

THE CLYDE W. RODDY PUBLIC LIBRARY

August 3, 2023 Board Meeting

The Clyde W. Roddy Library Board met on Thursday, August 3, 2023 at the library.

Board members present: Bruce Morgan, Kate Calland, Shirley Lacy, Kristi Dyer, and Linda Abel as well as Library Director Brittany West and Nikki Branham-Snyder, Assistant Director of the Ocoee River Regional Library.

Chairman Bruce Morgan called the meeting to order.

There were no citizen requests.

The July minutes were reviewed. A motion to accept as presented was made by Kristi and seconded by Shirley. All present voted "yes" and the motion carried.

OLD BUSINESS: Kristi, Josh and Brittany met to work on updating policies and procedures. Kristi reported that they will provide a section to each board member as they complete it. Board members will have time to review the updates before each board meeting. Nikki clarified policies vs procedures as they affect patrons and employees. Board members also discussed people living in other counties checking out our library books/materials. Brittany said that there is a homeschool library card and that families may check out unlimited materials.

There were questions about the after-school tutoring program. Brittany stated that she had spoken with a few retired teachers about restarting the program. There was not enough interest. Also, Bryan College is no longer interested in providing tutoring at the library.

NEW BUSINESS: There was no new business.

DIRECTOR'S REPORT: Brittany reported that the new laminator is in place. Patrons will be charged \$2.00 per running square foot for lamination. As mentioned earlier, she also met with the Policy and Procedure Committee. They will provide sectioned updates as they are completed for the Board to review and adopt. Story Hour has restarted on Wednesdays with a theme of "Around the World". Brittany met with personnel at the Chattanooga Public Library to discuss historical collections. A grant for archive development is available that she is interested in applying for. Also, she would like to have at least one employee certified as an

archivist. She is working to obtain passes to Creative discovery Museum and the Chattanooga Aquarium Families will be able to check out the passes. The Roddy Library will be participating in the Rhea County Fair with a booth, crafts and kid's events. Upcoming activities include Munch A Lunch, Beginners' READS class, adult craft, Bingo, Family game Night, Movie Night and /basic computer.

The July monthly report showed a total physical collection of 63,763. The total circulation was 12,327. Nikki brought a calendar of training events for board members and employees. She also provided a letter from Tre Hargett, Tennessee Secretary of State, concerning Public Library Service Agreements. This document must be completed by January 1, 2024.

There was no further business to discuss. Chairman Bruce Morgan adjourned the meeting.

The next board meeting is scheduled for Thursday, September 7 at 1:30.

Respectfully submitted,

Linda Abel