

***CORCORAN CITY COUNCIL &
JOINT POWERS FINANCE AUTHORITY
AGENDA***

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

***Tuesday, May 28, 2024
5:30 P.M***

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (559) 992-2151.

ROLL CALL

Mayor:	Jeanette Zamora-Bragg
Vice Mayor:	Pat Nolen
Council Member:	Greg Ojeda
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION (Verbal and Written)

Members of the audience may address the Council or submit written comments on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment or provide written comments on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The council members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

2. CONSENT CALENDAR (VV)

All items listed under the consent calendar are routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

2-A. Approval of minutes for the meeting of the City Council on May 14, 2024.

2-B. Authorization to read ordinances and resolutions by title only.

2-C. Amend Resolution No. 4029, Low Carbon Transit Operations Program (LCTOP).

2-D. Approve the 2024 Military Equipment Annual Report.

3. APPROPRIATIONS

3-A. Approval of Warrant Register dated May 28, 2024. *(Pineda) (VV)*

4. PRESENTATIONS

4-A. Presentation and Informational Update on Highway 43 construction given by the California High-Speed Rail Authority.

5. PUBLIC HEARING -None

6. STAFF REPORTS

6-A. Approve the Workplace Violence Prevention Plan for the City of Corcoran.
(Gomez) (VV)

6-B. Update on the City's Energy Savings Project being developed by Engie. *(Gatzka)*

6-C. Consider appointing the current City Manager to serve on the Tulare Lakebed Coordinated Groundwater Management Plan JPA Executive Committee. *(Gatzka) (VV)*

6-D. Update on most recent Sales Tax Revenue Projections for Fiscal Year 23-24 and anticipated Fiscal Year 24-25. *(Gatzka)*

7. MATTERS FOR MAYOR AND COUNCIL

7-A. Upcoming Events/Meetings

7-B. City Manager's Report

7-C. Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

7-D. Committee Reports

8. **CLOSED SESSION**

8-A. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed session to review its position and to instruct its designated representatives:

- ☒ Designated representatives: City Manager
- ☒ Position title(s) of unrepresented employee(s): Unrepresented Management and CPOA.

8-B. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed session to review its position and to instruct its designated representatives:

- ☒ Designated representatives: City Attorney
- ☒ Position title(s) of unrepresented employee(s): City Manager

8-C. **PERSONNEL** (Government Code § 54957(b)). It is the intention of this governing body to meet in closed session to:

- ☐ Consider the discipline, dismissal, or release of a public employee.
- ☐ Hear complaints or charges against a public employee.
- ☐ Consider public employee appointment/employment for the position of:
- ☒ Consider public employee performance evaluation for the position of:
City Manager.

9. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Ave on May 24, 2024.


Marlene Spain, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY
REGULAR MEETING**

Tuesday, May 14, 2024

The regular session of the Corcoran City Council was called to order by Mayor, Zamora-Bragg, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:30 P.M.

ROLL CALL

Councilmembers present: Patricia Nolen, Greg Ojeda, Sid Palmerin, Jeanette Zamora-Bragg and Jerry Robertson

Councilmembers absent:

Staff present: Joseph Beery, Joeseeph Faulkner, Greg Gatzka, Tina Gomez, Maggie Ochoa, Sandra Pineda, Marlene Spain, and Kevin Tromborg

Press present: Tina Botill, "The Corcoran Journal."

INVOCATION

Invocation was presented by Palmerin

FLAG SALUTE

The flag salute was led by Ojeda

1. PUBLIC DISCUSSION

2. CONSENT CALENDAR

Following Council discussion, a **motion** was made by Nolen and seconded by Ojeda to approve the Consent Calendar. Motion carried by the following vote:

AYES: Nolen, Ojeda, Palmerin, Robertson and Jeanette Zamora-Bragg

NOES:

ABSENT:

ABSTAINED: Nolen and Robertson abstained from the minutes.

2-A. Approval of minutes for the meeting of the City Council on April 23, 2024.

2-B. Authorization to read ordinances and resolutions by title only.

2-C. Consider rejection of claim by German Leonardo Cruz.

- 2-D.** Consider awarding a contract to Central Valley Striping for the CRRSAA Corcoran City Wide Safety and Maintenance Project.
- 2-E.** Consider approval of Resolution No. 4030 declaring surplus property.

3. APPROPRIATIONS

Following Council discussion, a **motion** was made by Robertson and seconded by Palmerin to approve the Warrant Register dated May 14, 2024. Motion carried by the following vote:

AYES: Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg
NOES:
ABSENT:

4. PRESENTATIONS

- 4-A.** Proclamation 2024-04 was presented to Jimmy, Justin & Kevin George-Long Range Rifle Shooting.
- 4-B.** Proclamation 2024-05 was presented to Clarissa Lanteigne-Gymnastics Diamond Level Competitor.
- 4-C.** Proclamation 2024-06 was presented to the Corcoran Panthers Varsity Boys Basketball Team.

Mayor Zamora-Bragg called for a 10-minute recess at 5:59 p.m. for photo opportunities, meeting reconvened at 6:06 p.m.

5. PUBLIC HEARING -None

6. STAFF REPORT

- 6-A.** Following Council discussion, a **motion** was made by and seconded by Nolen to approve Resolution No. 4031 authorizing the City Manager and the Transit and Grants Manager to sign on their behalf for the Federal Fiscal Year 2024-2025 FTA Certifications and Assurances. Motion carried by the following vote:

AYES: Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg
NOES:
ABSENT:

- 6-B.** Informational Update on Kings Waste and Recycling Authority (KWRA) was given by Executive Director Parveen Sandhu.

- 6-C.** Following Council discussion, a **motion** was made by Nolen and seconded by Ojeda to approve Resolution No. 4032 requesting and Consenting to Consolidation of Elections and Specification of the Election Order and Resolution No. 4033 requesting the Kings County Board of Supervisors authorize the County Registrar of Voters to Render Specific Services to the City of Corcoran. Motion carried by the following vote:

AYES: Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

NOES:

ABSENT:

- 6-D.** Following Council discussion, a **motion** was made by Palmerin and seconded by Robertson to accept the Subdivision Agreement regarding Sub-Division 878 Phase 2 between the City of Corcoran and Stonefield Home Inc. Motion carried by the following vote:

AYES: Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

NOES:

ABSENT:

- 6-E.** Following Council discussion, a **motion** was made by Robertson and seconded by Ojeda to Resolution No. 4034 and Adopting of the Kings County Multi-Jurisdictional Hazard Mitigation Plan. Motion carried by the following vote:

AYES: Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

NOES:

ABSENT:

- 6-F.** Joeseph Faulkner, Public Works Director gave an update on City Parks and Recreation.

7. MATTERS FOR MAYOR AND COUNCIL

- 7-A.** Upcoming Events/Meetings
- 7-B.** City Manager's Report
- 7-C.** Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 7-D.** Committee Reports

The City Council convened in closed session at 7:15 p.m.

8. CLOSED SESSION

8-A. CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code § 54957.6). It is the intention of this governing body to meet in closed session to review its position and to instruct its designated representatives:

- ☐ Designated representatives: _____
- ☐ Name of employee organization: _____
- ☒ Position title(s) of unrepresented employee(s): CPOA, and Unrepresented Management Team.

The regular meeting was reconvened at 8:26 p.m. There was no action taken on Items 8-A.

9. ADJOURNMENT

8:28 P.M.

Marlene Spain, City Clerk

Mayor, Jeanette Zamora-Bragg

APPROVED DATE: May 28, 2024

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT

ITEM #: 2C

MEMORANDUM

TO: Corcoran City Council

FROM: Valerie Bega, Transit and Grants Manager

DATE: May 22, 2024

MEETING DATE: May 28, 2024

SUBJECT: Amend Resolution No. 4029, Low Carbon Transit Operations Program (LCTOP)

RECOMMENDATION: (Voice Vote)

Requesting approval to amend LCTOP Resolution 4029 in the amount of \$56,795 and approving corrected resolution for Fiscal Year 2023-2024 LCTOP in the amount of \$59,015 to be used for the purchase and installation of Solar Panels at the Bus Parking Structure located at 750 North Avenue, and suggested that the Council authorizes the City Manager, Transit and Grants Manager to sign on their behalf for Fiscal Year 2023-2024 LCTOP Assurances Signature Page committing the Council and City of Corcoran to comply with all Statutes, Regulations, Executive Orders, and Requirements applicable to each application it makes to the Low Carbon Transit Operations Program (LCTOP) in Federal Fiscal Year 2023-2024.

DISCUSSION:

Staff is asking Council to consider the amendment of Resolution No. 4029 and approve for the updated allocation amount of \$59,015 for a new Solar Panels to be purchased and installed at bus parking structure to be located at 750 North Avenue.

BUDGET IMPACT:

This is a State Grant. With no impact to the General Fund.

ATTACHMENTS:

Resolution

City Offices:

832 Whitley Avenue * Corcoran, CA 93212 * Phone 559.992.2151 * www.cityofcorcoran.com

RESOLUTION NO. 4029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP): Purchase and Install Solar Pannels to Parking Structure at Corporation Yard FY 23-24

WHEREAS, the *City of Corcoran's Transit Division Corcoran Area Transit (CAT)* is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit project require a local or regional implementation agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Corcoran wishes to delegate authorization to execute these documents and any amendments thereto Greg Gatzka–City Manager, and or Valerie Bega-Transit and Grants Manager. LCTOP project (s) listed above,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Corcoran that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Corcoran that it hereby authorizes the submittal of the following project nomination(s) and allocations request(s) to the Department in FY 2023-2024 LCTOP funds:

List project(s), including the following information:

Project Name: Purchase and Install Solar Pannels to Parking Structure at Corporation Yard FY 23-24

Amount of LCTOP funds requested: \$59,015

Short description of project: Purchase and install solar panels and lighting at bus parking structure at 750 North Avenue, Corcoran, CA 93212. The City's Transit Division will soon be moving forward to electric buses and or vans and plans to install charging stations at the parking structure for overnight charging in the near future.

Contributing Sponsors (if applicable) Kings County Association of Government (KCAG)

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 28th day of May, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Jeanette Zamora-Bragg, Mayor

ATTEST: _____
Marlene Spain, City Clerk

CLERKS CERTIFICATE

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 28th day of May 2024, by the vote as set forth therein.

DATED:

Marlene Spain, City Clerk

City of

CORCORAN

Police Department

FOUNDED 1914

**CONSENT CALENDAR
ITEM# 2-D**

TO: Corcoran City Council
FROM: Pedro Castro, (Acting) Deputy Chief of Police
SUBJECT: Military Equipment Annual Report

DATE: May 20, 2024

MEETING DATE: May 28, 2024

RECOMMENDATION:

This report is for informational purposes only.

DISCUSSION:

California Assembly Bill 481, which was signed into law on September 30, 2021, requires local law enforcement agencies to obtain approval from their local governing body of a military equipment use policy by ordinance. Assembly Bill 481 provides a list of equipment that is deemed to be military equipment and specifies the equipment does not have to be obtained from the military to meet the definition of military equipment. In 2022, the Corcoran City Council approved a Military Equipment Ordinance. Assembly Bill 481 also requires an annual report to the governing body related to the use of military equipment for the previous year. Attached to this report is a list of the various uses of this equipment during the calendar year 2023.

Budget Impact:

There is no additional impact to the approval of the annual military equipment report for fiscal year 2023 – 2024.

Intended acquisitions for fiscal year 2024 - 2025:

1. Sig Sauer M400 11.5" barrel rifles (quantity - 18) - cost \$17,621.29 (\$19,075.03 after sales tax).
2. DJI Mavic 3 Thermal Drone – cost \$5,896.60.
3. 24 CTS mini flash bangs – cost \$1,128.00.

Margarita Ochoa, Chief of Police

911 Hanna Ave

Corcoran, CA 93212

Phone (559) 992-5151

Fax (559) 992-2391

AB 481 reporting for training in the year 2023

DATE		MRAP	ARV	Command post	GAS	40 mm launcher	Robot	Drone	Breaching	Rifle	Flashbang
1/4/2023	Entry-None Used										
1/18/2023	Flashbang Training		1						1		1
2/1/2023	Hostage rescue-None Used										
2/15/2023	Range Training		1							1	
3/1/2023	Night Range Training		1							1	
3/15/2023	CNT Joint Training		1	1							
3/29/2023	Training cancelled										
4/12/2023	Gas Training		1		1	1					
4/26/2023	Day range/ PT Training									1	
5/10/2023	Entry / hostage rescue		1								
5/24/2023	Regional Training day in Visalia (COMP)									1	
6/7/2023	Day Range Training		1							1	
6/21/2023	Entry / Callout procedures		1								
7/5/2023	Night Range Training									1	
7/19/2023	Day Range Training		1							1	
8/2/2023	Vehicle assaults		1								1
8/16/2023	Day range training									1	
9/6/2023	High risk SW		1								
9/20/2023	High risk SW		1				1				
10/4/2023	Night Range Training	1	1							1	
10/18/2023	PT test / Entry						1				
11/1/2023	Hostage rescue		1								
11/15/2023	Breaching training / Entry		1						1		
12/13/2023	Range Training		1					1		1	
		1	16	1	1	1	2	1	2	10	2

Enclosure 1

AB 481 reporting for Call outs in the year 2023

DATE	Location	MRAP	ARV	Command post	GAS	40 mm launcher	Robot	Drone	Breaching	Rifles	Flashbang
1/18/2023	1000 block of Rodgers Rd Hanford	1	1					1	1		
3/21/2023	2800 block of Willis St in Visalia	1	1	1			1	1	1		
3/30/2023	1800 block of Hardcastle Hanford	1	1	1							1
5/1/2023	900 block of 6st St in Hanford	1	1				1				
5/18/2023	100 block of Florinda Hanfrd	1	1		1	1	1	1			
5/20/2023	Agency Assist 8th and Denver	1			1	1	1			1	
5/26/2020	800 block of Silverado Hanford		1	1	1	1					
6/8/2023	3000 block of Sage Ct Hanford	1	1						1		
6/14/2023	1500 block Erin Way Hanford		1				1				
8/18/2023	1700 block Van Gogh in Hanford	1	1					1			
11/18/2023	12200 block of W Hanford Armona rd		1								
		8	10	3	3	3	5	4	3	1	1

AB 481 reporting for Public Relations in the year 2023

DATE	Location	MRAP	ARV	Command post	GAS	40 mm launcher	Robot	Drone	Breaching	Rifles	Flashbang
4/1/2023	Civic Park/Autism Awareness	1									
5/4/2023	West Hills College	1									
5/6/2023	Woodrow Willson School	1									
8/5/2023	Cars and Cops show Lemoore	1									
10/3/2023	National Night Out (Hanford)	1									
10/10/2023	National Night Out (Corcoran)		1								
10/24/2023	National night out (Lemoore)	1	1								
11/1/2023	Red Ribbon week Frontier School	1									
12/9/2023	Stuff the SWAT truck (Hanford)	1									
		8	2	0	0	0	0	0	0	0	0

AB 481 reporting totals in the year 2023

Grand Totals	17	28	4	4	4	7	5	5	11	3
--------------	----	----	---	---	---	---	---	---	----	---

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

Appropriations ITEM #: 3-A

MEMORANDUM

TO: City Council

FROM: Sandra Pineda, Finance Director

DATE: 05/28/24 MEETING DATE: 05/28/24

SUBJECT: Warrant Register

Recommendation:

Consider approval of the warrant register(s).

Discussion:

The attached appropriations are for services and supplies utilized by City Departments in order to maintain services for the community. The warrant register(s) will be reviewed at the upcoming meeting and staff can address any questions from Council Members.

Budget Impact:

The warrant register includes expenses approved in the Fiscal Year **2023/2024** Budget and may include items which will be addressed through Budget Amendments.

Attachments:

- Warrant Register #1 for warrant request date: 05/15/2024
- Warrant Register #2 for warrant request date: 05/20/2024
- Warrant Register #3 for warrant request date: 05/20/2024

Accounts Payable

Blanket Voucher Approval Document



#1

User: Imustain
Printed: 05/15/2024 - 10:29AM
Warrant Request Date: 5/15/2024
DAC Fund:

Batch: 00511.05.2024 - Wrnt Rgstr 05/14/24 FY24

Line	Claimant	Amount
1	A & M Consulting Engineers	37,517.50
2	Agro Natural Sciences	947.57
3	Asphalt Technology Inc.	25,160.00
4	Auto Zone, Inc.	724.41
5	Ayanna Cash	15.00
6	Az Auto Parts	528.53
7	BB Screen Printing	54.13
8	Brenntag Pacific, Inc.	15,589.95
9	BSK Associates	2,637.00
10	Business Card- Bank of America Credit Cards	23,355.09
11	California Industrial Rubber	48.66
12	Chemical Waste Management Inc	2,935.00
13	City of Corcoran	154.72
14	City of Corcoran	312.00
15	CIVICWELL	20,544.59
16	Corcoran Heating & Air Conditioning	1,200.00
17	Corcoran Publishing Company	453.75
18	Cummins Sales & Service	4,118.93
19	CUSD	2,000.00
20	Dang's Landscaping & Lawn Service	4,325.00
21	Daniel McAlister	75.00
22	Data Ticket Inc	200.00
23	Direct Distributing, Inc.	1,204.56
24	Electric Motor Shop, Inc	378.00
25	Employment Development Dept	2,359.97
26	Ferguson Enterprises, Inc	6,971.25
27	Frontier Communications	162.18
28	Frontier Communications	556.96
29	Frontier Communications	113.91
30	Frontier Communications	212.14
31	Frontier Communications	42.23
32	Frontier Communications	227.83
33	Frontier Communications	257.96
34	Gary V. Burrows Inc.	2,680.44
35	Gonzalez Lawn Service	70.00
36	Grainger Inc	54.13
37	Haeliegh Soliz	15.00
38	Hofmans Nursery	197.35
39	Interwest Consulting Group	2,667.50
40	JB Electric Inc	17,255.00
41	Jorgensen & Company	120.00
42	Kayle Coelho	15.00
43	Kings Waste & Recycling	80,288.57
44	Linde Inc.	108.25
45	Manuel Carrillo	75.00
46	Matson Alarm Co. Inc.	137.50

47	Model I Commercial Vehicles, INC.	1,008.18
48	Navia Benefit Solutions	200.00
49	Nutrien AG Solutions, Inc.	1,583.15
50	ODP Business Solutions	198.07
51	O'Reilly	136.34
52	Paulina Zuniga	15.00
53	PG&E	915.86
54	PG&E	10,574.65
55	PG&E	2,191.54
56	PG&E	101,572.03
57	Quadient Leasing USA, Inc.	1,187.65
58	Richard A. Blak, PhD	465.00
59	Self Help Enterprises	6,804.00
60	Sonya Blake	15.00
61	The Gas Company	18.97
62	The Gas Company	58.82
63	The Gas Company	53.23
64	The Gas Company	20.41
65	The Gas Company	130.52
66	The Gas Company	107.73
67	The Gas Company	110.64
68	The Gas Company	80.05
69	The Gas Company	78.14
70	The Lawnmower Man	36.34
71	TSA Consulting Group, Inc.	50.00
72	Tule Trash Company	104,052.22
73	Wells Fargo Bank, N.A.	770.88
74	WEX BANK	16,149.50

Grand Total: \$507,651.48

Accounts Payable

Voucher Approval List

User: Imustain
Printed: 05/15/2024 - 10:30AM
Batch: 00511.05.2024 - Wrmt Rgstr 05/14/24 FY24



Warrant Date	Vendor	Description	Account Number	Amount
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 2 222-031	104-406-300-200	2,800.00
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 2 222-031	104-406-300-200	5,740.00
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 5 DRAFT FINAL PLAN	104-406-300-200	280.00
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 4 ADVISORY MEETING	104-406-300-200	980.00
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 1 PROJ. ADMIN	104-406-300-200	140.00
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 2 ANALYSIS	104-406-300-200	25,830.00
5/15/2024	A & M Consulting Engineers	SEQ. PHASE I INSPECTIONS	104-406-300-200	1,330.00
5/15/2024	A & M Consulting Engineers	CIVIL PLAN CHECK - FLORY AVE	104-406-300-200	277.50
5/15/2024	A & M Consulting Engineers	EV GRANT - TASK 4 COMMITTEE MEETING	104-406-300-200	140.00
5/15/2024	Agro Natural Sciences	PARK SUPPLIES	104-412-300-210	947.57
5/15/2024	Asphalt Technology Inc.	WTP WATER LEAK REPAIRS - VARIOUS LOCATIONS	105-437-300-200	25,160.00
5/15/2024	Auto Zone, Inc.	UNIT 146 NEW BATTERY	109-434-300-260	156.08
5/15/2024	Auto Zone, Inc.	UNIT 291 OIL FILTER	120-435-300-260	2.80
5/15/2024	Auto Zone, Inc.	UNIT 250 FILTERS FOR SERVICE	105-437-300-260	17.95
5/15/2024	Auto Zone, Inc.	UNIT 250 BATTERY	105-437-300-260	234.73
5/15/2024	Auto Zone, Inc.	SHOP USE PD BLASTER	104-433-300-210	104.31
5/15/2024	Auto Zone, Inc.	SHOP USE SUPPLIES	104-433-300-210	108.14
5/15/2024	Auto Zone, Inc.	SHOP USE SUPPLIES	104-433-300-210	31.14
5/15/2024	Auto Zone, Inc.	BUS 216 SHIFT LEVER, SHIFT TUBE DAMPER	145-410-300-140	69.26
5/15/2024	Ayanna Cash	COURT & TEMP HOLDING 6/18/24	104-421-300-270	15.00
5/15/2024	Az Auto Parts	UNIT 201 REAR BUMPER SUPPLIES TO MAINTAIN	104-433-300-260	72.91
5/15/2024	Az Auto Parts	FITTINGS FOR SHOP COOLER	104-433-300-210	13.41
5/15/2024	Az Auto Parts	UNIT 208 SUPPLIES	120-435-300-260	135.93
5/15/2024	Az Auto Parts	SHOP SUPPLIES	104-433-300-210	44.82
5/15/2024	Az Auto Parts	UNIT 133 OIL FILTER	104-433-300-140	16.69
5/15/2024	Az Auto Parts	SHOP SUPPLIES SAND PAPER	104-433-300-210	55.20
5/15/2024	Az Auto Parts	WTP SUPPLIES	105-437-300-210	10.44
5/15/2024	Az Auto Parts	DISC HOLDER FOR SHOP USE	104-433-300-210	19.98
5/15/2024	Az Auto Parts	WTP SUPPLIES AIR HAMMER	105-437-300-210	159.15
5/15/2024	BB Screen Printing	GREEN WASTE RECYCLE BANNER	112-436-300-205	54.13
5/15/2024	Brenntag Pacific, Inc.	FERRIC CHLORIDE	105-437-300-219	15,589.95
5/15/2024	BSK Associates	QUANTI TRAY TOTAL COLIFORM & E. COLI	105-437-300-200	243.00
5/15/2024	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	120.00
5/15/2024	BSK Associates	QUANTI TRAY TOTAL COLIFORM & E. COLI	105-437-300-200	243.00
5/15/2024	BSK Associates	WELL SAMPLING	105-437-300-200	208.00

5/15/2024	BSK Associates	THMs & TOTAL HALOACETIC ACIDS	105-437-300-200	446.00
5/15/2024	BSK Associates	WELL SAMPLING	105-437-300-200	120.00
5/15/2024	BSK Associates	WELL SAMPLING	105-437-300-200	629.00
5/15/2024	BSK Associates	TOTAL COLIFORM & E. COLI PACKAGE	105-437-300-200	243.00
5/15/2024	BSK Associates	PLANT INF/EFF/LAGOON	120-435-300-200	142.00
5/15/2024	BSK Associates	TOTAL COLIFORM & E. COLI PACKAGE	105-437-300-200	243.00
5/15/2024	Business Card- Bank of America Credit Cards	EZDEALIN - UNIT 201 NEW RIMS	104-433-300-260	877.70
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON - RAO CARPET CLEANER	136-415-300-210	137.75
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON HOSE BIBB FOR CESAR CHAVEZ PARK	104-412-300-210	21.54
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON FURNACE FILTERS FOR PUBLIC WORKS & CITY H/	104-432-320-210	212.47
5/15/2024	Business Card- Bank of America Credit Cards	GRANGIER EXIT PUSH BUTTON FOR GATEWAY PARK RESTI	104-412-300-210	85.98
5/15/2024	Business Card- Bank of America Credit Cards	THE GLASS SHOP - SNACK SHACK	307-449-500-530	139.73
5/15/2024	Business Card- Bank of America Credit Cards	ACE HARDWARE - PARKS COMPACT DRILL & DRIVER KIT	104-412-300-210	165.47
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON COUNCIL CHAMBER CLOCK	104-401-300-210	64.94
5/15/2024	Business Card- Bank of America Credit Cards	MEASURE A COUNCIL CHAMBERS MATERIAL	138-426-300-200	794.16
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON - RAO CARPET CLEANER	136-415-300-210	70.35
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON VETS HALL KITCHEN LIGHT	104-432-320-210	31.18
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON CITY HALL DESK CLAMP	104-432-300-210	9.73
5/15/2024	Business Card- Bank of America Credit Cards	WEBSTRAURANTSTORE - SNACK SHACK SHELVES	307-449-500-530	1,386.49
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON WIRELESS PRESENTER PEN	104-431-300-210	12.11
5/15/2024	Business Card- Bank of America Credit Cards	2024 SPRING CLEAN UP VOUCHER PAPER	112-438-300-200	18.18
5/15/2024	Business Card- Bank of America Credit Cards	STATE WATER BOARD - GRADE I EXAM APP I. GONZALEZ &	120-435-300-270	174.68
5/15/2024	Business Card- Bank of America Credit Cards	JAMSERVICE SIGNAL TRAFFIC LIGHTS	109-434-300-210	571.56
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON SPRINKLER ADAPTOR, WATER DEPTH GAUGE	105-437-300-210	288.46
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON - KEYBOARD & MOUSE FOR SHOP	104-433-300-210	17.85
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON FURNACE FILTERS FOR RAO & DRAGADOS	136-415-300-210	433.97
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON FURNACE FILTERS FOR VETS HALL	104-432-320-210	80.72
5/15/2024	Business Card- Bank of America Credit Cards	CITY ADMIN PROF BREAKFAST	104-402-300-210	306.26
5/15/2024	Business Card- Bank of America Credit Cards	511/RANGE SUPPLIES	104-421-300-210	389.70
5/15/2024	Business Card- Bank of America Credit Cards	LUNA & ZUNIGA UNIFORM	104-421-300-230	216.96
5/15/2024	Business Card- Bank of America Credit Cards	COSTCO OFFICE SUPPLIES	104-421-300-150	21.43
5/15/2024	Business Card- Bank of America Credit Cards	TACTICAL GEAR/RANGE SUPPLIES	104-421-300-210	335.55
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	8.65
5/15/2024	Business Card- Bank of America Credit Cards	CTO TRAINING HOTEL - PAMELA	104-421-300-270	831.40
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	66.99
5/15/2024	Business Card- Bank of America Credit Cards	HSGI/RANGE SUPPLIES	104-421-300-210	182.85
5/15/2024	Business Card- Bank of America Credit Cards	NIKKOR LENSE / EVIDENCE	104-421-300-210	303.05
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	41.23
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	471.32
5/15/2024	Business Card- Bank of America Credit Cards	EL CAPITAN - ADMIN PROF DAY	104-431-300-200	31.28
5/15/2024	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	15.68
5/15/2024	Business Card- Bank of America Credit Cards	WEED ABATEMENT MASS MAILER USPS	104-406-300-190	1,047.07
5/15/2024	Business Card- Bank of America Credit Cards	DE-ESCALATION TRAINING - RYAN	104-421-300-270	175.00
5/15/2024	Business Card- Bank of America Credit Cards	PHONE SERVICE 911 HANNA AVE ACCT# 963230566	104-421-300-220	1,184.82

5/15/2024	Business Card- Bank of America Credit Cards PARADISE POINT RESORT FOR CALACT 2024 SPRING CONF	145-410-300-270	853.80
5/15/2024	Business Card- Bank of America Credit Cards STAPLES OFFICE SUPPLIES	104-406-300-198	71.68
5/15/2024	Business Card- Bank of America Credit Cards LOWES RANGE SUPPLIES	104-421-300-210	45.27
5/15/2024	Business Card- Bank of America Credit Cards NOTARY TRAINING RENEWAL	104-402-300-270	428.15
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-421-300-150	81.19
5/15/2024	Business Card- Bank of America Credit Cards CITY MANAGER DEPT SUPPLIES	104-402-300-210	15.14
5/15/2024	Business Card- Bank of America Credit Cards SKILL & CARRER TRAINING - KAYLE	104-421-300-270	125.00
5/15/2024	Business Card- Bank of America Credit Cards COMPLACENCY TRAINING SANDRA	104-421-300-270	149.00
5/15/2024	Business Card- Bank of America Credit Cards INTERNET SERVICE 1033 CHITTENDEN ACCT#8155500400041	104-432-300-220	291.09
5/15/2024	Business Card- Bank of America Credit Cards LEMOORE SPORTSMAN'S RANGE	104-421-300-200	260.00
5/15/2024	Business Card- Bank of America Credit Cards DISPATCH PRIMING TRAINING - RYAN	104-421-300-270	199.00
5/15/2024	Business Card- Bank of America Credit Cards ADOBE FOR COM DEV - JOANNA	104-406-300-210	19.99
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-421-300-150	43.29
5/15/2024	Business Card- Bank of America Credit Cards INTERNET SERVICE 911 HANNA AVE ACCT# 934487740	104-421-300-220	5,043.50
5/15/2024	Business Card- Bank of America Credit Cards CITY HALL SUPPLIES /BUILDING	104-432-300-150	31.46
5/15/2024	Business Card- Bank of America Credit Cards AMAZON RANGE SUPPLIES	104-421-300-210	92.19
5/15/2024	Business Card- Bank of America Credit Cards T REX/RANGE SUPPLIES	104-421-300-210	215.84
5/15/2024	Business Card- Bank of America Credit Cards REX VETERINARY PET INSURANCE	104-421-300-217	56.16
5/15/2024	Business Card- Bank of America Credit Cards EMPLOYEE OF THE QTR	104-402-300-210	211.90
5/15/2024	Business Card- Bank of America Credit Cards EL CAPITAN - VENDOR MEETING	104-431-300-200	29.73
5/15/2024	Business Card- Bank of America Credit Cards CTO ADVANCED TRAINING - RYAN	104-421-300-270	135.23
5/15/2024	Business Card- Bank of America Credit Cards ADOBE ACROBAT	104-431-300-200	12.99
5/15/2024	Business Card- Bank of America Credit Cards AMAZON RANGE SUPPLIES	104-421-300-210	226.80
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-421-300-150	854.09
5/15/2024	Business Card- Bank of America Credit Cards SHOOT STEEL RANGE SUPPLIES	104-421-300-210	258.97
5/15/2024	Business Card- Bank of America Credit Cards CITY MANAGER DEPT SUPPLIES	104-402-300-210	67.33
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-421-300-150	36.70
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-421-300-150	423.43
5/15/2024	Business Card- Bank of America Credit Cards AMAZON RANGE SUPPLIES	104-421-300-210	274.46
5/15/2024	Business Card- Bank of America Credit Cards ANKER/RANGE SUPPLIES	104-421-300-210	129.87
5/15/2024	Business Card- Bank of America Credit Cards COUNCIL CHAMBER SUPPLIES	104-401-300-210	48.47
5/15/2024	Business Card- Bank of America Credit Cards AMAZON VETS HALL JANITOR CLOSET LIGHT	104-432-320-210	42.86
5/15/2024	Business Card- Bank of America Credit Cards WATER BOARD MEETING SACRAMENTO	104-402-300-270	193.51
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-421-300-150	118.90
5/15/2024	Business Card- Bank of America Credit Cards DISPATCH PRIMARY TRAINING - KAYLE	104-421-300-270	199.00
5/15/2024	Business Card- Bank of America Credit Cards WATER BOARD MEETING SACRAMENTO	104-402-300-270	3.31
5/15/2024	Business Card- Bank of America Credit Cards HOLDING CELL TRAINING - ANTHONY	104-421-300-270	108.55
5/15/2024	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	104-406-300-198	15.14
5/15/2024	Business Card- Bank of America Credit Cards COSTCO OFFICE SUPPLIES	104-421-300-150	21.44
5/15/2024	Business Card- Bank of America Credit Cards EARTHLINK CHARGE	104-402-300-157	39.95
5/15/2024	Business Card- Bank of America Credit Cards COUNCIL CHAMBER SUPPLIES	104-401-300-210	41.17
5/15/2024	Business Card- Bank of America Credit Cards INTERNET SERVICE 895 PUEBLO AVE ACCT# 8155500400177	120-435-300-220	245.50
5/15/2024	Business Card- Bank of America Credit Cards BLUE FORCE RANGE SUPPLIES	104-421-300-210	369.78
5/15/2024	California Industrial Rubber WTP SUPPLIES	105-437-300-210	48.66

5/15/2024	Chemical Waste Management Inc	SLUDGE REMOVAL	105-437-300-193	2,439.00
5/15/2024	Chemical Waste Management Inc	BIN RENTAL	105-437-300-193	496.00
5/15/2024	City of Corcoran	BUS WAS USE - TRANSIT JAN 1, 2024-MARCH 30,2024	145-410-300-260	84.00
5/15/2024	City of Corcoran	BUS WAS USE - COM DEV JAN 1, 2024-MARCH 30,2024	104-406-300-260	30.00
5/15/2024	City of Corcoran	BUS WAS USE - WTP JAN 1, 2024-MARCH 30,2024	105-437-300-260	57.00
5/15/2024	City of Corcoran	BUS WAS USE - PW ADMIN JAN 1, 2024-MARCH 30,2024	104-431-300-260	15.00
5/15/2024	City of Corcoran	BUS WAS USE - PD JAN 1, 2024-MARCH 30,2024	104-421-300-260	15.00
5/15/2024	City of Corcoran	BUS WAS USE - WWTP JAN 1, 2024-MARCH 30,2024	120-435-300-260	51.00
5/15/2024	City of Corcoran	CITY SERVICE 1116 SHERMAN AVE	301-430-300-316	154.72
5/15/2024	City of Corcoran	BUS WAS USE - PARKS JAN 1, 2024-MARCH 30,2024	104-412-300-260	42.00
5/15/2024	City of Corcoran	BUS WAS USE - STREETS JAN 1, 2024-MARCH 30,2024	109-434-300-260	18.00
5/15/2024	CIVICWELL	ATP GRANT LABOR PERIOD 1/28-2/25/24	104-406-300-200	6,778.75
5/15/2024	CIVICWELL	ATP GRANT LABOR PERIOD 2/25/24-3/30/24	104-406-300-200	13,765.84
5/15/2024	Corcoran Heating & Air Conditioning	CITY HALL A/C SUMMER SERVICE	104-432-300-200	1,200.00
5/15/2024	Corcoran Publishing Company	PUBLIC HEARING UNMET TRANSIT NEEDS	145-410-300-170	198.00
5/15/2024	Corcoran Publishing Company	NOTICE TO CONTRACTORS STRIPING PROJECT RAN 4/4/24	109-434-300-200	255.75
5/15/2024	Cummins Sales & Service	GENERATOR REPAIRS	120-435-300-140	4,118.93
5/15/2024	CUSD	JACE MUSTAIN - PAL SCHOLARSHIP	331-425-300-200	1,000.00
5/15/2024	CUSD	LUZ ANGELICA MEDINA - PAL SCHOLARSHIP	331-425-300-200	1,000.00
5/15/2024	Dangi's Landscaping & Lawn Service	PARK SUPPLIES	104-412-300-210	4,325.00
5/15/2024	Daniel McAlister	GRACIE SURVIVAL TACTIC 6/3/24 - 6/7/24	104-421-300-270	75.00
5/15/2024	Data Ticket Inc	FRANCHISE TAX COLLECTIONS	104-406-300-200	60.00
5/15/2024	Data Ticket Inc	ONLINE ACCESS TO CITATION PROCESSING	104-406-300-200	50.00
5/15/2024	Data Ticket Inc	MONTHLY MINIMUM	104-406-300-200	46.00
5/15/2024	Data Ticket Inc	CODE ENFORCEMENT PROCESSING	104-406-300-200	44.00
5/15/2024	Direct Distributing, Inc.	UNIT 248 TOOLS	105-437-300-210	400.17
5/15/2024	Direct Distributing, Inc.	PVC PARTS FOR STOCK	105-437-300-210	804.39
5/15/2024	Electric Motor Shop, Inc	LIFT STATION AT 6 1/2 & SHERMAN	120-435-300-200	378.00
5/15/2024	Employment Development Dept	UNEMPLOYMENT BENEFIT CHARGES 1/1/24-3/31/24 925-0172-	104-421-200-131	2,359.97
5/15/2024	Ferguson Enterprises, Inc	METER PROJECT NON-RESIDENTAL METERS 1"	105-437-300-200	6,971.25
5/15/2024	Frontier Communications	559-992-1020-073119-5 - PD FAX	104-421-300-220	556.96
5/15/2024	Frontier Communications	209-148-1538-030198-5 RAO	136-415-300-220	42.23
5/15/2024	Frontier Communications	559-992-1216-062118-5 TRANSIT	145-410-300-220	113.91
5/15/2024	Frontier Communications	559-992-9218-0711065 WTP	105-437-300-220	257.96
5/15/2024	Frontier Communications	559-992-2775-060408-5 CITY HALL	104-432-300-220	212.14
5/15/2024	Frontier Communications	559-992-1216-062118-5 WWTP	120-435-300-220	227.83
5/15/2024	Frontier Communications	559-992-1408-091098-5 PW FAX	104-432-300-220	162.18
5/15/2024	Gary V. Burrows Inc.	FUEL - WWTP	120-435-300-250	626.59
5/15/2024	Gary V. Burrows Inc.	FUEL - STREETS	109-434-300-250	707.49
5/15/2024	Gary V. Burrows Inc.	FUEL - MECH	104-433-300-250	158.71
5/15/2024	Gary V. Burrows Inc.	FUEL - PD	104-421-300-250	914.01
5/15/2024	Gary V. Burrows Inc.	FUEL - VAN	104-432-300-250	111.57
5/15/2024	Gary V. Burrows Inc.	FUEL - SWEEPER	112-438-300-250	162.07
5/15/2024	Gonzalez Lawn Service	YARD WORK - 1116 SHERMAN AVE	313-605-300-200	70.00

5/15/2024	Grainger Inc	GREASE FOR RAC PUMP	105-437-300-210	54.13
5/15/2024	Haeliegh Soliz	COURT & TEMP HOLDING 6/18/24	104-421-300-270	15.00
5/15/2024	Hofmans Nursery	MEASURE A - BEAUTIFICATION CESAR CHAVEZ PARK	138-419-300-208	197.35
5/15/2024	Interwest Consulting Group	REVIEW - STARBUCKS SHELL BUILDING	104-406-300-200	2,667.50
5/15/2024	JB Electric Inc	PROP 68 SNACK SHACK PROJECT - LIGHTING	307-449-500-530	17,255.00
5/15/2024	Jorgensen & Company	WWTP INSTRUMENT CALIBRATION	120-435-300-200	120.00
5/15/2024	Kayle Coelho	COURT & TEMP HOLDING 6/18/24	104-421-300-270	15.00
5/15/2024	Kings Waste & Recycling	MISC COMMODITY 580.70 UNITS/TON	112-436-300-192	37,633.30
5/15/2024	Kings Waste & Recycling	(30) GREEN WASTE - 239.89 UNITS/TON	112-436-300-192	9,595.60
5/15/2024	Kings Waste & Recycling	CLEAN UP 287.00 UNITS/TON	112-436-300-192	29,000.12
5/15/2024	Kings Waste & Recycling	(16) BLUE CANS 73.81 UNITS/TON	112-436-300-192	4,059.55
5/15/2024	Linde Inc.	CO2 TELEMETRY	105-437-300-200	108.25
5/15/2024	Manuel Carrillo	GRACIE SURVIVAL TACTIC 6/3/24 - 6/7/24	104-421-300-270	75.00
5/15/2024	Matson Alarm Co. Inc.	RAO ALARM SYSTEM - MONITORING & SVC MAY 2024	136-415-300-200	137.50
5/15/2024	Model 1 Commercial Vehicles, INC.	BUS 215 ELECTRIC DOOR MOTOR	145-410-300-140	351.03
5/15/2024	Model 1 Commercial Vehicles, INC.	BUS 215 & 216 ENTRY DOOR MODULE A & M PC BOA	145-410-300-140	657.15
5/15/2024	Navia Benefit Solutions	COBRA ADMIN 4/1/24-4/30/24	104-402-300-200	200.00
5/15/2024	Nutrien AG Solutions, Inc.	WWTP FOR SPRAYING	120-435-300-210	1,583.15
5/15/2024	ODP Business Solutions	HANGING FOLDERS 3 BOXES - TYLER	104-406-300-198	198.07
5/15/2024	O'Reilly	UNIT 291 AIR FILTER	120-435-300-260	21.23
5/15/2024	O'Reilly	SHOP SUPPLIES	104-433-300-210	24.22
5/15/2024	O'Reilly	UNIT 291 CABLES	120-435-300-210	64.94
5/15/2024	O'Reilly	UNIT 258 MAINTNENANCE	104-412-300-260	18.38
5/15/2024	O'Reilly	WTP VEHICLES - CAR WASH	105-437-300-260	7.57
5/15/2024	Paulina Zuniga	COURT & TEMP HOLDING 6/18/24	104-421-300-270	15.00
5/15/2024	PG&E	1226827848-3 SE NE SW 25 21 22	105-437-300-240	10,574.65
5/15/2024	PG&E	99497000756-9 WWTP	120-435-300-240	10,110.71
5/15/2024	PG&E	99497000756-9 STORM DRAIN	121-439-300-240	3,559.18
5/15/2024	PG&E	99497000756-9 VETS HALL	104-432-320-240	403.18
5/15/2024	PG&E	99497000756-9 SALYER LANDSCAPING & LIGHTING DIST	111-601-300-240	10.53
5/15/2024	PG&E	99497000756-9 GOVT BLDGS	104-432-300-240	5,935.22
5/15/2024	PG&E	0146768431-0 OMAHA AVE & 6 1/2 AVE - SEWER LIFT STATIO	120-435-300-240	915.86
5/15/2024	PG&E	99497000756-9 DEPOT	145-410-300-240	24.64
5/15/2024	PG&E	99497000756-9 PARKS	104-412-300-240	2,767.72
5/15/2024	PG&E	99497000756-9 DEPOT	138-413-300-200	4,943.69
5/15/2024	PG&E	1301593806-4 911 HANNA	104-432-300-240	2,191.54
5/15/2024	PG&E	99497000756-9 STREET LIGHTS	109-434-300-240	699.08
5/15/2024	PG&E	99497000756-9 WATER PUMPS	105-437-300-240	73,118.08
5/15/2024	Quadient Leasing USA, Inc.	POSTAGE MACHINE @ CPD LEASE PMT LEASE #N19021411	104-432-300-180	215.93
5/15/2024	Quadient Leasing USA, Inc.	FOLDING & POSTAGE MACHINE @ CITY HALL LEASE PMT L	104-432-300-180	971.72
5/15/2024	Richard A. Blak, PhD	PSYCH EVAL/H. SOLIZ	104-421-300-200	465.00
5/15/2024	Self Help Enterprises	PROFESSIONAL SERVICES /G ADMIN	177-448-300-200	6,804.00
5/15/2024	Sonya Blake	COURT & TEMP HOLDING 6/18/24	104-421-300-270	15.00
5/15/2024	The Gas Company	06981596833 - VETS HALL	104-432-300-242	110.64

5/15/2024	The Gas Company	00891595001 - OLD POLICE DEPT	104-432-300-242	80.05
5/15/2024	The Gas Company	00888349024 UTILITES - DEPOT	145-410-300-242	58.82
5/15/2024	The Gas Company	15829731015 911 HANNA	104-432-300-242	130.52
5/15/2024	The Gas Company	11971525008 PUBLIC WORKS	104-432-300-242	78.14
5/15/2024	The Gas Company	12602978541 750 NORTH AVE - WATER HEATER	104-432-300-242	53.23
5/15/2024	The Gas Company	05463252576 CITY HALL	104-432-300-242	107.73
5/15/2024	The Gas Company	20001594009 - COUNCIL CHAMBERS	104-432-300-242	20.41
5/15/2024	The Gas Company	06301527005 WWTP	120-435-300-242	18.97
5/15/2024	The Lawnmower Man	PARTS EQUIP MAINTENANCE	104-412-300-140	36.34
5/15/2024	TSA Consulting Group, Inc.	APRIL 2024 SERVICES FEE FOR 401 A PLAN ADMIN	104-405-300-200	50.00
5/15/2024	Tule Trash Company	FRANCHISE FEE NOV 2023	112-436-316-023	-1,687.19
5/15/2024	Tule Trash Company	FRANCHISE FEE 12.73%	104-000-316-024	-14,604.91
5/15/2024	Tule Trash Company	CONTRACT	112-436-300-200	114,728.31
5/15/2024	Tule Trash Company	MISC CHARGES APRIL 2024	112-436-300-192	615.39
5/15/2024	Tule Trash Company	PULL FEE PRISON 1	112-436-300-200	535.60
5/15/2024	Tule Trash Company	DUMP FEE PRISON 2	112-436-300-192	677.60
5/15/2024	Tule Trash Company	PULL FEE BOXES	112-436-300-200	1,038.80
5/15/2024	Tule Trash Company	PULL FEE PRISON 2	112-436-300-200	1,731.06
5/15/2024	Tule Trash Company	DUMP FEE BOXES	112-436-300-192	1,017.56
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	120-435-300-200	17.53
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	104-412-300-200	21.02
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	120-435-300-200	21.03
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	145-410-300-200	17.52
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	105-437-300-200	17.52
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	104-412-300-200	17.52
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	145-410-300-200	21.02
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	104-432-300-200	280.32
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	105-437-300-200	21.02
5/15/2024	Wells Fargo Bank, N.A.	TEMP WORKER - G. PASTOR	104-432-300-200	336.38
5/15/2024	WEX BANK	MARCH - APRIL 2024	104-432-300-250	208.11
5/15/2024	WEX BANK	MARCH - APRIL 2024	104-431-300-250	653.38
5/15/2024	WEX BANK	MARCH - APRIL 2024	109-434-300-250	153.21
5/15/2024	WEX BANK	REBATES & FEES	104-432-300-250	10.00
5/15/2024	WEX BANK	REBATES & FEES	104-432-300-250	-94.07
5/15/2024	WEX BANK	LISA JONES MARCH - APRIL 2024	145-410-300-250	1,285.46
5/15/2024	WEX BANK	MARCH - APRIL 2024	104-421-300-250	6,923.58
5/15/2024	WEX BANK	MARCH - APRIL 2024	120-435-300-250	842.64
5/15/2024	WEX BANK	TYLER MARCH- APRIL 2024	104-406-300-250	118.40
5/15/2024	WEX BANK	VALERIE BEGA MARCH - APRIL 2024	145-410-300-250	87.00
5/15/2024	WEX BANK	GRACIE MEDINA MARCH - APRIL 2024	145-410-300-250	1,353.09
5/15/2024	WEX BANK	JIMMY MARCH - APRIL 2024	104-406-300-250	204.63
5/15/2024	WEX BANK	MARCH - APRIL 2024	104-412-300-250	1,101.30
5/15/2024	WEX BANK	MARCH - APRIL 2024	105-437-300-250	3,302.77

Warrant Total: 507,651.48

Accounts Payable

Blanket Voucher Approval Document

User: Imustain
Printed: 05/20/2024 - 10:10AM
Warrant Request Date: 5/20/2024
DAC Fund:



#2

Batch: 00522.05.2024 - Wmnt Rgstr 05/28/24 FY24 UB
REFUND CHECKS

Line	Claimant	Amount
1	BARRAGAN,MATTHEW	81.65
2	CIBRIAN,MARLENE	29.93
3	CRUZ,EULALIA	95.21
4	KELSEY,AMANDA	22.77
5	LINARES,JOSE	88.34
6	LUPIAN CAPISTRAN,NORMA	47.11
7	MARIBOJOC,SOCORRO	61.36
8	MEJIA,JUAN	7.87
9	TOTAL PROPERTY MANAGEMENT	166.58
10	Ventura Circus	92.10
11	WEATHERFORD,WAYNE	151.65

Grand Total: \$844.57

Page Total: \$844.57

Accounts Payable

Voucher Approval List

User: Imustain
Printed: 05/20/2024 - 10:10AM
Batch: 00522.05.2024 - Wmt Rgstr 05/28/24 FY24 UB REFUNDS



Warrant Date	Vendor	Description	Account Number	Amount
5/20/2024	AMANDA KELSEY	Refund Check 011307-000, 731 & 731 1/2 PICKERELL AVE	105-000-202-010	22.77
5/20/2024	EULALIA CRUZ	Refund Check 007468-000, 528 BENRUS AVE	105-000-202-010	95.21
5/20/2024	JOSE LINARES	Refund Check 013351-000, 435 JAMES AVE	105-000-202-010	88.34
5/20/2024	JUAN MEJIA	Refund Check 013392-000, 2020 NORTH AVE #C	105-000-202-010	7.87
5/20/2024	MARLENE CIBRIAN	Refund Check 001078-000, 1417 HALL AVE	105-000-202-010	4.44
5/20/2024	MARLENE CIBRIAN	Refund Check 001078-000, 1417 HALL AVE	120-000-202-010	9.70
5/20/2024	MARLENE CIBRIAN	Refund Check 001078-000, 1417 HALL AVE	121-000-202-010	2.23
5/20/2024	MARLENE CIBRIAN	Refund Check 001078-000, 1417 HALL AVE	112-000-202-010	13.56
5/20/2024	MATTHEW BARRAGAN	Refund Check 013582-000, 2590 PATTERSON AVE	105-000-202-010	81.65
5/20/2024	NORMA LUPIAN CAPISTRAN	Refund Check 013465-000, 1701 KING AVE	105-000-202-010	47.11
5/20/2024	SOCORRO MARIBOJOC	Refund Check 013637-000, 1604 ESTES AVE	105-000-202-010	61.36
5/20/2024	TOTAL PROPERTY MANAGEMENT	Refund Check 010377-025, 1308 CARDOSO AVE	112-000-202-010	65.00
5/20/2024	TOTAL PROPERTY MANAGEMENT	Refund Check 010377-025, 1308 CARDOSO AVE	120-000-202-010	42.03
5/20/2024	TOTAL PROPERTY MANAGEMENT	Refund Check 010377-025, 1308 CARDOSO AVE	105-000-202-010	48.53
5/20/2024	TOTAL PROPERTY MANAGEMENT	Refund Check 010377-025, 1308 CARDOSO AVE	121-000-202-010	11.02
5/20/2024	Ventura Circus	Refund Check 013424-001, 1518 ORANGE AVE	105-000-202-010	92.10
5/20/2024	WAYNE WEATHERFORD	Refund Check 001176-000, 1707 HEFFNER AVE	105-000-202-010	151.65
Warrant Total:				844.57

Accounts Payable

Blanket Voucher Approval Document

User: Imustain
Printed: 05/20/2024 - 3:27PM
Warrant Request Date: 5/20/2024
DAC Fund:



#3

Batch: 00523.05.2024 - Wrnt Rgstr 05/28/24 FY24

Line	Claimant	Amount
1	American Business Machines	30.00
2	Amtrak	1,620.00
3	Amtrak	1,620.00
4	Auto Zone, Inc.	390.20
5	Best Deal Food Co Inc.	359.09
6	California Police Chiefs Association	462.00
7	Cannon Financial Services, Inc.	455.24
8	Cline's Business Equipment, Inc.	278.23
9	Corcoran Heating & Air Conditioning	1,253.00
10	Corcoran Publishing Company	566.00
11	Eva Saldana	200.00
12	Expert Investigations Group	700.00
13	Felder Communications	779.50
14	Gary V. Burrows Inc.	123.10
15	IAPE	65.00
16	Kings County Public Works	15,000.00
17	Kiwanis Club of Corcoran	200.00
18	Law & Associates Investigations	600.00
19	LexisNexis Risk Data Management, Inc.	200.00
20	Maria Sierra	200.00
21	Mendes Plumbing	214.95
22	PG&E	588.76
23	Price Paige & Company,Certified	26,208.00
24	Public Interest Law Firm	6,334.70
25	Quadient	2,000.00
26	Sara Torres	200.00
27	Toni Hayhurst	111.71
28	Trans Union LLC	60.00
29	Tulare-Kings Veterinary ER Svc	151.36
30	US Bank Equipment Finance	166.46
31	Verizon Wireless	941.60
32	Verizon Wireless	380.10
33	Verizon Wireless	1,237.19
34	Vulcan Materials Company	535.65
35	West Valley Construction Company, Inc.	289,795.37
36	Zalco Laboratories, Inc	5,000.00

Grand Total: \$359,027.21

Accounts Payable

Voucher Approval List

User: Imustain
Printed: 05/20/2024 - 3:31PM
Batch: 00523.05.2024 - Wrnt Rgstr 05/28/24 FY24



Warrant Date	Vendor	Description	Account Number	Amount
5/20/2024	American Business Machines	TONER FREIGHT CHARGES	104-432-300-210	15.00
5/20/2024	American Business Machines	TONER FREIGHT CHARGES	104-432-300-210	15.00
5/20/2024	Amtrak	135 HANFORD TO CORCORAN	145-410-300-292	810.00
5/20/2024	Amtrak	135 CORCORAN TO HANFORD	145-410-300-292	810.00
5/20/2024	Amtrak	135 HANFORD TO CORCORAN	145-410-300-292	810.00
5/20/2024	Amtrak	135 CORCORAN TO HANFORD	145-410-300-292	810.00
5/20/2024	Best Deal Food Co Inc.	AC/KENNELS	104-421-300-203	71.38
5/20/2024	Best Deal Food Co Inc.	COUNCIL MEETING	104-401-300-210	42.17
5/20/2024	Auto Zone, Inc.	SERVICE FILTERS UNIT 293	104-421-300-260	10.38
5/20/2024	Auto Zone, Inc.	SYNTHETIC MOTOR OIL TO SERVICE PD UNIT	104-421-300-260	324.10
5/20/2024	Best Deal Food Co Inc.	AC/KENNELS	104-421-300-203	78.99
5/20/2024	Auto Zone, Inc.	CAR WASH SUPPLIES	104-421-300-260	37.77
5/20/2024	Best Deal Food Co Inc.	AC/KENNELS	104-421-300-203	95.17
5/20/2024	Auto Zone, Inc.	SERVICE FILTERS UNIT 256	104-421-300-260	17.95
5/20/2024	LexisNexis Risk Data Management, Inc.	APRIL 2024 SERVICE	104-421-300-200	200.00
5/20/2024	Eva Saldana	VETS HALL DEPOSIT REFUND 4/27/24	104-432-300-200	200.00
5/20/2024	Maria Sierra	VETS HALL REFUND 5/5/24	104-432-300-200	200.00
5/20/2024	Cannon Financial Services, Inc.	CONTRACT CHARGE 5/1/24-5/31/24	104-432-300-180	455.24
5/20/2024	Corcoran Publishing Company	TRANSIT AD FOR APRIL	145-410-300-156	566.00
5/20/2024	Best Deal Food Co Inc.	AC/KENNELS	104-421-300-203	71.38
5/20/2024	Gary V. Burrows Inc.	FINANCE CHARGES ON BULK FUEL ON INVOICE # 143945	105-437-300-250	123.10
5/20/2024	Kings County Public Works	3 X 2014 DODGE CHARGERS	114-414-500-540	15,000.00
5/20/2024	Expert Investigations Group	VILLASENOR - BACKGROUND	104-421-300-200	700.00
5/20/2024	Kiwanis Club of Corcoran	VETS HALL DEPOSIT REFUND 5/12/24	104-432-300-200	200.00
5/20/2024	Cline's Business Equipment, Inc.	USAGE 3/15-4/14	104-421-300-180	278.23
5/20/2024	California Police Chiefs Association	MEMBERSHIP RENEWAL PERSONNEL 24-25	104-421-300-170	462.00
5/20/2024	Law & Associates Investigations	BG INVESTIGATIONS - H. SOLIZ	104-421-300-200	600.00
5/20/2024	IAPE	MEMBERSHIP RENEWAL PROPERTY & EVIDENCE	104-421-300-170	65.00
5/20/2024	Felder Communications	RADIO SERVICE APRIL 2024	104-421-300-141	779.50
5/20/2024	Corcoran Heating & Air Conditioning	AC SERVICE - 7 UNITS	104-421-300-200	1,253.00

5/20/2024	Verizon Wireless	PUBLIC WORKS - MOBILE MIFI HOT SPOT	104-431-300-200	38.01
5/20/2024	US Bank Equipment Finance	DEPOT COPIER MONTHLY CONTRACT CHARGES	145-410-300-180	166.46
5/20/2024	Verizon Wireless	TRANIST - BUS AIR CARDS 6	145-410-300-220	228.06
5/20/2024	Price Paige & Company,Certified	WORK IN PROG. PREP BANK REC FY 6/30/23 & FY 6/30/24	104-405-300-200	9,670.00
5/20/2024	Trans Union LLC	PROFESSIONAL SRV/BACKGROUNDS BASIC SERVICE	104-421-300-200	60.00
5/20/2024	PG&E	3357250173-3 K.C STREET LIGHTING	104-432-300-240	588.76
5/20/2024	Verizon Wireless	WTP - NEPTUNE AMI GATEWAY 1 &2	105-437-300-220	76.02
5/20/2024	Verizon Wireless	COM DEV PHONES	104-406-300-220	154.34
5/20/2024	Verizon Wireless	CELL PHONE SERVICE - JOE	104-431-300-200	39.68
5/20/2024	Public Interest Law Firm	CITY ADMINISTRATION	104-403-300-200	5,887.30
5/20/2024	Verizon Wireless	TRANIST - CAMERA #1	145-410-300-220	38.01
5/20/2024	Toni Hayhurst	OVER PAID INS PREMS - MAY PAYROLL	104-421-200-120	111.71
5/20/2024	Price Paige & Company,Certified	WORK IN PROGRESS 6/30/23 AUDITED FINANCIAL STATEMENT	104-405-300-200	9,000.00
5/20/2024	Tulare-Kings Veterinary ER Svc	ANIMAL CONTROL C2400596	104-421-300-203	151.36
5/20/2024	Price Paige & Company,Certified	WORK IN PROG. PREP CITY CAPITAL ASSESTS & GRANT REC	104-405-300-200	7,338.00
5/20/2024	Verizon Wireless	COM DEV AIR CARDS 2	104-406-300-220	121.04
5/20/2024	Mendes Plumbing	400 FILL VALVE - 2 HR LABOR - 24434 6 1/4 AVE	313-605-300-200	214.95
5/20/2024	Verizon Wireless	CELL PHONE - FINANCE	104-405-300-200	37.22
5/20/2024	Public Interest Law Firm	COMMUNITY DEVELOPMENT - LOAN	104-403-300-200	47.50
5/20/2024	Sara Torres	VETS HALL DEPOSIT REFUND 4/21/24	104-432-300-200	200.00
5/20/2024	Public Interest Law Firm	COMMUNITY DEVELOPMENT	104-403-300-200	399.90
5/20/2024	Verizon Wireless	TRANIST - CELL PHONE SERVICES	145-410-300-220	208.28
5/20/2024	Verizon Wireless	CELL PHONE - CM	104-402-300-200	52.66
5/20/2024	Verizon Wireless	CELL PHONE SERVICE - CYNTHIA	104-431-300-200	21.98
5/20/2024	Verizon Wireless	WTP - ALARMS	105-437-300-220	50.01
5/20/2024	Verizon Wireless	CELL PHONE SERVICE - RICK	104-433-300-200	1.69
5/20/2024	Quadient	POASTAGE MACHINE LOADED @ CITY HALL	104-432-300-152	2,000.00
5/20/2024	Verizon Wireless	CELL PHONE - TINA	104-402-300-200	25.29
5/20/2024	Verizon Wireless	WTP - ON CALL CELL PHONE SERVICE	105-437-300-220	39.68
5/20/2024	Price Paige & Company,Certified	ADDITIONAL CONSULTING	104-405-300-200	200.00
5/20/2024	Verizon Wireless	CELL PHONE - MARLENE	104-402-300-200	27.53
5/20/2024	Verizon Wireless	TRANIST - WIRELESS AIR CARDS	145-410-300-220	76.02
5/20/2024	Verizon Wireless	CELL PHONE SERVICE	104-421-300-221	941.60
5/20/2024	Zalco Laboratories, Inc	WWTP ANNUAL GROUNDWATER SAMPLING SOILS ENGEERI	120-435-300-200	5,000.00
5/20/2024	Verizon Wireless	WWTP - DUTY MAN CELL PHONE	120-435-300-220	1.67
5/20/2024	Vulcan Materials Company	PO # 24862 ASPHALT FOR STREET REPAIR	109-434-300-213	535.65
5/20/2024	West Valley Construction Company, Inc.	WATER METER PROJECT - INSTALLATION SEPT 2023	105-437-300-200	289,795.37
5/20/2024	Verizon Wireless	DATA 3/27-4/26 MDT	104-421-300-221	380.10

Warrant Total: 359,027.21

City of
CORCORAN
A MUNICIPAL CORPORATION

FOUNDED 1914

**PRESENTATION
ITEM # 4-A**

MEMORANDUM

TO: Corcoran City Council

FROM: Tina Gomez, Deputy City Clerk

DATE: May 23, 2024

MEETING DATE: May 28, 2024

SUBJECT: Presentation and Informational Update on Highway 43 construction given by the California High-Speed Rail Authority.

DISCUSSION

High-Speed Rail will be giving a presentation and informational update on the upcoming Corcoran Highway 43 construction.

BUDGET IMPACT

None

**STAFF REPORT
ITEM #: 6-A**

MEMO

TO: Corcoran City Council

FROM: Tina Gomez, Deputy City Clerk

DATE: May 23, 2024 **MEETING DATE:** May 28, 2024

SUBJECT: City of Corcoran Workplace Violence Prevention Plan (WVPP) (VV)

Summary:

The purpose of the City of Corcoran's Workplace Violence Prevention Plan is to establish, implement, and maintain an effective workplace violence prevention plan as required under Labor Code sections 6401.7 and 6401.9.

Recommendation:

Staff recommend that after review, the City Council approve the Workplace Violence Prevention Plan for the City of Corcoran.

Budget impact:

None with this action.

Background:

With the enactment of Senate Bill 553, the legislature amended Labor Code section 6401.7 and added Labor Code section 6401.9, requiring employers to adopt and implement a Workplace Violence Prevention Plan (WVPP) and corresponding training for their employees by July 1, 2024.

Attachments:

Exhibit "A" City of Corcoran Violent Incident Report Log

City of Corcoran Workplace Violence Prevention Plan (WVPP)

May 23, 2024



TABLE OF CONTENTS

I.	PURPOSE	3
II.	SCOPE OF COVERAGE	3
a.	Workplaces	3
b.	Employees	3
III.	EFFECTIVE DATE	3
IV.	DEFINITIONS.....	4
V.	THE PLAN.....	6
a.	Access	6
b.	Implementation.....	6
c.	Obtaining Active Employee Involvement in Developing and Implementing the Plan.....	8
d.	Coordination with Other Employers	10
e.	Compliance	10
f.	Communicating to Employees about Workplace Violence	11
g.	Identification, Evaluation, and Correction of Workplace Violence Hazards.....	17
h.	Responding to Workplace Violence Emergencies	21
i.	Training.....	21
VI.	RECORDKEEPING	22

I. Purpose

The purpose of the City of Corcoran's Workplace Violence Prevention Plan ("Plan" or "WVPP") is to establish, implement, and maintain an effective workplace violence prevention plan as required under Labor Code sections 6401.7 and 6401.9.

Specifically, this Plan contains procedures to address the following statutory requirements:

- 1) Record information in a Violent Incident Log for every incident of Workplace Violence, as defined below.
- 2) Provide effective training to employees on the legal requirements related to the prevention of workplace violence, including but not limited to the City of Corcoran's WVPP.
- 3) Maintain records of the following: (a) Workplace Violence hazards, (b) City of Corcoran employee (hereinafter referred to as "employees") training, (c) Violent Incident Logs, and (d) the investigation of any incident of Workplace Violence.
- 4) Ensure certain records are made available to Division of Occupational Safety and Health ("Division" or "DOSH")/Cal/OSHA, employees, and any authorized employee representatives.

II. Scope of Coverage

a. Workplaces

The WVPP shall apply to all City of Corcoran workplaces, unless a workplace is expressly exempted from coverage.

- 1) A workplace that an employee has chosen to telework from is not under the control of the City of Corcoran.

b. Employees

The WVPP applies to all City of Corcoran employees, unless an employee is expressly exempted.

III. Effective Date

The effective date of this Plan is July 1, 2024.

The Plan shall continue in full force and effect until repealed or rescinded.

IV. Definitions

For the purposes of the WVPP, the following definitions apply:

- “Access” means the right and opportunity to examine and receive a copy of the WVPP.
- “Designated Representative” means any individual or organization to whom an employee gives Written Authorization to exercise a right of Access. A recognized or certified collective bargaining agent shall be considered a Designated Representative for the purpose of Access to the WVPP.
- “DOSH” is a Division of Occupational Safety and Health (Cal/OSHA).
- “Emergency” or “Emergencies” means unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.
- “Engineering Controls” mean an aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the worker and the hazard.
- “Serious Injury or Illness” means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.
- “Threat of Violence” means any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.
- “Workplace Violence” means any act of violence or threat of violence that occurs in the City of Corcoran’s covered workplace. Workplace Violence does not include lawful acts of self-defense or defense of others.
- Workplace Violence includes but is not limited to the following:
 - 1) The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.

- 2) An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.

The following four (4) types of Workplace Violence:

- “Type 1 violence” means Workplace Violence committed by a person who has no legitimate business at the workplace and includes violent acts by anyone who enters the workplace or approaches workers with the intent to commit a crime.
 - “Type 2 violence” means Workplace Violence directed at employees by customers, clients, patients, students, inmates, or visitors.
 - “Type 3 violence” means Workplace Violence against an employee by a present or former employee, supervisor, or manager.
 - Type 4 violence” means Workplace Violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.
- “Workplace Violence Prevention Committee” (“Committee”) means the group of employees who assess City of Corcoran’s Workplace Violence hazards and support in the implementation of the WVPP.
 - “Workplace Violence Prevention Coordinator (“Coordinator”) means the individual who is responsible for implementing the WVPP.
 - Work Practice Controls” means procedures and rules, which are used to effectively reduce Workplace Violence hazards.
 - “Written Authorization” means a request provided to the City of Corcoran containing the following information:
 - 1) The name and signature of the employee authorizing a representative of the employee to access the WVPP on the employee’s behalf;
 - 2) The date of the request;
 - 3) The name of the designated representative (individual or organization) authorized to receive the WVPP on the employee’s behalf; and
 - 4) The Written Authorization will expire one (1) year after the request is provided.
 - “WVPP” or “Plan” means the Workplace Violence Prevention Plan.

- “Violent Incident Log” or “Log” means the violent incident log required by this WVPP.

V. The Plan

a. Access

The City of Corcoran makes the WVPP available and accessible to employees, Designated Representatives, and representatives of the DOSH at all times.

1) Employees

The City of Corcoran will provide Access to the WVPP to employees as follows:

- 1) The City of Corcoran has made and will continue to make the WVPP available and will provide Access to employees by providing an employee a physical copy of the WVPP within five (5) business days of receiving the request for Access from the employee.

Whenever an employee requests a copy of the WVPP, the City of Corcoran shall provide the requesting employee with a printed copy of the WVPP, unless the employee agrees to receive an electronic copy of the WVPP.

The City of Corcoran will provide one (1) printed copy of the WVPP free of charge. If an employee requests additional copies of the WVPP within one (1) year of the previous request and the WVPP has not been updated with new information since the prior copy was provided, the City of Corcoran may charge reasonable, non-discriminatory reproduction costs for the additional copies.

2) DOSH Representatives

The City of Corcoran will make the WVPP available to DOSH representatives upon request.

b. Implementation

1) The City Manager or his/her designee

The individual(s) identified below shall serve as the City of Corcoran’s Workplace Violence Prevention Coordinators and are authorized to and responsible for implementing the WVPP.

Title	Job Title/Position	Contact Information	WVPP Responsibilities
WVPP Coordinator	City Manager	Greg.gatzka@cityofcorcoran.ca.gov (559)992-2151 Ext. 2510	WVPP Administrator
WVPP Coordinator	Deputy City Clerk	Tina.gomez@cityofcorcoran.ca.gov (559)992-2151 Ext. 2502	WVPP Program Manager

Specifically, the City of Corcoran WVPP Coordinator will be responsible for the following:

- 1) Serve as the Chair of the City of Corcoran's Workplace Violence Prevention Committee;
- 2) Establish and coordinate Work Practice Controls;
- 3) Establish and coordinate Engineering Controls;
- 4) Respond to reports of Workplace Violence incidents and Workplace Violence hazards, including investigating incidents of Workplace Violence and Workplace Violence hazards.

2) Workplace Violence Prevention Committee

The City of Corcoran established a Workplace Violence Prevention Committee to assess the City of Corcoran's Workplace Violence hazards and determine preventative actions to be taken.

The Committee shall be comprised of Greg Gatzka, City Manager and Tina Gomez, Deputy City Clerk, and the following individuals: Marlene Spain City Clerk/Asst. to the City Manager and Valerie Bega, Transit Grants Manager.

The Committee shall undertake the following:

- 1) Meet quarterly;
- 2) Prepare and make available to any affected employees, the records of the workplace violence issues discussed at the Committee meetings and maintained for review by DOSH upon request;
- 3) Review the results of the City of Corcoran's periodic, scheduled workplace inspections;
- 4) Review investigations of Workplace Violence and their causes, and where appropriate, submit suggestions to the City Manager's Department to review available budget and approval from City Council for the approval of future incidents;
- 5) Review investigations of alleged Workplace Violence hazards brought to the attention of any Committee member. When determined necessary by the Committee, the Committee may conduct its own inspection and investigation to assist in remedial solution(s);
- 6) Submit recommendations to assist in the evaluation of employee safety suggestions;
- 7) Upon request from the DOSH, verify abatement action taken by the City of Corcoran to abate citations issued by the DOSH;

- 8) Provide updates to the WVPP;
- 9) Prepare and implement Workplace Violence training subsequent to the initial training; and
- 10) At minimum, review the WVPP under the following circumstances: (a) once annually; (b) when a deficiency is observed or becomes apparent; and (c) after a Workplace Violence incident.
 - a) A review of the WVPP should include the following: (a) review of the Violent Incident Log; (b) review employee comments and feedback on the WVPP; (c) review of other records; and (d) a physical inspection of the workplace.
 - b) Following the review, report any revisions to the Plan to employees.

c. *Obtaining Active Employee Involvement in Developing and Implementing the Plan*

The City of Corcoran encourages the active involvement of employees in developing and implementing the WVPP through and by the measures discussed in the sections below.

1) *Identifying, Evaluating, and Correcting Workplace Violence Hazards*

The City of Corcoran encourages the active involvement of employees in identifying, evaluating, and correcting Workplace Violence hazards through and by the following means:

- 1) Regular meetings of the Committee comprised of both the City of Corcoran and employees that is charged with identifying, evaluating, and correcting Workplace Violence hazards;
- 2) Schedule general employee meetings at which Workplace Violence hazards are freely and openly discussed by those present. Such meetings shall be regular, scheduled, and announced to all employees so maximum employee attendance can be achieved;
- 3) Survey employees regarding the identification, evaluation, and correction of any Workplace Violence hazards;
- 4) Provide a means by which employees may provide anonymous feedback regarding the identification, evaluation, and correction of any Workplace Violence hazards; and
- 5) Provide a means by which employees may report potential Workplace Violence hazards that the City of Corcoran will evaluate and, if necessary, correct.

2) Designing and Implementing Training

The City of Corcoran encourages the active involvement of employees in designing and implementing training through and by the following means:

- 1) Regular meetings of the Committee comprised of both the City of Corcoran and employee representatives that is charged with designing and implementing training;
- 2) Provide opportunities for employees to identify the daily activities they believe put them at most risk for Workplace Violence and address those activities within the training;
- 3) Authorize sufficient time and resources to facilitate employee participation, including holding trainings during regular working hours; and
- 4) Establish surveys to evaluate the effectiveness of the training, and authorize sufficient time and resources following each training to ensure employees can complete the evaluation. The City of Corcoran shall adapt the training based on the results of these evaluations.

3) Reporting and Investigating Workplace Violence Incidents

The City of Corcoran encourages the active involvement of employees in reporting and investigating Workplace Violence incidents through and by the following means:

- 1) Regular meetings of the Committee comprised of both the City of Corcoran and employee Representatives that is charged with reviewing investigations of Workplace Violence incidents and hazards;
- 2) Encourage any employee who experiences, witnesses, or becomes aware of a violent incident, threat, or other Workplace Violence concern in which there is an immediate threat to the employee's safety or the safety of others or where a Serious Injury or Illness has occurred to immediately report the incident to law enforcement, security, and/or emergency medical services;
- 3) Encourage any employee who experiences, witnesses, or becomes aware of a violent incident, threat, or other Workplace Violence concern to immediately report the facts and circumstances of the violent incident, threat, or other Workplace Violence concern to their immediate supervisor, Department Head or the City of Corcoran WVPP Coordinator;
- 4) Encourage any employee who experiences, witnesses, or becomes aware of a violent incident, threat, or other Workplace Violence concern to participate in the investigation of the violent incident, threat, or other Workplace Violence concern;

- 5) Implement procedures to ensure that employees are not retaliated against for reporting or participating in investigations of Workplace Violence incidents;
- 6) Allocate adequate resources and training for employees to appropriately recognize Workplace Violence concerns;
- 7) Provide coverage, if necessary, so employees can immediately report a concern of Workplace Violence during their regularly scheduled work hours and participate in investigations; and

d. Coordination with Other Employers

When applicable (*e.g.*, for multi-employer workplaces), the City of Corcoran shall coordinate the implementation of the Plan with other employers to ensure that those employers and employees understand their respective roles, as provided in the Plan.

Specifically, the City of Corcoran will coordinate with other employers to ensure that all employees within the workplace are trained on Workplace Violence prevention and all Workplace Violence incidents involving any employee are reported, investigated, and recorded.

At a multiemployer worksite, the City of Corcoran will ensure that when an employee experiences a Workplace Violence incident, the City of Corcoran shall record the information in the Violent Incident Log and provide a copy of that Log to the controlling employer. If the City of Corcoran is the controlling employer at a worksite, the City of Corcoran will ensure that it receives copies of all Logs from other employers.

e. Compliance

The City of Corcoran will ensure compliance with the Plan through and by the measures discussed in this section.

1) Expectations of Employees Regarding Compliance with the Plan

A. Employees

All employees should be familiar with the WVPP and its requirements.

All employees are responsible for using safe work practices, for following all directives, policies, and procedures, and for assisting the City of Corcoran maintain a safe and secure work environment.

All employees are required to know, understand, and adhere to the safety rules that apply to their workplace and the work they perform.

B. Managers and Supervisors

Managers and supervisors are responsible for implementing and maintaining the WVPP in their respective work areas and for ensuring that all employees adhere to the safety rules that apply in these work areas.

Managers and supervisors should answer questions that employees may have about the Plan and its requirements, be able to direct employees to the City of Corcoran WVPP Coordinator or provide resources for employees to use that will answer their questions.

2) Methods to Ensure Compliance

A. Recognition of Employees Who Comply with the Plan

The City of Corcoran recognizes employees who comply with the Plan through notation in the employee's annual evaluation.

B. Training and Retraining of Employees on Plan Requirements

The City of Corcoran shall ensure substantial compliance with the WVPP by providing employees with training as discussed in the Plan.

C. Enforcement of the Plan Requirements and Discipline for Non-Compliance.

Managers and supervisors will enforce the rules and requirements related to the Plan fairly and uniformly.

Employees who do not comply with the safety rules and requirements set forth in the Plan may be subject to discipline, up to and including termination.

Managers and supervisors who do not enforce the rules and requirements related to the Plan or do not enforce them fairly and uniformly may be subject to discipline, up to and including termination.

f. Communicating to Employees about Workplace Violence

The City of Corcoran will communicate with employees about reporting and investigating Workplace Violence incidents.

The City of Corcoran's procedures for communicating to employees regarding Workplace Violence incidents include the following:

- 1) Reporting on violent incidents, threats, or other violent Workplace Violence concerns;

- 2) Informing affected employees of the general results of any investigation into Workplace Violence incidents, while protecting the privacy of affected and/or involved employees;
- 3) Informing affected employees of the corrective actions taken in response to the Workplace Violence incident, while protecting the privacy of affected and/or involved employees; and
- 4) Communicating to employees about the prohibition on retaliating against employees who participate in the investigation of Workplace Violence incidents.

1) Reporting Violent Incidents

An employee may report a Workplace Violence incident through any of the following means:

- 1) Reporting the incident to any manager or supervisor verbally or in writing;
- 2) Reporting the incident to the City of Corcoran WVPP Coordinator or another Committee member;
- 3) Reporting the incident to a Designated Representative, who will facilitate a report to the City of Corcoran. The City of Corcoran will respond to the report after it receives the report from the Designated Representative;
- 4) Reporting by completing and submitting a physical or electronic form to City of Corcoran Administration.

2) Acceptance of and Response to Reports of Workplace Violence

The City of Corcoran shall accept and respond to all reports of Workplace Violence.

A. Immediate Response

Immediately following a report of Workplace Violence, the City of Corcoran shall immediately respond by providing first aid and emergency care to the injured employee(s) and by taking any measures necessary to prevent other employees from being injured.

The City of Corcoran will ensure that any injured employees receive prompt medical evaluation and treatment and that injured employees are provided transportation to receive medical care if such care is not provided on site.

The City of Corcoran will immediately report to DOSH any Serious Injury or Illness or death of an employee that is attributable to Workplace Violence.

B. Investigating the Report of Workplace Violence

The City of Corcoran shall investigate reports of Workplace Violence as provided in the following section.

C. No Retaliation

The City of Corcoran shall not take adverse action against any employee who reports Workplace Violence or who participates in any investigation of Workplace Violence based on such conduct.

D. Provision of Leave for Employees Who are, or May be Victims of Violence

The City of Corcoran shall not take adverse action against any employee who takes time off from work to seek a Temporary Restraining Order ("TRO") or to obtain other assistance to help safeguard the "health, safety, or welfare" of the employee or their child based on such conduct. An employee may use paid sick leave pursuant to the City of Corcoran's Paid Sick Leave Policy to take time off from work for these purposes.

An employee shall provide the City of Corcoran with reasonable and advance notice of their intention to take time off from work for either of these purposes if feasible. If advance notice is not feasible, employees must provide a certification to the employer within a reasonable time after the absence.

E. Temporary Restraining Orders

When an employee has suffered unlawful violence or a credible Threat of Violence from any individual, which may reasonably be carried out at any of the City of Corcoran's workplaces, the City of Corcoran may attempt to obtain a TRO on behalf of the employee.

3) Investigation of Workplace Violence

The City of Corcoran shall respond to reports of Workplace Violence or a Threat of Violence by promptly initiating an investigation, as applicable.

The City of Corcoran's investigation of Workplace Violence or a Threat of Violence may include, but not necessarily be limited to, the following steps or measures, as applicable:

- 1) Visiting the scene of an incident as soon as safe and practicable;
- 2) Collection of facts on who, what, when, where, and how the incident occurred;
- 3) Collection of statements from involved parties, such as employees, witnesses, law enforcement, and/or security personnel;

- 4) Reviewing security footage of existing security cameras if applicable;
- 5) Collection of photographic or video evidence of damage or injuries, where appropriate;
- 6) Examining the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator;
- 7) Consultation with the affected employees, witnesses, and Committee members to identify potential contributing causes;
- 8) Obtaining any reports completed by law enforcement;
- 9) Assessment of any Threat of Violence, identifying the following, as applicable and to the extent the information is known by the City of Corcoran:
 - a) The exact nature and context of the threat and/or threatening behavior;
 - b) The identified target;
 - c) The person's apparent motivation;
 - d) The person's ability to carry out the threat; and
 - e) The person's background, including work history, criminal record, mental health history, and past behavior on the job

Following an investigation, the City of Corcoran may take the following measures, as applicable:

- 1) Notify the affected employees of the general results of the investigation, while protecting the privacy of affected and/or involved employees;
- 2) Collaborate with the Committee to recommend corrective action;
- 3) Implement changes in Engineering Controls, procedures, or policies, if appropriate; and/or
- 4) Establish updated Work Practice Controls, if necessary.

The City of Corcoran shall retain records of Workplace Violence incident investigations for a minimum of five (5) years.

4) Documentation in Violent Incident Log

All Workplace Violence incidents shall be subsequently reported in the Violent Incident Log. Information that is recorded in the Log for each incident shall be based on information solicited from the employees who experienced the Workplace Violence, on witness statements, and on investigation findings. The City of Corcoran shall omit from the Log any element of personal identifying information that would be sufficient to allow identification of any person involved in a Workplace Violence incident.

The information recorded in the Log shall include all of the following:

- 1) The date, time, and location of the incident;
- 2) The Workplace Violence type or types (*e.g.*, Type 1, Type 2, Type 3, or Type 4);
- 3) A detailed description of the incident;
- 4) A classification of who committed the Workplace Violence, including whether the perpetrator was:
 - a) A client or customer;
 - b) Family or friend of a client or customer;
 - c) Stranger with criminal intent;
 - d) Coworker;
 - e) Supervisor or manager;
 - f) Partner or spouse;
 - g) Parent or relative; or
 - h) Other perpetrator;
- 5) A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was:
 - a) Completing usual job duties;
 - b) Working in poorly lit areas;
 - c) Rushed;

- d) Working during a low staffing level;
 - e) Isolated or alone;
 - f) Unable to get help or assistance;
 - g) Working in a community setting; or
 - h) Working in an unfamiliar or new location.
- 6) A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area;
- 7) The type of incident, including, but not limited to, whether it involved any of the following:
- a) Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting;
 - b) Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object;
 - c) Threat of physical force or threat of the use of a weapon or other object;
 - d) Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact;
 - e) Animal attack; or
 - f) Other;
- 8) Consequences of the incident, including, but not limited to:
- a) Whether security or law enforcement was contacted and their response;
 - b) Actions taken to protect employees from a continuing threat or from any other hazards identified as a result of the incident;
- 9) Information about the person completing the Log, including their name, job title, and the date completed.

5) Prohibition on Retaliation

The City of Corcoran has implemented the following measures to prevent and prohibit retaliation against those who report Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence, or who participate in the investigation of such incidents or hazards:

- 1) The City of Corcoran responds to reports of Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence in a prompt and timely manner;
- 2) The City of Corcoran provides employees multiple channels by which to report incidents, hazards, or concerns, including anonymously and through or by a Designated Representative;
- 3) The City of Corcoran admonishes managers and supervisors not to retaliate against any employee who reports Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence, or any employee who participates in the investigation of such incidents or hazards; and
- 4) The City of Corcoran trains all employees that retaliation against any employee who reports Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence, or any employee who participates in the investigation of such incidents or hazards is expressly prohibited and that there are consequences, such as discipline, for retaliation against such employees.

g. Identification, Evaluation, and Correction of Workplace Violence Hazards

The City of Corcoran shall undertake all necessary actions to identify, evaluate, and correct Workplace Violence hazards.

1) Identification of Workplace Violence Hazards

The City of Corcoran shall undertake all necessary actions to identify Workplace Violence hazards.

The City of Corcoran shall conduct inspections of its workplace(s) to identify Workplace Violence hazards.

Specifically, the City of Corcoran shall conduct inspections under the following circumstances:

- 1) When the WVPP is first established;
- 2) After each Workplace Violence incident;
- 3) Whenever the City of Corcoran is made aware of a new or previously unrecognized hazard; and

4) Semi-Annually

Periodic inspections to identify and evaluate Workplace Violence and hazards will be performed by the following employees in the following areas of the workplace:

Name of Employee/Job Title of Employee	Inspection Area/Department/Specific Location
City of Corcoran, Marlene Spain, City/Clerk/Asst. to the City Manager	Location in which employee is responsible for inspecting Workplace Violence hazard(s) City Hall lobby/reception, parking lot, Public Works Corp Yard, Depot Facility and CPD Building including outside areas of all locations listed.

Inspections for Workplace Violence hazards may include assessing factors specific to the City of Corcoran's workplace, such as the following:

- 1) The exterior and interior of the workplace for its attractiveness to robbers;
- 2) The need for violence surveillance measures, such as mirrors and cameras;
- 3) Procedures for employee response during a robbery or other criminal act, and how to respond to a violent person or persons committing a criminal act;
- 4) Procedures for reporting suspicious persons or activities;
- 5) Effective location and functioning of emergency buttons and alarms;
- 6) Posting of emergency telephone numbers for law enforcement, fire, and medical services;
- 7) Whether employees have access to a telephone with an outside line;
- 8) Whether employees have effective escape routes from the workplace;
- 9) Whether employees have a designated safe area where they can go to in an emergency;
- 10) Adequacy of workplace security systems, such as door locks, entry codes or badge readers, security windows, physical barriers, and restraint systems;
- 11) Frequency and severity of threatening or hostile situations that may lead to violent acts by persons who are service recipients of the City of Corcoran our establishment;
- 12) Employees' skill in safely handling threatening or hostile service recipients;
- 13) Effectiveness of systems and procedures that warn others of actual or potential Workplace Violence danger or that summon assistance, e.g., alarms or panic buttons;

- 14) The use of work practices such as the "buddy" system for specified emergency events;
- 15) The availability of employee escape routes;
- 16) How well the City of Corcoran's establishment's management and employees communicate with each other;
- 17) Access to and freedom of movement within the workplace by non-employees, including recently discharged employees or persons with whom one of our employees is having a dispute;
- 18) Frequency and severity of employees' reports of threats of physical or verbal abuse by managers, supervisors, or other employees;
- 19) Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace;

2) Investigation of Workplace Violence Hazards

The City of Corcoran will initiate an investigation following the identification of a Workplace Violence hazard to evaluate the nature of the hazard.

The City of Corcoran may undertake the following as part of such investigation, as applicable:

- 1) Collection of statements from witnesses;
- 2) Collection of photographic or video evidence of damage or injuries, where appropriate; and
- 3) Consultation with the affected employees, witnesses, and Committee members to identify potential contributing causes.

3) Correction of Workplace Violence Hazards

After the identification and investigation of a Workplace Violence hazard and after a Workplace Violence Hazard inspection, the City of Corcoran will take appropriate steps to correct the hazard and prevent or control future or potential hazards by implementing the following measures:

- 1) **Substitution:** When possible, the City of Corcoran will correct a hazard by eliminating or substituting it with a safer Work Practice Control ("Substitution").

- 2) **Removal of Employees:** If a Workplace Violence hazard exists that cannot be immediately corrected without endangering employees or property, the City of Corcoran will remove all employees from the work site except those necessary to correct the existing hazard. Employees who are necessary to correct the hazard will be provided with necessary protection to protect them from the hazard.
- 3) **Replacement of Equipment:** If a piece of equipment is hazardous, the City of Corcoran will remove it from service and identify it as defective.
- 4) **Engineering Controls:** The City of Corcoran will apply physical changes to either remove the hazard from the workplace or create a barrier between employees and the hazard. Based on the nature of the hazard and the needs of the workplace, Engineering Control strategies may include the following: (a) using physical barriers (such as enclosures or guards) or door locks to reduce employee exposure to the hazard; (b) metal detectors; (c) panic buttons; (d) improved or additional lighting; and (e) more accessible exits (where appropriate).
- 5) **Work Practice Controls:** The City of Corcoran will adjust Work Practice Controls if Substitution or Engineering Controls are impossible or inappropriate. Additional Work Practice Controls may be necessary in addition to Substitution and Engineering Controls to prevent future Workplace Violence hazards. Work Practice Control strategies may include the following: (a) hiring security guards and having them patrol the workplace interior and perimeter; (b) ensuring employees have access to a telephone with an outside line; posting emergency telephone numbers in the workplace for law enforcement, fire, and medical services; (c) improved or altered communication measures; (d) improved or altered policies of prohibited practices (such as a weapons ban or limitation of the amount of cash on hand); and a "buddy system" for specified Emergency events; (d) adding security cameras or mirrors.
- 6) **Training:** The City of Corcoran will educate employees about the identified hazard in subsequent WVPP training.
- 7) **Collaborate with the Committee:** The City of Corcoran will collaborate with the Committee on other ways to correct the hazard.
- 8) **Notice to Affected Employees:** The City of Corcoran will notify affected employees in writing of the corrective measures the City of Corcoran implemented to address the Workplace Violence hazard.

4) Recording Information regarding Workplace Violence Incidents

The City of Corcoran will document the identification, investigation, and correction of Workplace Violence hazards and maintain such records for at least five (5) years following the identification, investigation, and correction of such hazards.

The City of Corcoran shall record information in the Violent Incident Log for each Workplace Violence incident.

Information that is recorded in the Log for each incident shall be based on information solicited from the employee(s) who experienced the Workplace Violence, on witness statements, and on investigation findings.

The Log base form is attached to the WVPP as City of Corcoran Violent Incident Log, Exhibit "A".

The City of Corcoran will document all work-related injuries or illness caused by Workplace Violence that resulted in death, loss of consciousness, days away from work, restricted work activity or job transfer, or medical treatment beyond first aid to DOSH.

h. Responding to Workplace Violence Emergencies

The City of Corcoran will use an emergency alerting system to alert employees of the presence, location, and nature of Workplace Violence Emergencies.

Following a Workplace Violence Emergency, a notification through the alerting system will include information regarding the following:

- 1) The existence/presence of a Workplace Violence Emergency;
- 2) The location of a Workplace Violence Emergency;
- 3) The nature of the Workplace Violence Emergency; and
- 4) The appropriate response procedures for employees.

The City of Corcoran has developed the following evacuation and/or sheltering plan for each City of Corcoran workplace:

- 1) **Evacuation Protocols:** City of Corcoran Evacuation Plan incorporated by reference.

In a Workplace Violence Emergency, employees can obtain help from any manager or supervisor, the City of Corcoran WVPP Coordinator, any Committee member, or, if applicable, from security or law enforcement. Employees should promptly call 911 in the event of a Workplace Violence Emergency.

i. Training

The City of Corcoran shall provide training when the Plan is first established and annually thereafter and when new employees are hired.

The City of Corcoran shall provide training on all the following subjects:

- 1) The City of Corcoran's Plan, how to obtain a copy of the City of Corcoran's Plan at no cost, and how to participate in the development and implementation of the City of Corcoran's Plan;
- 2) Definitions and requirements of the Plan;
- 3) How to report Workplace Violence incidents or concerns to the City of Corcoran or law enforcement without fear of reprisal;
- 4) Workplace Violence hazards specific to the employees' jobs, the corrective measures the City of Corcoran has implemented, how to seek assistance to prevent or respond to violence, and strategies to avoid physical harm; and
- 5) The City of Corcoran's Violent Incident Log, and how to obtain copies of records related to Workplace Violence.

The training shall include an opportunity for interactive questions and answers with a person knowledgeable about the City of Corcoran's Plan.

The City of Corcoran shall provide additional training when a new or previously unrecognized Workplace Violence hazard has been identified and when changes are made to the Plan.

VI. Recordkeeping

The City of Corcoran shall maintain the following types of records for the following periods:

Type of Record	Maintenance Period
Records of Workplace Violence hazard identification, evaluation, and correction	Minimum of five (5) years
Training records, including training dates, contents or a summary of the training sessions, names and qualifications of persons conducting the training, and names and job titles of all persons attending the training sessions	Minimum of one (1) year
Violent Incident Logs	Minimum of five (5) years
Records of Workplace Violence incident investigations. These records must not contain medical information.	Minimum of five (5) years
Records of Workplace Violence incident investigations. These records must not contain medical information.	Minimum of five (5) years

The City of Corcoran shall ensure that records of Workplace Violence Incident Investigations do not contain any medical information including any information in electronic or physical form, in possession of or derived from a provider of health care, health care service plan, pharmaceutical company, or contractor regarding a patient's medical history, mental health application information, reproductive or sexual health application information, mental or physical condition, or treatment that includes or contains any element of personal identifying information sufficient to allow identification of the individual.

The City of Corcoran shall make all records required by this WVPP available to DOSH upon request for purposes of examination and copying.

The City of Corcoran shall make the following records available to employees and their Designated Representatives, upon request and without cost, for examination and copying within fifteen (15) calendar days of a request:

- 1) Records of Workplace Violence hazard identification, evaluation, and correction;
- 2) Training records; and
- 3) Violent Incident Logs.

Exhibit "A" City of Corcoran Violent Incident Log

Directions:

Information must be recorded in this Violent Incident Log following every Workplace Violence incident and be based on information solicited from the employees who experienced the Workplace Violence, witness statements, and investigation findings.

[illegible]

**STAFF REPORT
ITEM #: 6-B**

MEMO

TO: Corcoran City Council

FROM: Greg Gatzka, City Manager

DATE: May 24, 2024

MEETING DATE: May 28, 2024

SUBJECT: Corcoran Energy Savings Project

Summary:

Update on the City's Energy Savings Project being developed by Engie.

Recommendation:

Informational Item.

Budget impact:

None with this item. However, the City is eligible for a one time low income community credit of approximately 10% of the project which is estimated to be approximately \$1,000,000 which is anticipated to be of benefit to the City in Fiscal Year 24-25.

Background:

In October 2021, the City authorized the City Manager to begin working with ENGIE Services U.S. to assist the City in developing an energy savings project that could be funded through the energy savings. Critically important to the City, was that this project be initiated while the Net Energy Metering 2.0 (NEM 2.0) was still in place by the California Public Utilities Commission before the move to NEM 3.0 that would reduce benefits to solar energy producers. In addition, this project will serve to help protect the City from PG&E rate increases which recently have become a reality and are approximately 30% and affecting many other jurisdictions. The construction contract for the City's project was approved on March 22, 2022, along with the necessary financing to develop the project. The project included installation of the following:

- LED Lighting Upgrades to Corcoran City Hall
- Variable Frequency Drive Upgrade to the joint use Pool at the RAC
- 125 kW/503 kWh Battery Energy Storage System for the Water Treatment Plant
- 66 kW Solar PV at City Hall that also offsets the electricity use at Corcoran Depot

- 74.5 kW Solar PV at Police Station that also offsets the electricity use at Council Chambers
- 82.8 kW Solar PV at the Pool
- 372.6 kW Solar PV at the Water Treatment Plant
- 496.8 kW Solar PV at Well 11 that also offsets electricity use at Well 4A
- 695.5 kW Solar PV at Well 2A that also offsets electricity use at Well 1A, 3A, and 7A
- 173.9 kW Solar PV at the Wastewater Treatment Plant
- 248.4 kW Solar PV at the Wastewater Treatment Ponds

This City project did experience some delays due to overseas equipment delivery delays, and PG&E approval processes and system upgrades. However, this project is nearing completion and is 98% complete. The status of each project component is provided below:

City Hall – All indoor LED energy savings equipment is done, parking lot solar facility is complete, and City received Permission to Operate (PTO) from PG&E on 11/22/23. This Solar PV system is now online.

Police Department – Four EV Charging Stations are installed, parking lot solar facility is complete, and City received PTO from PG&E on 11/22/23. Solar PV system is now online.

Wastewater Treatment Ponds – Solar facility is complete, and City received PTO from PG&E on 03/14/24. Solar PV system is now online.

Wastewater Treatment Plant – Solar facility is complete, and City received PTO from PG&E on 03/26/24. Solar PV system is now online.

Community Pool – Variable Frequency Drive pump is installed, solar facility is complete, and Engie requested PTO from PGE which should be approved in the next few weeks to bring the system online.

Well 4A – The solar facility is complete, but PG&E is requiring a transformer upgrade that the City had to pay for in addition to the Engie Project that cost approximately \$120,000. It is estimated that final PG&E work will be done over the next few months. Until then, this site is not online.

Well 2A – The solar facility is complete, but PG&E required a transformer upgrade that the City had to pay for in addition to the Engie Project that cost approximately \$120,000. PG&E is currently awaiting a Caltrans permit that is necessary to complete the transformer installation. It is estimated that final PG&E work will be done over the next few months. Until then, this site is not online.

Water Treatment Plant – The solar facility is complete, and ENGIE received new switchgear in February of 2024. A temp shutdown for this site is scheduled for June of this year to tie new switchgear into existing. The Battery Energy Storage System will be installed in June and expected to be commissioned by July '24.

**STAFF REPORT
ITEM #: 6-C**

MEMO

TO: Corcoran City Council

FROM: Greg Gatzka, City Manager

DATE: May 24, 2024

MEETING DATE: May 28, 2024

SUBJECT: Tulare Lake Bed Coordinated Groundwater Management Plan JPA
Executive Committee Appointee

Summary:

Reconfirm the City Manager as the City's appointee to the Executive Committee of the Tulare Lake Bed Coordinated Groundwater Management Plan Joint Powers Agreement (JPA).

Recommendation:

Consider appointing the current City Manager to serve on the Executive Committee of the JPA.

Budget impact:

None with this item.

Background:

Prior to the State enacting the Sustainable Groundwater Management Act in 2014, our region was a model for groundwater management coordination and entered various stakeholder entities into a Joint Powers Agreement for this purpose. The City Council originally approved to be party to this agreement on April 15, 1996, and designated the City Manager to serve as the City member on the JPA Executive Committee. This JPA is attempting to reconvene and needs to have the Executive Committee reestablished as many of the previous members are no longer involved or employed in the various entities. The City Manager is requesting that the Council consider and approve by minute order designating the current City Manager as the City's member representative on the JPA.

Attachment:

Original City letter dated April 16, 1996, designating the City's member Joint Powers Agreement

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

April 16, 1996

Mr. Brent Graham, Manager
Tulare Lake Basin Water Storage District
1109 Whitley Ave.
Corcoran, CA 93212

RECEIVED
APR 19 1996
T.L.B.W.S.D.

Re: Tulare Lake Bed Coordinated Groundwater Management Plan
Joint Powers Agreement

Dear Brent:

At their meeting on April 15th, the Corcoran City Council unanimously approved the Joint Powers Agreement for the Tulare Lake Bed Coordinated Groundwater Management Plan and authorized the Mayor to enter into the Agreement. Enclosed is an executed copy of the Agreement

The City Council also appointed the City Manager as the City's member on the JPA Executive Committee and authorized a contribution in the amount of \$5,000 beginning in Fiscal Year 1996/97. This contribution is a combination of our payment of the annual assessment levied to the City for the operation of the JPA with the balance to be deposited in a fund to purchase surface water to be used to recharge the groundwater table. The City is committed to the purpose and intent of the Plan and wishes to show its good faith by contributing to the purchase of mitigating surface water recognizing that the City's water system has a major impact on the groundwater table.

We look forward to a long-term and beneficial relationship with the other members of the JPA.

Sincerely,



Donald F. Pauley
City Manager

c:\office\work96\tulakbed.jpa

JOINT POWERS AGREEMENT

Groundwater Management California Water Code Section 10750 et seq

This Joint Powers Agreement (JPA) is made and entered into in the County of Kings, State of California, by and among those local agencies providing water service to all or a portion of the respective service areas, hereinafter collectively referred to as "Members" which are those districts signatory to this Agreement as set forth in Exhibit A attached hereto and made a part hereof.

RECITALS

WHEREAS, Sections 10750 et seq of the California Water Code permits any local agency that provides water service to all or a portion of its service area to adopt and implement a groundwater management plan; and

WHEREAS, Water Code Section 10755.2 expresses the intent of the Legislature to encourage local agencies within the same groundwater basin, that are authorized to adopt groundwater management plans, to adopt and implement a coordinated groundwater management plan and that such local agencies may enter into a joint powers agreement for such purpose pursuant to Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the Government Code; and

WHEREAS, it is not the intent of the parties hereto to create a new legal agency or entity; and

WHEREAS, Water Code Section 10755.2 further authorizes said local agencies to enter into memorandums of understandings or agreements with public or private entities providing water service for the purpose of implementing a coordinated groundwater management plan; and

WHEREAS, Section 10755.3 requires local agencies within the same groundwater basin that conduct groundwater management programs within that basin to at least annually meet and coordinate such programs; and

WHEREAS, the Members of this joint powers agreement deem it in their best interests to enter into a joint powers agreement to coordinate and implement a groundwater management plan for the general historic Tulare Lake Bed area for the development and implementation of a groundwater management plan.

NOW, THEREFORE, IN CONSIDERATION of the mutual promises, covenants, terms and conditions hereinafter set forth, it is agreed by and among the members hereto as follows:

ARTICLE I - DEFINITIONS

1. As used in this Agreement, the meaning of the terms hereinafter set forth shall be as follows:

- (a) "JPA" - shall mean this joint powers agreement.
- (b) "Executive Committee" - shall mean the representatives of the Members and Private Parties as established by Article V of this Agreement.
- (c) "Members" - shall mean those local agency districts executing this Agreement.

ARTICLE II - PURPOSE

2. This JPA is entered into for the express purpose of creating and implementing a coordinated groundwater management plan and program pursuant to Water Code Section 10750 et seq; to promote and encourage local groundwater management in neighboring areas; to enter into memorandums of understanding and agreements with private entities and parties to involve them in a coordinated groundwater management plan and program; to gather and generate information on groundwater management, water conservation and water development for dissemination among the Members, the public,

landowners within the respective service areas and to the various legislators and regulatory agencies; to jointly exercise some or all of the groundwater management powers of the Members; to perform all acts necessary or proper to carry out fully the purpose of this Agreement; and to the extent not herein specifically provided for to exercise any powers in the manner and according to the methods provided under the laws applicable to the member districts.

ARTICLE III - MEMBERS

3. Local agencies, as defined in Water Code Section 10752(g), with jurisdictional boundaries lying within or adjacent to the historic Tulare Lake Bed providing water service to all or a portion of their respective service areas may, upon approval by a majority of the Executive Committee, become a Member.

ARTICLE IV - PRIVATE PARTY M.O.U.'S AND AGREEMENTS

4. The collective Members of this JPA may enter into Memorandums of Understanding or Agreements with private parties or entities (Private Parties) for the purpose of broadening and furthering the coordinated groundwater management plan to be created and implemented under this JPA. Private Parties entering into such Memorandums of Understanding or Agreements that are consistent with this JPA may participate in and be a part of the executive committee, as provided in Article V.

ARTICLE V - EXECUTIVE COMMITTEE

5. An Executive Committee consisting of one representative from each of the Members and one representative collectively chosen from the Private Parties described in Article IV shall meet regularly to direct and conduct the activities under this JPA. Such Executive Committee representatives shall sit on the committee at the pleasure of the respective appointing Members or Private Parties.

6. Each representative being a part of the Executive Committee shall be entitled to one vote. All decisions of the committee shall be by majority vote.

7. The Executive Committee shall be responsible for carrying out the purposes enumerated in Article II. It shall have the power to retain contractors, consultants and employees.

ARTICLE VI - EXPENSES

8. Expenses of carrying out the purposes of this JPA shall be allocated and assessed to the Members and Private Parties based on acreage within their respective service areas. Members and/or Private Parties with overlapping boundaries/acreage shall agree among themselves as to which Member or Private Party (or a combination of each) shall pay the assessments so that every acre of land represented under this JPA is equally assessed. The Executive Committee shall determine the amount to be periodically assessed to the Members and participating Private Parties.

9. Local agencies (or Private Parties participating in this JPA under a Memorandum of Understanding or Agreement pursuant to Paragraph 4 above) who join in this JPA after expenses have been incurred shall pay to the JPA Treasurer an amount determined by the Executive Committee to defray prior costs and expenses of developing and/or implementing the Groundwater Management Plan.

10. All assessments shall be paid within 45 days of invoice from the JPA Treasurer. Any assessment that becomes delinquent shall be charged a 10% penalty and interest shall accrue thereon at the rate of 10% per annum. Should any assessment remain delinquent for more than 90 days, that Member's or Private Party's interest in this JPA shall be terminated at the discretion of the Executive Committee. Should the Executive Committee elect to terminate said Member's or Private Party's interest in this JPA, the terminated Member or Private Party shall remain responsible and liable for its share of all the then outstanding debts and obligations under this JPA.

ARTICLE VII - ADMINISTRATIVE OFFICE

11. The Tulare Lake Basin Water Storage District shall be designated as the administrative office to maintain the records and accounts established to implement this

JPA. All books, accounts and records shall be open for review by the Members during normal business hours.

12. Meetings of the Executive Committee shall be held at the office of the Tulare Lake Basin Water Storage District located at 1109 Whitley Avenue, Corcoran, California.

13. The Tulare Lake Basin Water Storage District shall be reimbursed for it's overhead and expenses attributable to the administration of this JPA.

ARTICLE VIII - SECRETARY/TREASURER

14. The Executive Committee shall elect a Secretary and a Treasurer to keep the necessary Minutes, Books, Accounts and other reports to properly document the affairs of the JPA, including satisfying the applicable requirements of Government Code Section 6505. Said Minutes, Books, Accounts and other reports shall be separate and independent from those of any of the Members.

ARTICLE IX - TERMINATION

15. Any Member may voluntarily terminate its interest in this JPA upon 60 day written notice to the other Members. The terminating Member shall not be released from this JPA unless and until its share of all outstanding bills and debts as of the date of the notice have been paid.

16. In the event this JPA is terminated, any surplus money and property shall be returned to the then current Members in proportion to their respective contributions to the JPA during the immediately preceding 12-month period.

ARTICLE X - AMENDMENTS

17. This JPA may be amended on a 2/3 vote of the Executive Committee.

ARTICLE XI - COUNTERPARTS

18. This JPA may be executed in any number of counterparts and each such counterpart execution shall be treated as if all parties executing this JPA had executed one original.

WHEREFORE, IN CONSIDERATION OF THE ABOVE TERMS AND CONDITIONS,
the undersigned local agencies have caused this JPA to be executed by their duly
authorized representatives.

AGENCY

City of Corcoran

MEMBERS



Title: Mayor

Date: April 15, 1996

**STAFF REPORT
ITEM #: 6-D**

MEMO

TO: Corcoran City Council

FROM: Greg Gatzka, City Manager

DATE: May 24, 2024

MEETING DATE: May 28, 2024

SUBJECT: Current Sales Tax Revenue Projections

Summary:

Update on most recent Sales Tax Revenue Projections for Fiscal Year 23-24 and anticipated Fiscal Year 24-25.

Recommendation:

Informational Item only.

Budget impact:

None with this item, and more information will be forthcoming in the proposed FY 24-25 Budget.

Background:

The City like the County and many other Cities rely upon HdL monitoring the City's Bradley Burns Sales Tax as well as Measure A, and serving as a direct adjuster with the State and rectifying specific individual business sale tax generation that may be incorrectly assigned. HdL also prepares projected sales tax numbers for the City to consider in future budget development. All across the media we are seeing Cities, Counties, and the State face revenue shortfalls. Unfortunately, the City of Corcoran is facing the same dilemma and has greater uncertainty coming as the State Water Board imposes approximately \$15,000,000 to our surrounding agricultural businesses for groundwater use in a region that is now under probationary status.

In general, the City's sales tax growth has generally been around 3%. However, the economy is experiencing a downturn and the current Fiscal Year 23-24 Sales Tax is projected to be 13.8% less than last fiscal year. An approximate reduction of about \$229,000. The projection for Fiscal Year 24-25 is expected to show an increase of 0.8% which is equivalent to \$10,000 and means a flat economy. Measure A is projected to be 9.5% less than the last fiscal year. An approximate reduction of about \$237,000. The projection for Fiscal Year 24-25 is expected to show a continued decrease of 4.7% which is an additional decrease of \$106,500 approximately.

City of **CORCORAN**

A MUNICIPAL CORPORATION

FOUNDED 1914

MATTERS FOR MAYOR AND COUNCIL ITEM #:7

MEMORANDUM

MEETING DATE: May 28, 2024
TO: Corcoran City Council
FROM: Greg Gatzka, City Manager
SUBJECT: Matters for Mayor and Council

6-A. Upcoming Events/Meetings

- May 28, 2024 (Tuesday) Council Meeting- 5:30 p.m., City Council Chambers
- June 11, 2024 (Tuesday) Council Meeting- 5:30 p.m., City Council Chambers
- June 14, 2024 (Friday) Artisans' and Farmers' Market-5:30-8:30 pm Christmas Tree Park
- June 25, 2024 (Tuesday) Council Meeting- 5:30 p.m., City Council Chambers
- June 27, 2024 (Thursday) League of CA Cities General Meeting - 6:00 p.m. at The Padre Hotel in Bakersfield
- July 4, 2024 (Thursday) City Office Closed in Observance of Independence Day

6-B. City Manager's Report

6-C. Council Comments/Staff Referral Items – *This is the time for council members to comment on matters of interest.*

6-D. Committee Reports

1. Kings Waste and Recycling Agency (KWRA)
2. Kings County Association of Governments (KCAG)
3. Kings Community Action Organization

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
09/26/23	Vacant and blighted commercial properties. Council directed staff to begin preparing an abatement ordinance.	In progress	City Manager
09/26/23	Expansion of diagonal parking along Whitley Ave.	In progress	Public Works/Community Development
09/26/23	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
11/14/23	Traffic safety and emergency access.		City Manager
3/26/24	Housing Authority - Streets		City Manager/ Public Works