

**CLYDE W. RODDY PUBLIC LIBRARY BOARD
BYLAWS**

ARTICLE I. NAME

This organization shall be known as the Clyde W. Roddy Public Library Board.

ARTICLE II. OBJECT

This board is organized to foster and promote library development in the City of Dayton and the surrounding area.

ARTICLE III. MEMBERSHIP

This board shall consist of seven members.

Library Board members may serve for two (2) consecutive terms of three (3) years. At the end of two (2) consecutive terms, a Board member must be off the Board for three (3) years before serving again as set forth in the TCA 10-3-103.

The Board on a majority vote will recommend candidates to the City Council for appointment to serve as Board Members to fill unexpired terms as well as to succeed Board members whose terms have expired.

ARTICLE IV. OFFICERS AND DUTIES

The officers of the Board shall be a chair and a secretary.

The chair shall preside at meetings of the Board, authorize calls for special meetings and generally perform all duties associated with the office of chair under supervision of the City of Dayton.

The secretary shall keep true and accurate minutes of all meetings of the Board, shall issue notice of all regular meetings and shall perform such other duties as are generally associated with the office of secretary.

ARTICLE V. ELECTION OF OFFICERS

Officers will be elected by a majority vote in June of each year with no term limits, and shall take or continue office at the next meeting.

ARTICLE VI. MEETINGS

Meetings shall be held each month on the first Thursday at 1:30 p.m. in the library conference room with a minimum of six meetings per year. The Board may determine alternate meeting dates, times and locations at any regular meeting provided it is an item on the printed agenda.

Special meetings shall be called at the direction of the chair or on the call of three Board members, or at the written request of the City Council for the transaction of business as stated in the call for the meeting. Except in case of emergency at least 48 hour's notice shall be given.

A quorum for the transaction of business at any meeting shall consist of 4 of 7 members of the Board present in person.

All Board meetings shall be held in compliance with Tennessee's Open Meetings Law (TCA 8-44-101 through 8-44-108).

The rules contained in the Robert's Rules of Order, latest revised edition, shall govern the parliamentary procedure of the meetings.

ARTICLE VII. LIBRARY DIRECTOR

The library director shall be considered the executive officer of the library under the direction and review of the City Manager/City Council. The director shall act as technical advisor to the Board and shall be invited to attend all Board meetings but shall have no vote.

ARTICLE VIII. GENERAL

These bylaws may be changed, amended or repealed at any meeting by a majority vote provided each member has been duly notified in writing ten (10) days in advance of the intent to do so.

These bylaws replace all prior bylaws governing the Clyde W. Roddy Public Library Board.

Dated March 1, 2018

Tom Davis, Board Chairman
Clyde W. Roddy Public Library