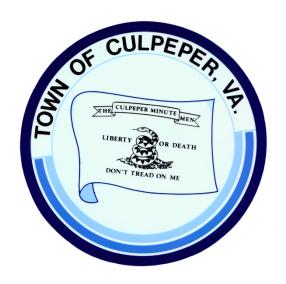
TOWN OF CULPEPER FY19 BUDGET

Adopted June 12, 2018 (July 1, 2018 - June 30, 2019)



Michael T. Olinger, Mayor
William M. Yawall, Viac Mayo

William M. Yowell, Vice Mayor

Jamie Clancey Keith D. Price

Frank Reaves, Jr. Pranas A. Rimeikis Jon D. Russell Robert M. Ryan

Moaghan Taylor

Meaghan Taylor

Christopher D. Hively, Town Manager Howard Kartel, Director of Finance

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RESOLUTION

ADOPTING THE FY2019 BUDGET

Resolution No. R-2018-009

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY2019, beginning July 1, 2018, and ending June 30, 2019; and

WHEREAS, the FY2019 budget totals \$44,553,193.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the FY2019 budget to be effective July 1, 2018 through June 30, 2019.

ADOPTED this 12th day of June 2018.

Michael V. Olinger, Mayor Town of Culpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Yowell

SECOND: Reaves

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Ryan, Taylor, Yowell

Nays: None



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 IN THE AMOUNT OF \$44,553,193.

Resolution No. R-2018-010

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2018 - June 30, 2019:

GENERAL FUND	
Town Council	\$198,236
Town Manager	\$123,592
Town Clerk	\$297,961
Human Resources	\$290,024
Town Attorney	\$114,360
Auditor	\$59,750
Treasurer	\$1,471,845
Risk Management	\$133,155
Information Technology	\$1,357,623
Motor Pool	\$259,682
Electoral Board	\$0
Police	\$5,012,200
Police - Drug Fund	\$10,000
E911 Operations Center	\$417,835
E-Ticketing	\$70,000
Volunteer Fire Services	\$150,000
Volunteer Rescue Services	\$25,000
Virginia Regional Transit	\$129,410
General Engineering	\$194,204
Streets	\$2,441,921
Snow & Ice Removal	\$66,490
Traffic Engineering	\$208,603
Sanitation	\$386,181
General Properties	\$538,503
Culpeper Media Network	\$224,350
Parks & Recreation	\$418,382
Cemetery	\$127,564
Planning & Community Development	\$572,734
Visitors Center	\$60,562 own of Culpeper FY19 Add
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Tourism	\$458,823
Economic Development	\$292,179
Outside Agencies & Groups	\$0
General Fund Debt Service	\$1,705,129
Subtotal GF Operations	\$17,816,298
Subtotui Gi Operations	721,023,233
Transfer to Sanitation Equipment	
Replacement Fund	\$99,000
Transfer to Capital Reserve Fund	\$524,189
Transfer to Parking Authority	\$19,310
Transfer to Special tax districts	\$24,000
Total General Fund Operations	\$18,482,797
GENERAL FUND CAPITAL	
Total GF Capital Fund	\$1,309,253
Total Gr Capital Lund	H 1000,
WATER FUND	
Treatment	\$2,319,574
Distribution	\$977,325
Debt Service	\$698,852
Transfers	\$103,215
Total Water Fund	\$4,098,966
WATER FURID CARITAL	
WATER FUND CAPITAL	¢550,005
Total Water Capital Fund	\$659,906
WASTEWATER FUND	
Treatment	\$3,185,061
Collection	\$399,777
Debt Service	\$1,246,658
Transfers	\$132,465
Total Wastewater Fund	\$4,963,961
WASTEWATER CAPITAL	
Total Wastewater Capital Fund	\$1,040,000
Total Wastewater Capital Fund	\$1,040,000
LIGHT & POWER FUND	
Administration	\$1,142,842
Generation	\$7,667,282
Distribution	\$1,755,499
Debt Service	\$518,348
Transfers	\$1,782,229
Total Light & Power Fund	\$12,866,200
LIGHT & POWER CAPITAL	6440.000
Total Light & Power Capital fund 3 To	\$140,000 wn of Culpeper FY19 Adop

CEMETERY PERPETUAL CARE FUND	
Total Cemetery Perpetual Care fund	\$927,700
PARKING AUTHORITY	
Total Parking Authority	\$64,410
TOTAL ALL FUNDS	\$44,553,193

^{**}May not foot or cross foot due to rounding**

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

The Town of Culpeper Capital Improvements Program for 2019-2023, reviewed and approved by the Town of Culpeper Planning Commission, is included as reference to the FY19 Budget and the approved FY19 funded project totals are reflected in the Capital Fund totals listed in this FY19 Appropriation Resolution.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

To the extent necessary, the Town Council gives its consent and approval for the Town Manager to move appropriations from one appropriation line to another, so long as he does not move appropriations between fund categories. For purposes of this paragraph, the term "fund category" means any of the following funds as set out in this resolution: General Fund, Water Fund, Wastewater Fund, Light & Power Fund, Cemetery Perpetual Care Fund, and Parking Authority. The Town Manager and Director of Finance/Treasurer shall report the total transfer amounts to Council annually at the September Council Meeting.

ADOPTED this 12th day of June 2018.

Michael T. Olinger, Mayor Town of Culpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Reaves

SECOND: Taylor

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Ryan, Taylor, Yowell

Nays: None



RESOLUTION

APPROVING THE EMPLOYEE CLASSIFICATION PLAN and SALARY/WAGE SCALE FOR FY2019

Resolution No. R-2018-008

WHEREAS, pursuant to Section 6.1 of the Town of Culpeper Personnel Policies and Employee Handbook, the Employee Classification Plan and Salary/Wage Scale is being presented for council's adoption in conjunction with the FY2019 budget; and

WHEREAS, after a general review was made of the Employee Position Classification and Salary/Wage Scale by the Town Manager, it is recommended that Council approve the Employee Positions Classification and Salary/Wage Scale for FY2019, to become effective July 1, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper hereby adopts the FY2019 Employee Positions Classification and Salary/Wage Scale for FY2019, which overrides any inconsistent provisions in any tax, budget, or appropriation resolutions adopted before or at the same time as this Resolution.

ADOPTED this 12th day of June 2018.

Michael T. Olinger, Mayor

Town of Culpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Reaves SECOND: Rimeikis

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Ryan, Taylor, Yowell

Nays: None

TOWN OF CULPEPER JOB CLASSIFICATIONS BY TITLE - FY2019

Position	Evenntion Status	Grade	Hourly			Salary (40 hours/week)		
Position	Exemption Status	Grade	Min	Mid	Max	Min	Mid	Max
Accounting Technician	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Accounts Payable/Payroll Specialist	NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
Administration Support Officer	NE	15	\$18.04	\$23.45	\$28.86	\$37,524.11	\$48,781.34	\$60,038.57
Administrative Specialist	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Assistant Environmental Services Director	Е	26	\$31.17	\$40.52	\$49.87	\$64,826.82	\$84,274.87	\$103,722.92
Assistant Finance Director	Е	25	\$29.53	\$38.39	\$47.25	\$61,420.32	\$79,846.42	\$98,272.51
Assistant Information Technology Director	Е	26	\$31.17	\$40.52	\$49.87	\$64,826.82	\$84,274.87	\$103,722.92
Assistant Light & Power Director	E	26	\$31.17	\$40.52	\$49.87	\$64,826.82	\$84,274.87	\$103,722.92
Assistant Public Works Director	Е	26	\$31.17	\$40.52	\$49.87	\$64,826.82	\$84,274.87	\$103,722.92
Billing/Accounting Clerk	NE	11	\$14.80	\$19.24	\$23.69	\$30,791.68	\$40,029.18	\$49,266.69
Building & Grounds Maintenance Technician	NE	9	\$13.41	\$17.44	\$21.46	\$27,900.41	\$36,270.53	\$44,640.65
Cable TV Technical Director	NE	11	\$14.80	\$19.24	\$23.69	\$30,791.68	\$40,029.18	\$49,266.69
Chief Accountant	E	22	\$25.49	\$33.14	\$40.78	\$53,018.78	\$68,924.42	\$84,830.05
Chief Operator	E	33 21	\$43.66	\$56.75	\$69.85	\$90,804.63	\$118,046.03	\$145,287.42
Chief Operator Civilian Analyst	NE NE	14	\$24.27 \$17.18	\$31.55 \$22.34	\$38.83 \$27.49	\$50,481.25 \$35,736.70	\$65,625.62 \$46,457.71	\$80,770.00 \$57,178.72
Community Service Officer	NE NE	8	\$17.18	\$16.60	\$20.43	\$26,554.13	\$34,520.37	\$42,486.61
Construction Inspector	NE NE	18	\$20.93	\$27.21	\$33.48	\$43,528.26	\$56,586.73	\$69,645.21
Crew Leader	NE NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$50,380.73	\$63,076.54
Customer Service Representative	NE NE	10	\$14.10	\$18.33	\$22.57	\$29,335.12	\$31,249.09	\$46,936.19
Deputy Town Clerk	E	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Deputy Treasurer	NE NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
Electric Line Serviceman	NE	23	\$26.79	\$34.82	\$42.86	\$55,713.22	\$72,427.18	\$89,141.15
Electric Meter/Substation Generator Technician	NE	17	\$19.92	\$25.89	\$31.87	\$41,430.81	\$53,860.05	\$66,289.29
Electric Utility Heavy Equipment Operator	NE	15	\$18.04	\$23.45	\$28.86	\$37,524.11	\$48,781.34	\$60,038.57
Equipment Mechanic	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Equipment Operator	NE	11	\$14.80	\$19.24	\$23.69	\$30,791.68	\$40,029.18	\$49,266.69
ERP Analyst	Е	21	\$24.27	\$31.55	\$38.83	\$50,481.25	\$65,625.62	\$80,770.00
Facilities Technician	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Finance Director/Town Treasurer	E	33	\$43.66	\$56.75	\$69.85	\$90,804.63	\$118,046.03	\$145,287.42
Fleet Manager	NE	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Gardener	NE	11	\$14.80	\$19.24	\$23.69	\$30,791.68	\$40,029.18	\$49,266.69
Geographic Information System (GIS) Coordinator	Е	23	\$26.79	\$34.82	\$42.86	\$55,713.22	\$72,427.18	\$89,141.15
Geographic Information System (GIS) Technician	NE	15	\$18.04	\$23.45	\$28.86	\$37,524.11	\$48,781.34	\$60,038.57
Human Resources Director	E	31	\$39.60	\$51.48	\$63.36	\$82,362.48	\$107,071.22	\$131,779.97
Human Resources Generalist	E	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Information Technology Director	Е	31	\$39.60	\$51.48	\$63.36	\$82,362.48	\$107,071.22	\$131,779.97
IT Specialist	E	17	\$19.92	\$25.89	\$31.87	\$41,430.81		
Laboratory Supervisor	E	18	\$20.93	\$27.21	\$33.48	\$43,528.26	\$56,586.73	\$69,645.21
Lead Lineman Lead Operator	NE NE	24	\$28.12	\$36.56	\$44.99	\$58,492.51	\$76,040.27	\$93,588.02
•	NE E	20	\$23.12	\$30.06	\$37.00	\$48,097.69	\$62,527.00	\$76,956.31
Light and Power Director Line Technician - 1st Class	E NE	32 23	\$41.58	\$54.05	\$66.52	\$86,480.60	\$112,424.79	\$138,368.97
Line Technician - 1st Class Line Technician - 2nd Class	NE NE	20	\$26.79 \$23.12	\$34.82 \$30.06	\$42.86 \$37.00	\$55,713.22 \$48,097.69	\$72,427.18 \$62,527.00	\$89,141.15 \$76,956.31
Line Technician - 2nd Class Line Technician Apprentice	NE NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
Maintenance/Construction Worker	NE	8	\$12.77	\$16.60	\$20.43	\$26,554.13	\$34,520.37	\$42,486.61
Management Analyst	E	21	\$24.27	\$31.55	\$38.83	\$50,481.25	\$65,625.62	\$80,770.00
Master Police Officer	NE NE	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Operations Program Manager	NE NE	20	\$23.12	\$30.06	\$37.00	\$48,097.69	\$62,527.00	\$76,956.31
Planner	Е	17	\$19.92	\$25.89	\$31.87	\$41,430.81	\$53,860.05	\$66,289.29
Planning & Community Development Director	Е	32	\$41.58	\$54.05	\$66.52	\$86,480.60	\$112,424.79	\$138,368.97
Planning and Zoning Assistant	E	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Plant Maintenance Supervisor	NE	21	\$24.27	\$31.55	\$38.83	\$50,481.25	\$65,625.62	\$80,770.00
Plant Maintenance Worker	NE	10	\$14.10	\$18.33	\$22.57	\$29,335.12	\$38,135.65	\$46,936.19
Plant Mechanic	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Police Administrative Specialist	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Police Captain	Е	25	\$29.53	\$38.39	\$47.25	\$61,420.32	\$79,846.42	\$98,272.51
Police Forensic/Network Analyst	Е	24	\$28.12	\$36.56	\$44.99	\$58,492.51	\$76,040.27	\$93,588.02
Police Lieutenant	NE	23	\$26.79	\$34.82	\$42.86	\$55,713.22	\$72,427.18	\$89,141.15
Police Major	E	28	\$34.28	\$44.57	\$54.85	\$71,309.51	\$92,702.36	\$114,095.21
Police Officer I	NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
					—		—	
Police Officer II Police Sergeant	NE	18 20	\$20.93 Fov \$23.12	\$27.21 vn of Culpe \$30.06	\$33.48 per FY19 / \$37.00	\$43,528.26 kdopted Budge \$48,097.69	\$56,586.73 t-June 12, 201 \$62,527.00	8 \$69,645.21 \$76,956.31

TOWN OF CULPEPER JOB CLASSIFICATIONS BY TITLE - FY2019

Principal Planner	E	23	\$26.78	\$34.82	\$42.86	\$55,712.38	\$72,426.09	\$89,139.81
Programmer/Analyst	Е	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Project Manager	Е	21	\$24.27	\$31.55	\$38.83	\$50,481.25	\$65,625.62	\$80,770.00
Public Services Director	Е	34	\$45.84	\$59.59	\$73.34	\$95,344.87	\$123,948.33	\$152,551.79
Quartermaster/Property & Evidence Specialist	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Records Management/Administrative Assistant	NE	8	\$12.77	\$16.60	\$20.43	\$26,554.13	\$34,520.37	\$42,486.61
Records Specialist	NE	10	\$14.10	\$18.33	\$22.57	\$29,335.12	\$38,135.65	\$46,936.19
Records Supervisor	NE	15	\$18.04	\$23.45	\$28.86	\$37,524.11	\$48,781.34	\$60,038.57
Senior Accountant	Е	20	\$23.12	\$30.06	\$37.00	\$48,097.69	\$62,527.00	\$76,956.31
Senior Equipment Operator	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Senior Maintenance/Construction Worker	NE	10	\$14.10	\$18.33	\$22.57	\$29,335.12	\$38,135.65	\$46,936.19
Senior Plant Mechanic	NE	17	\$19.92	\$25.89	\$31.87	\$41,430.81	\$53,860.05	\$66,289.29
Station Manager	E	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Storekeeper	NE	18	\$20.93	\$27.21	\$33.48	\$43,528.26	\$56,586.73	\$69,645.21
Support Division Manager	NE	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Systems Administrator	E	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Tourism & Economic Development Director	E	29	\$36.00	\$46.80	\$57.60	\$74,874.98	\$97,337.48	\$119,799.97
Tourism and Marketing Specialist	NE	17	\$19.92	\$25.89	\$31.87	\$41,430.81	\$53,860.05	\$66,289.29
Town Clerk	E	26	\$31.17	\$40.52	\$49.87	\$64,826.82	\$84,274.87	\$103,722.92
Traffic Engineering Technician	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Utility Billing Coordinator	NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
Utility Locator	NE	11	\$14.80	\$19.24	\$23.69	\$30,791.68	\$40,029.18	\$49,266.69
Utility Service Technician	NE	13	\$16.34	\$21.25	\$26.15	\$33,992.99	\$44,190.89	\$54,388.78
Visitor Center Supervisor	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Visitor's Center Assistant	NE	6	\$11.57	\$15.04	\$18.51	\$24,059.25	\$31,277.03	\$38,494.80
Wastewater Plant Operator I	NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
Wastewater Plant Operator II	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Wastewater Plant Operator III	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Wastewater Plant Operator IV	NE	10	\$14.10	\$18.33	\$22.57	\$29,335.12	\$38,135.65	\$46,936.19
Wastewater Plant Operator Trainee	NE	9	\$13.41	\$17.44	\$21.46	\$27,900.41	\$36,270.53	\$44,640.65
Water Plant Operator I	NE	16	\$18.95	\$24.64	\$30.33	\$39,422.84	\$51,249.69	\$63,076.54
Water Plant Operator II	NE	14	\$17.18	\$22.34	\$27.49	\$35,736.70	\$46,457.71	\$57,178.72
Water Plant Operator III	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Water Plant Operator IV	NE	10	\$14.10	\$18.33	\$22.57	\$29,335.12	\$38,135.65	\$46,936.19
Water Plant Operator Trainee	NE	9	\$13.41	\$17.44	\$21.46	\$27,900.41	\$36,270.53	\$44,640.65
Water Utility AMR Technician	NE	12	\$15.56	\$20.22	\$24.89	\$32,359.56	\$42,067.43	\$51,775.30
Water Utility Supervisor	NE	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57
Zoning Administrator	Е	23	\$26.78	\$34.82	\$42.86	\$55,712.38	\$72,426.09	\$89,139.81
Zoning Inspector	NE	19	\$21.99	\$28.58	\$35.18	\$45,735.98	\$59,456.78	\$73,177.57



RESOLUTION

IMPOSING AND LEVYING TAXES WITHIN THE TOWN OF CULPEPER, VIRGINIA UPON ALL PROPERTY FOR THE CALENDAR YEAR 2018

Resolution No. R-2018-003

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY2019, beginning July 1, 2018, and ending June 30, 2019; and

WHEREAS, projected revenue in this budget is based on the following tax rates for the year beginning the 1st day of January 2018.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the following tax rates for the support of the Town Government for the tax year beginning on the 1st day of January 2018:

SECTION 1 - REAL ESTATE

Upon all lands, lots and the improvements thereon, not exempt from taxation, there shall be a tax of ten cents (\$0.10) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 2 - PUBLIC SERVICE CORPORATIONS

Upon all real and personal property of public service corporations assessed by the Commonwealth, there shall be a tax equal to the Town's real and tangible personal property rate of ten cents (\$0.10) for every one hundred dollars (\$100) of assessed value and one dollar (\$1.00) for every one hundred dollars (\$100) of assessed value, respectively. Said property shall be assessed in accordance with §58.1-2604 of the Code of Virginia.

SECTION 3 - TANGIBLE PERSONAL PROPERTY

Upon all tangible personal property of every kind and description not exempt from taxation, there shall be a tax of one dollar (\$1.00) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 4 - MACHINERY & TOOLS

Upon all machinery and tools used or employed by that person, firm or corporation in any trade or business, not exempt from taxation, there shall be a tax of eighty cents (\$0.80) for every one hundred (\$100) of assessed value thereof. Said property shall be valued in accordance with §58.1-3507 of the Code of Virginia.

SECTION 5 – SOUTHRIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Southridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on December 11, 2007, not exempt from taxation, there shall be an additional tax of six cents (\$0.06) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 6 - LAFAYETTE RIDGE SERVICE DISTRICT - SPECIAL TAX

Upon all lands, lots and the improvements thereon the Lafayette Ridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on January 13, 2009, not exempt from taxation, there shall be an additional tax of eight cents (\$0.08) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 7 – WILLOW SHADE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Willow Shade Service District, as established by the Council of the Town of Culpeper at its regular meeting on June 8, 2010, not exempt from taxation, there shall be an additional tax of three cents (\$0.03) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 8 - BANK STOCK TAX

Upon the net capital of any bank or branch bank located in the Town, the tax shall be eighty cents (\$0.80) of each one hundred dollars (\$100) of net capital as provided for in Article II of Chapter 23 of the Town Code and Section 58.1-1200 et. seq. of the Code of Virginia.

SECTION 9 - BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Upon all businesses, professions, and occupations there is hereby imposed the below listed tax rate per one hundred dollars (\$100) of gross receipts, as provided for in Section 10-25 of the Town Code, all of which are below the State allowed maximums:

- \$ 0.08 Contracting
 - 0.10 Retail Sales
 - 0.20 Financial, Real Estate & Professional Services
 - 0.14 Repair, Personal, Business & Other Services
 - 0.04 Utility, Wholesale

The business license tax for new businesses is the greater of a \$24 (minimum), or the actual tax amount based on estimated gross receipts.

SECTION 10 - CIGARETTE TAX

Upon every person who sells or uses cigarettes within the town there is hereby imposed an excise tax equivalent to fifteen cents (\$0.15) for each package containing twenty-five (25) cigarettes or less sold or used within the town as provided for in Section 23-139 of the Town Code and Section 58.1-3832 et. seq. of the Code of Virginia.

SECTION 11 - ALL OTHERS

All other taxes, fees, charges, utility usage rates and penalties shall remain the same as they were on the date of this resolution's adoption, as heretofore set by Ordinance or Resolution by the Town Council, until the Town Council establishes or amends such taxes, fees, charges, utility usage rates and penalties.

ADOPTED this 12th day of June, 2018.

Michael V. Olinger, Mayor Town of Julpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Price SECOND: Rimeikis

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Ryan, Taylor, Yowell

Nays: None



RESOLUTION SETTING NEW ELECTRIC RATES **EFFECTIVE JULY 1, 2018**

Resolution No. R-2018-004

WHEREAS, pursuant to Town of Culpeper Code §24-32, the Town Council shall, from time to time, fix the rates to be paid for the use of electric services,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that ALL electric rates and charges for all billings on and after July1, 2018 be increased by 2% except for the RKVA Charge and the Automated Meter Reading Charge which will remain unchanged. In addition, the Electric Meter Charge be increased for Residential only to reflect the updated meter cost. Following is the amended rates effective July 1, 2018:

Residential Rate - "Schedule RS":

		EXISTING	EFF. 7-1-18
A.	Basic Customer Charge	\$9.50	\$9.69
B.	Plus KWH charge:		
	First 800 KWH	\$0.10387 per kWh	\$ 0.10595 per kWh
	Excess over 800 KWH	\$0.11560 per kWh	\$ 0.11791 per kWh

Fuel Adjustment: Each kilowatthour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Small General Service Rate -

"Schedule SGS":

		EXISTING	EFF. 7-1-18
A.	Basic Customer Charge		
	Single Phase	\$18.50	\$18.87
	Three Phase	\$30.00	\$30.60
B.	Plus kWh charge:	\$0.10981 per kWh	\$0.11201 per kWh

Fuel Adjustment: Each kilowatthour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Medium General Service -"Schedule MGS"

		EXISTING	EFF. 7-1-18
A.	Basic Customer Charge	\$52.00	\$53.04
B.	Plus kWh charge:	\$0.07518 per kWh	\$0.07668 per kWh

C. Plus kW demand charge:

\$7.05 per kW

\$7.19 per kW

D. Fuel Adjustment: Each kilowatthour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Large General Service - "Schedule LGS":

·	EXISTI	NG	EFF. 7-	1-18
Basic Customer Charge	\$97.00		\$98.94	
Plus kWh Charge:				
First 24,000 kWh	\$0.04803	per kWh	\$0.04899	per kWh
Next 186,000 kWh	\$0.03405	per kWh	\$0.03473	per kWh
Additional kWh	\$0.03123	per kWh	\$0.03185	per kWh
Plus kW Charge:				
*First 100 kW	\$17.62	per kW	\$17.97	per kW
Next 650 kW	\$17.68	per kW	\$18.03	per kW
Additional kW	\$17.29	per kW	\$17.64	per kW
*Minimum Charge 50 kW				
Plus the following rKVA Charge				
All rKVA of demand	\$0.060	per rKVA	\$0.060	per rKVA
	Plus kWh Charge: First 24,000 kWh Next 186,000 kWh Additional kWh Plus kW Charge: *First 100 kW Next 650 kW Additional kW *Minimum Charge 50 kW Plus the following rKVA Charge	Basic Customer Charge \$97.00 Plus kWh Charge: First 24,000 kWh \$0.04803 Next 186,000 kWh \$0.03405 Additional kWh \$0.03123 Plus kW Charge: *First 100 kW \$17.62 Next 650 kW \$17.68 Additional kW \$17.29 *Minimum Charge 50 kW Plus the following rKVA Charge	Basic Customer Charge \$97.00 Plus kWh Charge: First 24,000 kWh \$0.04803 per kWh Next 186,000 kWh \$0.03405 per kWh Additional kWh \$0.03123 per kWh Plus kW Charge: *First 100 kW \$17.62 per kW Next 650 kW \$17.68 per kW Additional kW \$17.29 per kW *Minimum Charge 50 kW Plus the following rKVA Charge	Basic Customer Charge \$97.00 \$98.99 Plus kWh Charge: First 24,000 kWh \$0.04803 per kWh \$0.04899 Next 186,000 kWh \$0.03405 per kWh \$0.03473 Additional kWh \$0.03123 per kWh \$0.03185 Plus kW Charge: *First 100 kW \$17.62 per kW \$17.97 Next 650 kW \$17.68 per kW \$18.03 Additional kW \$17.29 per kW \$17.64 *Minimum Charge 50 kW Plus the following rKVA Charge

E. Fuel Adjustment: Each kilowatthour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Time of Use Service Rate - "Schedule TOU":

		EXISTI	NG	EFF. 7-	1-18
A.	Basic Customer Charge	\$52.00)	\$53.0)4
В.	Plus the following kW Demand charge:				
	Billing months June through September	\$10.24	per kW	\$10.44	per kW
	Billing months October through May	\$7.95	per kW	\$8.11	per kW
C.	Plus distribution demand charge				
	All kW of demand	\$4.34	per kW	\$4.43	per kW
D.	Plus kWh Charge:				
	All on peak kWh	\$0.05179	per kW	\$0.05283	per kW
	All off peak kWh	\$0.00859	per kW	\$0.00876	per kW

E. Fuel Adjustment: Each kilowatthour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

F. The minimum charge shall be such as may be contracted for but no less than the Basic Customer Charge.

Street and Yard Light Service Rate - "Schedule SL":

		MONTHLY		
ТУРЕ	LUMENS	kWh	EXISTING	EFF 7-1-18
Mercury Vapor 100	3300	40	\$8.96	\$9.14
Mercury Vapor 175	7000	70	\$11.45	\$11.68
Mercury Vapor 250	11000	100	\$14.92	\$15.22
Mercury Vapor 400	20000	150	\$21.63	\$22.06
High Pressure Sodium 70	5000	30	\$10.07	\$10.27
High Pressure Sodium 100	8000	40	\$15.26	\$15.57
High Pressure Sodium 150	14000	70	\$15.87	\$16.19
High Pressure Sodium 250	23000	105	\$19.28	\$19.67
High Pressure Sodium 400	42000	160	\$29.35	\$29.94

Traffic Control Service Rate - "Schedule TCS":

		EXISTING		EFF. 7-1-18		
A.	Energy Charge	\$0.03932	per kWh	\$0.04011	per kWh	
B.	Minimum Charge	\$5.07		\$5.17		

C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for changes in fuel costs, provided such fuel costs are charged to the Town by its supplier.

Electric Meter Charge	EXISTING	EFF. 7-1-18
Residential	\$100.80	\$175.00
Small and Medium General		
Service	\$463.00	\$463.00
Large General Service	\$580.65	\$580.65

Automatic Meter Reading Charge - A \$1.50/month basic charge will be assessed to all electric customers for the Automated Meter Reading (AMR) system conversion.

ADOPTED this 12th day of June 2018.

Michael T. Olinger, Mayor Town of Culpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Price SECOND: Taylor

Ayes: Clancey, Price, Reaves, Rimeikis, Taylor, Yowell Nays: Olinger, Russell, Ryan



RESOLUTION SETTING NEW WATER AND SEWER RATES EFFECTIVE JULY 1, 2018

Resolution No. R-2018-005

WHEREAS, pursuant to Virginia Code §15.2-2109 et seq. and Town of Culpeper Codes §24-100 and §24-164, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that water and sewer rates for all billings after June 30, 2018 be increased by two percent 2% as shown in the flow tier amended as follows:

Rates per 100 Gallons of Consumption (except for flat minimum rates up to 2,000 gallons/month)

Water Rates

<u>Gallons</u>	Existing	Eff. 7-1-18
0 – 2,000 (min.)	\$12.16	\$12.40
2,001 – 25,000	60.8¢	62.0¢
25,001 - 100,000	48.7¢	49.7¢
OVER 100,000	36.3¢	37.0¢

Sewer Rates

T KAUS		
Gallons	Existing	Eff. 7-1-17
0 – 2,000 (min.)	\$15.34	\$15.65
2,001 - 25,000	76.7¢	78.2¢
25,001 - 100,000	70.4¢	71.8¢
OVER 100,000	68.9¢	70.3¢
Sewer Flat Rate	\$36.25	\$36.98

A \$1.00/month basic charge will be assessed to all water customers and a \$1.00/month basic charge will be assessed to all sewer customers for the Automated Meter Reading (AMR) system conversion.

Water sales (bulk)	Existing	Eff. 7-1-18
Minimum charge - initial 2,000 gallons	\$35.77	\$36.49
Per 1,000 over minimum	\$5.96	\$6.08

ADOPTED this 12th day of June 2018.

Michael T. Olinger, Mayor Town of Culpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Yowell SECOND: Rimeikis

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Ryan, Taylor, Yowell

Nays: Russell



SETTING NEW WATER METER SERVICE FEES EFFECTIVE JULY 1, 2018

Resolution No. R-2018-006

WHEREAS, in February 2005, Town Council authorized the initiation of water meter service fees to recover the cost of meters and meter boxes;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia that all water meters set after June 30, 2018 shall be charged at the current rate and as follows:

METER SIZE	EXISTING FEE	EFFECTIVE 7-1-18 FEE
FIVE-EIGHTS (5/8")	\$ 281	\$ 281
ONE INCH (1")	\$ 340	\$ 340
ONE & ONE HALF (1½")	\$ 440	\$ 440
TWO INCH (2")	\$ 532	\$ 532
THREE INCH (3")	\$ 1,465	\$ 1,465
FOUR INCH (4")	\$ 1,914	\$ 1,914

ADOPTED this 12th day of June 2018.

Michael T. Plinger, Mayor Town of Cupeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Yowell SECOND: Rimeikis

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Ryan, Taylor, Yowell

Nays: Russell



SETTING NEW WATER AND SEWER TAP PRIVILEGE ASSESSMENT FEES EFFECTIVE JULY 1, 2018

Resolution No. R-2018-007

WHEREAS, pursuant to Virginia Code §15.2-2109 et seq. and Town of Culpeper Codes §24-95 and §24-149, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that all tap privilege connection fees purchased after June 30, 2018 will remain at the current rate and as follows:

WATER & SEWER TAP PRIVILEGE ASSESSMENT FEES

	MAXIMUM ALLOWABLE	EXISTING FEE		EFFECTIVE 7-1-18 FEE	
METER SIZE	GALLONS	WATER	SEWER	WATER	SEWER
FIVE-EIGHTS (5/8")	10,000	6,500	10,000	6,500	10,000
ONE INCH (1")	25,000	9,906	12,500	9,900	12,500
ONE & ONE HALF (1½")	75,000	15,000	20,250	15,000	20,250
TWO INCH (2")	150,000	30,000	40,500	30,000	40,500
THREE INCH (3")	225,000	45,000	60,750	45.000	60,750
FOUR INCH (4")	300,000	60,000	81,000	60,000	81,000

ADOPTED this 12th day of June 2018.

Michael V. Olinger, Mayor Town of Culpeper, Virginia

Attest:

Kimherly D. Allen Town Clerk

MOTION: Yowell SECOND: Rimeikis

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Ryan, Taylor, Yowell

Nays: Russell



RESOLUTION Capital Improvement Plan

Resolution No. R-2018-012

WHEREAS, in accordance with the 1950 Code of Virginia, Section 15.2-2239, The Planning Commission has forwarded the Town's 5-Year Capital Improvement Plan (CIP): FY 2019-2023. The CIP establishes priorities, estimates costs for providing programs and facilities, and identifies the means of financing these projects. The Planning commission held a public hearing on May 15, 2018, and by general consensus, approved forwarding the CIP to council; and

WHEREAS, the Planning Commission has determined that the projects listed within the Capital Improvement Plan are consistent with the Town's Comprehensive Plan; and

WHEREAS, the Town Council adopted proffer provisions (Section 27-381 and 28-382) on December 13, 2016. These provisions allow the Town to collect proffers for needs identified in the Capital Improvement Plan and the Town's Comprehensive Plan when a rezoning application is considered; and

WHEREAS, County projects, regarding Public Education and Library Services, have been included for consistency with the Code of Virginia, Sections 15.2-2298 through 15.2-2300. However, it is recognized by this Council that these are County functions and the Town does not assume sole responsibility for these functions in having them listed in its Capital Improvement Plan; and

WHEREAS, the Code of Virginia, Section 15.2-2298, requires that the governing body of jurisdictions with adopted proffer provisions adopt their respective capital improvement plans. In adopting the Capital Improvement Plan: FY 2019-2023, the Town Council provides legal standing to FY 2019 projects. Projects listed in the subsequent fiscal years are considered advisory in nature and do not have legal standing.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Culpeper herby adopts the Capital Improvement Plan: FY 2019-2023.

ADOPTED this 12th day of June 2018.

Michael T. Olinger, Mayor Town of Culpeper, Virginia

ATTEST:

Kimberly D. Allen, Clerk

MOTION: Reaves SECOND: Taylor

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Ryan, Taylor, Yowell

Nays: None



TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE PARKING AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 IN THE AMOUNT OF \$64,410.

Resolution No. R-2018-011

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2018 - June 30, 2019:

PARKING AUTHORITY	
Parking Authority	\$64,410
Total Parking Authority Operations	\$64,410

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

ADOPTED this 12th day of June 2018.

Michael T. Olinger, Mayor Town of Culpeper, Virginia

Attest:

Kimberly D. Allen, Town Clerk

MOTION: Rimeikis SECOND: Reaves

Ayes: Clancey, Olinger, Price, Reaves, Rimeikis, Russell, Ryan, Taylor, Yowell

Nays: None

TOWN OF CULPEPER SCHEDULE OF FINES & FEES

CODE SECTION	DESCRIPTION	FEE
ENGINEERING		
§7-26	Erosion Control Plan Review (12/06) (6/09)	
	First acre	7
	Per acre thereafter	\$1
§7-28	Land disturbing permit (Agreement in Lieu of Plan) for single family dwellings not part of a larger subdivision. (12/06)	\$25
	Overtime, Weekend, and Holiday Inspections (12/06)	\$160 - plus \$40.00 per hour if more than 4 hours are needed.
§22-68	Re-Inspections (12/06)	\$25 base fee, plus additional below, if applicable
	Re-inspect - per liner foot of roadway	
	Re-inspect – per linear foot of utility	·
	Re-inspect – Per major utility structure	
	(for manhole, fire hydrant, drop inlet, etc)	*
STREETS		
§21-92	Permit to break, dig up, open or cause to be broken dug up or opened any street, alley, sidewalk or other public place or portion thereof (6/07)	\$50
REFUSE		
§20-76, 77, 78	Monthly sanitation equipment replacement fee (paid on water utility bill) (6/11) (6/14)	\$2/cart
	Second Trash Cart	\$60
	Refuse collection – business	\$11/month – per cart
§20-32	Refuse collection 3 times per week – Historic District food service locations only (7/12)	\$36/month - 1 cart \$39/month - ea. additional cart
UTILITIES - GEN	ERAL	
324-34, 110 & 55	Late fee for bills unpaid one (1) day after due date.	\$1.50 or 2% of bill, whichever is greater
	Delinquent fee for bills unpaid eleven (11) days after due date. (6/09) (7/12)	
	One utility More than one	\$15 \$20 (also subject to processing fee)
24-34, 110, 30 & 155	Service notice to disconnect utility services for non-payment. (6/09) (7/12)	\$25
20 00 100	Plus, additional security deposit	\$25
	Re-connect services Mon-Fri 5pm-8pm, Sat-Sun 8am-4pm	\$50

CODE SECTION	DESCRIPTION	FEE
UTILITIES - E	LECTRIC	
§24-37	Electric Meter (set/placed) based on service	Varies
	Electric Meter re-read (6/09)	\$20
§24-42	Electric Meter Test - Request by Customer (6/09)	
	First request Second request in a 12 month period All additional requests	No charge \$25 \$25
	-	4
	Electric Line Extensions (6/09) In-town major subdivisions – lots not exceeding one acre	\$2,500 per lot
	In-town major subdivisions – lots one to two acres	\$5,000 per lot
	In-town major subdivisions – lots larger than two acres	\$7,500 per lot
	In-town underground service to single lot, lots in minor	\$1,500 plus \$1.25 per foot
	subdivisions or small, single phase commercial (6/15)	over 125'
	In-town overhead service to single lot, lots in minor	\$1,100 plus \$1.25 per foot
	subdivisions with single phase commercial	over 125' plus \$375 for each pole >1
	In-town large commercial and industrial users, three-phase Service (6/15)	\$4,000 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	Service Changes, overhead to underground, service heavy-up	Time and material
§24-37	Electric service - security deposit (6/09) (6/15) Residential & Commercial	\$250
	Residential & Commercial	φ230
§24-32	Electric Rate Schedule	Varies
UTILITES – V §24-95	WATER & SEWER Water main connections - residential only	Varies
	(Note: Commercial and industrial water connections are based upon meter size and consumption.)	

CODE	DESCRIPTION	FEE
SECTION UTILITIES - V	WATER &	
SEWER, CON	°T	
	Water main connections – residential only (8/04) (7/12) Existing dwellings converting from private well to Town water will be charged 50% of the current tap fee.	\$3,250 ea.
§24-96	Water Meter Test - Request by Customer (6/11)	First request - No charge Second request in a 12 month period - \$25
§24-96	Monthly water rates	Varies
§24 - 100	Water Meter (set/placed) Based on meter size	Varies
§24-100	Water & wastewater service deposit residential only (7/12)	\$50
	Water sales (bulk) - minimum charge (6/09) (6/11)	Varies
	Water sales (bulk) (6/09) (6/11)	Varies
§24-149	Sewer connections - residential	Varies
	(Note: Commercial and industrial connections are based upon meter size and consumption.)	
	Sewer main connections – residential only (8/04) (7/12) Existing dwellings converting from private septic tank to Town sewer will be charged 50% of the current tap fee.	\$5,000 ea.
	Monthly sewer rates	Varies
	Sewer - Flat Rate	Varies
24-202	Permit and inspection fee for residential or commercial sewer permit (06/18)	\$50
	Re-inspection fee for subsequent field inspections (06/18)	\$25
24-202	Permit and inspection fee for industrial sewer permit (06/18) Re-inspection fee for subsequent field inspections (06/18)	\$100 \$50
24-183	Permit and inspection fee for private sewer system permit (06/18)	\$100
	Re-inspection fee for subsequent field inspections (06/18)	\$50
	Septage Hauler's Fee (6/09) (6/11) (7/12) (6/13)	\$0.101 per gallon \$25.00 minimum charge
24-241	Wastewater Contribution Permit (5 Years) (6/11)	\$1,000 \$1,000

CODE SECTION	DESCRIPTION	FEE
UTILITIES – W SEWER, CONT		
	Review of out-of-town water and wastewater service requests - apply to the entire tract of land to be developed.	\$50 per acre; with a minimum charge of \$500, and a maximum charge of \$5,000 for properties within the Mountain Run Lake and Lake Pelham watersheds.
		\$25 per acre, with a minimum charge of \$250 and a maximum charge of \$2,500 for properties outside the above mentioned watersheds.

UTILITIES – TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES		
	rcial telecommunications antennae or n facilities including, but not limited to, /13)	To be negotiated by town manager, \$2,000 min (per provider) per month
	nmercial telecommunications antennae wn facilities including, but not limited	To be negotiated by Town Manager

PLANNING & DEVELOPME	ENT		
	FACILITIES STANDARDS MANUAL		
	Sec. 2.200, Fire Protection Flushing of	or Testing	\$30
	MISCELLANEOUS - Copies		
	Comprehensive Plan	Hard Copy	\$30
	(6/02)	CD Version	\$15
		x 17" Maps (pack of 15)	\$10
		ortation Map (30"x 42")	\$10
		nd Use Map (30" x 42")	\$10
	Facilities Standards Manual		\$20
	Capital Improvements Plan (04/09)	Hard Copy	\$20
		CD Version	\$15
	Maps		\$5 each
	Miscellaneous Documents		\$. 25 each page
	Subdivision Ordinance		\$7
	Water and Sewer Specifications		\$25
	Zoning Ordinance		\$15
	SUBDIVISION ORDINANCE		
22-38	Penalty for Violation of Chapter		\$10-\$1,000 (each day constitutes
, = 0	y ava v svamom va vampros		a new violation)
22-108	Minor Subdivision Plats or Plans		\$50

CODE	DESCRIPTION		FICE
SECTION PLANNING &	COMMUNITY		
DEVELOPME			
	Final Plat, Record plat (10/03)	5 acres or less More than 5 acres	\$50 + \$10 per lot \$100 + \$10 per lot
	Revisions, S	Subsequent Submissions	\$50
22-118	Vacation of Plat		\$150
	ZONING ORDINANCE Architectural Compatibility Finding		None
§27-377	Amendment Ordinance Request (6/13)		\$300
	Boat Dock Permit - For a 5-year permit	: (11/10)	\$25
§27-352	Certificate of Occupancy (12/06) (6/09)	Re-inspection	\$40 \$25
	Weekend or	Holiday Re-inspection	
	Commercial Burning Permit (12/06)		\$25
§27-451	Conditional Use permit (10/03)		\$500
	House Location/Boundary Survey		\$15
§11 -4 3	Leased Parking Permits		See Parking Authority Fee Schedule
§11 -4 3	Residential Parking Permits		See Parking Authority Fee Schedule
	Rezoning Application (10/03)		\$1,000 + \$100/acre
§27-237 & §27-248	Sign Permits (6/18)		\$1 per sq. ft of sign \$25 Minimum Charge
§27-266	Preliminary Plan, Major Site Plan, and I Submissions (Residential, Commercial	& Industrial) (10/03)	\$250+\$20/1,000 sq.ft of site area
	Single	Revision Family on existing lot Duplex on existing lot	\$50 per submission \$25 \$50
§15-3	Parks & Recreation (05/03) (3/07) (6/09 Pavilion Rental Major Events Fee for residents at eith		\$50 \$100
	Major Events Fee for non-residents a	-	\$300
15-2	Variance Application (10/03) (6/09)		\$300

CODE SECTION	DESCRIPTION	FEE
PLANNING & (COMMUNITY	
DEVELOPMEN	r, con't.	
§27-353	Violations & Penalties:	
	Administration & Enforcement (§27-352, §27-353)	\$100
	District Regulations (§27-51, §27-62)	\$100
	Flood Hazard Areas (§27-93)	\$100
	Historic District (§27-127, §27-130, §27-132)	\$100
	Landscaping (§27-158, §27-159)	\$50
	Nonconforming Uses (§27-181, §27-185)	\$100
	Parking (§27-206, §27-209)	\$100
	Signs (§27-238, §27-241, §21-3)	\$50
	Site Plans (§27-262)	\$50
	Towing Inoperable Vehicles (§20-4) (03/04)	\$50 per vehicle
	Watershed Protection District (§27-428, §27-429)	\$100
	Zoning permit (6/13)	
	Residential	\$25
	Other	\$100
	Zoning Verification/Compliance Letter (6/13)	\$25

POLICE	(6/09)		
	Administrative:		
	Accident Reports		\$2
	Incident Reports		\$5
	Fingerprinting fo	r town residents	\$5
		f-town residents	\$15
	Parking: (6/13)		
	1st Offense		\$10
	2 nd Offense		\$25
	3rd and Subsequent Offenses		\$50
	Court Charges		\$61
	Late Fee after 3 days but no more than 6 d	lays	\$2
	Late Fee after 6 days	•	\$5

OTHER/M	ISCELLANEOUS	
§16-30	Solicitors Permit Fee (2/04)	\$20
§21-47	Security Plan Fee (1/16)	\$100

TREASURER			
	Boating Permit—Two years (9/11)	\$20	
	Boating Permit—Two consecutive days (9/11)	\$ 5	

CODE SECTION	DESCRIPTION	FEE					
TREASURER, O	CON'T.	•					
	Delinquent Collection Fee	\$25					
	DMV Stops (9/17)	\$35					
	Fishing Certificate—Two Years (9/11)	\$20					
	Fishing Certificate—Two consecutive days (9/11)	\$ 5					
	New Utility Service Application (6/09)	\$25					
	Returned Check	\$35					
	Unauthorized Use of Meter - Theft of Service	\$250 plus usage					

Arrest:

*This schedule is not all inclusive. For further information, please contact the Planning & Community Development Department at 540-829-8260.

Approved: March 9, 1999 - first reading

April 13, 1999 - second reading

Revisions: July 13, 1999 and September 1999

July 2000 April 2001

April 2002 and May 2002 February 2003, July 2003 and October 2003 February 2004, March 2004, and May 2004 April 2005

July 2006, August 2006, and December 2006 March 2007, June 2007 May 2008

April 2009, June 2009 July 2010, November 2010

June 2011

October 2011 June 2012

July 2012 June 2013 June 2014 June 2015

June 2015 January 2016 June 2016 June 2017

TOWN OF CULPEPER General Fund - Operating Fund Summary FY19 BUDGET

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
	111,121,122	11010112			111,121,122	1110	112 Q 0 2 0 1	11101 0522	
			REVENUES:						
_	514,352	_	Reserve Balances	_	467,600	467,600	_	_	_
3,102,450	3,093,350	3,366,969	General Property Taxes	3,155,750	3,155,750	3,446,600	3,370,150	3,370,150	3,370,150
7,354,141	7,289,000	7,898,015	Local Taxes	7,661,500	7,661,500	7,756,920	8,108,500	8,008,500	8,008,500
425,334	334,125	369,930	Permits, Fees, Licenses	331,500	331,500	317,314	379,500	379,500	379,500
119,424	127,250	134,692	Fines & Forfeitures	124,500	124,500	122,000	194,500	194,500	194,500
194,579	200,000	195,087	Revenue From Use Of Money	220,000	220,000	290,000	320,000	320,000	320,000
190,147	201,520	205,206	Charges For Services	191,100	191,100	191,100	200,700	200,700	200,700
348,607	93,200	83,861	Miscellaneous	102,050	102,050	87,031	103,500	104,400	104,400
2,277,036	2,358,467	2,360,655	Recovered Costs	2,413,162	2,413,162	2,413,162	2,688,853	2,598,068	2,598,068
7,604	7,500	6,795	Non-Categorical Aid	7,000	7,000	6,759	7,000	7,000	7,000
2,454,791	2,543,751	2,615,316	Categorical Aid	2,566,133	2,616,133	2,599,627	2,700,599	2,695,599	2,695,599
593,538	602,330	611,435	Enterprise Funds Transfer - PILOT	607,965	607,965	607,965	401,166	604,380	604,380
17,067,651	17,364,845	17,847,961	REVENUES BY CATEGORIES	17,380,660	17,898,260	18,306,078	18,474,468	18,482,797	18,482,797
.,,	.,,.	. , , ,		.,,	.,,		-, , , , , , , , , , , , , , , , , , ,	., . ,	-
			EXPENDITURES:						_
177,273	176,186	169,689	1101 Town Council	190,336	195,976	195,186	198,236	198,236	198,236
104,067	112,349	110,005	1201 Town Manager	114,846	115,846	115,808	124,818	123,592	123,592
266,292	300,058	283,624	1202 Town Clerk	288,814	300,474	299,303	300,963	297,961	297,961
277,541	284,172	280,941	1203 Human Resources	290,698	290,698	290,351	292,793	290,024	290,024
110,707	100,840	96,620	1204 Town Attorney	110,860	110,860	110,860	114,360	114,360	114,360
53,050	58,600	58,088	1208 Independent Auditor	58,600	58,600	58,600	59,750	59,750	59,750
1,167,101	1,240,841	1,197,946	1213 Treasurer	1,337,070	1,358,170	1,322,206	1,505,223	1,471,845	1,471,845
106,867	122,222	119,784	1219 Risk Management	125,505	125,505	125,505	133,155	133,155	133,155
1,091,141	1,187,486	1,187,486	1220 Information Technology	1,192,987	1,192,987	1,164,401	1,437,675	1,357,623	1,357,623
236,493	238,656	234,202	1221 Motor Pool	244,784	244,784	253,380	262,304	259,682	259,682
-	-	-	1301 Electoral Board	200	200	200	-	-	-
4,259,141	4,582,392	4,582,392	3101 Police	4,794,419	4,794,419	4,719,476	5,065,020	5,012,200	5,012,200
5,418	30,000	29,782	3102 Drug Seizure Funds	10,000	10,000	9,682	10,000	10,000	10,000
384,221	413,401	413,401	3103 E911 Joint Operations	453,873	453,873	446,070	417,835	417,835	417,835
-	-	-	3104 E-Ticketing	-	-	-	70,000	70,000	70,000
146,911	148,152	142,837	3202 Fire Department	151,000	151,000	151,000	150,000	150,000	150,000
25,000	25,000	25,000	3203 Rescue Squad	25,000	25,000	25,000	25,000	25,000	25,000
114,192	119,267	119,267	3204 Va Regional Transit	131,532	131,532	131,532	129,410	129,410	129,410
256,357	254,516	192,037	4101 Engineering	253,591	253,591	193,250	197,539	194,204	194,204
1,785,827	2,517,850	2,280,211	4102 Streets	2,396,406	2,621,406	2,478,675	2,528,789	2,441,921	2,441,921
155,108	66,690	34,390	4105 Snow and Ice Removal	66,690	66,690	66,490	66,490	66,490	66,490
146,106	197,097	145,785	4107 Traffic Engineering	201,602	252,602	250,242	209,345	208,603	208,603
383,294	391,502	349,387	4203 Sanitation	392,949	392,949	383,538	388,720	386,181	386,181
787,772	740,422	626,648	4302 General Properties	545,204	618,204	613,578	539,741	538,503	538,503
195,143	213,386	185,435	6600 Culpeper Media Network	222,103	234,603	226,913	226,067	224,350	224,350
402,852	402,863	381,244	7103 Parks and Recreation	397,728	418,978	416,032	421,880	418,382	418,382
132,189	137,061	136,372	7108 Cemetery	141,596	141,596	126,218	128,736	127,564	127,564
514,597	554,887	532,568	8101 Planning	583,517	583,517	564,185	579,036	572,734	572,734

TOWN OF CULPEPER

General Fund - Operating Fund Summary FY19 BUDGET

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
54,902	51,861	47,680	8103	Visito	ors Center	59,238	63,338	58,124	66,545	60,562	60,562
350,867	374,674	365,338	8104	Touris	sm	392,667	451,517	448,711	497,029	458,823	458,823
179,298	188,750	156,250	8105	Econo	omic Development	193,395	225,895	225,895	303,284	292,179	292,179
1,812,088	1,713,866	1,659,591	9900	Debt 3	Service	1,721,192	1,721,192	1,723,253	1,705,129	1,705,129	1,705,129
-	419,798	-	9950	Trans	fer to Capital	292,258	292,258	1,112,413	319,595	666,499	666,499
-	-	-	9990	Conti	ngency	-	-	-	-	-	-
15,681,817	17,364,845	16,144,002	,	Total	Expenditures / other uses	17,380,660	17,898,260	18,306,078	18,474,468	18,482,797	18,482,797

TOWN OF CULPEPER General Fund - Operating FY19 BUDGET

										FY19	FY19	FY19
FY16	FY17	FY17					FY18		PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			DEGE	D	A NOTE							
	101 110		RESE	RVE BALA				444.00	444.00	-		
-	491,149	0		45600 Re			0	444,397	444,397	0		0
-	23,203	0		45601 Ca	able - Prior Year Reserves		0	23,203	23,203	0		0
-	514,352	0				Total Reserves	0	467,600	467,600	0	0	-
			CENT	EDAT DDO	PERTY TAXES							
1,571,194	1,575,000	1,609,220	GENI		eal Estate - Current		1,575,000	1,575,000	1,575,000	1,590,000	1.500.000	1,590,000
1,5/1,194	1,575,000	1,009,220		40010 Re	ear Estate - Current		1,575,000	1,575,000	1,575,000	1,390,000	1,590,000	1,390,000
3,291	15,500	14,102		40020 Sp	pecial Tax District - Southridge		15,500	15,500	15,500	17,000	17,000	17,000
3,291	13,300	14,102			pecial Tax District - Southfuge		13,300	13,300	13,300	17,000	17,000	17,000
3.038	3,800	3,302		40030 Ric	-		3,750	3,750	3,750	4.000	4.000	4.000
3,036	3,800	3,302		40030 Kit	uge		3,730	3,730	3,730	4,000	4,000	4,000
14,041	3,300	3,290		40040 Sp	pecial Tax District - Willow Shade		3,200	3,200	3,200	3,000	3,000	3,000
31,453	30,000	36,509			eal Estate - Delinquent		20.000	20,000	30,000	20,000	20,000	20,000
37,942	40,000	38,342			ablic Service - Real Estate		38,000	38,000	38,000	40,000	40,000	40,000
37,712	10,000	30,312		10120 1 4	ione service Real Estate		50,000	30,000	30,000	10,000	10,000	10,000
1,160	600	140		40130 Pul	iblic Service - Personal Property		150	150	1,000	1,000	1,000	1,000
1,154,946	1,150,000	1,261,240			ersonal Property - Current		1,200,000	1,200,000	1,500,000	1,300,000	1,300,000	1,300,000
87,776	60,000	118,275			ersonal Property - Delinquent		85,000	85,000	85,000	85,000	85,000	85,000
191	150	0			obile Homes		150	150	150	150	150	150
150,961	155,000	189,244			achinery & Tools		155,000	155,000	155,000	250,000	250,000	250,000
26,461	30,000	55,153		40298 Per	enalties - All Taxes		30,000	30,000	20,000	30,000	30,000	30,000
19,997	30,000	38,152		40299 Int	terest - All Taxes		30,000	30,000	20,000	30,000	30,000	30,000
3,102,450	3,093,350	3,366,969			Sub-total-Genera	al Property Taxes	3,155,750	3,155,750	3,446,600	3,370,150	3,370,150	3,370,150
			LOCA	AL TAXES								
1,341,050	1,400,000	1,533,279		41110 Lo	ocal Sales and Use Tax		1,375,000	1,375,000	1,450,000	1,600,000	1,600,000	1,600,000
35,216	40,000	56,289			POL - Contracting		36,000	36,000	36,000	40,000	40,000	40,000
-	0	0			POL - Peddler/Solicitor		0	0	0	0	-	0
11,873	15,000	16,085			POL - Miscellaneous / Other		12,000	12,000	12,000	15,000	15,000	15,000
-	0	0			POL - Itinerant/Merchant		0	0	0	0	-	0
225,928	230,000	254,225			POL - Professional		230,000	230,000	230,000	250,000	190,000	190,000
-	0	0			POL - Street Vendor		0	0	800	0		0
163,016	170,000	170,235			POL - Repair & Personal Bus		165,000	165,000	165,000	170,000	130,000	130,000
490,553	480,000	464,710			POL - Retail		485,000	485,000	480,000	485,000	485,000	485,000
27,878	17,000	20,646			POL - Utilities		20,000	20,000	20,000	20,000	20,000	20,000
42,568 791	41,000	44,708 841			POL - Wholesale POL - Penalties		42,000	42,000	42,000 467	42,000	42,000	42,000
83	0	13	<u> </u>		POL - Penalties POL - Interest		0	0	467	0	-	0
45,367	45,000	45,244	<u> </u>		dmissions Tax		46,500	46,500	46,500	46,500	46,500	46,500
338,243	330,000	390,832	<u> </u>		amissions Tax ank Stock Tax		340,000	340,000	340,000	375,000	46,500 375,000	375,000
167,265	150,000	156,238			garette Tax		150,000	150,000	150,000	225,000	225,000	225,000
61,254	75,000	62,701			onsumption Tax		60,000	60,000	60,000	60,000	60,000	60,000
01,234	73,000	699	<u> </u>		nalties - Local Tax		00,000	00,000	147	00,000	,	00,000
-	0	099	_		terest - Local Tax		0	0	4,006	0		0
	0		_		elecommunications Sales & Use		0	0	4,000	0	0	0
119,031	125,000	116,110		46158 Ta			120,000	120,000	120,000	110,000	110,000	110,000
342,965	396,000	449,636			otel & Motel Room Tax		430,000	430,000	450,000	470,000	470,000	470,000
J F2,70J	370,000	4,115,524		11100 110			150,000	750,000	150,000	+70,000	.,,,,,,,,,	- 70,000

TOWN OF CULPEPER General Fund - Operating FY19 BUDGET

F7574.6	T37.45	E7574#					F77.10	F7710	PD O VECTED	FY19	FY19	FY19
FY16 ACTUAL	FY17 AMENDED	FY17 ACTUAL					FY18 ADOPTED	FY18 AMENDED	PROJECTED FY18	DEPT REQUEST	MGR PROPOSED	COUNCIL ADOPTED
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY 18	REQUEST	PROPOSED	ADOPTED
7,354,141	7,289,000	7,898,015			Sui	b-total-Local Taxes	7,661,500	7,661,500	7,756,920	8,108,500	8,008,500	8,008,500
7,334,141	7,289,000	7,898,013			Sui	b-ioiai-Locai Taxes	7,001,300	7,001,300	7,730,920	8,108,300	8,008,300	8,008,300
			PERM	IITS FE	CES, LICENSES							
	425	0	I EKIV.		Land Use Application Fee		0	0	0	0	0	0
36,300	36,000	33,475			Application Fee		36,000	36,000		36,000	36,000	36,000
20,322	15,000	21,303			Administration Fees		20,000	20,000	20,000	20,000	20,000	20,000
5,465	10,000	13,390			Boating Permits		5,000	5,000	5,000	13,000	13,000	13,000
60,900	42,000	49,600			Burial Permits		45,000	45,000	45,000	45,000	45,000	45,000
2,650	3,200	3,250			Cemetery Stone Permits		3,000	3,000	3,000	3,000	3,000	3,000
37,524	12,500	26,394			Collection Fees		15,000	15,000	20,054	35,000	35,000	35,000
10,360	20,000	20,995			Fishing Permits		10,000	10,000	10,000	20,000	20,000	20,000
13,900	15,000	11,725			Pavilion Reservation Fees		15,000	15,000	10,000	12,000	12,000	12,000
-	0	0		41273	Property Violations		0	0	760	4,500	4,500	4,500
_	0	0			Maintenance Code Violations		0	0	0	1,500	1,500	1,500
-	0	0		41275	Boat Dock Permits		0	0	0	0	0	0
1,394	3,000	1,899		41280	Sign Permits		1,500	1,500	1,500	1,500	1,500	1,500
80,342	55,000	87,214		46288	Telecommunications Agreement		60,000	60,000	60,000	87,000	87,000	87,000
118,882	80,000	78,876			Right-of-Way Use Fee		80,000	80,000	80,000	80,000	80,000	80,000
-	2,000	2,500			Excavation Permits		1,000		1,000	1,000	1,000	1,000
37,294	40,000	19,309		41297	Zoning Fees		40,000	40,000	25,000	20,000	20,000	20,000
425,334	334,125	369,930				nits, Fees, Licenses	331,500	331,500	317,314	379,500	379,500	379,500
							,	, , , , , , , , , , , , , , , , , , , ,			,	,
			FINES	S AND F	ORFEITURES							
1,101	250	535		41300	FOIA Request Fees		500	500	500	500	500	500
79,125	105,000	107,659		44310	Court Fines		100,000	100,000	100,000	100,000	100,000	100,000
15,426	10,000	7,953		44320	Drug Enforcement Program		10,000	10,000	7,500	10,000	10,000	10,000
					Drug Enforcement Program -							
7,991	0	5,333		44321	Federal		0	0	0	0	0	0
				44325	E-Ticketing		0			70,000	70,000	70,000
15,781	12,000	13,212		47340	Parking fines		14,000	14,000	14,000	14,000	14,000	14,000
119,424	127,250	134,692				Sub-total-Fines	124,500	124,500	122,000	194,500	194,500	194,500
			REVE		ROM USE OF MONEY							
35,248	20,000	43,627			Interest on Investments		30,000	30,000	100,000	100,000	100,000	100,000
41,404	30,000	(85)			Convenience Fee		0		0	0	0	0
117,928	150,000	151,545		45380	Rental Income - Property		190,000		190,000	220,000	220,000	220,000
194,579	200,000	195,087			Sub-	total-Use of Money	220,000	220,000	290,000	320,000	320,000	320,000
			CHAF	RGES FO	OR SERVICES							
17,800	18,000	18,800		44410	School Crosswalk Traffic Control		18,000	18,000	18,000	18,000	18,000	18,000
					Sale of Maps, Plats, Publications,							
10	20	162			etc.		100			100	100	100
388	500	100			Cable - Tape Sales		500		500	100	100	100
7,557	6,000	4,349		46468	Cable - PEG fees		6,000	6,000	6,000	6,000	6,000	6,000
		<u> </u>										
128,377	140,000	141,598	<u> </u>		Sanitation Equip Replacement Fee		130,000	130,000	130,000	140,000	140,000	140,000
36,016	37,000	40,197		44485	Trash Disposal Fees		36,500	36,500	36,500	36,500	36,500	36,500
190,147	201,520	205,206			Sub-total-C	Charge for Services	191,100	191,100	191,100	200,700	200,700	200,700

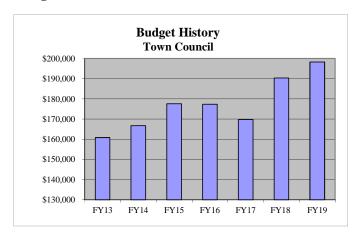
										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			MICC	ELLAN	EOUS							
	0	0	MISC		Contributions		0	0	0	0	0	
							_					· · · · · · · · · · · · · · · · · · ·
162	0	473			Donations - Parks & Recreation		50	50	102	100	100	100
- 1	0	0			Donations - Dog Park		0	0	0	0		
- 1	0	2,400			Donations Donations - Police Department		0	0	0	0		
5,744	10,000	411			Insurance Claims/Recovery		10,000	10,000	4,609	10,000	10,000	10,000
(18,709)	25,000	19,029			Miscellaneous		20,000	20,000	20,000	20,000	20,000	20,00
10	500	19,029			Misc Conversion Carryover		20,000	20,000	20,000			20,000
10	300		_		Bike Share Rental		0	U	U	0		900
1,760	5,000	2,160	_		Cable - Sponsorships		2,000	2,000	4,320	2,000		2,000
36,367	42,000	32,448	_		Parking Authority Maintenance		42,000	42,000	30,000	42,000	42,000	42,000
30,307			_						,			
-	200	0		44565	PW - Used Motor Oil Proceeds		0	0	0	0	0	
1.120	2,500	521		44580	Sale of Salvage & Surplus Materials		1,500	1,500	1,500	1,500	1.500	1,500
18,576	5,000	20,028			Sale of Surplus Equipment		16,500	16,500	16,500	15,000	15,000	15,000
299,932	0	0			Sale of Capital Assets		0	0	0	0	0	(
(136)	0	(34)			Short & Overages		0	0	0	0	0	(
3,780	3,000	3,480			Sale of Trash Containers		3,000	3,000	3,000	3,500	3,500	3,50
-	0	2,304		45596	Trolley Tour Fees		7,000	7,000	7,000	9,400	9,400	9,40
-	0	0		42597	Vending / Payphone Revenue		0	0	0	0	0	
348,607	93,200	83,861				tal-Miscellaneous	102,050	102,050	87,031	103,500	104,400	104,400
			RECO	OVEREI	COSTS							
52,000	49,068	52,000		44610	Motor Pool - Electric		50,000	50,000	50,000	51,000	51,000	51,000
10,000	10,000	10,000		44614	Motor Pool - Water		10,000	10,000	10,000	10,000	10,000	10,000
35,000	37,500	35,000		44618	Motor Pool - Wastewater		37,500	37,500	37,500	29,000	29,000	29,00
					Mowing, mulching, trimming -							
6,500	6,430	6,500		44620	Electric		6,430	6,430	6,430	7,500	7,500	7,500
					Mowing, mulching, trimming -							
6,089	6,089	6,100		44624	Water		6,089	6,089	6,089	6,000	6,000	6,000
					Mowing, mulching, trimming -							
15,097	15,097	16,000			Wastewater		15,097	15,097	15,097	15,000	15,000	15,000
105,040	104,218	104,990		46666	Cable - Contributions - County		109,876	109,876	109,876	113,034	112,175	112,175
					Cable - Contributions - Other		0				0	
771,471	803,053	803,053			Utility Services - Electric		836,302	836,302	836,302	928,548	894,016	894,010
701,301	730,270	730,270			Utility Services - Water		733,006	733,006	733,006	827,260	798,818	798,813
574,538	596,742	596,742		44688	Utility Services - Wastewater		608,862	608,862	608,862	701,511	674,559	674,559
2,277,036	2,358,467	2,360,655			Sub-total	l-Recovered Costs	2,413,162	2,413,162	2,413,162	2,688,853	2,598,068	2,598,068
			NON	CATEC	ORICAL AID							
7,604	7,500	6,795	NON-		Railroad Rolling Stock Tax		7,000	7.000	6,759	7,000	7.000	7,000
7,604	7,500	6,795		4213/	- U	n-Categorical Aid	7,000	7,000	6,759	7,000	.,	7,000
/,004	7,500	0,795			Sup-total-Not	n-Caiegoricai Ald	7,000	7,000	0,/39	7,000	7,000	7,000
			CATE	EGORIC	AL AID							
51,911	53,152	53,152			Fire Services Allocation		56,000	56,000	54,757	55,000	55,000	55,000
50,000	0	0			Tourism Grant		0	50,000	50,000	60,000	55,000	55,00
4,547	5,000	4.381			Litter Control Grant		4,500	4,500	4.271	5,000		5,000

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
-	5,000	0	4206	2 Misc. Grants		25,000	25,000	10,000	0	0	0
				Parks & Recreation - VA Comm of							
5,000	5,000	0	4216	5 the Arts		5,000	5,000	5,000	5,000	5,000	5,000
(11,606)	0	80,619	4205	9 Federal-Emergency-Disaster Relief		0	0	0	0	0	0
263,588	271,495	272,076	4217	5 Police Law Enforcement Assistance		271,495	271,495	271,495	271,495	271,495	271,495
				Police Grants - Traffic Enforcement,							
17,632	15,000	29,968		6 etc.		15,000	15,000	15,000	15,000	15,000	15,000
18,154	15,000	13,858	4178	5 Rental Tax		15,000	15,000	15,000	15,000	15,000	15,000
1,831,461	1,950,000	1,937,125	4219	0 Street and Highway Maintenance		1,950,000	1,950,000	1,950,000	2,050,000	2,050,000	2,050,000
224,104	224,104	224,138	4219	5 State PPTRA Reimbursement		224,138	224,138	224,104	224,104	224,104	224,104
2,454,791	2,543,751	2,615,316		Sub-total	l-Categorical Aid	2,566,133	2,616,133	2,599,627	2,700,599	2,695,599	2,695,599
			FUND TRA	NSFERS							
366,603	364,700	364,700	4496	Transfer from Electric Fund - 1 PILOT		367,860	367,860	367,860	371,916	368,700	368,700
99,675	97,950	107,055	4496	2 Transfer from Water Fund - PILOT		105,495	105,495	105,495	(103,215)	103,215	103,215
127,260	139,680	139,680	4496	Transfer from Wastewater Fund - PILOT		134,610	134,610	134,610	132,465	132,465	132,465
593,538	602,330	611,435		Sub-tota	ıl Fund Transfers	607,965	607,965	607,965	401,166	604,380	604,380
17,067,651	17,364,845	17,847,961	TOTAL RE	VENUES / OTHER SOURCES		17,380,660	17,898,260	18,306,078	18,474,468	18,482,797	18,482,797

Mission:

The Town Council, as the governing body for the Town of Culpeper, sets policies and establishes ordinances for the general safety, health and welfare of its citizens. Through its collective judgement, it provides a budget ensuring current and future services are provided in a sound and financially responsible manner.

Budget and Staff Resources:



		Budget	& Staffing	g Summary	y	
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	9.0	9.0	9.0	9.0	9.0	9.0
Expenditures						
	138,414	146,836	158,136	158,136	158,136	158,136
Personnel	130,414					
Personnel Operating	31,275	43,500	37,050	40,100	40,100	40,100
	/	43,500	37,050	40,100	40,100	40,100

Major Highlights for FY19

Total budget increase

\$

7,900

-Budget increase primarily due to more members requesting health insurance coverage.

In FY19 the Town Council will:

- Provide an open forum for public input;
- Secure the financial position of the Town by seeking new and inventive ways to induce economic development and revitalize commercial and industrial areas;
- Conduct planning retreats to establish goals for the future;
- Provide orientation for new council members and work toward effective relationships; Conduct planning retreats to establish goals for the future;
- Monitor performance of appointed staff to ensure policies and procedures are effectively carried out;
- Communicate effectively with advisory boards and commissions to establish and implement Town Policies; and
- Work together effectively to conduct the Town's business with a commitment to common goals.

FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept	1101 TO	WN COUNCIL						
					- WAGES & BENEFITS						
102,000	102,000	102,000		50030	Salaries - Part-Time	102,000	102,000	102,000	102,000	102,000	102,000
5,769	6,324	5,779		50110	Social Security Tax	6,324	6,324	5,625	5,625	5,625	5,625
1,349	1,479	1,352		50120	Medicare Tax	1,479	1,479	1,319	1,319	1,319	1,319
28,694	29,287	29,284		50130	Health Insurance	36,882	36,882	49,041	49,041	49,041	49,041
-	151	0		50160	Workers comp	151	151	151	151	151	15
			SERV		PURCHASED, SHARED, INTERNAL						
477	3,893	252		52400	Printing and Binding	2,000	5,640	1,000	1,000	1,000	1,000
					Nameplates/bus cards/photo						
1,046	599	598		52410	Advertising	1,000	1,000	800	1,000	1,000	1,000
					PH Advertisements/charter amend,						
					etc						
			ОТН	ER CHA							
39	24	1		52710	Postal Services	300	300	100	100	100	100
4,190	3,010	3,010		51920	Education, conference and training	4,000	4,000	2,000	4,000	4,000	4,000
2.710	500			52010	VML conference/activities	2.500	2.500	2 000	2.500	2.500	2.500
2,719	609	608		52010	Lodging	2,500	2,500	2,000	2,500	2,500	2,500
0.77	101	100		52015	VML conference	1 000	1.000	500	500	500	500
967	191	190 1,145		52015 52018	Travel	1,000	1,000	500 750	500	500	500
567	1,146	1,145		52018	Travei	2,000	2,000	/50	1,000	1,000	1,000
			MICC	PETTANI	EOUS ITEMS						
23,229	23,580	23,579	MISC		Dues & Assoc. Memberships	25,000	25,000	24,500	25,000	25,000	25,000
398	530	530			Miscellaneous	1,000	1,000	400	1,000	1.000	1,000
376	330	330		30277	Cards, flowers, promos, etc.	1,000	1,000	400	1,000	1,000	1,000
					caras, flowers, promos, etc.						
			MAT	ERIALS	AND SUPPLIES						
939	341	340			Office Supplies	1,200	1,200	500	1,000	1,000	1,000
,,,,	3.1	3.0		02010	Minute book paper, plaques, tapes,	1,200	1,200	500	1,000	1,000	1,000
					misc.						
3,915	2,000	0		52525	Records Management	2,000	4,000	4,000	2,000	2,000	2,000
-,, -0	_,				Archival services/equipment	_,,,,,	.,	.,	=,000	_,	_,000
					To Table						
976	1,022	1,021		52580	Books, Subscriptions & Education	1,500	1,500	500	1,000	1,000	1,000
	ĺ í				VA Code supplements, misc.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,		,		
					publications						
177,273	176,186	169,689	TOW	N COUN	ICIL TOTAL	190,336	195,976	195,186	198,236	198,236	198,236

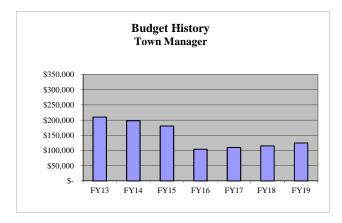
TOWN MANAGER (1201)

Mission:

To seek, promote and support a high quality of life for the citizens through the development and contribution of all employees to the maximum of their potential. Under the direction and leadership of the Town Manager, the Town employees will provide quality and innovative service which results in the highest achievable levels of customer satisfaction and recognition of excellence.

In addition, the Office of the Town Manager provides general and administrative oversite of municipal operations. To fulfill this primary function, the Town Manager advises the Town Council on municipal policy and programs affecting the community; to direct and coordinate the activities and work programs of all Town departments; to interact with federal and state agencies and other local governments and agencies; to conduct short and long-range financial planning including preparation of the annual operating budget and the capital improvement program; to administer the personnel program; to perform special studies and issue analyses and evaluations as needed to promote informed decision-making; to review and oversee the submission and administration of federal and state grants; and to monitor proposed state legislation and represent the local government interests.

Budget and Staff Resources:



		Budge	t & Staffir	ng Summar	y	
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Expenditures Personnel	103,952	99,496	107,648	110,118	108,892	108,892
Expenditures Personnel Operating	103,952 6,054	99,496 15,350	107,648 8,160	110,118 14,700	108,892 14,700	108,892 14,700
Personnel		,	,-	<i>'</i>	,	*

Major Highlights for FY19

Total budget increase

8,746

\$

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.

Overall Manager's Budget Summary:

- The proposed Option 1 & 2 budget represents a 5.1% and 4.3% increase respectively in the total General Fund budget over FY18. Significant changes are as follows:

- Proposed 3% merit pay increase.	(Total General Fund and Enterprise Fund \$364,809)
- Increase associated with the Class	ification and Compensation Study

- Net increase in Health Insurance associated with increased participation.

- Increase in collection fees for past due accounts receivables.

- Increase in Maintenance Service Contract charges for the Munis ERP.

- Increase in IT budget for Forensics Lab and Quartermaster/Inventory.

- Addition of the E-Ticketing program and offsetting revenue.

- Anticipated additional Tourism Grants

- Increase in participation in the Machine & Tools Incentive Program

- Net of other (reductions)/increases in budget

\$ 258,699 \$ 74,896 \$ 30,626 \$ 30,000 \$ 85,000 \$ 28,677 \$ 70,000 \$ 55,000 \$ 98,784 \$ 10,214 Total Increase \$ 741,896

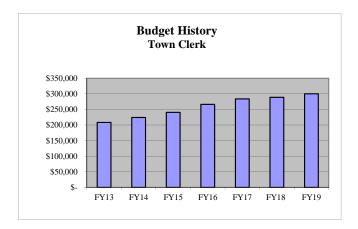
⁻ Manager's Option 1 includes an additional Streets employee (\$47,045) and a 4% proposed merit pay increase instead of the proposed 3% in Manager's Option 2.

FY16	FY17	FY17				FY18		FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTI		AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 1	1201 TO	WN MANAGER							
			PERS	ONNEL	- WAGES & BENEFITS							
67,229	69,744	69,694		50010	Salaries	70	,901	70,901	72,802	75,714	74,986	74,986
					Town Manager salary split 50%							
					GF and 50% EF							
-	0	0		50020	Salaries - Overtime		0	0	0	0	0	(
-	0	0		50030	Salaries - Part-Time		0	0	0	0	0	(
3,855	4,325	3,997		50110	Social Security Tax	4	,299	4,299	3,979	3,979	3,979	3,979
977	1,011	1,206		50120	Medicare Tax	1	,005	1,005	1,204	1,246	1,235	1,235
6,698	3,726	7,761		50130	Health Insurance	4	,963	4,963	9,492	9,492	9,492	9,492
8,560	7,400	8,613			VRS Retirement	7	,356	7,356	8,254	8,564	8,086	8,086
649	913	1,056			VRS Group Life Insurance		908	908	1,019	1,057	1,048	1,048
-	0	0			VRS Disability Insurance		0	0	0	0	0	(
59	67	54			Worker's Comp. Insurance		64	64	64	66	66	66
-	0	0			Auto Allowance		0	0	0	0	0	C
9,231	10,000	11,570		50167	Deferred Compensation	10	,000	10,000	10,834	10,000	10,000	10,000
			SERV		PURCHASED, SHARED, INTERNA	L						
-	300	0			Maintenance Service Contract		300	300	0	300	300	300
30	200	124			Printing and Binding		200	200	200	200	200	200
181	300	300		52410	Advertising		300	300	300	300	300	300
			ОТНІ	ER CHA								
88	911	90			Postal Services		500	500	250	500	500	500
-	0	0			Telecommunications		0	0	0	0	0	C
487	600	693			Lease - Postage Meter System		600	600	600	600	600	600
1,685	2,000	895			Education & Training		,000	2,000	1,500	2,000	2,000	2,000
1,231	3,768	339			Lodging		,500	2,500	1,010	2,500	2,500	2,500
399	2,080	326		52015			,000	2,000	350	1,000	1,000	1,000
465	54	54		52018	Travel	2	,000	2,000	500	2,000	2,000	2,000
			2.570.0		TOYIG							
1 465	2 000	1 721	MISC	ELLAN		2	000	2.000	1.550	2.000	2.000	2.000
1,465 70	2,000 1,000	1,721			Dues & Assoc. Memberships Miscellaneous		,000,	2,000	1,550 1,000	2,000 1,000	2,000 1.000	2,000
70	1,000			30299	Miscenaneous	1	,000	2,000	1,000	1,000	1,000	1,000
			MATE	EDIALE	AND SUPPLIES							
371	1,000	562	MAI		Office Supplies	1	,000	1,000	100	1,000	1,000	1,000
90	450	792			Vehicle Fuels	1	450	450	500	800	800	800
102	100	12		53560	Vehicle & Equipment Supplies		100	100	100	100	100	100
146	400	146		52500	D 1 G1 '.' 0 E1 .'		100	400	200	400	400	400
146	400	146		52580	Books, Subscriptions & Education		400	400	200	400	400	400
			CADI	TAI OF	TLAYS							
			CAPI	IAL OU								
			<u> </u>		Furniture & Fixtures							
			<u> </u>		Computer Equipment							
104,067	112,349	110,005	TOW	NI MIANI	AGER TOTAL	114,3	216	115,846	115,808	124 010	123,592	123,592
104,007	112,349	110,005	1UW	IN INTERING	10ER IUIAL	114,	040	113,840	113,808	124,818	123,392	123,392

Mission:

The Mission of the Town Clerk's Office is to record and archive official actions and documents of the Mayor, Town Council, Town Manager, and Town Departments. The Clerk's Office serves as the information center on functions of various tax programs and the Fairview Cemetery. We provide the highest degree of customer service to the Town Council and citizens by ensuring the daily operations of Town government meet or exceed all requirements of the Town Code and the Code of Virginia.

Budget and Staff Resources:



	FY17	FY18	& Staffing FY18	FY19	FY19	FY19
7-4						
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.5	3.0	3.0	3.0	3.0
Expenditures						
1	249,133	256,114	263,303	271,963	268,961	268,961
Personnel				20.000	29,000	29,000
Personnel Operating	34,490	32,700	36,000	29,000	29,000	29,000
	34,490	32,700	36,000			29,000

Major Highlights for FY19

Total budget increase

\$

9,147

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.

In FY19 the Town Clerk will:

- Transition to an automated content management system for records management programs.
- Convert council minutes, ordinances and resolutions from paper to an electronic format to ease storage requirements and improve retrieval capabilities.
- Ensure regulatory compliance for open government and transparency.

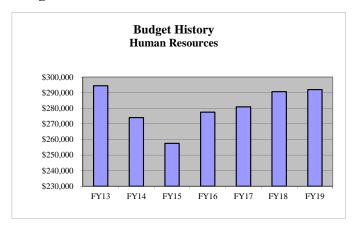
FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
HOTOILE	MARKED	HOTOILE				ADOI 1ED	III.III.IDED	1110	REQUEST	TROTOSED	ILDOI ILD
			Dept 1	1202 TO	WN CLERK						
					- WAGES & BENEFITS						
182,620	180,964	186,550		50010	Salaries	189,838	189,838	193,250	200,372	198,602	198,602
257	0	0		50020	Salaries - Overtime	0	0	0	0	0	(
10,794	11,220	11,156		50110	Social Security Tax	11,509	11,509	11,391	11,832	11,723	11,723
2,524	2,624	2,609		50120	Medicare Tax	2,692	2,692	2,665	2,768		2,74
22,342	22,353	26,656		50130	Health Insurance	29,776	29,776	32,785	32,785	32,785	32,78
22,479	19,200	19,550		50140	VRS Retirement	19,695	19,695	20,507	20,906	19,826	19,82
2,026	2,370	2,466		50145	VRS Group Life Insurance	2,432	2,432	2,533	2,582	2,569	2,569
-	0	0			VRS Disability Insurance	0	0		544	538	533
198	182	147			Worker's Comp. Insurance	172	172	172	174	174	17-
					1						
			SERV	ICES - 1	PURCHASED, SHARED, INTERNAL						
					Contract Services - Certified						
1,040	2,000	1,419		51315	Document Destruction	2,000	2,000	2,000	2,000	2,000	2,00
8,127	5,692	1,031		52400	Printing and Binding	4,500	9,160	8,500	4,000	4,000	4,00
	700	46		52410	Advertising	500	500	500	500	500	50
		-									
			отні	ER CHA	RGES						
761	3,738	772			Postal Services	1,000	1,000	1,000	1,000	1,000	1,000
(40)	0	0			Telecommunications	0		,	0		(
487	500	693			Postage Meter	1,000	1,000	1,000	1,000	-	1,000
765	4,927	2,724			Education & Training	2,000	4,200	4,000	2,000	2,000	2,000
1,036	3,327	1,027			Lodging	1,000	1,000	1,000	1,000	1,000	1,000
247	1,369	446		52015	0 0	500	500	500	500	500	500
264	2,294	81		52018		500	500	500	500		500
	_,,										
			MISC	ELLAN	EOUS						
1,100	1.000	894			Dues & Assoc. Memberships	700	700	700	700	700	700
-,	2,000				Miscellaneous						
			MATI	ERIALS	AND SUPPLIES						
1,064	1,200	1,052	1,11111		Office Supplies	1,200	1,200	1,000	1,000	1,000	1,000
7,802	7,138	2,310			Records Management	5,000	9,800	9,500	2,000	,	2,000
7,802	150	46			Vehicle Fuels	150	150	150	150		15
16	150	71		53560	Vehicle & Equipment Supplies	150	150	150	150		15
16	150	/1	<u> </u>	33360	venicie & Equipment Supplies	150	150	150	150	150	15
204	1.000	246		52500	Books, Subscriptions & Education	500	500	500	500	500	50
304	1,960 25,000	21,632	<u> </u>		Cigarette Tax Expenses	500 12.000	500 12,000	500 5,000	12,000	500 12.000	
-	25,000	21,632	<u> </u>	31393	Cigarette Tax Expenses	12,000	12,000	5,000	12,000	12,000	12,000
		<u> </u>	CART	TALOT	UPT A X/C						
			CAPI	IAL UU	TLAYS Furniture & Fixtures						
			<u> </u>								
			<u> </u>		Computer Software						
			<u> </u>		Computer Software						
266,292	300,058	283,624	TOW	N CI EP	W TOTAL	200 014	300,474	299,303	200.062	207.061	207.041
200,292	500,058	285,024	10%	IN CLER	K TOTAL	288,814	300,474	299,303	300,963	297,961	297,961

HUMAN RESOURCES (1203)

Mission:

To provide quality services and excellent support to assist the Town Government in achieving its strategic goals; recruit, select, and retain quality employees; and administer a comprehensive Human Resources program consistent with Federal, State, and local statues, meeting the needs of the employer, current/potential employees, and the citizens of the Town of Culpeper.

Budget and Staff Resources:



		Budget &	Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Expenditures Personnel	197,886	202,808	207,561	214,403	211,634	211,634
1	197,886 83,055	202,808 87,890	207,561 82,790	214,403 78,390	211,634 78,390	211,634 78,390
		*		*	<i>'</i>	*

Major Highlights for FY19

Total budget increase

\$

(674)

In FY19 the Human Resources Department will:

- Continue to support all Town departments by providing services in the following key human resources functional areas: employee recruitment, selection, and retention; classification and compensation; administration of benefits and leave; employee relations; policy development and administration; and training.
- Utilize technology to streamline systems and increase efficiency of HR services and improve communication of information to employees.
- Support talent development of our employees through professional development and training opportunities.
- Continue to implement and meet all requirements the Affordable Care Act, based on legislation.
- Develop a proactive approach to maintaining low health insurance costs by promoting wellness in our employee community.
- Align Human Resources as a strategic partner with internal customers.

⁻ Budget decrease primarily due to Munis implementation. No longer require NeoGov for Applicant tracking.

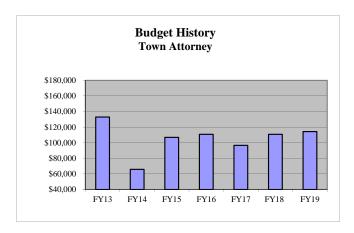
*****	T7714.	777.4.5				77740	77740		FY19	FY19	FY19
FY16 ACTUAL	FY17 AMENDED	FY17 ACTUAL				FY18 ADOPTED	FY18 AMENDED	PROJECTED FY18	DEPT REQUEST	MGR PROPOSED	COUNCIL ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F Y 18	REQUEST	PROPOSED	ADOPTED
			Dent 1	1203 HI	MAN RESOURCES						
					- WAGES & BENEFITS						
145,152	148,642	153,044	ILKS		Salaries	153,135	153,135	156,745	163,301	161,662	161,662
8,576	9,216	9,035			Social Security Tax	9,277	9,277	8,856	9,263	9,161	9,161
2,006	2,155	2,113			Medicare Tax	2,170	2,170		2,167	2,143	2,143
10,715	14,902	14,149			Health Insurance	19,851	19,851	19,662	19,662	19,662	19,662
16,650	15,771	16,144			VRS Retirement	15,876	15,876	,	17,327	16,345	16,345
1,510	1,947	2,002			VRS Group Life Insurance	1,960	1,960		2,141	2,119	2,119
-	0	1,012			VRS Disability Insurance	0			0	0	2,119
139	149	120			Worker's Comp. Insurance	139			142	142	142
10)	1.5	120		50100	Human Resources-Background	157	107	157		1.2	
160	500	265		50170	Checks	400	400	1,400	400	400	400
100	200	200		50170	Checks			1,100	.00		
			SERV	ICES - 1	PURCHASED, SHARED, INTERNAI	Γ.					
23,054	23,000	19,228	DEIT.		Health & Medical Services	23,000	23,000	22,000	23,000	23,000	23,000
25,00	25,000	1>,220		20210		25,000	25,000	22,000	25,000	25,000	25,000
					Annual physicals \$13,500, New						
					hire physicals \$5,000, Polygraph						
					\$1,200, Psych Eval \$1,600, Hep B						
					\$1,200, First Aid \$500						
75	100	0		52400	Printing and Binding	100	100	0	100	100	100
4,025	5,000	16,369			Advertising	4,500			4,500	4,500	4,500
1,020	2,000	10,505		02.10		1,500	1,000	2,000	.,200	1,500	1,500
			отні	ER CHA	RGES						
166	300	182			Postal Services	200	200	200	200	200	200
31,558	20,000	18,083			Education & Training	25,000	25,000	25,000	25,000	25,000	25,000
- ,	.,	-,			Ü	,,,,,	.,	- 7,	-,	- 7,	
					Tuition Reimbursement, Misc. (Safety, CPR, Supervisor, Customer						
					Service, etc.)						
1.402	1,000	840		52010	Lodging	1,000	1,000	1,000	1,000	1,000	1,000
1,402	1,000	1,109			Meals	1,000	1,000	,	1,000	1,000	1,000
949	600	493		52013		700	,	,	700	700	700
949	000	493		32018	Traver	700	700	700	700	700	700
			MISC	ELLAN	FOLIS						
1,123	890	1,063	MISC		Dues & Assoc. Memberships	890	890	890	890	890	890
6,415	6,000	5,026			Miscellaneous	6,500			2,000	2,000	2,000
0,413	0,000	3,020		30299	Wiscenaneous	0,500	0,300	3,000	2,000	2,000	2,000
			MATI	EDIALS	AND SUPPLIES						
2,801	2,000	1,745	WIATI		Office Supplies	2,000	2,000	2,000	2,000	2,000	2,000
2,001	2,000	1,743		32310	Office Supplies	2,000	2,000	2,000	2,000	2,000	2,000
7,295	6,000	4,962		52580	Books, Subscriptions & Education	6,000	6,000	10,000	1,000	1,000	1,000
1,293	0,000	4,702		32360	Labor Law Posters, HR Reference	0,000	0,000	10,000	1,000	1,000	1,000
					Materials						
			<u> </u>								
					Employee Recognition/Safety						
12,603	25,000	13,955			Incentive Awards	17,000	17,000		17,000	17,000	17,000
30	0	0		53560	Vehicle & Equipment Supplies	0	0	0	0	0	0
				<u> </u>							
277,541	284,172	280,941	HUM	AN RES	OURCES TOTAL	290,698	290,698	290,351	292,793	290,024	290,024

TOWN ATTORNEY (1204)

Mission:

The mission of the Office of the Town Attorney is to protect the legal interests of the Town of Culpeper, Town Council, and staff to the fullest extent afforded by law in an effective and efficient manner.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures Personnel	-	-	-	-	-	-
•	- 96,620	110,860	110,860	114,360	- 114,360	114,360
Personnel		110,860				114,360

Major Highlights for FY19

Total budget increase

\$

3,500

-Budget increase primarily due to increase in hourly rate from \$145.36 to \$150.00.

In FY19 the Town Attorney will:

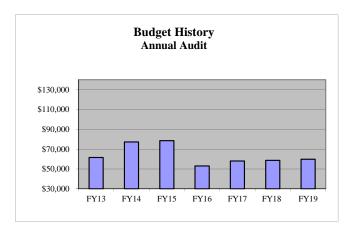
- Continue to serve as the legal advisor to the Town Council, Town Manager, and all departments and enterprises of the Town.
- Review and participate in issues affecting the Town as directed by Council.
- Research, train and update Town Council and employees on FOIA/COIA laws.
- Continue to review all contracts, agreements, franchise agreements, ordinances, resolutions, and other legal documents as required.
- Represent the Town and its officers and departments in court.

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept :	1204 TO	WN ATTORNEY							
			SERV	ICES - I	PURCHASED, SHARED, INTERNA	AL						
109,792	100,000	95,852		51318	Legal Services		110,000	110,000	110,000	113,500	113,500	113,500
					Hourly rate increase from \$145.36							
					to \$150.00							
					Advertising							
			MISC	ELLAN	EOUS ITEMS							
40	40	0		52210	Dues & Assoc. Memberships		60	60	60	60	60	60
			MAT	EDIALS	AND SUPPLIES							
	300	309	WIA 1		Attorney Office Supplies		300	300	300	300	300	300
-	300	309		32310	Attorney Office Supplies		300	300	300	300	300	300
875	500	459		52580	Books, Subscriptions & Education		500	500	500	500	500	500
110,707	100,840	96,620	TOW	N ATTO	DRNEY TOTAL		110,860	110,860	110,860	114,360	114,360	114,360
·							•			•		

Mission:

To fulfill its constitutional and statutory responsibilities placing priorities on prudent management and stewardship of the financial resources of the Town and ensuring fiscal integrity and sound accounting practices and providing customer services through excellence in treasury management. The Treasurer's Office is committed to strive towards more efficient services focusing on technology solutions that meets and exceeds demands.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons Expenditures	-	-	-	-	-	-
Personnel	_	_	_	-	_	-
Operating	58,088	58,600	58,600	59,750	59,750	59,750
	_					<u>-</u>
Capital Outlay						

Major Highlights for FY19

Total budget increase

\$

1,150

- Budget increase primarily due to out of scope audit requirements.

In FY19 the Annual Audit will:

- Timely and accurately report the financial status of the Town.
- Maximize the collection of monies due to the Town in a cost-effective manner.
- Establish and maintain proper internal controls over polices and procedures performed by the Town.
- Utilize technology to its fullest potential with the benefits of streamlining processes and eliminating duplicity and manual processes wherever cost-effective.

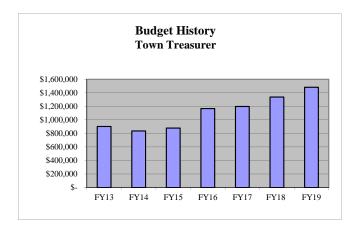
										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 1	1208 AN	NUAL AUDIT							
			SERV	ICES - I	PURCHASED, SHARED, INTERNA	AL						
53,050	53,500	53,400		51312	Audit & Accounting Services		56,000	56,000	56,000	57,250	57,250	57,250
					Infrastructure Accounting							
-	5,100	4,688		51315	Contractual Services		2,600	2,600	2,600	2,500	2,500	2,500
53,050	58,600	58,088	ANNU	J AL AU	DIT TOTAL		58,600	58,600	58,600	59,750	59,750	59,750

TOWN TREASURER (1213)

Mission:

The Finance/Treasurer's Department is committed to achieving a high standard of service while managing the Town's finances in accordance with established accounting standards and Town policies. Responsibilities include the administration of Town revenues and expenses in an efficient and equitable manner, accurate financial reporting, and promoting integrity and confidence in all interactions with the public.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	10.0	11.0	12.0	16.0	16.0	16.0
Expenditures				1 204 222	1,284,095	1,284,095
D1	1 002 574					
Personnel	1,082,574	1,248,470 87,100	1,192,956	1,304,223		
Personnel Operating Capital Outlay	1,082,574 115,372	1,248,470 87,100 1,500	1,192,956 125,750 3,500	1,304,223 198,000 3,000	1,284,093 184,750 3,000	184,750 3,000

Major Highlights for FY19

Total budget increase

\$

134,775

- Increase for collection fees (\$30,000) due to increased number of DMV stops being issued and TAC collection agency fees.
- Increase for Contractual Services (\$25,000) due to proposed Customer Service Efficiency and best practices review program.
- Increase for Printing & Binding (\$18,150) costs and Postal Services (\$33,600) for utility bills. Cost to be offset by Utility allocation.

In FY19 the Town Treasurer will:

- Improve the tax and utility account collection to increase revenue.
- Implement lean processes and financial transparency.
- Review, develop and/or automate at least key business processes to continue addressing internal controls and increasing efficiency and effectiveness. This includes utility bill preview verification, online reservation, etc.

FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept :	1213 TO	WN TREASURER						
			PERS	ONNEL	- WAGES & BENEFITS						
720,386	860,741	793,241		50010	Salaries	904,786	904,786	843,970	925,057	916,193	916,193
22,889	20,000	15,439		50020	Salaries - Overtime	20,000	20,000	25,000	25,000	20,000	20,000
					Salaries - Part-Time						
44,316	53,366	48,402		50110	Social Security Tax	51,973	51,973	49,316	54,313	53,762	53,762
10,433	12,481	11,315		50120	Medicare Tax	12,155	12,155	11,539	12,709	12,580	12,580
91,071	119,216	119,927		50130	Health Insurance	158,807	158,807	163,961	173,709	173,709	173,709
81,152	84,937	83,028		50140	VRS Retirement	88,941	88,941	88,283	98,029	92,568	92,568
7,595	11,276	10,506		50145	VRS Group Life Insurance	10,981	10,981	10,060	11,640	11,536	11,536
-	0	0		50150	VRS Disability Insurance	0	0	0	1,844	1,825	1,825
645	886	715		50160	Worker's Comp. Insurance	827	827	827	1,922	1,922	1,922
			SERV	ICES - F	PURCHASED, SHARED, INTERNAL						
					Health & Medical Services						
8,620	20,000	16,720		51313	Collection fees, Warrants, Etc.	10,000	25,000	35,000	40,000	40,000	40,000
					Additional DMV stop fees for parking tickets, TAC collection agency fees						
515	0	8,130		51315	Contractual Services	0	3,600	15,500	25,000	25,000	25,000
					Bingham Arbitrage, OPEB valuation, Proposed customer service efficiency and best practices review.						
6,000	5.050	5.050		52400	Maintenance Service Contract	7.000	7 000	0.500	25.150	25 150	25.15
6,099	5,858	5,858		52400	Printing and Binding	7,000	7,000	8,500	25,150	25,150	25,150
1.001	2.000	1011		52410	Datamatx utility bill printing, Printing of Real Estate and Personal property tax bills and 2nd notices, Bill Inserts, Welcome Kits for new utility customers.	1.500	1.500	1.500	1.500	1.500	1.50
1,881	2,000	1,041		52410	Advertising	1,500	1,500	1,500	1,500	1,500	1,500
			OTH	ED CITA	DOEG						
12.652	12 492	10 401	OTH	ER CHAI		15,000	15,000	15,000	10.000	40,000	40.600
12,653	12,482	12,481			Postal Services Telecommunications	15,000	15,000	15,000	48,600	48,600	48,600
-	0	0		52720	Telecommunications	0	0	0	0	0	(
074	1 200	1 206		50705	I Douts Mataria - Courtour	1.500	1.500	1.500	1.500	1.500	1.50
974	1,386	1,386			Lease - Postage Metering System	1,500	1,500	1,500	1,500	1,500	1,500
4,892	9,800	1,483		_	Education and Training	6,500	9,000	6,500	6,500	6,500	6,500
1,356	170	170			Lodging	2,000	2,000	2,000	2,000	2,000	2,000
1,475	179	179		52015		1,500	1,500	1,500	1,500	1,500	1,500
1,838	455	455		52018	1 ravei	2,000	2,000	2,000	2,000	2,000	2,000
			MICO	ELLAN	FOLIS						
3,623	1,030	1,030	MISC		Dues & Assoc. Memberships	3,000	3,000	2,500	3,000	3,000	3,000
131,599	18,684	59,654			Bank Fees	30,000	30,000	20,000	30,000	20,000	20,000
131,399	10,084	39,034		32220		30,000	30,000	20,000	30,000	20,000	20,000
214	300	(9)		56299	Bad Debt Expense Miscellaneous	250	250	250	250	250	250
214	300	(8)		30299	MISCERARICOUS	250	230	230	230	250	250

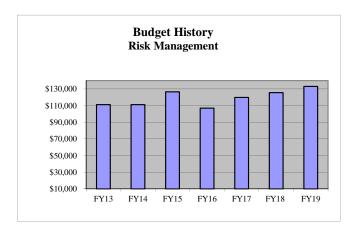
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			MAT	ERIALS	AND SUPPLIES						
10,490	4,894	4,894		52510	Office Supplies	6,000	6,000	6,000	6,000	6,000	6,000
210	400	146		52580	Books, Subscriptions & Education	250	250	6,500	3,500	250	250
1,951	300	1,754		52660	Operating Supplies	600	600	1,500	1,500	1,500	1,500
			CAPI	TAL OU	TLAYS						
225	0	0		77300	Furniture & Fixtures	500	500	2,500	1,000	1,000	1,000
-	0	0		77600	Computer Equipment	1,000	1,000	1,000	2,000	2,000	2,000
1,167,101	1,240,841	1,197,946	TOW	N TREA	SURER TOTAL	1,337,070	1,358,170	1,322,206	1,505,223	1,471,845	1,471,845
		· ·				 					

RISK MANAGEMENT (1219)

Mission:

To coordinate all risk management services for the Town, including managing the Town's liability, property, and automotive insurances, workers' compensation, and employee safety programs.

Budget and Staff Resources:



	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures Personnel	_	_	_	_	_	_
Personnei			125,505	133,155	133,155	133,155
Operating	119,784	125,505	120,000			
	119,784	125,505	-			

Major Highlights for FY19

Total budget increase

\$

7,650

- The budget increase primarily due to new Cyber Security Insurance.

In FY19 Risk Management, administered by the Human Resources Department will:

- Manage and administer the Town's occupational safety and health, environmental and insurance programs and claims management activities.
- Work with all departments to continue to provide and improve targeted safety training programs.
- Work to reduce the overall rate of preventable auto accidents and Occupational Safety and Health Administration (OSHA) reportable workplace injuries/illnesses.
- Work to improve the claims management process to ensure timely submission of claims.
- Work to collect and track data so that corrective measures can be implemented to address trends and reduce liability.

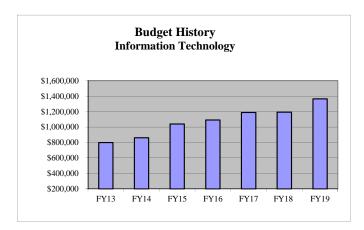
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept :	1219 RIS	SK MANAGEMENT						
			OTHI	ER CHA	RGES						
21,700	35,251	41,625		55850	Line of Duty	45,000	45,000	45,000	42,000	42,000	42,000
674	580	579		55810	Boiler & Machinery Insurance	597	597	597	615	615	615
20,423	20,504	17,272		55820	Fire / Property Insurance	17,790	17,790	17,790	17,272	17,272	17,272
4,719	4,861	4,885		55830	Contractor's Equipment Insurance	5,032	5,032	5,032	5,183	5,183	5,183
29,142	28,575	25,986		55840	Motor Vehicle Insurance	26,766	26,766	26,766	30,000	30,000	30,000
					License & Permit Bond						
20,376	23,625	22,444		55860	Public Official Liability Insurance	23,117	23,117	23,117	24,629	24,629	24,629
9,833	8,826	6,993		55870	General Liability Insurance	7,203	7,203	7,203	3,456	3,456	3,456
				55880	Cyber Security Insurance				10,000	10,000	10,000
106,867	122,222	119,784	RISK	MANA	GEMENT TOTAL	125,505	125,505	125,505	133,155	133,155	133,155

INFORMATION TECHNOLOGY (1220)

Mission:

To provide innovative, contemporary and accessible technology in computing, media and telephone services to enable Town staff to effectively meet their goals. To accomplish this mission, Information Technology works collaboratively with Town Departments to provide technological leadership and support in a timely, cost efficient manner.

Budget and Staff Resources:



	FY17	FY18	FY18	FY19	FY19	FY19
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	6.0	6.0	6.0	7.0	7.0	7.0
Expenditures						
		635,973	601.887	672,875	664,749	664,749
Personnel	607,726	033,973				
Personnel Operating	607,726 529,119	511,014	510,514	645,097	619,707	619,707
	,	,-	510,514 52,000	645,097 119,703	619,707 73,167	619,707 73,167

Major Highlights for FY19

Total budget increase

\$

164,636

- Budget increase is primarily due to an increase in Maintenance Service Contract for Munis support (\$82,500). All Munis charges are in the IT budget with approximately \$56,000 being offset by an increase in Utility Allocation.
- Increase in Computer Equipment (\$28,667) due to Forensics Lab and Quartermaster/Inventory
- Increase in Telecommunications (\$22,590)

In FY19 the Information Technology Department will:

- Provide essential technical resources to Departments to meet the current and planned business functions.

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
					ORMATION TECH ADMINISTR							
			PERS		- WAGES & BENEFITS							
464,392	471,833	471,833		50010			479,764	479,764	453,494	511,380	506,455	506,455
-	0	0		50030	Salaries - Part-time		0	0	0	0	0	0
					Salaries- Contingency - Merit							
27,235	28,412	27,709		50110	Social Security Tax		29,099	29,099	26,520	30,109	29,803	29,803
6,369	6,645	6,480		50120	Medicare Tax		6,805	6,805	6,205	7,043	6,972	6,972
48,103	54,355	54,354		50130	Health Insurance		69,478	69,478	66,867	66,795	66,794	66,794
51,692	52,909	41,878		50140	VRS Retirement		44,866	44,866	43,061	48,956	46,195	46,195
4,930	6,003	5,102		50145	VRS Group Life Insurance		5,540	5,540	5,319	6,047	5,988	5,988
-	0	0		50150	VRS Disability Insurance		0	0	0	248	245	245
406	458	370		50160	Worker's Comp. Insurance		421	421	421	2,297	2,297	2,297
					-							
			SERV	ICES - P	URCHASED, SHARED, INTERN	AL						
					Health& Medical Services							
15,269	18,500	14,342		51314	Consulting Services		12,500	12,500	12,000	12,500	10,500	10,500
								•				•
					Advance Network Systems (ANS)	10000 to 9,000						
					RBS (Microsoft Dynamics)	2500 to 1,500						
7,422	0	1,932			R&M - Equipment		0	0	0	0	0	0
		7			E Ticketing & E Parking	70000	-		-			-
249,194	260,714	276,494			Maintenance Service Contract	70000	276,864	276,864	276,864	368,407	359,367	359,367
249,194	200,714	270,494			GIS - AutoCAD	2,600	270,004	270,004	270,804	300,407	337,307	337,307
					GIS - ESRI	25,000						
					GIS - Conline GIS	5,400						
					GIS - GPS	1,140						
					GIS - Plotter	7,200 to 5,000						
					IT monitoring	600						
					Cogsdale-CSM	17,012						
					Cogsdale-Capsoft	7,035						
			_		Cogsdale - Dynamics	19,124						
			_		Cogsdale - Customer Web	6,990						
					Watchguard Firewall	9,255						
					Nod 32 Antivirus	2,504						
					Wireless Backbone	9,420						
			_		Phone System	10,000 to 7,160						
			_		Intermapper	10,000 10 7,100						
			_		miermapper Meru	435						
			_		Intradyne (email archiving)	4,000						
			_		Milestone Camera	2,300						
					Switches	6,215						
					Swucnes Card Reader	5,500						
			-		Cara Keaaer Digicert	3,300						
					Digiceri Dell Servers,T110, MD1220, R510,							
					Deu servers,1110, MD1220, K510, R310	10,035						
					Printer Contract	9,000 to 5,000						
			-		Printer Contract vmWare & VEEAM							
	-					6,305						
					Planning copier	5,500						
					TPD 3 copiers	16,000						

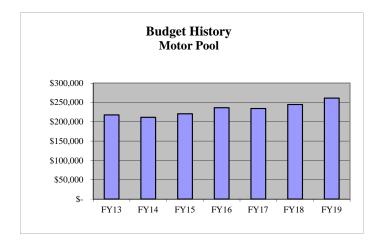
FY16	FY17	FY17					EX710	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL					FY18 ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL					ADOLLED	AMENDED	F110	REQUEST	I KOI OSED	ADOLIED
					Tourism copier	3,900						
					Manager copier	3,000						
					Treasurer copier (3 copiers)	4,800						
					HR copier	2,500						
					F	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
					PW copier (Costs split GF - \$6600,							
					3800 - \$1700, 4800 - \$1700)	6,600						
					IT copier	768						
					TPD - Livescan	2,730						
					TPD - VCIN	160						
					TPD - Power DMS	3,200						
					TPD - Sungard (3% increase)	26,620						
					TPD - Clancey	3,480						
					TPD - IAPro	2,000						
					Board Docs (Council)	11,000						
					Nighthawk Security	2,595						
					BMI	300						
					County Farm Service	1,694						
					TPD - Netmotion	4,000						
					Cellebrite	3,700						
					Mobile Device Management	13,000						
					Tyler Munis Maintenance (Moved							
					from EF to GF)	26,315 to 82,500						
					DNN (Website)	4,000						
					Nimble (Storage)	1,290						
					NovaTime Annual Maint	9,000						
					Printing and Binding							
					Advertising-Ads							
			ОТН	ER CHA								
32	0	0			Postal Services		0			(
162,660	212,768	212,768		52720	Telecommunications		198,700	198,700	198,700	231,140	221,290	221,290
					ATT LD	540						
					ATT wireless	60,000 to 55,000						
					Comcast TH	2,500						
					TPD - Comcast	8,100						
					11 D Comeasi	0,100						
					Lumos	16,200 to 71,400						
					Sprint	1,800 to 950						
					Verizon - TH	3,600						
					Verizon - Tourism	1,380						
					Verizon - POTS	2,200						
				1								
			<u> </u>		Verizon - Wireless	84,000 to 75,620						
					VITA	1,620						
				1	Lumos - Fiber TH	14,400						
2 72-	=	2 ==:		51000	Lumos - Fiber Public Safety	34,800				10.555		=
2,525	7,475	3,771		51920	Education And Training		5,000	5,000	5,000	10,000	7,500	7,50

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
379	3,620	6,150		52010	Lodging		3,000	3,000	3,000	7,000	5,000	5,000
585	600	1,244		52015	Meals		600	600	600	1,500	1,500	1,500
1,541	1,600	1,649		52018	Travel		1,600	1,600	1,600	1,700	1,700	1,700
			MISC	ELLAN	EOUS ITEMS							
584	600	319			Dues & Assoc. Memberships		600	600	600	600	600	600
-	0	0		56299	Miscellaneous		0	0	0	0	0	0
			MATI	ERIALS	AND SUPPLIES							
971	1,000	673			Office Supplies		1,000	1,000		1,000	1,000	1,000
143	0	119			Vehicle Fuels		150	150	150	150	150	150
-	0	78		53560	Vehicle & Equipment Supplies		0	0	0	100	100	100
					Books, Subscriptions & Education							
4,472	12,000	9,580			Operating Supplies		11,000	11,000		11,000	11,000	11,000
1	0	0		53670	Small Tools		0	0	0	0	0	0
			CAPI		TLAYS							
1,849	2,000	693		77200	Machinery & Equipment		2,000	2,000	2,000	2,000	2,000	2,000
					UPS	2,000						
					Furniture & Fixtures							
37,005	42,994	41,997		77600	Computer Equipment		42,500	42,500	42,500	102,703	71,167	71,167
					Workstation Lease	39,000						
					Forensics Lab	15,000 to 10,167						
					KACE/Quest Upgrade	14,703						
					C-Cure Upgrade	7,000						
					W. 1M							
					Network Management/Motoring/	17.000 . 12.000						
					Logging	17,000 to 12,000						
3,383	3,000	7,951		77650	Quartermaster/Inventory Computer Software	10,000	1,500	1,500	7,500	15,000	0	
3,383	3,000	1,951		77030		15 000	1,500	1,500	7,500	13,000	0	0
					Email Server Upgrade	15,000						
1,091,141	1,187,486	1,187,486	INFO	RMATI	ON TECH ADMIN TOTAL		1,192,987	1,192,987	1,164,401	1,437,675	1,357,623	1,357,623

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	3.0	3.0	3.0	3.0	3.0
Evnandituras						
Expenditures Personnel	218.669	222.834	234.617	240,604	237.982	237.982
Expenditures Personnel Operating	218,669 15,533	222,834 16,950	234,617 14,763	240,604 16,700	237,982 16,700	237,982 16,700
Personnel		,	- ,	-,	,	*

Major Highlights for FY19

Total budget increase

\$

14,898

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.

In FY19 the Motor Pool will:

- Providing cost-effective fleet management services for Town operations.
- Administering State inspections to ensure fleet safety.
- Supporting emergency response and recovery during inclement weather and utility events.
- Using technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

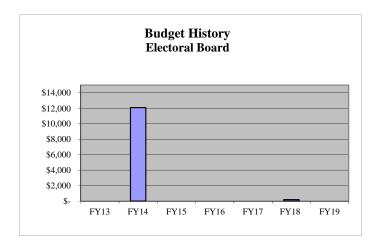
FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOLIED	AMENDED	1110	REQUEST	TROTOSED	ADOLIED
			Dent	1221 MO	TOR POOL						
					- WAGES & BENEFITS						
148,133	155,017	155,254	LIKS		Salaries	157.647	157,647	161,181	167,254	165,756	165,756
-	2,700	0			Salaries - Overtime	0	0	0	0	0	103,730
	2,700			30020	Salaries - Part-Time			Ü	0	Ü	
8,893	9,611	9,063		50110	Social Security Tax	9,557	9,557	9,293	9,669	9,576	9,576
2,080	2,248	2,120			Medicare Tax	2,235	2,235	2,175	2,262	2,241	2,241
23,488	22,353	29,753			Health Insurance	29,776	29,776	37,507	37,507	37,507	37,507
17,602	16,447	16,284			VRS Retirement	16,356	16,356	17,104	17,747	16,760	16,760
1,662	2,031	2,037			VRS Group Life Insurance	2,019	2,019	2,113	2,192	2,172	2,172
1,002	2,031	2,037			VRS Disability Insurance	0	0	2,113	281	278	278
4,512	5,149	4,158			Worker's Comp. Insurance	5,244	5,244	5,244	3,692	3,692	3,692
4,312	3,147	4,130	-	30100	Worker's Comp. Insurance	3,244	3,244	3,244	3,072	3,072	3,072
		<u> </u>	CEDY	TCES I	PURCHASED, SHARED, INTERNAL						
			SERV	ICES - I	Health & Medical Services						
		<u> </u>			R&M - Equipment						
54	150	0		53245	R&M - Vehicle	150	150	150	150	150	150
2,986	4,000	4,808			Maintenance Service Contract	3,500	3,500	2,500	3,500	3,500	3,500
	,	1,183	<u> </u>		Uniform Rentals	1,250		1,250	1,250	1,250	1,250
1,310	1,250	1,183		31431	Uliforni Kentais	1,250	1,250	1,230	1,230	1,230	1,230
			OTH	ED CITA	DOEG						
			OTHI	ER CHA							
	1.000	1.500		51020	Telecommunications	1.000	1.000	500	750	750	750
-	1,000	1,589			Education and Training	1,000	1,000	500		750	750
-	500	680			Lodging	500	500	250	500	500	500
-	300	233		52015		300	300	150	300	300	300
-	200	0		52018	Travel	200	200	100	200	200	200
			MICC	TT T A D.T.	DOVIG AMEDIAG						
			MISC	ELLAN.	EOUS ITEMS						
					Dues & Assoc. Memberships						
			2545		AND GUIDNI ING						
•	400	170	MAT		AND SUPPLIES	100	100	400	100	100	100
28	100	150			Office Supplies	100	100	100	100	100	100
1,011	1,200	690			Vehicle Fuels	1,000	1,000	800	1,000	1,000	1,000
470	1,250	983		53560	Vehicle & Equipment Supplies	800	800	800	800	800	800
					Uniform Purchases and Wearing						
1,185	650	608		51570	Apparel	650	650	663	650	650	650
					Books, Subscriptions & Education						
4,968	5,000	3,518		52660	Operating Supplies	5,000	5,000	5,000	5,000	5,000	5,000
7,306	2,500	1,090		53670	Small Tools	2,500	2,500	2,500	2,500	2,500	2,500
			CAPI	TAL OU							
10,807	5,000	0		77200	Machinery & Equipment	5,000	5,000	4,000	5,000	5,000	5,000
					Furniture & Fixtures						
					Motor Vehicles						
					Computer Equipment						
					Computer Software						
-		-					-				
236,493	238,656	234,202	MOT	OR POO	L TOTAL	244,784	244,784	253,380	262,304	259,682	259,682

ELECTORAL BOARD (1301)

Mission:

To provide polling services for municipal elections.

Budget and Staff Resources:



	FY17	FY18	FY18	FY19	FY19	FY19
ategory	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
uthorized Persons	_	-	-	-	-	-
vnenditures						
xpenditures Personnel	-	-	-	-	-	-
•	- -	- 200	- 200	-	-	-

Major Highlights for FY19

Total budget increase

\$

(200)

- The proposed budget decrease is due to FY19 not being an election year.

In FY19 the Electoral Board budget will:

N/A

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
					ECTORAL BOARD							
			PERS	SONNEL	- WAGES & BENEFITS							
=	0	0		50060	Part Time Wages		0	0	0	0	0	
			SER	VICES - I	PURCHASED, SHARED, INTER	NAL						
-	0	0		52400	Printing and Binding		200	200	200	0	0	
			ОТН	ER CHA	RGES							
=	0	0		55940	Lease / Rental of Bldgs.		0	0	0	0	0	
-	-	-	ELE	CTORAI	BOARD TOTAL		200	200	200	-	-	-

61

POLICE DEPARTMENT (3101)

Mission:

Our mission is the reduction of the incidence of crime and the improvement of the quality of life in Culpeper by making it a place where all people can live safely and without fear.

Values Statement: The Department consists of dedicated professionals who are committed to serving our community, to creativity in solving problems, and to working together as a team. We believe in:

The value of Human life:

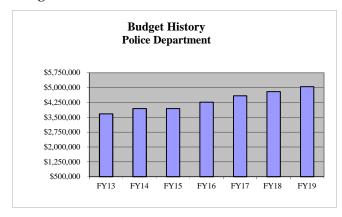
The courage to do what is right;

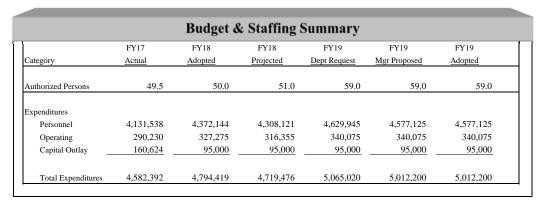
Accountability to ourselves and our community;

Fairness, compassion, and approachability in the performance of our duties; and

The continuous improvement of ourselves and our Department.

Budget and Staff Resources:





\$

Major Highlights for FY19

Total budget increase

217,781

- To incorporate the "Classification & Compensation Study Fiscal Year 2019" to include the implementation of a re-classified career ladder to protect and retain the Culpeper Police Department's most valuable assets, its current employees through merit-based policies. (\$54,565 Increase)
- The "Classification & Compensation Study Fiscal Year 2019" will also develop a career ladder for our Records Specialists, which will promote merit-based mobility within our Records Section of the agency.
- To further develop our Assigned Vehicle Program (AVP) in order for our sworn personnel to have the ability to immediately respond to multitude of potential active threats and the increase of critical incidents. (\$352,500 increase in Capital-Vehicle budget) (Manager Opt 2 only)
- Addition of funds in our Part-Time Salaries budget to increase our presence in the Town of Culpeper's parks and trails system. With the addition of the additional trails at Yowell Meadow Park and the addition of Rockwater Park, more seasonal part-time resources are needed to ensure public safety. (\$10,000 increase)
- To continue to explore employee tasks versus the needs of public safety and providing continued level of services in our community to utilize all employees more efficiently to accomplish the missions and tasks.

In FY19 the Police Department will:

- To continue to adhere to internationally established best policiing practices established by the Commission of Law Enforcement Agencies, Inc. and the International Association of Chiefs of Police.
- Continue to fight the heroin epidemic through partnerships with local, state and federal agencies with special emphasis on education, treatment and enforcement.
- To continue to grow our Community Policing Program by continuing to partner with citizens and businesses in our community.

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dent 3	3101 POLICE DEPARTMENT							
				ONNEL - WAGES & BENEFITS							
2,719,324	2,838,011	2,864,925	IBRO	50010 Salaries		2,989,820	2,989,820	2,928,720	3,163,203	3,132,021	3,132,02
169,768	180,000	185,284		50020 Salaries - Overtime		180,000	180,000	195,000	185,000	185,000	185,000
12,166	15,000	7,571		50030 Salaries - Part-Time		15,000	15,000	16,500	25,000	25,000	25,00
173,659	172,762	181,028		50110 Social Security Tax		179,953	179,953	169,745	189,369	187,436	187,43
40,614	40,404	42,337		50120 Medicare Tax		42,086	42,086	39,717	44,305	43,857	43,85
391,943	447,908	453,362		50130 Health Insurance		535,975	535,975	536,128	562,597	562,598	562,59
324,605	295,646	294,395		50140 VRS Retirement		307,953	307,953	303,079	333,384	314,526	314,52
30,007	36,503	36,180		50145 VRS Group Life Insurance		38,022	38,022	36,822	39,337	38,939	38,93
_	0	0		50150 VRS Disability Insurance		0	0	0	218	216	21
44,377	52,746	49,955		50160 Worker's Comp. Insurance		65,585	65,585	65,585	69,172	69,172	69,17
16,225	16,600	16,500		50165 Uniform Allowance		17,750	17,750	16,825	18,360	18,360	18,36
,	,										,
			SERV	ICES - PURCHASED, SHARED, INTERNAI	L						
147	6,000	113		50210 Health & Medical Services		1,000	1,000	1,000	1,000	1,000	1,000
1,379	1,000	261		51314 Consulting Services		600	600	600	600	600	600
				R&M - Equipment							
35,355	24,000	17,561		53245 R&M - Vehicle		24,000	24,000	24,000	24,000	24,000	24,000
9,838	8,500	12,520		53250 Maintenance Service Contract		12,000	12,000	12,000	15,000	15,000	15,00
239	3,000	1,403		52400 Printing and Binding		3,000	3,000	3,000	3,000	3,000	3,00
302	500	279		52410 Advertising		500	500	500	500	500	500
8,400	8,500	11,513		51460 PD9 Task Force		12,000	12,000	12,000	12,500	12,500	12,500
27,280	27,000	27,280		51480 Shenn. Crim Justice		27,940	27.940	28,520	29,140	29.140	29,140
27,200	27,000	27,200		31100 Shemii Chin Vasace		27,510	27,510	20,520	25,110	25,110	25,110
			отні	ER CHARGES							
585	600	463		52710 Postal Services		600	600	600	700	700	700
104	500	168		52715 Messenger Services		300	300	300	300	300	300
3,794	9,000	8,914		51925 ERT Training & Equipment		9,000	9,000	0	9,000	9,000	9,00
9,846	20,000	16,044		51920 Education And Training		20,000	20,000	20,000	20,000	20,000	20,00
5,897	9,000	7,541		52010 Lodging		9,000	9,000	9,000	9,000	9,000	9,00
14,543	12,000	12,033		52015 Meals		12,000	12,000	17,000	16,000	16,000	16,000
187	2,000	2,838		52018 Travel		1,000	1,000	1,000	3,000	3,000	3,000
29,013	28,777	28,777		56130 Contributions		10,335	10,335	10,335	10,335	10,335	10,335
				Crisis Intervention Team	6,967						
				Regional Housing & Homelessnes	3,368						
			MISC	ELLANEOUS ITEMS							
5,560	6,000	5,184		52210 Dues & Assoc. Memberships		6,000	6,000	6,000	6,000	6,000	6,00
2,500	5,000	79		51560 Informant Fees		5,000	5,000	5,000	5,000		5,00
23,348	15,000	8,514		56270 Grant-funded expenditures		15,000	15,000	15,000	15,000	15,000	15,00
3,925	4,000	8,735		56299 Miscellaneous		5,000	5,000	5,000	5,000	5,000	5,00
			MATI	ERIALS AND SUPPLIES							
5,520	5,500	4,230	MIAII	52510 Office Supplies		5,500	5,500	5,500	5,500	5,500	5,50
54,067	75,000	50,306		53550 Vehicle Fuels		65,000	65,000	57,500	65,000	65,000	65,00
54,007	75,000	50,300		53555 Lube Oil		05,000	03,000	37,300	05,000		05,00
	23,000	13,247				Ü	23,000	23,000	23,000	-	23,00
19,755	25,000	15,24/		53560 Vehicle & Equipment Supplies		23,000	25,000	25,000	23,000	23,000	23,00

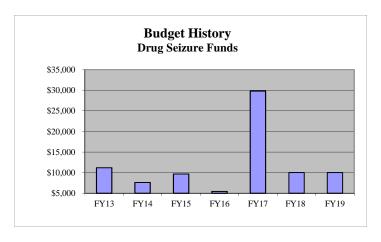
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
					Uniform Purchases and Wearing						
20,941	25,000	25,469		51570	Apparel	25,000	25,000	25,000	28,000	28,000	28,000
-	500	455		52580	Books, Subscriptions & Education	1,500	1,500	1,500	500	500	500
					Drug Fund Purchases						
30,693	33,000	26,245		52660	Operating Supplies	33,000	33,000	33,000	33,000	33,000	33,000
			CAPI	TAL OU	TLAYS						
23,236	131,435	118,626		77200	Machinery & Equipment	92,000	92,000	92,000	92,000	92,000	92,000
-	3,000	1,577		77300	Furniture & Fixtures	3,000	3,000	3,000	3,000	3,000	3,000
-	0	40,422		77600	Computer Equipment	0	0	0	0	0	0
4,259,141	4,582,392	4,582,392	POLI	CE DEP	ARTMENT TOTAL	4,794,419	4,794,419	4,719,476	5,065,020	5,012,200	5,012,200
									•		

DRUG SEIZURE FUND (3102)

Mission:

To expend funds passed through from the Commonwealth of Virginia from seized assets in the Town of Culpeper.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	-	-	-	-	-
Expenditures						
Expenditures Personnel	-	-	-	-	-	-
•	- 29,782	10,000	- 9,682	- 10,000	- 10,000	10,000
Personnel					10,000	

Major Highlights for FY19

Total budget increase

- No increase projected.

In FY19 the PD Drug Fund, as administered by the Police Department will:

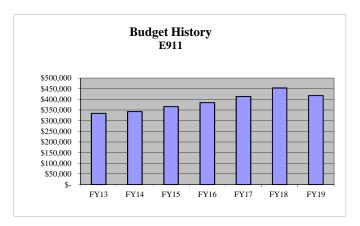
- Budget will be adjusted throughout the year as funds are received.

								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 3102 D	RUG SEIZURE FUNDS						
			MATERIAL	S AND SUPPLIES						
399	500	410	52010	Lodging	500	500	485	500	500	500
230	500	188	52015	Meals	500	500	197	250	250	250
4,790	29,000	29,184	52660	Operating Supplies	9,000	9,000	9,000	9,250	9,250	9,250
5,418	30,000	29,782	DRUG SEIZ	URE FUNDS TOTAL	10,000	10,000	9,682	10,000	10,000	10,000

Mission

To provide financial support for the E911 Joint Operations Center.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons Expenditures	-	-	-	-	-	-
Personnel	-	-	-	-	-	-
Personnel Operating	413,401	453,873	446,070	417,835	417,835	417,835
		453,873			417,835	417,835

Major Highlights for FY19

Total budget increase

\$

(36,038)

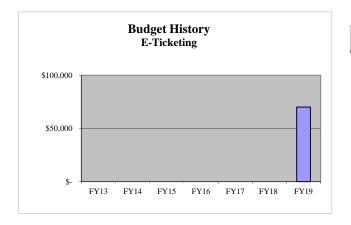
⁻ The proposed budget decrease is based on projections provided by Culpeper County and reflects additional State E911 funding.

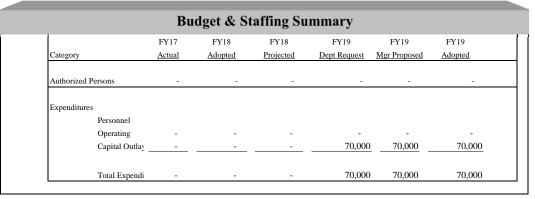
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept:	3103 E91	1 JOINT OPERATIONS						
384,221	413,401	413,401		51720	E911 Center - Town's Share	453,873	453,873	446,070	417,835	417,835	417,835
384,221	413,401	413,401	E911	JOINT (PERATIONS TOTAL	453,873	453,873	446,070	417,835	417,835	417,835

Mission

To provide financial support for the E-Ticketing Program.

Budget and Staff Resources:





Major Highlights for FY19

Total budget increase

\$

70,000

-All expenses shall be offset by revenue received from court costs collected from the local courts.

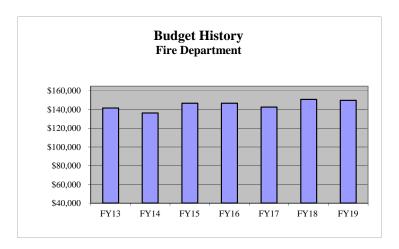
										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 3	3104 E-7	TICKETING							
			SERV	ICES -	PURCHASED, SHARED, INTERN	AL						
				53250	Maintenance Service Contract					0	0	0
			CAPI	TAL OU	JTLAYS							
				77200	Machinery & Equipment					0	0	0
				77600	Computer Hardware & Equipment					70,000	70,000	70,000
-	-	-	E-TIC	CKETIN	G		-	-	-	70,000	70,000	70,000
										•		

FIRE DEPARTMENT (3202)

Mission:

To provide financial support to the volunteer fire organizations serving the Town of Culpeper.

Budget and Staff Resources:



	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Personnel	- 142.837	- 151.000	- 151.000	- 150,000	- 150.000	- 150.000
Expenditures Personnel Operating Capital Outlay	142,837	151,000	151,000	150,000	150,000	150,000

Major Highlights for FY19

Total budget increase

\$

(1,000)

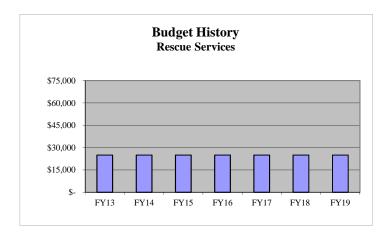
⁻ The proposed budget includes an decrease to reflect anticipated funds to be received from the State.

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 3	3202 VO	LUNTEER FIRE DEPARTMENT							
			ОТНЕ	ER CHA	RGES							
146,911	148,152	142,837		56110	Contribution - Civic & Community		151,000	151,000	151,000	150,000	150,000	150,000
					Town contributions	95,000						
					Fire Services Allocation	55,000						
146,911	148,152	142,837	VOL	FIRE DI	EPARTMENT TOTAL	·	151,000	151,000	151,000	150,000	150,000	150,000

Mission:

To provide financial support to Culpeper Volunteer Rescue Squad (Co. 11).

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Expenditures						
Personnel	-	-	-	-	-	-
Operating	25,000	25,000	25,000	25,000	25,000	25,000
	_	-				-
Capital Outlay	 -					

Major Highlights for FY19

- The proposed budget does not anticipate an increase.

Total budget increase

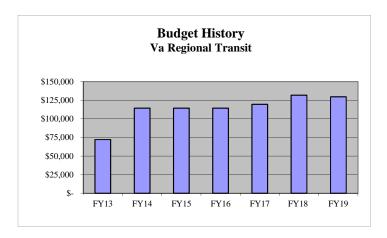
\$

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 3	3203 RE	SCUE SERVICE						
			ОТНІ	ER CHA	RGES						
25,000	25,000	25,000		56110	Contribution - Civic & Community	25,000	25,000	25,000	25,000	25,000	25,000
	·						·				
25,000	25,000	25,000	RESC	UE SEF	RVICES TOTAL	25,000	25,000	25,000	25,000	25,000	25,000

Mission:

To support the transit needs of the Town of Culpeper through support of Virginia Regional Transit.

Budget and Staff Resources:



		Budget &	Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons Expenditures	-	-	-	-	-	-
Expenditures				_	-	_
Personnel	-	-				
Personnel Operating	119,267	131,532	131,532	129,410	129,410	129,410
		131,532		129,410	129,410	129,410

Major Highlights for FY19

Total budget increase

\$

(2,122)

⁻ The proposed budget decrease is based on the request provided by Virginia Regional Transit to fund the system at current level of service.

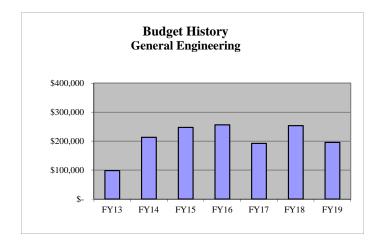
										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept:	3204 VIF	RGINIA REGIONAL TRANSIT AU	THORITY						
114,192	119,267	119,267		56130	Contributions		131,532	131,532	131,532	129,410	129,410	129,410
114,192	119,267	119,267	VIRG	INIA RI	EGIONAL TRANSIT TOTAL		131,532	131,532	131,532	129,410	129,410	129,410

GENERAL ENGINEERING (4101)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	3.0	3.0	2.0	2.0	2.0
Expenditures						
Expenditures Personnel	170,728	232,766	159,875	162,164	160,329	160,329
Expenditures Personnel Operating	170,728 21,309	232,766 20,825	159,875 31,875	162,164 33,875	160,329 33,875	160,329 33,875
Personnel	,	- ,	*	*	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·

Major Highlights for FY19

Total budget increase

\$

(59,387)

- The proposed budget decrease is due to a reduction in Salaries. The Construction Inspector position was moved to Water Distribution.

In FY19 the General Engineering Department will:

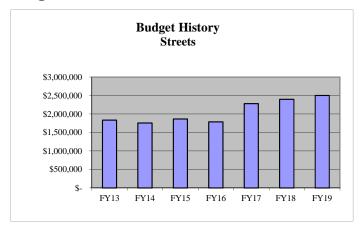
- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services to manage change and support future needs
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets

*****	777.4	777.4					777.10	******		FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dont /	1101 CE	NERAL ENGINEERING							
					- WAGES & BENEFITS							
164,799	166,028	120,363	IERS		Salaries		162,903	162,903	110,075	114,380	113,320	113,320
,								,				
3,916	4,000	5,620		50020	Salaries - Overtime (Inspector) Salaries - Part-time		4,000	4,000	4,000	4,000	4,000	4,000
9,888	10,293	7,580		50110	Social Security Tax		9,876	9,876	6,701	6,968	6,903	6,903
2,312	2,407	1,773			Medicare Tax		2,310	2,310	1,568	1,631	1,615	1,615
25,071	22,353	16,904			Health Insurance		29,776	29,776	19,496	19,496	19,496	19,496
20,865	17,616	12,348			VRS Retirement		16,901	16,901	11,679	12,137	11,457	11,457
-	0	0			VRS Disability Insurance		0	0		0	0	11,437
1,963	2,175	1,462			VRS Group Life Insurance		2,087	2,087	1,443	1,499	1,485	1,485
5,077	5,794	4,679			Worker's Comp. Insurance		4,913	4,913	4,913	2,053	2,053	2,053
2,077	5,77	.,,,,,		20100	- Control of the cont		1,515	1,710	.,,,10	2,000	2,000	2,000
			SERV	ICES - I	PURCHASED, SHARED, INTERNA	AL						
			-		Health & Medical Services							
1,650	0	0		51314	Consulting Services		0	0	15,000	15,000	15,000	15,000
10,193	15,000	10,528		51316	Engineering Services		12,000	12,000	10,000	12,000	12,000	12,000
-	500	238		53245	R&M - Vehicle		500	500	500	500	500	500
					Maintenance Service Contract							
82	100	0		52400	Printing and Binding		75	75	75	75	75	75
-					Advertising							
					-							
			ОТНІ	ER CHA	RGES							
6	0	7		52710	Postal Services		0	0	0	0	0	0
					Telecommunications							
888	1,500	5,727		51920	Education and Training		1,500	1,500	1,000	1,000	1,000	1,000
236	600	0			Lodging		600	600		500	500	500
536	750	415			Meals		750	750	500	500	500	500
16	500	0		52018	Travel		500	500	500	500	500	500
			MISC		EOUS ITEMS							
1,359	1,200	676		52210	Dues & Assoc. Memberships		1,200	1,200	600	600	600	600
					Miscellaneous							
			MAT		AND SUPPLIES							
1,550	400	613			Office Supplies		400	400	400	400	400	400
2,480	2,000	1,984			Vehicle Fuels		2,000	2,000	2,000	2,000	2,000	2,000
1,756	500	579		53560	Vehicle & Equipment Supplies		500	500	300	300	300	300
494	450	265		51570	Uniform Purchases and Wearing		450	450	200	200	200	200
484	450	365		51570	Apparel		450	450	300	300	300	300
	150	0		52590	Pools Subscriptions & Education		150	150	0	0	0	0
386	150 200	179			Books, Subscriptions & Education Operating Supplies		150 200	150 200	200	200	200	200
300	200	1/9		32000	Operating Supplies		200	200	200	200	200	200
			CADI	TAL OF	TLAYS							
845	0	0	CALL		Machinery & Equipment		0	0	1,500	1,500	0	0
-	0	0			Furniture & Fixtures		0			0	0	0
				77300			0	0	J			0
256,357	254,516	192,037	GENE	CRAL F	NGINEERING TOTAL		253,591	253,591	193,250	197,539	194,204	194,204

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs

Budget and Staff Resources:



		Budget 6	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	16.0	18.0	17.0	18.3	18.3	18.3
Expenditures						
Personnel	1,191,303	1,325,606	1,238,175	1,333,289	1,271,421	1,271,421
Operating	1,053,514	1,070,800	1,230,500	1,185,500	1,170,500	1,170,500
Capital Outlay	35,393	- .	10,000	10,000	- -	
Total Expenditures	2,280,211	2,396,406	2,478,675	2,528,789	2,441,921	2,441,921

Major Highlights for FY19

Total budget increase

\$

45,515

- The proposed budget includes an additional \$100,000 in R&M Infrastructure (Paving), offset by an anticipated increase in Streets & Highway Maintenance revenue. This increase is partially offset by reduced personnel costs due to turnover.
- The proposed budget increase includes an additional employee (\$47,045). This position was removed in Mgr Opt 2

In FY19 the Streets Department will:

- Work with citizens to resolve community problems effectively.
- Provide safe and reliable transportation infrastructure services in all weather conditions. Reestablish R & M infrastructure budget for improving street pavement conditions.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

FY16	FY17	FY17				FY18		FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTE	D	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
HOTOHE	THIRD (BEB	Herein				ADOLLE		III. III. III. III. III. III. III. III	1110	REQUEST	TROTOSED	ADOI 12D
			Dept 4	102 PUI	BLIC WORKS - STREETS							
					- WAGES & BENEFITS							
814,921	821,507	833,641			Salaries	863,	705	863,705	822,215	889,810	849,646	849,646
49,102	59,100	44,410		50020	Salaries - Overtime	59,	000	59,000	50,000	55,000	55,000	55,000
-	30,000	0		50030	Salaries - Part-time	30,	000	30,000	30,000	30,000	30,000	30,000
57,369	50,934	57,774		50110	Social Security Tax	52,	324	52,324	48,892	52,948	50,517	50,517
13,509	11,912	13,701		50120	Medicare Tax	12,	237	12,237	11,469	12,442	11,866	11,866
96,932	121,675	110,319		50130	Health Insurance	170,	584	170,684	140,707	150,455	140,707	140,707
105,281	87,162	93,063		50140	VRS Retirement	89,	541	89,541	87,055	93,413	85,163	85,163
9,814	10,762	11,548		50145	VRS Group Life Insurance	11,	055	11,055	10,777	11,566	11,066	11,066
-	0	0		50150	VRS Disability Insurance		0	0	0	828	629	629
32,478	33,248	26,848		50160	Worker's Comp. Insurance	37,	060	37,060	37,060	36,827	36,827	36,827
			SERV	ICES - I	PURCHASED, SHARED, INTERNAL							
					Health & Medical Services							
					Consulting Services							
15,383	10,000	33,082		51315	Contractual Services	15,	000	15,000	30,000	30,000	15,000	15,000
					Engineering Services							
248,498	975,000	741,812		53238	R&M - Infrastructure	750,	000	975,000	900,000	850,000	850,000	850,000
					Additional milling and paving							
4,406	5,300	2,775			R&M - Equipment		300	5,300	4,000	4,000	4,000	4,000
1,503	1,000	2,681		53245	R&M - Vehicle	3,	500	3,500	3,000	3,000	3,000	3,000
					R&M - Misc. / Other							
720	1,400	716			Maintenance Service Contract		400	1,400	1,400	1,400	1,400	1,400
177,474	175,000	176,874			Rental of Street Lights	175,		175,000	175,000	180,000	180,000	180,000
-	0	58			Advertising		0	0	0	0	-	0
3,838	3,800	4,273		51451	Uniform Rentals	3,	800	3,800	3,800	3,800	3,800	3,800
			ОТНЕ	R CHA								
8,564	6,000	6,682			Disposal Fees	6,	000	6,000	6,000	6,000	6,000	6,000
-	0	0			Postal Services		0	0	50	50		50
2,251	2,000	10,418			Education and Training		000	4,000	4,000	4,000		4,000
548	500	488			Lodging		500	500	500	500	500	500
621	600	429			Meals		500 150	600	600	600 100	600	600 100
16	150			52018	Travel		150	150	100	100	100	100
			MICC	ETT AND	POLIC TEPLAC							
			MISC		EOUS ITEMS							
1,026	600	349			Dues & Assoc. Memberships		500	600	600	600	600	600
-	0	0		56299	Miscellaneous		0	0	0	0	0	C
			MATI		AND SUPPLIES							
790	1,000	458			Office Supplies		750	750	750	750		750
=	200	85			Agricultural Supplies		200	200	200	200	200	200
610	600	823			Janitorial Supplies		500	600	600	600	600	600
37,119	45,000	21,327			Vehicle Fuels	40,		40,000	40,000	40,000	40,000	40,000
922	1,400	1,082			Lube Oil		400	1,400	1,400	1,400	1,400	1,400
53,243	45,000	37,013		53560	Vehicle & Equipment Supplies	45,0	000	45,000	45,000	45,000	45,000	45,000

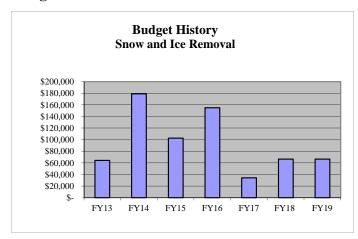
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
					Uniform Purchases and Wearing						
4,018	3,000	4,321		51570	Apparel	3,000	3,000	3,500	3,500	3,500	3,500
14,447	12,000	6,477		52660	Operating Supplies	12,000	12,000	8,000	8,000	8,000	8,000
3,411	2,000	1,290		53670	Small Tools	2,000	2,000	2,000	2,000	2,000	2,000
			CAP	ITAL OU	JTLAYS						
27,012	0	35,393		77200	Machinery & Equipment	0	0	10,000	10,000	0	0
1,785,827	2,517,850	2,280,211	PUB	LIC WO	RKS - STREETS TOTAL	2,396,406	2,621,406	2,478,675	2,528,789	2,441,921	2,441,921

SNOW AND ICE REMOVAL (4105)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
authorized Persons						
dinorized i cisons	-	-	-	-	-	
Expenditures						
Expenditures Personnel	7,406	10,765	10,765	10,765	10,765	10,765
1	7,406 13,978	10,765 43,925	10,765 43,725	10,765 43,725	10,765 43,725	10,765 43,725
	.,	*		· · · · · · · · · · · · · · · · · · ·	,	,

Major Highlights for FY19

Total budget increase

\$

(200)

-Proposed budget decrease primarily due to reduction in Advertising expenses.

In FY19 the Snow & Ice Division will:

- Work with citizens to resolve community problems effectively.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Provide safe and reliable transportation infrastructure services in all weather conditions.
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

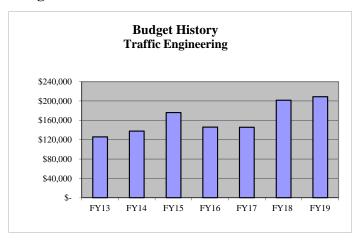
FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F 1 18	REQUEST	PROPOSED	ADOPTED
			Dent 4	1105 SNC	OW & ICE REMOVAL						
					- WAGES & BENEFITS						
30,997	10,000	6,118	TELE		Salaries - Overtime	10,000	10,000	10,000	10,000	10,000	10,000
1,841	620	365			Social Security Tax	620	620	620	620	620	62
431	145	85		50120	Medicare Tax	145	145	145	145	145	14
4,199	0	838		50130	Health Insurance	0	0	0	0	0	
				50160	Worker's Comp. Insurance						
			SERV	ICES - I	PURCHASED, SHARED, INTERNAL						
38,000	4,000	0	~		Temporary Help Services	4,000	4,000	4,000	4,000	4,000	4,00
-	500	0			R&M - Equipment	500	500	500	500	500	50
379	500	379			R&M - Vehicle	500	500	500	500	500	50
-	200	0		52410	Advertising	200	200	0	0	0	(
			ОТНЕ	ER CHA	RGES						
1,282	1,000	0		52010	Snow & Ice Removal - Lodging	1,000	1,000	1,000	1,000	1,000	1,00
1,839	600	404		52015	Meals	600	600	600	600	600	60
			MATI	ERIALS	AND SUPPLIES						
2,369	7,000	3,410			Vehicle Fuels	7,000	7,000	7,000	7,000	7,000	7,00
105	125	89			Lube Oil	125	125	125	125	125	12
18,270	10,000	4,438		53560	Vehicle & Equipment Supplies	10,000	10,000	10,000	10,000	10,000	10,00
44,573	20,000	5,258			Operating Supplies	20,000	20,000	20,000	20,000	20,000	20,00
			G t DT	T							
10.026	12 000	12.007	CAPI		TLAYS	12 000	12 000	12 000	12.000	12 000	12.00
10,826	12,000	13,007		77200	Machinery & Equipment	12,000	12,000	12,000	12,000	12,000	12,000
155,108	66,690	34,390	SNOV	V & ICE	REMOVAL TOTAL	66,690	66,690	66,490	66,490	66,490	66,490

TRAFFIC ENGINEERING (4107)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	1.0	1.0	1.0	1.0	1.0	1.0
Expenditures						
Expenditures Personnel	66,781	70,502	70,942	72,545	71,803	71,803
•	66,781 79,004	70,502 131,100	70,942 179,300	72,545 136,800	71,803 136,800	71,803 136,800
Personnel	*	*	, .	. ,-	*	*

Major Highlights for FY19

Total budget increase

\$

7,001

- The proposed budget increase is primarily due to replacing multiple signs and signal upgrades.

In FY19 the Traffic Engineering Department will:

- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services for managing change and supporting future needs.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

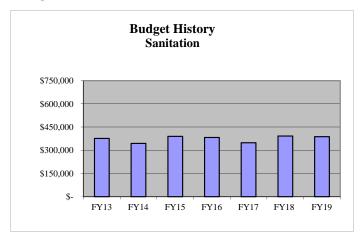
FY16	FY17	FY17	_			FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL	_			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
							-		<u> </u>		
			Dept 4	4107 TR	AFFIC ENGINEERING						
			PERS	ONNEL	WAGES & BENEFITS						
44,845	45,561	46,569		50010	Salaries	47,103	47,103	47,508	49,192	48,776	48,776
					Salaries - Overtime						
2,778	2,825	2,894		50110	Social Security Tax	2,859	2,859	2,895	2,999	2,973	2,973
650	661	677		50120	Medicare Tax	669	669	677	702	696	690
6,936	7,451	7,886		50130	Health Insurance	9,925	9,925	9,748	9,748	9,748	9,748
5,632	4,834	4,903		50140	VRS Retirement	4,892	4,892	5,041	5,220	4,932	4,932
508	597	609			VRS Group Life Insurance	604	604	623	645	639	639
-	0	0		50150	VRS Disability Insurance	0	0	0	0	0	(
3,520	4,018	3,245		50160	Worker's Comp. Insurance	4,450	4,450	4,450	4,039	4,039	4,039
			SERV		PURCHASED, SHARED, INTERNAL						
38,693	75,000	29,947			R&M - Infrastructure	75,000	117,500	117,500	75,000	75,000	75,000
166	300	24			R&M - Vehicle	200	200	200	200	200	200
1,253	2,500	3,763			Maintenance Service Contract	4,000	4,000	4,000	4,000	4,000	4,000
288	350	269		51451	Uniform Rentals	300	300	300	300	300	300
			OTHI	ER CHA							
7,156	7,500	6,360			Electrical Services	7,500	7,500	7,500	7,500	7,500	7,500
20	300	0		51920	Education and Training	300	300	300	300	300	300
			MISC	ELLAN							
					Miscellaneous						
			2545		AND GUIDNI ING						
2 11 1	4.500	2 221	MAT		AND SUPPLIES	4.000	4.000	4.000	4.000	4.000	4.000
3,114	4,500	3,321			Vehicle Fuels	4,000	4,000	4,000	4,000	4,000	4,000
50	100	21			Lube Oil	100	100	100	100	100	100
1,288	2,000	943		53560	Vehicle & Equipment Supplies	1,300	1,300	2,000	2,000	2,000	2,000
150	200	225		51570	Uniform Purchases and Wearing	200	200	200	200	200	200
153	200	235			Apparel	200	200	200	200	200	200
176	400 3,000	145			Operating Supplies Small Tools	200 3,000	200	200 3,000	200 3,000	3,000	3,000
2,889	,	1,249					3,000			,	
25,993	35,000	32,727	_	53680	Traffic Signals & Signs	35,000	43,500	40,000	40,000	40,000	40,000
		-	CADI	TAL OL	TLAYS						
			CAPI	IAL UU	Machinery & Equipment						
		<u> </u>	_		Machinery & Equipment						
146,106	197.097	145.785	TRAI	FEIC EN	GINEERING TOTAL	201.602	252,602	250.242	209,345	208.603	208,603
140,100	177,097	143,703	IKAI	I I C EIV	ONIDERRIU IUIAL	201,002	232,002	230,242	209,343	200,003	200,003

SANITATION (4203)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	5.0	5.0	5.0	4.0	4.0	4.0
Expenditures						
D 1	233,338	256,449	247,867	247,320	244,781	244,781
Personnel					126 100	126 100
Operating	111,668	131,500	131,400	136,400	136,400	136,400
	111,668 4,381	131,500 5,000	131,400 4,271	136,400 5,000	5,000	5,000

Major Highlights for FY19

Total budget increase

\$

(6,768)

- The proposed budget decrease is due to the retirement of a long term employee.

In FY19 the Sanitation Department will:

- Work with citizens to resolve community problems effectively.
- Deploy efficient and reliable sanitation services for protecting public health.
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets.

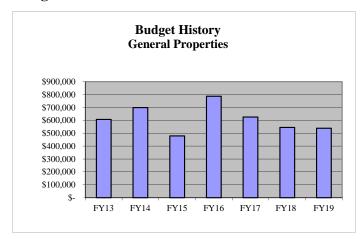
FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
	111111111111111111111111111111111111111	.1010.12				112 01 122	111/121/222	1110	ILL Q CLOI	11101 0522	
			Dept 4	4203 SAI	NITATION						
					- WAGES & BENEFITS						
184,449	159,650	162,006		50010	Salaries	167,354	167,354	160,244	160,224	158,768	158,768
1,761	7,200	961		50020	Salaries - Overtime	7,200	7,200	5,000	5,000	5,000	5,000
11,258	9,899	10,072		50110	Social Security Tax	10,101	10,101	9,577	9,576	9,485	9,485
2,633	2,315	2,356		50120	Medicare Tax	2,362	2,362	2,242	2,242	2,220	2,220
37,199	29,804	31,310		50130	Health Insurance	39,778	39,778	41,466	41,466	41,466	41,460
22,318	16,938	17,158		50140	VRS Retirement	17,287	17,287	17,004	17,001	16,053	16,053
1,748	2,091	2,123		50145	VRS Group Life Insurance	2,134	2,134	2,101	2,101	2,081	2,081
-	0	0		50150	VRS Disability Insurance	0	0	0	237	235	235
9,757	9,105	7,352		50160	Worker's Comp. Insurance	10,233	10,233	10,233	9,473	9,473	9,473
•		· ·			•		•				
			SERV	/ICES - I	PURCHASED, SHARED, INTERNAL						
3,893	10,000	2,951		53245	R&M - Vehicle	2,500	2,500	2,500	7,500	7,500	7,500
144	200	0		52400	Printing & Binding	200	200	100	100	100	100
-	100	0		52410	Advertising	100	100	100	100	100	100
1,447	1,700	1,101		51451	Uniform Rentals	1,700	1,700	1,700	1,700	1,700	1,700
			ОТН	ER CHA	RGES						
33,993	34,000	32,471			Disposal Fees	34,000	34,000	34,000	34,000	34,000	34,000
					Education & Training						
			MISC	ELLAN	EOUS						
246	0	63		52295	Bad Debt Expense - Trash	0	0	0	0	0	C
					Miscellaneous						
			MAT	ERIALS	AND SUPPLIES						
22,343	27,000	15,230		53550	Vehicle Fuels	22,000	22,000	22,000	22,000	22,000	22,000
770	1,500	1,175		53555	Lube Oil	1,500	1,500	1,500	1,500	1,500	1,500
-	33,000	29,626		53659	Trash Carts (Reserve funding)	31,000	31,000	31,000	31,000	31,000	31,000
					Vehicle & Equipment Supplies						
41,240	40,000	24,324		53560	Repair cost for Unit No 340 & 341	36,500	36,500	36,500	36,500	36,500	36,500
					Uniform Purchases and Wearing						
782	1,000	678			Apparel	1,000	1,000	1,000	1,000	1,000	1,000
2,766	1,000	4,048		52660	Operating Supplies	1,000	1,000	1,000	1,000	1,000	1,000
			CAPI	TAL OU							
					Machinery & Equipment						
					Motor Vehicles						
			GRA								
4,547	5,000	4,381		58840	Grant - Litter Control	5,000	5,000	4,271	5,000	5,000	5,000
383,294	391,502	349,387	SANI	TATION	TOTAL	392,949	392,949	383,538	388,720	386,181	386,181

GENERAL PROPERTIES (4302)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Duagere	& Staffing	Summar y		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Expenditures Personnel	101,683	106,104	120,788	124,151	122,913	122,913
1	101,683 508,432	106,104 439,100	120,788 492,790	124,151 415,590	122,913 415,590	122,913 415,590
Personnel	· ·	*	*	*	· · · · · · · · · · · · · · · · · · ·	,

Major Highlights for FY19

Total budget increase

\$

(6,701)

- The proposed budget decrease primarily due to a reduction in Maintenance Service Contracts.

In FY19 the General Properties Department will:

- Work with citizens to resolve community problems effectively.
- Manage Town facilities for community use and enterprise operations. Preserving community historical sites such as the Depot, Fairview Cemetery, Azalea Street Cemetery and the Burgandine House.
- Utilize public works assets to promote economic, public safety and community development activities.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			- · ·	202 07	THE AT DECEMBER						
					NERAL PROPERTIES						
10 -	50.445	c a 100	PERSO		- WAGES & BENEFITS	50.400	50.100	77. FOO	00.440	50.450	=0 <=0
67,405	68,116	67,480			Salaries	70,420	70,420	77,502	80,410	79,672	79,672
548	1,000	242		50020	Salaries - Overtime	1,000	1,000	1,000	1,000	1,000	1,000
2.51.5	4 222	2 505		7 0440	Salaries - Part-Time	1250	1.0.50	1051		4.200	1.00
3,715	4,223	3,605			Social Security Tax	4,260	4,260	4,264	4,444	4,398	4,39
869	987	869			Medicare Tax	996	996	998	1,040	1,029	1,02
19,186	14,902	21,325			Health Insurance	19,851	19,851	26,397	26,397	26,397	26,39
7,269	7,227	6,156			VRS Retirement	7,290	7,290	8,223	8,465	8,027	8,02
697	893	817			VRS Group Life Insurance	900	900	1,017	1,046	1,041	1,04
-	0	0			VRS Disability Insurance	0	0	-	0	,	
1,292	1,474	1,190		50160	Worker's Comp. Insurance	1,387	1,387	1,387	1,349	1,349	1,34
			CEDY	TOPO I	NID CHIA CED. CHIA DED. INVESTINA I						
			SERV.	ICES - I	PURCHASED, SHARED, INTERNAL						
02.01.5	= 0.000	05.51.5			Health & Medical Service	5 0.000	=0.000	7 0.000	7 0.000	5 0.000	=
82,845	70,000	87,516			Contractual Services	70,000	70,000	70,000	70,000	70,000	70,00
6,000	0	0			Engineering Services	0	0		0		110.00
43,339	310,000	220,342			R&M - Building & Grounds	110,000	183,000	183,000	110,000	110,000	110,00
333,222	0	6,086			R&M - Museum Building	8,000	8,000	8,000	8,000	8,000	8,00
56	200	0			R&M - Vehicle	200	200	400	400	400	40
	0	0		00-17	R&M - Misc. / Other	0	0		0	0	
77,974	115,000	63,288			Maintenance Service Contract	105,000	105,000	85,000	85,000	85,000	85,000
32	0	0			Printing and Binding	0	0		0		(
-	0	0			Advertising	0	0		0		(
3,504	3,500	3,371		51451	Uniform Rentals	3,500	3,500	3,500	3,500	3,500	3,50
			OTHE	ER CHA							
91,886	99,000	88,364			Electrical Services	99,000	99,000	99,000	99,000	99,000	99,00
20,236	27,500	18,832			Heating Services	27,500	27,500	22,000	22,000	22,000	22,00
2,498	3,300	2,846			Water Services	3,300	3,300	3,300	3,300	3,300	3,30
2,963	4,000	3,490			Sewage Services	4,000	4,000	4,000	4,000		4,00
156	0	156			Disposal Fees	0	0		200	200	20
3,448	0	4,139			Telecommunications	0	0	,	0		
-	0	0			Lodging	0	0		0		
133	0	0		52015	Meals	0	0	90	90	90	9
			MISC	ELLAN							
					Miscellaneous						
			MATE		AND SUPPLIES						
12	100	45			Office Supplies	100	100	100	100	100	10
2,800	2,000	3,508			Janitorial Supplies	2,000	2,000	3,500	3,500	3,500	3,50
984	4,000	1,597			Vehicle Fuels	2,500	2,500	2,500	2,500	2,500	2,50
2,978	2,000	1,723		53560	Vehicle & Equipment Supp	2,000	2,000	2,000	2,000	2,000	2,00
					Uniform Purchases & Wearing						
176	300	246			Apparel	300	300	300	300	300	30
331	0	1,761			Operating Supplies	1,000	1,000	1,000	1,000	1,000	1,00
1,067	700	1,123		53670	Small Tools	700	700	700	700	700	70

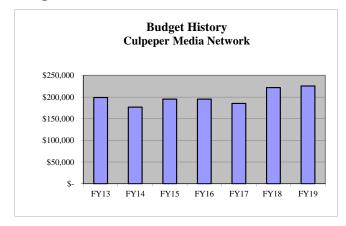
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			CAPI	TAL OU	TLAYS						
-	0	14,110		77200	Machinery & Equipment	0	0	0	0	0	0
10,150	0	2,423		77300	Furniture and Fixtures	0	0	0	0	0	0
787,772	740,422	626,648	GENI	ERAL P	ROPERTIES TOTAL	545,204	618,204	613,578	539,741	538,503	538,503

CULPEPER MEDIA NETWORK (6600)

Mission:

To provide funding for Culpeper Media Network.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.0	2.0	2.0	2.0	2.0	2.0
Expenditures						
Personnel	134,351	146,137	141,297	146,282	144,565	144,565
Operating	46,973	61,966	59,116	65,785	65,785	65,785
	4,111	14.000	26,500	14,000	14,000	14,000
Capital Outlay	4,111	,,,,,,,				

Major Highlights for FY19

Total budget increase

\$

2,247

- The proposed budget is as requested by the Culpeper Media Network.
- -The proposed budget shall be offset with Revenue received from the following:

100-0000-4467 Cable - Tape Sales	100
100-0000-4468 Cable - PEG Fees	6,000
100-0000-4552 Misc- Sponsorship	2,000
100-0000-4666 Cable - Contributions - County	112,175
	120,275

The Culpeper Cable Commission is looking to improve many facets in its service to Culpeper:

- 1. Improve signal quality of the Live meetings held at the County Board Room
- 2. Improve overall signal quality to both Comcast and Fios subscribers
- 3. Add to the LIVE offerings of CMN. We are looking to offer at least 15 more live broadcasts this year to the community.
- 4. Improve workflow internally Looking to move to card based cameras. This will allow a faster turnaround time, better visual quality of programming, and better archival methods.

FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F Y 18	REQUEST	PROPOSED	ADOPTED
			Dent 6	5600 CTILI	PEPER MEDIA NETWORK						
					WAGES & BENEFITS						
90,391	100,703	100,559	IEKS		alaries - Regular	106,30	5 106,30	5 103,495	107,475	106,485	106,485
5,161	6,243	5,741	_		ocial Security Tax	6,24			6,063	6,002	6,002
1,207	1,461	1,343	_		Medicare Tax	1,46			1,419	1,405	1,405
13,357	14,902	14,654	_		Health Insurance	19,85			18,011	18,011	18,011
11,131	10,685	10,515			/RS Retirement	10,68			11,404	10,767	10,767
890	1,319	1,319	_		VRS Group Life Insurance	1,31			1,409	1,396	1,396
	0	0	_		/RS Disability Insurance	· ·		0 0	231	229	229
239	273	220	_		Vorker's Comp Insurance	27	~		270	270	270
239	213			30100 V	volker's Comp histirance	27	3 21	213	270	270	270
			SERV	ICES							
			DERV		Annual Audit						
10,328	7,000	11,210	_		Cemporary Help Services	7,00	7,00	7,000	7,000	7.000	7,000
498	2,000	493	_		&M - Equipment	3,00			3,000	3,000	3,000
170	3,000	60			2&M - Vehicle	3,00			3,000	3,000	3,000
1,184	500	423			&M - Misc./Other	50			500	500	500
2,080	2,000	1,760			Maintenance Service Contract	2,00			2.000	2,000	2,000
517	750	1,760			Advertising	2,00	-		,	1,000	
517	/50	1,050		52410 P	Advertising	50	50	500	1,000	1,000	1,000
			OTH	ED CILAD	CEC						
2.220	2.500	2.116	ОТНЕ	ER CHAR		2.50	2.50	2.500	2.500	2.500	2.500
2,220	2,500	2,446			Electrical Services	2,50			2,500	2,500	2,500
156	200	156			Disposal Fees	20			200	200 300	200
306	150	62			Postal Services Telecommunications	30			300		300
2,065	2,000	2,043 3,573				2,00			2,000	2,000 3,750	2,000
3,663	1,750				Pelecomm-Streaming	3,75			3,750		3,750
	~	0			Celecomm - Website			-	1,000 3,000	1,000	1,000
-	3,000	0			Fire/Property Insurance	3,00 46			3,000	3,000 480	3,000 480
-	50 1.000	0			Motor Vehicle Insurance	10					
-	,				General Liability Insurance				105	105	105
17,232	18,500	18,709			ease - Building	18,50			18,500	18,500	18,500
	0	0			Education & Training		~	0 0	4,000	4,000	4,000
-	0	0			odging		-		2,000 750	2,000 750	2,000
454	500	466			Meals	50					750
-	0	0		52018 T	ravel		0	0 0	1,000	1,000	1,000
			MICC	TOT I A NIE	Orig						
1.071	200		MISC	ELLANE		20	20	200	500	500	500
1,071	200	575			Dues & Assoc. Memberships	20			500	500	500
4,950	5,000	0			Historical Programming	5,00			0	v	500
76	1,000	36		56299 N	Miscellaneous	75	0 75	500	500	500	500
			N. F. A. CENT	EDIATO	NID CLIDDLIEC						
897	2,000	507	MATI		ND SUPPLIES	2.00	2.00	2 000	2.000	2.000	2.000
	,	597			Office Supplies	2,00			2,000	2,000	2,000
181	1,000	301			Vehicle Fuels	1,00	0 1,00	1,100	1,000	1,000	1,000
7.40	700	1.00			Uniform Purchases & Wearing			700	7 00	700	=00
740 1.421	700	168			Apparel	70			700	700	700
1 421	5,000	2,847		52660 C	Operating Supplies	5,00	5,00	5,000	5,000	5,000	5,000

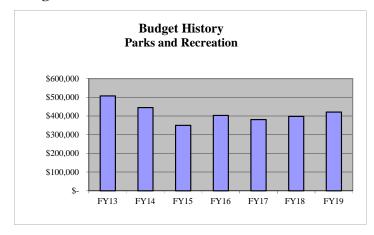
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			CAPI	TAL OU	TLAYS						
19,656	8,000	2,848		77200	Machinery & Equipment	7,000	12,000	12,000	5,000	5,000	5,000
1,081	2,000	342		77300	Furniture & Fixtures	2,000	3,500	3,500	2,000	2,000	2,000
-	6,000	0		77600	Computer Hardware & Equipment	3,000	9,000	9,000	5,000	5,000	5,000
1,824	2,000	920		52650	Computer Software	2,000	2,000	2,000	2,000	2,000	2,000
			DEBT	r SERVI	CE/TRANSFERS/CONTINGENCY						
					Contingency						
195,143	213,386	185,435	CULI	PEPER N	MEDIA NETWORK TOTAL	222,103	234,603	226,913	226,067	224,350	224,350

PARKS AND RECREATION (7103)

Mission:

The mission of the Public Works Department is to secure, provide and maintain reliable public services in a safe and cost effective manner to meet present and future community needs.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	7.00	6.00	6.00	5.00	5.00	5.00
Expenditures						
Personnel	316,608	311,078	324,132	338,230	334,732	334,732
Operating	58,322	80,650	85,900	77,650	77,650	77,650
Capital Outlay	6,314	-	-	6,000	6,000	6,000
Total Expenditures	381.244	391.728	410.032	421.880	418.382	418.382

Major Highlights for FY19

Total budget increase

\$

26,654

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.

In FY19 the Parks & Recreation Department will:

- Work with citizens to resolve community problems effectively.
- Sustain public parks and recreational facilities for community needs and quality of life.
- Partner with County Parks and Recreation to deliver recreational programs and signature events. Partnering with CRI to deliver special events for attracting visitors to the historical downtown area.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

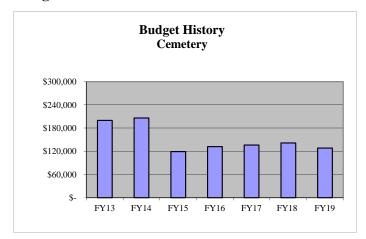
TOTAL C	E35/4#	T35/4#				FW/10	F77/10	DD O IE CEED	FY19	FY19	FY19
FY16 ACTUAL	FY17 AMENDED	FY17 ACTUAL				FY18 ADOPTED	FY18 AMENDED	PROJECTED FY18	DEPT REQUEST	MGR PROPOSED	COUNCIL ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	F Y 18	REQUEST	PROPOSED	ADOPTED
			Dent 7	7103 PAR	RKS & RECREATION						
					- WAGES & BENEFITS						
227,043	216,175	208,461	ILI	50010		205,899	205,899	205,465	213,701	211.662	211,662
7,299	10,000	7,658			Salaries - Overtime	10,000	10,000	10,000	10,000	10,000	10,000
13,198	13,403	11,980			Social Security Tax	12,458	12,458	11,229	11,740	11,615	11,615
3,086	3,134	2,802			Medicare Tax	2,914	2,914	2,629	2,749	2,719	2,719
49,041	37,255	54,620			Health Insurance	49,627	49,627	64,085	64,085	64,085	64,085
25,092	22,936	22,100		50140	VRS Retirement	21,320	21,320	21,802	22,677	21,402	21,402
2,321	2,832	2,827		50145	VRS Group Life Insurance	2,632	2,632	2,694	2,802	2,775	2,775
-	0	0			VRS Disability Insurance	0	0	0	214	212	212
6,647	7,628	6,160		50160	Worker's Comp. Insurance	6,228	6,228	6,228	10,262	10,262	10,262
			SERV	ICES - P	URCHASED, SHARED, INTERNAL						
10,796	2,000	608		53230	R&M - Building & Grounds	2,000	2,000	2,000	2,000	2,000	2,000
11,536	43,000	28,743		53238	R&M-Infrastructure	40,000	53,000	37,000	37,000	37,000	37,000
8,881	7,000	8,326		53250	Maintenance Service Contract	7,000	7,000	7,500	7,500	7,500	7,500
-	100	0		52400	Printing and Binding	0	0	0	0	0	0
-	100	0		52410	Advertising	0	0	0	0	0	0
1,401	2,000	1,379		51451	Uniform Rentals	2,000	2,000	2,000	2,000	2,000	2,000
			ОТН	ER CHAI							
1,801	1,500	1,533			Electrical Services	1,500	1,500	1,500	1,500	1,500	1,500
378	1,500	900			Education and Training	1,500	1,500	1,000	1,000	1,000	1,000
48	100	0		52015	Meals	100	100	100	100	100	100
			MISC		EOUS ITEMS						
13,250	16,500	8,250			Fireworks Display	17,000	25,250	25,250	17,000	17,000	17,000
-	500	0			Dog Park Related	500	500	500	500	500	500
					Miscellaneous						
			D.C.A.TEX	EDIALG	AND SUPPLIES						
20	100	21	MAII			50	50	50	50	50	50
28	500	0			Office Supplies Agricultural Supplies	50 500	500	500	500	500	500
					0 11						
	1,000	0			Landscaping/Planting Materials	1,000	1,000	1,000	1,000	1,000	1,000
2,377	2,500	1,022			Vehicle Fuels	2,500	2,500	2,500	2,500	2,500	2,500
32	300	122			Lube Oil	200	200	200	200	200	200
8,391	2,000	3,646			Vehicle & Equipment Supplies	2,000	2,000	2,000	2,000	2,000	2,000
					Uniform Purchases and Wearing						
1,436	1,000	1,557			Apparel	1,000	1,000	1,000	1,000	1,000	1,000
2,951	1,000	1,019			Operating Supplies	1,000	1,000	1,000	1,000	1,000	1,000
423	800	1,195		53670	Small Tools	800	800	800	800	800	800
			C + PT	TAL OF	DT A X/C						
5.00 5	6.000		CAPI	TAL OU				6.000	< 000	< 000	
5,396	6,000	6,314		77200	Machinery & Equipment	6,000	6,000	6,000	6,000	6,000	6,000
402.952	402.962	201 244	DART	7C & DE4	CDE ATION TOTAL	207.700	410.070	416.022	421 000	419 292	410 202
402,852	402,863	381,244	PAKK	S & KE	CREATION TOTAL	397,728	418,978	416,032	421,880	418,382	418,382

CEMETERY (7108)

Mission:

To honor those buried in Fairview Cemetery in a well-maintained environment and beautiful historic grounds. The Town of Culpeper is dedicated to providing professional service for the present and future death care needs of a diverse and growing customer base with respect and sensitivity.

Budget and Staff Resources:



		Budget &	x Stailing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	3.0	2.0	2.0	3.0	3.0	3.0
Expenditures						
expenditures Personnel	121,039	121,014	106,018	108,536	107,364	107,364
Expenditures Personnel Operating	121,039 9,335	121,014 16,582	106,018 16,200	108,536 16,200	107,364 16,200	107,364 16,200
Personnel	· ·	,-	*	*	,	*

Major Highlights for FY19

Total budget increase

\$

(14,032)

- The proposed budget decrease in Salaries is due to employee turnover.

In FY19 the Cemetary Department will:

- Work with citizens to resolve community problems effectively.
- Sustain Fairview Cemetery for community needs and quality of life.
- Preserve community historical sites such as the Depot, Fairview Cemetery, Azalea Street Cemetery and the Burgandine House.
- Use technology to reduce infrastructure costs, improve serviceability and extend the life of Town assets.

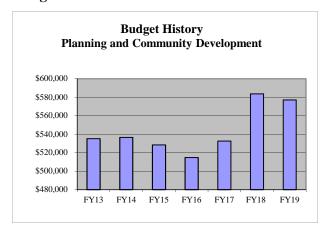
FY16	FY17	FY17					FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 7	7108 CE	METERY							
			PERS	ONNEL	- WAGES & BENEFITS							
73,530	74,801	74,045			Salaries		74,862	74,862	62,400	65,292	64,584	64,584
9,288	8,000	11,452		50020	Salaries - Overtime		8,000	8,000	8,000	8,000	8,000	8,000
					Salaries - Part-time							
5,011	4,638	5,159			Social Security Tax		4,535	4,535	3,806	3,985	3,942	3,942
1,172	1,084	1,207			Medicare Tax		1,061	1,061	890	932	922	922
14,644	14,902	17,504			Health Insurance		19,851	19,851	19,496	19,496	19,496	19,496
8,963	7,936	7,468			VRS Retirement		7,761	7,761	6,622	6,930	6,532	6,532
833	980	943			VRS Group Life Insurance		958	958	818	856	847	847
	0	0			VRS Disability Insurance		0			386	382	382
3,538	4,038	3,261		50160	Worker's Comp. Insurance		3,986	3,986	3,986	2,659	2,659	2,659
			CEDA	TOPO I	NID CHILL GED. CHILDED. INVEED.							
2 200	5 000	0	SERV		PURCHASED, SHARED, INTERN	AL	5,000	5.000	5,000	5,000	5,000	5,000
2,300 107	5,000 500	653			Contractual Services R&M - Building & Grounds		5,000 750	5,000 750	5,000 750	5,000 750	5,000 750	5,000 750
- 107	500	000			R&M - Infrastructure		250			500	500	500
697	1,500	1,516			R&M-Equipment		1,500	1,500	1,500	1,500	1,500	1,500
560	900	590			Uniform Rentals		900	900	900	900	900	900
300	900	390		31431	Chilorni Rentais		900	900	900	900	900	900
			отні	ER CHA	RCFS							
1,126	1,500	800	OIIII		Electrical Services		1,500	1,500	1,500	1,500	1,500	1,500
305	400	327			Water Services		400			400	400	400
195	150	246			Sewer Services		150	150	150	150	150	150
			MISC	ELLAN	EOUS ITEMS							
					Miscellaneous							
			MAT	ERIALS	AND SUPPLIES							
-	50	0		52510	Office Supplies		50	50	50	50	50	50
228	500	411		54520	Agricultural Supplies		500	500	500	500	500	500
286	250	6			Janitorial Supplies		250	250	150	150	150	150
1,551	1,500	553			Vehicle Fuels		1,500	1,500	1,000	1,000	1,000	1,000
7	132	35			Lube Oil		132	132	100	100	100	100
3,515	2,500	3,308		53560	Vehicle & Equipment Supplies		2,500	2,500	2,500	2,500	2,500	2,500
					Uniform Purchases and Wearing							
461	600	629		51570	Apparel		600	600	600	600	600	600
-	100	0			Books, Subscriptions, Education		0	0		0	0	0
337	300	232			Operating Supplies		300			300	300	300
141	300	31		53670	Small Tools		300	300	300	300	300	300
			CAPT	TAT OF	UPAT A \$7.0							
2 207	4.000	5.007	CAPI		TLAYS		4.000	4.000	4.000	4.000	4.000	4.000
3,397	4,000	5,997		77200	Machinery & Equipment		4,000	4,000	4,000	4,000	4,000	4,000
120 100	127.061	126 272	CEL	ETEDY	TOTAL		141 507	141 507	126 219	100 727	107.564	107 5 4
132,189	137,061	136,372	CEMI	ETERY	IUIAL		141,596	141,596	126,218	128,736	127,564	127,564

PLANNING AND COMMUNITY DEVELOPMENT (8101)

Mission:

The Department of Planning and Community Developments mission is to provide excellent customer service to the public, development community, Council, Planning Commission and other Authorities, Boards and Commissions in the administration of Town Planning and Zoning matters, the processing of development applications and in promoting Economic Development.

Budget and Staff Resources:



		Budget	& Staffing	g Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	6.0	5.0	5.0	5.0	5.0	5.0
Expenditures						
Expenditures						
Personnel	503,647	533,152	518,320	535,781	529,479	529,479
	503,647 28,922	533,152 50,365	518,320 45,865	535,781 43,255	529,479 43,255	529,479 43,255
Personnel	,	,	*	,	,	,

Major Highlights for FY19

Total budget increase

\$

(10,783)

- Budget decrease due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.
- Proposed budget decrease in Property Violations due to improved compliance (\$4,500).

In FY19 the Planning & Zoning Department will:

- -Continue providing current and long range planning services with updates of the Comprehensive Plan and Downtown Vision Plan every five years.
- -Fairly and politely administering the Zoning Ordinance and Maintenance Code including intelligent use of discretion in enforcement and solving Ordinance violation
- -Maximize public and development community input into the annual update of the Zoning Ordinance and Facilities Design Manual. Amendments should be business friendly and promote
- -Provide efficient and timely processing of a variety of development applications. These applications include rezoning, variances, site plan reviews, zoning permits, conditional use permits,
- -Facilitate an unbiased and inclusive Capital Improvements Plan (CIP) process as prescribed by State and Town Code.
- -Serve as effective staff liaisons to numerous boards and authorities including the Planning Commission, Parks & Recreation Commission, Parking Authority,
- Joint Board of Zoning Appeals, Public Transportation Board, and the Architectural Review Board.
- -Provide visionary ideas and recommendations to Town Management, the Planning Commission, and Council that move the Town forward in achieving our goals.

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED		MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			D	0404 704	AND TO A GOVERNO							
					ANNING & ZONING							
260 612	267 225	207.005	PERS		- WAGES & BENEFITS		201 407	201 407	202.546	207.077	202.455	202.455
368,613	367,335	387,995			Salaries		381,487	381,487	382,546	397,077		393,455
-	250	0			Salaries - Overtime		0		0	0		(
6,000	20,250	188			Planning Comm. / BZA		20,250	20,250	14,400	14,400		14,400
22,210	22,775	23,572			Social Security Tax		23,138	23,138	23,912	24,813		24,589
5,194	5,326	5,513			Medicare Tax		5,411	5,411	5,597	5,807		5,755
29,019	37,255	30,480			Health Insurance		49,627	49,627	37,507	37,507		37,507
43,800	38,974	39,328			VRS Retirement		39,596	39,596	40,590	42,132		39,78
4,082	4,812	4,959			VRS Group Life Insurance		4,889	4,889	5,014	5,205		5,150
-	0	0			VRS Disability Insurance		0		0 754			450
6,097	7,545	11,613		50160	Worker's Comp. Insurance		8,754	8,754	8,754	8,386	8,386	8,386
			CERT	WORK !	AND CALL OF D. CALL DED. HAMPED	*						
			SERV	ICES -	PURCHASED, SHARED, INTERN	AL						
	. =00				Health & Medical Services		10.00	10.00	10.00	10.000	10.000	
3,675	4,700	1,050		51314	Consulting Services		10,200	10,200	10,200	10,000	10,000	10,000
					Culpeper Soil and Water Site Plan							
					Review	5000						
					Engineering Consulting for TA							
					sidewalk grants	5000						
					Va Maint Code							
915	7,000	144		51320	Infractions/Violations		1,500	1,500	1,500	1,500	1,500	1,500
4,040	9,000	7,940			Property Violations - Town Action		9,000	9,000	4,500	4,500		4,500
29	100	0			R&M - Equipment		100		100	100		100
71	100	259			R&M - Vehicle		100		100	200		200
-	0	0		53249	R&M - Misc. / Other		0	0	0	0	0	C
					Maintenance Service Contract							
					Parking Auth - Rental of Street							
					Lights							
590	900	222			Printing and Binding		900		900	900		900
5,004	4,500	2,004		52410	Advertising		4,500	4,500	4,500	4,500	4,500	4,500
					PA - Billing & Admin Support							
			OTHI	ER CHA								
2,924	3,200	3,349		52710	Postal Services		3,200	3,200	3,200	3,200	3,200	3,200
					Telecommunications							
					General Liability Insurance							
3,140	6,780	3,763		51920	Education And Training		6,780	6,780	6,780	6,330	6,330	6,330
					Brown-APA/AICP and Zoning							
					Conference	1,000						
					Bush-APA VA Conference	1,000						
					Rapp - ASLA/AICP Conf/Design							
					DC & LEED	1,500						
					Cole - Res Bldg Insp/Life							
					Safety/Red Vector/Rehab	730						
					Houston - Zoning Conference	300						
					Planning Commission -							
					Conference/Training	300						
					Joint Board of Zoning Appeals -							
					Zoning conf.	300						

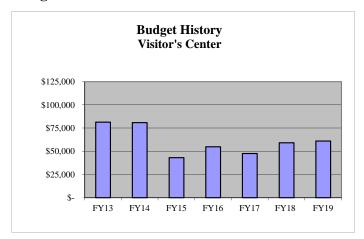
FY16	FY17	FY17				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
				Architectural Review Bd - Historic							
				Preservation	300						
				Parking Authority - Parking	200						
				conference	300						
				Parks & Rec - Parks Conference	300						
				Public Transportation -	500						
				Transportation Conf	300						
		-		Lease Parking Spaces	300						
2,011	4,528	2,486	52	010 Lodging		4,528	4,528	4,528	3,500	3,500	3,5
_,,,,,	1,020			Staff lodging for		1,020	1,020	1,020	2,000	0,000	-,-
				conferences/training	3,500						
				ABC's lodging for							
				conferences/training	0						
704	1,500	699	52	015 Meals		1,500	1,500	1,500	1,000	1,000	1,0
				Staff Meals for							
				conferences/training	1,000						
				ABC's Meals for							
				conferences/training	0						
1,298	2,200	578	52	018 Travel		2,200	2,200	2,200	1,500	1,500	1,:
				Staff Travel for							
				conferences/training	1,500						
				ABC's Travel for							
				conferences/training	0						
			MISCELI	LANEOUS ITEMS							
3,024	2,807	3,397		210 Dues & Assoc. Memberships		2,807	2,807	2,807	2,875	2,875	2,8
3,024	2,607	3,391	32	Brown-AICP,APA & Zoning	500	2,007	2,807	2,007	2,673	2,673	۷,6
				Bush-APA,AICP	500						
				Rapp-	300						
				AICP,APA,ASLA,LEED,CLARB,VA							
				Prof	1,200						
				Cole-Fire,Bldg	1,200						
				Code,ICC,ASFM,VAFMA	625						
				Houston - Zoning	50						
-	0	0	54	252 Dog Park Related Expenditures		0	0	0	(0	
-	0	0	56	299 Miscellaneous		0	0	0	0	0	
				ALS AND SUPPLIES							
1,391	1,250	1,243		510 Office Supplies		1,250		,		,	1,2
307	300	319		550 Vehicle Fuels		300					4
-	200	757	53	560 Vehicle & Equipment Supplies		200	200	200	200	200	
				500 7 1 0 1 1 1 1 1 1 1 1		~					
252	500	516		580 Books, Subscriptions & Education		500			500		:
207	800	194	52	660 Operating Supplies		800	800	800	800	800	-
			CADITA	L OUTLAYS							
			CAPITAL	4							
				Furniture & Fixtures							
514,597	554,887	532,568	DI ANNIN	NG & ZONING TOTAL		583,517	583,517	564,185	579,036	572,734	572,
314,397	334,007	332,308	ELAMINI	IG & ZOMING TOTAL		303,317	303,317	304,163	377,030	312,134	372,

VISITORS CENTER (8103)

Mission:

Together we will work to provide the highest quality of customer service to the traveling public, while maintaining good working relationships with local businesses and organizations

Budget and Staff Resources:



	FY17	FY18	FY18	Summary FY19	FY19	FY19
Category	Actual Actual	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	-	3	3	4	4	4
Expenditures						
Expenditures Personnel	40,961	50,038	44,824	51,915	51,362	51,362
•	40,961 6,719	50,038 9,200	44,824 13,300	51,915 14,630	51,362 9,200	51,362 9,200
Personnel		*	,	· · · · · · · · · · · · · · · · · · ·	,	*

Major Highlights for FY19

Total budget increase

\$

1,324

- Proposed budget includes an additional 312 hours so there are two people working every weekend instead of one during the winter months.

In FY19 the Visitor Center will:

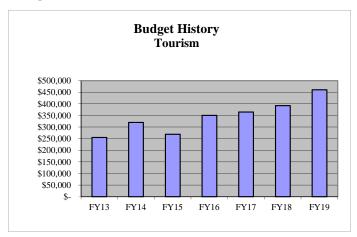
- Foster a spirit of partnership throughout the region, providing local resources for direct consumer engagement
- Track and analyze visitaion
- Develop consumer travel packages highlighting local attractions
- Strive to increase consumer promotions and events at the visitor center
- Develop FAM tours as support for the tourism department staff

EN716	T) 1/4 F	XXX4.5				TT 74 0	T77/10	PD O IE CEST	FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dest	0102 7/10	WOODG CHAWEED						
					ITORS CENTER - WAGES & SALARY						
12.20.4			PERS			074	07.6	0			
12,284	0	0			Salaries - Regular	976	,,,	0	0	Ü	
35,152	39,678	38,002			Salaries - Part-Time	45,516	45,516	41,576	48,141	47,626	47,62
2,179	2,460	2,356			Social Security Tax	2,822	2,822		2,986	,	2,95
510	575	551			Mediare Tax	660	660	604	700	693	69
-	0	0			Health Insurance	0	0	0	0	0	
-	75	0		50140	VRS Retirement	0	0	0	0	0	
-	9	0		50145	VRS Group Life Insurance	0	0	0	0	0	
-	0	0		50150	VRS Disability Insurance	0	0	0	0	0	
49	64	52		50160	Worker's Comp Insurance	64	64	64	88	88	8
			SERV	/ICES-PU	URCHASED, SHARED, INTERNAL						
					Contractual Services						
-	0	60		53250	Maintenance Service Contract	0	0	0	0	0	
			ОТН	ER CHA	RGES						
_	0	0	0111		Electrical Services	0	0	0	0	0	
					Telecommunications						
			MAT	ERIALS	AND SUPPLIES						
4,729	9,000	6,659			Office Supplies	9,200	13,300	13,300	14,630	9,200	9,20
54,902	51,861	47,680	VISI	FORS' C	ENTER TOTAL	59,238	63,338	58,124	66,545	60,562	60,56

Mission:

To market Culpeper as a tourism destination, in partnership with Culpeper's industries to develop and implement innovative and effective programs and initiatives that will grow the number of visitors and increase economic impact and jobs, resulting in a greater tax base for the town and county.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2.5	3.0	3.0	3.0	3.0	3.0
L						
Expenditures						
Expenditures Personnel	230,094	235,017	232,211	241,975	238,769	238,769
1	230,094 135,244	235,017 157,650	232,211 216,500	241,975 254,054	238,769 219,054	238,769 219,054
Personnel	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	, , , , , , , , , , , , , , , , , , ,	· · · · · · · · · · · · · · · · · · ·	*	

Major Highlights for FY19

Total budget increase

\$

66,156

- Proposed budget includes Grant Funded Expenditures of \$60,000 which will be mostly offset by Tourism Grants totaling \$55,000.

In FY19 the Tourism and Economic Development Department will:

- Leverage department resources through regional, state, and national partnerships.
- Rebuild the tourism website with responsive design; reducing the department costs for double site hosting, maintenance, and updates
- Strive to increase visitation to Culpeper through marketing, promotion, and event management
- Serve the Culpeper tourism industry through education on best practices, market research, and consumer engagement tools
- Increase department assets (photography, video, graphic, copy, and research)

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			D 4 0	104 TO	UDICA DEVEL ODAENE							
					URISM DEVELOPMENT							
144 100	166 140	174.016	PERSO		- WAGES & BENEFITS Salaries		172.020	172.020	170 507	100.067	170 227	170 227
144,180	166,148	174,916					172,029	172,029	172,527	180,267	178,337	178,337
9,432	10,301	10,337			Salaries Social Security Tax		10,418	10,418		10,535	10,415	10,415
2,206	2,409	2,418			Medicare Tax		2,436	2,436	,	2,465	2,438	2,438
20,557	22,353	22,148			Health Insurance		29,776	29,776		26,379	26,379	26,379
18,185	17,629	17,776			VRS Retirement		17,828	17,828	18,308	19,130	18,033	18,033
1,759	2,177	2,232			VRS Group Life Insurance		2,201	2,201	2,262	2,363	2,337	2,337
1,739	2,177	2,232			VRS Disability Insurance		2,201	2,201		508	502	502
233	317	256			-		329	329		328	302	328
233	317	230		30100	Worker's Comp. Insurance		329	329	329	328	320	320
			SEDV	ICES - E	PURCHASED, SHARED, INTERN	AT						
576	3,000	2,607	SEKVI		Printing and Binding	AL	5,100	5,100	5,100	5,100	5,100	5,100
7,937	41,330	18,354			Advertising - Print		46,000	46,000	35,229	25,450	21.450	21,450
1,931	41,550	16,334		32410	Design and Production	3,900	40,000	40,000	33,229	25,450	21,430	21,430
					Primary Markets	16,400						
					Secondary Markets	5,150						
					Secondary markers	3,130						
4,995	5,000	3,873		52413	Advertising-Entertainment		3,200	3,200	3,200	3,200	3,200	3,200
4,273	3,000	3,073		32413	7 Advertising-Entertainment		3,200	3,200	3,200	3,200	3,200	3,200
					FAM tours, Media Hosting, Events	3,200						
					Advertising-Travel Show	3,200						
84,730	51,650	57,878			Advertising - Media		55,000	55,000	55,000	76,050	68,650	68,650
01,750	31,030	37,070		32113	riavorusing irredia		23,000	33,000	33,000	70,030	00,050	00,050
					Content Creation and Production	13,500						
					Social Media	21,000						
					SEM	10,000						
					Digital Direct	26,050 to 25,150						
		-			Lake Pelham Adventures	5,500						
		-				2,222						
34,749	17,510	16,158		52418	Advertising - Promotional		17,500	17,500	17,500	17,500	13,500	13,500
- ,	. ,,				Regional Partnerships	12,500	.,	. ,	.,,	.,		
					State Welcome Center	5,000						
-	0	0		52412	Adv - Promotion Materials	,	0	0	0	0	0	0
158	2,700	2,627		52422	Advertising-Trade shows		2,700	2,700	963	0	0	0
100	2,700	2,027		02.22	Traversing Trade 510 W		2,700	2,700	700			
_	0	0		52423	Promotional Trade Show Materials		0	0	0	0	0	0
	Ü			02.20	Tromotoma Trade Show Materials						0	
_	0	0		52411	Industry Education and Outreach		0	0	0	4,500	4,500	4,500
_	0	0			Marketing Research		0	0	0	0	0	0
	-						-				-	
			ОТНЕ	R CHA	RGES							
373	2,000	510			Postal Services		2,000	2,000	2,000	2,000	2,000	2,000
1,639	3,200	4,836			Education and Training		1,000	1,000	,	2,520	2,520	2,520
2,040	3,100	4,494			Lodging		4,000	4,000	,	8,500	8,500	8,500
807	1,600	1,162		52015			2,100	2,100		4,100	4,100	4,100
698	1,600	1,533			Travel		2,100	2,100		5,000	5,000	5,000
5,000	10,000	5,000			Contributions - CRI		0			0	0,000	0,000

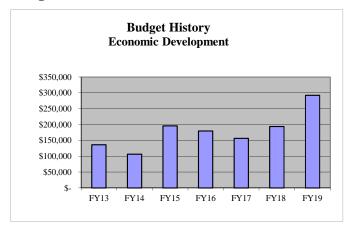
FY16	FY17	FY17					FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	F 1 18	REQUEST	PROPOSED	ADOPTED
			MISC	ELLAN	EOUS ITEMS							
4,608	4,100	4,538			Dues & Assoc. Memberships		4,100	4,100	4,100	4,835	4,835	4,835
-	0	1,400		56298	Trolley Tours		7,000	9,300	9,300	9,300	9,300	9,300
-	0	0		56270	Grant Funded Expenditures		0	50,000	50,000	70,000	60,000	60,000
				56297	Bike Share Maintenance					900	900	900
-	0	1,758		56299	Miscellaneous		0	0	0	0	0	0
			MAT	ERIALS	AND SUPPLIES							
2,377	1,200	4,922			Office Supplies		1,200	3,100	9,000	0	0	0
59	650	0		53550	Vehicle Fuels		650	650	40	1,250	0	0
98	0	0		53560	Vehicle & Equipment Supplies		0	0	0	250	0	0
24	100	45		52580	Books, Subscriptions & Education		0	0	99	99	99	99
3,448	4,000	3,549		52660	Operating Supplies		4,000	8,650	4,623	13,500	5,400	5,400
												·
			CAPI	TAL OU	TLAYS							
-	600	0		77310	Historical Markers		0	0	0	1,000	1,000	1,000
								-				
350,867	374,674	365,338	TOUI	RISM DI	EVELOPMENT TOTAL	-	392,667	451,517	448,711	497,029	458,823	458,823

ECONOMIC DEVELOPMENT (8105)

Mission:

To provide for the promotion of downtown retail and investment opportunities, the strengthening and diversification of the downtown economic base, improvements to the appearance of public and private spaces, and to build an effective coalition of private sector stakeholders and volunteers.

Budget and Staff Resources:



Budget & Staffing Summary						
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	-	-	-	-	-	-
Expenditures Personnel	_	_	-	_	_	_
Operating	156,250	193,395	225,895	303,284	292,179	292,179
Capital Outlay	- -	<u>-</u> .				<u>-</u>
	156,250	193,395	225,895	303,284	292,179	292,179

Major Highlights for FY19

Total budget increase

\$

98,784

-Proposed budget increase is due to additional businesses participating in the M & T Incentives program.

In FY19 the Economic Development Budget will:

- Provide funding for CRI
- Provide funding for the Culpeper Museum
- Provide funding for M&T Incentives

TOWN OF CULPEPER General Fund - Operating FY19 BUDGET

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept 8	8105 EC	ONOMIC DEVELOPMENT							
			OTHI	ER CHA	RGES							
150,000	150,000	150,000		56130	Contributions -CRI		150,000	150,000	150,000	150,000	150,000	150,000
6,250	6,250	6,250		56131	Contributions - Museum		10,895	10,895	10,895	12,000	10,895	10,895
23,048	32,500	0		56132	M & T Incentives		32,500	65,000	65,000	131,284	131,284	131,284
					Jefferson	6,246.73						
					TE	47,194.12						
					Ardent	72,630.48						
					Merchants	5,213.14						
				56133	Business Site Readiness Prog					10,000	0	0
179,298	188,750	156,250	ECON	NOMIC	DEVELOPMENT TOTAL		193,395	225,895	225,895	303,284	292,179	292,179

TOWN OF CULPEPER General Fund - Operating FY19 BUDGET

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
					BT SERVICE							
			DEBT	SERVI								
51,536	0	0		89500	Lease Payments - Principal		0	0	0	0	0	0
575,012	593,268	593,268		89508	2010 GOB \$19.25M Principal		609,780	609,780	609,780	638,036	638,036	638,036
95,000	100,000	100,000		89509	2008 GOB - Principal		105,000	105,000	105,000	0	0	0
					2009 GOB \$5.5M Bonds							
					General Fund-Debt Service-2011							
165,000	165,000	160,000		89511	GOB Issue Principal		0	0	0	0	0	0
150,000	130,000	130,000		89512	2012A GO Bonds - Principal		205,000	205,000	205,000	215,000	215,000	215,000
90,000	135,000	135,000			2013A GO Bond - Principal		236,000	236,000	236,000	223,000	223,000	223,000
101,000	107,000	106,000		89514	2014A&B GO Bond - Principal		108,000	108,000	110,000	113,000	113,000	113,000
-	0	25,000		89516	2016 Bond-Principal		0	0	0	95,000	95,000	95,000
					Lease Payments - Interest							
307,653	293,676	93,049		89608	2010 GOB \$19.25M Interest		75,004	75,004	75,004	56,287	56,287	56,287
39,350	36,025	7,824		89609	2008 GOB - Interest		4,200	4,200	4,200	0	0	0
					Series 2009B GOB - Interest							
					General Fund-Debt Service-2011							
4,491	1,310	1,312		89611	GOB Issue Interest		0	0	0	0	0	0
70,455	67,515	67,515		89612	2012A GO Bonds - Interest		63,998	63,998	63,998	59,588	59,588	59,588
82,668	80,572	80,571		89613	2013A GO Bond - Interest		77,426	77,426	77,426	71,927	71,927	71,927
6,902	4,500	4,564		89614	2014A&B GO Bond - Interest		2,884	2,884	2,945	1,291	1,291	1,291
-	0	155,488		89616	2016 Bond-Interest		233,900	233,900	233,900	232,000	232,000	232,000
73,022	0	0		89710	Bond Issuance Cost		0	0	0	0	0	0
						-						
1,812,088	1,713,866	1,659,591	DEBT	SERVI	CE		1,721,192	1,721,192	1,723,253	1,705,129	1,705,129	1,705,129
15,681,817	16,945,047	16,144,002	TOT	AL EXP	ENDITURES		17,088,402	17,606,002	17,193,665	18,154,872	17,816,298	17,816,298
											_	

TOWN OF CULPEPER General Fund - Operating FY19 BUDGET

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			Dept :	9950 TR	ANSFERS							
			- 1		Transfer to Capital (Non-Committed							
-	37,713	0			Reserves)		0	0	820,155	0	0	(
					Committed Reserves							
					Transfer Cap - Sanitation Equip							
-	107,000	0		89961	Replacement		99,000	99,000	99,000	99,000	99,000	99,000
					Transfer - Capital Reserve Fund							
-	252,485	0		89962	(Committed Reserves)		170,808	170,808	170,808	196,595	543,499	543,499
					Parking Authority	19,310						
					Major Capital Improvement Fund							
					Reserve	16,063						
					Cash Funding Capital Equipment	508,126						
-	22,600	0		89964	Special tax districts		22,450	22,450	22,450	24,000	24,000	24,00
-	419,798	-	TRAN	NSFERS			292,258	292,258	1,112,413	319,595	666,499	666,499
			Dent 9	9990 CO	NTINGENCY - RESERVED							
					Contingency							
				9990	Contingency - Unreserved							
			~~									
-	0	0	CON	TINGEN	CY - RESERVED		0	0	0	0	0	
15,681,817	17,364,845	16,144,002	тот	AL EXP	ENDITURES & TRANSFERS		17,380,660	17,898,260	18,306,078	18,474,468	18,482,797	18,482,797

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			DEVE	MIES / C	THE	R SOURCES						
			KEVE	NUES/C) I TIE.	RSOURCES						
			RESEL	RVE BAI	ANC	FS						
0	3,315,700	0	KESEI			signated Unreserved Fund Balance	342,247	3,777,204	3,777,204	0	0	(
0		0		45610			0			0	_	(
6,105,879		0				Proceeds	0			0		
0		0				ves-Sanitation Equipment	210,000	210,000		0	0	(
						ves-Special Tax Districts		.,				
						•						
			MISCI	ELLANE	OUS							
					Donat	tions						
15,000	0	0		44560	Capita	al Contributions	0	(0	0	0	(
			GRAN	TS/REV	ENUE	FROM GOVERNMENT						
					Local	Grant Proceeds						
0	1,205,270	0		42050	Grant	Proceeds	1,871,172	1,871,172	1,871,172	448,600	448,600	448,600
						Sidewalk TAP \$448,600,						
244,304		241,816				Loop VDOT Reimbursement	0			0		(
0		0				fer from Reserves	0	-		799,368		352,527
0	203,950	0				fers-Capital Fund	127,353	127,353	127,353	177,285	508,126	508,126
			CAPIT			BUTIONS						
						Proffer						
			FUND	TRANSI								
0	0	0				fer To Capital Fund	0	C	0	0	0	(
						fer ElecG/F Capital						
						fer Water-G/F Capital						
				1	Trans	fer W/W-G/F Capital						
5 2 5 7 1 0 2	4.524.020	241.01.5	mom t		TT TT C	LOWWIND GOVERNOON	2.550.552	5 005 500	5.025.720	1 125 252	1 200 252	1 200 252
6,365,183	4,724,920	241,816	TOTA	LREVE	NUES	/ OTHER SOURCES	2,550,772	5,985,729	5,925,729	1,425,253	1,309,253	1,309,253
												-
205120	400.022	100.022	n .	00204	***				250,000			
386,128	490,032	490,032			weste	rn Inner Loop	0	C	250,000	0	0	(
			SERVI	1		. –						
						n & Engineering						
				75218	Legal	Services						
				75219	Profes	ssional Fees/Bond Council Fees						
			CAPIT.	AL OUT	LAYS							
				77010	Land A	Acquisition						
				77040	Infrasi	tructure						
					,							
386,128	490,032	490,032	TOTA	L Wester	n Inn	er Loop	0	C	250,000	0	0	(
•		·										
79,160	2,016,724	8,775	Project	09395 -	Rt. 22	9 Widening Project	0	2,007,949	100,000	0	0	(
			CAPIT.	AL OUT	LAYS							
						Acquisition						
				77040	Infrasi	tructure (match under VDOT Rev. Sharing)						
79,160	2,016,724	8,775	TOTA	L Rt. 229	Wide	ening Project	0	2,007,949	100,000	0	0	(
77,100	_,,	- / · · ·			******	8 9		, , , , , ,	,			

											FY19	FY19	FY19
FY16	FY17	FY17						FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL						ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
0	12,836	2,605			idewa	lks, Trails and Bikeway Project		0	0	0	0	0	0
			SERVI	CES									
				75216	Engin	eering Services							
			CAPIT.	AL OUT	LAYS								
				77040	Infras	tructure							
				77200	Mach	inery & Equipment							
0	12,836	2,605	TOTAL	L Bikewa	ays, Si	idewalks & Trails		0	0	0	0	0	0
0	160,000	136,360	Project	t 09294 Y	owell	Meadow Park Improvements		0	33,639	0	150,000	150,000	150,000
	200,000	200,000		AL OUT					22,002	-	,	220,000	,
			311111			tructure					125,000	125,000	125,000
		-			J	inery & Equipment					123,000	125,000	125,000
	1	<u> </u>				ture & Fixtures		1					
		<u> </u>		75216							25,000	25,000	25,000
	1	-	-	/3210	Engin	cernig		1			23,000	25,000	25,000
0	160,000	136,360	TOTAL	I Vowell	Moss	dow Park Improvements		0	33,639	0	150,000	150,000	150,000
0	100,000	130,300	IOIA	L TOWER	Mead	low rark improvements		U	33,039	U	130,000	130,000	130,000
170	0		D.,	00252	Dl-	D		0	0	0	0	0	0
170	0	0				Property Acquisition		0	0	0	0	0	0
			OTHER	R CHAR									
					Meals								
						uting supplies							
			CAPIT	AL OUT									
				77010									
				_		tructure							
				77200		inery & Equipment							
					GF -	C-Park Property Ac-Computer Softwo	are						
170	0	0	TOTAL	L New P	ark A	cquisitions		0	0	0	0	0	0
54,999	123,200	85,234	Project	t 09209 F	inanc	ial System Upgrade		0	44,710	44,710	0	0	0
			CAPIT	AL OUT	LAYS								
				77600	Comp	uter Hardware and Equipment							
				77650	Comp	uter Software							
54,999	123,200	85,234	TOTA	L Financ	ial Sv	stem Upgrade		0	44,710	44,710	0	0	0
2.,,,,,	123,200	00,201	101.11			Jem opgrude		Ů	,,710	,, 710			-
0	0	0	Project	1 09005 F	Covles	s Entry - Card Reader system		0	0	0	10,000	0	0
0				AL OUT				0		"	10,000	0	0
	1		CALIL			ss Entry/Card Reader		1			10,000	0	0
		<u> </u>		//200	кеуге	ss Liuty/Cutu Reuder					10,000	0	0
0	0	0	TOTAL	I Voul-	o Ent	w. Coud Doodon quotom		0	0	0	10.000	0	0
0	0	0	101A	L Keyles	s Enti	ry - Card Reader system		0	0	0	10,000	0	0
1 100	0		David d	. 00007 6	•			0			10.000		^
1,103	0	0				llance Cameras		0	0	0	10,000	0	0
	1		CAPIT	AL OUT				1			40		
				77200	Mach	inery & Equipment					10,000	0	0
			more		<u> </u>			<u> </u>			10.555	_	
1,103	0	0	TOTA	L Survei	llance	Cameras		0	0	0	10,000	0	0
				1	<u> </u>								
218,949	194,350	182,218				e/Equipment Replacement		300,000	300,000	300,000	522,503	492,503	492,503
			CAPIT	AL OUT	LAYS								

				1									
											FY19	FY19	FY19
FY16	FY17	FY17						FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL						ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL		77500	Valsia	le/Equipment Replacement		ADOFTED	AMENDED	F 1 10	522.503	492.503	492,503
				77300	venici	1/2 ton crew cab pickup					322,303	492,303	492,303
						(Replacing Unit 326 - 2006							
						Chevrolet crew cab)	45,000						
						Slope Mower (Replacing Unit 332 -	75,000						
						2002 Hustler Mower)	95,000						
						(2) Ford Police Interceptor							
						(Replacing Units 721 & 722 -							
						2005 Chevrolet Impala)	78,334						
						(7) Ford Police Interceptors (Mgr							
						Opt 2 only)	274,169						
						Tourism Vehicle	30,000						
218,949	194,350	182,218	TOTAL	L Vehicle	e/Equi	ipment Replacement		300,000	300,000	300,000	522,503	492,503	492,503
	10.515		-	00100							100.000	=0.000	=
26,464	19,543	12,785				ter/Server Replacement		0	6,758	6,758	100,000	70,000	70,000
			CAPIT	AL OUT								=	=
				77200	Mach	inery & Equipment					100,000	70,000	70,000
25.454	10.512	12.505	mom . I					^	. 550	5.750	100.000	70.000	70.000
26,464	19,543	12,785	TOTAL	L Compu	iter/S	erver Replacement		0	6,758	6,758	100,000	70,000	70,000
0	0	0	D : 4	00211 3	T 4	1 0 1 1 1 0		0		0	0	0	0
U	0	0	- 3			rk Backup and Hardware Recov		0	0	U	0	0	- 0
			CAPITA	AL OUT									
				77000	Comp	uter Hardware & Equipment							
0	0	0	TOTAL	N-4	.l. D.	ckup and Hardware Recovery		0	0	0	0	0	0
U	U	U	IOIAI	L Networ	rk Dac	ckup and Hardware Recovery		0	U	U	0	U	U
0	100,000	8,470	Project	00250 \$	tota D	Coute 3 Corridor Improvements		0	91,530	0	0	0	0
0	100,000	0,470		AL OUT				0	71,550	9	0	0	
			CALIT			tructure							
				77040	Ingras	iruciure							
0	100,000	8,470	State R	oute 3 C	orride	or Improvements		0	91,530	0	0	0	0
U	100,000	0,470	State N	Juic 5 C	OITIU	inprovements		0	71,550		0	Ü	
20,898	35,581	0	Project	09008 F	ire Su	ppression		0	35,581	35,581	0	0	0
20,070	33,361	0		AL OUT				0	33,301	33,361	0	0	
			CANTIL			tructure							
				,,,040	injius	r werne C							
20,898	35,581	0	TOTAL	L Fire Su	ippres	ssion		0	35,581	35,581	0	0	0
-,	/- /-				1				/	,			
2,903	0	0	Project	09121 A	dditio	onal Technology Cable		0	0	0	0	0	0
,				AL OUT					-				
				77040	GF - 0	Cap - Add'l. Tech-Infrastructure							
2,903	0	0	TOTAL	L Additio	onal T	echnology Cable		0	0	0	0	0	0
9,924	20,076	10,556				Digital Cameras		0	9,520	9,520	72,000	36,000	36,000
			CAPITA	AL OUT									
				77200	Mach	inery & Equipment					72,000	36,000	36,000
						In Car Camera Mount	10,400						
						Cradlepoint	25,600						
9,924	20,076	10,556	TOTAL	L In Car	Digita	al Cameras		0	9,520	9,520	72,000	36,000	36,000
68,745	0	0	Project	09161 S	pecial	Event Stage/Canopy		0	0	0	0	0	0

											FY19	FY19	FY19
FY16	FY17	FY17						FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL						ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			CAPIT.	AL OUT	LAYS								
				77200	Mach	inery & Equipment							
68,745	0	0	TOTA	L Specia	l Even	t Stage/Canopy		0	0	0	0	0	
10.000	247 200	247 200	Danis	001/2 T	3 4			0	0	0		0	
10,000	347,308	347,308	CAPIT	AL OUT	Lana A	cquisition		0	0	0	0	0	
			CHIII	77010									
10,000	347,308	347,308	TOTA	L Land A	Acquis	sition		0	0	0	0	0	
0	0	0	Duoised	00165		a of Historia Duamonties		20,000	20,000	20,000	0	0	-
0	0	0	SERVI		urvey	s of Historic Properties		20,000	20,000	20,000	0	0	
			SERVI		Mach	inery & Equipment							
0	0	0	TOTA	L Survey	s of H	listoric Properties		20,000	20,000	20,000	0	0	
5,380	0	0			Vayfir	nding and Sign Plan		0	0	0	0	0	
			SERVI		F .								
			CADIT			eering services							
			CAPIT	AL OUT		tructure							
				//040	Ingras	iruciure							
5,380	0	0	TOTA	. Wayfii	ndina	and Sign Plan		0	0	0	0	0	
	Ü		10111	- wayin	lumg	unu Sign I iun		Ü		Ü		Ü	-
0	0	0	Project	09396 F	2911 R	adios		324,000	324,000	324,000	0	0	
				AL OUT				,	,	ĺ			
						tructure							
0	0	0	TOTA	L E911	Radio	s		324,000	324,000	324,000	0	0	
													-
0	1,205,270	0			Route :	522 Corridor Improvements		403,106	1,608,376	1,608,376	0	0	
			SERVI										
			~			eering services							
			CAPIT	AL OUT									
				//040	Infras	tructure							
0	1,205,270	0	TOTAL	Doute	522 C	orridor Improvements		403,106	1,608,376	1,608,376	0	0	
0	1,203,270		IOIA	L Koute	322 C	orridor improvements		403,100	1,008,370	1,000,570	- 0	0	
0	0	0	Project	09397 S	idewa	lk TAP Grant		150,000	150,000	150,000	560,750	560,750	560,75
				AL OUT		THI Grant		150,000	130,000	130,000	500,750	300,730	500,72
		*	-		_	tructure							
					,	Complete 2 TA sidewalks (80% rei	imbursed)						
0	0	0	TOTA	L Sidew	alk T	AP Grant	,	150,000	150,000	150,000	560,750	560,750	560,75
									-		· · · · · · · · · · · · · · · · · · ·		-
0	0	0				Signal Safety Improvements		1,353,666	1,353,666	0	0	0	
•			CAPIT.	AL OUT					-				
-				77040	Infras	tructure	•						
0	0	0	TOTA	L Traffi	c Sign	al Safety Improvements		1,353,666	1,353,666	0	0	0	
					1							1	-
00105	1.55 1.05 5	1.001.015		1	ļ.,								-
884,820	4,724,920	1,284,343			sub-te	otal all capital projects		2,550,772	5,985,729	2,848,945	1,425,253	1,309,253	1,309,25

										FY19	FY19	FY19
FY16	FY17	FY17					FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
												-
			Dep	t 9990 CON	TINGENCY - UNRESERVED							
0	0	0		89990	Contingency							
0	0	0		89960	Transfer To Capital (NonCommitted)		0	0	0	0	0	0
0	0	0	CO	NTINGEN	CY - UNRESERVED		0	0	0	0	0	-
			Dep		NTINGENCY - RESERVED							
				89990	Undesignated							
				89991	Contingency - Bond proceeds							
0	0	0	CO	NTINGEN	CY - RESERVED		0	0	0	0	0	-
												-
884,820	4,724,920	1,284,343		TOTA	L GENERAL CAPITAL FUND EXP	ENDITURES	2,550,772	5,985,729	2,848,945	1,425,253	1,309,253	1,309,253

TOWN OF CULPEPER Water - Fund Summary FY19 BUDGET

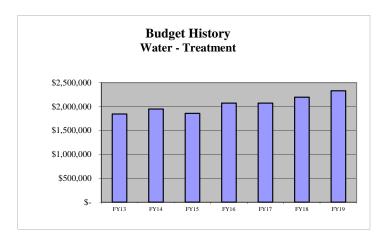
3,384,785	3,745,655 2,070,327 958,289		ADOPTED	FY18 AMENDED	PROJECTED FY18	DEPT REQUEST	MGR PROPOSED	FY19 COUNCIL ADOPTED
2,072,754	2,070,327 958,289	OPERATING FUND:						
803,611 892,831 1,007,005 963,936 99,675 107,055 3,983,045 4,134,648 (598,260) (1) 1,771,315 24,428,842 4,246 61,074 - 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	958,289	TOTAL WATER FUND REVENUES	4,232,714	4,232,714	4,277,838	4,207,361	4,098,966	4,098,966
1,007,005 963,936 99,675 107,055		3700 TREATMENT	2,194,902	2,194,902	2,252,384	2,375,860	2,319,574	2,319,574
99,675 107,055		3800 DISTRIBUTION	965,799	965,799	960,441	1,026,584	977,325	977,325
	925,155	9900 DEBT SERVICE	966,518	966,518	959,518	698,852	698,852	698,852
3,983,045 4,134,648 (598,260) (1) 1,771,315 24,428,842 4,246 61,074 - 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	107,055	9950 TRANSFERS	105,495	105,495	105,495	106,065	103,215	103,215
(598,260) (1) 1,771,315 24,428,842 4,246 61,074 - 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	-	9990 CONTINGENCY	-	-	-	-	-	-
1,771,315 24,428,842 4,246 61,074 - 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	4,060,826	TOTAL EXPENDITURES	4,232,714	4,232,714	4,277,838	4,207,361	4,098,966	4,098,966
4,246 61,074 - 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	(315,171)	REVENUES OVER (UNDER) EXPENDITURES	-	-	-	-	-	-
4,246 61,074 - 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188		CAPITAL FUND:						
- 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	1,590,036	TOTAL WATER CAPITAL FUND REVENUES	679,906	22,024,548	16,025,306	719,906	659,906	659,906
- 39,918 - 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	10.11		70.700		70.000			
- 4,702,451 - 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	19,446	8910 DISTRIBUTION SYSTEM IMPRVMTS	50,500	92,128	50,000	50,000	50,000	50,000
- 136,250 198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	15,032	8956 MAJOR PROCESS EQUIP REPL 8945 FUTURE WATER SUPPLY	25,000	25,000	25,000	25,000	25,000	25,000
198,561 761,632 - 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	2,511,703 80,014	9065 VEHICLE REPLACEMENT PROGRAM	35,000	2,190,747 44,000	600,000 30,997	35,000	35,000	35,000
- 200,000 - 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	98,409	8947 MODIF TO MTN RUN & LAKE PELHAM DAMS	35,000	663,223	30,997	33,000	33,000	35,000
- 885,000 - 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	46,332	8911 SPRING ST REPURPOSING	-	150,408	25,000		-	<u> </u>
- 170,000 - 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	10,747	8912 ROCKWATER PARK & WELL DEVELOPMENT	-	874,253	600,000	<u> </u>	-	
- 119,000 (9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188 	213,206	8913 LAKE PELHAM RECREATION			400	500	-	
(9,747) 9,747 - 65,868 - 6,840,955 3,640 10,077,759 - 359,188	7,450	8946 SOUTHERN AREA ELEVATED TANK		1,794,500	1,794,500	-	_	
- 65,868 - 6,840,955 3,640 10,077,759 - 359,188 	7,632	8958 SCADA REPLACEMENT	_	2,115	2,115		_	_
- 6,840,955 3,640 10,077,759 - 359,188 	25,827	8959 DISINFECTION BYPRODUCT REDUCTION	_	20,000	20,000	_	_	_
3,640 10,077,759 - 359,188	255,243	8964 DAM #11	_	6,585,712	6,585,712	_	_	_
	1,223,026	8965 DAM #50	-	8,854,733	8,854,733	-	-	-
	125,596	9209 COMPUTER SYSTEM UPGRADE	-	158,323	-	-	-	-
	-	9296 SPLASH PARK & AMENDITIES	-	-	-	-	-	-
196,700 24,428,842	-	9950 TRANSFER TO RESERVES	-	-	-	-	-	-
	4,639,662	TOTAL CAPITAL EXPENDITURES	110,500	21,455,142	18,588,457	110,500	110,000	110,000
	-	LOAN TO L&P	-	-	-	-	-	-
		CONTINGENCY - UNRESERVED	569,406	569,406	-	609,406	549,906	549,906
196,700 24,428,842	-	TOTAL EXPENDITURES	679,906	22,024,548	18,588,457	719,906	659,906	659,906

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED		MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			RESERVE BALANCES						
0	21,500	0	45600 Reserves	0	0	0		0	0
			METERED SALES						
3,097,322	3,300,000	3,215,192	43290 Metered Sales - Water	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000
			UTILITY FEES						
0	0	0	43310 After Hours Reconnection Fee	0	0	0	0	0	0
88,473	90,000	82,208	43320 Delinquent Fees	85,000	85,000	Ü	85,000	85,000	85,000
11,699	15,000	12,656	43320 Definiquent Fees 43330 Disconnect Fees	13,000	13,000		13,000	13,000	13,000
34,848	36,000	30,274	43370 Penalties	33,000	33,000	,	33,000	33,000	33,000
54,040	30,000	30,274	Service Charge - Interest	33,000	33,000	33,000	33,000	33,000	33,000
41,186	35,000	17,325	43340 Meter Fees	13,000	13,000	25,000	25,000	25,000	25,000
83,891	85,500	85,431	42000 AMR Surcharge	85,000	85,000		85,000	85,000	85,000
			100		,				
			UTILITY CHARGES, MISCELLANEOUS						
6,771	6,000	7,610	43580 Time & Material Charges - Misc.	10,000	10,000	10,000	10,000	10,000	10,000
0	0	0	43585 Time & Material Charges - Taps	0	0	0	0	0	0
			REVENUE FROM USE OF MONEY						
12,988	1,000	21,941	42360 Interest on Investments	10,000	10,000	10,000	100,000	100,000	100,000
0	0	2,800	42361 Interest Income - Loans	0	0	0	0	0	0
			MISCELLANEOUS						
			MISCELLANEOUS Insurance Dividend						
0	0	0	45525 Insurance Claims & Recoveries	0	0	0	0	0	0
Ü	U	- 0	Reimbursements, Rebates & Recovery	0	0	0	0	U	U
790	0	75,000	45550 Miscellaneous	0	0	0	0	0	0
0		172,945	45560 Developer Contributions	0	9	Ü	0	~	0
3,115	0	2,372	44580 Sale Of Salvage & Surplus Materials	1,500	1.500	-	1.500	1.500	1,500
3,704	0	1,400	44585 Sale Of Surplus Equipment	2.000	2,000		2,000	2,000	2,000
0		0	44586 Sale of Capital Assets	0	2,000		,	0	2,000
	Ü		Misc. Grants		0	Ü	0	Ü	
0	0	0	42061 Grants for Dam Project	0	0	0	0	0	0
0	0	0	45597 LPA Taxable Sales	0	0	0	0	0	0
			45598 Gazebo Rental Fees OCS/LPA	0	0	1,000	1,000	1,000	1,000
0	0	18,502	45599 Lake Pelham Ventures	14,000	14,000		20,000	35,000	35,000
			TRANSFERS						
0	544,647	0	44960 Transfer from Reserves	716,214	716,214		581,861	458,466	458,466
				0	0	Ü	0	0	0
3,384,785	4,134,647	3,745,655	TOTAL REVENUES / OTHER SOURCES	4,232,714	4,232,714	4,277,838	4,207,361	4,098,966	4,098,966

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



Budget & Staffing Summary												
	FY17	FY18	FY18	FY19	FY19	FY19						
Category	<u>Actual</u>	Adopted	YE Proj.	Dept Request	Mgr Proposed	Adopted						
Authorized Persons	8	8	8	8	8	8						
Expenditures												
Personnel	566,888	656,803	712,181	728,455	720,511	720,511						
Operating	1,453,091	1,498,099	1,500,195	1,607,405	1,559,063	1,559,063						
Capital Outlay	50,347	40,000	40,008	40,000	40,000	40,000						

Major Highlights for FY19

Total Budget Increase

\$

124,672

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.(\$37,502)
- Budget increase due to Billing & Administrative Support increase. (\$65,812)
- Budget increase for Electrical Services due to increased pump stations. (\$50,000)

In FY19 the Water Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.

Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

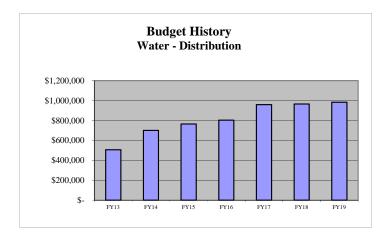
								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			3700-WATER TREATMENT							
			PERSONNEL - WAGES & BENEFITS							
462,797	425,444	425,422	50010 Salaries		463,020	463,020	486,770	486,840	482,194	482,194
51,866	35,000	47,147	50020 Salaries - Overtime		28,497	28,497	28,497	35,000	35,000	35,000
30,901	26,377	30,035	50110 Social Security Tax		28,191	28,191	27,857	27,687	27,435	27,435
7,264	6,169	7,093	50120 Medicare Tax		6,593	6,593	6,670	6,664	6,597	6,597
81,740	58,993	86,371	50130 Health Insurance		66,997	66,997	94,751	104,499	104,499	104,499
0	0	7,452	50132 OPEB Health Insurance		0	0			0	0
(36,848)	45,140	(53,820)	50140 VRS Retirement		48,243		51,915		49,008	49,008
5,106	5,573	5,428	50145 VRS Group Life Insurance		5,956	5,956	6,415	6,414	6,353	6,353
0	0	0	50150 VRS Disability Insurance		0	-			370	370
12,393	14,564	11,761	50160 Worker's Comp. Insurance		9,306	9,306	9,306	9,055	9,055	9,055
			SERVICES - PURCHASED, SHARED, INTERNAL				100			
0	0	0	50210 Health & Medical Services		0	-		0	0	0
0	10,000	13,085	51314 Consulting Services		10,000		10,000	10,000	10,000	10,000
3,000	30,000	30,060	51316 Engineering Services		30,000	30,000	30,000	30,000	30,000	30,000
9,077	20,000	25,739	51317 Lab Testing		20,000	20,000	20,000	20,000	20,000	20,000
0	2,000	0	51318 Legal Services		2,000	2,000	2,000	2,000	2,000	2,000
7,284	15,000	26,551	53230 R&M - Building & Grounds		15,000	15,000	15,000	15,000	15,000	15,000
7,515	15,000	1,086	53235 R&M - Plant		15,000	15,000	15,000	15,000	15,000	15,000
8,064	12,000	9,354	53238 R&M - Infrastructure		12,000	12,000	12,000	12,000	12,000	12,000
24,184	20,000	19,862	53240 R&M - Equipment 53249 R&M - Misc. / Other		20,000			20,000	20,000	20,000
2,473 17,014	16,000	24,999	53249 R&M - Misc. / Other 53250 Maintenance Service Contract		16,000	16,000	1,000 16,000	16,000	16,000	16,000
17,014	16,000	24,999		7.000	16,000	10,000	10,000	16,000	16,000	10,000
+			SCADA software support SCADA system support	7,000 2,500						
			SCADA system support Elevator maintenance	1,500						
+			HVAC maintenance	1,000						
			Boiler & A/C Maintenance at WTP	1,000						
-			Ework order maintenance program	3,000						
4,534	3,000	4,649	52400 Printing and Binding	3,000	3,000	3,000	3,000	3,000	0	0
9	200	312	52410 Advertising		200	200	200	200	200	200
4,541	4,000	3,581	51451 Uniform Rentals		4,000	4,000	4,000	4,000	4,000	4,000
701,301	730,270	730,270	52520 Billing & Administrative Support		733,006	733,006	733,006	827,260	798,818	798,818
3,500	3,500	3,500	53520 Motor Pool		3,500	3,500	3,500	3,500	3,500	3,500
6,089	6,100	6,100	53525 Mowing, mulching & trimming		6,000	6,000	6,000	6,000	6,000	6,000
0,000	0,100	0,100	55525 Fish ring, marening & uniming		0,000	0,000	0,000	0,000	0,000	0,000
			OTHER CHARGES							
148,285	150,000	168,342	55610 Electrical Services		150,000	150,000	150,000	150,000	200,000	200,000
3,724	6,000	4,552	55620 Heating Services		6,000	6,000	6,000	6,000	6,000	6,000
102,167	80,000	78,708	53640 Sewage Services		80,000	80,000	80,000	80,000	80,000	80,000
84	120	146	53660 Disposal Fees		120	120	120	120	120	120
16,678	14,000	17,659	52710 Postal Services		14,000	14,000	14,000	14,000	2,800	2,800
5,385	11,000	4,957	52720 Telecommunications		11,000	11,000	5,000	5,000	5,000	5,000
			Verizon line/cell phones							

									*****	*****
*****	******	******			******	*****	DD O VE GEED	FY19	FY19	FY19
FY16	FY17	FY17			FY18		PROJECTED		MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL	<u> </u>		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
1 501	1.567	1.567	55910 Deiler & Merkinson Learner		1 612	1 612	1.612	1.650	1.650	1.650
1,521	1,567	1,567	55810 Boiler & Machinery Insurance		1,613	1,613	1,613	1,650	1,650	1,650
5,999 566	6,179 583	6,179 583	55820 Fire / Property Insurance 55830 Contractor's Equipment Insurance		6,350 601	6,350 601	6,379 603	22,500 625	22,500 625	22,500 625
1,562	1,609	1,609	55840 Motor Vehicle Insurance		1,659	1,659	1,703	1,750	1,750	1,750
13,872	14,288		55870 General Liability Insurance			1,039	14,771	15,000	15,000	15,000
5,041	5,000	14,288 3,654	51920 Education & Training		14,750 5,000	5,000	4.000	5,000	5.000	5,000
1,239	1,500	155	52010 Lodging		1,200	1,200	500	500	500	500
1,239	1,200	772	52010 Lodging 52015 Meals		1,200	1,200	4,000	4,000	1,200	1,200
1,242	600	0	52015 Inteats 52018 Travel		600	600	500	500	500	500
199	600		32018 Travel		600	600	300	300	300	300
			MISCELLANEOUS ITEMS							
1,757	25,000	4,069	52210 Dues & Assoc. Memberships		5,000	5,000	5,000	5,000	5,000	5,000
1,/3/	23,000	4,009	Includes Va. Dept. of Health (new dues)		3,000	3,000	3,000	3,000	3,000	3,000
			Misc							
15,539	7,000	1,622	52220 Bank Fees		7,000	7,000	2,000	2,000	0	0
13,339	7,000	1,022	Miscellaneous		7,000	7,000	2,000	2,000	U	0
			Miscenaneous							
			MATERIALS AND SUPPLIES							
1,143	1,500	1,449	52510 Office Supplies		1,500	1,500	1,500	1,500	1,500	1,500
3,423	2,500	3,110	53540 Janitorial Supplies		2,500	2,500	2,500	2,500	2,500	2,500
8,211	8,500	3,630	53550 Vehicle Fuels		8,500	8,500	5,000	6,000	6,000	6,000
789	1,000	0	53550 Vehicle Fuels 53552 Fuel Oil		1,000	1,000	1,000	1,000	1,000	1,000
1,009	1,600	7	53555 Lube Oil		1,600	1,600	1,000	1,600	1,600	1,600
3,976	5,500	2,377	53560 Vehicle & Equipment Supplies		5,500	5,500	4,000	4,000	4,000	4,000
1,475	1,250	1,384	51570 Uniform Purchases and Wearing Apparel		1,500	1,500	1,500	1,500	1,500	1,500
380	300	290	52580 Books, Subscriptions & Education		300	300	2,200	2,200	300	300
265,321	235,000	206,109	53610 Chemicals		250,000	250,000	250,000	250,000	210,000	210,000
205,521	233,000	200,109	Corrosion Inhibitor	15,000	230,000	230,000	230,000	230,000	210,000	210,000
			Copper Sulfate	57,500						
			Fluoride	27,500						
			Aluminum sulfate	40,000						
			Hypochlorite	25,000						
			Lime	27,000						
			Polymer	3,000						
			Potassium Permanagate	15,000						
31,880	25,000	20,657	53650 Laboratory Supplies	15,000	25,000	25,000	25,000	25,000	25,000	25,000
5,954	3,500	4,169	52660 Operating Supplies		3,500	3,500	3,500	3,500	3,500	3,500
2,198	1,200	918	53670 Small Tools		1,200	1,200	1,000	1,000	1,000	1,000
2,170	0	886	53675 Lake Pelham Adventure Supplies		200	200	15,000	10,000	1,000	1,000
0		0	33073 Eake Femani Naventure Supplies		0		,	0	0	0
0	0		CAPITAL OUTLAYS		0	Ü	0		0	0
8,275	54,000	50,347	77200 Machinery & Equipment		40,000	40,000	40,000	40,000	40,000	40,000
55	0	0	77600 Computer Equipment		0	0		0,000	40,000	0,000
0	0	0	77650 Computer Software		0	0	-	0	~	0
0	0		77050 Computer Software		0	0	0	0	0	0
2,072,754	2,170,826	2,070,327	WATER TREATMENT		2,194,902	2,194,902	2,252,384	2,375,860	2,319,574	2,319,574

Mission:

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Budget and Staff Resources:



Budget & Staffing Summary											
	FY17	FY18	FY18	FY19	FY19	FY19					
Category	<u>Actual</u>	Adopted	YE Proj.	Dept Request	Mgr Proposed	Adopted					
Authorized Persons	7	7	7	10	10	10					
Expenditures											
Personnel	677,198	723,184	706,220	778,224	770,465	770,465					
Operating	266,932	242,615	251,623	248,360	206,860	206,860					
Capital Outlay	14,159	<u> </u>	2,598			<u>-</u>					
				1,026,584	977,325	977,325					

Major Highlights for FY19

Total Budget Increase

\$

11.526

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee.(\$22,606) This is offset by a reduction in Maintenance Service Contracts (\$39,000)

In FY19 the Water Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
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Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

FY16										
ACTUAL MINORE ACTUAL										FY19
394,785 435,805 455,107 450,000 400,	FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
PERSONNEL - WAGES & BENEFITS 458,235 459,226 449,286 479,096 479,096 33,441 40,000 2	ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
PERSONNEL - WAGE'S BENEFITS 458,255 458,235 449,289 488,836 479,996 479,996 33,444 40,000 29,294 5000) Slatines - Overtine 40,000 40,000 40,000 40,000 40,000 40,000 20,000 40,000 40,000 20,000 40,000 20,000 20,000 40,000 40,000 20,000 20,000 40,000 40,000 20,000 20,000 20,000 40,000 20,000 20,000 20,000 20,000 40,000 20,000 20,000 20,000 20,000 40,000 20,000										
PERSONNEL - WAGE'S BENEFITS 458,255 458,235 449,289 488,836 479,996 479,996 33,444 40,000 29,294 5000) Slatines - Overtine 40,000 40,000 40,000 40,000 40,000 40,000 20,000 40,000 40,000 20,000 40,000 20,000 20,000 40,000 40,000 20,000 20,000 40,000 40,000 20,000 20,000 20,000 40,000 20,000 20,000 20,000 20,000 40,000 20,000 20,000 20,000 20,000 40,000 20,000										
33,444 435,805 455,169 30,001 Salaries 436,000 40,00				3800 WATER DISTRIBUTION DEPT						
33,444 40,000 20,294 50000 Salaries - Overtine 40,000 40,000 40,000 40,000 40,000 40,000 20,000										
1,000 0	394,785	435,805	455,169	50010 Salaries	458,235	458,235	449,289	483,636	479,096	479,096
23,428 27,020 29,362 5010 Social Security Tax 27,850 23,433 23,447 27,779 27,779 5,479 5,479 6,539 6,539 6,525	33,444	40,000	29,294		40,000	.,	40,000	40,000	- ,	40,000
SATO G.319 G.384 S0120 Medicare Tax G.513 G.513 S.967 G.590 G.525 G.525	0	40,000	0	50030 Salaries - Part-Time	40,000	40,000	20,000	40,000	40,000	40,000
79,404	23,428	27,020	29,262	50110 Social Security Tax	27,850	27,850	25,433	28,047	27,779	27,779
43,694 45,623 45,653 50140 VRS Retirement 47,666 47,660 42,158 51,123 48,301 48,301 48,301 40,30	5,479	6,319	6,844	50120 Medicare Tax	6,513	6,513	5,967	6,590	6,525	6,525
4,003 5,709 5,385 50145 VRS Group Life Insurance 5,584 5,584 5,210 6,318 6,262 6,262 0	70,635	60,856	93,569	50130 Health Insurance	79,404	79,404	100,525	102,010	102,010	102,010
13,010	43,604	46,239	43,653	50140 VRS Retirement	47,660	47,660	42,158	51,123	48,301	48,301
13,010	4,003	5,709	5,385	50145 VRS Group Life Insurance	5,884	5,884	5,210	6,318	6,262	6,262
13,010	0	0	0	50150 VRS Disability Insurance	0	0	0	787	779	779
Social Platific Medical Services 0 0 0 0 0 0 0 0 0	13,010	17,365	14,022		17,638	17,638	17,638	19,713	19,713	19,713
Social Platific Medical Services 0 0 0 0 0 0 0 0 0	·									·
Social Platink Medical Services 0 0 0 0 0 0 0 0 0										
Social Contract Social States Social Sta				SERVICES - PURCHASED, SHARED, INTERNAL						
Social Contract Social States Social Sta	0	0	0	50210 Health & Medical Services	0	0	0	0	0	0
Section Sect		5,000							5,035	5.035
R&M - Meters-Retrofit 100,000 100,000 100,000 100,000 100,000 100,000 2,000								,		
Section 10,000 100,0		Ü	11,050		, , ,		0	0	- V	
2,802 2,000 879	86 256	107 500	119 096		100 000	100 000	100 000	100 000	100 000	100 000
Signary Sign										
R&M-Misc. / Other A				* *						
Contract Contract	3,007	1,000	1,017		1,000	1,000	750	1,000	1,000	1,000
1,976 2,000 2,080 52400 Printing and Binding 2,000 0 42 0 0 0 0 0 0 0 0 0	6 925	11 000	48 806		47 500	47 500	58 000	50,000	8 500	8 500
Advertising					-					0,555
1,976 2,000 2,000 2,000 2,000 2,000 2,50		Ŭ		The state of the s					Ŭ.	0
Salary & Benefits Payment Salary & Salary & Benefits Payment Salary &	1 976	2 000	2 080		2 000	2 000	2 000	2 500	2 500	2 500
Signature Sign	1,570	2,000	2,000		2,000	2,000	2,000	2,500	2,500	2,500
Color Colo	6 500	6 500	6.500	· · · · · · · · · · · · · · · · · · ·	6 500	6 500	6 500	6 500	6.500	6 500
3,300 4,500 4,099 55610 Electrical Services 4,500 4,500 4,500 4,500 4,500 4,500 4,500 1,200 1,201 1,200 1,200 1,200 1,200 1,600	0,500	0,500	0,500	33320 NIOO 1 001	0,300	0,500	0,500	0,500	0,500	0,500
3,300 4,500 4,099 55610 Electrical Services 4,500 4,500 4,500 4,500 4,500 4,500 4,500 1,200 1,201 1,200				OTHER CHARGES						
1,28 1,600 1,120 55620 Heating Services 1,600	3 300	4 500	4 099		4 500	4 500	4 500	4 500	4 500	4 500
Miss Utility Telephone Line							-			
2,640	1,201	1,000	1,120		1,000	1,000	1,000	1,000	1,000	1,000
Second S	2 640	2 100	2 153		2 100	2 100	2 100	2 100	2 100	2 100
7,206 6,000 7,516 52720 Telecommunications 6,000							-			
Includes Verizon (Aclara) \$2,280										
212 218 218 55830 Contractor's Equipment Insurance 230 230 234 250 250 250 1,310 1,350 1,350 1,350 1,350 1,400 1,400 1,452 1,475 1,475 1,475 1,070 2,000 1,500 1,500 1,500 1,500 1,000 1,000 1,000 1,000 1,000	7,200	0,000	7,510		0,000	0,000	0,000	0,000	0,000	0,000
1,310 1,350 1,350 1,350 1,350 1,350 1,475	212	218	218		230	230	234	250	250	250
License & Permit Bond										
1,070 2,000 4,457 51920 Education & Training 2,000	1,310	1,550	1,330		1,400	1,400	1,432	1,473	1,4/3	1,4/3
760 1,000 205 52010 Lodging 1,000 1,000 1,111 1,500 1,500 1,500 558 1,000 152 52015 Meals 1,000 1,000 800 1,000 1,000 1,000 8 200 0 52018 Travel 200 200 100 200 200 200	1.070	2,000	1 157		2 000	2 000	2 000	2 000	2,000	2 000
558 1,000 152 52015 Meals 1,000 1,000 800 1,000 1,000 1,000 1,000 1,000 200					· ·					
8 200 0 52018 Travel 200 200 100 200 200 200 200		,				,		,		
						,		,		,
MISCELLANEOUS ITEMS	8	200	<u> </u>	32010 Havei	200	200	100	200	200	200
INIOCELLANEOUS II EMS				MISCELL ANEOUS ITEMS						
121 Town of Culpeper FY19 Adopted Budget-June 12, 2018						Town of	Culpage EV	10 V doztod D	udget lune 10	2019

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
190	200	617	52210 Dues & Assoc. Memberships	200	200	200	200	200	200
19,470	20,000	19,470	56240 Waterworks Fee	20,000	20,000	21,449	22,000	22,000	22,000
3,766	2,000	1,401	52295 Bad Debt Expense	2,000	2,000	2,000	2,000	2,000	2,000
			Miscellaneous						
			MATERIALS AND SUPPLIES						
931	1,000	409	52510 Office Supplies	1,000	1,000	750	1,000	1,000	1,000
10,248	10,000	7,002	53550 Vehicle Fuels	10,000	10,000	10,000	10,000	10,000	10,000
117	500	406	53555 Lube Oil	500	500	500	500	500	500
14,495	7,000	8,599	53560 Vehicle & Equipment Supplies	7,000	7,000	7,000	7,000	7,000	7,000
2,542	2,700	2,174	51570 Uniform Purchases and Wearing Apparel	2,700	2,700	2,700	2,700	2,700	2,700
			Books, Subscriptions & Education						
			Meter Replacements						
7,636	5,000	4,148	52660 Operating Supplies	5,000	5,000	5,000	5,000	5,000	5,000
9,810	10,000	6,425	53670 Small Tools	10,000	10,000	7,500	10,000	10,000	10,000
			CAPITAL OUTLAYS						
16,211	0	14,159	77200 Machinery & Equipment	0	0	2,598	0	0	0
0	0	0	77300 Furniture & Fixtures	0	0	0	0	0	0
			Communication Equipment						
			Computer Equipment						
			Computer Software				_		·
803,611	892,831	958,289	WATER DISTRIBUTION DEPT	965,799	965,799	960,441	1,026,584	977,325	977,325

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			000	A DEDT GED	HCD.						
770 704		007.075	990	0 DEBT SERV				0		0	
778,794	491.000	807,275			Depreciation Expense	522,000			0		(
0	. ,	0	_		2002 Refunding Bond Principal	, , , , , , ,	. ,	- ,			12.100
0	20,684	0			2010 GOB 19.25 Principal	21,215			12,198 240,000	12,198 240,000	12,198 240,000
0	35,000	0	_		2012A Principal 2013A GO Bond - Principal	30,000			86,000	86,000	240,000 86,000
0	147,000	0	_		2013A GO Bond - Principal 2014A&B Go Bond - Principle	151,000		144,000	149,000	149,000	149,000
0	147,000	0	_		2014 Bond - Principal	131,000			149,000		149,000
U	U		_	89310	Debt Principal Payments	0	U	U	0	U	(
61.002	45,130	61 552	_	20602	2002 Refunding Bond Interest	22 256	22.256	22.256	0	0	
61,902	45,130	61,553	_		2003 GOB Refunding Interest	23,256	23,256	23,256	0	U	(
			_		2003 GOB Refunding Interest 2007B GOB \$6.25M Interest						
			_		2007B GOB \$6.25M Interest 2009 GOB Interest						
7,413	7,049	(539)			2010 GOB 19.25M Interest	1,591	1,591	1,591	1,090	1,090	1,090
103,101	87,150	5,600	_		2012A GO Bonds - Interest	87,150		87,150	84,630	84,630	84,630
14,568	23,720	23,538	_		2013A Go Bond - Interest	22,904	22,904	22,904	22,205	22,205	22,205
542	23,720	3,334	_		2016 Bond - Interest	4,550		4,550	4,550	4,550	4,550
342	0	3,334	-		Amortization of Bond Issue Costs	4,550	4,330	4,550	4,550	4,550	4,550
			-		2008 GOB \$17.9M Bond Exp						
1,463	0	0	_		Bond Issurance Costs	0	0	0	0	0	0
1,403	U		_		2013A \$4,796,000 Bond Expense	0	0	U	0	U	
39,222	107,203	24,394			2014A&B GO Bond - Interest	102,852	102,852	102,852	99,179	99,179	99,179
37,222	107,203	24,374	_	87014	2014A&B GO Bond - Interest	102,832	102,632	102,032	77,177	77,177	77,177
1,007,005	963,936	925,155		DEBT SERV	/ICE	966,518	966,518	959,518	698,852	698,852	698,852
2,000,000	, ,,,,,,,	,,				, , , , , ,	, , , , , , ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		0,0,00	,
			992	5 DEPRECIA	TION						
					Depreciation						
_	-	_		DEPRECIA	TION	-	-	_	_	-	-
3,883,370	4,027,593	3,953,771		TOTAL EX	PENDITURES	4,127,219	4,127,219	4,172,343	4,101,296	3,995,751	3,995,751
.,,	, ,					, , , ,	, , , ,	, , , , , , ,	, , , , , ,	7,11,11	-,,
			995	0 TRANSFER	s						
99,675	107.055	107.055	220		Figure 1 of Figure	105,495	105,495	105,495	106,065	103,215	103,215
22,010	20.,022				Γransfer to Capital Fund		200,170		,		
99,675	107,055	107,055		TRANSFER	S	105,495	105,495	105,495	106,065	103,215	103,215
22,270	,	,				100,190	222,170	-55,.70	,		
			999	0 CONTINGE	NCY - UNRESERVED						
				1	Contingency - Unreserved						
-	-	-		CONTINGE	NCY - UNRESERVED	-	-	-	-	-	-
3,983,045	4,134,648	4,060,826		TOTAL EX	PENDITURES & TRANSFERS	4,232,714	4,232,714	4,277,838	4,207,361	4,098,966	4,098,966
		•		İ					*		* *

							TOTAL O	TY/40	EX.40
FY16	FY17	FY17		FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL	+	ADOPTED	AMENDED	FY18		PROPOSED	
ACTUAL	AMENDED	ACTUAL		ADOLLED	AMENDED	1110	REQUEST	TROTOSED	ADOLIED
			REVENUES / OTHER SOURCES						
0	7,918,592	0	45600 Reserves	0	19,585,642	0	0	0	0
0	0	0	42150 Loan Proceeds	0	O	0	0	0	0
			CAPITAL CONTRIBUTION						
0	-	0	43845 Tap Fees - In Town	0	C				
887,562		851,500	43846 Water Tap Fees - 5/8" Meter	650,000	650,000				650,000
9,906		0	43844 Water Tap Fees - 1" Meter	9,906	9,906	,	9,906	,	9,906
0		60,000	43848 Water Tap Fees - 1 1/2" Meter 43849 Water Tap Fees - 2" Meter	0	0			_	
0		0	43849 Water Tap Fees - 2 Meter 43880 Water Tap Fees - 3" Meter	0					
0	-	0	43881 Water Tap Fees - 4" Meter	0	_				-
0	0		Tap Fees - Out of Town	0		0	0	0	
			Tap rees - Out of rown						
			REVENUE						
17,280	30,000	34,737	42360 Interest on Investments (designated taps)	20,000	20,000	60,000	60,000	0	0
365,946	5,500,000	250,640	42063 Grant for Dam #11 Project-NRCS Grant	0	0	5,762,500	0	0	0
490,621		393,159	42064 Grant for Dam #50 Project-NRCS Grant	0	0	7,747,900	0	0	0
0		0	44765 State Grant	0	0				
0	1,120,163	0	44950 Transfer from Reserves	0	1,759,000	1,750,000	0	0	0
	57 501		OTHER INCOME						
0	57,691	0	42151 L&P-Principal	0	C	0	0	0	0
			L&P-Interest						
1,771,315	24,428,842	1.590.036	TOTAL REVENUES / OTHER SOURCES	679,906	22.024.548	16.025.306	719,906	659,906	659,906
1,771,515	21,120,012	1,370,030	TOTAL REVERSE OTHER SOCKEES	017,700	22,021,310	10,023,300	717,700	037,700	037,700
0	65,868	25,827	8959 DISINFECTION BYPRODUCT REDUCTION	0	20,000	20,000	0	0	0
	32,000		SERVICES - PURCHASED, SHARED, INTERNAL						
			75216 Engineering Services				0	0	
			CAPITAL OUTLAYS					Ü	
			77200 Machinery & Equipment				0	0	
			77200 Machinery & Equipment						
-	65,868	25,827	DISINFECTION BYPRODUCT REDUCTION	0	20,000	20,000	0	0	0
0	4,702,451	2,511,703	8945 FUTURE WATER SUPPLY SOURCES	0	2,190,747	600,000	0	0	0
			SERVICES - PURCHASED, SHARED, INTERNAL						
			75216 Engineering Services				0	0	
			CAPITAL OUTLAYS						
			77010 Land Acquisition				0	0	
			77040 Infrastructure				0	0	
			77200 Machinery & Equipment						

FY16	FY17	FY17			FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
_	4,702,451	2,511,703	FUTURE WATER SUPPLY SOURCES		0	2,190,747	600,000	0	0	
	4,702,431	2,311,703	TOTORE WITER SOTTET SOCKEES		· ·	2,170,747	000,000	0	0	`
198,561	761,632	98,409	8947-MODIF TO MTN RUN & LAKE PELHAM DAMS		0	663,223	0	0	0	(
			SERVICES - PURCHASED, SHARED, INTERNAL							
			75216 Engineering Services					0		
			77040 Infrastructure					0	0	
100 561	761 622	08 400	MODIE TO MEN DIIN & LAVE DELHAM DAMC		0	662 222	3 0	0	0	(
198,561	761,632	98,409	MODIF TO MTN RUN & LAKE PELHAM DAMS		0	663,223	0	0	0	
0	136,250	80,014	9065 VEHICLE REPLACEMENT PROGRAM		35,000	44,000	30,997	35,000	35,000	35,000
- U	150,250	00,011	CAPITAL OUTLAYS		33,000	11,000	30,,,,,	33,000	33,000	33,000
			77500 Vehicles					35,000	35,000	35,000
			Replace Unit 944 (2007 Dodge pickup)	35,000						
-	136,250	80,014	VEHICLE REPLACEMENT PROGRAM		35,000	44,000	30,997	35,000	35,000	35,000
0	20.019	15.022	2056 MATOR PROCESS FOURDMENT REPLACEMENT		25,000	25,000	25,000	25,000	25,000	25.000
0	39,918	15,032	8956 - MAJOR PROCESS EQUIPMENT REPLACEMENT CAPITAL OUTLAYS		25,000	25,000	25,000	25,000	25,000	25,000
			77200 Machinery & Equipment					25,000	25,000	25,000
			77200 Machinery & Equipment					25,000	25,000	23,000
0	39,918	15,032	MAJOR PROCESS EQUIPMENT REPLACEMENT		25,000	25,000	25,000	25,000	25,000	25,000
(9,747)	9,747	7,632	8958 SCADA REPLACEMENT		0	2,115	2,115	0	0	(
			SERVICES - PURCHASED, SHARED, INTERNAL							
			75216 Engineering Services					0	0	
			CAPITAL OUTLAYS					0	0	
			77200 Equipment					0	0	
(9,747)	9,747	7.632	SCADA REPLACEMENT		0	2,115	2,115	0	0	
(>,, ,)	2,7	,,002			Ü	2,110	2,110			
0	6,840,955	255,243	8964 DAM #11		0	6,585,712	6,585,712	0	0	(
			SERVICES - PURCHASED, SHARED, INTERNAL							
			75216 Engineering Services					0	0	
			CAPITAL OUTLAYS							
			77040 Infrastructure					0	0	
0	6,840,955	255,243	DAM #11		0	6,585,712	6,585,712	0	0	(
U	0,040,933	233,243	DAM #11		U	0,363,712	0,363,712	0	U	
3,640	10,077,759	1,223,026	8965 DAM #50		0	8,854,733	8,854,733	0	0	(
-,0	.,,	,,0	SERVICES - PURCHASED, SHARED, INTERNAL			-,,	1,00 1,100			
			75216 Engineering Services					0	0	
			CAPITAL OUTLAYS							
			77040 Infrastructure					0	0	

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
2.540	10.077.750	1 222 02 6	DANG // FO		0.054.50	0.054.500			0
3,640	10,077,759	1,223,026	DAM #50	0	8,854,733	8,854,733	0	0	0
1 246	61.074	10.446	8910 DISTRIBUTION SYSTEM IMPROVEMENTS	50 500	02.120	50,000	50,000	50,000	50,000
4,246	61,074	19,446	SERVICES - PURCHASED, SHARED, INTERNAL	50,500	92,128	50,000	50,000	50,000	50,000
			75216 Engineering Services				0	0	
			CAPITAL OUTLAYS				0	U	
			77040 Infrastructure				50,000	50,000	50,000
			77200 Machinery & Equipment				0	,	30,000
			77200 indennery & Equipment				0	Ü	
4,246	61,074	19,446	DISTRIBUTION SYSTEM IMPROVEMENTS	50,500	92,128	50,000	50,000	50,000	50,000
1,210	01,071	19,110	DISTRIBETION STSTEMPING VENTER VIS	30,300	72,120	30,000	50,000	20,000	50,000
0	200,000	46,332	8911 SPRING ST REPURPOSING	0	150,408	25,000	0	0	0
			CAPITAL OUTLAYS		,				
			77040 Infrastructure				0	0	
0	200,000	46,332	SPRING ST REPURPOSING	0	150,408	25,000	0	0	0
0	119,000	7,450	08946 SOUTHERN AREA ELEVATED WATER TANK	0	1,794,500	1,794,500	0	0	0
			SERVICES - PURCHASED, SHARED, INTERNAL						
			75216 Engineering Services				0	0	
0	119,000	7,450	SOUTHERN AREA ELEVATED WATER TANK	0	1,794,500	1,794,500	0	0	0
									_
0	885,000	10,747	8912 ROCKWATER PARK & WELL DEVELOPMENT	0	874,253	600,000	0	0	0
			CAPITAL OUTLAYS						
			77040 Infrastructure				0	0	
0	885.000	10.747	DOCKWATED BADIZ & WELL DEVELOPMENT	0	974.25	600,000	0	0	0
0	885,000	10,747	ROCKWATER PARK & WELL DEVELOPMENT	0	874,253	600,000	0	0	0
0	359,188	125,596	9209 COMPUTER SYSTEM UPGRADE	0	158,323	3 0	0	0	0
U	339,100	123,390	CAPITAL OUTLAYS	0	136,323	0	U	0	U
			77650 Computer Software				0	0	
			77030 Computer Software				0	Ü	
0	359,188	125,596	COMPUTER SYSTEM UPGRADE	0	158,323	3 0	0	0	0
	227,233	,			300,020				
0	170,000	213,206	8913 LAKE PELHAM RECREATION	0	(400	500	0	0
			CAPITAL OUTLAYS						
			77040 Infrastructure				0	0	
-	170,000	213,206	LAKE PELHAM RECREATION	-	-	400	500	-	
			9296 SPLASH PARK & AMENITIES				0	0	0
			SERVICES - PURCHASED, SHARED, INTERNAL						
			75216 Engineering Services				0	0	
			CAPITAL OUTLAYS						

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
		-		770.40	Infrastructure				0	0	
		-	_	//040	Ingrastructure				0	U	
0	0	0	SPLAS	H PARK	& AMENITIES	0	0	0	0	0	0
			9950 T		R TO RESERVES						
	0			9960	Transfer						
-	-	-	TRAN	SFER TO	OPERATIONS	-	-	-	-	-	-
196,700	24,428,842	4,639,662	_	sub-tota	l of all capital projects	110,500	21,455,142	18,588,457	110,500	110,000	110,000
190,700	21,120,012	1,000,002		SHO FORE	of an eaphar projects	110,500	21,.00,1.2	10,500,157	110,500	110,000	110,000
			LOAN	TO LIG	HT & POWER						
					Loan to L&P						
-	-	-	LOAN	TO LIG	HT & POWER	-	-	-	-	-	-
			9950 T	RANSFE	RS						
0	0	0			Transfers to Reserves	569,406	569,406	0	609,406	549,906	549,906
			9990 C		ENCY - UNRESERVED						
				89990	Contingency						
_	_	_	TDAN	SEEDS/C	ONTINGENCY	569,406	569,406	_	609,406	549,906	549,906
-	=	=	INAN	SFERS/C	ONTINGENCI	309,400	309,400	-	009,400	349,900	349,900
196,700	24,428,842	4,639,662		TOTAL	EXPENDITURES	679,906	22,024,548	18,588,457	719,906	659,906	659,906
											-

TOWN OF CULPEPER, VA Wastewater - Fund Summary FY19 BUDGET

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			OPERATING FUND:						
4,308,376	5,464,986	4,573,799	TOTAL W/W REVENUES / OTHER SOURCES	5,099,760	5,099,760	5,133,451	5,025,616	4,963,961	4,963,961
2,989,507	3,394,146	3,394,582	4700 TREATMENT	3,134,397	3,134,397	3,189,365	3,243,742	3,185,061	3,185,061
299,113	400,539	330,097	4800 COLLECTION	358,078	358,078	336,801	402,751	399,777	399,777
2,244,397	1,530,621	1,643,456	9900 DEBT SERVICE	1,472,675	1,472,675	1,472,675	1,246,658	1,246,658	1,246,658
127,260	139,680	139,680	9950 TRANSFERS	134,610	134,610	134,610	132,465	132,465	132,465
-	-	-	9990 CONTINGENCY	-	-	-	-	-	-
5,660,277	5,464,986	5,507,816	TOTAL EXPENDITURES	5,099,760	5,099,760	5,133,451	5,025,616	4,963,961	4,963,961
			REVENUES OVER (UNDER) EXPENDITURES	-	-	-	-	-	-
			CAPITAL FUND:						
1,386,440	1,609,090	1,429,428	TOTAL W/W CAPITAL FUND REVENUES	1,000,000	1,081,616	1,060,750	1,040,000	1,040,000	1,040,000
-	-	-	8942 Automated Meter Reading	-	-	-	-	-	-
277,973	148,944	106,639	9030 I & I Rehabilitation Project	100,000	142,305	-	-	100,000	100,000
-	-	-	9035 Major Process Equip Upgrade - WPCF	50,000	89,311	-	_	50,000	50,000
-	75,000	74,719	9065 Vehicle & Equipment Replacement	-	-	-	110,000	110,000	110,000
			9396 E911 Radios	-	-	-	=	-	-
-	-	-	9950 Transfer to Operations	850,000	850,000	850,000	930,000	780,000	780,000
-			CONTINGENCY - RESERVED/UNRESERVED	-	-	-	-	-	-
277,973	223,944	181,358	TOTAL EXPENDITURES	1,000,000	1,081,616	850,000	1,040,000	1,040,000	1,040,000

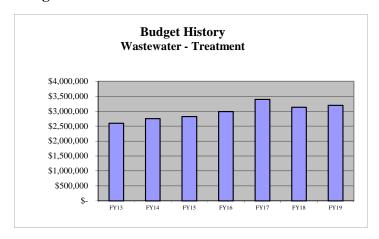
FY16 ACTUAL	FY17 AMENDED	FY17 ACTUAL				FY18 ADOPTED	FY18 AMENDED	PROJECTED FY18	FY19 DEPT REQUEST	FY19 MGR PROPOSED	FY19 COUNCIL ADOPTED
	16.404		RI		BALANCES		0	0			
0	16,484	0	_	45600	Reserves - Prior year balance	0	0	0	0	0	0
			м	_ ETEREI	SALES						
4,053,623	4,400,000	4,169,942	171.		Metered Sales - Wastewater	4,250,000	4,250,000	4,250,000	4,250,000	4,250,000	4,250,000
1,055,025	1,100,000	1,100,012		13200	Waste water	1,230,000	1,230,000	1,230,000	1,230,000	1,230,000	1,230,000
			U'	TILITY I	TEES						
0	0	0		43310	After Hours Reconnection Fee	0	0	0	0	0	0
88,473	90,000	82,208		43320	Delinquent Fees	90,000	90,000	90,000	90,000	90,000	90,000
11,699	13,000	12,656			Disconnect Fees	13,000	13,000	13,000	13,000	13,000	13,000
34,848	37,000	30,274			Penalties	35,000	35,000	35,000	35,000	35,000	35,000
30,229	29,000	7,903			Septage Receiving Fees	10,000	10,000	20,000	20,000	20,000	20,000
80,731	79,000	82,122		42000	AMR Surcharge	81,000	81,000	82,000	82,000	82,000	82,000
			_								
			UT		CHARGES, MISCELLANEOUS						
1,425	2,500	5,840			Time & Material Charges - Misc.	3,000	3,000	3,000	3,000	3,000	3,000
(2,798)	2,000	2,489	_		Time & Material Charges - Taps	3,000	3,000	3,000	3,000	3,000	3,000
500	1,000	1,250	_	41291	FOG permits	500	500	500	500	500	500
			_		Wastewater Discharge Permit						
			DI	ZXIZNII IE	FROM USE OF MONEY						
1,322	500	1,379	KI		Interest on Investments	500	500	2,000	37,500	37,500	37,500
1,322	300	1,5/9	_	42300	Interest on investments	300	300	2,000	37,300	37,300	37,300
			M	ISCELL	ANEOUS						
			171.	J	Insurance Dividend						
0	0	0	_	45525	Insurance Claims/Recoveries	0	0	0	0	0	0
0	0	0	_		Reimbursements, Rebates & Recoverie	es 0	0	0	0	0	0
22	0	195			Miscellaneous	0	0	0	0	0	0
0	0	177,305		45560	Developer Contributions	0	0	0	0	0	0
0	0	0		44580	Sale of Salvage & Surplus Materials	0	0	0	0	0	0
8,301	2,000	238			Sale of Surplus Equipment	1,000	1,000	1,000	1,000	1,000	1,000
0	0	0			Sale of Capital Assets	0	0	0	0	0	0
0	0	0		44565	Used Oil Proceeds	0	0	0	0	0	0
			TI		R FROM CAPITAL						
0	792,502	0		44960	Transfer from Reserves	612,760	612,760	633,951	490,616	428,961	428,961
4.000.07		1.550.505	FWT -	\	NAME OF THE COLUMN COLU	7.000 7.11	5.000 5.cc	7 100 17 ·	5 005 st	10:20:	10.50.05
4,308,376	5,464,986	4,573,799	Ί(TAL RI	EVENUES / OTHER SOURCES	5,099,760	5,099,760	5,133,451	5,025,616	4,963,961	4,963,961

WASTEWATER - TREATMENT (4700)

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:



		Budget &	Staffing S	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	YE Proj	Dept Request	Mgr Proposed	Adopted
Authorized Persons	15	15	15	15	15	15
Expenditures						
Personnel	1,286,691	1,215,435	1,274,452	1,235,731	1,222,452	1,222,452
Operating	2,101,208	1,868,962	1,864,913	1,958,011	1,912,609	1,912,609
Capital Outlay	6,683	50,000	50,000	50,000	50,000	50,000
Total Expenditures	3,394,582	3,134,397	3,189,365	3,243,742	3,185,061	3,185,061

Major Budget Highlights for FY19:

Total Budget Increase

\$

50,664

- Budget increase due to Health Insurance being calculated based on FY18 individual employee election instead of a uniform allotment per employee. (\$37,363)
- Budget increase due to Billing & Administrative Support (\$65,697)

In FY19 the Wastewater Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.

Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

										FY19	FY19	FY19
FY16	FY17	FY17					FY18		PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL					ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
												-
					TEWATER - TREATMENT							-
			PI		EL - WAGES & BENEFITS							-
794,795		861,357			Salaries		844,521	844,521	870,285	819,291	811,513	811,513
67,541	45,000	64,284	_		Salaries - Overtime		34,958	34,958	50,000	50,000	50,000	50,000
47,280		54,567	_		Social Security Tax		51,266	,	50,051	46,716		46,268
11,095		12,830	_		Medicare Tax		11,990	11,990	11,864	11,118		11,002
140,702		153,823			Health Insurance		156,326		183,941	193,689	193,689	193,689
0		8,942			OPEB Health Insurance		0	-	0	0		С
96,842		103,292	_		VRS Retirement		87,730		80,520	86,846		82,021
8,408		10,092	_		VRS Group Life Insurance		10,832	10,832	9,979	10,761	10,667	10,667
0		0	_		VRS Disability Insurance		0	-	0	1,727	1,709	1,709
16,508	21,675	17,503	_	50160	Worker's Comp. Insurance		17,812	17,812	17,812	15,583	15,583	15,583
			SE	RVICES	- PURCHASED, SHARED, INT	ERNAL						
0	0	0		50210	Health & Medical Services		0	0	0	0	0	(
29,491	31,484	33,106		51314	Consulting Services		15,000	15,000	15,000	15,000	15,000	15,000
2,682	30,000	508		51316	Engineering Services		30,000	30,000	30,000	30,000	30,000	30,000
16,839	30,000	25,172			Lab Testing		30,000	30,000	30,000	30,000	30,000	30,000
					Qrtly. Sludge Testing							
					Final Effluent							
					Hardness/Metals							
					Pretreatment Testing							
					Final Effluent Weekly							
					Testing							
					Misc. Including Bioassay							
5,797	5,000	4,796		51318	Legal Services		5,000	5,000	5,000	5,000	5,000	5,000
,	,				VAMWA		í	,	,	•	,	
					Nutrient Trading							
6,251	5,000	6,320		53230	R&M - Buildings & Grounds		5,000	5,000	7,000	7,000	7,000	7,000
20,367	20,000	16,192		53235	R&M - Plant		20,000	20,000	20,000	20,000	20,000	20,000
18,154	300,000	255,479		53238	R&M - Infrastructure		25,000	25,000	23,000	23,000	23,000	23,000
•					Piping, yard hydrants, tank					•		•
					repairs, compressor repairs,							
					lagoon repairs, structure							
					repairs							
89,541	85,000	65,875		53240	R&M - Equipment		85,000	85,000	85,000	85,000	85,000	85,000
89,341	83,000	03,873		33240	Pumps & Rebuild		85,000	83,000	83,000	85,000	83,000	83,000
			_		rumps & керина							
					Glycerin Pump Replacement							
					Centrifuge Rebuild							
				1	continge Revuiu							

FY16	FY17	FY17	_				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL	_				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL					ADOFTED	AMENDED	F 1 10	REQUEST	FROFUSED	ADOFTED
					Lab Equipment Replacement							
					Misc.							
2,342	5,000	895		53249	R&M - Misc. / Other		5,000	5,000	1,000	1,000	1,000	1,000
					Instrumentation Repairs							
52,696	35,000	30,989		53250	Maintenance Service Contract		35,000	35,000	35,000	35,000	35,000	35,000
					Fire Extinguisher							
			_		Maintenance Inspection	1,500						
					Hoist Certification	2,000						
					SCADA Software Support	8,000						
					Boiler Maintenance	8,000						
					HACH Services/Lab Maint.							
			_		Repairs	5,000						
			_		Custodial Cleaning Services	6,000						
					EworkOrders Maintenance software program	2,500						
			_			2,500						
					Specialty HVAC							
			_		maintenance	2,000						
37,772	55,000	90,340	_	53280	Sludge Disposal		55,000	55,000	55,000	55,000	55,000	55,000
			_		Toxics Engineering							
4,563	4,000	5,659			Printing and Binding		4,000	4,000	·	4,000	0	
626	2,000	249	_		Advertising		1,000	1,000	,	1,000	1,000	1,000
7,865	6,000	7,264	_		Uniform Rentals		8,000	8,000		8,000	8,000	8,000
574,538	596,742	596,742			Billing & Administrative Support		608,862	608,862	608,862	701,511	674,559	674,559
21,000	21,000	21,000		53520	Motor Pool		15,000	15,000		15,000	15,000	15,000
15,097	16,000	16,000	_	53525	Mowing, mulching & trimming		15,000	15,000	15,000	15,000	15,000	15,000
			O'	THER C	HARGES							
316,672	300,000	339,664			Electrical Services		300,000	300,000		300,000	300,000	300,000
70,731	100,000	50,746			Heating Services		100,000	100,000		100,000	100,000	100,000
24,126	20,000	28,471		55630	Water Services		20,000	20,000	25,000	25,000	25,000	25,000
129	3,500	3,659			Disposal Fees		3,500	3,500		3,500	3,500	3,500
18,248	18,000	18,070			Postal Services		18,000	18,000		18,000	6,800	6,800
12,712	15,000	14,807			Telecommunications		15,000	15,000		10,000	10,000	10,000
					Verizon Lines, Pump							
					stations, cell phones							
3,295	3,394	3,394			Boiler & Machinery Insurance		3,500	3,500		3,600		3,600
17,831	22,555	22,555		55820	Fire / Property Insurance		23,250	23,250	23,264	23,300	23,300	23,300
					Contractor's Equipment Insurance							
4,738	4,880	4,880		55840	Motor Vehicle Insurance	132	5,050	5,050	5,032	5,100		5,100

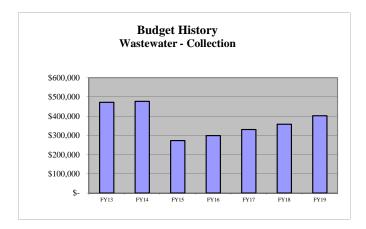
FY16	FY17	FY17	_				FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL	_				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL					ADOLIED	AMENDED	F 1 10	REQUEST	I KOI OSED	ADOLLED
16,716	17,218	17,218	_	55870	General Liability Insurance		17,750	17,750	17,743	18,000	18,000	18,000
3,155	5,000	9,246	-	51920	Education & Training		5,000	5,000	5,000	5,000	5,000	5,000
602	1,800	616			Lease Copier		1,800	1,800	1,000	1,000	1,000	1,000
864	1,000	1,070			Lodging		1,000	1,000	1,500	1,500	1,500	1,500
1,045	1,000	1,410			Meals		1,000	1,000	1,000	1,000	1,000	1,000
159	0	0		52018			0			0	0	(
	-											
			M	IISCELL	ANEOUS ITEMS							
13,453	11,000	12,620			Dues & Assoc. Memberships		11,000	11,000	13,000	13,000	13,000	13,000
	22,000				Permit Maintenance Fees		22,000	22,000	,	-2,000	,	,
			_		VWWA Annual Assessment fe	es						
					WEF							
					W/W Operator License							
					Renewals							
					New Operator Licenses							
10,209	4,500	874		52220	Bank Fees		4,500	4,500	1,000	1,000	0	C
					Miscellaneous							
			M	IATERIA	LS AND SUPPLIES							
3,557	2,000	3,594		52510	Office Supplies		3,000	3,000	2,000	2,000	2,000	2,000
1,276	1,500	863			Janitorial Supplies		1,500	1,500	1,000	1,000	1,000	1,000
4,137	7,000	9,363			Vehicle Fuels		7,000	7,000	8,000	8,000	8,000	8,000
333	20,000	4,161			Fuel Oil		20,000	20,000	20,000	20,000	20,000	20,000
12,706	10,000	4,394			Lube Oil		10,000	10,000	10,000	10,000	10,000	10,000
11,123	5,500	11,671		53560	Vehicle & Equipment Supplies		5,500	5,500	5,500	5,500	5,500	5,500
2,145	2,000	1,246		51570	Uniform Purchases and Wearing	Apparel	2,000	2,000	2,000	2,000	2,000	2,000
368	250	15		52580	Books, Subscriptions & Education	1	250	250	2,500	2,500	250	250
290,738	275,000	303,854		53610	Chemicals		275,000	275,000	275,000	275,000	275,000	275,000
					Carbon Source	175,000						
					Aluminum Sulfate	55,000						
					Sodium Bicarbonate	2,500						
					Polymer for sludge handling	40,000						
					Sodium Hypochlorite	2,500						
30,363	40,000	42,325		53650	Laboratory Supplies		40,000	40,000	40,000	40,000	40,000	40,000
					HACH supplies							
					IDEXX Bacteriological							
					Supplies							
					ERA Standards/QC							
					Chemicals/Supplies							
					Filters/Standards							
11.162	7,000	10,187		52660	Operating Supplies		9,000	9,000	9,000	9,000	9,000	9,000

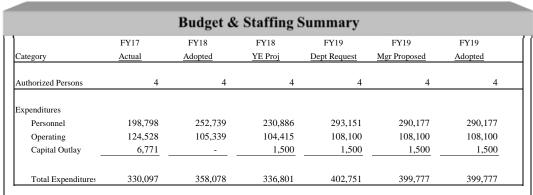
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
					Miscellaneous operating/safety supplies						
3,038	3,500	3,649		53670	Small Tools	3,500	3,500	3,500	3,500	3,500	3,500
					Non-sparking tools						
					Misc.						
			CAI	PITAL	OUTLAYS						
15,009	45,000	7,034		77200	Machinery & Equipment	45,000	45,000	45,000	45,000	45,000	45,000
75	5,000	(351)		77600	Computer Equipment	5,000	5,000	5,000	5,000	5,000	5,000
0	0	0		77650	Computer Software	0	0	0	0	0	0
2,989,507	3,394,146	3,394,582	WA	STEW	ATER TREATMENT	3,134,397	3,134,397	3,189,365	3,243,742	3,185,061	3,185,061

Mission:

The mission of the Environmental Services Department is to secure, maintain and provide reliable and safe water and wastewater services while exceeding all regulatory requirements. To do so in a cost effective manner to meet the present and future community needs while promoting economic development activities within our community and maintaining a high level of customer satisfaction.

Budget and Staff Resources:





Major Budget Highlights for FY19:

Total Budget Increase

\$

41,699

- Budget increase primarily due to request for additional position (\$48,291)

In FY19 the Wastewater Department will:

- Providing safe potable water and wastewater effluent quality that exceeds all regulatory requirements and protects the environment. Continue to develop groundwater well system capacity for
- providing improved system reliability, especially during droughts.
- Providing reliable water and sewer service.
- Providing water and sewer services in a cost effective manner with a focus on lowest life cycle cost. Providing water and wastewater services in a manner which maintains a high level of customer satisfaction.
- Securing and protecting water sources to meet long term needs of our community. Utilizing the water and wastewater assets to promote economic development activities within our community.

FY16	FY17	FY17	_			FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL	_			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
ACTUAL	AMENDED	ACTUAL				ADOFTED	AMENDED	F 1 10	REQUEST	rkorosed	ADOFTED
			_								
			181	00 3374.6	TEWATER COLLECTION						-
					EL - WAGES & BENEFITS						
156,273	188,786	147,313	FE		Salaries & BENEFITS	156,136	156,136	155,301	194,257	192,345	192,345
4,334	20,000	6,785	_		Salaries - Overtime	20,000	20,000	20,000	20,000	20,000	20,000
4,334		0,783	_		Salaries - Overtine Salaries - Part-Time	11,000	11,000	5,000	11,000	11,000	11,000
8,356		8,546	_		Social Security Tax	9,485	9,485	9,470	11,802	,	11,696
1,954	2,693	1,999	_		Medicare Tax	2,218	2,218	2,232	2,789	2,761	2,761
· ·			_		Health Insurance				2,789	29,244	
17,627 14,789	31,054 19,709	16,844 9,525	_		VRS Retirement	29,776 16,232	29,776 16,232	19,496	15,971	15,067	29,244 15,067
1,371	2,433	1,320	_		VRS Group Life Insurance	2,004	2,004	12,014 1,485	1,973	1,954	1,954
			_							1,954	
0		0	_		VRS Disability Insurance	0	_	-	487		482
4,227	8,008	6,467	_	50160	Worker's Comp. Insurance	5,888	5,888	5,888	5,628	5,628	5,628
			SE	RVICES	- PURCHASED, SHARED, INTER	NAT.					
0	0	0	O.L.		Health & Medical Services	0	0	0	0	0	(
U	0			30210	Contractual Services	0	0	0	0	0	
			_		Engineering Services						
12,575	25,000	56,107	_	_	R&M - Infrastructure	25,000	25,000	25,000	25,000	25,000	25,000
548	1,800	1,530	_		R&M - Equipment	1,800	1,800	1,800	1,800	1,800	1,800
1,598	1,000	2,308	_		R&M - Vehicle	1,000	1,000	1,000	1,000	1,000	1,000
1,396	1,000	2,300	_	33243	R&M - Misc. / Other	1,000	1,000	1,000	1,000	1,000	1,000
2,025	7,000	999	_	53250	Maintenance Service Contract	7,000	7,000	8,000	8,000	8,000	8,000
2,023	7,000	999	_		Advertising	7,000	7,000	8,000	8,000	8,000	8,000
748	1,000	708	_		Uniform Rentals	1 000	1,000	1,000	1,000	1,000	1,000
/48	1,000	708	_			1,000	1,000	1,000	1,000	1,000	1,000
14.000	14.000	14,000	_		Salary & Benefits Payment	14,000	14.000	14.000	14,000	14,000	14.000
14,000	14,000	14,000	_	53520	Motor Pool	14,000	14,000	14,000	14,000	14,000	14,000
			O		HARGES						
249	0	0			Postal Services	0		0	0	-	C
3,632	3,200	4,100			Electrical Services	3,200	3,200	3,200	3,200	3,200	3,200
1,281	1,000	1,120			Heating Services	1,000	1,000	1,000	1,000	1,000	1,000
2,640	2,000	2,152			Miss Utility Tickets	2,000	2,000	2,000	2,000		2,000
3,243	5,500	4,597			Telecommunications	5,500	5,500	4,500	4,500	4,500	4,500
265	273	273			Contractor's Equipment Insurance	273	273	279	300	300	300
4,385	4,516	4,516			Motor Vehicle Insurance	4,516	4,516	4,736	4,900	4,900	4,900
					License & Permit Bond						
300	500	1,725			Education & Training	500	500	2,500	2,500	2,500	2,500
0		0			Lodging	200	200	200	200	200	200
84	200	12		52015	Meals	200	200	200	200	200	200
0	150	0		52018	Travel	150	150	0	0	0	(

											FY19	FY19	FY19
FY16	FY17	FY17						FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL						ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			N	IISCE	LLANE	EOUS ITEMS							
2,667	0	1,846		522	95 Bad	l Debt Expense		0	0	(500)	0	0	0
					Mis	scellaneous							
			N	<u>IATEI</u>		AND SUPPLIES							
279	400	191		525	10 Offi	ice Supplies		400	400	400	400	400	400
0	200	151		535	40 Jani	itorial Supplies		200	200	200	200	200	200
11,266	15,500	9,905		535	50 Veh	nicle Fuels		15,500	15,500	12,000	15,000	15,000	15,000
142	400	208		535		pe Oil		400	400	400	400		400
10,098	10,000	13,679		535		nicle & Equipment Supplies		10,000	10,000	11,000	11,000	11,000	11,000
866	1,000	760		515	70 Uni	form Purchases and Wearing A	pparel	1,000	1,000	1,000	1,000	1,000	1,000
4,769	2,500	3,480		526	60 Ope	erating Supplies		2,500	2,500	2,500	2,500	2,500	2,500
8,698	8,000	159		536	70 Sma	all Tools		8,000	8,000	8,000	8,000	8,000	8,000
			C	CAPIT	AL OUT								
3,823	0	6,771		772	00 Mad	chinery & Equipment		0	0	1,500	1,500	1,500	1,500
0	0	0		773	00 Furi	niture and Fixtures		0	0	0	0	0	0
299,113	400,539	330,097	V	VASTI	EWATE	CR COLLECTION		358,078	358,078	336,801	402,751	399,777	399,777

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
											-
			99		SERVICE						
1,317,813	0	1,330,161			Depreciation Expense	0		Ü	0	0	0
3,036	0	0		89500	Lease Payments - Principal	0	C	0	0	0	0
					Unit 900 (Residue)						
0	255,000	0			2008 GOB Principal	265,000			0	0	0
0	572,484	0			2010 GOB 19.25 Principal	590,163	590,163	590,163	414,719	414,719	414,719
0	0	0		89516	2016 Bond - Principal	0	_	0	245,000	245,000	245,000
527,910	540,594	(141,623)			2008 GOB Interest	10,600			0	0	0
151,502	162,543	8,802		89610	2010 GOB 19.925M Interest	51,712	51,712	51,712	36,639	36,639	36,639
44,167	0	446,117		89616	2016 Bond - Interest	555,200	555,200	555,200	550,300	550,300	550,300
					Amortization of Bond I						
0	0	0		44586	Gain/Loss - Asset Disposal	0	C	0	0	0	0
199,969	0	0			Bond Issurance Costs	0	C	0	0	0	0
·											
2,244,397	1,530,621	1,643,456		DEBT	SERVICE	1,472,675	1,472,675	1,472,675	1,246,658	1,246,658	1,246,658
											-
			99	25 DEPR	ECIATION						
					Depreciation						
				DEPRI	CIATION						
5,533,017	5,325,306	5,368,136		TOTAL	EXPENDITURES	4,965,150	4,965,150	4,998,841	4,893,151	4,831,496	4,831,496
									-		
			99	50 TRAN	SFERS						
127,260	139,680	139,680		89950	Tfer W/W to GF - PILOT	134,610	134,610	134,610	132,465	132,465	132,465
					Transfer to Capital Fund						
					•						
127,260	139,680	139,680		TRANS	FERS	134,610	134,610	134,610	132,465	132,465	132,465
											-
			99	90 CONT	INGENCY - UNRESERVED						
				9990	Contingency - Unreserved						
					-						
-	-	-		CONT	NGENCY - UNRESERVED	-	-	-	-	_	-
											-
5,660,277	5,464,986	5,507,816		TOTAL	EXPENDITURES & TRANSF	ERS 5,099,760	5,099,760	5,133,451	5,025,616	4,963,961	4,963,961

FY16	FY17	FY17		FY18	FY18	PROJECTED		FY19 MGR	FY19 COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			REVENUES / OTHER SOURCES						
			45600 Bond Proceeds						-
0	0	0	42062 Miscellaneous Grants	0	0	0	0	0	
- 0	0		Loan Proceeds - AMR	0	0	0	0	0	
			Loan Floceeds - Alvik						
			RESERVES						
0	64,090	0	45600 Reserves	0	81,616	0	0	0	(
-	,,,,,,,				. ,				
			CAPITAL CONTRIBUTION						
0	0	5,000	43845 Tap Fees - In Town	0	0	0	0	0	(
1,350,000	1,530,000	1,320,000	43846 WW Tap Fees - 5/8" meter	1,000,000	1,000,000	1,000,000	1,040,000	1,040,000	1,040,000
12,500	15,000	(12,500)	43844 WW Tap Fees - 1" Meter	0	0	0	0	0	(
0	0	60,750	43848 Tap Fees - 1 1/2" meter	0	0	0	0	0	
0	0	0	43849 Tap Fees - 2" meter	0	0	0	0	0	
0	0	0	43880 Tap Fees - 3" meter	0	0	60,750	0	0	(
0	0	0	43881 Tap Fees - 4" meter	0	0	0	0	0	(
			Tap Fees - Out of town						
			REVENUE FROM USE OF MONEY						
23,940	0	56,178	42360 Interest On Investments (designated taps)	0	0	0	0	0	
			FUND TRANSFERS						
			Transfer to Capital Fund						
1,386,440	1,609,090	1,429,428	TOTAL REVENUES / OTHER SOURCES	1,000,000	1,081,616	1,060,750	1,040,000	1,040,000	1,040,000
									-
0	0	0	8942 AUTOMATED METER READING	0	0	0	0	0	
			CAPITAL OUTLAYS					0	
			7200 Machinery & Equipment				0	0	
0	0	0	AUTOMATED METER READING	0	0	0	0	0	(
277,973	148,944	106,639	9030 I & I REHABILITATION PROJECT	100,000	142,305	0	0	100,000	100,00
			SERVICES - PURCHASED, SHARED, INTERNAL						
			5216 Engineering Services				0	0	(
			CAPITAL OUTLAYS						
			7040 Infrastructure 139			Culpeper FY19 A	0	0	

								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
277,973	148,944	106,639	I & I REHABILITATION PROJECT		100,000	142,305	0	0	100,000	100,000
0	75,000	74,719	9065 VEHICLE & EQUIPMENT REPLACEMENT		0	0	0	110,000	110,000	110,000
U	73,000	74,719	SERVICES - PURCHASED, SHARED, INTE	EDNIAI	U		U	110,000	110,000	110,000
			5216 Engineering Services	EKINAL						
		·	CAPITAL OUTLAYS							
		·	7500 Vehicle Replacement					110.000	110,000	110,000
			Replace Unit 962 (camera)	110,000					222,222	
			7200 Machinery & Equipment					0	0	
0	75,000	74,719	VEHICLE & EQUIPMENT REPLACEMENT		-	_	_	110,000	110,000	110,000
	,	,						,	220,000	-
0	63,500	24,189	9035 MAJOR PROCESS UPGRADE - WPCF		50,000	89,311	0	0	50,000	50,000
			CAPITAL OUTLAYS							
			77040 Infrastructure					0	0	
			77200 Machinery & Equipment					0	0	
0	63,500	24,189	MAJOR PROCESS EQUIP UPGRADE		50,000	89,311	_		50,000	50,000
0	05,500	2.,105			20,000	0,,011			20,000	20,000
0	0	0	9396 E911 RADIOS		0	0	0	0	0	0
			CAPITAL OUTLAYS							
			7040 Infrastructure					0	0	0
			220 (201) 2 2 2 2							
0	0	0	9396 E911 RADIOS		-	-	0	0	0	0
277,973	223,944	181,358	sub-total all capital projects		150,000	231,616	0	110.000	260,000	260,000
			9950 Transfers							
0	0	0	89960 Transfer to Reserves		850,000	850,000	850,000	930,000	780,000	780,000
0	0	0	Transfers		850,000	850,000	850,000	930,000	780,000	780,000
O O	0	0	11distcis		850,000	050,000	050,000	230,000	780,000	700,000
			9990 CONTINGENCY - UNRESERVED							
	0		89990 Contingency-Reserved		0	0	0	0	0	0
			Unreserved							
0	0	0	CONTINGENCY		•	-	0	0	0	-
277,973	223,944	181,358	TOTAL EXPENDITURES		1,000,000	1,081,616	850,000	1,040,000	1,040,000	1,040,000
211,913	223,944	181,338	TOTAL EAPENDITUKES		1,000,000	1,081,016	850,000	1,040,000	1,040,000	1,040,000

TOWN OF CULPEPER Light & Power - Fund Summary FY19 BUDGET

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			_	OPERATING	FUND:						
11 501 255	12 15 5 500	11 521 550	_			12 2 52 000	12 2 52 000	11.002.201	12 11 5 200	12.055.200	12 0 5 5 200
11,601,357	12,156,680	11,731,578	_	TOTAL LIGH	T AND POWER FUND REVENUES	12,262,000	12,262,000	11,803,294	12,416,200	12,866,200	12,866,200
1.026.057	1,062,671	1,063,598		5600	ADMINISTRATION	1,115,812	1,115,812	1,094,202	1,219,805	1,142,842	1,142,842
7,034,226	7,679,701	7,283,734			GENERATION	7,596,937	7,596,937	7,538,830	7,118,520	7,667,282	7,667,282
1,518,113	1,878,979	1,502,004			DISTRIBUTION	1,845,877	1,845,877	1,616,484	1,769,893	1,755,499	1,755,499
1,131,878	614,304	1,094,167			DEBT SERVICE	620.344	620,344	620,344	518,348	518,348	518,348
366,603	921,024	364,700	_		TRANSFERS	1,083,030	1,083,030	933,434	1,789,634	1,782,229	1,782,229
300,003	921,024	304,700			CONTINGENCY	1,065,050	1,065,050	955,454	1,789,034	1,782,229	1,762,229
11,076,876	12,156,679	11,308,203		TOTAL EXPE		12,262,000	12,262,000	11,803,294	12,416,200	12.966.200	12,866,200
11,0/0,8/0	12,130,079	11,308,203		TOTAL EXPE	INDITURES	12,262,000	12,262,000	11,803,294	12,410,200	12,866,200	12,800,200
524 491	1	422 274	-	DEVENIUES O	WED (LINDED) EVDENDYFUDES						
524,481	1	423,374	_	REVENUES	VER (UNDER) EXPENDITURES	-	-	-	-	-	-
			_								
			-	CAPITAL FU	ATD.						
			-	CAPITAL FUI	ND:						
	1,403,080	_	-	TOTAL I S-D	CAPITAL FUND REVENUES	205,500	1,082,204	1,082,204	140,000	140,000	140,000
-	1,403,000	-		TOTAL LAT	CAITTAL FUND REVENUES	203,300	1,002,204	1,062,204	140,000	140,000	140,000
(5,751)	380,950	124,185		8810	DISTRIBUTION SYSTEM IMPRVMTS	115,500	309,729	60,000	100,000	100,000	100,000
(3,731)	300,730	-			HOSPITAL CIRCUIT	-	307,727	-	-	-	-
_	60,000	139,930			VEHICLE & EQUIPMENT REPLACEMENT	_	_	_	_	_	
_	50,000	-			ELECTRIC SYSTEM UPGRADE	_	_	_		_	
-	83,630	65,438	_		FINANCIAL SYSTEM UPGRADE	_	78,908	78,908	-	_	_
-	211,600	85,986	_		LED STREETLIGHTING	40,000	138,500	40,000	40,000	40,000	40,000
5,751	150,000	92,127			SUBSTATION UPGRADES	-	45,432	35,130	-	-	-
-	150,000	-		8900	DISTRIBUTION 4KV SYS CHANGEOUT	50,000	200,000	10,000	-	-	-
-	316,900	7,265			OAKLAWN RECONSTRUCTION	-	309,635	-	-	-	-
				9396	E911 RADIOS	-	-	-	-	-	-
-	1,403,080	514,931			Total Capital Expenditures	205,500	1,082,204	224,038	140,000	140,000	140,000
-	-	-		CONTIN	IGENCY - UNRESERVED	-	-	-	-	-	-
-	1,403,080	514,931		TOTAL EXPE	NDITURES	205,500	1,082,204	224,038	140,000	140,000	140,000

TOWN OF CULPEPER Light & Power - Operating FY19 BUDGET

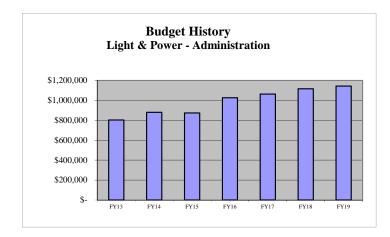
							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			RESERVE BALANCES						
			Reserves - Prior Year Balance						
			Loan Proceeds						
			METERED SALES						
11,252,518	11,791,580	11,407,337	43220 Metered Sales - Electric	11,850,000	11,850,000	11,400,000	11,950,000	12,400,000	12,400,000
			UTILITY FEES						
3,950	4,000	3,550	43310 After Hours Reconnection Fee	4,000	4,000	4,000	4,000	4,000	4,000
91,154	90,000	84,699	43320 Delinquent Fees	90,000	90,000	85,000	90,000	90,000	90,000
12,178	16,000	13,189	43330 Disconnect Fees	15,000	15,000	12,000	13,000	13,000	13,000
8,546	12,000	1,805	43340 Meter Fees	10,000	10,000	15,000	15,000	15,000	15,000
35,906	40,000	31,195	43370 Penalties	40,000	40,000	40,000	40,000	40,000	40,000
			Service Charge - Interest						
			UTILITY CHARGES, MISCELLANEOUS						
95,492	93,600	96,492	42000 AMR Cost Recovery	95,000	95,000	95,000	96,200	96,200	96,200
300	0	0	43560 Pole Permits & Rental Charge	0	0	0	0	0	0
2,782	10,000	11,985	43580 Time & Material Charges - Misc.	15,000	15,000	10,000	10,000	10,000	10,000
69,362	45,000	27,500	43590 Underground Connection Charge	100,000	100,000	110,000	140,000	140,000	140,000
0	2,000	0	43350 Overhead Connection Charge	1,000	1,000	1,000	2,000	2,000	2,000
			REVENUE FROM USE OF MONEY						
			Consumption Tax						
4,940	1,500	10,915	42360 Interest on Investments	8,000	8,000	15,294	30,000	30,000	30,000
			MISCELLANEOUS						
			Insurance Dividend						
3,474	5,000	30,047	45525 Insurance Claims/Recoveries	10,000	10,000	5,000	10,000	10,000	10,000
0	1,000	188	45540 Reimbursements, Rebates & Recoverie	es 1,000	1,000	500	1,000	1,000	1,000
12,665	20,000	3,474	45550 Miscellaneous	5,000	5,000	2,000	3,000	3,000	3,000
3,037	10,000	3,218	44580 Sale Of Salvage & Surplus Materials	5,000	5,000	1,500	2,000	2,000	2,000
9,296	5,000	5,984	44585 Sale Of Surplus Equipment	5,000	5,000	0	3,000	3,000	3,000
(4,243)	10,000	0	44592 Recovered Cost - Streetlights in New I	Dev. 8,000	8,000	7,000	7,000	7,000	7,000
0	0	0	45610 Transfer from Reserves	0	0	0	0	0	0
11,601,357	12,156,680	11,731,578	TOTAL REVENUES / OTHER SOURCES	12,262,000	12,262,000	11,803,294	12,416,200	12,866,200	12,866,200

LIGHT & POWER - ADMINISTRATION (5600)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons	2	2	2	2	2	2
Expenditures						
Personnel	219,234	212,140	215,515	223,022	220,258	220,258
Operating	839,201	898,172	875,187	993,283	919,084	919,084
Capital Outlay	5,163	5,500	3,500	3,500	3,500	3,500
Total Expenditures	1,063,598	1,115,812	1,094,202	1,219,805	1,142,842	1,142,842

Major Highlights for FY19

Total Budget Increase

\$

27,030

- Budget increase primarily due to Billing & Administrative Support increase (\$57,714)

In FY19 the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
HOTOILE	IIIIIII (DED	HOTOILE		ADOI 1ED	in the topic	1110	REQUEST	TROTOBED	IIDOI IED
		-							
			5600-ELECTRIC ADMINISTRATION						
			PERSONNEL - WAGES & BENEFITS						
153,680	154,009	158,844	50010 Salaries	159,256	159,256	159,575	166,027	164,404	164,404
0	1,000	266	50020 Salaries - Overtime	1,000	1,000	500	500	500	500
9,222	9,548	11,363	50110 Social Security Tax	9,653	9,653	9,558	9,958	9,857	9,857
2,157	2,233	2,657	50120 Medicare Tax	2,257	2,257	2,237	2,330	2,306	2,306
24,336	14,902	18,729	50130 Health Insurance	19,851	19,851	23,037	23,037	23,037	23,037
0	0	7,452	50132 OPEB Health Insurance	0	,	0	0		0
19,003	16,341	16,542	50140 VRS Retirement	16,518	16,518	16,932	17,616	16,622	16,622
1,716	2,017	2,054	50145 VRS Group Life Insurance	2,040	2,040	2,091	2,176	2,154	2,154
0	0	0	50150 VRS Disability Insurance	0	0	0	0	0	2,131
1,439	1,643	1,327	50160 Worker's Comp. Insurance	1,565	1,565	1,585	1,378	1,378	1,378
1,437	1,043	1,327	30100 Worker's Comp. Insurance	1,505	1,303	1,505	1,370	1,570	1,570
		-	SERVICES - PURCHASED, SHARED, INTER	PNAL.					
0	100	357	50210 Health & Medical Services	300	300	0	300	300	300
0		80	53230 R&M - Building & Grounds	3,000	3,000	1,500	1,500	1,500	1,500
0	3,000		Carpet, Painting	3,000	3,000	1,500	1,500	1,500	1,500
0	1.000	0	53245 R&M - Vehicle	1,000	1,000	0	0	0	0
0	1,000		Tires	1,000	1,000	U	0	U	U
804	5,000	2,929	53250 Maintenance Service Contract	19,200	19,200	1,000	22,000	0	0
6,041	8,000	5,608	52400 Printing and Binding	6,000	6,000	4,000	6,000	533	533
0,041	500	0	52400 Finding and Briding 52410 Advertising	500	500	500	500	500	500
771,471	803,053	803,053	52520 Billing and Administrative Services	836,302	836,302	836,302	928,548	894,016	894,016
2,000	2,000	2,000	53520 Motor Pool	1,000	1,000	1,000	1,000	1,000	1,000
2,000	2,000	2,000	33320 141001 1 001	1,000	1,000	1,000	1,000	1,000	1,000
			OTHER CHARGES						
11,166	13,000	11,213	52710 Postal Services	12,000	12,000	14.000	15,000	3,800	3,800
6,298	4,000	2,650	52770 Tostal Services 52720 Telecommunications	4,000	4,000	2,500	4,000	4,000	4,000
0,278	1,500	1,500	55840 Motor Vehicle Insurance	1,545	1,545	1,560	1,610	1,610	1,610
13	1,000	195	52015 Meals	500	500	500	500	500	500
326	1,500	0	52013 Wears 52018 Travel	500	500	500	500	500	500
320	1,500		32016 Havei	300	300	300	300	300	300
			MISCELLANEOUS ITEMS						
9,044	9,000	9,327	52210 Dues & Assoc. Memberships	10,000	10,000	10.000	10,000	10.000	10,000
4,084	1,500	126	52220 Bank Fees	1,500	1,500	1.000	1.000	0	10,000
4,004	1,500	120	56295 Bad Debt	1,500	1,500	1,000	1,000	0	0
0	0	0	56299 Miscellaneous	0	0	0	0	0	0
0	0		302)) Wiscenancous	0	0	0	0	0	0
			MATERIALS AND SUPPLIES						
262	500	116	52510 Office Supplies	500	500	500	500	500	500
202	300	110	Medical Supplies	500	300	300	300	300	300
496	1.000	0	53550 Vehicle Fuels	0	0	0	0	0	0
0	1,500	0	53560 Vehicle & Equipment Supplies	0		0	0		0
0	1,300	0	51570 Uniform Purchases and Wearing Appa		125	125	125	125	125
0		48	52660 Operating Supplies	200	200	200	200	200	200
0	200	+0	52000 Operating Supplies	200	200	200	200	200	200

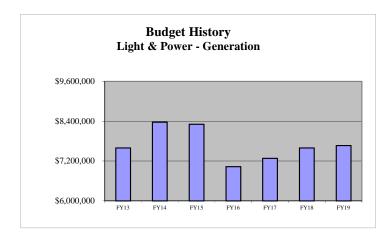
								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			CAPITAL	OUTLAYS						
2,500	3,000	5,163	77600	Computer Hardware and Equipmen	t 5,000	5,000	3,000	3,000	3,000	3,000
0	500	0	77650	Computer software	500	500	500	500	500	500
1,026,057	1,062,671	1,063,598	ELECTRIC	ADMINISTRATION	1,115,812	1,115,812	1,094,202	1,219,805	1,142,842	1,142,842

LIGHT & POWER - GENERATION (5700)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	Actual	Adopted	Projected	Dept Request	Mgr Proposed	Adopted
Authorized Persons	2	2	2	2	2	2
Expenditures						
Personnel	103,118	132,060	132,487	151,275	149,542	149,542
Operating Capital Outlay	7,180,616	7,464,877	7,406,343	6,967,245	7,517,740	7,517,740
Total Expenditures	7,283,734	7,596,937	7,538,830	7,118,520	7,667,282	7,667,282

Major Highlights for FY19

Total Budget Increase

\$

70,345

- Budget increase due to increase in Electricity Purchased costs projections (\$75,142).

In Dept Request the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

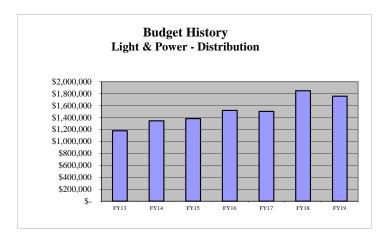
									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			5700-ELECTRI	C GENERATION							
				WAGES & BENEFITS							
95,942	90,091	102,244	50010 Sala			92,239	92,239	92,665	108,099	107,100	107,100
2,115	1,000	1,011		ries - Overtime		1,000	1,000	1,000	1,000	1,000	1,000
6,170	5,586	6,105		al Security Tax		5,589	5,589	5,632	6,589	6,527	6,527
1,443	1,306	1,428		licare Tax		1,307	1,307	1,318	1,541	1,527	1,527
17,227	14,902	15,854		lth Insurance		19,851	19,851	19,496	19,496	19,496	19,496
(58,721)	9,559	(25,918)		S Retirement		9,565	9,565	9,833	11,471	10,829	10,829
1,070	1,180	1,256		S Group Life Insurance		1,181	1,181	1,215	1,417	1,404	1,404
0	0	0		S Disability Insurance		0	0	0	350	347	347
1,600	1,410	1,139	50160 Wor	ker's Comp. Insurance		1,328	1,328	1,328	1,312	1,312	1,312
	_			URCHASED, SHARED, INTE	ERNAL					_	
0	0	0		Ith & Medical Services		300	300	300	0		0
1,176	35,000	1,783		M - Buildings & Grounds		35,000	35,000	5,000	30,000	30,000	30,000
5,747	20,000	8,080		M - Engines		10,000	10,000	10,000	20,000	20,000	20,000
276	8,000	0		M - Equipment		8,000	8,000	8,000	8,000	8,000	8,000
18,822	25,000	2,630		ntenance Service Contract		20,000	20,000	20,000	20,000	20,000	20,000
673	1,000	604	51451 Unit	form Rentals		1,000	1,000	700	1,000	1,000	1,000
			OTHER CHAR	CIPG.							
0	0	0	OTHER CHAR 55630 Wat	GES er Services		0	0	0	0	0	0
3,520	0	3,520		er Services al Services		0	0	0	0	0	0
	1,000	615		ecommunications		1,000		1,500	1,500	1,500	1,500
614 657	708	708		er & Machinery Insurance		729	1,000 729	731	750	750	750
7,945	8,183	8,183		/ Property Insurance		8,428	8,428	8,428	8,680	8,680	8,680
2,646	2,732	2,732		tractor's equipment insurance		2,814	2,814	2,822	2,910	2,910	2,910
12,546	12,862	12,862		eral Liability Insurance		13,248	13,248	13,504	13,900	13,900	13,900
12,540	12,802	12,802	33870 Gen	erai Liability ilisurance		13,246	13,246	13,304	13,900	13,900	13,900
			MISCELLANE	OUS ITEMS							
124	0	0	52220 Bani			0	0	0	0	0	0
124	· ·	-		Debt Expense		0	0	· ·		O O	0
			Bud	Debt Expense							
			MATERIALS A	AND SUPPLIES							
(2,416)	0	0	53550 Veh			0	0	0	0	0	0
0	75,000	12,382	53552 Fuel			50,000	50,000	25,000	25,000	25,000	25,000
0	1,500	0	53555 Lub			1,500	1,500	1,500	1,500	1,500	1,500
0	1,500	90		icle & Equipment Supplies		1,000	1,000	0	0	0	0
0	1,500	1,047		form Purchases and Wearing Ap	parel	1,500	1,500	500	1,000	1,000	1,000
0	7,500	0		ks, Subscriptions & Education		5,000	5,000	3,000	3,000	3,000	3,000
6,914,593	7,352,682	7,125,381		etricity Purchased		7,304,858	7,304,858	7,304,858	6,829,505	7,380,000	7,380,000
, , , , , , , , , , , , ,				VMEA - GDS Projections		, , , , , , , , , , , ,		, , , , ,		, , , , , , , , , , , , ,	, , , , , , , , , , , , , , , , , , , ,
0	0	0		rating Supplies		0	0	0	0	0	0
456	500	0		ıll Tools		500	500	500	500	500	500
7,034,226	7,679,701	7,283,734	ELECTRIC GE	ENERATION		7,596,937	7,596,937	7,538,830	7,118,520	7,667,282	7,667,282

LIGHT & POWER - DISTRIBUTION (5800)

Mission:

To continue to provide the most reliable, efficient and cost effective electric services to the town citizens, our customers.

Budget and Staff Resources:



		Budget &	& Staffing	Summary		
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	Adopted	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted
Authorized Persons	14	14	14	13	13	13
Expenditures						
Personnel	1,117,430	1,248,750	1,184,394	1,286,893	1,272,499	1,272,499
Operating	330,442	461,127	361,090	407,000	407,000	407,000
		126,000	71,000	76,000	76,000	76,000
Capital Outlay	54,133	136,000	71,000	70,000	70,000	70,000

Major Highlights for FY19

Total Budget Increase

\$

(90,378)

- Budget decrease due to reduction of Maintenance Service Contracts (\$20,000).
- Budget decrease due to reduction of Machinery & Equipment (\$20,000).
- Budget decrease due to reduction of Capital Outlay expenses (\$40,000).
- Budget decrease due to reduction of Overtime (\$20,000).

In FY19 the Electric Department will:

- Using technology and prudent electrical practices the Light & Power Department will continue to move towards more cost effective operation while maintaining a high level of customer service to the citizens and the departments/agencies of the Town.
- To maintain and improve the electrical system.
- To provide inventive and cost saving approaches to energy savings to the customers.
- To utilize technology to its fullest potential with the benefits of providing reliable power.

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			5800-ELECTRIC DISTRIBUTION						
			PERSONNEL - WAGES & BENEFITS						
822,265	860,256	807,982	50010 Salaries	870,437	870,437	826,350	910,666	902,364	902,364
45,174	60,000	43,286	50020 Salaries - Overtime	70,000	,	50,000	50,000	50,000	50,000
51,632	53,336	55,704	50110 Social Security Tax	52,823		48,331	54,196	53,678	53,678
12,075	12,474	13,028	50120 Medicare Tax	12,354		11,309	12,678	12,560	12,560
91,606	96,863	92,413	50130 Health Insurance	129,031	129,031	138,745	138,745	138,745	138,745
99,442	91,273	82,793	50140 VRS Retirement	90,395		86,433	96,487	91,149	91,149
9,303	11,269	10,155	50145 VRS Group Life Insurance	11,161	11,161	10,677	11,920	11,815	11,815
0	0	0	50150 VRS Disability Insurance	0		-	1,143	1,130	1,130
10,937	13,485	10,889	50160 Worker's Comp. Insurance	12,549		12,549	11,058	11,058	11,058
0	0	1,180	50180 Other Payroll Benefits Exp	0	0	0	0	0	(
			SERVICES - PURCHASED, SHARED, INTERNAL						
85	2,000	442	50210 Health & Medical Services	2,000	2,000	0	2,000	2,000	2,000
0	20,000	0	51314 Consulting Services (system study)	20,000	20,000	10,000	10,000	10,000	10,000
9,847	10,000	8,581	51315 Contractor Services-(tree r/o/w service)	10,000	10,000	10,000	10,000	10,000	10,000
13,277	60,000	21,108	53230 R&M - Building & Grounds	30,000	30,000	20,000	25,000	25,000	25,000
(8,254)	25,000	5,367	53240 R&M - Equipment	25,000	25,000	20,000	20,000	20,000	20,000
8,940	20,000	2,715	53245 R&M - Vehicles	10,000	10,000	10,000	15,000	15,000	15,000
1,043	10,000	456	53246 R&M - Tools	10,000	10,000	5,000	5,000	5,000	5,000
2,602	5,000	6,975	53247 R&M - Street lights - Misc	5,000	5,000	5,000	5,000	5,000	5,000
81,279	55,000	71,098	53250 Maintenance Service Contract	60,000	60,000	40,000	40,000	40,000	40,000
			Altec/Map						
			Aclara/Cogsdale						
2,864	3,500	2,864	53271 OH Line Agreement	3,500	3,500	4,100	7,000	7,000	7,000
0	1,000	1,060	52410 Advertising	0	0	0	0	0	(
6,303	10,000	6,114	51451 Uniform Rentals	7,500	7,500	7,500	7,500	7,500	7,500
			Billing And Administrative Services						
50,000	50,000	50,000	53520 Motor Pool	50,000	50,000	50,000	50,000	50,000	50,000
6,500	6,500	6,500	53525 Mowing, mulching, trimming	7,500	7,500	7,500	7,500	7,500	7,500
			OTHER CHARGES						
9,398	20,000	9,420	55620 Heating Services	15,000	15,000	12,000	15,000	15,000	15,000
857	600	776	55630 Water Services	700	700	700	700	700	700
885	500	714	53640 Sewage Services	600	600	600	600	600	600
1,182	2,000	710	53660 Disposal Fees	1,500	1,500	1,000	1,000	1,000	1,000
3,354	4,000	2,935	52675 Miss Utility Tickets	4,000		4,000	4,000	4,000	4,000
101	300	0	52710 Postal Services	100	100	100	100	100	100
18,493	10,000	16,535	52720 Telecommunications	15,000			15,000	15,000	15,000
764	764	764	55810 Boiler & Machinery Insurance	787	787	789	810	810	810
			Fire / Property Insurance						
			Contractor's Equipment Insurance						
9,752	9,359	9,359	55840 Motor Vehicle Insurance	9,640	9,640	9,701	9,990	9,990	9,990
	- ,		General Liability Insurance	.,,,,,	.,		.,	- ,- ,- ,-	- ,
0	2,500	6,925	51920 Education & Training	7,500	7,500	1,000	7,500	7,500	7,500

								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
916	5,000	3,119		Lodging	5,000	,	7	5,000	5,000	5,000
1,166	2,000	1,115	52015	Meals	2,000		1,000	2,000	2,000	2,000
187	500	435	52018	Travel	500	500	500	500	500	500
0	0	0			0		0	0	0	0
0	0	0		ANEOUS ITEMS	0	0	0	0	0	0
7,710	20,000	4,022	52295	Bad Debt Expense	15,000	15,000	15,000	15,000	15,000	15,000
				Miscellaneous						
	• 000			LS AND SUPPLIES	* * * * * * * * * * * * * * * * * * * *		1.500			
1,460	2,000	1,980		Office Supplies	2,000	2,000	1,500	2,000	2,000	2,000
0	1,000	120		Medical Supplies	1,000	,		500	500	500
307	500	24		Janitorial Supplies	300			300	300	300
18,172	35,000	15,156	53550	Vehicle Fuels	20,000	- ,	-,	20,000	20,000	20,000
643	1,000	642	53555	Lube Oil	1,000	,		1,500	1,500	1,500
15,304	10,000	15,663	53560	Vehicle & Equipment Supplies	20,000	,		15,000	15,000	15,000
11,114	18,000	12,568	51570	Uniform Purchases and Wearing Appa		,		18,000	18,000	18,000
5,916	20,000	8,190		Books, Subscriptions & Education	20,000	,		20,000	20,000	20,000
8,651	50,000	12,528	53630	Meter Purchases	20,000			20,000	20,000	20,000
2,831	3,500	4,059	52660	Operating Supplies	3,500			3,500	3,500	3,500
13,098	30,000	13,821	53670	Small Tools	30,000			20,000	20,000	20,000
190	7,500	5,582	53680	Traffic Signals & Signs	7,500	7,500	2,500	5,000	5,000	5,000
			CAPITAL	OUT AVE						
13,186	55,000	19,368	77200		40,000	40,000	20,000	20,000	20,000	20,000
13,160	33,000	19,508	77200	Motor Vehicle	40,000	40,000	20,000	20,000	20,000	20,000
8,903	5.000	3,578	77600	Computer Equipment	10.000	10.000	5,000	5,000	5.000	5,000
0,703	5,000	3,370	77000	Misc. computer equip.	10,000	10,000	3,000	5,000	3,000	5,000
197	1,000	0	77650	Computer Software	1.000	1.000	1.000	1.000	1.000	1.000
41,109	50,000	33,253	77720	New Lines & Customers	50,000	,	,	25,000	25,000	25,000
5,346	35,000	(2,066)		Street & Yard Light Upgrades	35,000	,		25,000	25,000	25,000
				3 10			,,,,,,	, , , , , , , , , , , , , , , , , , , ,		
1,518,113	1,878,979	1,502,004	ELECTRIC	CDISTRIBUTION	1,845,877	1,845,877	1,616,484	1,769,893	1,755,499	1,755,499

							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			9900-DEBT SERVICE						
954,722	0	991,696	59000 Depreciation Expense	0	0	0	0	0	0
0	45,593	0	89500 Lease Payments - Principal	44,009	44,009	44,009	0	0	0
	-		Unit 846 (Principal & Interest)						
0	100,000	0	89509 2008 GOB - new lines	105,000	105,000	105,000	0	0	0
0	158,264	0	89510 2020 GOB 19.25M Principal	163,842	163,842	163,842	130,047	130,047	130,047
0	95,000	0	89512 2012A GO Bonds - Principal	100,000	100,000	100,000	100,000	100,000	100,000
0	0	0	89516 2016 Bond - Principal	0	0	0	95,000	95,000	95,000
0	54,891	0	89582 2015 Water Loan to L/P	55,440	55,440	55,440	55,994	55,994	55,994
0	0	8,422	89600 Lease Payments - Interest	1,584	1,584	1,584	0	0	0
69,829	67,750	(8,964)	89609 2008 GOB New lines	4,200	4,200	4,200	0	0	0
50,363	50,158	3,782	89610 2010 GOB 19.925M Interest	15,968	15,968	15,968	11,560	11,560	11,560
20,723	39,848	32,254	89612 2012A GO Bonds - Interest	37,800	37,800	37,800	35,700	35,700	35,700
7,119	0	64,178	89616 2016 Bond - Interest	90,250	90,250	90,250	88,350	88,350	88,350
			2006 L&P Loan Interest						
			2007 L & P Loan Interest						
0	2,800	2,800	89682 2015 Water Loan to L & P Interest	2,251	2,251	2,251	1,697	1,697	1,697
			Amortization of 2002 Bond						
			Water fund loan repmt \$600K						
			Water fund loan repmt \$1800K						
29,121	0	0	89710 Bond Issurance Costs	0	0	0	0	0	0
1,131,878	614,304	1,094,167	DEBT SERVICE	620,344	620,344	620,344	518,348	518,348	518,348
			9925-DEPRECIATION						
			Depreciation						
-	-	-	DEPRECIATION	-	-	-	-	-	-
10,710,273	11,235,655	10,943,503	TOTAL EXPENDITURES	11,178,970	11,178,970	10,869,860	10,626,566	11,083,971	11,083,971
			9950-TRANSFERS						
366,603	364,700	364,700	89950 Transfer Elec. to G/F - PILOT	367,860	367,860	367,860	368,700	368,700	368,700
0	556,324	0	89960 Transfer to Capital Fund	715,170	715,170	565,574	1,420,934	1,413,529	1,413,529
0	330,324		17700 Transier to Capitai Fund	713,170	713,170	303,374	1,420,734	1,413,327	1,413,327
366,603	921,024	364,700	TRANSFERS	1,083,030	1,083,030	933,434	1,789,634	1,782,229	1,782,229
			9990-CONTINGENCY - UNRESERVED						
			Contingency - Unreserved						
-	-	-	CONTINGENCY - UNRESERVED	-	-	-	-	-	-
11,076,876	12,156,679	11,308,203	TOTAL EXPENDITURES & TRANSFERS	12,262,000	12,262,000	11,803,294	12,416,200	12,866,200	12,866,200

TOWN OF CULPEPER Light & Power - Capital FY19 BUDGET

			<u> </u>				EX/10	F5740	FY19
FY16	FY17	FY17	<u>-</u>	FY18	FY18	PROJECTED	FY19 DEPT	FY19 MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL	<u> </u>	ADOPTED		FY18		PROPOSED	
ACTUAL	AMENDED	ACTUAL	<u> </u>	ADOFTED	AMENDED	F 1 10	REQUEST	PROPUSED	ADOFTED
			GENERAL OBLIGATION BOND						
0	0	0	42151 Loan Proceeds	0	0	0	0	0	
- 0	0		RESERVE BALANCES			Ü		0	
0	893,080	0	45600 Reserves - Prior Year Balance	0	876,704	876,704	0	0	
			Unreserved-transfer from capital fund						
			Reserved-loan proceeds from prior year						
			Reserves - AMR Cost Recovery						
0	0	0	42360 Interest on Investments	0	0	0	0	0	
0	200,000	0	44760 Bulk Feed Installations	0	0	0	0	0	
0	310,000	0	44950 Transfer from Reserves	205,500	205,500	205,500	140,000	140,000	140,00
			FUND TRANSFERS						
0	0	0	89960 Transfer to Capital Fund from Operations	0	0	0	0	0	
			<u> </u>						
-	1,403,080	-	TOTAL REVENUES / OTHER SOURCES	205,500	1,082,204	1,082,204	140,000	140,000	140,000
(5,751)	380,950	124,185	8810-DISTRIBUTION SYSTEM IMPROVEMENTS	115,500	309,729	60,000	100,000	100,000	100,00
			SERVICES - PURCHASED, SHARED, INTERNAL						
			75215 Contract Services						
			75216 Engineering Services						
			CAPITAL OUTLAYS						
			77040 Infrastructure						
			77200 New lines & customers				100,000	100,000	100,00
			77200 Machinery & Equipment				0	0	
(5,751)	380,950	124,185	DISTRIBUTION SYSTEM IMPROVEMENTS	115,500	309,729	60,000	100,000	100,000	100,000
			<u> </u>						
			<u> </u>						
0	50,000	0	8815 ELECTRIC SYSTEM UPGRADES	0	0	0	0	0	
			CAPITAL OUTLAYS						
			77200 Mahinery & Equipment				0	0	
	50.000		TI DOWN CONTROL I DON A DEC						
0	50,000	0	ELECTRIC SYSTEM UPGRADES	-	-	-	-	-	-
0	83,630	65,438	9209 FINANCIAL SYSTEM UPGRADE	0	78,908	70.000	0	0	
U	83,030	03,438	CAPITAL OUTLAYS	0	78,908	78,908	U	U	
			7600 Computer Hardware				0	0	
			7650 Computer Haraware 7650 Computer Software				0	0	
			7030 Computer Software				0	U	
0	83,630	65,438	FINANCIAL SYSTEM UPGRADE	-	78,908	78,908		_	
- 0	03,030	05,750	THE STOLET OF GREEN		70,700	70,700	<u> </u>		
0	150,000	0	8900 DISTRIBUTION 4KV SYS CHANGEOUT	50,000	200,000	10,000	0	0	
	,		CAPITAL OUTLAYS	2 3,000		25,500			
			77200 Machinery & Equipment				0	0	
0	150,000	0	DISTRIBUTION 4KV SYS CHANGEOUT	50,000	200,000	10,000	-	-	-
				,	•				
0	211,600	85,986	8825 LED STREETLIGHTING	40,000	138,500	40,000	40,000	40,000	40,00
			CAPITAL OUTLAYS						
			77200 Machinery & Equipment				40,000	40,000	40,00
			_						

TOWN OF CULPEPER Light & Power - Capital FY19 BUDGET

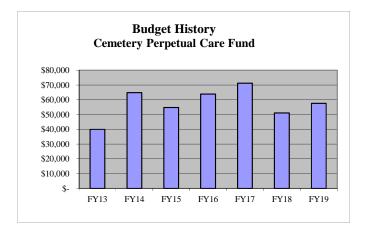
							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED				PROPOSED	
0	211,600	85,986	LED STREETLIGHTING	40,000	138,500	40,000	40,000	40,000	40,000
0	316,900	7,265	08818 OAKLAWN RECONSTRUCTION	0	309,635	5 0	0	0	
U	310,900	7,203	SERVICES - PURCHASED, SHARED, INTERNAL	0	309,032	5 0	0	U	
			75216 Engineering Services				0	0	
			CAPITAL OUTLAYS				U	U	
			77040 Infrastructure				0	0	
			77200 Machinery & Equipment				0		
		*							
0	316,900	7,265	OAKLAWN RECONSTRUCTION	-	309,635	-	-	-	-
5,751	150,000	92,127	9010 SUBSTATION UPGRADES	0	45,432	2 35,130	0	0	
			SERVICES - PURCHASED SHARED, INTERNAL						
			75216 Engineering Services				0	0	
			CAPITAL OUTLAYS 77040 Infrastructure				0	0	
							0		
			77200 Machinery & Equipment				0	U	
5,751	150,000	92,127	SUBSTATION UPGRADES	-	45,432	35,130	-	-	-
			9396 E911 RADIOS	0	(0	0	0	
		*	CAPITAL OUTLAYS						
			77040 Infrastructure				0	0	
0	0	0	E911 RADIOS		_	_		_	
U	U		E911 RADIOS	-	-	-		-	-
0	60,000	139,930	9065 - VEHICLE & EQUIPMENT REPLACEMENT	0	(0	0	0	
	00,000	,	CAPITAL OUTLAYS						
			77500 Vehicle & Equipment Replacement				0	0	
			<u> </u>						
0	60,000	139,930	VEHICLE & EQUIPMENT REPLACEMENT	-	-	-	-	-	-
-	1,403,080	514,931	sub-total of all capital projects	205,500	1,082,204	224,038	140,000	140,000	140,000
			9990-CONTINGENCY - UNRESERVED						
			89990 Contingency - Reserved						
			89991						
0	0	0	CONTINGENCY - UNRESERVED	-	-	-		-	
		-							
_	1,403,080	514,931	TOTAL EXPENDITURES	205,500	1,082,204	224,038	140,000	140,000	140,000

CEMETERY PERPETUAL CARE FUND

Mission:

To provide a corpus from which interest earnings provide sufficient funds for capital improvements to Fairview Cemetery.

Budget and Staff Resources:



		Budget	& Staffing	g Summary	,	
	FY17	FY18	FY18	FY19	FY19	FY19
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	<u>Adopted</u>
Authorized Persons Expenditures	-	-	-	-		-
Personnel	-	-	-	-	-	-
	71,238	51,100	51,100	57,500	57,500	57,500
Personnel						57,500

Major Highlights for FY19:

Total Budget Increase

\$

6,400.00

One hundred percent (100%) of the revenue generated from the sales of grave spaces is allocated to the Perpetual Care Fund, with no expenditures.

TOWN OF CULPEPER Cemetery Perpetual Care - Fund Summary FY19 BUDGET

								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			OPERA	ATING FUND:						
63,879	819,100	71,238	TOTAL	L CEMETERY PERPETUAL CARE FUND REVENUES	870,200	870,200	870,200	927,700	927,700	927,700
-	819,100	-	9990	CONTINGENCY	870,200	870,200	870,200	927,700	927,700	927,700
-	819,100	-	TOTAL	EXPENDITURES	870,200	870,200	870,200	927,700	927,700	927,700

TOWN OF CULPEPER Cemetery Perpetual Care - Operating FY19 BUDGET

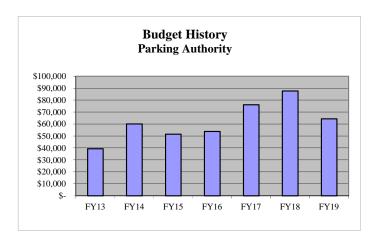
							FY19	FY19	FY19
FY16	FY17	FY17		FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			RESERVE BALANCES						
0	778,000	0	45600 Reserves	819,100	819,100	819,100	870,200	870,200	870,200
			REVENUE FROM USE OF MONEY						
1,164	1,100	2,128	42360 Interest on Investments	1,100	1,100	1,100	7,500	7,500	7,500
			MISCELLANEOUS						
58,300	40,000	69,110	44502 Cemetery Lot Sales	50,000	50,000	50,000	50,000	50,000	50,000
4,416	0	0	42504 Contributions	0	0	0	0	0	0
63,879	819,100	71,238	TOTAL REVENUES / OTHER SOURCES	870,200	870,200	870,200	927,700	927,700	927,700
								-	
								-	
			9990 CONTINGENCY						
0	819,100	0	89990 Contingency	870,200	870,200	870,200	927,700	927,700	927,700
0	819,100	0	CONTINGENCY	870,200	870,200	870,200	927,700	927,700	927,700
								-	
-	819,100	-	TOTAL EXPENDITURES	870,200	870,200	870,200	927,700	927,700	927,700
	Ï								

PARKING AUTHORITY

Mission:

To provide convenient, safe, secure and an aestetically pleasing parking experience. The Authority shall continually maintain, improve, and increase parking opportunities to meet the unique challenges that exist as a result of growth and development in Town.

Budget and Staff Resources:



Budget & Staffing Summary										
	FY17	FY18	FY18	FY19	FY19	FY19				
Category	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	Dept Request	Mgr Proposed	Adopted				
Authorized Persons	-	-	-	-	-	-				
Evnenditures										
Expenditures Personnel	-	-	-	-	-	-				
Expenditures Personnel Operating	- 76,106	- 87,695	- 87,695	- 64,410	- 64,410	- 64,410				
Personnel		87,695 -		64,410	- 64,410 					

Major Highlights for FY19:

Total Budget increase

\$

(23,285)

- Budget decrease primarily due to reduction in repair and maintenance.

'In FY19 the Parking Authority will:

- -Support and assist the Town Council constructing and mangaing additional parking sites for the downtown
- -Implement the Recommended parking lot management plan, as developed by staff and the parking Authority, including improvements to existing parking lots and alleyways.
- -Continue to improve enforcement of parking violations

TOWN OF CULPEPER Parking Authority - Fund Summary FY19 BUDGET

								FY19	FY19	FY19
FY16	FY17	FY17			FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL			ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			OPERATIN	IG FUND:						
55,803	94,775	41,490	TOTAL PA	RKING AUTHORITY FUND REVENUES	87,695	87,695	87,695	64,410	64,410	64,410
53,820	94,775	76,106	8700	PARKING AUTHORITY	87,695	87,695	87,695	64,410	64,410	64,410
-	-	-	9990	CONTINGENCY	-	-				-
53,820	94,775	76,106	TOTAL EX	PENDITURES	87,695	87,695	87,695	64,410	64,410	64,410
		_								

TOWN OF CULPEPER Parking Authority - Operating FY19 BUDGET

							FY19	FY19	FY19
FY16	FY17	FY17	-	FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL		ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
HETCHE	TIVIETUEE	ACTORE	-	ADOLIED	AMENDED	1110	REQUEST	TROTOSED	ADOLIED
			RESERVE BALANCES						
			45600 Reserves						
			FINES AND FORFEITURES						
5,989	6,000	3,632	47340 Parking Fines	4,000	4,000	4,000	5,000	5,000	5,000
			CHARGES FOR SERVICES						
49,848		37,213	47260 Parking - Leased Spaces	40,000	40,000	40,000	40,000	40,000	40,000
0		300	47262 Parking Lot Rental	0	-	0	0	0	C
155		30	47264 Parking - On Street Permits	240		240	100	100	100
10		0	47265 Parking - Duplicate Tags	0		0	0		C
0		315	47270 Parking - One Day Pass	0		0	0	0	C
(199)	0	0	45550 Miscellaneous	0	0	0	0	0	C
			GRANT/REVENUE FROM GOVT						
			Grant-Local Govt						
0	48,535	0	44960 Transfer from General Fund Reserves	43,455	43,455	43,455	19,310	19,310	19,310
0	46,333	0	44900 Transfer from General Fund Reserves	43,433	43,433	43,433	19,510	19,510	19,310
55,803	94,775	41,490	TOTAL REVENUES / OTHER SOURCES	87,695	87,695	87,695	64,410	64,410	64,410
33,003	74,773	71,770	TOTAL REVERVEES OTHER SOURCES	01,075	07,075	07,073	04,410	04,410	04,410
			8700-PARKING AUTHORITY						
0			0700-1 ARRING ACTION 11	0	0	0		0	
	37,635		SERVICES - PURCHASED, SHARED, INTERNAL		- O	· ·		0	
0	,	31,341	53249 R&M - Misc. / Other	32,845	32,845	32,845	10,000	10,000	10,000
	,	-	Remove existing landscape and replace for			,			
			E Culpeper St Lot						
37,044	42,000	34,122	53250 Maintenance Service Contract	42,000	42,000	42,000	42,000	42,000	42,000
			Contract with Public Works						
8,196	9,560	8,544	53270 Rental of Street Lights	9,560	9,560	9,560	9,560	9,560	9,560
1,023	1,050	505	52400 Printing and Binding	1,050	1,050	1,050	1,000	1,000	1,000
			Advertising						
			Parking Authority Recovery Services						
0	0	0		0	0	0	0	0	(
			OTHER CHARGES						
		==	Electrical Services						<u> </u>
53		53	52710 Postal Services	700	700	700	300	300	300
1,490		1,540	55860 Public Official Liability	1,540	1,540	1,540	1,550	1,550	1,550
6,000	0	0	55946 Lease-Parking Spaces (Ann Wingfield)	0	0	0	0	0	(
0	0	0	Lodging 52015 Meals	0	0	0	0	0	
0		0	32013 Meais	0		0	0	0	0
U	0	U	MISCELLANEOUS ITEMS	0	U	U	0	U	U
			Dues & Assoc. Memberships						
0	0	0	52295 Bad Debt Expense	0	0	0	0	0	0
0	0		Office Supplies	0	U	U	0	0	
			Books, Subscriptions & Education						
13	30	0	52660 Operating Supplies	0	0	0	0	0	0

TOWN OF CULPEPER Parking Authority - Operating FY19 BUDGET

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
53,820	94,775	76,106	PAR	KING A	AUTHORITY	87,695	87,695	87,695	64,410	64,410	64,410

TOWN OF CULPEPER Parking Authority - Operating FY19 BUDGET

									FY19	FY19	FY19
FY16	FY17	FY17				FY18	FY18	PROJECTED	DEPT	MGR	COUNCIL
ACTUAL	AMENDED	ACTUAL				ADOPTED	AMENDED	FY18	REQUEST	PROPOSED	ADOPTED
			9990	CONT	INGENCY						
				9990	Contingency						
-	-	-	CON	TINGE	CNCY	-	-	-	-	ı	
53,820	94,775	76,106		TOTAL	L EXPENDITURES	87,695	87,695	87,695	64,410	64,410	64,410