

CITY OF CORCORAN



ANNUAL BUDGET 2013-2014

CITY OF CORCORAN
CALIFORNIA
ANNUAL BUDGET 2013-2014

TABLE OF CONTENTS

Budget Message	1
Budget Resolution	2
Resolution Establishing Annual Appropriations Limit	3
Summary of Revenues	4
Summary of Expenditures	9
Summary of Fund Balances	10
Capital Improvement Program	15
Detail of Expenditures	
Mayor and Council	16
City Manager	18
City Attorney	20
Finance	22
Planning	24
Building Inspection	26
Transit	28
Recreation	30
Parks	32
Police Department	34
Volunteer Fire Department	36
Public Works Administration	38
Government Buildings	40
Equipment Services	42
Street Maintenance	44
Wastewater	46
Refuse	49
Water	51
Street Sweeping	53
Community Development Block Grants	55
Regional Accounting Office	62
Corcoran Joint Powers Finance Authority	64
Staffing Levels	67

Budget Message to be added

RESOLUTION NO. 2700

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
APPROVING GENERAL FUND AND SPECIAL FUND BUDGETS FOR THE
2013-2014 FISCAL YEAR

At a meeting of the City Council of the City of Corcoran, duly called and held on July 15, 2013 on motion of Council Member Cartwright, seconded by council Member Lerma, and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budgets for the General Fund and Special Funds of the City of Corcoran for the 2013-2014 fiscal year shall be and are hereby approved by the City Council of the City of Corcoran:

General Fund	\$5,200,810
Water Operations	3,714,440
Water Capital	315,000
Wastewater Operations	993,651
Storm Drain Operations	316,157
Refuse	1,676,803
Gas Tax	1,161,228
Local Transportation	1,470,762
Housing Grant Program	773,044
Regional Accounting Office	253,643

IT IS FURTHER RESOLVED that the following inter-fund transfers shall be and are hereby approved by the City Council of the City of Corcoran:

Transfers to General Fund from:

Water Fund	\$280,765
Water Capital	25,650
Wastewater Fund	192,094
Wastewater Capital	25,650
Refuse Fund	179,855
Local Transportation Fund	220,905
Storm Drain Fund	147,326
Gas Tax	163,458
Regional Accounting Office	100,000
Supplemental Law Enforcement Fund	33,000
General Facilities Impact Fees	66,000
Police Facilities Impact Fees	5,850

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on July 15, 2013, by the following vote:

AYES: Councilmembers: Cartwright, Lerma, Palmerin, and Wadsworth

NOES: None

ABSENT: Councilmember: Robertson

APPROVED: _____

Jim Wadsworth, Mayor

ATTEST: _____

Lorraine R. Lopez, City Clerk

RESOLUTION NO. 2701

A RESOLUTION OF THE CORCORAN CITY COUNCIL ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF CORCORAN IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

WHEREAS; the voters of the State of California passed Proposition 4 on the ballot for the Special Election held on November 6, 1979, adding Article XIII B to the Constitution placing various limitations on the fiscal powers of state and local government; and,

WHEREAS; to provide for the implementation of Article XIII B, the Legislature passed Senate Bill No. 1352 which defined various terms used in the article and prescribed procedures to be used to determine annual appropriations limits; and,

WHEREAS, the voters of the State of California passed Proposition 111 on the ballot for the Election held in June, 1990, modifying the procedures to be used in calculation the limits;

NOW, THEREFORE, it is hereby resolved that the City's appropriation limit for the 2013-14 fiscal year will be calculated using the change in California Per Capital Personal Income, and the City's increase in population for the annual growth factors.

BE IT FURTHER RESOLVED, that the annual appropriation limit for the fiscal year 2013-14 is hereby established as \$9,163,285

PASSED AND ADOPTED this July 15, 2013, by the following vote:

AYES: Councilmembers: Cartwright, Lerma, Palmerin, and Wadsworth

NOES: None

ABSENT: Councilmember: Robertson

APPROVED: _____

Jim Wadsworth, Mayor

ATTEST: _____

Lorraine P. Lopez, City Clerk

REVENUES BY SOURCE

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
GENERAL FUND					
Taxes					
104.000.310.001	Current Secured	\$270,662	\$316,338	\$318,745	\$318,745
104.000.310.003	Current Unsecured	8,000	7,600	7,500	7,500
104.000.310.002	Prior Secured	8,500	141,000	5,000	5,000
104.000.310.004	Prior Unsecured	100	0	0	0
104.000.314.007	Sales Tax	887,487	832,736	832,736	832,736
104.000.314.007	Triple flip reimbursement	240,000	294,836	274,500	274,500
104.000.314.008	Sales Tax - Public Safety	45,000	48,000	49,000	49,000
104.000.316.020	Franchise Tax /PG&E	145,000	136,953	143,800	143,800
104.000.316.021	Franchise Tax/The Gas Co	46,802	38,937	40,800	40,800
104.000.316.022	Franchise Tax/Comcast	66,000	68,000	71,400	71,400
104.000.318.009	Transient Occupancy Tax	<u>48,000</u>	<u>49,000</u>	<u>50,000</u>	<u>50,000</u>
	Total Taxes	<u>\$1,765,551</u>	<u>\$1,933,401</u>	<u>\$1,793,481</u>	<u>\$1,793,481</u>
Licenses and Permits					
104.000.323.010	Business Licenses	\$31,100	\$41,000	\$39,000	\$39,000
104.000.323.011	Building Permits	45,000	45,000	45,000	45,000
104.000.323.012	Electrical Permits	5,000	5,000	5,000	5,000
104.000.323.013	Plumbing Permits	4,500	4,500	4,500	4,500
104.000.323.014	Mechanical Permits	6,000	6,000	6,000	6,000
104.000.323.015	Encroachment Permits	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	Total Licenses and Permits	<u>\$93,600</u>	<u>\$103,500</u>	<u>\$101,500</u>	<u>\$101,500</u>
Fines and Penalties					
104.000.320.080	Vehicle Code Fines	\$13,000	\$6,000	\$6,000	\$6,000
104.000.320.081	Other Fines	17,000	16,000	16,000	16,000
104.000.320.084	DUI Fines	<u>15,000</u>	<u>3,510</u>	<u>5,000</u>	<u>5,000</u>
	Total Fines and Penalties	<u>\$45,000</u>	<u>\$25,510</u>	<u>\$27,000</u>	<u>\$27,000</u>
Revenue from Rents & Monies					
104.000.366.090	Interest	\$6,000	\$6,000	\$6,000	\$6,000
104.000.362.085	Rents/Vet's Hall	5,000	3,547	4,000	4,000
104.000.362.083-084	Towers	23,880	25,080	23,880	23,880
104.000.366.091	Rebates	<u>55,173</u>	<u>55,173</u>	<u>25,000</u>	<u>25,000</u>
	Total Revenues from Monies	<u>\$90,053</u>	<u>\$89,800</u>	<u>\$58,880</u>	<u>\$58,880</u>
Revenues from Other Agencies					
104.000.332.040	Motor Vehicle In-Lieu	\$0	\$13,352	\$10,000	\$10,000
104.000.332.040	MVIL/Triple Flip Reimb	2,112,546	2,094,055	2,094,055	2,094,055
104.000.333.052	Property Transfer Tax	5,000	5,500	6,000	6,000
104.000.333.052	School Resource Officer	50,000	50,000	50,000	50,000
104.000.332.046	POST Reimbursements	15,000	15,000	15,000	15,000
104.000.332.041	HOPTR	5,000	2,700	2,700	2,700
104.000.333.051	Crossing Guards	<u>24,760</u>	<u>20,000</u>	<u>24,760</u>	<u>24,760</u>
	Total from Other Agencies	<u>\$2,212,306</u>	<u>\$2,200,607</u>	<u>\$2,202,515</u>	<u>\$2,202,515</u>

REVENUES contd

General Fund contd

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
	Charges for Services				
104.000.350.060	Change of Zone Fees	\$2,749	\$0	\$0	\$0
104.000.350.061	Conditional Use Permits	2,958	2,193	2,193	2,193
104.000.350.062	Site Plan Reviews	844	1,108	1,108	1,108
104.000.350.067	Administrative Approvals	528	264	264	264
104.000.350.064	Plan Check Fees	7,500	20,000	20,000	20,000
104.000.350.066	Parcel Maps	2,114	212	212	212
104.000.350.068	Engineering & Inspections by the City		3,000	0	0
104.000.351.070	Special Police Services	15,000	20,000	20,000	20,000
104.000.324.010	Animal Licenses	1,000	4,000	4,000	4,000
104.000.351.072	Abatement Charges	<u>25,000</u>	<u>27,000</u>	<u>40,000</u>	<u>40,000</u>
	Total Charges for Services	<u>\$57,693</u>	<u>\$77,777</u>	<u>\$87,777</u>	<u>\$87,777</u>
	Other Revenue				
104.000.333.050	County Grant/NTF	\$6,200	\$28,000	\$7,000	\$7,000
104.000.331.039	Police Dept Grants	500	7,500	2,000	2,000
104.000.331.040	Realignment Grant		35,000	40,000	40,000
104.000.331.033	Planning & Technical Asst Grant	15,000	0	0	0
104.000.900.900	Transfer In from COPS	80,000	80,000	33,000	33,000
104.000.900.900	Transfer In for IT Upgrades			117,300	117,300
104.000.900.900	Transfer In from Regional Acctg Office	300,000	300,000	100,000	100,000
	Sustainable Communities Grant	380,000	115,000	255,400	255,400
	Successor Agency	126,000	0	40,000	40,000
	PTAF reimbursement from County			50,000	50,000
104.000.366.100	Other Revenues	<u>35,510</u>	<u>35,510</u>	<u>35,510</u>	<u>35,510</u>
	Total Other Revenue	<u>\$943,210</u>	<u>\$601,010</u>	<u>\$680,210</u>	<u>\$680,210</u>
	TOTAL GENERAL FUND	<u>\$5,207,413</u>	<u>\$5,031,605</u>	<u>\$4,951,363</u>	<u>\$4,951,363</u>
GAS TAX FUNDS					
109.434.332.041	Gas Tax - Section 2103	\$282,731	\$283,246	\$368,670	\$368,670
109.434.332.042	Gas Tax - Section 2105	125,897	117,112	121,679	121,679
109.434.332.043	Gas Tax - Section 2106	89,006	81,722	85,464	85,464
109.434.332.044	Gas Tax - Section 2107	180,680	172,944	181,161	181,161
109.434.332.045	Gas Tax - Section 2107.5	6,000	6,000	6,000	6,000
109.434.361.091	Interest	<u>600</u>	<u>1,622</u>	<u>1,000</u>	<u>1,000</u>
	TOTAL GAS TAX FUNDS	<u>\$684,914</u>	<u>\$662,646</u>	<u>\$763,974</u>	<u>\$763,974</u>
FAU/STP/TEA					
141.434.900.900	Transfers In	\$0	\$0	\$0	\$0
141-143.000.361.090	Interest Earnings	<u>0</u>	<u>0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL FAU/STP/TEA	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

REVENUES contd

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
LOCAL TRANSPORTATION FUNDS					
145.434.319.049	Tax Allocation	\$416,590	\$416,590	\$511,105	\$511,105
145.434.361.090	Interest	4,312	2,000	2,000	2,000
145.410.362.085	Rents	3,600	3,600	3,600	3,600
145.410.331.035	Dial-A-Ride Grants	82,564	80,690	200,000	200,000
145.410.366.100	Vending Machines	70	0	0	0
145.410.351.075	Dial-A-Ride Fees	23,600	23,600	23,600	23,600
	Kart Tickets			12,000	12,000
145.410.351.076	Amtrak Ticket Sales	<u>49,000</u>	<u>49,000</u>	<u>49,000</u>	<u>49,000</u>
	TOTAL LTF	<u>\$579,736</u>	<u>\$575,480</u>	<u>\$801,305</u>	<u>\$801,305</u>
WATER FUND OPERATIONS					
105.437.340.345	Current Charges	\$4,386,490	\$4,386,490	\$4,386,490	\$4,386,490
105.437.340.350	Penalties	27,500	27,500	27,500	27,500
105.437.340.355	Hydrant Meter Connections	145	145	145	145
105.437.362.085	Rents	62,827	44,650	44,650	44,650
105.437.361.090	Interest	16,600	14,600	14,600	14,600
105.437.366.091	Rebates	<u>0</u>	<u>126</u>	<u>0</u>	<u>0</u>
	TOTAL WATER FUND OPERATIONS	<u>\$4,493,562</u>	<u>\$4,473,511</u>	<u>\$4,473,385</u>	<u>\$4,473,385</u>
SEWER FUND OPERATIONS					
120.435.340.344	Current Charges	\$995,983	\$1,016,266	\$1,020,000	\$1,020,000
120.435.340.350	Penalties	<u>23,238</u>	<u>23,626</u>	<u>23,626</u>	<u>23,626</u>
	TOTAL SEWER FUND OPERATIONS	<u>\$1,019,221</u>	<u>\$1,039,892</u>	<u>\$1,043,626</u>	<u>\$1,043,626</u>
STORM DRAIN FUND OPERATIONS					
121.439.340.349	Current Charges	\$301,154	\$300,000	\$300,000	\$300,000
121.439.340.350	Penalties	4,262	3,874	3,874	3,874
121.439.361.090	Interest	<u>300</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL STORM DRAIN FUND OPERATIONS	<u>\$305,716</u>	<u>\$304,374</u>	<u>\$304,374</u>	<u>\$304,374</u>
REFUSE FUND					
112.436.340.346	Current Charges	\$1,528,262	\$1,510,122	\$1,515,000	\$1,515,000
112.436.316.023	Franchise Fees	92,892	101,150	100,000	100,000
112.436.361.090	Interest	132	500	500	500
112.436.340.350	Penalties	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>
	TOTAL REFUSE FUND	<u>\$1,648,786</u>	<u>\$1,639,272</u>	<u>\$1,643,000</u>	<u>\$1,643,000</u>

REVENUES contd		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
INSURANCE FUND					
101.000.366.091	Rebates	\$40,000	\$5,487	\$0	\$0
101.000.361.090	Interest	<u>145</u>	<u>100</u>	<u>100</u>	<u>100</u>
	TOTAL INSURANCE FUND	<u>\$40,145</u>	<u>\$5,587</u>	<u>\$100</u>	<u>\$100</u>
SUPPLEMENTAL LAW ENFORCEMENT FUND					
114.414.331.037	Apportionment	\$100,000	\$100,000	\$100,000	\$100,000
114.414.361.090	Interest	<u>1,450</u>	<u>1,545</u>	<u>1,500</u>	<u>1,500</u>
	TOTAL SUPP'L LAW ENFORCE	<u>\$101,450</u>	<u>\$101,545</u>	<u>\$101,500</u>	<u>\$101,500</u>
HOUSING GRANT ACTIVITIES					
273.503.331.030	10-STBG-6706 Drawdowns	\$372,421	\$360,857	\$0	\$0
274.501.331.030	12-CDBG-8378 Drawdowns	0	0	559,730	559,730
263.545.331.031	09 HOME Drawdowns	317,317	87,463	0	0
282.532.331.030	CalHOME Drawdowns	490,000	225,000	0	0
177.448-540.365.099	HOME Program Income	135,310	127,302	130,149	130,149
178.441-525.365.099	CDBG Program Income	90,882	146,502	95,480	95,480
179.442.365.099	Federal Grants Program Income	<u>12,486</u>	<u>13,192</u>	<u>11,020</u>	<u>11,020</u>
	TOTAL GRANT ACTIVITIES	<u>\$1,418,416</u>	<u>\$960,316</u>	<u>\$796,379</u>	<u>\$796,379</u>
REGIONAL ACCOUNTING OFFICE					
136.415.362.085	Rents	\$208,430	\$208,430	\$212,598	\$212,598
136.415.366.090	Interest	<u>1,446</u>	<u>1,000</u>	<u>500</u>	<u>500</u>
		<u>\$209,876</u>	<u>\$209,430</u>	<u>\$213,098</u>	<u>\$213,098</u>
TOTAL OPERATING REVENUES		<u>\$12,211,656</u>	<u>\$11,546,413</u>	<u>\$11,638,719</u>	<u>\$11,638,719</u>

REVENUES contd		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
CAPITAL OUTLAY FUNDS					
GENERAL FUND CAPITAL OUTLAY FUND					
103.404.900.096	Paybacks				
103.404.331.030	Grant Funds				
103.434.366.091	Rebates				
103.000.361.090	Interest				
TOTAL GENERAL FUND CAPITAL OUTLAY FUND		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
GENERAL IMPACT FEES					
116.000.351.075	Law Enforcement	\$144	\$1,606	\$2,434	\$2,434
118.000.351.076	General Government	<u>324</u>	<u>1,466</u>	<u>3,665</u>	<u>3,665</u>
TOTAL GENERAL IMPACT FEES		<u>\$468</u>	<u>\$3,072</u>	<u>\$6,099</u>	<u>\$6,099</u>
PARKS CAPITAL FUND					
119.000.323.017	Parks Development Tax				
119.000.323.020	Impact Fees	\$0	\$1,846	\$4,615	\$4,615
119.000.366.106	Park Fees	0			
119.000.361.090	Interest	<u>5,258</u>	<u>300</u>	<u>150</u>	<u>150</u>
TOTAL PARKS FUND		<u>\$5,258</u>	<u>\$2,146</u>	<u>\$4,765</u>	<u>\$4,765</u>
WATER CAPITAL FUND					
105.437.344.360	Developer Fees	\$0	\$8,061	\$8,101	\$8,101
105.437.361.090	Interest	<u>1,278</u>	<u>\$725</u>	<u>\$700</u>	<u>\$700</u>
TOTAL WATER CAPITAL FUND		<u>\$1,278</u>	<u>\$8,786</u>	<u>\$8,801</u>	<u>\$8,801</u>
SEWER CAPITAL FUND					
120.435.344.360	Developer Fees	\$0	\$18,818	22,843	22,843
120.435.361.090	Interest	<u>3,755</u>	<u>2,300</u>	<u>500</u>	<u>500</u>
TOTAL SEWER CAPITAL FUND		<u>\$3,755</u>	<u>\$21,118</u>	<u>\$23,343</u>	<u>\$23,343</u>
STORM DRAIN CAPITAL FUND					
121.439.344.360	Developer Fees	<u>\$0</u>	<u>\$300</u>	<u>\$0</u>	<u>\$0</u>
TOTAL STORM DRAIN CAPITAL FUND		<u>\$3,695</u>	<u>\$300</u>	<u>\$0</u>	<u>\$0</u>
TOTAL CAPITAL OUTLAY FUNDS		<u>\$14,454</u>	<u>\$35,422</u>	<u>\$43,008</u>	<u>\$43,008</u>

Annual Budget - City of Corcoran
Summary of Expenditures
FYE 6/30/14

Page 9

Department	Actual 2011-12	Estimated 2012-13	Requested 2013-14	General Fund	Water Fund	Sanitary Sewer Fund	Storm Drain Fund	Refuse Fund	LTF	Gas Tax	Grants	Successor Agency	RAO
City Council	43,700	53,536	55,374	16,612	11,077	5,537	5,537	5,537	5,537	5,537			
City Manager	213,639	227,238	253,678	51,311	50,736	25,368	25,368	25,368	25,368	25,368	10,615	14,176	
City Attorney	57,881	65,000	0	0									
Finance	440,185	423,784	491,679	59,001	98,336	93,419	59,001	98,336	24,584	34,418		24,584	
Planning	49,978	62,060	72,584	72,584									
General Plan Update	9,560	115,000	255,440	255,440									
Building Inspection	154,801	148,142	162,507	162,507									
Recreation, net of Parks charges	175,480	116,725	122,642	122,642									
Parks	396,336	338,704	373,641	207,276			31,314		45,017	45,017			45,017
Police	3,295,346	3,271,243	3,479,437	3,479,437									
Fire	279,400	407,420	417,420	417,420									
Public Works Administration	210,432	202,076	220,218	22,022	86,065	33,033	11,011	22,022	44,044	22,022			
Government Buildings, net of Parks charge	253,553	281,710	415,322	315,399	30,602	17,174	10,305	20,609	12,490	8,743			
Equipment Services	147,866	152,783	159,662	19,159	23,949	17,563	4,790	7,983	63,865	22,353			
Transit	516,328	466,331	1,249,857						1,249,857				
Streets	431,032	505,816	997,771							997,771			
Water	4,130,679	3,305,808	3,748,675		3,748,675								
Sanitary Sewer	1,096,178	692,907	801,557			801,557							
Storm Drain	222,607	137,818	168,831				168,831						
Refuse	1,400,141	1,385,650	1,411,100					1,411,100					
Street Sweeping	91,472	89,876	85,848					85,848					
Grant Programs	1,165,496	874,839	762,429								762,429	184,957	208,626
Successor Agency			184,957										
Regional Accounting Office	206,338	379,738	208,626										
Total	14,988,428	13,704,204	16,099,255	5,200,810	4,029,440	993,651	316,157	1,676,803	1,470,762	1,161,228	773,044	223,717	253,643

9/3/2013

2012-2013
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012/13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012/13	ESTIMATED EXPENSES 2012/13	ESTIMATED BALANCE 6/30/2013
General Fund	\$1,939,523	\$5,031,605			\$2,000,000	\$4,971,128	\$4,709,266	\$261,862
Water Operations	\$2,205,855	4,473,511			250,000	6,429,366	3,573,012	2,856,354
Sewer Operations	(\$266,143)	1,039,892				773,749	841,822	(68,073)
Storm Drain Operations	\$128,653	304,374			40,000	393,027	268,595	124,432
Refuse	\$50,700	1,639,272			40,000	1,649,972	1,643,480	6,492
LTF	\$579,898	575,480			200,000	955,378	685,084	270,294
Gas Tax Prop 1B	\$631,575 \$377,374	662,646 1,868				1,294,221 379,242	656,033	638,188 379,242
FAU/STP	\$692,022	500				692,522		692,522
Regional Acctg Office	\$298,215	208,430			30,000	476,645	422,411	54,234
CDBG/HOME Activities	\$40,487	960,316				1,000,803	473,365	527,438
Insurance Reserve	\$61,108	5,587				66,695		66,695
	\$6,739,267	\$14,903,481	\$0	\$0	\$2,560,000	\$19,082,748	\$13,273,068	\$5,809,680

2013-14
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013/14	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013/14	ESTIMATED EXPENSES 2013/14	ESTIMATED BALANCE 6/30/2014
General Fund	\$2,261,852	\$4,951,363			\$2,000,000	\$5,213,215	\$5,200,810	\$12,405
Water Operations	\$3,106,354	4,473,385			250,000	7,329,739	3,714,440	3,615,299
Sewer Operations	(\$68,073)	1,043,626				975,553	993,651	(18,098)
Storm Drain Operations	\$164,432	304,374			40,000	428,806	316,157	112,649
Refuse	\$46,492	1,643,000			0	1,689,492	1,676,803	12,689
LTF	\$470,294	801,305			200,000	1,071,599	845,762	225,837
Gas Tax	\$638,188	763,974				1,402,162	781,986	620,176
Prop 1B	\$379,242					379,242	379,242	0
FAU/STP	\$692,522	0				692,522		692,522
Regional Acctg Office	\$84,234	212,598			30,000	266,832	253,643	13,189
CDBG/HOME Activities	\$527,438	796,379				1,323,817	773,044	550,773
Insurance Reserve	\$66,695	0				66,695		66,695
	\$8,369,670	\$14,990,004	\$0	\$0	\$2,520,000	\$20,839,674	\$14,935,538	\$5,904,136

2012-13
SUMMARY OF FUND BALANCES
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012-13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012-13	ESTIMATED EXPENSES 2012-13	ESTIMATED BALANCE 6/30/2013
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	64,796	1,466				66,262		66,262
Police Facilities Impact Fees	5,061	1,606				6,667		6,667
Water Capital	818,488	500,600				1,319,088	42,000	1,277,088
Water Impact Fees	280,942	8,261				289,203		289,203
Sewer Impact Fees	672,485	21,118				693,603	5,000	688,603
Storm Drain Impact Fees	70	300				370	0	370
Parks Capital	99,326	2,146				101,472	40,203	61,269
LTF Set-Aside for Buses	174,000					174,000		174,000
RAO Set Aside	1,215					1,215		1,215
	<u>\$2,116,383</u>	<u>\$535,497</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,651,880</u>	<u>\$87,203</u>	<u>\$2,564,677</u>

2013-14
SUMMARY OF FUND BALANCES
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013-14	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013-14	ESTIMATED EXPENSES 2013-14	ESTIMATED BALANCE 6/30/2014
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	66,262	2,434				68,696	66,000	2,696
Police Facilities Impact Fees	6,667	3,665				10,332	5,850	4,482
Water Capital	1,277,088					1,277,088	340,650	936,438
Water Impact Fees	289,203	1,278				290,481		290,481
Sewer Impact Fees	688,603	3,443				692,046	25,650	666,396
Storm Drain Impact Fees	370	0				370		370
Parks Capital	61,269	4,765				66,034		66,034
LTF Set-Aside for Buses	174,000	20,000				194,000		194,000
RAO Set Aside	1,215	20,000				21,215		21,215
	<u>\$2,564,677</u>	<u>\$312,713</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,731,605</u>	<u>\$400,678</u>	<u>\$2,330,927</u>

Annual Budget - City of Corcoran
Summary of Cash Balances

Page 14

	Actual Balance 6/30/2007	Actual Balance 6/30/2008	Actual Balance 6/30/2009	Actual Balance 6/30/2010	Actual Balance 6/30/2011	Actual Balance 6/30/2012	Estimated Revenue	Estimated Expenditures	Estimated Balance 6/30/2013	Budgeted Revenue	Budgeted Expenditures	Estimated Balance 6/30/2014
OPERATING FUNDS												
General Fund	4,337,180	4,987,438	3,276,765	2,984,624	2,321,410	1,939,523	5,031,605	4,709,266	2,281,862	4,951,363	5,200,810	2,012,415
Water Operations	1,522,000	3,352,804	4,615,636	2,911,156	3,094,795	2,205,855	4,473,511	3,573,012	3,106,354	4,473,385	3,714,440	3,865,299
Sewer Operations	19,658	(138,107)	(334,299)	(236,119)	(298,114)	(266,143)	1,039,892	841,822	(68,073)	1,043,626	993,651	(18,098)
Storm Drain Operations	86,731	6,387	3,650	42,886	51,909	128,653	304,374	268,595	164,432	304,374	316,150	152,656
Refuse	(39,432)	31,779	42,787	41,060	67,850	50,700	1,639,272	1,643,480	46,492	1,643,000	1,676,803	12,689
CAPITAL FUNDS & SPECIAL FUNDS												
LTF	1,130,150	1,293,554	1,021,598	804,207	967,698	579,898	575,480	685,084	470,294	801,305	845,782	425,837
LTF Set-Aside for Buses		174,000	174,000	174,000	174,000	174,000			174,000	20,000		174,000
Calerna Grants (Transit)									625,000		625,000	0
FAU/STP/TEA	480,359	503,262	613,753	660,877	636,728	692,022	500	0	692,522	0	0	692,522
Gas Tax	118,081	40,901	119,773	118,654	284,721	631,575	662,646	656,033	638,188	763,974	781,986	620,176
Prop 1B						377,374	1,888		379,242		379,242	0
Insurance Reserve	152,401	164,568	163,918	136,175	21,225	61,108	5,587		66,695	0	0	66,695
Capital Outlay Fund	1,645,066	355,812	355,627	14,167	(96,386)	(54,206)						0
General Impact Fees			128,632	66,636	67,605	64,796	1,466	0	66,262	3,665	66,000	3,927
Public Safety Impact Fees			90,181	24,117	24,936	5,061	1,506	0	6,667	2,434	5,850	3,251
Water Capital	894,611	865,751	894,611	1,165,751	1,413,734	818,488	500,600	42,000	1,277,088	531,927	340,650	1,488,365
Water Impact Fees	86,851	170,887	248,836	299,389	280,498	280,942	8,261		289,203			289,203
Sewer Capital	259,794											0
Sewer Impact Fees	333,710	514,020	819,619	1,005,063	914,484	672,485	21,118	5,000	688,603	23,343	25,650	686,296
Storm Drain Capital/Impact Fees	7,500	0	760	39	49	70	300		370			370
Parks Capital	31,986	32,750	33,683	33,142	33,296	33,296	166	33,462	0			0
Parks Impact Fees	45,104	158,315	158,748	195,610	67,242	66,030	1,980	6,741	61,269	4,765		66,034
Regional Acctg Office	242,082	294,742	364,979	410,689	425,391	298,215	208,430	422,411	84,234	213,098	253,843	43,689
RAO Set-Aside	126,000	103,118	103,116	103,116	1,215	1,215			1,215	20,000		21,215
CDBG/HOME Activities	1,099,665	956,074	460,817	321,073	415,313	40,487	960,316	473,365	527,438	796,379	773,044	550,773
	12,579,497	13,868,055	13,357,190	11,276,312	10,869,599	8,801,444	15,438,978	13,360,271	11,559,358	15,596,638	15,998,681	11,137,315

9/3/2013

Capital Improvement Program

	2013-14	2014-15	2015-16	2016-17	2017-18
General Fund					
IT Upgrades	\$149,434	\$70,000	\$77,226	\$37,793	\$62,951
Department Total	\$149,434	\$70,000	\$77,226	\$37,793	\$62,951
Parks Capital					
AquaGames System for Pool	\$0				
Splash Pad at Pool	0				
Department Total	\$0				
Streets					
Prop 1B - Street Project	\$400,000				
Replace CAT Loader to meet new Air Quality Standards	70,000	70,000			
Department Total	\$470,000	\$70,000	\$0	\$0	\$0
Wastewater/Sanitary Sewer					
Treatment Pond Expansion Project		\$775,000			
Plant Efficiency upgrades		150,000			
Replace Backhoe to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards				40,000	40,000
Replace Generator to meet new Air Quality Standards				20,000	20,000
Department Total	\$0	\$1,005,000	\$80,000	\$60,000	\$60,000
Wastewater/Storm Drain					
System Improvements	30,000	\$30,000	\$30,000	\$30,000	\$30,000
	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Water					
Replace Backhoe to meet new Air Quality Standards	\$40,000	\$40,000			
Replace Wells		\$1,500,000	\$1,500,000		
Sludge Handling Equipment	\$275,000				
Replace Stationary Gensets to meet Air Quality Standards		\$70,000	70,000	70,000	70,000
Department Total	\$315,000	\$1,610,000	\$1,570,000	\$70,000	\$70,000
Transit					
Bus Washing Station	\$608,000				
Building Improvements	25,000				
Surveillance Cameras	17,000				
Bus Replacements	20,000	\$20,000	\$20,000	\$20,000	\$20,000
Department Total	\$670,000	\$20,000	\$20,000	\$20,000	\$20,000
Regional Accounting Office					
Set-a-Side for Lease Renewal Improvement	\$20,000	\$100,000	\$100,000	\$100,000	\$100,000
Totals	\$1,654,434	\$2,905,000	\$1,877,226	\$317,793	\$342,951

MAYOR AND COUNCIL

The five members of the Corcoran City Council are elected at large on a nonpartisan ballot for four-year overlapping terms. The Council presently elects one of its members Mayor, who presides at all meetings.

The City Council is the legislative and policy making body of the municipal government. The Council appoints a City Manager who is responsible to the Council for carrying out its established policies and the efficient administration of City operations. In addition to appointing the City Manager, the City Council also appoints the City Attorney and has the authority to establish advisory boards and commissions and to appoint citizens to serve as members of these bodies.

The City Council's duties require a substantial amount of time in attendance at both official and semi-official functions of the City and in attendance at regional and state functions.

2012-2013 PROGRAM

The 201-2014 budget reflects the ongoing contribution to the Corcoran Chamber of Commerce and an increase in funding for travel and training..

STAFFING LEVEL

Current: 5 Volunteers

Proposed: 5 volunteers

SOURCES OF FUNDS

General Fund	\$16,612
Water Fund	11,077
Wastewater/Sanitary Sewer Fund	5,537
Wastewater/Storm Drain Fund	5,537
Refuse Fund	5,537
LTF	5,537
Gax Tax Fund	<u>5,537</u>
Total	<u>\$55,374</u>

MAYOR AND COUNCIL

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Services & Supplies					
104.401.300.130	Insurance	\$3,551	\$3,637	\$718	\$718
104.401.300.156	Advertising & Public Relations	3,000	900	3,000	3,000
104.401.300.157	Website	6,500	6,455	6,500	6,500
104.401.300.170	Publications & Dues	8,400	8,555	8,476	8,476
104.401.300.200	Professional Services	5,000	1,000	5,000	5,000
104.401.300.207	Chamber of Commerce Donation	24,480	24,480	24,480	24,480
104.401.300.210	Special Departmental Supplies	1,000	400	1,000	1,000
104.401.300.215	Employee Years of Service	1,000	1,009	1,000	1,000
104.401.300.270	Travel & Training	1,000	700	3,000	3,000
104.401.300.271	Meetings	1,000	400	1,000	1,000
104.401.300.285	Grants & Contributions	1,000	1,000	1,000	1,000
104.401.300.291	Elections	<u>5,000</u>	<u>3,300</u>	<u>200</u>	<u>200</u>
		<u>\$60,931</u>	<u>\$51,836</u>	<u>\$55,374</u>	<u>\$55,374</u>
	Expense Allocation	<u>(\$42,652)</u>	<u>(\$37,475)</u>	<u>(\$38,762)</u>	<u>(\$38,762)</u>
	Department Total	<u>\$18,279</u>	<u>\$14,361</u>	<u>\$16,612</u>	<u>\$16,612</u>

CITY MANAGER'S DEPARTMENT

The City Manager is the administrative head of the City government. He is responsible to the City Council for the efficient administration of all City operations. The Manager is responsible for directing the overall administration of departments and divisions, keeping the Council advised of the City's financial condition and recommending to the council measures or actions which he considers necessary for efficient City operations. This budget includes expenses related to the City Manager and City Clerk functions of the City.

OBJECTIVES

- (1) Continue to operate the City in a fiscally responsible manner.
- (2) Promote the economic well being and prosperity of the community.
- (3) Provide administrative support to the City Council
- (4) Continue to recruit, employ and retain qualified personnel for the City.
- (5) Provide accurate information to the public.
- (6) Continue to implement a Records Management Program and Electronic Management System for city-wide records.

2013-2014 PROGRAM

The 2013-2014 budget reflects the re-establishment of a part-time position in this department. The allocation of the department to various funds reflects the emphasis on economic development activities with a large share of the costs going to the Redevelopment Agency.

STAFFING LEVEL

Current: 2.25 Full-time

Approved: 2.75 Full-time

SOURCES OF FUNDS

General Fund	\$51,311
Water Fund	50,736
Wastewater/Sanitary Sewer Fund	25,368
Wastewater/Storm Drain Fund	25,368
Refuse Fund	25,368
Gas Tax Fund	25,368
Local Transportation Fund	25,368
Grants	10,615
Successor Agency	<u>14,176</u>
Total	<u>\$253,678</u>

CITY MANAGER'S DEPARTMENT

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
104.402.100.100	Full-Time Employees	\$153,021	\$154,118	\$157,785	\$157,785
104.402.100.103	Part-Time Employees			7,500	7,500
104.402.200.120	Health Insurance	17,890	15,500	17,510	17,510
104.402.200.121	Workers' Comp & EAP	2,454	3,024	2,759	2,759
104.402.200.124	Medicare	2,219	2,235	2,397	2,397
104.402.200.122	Retirement - PERS	22,563	22,870	26,812	26,812
	Retirement - SSI			465	465
104.402.200.126	Vehicle Allowance	4,200	4,200	4,200	4,200
104.402.200.132	Deferred Comp	<u>2,975</u>	<u>1,730</u>	<u>3,028</u>	<u>3,028</u>
	Total Salaries & Benefits	<u>\$205,322</u>	<u>\$203,677</u>	<u>\$222,456</u>	<u>\$222,456</u>
Services & Supplies					
104.402.300.130	Insurance	\$5,098	\$5,111	\$3,572	\$3,572
104.402.300.145	Equipment Mntce & Repair	1,300	0	3,050	3,050
104.402.300.155	Printing	200	50	200	200
104.402.300.170	Publications & Dues	1,900	1,900	1,900	1,900
104.402.300.200	Professional Services	15,000	12,000	15,000	15,000
104.402.300.210	Special Departmental Supplies	4,000	2,500	4,000	4,000
104.402.300.270	Travel & Training	<u>2,000</u>	<u>2,000</u>	<u>3,500</u>	<u>3,500</u>
	Total Services & Supplies	<u>\$29,498</u>	<u>\$23,561</u>	<u>\$31,222</u>	<u>\$31,222</u>
Capital Outlay					
104.402.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$167,374)</u>	<u>(\$167,917)</u>	<u>(\$202,367)</u>	<u>(\$202,367)</u>
	Department Total	<u>\$67,446</u>	<u>\$59,321</u>	<u>\$51,311</u>	<u>\$51,311</u>

CITY ATTORNEY

The City Attorney is the legal representative of the City Council, City Manager, and all other City Departments, as well as, boards and commissions. The office of the City Attorney is responsible for preparing and approving the legality of all proposed ordinances, resolutions, contracts and other legal documents.

2013-2014 PROGRAM

The 2013-2014 reflects the contract with Farley Law Firm. City Attorney fees applicable to specific projects or activities continue to be charged to the applicable departments.

STAFFING LEVEL

Current: 1 Contractual

Proposed: 1 Contractual

SOURCE OF FUNDS

Funds on deposit with City Attorney	<u>\$65,000</u>
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CITY ATTORNEY'S DEPARTMENT

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.403.300.200	Professional Services	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$65,000</u>
	Total Services & Supplies	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$65,000</u>
	Department Total	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$65,000</u>

FINANCE

The Finance Department is a service operation designed to benefit all departments and to centralize many different City-wide activities. The department is responsible for the administration and operation of the financial affairs of the City.

OBJECTIVES

- (1) Provide current accurate financial information to management and departments that will not only be meaningful, but also be easily interpreted.
- (2) Provide accurate information to satisfy governmental agency requirements for compliance with law and for meeting of governmental grant and funding practices.
- (3) Provide billing and collection services for the City's utility funds, using all appropriate means to assure the highest possible collection rate.
- (4) Provide payroll and bill paying service to all departments in a timely manner.
- (5) Provide all information in a time period that the information is meaningful, yet without delaying other services provided.

2013-2014 PROGRAM

The 2013-14 budget reflects filling the vacant accountant position.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 5 Full-time

SOURCES OF FUNDS

General Fund	\$59,001
Water Fund	98,336
Wastewater/Sanitary Sewer Fund	93,419
Wastewater/Storm Drain Fund	59,001
Refuse Fund	98,336
Local Transportation Fund	24,584
Gas Tax Funds	34,418
Successor Agency	<u>24,584</u>
Total	<u>\$491,679</u>

FINANCE DEPARTMENT

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
104.405.100.100	Full-Time Employees	\$239,667	\$237,612	\$272,998	\$272,998
104.405.200.120	Health Insurance	48,911	33,742	33,377	33,377
104.405.200.121	Workers' Comp & EAP	1,642	1,634	1,892	1,892
104.405.200.124	Medicare	1,787	1,661	2,234	2,234
104.405.200.122	Retirement	32,638	28,662	35,812	35,812
104.405.200.132	Deferred Comp	<u>0</u>	<u>0</u>	<u>658</u>	<u>658</u>
	Total Salaries & Benefits	<u>\$324,645</u>	<u>\$303,311</u>	<u>\$346,971</u>	<u>\$346,971</u>
Services & Supplies					
104.405.300.156	Advertising & Public Relations	\$300	\$300	\$300	\$300
104.405.300.130	Insurance	8,480	8,348	8,593	8,593
104.405.300.145	Equipment Mntce & Repair	15,000	15,000	15,000	15,000
104.405.300.150	Office Supplies	15,000	14,000	14,000	14,000
104.405.300.155	Printing	3,000	4,000	4,000	4,000
104.405.300.170	Publications & Dues	715	715	715	715
104.405.300.200	Professional Services	44,000	48,000	50,000	50,000
104.405.300.205	Bank Charges	26,000	30,000	30,000	30,000
104.405.300.300	Cash Short (Over)	0	100	100	100
104.405.300.270	Travel & Training	<u>1,000</u>	<u>10</u>	<u>2,000</u>	<u>2,000</u>
	Total Services & Supplies	<u>\$113,495</u>	<u>\$120,473</u>	<u>\$124,708</u>	<u>\$124,708</u>
Capital Outlay					
104.405.500.540	Machinery & Equipment/Software and Hardware	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>
	Expense Allocation	<u>(\$363,656)</u>	<u>(\$365,911)</u>	<u>(\$432,678)</u>	<u>(\$432,678)</u>
	Department Total	<u>\$74,484</u>	<u>\$57,873</u>	<u>\$59,001</u>	<u>\$59,001</u>

COMMUNITY DEVELOPMENT
PLANNING SERVICES

Planning services include providing information to the public and processing applications in accordance with applicable laws and regulations for site plans, conditional use permits, variances, planned unit developments, home occupations, general plan amendments, parcel maps, subdivision maps, lot line adjustments, annexations and zone amendments

OBJECTIVES

- (1) To provide streamlined, consistent service to the public which meets the requirements of the City Zoning Ordinance, General Plan, Subdivision Map Act, California Environmental Quality Act, and other land use regulations as applicable.
- (2) To notify and coordinate with other agencies and interested persons in a timely, professional manner.

2013-14 PROGRAM

The 2013-14 budget reflects the same level of activity as 2012-13..

STAFFING LEVEL

Current: .25 Full-time

Proposed: .25 Full-time

SOURCE OF FUNDS

General Fund

\$72,584

PLANNING DEPARTMENT

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
104.406.100.100	Full-Time Employees	\$31,051	\$30,961	\$31,149	\$31,149
104.406.200.120	Health Insurance	4,146	4,036	4,127	4,127
104.406.200.121	Workers' Comp & EAP	661	658	753	753
104.406.200.124	Medicare	450	450	452	452
104.406.200.122	Retirement	4,636	4,695	5,411	5,411
104.406.200.132	Deferred Comp	611		611	611
	Total Salaries & Benefits	<u>\$41,555</u>	<u>\$40,800</u>	<u>\$42,503</u>	<u>\$42,503</u>
Services & Supplies					
104.406.300.156	Advertising & Public Relations	\$750	\$750	\$650	\$650
104.406.300.206	Contracts with Other Agencies	5,000	7,280	3,400	3,400
104.406.300.130	Insurance	1,517	905	881	881
104.406.300.210	Special Departmental Supplies	500	500	1,000	1,000
104.406.300.170	Publications & Dues	500	500	400	400
104.406.300.200	Professional Services	15,000	15,000	20,000	20,000
104.406.300.270	Travel & Training	<u>3,000</u>	<u>3,000</u>	<u>3,750</u>	<u>3,750</u>
	Total Services & Supplies	<u>\$26,267</u>	<u>\$27,935</u>	<u>\$30,081</u>	<u>\$30,081</u>
	Department Total	<u>\$67,822</u>	<u>\$68,735</u>	<u>\$72,584</u>	<u>\$72,584</u>

COMMUNITY DEVELOPMENT
BUILDING INSPECTION SERVICES

The building services provided include building inspections, weed abatement, vehicle abatement, building abatement, code enforcement, and property maintenance.

OBJECTIVES

The objective of building inspection is to promote the development of better building construction and safety to the public by uniformity in enforcement of building laws, and to administer and enforce related ordinances, policies and regulations consistently and fairly.

2013-2014 PROGRAM

The 2013-2014 budget reflects changes in staff funding sources with the Code Enforcement Officer having been shifted to an open CDBG grant and 70% of the cost of the Asst. Community Development Director/Building Official being reflected in this department.

STAFFING LEVEL

Current: .85 Full-time

Proposed: .70 Full-time

SOURCE OF FUNDS

General Fund

\$162,507

BUILDING INSPECTION DEPARTMENT

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
104.407.100.100	Full-Time Employees	\$71,539	\$63,101	\$66,567	\$66,567
104.407.200.120	Health Insurance	9,084	8,012	8,011	8,011
104.407.200.121	Workers' Comp & EAP	1,510	1,386	1,353	1,353
104.407.200.124	Medicare	1,006	915	965	965
104.407.200.122	Retirement	10,519	9,278	11,308	11,308
104.407.200.125	Uniforms	240	240	210	210
104.407.200.132	Deferred Comp	<u>1,387</u>	<u>318</u>	<u>1,277</u>	<u>1,277</u>
	Total Salaries & Benefits	<u>\$95,285</u>	<u>\$83,250</u>	<u>\$89,691</u>	<u>\$89,691</u>
Services & Supplies					
104.407.300.130	Insurance	\$2,259	\$2,292	\$2,066	\$2,066
104.407.300.140	Equipment Mntce & Repair	500	0	0	0
104.407.300.156	Advertising	250	250	250	250
104.407.300.210	Special Departmental Supplies	1,500	1,500	1,500	1,500
104.407.300.220	Telephone	750	750	500	500
104.407.300.170	Publications & Dues	1,500	1,500	3,500	3,500
104.407.300.200	Professional Services	7,000	7,000	10,000	10,000
104.407.300.250	Fuel	2,500	2,500	2,500	2,500
104.407.300.260	Vehicle Maintenance	2,500	2,500	2,500	2,500
104.407.300.190	Weed Abatement	5,000	5,000	6,000	6,000
104.407.300.194	Vehicle Abatement	500	500	1,000	1,000
104.407.300.197	Property Abatement	12,000	12,000	17,500	17,500
104.407.300.198	Substandard Abatement Exp	12,000	12,000	17,500	17,500
104.407.300.270	Travel & Training	<u>6,000</u>	<u>6,000</u>	<u>8,000</u>	<u>8,000</u>
	Total Services & Supplies	<u>\$54,259</u>	<u>\$53,792</u>	<u>\$72,816</u>	<u>\$72,816</u>
Capital Outlay					
104.407.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$149,544</u>	<u>\$137,042</u>	<u>\$162,507</u>	<u>\$162,507</u>

PUBLIC WORKS
TRANSIT DIVISION

The City of Corcoran operates a local transit service for the City and the adjacent Kings County fringe areas. The Corcoran Area Transit (CAT) is a transportation service that includes a standard on call service and discounted Amtrak tickets to Hanford. All bus dispatch duties, ticket sales, Amtrak ticket sales and related customer issues are taken care of by the transit division staff located at the Corcoran Depot, home base for the Corcoran Area Transit. The Depot hours will be 8:00 a.m. to 5:00 p.m. five days a week.

2013-2014 PROGRAM

The 2013-2014 reflects an additional driver.

STAFFING LEVEL

Current: 6 Full-time

Proposed: 7 Full-time

SOURCE OF FUNDS

LTF & Fares	\$845,762
Calema Grant Funds	<u>625,000</u>
	<u>\$1,470,568</u>

TRANSIT

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
145.410.100.100	Full-Time Employees	\$205,973	\$194,182	\$231,067	\$231,067
145.410.100.110	Overtime	3,500	4,949	3,500	3,500
145.410.200.120	Health Insurance	37,570	46,344	51,368	51,368
145.410.200.121	Workers' Comp & EAP	17,387	17,303	19,579	19,579
145.410.200.124	Medicare	3,037	2,890	3,401	3,401
145.410.200.125	Uniforms	1,380	1,380	1,725	1,725
145.410.200.122	Retirement	<u>34,372</u>	<u>27,160</u>	<u>30,247</u>	<u>30,247</u>
	Total Salaries & Benefits	<u>\$303,219</u>	<u>\$294,208</u>	<u>\$340,887</u>	<u>\$340,887</u>
Services & Supplies					
145.410.300.156	Advertising & Public Relations	\$5,000	\$5,272	\$6,000	\$6,000
145.410.300.130	Insurance	11,369	10,639	11,300	11,300
145.410.300.145	Equipment Maintenance & Repair	5,000	10,000	8,000	8,000
145.410.300.141	Radio Maintenance	750	620	620	620
145.410.300.160	Taxes & Fees	500	300	500	500
145.410.300.170	Publications & Dues	500	820	550	550
145.410.300.200	Professional Services	5,000	1,828	5,000	5,000
145.410.300.210	Special Departmental Supplies	3,500	862	2,500	2,500
145.410.300.220	Telephone	2,000	1,650	2,000	2,000
145.410.300.240	Utilities - PG&E	10,000	8,527	11,000	11,000
145.410.300.242	Utilities - Southern Cal Gas	1,500	947	1,500	1,500
145.410.300.250	Fuel	38,000	40,000	40,000	40,000
145.410.300.260	Vehicle Mntce & Repairs	25,000	9,000	25,000	25,000
145.410.300.270	Travel & Training	5,000	83	5,000	5,000
145.410.300.292	Amtrak Subsidy	100,000	95,110	100,000	100,000
	KART Tickets			20,000	20,000
145.410.700.700	Grounds & Building Mntce	43,397	42,673	45,017	45,017
145.410.700.700	Overhead Allocation	<u>166,222</u>	<u>162,403</u>	<u>175,888</u>	<u>175,888</u>
	Total Services & Supplies	<u>\$422,728</u>	<u>\$390,734</u>	<u>\$459,875</u>	<u>\$459,875</u>
Capital Outlay					
145.410.500.510	Buildings	\$0	\$0	\$25,000	\$25,000
145.410.500.530	Bus Wash Station			\$608,000	\$608,000
145.410.500.530	Surveillance Cameras	0	0	17,000	17,000
145.410.500.540	Bus Set Aside	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$670,000</u>	<u>\$670,000</u>
	Department Total	<u>\$725,947</u>	<u>\$684,942</u>	<u>\$1,470,762</u>	<u>\$1,470,762</u>

PUBLIC WORKS
RECREATION

This portion of the Public Works Department budget provides for the operation of the Corcoran Community Pool, the coordination between the City and the YMCA concerning community recreation and the local senior's program.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same level of activity as 2012-13. The funds allocated for Senior services will be maintained at the \$6,000 contribution to KCAO to maintain the local contribution towards the cost of meals.

SOURCE OF FUNDS

General Fund	<u>\$127,272</u>
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RECREATION

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.411.300.130	Insurance	\$4,481	\$3,731	\$3,942	\$3,942
104.411.300.145	Equipment Mntce & Repair	2,000	9,526	5,000	5,000
104.411.300.145	Pool Repairs	1,000	0	1,000	1,000
104.411.300.160	Taxes & Fees	500	500	500	500
104.411.700.700	Parks Department Charges	4,464	4,683	4,630	4,630
104.411.300.200	Professional Services	11,000	11,000	11,000	11,000
104.411.300.206	Contract with YMCA	45,000	45,000	45,000	45,000
104.411.300.209	Senior Nutrition	6,000	6,000	6,000	6,000
104.411.300.210	Special Departmental Supplies	30,000	17,777	20,000	20,000
104.411.300.240	Utilities - PG&E	30,000	30,000	30,000	30,000
104.411.300.242	Utilities - Southern California Gas	<u>200</u>	<u>206</u>	<u>200</u>	<u>200</u>
	Total Services & Supplies	<u>\$134,645</u>	<u>\$128,423</u>	<u>\$127,272</u>	<u>\$127,272</u>
Capital Outlay					
104.411.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$134,645</u>	<u>\$128,423</u>	<u>\$127,272</u>	<u>\$127,272</u>

PUBLIC WORKS
PARKS

The Parks Division is responsible for the upkeep, maintenance, operation and in some cases new construction of approximately 9 acres of community parks, two storm water basins, the two City entrances, the downtown streetscape areas, all of the City owned street trees, and nine City owned buildings.

2013-2014 PROGRAM

The 2012-2013 budget reflects the costs of 3.5 full-time staff members, contract with the Community Foundation for the maintenance of the J.G. Boswell Park, and the allocation of costs out to other divisions for services performed by this division.

STAFFING LEVEL

Current: 3.5 Full-time

Proposed: 3.5 Full-time

SOURCE OF FUNDS

General Fund	\$207,276
Storm Drain Fund	31,314
LTF	45,017
Gas Tax Fund	45,017
Regional Accounting Office	<u>45,017</u>
Total	<u>\$373,641</u>

PARKS DEPARTMENT

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
104.412.100.100	Full-Time Employees	\$142,025	\$137,543	\$140,792	\$140,792
104.412.100.110	Overtime	1,000	525	750	750
104.412.200.120	Health Insurance	27,909	36,622	41,155	41,155
104.412.200.121	Workers' Comp & EAP	13,752	13,685	15,040	15,040
104.412.200.124	Medicare	2,074	2,006	2,052	2,052
104.412.200.125	Uniforms	1,750	2,015	1,750	1,750
104.412.200.122	Retirement	<u>23,591</u>	<u>19,324</u>	<u>19,523</u>	<u>19,523</u>
	Total Salaries & Benefits	<u>\$212,101</u>	<u>\$211,720</u>	<u>\$221,062</u>	<u>\$221,062</u>
Services & Supplies					
104.412.300.130	Insurance	\$6,310	\$6,161	\$5,889	\$5,889
104.412.300.145	Equipment Mntce & Repair	3,000	5,578	5,890	5,890
104.412.300.141	Radio Maintenance	200	175	200	200
104.412.300.160	Taxes & Fees	500	0	500	500
104.412.300.170	Publications & Dues	250	45	100	100
104.412.300.180	Equipment Rentals	500	0	500	500
104.412.300.200	Professional Services	1,500	3,970	4,000	4,000
104.412.300.206	Contract with Corcoran Comm Fdtn	85,000	85,000	106,000	106,000
104.412.300.210	Special Departmental Supplies	5,000	5,000	7,000	7,000
104.412.300.220	Telephone	150	0	0	0
104.412.300.240	Utilities - PG&E	16,000	10,000	10,000	10,000
104.412.300.250	Fuel	10,000	10,000	10,000	10,000
104.412.300.260	Vehicle Mntce & Repairs	2,000	700	2,000	2,000
104.412.300.270	Travel & Training	<u>500</u>	<u>355</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$130,910</u>	<u>\$126,984</u>	<u>\$152,579</u>	<u>\$152,579</u>
Capital Outlay					
104.412.500.520	Buildings				
104.412.500.530	Improvements Other than Buildings	\$0	\$0	\$0	\$0
104.412.500.540	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Costs Allocated Out	<u>(\$178,569)</u>	<u>(\$157,702)</u>	<u>(\$185,234)</u>	<u>(\$185,234)</u>
	Department Total	<u>\$164,442</u>	<u>\$181,002</u>	<u>\$188,407</u>	<u>\$188,407</u>

PUBLIC SAFETY
POLICE DEPARTMENT

The Corcoran Police Department remains organized into two major functions under the headings of Field Services Division (Patrol and Investigations) and Administration Services Division (Records, Communications, Administration, Youth Services, and Crime Prevention). The Police Chief serves as the Department Head.

OBJECTIVES

- (1) Organize Department structure in accordance with budgetary staffing changes and Department needs.
- (2) Enhance community involvement in the area of crime prevention and drug abuse education.
- (3) Increase educational/training opportunities for Departmental personnel through utilization of courses sponsored by the Commission on Peace Officer Standards and Training, and developing auxiliary responsibilities for specialized department P.O.S.T. requirements and the department-established basic education/technical skill level of each department employee.

2013-2014 PROGRAM

The Salaries and Benefits accounts reflect three vacancies in the proposed 35 positions.

STAFFING LEVEL

Current: 35 Full-time

Proposed: 35 Full-time

SOURCE OF FUNDS

General Fund

\$3,479,437

POLICE DEPARTMENT

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
104.421.100.100	Full-Time Employees	\$1,682,637	\$1,585,334	\$1,737,573	\$1,737,573
104.421.100.110	Overtime	125,000	195,000	130,000	130,000
104.421.100.104	Reserves	20,000	26,000	25,000	25,000
104.421.100.105	Crossing Guards	23,000	22,000	23,000	23,000
104.421.100.106	Standby Pay	7,800	7,800	7,800	7,800
104.421.100.107	In-Lieu Pay	54,000	54,000	57,050	57,050
104.421.200.120	Health Insurance	319,368	299,000	326,666	326,666
104.421.200.121	Workers' Comp & EAP	84,191	84,735	101,622	101,622
104.421.200.124	Medicare	27,730	27,131	28,716	28,716
104.421.200.125	Uniforms	18,900	20,000	19,700	19,700
104.421.200.122/123	Retirement	577,708	539,932	570,623	570,623
104.421.200.131	Unemployment	5,000	12,500	0	0
104.421.200.132	Deferred Comp	<u>6,238</u>	<u>4,300</u>	<u>6,240</u>	<u>6,240</u>
	Total Salaries & Benefits	<u>\$2,951,572</u>	<u>\$2,877,732</u>	<u>\$3,033,990</u>	<u>\$3,033,990</u>
Services & Supplies					
104.421.300.130	Insurance	\$51,034	\$50,703	\$52,847	\$52,847
104.421.300.145	Equipment Mntce & Repair	2,000	2,000	2,000	2,000
104.421.300.141	Radio Maintenance	18,000	15,000	18,000	18,000
104.421.300.148	Jail Operation	1,500	500	1,500	1,500
104.421.300.150	Office Supplies	11,000	9,000	11,000	11,000
104.421.300.155	Printing	3,000	3,000	3,000	3,000
104.421.300.156	Advertising	1,000	600	1,000	1,000
104.421.300.170	Publications & Dues	500	600	600	600
104.421.300.180	Equipment Rentals	6,000	5,000	6,000	6,000
104.421.300.200	Professional Services	20,000	18,000	21,000	21,000
104.421.300.181	Computer Support/KC IT/RIMS	47,408	44,800	66,000	66,000
104.421.300.201	Contracts with Other Agencies/NTF	30,000	29,308	30,000	30,000
104.421.300.203	Animal Control Services	55,000	47,000	55,000	55,000
104.421.300.206	Gang Task Force	6,000	4,500	8,500	8,500
104.421.300.210	Special Departmental Supplies	18,000	18,000	20,000	20,000
104.421.300.217	Canine Unit	5,000	8,000	8,000	8,000
104.421.300.220	Telephone	15,000	11,000	12,000	12,000
104.421.300.221	Wireless/MDT Access	18,000	15,000	17,000	17,000
104.421.300.224	Graffiti Removal Supplies	500	500	500	500
104.421.300.230	Clothing & Personal Supplies	1,000	500	1,000	1,000
104.421.300.250	Fuel	65,000	65,000	65,000	65,000
104.421.300.260	Vehicle Mntce & Repairs	15,000	15,000	15,000	15,000
104.421.300.270	Travel & Training	20,000	30,000	30,000	30,000
104.421.300.280	Towing	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$410,442</u>	<u>\$393,511</u>	<u>\$445,447</u>	<u>\$445,447</u>
Capital Outlay					
104.421.500.540	Machinery & Equipment				
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$3,362,014</u>	<u>\$3,271,243</u>	<u>\$3,479,437</u>	<u>\$3,479,437</u>

PUBLIC SAFETY
FIRE DEPARTMENT

Fire services for the City of Corcoran are provided for by agreement with Kings County. Additional support by the Corcoran Volunteer Company is also administered by the County Fire Department; however, the City provides financial support to the Volunteers to reimburse out-of-pocket expenses and retirement costs. This budget funds those costs.

2013-2014 PROGRAM

The 2013-2014 budget no change in the donation to the volunteers. Cost of the contract with Kings County has been moved from the City Council budget to this budget, at this time negotiations are still in process on the contract amount for 2013-14..

SOURCE OF FUNDS

General Fund	<u>\$417,420</u>
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FIRE SERVICES

		<u>Budget 2012-13</u>	<u>Estimated 2012-13</u>	<u>Proposed 2013-14</u>	<u>Adopted 2013-14</u>
Services & Supplies					
104.422.300.204	Volunteer Fire Department Contribution	\$7,420	\$7,420	\$7,420	\$7,420
104.422.300.200	Kings County Fire Contract	<u>567,205</u>	<u>400,000</u>	<u>410,000</u>	<u>410,000</u>
	Total Services & Supplies	<u>\$574,625</u>	<u>\$407,420</u>	<u>\$417,420</u>	<u>\$417,420</u>
	Department Total	<u>\$574,625</u>	<u>\$407,420</u>	<u>\$417,420</u>	<u>\$417,420</u>

PUBLIC WORKS
PUBLIC WORKS ADMINISTRATION

The Public Works Administration Division, under the direction of the Public Works Director, provides organization and supervision to all divisions within the Public Works Department; coordinates the preparation of plans and specifications for public improvements and capital improvement projects; coordinates contract administration and inspection for construction of all infrastructure improvements; maintains liaison with the contract City Engineer; prepares reports and special studies; prepares and controls the Departmental budgets; assists other departments and provides services to other public and private agencies, such as engineering firms, utility companies, developers, and the general public.

The Public Works Administration Division is responsible for:

- (1) The coordination of the operating divisions of the Public Works Department to achieve the needs of the City at the most economical cost consistent with City policies.
- (2) Effective communications of activities and goals of the City.
- (3) Planning and administration of Capital Improvement Projects.

2013-2014 PROGRAM

The 2013-2014 program reflects the costs of the Public Works Director and the Public Works Administrative Assistant.

STAFFING LEVEL

Current: 2 Full-time

Proposed: 2 Full-time

SOURCES OF FUNDS

General Fund	\$22,021
Water Fund	66,065
Wastewater/Sanitary Sewer Fund	33,033
Wastewater/Storm Drain Fund	11,011
Refuse	22,022
Gas Tax	22,022
LTF	<u>44,044</u>
Total	<u>\$220,218</u>

PUBLIC WORKS ADMINISTRATION

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
104.431.100.100	Full-Time Employees	\$150,636	\$152,113	\$158,401	\$158,401
104.431.100.110	Overtime		27		
104.431.200.120	Health Insurance	16,721	16,935	17,512	17,512
104.431.200.121	Workers' Comp & EAP	2,659	2,650	3,017	3,017
104.431.200.124	Medicare	2,184	2,206	2,297	2,297
104.431.200.125	Uniforms	500	500	500	500
104.431.200.132	Deferred Comp	2,218	2,218	2,218	2,218
104.431.200.122	Retirement	<u>17,278</u>	<u>16,790</u>	<u>25,111</u>	<u>25,111</u>
	Total Salaries & Benefits	<u>\$192,196</u>	<u>\$193,439</u>	<u>\$209,056</u>	<u>\$209,056</u>
Services & Supplies					
104.431.300.130	Insurance	\$3,070	\$3,070	\$3,110	\$3,110
104.431.300.170	Publications & Dues	250	250	250	250
104.431.300.210	Special Departmental Supplies	100	160	200	200
104.431.300.200	Professional Services	5,000	1,000	3,000	3,000
104.431.300.141	Radio Maintenance	100	102	102	102
104.431.300.250	Fuel	1,500	2,000	2,500	2,500
104.431.300.260	Vehicle Mntce & Repair	500	1,530	1,500	1,500
104.431.300.262	Packard & City owned Fire Truck	200	0	0	0
104.431.300.270	Travel & Training	<u>0</u>	<u>525</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$10,720</u>	<u>\$8,637</u>	<u>\$11,162</u>	<u>\$11,162</u>
Capital Outlay					
104.431.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Allocated Costs					
104.431.700.700	Overhead Allocation	<u>(\$182,624)</u>	<u>(\$178,800)</u>	<u>(\$198,197)</u>	<u>(\$198,197)</u>
	Department Total	<u>\$20,292</u>	<u>\$23,276</u>	<u>\$22,021</u>	<u>\$22,021</u>

PUBLIC WORKS
GOVERNMENT BUILDINGS DIVISION

The Government Buildings Division reflects the second area of responsibility for the Parks Division. Through this division, the Parks Division is responsible for the daily upkeep, custodial services and maintenance of all of the City owned structures and public facilities.

Custodial services are provided by a private contractor. The Parks Division is responsible for the ensuring that the contractor's duties are performed in accordance with the contract.

The Parks Division through this division is responsible for protecting the sizable investment in public buildings and facilities by implementing a continuous program of maintenance to the structures, equipment, and machinery that will ensure the efficient daily operation of all facilities.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same levels of service as the 12/13 budget.

SOURCES OF FUNDS

General Fund	\$315,399
Water Fund	30,602
Wastewater/Sanitary Sewer	17,174
Wastewater/Storm Drain	10,305
Refuse	20,609
Gas Tax Fund	8,743
LTF	<u>12,490</u>
Total	<u>\$415,322</u>

GOVERNMENT BUILDINGS

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.432.300.130	Insurance	\$8,383	\$6,771	\$8,376	\$8,376
104.432.300.145	Equipment Mntce & Repair	18,000	18,000	18,000	18,000
104.432.300.142	Generator Operations	1,000	0	1,000	1,000
104.432.300.150	Office Supplies	6,000	7,500	7,500	7,500
104.432.300.152	Postage & Shipping	12,000	12,000	12,000	12,000
104.432.300.160	Taxes & Fees	900	188	200	200
104.432.300.180	Equipment Rentals	5,200	9,471	10,000	10,000
104.432.300.200	Professional Services	65,000	65,000	60,000	60,000
104.432.300.201	Kings County IT contract	30,000	35,768	36,315	36,315
104.432.300.210	Special Departmental Supplies	12,000	14,488	12,000	12,000
104.432.300.220	Telephone	30,000	31,824	31,000	31,000
104.432.300.240	Utilities - PG&E	62,000	74,820	75,000	75,000
104.432.300.242	Utilities - Southern Cal Gas	6,000	5,364	6,000	6,000
104.432.300.250	Fuel	750	750	750	750
104.432.300.260	Vehicle Maintenance	500	128	500	500
104.432.700.700	Parks Allocation	13,726	13,497	14,239	14,239
104.432.700.700	Overhead Allocation	(86,867)	(98,320)	(99,923)	(99,923)
104.432.320.130	Vet's Hall Insurance	849	638	781	781
104.432.320.145	Vet's Hall Equipment Mntce & Repair	1,000	336	1,000	1,000
104.432.320.200	Vet's Hall - Professional Services	2,000	2,763	3,000	3,000
104.432.320.210	Vet's Hall - Special Deptl Supplies	300	618	500	500
104.432.320.220	Vet's Hall - Telephone	600	619	600	600
104.432.320.240	Vet's Hall - PG&E	2,000	2,355	2,500	2,500
104.432.320.242	Vet's Hall - So Cal Gas	<u>1,000</u>	<u>710</u>	<u>1,000</u>	<u>1,000</u>
	Total Services & Supplies	<u>\$192,341</u>	<u>\$205,288</u>	<u>\$202,338</u>	<u>\$202,338</u>
Capital Outlay					
104.432.500.510	Buildings	<u>\$0</u>	<u>\$2,883</u>	<u>\$10,000</u>	<u>\$10,000</u>
104.432.500.540	IT Upgrades	<u>0</u>	<u>0</u>	<u>117,300</u>	<u>117,300</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$2,883</u>	<u>\$127,300</u>	<u>\$127,300</u>
	Department Total	<u>\$192,341</u>	<u>\$208,171</u>	<u>\$329,638</u>	<u>\$329,638</u>

PUBLIC WORKS
EQUIPMENT SERVICES

The Equipment Services Division was created with the intention of reducing the maintenance costs for the City's fleet of vehicles and equipment. Currently, the City employs the services of one full-time mechanic and a part-time mechanic.

2013-2014 PROGRAM

The 2013-2014 reflects the cost of the two mechanics.

STAFFING LEVEL

Current: 2.0 Full-time

Proposed: 2.0 Full-time

SOURCES OF FUNDS

General Fund	\$19,159
Water Fund	23,949
Wastewater/Sanitary Sewer	17,563
Wastewater/Storm Drain	4,790
Local Transportation Funds	63,865
Gas Tax Funds	22,353
Refuse Fund	<u>7,983</u>
Total	<u>\$159,662</u>

EQUIPMENT SERVICES

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
104.433.100.100	Full-Time Employees	\$84,363	\$83,700	\$85,297	\$85,297
104.433.100.110	Overtime	500	0	500	500
104.433.200.125	Uniforms	1,000	1,162	1,000	1,000
104.433.200.120	Health Insurance	33,352	33,450	34,285	34,285
104.433.200.121	Workers' Comp & EAP	8,346	8,305	9,165	9,165
104.433.200.124	Medicare	1,231	1,215	1,244	1,244
104.433.200.122	Retirement	<u>14,326</u>	<u>11,800</u>	<u>11,889</u>	<u>11,889</u>
	Total Salaries & Benefits	<u>\$143,118</u>	<u>\$139,632</u>	<u>\$143,380</u>	<u>\$143,380</u>
Services & Supplies					
104.433.300.130	Insurance	\$2,427	\$2,407	\$2,580	\$2,580
104.433.300.145	Equipment Mntce & Repair	1,000	91	1,000	1,000
104.433.300.180	Equipment Rentals	200	255	200	200
104.433.300.210	Special Departmental Supplies	4,000	4,697	5,000	5,000
104.433.300.200	Professional Services	2,500	3,067	3,200	3,200
104.433.300.250	Fuel	3,000	2,132	3,202	3,202
104.433.300.260	Vehicle Maintenance	1,000	479	1,000	1,000
104.433.300.270	Travel & Training	<u>1,000</u>	<u>23</u>	<u>100</u>	<u>100</u>
	Total Services & Supplies	<u>\$15,127</u>	<u>\$13,151</u>	<u>\$16,282</u>	<u>\$16,282</u>
Capital Outlay					
	Expense Allocation	<u>(\$139,256)</u>	<u>(\$134,449)</u>	<u>(\$140,503)</u>	<u>(\$140,503)</u>
	Department Total	<u>\$18,989</u>	<u>\$18,334</u>	<u>\$19,159</u>	<u>\$19,159</u>

PUBLIC WORKS
STREETS MAINTENANCE DIVISION

The Streets Division primarily performs a maintenance function which involves pothole patching, erecting and maintaining signs, painting curbs and parking spaces, and repairing street lights. Major street reconstruction projects are contracted out under the supervision of City staff.

2012-2013 PROGRAM

The Streets Division maintains approximately 45 miles of paved roadway within the City limits. The Streets Division is proposing to continue the Streets Maintenance Programs in 2012-13.

STAFFING LEVEL

Current: 3.5 Full-time

Proposed: 3.5 Full-time

SOURCES OF FUNDS

Gas Tax Funds	\$ 781,986
Prob 1B	<u>379,242</u>
	<u>\$1,161,228</u>

STREETS MAINTENANCE DEPARTMENT

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
109.434.100.100	Full-Time Employees	\$139,938	\$138,000	\$139,264	\$139,264
109.434.100.110	Overtime	0	110	500	500
109.434.200.125	Uniform	1,750	1,975	1,750	1,750
109.434.200.120	Health Insurance	53,018	54,320	52,500	52,500
109.434.200.124	Medicare	2,029	2,003	2,027	2,027
109.434.200.121	Workers' Comp & EAP	13,752	13,685	9,331	9,331
109.434.200.122	Retirement	<u>23,591</u>	<u>23,591</u>	<u>19,523</u>	<u>19,523</u>
	Total Salaries & Benefits	<u>\$234,078</u>	<u>\$233,684</u>	<u>\$224,895</u>	<u>\$224,895</u>
Services & Supplies					
109.434.300.130	Insurance	\$6,087	\$6,045	\$7,855	\$7,855
109.434.300.145	Equipment Mntce & Repair	10,000	10,000	10,000	10,000
109.434.300.141	Radio Maintenance	720	720	720	720
109.434.300.160	Taxes & Fees	100	100	100	100
109.434.300.180	Equipment Rentals	2,200	2,200	2,200	2,200
109.434.300.200	Professional Services	10,000	30,000	30,000	30,000
109.434.300.210	Special Departmental Supplies	50,000	30,000	40,000	40,000
109.434.300.213	Street Reconstruction	100,000	100,000	100,000	100,000
109.434.300.214	Sign Replacement	10,000	10,000	10,000	10,000
109.434.300.218	Sidewalk Maintenance	20,000	20,000	20,000	20,000
109.434.300.240	Utilities - PG&E	50,000	44,241	50,000	50,000
109.434.300.250	Fuel	28,000	16,650	28,000	28,000
109.434.300.260	Vehicle Mntce & Repairs	5,000	2,176	4,000	4,000
109.434.700.700	Overhead Allocation	<u>153,689</u>	<u>150,275</u>	<u>163,458</u>	<u>163,458</u>
	Total Services & Supplies	<u>\$445,796</u>	<u>\$422,407</u>	<u>\$466,333</u>	<u>\$466,333</u>
Capital Outlay					
109.434.500.530	Curb & Gutter	\$0	\$0	\$0	\$0
109.434.500.535	Overlay Project	0	0	400,000	400,000
109.434.500.540	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>70,000</u>	<u>70,000</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$470,000</u>	<u>\$470,000</u>
	Department Total	<u>\$679,874</u>	<u>\$656,091</u>	<u>\$1,161,228</u>	<u>\$1,161,228</u>

PUBLIC WORKS
WASTEWATER DIVISION

The Wastewater Division is divided into two elements; Sanitary Sewer and Storm Drain.

The sanitary sewer system for the City of Corcoran is an old system where some areas are in fairly good condition while others are getting old and in need of extra work. Many of these issues will have to be dealt with in the new growth processes now being experienced by the City and others will have to be taken care of through normal maintenance and operations of this system.

The sewer treatment plant is in very good condition, but with the proposed growth in the City and other related issues this plant will need additional capacity and major service in the years to come.

Master plans for both the sewer collection system and the wastewater treatment plant have been drafted and are being reviewed by interested parties at this time. Once we have all of these comments back we will then address them and make a proposal to the City Council as to their adoption.

The storm drain system is composed of pipelines, an agreement allowing the City to use some of the Corcoran Irrigation District (CID) pipelines for transmission of storm water and eight storm water lift stations. Per the City/CID agreement the City is responsible for the maintenance of the CID pipelines that the City uses.

A master plan for the storm water system has been drafted and other modifications to this plan have been proposed in light of a finding by the CID Board and as a result of the various proposed developments within the City service area.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same staffing levels as 2012-13.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 4 Full-time

SOURCES OF FUNDS

Sanitary Sewer Charges	\$993,651
Storm Drain Charges	<u>316,157</u>
Total	<u>\$1,309,808</u>

WASTEWATER - SANITARY SEWER

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
120.435.100.100	Full-Time Employees	\$173,316	\$170,005	\$184,306	\$184,306
120.435.100.106	Standby Pay	7,265	7,265	7,265	7,265
120.435.100.110	Overtime	14,000	9,818	14,000	14,000
120.435.200.120	Health Insurance	47,716	53,535	59,032	59,032
120.435.200.121	Workers' Comp & EAP	16,985	16,901	16,370	16,370
120.435.200.122	Retirement	29,187	23,850	25,798	25,798
120.435.200.124	Medicare	2,821	2,715	2,981	2,981
120.435.200.125	Uniform	<u>1,800</u>	<u>2,066</u>	<u>1,925</u>	<u>1,925</u>
	Total Salaries & Benefits	<u>\$293,090</u>	<u>\$286,155</u>	<u>\$311,677</u>	<u>\$311,677</u>
Services & Supplies					
120.435.300.130	Insurance	\$29,106	\$23,740	\$26,288	\$26,288
120.435.300.145	Equipment Mntce & Repair	80,000	58,237	80,000	80,000
120.435.300.141	Radlo Maintenance	670	500	650	650
120.435.300.160	Taxes & Fees	26,000	22,000	28,000	28,000
120.435.300.170	Publications & Dues	1,500	1,508	1,100	1,100
120.435.300.210	Special Departmental Supplies	30,000	14,045	30,000	30,000
120.435.300.200	Professional Services	20,000	12,930	20,000	20,000
120.435.300.219	Chemicals	15,000	3,602	10,000	10,000
120.435.300.220	Telephone	3,500	3,846	4,000	4,000
120.435.300.240	Utilities - PG&E	200,000	200,000	225,000	225,000
120.435.300.242	Utilities - So Cal Gas	5,000	3,332	5,000	5,000
120.435.300.250	Fuel	14,000	12,000	14,000	14,000
120.435.300.260	Vehicle Mntce & Repairs	4,500	3,120	4,500	4,500
120.435.300.270	Travel & Training	5,000	2,675	5,000	5,000
120.435.700.700	Overhead Allocation	<u>160,809</u>	<u>158,063</u>	<u>192,094</u>	<u>192,094</u>
	Total Services & Supplies	<u>\$595,085</u>	<u>\$519,598</u>	<u>\$645,632</u>	<u>\$645,632</u>
Debt Service					
120.435.400.420	Principal	\$32,480	\$32,480	\$33,649	\$33,649
120.435.400.410	Interest	<u>3,862</u>	<u>3,862</u>	<u>2,693</u>	<u>2,693</u>
	Total Debt Service	<u>\$36,342</u>	<u>\$36,342</u>	<u>\$36,342</u>	<u>\$36,342</u>
Capital Outlay					
120.435.500.530	Pond Expansion Project	\$0	\$0	\$0	\$0
120.435.500.540	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$924,517</u>	<u>\$842,095</u>	<u>\$993,651</u>	<u>\$993,651</u>

WASTEWATER - STORM DRAIN

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
121.439.100.100	Full-Time Employees	\$19,257	\$18,890	\$19,456	\$19,456
121.439.100.106	Standby	810	810	810	810
121.439.100.110	Overtime	1,600	730	1,100	1,100
121.439.200.120	Health Insurance	5,302	5,950	6,052	6,052
121.439.200.121	Workers' Comp & EAP	1,887	1,878	1,490	1,490
121.439.200.122	Retirement	3,243	2,650	2,724	2,724
121.439.200.124	Medicare	302	300	310	310
121.439.200.125	Uniform	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
	Total Salaries & Benefits	<u>\$32,601</u>	<u>\$31,408</u>	<u>\$32,142</u>	<u>\$32,142</u>
Services & Supplies					
121.439.300.130	Insurance	\$3,080	\$2,420	\$2,026	\$2,026
121.439.300.145	Equipment Mntce & Repair	8,000	12,000	5,040	5,040
121.439.300.141	Radio Maintenance	150	187	187	187
121.439.300.160	Taxes & Fees	500	216	324	324
121.439.300.210	Special Departmental Supplies	2,500	24	36	36
121.439.300.200	Professional Services	1,500	842	1,264	1,264
121.439.300.240	Utilities - PG&E	5,000	7,200	7,200	7,200
121.439.300.250	Fuel	3,000	1,422	2,136	2,136
121.439.700.704	Grounds Maintenance	30,187	29,683	31,314	31,314
121.439.700.700	Overhead Allocation	<u>91,216</u>	<u>89,549</u>	<u>116,012</u>	<u>116,012</u>
	Total Services & Supplies	<u>\$145,133</u>	<u>\$143,543</u>	<u>\$165,539</u>	<u>\$165,539</u>
Debt Service					
121.439.400.420	Principal	\$50,000	\$50,000	\$50,000	\$50,000
121.439.400.430	Debt Service Coverage	18,790	18,790	17,695	17,695
121.439.400.420	Interest	<u>25,155</u>	<u>25,155</u>	<u>20,781</u>	<u>20,781</u>
Capital Outlay	Total Debt Service	<u>\$93,945</u>	<u>\$93,945</u>	<u>\$88,476</u>	<u>\$88,476</u>
Capital Outlay					
121.439.500.522	Drainage System Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$30,000</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$30,000</u>
	Department Total	<u>\$271,679</u>	<u>\$268,896</u>	<u>\$316,157</u>	<u>\$316,157</u>

PUBLIC WORKS
REFUSE DIVISION

The Refuse Division provides for the safe and sanitary removal of solid waste from the City in the most effective and economical fashion. The City contracts with Tule Trash Company for refuse collection and curbside recycling services.

The City of Corcoran belongs to the Kings Waste and Recycling Authority (KWRA) which was formed in response to State and Federal regulations concerning the collection and disposal of solid waste. KWRA is responsible for the operation of the existing sanitary landfill and the requirements for siting the next landfill in Kings County. In addition, KWRA also operates a Resource Recovery and Recycling Operation and a Household Hazardous Waste Operation. The Authority will also consider long-term planning strategies for integrated waste management.

2013-2014 PROGRAM

The budget reflects the cost of living increase to Tule Trash Co. and the two clean-up weeks.

SOURCE OF FUNDS

Service Charges

\$1,590,955

REFUSE

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services and Supplies					
112.436.300.200	Professional Services	\$1,300,000	\$1,260,000	\$1,290,000	\$1,290,000
112.436.300.140	Equipment Mntce & Repairs	0	0	0	0
112.436.300.156	Advertising	1,000	1,032	1,100	1,100
112.436.300.192	Dump Fees	125,000	115,650	120,000	120,000
112.436.700.700	Overhead Allocation	<u>178,111</u>	<u>174,667</u>	<u>179,855</u>	<u>179,855</u>
	Total Services & Supplies	<u>\$1,604,111</u>	<u>\$1,551,349</u>	<u>\$1,590,955</u>	<u>\$1,590,955</u>
	Department Total	<u>\$1,604,111</u>	<u>\$1,551,349</u>	<u>\$1,590,955</u>	<u>\$1,590,955</u>

PUBLIC WORKS
WATER DIVISION

The Water Division is charged with the delivery of safe, potable drinking water to the residents of the City (including those in the two California State prisons) and the surrounding area (Kings County Fringe).

On the water treatment side the City has completed a new eighteen million dollar water treatment plant designed primarily for the removal of arsenic but that will also resolve any other water quality issues as they relate to the groundwater used by the City. As a part of the new water treatment plant project the City completed new chlorine injection facilities, a ferric chloride injection facility, a polymer injection facility, two additional potable water wells capable of producing approximately 4,500 GPM combined, the replacement of a failed well, the completion of a new two million gallon treated water storage tank, and the addition of a new booster station to deliver water through a line that was previously used to transmit water to one of the prisons into what is now being used as a City distribution line facilitating water deliveries to the east and south sides of the city. The completion of all of these projects is expected to raise the capacity of the City water treatment and production system from a peak day of eight million gallons per day to approximately fifteen million gallons per day while meeting all of the Federal and State mandatory drinking water requirements.

In addition to the treatment portion of the system this division is responsible for the operation, maintenance and upkeep of the distribution system. The distribution system consists of miles of water mains, two primary booster pump stations and seven treated water storage tanks.

Other responsibilities of this division includes meter reading, turn ons and turn offs both for changes in services and to assist with collections, and responding to customer complaints related to water pressure, color, taste, odor and other issues.

2013-2014 PROGRAM

The 2013-2014 budget reflects promotion of the Lead Shift Operator to Chief Plant Operator, leaving the Lead Shift Operator position open at this time.

STAFFING LEVEL

Current: 5 Full-time

Proposed: 6 Full-time

SOURCE OF FUNDS

Service Charges	\$3,714,440
Water Capital Funds	<u>315,000</u>
Total	<u>\$4,029,440</u>

WATER DIVISION

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Salaries & Benefits					
105.437.100.100	Full-Time Employees	\$275,382	\$272,519	\$302,999	\$302,999
105.437.100.106	Standby Pay	8,075	8,075	8,075	8,075
105.437.100.110	Overtime	26,000	27,020	30,000	30,000
105.437.200.120	Health Insurance	58,225	43,110	58,300	58,300
105.437.200.121	Workers' Comp & EAP	26,672	26,542	17,215	17,215
105.437.200.122	Retirement	45,808	35,403	39,254	39,254
105.437.200.124	Medicare	4,487	4,420	4,946	4,946
105.437.200.125	Uniform	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	Total Salaries & Benefits	<u>\$447,649</u>	<u>\$420,089</u>	<u>\$463,789</u>	<u>\$463,789</u>
Services & Supplies					
105.437.300.130	Insurance	\$56,163	\$47,302	\$51,280	\$51,280
105.437.300.145	Equipment Mntce & Repair	100,000	100,000	100,000	100,000
105.437.300.141	Radio Maintenance	770	575	770	770
105.437.300.156	Advertising	300	380	300	300
105.437.300.160	Taxes & Fees	20,000	20,000	20,000	20,000
105.437.300.170	Publications & Dues	3,000	1,694	2,000	2,000
105.437.300.193	Sludge Removal	60,000	60,000	60,000	60,000
105.437.300.210	Special Departmental Supplies	75,000	32,651	75,000	75,000
105.437.300.200	Professional Services	150,000	104,000	110,000	110,000
105.437.300.219	Chemicals	140,000	108,665	125,000	125,000
105.437.300.220	Telephone	5,000	3,850	5,000	5,000
105.437.300.240	Utilities - PG&E	800,000	780,885	800,000	800,000
105.437.300.250	Fuel	20,000	21,610	30,000	30,000
105.437.300.260	Vehicle Mntce & Repairs	6,500	2,757	6,500	6,500
105.437.700.700	Overhead Allocation	272,780	267,578	280,765	280,765
105.437.300.270	Travel & Training	<u>15,000</u>	<u>6,475</u>	<u>15,000</u>	<u>15,000</u>
	Total Services & Supplies	<u>\$1,724,513</u>	<u>\$1,558,422</u>	<u>\$1,681,615</u>	<u>\$1,681,615</u>
Debt Service					
105.437.400.420	Principal	\$629,973	\$629,973	\$636,347	\$636,347
105.437.400.410	Interest	<u>923,740</u>	<u>964,902</u>	<u>\$932,689</u>	<u>\$932,689</u>
	Total Debt Service	<u>\$1,553,713</u>	<u>\$1,594,875</u>	<u>\$1,569,037</u>	<u>\$1,569,036</u>
Capital Outlay					
105.437.500.540	Machinery & Equipment	\$0	\$0	\$315,000	\$315,000
105.437.500.550	Water System Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$315,000</u>	<u>\$315,000</u>
	Department Total	<u>\$3,725,875</u>	<u>\$3,573,386</u>	<u>\$4,029,440</u>	<u>\$4,029,440</u>

PUBLIC WORKS
STREET SWEEPING DIVISION

The Street Sweeping Division is organized to maintain clean streets and gutters and to remove any debris and trash found along the roadway.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same level of activity as 2012-13.

STAFFING LEVEL

Current: 1 Full-time

Proposed: 1 Full-time

SOURCE OF FUNDS

Service Charges	<u>\$85,848</u>
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STREET SWEEPING

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
112.438.100.100	Full-Time Employees	\$36,802	\$36,110	\$27,615	\$27,615
112.438.100.110	Overtime	0	0	0	0
112.438.200.120	Health Insurance	16,851	17,153	13,300	13,300
112.438.200.121	Worker's Comp & EAP	3,616	3,600	2,970	2,970
112.438.200.122	Retirement	6,199	5,003	3,918	3,918
112.438.200.125	Uniforms	500	581	375	375
112.438.200.124	Medicare	<u>534</u>	<u>524</u>	<u>400</u>	<u>400</u>
	Total Salaries & Benefits	<u>\$64,502</u>	<u>\$62,971</u>	<u>\$48,578</u>	<u>\$48,578</u>
Services & Supplies					
112.438.300.145	Equipment Mntce & Repair	\$35,000	\$17,255	\$20,000	\$20,000
112.438.300.130	Liability & Property Insurance	1,650	1,640	1,720	1,720
112.438.300.141	Radio Maintenance	150		150	150
112.438.300.160	Taxes and fees	150	160	200	200
112.438.300.200	Professional Services	250	75	200	200
112.438.300.250	Fuel	<u>12,000</u>	<u>10,030</u>	<u>15,000</u>	<u>15,000</u>
	Total Services & Supplies	<u>\$49,200</u>	<u>\$29,160</u>	<u>\$37,270</u>	<u>\$37,270</u>
	Department Total	<u>\$113,702</u>	<u>\$92,131</u>	<u>\$85,848</u>	<u>\$85,848</u>

COMMUNITY DEVELOPMENT GRANT PROGRAMS

The Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and other available State and Federal funds are used to implement housing and economic development projects. Funds are obtained through a competitive grant process from the State of California Housing and Community Development Department. These funds then become a part of revolving loan programs established to further the community development objectives of the City. The City has contracted with Self-Help Enterprises of Visalia for the administration of HOME and CDBG programs.

OBJECTIVES

- (1) To provide low interest and deferred housing rehabilitation loans to low-moderate income families.
- (2) To provide mortgage assistance to low-moderate income families.
- (3) To correct Health and Safety Code and Uniform Building Code deficiencies in order to ensure the health and safety of the occupants.
- (4) To provide affordable housing for low-moderate income families.
- (5) To develop permanent private sector jobs for low and moderate income persons, expand the City's tax base, and improve the economic climate in Corcoran.

2013-2014 PROGRAM

The following programs, are budgeted for the 2012-2013 fiscal year:

Housing Rehabilitation
First Time Home Buyers Program
Health and Safety Program
Business Assistance
Loan Monitoring/Management

SOURCE OF FUNDS

Grant Drawdowns	\$559,730
Program Income	<u>213,314</u>
Total	<u>\$773,044</u>

CDBG Summary of Cash Balance

Estimated Beginning Balance	<u>\$527,438</u>
Revenues:	
Grant Draw downs	\$559,730
Loan Repayments	<u>236,649</u>
Total Revenues	<u>\$796,379</u>
Cash Available	<u>\$1,323,817</u>
Expenditures	
Salaries & Benefits	\$128,843
Services & Supplies	145,151
Projects	<u>499,050</u>
Total Expenditures	<u>\$773,044</u>
Estimated Ending Balance	<u>\$550,773</u>

CDBG - PROGRAM INCOME - STATE

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Salaries & Benefits					
178.441.100.100	Full-Time Employees	\$9,581	\$9,398	\$12,459	\$12,459
178.441.200.120	Health Insurance	1,689	1,268	1,651	1,651
178.441.200.121	Workers' Comp & EAP			300	300
178.441.200.122	Retirement	1,645	1,425	2,164	2,164
178.441.200.124	Medicare	139	136	180	180
178.441.200-132	Deferred Comp	<u>192</u>	<u>20</u>	<u>494</u>	<u>494</u>
	Total Salaries & Benefits	<u>\$13,246</u>	<u>\$12,247</u>	<u>\$17,248</u>	<u>\$17,248</u>
Services & Supplies					
178.441.300.161	Property Tax	\$2,958	\$2,758	\$2,813	\$2,869
178.441.300.162	Insurance	714	2,881	3,025	3,176
178.441.300.200	Professional Services	8,400	6,377	8,400	8,400
178.441.300.270	Travel & Training	0	0		
178.441.300.290	Rehabs	30,000	15,346	30,000	30,000
178.441.300.313	FTHB	<u>30,000</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>
	Total Services & Supplies	<u>\$72,072</u>	<u>\$27,362</u>	<u>\$74,238</u>	<u>\$74,446</u>
	Department Total	<u>\$85,318</u>	<u>\$39,609</u>	<u>\$91,486</u>	<u>\$91,694</u>

CDBG - PROGRAM INCOME - FEDERAL

Services & Supplies

179.442.300.200	Professional Services	<u>\$0</u>	<u>3,000</u>	<u>\$0</u>	<u>\$0</u>
	Total Services & Supplies	<u>\$0</u>	<u>\$3,000</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$0</u>	<u>\$3,000</u>	<u>\$0</u>	<u>\$0</u>

CDBG - 2010 Grant

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
CDBG - 10-STBG-6706					
REHAB					
Services & Supplies					
273.501.300.200	Professional Services	\$49,300	\$40,861	\$0	\$0
273.501.300.290	Rehabs	210,600	164,567	0	0
		<u>\$259,900</u>	<u>\$205,428</u>	<u>\$0</u>	<u>\$0</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
273.502.300.200	Professional Services	\$7,600	\$4,348	\$0	\$0
273.502.300.313	Loans	87,400	50,000	0	0
		<u>\$95,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
273.503.100.100	Full-Time Employees	\$13,005	\$8,986	\$0	\$0
273.503.200.120	Health Insurance	1,578	1,079	0	0
273.503.200.121	Workers' Comp & EAP	281	0	0	0
273.503.200.122	Retirement	2,232	1,394	0	0
273.503.200.124	Medicare	189	126	0	0
273.503.200.132	Deferred Comp	260	59	0	0
		<u>\$17,545</u>	<u>\$11,644</u>	<u>\$0</u>	<u>\$0</u>
Code Enforcement					
273.504.100.100	Full-Time Employees	\$44,250	\$44,386		
273.504.200.120	Health Insurance	1,855	2,647		
273.504.200.121	Worker's Comp & EAP	974	541		
273.504.200.122	Retirement	7,596	5,890		
273.504.200.125	Uniforms	300	300		
273.504.200.124	Medicare	642	650		
		<u>\$55,617</u>	<u>\$54,414</u>	<u>\$0</u>	<u>\$0</u>
Total Grant		<u>\$428,062</u>	<u>\$271,486</u>	<u>\$0</u>	<u>\$0</u>

CDBG - 2012 GRANT

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
CDBG - 12-STBG-					
REHAB					
Services & Supplies					
274.501.300.200	Professional Services	\$0	\$0	\$57,000	\$57,000
274.501.300.290	Rehabs			<u>243,000</u>	<u>243,000</u>
		<u>\$0</u>	<u>\$0</u>	<u>\$300,000</u>	<u>\$300,000</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
274.502.300.200	Professional Services	\$0	\$0	\$12,700	\$12,700
274.502.300.313	Loans			<u>146,050</u>	<u>146,050</u>
		<u>\$0</u>	<u>\$0</u>	<u>\$158,750</u>	<u>\$158,750</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
274.503.100.100	Full-Time Employees	\$0	\$0	\$18,690	\$18,690
274.503.200.120	Health Insurance			2,608	2,608
274.503.200.121	Workers' Comp & EAP			452	452
274.503.200.122	Retirement			3,247	3,247
274.503.200.124	Medicare			271	271
274.503.200.132	Deferred Comp			<u>100</u>	<u>100</u>
		<u>\$0</u>	<u>\$0</u>	<u>\$25,368</u>	<u>\$25,368</u>
Code Enforcement					
274.504.100.100	Full-Time Employees	\$0	\$0	\$60,344	\$60,344
274.504.200.120	Health Insurance			3,664	3,664
274.504.200.121	Worker's Comp & EAP			1,497	1,497
274.504.200.122	Retirement			8,887	8,887
274.504.200.125	Uniforms			345	345
274.504.200.124	Medicare			<u>875</u>	<u>875</u>
		<u>\$0</u>	<u>\$0</u>	<u>\$75,612</u>	<u>\$75,612</u>
Total Grant		<u>\$0</u>	<u>\$0</u>	<u>\$559,730</u>	<u>\$559,730</u>

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
HOME PROGRAM					
Program Income Activity					
Salaries & Benefits					
177.448.100.100	Full time Employees	\$9,246	\$10,670	\$8,565	\$8,565
177.448.200.120	Health Insurance	1,409	1,375	205	205
177.448.200.121	Workers' Comp & EAP	333	445	60	60
177.448.200.122	Retirement	1,386	1,620	1,490	1,490
177.448.200.124	Medicare	126	155	125	125
177.448.200.132	Deferred Comp	<u>0</u>	<u>25</u>	<u>170</u>	<u>170</u>
	Total Salaries & Benefits	<u>\$12,500</u>	<u>\$14,290</u>	<u>\$10,615</u>	<u>\$10,615</u>
Services & Supplies					
177.448.300.161	Property Taxes	\$7,028	\$6,901	\$7,039	\$7,039
177.448.300.162	Homeowner's Insurance	3,843	3,346	3,513	3,513
177.448.300.200	Professional Services	6,850	1,762	6,000	6,000
177.448.300.290	Rehabs	0	7,273	50,000	50,000
177.448.300.313	FTHB	<u>105,400</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>
	Total Services & Supplies	<u>\$123,121</u>	<u>\$19,282</u>	<u>\$116,552</u>	<u>\$116,552</u>
	Department Total	<u>\$135,621</u>	<u>\$33,572</u>	<u>\$127,167</u>	<u>\$127,167</u>

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
HOME 09					
Housing Rehabilitation Loans					
Services & Supplies					
263.545.300.200	Professional Services	\$39,299	\$0	\$0	
263.545.300.290	Rehabs	<u>124,448</u>			
	Total Rehabs	<u>\$163,747</u>	<u>\$0</u>	<u>\$0</u>	<u>0</u>
First-Time Homebuyers					
Services & Supplies					
263.546.300.200	Professional Services	\$9,214	\$0	\$0	
263.546.300.313	Loans	<u>144,356</u>			
	Total First Time Homebuyers	<u>\$153,570</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
General Administration					
Salaries & Benefits					
263.547.100.100	Full-Time Employees	\$0	\$0		
263.547.200.120	Health Insurance				
263.547.200.121	Workers' Comp & EAP				
263.547.200.122	Retirement				
263.547.200.124	Medicare				
263.547.200.132	Deferred Comp				
	Total General Administration	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total HOME 09		<u>\$317,317</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
CALHOME - Active Grants					
Services & Supplies					
	Rehabs	\$490,000	\$0	\$0	
	FTHB	<u>\$0</u>	<u>0</u>	<u>0</u>	
	Total Services & Supplies	<u>\$490,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

REGIONAL ACCOUNTING OFFICE

The building located at 1020 Chittenden Avenue, is owned by the City and leased the State Department of Corrections.

SOURCE OF FUNDS

Rents	<u>\$253,643</u>
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REGIONAL ACCOUNTING OFFICE

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Revenues					
136.415.362.085	Rents	\$208,430	\$208,430	\$212,598	\$212,598
136.415.361.090	Interest	<u>1,500</u>			
		<u>\$209,930</u>	<u>\$208,430</u>	<u>\$212,598</u>	<u>\$212,598</u>
Services & Supplies					
136.415.300.130	Insurance	\$4,849	\$4,163	\$6,626	\$6,626
136.415.300.145	Repairs & Maintenance	5,000	4,615	10,000	10,000
136.415.300.200	Professional Services	60,000	70,000	70,000	70,000
136.415.700.700	Building & Grounds Mntce	43,397	42,673	45,017	45,017
136.415.300.210	Supplies	1,000	500	1,000	1,000
136.415.300.220	Communications	1,000	460	1,000	1,000
	Transfer	<u>300,000</u>	<u>300,000</u>	<u>100,000</u>	<u>100,000</u>
	Total Services & Supplies	<u>\$415,246</u>	<u>\$422,411</u>	<u>\$233,643</u>	<u>\$233,643</u>
Capital Outlay					
136.415.500.520	Building Improvements Set-Aside		\$0	\$20,000	\$20,000
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>
	Total Expenditures	<u>\$415,246</u>	<u>\$422,411</u>	<u>\$253,643</u>	<u>\$253,643</u>
	Department Net	<u>(\$205,316)</u>	<u>(\$213,981)</u>	<u>(\$41,045)</u>	<u>(\$41,045)</u>

CORCORAN JOINT POWERS FINANCE AUTHORITY
BUDGET MESSAGE

The Corcoran Joint Powers Finance Authority is an entity established as a financing vehicle for City projects.

The Agency acquired financing for the Storm Water Ponds Project, which it in turn leases to the City's Wastewater/Storm Drain Enterprise Fund. Lease payments are received in an amount sufficient to cover debt service and pay Trustee fees. These bonds have been refinanced to take advantage of lower interest rates.

During fiscal 2002/03 the authority borrowed funds to lend to the City's Water Enterprise for purposes of refinancing a loan from the USDA and to begin development of the new water well field. During the 2012-13 fiscal year the 2003 bonds were refinanced, eliminating the reserve and lowering the interest costs.

During fiscal 2005/06 the authority borrowed the funds necessary to fund the construction of the Arsenic Treatment Facility for the Water Enterprise. A State grant for \$2,000,000 to assist in the funding of the water treatment plant allowed \$2,000,000 of the bond funds to be used to pay down the bonds. During 2007/08 the 05 Bonds were refunded through the issuance of \$19,900,000 in Variable Rate Demand Certificates of Participation. During 2012-13, the underlying letter of credit for the 2008 bonds was renegotiated and the reserve funds were used to pay down the balance on the bonds.

No new projects are anticipated during the coming fiscal year.

Kindon Meik
Executive Director

RESOLUTION NO. 13-01

A RESOLUTION OF THE CORCORAN JOINT POWERS FINANCE AUTHORITY APPROVING A BUDGET
FOR THE 2013-2014 FISCAL YEAR

WHEREAS, at a regular meeting of the City Council of the City of Corcoran, duly called and held on July 15, 2013, the City Council, acting as the Board of the Corcoran Joint Powers Finance Authority, on a motion of Board Member Cartwright, seconded by Board Member Lerma and duly carried the following resolution was adopted:

It is hereby resolved that the following expenditure budget be adopted for the Corcoran Joint Powers Finance Authority for the 2013-2014 fiscal year:

Debt Service	\$70,781
Trustee Fees	3,000

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran held on July 15, 2013, by the following vote:

AYES: Councilmembers: Cartwright, Lerma, Palmerin, and Wadsworth

NOES: None

ABSENT: Councilmember: Robertson

APPROVED: _____

Jim Wadsworth, Chair

ATTEST: _____

Lorraine P. Lopez, Secretary

CORCORAN JOINT POWERS FINANCE AUTHORITY

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Revenues					
210.490.362.085	Lease Payments	\$74,855	\$74,846	\$70,481	\$70,481
210.490.361.090	Interest	<u>3,300</u>	<u>3,309</u>	<u>3,300</u>	<u>3,300</u>
	Total Revenues	<u>\$78,155</u>	<u>\$78,155</u>	<u>\$73,781</u>	<u>\$73,781</u>
Expenditures					
210.490.300.200	Trustee Fees	\$3,000	\$3,000	\$3,000	\$3,000
210.490.400.410	Interest Expense	25,155	25,155	20,781	20,781
210.490.400.420	Principal Payments	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
	Total Expenditures	<u>\$78,155</u>	<u>\$78,155</u>	<u>\$73,781</u>	<u>\$73,781</u>
Revenues Over (Under) Expenditures		<u>\$0</u>	<u>\$1</u>	<u>\$0</u>	<u>\$0</u>

STAFFING LEVELS

FULL-TIME EMPLOYEES

	<u>Authorized</u>	<u>Funded</u>	
City Manager			
City Manager/Community Development Director	1	1	1
Assistant to the City Manager/City Clerk	1	1	1
Human Resources Coordinator	1	1	1
Total	<u>3</u>	<u>3</u>	<u>3</u>
Finance			
Deputy City Manager/Finance Director	1	1	1
Accountant	1	1	1
Accounting Technician	1	1	1
Account Clerk	2	2	2
Total	<u>4</u>	<u>5</u>	<u>5</u>
Community Development			
Community Development Director (combined with City Manager)	1	1	1
Assistant Community Development Director/Building Official	1	1	1
Building Inspector	0	0	0
Code Enforcement Officer	1	1	1
Planning Technician	0	0	0
Total	<u>3</u>	<u>3</u>	<u>3</u>
Public Works			
Public Works Director	1	1	1
Administrative Assistant	1	1	1
Wastewater Treatment Plant Chief Plant Operator	1	1	1
Wastewater Treatment Plant Lead Utility Operator			
Wastewater Treatment Plant Utility Operator I	1	1	1
Wastewater Treatment Plant Utility Operator II	2	2	2
Water Chief Plant Operator	1	1	1
Water Lead Shift Operator		1	1
Water Utility Worker	1	1	1
Water Utility Operator	2	2	2
Water Utility Shift Operator	2	1	1
Maintenance Worker I	5	5	5
Maintenance Worker II	2	2	2
Parks/Streets Maintenance Supervisor	1	1	1
Chief Fleet Mechanic	1	1	1
Fleet Mechanic	1	1	1
Transit Coordinator	1	1	1
Senior Transit Assistant	1	1	1
Transit Operator	4	5	5
Total	<u>28</u>	<u>29</u>	<u>29</u>

FULL-TIME EMPLOYEES

	<u>Authorized</u>	<u>Funded</u>	
Police Department			
Chief of Police	1	1	1
Deputy Chief of Police	1	1	1
Sergeants	5	5	5
Corporals	3	2	2
Officers	13	10	10
Community Service Officer	2	2	2
Executive Assistant	1	1	1
Records & Communications Manager	1	1	1
Senior Records Clerk	1	1	1
Records Clerk	1	1	1
Senior Dispatcher	1	1	1
Dispatchers	5	5	5
Total	<u>35</u>	<u>31</u>	<u>31</u>
Total Full-time Employees	<u>73</u>	<u>71</u>	<u>71</u>
PART-TIME EMPLOYEES			
City Manager's Department			
Clerical Assistant	0	1	1
Police Department			
Reserve Officers	<u>11</u>	<u>11</u>	<u>11</u>
Total	<u>11</u>	<u>11</u>	<u>11</u>
Total Part-Time Employees	<u>11</u>	<u>12</u>	<u>12</u>