

TOWN OF CULPEPER  
SCHEDULE OF FINES AND FEES

CODE SECTION	DESCRIPTION	FEE
<b>ENGINEERING</b>		
§ 7-26	Erosion Control Plan Review - First Acre	\$25
	Per Acre Thereafter	\$1
§ 7-28	Land Disturbing Permit (Agreement in Lieu of Plan)	\$25
	Single Family Dwellings - Not Part of a Larger Subdivision	
	Overtime, Weekend & Holiday Inspections	\$160
	Per Hour if More Than 4 Hours Are Needed	\$40
§ 22-68	Re-Inspections - Base Fee	\$25
	Additional Per Linear Foot of Roadway	\$0.10
	Additional Per Linear Foot of Utility	\$0.05
	Additional Per Major Utility Structure (Manhole, Fire Hydrant, etc.)	\$1.00
<b>STREETS</b>		
§ 21-92	Permit to Break, Dig Up, Open or Cause to be any Street, Alley, Sidewalk or Other Public Place or Portion Thereof	\$100
	Permit Renewal Fee	\$25
§ 21-251	Franchise Fee - Underground Conduit (Per Linear Foot) effective 1/1/2022	\$1.37
<b>REFUSE</b>		
§ 20-76	Sanitation Equipment Replacement Fee	\$2
	Paid on Utility Bill (Monthly/Per Cart)	
	Residential Purchase of Additional Carts (Per Cart)	\$65
	Commercial Trash (Monthly/Per Cart)	\$13
§ 20-32	Commercial Trash 3 Times Per Week (Monthly/Per Cart)	\$39
	Historic District Food Service Locations Only	
<b>POLICE</b>		
	Administrative:	
	Fingerprinting (Town Residents)	\$5
	Fingerprinting (Non-Residents)	\$15
	Parking:	
	1st Offense	\$10
	2nd Offense	\$25
	3rd and Subsequent Offenses	\$50
	Court Charges	\$61
	Late Fee After 30 Days	\$10

Please note this schedule is not all inclusive.

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<b>TREASURER</b>		
	Boating Permit - Two Years	\$20
	Boating Permit - Two Consecutive Days	\$5
	Delinquent Collection Fee	\$25
	DMV Stops	\$35
	Fishing Certificate - Two Years	\$20
	Fishing Certificate - Two Consecutive Days	\$5
	New Utility Service Application	\$25
	Returned Check Fee	\$35
	Unauthorized Use of Meter - Theft of Service	\$250
		Plus Usage

<b>UTILITIES - GENERAL</b>		
§ 24-34, 110, 155	Late Fee for Bills Unpaid One Day After Due Date	\$1.50 or 2% of Bill Whichever is Greater
	Delinquent Fee for Bills Unpaid Eleven Days After Due Date	\$25
§ 24-34, 110, 130, 155	Service Notice to Disconnect Utility Services for Non-Payment	\$50
	Second Trip to Reconnect Services if No One is Home	\$50
	After Hours Reconnect Services Mon-Fri 5pm-8pm, Sat-Sun 8am-4pm	\$100

<b>UTILITIES - ELECTRIC</b>		
§ 24-37	Electric Meter (Set/Placed) Based on Service	Varies
	Electric Meter Re-Read	\$20
§ 24-42	Electric Meter Test - Request by Customer	
	First Request	No Charge
	Second Request (Within 12 Months)	\$25
	All Additional Requests	\$25
	Electric Line Extensions (Per Lot)	
	In-Town Major Subdivisions - Lots Not Exceeding One Acre	\$4,500
	In-Town Major Subdivisions - Lots One to Two Acres	\$5,000
	In-Town Major Subdivisions - Lots Larger than Two Acres	\$7,500
	In-Town Underground Service to Single Lot, Lots in Minor Subdivisions or Small, Single Phase Commercial	\$2,000
	Additional Per Foot Over 125'	\$3.50
	In-Town Overhead Service to Single Lot, Lots in Minor Subdivisions with Single Phase Commercial	\$1,500
	Additional Per Foot Over 125'	\$3.50
	Additional for Each Pole >1	\$550
	In-Town Large Commercial and Industrial Users, Three-Phase Service	\$6,000
	Additional Per Foot Over 125'	\$3.50
	Additional for Each Pole >1	\$550
	Service Changes, Overhead to Underground, Service Heavy-Up	Time & Material
§ 24-37	Electric Service - Security Deposit (Residential & Commercial)	\$250
§ 24-32	Electric Rate Schedule	Varies
§ 24-44	Non-Franchise Agreement Pole Attachments (Annually Per Pole)	\$25

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<b>UTILITIES - WATER &amp; SEWER</b>		
§ 24-95	Water Main Connections - Residential Only Commercial and Industrial Water Connections are Based Upon Meter Size and Consumption Existing Dwellings Converting from Private Well to Town Water will be Charged 50% of the Current Tap Fee	Varies
§ 24-96	Water Meter Test - Request by Customer  First Request Second Request (Within 12 Months)	No Charge \$25
§ 24-96	Monthly Water Rates	Varies
§ 24-100	Water Meter (Set/Placed) Based on Meter Size	Varies
	Water & Wastewater Service Deposit (Residential & Commercial)	\$50
	Water Sales (Bulk) - Minimum Charge	Varies
	Water Sales (Bulk)	Varies
§ 24-149	Sewer Connections - Residential Commercial and Industrial Connections are Based Upon Meter Size and Consumption Existing Dwellings Converting from Private Septic Tank to Town Sewer will be Charged 50% of the Current Tap Fee	Varies
	Monthly Sewer Rates	Varies
	Sewer - Flat Rate	Varies
§ 24-202	Permit and Inspection Fee for Residential or Commercial Sewer Permit Re-Inspection Fee for Subsequent Field Inspections	\$50 \$25
§ 24-202	Permit and Inspection Fee for Industrial Sewer Permit Re-Inspection Fee for Subsequent Field Inspections	\$100 \$50
§ 24-183	Permit and Inspection Fee for Private Sewer System Permit Re-Inspection Fee for Subsequent Field Inspections	\$100 \$50
	Septage Hauler's Fee	Varies
§ 24-241	Significant Industrial User Wastewater Contribution Permit (5 Years)	\$2,000
	Review of Out-Of-Town Water and Wastewater Service Requests (Apply to the Entire Tract of Land to be Developed)	
	Per Acre; Minimum Charge of \$500 and Maximum Charge of \$5,000 for Properties within the Mountain Run Lake and Lake Pelham Watersheds	\$50
	Per Acre; Minimum Charge of \$250 and Maximum Charge of \$2,500 for Properties Outside the Above Mentioned Watersheds	\$25

<b>UTILITIES - TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES</b>		
	Commercial Attachment to Town facilities including, but not limited to, water tanks  Negotiated by Town Manager (per provider/per month)	\$2,000 minimum
	Non-Commercial Attachment to Town facilities including, but not limited to, water tanks  Negotiated by Town Manager	

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<b>PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
<b><i>FACILITIES STANDARDS MANUAL</i></b>		
	Sec. 2.200, Fire Protection Flushing or Testing	\$30
<b><i>MISCELLANEOUS - COPIES</i></b>		
	Comprehensive Plan	
	Hard Copy	\$30
	CD	\$15
	11"x17" Maps (Pack of 15)	\$10
	Large Transportation Map (30"x42")	\$10
	Large Future Land Use Map (30"x42")	\$10
	Facilities Standards Manual	\$20
	Capital Improvements Plan (CIP)	
	Hard Copy	\$20
	CD	\$15
	Maps (Each)	\$5
	Miscellaneous Documents (Per Page)	\$0.25
	Subdivision Ordinance	\$7
	Water and Sewer Specifications	\$25
	Zoning Ordinance	\$15
<b><i>SUBDIVISION ORDINANCE</i></b>		
§ 22-38	Penalty for Violation of Chapter      Each day constitutes a new violation	\$10-\$1,000
§ 22-108	Minor Subdivision Plats or Plans (including Boundary Line Adjustments/Lot Consolidations)	\$150
§ 22-108	Preliminary Plan	\$250
	Plus Per 1,000 sq. ft. of site area	\$20
§ 22-108	Final Plat, Record Plat	
	5 Acres or Less	\$50 + \$10 per lot
	More than 5 Acres	\$100 + \$10 per lot
	Minor Revisions, Subsequent Submissions	\$50
§ 22-108	Other Plat Review (Including ROW, Easement, Etc.)	\$50
§ 22-118	Vacation of Plat or Deed of Vacation	\$150
<b><i>ZONING ORDINANCE</i></b>		
§ 27-29	Zoning Verification/Compliance Letter	\$25
§ 27-131	Architectural Certificate of Finding	No Charge
§ 27-238	Sign Permits (Per Square Foot of Sign)	\$1 \$25 minimum
§ 27-263	Change of Use Permit	
	Site Inspection Required	\$50
	No Site Inspection Required	No Charge
§ 27-266	Major Site Plan, Major Subdivision Submissions (Residential, Commercial & Industrial)	\$250
	Plus Per 1,000 sq. ft. of site area	\$20
	Minor Revisions, Subsequent Submissions	\$50
§ 27-266	Minor Site Plan (Including SFD/SFA on Existing Lot)	\$50
§ 27-352	Certificate of Occupancy	\$40
	Re-Inspection	\$25
	Weekend or Holiday Re-Inspection	\$160 minimum
§ 27-352	Zoning Permit	
	Residential	\$25
	Other	\$100

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§ 27-353	Violations & Penalties:		
§ 27-352, 353		Administration & Enforcement	\$100
§ 27-51, 62		District Regulations	\$100
§ 27-97		Flood Hazard Areas	\$100
§ 27-127, 130, 132		Historic District	\$100
§ 27-158, 159		Landscaping	\$50
§ 27-181, 185		Nonconforming Uses	\$100
§ 27-206, 209		Parking	\$100
§ 20-2		Refuse	\$50
§ 21-3, 27-238, 241		Signs	\$50
§ 20-4		Towing Inoperable Vehicles (Per Vehicle)	\$50
§ 27-428, 429		Watershed Protection District	\$100
§ 27-376	Text Amendment Ordinance Request		\$500
§ 27-377	Rezoning Application		\$1,000 + \$100/Acre
§ 27-402	Variance Application or Zoning Appeal to Board of Zoning Appeals or Town Council		\$300
§ 27-404	Variance Application - Administrative		\$50
§ 27-451	Conditional Use Permit		\$750
	Public Hearing Advertising (per hearing)		\$250
	<b>OTHER</b>		
	Commercial Burning Permit		\$25
§ 11-43	Parking Permits (Downtown Lots)		<i>See Parking Authority Fee Schedule</i>
§ 11-43	Parking Permits (Residential)	First Permit (Per Eligible Residence)	No Charge
		Each Additional Permit (Per Year)	\$30
§ 15-3	Parks & Recreation	Pavilion Rental	\$50
		Major Events for Residents at Any Park	\$100
		Major Events for Non-Residents at Any Park	\$300
	Boat Dock Permit (5 Years)		\$50
<b>OTHER / MISCELLANEOUS</b>			
§ 16-30	Solicitor's Permit		\$20
§ 21-47	Major Event Security Plan		\$100

Attest:

  
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 Town Clerk

