

INTRODUCTION

The City of Corcoran (City) is issuing a request for proposals (RFP) for engineering services from qualified Consultants.

The Systemic Safety Analysis Report (SSAR): Preliminary Engineering for the Analysis of the Entire City Roadway System (Proposal) will be funded with Federal dollars requiring the Consultant to follow all pertinent local, State, and Federal laws and regulations. **The DBE Goal for this project is 18%.**

The proposals submitted in response to this RFP will be used as a basis for selecting the Consultant for this project. The Consultant's proposal will be evaluated and ranked according to the criteria provided in Appendix B, "Evaluation Criteria," of this RFP.

Addenda to this RFP, if issued, will be sent to all prospective Consultants the City of Corcoran has specifically e-mailed a copy of the RFP to and will be posted on the City of Corcoran website at:

<http://www.cityofcorcoran.com>

It shall be the Consultant's responsibility to check the City of Corcoran's website to obtain any addenda that may be issued.

The Consultant's attention is directed to Appendix A, "Proposal Requirements."

Submit five (5) hard copies and one (1) electronic copy in PDF format on a CD/DVD of the Consultant's Proposal. The hard copies and CD/DVD shall be mailed or submitted to the Office of the City Clerk of the City of Corcoran at 832 Whitley Ave, Corcoran, California 93212 prior to the deadline of **11:00 AM on Wednesday, December 4, 2019**. Proposals shall be submitted in a sealed package clearly marked **Systemic Safety Analysis Report (SSAR): Preliminary Engineering for Analysis of the Entire City Roadway System** and addressed as follows:

Office of the City Clerk
RE: Systemic Safety Analysis Report (SSAR)
City of Corcoran
832 Whitley Ave
Corcoran, CA 93212

The submitted proposals will be reviewed and ranked in accordance with this RFP. Consultant is to submit fees in a separate sealed envelope.

Any proposals received prior to the time and date specified above may be withdrawn or modified by written request of the Consultant. To be considered, however, the modified Proposal must be received prior to **11:00 AM on Wednesday, December 4, 2019**.

Unsigned proposals or proposals signed by an individual not authorized to bind the prospective Consultant will be considered nonresponsive and rejected.

This RFP does not commit the City of Corcoran to award a contract, to pay any costs incurred in the preparation of a proposal for this request, or to procure or contract for services. The City of Corcoran reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified Consultant, or to modify or cancel in part or in its entirety the RFP if it is in the best interests of the City of Corcoran to do so. Furthermore, a contract award may not be made based solely on price, but will be considered due to limited project funding.

The prospective Consultant is advised that should this RFP result in recommendation for award of a contract, the contract will not be in force until it is approved and fully executed by the City of Corcoran.

All products used or developed in the execution of any contract resulting from this RFP will remain in the public domain at the completion of the contract.

The following anticipated project schedule milestone dates are for the consultant's consideration, but may be subject to change:

Date RFP Issued:	November 13, 2019
Deadline for Proposal Submission:	December 4, 2019
Proposal review and evaluation:	Week of December 9, 2019
Contract Award and Notice to Proceed:	Week of December 11, 2019
Draft SSAR Report:	March 2020
Presentation of Final SSAR Report:	May 2020

Any questions related to this RFP shall be submitted in writing to the attention of Joe Faulkner via email at joe.faulkner@cityofcorcoran.com. Questions shall be submitted before 5:00 PM on **November 27, 2019**.

No oral questions or inquiry about this RFP shall be accepted.

For more information, Project Description & Background and Scope of Work, please refer to full document on website at www.cityofcorcoran.com.

Joseph Faulkner, Public Works Director

Nov. 21 and Nov. 28