430,333	482,194	465,530			Salaries		619,240	619,240	619,240	629,473	629,473	643,12
53,703	35,000	40,259		50020	Salaries - Overtime		35,000	35,000	50,000	50,000	50,000	50,00
29,201	27,435	29,016			Social Security Tax		35,899	35,899	35,899	37,066	37,085	37,93
6,999	6,597	6,919		50120	Medicare Tax		8,601	8,601	8,601	8,844	8,867	9,00
91,362	104,499	89,456			Health Insurance		106,095	106,095	106,095	106,114	98,188	98,18
7,360	0	(12,412)			OPEB Health Insurance		0	0	0	0	0	
113,030	49,008	(16,548)			VRS Retirement		62,864	62,864	62,864	70,217	70,390	71,9
5,909	6,353	6,149			VRS Group Life Insurance		8,151	8,151	8,151	8,284	8,450	8,63
0	370	342			VRS Disability Insurance		1,056	1,056	1,056	721	721	72
8,354	9,055	4,791		50160	Worker's Comp. Insurance		13,851	13,851	6,000	6,093	6,093	6,09
			CEL	NUCES DI	RCHASED, SHARED, INTERNAL							
100	0	0	SEF		Health & Medical Services		0	0	2,500	0	0	
13,900	10,000	19,425	_		Consulting Services		10,000	10,000	20,000	50,000	20,000	20,0
13,900	10,000	19,423	<u> </u>	31314	Consuming Services		10,000	10,000	20,000	30,000	20,000	20,00
					Contract consulting services to sustain							
					Town waterworks, as required.	20,000						
			_		10wn water works, as required.	20,000						
					Per pending federal lead and copper rule							
					revisions, first phase of the corrosion							
					control study with constructing a test loop							
					to evaluate corrosion control for the water							
					distribution system.	_						
0	30,000	0	-	51316	Engineering Services		30,000	30,000	15,000	15,000	15,000	10,00
24,540	35,326	26,998			Lab Testing		30,000	30,000	30,000	30,000	30,000	30,00
0	2,000	0			Legal Services		2,000	2,000	2,000	2,000	2,000	2,00
14,480	15,000	13,451			R&M - Building & Grounds		15,000	15,000	10,000	15,000	15,000	15,00
28,225	15,000	19,516			R&M - Plant		15,000	15,000	20,000	20,000	20,000	20,00
6,879	12,000	8,205			R&M - Infrastructure		12,000	12,000	8,000	52,000	12,000	12,00
					Scheduled replenishment of anthracite to							
					WTP filters following December 2019							
					inspection of filter media.	-						
					Regular repair and maintenance of water							
					treatment system infrastructure.	12,000						
10,504	20,000	22,327		53240	R&M - Equipment		20,000	20,000	20,000	20,000	20,000	20,00
542	0	0			R&M - Misc. / Other		0	0	50	0	0	
9,289	16,000	7,287		53250	Maintenance Service Contract		13,500	13,500	15,000	15,000	15,000	15,00
					SCADA system support	8,200						
					eWorkOrders service annual subscription	3,000						
					Elevator maintenance	1,800						
					Boiler Maintenance	1,000						
					HVAC maintenance	1,000						
4,582	0	0		52400	Printing and Binding		0	0	-	0	0	
0	200	0			Advertising		0	0	200	200	200	20
4,042	4,000	3,804		51451	Uniform Rentals		4,000	4,000	4,500	4,500	4,500	4,50

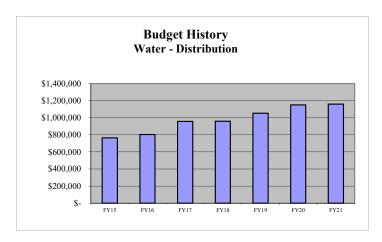
									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
733,006	798,818	798,818	_	52520 Billing & Administrative Support		841,898	841,898	841,898	901,695	880,324	880,324
3,500		3,500	_	53520 Motor Pool		3,500	3,500	3,500	3,500	3,500	3,500
6,119		6,000		53525 Moving, mulching & trimming		6.000	6,000	6,000	6,000	6,000	6,000
0,117	0,000	0,000		33323 Mowing, indicting & dimining		0,000	0,000	0,000	0,000	0,000	0,000
			OTI	HER CHARGES							
228,715	200,000	284,205		55610 Electrical Services		250,000	250,000	220,000	250,000	250,000	250,000
6	6,000	3,926		55620 Heating Services		6,000	6,000	6,000	6,000	6,000	6,000
				55630 Water Services		0	0	0	0	0	(
69,412		112,994		53640 Sewage Services		80,000	80,000	160,000	160,000	160,000	160,000
79		103		53660 Disposal Fees		120	120	120	120	120	120
16,832	2,800	(1,129)		52710 Postal Services		0	0	200	0	· ·	(
5,157	5,000	8,376		52720 Telecommunications		5,000	5,000	12,000	6,000	6,000	6,000
1,617	,	1,343	_	55810 Boiler & Machinery Insurance		1,650	1,650	796	820	820	820
6,379		6,019	_	55820 Fire / Property Insurance		10,000	10,000	5,873	6,050	6,050	6,050
603		454	_	55830 Contractor's Equipment Insurance		625	625	430	443	443	443
1,703	1,750	1,268	_	55840 Motor Vehicle Insurance		1,750	1,750	1,267	1,500 10,892	1,500	1,500
14,771	15,000 5,000	7,078	_	55870 General Liability Insurance 51920 Education & Training		15,000	15,000 5,000	10,575 12,117	7,000	10,892	10,892
1,818 1,030		517	_	52010 Lodging		5,000 500	500	2,000	2,000	7,000 2,000	7,000 2,000
4,048		1,109	_	52010 Lodging 52015 Meals		1,200	1,200	1,500	1,500	1,500	1,500
4,048		1,109	_	52013 Means 52018 Travel		500	500	750	750	1,500	1,300
0	300	133	_	32018 Havei		300	300	730	730	U	·
			MIS	SCELLANEOUS ITEMS							
2,165	5,000	2,719		52210 Dues & Assoc. Memberships		3,000	3,000	3,000	3,000	3,000	3,000
20	0	0		52220 Bank Fees		0	0	0	0	0	(
				Miscellaneous							
			MA	TERIALS AND SUPPLIES							
1,224		2,726		52510 Office Supplies		1,500	1,500	1,500	1,500	1,500	1,500
2,828	2,500	1,755	_	53540 Janitorial Supplies		2,500	2,500	2,500	2,500	2,500	2,500
4,166		4,559	_	53550 Vehicle Fuels		6,000	6,000	4,500	6,000	6,000	6,000
0	1,000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	_	53552 Fuel Oil		1,000	1,000	1,000	1,000	1,000	1,000
3,012		859	_	53555 Lube Oil		1,600 4,000	1,600 4,000	1,000	1,500	1,500 4,000	1,500 4,000
1,661	1,500	3,635 1,469	_	53560 Vehicle & Equipment Supplies 51570 Uniform Purchases and Wearing Apparel		1,500	1,500	4,000 1,500	4,000 1,500	1,500	1,500
2,190	300	6,192	_	52580 Books, Subscriptions & Education		300	300	5,000	5,000	5,000	5,000
186,829		164,225	_	53610 Chemicals		210,000	210,000	180,000	210,000	210,000	210,000
100,027	210,000	104,223		Aluminum sulfate or polyaluminum sulfate		210,000	210,000	180,000	210,000	210,000	210,000
				(DelPac 1000)	35,000						
				Lime	22,000						
			_	Fluoride	27,500						
				Sodium Hypochlorite	25,000						
				Potassium/Sodium Permanganate	25,000						
				Corrosion Inhibitor	15,000						
				Copper Sulfate/BioSafe	57,500						
				Polymer	3,000						
26,896	25,000	31,032		53650 Laboratory Supplies		30,000	30,000	30,000	30,000	30,000	30,000
4,915	3,500	7,881		52660 Operating Supplies		4,000	4,000	4,000	4,000	4,000	4,000
304	1,000	293		53670 Small Tools		1,000	1,000	1,000	1,000	1,000	1,000

								1			
									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
19,761	1,000	23,523	53675 Lai	ke Pelham Adventure Supplies		8,000	8,000	8,000	8,000	0	0
0	0	0				0	0	0	0	0	
			CAPITAL OUTLA	YS							
4,793	40,000	10,124	77200 Ma	chinery & Equipment		40,000	40,000	40,000	0	0	0
0	0	0	77500 Ve	hicle Replacement		0	0	0	0	0	0
8	0	448	77600 Co	mputer Equipment		0	0	0	0	0	0
0	0	0	77650 Co	mputer Software		0	0	0	0	0	0
			77900 Le	ased Equipment				0	0	0	0
0	0	0	78956 Ma	ajor Process Equipment Replacement		125,000	125,000	100,000	490,000	100,000	100,000
				Replace Water Treatment Plant filter water							
				distribution trough.	-						
				Replacement of major process equipment, if r	100,000						
2,219,318	2,334,900	2,241,879	WATER TREATM	ENT		2,710,400	2,710,400	2,717,182	3,273,782	2,776,116	2,787,518

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Budget and Staff Resources:



Budget & Staffing Summary										
	FY19	FY20	FY20	FY21	FY21	FY21				
Category	<u>Actual</u>	Adopted	YE Proj.	Dept Request	Mgr Proposed	Adopted				
Authorized Persons	7	7	7	10	10	10				
Expenditures										
Personnel	713,819	748,572	744,188	744,242	698,130	698,130				
Operating	338,597	216,175	408,773	218,641	216,941	216,941				
Capital Outlay	<u> </u>	185,000	200,534	185,000	150,000	150,000				
					1.065.071					

\$

Total Budget Increase

(84,676)

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$14,475
SALAKIES-KEGULAK	
SALARIES-PART-TIME	-\$40,000
SOCIAL SECURITY TAX	-\$817
MEDICARE TAX	-\$202
HEALTH INSURANCE	-\$1,669
VRS DISABILITY INSURANCE	-\$34
VRS GROUP LIFE INSURANCE	-\$50
VRS RETIREMENT	-\$1,328
LODGING	-\$1,500
TRAVEL	-\$200
VEHICLE REPLACEMENT	-\$35,000
WATER DISTRIBUTION Total	-\$95,275

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

											FY21	FY21	
FY18	FY19	FY19						FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL						ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
						TRIBUTION DEPT							
			PE			AGES & BENEFITS							
404,809	479,096	477,704			010 Sa			471,919	471,919	471,919	467,570	467,570	427,540
35,685	40,000	28,094		_		laries - Overtime		40,000	40,000	40,000	40,000	40,000	40,000
29,117	40,000	20,203				laries - Part-Time		40,000	40,000	40,000	40,000	0	
27,270	27,779	30,989				cial Security Tax		27,761	27,761	27,761	26,830	26,982	24,532
6,332	6,525	7,272	_			edicare Tax		6,526	6,526	6,526	6,298	6,333	5,760
89,013	102,010	86,214	_			ealth Insurance		90,778	90,778	90,778	92,502	85,787	75,840
41,872	48,301	47,151				RS Retirement		47,717	47,717	47,717	51,958	52,236	47,76
5,153	6,262	6,124	_			RS Group Life Insurance		6,187	6,187	6,187	6,132	6,270	5,733
0	779	660				RS Disability Insurance		800	800	800	985	985	98:
11,931	19,713	9,409		50	160 W	orker's Comp. Insurance		16,884	16,884	12,500	11,967	11,967	11,96
			SE			CHASED, SHARED, INTERNAL							
0	0	0	_			ealth & Medical Services		0	0	0	0	0	
0	0	0				onsulting Services		0	0	10,000	0	0	(
2,450	5,035	0				ontractual Services		5,000	5,000	5,000	5,000	5,000	5,000
2,235	240,000	97,116	_			gineering Services		0	181,500	181,500	0	0	
193,394	100,000	121,491				&M - Infrastructure		100,000	100,000	100,000	100,000	100,000	100,000
2,458	2,000	1,747	_			&M - Equipment		2,000	2,000	2,500	2,500	2,500	2,500
1,622	1,000	200	_			&M - Vehicle		1,000	1,000	1,000	1,000	1,000	1,000
17,132	8,500	19,239	_	53	250 Ma	aintenance Service Contract		14,450	14,450	14,450	14,450	14,450	14,450
			_			Aclara Annual Maintenance	6,000						
						Fire extinguisher maintenance	1,000						
			_			eWorkOrders subscription	4,000						
			_			Copier Lease	1,700						
			_			Railroad	600						
40			_		400 D	HVAC maintenance	1,150						
42	0	0	_	52		inting and Binding		0	0	0	0	0	
2 440	2.500	1.742	_			lvertising		2.500	2.500	2.500	2.500	2.500	2.50
2,448	2,500	1,743				niform Rentals		2,500	2,500	2,500	2,500	2,500	2,500
6,500	6,500	6,500		53	520 M	otor Pool		6,500	6,500	6,500	6,500	6,500	6,500
			07	THED OH	A D C E								
3,561	4,500	4,000	01	THER CH.		ectrical Services		4,500	4,500	4,500	4,500	4,500	4.50
								,					4,500
1,319	1,600	1,888	<u> </u>	33		eating Services		1,600	1,600	1,600	1,600	1,600	1,600
2 152	2 100	2.000	_	52		iss Utility Telephone Line iss Utility Tickets		2.500	2.500	2.500	3,500	2.500	2.50
2,152 862	2,100 300	3,008	<u> </u>			stal Services		3,500 1,000	3,500 1,000	3,500 1,000	1,000	3,500 1,000	3,500 1,000
	6,000	9,341	_	_		lecommunications		6,000	6,000	6,000	6,000		
7,217 234	250	176	<u> </u>			ontractor's Equipment Insurance		250	250	6,000	6,000 176	6,000 176	6,000
1,452		1,081	<u> </u>			otor Vehicle Insurance		1,475	1,475	1,082	1,115	1,115	
1,432	1,475	1,081	_	33		cense & Permit Bond		1,4/5	1,4/5	1,082	1,115	1,115	1,11:
2,834	2,000	1,815	<u> </u>	£ 1		lucation & Training		3,000	3,000	2,000	2,000	2,000	2,000
			<u> </u>					1,500			1,500	2,000	2,000
1,430	1,500 1,000	230	<u> </u>	_	010 Lo	<u> </u>		,	1,500	1,500	1,500	1,000	
519	200	445 12	_		015 Me 018 Tr			1,000 200	1,000 200	1,000 200	200	1,000	500

									FY21	FY21	
FY18	FY19	FY19			FY20	FY20	0	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTE	D AMENI	DED	FY20	REQUEST	ADOPTED	AMENDED
			MISCELLANEO	OUS ITEMS							
0	200	898		Dues & Assoc. Memberships		00	200	500	500	500	500
21,449	22,000	21,449		Waterworks Fee	22,	00 22	2,000	22,000	22,000	22,000	22,000
2,992	2,000	3,383	52295	Bad Debt Expense	2,	00	2,000	670	2,000	2,000	2,000
				Miscellaneous							
			MATERIALS A								
390	1,000	410		Office Supplies	,		1,000	1,000	1,000	1,000	500
9,366	10,000	10,223		Vehicle Fuels	10,		0,000	10,000	10,000	10,000	10,000
246	500	63		Lube Oil		00	500	600	600	600	600
10,411	7,000	12,749	53560	Vehicle & Equipment Supplies	7,	00	7,000	10,000	10,000	10,000	10,000
1,720	2,700	3,897		Uniform Purchases and Wearing Apparel	3,	00	3,000	3,000	3,000	3,000	3,000
				Books, Subscriptions & Education							
				Meter Replacements							
4,018	5,000	6,080		Operating Supplies	5,		5,000	5,000	5,000	5,000	5,000
2,078	10,000	8,550	53670	Small Tools	10,	00 10	0,000	10,000	10,000	10,000	10,000
			CAPITAL OUT								
5,308	0	0		Machinery & Equipment		0	0	0	0	0	0
0	0	0		Furniture & Fixtures		0	0	0	0	0	0
0	0	0	77500	Vehicle Replacement	35,	00 3:	5,000	33,587	35,000	0	0
				Vehicle replacement for unit no. 940, 2007							
				Dodge 1/2 ton 4WD truck used for utility							
				inspection.							
				Leased Equipment				0	0	0	0
0	0	0		Major Process Equipment Replacement		0	0	0	0	0	0
0	0	0	78910	Distribution System Improvements	150,	00 160	6,947	166,947	150,000	150,000	150,000
				Replaement of galvanized steel water and							
				failing distribution mains throughout							
				service area.							
959,022	1,217,325	1,052,416	WATER DISTR	IBUTION DEPT	1,149,7	1,348	,194	1,353,495	1,147,883	1,065,071	1,006,068

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			9900 I	DEBT SERVI	CE						
985,247	0	1,205,619		59000 D	epreciation Expense	0	0	0	0	0	
522,000	0	0			02 Refunding Bond Principal	0	0	0	0	0	(
21,215	12,198	12,198		89510 20	10 GOB 19.25 Principal	12,729	12,729	12,729	13,259	13,259	13,25
0	240,000	240,000		89512 20	12A Principal	240,000	240,000	240,000	250,000	250,000	250,00
30,000	86,000	86,000		89513 20	13A GO Bond - Principal	88,000	88,000	88,000	90,000	90,000	90,000
144,000	149,000	149,000			14A&B Go Bond - Principle	155,000	155,000	155,000	160,000	160,000	160,000
0	0	0		89516 20	16 Bond - Principal	0	0	0	0	0	(
				De	ebt Principal Payments						
34,079	0	0		89602 20	02 Refunding Bond Interest	0	0	0	0	0	(
				20	03 GOB Refunding Interest						
				20	07B GOB \$6.25M Interest						
				20	09 GOB Interest						
788	1,090	399		89610 20	10 GOB 19.25M Interest	652	652	652	199	199	199
93,686	84,630	94,909		89612 20	12A GO Bonds - Interest	91,529	91,529		85,612	85,612	85,612
24,289	22,205	24,580		89613 20	13A Go Bond - Interest	23,236	23,236	23,236	20,878	20,878	20,878
3,509	4,550	3,509		89616 20	16 Bond - Interest	4,550	4,550	4,550	4,550	4,550	4,550
					nortization of Bond Issue Costs						
					08 GOB \$17.9M Bond Exp						
0	0	0		89710 Bo	and Issurance Costs	0	0	0	0	0	(
					13A \$4,796,000 Bond Expense						
101,914	99,179	97,348		89614 20	14A&B GO Bond - Interest	94,725	94,725	94,725	90,122	90,122	90,122
1,960,726	698,852	1,913,562	Г	DEBT SERVI	CE.	710,421	710,421	710,421	714,620	714,620	714,620
1,500,720	0,0,002	1,515,502		JEST SERVI		710,121	710,121	,10,121	711,020	711,020	71.,020
			9925 I	DEPRECIAT	ION						
				De	epreciation						
-	-	-	D	DEPRECIAT	ON	-	-	-	-	-	-
5,139,066	4,251,077	5,207,856	т	TOTAL EXPI	ENDITUDES	4,570,568	4,769,015	4,781,097	5,136,285	4,555,807	4,508,206
3,139,000	4,231,077	3,207,630	1	I O I AL EAI I	ENDITURES	4,570,500	4,702,013	4,761,097	3,130,263	4,333,607	4,300,200
			9950 T	TRANSFERS							
105,495	103,215	103,215		89950 Tf	er Water to GF - PILOT	120,863	120,863	120,863	113,453	113,453	113,453
				Tt	ansfer to Capital Fund						
105,495	103,215	103,215	1	TRANSFERS		120,863	120,863	120,863	113,453	113,453	113,453
			9990 C	CONTINGEN	CY - UNRESERVED						
					ontingency - Unreserved						
-	-	-	(CONTINGEN	CY - UNRESERVED	-	-	-	-	-	-
	4,354,292	5,311,071			ENDITURES & TRANSFERS	4,691,430	4,889,877	4.001.055	5.040.500	4.550.055	/ /24 / / /
5,244,561							4 000 077	4,901,960	5,249,738	4,669,260	4,621,659

								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			REVENUES /	OTHER SOURCES						
	0.070.480		15.00				4 494 575			
0	8,958,130	0) Reserves	0	,		0	-	-
0	0	0	4215) Loan Proceeds	0	0	0	0	0	0
			CADITAL CO	ALED IN TAXABLE AND ADDRESS OF THE A						
0	0	0	CAPITAL CO	Tap Fees - In Town	0	0	0	0	0	0
936,000	650,000	754,000		5 Tap Fees - In Town 5 Water Tap Fees - 5/8" Meter	650,000		-			390,000
936,000	9,906	19,806	4384	4 Water Tap Fees - 1" Meter	9,900	9,900				9,900
0	9,906	7,500	4384	Water Tap Fees - 1 Meter 8 Water Tap Fees - 1 1/2" Meter	9,900	,		9,900		9,900
0	0	15,000		Water Tap Fees - 1 1/2 Meter	0	0		0		0
45,000	0	13,000		Water Tap Fees - 2 Meter O Water Tap Fees - 3" Meter	0	0		0		0
45,000	0	30,000		Water Tap Fees - 4" Meter	0		-		-	0
U	U	30,000	4300	Tap Fees - Out of Town	0	0	0	0	0	U
			-	Tap rees - Out of Town						
			-							
			REVENUE							
57,340	0	0		Interest on Investments (designated taps)	0	0	0	0	0	0
947,235	0	3,269,034		B Grant for Dam #11 Project-NRCS Grant	0			-		Ů
4,495,874	0	2,534,547		4 Grant for Dam #50 Project-NRCS Grant	0			-		0
1,405,228	0	1,537,262		5 State Grant	0			-		0
1,403,228	0	1,337,202		Transfer from Reserves	0			0		0
U	0		7773	Transfer from Reserves	0	0	0	0	0	0
			OTHER INCO	ME						
0	0	0		L&P-Principal	0	0	0	0	0	0
Ů	- O		1213	L&P-Interest	-				0	0
				Let interest						
7,886,677	9,618,036	8,167,148	TOTAL REVE	NUES / OTHER SOURCES	659,900	2,091,556	2,151,556	529,900	399,900	399,900
(295)	0	0		CTION BYPRODUCT REDUCTION	0	0	0	165,000	0	0
			SERVICES - PU	JRCHASED, SHARED, INTERNAL						
			7521	6 Engineering Services						
			CAPITAL OUT							
			7701	Land Acquisition						
			7704	Infrastructure						
			7720	Machinery & Equipment						
			7720	пистисту & Едиртен						
				Retrofit new tank mixer for 1 MG West water storage						
				tank to control disinfection by-product formation,						
				particularly trihalomethanes, in accordance with VDH						
				State waterworks regulations.						
(295)	-	-	DISINFECTIO	N BYPRODUCT REDUCTION	0	0	0	165,000	0	0
1.605.106	415.205	14.006	00.45 ELITTIES	WATER CURRLY COURCES		260.000	2.655	^	^	
1,695,186	415,397	14,996		WATER SUPPLY SOURCES	0	368,000	2,677	0	0	0
				URCHASED, SHARED, INTERNAL						
			/521	Engineering Services			[

								FW /0.4	F77.04	
EX/10	EX/10	EX/10			EV/20	EX/20	BDO IECTED	FY21	FY21	EV.21
FY18	FY19	FY19			FY20	FY20	PROJECTED		COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			CAPITAL OUTL	AYS						
			77010	Land Acquisition						
			77040	Infrastructure						
			77200	Machinery & Equipment						
1,695,186	415,397	14,996	FUTURE WAT	ER SUPPLY SOURCES	0	368,000	2,677	0	0	0
, , , , , , , ,	- /	7			-		, , , , ,		-	
0	50,000	99,815		PROCESS EQUIPMENT REPLACEMENT	0	0	0	0	0	0
			CAPITAL OUTL							
			Moved to	operating budget						
0	50,000	99,815	MAJOR PROC	ESS EQUIPMENT REPLACEMENT	0	0	0	0	0	0
1 (40 701	4 (((722	4 700 279	90CA DAM #11		0	275 000	(022	0	0	0
1,640,781	4,666,733	4,700,378	8964 DAM #11	RCHASED, SHARED, INTERNAL	0	375,000	6,023	0	0	0
				Engineering Services						
			CAPITAL OUTL							
				Infrastructure						
			77070	Tiji dadi detal e						
1,640,781	4,666,733	4,700,378	DAM #11		0	375,000	6,023	0	0	0
7.076.500	3,027,338	2.085.000	8965 DAM #50		0	200,000	20 271	0	0	0
7,976,599	3,027,338	2,085,999		RCHASED, SHARED, INTERNAL	0	200,000	38,371	U	U	0
				Engineering Services						
			CAPITAL OUTL							
				Infrastructure						
			77070	ny don detaile						
7,976,599	3,027,338	2,085,999	DAM #50		0	200,000	38,371	0	0	0
89,240	50,000	87,902	8910 DISTRIRI	TION SYSTEM IMPROVEMENTS	0	0	0	0	0	0
07,210	20,000	07,502		RCHASED, SHARED, INTERNAL				0	Ü	
				Engineering Services						
			CAPITAL OUTL							
			77040	Infrastructure						
			77200	Machinery & Equipment						
			Moved t	o operating budget						
89,240	50,000	87,902	DISTRIBUTION	N SYSTEM IMPROVEMENTS	0	0	0	0	0	0
19,095	131,313	165,805	2011 CDDING S	Γ REPURPOSING	0	0	2,897	0	0	0
19,093	131,313	103,803	CAPITAL OUTL		0	0	2,897	0	U	0
				Infrastructure						
			7,7040							
19,095	131,313	165,805	SPRING ST RE	PURPOSING	0	0	2,897	0	0	0
0			00042 ATITO35	TED METER DE L DIVO	100.000	100.000	100.000	200.000	200.000	200.000
0	0	0	08942 AUTOM	ATED METER READING	100,000	100,000	100,000	200,000	200,000	200,000

FY18	FY19	FY19			FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20		ADOPTED	
ACTUAL	AMENDED	ACTUAL			ADOLLED	ANIENDED	F 1 20	REQUEST	ADOLLED	AMENDED
			CAPITAL OUTLAYS							
			77200 Machinery & Equipment	200,000						
			Aclara AMR meter transmitting unit replacements as							
			necessary to sustain metering system at multiple customer locations.							
0	0	0	AUTOMATED METER READING		100,000	100,000	100,000	200,000	200,000	200,000
0	U		AUTOMATED METER READING		100,000	100,000	100,000	200,000	200,000	200,000
1,799,140	80,000	71,876	08946 SOUTHERN AREA ELEVATED WATER TANK		0	0	0	0	0	0
			SERVICES - PURCHASED, SHARED, INTERNAL							
			75216 Engineering Services							
1,799,140	80,000	71,876	SOUTHERN AREA ELEVATED WATER TANK		0	0	0	0	0	0
365,993	108,260	91,125	8912 ROCKWATER PARK & WELL DEVELOPMENT		0	10.135	85,260	0	0	0
303,773	108,200	91,123	CAPITAL OUTLAYS		U	10,133	85,200	0	U	U
			77040 Infrastructure							
365,993	108,260	91,125	ROCKWATER PARK & WELL DEVELOPMENT		0	10,135	85,260	0	0	0
62,733	104,089	24,043	9209 COMPUTER SYSTEM UPGRADE		0	80,046	80,046	0	0	0
			CAPITAL OUTLAYS							
			77650 Computer Software							
62,733	104,089	24,043	COMPUTER SYSTEM UPGRADE		0	80.046	80,046	0	0	0
	,,,,,,	, , , ,							-	
0	400,000	1,525	9296 SPLASH PARK & AMENITIES		0	398,475	398,475	0	0	0
			SERVICES - PURCHASED, SHARED, INTERNAL							
			75216 Engineering Services							
			CAPITAL OUTLAYS							
			77040 Infrastructure							
0	400,000	1,525	SPLASH PARK & AMENITIES		0	398,475	398,475	0	0	0
	100,000	-,,,,					273,112			-
			9950 TRANSFER TO RESERVES							0
	0		9960 Transfer							0
			TRANSFER TO OPENATIONS							
-	-	-	TRANSFER TO OPERATIONS		-	-	-	-	-	-
13,689,810	9,068,130	7,376,402	sub-total of all capital projects		100,000	1,531,656	713,749	365,000	200,000	200,000
0		.,	,		,	-,,,,,,,		,	,	,
0			LOAN TO LIGHT & POWER							
0			Loan to L&P							
0										
-	-	-	LOAN TO LIGHT & POWER		-	-	-	-	-	
0			0050 TD ANGEEDS							
0			9950 TRANSFERS							

										1	_
									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
0	549,906	0		89960	Transfers to Reserves	559,900	559,900	559,900	164,900	199,900	199,900
			9990 CONTINGENCY - UNRESERVED								
				89990	Contingency						
-	549,906	-	TRANS	FERS/C	ONTINGENCY	559,900	559,900	559,900	164,900	199,900	199,900
0											
13,689,810	9,618,036	7,376,402		TOTAL	EXPENDITURES	659,900	2,091,556	1,273,649	529,900	399,900	399,900
							·		•	-	

TOWN OF CULPEPER Wastewater - Fund Summary FY21 BUDGET

			_					FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
				OPERATING FUND:						
5,278,102	4,963,961	4,837,926		TOTAL W/W REVENUES / OTHER SOURCES	5,551,257	5,659,949	5,497,497	6,058,494	5,949,567	5,863,425
2,896,127	3,185,061	3,012,707		4700 TREATMENT	3,605,735	3,688,274	3,552,829	4,088,603	3,993,499	3,959,953
321,505	399,777	394,035		4800 COLLECTION	556,238	582,391	555,385	570,983	557,160	504,564
2,712,438	1,246,658	2,492,275		9900 DEBT SERVICE	1,239,374	1,239,374	1,239,374	1,241,344	1,241,344	1,241,344
134,610	132,465	132,465		9950 TRANSFERS	149,910	149,910	149,910	157,564	157,564	157,564
-	-	-		9990 CONTINGENCY	-	-	-	-	-	-
6,064,680	4,963,961	6,031,482		TOTAL EXPENDITURES	5,551,257	5,659,949	5,497,497	6,058,494	5,949,567	5,863,425
				REVENUES OVER (UNDER) EXPENDITURES	-	-	-	_	-	-
				CAPITAL FUND:						
1,515,504	1,177,215	1,249,500		TOTAL W/W CAPITAL FUND REVENUES	1,111,250	1,111,250	1,161,000	811,250	611,250	611,250
69,975	172,330	145,782		9030 I & I Rehabilitation Project	=	=	-	-	-	-
-	110,000	109,840		9065 Vehicle & Equipment Replacement	=	-	-		-	-
-	780,000	-		9950 Transfer to Operations	1,111,250	1,111,250	1,161,000	811,250	611,250	611,250
-	-	-		CONTINGENCY - RESERVED/UNRESERVED	-	-	-	-	-	-
69,975	1,062,330	255,622		TOTAL EXPENDITURES	1,111,250	1,111,250	1,161,000	811,250	611,250	611,250

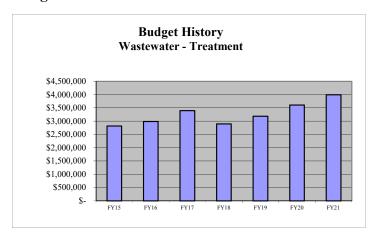
FY18 ACTUAL	FY19 AMENDED	FY19 ACTUAL				FY20 ADOPTED	FY20 AMENDED	PROJECTED FY20	FY21 DEPT REQUEST	FY21 COUNCIL ADOPTED	FY21 AMENDED
			RE		BALANCES		100.50	100.502			
0	0	0		45600	Reserves - Prior year balance	(108,692	108,692	0	0	(
			MI	ETEREI	O SALES						
4,226,145	4,250,000	4,436,702		43280	Metered Sales - Wastewater	4,808,000	4,808,000	4,808,000	5,081,124	5,030,000	5,030,000
			*10								
200			UI	ILITY I							
200	0	50			After Hours Reconnection Fee	(0	-	
80,291	90,000	79,187			Delinquent Fees	90,000			90,000		90,000
10,940	13,000	11,327			Disconnect Fees	13,000			13,000		13,000
34,016	35,000	33,626			Penalties	35,000			35,000		35,000
26,962	20,000	29,296			Septage Receiving Fees	23,000			23,000	, , , , , , , , , , , , , , , , , , ,	23,000
83,083	82,000	84,694		42000	AMR Surcharge		0	4,972	0	0	(
			UT	ILITY (CHARGES, MISCELLANEOUS						
0	3,000	0			Time & Material Charges - Misc.	3,000	3,000	3,000	3,000	3,000	3,000
1,351	3,000	8,782			Time & Material Charges - Taps	3,000			3,000		3,000
(1,500)	500	2,250			FOG permits	20,000			2,000		2,000
0	0	5,000			Wastewater Discharge Permit	1,000			1,000		1,000
			DI	N / I N I I I I	EDOM HEE OF MONEY						
22.262	27.500	60.735	RE		FROM USE OF MONEY	125 000	125.000	05.000	05.000	40,000	40.000
32,363	37,500	68,735			Interest on Investments	125,000		,	85,000		40,000
7,689	0	62,441	_	42362	Interest Income - Investments		0	40,000	50,000	30,000	30,000
			MI	SCELL	ANEOUS						
			1911	SCELL.	Insurance Dividend						
0	0	0	_	15525	Insurance Claims/Recoveries	() (0	0	0	(
0	0	0	_		Reimbursements, Rebates & Recoveries) 0	-	0		
0	0	0			Miscellaneous	veries (0		(
776,563	0	0			Developer Contributions) 0	-	0		-
0	0	526		44580	Sale of Salvage & Surplus Materia				0	0	(
0	1,000	15,310		44585	Sale of Surplus Equipment	1,000		-	1,000		1,000
0	0	0		44586	Sale of Capital Assets	1,000			0	· · · · · · · · · · · · · · · · · · ·	
0	0	0			Used Oil Proceeds		0		0	0	(
			TR	ANSFE	R FROM CAPITAL						
0	428,961	0		44960	Transfer from Reserves	429,257	429,257	255,804	671,370	678,567	592,425
5,278,102	4,963,961	4,837,926	TC	TAL RI	EVENUES / OTHER SOURCES	5,551,257	5,659,949	5,497,497	6,058,494	5,949,567	5,863,425

WASTEWATER - TREATMENT (4700)

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



Budget & Staffing Summary										
	FY19	FY20	FY20	FY21	FY21	FY21				
Category	<u>Actual</u>	Adopted	YE Proj	Dept Request	Mgr Proposed	Adopted				
Authorized Persons	15	15	15	15.4	15.4	15.4				
Expenditures										
Personnel	1,163,017	1,275,844	1,291,906	1,258,020	1,243,211	1,243,211				
Operating	1,801,879	1,929,891	1,805,923	1,955,583	1,920,288	1,920,288				
	47.013	400,000	455,000	875,000	830,000	830,000				
Capital Outlay	47,812	400,000	133,000							

Total Budget Increase

\$

387,764

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$23,977
SOCIAL SECURITY TAX	-\$1,400
MEDICARE TAX	-\$335
HEALTH INSURANCE	-\$4,023
VRS DISABILITY INSURANCE	-\$65
VRS GROUP LIFE INSURANCE	-\$96
VRS RETIREMENT	-\$2,392
BILLING & ADMIN SUPPORT	-\$33,983
ENGINEERING SERVICES	-\$15,000
TRAVEL	-\$500
VEHICLE REPLACEMENT	-\$45,000
WASTEWATER TREATMENT Total	-\$126,771

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
										-	
			4700 WAS	TEWATER - TREATMENT						-	
			PERSONN	EL - WAGES & BENEFITS						-	
865,131	811,513	798,688		Salaries		858,479	858,479		806,137	806,137	791,893
74,144	50,000	71,096		Salaries - Overtime		50,000	50,000	,	70,000	70,000	70,000
53,222	46,268	49,085	50110	Social Security Tax		48,492	48,492	,	46,013	46,178	45,746
12,554	11,002	11,762	50120	Medicare Tax		11,547	11,547		10,939	10,995	10,893
188,859	193,689	185,919	50130	Health Insurance		189,982	189,982	189,982	210,881	195,354	178,369
9,571	0	1,812	50132	OPEB Health Insurance		0	0	-	0	0	0
(64,988)	82,021	23,538		VRS Retirement		86,739	86,739	86,739	89,850	90,129	88,538
10,584	10,667	10,289		VRS Group Life Insurance		11,246	11,246		10,602	10,820	10,628
0	1,709	1,605		VRS Disability Insurance		1,921	1,921	1,921	1,867	1,867	1,867
13,539	15,583	9,224	50160	Worker's Comp. Insurance		17,438	17,438	13,500	11,731	11,731	11,731
			SERVICES	- PURCHASED, SHARED, INT	ΓERNAL						
227	0	0		Health & Medical Services		0	0	-,	0	0	0
11,440	15,000	14,540		Consulting Services		15,000	15,000		15,000	15,000	15,000
0	30,000	8,625		Engineering Services		30,000	30,000	30,000	30,000	15,000	15,000
22,266	30,000	32,899	51317	Lab Testing		30,000	30,000	30,000	30,000	30,000	30,000
				Qrtly. Sludge Testing							
				Final Effluent							
				Hardness/Metals							
				Pretreatment Testing							
				Final Effluent Weekly							
				Testing							
				Misc. Including Bioassay							
(1,875)	5,000	0		Legal Services		5,000	5,000		5,000	5,000	5,000
14,340	7,000	15,320		R&M - Buildings & Grounds		15,000	15,000		18,000	18,000	18,000
53,549	20,000	20,913		R&M - Plant		20,000	20,000		20,000	20,000	20,000
22,563	23,000	9,477		R&M - Infrastructure		23,000	23,000	10,000	20,000	20,000	20,000
81,412	85,000	121,287	53240	R&M - Equipment		85,000	85,000	70,000	85,000	85,000	85,000
320	1,000	42	53249	R&M - Misc. / Other		0	0		0	0	0
29,753	35,000	28,854	53250	Maintenance Service Contract		33,000	33,000	40,000	40,000	40,000	40,000
				Fire Extinguisher							
				Maintenance	1,000						
				Hoist Safety Certification	3,000						
				SCADA Software Support	10,000						
				HACH Services/Instrument							
				maintenance and repairs	12,000						
				EworkOrders subscription	12,000						
				and services	2,000						

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
					Boiler Maintenance & Inspec	6,000						
					Specialty HVAC							
					maintenance services	6,000						
73,667	55,000	44,335		53280	Sludge Disposal		55,000	55,000	40,000	45,000	45,000	45,000
					Toxics Engineering							
4,582	0	0		52400	Printing and Binding		0	0		0	0	0
0	,	0			Advertising		0		250	0	0	-
8,774	8,000	8,966			Uniform Rentals		8,000	8,000	8,000	9,000	9,000	9,000
608,862	674,559	674,559			Billing & Administrative Support		706,341	,	706,341	765,663	745,868	745,868
19,515	15,000	15,362		53520	Motor Pool		17,000	17,000	17,000	17,000	17,000	17,000
15,116	15,000	15,000		53525	Mowing, mulching & trimming		15,000	15,000	15,000	15,000	15,000	15,000
			O	THER CI	IARGES							
305,902	300,000	302,857			Electrical Services		300,000	300,000	300,000	300,000	300,000	300,000
13,963	100,000	53,900			Heating Services		75,000	75,000	75,000	75,000	75,000	75,000
30,494	25,000	15,197		55630	Water Services		25,000	25,000	15,000	25,000	25,000	25,000
3,999	3,500	11,626			Disposal Fees		12,000	12,000	12,000	12,000	12,000	12,000
19,707	6,800	3,528		52710	Postal Services		6,800	6,800	5,000	5,000	5,000	5,000
11,076	10,000	12,898		52720	Telecommunications		10,000	10,000	10,000	10,000	10,000	10,000
					Verizon Lines, Pump							
					stations, cell phones							
3,512	3,600	2,917		55810	Boiler & Machinery Insurance		3,600	3,600	2,019	2,080	2,080	2,080
23,264	23,300	21,950		55820	Fire / Property Insurance		23,000	23,000	20,091	21,000	21,000	21,000
					Contractor's Equipment Insurance							
5,032	5,100	3,746			Motor Vehicle Insurance		5,000	,	3,204	3,300	3,300	3,300
17,743	18,000	13,469			General Liability Insurance		15,000		/	11,540		11,540
6,751	5,000	8,409			Education & Training		7,000			7,000	7,000	7,000
1,019	1,000	1,348			Lease Copier		1,000	1,000	1,000	1,000	1,000	1,000
1,979	1,500	1,803			Lodging		1,500		1,500	1,500	1,500	1,500
961	1,000	1,305		52015			1,250	1,250	2,000	2,000	2,000	2,000
0	0	161		52018	Travel		400	400	500	500	0	0
			Ml	SCELL	ANEOUS ITEMS							
17,557	13,000	18,171		52210	Dues & Assoc. Memberships		13,000	13,000	15,000	15,000	15,000	15,000
					Permit Maintenance Fees							
					VWWA Annual Assessment fee	es						
					WEF							
					W/W Operator License							
					Renewals							
					New Operator Licenses							
10	0	0		52220	Bank Fees		0	0	0	0	0	0
					Miscellaneous							

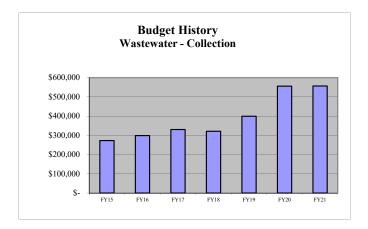
ACTUAL AMENDED ACTUAL ADOPTED AMENDED FY20 REQUEST ADOPTED		FY21	FY21									
NATERIALS AND SUPPLIES	FY21	COUNCIL	DEPT	PROJECTED	FY20	FY20				FY19	FY19	FY18
1,906 2,000 3,280 5,2510 Office Supplies 2,000 2,000 2,000 2,000 2,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 0,000 2	AMENDED	ADOPTED	REQUEST	FY20	AMENDED	ADOPTED				ACTUAL	AMENDED	ACTUAL
1,906												
1,906												
307								LS AND SUPPLIES	MATERIA			
12,804	0 2,000	2,000	2,000	2,000	2,000	2,000		Office Supplies	52510	3,280	2,000	
\$\ \begin{array}{c c c c c c c c c c c c c c c c c c c	0 1,000	1,000	1,000	1,000	1,000	1,000		Janitorial Supplies	53540	865	1,000	307
S.129	9,000	9,000	9,000	9,000	8,000	8,000		Vehicle Fuels	53550	12,097	8,000	12,804
4,664 5,500 13,568 53560 Vehicle & Equipment Supplies 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 2,000	0 10,000	10,000	10,000	10,000	10,000	10,000				206	20,000	0
1.757	0 8,000	8,000	8,000	8,000	10,000	10,000		Lube Oil	53555	7,819	10,000	8,129
2,200	0 10,000	10,000	10,000	10,000	10,000	10,000		Vehicle & Equipment Supplies	53560	13,568	5,500	4,664
206,448 275,000 220,841 53610 Chemicals 275,000 275,000 275,000 250,000 25	0 4,000	4,000	4,000	4,000	2,000	2,000	pparel	Uniform Purchases and Wearing A	51570	3,850	2,000	1,757
Carbon Source/Glycerin 175,000	0 2,500	2,500	2,500	2,700	2,500	2,500		Books, Subscriptions & Education	52580	2,298	250	2,200
Aluminum Sulfate 30,000	0 250,000	250,000	250,000	200,000	275,000	275,000		Chemicals	53610	220,841	275,000	206,448
Polymer for sludge handling			-				175,000	Carbon Source/Glycerin				
Sodium Hypochlorite							30,000	Aluminum Sulfate				
Sodium Hypochlorite												
Sodium Hypochlorite							40,000	Polymer for sludge handling				
Sodium Bicarbonate 2,500							2,500					
HACH supplies IDEXX Bacteriological Supplies Su												
HACH supplies IDEXX Bacteriological Supplies Su	0 40,000	40,000	40,000	40,000	40,000	40,000		Laboratory Supplies	53650	40,191	40,000	36,542
IDEXX Bacteriological Supplies Supplies ERA Standards/QC		,	,	,		,					,	,
Supplies Supplies												
BRA Standards/QC Chemicals/Supplies Filters/Standards S2660 Operating Supplies S3670 Small Tools S3500 S3,500												
Chemicals/Supplies Filters/Standards Section Sec	-											
Filters/Standards S2660 Operating Supplies 9,000	-											
7,746 9,000 7,346 52660 Operating Supplies 9,000 9,000 9,000 9,000 9,000 9,000 7,143 3,500	1											
7,143 3,500 6,052 53670 Small Tools 3,500	0 9,000	9,000	9,000	9,000	9,000	9.000			52660	7,346	9,000	7,746
Non-sparking tools												
Misc. Mis		- /	- /	- ,		- /					- ,	., -
CAPITAL OUTLAYS CAPITAL O	-											
16,226	+											
16,226	-							OUTLAYS	CAPITAL			
0 0 0 0 0 0 0 45,000 0 1 0 0 0 0 0 45,000 0 1 0 0 0 0 0 45,000 0 1 0 0 0 0 0 0 45,000 0 1 0	0 45,000	45,000	45,000	45,000	45.000	45,000				47.364	45,000	16.226
The addition of a 3/4 ton utility bed truck for new senior mechanic position at WPCF. 77600 Computer Equipment 5,000 9,552 10,000 10,000 10,000			,									
		, ,	.5,000			· ·			7,7200			Ü
WPCF. WPCF. 10,000 10,												
0 5,000 448 77600 Computer Equipment 5,000 9,552 10,000 10,000 10,000												
	0 10,000	10 000	10 000	10 000	9 552	5 000			77600	448	5 000	n
15X 0 0 77650 Computer Software 0 0 0 0 0 0			0		0,552	0,000		Computer Software		0	0,000	158
		-			0	U					0	136
77900 Leased Equipment 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		-			127 097	350,000						

				_							FY21	FY21	
FY18	FY19	FY19	-					FY20	FY20	PROJECTED		COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL						ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			_										
						Replacement of one biosolids centrifuge with a screw press or other technology. Existing centrifuge is over 35 years old and is unreliable and difficult to find replacement parts since this old technology is considered obsolete.	450,000						
						Replacement of wastewater treatment plant screen house structure due to severe damage from corrosion. Replacement of major process equipment, if needed.	250,000 75,000						
2,896,127	3,185,061	3,012,707		WA	STEWAT	ER TREATMENT		3,605,735	3,688,274	3,552,829	4,088,603	3,993,499	3,959,953

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



Budget & Staffing Summary										
	FY19	FY20	FY20	FY21	FY21	FY21				
Category	<u>Actual</u>	Adopted	YE Proj	Dept Request	Mgr Proposed	Adopted				
Authorized Persons	4	4	4	5.2	5.2	5.2				
Expenditures										
Personnel	238,859	298,038	298,038	307,878	294,055	294,055				
reisonnei		106 700	105,847	107,105	107,105	107,105				
Operating	155,176	106,700	103,847	107,105						
	155,176	151,500	151,500	156,000	156,000	156,000				

\$

Total Budget Increase

922

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$6,551 -\$11,000 SALARIES-PART-TIME SOCIAL SECURITY TAX -\$361 MEDICARE TAX -\$94 HEALTH INSURANCE -\$752 VRS DISABILITY INSURANCE -\$17 VRS GROUP LIFE INSURANCE -\$28 VRS RETIREMENT -\$612 **WASTEWATER COLLECTION Total** -\$19,415 See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
										=	
					STEWATER COLLECTION						
			PE		EL - WAGES & BENEFITS						
138,094	/	161,125			Salaries	199,872	199,872		193,570	193,570	158,040
3,098	20,000	9,926			Salaries - Overtime	20,000	20,000	20,000	20,000	20,000	20,000
14,950		11,982		50030	Salaries - Part-Time	11,000	11,000	11,000	11,000	0	C
9,569		11,026			Social Security Tax	12,144	12,144	12,144	11,797	11,808	9,637
2,255		2,603			Medicare Tax	2,872	2,872		2,780	2,782	2,274
18,776		24,064			Health Insurance	27,864	27,864	27,864	41,371	38,362	28,421
12,115	/	13,737			VRS Retirement	15,636	15,636	15,636	21,510	21,625	17,656
1,470		1,769		50145	VRS Group Life Insurance	2,027	2,027	2,027	2,538	2,596	2,119
0	.02	386			VRS Disability Insurance	499	499		462	462	462
3,609	5,628	2,241		50160	Worker's Comp. Insurance	6,124	6,124	6,124	2,850	2,850	2,850
			SE	_	S - PURCHASED, SHARED, INTE						
0	0	0		50210	Health & Medical Services	0	0	0	0	0	C
					Contractual Services						
					Engineering Services						
19,300	/	74,765			R&M - Infrastructure	25,000	25,000	25,000	25,000	25,000	25,000
1,982		305			R&M - Equipment	1,800	1,800	1,800	1,800	1,800	1,800
475	1,000	8,486		53245	R&M - Vehicle	1,000	1,000	1,000	1,000	1,000	1,000
					R&M - Misc. / Other						
10,085	8,000	4,206		53250	Maintenance Service Contract	7,000	7,000	7,000	7,000	7,000	7,000
					Fire Extinguisher Maintenance						
					EworkOrders subscription						
					and services						
			_		Pest Control Services						
			_		Sewer Camera Service						
			_	52660	Advertising						
715	1,000	1,054	_		Uniform Rentals	1,000	1,000	1,000	1.000	1,000	1,000
/13	1,000	1,034	_	52660	Salary & Benefits Payment	1,000	1,000	1,000	1,000	1,000	1,000
18,113	14,000	14,000	_		Motor Pool	14,000	14,000	14,000	14,000	14,000	14,000
10,113	14,000	14,000		33320	IVIOLOT 1 OOI	14,000	14,000	14,000	14,000	14,000	14,000
			O	THER C	HARGES						
0		11			Postal Services	0	0		0	0	
3,921	3,200	4,000			Electrical Services	3,200	3,200	3,200	3,200	3,200	3,200
1,973		1,861			Heating Services	1,000	1,000	1,000	1,000	1,000	1,000
2,152		3,008		52675	Miss Utility Tickets	2,000	2,000		2,000	2,000	2,000
3,766		4,106		52720	Telecommunications	4,500	4,500		4,500	4,500	4,500
279	300	210		55830	Contractor's Equipment Insurance	300	300	207	215	215	215

								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
4,736	4,900	3,525	55840	Motor Vehicle Insurance	4,900	4,900	3,291	3,390	3,390	3,390
			52660	License & Permit Bond						
2,669	2,500	1,502	51920	Education & Training	2,500	2,500	2,500	2,500	2,500	2,500
0	200	230		Lodging	300	300	300	300	300	300
12	200	0	52015	Meals	200	200	200	200	200	200
0	0	0	52018	Travel	0	0	0	0	0	0
			MISCELL	ANEOUS ITEMS						
3,696	0	3,353	52295	Bad Debt Expense	0	0	849	2,000	2,000	2,000
				Miscellaneous						
			MATERIA	LS AND SUPPLIES						
179	400	173	52510	Office Supplies	400	400	400	400	400	400
80	200	0	53540	Janitorial Supplies	200	200	200	200	200	200
12,463	15,000	12,954	53550	Vehicle Fuels	15,000	15,000	15,000	15,000	15,000	15,000
268	400	410		Lube Oil	400	400	400	400	400	400
14,576	11,000	6,809	53560	Vehicle & Equipment Supplies	10,000	10,000	10,000	10,000	10,000	10,000
716	1,000	1,636	51570	Uniform Purchases and Wearing Appare	rel 1,500	1,500	1,500	1,500	1,500	1,500
1,263	2,500	2,545		Operating Supplies	2,500	2,500	2,500	2,500	2,500	2,500
528	8,000	6,026	53670	Small Tools	8,000	8,000	8,000	8,000	8,000	8,000
			CAPITAL							
13,622	1,500	0	77200	Machinery & Equipment	1,500	1,500	1,500	1,500	1,500	1,500
0	0	0	77300	Furniture and Fixtures	0	0	0	0	0	0
0	0	0	77500	Vehicle Replacement	0	0	0	0	0	0
			77900	Leased Equipment			0	0	0	0
0	0	0	79030	I & I Rehabilitation	150,000	176,153	150,000	154,500	154,500	154,500
0	0	0	79035	Major Process Upgrade	0	0	0	0	0	0
321,505	399,777	394,035	WASTEW	ATER COLLECTION	556,238	582,391	555,385	570,983	557,160	504,564

							FY21	FY21	
FY18	FY19	FY19		FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
								-	
			9900 DEBT SERVICE						
1,319,985	0	1,323,167	59000 Depreciation Expense	0	0	0	0	0	0
0	0	0	89500 Lease Payments - Principal	0	0	0	0	0	0
265,000	0	0	89509 2008 GOB Principal	0	0	0	0	0	0
590,163	414,719	414,719	89510 2010 GOB 19.25 Principal	427,098	427,098	427,098	444,477	444,477	444,477
0	245,000	245,000	89516 2016 Bond - Principal	250,000	250,000	250,000	260,000	260,000	260,000
43,905	0	37,868	89609 2008 GOB Interest	0	0	0	0	0	0
31,901	36,639	19,021	89610 2010 GOB 19.925M Interest	21,876	21,876	21,876	6,667	6,667	6,667
461,483	550,300	452,500	89616 2016 Bond - Interest	540,400	540,400	540,400	530,200	530,200	530,200
			Amortization of Bond I						
0	0	0	44586 Gain/Loss - Asset Disposal	0	0	0	0	0	0
0	0	0	89710 Bond Issurance Costs	0	0	0	0	0	0
2,712,438	1,246,658	2,492,275	DEBT SERVICE	1,239,374	1,239,374	1,239,374	1,241,344	1,241,344	1,241,344
								-	
			9925 DEPRECIATION						
			Depreciation						
			DEPRECIATION						
5,930,070	4,831,496	5,899,017	TOTAL EXPENDITURES	5,401,347	5,510,039	5,347,587	5,900,930	5,792,003	5,705,861
			9950 TRANSFERS						
134,610	132,465	132,465	89950 Tfer W/W to GF - PILOT	149,910	149,910	149,910	157,564	157,564	157,564
			Transfer to Capital Fund						
134,610	132,465	132,465	TRANSFERS	149,910	149,910	149,910	157,564	157,564	157,564
								-	
			9990 CONTINGENCY - UNRESERVED						
			9990 Contingency - Unreserved						
-	-	-	CONTINGENCY - UNRESERVED	-	-	-	-	-	-
						- 10 - 1 -		-	- 0 40 45 -
6,064,680	4,963,961	6,031,482	TOTAL EXPENDITURES & TRANS	FERS 5,551,257	5,659,949	5,497,497	6,058,494	5,949,567	5,863,425

TOWN OF CULPEPER Wastwater - Capital FY21 BUDGET

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			DEVENIES / OF	THE COURCE							
			REVENUES / O	THER SOURCES						_	
			45600	Bond Proceeds						-	
0	0	0	-			0	0	0	0	0	0
				Loan Proceeds - AMR			<u> </u>				
			RESERVES								
0	137,215	0	45600	Reserves		0	0	0	0	0	C
			CAPITAL CONT	TDIDITION							
0	0	0		Tap Fees - In Town		0	0	0	0	0	0
1,430,000	1,040,000	1,165,000		WW Tap Fees - 5/8" meter		1,040,000	1,040,000	1,040,000	800,000	-	600,000
0	0	12,500		WW Tap Fees - 1" Meter		0		0	0	0	0
0	0	11,250	43848	Tap Fees - 1 1/2" meter		11,250	11,250	40,500	11,250	11,250	11,250
0	0	20,250		Tap Fees - 2" meter		20,000	20,000	40,500	0	0	0
60,750	0	0		Tap Fees - 3" meter		40,000	40,000	40,000	0	Ŭ	0
0	0	40,500	43881	Tap Fees - 4" meter		0	0	0	0	0	0
				Tap Fees - Out of town							
			REVENUE FRO	M USE OF MONEY							
24,754	0	0		Interest On Investments (designate	d taps)	0	0	0	0	0	0
· ·											
			FUND TRANSFI	T							
				Transfer to Capital Fund							
1,515,504	1,177,215	1,249,500	TOTAL REVEN	IUES / OTHER SOURCES		1,111,250	1,111,250	1,161,000	811,250	611,250	611,250
1,515,501	1,177,213	1,219,500	TOTAL REVEN	CEST OTHER SOCKEES		1,111,230	1,111,200	1,101,000	011,230	-	011,230
69,975	172,330	145,782		ABILITATION PROJECT		0	0	0	0	0	0
				ICES - PURCHASED, SHARED, I	NTERNAL						
				Engineering Services							
				CAL OUTLAYS							
			7040	Infrastructure							
69,975	172,330	145,782	I & I REHABILI	ITATION PROJECT		0	0	0	0	0	0
	440.000									-	
0	110,000	109,840		& EQUIPMENT REPLACEMEN ICES - PURCHASED, SHARED, IN		0	0	0	0	0	0
				Engineering Services	NIEMNAL						
				CAL OUTLAYS							

TOWN OF CULPEPER Wastwater - Capital FY21 BUDGET

FY18	FY19	FY19			FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			7500 Vei	nicle Replacement						
			7200 Ma	chinery & Equipment						
0	110,000	109,840	VEHICLE & EQUI	PMENT REPLACEMENT	-	-	-	-	-	-
									-	
24,426	114,885	54,760		CESS UPGRADE - WPCF	0	0	0	0	0	C
		<u> </u>		OUTLAYS						
			77040 Inf							
			7/200 Ma	chinery & Equipment					0	
24,426	114,885	54,760	MAJOR PROCESS	EQUIP UPGRADE	_	_	_	_		_
21,120	111,000	3 1,7 00	MIGORINGEESS	EQUIT OF GRADE						
69,975	1,062,330	255,622	sub-total a	ll capital projects	0	0	0	0	0	0
			9950 Transfers							
0	780,000	0	89960	Transfer to Reserves	1,111,250	1,111,250	1,161,000	811,250	611,250	611,250
	7 00 000		m 4		1 111 250	1 111 250	1.161.000	011.050	(11.050	(11.25)
0	780,000	0	Transfers		1,111,250	1,111,250	1,161,000	811,250	611,250	611,250
		<u> </u>	9990 CONTINGENO	CV LINDESEDVED					-	
	0	<u> </u>		ntingency-Reserved	0	0	0	0	0	0
	0	<u> </u>		reserved		0	0	U	0	
0	0	0	CONTING		_	_	0	0	_	-
	-							-	-	
69,975	1,062,330	255,622	TOTAL E	XPENDITURES	1,111,250	1,111,250	1,161,000	811,250	611,250	611,250
									-	

TOWN OF CULPEPER Light & Power - Fund Summary FY21 BUDGET

								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			OPERATIN	G FUND:						
12,530,499	12,866,200	13,085,818	TOTAL LIC	GHT AND POWER FUND REVENUES	13,323,246	13,323,246	13,354,499	13,892,800	13,673,300	13,673,300
1,102,269	1,142,842	1,135,144	5600	ADMINISTRATION	1,240,784	1,240,784	1,238,815	1,294,382	1,268,171	1,273,219
7,279,456	7,667,282	7,175,553	5700	GENERATION	8,092,735	8,092,735	8,106,051	8,637,788	8,637,064	8,634,587
1,456,605	1,755,499	1,565,365		DISTRIBUTION	1,983,946	1,983,946	2,047,983	2,348,728	1,931,124	1,938,928
1,541,110	518,348	1,430,816	9900	DEBT SERVICE	528,242	528,242	470,551	467,946	467,946	467,946
367,860	1,782,229	368,700	9950	TRANSFERS	1,477,539	1,477,539	1,491,099	1,143,956	1,368,995	1,358,620
-	-	-	9990	CONTINGENCY	-	-	-	-	-	-
11,747,300	12,866,200	11,675,577	TOTAL EX	PENDITURES	13,323,246	13,323,246	13,354,499	13,892,800	13,673,300	13,673,300
783,198	-	1,410,241	REVENUES	OVER (UNDER) EXPENDITURES	-	-	-	-	-	-
			CAPITAL F	UND:						
-	483,235	-	TOTAL L&	P CAPITAL FUND REVENUES	-	129,684	129,684	-	-	-
82,050	142,000	250,193	8810	DISTRIBUTION SYSTEM IMPRVMTS	_	_	_	_		_
31,353	51,235	31,353		FINANCIAL SYSTEM UPGRADE	_	39,684	39,684	_	_	_
42,444	90,000	42,444		LED STREETLIGHTING	_	-	-	_	_	_
34,230	-	34,230		SUBSTATION UPGRADES	_	_	_	_	_	_
-	200,000			DISTRIBUTION 4KV SYS CHANGEOUT	_	90,000	90,000	_	_	_
	200,000		3700			,,,,,,,,,	20,000			
190,077	483,235	358,219		Total Capital Expenditures	_	129,684	129,684	_	_	_
-	-	-		GENCY - UNRESERVED	_	-	-	_	_	_
190,077	483,235	358,219		PENDITURES	-	129,684	129,684	-	-	-

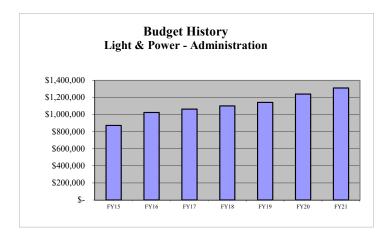
										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			RE		BALANCES							
					Reserves - Prior Year Balance							
				L	Loan Proceeds							
			ME		SALES							
11,959,984	12,400,000	12,461,345		43220	Metered Sales - Electric		12,758,246	12,758,246	12,758,246	13,300,000	13,198,000	13,198,000
			T YOU		7777							
			UT	ILITY I					4.500			
2,134	4,000	1,250		43310	After Hours Reconnection Fee		4,500	4,500	4,500	4,500	4,500	4,500
82,724	90,000	81,586		43320	Delinquent Fees		90,000	90,000	90,000	100,000	100,000	100,000
11,271	13,000	11,671			Disconnect Fees		15,000	15,000	16,000	17,000	17,000	17,000
13,765	15,000	23,819			Meter Fees		18,000	18,000	15,000	15,000	15,000	15,000
35,049	40,000	34,648		43370	Penalties		40,000	40,000	40,000	40,000	40,000	40,000
					Service Charge - Interest							
			UT		CHARGES, MISCELLANEOUS							
97,359	96,200	99,072			AMR Cost Recovery		97,500	97,500	97,500	100,800	100,800	100,800
0	0	575			Pole Permits & Rental Charge		1,000	1,000	1,000	1,000	1,000	1,000
16,699	10,000	32,553			Time & Material Charges - Misc.		10,000	10,000	35,119	10,000	10,000	10,000
253,600	140,000	219,000			Underground Connection Charge		160,000	160,000	/	140,000	87,500	87,500
0	2,000	0		43350	Overhead Connection Charge		1,000	1,000	1,000	1,000	1,000	1,000
			RE	VENUE	FROM USE OF MONEY							
					Consumption Tax							
37,790	30,000	63,467		42360	Interest on Investments		100,000	100,000	85,000	85,000	40,000	40,000
3,076	0	39,677		42362	Interest Income - Investments		0	0	23,608	50,000	30,000	30,000
			MI	SCELL	ANEOUS							
					Insurance Dividend							
3,492	10,000	0			Insurance Claims/Recoveries		7,500	7,500	7,500	7,500	7,500	7,500
0	1,000	0			Reimbursements, Rebates & Recov	eries	500	500	500	500	500	500
7,277	3,000	3,042			Miscellaneous		3,000	3,000	2,000	2,000	2,000	2,000
2,684	2,000	1,395			Sale Of Salvage & Surplus Materia	ls	1,000	1,000	1,527	1,500	1,500	1,500
271	3,000	45			Sale Of Surplus Equipment		1,000	1,000	1,000	10,000	10,000	10,000
3,324	7,000	12,674			Recovered Cost - Streetlights in Ne	w Dev.	15,000	15,000	15,000	7,000	7,000	7,000
0	0	0		45610	Transfer from Reserves		0	0	-	0	0	0
12,530,499	12,866,200	13,085,818	TO	TAL RI	EVENUES / OTHER SOURCES		13,323,246	13,323,246	13,354,499	13,892,800	13,673,300	13,673,300

LIGHT & POWER - ADMINISTRATION (5600)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2	2	2	2	2	2
Expenditures						
Expenditures Personnel	218,008	231,869	231,869	236,903	235,257	235,257
	218,008 916,240	231,869 1,006,715	231,869 1,004,746	236,903 1,055,279	235,257 1,030,714	235,257 1,030,714
Personnel	,	,			*	,

Total Budget Increase

\$

27,386

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR -\$5,312 -\$322 SOCIAL SECURITY TAX MEDICARE TAX -\$75 HEALTH INSURANCE -\$459 -\$18 VRS GROUP LIFE INSURANCE VRS RETIREMENT -\$485 BILLING & ADMIN SUPPORT -\$42,866 TRAVEL -\$500 **ELECTRIC ADMINISTRATION Total** -\$50,037

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			560	n ei ec	TRIC ADMINISTRATION						
					EL - WAGES & BENEFITS						
160,554	164,404	170,561	112		Salaries	174,041	174,041	174,041	175,206	175,206	179,406
59	500	492			Salaries - Overtime	500	500		500	500	500
9,683	9,857	10,331			Social Security Tax	10,455	10,455		10,489	10,519	10,780
2,265	2,306	2,416			Medicare Tax	2,446	2,446		2,453	2,461	2,522
22,868	23,037	23,065			Health Insurance	23,037	23,037	23,037	25,340	23,499	23,499
5,389	0	(8,903)		50132	OPEB Health Insurance	0	0		0	0	0
17,033	16,622	16,945		50140	VRS Retirement	17,597	17,597	17,597	19,467	19,572	20,041
2,077	2,154	2,196		50145	VRS Group Life Insurance	2,281	2,281	2,281	2,296	2,348	2,405
0	0	0		50150	VRS Disability Insurance	0	0	-	0	0	0
1,170	1,378	906		50160	Worker's Comp. Insurance	1,512	1,512	1,512	1,152	1,152	1,152
			SE	RVICES	- PURCHASED, SHARED, INTERNAL						
0	300	0			Health & Medical Services	100	100		100	100	100
0	1,500	0		53230	R&M - Building & Grounds	1,000	1,000	1,000	1,000	1,000	1,000
0	0	0			R&M - Vehicle	0	0	-	0	0	0
8,418	0	5,510		53250	Maintenance Service Contract	15,000	15,000	15,000	2,500	2,500	2,500
					Pitney Bowes 1,500						
					ESI - Copier 1,000						
4,582	533	0			Printing and Binding	500	500		500	500	500
0	500	351			Advertising	0	0		0	0	0
836,302	894,016	894,016			Billing and Administrative Services	968,780	968,780	·	1,030,778	1,006,713	1,006,713
1,000	1,000	1,000		53520	Motor Pool	1,000	1,000	1,000	1,000	1,000	1,000
			0.77	THE C	YA D G D G						
15.405	2 000	(1.264)	OI		HARGES	2 000	2.000	1.500	1.500	1.500	1.700
15,407	3,800	(1,364)	-		Postal Services	3,000	3,000		1,500	1,500	1,500
1,986	4,000	2,795			Telecommunications	3,500	3,500		3,500	3,500	3,500
1,559	1,610	1,161	_		Motor Vehicle Insurance	1,610	1,610		1,176	1,176	1,176
174	500	272 117	<u> </u>	52015		500	500		500	500	500
0	500	11/	-	52018	1 ravel	500	500	500	500	0	0
			МТ	SCELL	ANEOUS ITEMS						
10,035	10,000	11,688	1711		Dues & Assoc. Memberships	11,000	11,000	11,000	12,000	12,000	12,000
10,033	10,000	0			Bank Fees	11,000			12,000	12,000	12,000
0	0				Bad Debt	0	0	_	0	0	0
17	0	0	_		Miscellaneous	0	0	_	0	0	0
17	0			30277		0	0		0	0	U
			MΔ	TERIA	LS AND SUPPLIES						
0	500	574	17.17		Office Supplies	0	0	_	0	0	0
U	200	3,1		2-210	150	V		n of Culpeper F			

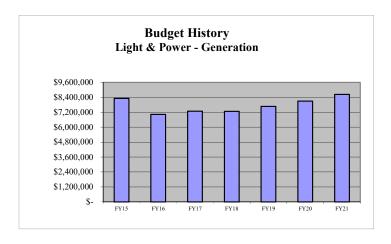
								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
0	0	0	53550 Vehicle Fuels		0	0	-	0	0	0
0	0	0	53560 Vehicle & Equipment Supplies		0	0	-	0	0	0
0	125	0	51570 Uniform Purchases and Wearing	Apparel	125	125	125	125	125	125
60	200	121	52660 Operating Supplies		100	100	100	100	100	100
			CAPITAL OUTLAYS							
1,632	3,000	895	77600 Computer Hardware and Equipm	ent	2,000	2,000	2,000	2,000	2,000	2,000
0	500	0	77650 Computer software		200	200	200	200	200	200
0	0	0	77500 Vehicle Replacement		0	0	-	0	0	0
			77900 Leased Equipment				-	0	0	0
1,102,269	1,142,842	1,135,144	ELECTRIC ADMINISTRATION		1,240,784	1,240,784	1,238,815	1,294,382	1,268,171	1,273,219

LIGHT & POWER - GENERATION (5700)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2	2	2	1	1	2
Expenditures						
•						
Personnel	39,486	155,915	147,419	83,410	82,686	82,686
Personnel Operating	39,486 7,136,067	155,915 7,936,820	147,419 7,958,632	83,410 8,554,378	82,686 8,554,378	82,686 8,554,378
	· · · · · · · · · · · · · · · · · · ·	*	.,	,	*	,

Total Budget Increase

\$

544,330

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

SALARIES-REGULAR	-\$1,872
SOCIAL SECURITY TAX	-\$115
MEDICARE TAX	-\$27
HEALTH INSURANCE	-\$196
VRS GROUP LIFE INSURANCE	-\$7
VRS RETIREMENT	-\$172
ELECTRIC GENERATION Total	-\$2,389

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
				O ELEC	STRUC CENTED A THON						
					TRIC GENERATION						
101,136	107,100	82,154	PE		EL - WAGES & BENEFITS Salaries	111,489	111,489	111,489	58,927	58,927	61,027
1,709	1,000	1,395	_		Salaries Salaries - Overtime	2,000	2,000	/	1,000	1,000	1,000
5,961	6,527	5,107	_		Social Security Tax	6,830	6,830		3,619	3,622	3,752
1,394	1,527	1,194	_		Medicare Tax	1,598	1,598		847	847	878
19,679	19,496	14,621	_		Health Insurance	19,496	19,496		10,722	9,941	9,941
(21,054)	10,829	(67,065)	-		VRS Retirement	11,274	11,274		6,547	6,583	6,817
1,224	1,404	1,115	-		VRS Group Life Insurance	1,461	1,461	1,461	772	790	818
0	347	197	_		VRS Disability Insurance	361	361	361	0		0
991	1,312	767			Worker's Comp. Insurance	1.406	1,406		976	976	976
,,,,	-,					-,	-,	2,100		,,,	
			SE	RVICES	- PURCHASED, SHARED, INTERNAL						
0	0	0		50210	Health & Medical Services	700	700	500	500	500	500
19	30,000	3,878		53230	R&M - Buildings & Grounds	30,000	30,000	15,000	15,000	15,000	10,000
					Paint concrete walls and						
					floor						
					Asphalt & concrete repairs						
90,332	20,000	3,309			R&M - Engines	20,000	20,000		20,000	20,000	20,000
192	8,000	0			R&M - Equipment	25,000	25,000		25,000	25,000	25,000
1,800	20,000	2,902		53250	Maintenance Service Contract	5,000	5,000	5,000	5,000	5,000	5,000
					People's Choice Answering						
					Service 2,500						
					Misc. 2,500						
604	1,000	1,201		51451	Uniform Rentals	1,500	1,500	1,500	1,500	1,500	1,500
			07	THE C	LA DOES						
0	0		OI		HARGES	0	0		0	^	0
0	0	0			Water Services Postal Services	0	-		0	-	0
2,001	1,500	2,134	_		Telecommunications	2,200	2,200		1,000	1,000	1,000
731	750	607	_		Boiler & Machinery Insurance	775	775		522	522	522
8,428	8,680	7,952	-		Fire / Property Insurance	8,950	8,950		7,758	7,758	7,758
2,822	2,910	2,127	_		Contractor's equipment insurance	3,000	3,000		2,190	2,190	2,190
13,504	13,900	10,251			General Liability Insurance	14,300	14,300		10,555	10,555	10,555
13,304	13,700	10,231	_	23070	Solicial Elability insulance	11,500	11,500	10,240	10,555	10,555	10,555
			MI	SCELL	ANEOUS ITEMS						
0	0	0			Bank Fees	0	0	_	0	0	0
							Ů				
				1	162	1	Т	n of Culpeper F	V04 A		2000

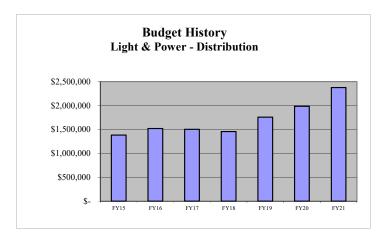
								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			MATERIALS AND SUPPLIES							
0	0	0	53550 Vehicle Fuels		0	0	-	0	0	0
(16,530)	25,000	20,573	53552 Fuel Oil		20,000	20,000	65,000	80,000	80,000	80,000
0	1,500	0	53555 Lube Oil		1,500	1,500	1,500	1,500	1,500	1,500
0	0	0	53560 Vehicle & Equipment Supplies		0	0	-	0	0	0
472	1,000	264	51570 Uniform Purchases and Wearing	Apparel	1,500	1,500	1,000	1,000	1,000	1,000
0	3,000	0	52580 Books, Subscriptions & Education	1	0	0	-	500	500	500
7,063,739	7,380,000	7,080,570	56620 Electricity Purchased		7,802,195	7,802,195	7,802,195	8,382,153	8,382,153	8,382,153
			VMEA - GDS Projections							
			(Includes true up for NUG							
			Utility Retirement)							
2	0	300	52660 Operating Supplies		0	0	324	0	0	0
300	500	0	53670 Small Tools		200	200	200	200	200	200
			CAPITAL OUTLAYS							
0	0	0	79010 Substation Upgrades		0	0	-	0	0	0
0	0	0	77500 Vehicle Replacement		0	0	-	0	0	0
			77900 Leased Equipment				-	0	0	0
7,279,456	7,667,282	7,175,553	ELECTRIC GENERATION		8,092,735	8,092,735	8,106,051	8,637,788	8,637,064	8,634,587

LIGHT & POWER - DISTRIBUTION (5800)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	14	14	14	13	13	13
Expenditures						
Expenditures Personnel	1,140,077	1,291,296	1,289,568	1,272,197	1,264,593	1,264,593
1	1,140,077 344,378	1,291,296 401,050	1,289,568 466,815	1,272,197 502,476	1,264,593 462,476	1,264,593 462,476
		, , , ,			, - ,	

Total Budget Increase \$ (52,822)

TRAVEL

TELECOMMUNICATIONS

VEHICLE REPLACEMENT

ELECTRIC DISTRIBUTION Total

UNIFORM & WEARING APPAREL

MGR PROPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

SALARIES-REGULAR	-\$27,152
SOCIAL SECURITY TAX	-\$1,654
MEDICARE TAX	-\$385
HEALTH INSURANCE	-\$2,137
VRS DISABILITY INSURANCE	-\$66
VRS GROUP LIFE INSURANCE	-\$87
VRS RETIREMENT	-\$2,484
MACHINERY & EQUIPMENT	-\$45,000
NEW LINES & CUSTOMERS	-\$10,000
R&M-BUILDING & GROUNDS	-\$10,000
R&M-VEHICLE	-\$3,500
RIGHT OF WAY CLEARING	-\$15,000
SMALL TOOLS	-\$5,000

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

-\$1,000

-\$315,000

-\$443,965

-\$500 -\$5,000

FY18 ACTUAL	FY19 AMENDED	FY19 ACTUAL			FY20 ADOPTED	FY20 AMENDED	PROJECTED FY20	FY21 DEPT REQUEST	FY21 COUNCIL ADOPTED	FY21 AMENDED
			5800-ELECTRIC DISTRIBUTION							
			PERSONNEL - WAGES & BENEFITS							
752,459	902,364	821,770	50010 Salaries		926,116	926,116	926,116	891,310	891,310	918,610
732,739	702,304	021,770	Combined two positions into		920,110	720,110	920,110	671,510	691,310	710,010
			one one							
46,940	50,000	52,256	50020 Salaries - Overtime		60,000	60,000	60,000	75,000	75,000	75,000
47,674	53,678	52,123	50110 Social Security Tax		54,865	54,865		53,590	53,712	55,405
11,150		12,190	50120 Medicare Tax		12,833	12,833		12,537	12,568	12,963
112,566	138,745	103,030	50130 Health Insurance		118,910	118,910		117,726	109,167	109,167
78,801	91,149	79,947	50140 VRS Retirement		93,230	93,230		99,039	99,572	102,622
9,704	11,815	10,315	50145 VRS Group Life Insurance		12,083	12,083	12,083	11,681	11,950	12,316
0	1,130	1,073	50150 VRS Disability Insurance		1,531	1,531	1,531	1,938	1,938	1,938
9,522	11,058	7,372	50160 Worker's Comp. Insurance		11,728	11,728		9,376	9,376	9,376
0		0	50180 Other Payroll Benefits Exp		0			0		0
			SERVICES - PURCHASED, SHARED, INT	TERNAL						
0	2,000	193	50210 Health & Medical Services		4,200	4,200	4,200	4,200	4,200	4,200
0	10,000	0	51314 Consulting Services (system study	7)	10,000	10,000	10,000	15,000	15,000	10,000
22,296	10,000	2,027	51315 Contractual Services		2,500	2,500	7,500	0	0	0
0	0	0	51322 Right of Way Clearing		0	0	15,000	30,000	15,000	15,000
0	0	0	51323 Storm Damage Cleanup		0	0	12,000	20,000	20,000	20,000
12,045	25,000	20,454	53230 R&M - Building & Grounds		20,000	20,000	20,000	25,000	15,000	10,000
			Backup generators for Truck and L&P office building							
3,859	20,000	6,753	53240 R&M - Equipment		15,000	15,000	15,000	15,000	15,000	15,000
6,690	15,000	4,352	53245 R&M - Vehicles		21,000	21,000		21,000	17,500	17,500
313	5,000	244	53246 R&M - Tools		3,000	3,000		3,000	3,000	3,000
1,921	5,000	1,550	53247 R&M - Street lights - Misc		3,000	3,000		3,000	3,000	3,000
39,745	40,000	71,848	53250 Maintenance Service Contract		49,000	49,000	49,000	46,150	46,150	46,150
55,7.15	10,000	, 1,0.0	Accurate Calibration	1,500	.5,000	.,,,,,,	13,000	10,120	10,120	10,120
			Aclara	18,000						
			Altec Industries Inc	5,000						
			CSM Integration	10,150						
			Special Fleet Svcs	6,000						
			Mitchell1	1,200						
			Commercial & Construction							
		<u> </u>	Cleaning Inc	1,900			n of Culpeper F			

FY18	FY19	FY19			FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			VMDEA	2,400						
4,028	7,000	5,341	53271 OH Line Agreement		7,000	7,000	7,000	7,000	7,000	7,000
0	0	0	52410 Advertising		0			0	ų.	0
7,549	7,500	12,942	51451 Uniform Rentals		15,000	15,000	15,000	18,000	18,000	18,000
			Rental cost for fire retardant clothing, current and future L&P staff							
49,000	50,000	50,000	53520 Motor Pool		50,000	50,000		50,000	50,000	50,000
6,430	7,500	7,500	53525 Mowing, mulching, trimming		7,500	7,500	7,500	7,500	7,500	7,500
			OTHER CHARGES							
15,625	15,000	14,285	55620 Heating Services		15,000	15,000		15,000	15,000	15,000
670	700	454	55630 Water Services		700	700		400	400	400
729	600	262	53640 Sewage Services		400	400		200	200	200
300	1,000	479	53660 Disposal Fees		500	500		500	500	500
3,264	4,000	4,564	52675 Miss Utility Tickets		6,000	6,000		6,000	6,000	6,000
88	100	164	52710 Postal Services		200	200		200	200	200
20,115	15,000	15,837	52720 Telecommunications		15,000	15,000		16,000	15,000	15,000
789	810	655	55810 Boiler & Machinery Insurance		850	850	541	557	557	557
			Fire / Property Insurance							
			Contractor's Equipment Insurance							
9,701	9,990	7,221	55840 Motor Vehicle Insurance		10,200	10,200	6,571	6,769	6,769	6,769
			General Liability Insurance							
1,285	7,500	(6)	51920 Education & Training		20,000	20,000	20,000	24,000	24,000	24,000
			Lineman school training for							
			4 employees							
			Substation school for 2							
			employees							
			Safety training for							
4.620	7 000	2.062	department staff		7.000	7 000	7 000	7 000	7 000	7 000
4,629	5,000	3,063	52010 Lodging		5,000	5,000	5,000	5,000	5,000	5,000
1,590	2,000	1,121	52015 Meals		3,000	3,000		3,000	3,000	3,000
213	500	0	52018 Travel		0			500	0	0
0	0	0	MISCELLANEOUS ITEMS		0			0		
						0		-	-	15 000
3,901	15,000	10,963	52295 Bad Debt Expense		0	0	7,203	15,000	15,000	15,000
			Miscellaneous							
				166		T	n of Culpeper F	VO4 A		

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			MA		LS AND SUPPLIES						
1,040	2,000	520			Office Supplies	2,500	2,500	2,500	2,500	2,500	2,500
8	500	46			Medical Supplies	300	300	300	300	300	300
6	300	0			Janitorial Supplies	200	200	200	200	200	200
17,863	20,000	19,339			Vehicle Fuels	20,000	20,000	20,000	20,000	20,000	
811	1,500	570			Lube Oil	1,500	1,500	1,500	1,500	1,500	1,500
9,862	15,000	9,354			Vehicle & Equipment Supplies	15,000	15,000	15,000	15,000	15,000	15,000
16,052	18,000	19,473			Uniform Purchases and Wearing Apparel	18,000	18,000	18,000	20,000	15,000	15,000
11,264	20,000	5,932			Books, Subscriptions & Education	6,000	6,000	10,000	12,000	12,000	12,000
15,781	20,000	22,080			Meter Purchases	25,000	25,000	55,000	40,000	40,000	40,000
4,480	3,500	4,104			Operating Supplies	6,500	6,500	3,000	5,000	5,000	5,000
14,037	20,000	20,125			Small Tools	20,000	20,000	20,000	25,000	20,000	
1,059	5,000	567		53680	Traffic Signals & Signs	2,000	2,000	2,000	3,000	3,000	3,000
			CA		OUTLAYS						
4,817	20,000	15,012		77200	Machinery & Equipment	0	0	-	55,000	10,000	0
					Replace #851 & #857						
					existing Ditch Witch with						
					new walk behind Ditch Witch -						
					Replace #849 1997 Air						
					Compressor -						
					New Dump Trailer 10,000						
0	0	0		77500	Vehicle Replacement	100,000	100,000	100,000	315,000	0	0
					New Digger Derrick -						
					Replace Unit 810 (2005						
					Chevrolet Pickup) -						
1,691	5,000	895		77600	Computer Equipment	2,000	2,000	2,000	2,000	2,000	2,000
					Misc. computer equip.						
30	1,000	30			Computer Software	500	500	500	500	500	500
41,496	25,000	28,714			New Lines & Customers	25,000	25,000	25,000	25,000	15,000	15,000
30,716	25,000	36,259			Street & Yard Light Upgrades	15,000	15,000	15,000	20,000	20,000	20,000
					Leased Equipment			-	0	0	v
0	0	0		78810	Distribution System Improvements	149,100	149,100	149,100	156,555	156,555	156,555
					Moved from Capital						
1,456,605	1,755,499	1,565,365	EL	ECTRIC	DISTRIBUTION	1,983,946	1,983,946	2,047,983	2,348,728	1,931,124	1,938,928

										FY21	FY21	
FY18	FY19	FY19					FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			990		SERVICE							
993,295	0	982,670			Depreciation Expense		0	0		0		_
44,009	0	0			Lease Payments - Principal		0	0		0		Ü
105,000	0	0			2008 GOB - new lines		0			0	•	Ů
163,842	130,047	130,047			2020 GOB 19.25M Principal		135,625	135,625	135,625	139,460		139,460
100,000	100,000	100,000			2012A GO Bonds - Principal		105,000	105,000	105,000	105,000	105,000	105,000
0	95,000	95,000			2016 Bond - Principal		100,000	100,000	100,000	105,000	105,000	105,000
0	55,994	0			2015 Water Loan to L/P		56,554	56,554	-	0	-	-
1,584	0	0			Lease Payments - Interest		0	0	-	0	0	0
9,666	0	7,041		89609	2008 GOB New lines		0	0	-	0	0	0
10,762	11,560	6,776			2010 GOB 19.925M Interest		6,896	6,896	6,896	2,092	,	2,092
39,681	35,700	40,049		89612	2012A GO Bonds - Interest		38,580	38,580	38,580	36,044		
71,020	88,350	67,537		89616	2016 Bond - Interest		84,450	84,450	84,450	80,350	80,350	80,350
2,251	1,697	1,697		89682	2015 Water Loan to L & P Interest		1,137	1,137	-	0	0	0
0	0	0		89710	Bond Issurance Costs		0	0	-	0	0	0
1,541,110	518,348	1,430,816		DEBT S	SERVICE		528,242	528,242	470,551	467,946	467,946	467,946
			992		ECIATION							
					Depreciation							
-	-	-		DEPRE	CIATION		-	-	-	-	-	-
11,379,440	11,083,971	11,306,877		TOTAL	LEXPENDITURES		11,845,707	11,845,707	11,863,400	12,748,844	12,304,305	12,314,680
			995	0-TRAN								
367,860	368,700	368,700			Transfer Elec. to G/F - PILOT		393,772	393,772	393,772	409,710		
0	1,413,529	0		89960	Transfer to Capital Fund		1,083,767	1,083,767	1,097,327	734,246	959,285	948,910
367,860	1,782,229	368,700		TRANS	FERS		1,477,539	1,477,539	1,491,099	1,143,956	1,368,995	1,358,620
			999		INGENCY - UNRESERVED							
					Contingency - Unreserved							
-	<u>-</u>			CONTI	NGENCY - UNRESERVED		-	-	-		-	-
11,747,300	12,866,200	11,675,577		TOTAL	EXPENDITURES & TRANSFE	ERS	13,323,246	13,323,246	13,354,499	13,892,800	13,673,300	13,673,300

TOWN OF CULPEPER Light & Power - Capital FY21 BUDGET

								,		
T77/40	F77.74.0	TT 140			TIT YOU	**************************************	DD O TE CETED	FY21	FY21	TT 70.4
FY18	FY19	FY19			FY20	FY20	PROJECTED		COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			CEN	ERAL OBLIGATION BOND						
0	0	0	GEN	42151 Loan Proceeds	0	0	0	0	0	0
U	0		DESI	ERVE BALANCES	0	0	0	U	0	
0	343,235	0	KESI	45600 Reserves - Prior Year Balance	0	129,684	129,684	0	0	
0	3 13,233			Unreserved-transfer from capital fund	, , , , , , , , , , , , , , , , , , ,	125,001	125,001	- U		
				Reserved-loan proceeds from prior year						
				Reserves - AMR Cost Recovery						
0	0	0		42360 Interest on Investments	0	0	0	0	0	0
0	0	0		44760 Bulk Feed Installations	0				0	0
0	140,000	0		44950 Transfer from Reserves	0		0	0	0	0
	,		FUN	D TRANSFERS						
0	0	0		89960 Transfer to Capital Fund from Operations	0	0	0	0	0	0
-	483,235	-	TOT.	AL REVENUES / OTHER SOURCES	-	129,684	129,684	-	-	-
82,050	142,000	250,193		DISTRIBUTION SYSTEM IMPROVEMENTS	0	0	0	0	0	0
			SERV	VICES - PURCHASED, SHARED, INTERNAL						
				75215 Contract Services						
				75216 Engineering Services						
			CAPI	TAL OUTLAYS						
				77040 Infrastructure						
				77200 New lines & customers						
				77200 Machinery & Equipment						
				d to Operating						
82,050	142,000	250,193	DIST	RIBUTION SYSTEM IMPROVEMENTS	-	-	-	-	-	-
31,353	51,235	31,353	9209		0	39,684	39,684	0	0	0
31,333	31,233	31,333		TAL OUTLAYS	0	37,004	37,004	U	0	
			C2 11 1	7600 Computer Hardware						
				7650 Computer Software						
				7000 Compact Bojtmare						
31,353	51,235	31,353	FINA	NCIAL SYSTEM UPGRADE	-	39,684	39,684	-	-	
0	200,000	0		DISTRIBUTION 4KV SYS CHANGEOUT	0	90,000	90,000	0	0	0
			CAPI	TAL OUTLAYS						
				77200 Machinery & Equipment						
				Purchase of Transformers and Misc						
	200.000		DICT	Equipment		20.000	00.000			
0	200,000	0	DIST	RIBUTION 4KV SYS CHANGEOUT	-	90,000	90,000	-	-	-

TOWN OF CULPEPER Light & Power - Capital FY21 BUDGET

								EX/21	F78.70.1	
FY18	FY19	FY19			FY20	FY20	PROJECTED	FY21 DEPT	FY21 COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST		AMENDED
ACTUAL	AMENDED	ACTUAL			ADOLLED	AMENDED	1120	REQUEST	ADOTTED	AMENDED
42,444	90,000	42,444	8825	LED STREETLIGHTING	0	0	0	0	0	0
			CAPI	TAL OUTLAYS						
				77200 Machinery & Equipment						
42,444	90,000	42,444	LED	STREETLIGHTING	-	-	-	-	-	-
34,230	0	34,230	0010	SUBSTATION UPGRADES	0	0	0	0	0	0
34,230	U	34,230		VICES - PURCHASED SHARED, INTERNAL	0	U	0	U	U	0
			SEK	75216 Engineering Services						
			CAPI	TAL OUTLAYS						
				77040 Infrastructure						
				77200 Machinery & Equipment						
34,230	0	34,230	SUBS	STATION UPGRADES	-	-	-	-	-	-
100.077	402.225	250.210				120 (04	120 (04			
190,077	483,235	358,219		sub-total of all capital projects	-	129,684	129,684	-	-	-
			9990	CONTINGENCY - UNRESERVED						
			7770-	89990 Contingency - Reserved						
				89991						
0	0	0	CON	TINGENCY - UNRESERVED	-	-	-	-	-	-
	_								_	_
190,077	483,235	358,219		TOTAL EXPENDITURES	-	129,684	129,684	-	-	-

TOWN OF CULPEPER Cemetery Perpetual Care - Fund Summary FY21 BUDGET

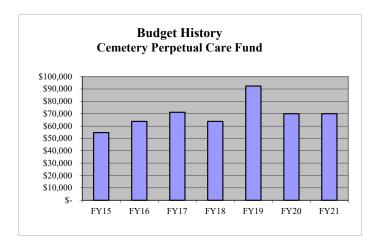
								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			OPERA	TING FUND:						
63,779	927,700	92,439	TOTAL	CEMETERY PERPETUAL CARE FUND REVENUES	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000
-	927,700	-	9990	CONTINGENCY	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000
-	927,700	-	TOTAL	EXPENDITURES	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000

CEMETERY PERPETUAL CARE FUND

Mission:

To provide a corpus from which interest earnings provide sufficient funds for capital improvements to Fairview Cemetery.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
•						
expenditures Personnel	-	-	-	-	-	-
•	- 92,439	- 70,000	- 70,000	- 70,000	- 70,000	70,000
			70,000	70,000	70,000	70,000 -

Total Budget Increase

\$

MGR PRPOSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

No Changes

TOWN OF CULPEPER Cemetery Perpetual Care - Operating FY21 BUDGET

******	777.14.0	*****				777.10.0	*****	DD 0 10 0000	FY21	FY21	*****
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			RESE	RVE BA	LANCES						
0	870,200	0		45600 I	Reserves	957,150	957,150	957,150	0	0	(
			REVE	NUE FR	OM USE OF MONEY						
10,889	7,500	22,889		42360 I	nterest on Investments	20,000	20,000	20,000	20,000	20,000	20,000
·									·	·	•
			MISC	ELLANE	OUS						
52,890	50,000	69,500		44502	Cemetery Lot Sales	50,000	50,000	50,000	50,000	50,000	50,000
0	0	50			Contributions	0	0	0	0	0	C
63,779	927,700	92,439	TOTA	L REVE	NUES / OTHER SOURCES	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000
			9990 (CONTING	GENCY						
0	927,700	0		89990	Contingency	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000
0	927,700	0	CONT	TINGENO	CY	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000
-	927,700	-		TOTAL	EXPENDITURES	1,027,150	1,027,150	1,027,150	70,000	70,000	70,000

TOWN OF CULPEPER Parking Authority - Fund Summary FY21 BUDGET

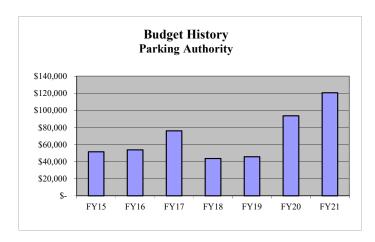
									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			OP	ERATIN	NG FUND:						
49,093	64,410	56,587	TO	TAL PA	RKING AUTHORITY FUND REVENUES	93,634	93,634	86,784	120,634	120,634	55,634
43,688	64,410	45,661		8700	PARKING AUTHORITY	93,634	93,634	86,734	120,634	120,634	55,634
-	-	-		9990	CONTINGENCY	-	-			-	
43,688	64,410	45,661	TO	TAL EX	PENDITURES	93,634	93,634	86,734	120,634	120,634	55,634

PARKING AUTHORITY

Mission:

To provide convenient, safe, secure and an aestetically pleasing parking experience. The Authority shall continually maintain, improve, and increase parking opportunities to meet the unique challenges that exist as a result of growth and development in Town.

Budget and Staff Resources:



		Duuget &	Staffing S	ummary		
	FY19	FY20	FY20	FY21	FY21	FY21
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons Expenditures	-	-	-	-	-	-
Personnel	-	-	-	-	-	-
•	- 45,661	93,634	- 86,734	120,634	120,634	120,634
Personnel	45,661	93,634	86,734	120,634	120,634	120,634

Total Budget increase

\$

27,000

MGR PROPSED CHANGES FROM MARCH 12, 2020 FY21 DRAFT BUDGET

See FY21 Budget Amendment starting on page 1 for changes associated with the FY21 Amended Budget.

No Changes

TOWN OF CULPEPER Parking Authority - Operating FY21 BUDGET

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
				BALANCES							
			45600	Reserves							
				FORFEITURES							
3,873	5,000	5,647	47340	Parking Fines		6,000	6,000	6,000	5,000	5,000	5,000
			CHARGES	EOD GEDVICEG							
44 200	40.000	40.025		FOR SERVICES		50,000	50,000	55,000	55,000	55,000	0
44,290	40,000	49,035		Parking - Leased Spaces		50,000	50,000	55,000	55,000	55,000	0
0	100	100		Parking Lot Rental		500 100	500 100	500 100		500 100	500 100
10		0	4/264	Parking - On Street Permits Parking - Duplicate Tags		0		0		0	0
920		1,805		Parking - One Day Pass		0	0			500	500
920		1,805		Miscellaneous		0				0	0
0	U		43330	Miscenaneous		0	U	0	U	U	0
			CDANT/DE	VENUE FROM GOVT							
			GRANT/RE	Grant-Local Govt							
0	19,310	0	44960	Transfer from General Fund Reserves		37,034	37,034	24,884	59,534	59,534	49,534
0	17,310		74700	Transfer from General rund Reserves		37,034	37,034	24,004	37,334	37,334	77,337
49,093	64,410	56,587	TOTAL RE	VENUES / OTHER SOURCES		93,634	93,634	86,784	120,634	120,634	55,634
17,073	01,110	30,307	TOTAL	VERCES / GIMEN SOURCES		75,051	75,051	00,701	120,031	120,031	33,031
			8700_PARK	ING AUTHORITY							
0			0700-1 AKK	ING AUTHORITI		0	0	0	0		
· ·			SERVICES	- PURCHASED, SHARED, INTERNAL		V	O O	0	0		
3,574	10,000	45		R&M - Misc. / Other		40,000	40,000	40,000	69,200	69,200	4,200
-,-,	20,000		100017	Paving E. Cameron St. Lot	40,000	,	,	,		0.,_00	-,=
		<u> </u>		Paving E. Culpeper St Lot	25,000						
				Sign Replacement	4,200						
29,317	42,000	35,641	53250	Maintenance Service Contract		42,000	42,000	35,000	40,000	40,000	40,000
	,,,,,,			Contract with Public Works		,,,,,,	, , , ,	,		- 7	- ,
8,241	9,560	8,348	53270	Rental of Street Lights		8,634	8,634	8,634	8,634	8,634	8,634
448	1,000	407	52400	Printing and Binding		1,000	1,000	1,000	500	500	500
				Advertising							
				Parking Authority Recovery Services							
0	0	0				0	0	0	0	0	
			OTHER CH	IARGES							
				Electrical Services							
312		181	52710	Postal Services		400	400	400	400	400	400
1,546	1,550	550		Public Official Liability		1,600	1,600	1,550	1,600	1,600	1,600
0	0	0	55946	Lease-Parking Spaces (Ann Wingfield)		0	0	0	0	0	0
				Lodging							
0		0	52015	Meals		0	0	0			0
0	0	0				0	0	0	0	0	
			MISCELLA	NEOUS ITEMS							
				Dues & Assoc. Memberships							
250	0	490	52295	Bad Debt Expense		0	0	150	300	300	300
				Office Supplies							

TOWN OF CULPEPER Parking Authority - Operating FY21 BUDGET

									FY21	FY21	
FY18	FY19	FY19				FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
				Books, Subscriptions & Education							
0	0	0	52660	Operating Supplies		0	0	0	0	0	0
			CAPITAL O	APITAL OUTLAY							
			77900	Leased Equipment					0	0	
43,688	64,410	45,661	PARKING A	AUTHORITY		93,634	93,634	86,734	120,634	120,634	55,634

TOWN OF CULPEPER Parking Authority - Operating FY21 BUDGET

								FY21	FY21	
FY18	FY19	FY19			FY20	FY20	PROJECTED	DEPT	COUNCIL	FY21
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY20	REQUEST	ADOPTED	AMENDED
			9990 CONTINGENCY							
			9990	Contingency						
-	-	ı	CONTINGENCY		-	-	-	-	-	-
43,688	64,410	45,661	TOTAL	EXPENDITURES	93,634	93,634	86,734	120,634	120,634	55,634