

CLYDE W. RODDY LIBRARY BOARD
JULY 1, 2021 MEETING

The Clyde W. Roddy Public Library Board met Thursday, July 1, at the library with board members Bruce Morgan, Diana Nevans, Shirley Lacy and Jo Anne Cowden attending, along with Librarian Brittany West. Nikki Branham-Snyder, assistant director of Ocoee River Regional Library, was also present for the meeting.

OLD BUSINESS:

Brittany shared information on the successful Summer Reading Program with over 330 participating in both virtual and inside programs. The culmination of the program was held on June 25 at Centennial Park with carnival games, animals from the Rhea Animal Shelter and drawings for prizes among the highlights. Brittany will share the complete report at the August meeting.

At May's meeting Kay discussed the possibility of loaning laptops for in-house use only. After perusing several policy examples from other libraries, the Board agreed to adopt the Putnam County Library's policy with the addition of a signature line and date.

Because three board members were absent, the scheduled election of officers was postponed until contact with those absent was made.

NEW BUSINESS: Brittany introduced the new library employee, Holly Reed. Holly will be a full time employee, working in several areas and particularly in library technology.

Brittany distributed information on the Open Records policy which included a request form and the Public Records Policy of the Department of State. The board members approved of this policy implementation.

Minutes from the May meeting were read, with Diana Nevans moving to accept minutes as read; Bruce Morgan seconding and all approving as read.

Brittany distributed June's monthly report, along with the yearly and quarterly reports including the READS program numbers. She noted that 17 TWRA tests were given in June.

REGIONAL LIBRARY:

Nikki distributed the June regional library report including the retirement announcement for long-time Information Systems Specialist, Ernestine Hicks. Information for annual documents, 2021 standards survey, tech grants, training, etc. were included in the report. She also distributed the State of Tennessee's public library service agreement for 2021-22.

The next board meeting is scheduled for Thursday, August 5.

Respectfully submitted,
Jo Anne Cowden, Board Secretary