

## THE CLYDE W. RODDY PUBLIC LIBRARY

FEBRUARY 2, 2023 Board Meeting

The Clyde W. Roddy Public Library Board met Thursday, February 2, 2023, at the library. The meeting was called to order by Chairman Bruce Morgan. Other board members present were Josh Roddy, Cameron Burton, and Kristi Dyer, with Brittany West (director) and Nikki Branam-Snyder (from Ocoee Regional Libraries) also in attendance. Absent: Faith Young and Brenda McPheeters.

### OLD BUSINESS:

An item from the January minutes: Kristi was concerned about having missed a rescheduled meeting with the City Council with Brittany (further discussing the credit card machine), but Brittany assured her it was not a big mistake and she was not needed. The board unanimously approved the January minutes with a motion made by Josh Roddy and a second by Cameron Burton.

We began discussing the Bylaws. Under Article III., Bruce reminded us that we elected a vice chair in the summer of 2022, and we agreed the Bylaws need to include this position in the future. This position provides for a presider of meetings when the chair is absent. Bruce also said bylaws should stipulate more specific starting and ending dates – Term begins in July and goes until end of third year's June. Josh and Kristi had questions about the verbiage "no term limits" in Article V. but were informed this pertained only to the election of officers within the board, not the board members' defined limits (three years). Brittany will handle the rewrite and include it for approval or further editing at the March meeting. (At a question from Cameron, Nikki explained there are term limits to board members' positions as of 2017 because there were monopolies within several libraries across the state, and it was hindering forward progress. It is good to have fresh ideas and perspectives.) Following a motion by Cameron and a second by Josh, the board unanimously approved the aforementioned changes.

### NEW BUSINESS:

No new business to report.

### DIRECTOR'S REPORT:

Brittany will attend a meeting with the City Council on Monday, February 6. She is seeking their approval to apply for two grants: A Story Book Walk grant and a Wal-Mart Cyber Front Door grant. She would like to see the addition of a Storybook Walk at Pendergrass Park. A Storybook Walk (SBW) is an educational and recreational item that consists of several placards containing laminated book pages under acrylic, posted at child-level along a well-marked trail. Children come to placards and read the page, then do the physical activity suggested and move on to the next placard. They go on til they complete the book. There are options to include QR codes for the library, as well as advertisements by local banks, etc., at the end. Many libraries have SBWs across the state of TN, but there are not very many in our area yet. The cost is \$3-4,000 for 17 boards. The Wal-Mart grant would be applied to the Summer Reading Program and would request \$2,000.

There are many upcoming programs for the month of February. See the library's flier for details.

The Summer Reading Program's theme has been named: All Together Now.

The Monthly Report shows that print materials are somewhat down, following deletion of 279 items. Audio and video materials increased, bringing the Clyde W. Roddy Public Library's physical collection to 54,430 items. Adding the regionally owned items (9,082), total physical collection is 63,512. The local electronic collection is 137. January circulation total (11,906) is up from December, with our children's circulation significantly increased. Issued cards were 47 adults and 11 children, with deletions of old cards found in the library (17 adult/7 child) adjusting those numbers. Program numbers were down from December, but that is to be expected. Children's programs are increasing in number, and Toddler Time story hour is getting a great response.

On Tuesday, February 7, Brittany will meet with City Recorder Michelle Horton. This meeting is to discuss the library's funds. The library will run out of money for print materials very soon, but Brittany was assured not to worry about this. Bruce asked if this was legal, and Nikki responded that because the City only moved line items within the budget and did not adjust bottom line, it is completely within bounds. The movement was due to staff changes, with the money going to insurance, retirement, and social security. Nikki also informed us if the City makes an amendment to the budget, that becomes the new budget for the following year. Brittany will report on the outcome of this meeting at our next board meeting in March.

Brittany informed us of a homeless man who has been daily visiting the library and soliciting money and rides from librarians. Brittany kindly put a stop to that, but he is still coming around, leaving offensive odors, and putting the librarians on edge. He was discovered vaping on the floor, so an officer was called to assist. Officer Blevins got him to move on temporarily, but he was back the next day. The board has agreed to issue a ban to this gentleman, which was enforced by an officer on Thursday, February 2, 2023. The ban will be lifted August 2, 2023.

#### REGIONAL REPORT:

Nikki encouraged us to keep going with our trustee certifications, as Ocoee is quite low in comparison with other library boards across the state. There are training opportunities coming up which include: a Library for Accessible Books and Media (LABM) workshop and a workshop for Creating Inclusive and Accessible Storytimes.

Nikki presented certificates to the library for its Core Competency completion and to Cheryl Jones for attending a recent workshop.

Respectfully submitted,

Kristi Dyer, board member