

THE CLYDE W. RODDY PUBLIC LIBRARY

November 2, 2023 Board Meeting

Board members present: Bruce Morgan, Cameron Burton, Krisit Dyer, Josh Roddy, Kate Calland, Shirley Lacy, Linda Abel, as well as Library Director Brittany West and Nikki Branham-Snyder, Assistant Director of the Ocoee River Regional Library.

Chairman Bruce Morgan called the meeting to order.

There were no citizen requests.

The October 5, 2023 minutes were reviewed. A motion was made by Josh Roddy to accept the minutes and a second was made by Cameron Burton. All members voted "yes", and the motion carried.

There were no requests for public comment.

OLD BUSINESS: Kristi asked for any questions or concerns about installment 1 of the updated policies and procedures. Board members had the opportunity to review this material before the meeting. Cameron Burton made a motion to accept the updates; Shirley Lacy seconded. All members voted "yes", and the motion carried. Kristi will send an email to board members each time a section is updated so there is time for review before a vote is taken.

There was discussion about the age range for the Young Adult room. Previously, the age level had been changed to 8–17-year-old children. Brittany felt that this was too wide of an age range and suggested changing it to 10–17-year-olds. A motion was made by Kristi Dyer and seconded by Camern Burton. All members voted "yes", and the motion carried.

NEW BUSINESS: Kristi attended the Trustee Workshop in September. She presented the information she received. Topics included "A Year In the Life of a Trustee", "Hiring a New Director" and "Succession Planning". Bruce commented that the Library Board does the hiring in most other cities. Nikki encouraged us to work together with the Dayton City Council on this. The Succession Planning needs to be started. This is a plan to keep the library running in case of

emergencies or natural disasters. Bruce commented that we will need 2 board members to push this forward. This will be discussed at our next meeting.

Director Brittany West gave an update on the credit-debit machine. It has been approved and should be ready in a couple of weeks. The recent "Taylor Swift Night" had over 100 attendees, with lots of young adults participating. The library will participate in the Holiday Stroll on November 9. Santa will make an appearance on December 7. Brittany also presented the monthly circulation report.

Nikki reviewed the Tennessee Standards for Public Libraries 2023 report. There were questions about evening and weekend hours which would require hiring additional employees. This would improve our score. There was additional discussion about other scores. ****After the meeting, Nikki emailed updated scores to each board member.**

With no further business to discuss, Chairman Morgan adjourned the meeting.

The next meeting will be on Thursday, December 7 at 1:30.

Respectfully submitted,

Linda Abel