



# TOWN OF CULPEPER

400 S. Main St., Suite 105 • Culpeper, VA 22701  
(540) 829-8240 • FAX (540) 829-8249  
Email: ClerksOffice@culpeperva.gov  
[www.culpeperva.gov](http://www.culpeperva.gov)

Town Clerk  
Ashley R. Clatterbuck

Deputy Town Clerk  
Katherine Maines

## APPLICATION FOR TOWN OF CULPEPER, VIRGINIA CIGARETTE TAX STAMPS

**Mail form and payment to:**

**Town Clerk's Office, 400 South Main Street, Suite 105, Culpeper VA 22701**

Federal ID No.: \_\_\_\_\_

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

The above-named applicant hereby applies to the Town of Culpeper for the following number of rolls of cigarette stamps:

# of rolls \_\_\_\_\_ x 15,000/roll = \_\_\_\_\_ stamps @ \$.15 each = \$ \_\_\_\_\_

LESS: Discount of three percent (3%) = \$ \_\_\_\_\_

TOTAL TAX = \$ \_\_\_\_\_

Mailing Fee: \$10.00 per roll = \$ \_\_\_\_\_

**TOTAL AMOUNT DUE = \$ \_\_\_\_\_**

**\*\*\*MAKE CHECK PAYABLE TO THE TOWN OF CULPEPER\*\*\***

All orders are shipped Priority Mail (2-3 day delivery). If you wish to have the stamps sent by FedEx, an account number must be provided: \_\_\_\_\_  
(account number)

### TOWN CLERK'S OFFICE USE ONLY!!

#### SERIAL NUMBERS

Order filled for \_\_\_\_\_ roll(s) of stamps

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

Total collected: \$ \_\_\_\_\_

MUNIS Application No.: \_\_\_\_\_

\_\_\_\_\_  
Initials

\_\_\_\_\_  
Date