

**CLYDE W. RODDY PUBLIC LIBRARY
NOVEMBER 4, 2021 BOARD MEETING**

The Clyde W. Roddy Public Library Board met Thursday, November 4, at the library with Tom Davis, chairman, presiding. Other board members present were Faith Young, Diana Nevans, Bruce Morgan, Brenda McPheeters and Jo Anne Cowden, as well as Brittany West, library director. Also present was Nikki Branam-Snyder, assistant director of the Ocoee Regional Library.

OLD BUSINESS: The board discussed the Public Records Policy which had been corrected since the October meeting. Bruce moved to accept the policy; Faith seconded and all voted to approve the corrected copy.

Brittany noted that the grant she had applied for had been fully funded (approximately \$24,000), and it will be “official” when she receives the contract.

The board congratulated Brittany and staff for the wonderful retirement party held for retiring director, Kay Madewell, on November 1.

NEW BUSINESS: The board welcomed Brittany as the new library director. Brittany said the library has a new employee, Lynn Byrd, chosen from 14 applicants, who will be the library page beginning November 15.

The minutes from the October meeting were read with Diana moving to accept; Faith seconding and all voting to accept the minutes as read.

Brittany spoke to the board about her plans as the new director. In the next two months, she will get input from her staff as to any ideas they have for the library. Holly will take over the children’s story hour in January, as Brittany will be working on community involvement including the Chamber, Historical Society and other local organizations. Training tracker numbers for the month included Brittany, 19.5; Angela, 5; Kimmie, 2.5; Holly, 8.5; Cheryl, 2.5.

CIRCULATION: Brittany noted a total of all Roddy library materials at 52,746. Total of all circulation was 7,183; live views from two virtual programs were 359, and four recorded programs garnered 2,348 views. She said the library is opening up now for in-house live programming, and the staff is hoping to have the Santa Claus picture program in December.

OCOEE REGION: Nikki distributed READS numbers for the region, with Roddy library having 2,001 READS circulation. She presented two certificates to Brittany for participation in training workshops and told about many training opportunities in November and December including a TSLA Lunchtime Speaker series, November 5; Crisis Communication Strategies, November 9; Onboarding and Corrective Coaching, November 18; PLMI alumni reunion December 6; Long Range Planning, December 9 and Genealogy Resources, December 16.

Faith moved to adjourn, Bruce seconded, all approved. The next meeting will be December 2.

Respectfully submitted,
Jo Anne Cowden, Secretary