



**CITY OF CORCORAN  
REQUEST FOR QUALIFICATIONS  
For  
DESIGN/CM/RE AND SUPPORT SERVICES**

The City of Corcoran applies for and receives competitive grants and allocations of Federal and State funding for transportation projects. These funds tend to come through such funding mechanisms as the Regional Surface Transportation Program (RSTP), Congestion Mitigation Air Quality (CMAQ), Highway Safety Improvement Program (HSIP), Active Transportation Program (ATP), and other such funding. These funds provide for activities involving capital projects including construction and repair of critical transportation infrastructure, as well as procurement of equipment to maintain said infrastructure.

The City most recently received funding for pedestrian safety improvements around one of the local schools, as well as some funds to complete a reconstruction project of Benrus, Gable and Anderson Avenues. It is anticipated that additional projects like these will be funded over the years to come. The successful firm would start with aforementioned projects. Additional projects that may be undertaken under this RFQ may involve: streets and roads; gutter and sidewalks; streetlights; and any and all other infrastructure projects that aid, improve, or maintain transportation infrastructure.

The U.S. Federal Highway Administration (FHWA) has determined that funding recipient jurisdictions utilizing contract engineering services shall solicit and contract for those services in a competitive manner. Thus, the City of Corcoran is issuing this Request for Qualifications (RFQ) for transportation engineering services.

The City of Corcoran is requesting a Statement of Qualification from engineering firms to perform the design, bidding and construction review/inspection services required to complete the funded projects in conformance with FHWA and State requirements and subject to State and Federal regulations and law. The City intends to select one or more firms to provide contract services for a maximum period of five (5) years, beginning fiscal year 2017/2018. Services are to include, but may not be limited to, identification of all necessary permits, project planning, environmental services, right of way services, surveying, testing, preparation of plans and specifications, description of construction phasing plan, estimate of probable construction costs, preparation of bid documents, construction contract bid assistance, recommendation for award, construction inspection and review, and construction and grant administration.

Statements of Qualifications will be evaluated based on qualifications of the engineering firm. Statements are to include:

- Firm name, contact person, address, telephone and fax numbers, and email addresses;
- Type of organization (individual, partnership, or corporation);
- Firm principal(s) who will be responsible for the contract, their education, credentials and experience;
- Names and qualifications of any and all staff that will be assigned to the contract;
- Present staff – number and classification;
- List of relevant project experience in the past five years, including location and type of project. Provide the name and telephone number of a reference for each project listed;
- List any previous experience with the City of Corcoran;
- Indicate familiarity with FHWA and State funding procedures and requirements;

Engineering services will be selected based in the following criteria, with associated weighting of consideration; weighted by 100 total points possible:

- Understanding of the work to be done (25)
- Experience with similar kinds of work (20)
- Quality of staff for work to be done (15)
- Capability of developing innovative or advanced techniques (10)
- Familiarity with state and federal procedures (10)
- Financial responsibility (10)
- Demonstrate Technical Ability (10)

Compensation shall be negotiated after ranking of qualification statements. Negotiations will begin with the highest ranked firm. **DO NOT INCLUDE PROPOSED CHARGES, FEES, OR ANY OTHER FINANCIAL INFORMATION UNTIL REQUESTED IN NEGOTIATION.** Inclusion of such information in a statement will result in an immediate refusal of consideration.

Contracts shall not be awarded to an engineering firm without an adequate financial management and accounting system as required by 48 CFR Part 16.301-3, 2 CFR Part 200, and 48 CFR Part 31.

Method of Payment – Refer to CalTrans Chapter 10, exhibit 10-R

A lump sum contract will be paid in full at end of the contract when completed. However, a lump sum contract can be negotiated with progress payment if feasible. The progress payment shall be based on percent of work complete or completion of clearly defined milestones. The contract cost proposal shall document the agreed upon progress payment and include the necessary milestones costs, or the percent work complete schedule.

A&E Consultant Audit and Review Process per Cal Trans Chapter 10, Item 10.3

Protest procedures and dispute resolution process per 2 CFR Part 200.318(k).

Disadvantaged Business Enterprises (DBEs) are highly encouraged to apply:

This solicitation is subject to Title 49, Code of Federal Regulations, Part 26 (49 CFR 26) entitled “Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.” Disadvantaged Business Enterprise (DBE) participation goals have been waived for this solicitation, due to the extremely low number of eligible DBEs within the region that conduct the classification of work needed under this solicitation. Although DBE goals have been waived for this solicitation, the City of Corcoran and Caltrans encourages the participations of DBEs, as defined in 49 CFR 26, in performing contracts financed in a whole or in part with federal funds. Information about the Federal DBE Program is available at: [http://osdbu.dot.gov/DBE Program/dbeprogram.cfm](http://osdbu.dot.gov/DBE%20Program/dbeprogram.cfm) or <http://www.dot.gov/hq/bep/> .

This Request for Proposals is being issued by the City of Corcoran’s Public Works Department. Unless otherwise directed, all communications regarding this Request for Proposals should be directed to the City of Corcoran at (559) 992-2151. However, to prevent misinterpretations, the City would prefer that all questions be sent by e-mail to [joe.faulkner@cityofcorcoran.com](mailto:joe.faulkner@cityofcorcoran.com).

Any revisions to the Request for Proposals will be issued and distributed as addenda. Respondents are specifically directed not to contact any other City personnel for meetings, conferences or technical discussions related to this Request for Proposal. Failure to adhere to this policy may be grounds for rejection of proposals.

**Provide two (2) copies of the Statement of Qualifications and deliver to the City of Corcoran, City Clerk’s Office located at 832 Whitley Avenue, Corcoran, CA 93212, by 10:00 a.m., on Friday, May 4, 2018.**

Email responses will not be accepted.

Late responses will not be accepted or considered.