

THE CLYDE W. RODDY PUBLIC LIBRARY
May 4, 2023 Board Meeting

The Clyde W. Roddy Public Library Board met Thursday, May 4, 2023 at the library. The meeting was called to order by Chairman Bruce Morgan. Other board members present were: Josh Roddy, Cameron Burton, Brenda McPheeters, Faith Young, Kristi Dyer, as well as Library Director Brittany West and Nikki Branham-Snyder, Assistant Director of the Ocoee River Regional Library.

There were no citizen requests. The April minutes were reviewed and a spelling corrected. They were then with a motion by Cameron and second by Josh. The **motion** carried.

OLD BUSINESS:

The library checking account signatures needed to be updated at the bank. Bruce Morgan and Shirley Lacey had been planned as backups on the library account. (Currently the library director, city recorder and mayor can sign.) Faith Young made a motion that the chair, Bruce Morgan and board member Josh Roddy, be authorized as back up signatures since Shirley is not available right now. Cameron 2nd the motion and it carried.

Board replacements for the 2 outgoing board positions of Brenda McPheeters and Faith Young, were discussed. Several people were listed as possible candidates: Linda Able, Candace Graham, Jill Sullivan, Jamie Ridley, Angie Smith, Polly Revis and Kate Calland. Both Linda Abel and Kate Calland are very active with the library at this time. A motion was made by Cameron Burton that pending their acceptance, Linda Abel and Kate Calland be nominated for the upcoming vacancies. Kristi Dyer seconded the **motion** and it carried. The library director will contact them for their acceptance. They will then be brought before the Dayton City Council in June for approval as library trustees to begin in July 2023. Policy and Procedures updates will be continued at a later date. The Regional library had a list of suggestions that would help in organizing and reviewing specific needs of the library. A called session may be needed to work on this project so it will be reviewed on the July agenda.

NEW BUSINESS:

There was no new business.

DIRECTORS REPORT:

Brittany had a budget meeting with Michelle Horton, Dayton City Recorder. They will be meeting again before presenting the library budget to the council.

Credit Card use by the library was not approved by the Dayton City Council as some wording needed changes. This will be reviewed again after corrections/changes are made.

Assistant Library Director, Angie Nelson, is out on sick leave for another month.

The Strawberry Festival Parade float decorating is starting and staff are excited about their ideas.

The summer reading program "Altogether Now" will be in June and staff are preparing for this month long activity. They are still seeking a major sponsor for this program. LazyBoy gave a \$3,500 donation for the Library account on May 3rd.

Discussion: staff would like to get into the schools to read books and introduce the library to students. Cameron suggested starting in K thru 2 at Dayton City School.

The April monthly report showed some added materials with a total physical collection of 63,784. The total library circulation number was 10,501 with 18,331 total borrowers. Programs were well attended with 21 programs and a total attendance of 308. The young adult program continues to grow with 13 attendees. One on one technology had 35 sessions. There were 3,495 library visits with 36 new library cards issued. The financial report showed activities leading toward the end of the fiscal year in June.

REGIONAL REPORT:

Nikki reviewed the new state open meetings law, senate bill NO 27, T.C.A. Title 8, Chapter 44, Part 1. Agenda's and meeting notices are addressed and will require 48 hour prior notice for library board meetings.

Upcoming Training includes Archivist training and Collection Development. Cameron and Josh have both completed their Library Trustee Certification training which positively affects Technology grants for the library. READS overdrive has ended so LIBBY is the current service.

The next board meeting is scheduled for Thursday, July 6th.

Submitted by
Faith Young, Board Secretary