

# **ADDENDUM NUMBER 1**

**FOR THE**

**CITY OF CORCORAN**

**REQUEST FOR PROPOSALS FOR  
PREQUALIFICATION OF INFORMAL BID CONTRACTORS**

**September 11, 2024**

## **ADDENDUM NUMBER 1**

The following additions, deletions, or modifications shall become part of the Contract Documents for the Request for proposals for prequalification of informal bid contractors:

### **REVISIONS TO RFP:**

#### **REVISION:**

Evaluation Criteria has been removed, see the attached revised RFP.

**NOTE:** One copy of this Addendum Number 1 shall be signed by the Contractor and must be submitted with the proposal as an acknowledgment of receipt and the acceptance of this Addendum Number 1.

**Accepted by** \_\_\_\_\_  
Contractor Signature

**Date** \_\_\_\_\_



## **Request for Proposals for Prequalification of Informal Bid Contractors**

**City of Corcoran**

**Date: September 5, 2024**

### **Introduction:**

The City of Corcoran is seeking proposals from qualified contractors for inclusion on our List of Informal Bid Prequalified Contractors. This process is part of our adherence to the California Uniform Construction Cost Accounting Act (CUCCAA), which allows for the streamlined handling of informal bids for various construction projects. The City of Corcoran complies with the provisions of the Uniform Public Construction Cost Accounting Act (UPCCAA) for all projects that fall within the informal bid range. The informal bidding procedures outlined by the UPCCAA will be followed in selecting contractors for the listed projects, ensuring efficiency and transparency in compliance with Sections 22034 and 22032 of the Public Contract Code. Additionally, all construction projects must comply with the Davis-Bacon Act, requiring the payment of prevailing wages to laborers and mechanics employed on construction projects. Contractors will be required to adhere to these wage requirements, including the submission of certified payroll records as part of project compliance. All interested bidders shall contact Joseph Faulkner, Public Works Director, at [joe.faulkner@cityofcorcoran.ca.gov](mailto:joe.faulkner@cityofcorcoran.ca.gov) to be placed on the bidders list.

### **Project Overview:**

The City of Corcoran anticipates several upcoming construction projects valued between \$60,000 and \$200,000 that will require informal bidding as outlined by UPCCAA. In compliance with CUCCAA, we are establishing a list of prequalified contractors who will be eligible to participate in these informal bidding opportunities for projects in this range. The City reserves the right to handle projects under \$60,000 via force account, purchase orders, or negotiated contracts, in accordance with UPCCAA provisions.

**Scope of Work:**

- Construction work typically involves public works projects such as road and sidewalk repairs, sewer and waterline installations, storm drainage systems, and other municipal infrastructure improvements.
- Provide a detailed proposal demonstrating qualifications, experience, and capacity to perform construction work as required by the City.
- Include evidence of licensure, insurance, bonding, and any other relevant qualifications.
- Submit past performance records and references from previous clients.
- Detail any specializations or expertise that would be relevant to the types of projects anticipated.
- Agree to comply with public notification and reporting requirements under UPCCAA.

**Proposal Requirements:**

1. Company Information:
  - Name of company
  - Contact person, phone number, and email address
  - Physical address and mailing address
2. Qualifications:
  - Proof of licensure and bonding for 100% of the project amount
  - Insurance coverage of at least \$1,000,000 per occurrence
  - Relevant experience and project history
3. References:
  - At least three references from previous clients
  - Description of similar projects completed
4. Specializations:
  - Any special skills or certifications relevant to the construction projects anticipated by the City of Corcoran
5. Uniform Public Construction Cost Accounting Act Contractor Pre-qualification Questionnaire:
  - Complete the attached questionnaire

**Submission Guidelines:**

- Proposals must be submitted by September 20, 2024.
- Please submit proposals electronically to [Cynthia.villegas@cityofcorcoran.ca.gov](mailto:Cynthia.villegas@cityofcorcoran.ca.gov) or deliver a hard copy to:

City of Corcoran  
832 Whitley Avenue, Corcoran, CA 93212  
Attn: Cynthia Villegas

- Ensure all documents are complete and include all required information.

**Contact Information:**

For questions or additional information, please contact:

Cynthia Villegas

[Cynthia.villegas@cityofcorcoran.ca.gov](mailto:Cynthia.villegas@cityofcorcoran.ca.gov)

559-992-2151 ext. 2201

**Conclusion:**

The City of Corcoran looks forward to reviewing your proposal and potentially including your company on our List of Informal Bid Prequalified Contractors. Thank you for your interest and participation in this process.

Sincerely,

Joseph Faulkner  
Public Works Director



**UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING  
ACT CONTRACTOR PRE-QUALIFICATION QUESTIONNAIRE**

**Contact: Cynthia Villegas**  
**cynthia.villegas@cityofcorcoran.ca.gov**

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**CONTRACTOR INFORMATION**

Firm Name: \_\_\_\_\_  
(as it appears on license)

D B A: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Check One: ☐ Corporation ☐ Partnership ☐ Sole Proprietorship

Years in business in California as a Contractor under your present business name: \_\_\_\_\_ years

If Firm is a Sole Proprietor or Partnership:

Owner (s) of Firm: \_\_\_\_\_

License Number(s):	Classification:	Expiration Date:
_____	_____	_____
_____	_____	_____

**Primary** Type of Work Interest: \_\_\_\_\_  
(List only ONE. Example: Mechanical, Electrical, Plumbing, General Engineering, General Building)

**Secondary** Type of Work Interest: \_\_\_\_\_  
(List MORE than one. Example: Mechanical, Electrical, Plumbing, General Engineering, General Building)

Bonding Capacity (per Contract): \$ \_\_\_\_\_

Name of Bonding Company: \_\_\_\_\_ Phone: \_\_\_\_\_

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I, the undersigned, certify and declare that I have read all the foregoing answers to the qualification questionnaire and know their contents. The matters stated in the questionnaire answers are true to the best of my knowledge and belief. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name / Title: \_\_\_\_\_



## CATEGORIES OF WORK

Check all that apply

	Asphalt Overlay		Limited Specialty
	Boiler, Hot Water Heating & Steam Fitting		Lock & Security Equipment
	Bridge & Tunnel Construction		Low Voltage Systems
	Building Construction/Remodeling-Prefabricated		Masonry
	Building Construction/Remodeling-Commercial		Minor Concrete (incl. Flatwork)
	Building Construction/Remodeling-Residential		Ornamental Metals
	Building Moving, Demolition		Painting and Decorating
	Cabinet, Mill Work & Finish Carpentry		Parking and Highway Improvement
	Communication Lines		Pipeline Construction - Dry (i.e. Cabling)
	Concrete - Flatwork		Pipeline Construction - Wet (i.e. Water, Sewer, Storm Drain)
	Concrete - Structures		Playground Equipment Installation
	Concrete Retaining Walls		Plumbing
	Concrete Rehabilitation/ Repair		Roadway Construction
	Construction Zone Traffic Control		Refrigeration
	Drywall		Roofing
	Earthwork & Paving		Sanitation System
	Electrical (General)		Sheet Metal
	Electrical (Signs)		Signing/Traffic Control
	Elevator Installation		Slurry Seal
	Excavation		Solar
	Fencing		Steel, Reinforcing
	Federally Funded Projects		Steel, Structural
	Fire Protection		Street Lighting & Traffic Signals
	Flooring & Floor Control		Striping
	Glazing		Swimming Pool
	Grading		Tanks
	Hazardous Material Abatement		Tile (Ceramic & Mosaic)
	Industrial Coatings		Treatment Facility Equipment Installation/ Repair
	Insulation & Acoustical		Warm Air Heating, Ventilating and Air Conditioning
	Landscaping		Water Conditioning
	Landscaping & Irrigation		Welding
	Lathing & Plastering		Well Drilling
			Other:



## ESSENTIAL REQUIREMENTS FOR QUALIFICATION

**NOTE: Contractor shall be disqualified if the answer to questions number 1 through 2 is “NO”**

1. Do you have a liability insurance policy with policy limit of at least \$1 Million per occurrence and \$2 Million aggregate?

☐ YES ☐ NO

2. Do you have a current Workers Compensation Insurance policy as required by the State of California Labor Code or is legally Self Insured pursuant to Labor Code Section 3700 et seq?

☐ YES ☐ NO

**NOTE: Contractor may be disqualified if the answer to questions number 3 through 5 is “YES”**

3. Has your license been revoked at any time in the last five (5) years?

☐ YES ☐ NO

4. Has the Surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the Owner within the last five (5) years?

☐ YES ☐ NO

5. At the time of submitting this Pre-Qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a SubContractor on a public works contract, pursuant to either Labor Code Section 1777.1 (Violation of public works labor laws) or Labor Code Section 1777.7 (Violation of apprenticeship requirements)?

☐ YES ☐ NO

If YES, state beginning and ending dates of the period of debarment.

Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

*NOTE: A Contractor disqualified solely because of a “YES” answer given to question 3, 4, or 5 may appeal the disqualification and provide an explanation of the relevant circumstance during the appeal procedure.*