

THE CLYDE W. RODDY LIBRARY
April 6, 2023 Board Meeting

The Clyde W. Roddy Public Library Board met Thursday, April 6, 2023 at the library. The meeting was called to order by Chairman Bruce Morgan. Other board members present were: Josh Roddy, Shirley Lacy, Brenda McPheeters, Faith Young, as well as Library Director Brittany West and Nikki Branham-Snyder, Assistant Director of the Ocoee River Regional Library. One citizen, Linda Frost was also present.

There were no citizen requests. The March minutes were reviewed and approved with a motion by Josh Roddy and second by Shirley Lacy. The motion carried.

OLD BUSINESS:

The amended by-laws were approved with a motion by Faith Young, Josh seconded the motion and it carried.

NEW BUSINESS:

A discussion regarding possible replacement board members listed Polly Revis, Jill Sullivan, and Candace Graham. The next meeting will conclude the list with additions from Brittany from some active library patrons. A vote for two replacement members will be taken in May in order to present the names to the City Council for approval. New members will start in July.

The Policy and Procedure Manual was then discussed, looking at some of the first pages. Since it was revised in 1998, several obvious changes will need to be made. The number of trustees now is 7 and that also effects the quorum. There were no problems with the mission statement and core values.

The approved, amended by-laws will replace the old by-laws section.

Nikki directed the group to look at public policies only, separating out the procedures which are currently included. Brittany will do a Google Docs with typo corrections, current policies and deleting procedures so policies can be the focus and board members will be able to see the document in real time. Several things were discussed including: adding collection development, deciding on a fire arms policy that is compliant with current law, (would need a specific signage if guns are prohibited), looking at parental responsibility regarding behavior, book selection, including ages of unattended children (Nikki will get some examples and look at changing the age from 14 to 10), listing dogs/miniature horses as "service" animals (with legal consult), and adding scootering to skateboarding and rollerblading as prohibited activities on the premises. This review looked only at the first 6 pages. Reviewing policies will continue at future meetings.

DIRECTORS REPORT:

Brittany will have a formal budget meeting with Michelle Horton, City Recorder, this coming Monday morning. This will be her first formal budget meeting and she is getting numbers and information ready. She is anxious to see about needed funding.

Angela's surgery went well but she is out for a few weeks.

Library staff are working on the summer reading program "All Together Now" with a focus on community experiences. The grand prize for the summer reading program will be a great vacation for some family. A Float for the Strawberry Festival will again focus on this program.

Brittany is also working on the County Fair Family night for the Chamber of Commerce. Programs and library attendance are increasing with the library using every inch of space with all the rooms crowded.

The March monthly report showed some added materials with a physical collection of 63,633. The total library circulation number was 11,528 with 18,295 total borrowers. Programs were well attended with 22 programs and a total attendance of 318. The young adult program continues to grow. One on one technology has increased due to a glitch with google sending READS inquiries from across the state to our library. There were 4,012 library visits with 43 new library cards issued. Volunteers from Bryan College did a lot of work for 32 volunteer hours.

REGIONAL REPORT:

Nikki reported that training is coming up, some virtual and one is on TEL resources in our library. She said our library has completed staff training. Upcoming deadlines were reviewed including OverDrive app sun setting on May 1, 2023, so patrons have to transition to LIBBY by that date. Clyde W. Roddy Library has 19,873 READS for this year starting July 2022. No new materials will be added state-wide during this fiscal year unless there is a funding addition.

The next board meeting is Thursday, May 4.