

# **CITY OF CORCORAN**



## **ANNUAL BUDGET 2012-2013**

CITY OF CORCORAN  
CALIFORNIA

ANNUAL BUDGET 2012-2013

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City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

June 18, 2012

Honorable Mayor and City Council Members;

Recognizing that General Fund revenues for the 2012-2013 fiscal year would not be sufficient to cover expected expenses, City staff began budget discussions early so as to identify options and strategies that could be implemented to offset the potential deficit. As part of those conversations, the City Executive Team committed to a goal of \$250,000 to be attained by generating new monies and through cost reduction measures that would eventually benefit General Fund reserves.

In an effort to further limit costs, City employees in the represented groups as well as the management team agreed to negotiated and voluntary concessions that would improve department balances. Of particular mention was the management team's willingness to offer the equivalent of 5% of pay in concessions. Furthermore, each of the bargaining groups accepted an increased share of the employee contribution to the PERS retirement account. Other concessions included furloughs and an additional contribution to employee health insurance costs by various employees.

In addition to the fiscally conservative initiatives noted above, the City Council's determination to pass a balanced budget was evident in the decision to transfer monies obtained from rents associated with the Regional Accounting Office (RAO) to the General Fund. Monies in this account had been allowed to accumulate to cover potential repairs and maintenance of the building. Council and staff are cognizant of the fact that the use of RAO funds is a one-time take that will not be available in subsequent budget years.

Council and staff are aware that the approved budget is short-term solution. Unknown at this time are the fiscal impacts that will be felt by the City as a result of the dissolution of the Redevelopment Agency, the Governor's pension reform, healthcare mandates, and other legislatively enacted initiatives by the State and Federal government.

CITY OFFICES:

832 Whitley Avenue • Corcoran, CA 93212 • Phone 559/992-2151 • [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

Notwithstanding the economic challenges, Corcoran will remain financially solvent. Staff will continue to seek new funding opportunities and be more efficient in the services we provide. Above all else, Council and staff will work together to continue to be responsible stewards of the City's resources and committed to improving the community.

A handwritten signature in black ink, appearing to read 'Kindon Meik', written in a cursive style.

Kindon Meik  
City Manager

## RESOLUTION NO. 2636

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
APPROVING GENERAL FUND AND SPECIAL FUND BUDGETS FOR THE  
2012-2013 FISCAL YEAR

At a meeting of the City Council of the City of Corcoran, duly called and held on June 18, 2012 on motion of Council Member Palmerin seconded by council Member Robertson and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budgets for the General Fund and Special Funds of the City of Corcoran for the 2012-2013 fiscal year shall be and are hereby approved by the City Council of the City of Corcoran:

General Fund	\$5,137,747
Water Operations	3,692,186
Wastewater Operations	901,058
Storm Drain Operations	265,632
Refuse	1,709,708
Gas Tax	1,057,765
Local Transportation	696,786
Housing Grant Program	1,450,509
Regional Accounting Office	412,754

IT IS FURTHER RESOLVED that the following inter-fund transfers shall be and are hereby approved by the City Council of the City of Corcoran:

Transfers to General Fund from:	
Water Fund	\$272,781
Wastewater Fund	160,809
Refuse Fund	178,111
Local Transportation Fund	209,617
Storm Drain Fund	121,403
Gas Tax	153,689
Regional Accounting Office	300,000
Supplemental Law Enforcement Fund	80,000

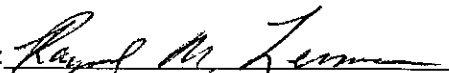
I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on June 18, 2012, by the following vote:

AYES: Councilmembers: Baltierra, Palmerin, Robertson, Wadsworth, and Lerma

NOES: None

ABSENT: None

APPROVED:

  
Raymond M. Lerma, Mayor

ATTEST:

  
Lorraine P. Lopez, City Clerk

RESOLUTION NO. 2635

A RESOLUTION OF THE CORCORAN CITY COUNCIL ESTABLISHING AN  
APPROPRIATIONS LIMIT FOR THE CITY OF CORCORAN IN ACCORDANCE  
WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

WHEREAS; the voters of the State of California passed Proposition 4 on the ballot for the Special Election held on November 6, 1979, adding Article XIII B to the Constitution placing various limitations on the fiscal powers of state and local government; and,

WHEREAS; to provide for the implementation of Article XIII B, the Legislature passed Senate Bill No. 1352 which defined various terms used in the article and prescribed procedures to be used to determine annual appropriations limits; and,

WHEREAS, the voters of the State of California passed Proposition 111 on the ballot for the Election held in June, 1990, modifying the procedures to be used in calculation the limits;

NOW, THEREFORE, It is hereby resolved that the City's appropriation limit for the 2012-13 fiscal year will be calculated using the California Per Capital Income, and the City's increase in population for the annual growth factors.

BE IT FURTHER RESOLVED, that the annual appropriation limit for the fiscal year 2012-13 is hereby established as \$8,688,049.

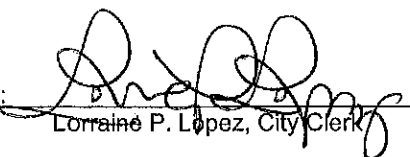
PASSED AND ADOPTED this June 18, 2012 , by the following vote:

AYES: Councilmembers: Baltierra, Palmerin, Robertson, Wadsworth, and Lerma

NOES: None

ABSENT: None

APPROVED:   
Raymond M. Lerma, Mayor

ATTEST:   
Lorraine P. Lopez, City Clerk

## REVENUES BY SOURCE

			Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
GENERAL FUND						
Taxes						
104.000.310.001	Current Secured		\$205,600	\$265,635	\$270,662	\$270,662
104.000.310.003	Current Unsecured		7,672	7,852	8,000	8,000
104.000.310.002	Prior Secured		12,479	8,421	8,500	8,500
104.000.310.004	Prior Unsecured		0	100	100	100
104.000.314.007	Sales Tax		692,475	870,000	878,700	887,487
104.000.314.007	Triple flip reimbursement		193,000	264,862	240,000	240,000
104.000.314.008	Sales Tax - Public Safety		40,500	43,596	45,000	45,000
104.000.316.020	Franchise Tax /PG&E		140,177	122,173	140,000	140,000
104.000.316.021	Franchise Tax/The Gas Co		46,802	46,553	46,802	46,802
104.000.316.022	Franchise Tax/Comcast		64,500	65,975	66,000	66,000
104.000.318.009	Transient Occupancy Tax		<u>49,000</u>	<u>46,627</u>	<u>48,000</u>	<u>48,000</u>
	Total Taxes		<u>\$1,452,205</u>	<u>\$1,741,794</u>	<u>\$1,751,764</u>	<u>\$1,760,551</u>
Licenses and Permits						
104.000.323.010	Business Licenses		\$30,000	\$31,075	\$31,100	\$31,100
104.000.323.011	Building Permits		67,062	45,000	45,000	45,000
104.000.323.012	Electrical Permits		12,164	7,000	5,000	5,000
104.000.323.013	Plumbing Permits		10,675	5,100	4,500	4,500
104.000.323.014	Mechanical Permits		12,158	5,000	6,000	6,000
104.000.323.015	Encroachment Permits		2,868	2,868	2,000	2,000
104.000.323.019	Other Permits			<u>375</u>	<u>0</u>	<u>0</u>
	Total Licenses and Permits		<u>\$134,927</u>	<u>\$96,418</u>	<u>\$93,600</u>	<u>\$93,600</u>
Fines and Penalties						
104.000.320.080	Vehicle Code Fines		\$12,000	\$12,700	\$13,000	\$13,000
104.000.320.081	Other Fines		<u>18,000</u>	<u>17,200</u>	<u>32,000</u>	<u>32,000</u>
	Total Fines and Penalties		<u>\$30,000</u>	<u>\$29,900</u>	<u>\$45,000</u>	<u>\$45,000</u>
Revenue from Rents & Monies						
104.000.366.090	Interest		\$10,000	\$5,808	\$6,000	\$6,000
104.000.362.085	Rents/Vet's Hall		5,000	5,000	5,000	5,000
104.000.362.083-084	Towers		23,830	23,830	23,880	23,880
104.000.366.091	Rebates		<u>22,000</u>	<u>22,000</u>	<u>55,173</u>	<u>55,173</u>
	Total Revenues from Monies		<u>\$60,830</u>	<u>\$56,638</u>	<u>\$90,053</u>	<u>\$90,053</u>
Revenues from Other Agencies						
104.000.332.040	Motor Vehicle In-Lieu		\$190,000	\$0	\$0	\$0
104.000.332.040	MVIL/Triple Flip Reimb		2,037,078	2,112,546	2,112,546	2,112,546
104.000.333.052	Property Transfer Tax		5,000	5,000	5,000	5,000
104.000.333.052	School Resource Officer		50,000	50,000	50,000	50,000
104.000.332.046	POST Reimbursements		15,000	15,000	15,000	15,000
104.000.332.041	HOPTR		20,000	5,500	5,000	5,000
104.000.333.051	Crossing Guards		<u>24,760</u>	<u>21,080</u>	<u>24,760</u>	<u>24,760</u>
	Total from Other Agencies		<u>\$2,341,838</u>	<u>\$2,209,126</u>	<u>\$2,212,306</u>	<u>\$2,212,306</u>

REVENUES contd  
General Fund contd

		Budget 2011-12	Estimated 2011-12	Proposed 2012-13	Adopted 2012-13
	Charges for Services				
104.000.350.060	Change of Zone Fees	\$2,749	\$2,749	\$2,749	\$2,749
104.000.350.061	Conditional Use Permits	2,958	0	2,958	2,958
104.000.350.062	Site Plan Reviews	844	844	844	844
104.000.350.067	Administrative Approvals	528	867	528	528
104.000.350.064	Plan Check Fees	23,440	15,000	7,500	7,500
104.000.350.066	Parcel Maps	2,114	3,691	2,114	2,114
104.000.350.068	Other Planning Fees		6,269		
104.000.351.070	Special Police Services	16,800	16,000	15,000	15,000
104.000.324.010	Animal Licenses		1,200	1,000	1,000
104.000.351.072	Abatement Charges	<u>46,000</u>	<u>26,810</u>	<u>25,000</u>	<u>25,000</u>
	Total Charges for Services	<u>\$95,433</u>	<u>\$73,430</u>	<u>\$57,693</u>	<u>\$57,693</u>
	Other Revenue				
104.000.333.050	County Grant/NTF	\$23,000	\$14,600	\$8,400	\$6,200
104.000.331.039	Police Dept Grants	0	2,860	500	500
104.000.900.900	CDBG Grant funds for Pool and Senior P	30,000	12,000		
104.000.331.033	Planning & Technical Asst Grant			15,000	15,000
104.000.331.035	Sustainable Communities Grant		20,000	380,000	380,000
104.000.900.900	Transfer In from Asset Seizure	5,000	0	0	0
104.000.900.900	Transfer In from COPS	15,000	64,000	80,000	80,000
104.000.900.900	Transfer In from Regional Acctg Office	100,000	100,000	300,000	300,000
104.000.900.900	Successor Agency for Fire			126,000	126,000
104.000.366.100	Other Revenues	<u>36,500</u>	<u>38,447</u>	<u>35,510</u>	<u>35,510</u>
	Total Other Revenue	<u>\$209,500</u>	<u>\$251,907</u>	<u>\$945,410</u>	<u>\$943,210</u>
	TOTAL GENERAL FUND	<u>\$4,324,733</u>	<u>\$4,459,213</u>	<u>\$5,195,826</u>	<u>\$5,202,413</u>

## GAS TAX FUNDS

109.434.332.041	Gas Tax - Section 2103	\$288,604	\$274,672	\$282,731	\$282,731
109.434.332.042	Gas Tax - Section 2105	137,332	127,254	125,897	125,897
109.434.332.043	Gas Tax - Section 2106	66,730	89,938	89,006	89,006
109.434.332.044	Gas Tax - Section 2107	182,760	180,536	180,680	180,680
109.434.332.045	Gas Tax - Section 2107.5	6,000	6,000	6,000	6,000
109.434.361.091	Interest		575	600	600
109.434.366.091	Rebates		<u>40</u>	<u>0</u>	<u>0</u>
	TOTAL GAS TAX FUNDS	<u>\$681,426</u>	<u>\$679,015</u>	<u>\$684,914</u>	<u>\$684,914</u>

## TRAFFIC CONGESTION MITIGATION RELIEF

110.434.331-033	Allocation	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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## FAU/STP/TEA

141.434.900.900	Transfers In	\$390,000	<u>\$390,000</u>		
141-143.000.361.090	Interest Earnings	<u>3,000</u>	<u>2,500</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL FAU/STP/TEA	<u>\$393,000</u>	<u>\$392,500</u>	<u>\$0</u>	<u>\$0</u>

REVENUES contd		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
LOCAL TRANSPORTATION FUNDS					
140.434.319.049	Tax Allocation	\$445,708	\$416,590	\$416,590	\$416,590
140.434.361.090	Interest	6,000	4,312	4,312	4,312
140.434.366.101	Other	0			
140.410.362.085	Rents	3,600	4,200	3,600	3,600
140.410.331.035	Dial-A-Ride Grants	82,564	169,223	82,564	82,564
140.410.331.035	PTMISEA Funds		143,793		
140.410.366.091	Rebates		233		
140.410.366.100	Vending Machines		68	70	70
140.410.351.075	Dial-A-Ride Fees	32,200	23,600	23,600	23,600
140.410.351.076	Amtrak Ticket Sales	<u>50,000</u>	<u>49,000</u>	<u>49,000</u>	<u>49,000</u>
	TOTAL LTF	<u>\$620,072</u>	<u>\$811,019</u>	<u>\$579,736</u>	<u>\$579,736</u>
WATER FUND OPERATIONS					
105.437.340.345	Current Charges	\$4,449,038	\$4,343,059	\$4,386,490	\$4,386,490
105.437.340.350	Penalties	27,500	27,500	27,500	27,500
105.437.340.	Hydrant Meter Connections		140	140	140
105.437.362.085	Rents	45,915	59,415	62,827	62,827
105.437.361.090	Interest	<u>20,000</u>	<u>16,600</u>	<u>16,600</u>	<u>16,600</u>
	TOTAL WATER FUND OPERATIONS	<u>\$4,542,453</u>	<u>\$4,446,714</u>	<u>\$4,493,557</u>	<u>\$4,493,557</u>
SEWER FUND OPERATIONS					
120.435.340.344	Current Charges	\$985,292	\$990,983	\$995,983	\$995,983
120.435.340.350	Penalties	23,238	23,238	23,238	23,238
120.435.363.091	Rebates	0	227	0	0
	TOTAL SEWER FUND OPERATIONS	<u>\$1,008,530</u>	<u>\$1,014,448</u>	<u>\$1,019,221</u>	<u>\$1,019,221</u>
STORM DRAIN FUND OPERATIONS					
121.439.340.349	Current Charges	\$301,110	\$300,154	\$301,154	\$301,154
121.439.340.350	Penalties	4,262	4,262	4,262	4,262
121.439.366.091	Rebates		1,025		
121.439.361.090	Interest	0	300	300	300
	TOTAL STORM DRAIN FUND OPERATIONS	<u>\$305,372</u>	<u>\$305,741</u>	<u>\$305,716</u>	<u>\$305,716</u>
REFUSE FUND					
112.436.340.346	Current Charges	\$1,527,741	\$1,522,262	\$1,528,262	\$1,528,262
112.436.316.023	Franchise Fees	90,147	92,892	92,892	92,892
112.436.366.106	Park Fees	0	0	0	0
112.436.361.090	Interest	0	132	132	132
112.436.340.350	Penalties	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>
	TOTAL REFUSE FUND	<u>\$1,645,388</u>	<u>\$1,642,786</u>	<u>\$1,648,786</u>	<u>\$1,648,786</u>

REVENUES contd		Budget 2011-12	Estimated 2011-12	Proposed 2012-13	Adopted 2012-13
INSURANCE FUND					
101.000.366.091	Rebates	\$70,000	\$6,700	\$40,000	\$40,000
101.000.361.090	Interest	<u>1,000</u>	<u>106</u>	<u>140</u>	<u>\$140</u>
	TOTAL INSURANCE FUND	<u>\$71,000</u>	<u>\$6,806</u>	<u>\$40,140</u>	<u>\$40,140</u>
SUPPLEMENTAL LAW ENFORCEMENT FUND					
114.414.331.037	Apportionment	\$100,000	\$100,000	\$100,000	\$100,000
114.414.361.090	Interest	<u>2,000</u>	<u>1,700</u>	<u>1,450</u>	<u>1,450</u>
	TOTAL SUPP'L LAW ENFORCE	<u>\$102,000</u>	<u>\$101,700</u>	<u>\$101,450</u>	<u>\$101,450</u>
ASSET SEIZURE FUNDS					
180.424.370.098	Asset Seizures				
180.424.361.090	Interest	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL ASSET SEIZURE	<u>\$0.00</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
HOUSING GRANT ACTIVITIES					
273.503.331.030	10-STBG-6706 Drawdowns	\$570,000	\$197,579	\$372,421	\$372,421
272.501.331.030	09-STBG-6408 Drawdowns	332,417	173,783	0	0
263.545.331.031	09 HOME Drawdowns	503,036	94,778	317,317	317,317
282.532.331.030	CalHOME Drawdowns	47,562	243,114	490,000	490,000
177.448-540.365.099	HOME Program Income	150,000	135,310	135,310	135,310
178.441-525.365.099	CDBG Program Income	131,040	90,882	90,882	90,882
179.442.365.099	Federal Grants Program Income	<u>12,690</u>	<u>12,486</u>	<u>12,486</u>	<u>12,486</u>
	TOTAL GRANT ACTIVITIES	<u>\$1,746,745</u>	<u>\$947,932</u>	<u>\$1,418,416</u>	<u>\$1,418,416</u>
REGIONAL ACCOUNTING OFFICE					
136.415.362.085	Rents	\$204,343	\$204,343	\$208,430	\$208,430
136.415.366.090	Interest	<u>2,000</u>	<u>1,446</u>	<u>1,446</u>	<u>1,446</u>
		<u>\$206,343</u>	<u>\$205,789</u>	<u>\$209,876</u>	<u>\$209,876</u>
TOTAL OPERATING REVENUES		<u>\$15,647,062</u>	<u>\$15,013,663</u>	<u>\$15,697,638</u>	<u>\$15,704,225</u>

REVENUES contd		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
CAPITAL OUTLAY FUNDS					
GENERAL FUND CAPITAL OUTLAY FUND					
103.404.900.096	Paybacks				
103.404.331.030	Grant Funds				
103.434.366.091	Rebates				
103.000.361.090	Interest				
TOTAL GENERAL FUND CAPITAL OUTLAY FUND		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
GENERAL IMPACT FEES					
116.000.351.075	Law Enforcement	\$4,932	\$3,845	\$144	\$144
118.000.351.076	General Government	<u>7,330</u>	<u>6,136</u>	<u>324</u>	<u>324</u>
TOTAL GENERAL IMPACT FEES		<u>\$12,262</u>	<u>\$9,981</u>	<u>\$468</u>	<u>\$468</u>
PARKS CAPITAL FUND					
119.000.323.017	Parks Development Tax				
119.000.323.020	Impact Fees	\$9,230	\$7,384	\$0	\$0
119.000.366.106	Park Fees	0	0	0	0
119.000.361.090	Interest	<u>500</u>	<u>696</u>	<u>5,258</u>	<u>5,258</u>
TOTAL PARKS FUND		<u>\$9,730</u>	<u>\$8,080</u>	<u>\$5,258</u>	<u>\$5,258</u>
WATER CAPITAL FUND					
107.437.344.360	Developer Fees	\$18,100	\$12,753	\$0	\$0
107.437.361.090	Interest	<u>500</u>	<u>\$1,080</u>	<u>\$1,278</u>	<u>\$1,278</u>
TOTAL WATER CAPITAL FUND		<u>\$18,600</u>	<u>\$13,833</u>	<u>\$1,278</u>	<u>\$1,278</u>
SEWER CAPITAL FUND					
123.435.344.360	Developer Fees	\$64,396	\$37,366	\$0	\$0
123.435.361.090	Interest	<u>1,000</u>	<u>4,350</u>	<u>3,755</u>	<u>3,755</u>
TOTAL SEWER CAPITAL FUND		<u>\$65,396</u>	<u>\$41,716</u>	<u>\$3,755</u>	<u>\$3,755</u>
STORM DRAIN CAPITAL FUND					
126.439.344.360	Developer Fees	<u>\$3,695</u>	<u>\$2,400</u>	<u>\$0</u>	<u>\$0</u>
TOTAL STORM DRAIN CAPITAL FUND		<u>\$3,695</u>	<u>\$2,400</u>	<u>\$0</u>	<u>\$0</u>
TOTAL CAPITAL OUTLAY FUNDS		<u>\$109,683</u>	<u>\$76,010</u>	<u>\$10,759</u>	<u>\$10,759</u>

Annual Budget - City of Corcoran  
Summary of Expenditures  
FYE 6/30/13

Department	Actual 2010-11	Estimated 2011-12	Requested 2012-13	General Fund	Water Fund	Sanitary Sewer Fund	Storm Drain Fund	Refuse Fund	LTF	Gas Tax	Insurance Fund	Grants	RAO
City Council	278,113	51,872	60,931	18,279	15,233	3,047	3,047	9,140	6,093	6,093			
City Manager	552,611	198,464	234,820	70,446	58,705	11,741	11,741	35,223	23,482	23,482			
City Attorney	160,725	55,000	65,000	65,000									
Finance	499,341	441,452	438,140	74,484	87,628	83,247	52,577	87,628	21,906	30,670			
Planning	107,890	74,639	147,202	447,202									
Building Inspection	218,198	158,294	149,544	149,544									
Recreation, net of Parks charges	170,703	147,340	155,181	155,181									
Parks	429,186	414,255	343,011	182,632									
Police	3,409,870	3,241,611	3,359,756	3,359,756			30,187	0	43,397	43,397			43,397
Fire	7,420	279,400	574,625	574,625									
Public Works Administration	219,291	209,830	202,916	20,292	60,875	30,437	10,146	20,292	40,582	20,292			
Government Buildings, net of Parks charge	283,103	227,636	265,482	178,616	26,603	14,930	8,958	17,916	10,858	7,601			
Equipment Services	123,708	148,877	158,245	18,989	23,737	17,407	4,747	7,912	63,299	22,154			
Transit	476,710	470,808	516,328						516,328				
Streets	389,259	362,628	526,185							526,185			
Water	3,403,355	3,195,011	3,453,095		3,453,095								
Sanitary Sewer	874,024	765,700	763,709			763,709							
Storm Drain	254,884	146,085	150,277				150,277						
Refuse	1,386,801	1,371,492	1,426,000					1,426,000					
Street Sweeping	106,108	84,141	113,702					113,702					
Grant Programs	843,125	872,593	1,454,607									1,454,607	371,849
Regional Accounting Office	316,386	181,742	371,849										
Total	14,510,810	13,098,870	15,230,605	5,315,046	3,725,876	924,518	271,680	1,717,813	725,945	679,874		1,454,607	415,246

2011-2012  
SUMMARY OF FUND BALANCES  
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2011	ESTIMATED REVENUES 2011/12	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2011/12	ESTIMATED EXPENSES 2011/12	ESTIMATED BALANCE 6/30/2012
General Fund	\$2,321,410	\$4,459,213			\$2,000,000	\$4,780,623	\$4,570,509	\$210,114
Water Operations	\$3,094,795	4,446,714			250,000	7,291,509	3,376,906	3,914,603
Sewer Operations	(\$298,114)	1,014,448				716,334	898,198	(181,864)
Storm Drain Operations	\$51,909	305,741			40,000	317,650	246,747	70,903
Refuse	\$67,850	1,642,786			50,000	1,660,636	1,536,142	124,494
LTF	\$967,698	810,419		390,000	200,000	1,188,117	691,928	496,189
Gas Tax Prop 1B	\$204,734	679,015				883,749	451,929	431,820
		367,000				367,000		367,000
FAU/STP	\$636,728	2,500	390,000			1,029,228	537,804	491,424
Regional Acctg Office	\$425,391	205,789			30,000	601,180	229,217	371,963
CDBG/HOME Activities	\$415,313	947,932				1,363,245	872,593	490,652
Asset Seizure Funds	\$10,696					0	0	0
Supplemental Law Enforcement	\$341,715	101,700				443,415	154,000	289,415
Insurance Reserve	\$21,225	6,806				28,031		28,031
	\$8,261,350	\$14,990,063	\$390,000	\$390,000	\$2,570,000	\$20,670,717	\$13,565,973	\$7,104,744

2012-2013  
SUMMARY OF FUND BALANCES  
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012/13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012/13	ESTIMATED EXPENSES 2012/13	PROPOSED EMPLOYEE CONCESSIONS	ESTIMATED BALANCE 6/30/2013
General Fund	\$2,210,114	\$5,195,826			\$2,000,000	\$5,405,940	\$5,312,046	\$174,299	\$268,193
Water Operations	\$4,164,603	4,493,557			250,000	8,408,160	3,725,876	33,690	4,715,974
Sewer Operations	(\$181,864)	1,019,221				837,357	924,518	23,460	(63,701)
Storm Drain Operations	\$110,903	305,716			40,000	376,619	271,680	6,048	110,987
Refuse	\$174,494	1,648,786			50,000	1,773,280	1,717,813	8,105	63,572
LTF	\$696,189	579,736			200,000	1,075,925	725,945	29,159	379,139
Gas Tax	\$431,820	684,914		33,000		1,083,734	679,874	22,109	425,969
Prop 1B	\$367,000		33,000			400,000	400,000		0
FAU/STP	\$491,424	0				491,424			491,424
Regional Acctg Office	\$401,963	209,876			30,000	581,839	415,246	2,492	169,085
CDBG/HOME Activities	\$490,652	1,418,416				1,909,068	1,454,607	4,098	458,559
Asset Seizure Funds	\$0					0			0
Supplemental Law Enforcement	\$289,415	101,450				390,865			390,865
Insurance Reserve	\$28,031	40,140				68,171	3,000		65,171
	\$9,674,744	\$15,697,638	\$33,000	\$33,000	\$2,570,000	\$22,802,382	\$15,630,605	\$303,460	\$7,475,237

2011-12  
SUMMARY OF FUND BALANCES  
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2011	ESTIMATED REVENUES 2011-12	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2011-12	ESTIMATED EXPENSES 2011-12	ESTIMATED BALANCE 6/30/2012
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	67,605	6,136				73,741	\$9,000	64,741
Police Facilities Impact Fees	24,936	3,845				28,781	\$19,770	9,011
Water Capital	1,413,734					1,413,734		1,413,734
Water Impact Fees	280,498	13,833				294,331	40,000	254,331
Sewer Impact Fees	914,484	41,716				956,200	205,085	751,115
Storm Drain Impact Fees	39	2,400				2,439	0	2,439
Parks Capital	139,395	8,080				147,475	8,848	138,627
LTF Set-Aside for Buses	174,000					174,000		174,000
RAO Set Aside	1,215					1,215		1,215
	\$3,015,906	\$76,010	\$0	\$0	\$0	\$3,091,916	\$282,703	\$2,809,213

2012-13  
SUMMARY OF FUND BALANCES  
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012-13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012-13	ESTIMATED EXPENSES 2012-13	ESTIMATED BALANCE 6/30/2013
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	64,741	324				65,065		65,065
Police Facilities Impact Fees	9,011	144				9,155		9,155
Water Capital	1,413,734					1,413,734	36,000	1,377,734
Water Impact Fees	254,331	1,278				255,609		255,609
Sewer Impact Fees	751,115	3,756				754,871	700,000	54,871
Storm Drain Impact Fees	2,439	0				2,439		2,439
Parks Capital	138,627	5,258				143,885		143,885
LTF Set-Aside for Buses	174,000					174,000		174,000
RAO Set Aside	1,215					1,215		1,215
	\$2,418,892	\$312,713	\$0	\$0	\$0	\$2,731,605	\$400,678	\$2,330,927

Annual Budget - City of Corcoran  
Summary of Cash Balances

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	Actual Balance 6/30/2007	Actual Balance 6/30/2008	Actual Balance 6/30/2009	Actual Balance 6/30/2010	Actual Balance 6/30/2011	Estimated Revenue	Estimated Expenditures	Estimated Balance 6/30/2012	Budgeted Revenue	Budgeted Expenditures	Proposed Employee Concessions	Estimated Balance 6/30/2013
<b>OPERATING FUNDS</b>												
General Fund	4,337,180	4,987,438	3,276,765	2,984,624	2,321,410	4,459,213	4,570,509	2,210,114	5,195,826	5,312,046	174,299	2,268,193
Water Operations	1,440,074	1,522,000	3,352,804	2,611,767	3,094,795	4,446,714	3,376,906	4,164,603	4,493,557	3,725,876	33,690	4,965,974
Sewer Operations	245,007	19,658	(138,107)	(236,119)	(298,114)	1,014,448	898,198	(181,864)	1,019,221	924,518	23,460	(63,701)
Storm Drain Operations	60,013	86,731	6,387	(234)	51,909	305,741	246,747	110,903	305,716	271,680	6,048	150,987
Refuse	(97,434)	(39,432)	31,779	41,060	67,850	1,642,786	1,536,142	174,494	1,648,786	1,717,813	8,105	113,572
<b>CAPITAL FUNDS &amp; SPECIAL FUNDS</b>												
LTF	804,553	1,130,150	1,293,554	804,307	967,696	811,019	1,081,928	696,789	579,736	725,945	29,159	579,739
LTF Set-Aside for Buses				174,000	174,000			174,000				174,000
FAU/STP	597,324	480,359	503,262	613,779	636,728	392,500	537,804	491,424	0	0		491,424
Gas Tax	56,930	118,081	40,901	7,660	204,734	679,015	451,929	431,820	684,914	679,874	22,109	458,969
Prop 1B						367,000		367,000	33,000	400,000		0
Insurance Reserve	152,401	164,568	163,918	136,175	21,225	6,806		28,031	40,140	3,000		65,171
Capital Outlay Fund				14,167	(96,386)							0
General Impact Fees	1,645,066	355,812	398,435	66,636	67,805	6,136	9,000	64,741	324			65,065
Public Safety Impact Fees				24,117	24,936	3,845	19,770	9,011	45			9,056
Water Capital	2,439,650	894,611	865,751	1,165,751	1,413,734			1,413,734	1,278			1,413,734
Water Impact Fees		86,851	170,887	299,389	280,498	13,833	40,000	254,331				255,609
Sewer Capital	169,259	259,794										0
Sewer Impact Fees		333,740	514,020	1,005,063	914,484	41,716	205,085	751,115	3,755	700,000		54,870
Storm Drain Capital/Impact Fees		7,500	74,672	760	39	2,400		2,439				2,439
Parks Capital	30,616	31,986	32,750	33,142	33,296	166	16,207	17,255				17,255
Parks Impact Fees		45,104	158,315	196,144	106,089	7,914	8,848	105,165	526			105,691
Regional Acctg Office	334,496	242,082	294,742	468,264	425,391	205,789	229,217	401,963	209,876	415,246	2,492	199,085
RAO Set-Aside	171,000	126,000	103,116	103,116	1,215			1,215				1,215
CDBG/HOME Activities	360,100	1,099,665	956,074	321,073	415,313	947,932	872,593	490,652	1,418,416	1,454,607	4,098	458,559
Asset Seizure Funds	61,378	51,256	58,968	36,185	10,695		10,695	0				0
Supplemental Law Enforcement	396,595	381,623	426,361	439,382	341,715	101,700	154,000	289,415	101,450	80,000		310,865
LTF expenditures for 2011-12 include \$390,000 transfer to FAU/STP for street projects												
Gas Tax expenditures for 2012-13 include \$33,000 transfer to Prop 1B funds for street projects												
	13,204,208	12,385,577	12,759,384	11,310,209	11,180,869	15,456,674	14,265,578	12,468,351	15,736,566	16,410,605	303,460	12,097,772

## Capital Improvement Program

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
<b>General Fund</b>					
IT Study/Computer Upgrades	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000
Finance Software Upgrade		45,000			
Police Station Construction	0				
Department Total	<u>\$15,000</u>	<u>\$55,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
<b>Parks Capital</b>					
Dog Park	\$35,000				
AquaGames System for Pool	12,000				
Splash Pad at Pool	70,000				
ADA Pool Access Equipment	12,000				
Department Total	<u>\$129,000</u>				
<b>Streets</b>					
Prop 1B - Street Project	\$400,000				
Replace CAT Loader to meet new Air Quality Standards		70,000	70,000		
Department Total	<u>\$400,000</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$0</u>	<u>\$0</u>
<b>Wastewater/Sanitary Sewer</b>					
Treatment Pond Expansion Project	\$700,000				
Plant Efficiency upgrades	150,000				
Replace Backhoe to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards				40,000	40,000
Replace Generator to meet new Air Quality Standards				20,000	20,000
Department Total	<u>\$850,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$60,000</u>	<u>\$60,000</u>
<b>Wastewater/Storm Drain</b>					
System Improvements	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
<b>Water</b>					
Replace Backhoe to meet new Air Quality Standards		\$40,000	\$40,000		
Portable Vac Digging Unit	\$36,000				
Replace Stationary Gensets to meet Air Quality Standards			70,000	70,000	70,000
Department Total	<u>\$36,000</u>	<u>\$40,000</u>	<u>\$110,000</u>	<u>\$70,000</u>	<u>\$70,000</u>
<b>Transit</b>					
Bus Replacements		\$20,000	\$20,000	\$20,000	\$20,000
Department Total	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>
<b>Regional Accounting Office</b>					
Set Aside for Lease Renewal Improvements		\$100,000	\$100,000	\$100,000	\$100,000
Totals	<u>\$1,331,000</u>	<u>\$395,000</u>	<u>\$420,000</u>	<u>\$290,000</u>	<u>\$290,000</u>

## MAYOR AND COUNCIL

The five members of the Corcoran City Council are elected at large on a nonpartisan ballot for four-year overlapping terms. The Council presently elects one of its members Mayor, who presides at all meetings.

The City Council is the legislative and policy making body of the municipal government. The Council appoints a City Manager who is responsible to the Council for carrying out its established policies and the efficient administration of City operations. In addition to appointing the City Manager, the City Council also appoints the City Attorney and has the authority to establish advisory boards and commissions and to appoint citizens to serve as members of these bodies.

The City Council's duties require a substantial amount of time in attendance at both official and semi-official functions of the City and in attendance at regional and state functions.

### 2012-2013 PROGRAM

The 2012-2013 budget includes the estimated increase in the cost of the fire services contract with Kings County.

### STAFFING LEVEL

Current: 5 Volunteers

Proposed: 5 volunteers

### SOURCES OF FUNDS

General Fund	\$18,279
Water Fund	15,232
Wastewater/Sanitary Sewer Fund	3,047
Wastewater/Storm Drain Fund	3,047
Refuse Fund	9,140
LTF	6,093
Gax Tax Fund	<u>6,093</u>
Total	<u>\$60,931</u>

## MAYOR AND COUNCIL

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Services & Supplies					
104.401.300.130	Insurance	\$2,622	\$2,620	\$3,551	\$3,551
104.401.300.156	Advertising & Public Relations	3,000	1,000	3,000	3,000
104.401.300.157	Website	5,000	6,455	6,500	6,500
104.401.300.170	Publications & Dues	10,200	8,555	8,400	8,400
104.401.300.200	Professional Services	10,000	1,000	5,000	5,000
104.401.300.207	Chamber of Commerce Donation	24,480	24,480	24,480	24,480
104.401.300.210	Special Departmental Supplies	1,000	100	1,000	1,000
104.401.300.215	Employee Years of Service	1,500	1,062	1,000	1,000
104.401.300.270	Travel & Training	5,000	800	1,000	1,000
104.401.300.271	Meetings	1,000	600	1,000	1,000
104.401.300.285	Grants & Contributions	5,000	5,000	1,000	1,000
104.401.300.291	Elections	200	200	5,000	5,000
		<u>\$69,002</u>	<u>\$51,872</u>	<u>\$60,931</u>	<u>\$60,931</u>
	Expense Allocation	<u>(\$51,752)</u>	<u>(\$38,905)</u>	<u>(\$42,652)</u>	<u>(\$42,652)</u>
	Department Total	<u>\$17,250</u>	<u>\$12,967</u>	<u>\$18,279</u>	<u>\$18,279</u>

## CITY MANAGER'S DEPARTMENT

The City Manager is the administrative head of the City government. He is responsible to the City Council for the efficient administration of all City operations. The Manager is responsible for directing the overall administration of departments and divisions, keeping the Council advised of the City's financial condition and recommending to the council measures or actions which he considers necessary for efficient City operations. This budget includes expenses related to the City Manager and City Clerk functions of the City.

OBJECTIVES

- (1) Continue to operate the City in a fiscally responsible manner.
- (2) Promote the economic well being and prosperity of the community.
- (3) Provide administrative support to the City Council
- (4) Continue to recruit, employ and retain qualified personnel for the City.
- (5) Provide accurate information to the public.
- (6) Continue to implement a Records Management Program and Electronic Management System for city-wide records.

2012-2013 PROGRAM

The 2012-2013 budget reflects the elimination of the part-time position in this department. The allocation of the department to various funds reflects the emphasis on economic development activities with a large share of the costs going to the Redevelopment Agency.

STAFFING LEVEL

Current: 2 Full-time

Approved: 2.25 Full-time

SOURCES OF FUNDS

General Fund	\$67,446
Water Fund	58,705
Wastewater/Sanitary Sewer Fund	11,741
Wastewater/Storm Drain Fund	11,741
Refuse Fund	35,223
Gas Tax Fund	23,482
Local Transportation Fund	<u>23,482</u>
Total	<u>\$234,820</u>

## CITY MANAGER'S DEPARTMENT

		<u>Budget</u> <u>2011-12</u>	<u>Estimated</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>	<u>Adopted</u> <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
104.402.100.100	Full-Time Employees	\$269,093	\$120,568	\$153,021	\$153,021
104.402.200.120	Health Insurance	30,266	22,362	17,890	17,890
104.402.200.121	Workers' Comp & EAP	4,688	4,792	2,454	2,454
104.402.200.124	Medicare	3,869	2,555	2,219	2,219
104.402.200.122	Retirement - PERS	45,359	17,832	22,563	22,563
104.402.200.131	Unemployment	6,072	0	0	0
104.402.200.126	Vehicle Allowance	5,400	1,400	4,200	4,200
104.402.200.132	Deferred Comp	<u>2,364</u>	<u>1,482</u>	<u>2,975</u>	<u>2,975</u>
	Total Salaries & Benefits	<u>\$367,111</u>	<u>\$170,991</u>	<u>\$205,322</u>	<u>\$205,322</u>
<b>Services &amp; Supplies</b>					
104.402.300.130	Insurance	\$5,348	\$5,254	\$5,098	\$5,098
104.402.300.140	Equipment Mntce & Repair	200	1,200	1,300	1,300
104.402.300.155	Printing	200	21	200	200
104.402.300.170	Publications & Dues	2,050	1,600	1,900	1,900
104.402.300.200	Professional Services	15,000	15,000	15,000	15,000
104.402.300.210	Special Departmental Supplies	4,000	2,398	4,000	4,000
104.402.300.270	Travel & Training	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	Total Services & Supplies	<u>\$28,798</u>	<u>\$27,473</u>	<u>\$29,498</u>	<u>\$29,498</u>
<b>Capital Outlay</b>					
104.402.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$296,932)</u>	<u>(\$148,848)</u>	<u>(\$167,374)</u>	<u>(\$167,374)</u>
	Department Total	<u>\$98,977</u>	<u>\$49,616</u>	<u>\$67,446</u>	<u>\$67,446</u>

CITY ATTORNEY

The City Attorney is the legal representative of the City Council, City Manager, and all other City Departments, as well as, boards and commissions. The office of the City Attorney is responsible for preparing and approving the legality of all proposed ordinances, resolutions, contracts and other legal documents.

2012-2013 PROGRAM

The 2012-2013 reflects the contract with Farley Law Firm. City Attorney fees applicable to specific projects or activities continue to be charged to the applicable departments.

STAFFING LEVEL

Current: 1 Contractual

Proposed: 1 Contractual

SOURCE OF FUNDS

General Fund	<u>\$65,000</u>
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## CITY ATTORNEY'S DEPARTMENT

		<u>Budget</u> <u>2011-12</u>	<u>Estimated</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>	<u>Adopted</u> <u>2012-13</u>
Services & Supplies					
104.403.300.200	Professional Services	<u>\$74,000</u>	<u>\$55,000</u>	<u>\$65,000</u>	<u>\$65,000</u>
	Total Services & Supplies	<u>\$74,000</u>	<u>\$55,000</u>	<u>\$65,000</u>	<u>\$65,000</u>
	Department Total	<u>\$74,000</u>	<u>\$55,000</u>	<u>\$65,000</u>	<u>\$65,000</u>

## FINANCE

The Finance Department is a service operation designed to benefit all departments and to centralize many different City-wide activities. The department is responsible for the administration and operation of the financial affairs of the City.

### OBJECTIVES

- (1) Provide current accurate financial information to management and departments that will not only be meaningful, but also be easily interpreted.
- (2) Provide accurate information to satisfy governmental agency requirements for compliance with law and for meeting of governmental grant and funding practices.
- (3) Provide billing and collection services for the City's utility funds, using all appropriate means to assure the highest possible collection rate.
- (4) Provide payroll and bill paying service to all departments in a timely manner.
- (5) Provide all information in a time period that the information is meaningful, yet without delaying other services provided.

### 2012-2013 PROGRAM

The 2012-13 budget reflects the reduction in staffing by one full-time position.

### STAFFING LEVEL

Current: 4 Full-time

Proposed: 4 Full-time

### SOURCES OF FUNDS

General Fund	\$74,484
Water Fund	87,628
Wastewater/Sanitary Sewer Fund	83,247
Wastewater/Storm Drain Fund	52,577
Refuse Fund	87,628
Local Transportation Fund	21,906
Gas Tax Funds	<u>30,670</u>
Total	<u>\$438,140</u>

## FINANCE DEPARTMENT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
104.405.100.100	Full-Time Employees	\$238,462	\$236,046	\$239,667	\$239,667
104.405.200.120	Health Insurance	45,435	45,575	48,911	48,911
104.405.200.121	Workers' Comp & EAP	1,782	1,820	1,642	1,642
104.405.200.124	Medicare	1,753	1,572	1,787	1,787
104.405.200.122	Retirement	40,394	33,100	32,638	32,638
104.405.200.131	Unemployment	19,800	11,700	0	0
104.405.200.132	Deferred Comp	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Salaries & Benefits	<u>\$347,626</u>	<u>\$329,813</u>	<u>\$324,645</u>	<u>\$324,645</u>
<b>Services &amp; Supplies</b>					
104.405.300.156	Advertising & Public Relations	\$300	\$300	\$300	\$300
104.405.300.130	Insurance	9,301	8,747	8,480	8,480
104.405.300.140	Equipment Mntce & Repair	15,000	15,300	15,000	15,000
104.405.300.150	Office Supplies	13,000	13,000	15,000	15,000
104.405.300.155	Printing	3,000	4,600	3,000	3,000
104.405.300.170	Publications & Dues	715	712	715	715
104.405.300.200	Professional Services	42,640	43,000	44,000	44,000
104.405.300.205	Bank Charges	22,000	26,000	26,000	26,000
104.405.300.300	Cash Short (Over)	50	(20)	0	0
104.405.300.270	Travel & Training	<u>250</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>
	Total Services & Supplies	<u>\$106,256</u>	<u>\$111,639</u>	<u>\$113,495</u>	<u>\$113,495</u>
<b>Capital Outlay</b>					
104.405.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$363,106)</u>	<u>(\$353,162)</u>	<u>(\$363,656)</u>	<u>(\$363,656)</u>
	Department Total	<u>\$90,776</u>	<u>\$88,290</u>	<u>\$74,484</u>	<u>\$74,484</u>

COMMUNITY DEVELOPMENT  
PLANNING SERVICES

Planning services include providing information to the public and processing applications in accordance with applicable laws and regulations for site plans, conditional use permits, variances, planned unit developments, home occupations, general plan amendments, parcel maps, subdivision maps, lot line adjustments, annexations and zone amendments

OBJECTIVES

- (1) To provide streamlined, consistent service to the public which meets the requirements of the City Zoning Ordinance, General Plan, Subdivision Map Act, California Environmental Quality Act, and other land use regulations as applicable.
- (2) To notify and coordinate with other agencies and interested persons in a timely, professional manner.

2012-13 PROGRAM

The 2012-13 budget reflects the reduction in staffing by the layoff of the Planning Technician.

STAFFING LEVEL

Current: .25 Full-time

Proposed: .25 Full-time

SOURCE OF FUNDS

General Fund

\$447,202

## PLANNING DEPARTMENT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Salaries & Benefits					
104.406.100.100	Full-Time Employees	\$25,879	\$23,405	\$31,051	\$31,051
104.406.200.120	Health Insurance	3,843	3,539	4,146	4,146
104.406.200.121	Workers' Comp & EAP	377	388	661	661
104.406.200.124	Medicare	368	320	450	450
104.406.200.122	Retirement	4,316	3,509	4,636	4,636
104.406.200.123	Unemployment	11,405	6,740	0	0
104.406.200.132	Deferred Comp	<u>508</u>	<u>0</u>	<u>611</u>	<u>611</u>
	Total Salaries & Benefits	<u>\$46,696</u>	<u>\$37,899</u>	<u>\$41,555</u>	<u>\$41,555</u>
Services & Supplies					
104.406.300.156	Advertising & Public Relations	\$1,000	\$500	\$750	\$750
104.406.300.206	Contracts with Other Agencies	3,000	3,000	5,000	5,000
104.406.300.130	Insurance	1,517	1,490	897	897
104.406.300.210	Special Departmental Supplies	500	350	500	500
104.406.300.170	Publications & Dues	750	400	500	500
104.406.300.200	Professional Services	20,000	10,000	15,000	15,000
104.406.300.205	General Plan Update (Sustainable Comm Grant)		20,000	380,000	380,000
104.406.300.270	Travel & Training	<u>2,250</u>	<u>1,000</u>	<u>3,000</u>	<u>3,000</u>
	Total Services & Supplies	<u>\$29,017</u>	<u>\$36,740</u>	<u>\$405,647</u>	<u>\$405,647</u>
	Department Total	<u>\$75,713</u>	<u>\$74,639</u>	<u>\$447,202</u>	<u>\$447,202</u>

COMMUNITY DEVELOPMENT  
BUILDING INSPECTION SERVICES

The building services provided include building inspections, weed abatement, vehicle abatement, building abatement, code enforcement, and property maintenance.

OBJECTIVES

The objective of building inspection is to promote the development of better building construction and safety to the public by uniformity in enforcement of building laws, and to administer and enforce related ordinances, policies and regulations consistently and fairly.

2012-2013 PROGRAM

The 2012-2013 budget reflects changes in staff funding sources with the Code Enforcement Officer being shifted to an open CDBG grant and 90% of the cost of the Asst. Community Development Director/Building Official being reflected in this department. Staffing was reduced by the Building Inspector as part of the reduction in workforce.

STAFFING LEVEL

Current: 1.00 Full-time

Proposed: 1.00 Full-time

SOURCE OF FUNDS

General Fund

\$149,544

## BUILDING INSPECTION DEPARTMENT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
104.407.100.100	Full-Time Employees	\$65,607	\$80,661	\$71,539	\$71,539
104.407.200.120	Health Insurance	8,444	10,048	9,084	9,084
104.407.200.121	Workers' Comp & EAP	1,665	1,701	1,510	1,510
104.407.200.124	Medicare	933	1,170	1,006	1,006
104.407.200.122	Retirement	10,973	11,935	10,519	10,519
104.407.200.125	Uniforms	240		240	240
104.407.200.131	Unemployment	15,048	9,880	0	0
104.407.200.132	Deferred Comp	1,287	411	1,387	1,387
	<b>Total Salaries &amp; Benefits</b>	<b>\$104,197</b>	<b>\$115,806</b>	<b>\$95,285</b>	<b>\$95,285</b>
<b>Services &amp; Supplies</b>					
104.407.300.130	Insurance	\$3,204	\$3,148	\$2,259	\$2,259
104.407.300.140	Equipment Mntce & Repair	900	0	500	500
104.407.300.156	Advertising	250	0	250	250
104.407.300.210	Special Departmental Supplies	2,000	1,200	1,500	1,500
104.407.300.220	Telephone	1,000	440	750	750
104.407.300.170	Publications & Dues	2,000	1,000	1,500	1,500
104.407.300.200	Professional Services	12,000	5,000	7,000	7,000
104.407.300.250	Fuel	2,500	1,200	2,500	2,500
104.407.300.260	Vehicle Maintenance	2,500	1,000	2,500	2,500
104.407.300.190	Weed Abatement	5,000	3,000	5,000	5,000
104.407.300.194	Vehicle Abatement	1,000	500	500	500
104.407.300.197	Property Abatement	20,000	8,000	12,000	12,000
104.407.300.198	Substandard Abatement Exp	20,000	15,000	12,000	12,000
104.407.300.270	Travel & Training	5,000	3,000	6,000	6,000
	<b>Total Services &amp; Supplies</b>	<b>\$77,354</b>	<b>\$42,488</b>	<b>\$54,259</b>	<b>\$54,259</b>
<b>Capital Outlay</b>					
104.407.500.540	Machinery & Equipment	\$0	\$0	\$0	\$0
	<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Department Total</b>	<b>\$181,551</b>	<b>\$158,294</b>	<b>\$149,544</b>	<b>\$149,544</b>

PUBLIC WORKS  
TRANSIT DIVISION

The City of Corcoran operates a local transit service for the City and the adjacent Kings County fringe areas. The Corcoran Area Transit (CAT) is a transportation service that includes a standard on call service and discounted Amtrak tickets to Hanford. All bus dispatch duties, ticket sales, Amtrak ticket sales and related customer issues are taken care of by the transit division staff located at the Corcoran Depot, home base for the Corcoran Area Transit. The Depot hours will be 8:00 a.m. to 5:00 p.m. five days a week.

2012-2013 PROGRAM

The 2012-2013 reflects the same level of service as the 2011-2012 budget.

STAFFING LEVEL

Current: 6 Full-time

Proposed: 6 Full-time

SOURCE OF FUNDS

LTF & Fares

\$725,945

## TRANSIT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
140.410.100.100	Full-Time Employees	\$196,380	\$189,419	\$205,973	\$205,973
140.410.100.110	Overtime	3,500	5,530	3,500	3,500
140.410.200.120	Health Insurance	42,098	30,520	37,570	37,570
140.410.200.121	Workers' Comp & EAP	14,886	15,222	17,387	17,387
140.410.200.124	Medicare	2,898	2,683	3,037	3,037
140.410.200.125	Uniforms	1,380	1,380	1,380	1,380
140.410.200.122	Retirement	33,416	28,690	34,372	34,372
140.410.200.131	Unemployment	0	11,482	0	0
	Total Salaries & Benefits	<u>\$294,558</u>	<u>\$284,926</u>	<u>\$303,219</u>	<u>\$303,219</u>
<b>Services &amp; Supplies</b>					
140.410.300.156	Advertising & Public Relations	\$4,000	\$4,644	\$5,000	\$5,000
140.410.300.130	Insurance	9,913	9,560	11,359	11,359
140.410.300.140	Equipment Maintenance & Repair	5,000	4,030	5,000	5,000
140.410.300.141	Radio Maintenance	1,000	549	750	750
140.410.300.160	Taxes & Fees	500	16	500	500
140.410.300.170	Publications & Dues	320	473	500	500
140.410.300.200	Professional Services	5,000	4,748	5,000	5,000
140.410.300.210	Special Departmental Supplies	3,500	1,930	3,500	3,500
140.410.300.220	Telephone	2,160	1,513	2,000	2,000
140.410.300.240	Utilities - PG&E	9,000	9,744	10,000	10,000
140.410.300.242	Utilities - Southern Cal Gas	2,500	1,211	1,500	1,500
140.410.300.250	Fuel	38,000	31,238	38,000	38,000
140.410.300.260	Vehicle Mntce & Repairs	25,000	17,008	25,000	25,000
140.410.300.270	Travel & Training	5,000	850	5,000	5,000
140.410.300.292	Amtrak Subsidy	100,000	98,368	100,000	100,000
140.410.700.700	Grounds & Building Mntce	47,228	47,475	43,397	43,397
140.410.700.700	Overhead Allocation	<u>194,376</u>	<u>173,843</u>	<u>166,222</u>	<u>166,222</u>
	Total Services & Supplies	<u>\$452,497</u>	<u>\$407,000</u>	<u>\$422,728</u>	<u>\$422,728</u>
<b>Capital Outlay</b>					
140.410.500.510	Buildings/Paint Outside of Depot	\$0	\$0	\$0	\$0
140.410.500.530	Improvements other than Buildings	0	0	0	0
140.410.500.540	Machinery & Equipment	0	0	0	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$747,055</u>	<u>\$691,926</u>	<u>\$725,947</u>	<u>\$725,947</u>

PUBLIC WORKS  
RECREATION

This portion of the Public Works Department budget provides for the operation of the Corcoran Community Pool, the coordination between the City and the YMCA concerning community recreation and the local senior's program.

2012-2013 PROGRAM

The 2012-2013 budget reflects the sixth year of operation of the new, larger pool, constructed and donated to the City by the Corcoran Community Foundation. It also reflects the additional costs of the new contract with the YMCA to manage the pool facility. The funds allocated for Senior services will be maintained at the \$6,000 contribution to KCAO to maintain the local contribution towards the cost of meals.

SOURCE OF FUNDS

General Fund	<u>\$134,645</u>
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## RECREATION

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Services & Supplies					
104.411.100.110	Overtime for Chamber Events	\$2,500	\$0	\$0	\$0
104.411.300.130	Insurance	4,009	3,876	4,481	4,481
104.411.300.140	Equipment Mnfce & Repair	2,000	9,369	2,000	2,000
104.411.300.145	Pool Repairs	1,000	0	1,000	1,000
104.411.300.160	Taxes & Fees		390	500	500
104.411.700.700	Parks Department Charges	4,858	4,874	4,464	4,464
104.411.300.200	Professional Services	22,000	19,667	11,000	11,000
104.411.300.206	Contract with YMCA	47,000	47,000	45,000	45,000
104.411.300.209	Senior Nutrition	6,000	6,000	6,000	6,000
104.411.300.210	Special Departmental Supplies	38,000	26,164	30,000	30,000
104.411.300.240	Utilities - PG&E	38,000	25,725	30,000	30,000
104.411.300.242	Utilities - Southern California Gas	<u>200</u>	<u>4,275</u>	<u>200</u>	<u>200</u>
	Total Services & Supplies	<u>\$165,567</u>	<u>\$147,340</u>	<u>\$134,645</u>	<u>\$134,645</u>
Capital Outlay					
104.411.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$165,567</u>	<u>\$147,340</u>	<u>\$134,645</u>	<u>\$134,645</u>

PUBLIC WORKS  
PARKS

The Parks Division is responsible for the upkeep, maintenance, operation and in some cases new construction of approximately 9 acres of community parks, two storm water basins, the two City entrances, the downtown streetscape areas, all of the City owned street trees, and nine City owned buildings.

2012-2013 PROGRAM

The 2012-2013 budget reflects the costs of 4 full-time staff members, and the allocation of costs out to other divisions for services performed by this division.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 4 Full-time

SOURCE OF FUNDS

General Fund	\$182,633
Storm Drain Fund	30,187
LTF	43,397
Gas Tax Fund	43,397
Regional Accounting Office	<u>43,397</u>
Total	<u>\$343,011</u>

## PARKS DEPARTMENT

		Budget 2011-12	Estimated 2011-12	Proposed 2012-13	Adopted 2012-13
<b>Salaries &amp; Benefits</b>					
104.412.100.100	Full-Time Employees	\$164,571	\$163,459	\$142,025	\$142,025
104.412.100.106	Standby	100	0	0	0
104.412.100.110	Overtime	2,200	108	1,000	1,000
104.412.200.120	Health Insurance	32,000	32,680	27,909	27,909
104.412.200.121	Workers' Comp & EAP	11,254	11,508	13,752	13,752
104.412.200.124	Medicare	2,394	2,230	2,074	2,074
104.412.200.125	Uniforms	2,000	2,107	1,750	1,750
104.412.200.122	Retirement	<u>27,881</u>	<u>24,920</u>	<u>23,591</u>	<u>23,591</u>
	Total Salaries & Benefits	<u>\$242,400</u>	<u>\$237,012</u>	<u>\$212,101</u>	<u>\$212,101</u>
<b>Services &amp; Supplies</b>					
104.412.300.130	Insurance	\$6,309	\$6,163	\$6,310	\$6,310
104.412.300.140	Equipment Mntce & Repair	3,000	2,491	3,000	3,000
104.412.300.141	Radio Maintenance	200	153	200	200
104.412.300.160	Taxes & Fees	225	568	500	500
104.412.300.170	Publications & Dues	150	309	250	250
104.412.300.180	Equipment Rentals	500	0	500	500
104.412.300.200	Professional Services	3,000	1,885	1,500	1,500
104.412.300.206	Contract with Corcoran Comm Fdtn	132,000	132,000	85,000	85,000
104.412.300.210	Special Departmental Supplies	5,000	4,402	5,000	5,000
104.412.300.220	Telephone	500	83	150	150
104.412.300.240	Utilities - PG&E	8,500	15,954	16,000	16,000
104.412.300.250	Fuel	8,500	10,863	10,000	10,000
104.412.300.260	Vehicle Mntce & Repairs	2,000	2,265	2,000	2,000
104.412.300.270	Travel & Training	<u>500</u>	<u>107</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$170,384</u>	<u>\$177,243</u>	<u>\$130,910</u>	<u>\$130,910</u>
<b>Capital Outlay</b>					
104.412.500.520	Buildings				
104.412.500.530	Improvements Other than Buildings	\$0	\$0	\$0	\$0
104.412.500.540	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Costs Allocated Out	<u>(\$194,331)</u>	<u>(\$194,979)</u>	<u>(\$178,569)</u>	<u>(\$178,569)</u>
	Department Total	<u>\$218,453</u>	<u>\$219,276</u>	<u>\$164,442</u>	<u>\$164,442</u>

PUBLIC SAFETY  
POLICE DEPARTMENT

The Corcoran Police Department remains organized into two major functions under the headings of Field Services Division (Patrol and Investigations) and Administration Services Division (Records, Communications, Administration, Youth Services, and Crime Prevention). The Police Chief serves as the Department Head.

OBJECTIVES

- (1) Organize Department structure in accordance with budgetary staffing changes and Department needs.
- (2) Enhance community involvement in the area of crime prevention and drug abuse education.
- (3) Increase educational/training opportunities for Departmental personnel through utilization of courses sponsored by the Commission on Peace Officer Standards and Training, and developing auxiliary responsibilities for specialized department P.O.S.T. requirements and the department-established basic education/technical skill level of each department employee.

2012-2013 PROGRAM

The Salaries and Benefits accounts reflect two vacancies in the proposed 34 positions.

STAFFING LEVEL

Current: 34 Full-time

Proposed: 34 Full-time

SOURCE OF FUNDS

General Fund

\$3,359,756

## POLICE DEPARTMENT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
104.421.100.100	Full-Time Employees	\$1,719,088	\$1,652,708	\$1,682,637	\$1,682,637
104.421.100.110	Overtime	115,000	140,000	125,000	125,000
104.421.100.104	Reserves	15,000	13,000	20,000	20,000
104.421.100.105	Crossing Guards	23,000	16,203	23,000	23,000
104.421.100.106	Standby Pay	7,800	7,800	7,800	7,800
104.421.100.107	In-Lieu Pay	58,089	53,220	54,000	54,000
104.421.200.120	Health Insurance	264,255	269,577	319,368	319,368
104.421.200.121	Workers' Comp & EAP	88,291	90,425	84,191	84,191
104.421.200.124	Medicare	27,522	27,300	27,730	27,730
104.421.200.125	Uniforms	20,100	17,214	18,900	18,900
104.421.200.122/123	Retirement	607,313	552,500	577,708	577,708
104.421.200.131	Unemployment	0	18,000	5,000	5,000
104.421.200.132	Deferred Comp	<u>4,067</u>	<u>4,157</u>	<u>6,238</u>	<u>6,238</u>
	Total Salaries & Benefits	<u>\$2,949,525</u>	<u>\$2,862,103</u>	<u>\$2,951,572</u>	<u>\$2,951,572</u>
<b>Services &amp; Supplies</b>					
104.421.300.130	Insurance	\$50,375	\$49,215	\$51,034	\$51,034
104.421.300.140	Equipment Mntce & Repair	4,000	1,500	2,000	2,000
104.421.300.141	Radio Maintenance	23,000	16,000	18,000	18,000
104.421.300.148	Jail Operation	1,500	1,500	1,500	1,500
104.421.300.150	Office Supplies	12,000	9,000	11,000	11,000
104.421.300.155	Printing	3,000	3,000	3,000	3,000
104.421.300.156	Advertising	500	1,000	1,000	1,000
104.421.300.170	Publications & Dues	0	643	500	500
104.421.300.180	Equipment Rentals	6,000	5,000	6,000	6,000
104.421.300.200	Professional Services	20,000	15,000	20,000	20,000
104.421.300.181	Computer Support/Kings County IT	55,750	43,000	45,150	47,408
104.421.300.201	Contracts with Other Agencies/NTF	37,490	34,000	30,000	30,000
104.421.300.203	Animal Control Services	75,000	54,000	55,000	55,000
104.421.300.205	Booking Fees	2,500	0	0	0
104.421.300.206	Gang Task Force	5,450	5,450	6,000	6,000
104.421.300.210	Special Departmental Supplies	18,000	15,000	18,000	18,000
104.421.300.217	Canine Unit	7,000	3,000	5,000	5,000
104.421.300.220	Telephone	15,000	13,000	15,000	15,000
104.421.300.221	Wireless/MDT Access	21,500	16,000	18,000	18,000
104.421.300.224	Graffiti Removal Supplies	500	250	500	500
104.421.300.230	Clothing & Personal Supplies	1,000	700	1,000	1,000
104.421.300.250	Fuel	67,000	60,000	65,000	65,000
104.421.300.260	Vehicle Mntce & Repairs	18,000	13,000	15,000	15,000
104.421.300.270	Travel & Training	20,000	20,000	20,000	20,000
104.421.300.280	Towing	<u>500</u>	<u>250</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$465,065</u>	<u>\$379,508</u>	<u>\$408,184</u>	<u>\$410,442</u>
<b>Capital Outlay</b>					
104.421.500.540	Machinery & Equipment				
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$3,414,590</u>	<u>\$3,241,611</u>	<u>\$3,359,756</u>	<u>\$3,362,014</u>

PUBLIC SAFETY  
FIRE DEPARTMENT

Fire services for the City of Corcoran are provided for by agreement with Kings County. Additional support by the Corcoran Volunteer Company is also administered by the County Fire Department; however, the City provides financial support to the Volunteers to reimburse out-of-pocket expenses and retirement costs. This budget funds those costs.

2012-2013 PROGRAM

The 2012-2013 budget no change in the amount requested by the volunteers. Cost of the contract with Kings County has been moved from the City Council budget to this budget.

SOURCE OF FUNDS

General Fund

\$574,625

## FIRE SERVICES

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Services & Supplies					
104.422.300.204	Volunteer Fire Department Contribution	\$7,420	\$7,420	\$7,420	\$7,420
104.422.300.200	Kings County Fire Contract	<u>271,980</u>	<u>271,980</u>	<u>567,205</u>	<u>567,205</u>
	Total Services & Supplies	<u>\$279,400</u>	<u>\$279,400</u>	<u>\$574,625</u>	<u>\$574,625</u>
	Department Total	<u>\$279,400</u>	<u>\$279,400</u>	<u>\$574,625</u>	<u>\$574,625</u>

PUBLIC WORKS  
PUBLIC WORKS ADMINISTRATION

The Public Works Administration Division, under the direction of the Public Works Director, provides organization and supervision to all divisions within the Public Works Department; coordinates the preparation of plans and specifications for public improvements and capital improvement projects; coordinates contract administration and inspection for construction of all infrastructure improvements; maintains liaison with the contract City Engineer; prepares reports and special studies; prepares and controls the Departmental budgets; assists other departments and provides services to other public and private agencies, such as engineering firms, utility companies, developers, and the general public.

The Public Works Administration Division is responsible for:

- (1) The coordination of the operating divisions of the Public Works Department to achieve the needs of the City at the most economical cost consistent with City policies.
- (2) Effective communications of activities and goals of the City.
- (3) Planning and administration of Capital Improvement Projects.

2012-2013 PROGRAM

The 2012-2013 program reflects the costs of the Public Works Director and the Public Works Administrative Assistant.

STAFFING LEVEL

Current: 2 Full-time

Proposed: 2 Full-time

SOURCES OF FUNDS

General Fund	\$20,292
Water Fund	60,875
Wastewater/Sanitary Sewer Fund	30,437
Wastewater/Storm Drain Fund	10,146
Refuse	20,292
Gas Tax	20,292
LTF	<u>40,582</u>
Total	<u>\$202,916</u>

## PUBLIC WORKS ADMINISTRATION

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Salaries & Benefits					
104.431.100.100	Full-Time Employees	\$148,892	\$150,337	\$150,636	\$150,636
104.431.200.120	Health Insurance	15,542	15,596	16,721	16,721
104.431.200.121	Workers' Comp & EAP	3,114	3,186	2,659	2,659
104.431.200.124	Medicare	2,091	2,115	2,184	2,184
104.431.200.125	Uniforms	500	500	500	500
104.431.200.132	Deferred Comp	2,220	2,218	2,218	2,218
104.431.200.122	Retirement	<u>24,564</u>	<u>22,043</u>	<u>17,278</u>	<u>17,278</u>
	Total Salaries & Benefits	<u>\$196,923</u>	<u>\$195,995</u>	<u>\$192,196</u>	<u>\$192,196</u>
Services & Supplies					
104.431.300.130	Insurance	\$3,056	\$2,993	\$3,070	\$3,070
104.431.300.170	Publications & Dues	1,000	232	250	250
104.431.300.210	Special Departmental Supplies	500	26	100	100
104.431.300.200	Professional Services	5,000	8,987	5,000	5,000
104.431.300.141	Radio Maintenance	100	100	100	100
104.431.300.250	Fuel	2,000	1,167	1,500	1,500
104.431.300.260	Vehicle Mntce & Repair	2,000	330	500	500
104.431.300.262	Packard & City owned Fire Truck	1,000	0	200	200
104.431.300.270	Travel & Training	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Services & Supplies	<u>\$14,656</u>	<u>\$13,835</u>	<u>\$10,720</u>	<u>\$10,720</u>
Capital Outlay					
104.431.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Allocated Costs					
104.431.700.700	Overhead Allocation	<u>(\$190,422)</u>	<u>(\$188,847)</u>	<u>(\$182,624)</u>	<u>(\$182,624)</u>
	Department Total	<u>\$21,157</u>	<u>\$20,983</u>	<u>\$20,292</u>	<u>\$20,292</u>

PUBLIC WORKS  
GOVERNMENT BUILDINGS DIVISION

The Government Buildings Division reflects the second area of responsibility for the Parks Division. Through this division, the Parks Division is responsible for the daily upkeep, custodial services and maintenance of all of the City owned structures and public facilities.

Custodial services are provided by a private contractor. The Parks Division is responsible for the ensuring that the contractor's duties are performed in accordance with the contract.

The Parks Division through this division is responsible for protecting the sizable investment in public buildings and facilities by implementing a continuous program of maintenance to the structures, equipment, and machinery that will ensure the efficient daily operation of all facilities.

2012-2013 PROGRAM

The 2012-2013 budget reflects the same levels of service as the 11/12 budget.

SOURCES OF FUNDS

General Fund	\$178,616
Water Fund	26,603
Wastewater/Sanitary Sewer	14,930
Wastewater/Storm Drain	8,958
Refuse	17,916
Gas Tax Fund	7,601
LTF	<u>10,858</u>
Total	<u>\$265,482</u>

## GOVERNMENT BUILDINGS

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Services & Supplies					
104.432.300.130	Insurance	\$7,926	\$7,643	\$8,383	\$8,383
104.432.300.140	Equipment Mntce & Repair	18,000	16,600	18,000	18,000
104.432.300.142	Generator Operations	2,000	772	1,000	1,000
104.432.300.150	Office Supplies	8,000	4,135	6,000	6,000
104.432.300.152	Postage & Shipping	13,000	10,500	12,000	12,000
104.432.300.160	Taxes & Fees	900	167	900	900
104.432.300.180	Equipment Rentals	6,200	4,722	5,200	5,200
104.432.300.200	Professional Services	54,000	46,353	65,000	65,000
104.432.300.201	Kings County IT contract	42,014	28,805	30,000	30,000
104.432.300.210	Special Departmental Supplies	18,000	9,083	12,000	12,000
104.432.300.220	Telephone	30,000	28,970	30,000	30,000
104.432.300.240	Utilities - PG&E	72,000	57,002	62,000	62,000
104.432.300.242	Utilities - Southern Cal Gas	6,000	5,765	6,000	6,000
104.432.300.250	Fuel	750	507	750	750
104.432.300.260	Vehicle Maintenance	500	0	500	500
104.432.500.540	Machinery & Equipment		1,650		
104.432.700.700	Parks Allocation	14,938	15,016	13,726	13,726
104.432.700.700	Overhead Allocation	(69,601)	(55,810)	(86,867)	(86,867)
104.432.320.130	Vet's Hall Insurance	686	652	849	849
104.432.320.140	Vet's Hall Equipment Mntce & Repair	3,000	332	1,000	1,000
104.432.320.200	Vet's Hall - Professional Services	1,000	1,456	2,000	2,000
104.432.320.210	Vet's Hall - Special Deptl Supplies	300	79	300	300
104.432.320.220	Vet's Hall - Telephone	400	553	600	600
104.432.320.240	Vet's Hall - PG&E	2,000	1,394	2,000	2,000
104.432.320.242	Vet's Hall - So Cal Gas	<u>1,000</u>	<u>496</u>	<u>1,000</u>	<u>1,000</u>
	Total Services & Supplies	<u>\$233,013</u>	<u>\$186,842</u>	<u>\$192,341</u>	<u>\$192,341</u>
Capital Outlay					
103.404.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$233,013</u>	<u>\$186,842</u>	<u>\$192,341</u>	<u>\$192,341</u>

PUBLIC WORKS  
EQUIPMENT SERVICES

The Equipment Services Division was created with the intention of reducing the maintenance costs for the City's fleet of vehicles and equipment. Currently, the City employs the services of one full-time mechanic and a part-time mechanic.

2012-2013 PROGRAM

The 2012-2013 reflects the transfer of responsibility for loading of the green waste bins to Parks.

STAFFING LEVEL

Current: 2.0 Full-time

Proposed: 2.0 Full-time

SOURCES OF FUNDS

General Fund	\$18,989
Water Fund	23,737
Wastewater/Sanitary Sewer	17,407
Wastewater/Storm Drain	4,747
Local Transportation Funds	63,299
Gas Tax Funds	22,154
Refuse Fund	<u>7,912</u>
Total	<u>\$158,245</u>

## EQUIPMENT SERVICES

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Salaries & Benefits					
104.433.100.100	Full-Time Employees	\$82,292	\$82,793	\$84,363	\$84,363
104.433.100.110	Overtime	500	84	500	500
104.433.200.125	Uniforms	1,000	1,000	1,000	1,000
104.433.200.120	Health Insurance	30,970	31,047	33,352	33,352
104.433.200.121	Workers' Comp & EAP	5,638	5,766	8,346	8,346
104.433.200.124	Medicare	1,183	1,182	1,231	1,231
104.433.200.122	Retirement	<u>13,967</u>	<u>13,967</u>	<u>14,326</u>	<u>14,326</u>
	Total Salaries & Benefits	<u>\$135,550</u>	<u>\$135,839</u>	<u>\$143,118</u>	<u>\$143,118</u>
Services & Supplies					
104.433.300.130	Insurance	\$2,030	\$1,969	\$2,427	\$2,427
104.433.300.140	Equipment Mntce & Repair	1,000	0	1,000	1,000
104.433.300.180	Equipment Rentals	200	227	200	200
104.433.300.210	Special Departmental Supplies	4,000	4,048	4,000	4,000
104.433.300.200	Professional Services	2,100	2,469	2,500	2,500
104.433.300.250	Fuel	3,000	2,413	3,000	3,000
104.433.300.260	Vehicle Maintenance	1,000	1,012	1,000	1,000
104.433.300.270	Travel & Training	<u>1,000</u>	<u>900</u>	<u>1,000</u>	<u>1,000</u>
	Total Services & Supplies	<u>\$14,330</u>	<u>\$13,038</u>	<u>\$15,127</u>	<u>\$15,127</u>
Capital Outlay					
	Expense Allocation	<u>(\$121,403)</u>	<u>(\$120,590)</u>	<u>(\$139,256)</u>	<u>(\$139,256)</u>
	Department Total	<u>\$28,477</u>	<u>\$28,287</u>	<u>\$18,989</u>	<u>\$18,989</u>

PUBLIC WORKS  
STREETS MAINTENANCE DIVISION

The Streets Division primarily performs a maintenance function which involves pothole patching, erecting and maintaining signs, painting curbs and parking spaces, and repairing street lights. Major street reconstruction projects are contracted out under the supervision of City staff.

2012-2013 PROGRAM

The Streets Division maintains approximately 45 miles of paved roadway within the City limits. The Streets Division is proposing to continue the Streets Maintenance Programs in 2012-13.

STAFFING LEVEL

Current: 4.0 Full-time

Proposed: 3.0 Full-time

SOURCES OF FUNDS

Gas Tax Funds

\$679,874

## STREETS MAINTENANCE DEPARTMENT

		Budget 2011-12	Estimated 2011-12	Proposed 2012-13	Adopted 2012-13
<b>Salaries &amp; Benefits</b>					
109.434.100.100	Full-Time Employees	\$119,661	\$114,320	\$139,938	\$139,938
109.434.100.106	Standby	200	0	0	0
109.434.100.110	Overtime	2,000	0	0	0
109.434.200.125	Uniform	1,542	1,627	1,750	1,750
109.434.200.120	Health Insurance	45,777	46,504	53,018	53,018
109.434.200.124	Medicare	1,790	1,658	2,029	2,029
109.434.200.121	Workers' Comp & EAP	10,373	7,856	13,752	13,752
109.434.200.122	Retirement	20,496	17,472	23,591	23,591
	Total Salaries & Benefits	<u>\$201,839</u>	<u>\$189,437</u>	<u>\$234,078</u>	<u>\$234,078</u>
<b>Services &amp; Supplies</b>					
109.434.300.130	Insurance	\$6,071	\$5,917	\$6,087	\$6,087
109.434.300.140	Equipment Mntce & Repair	10,000	9,051	10,000	10,000
109.434.300.141	Radio Maintenance	720	560	720	720
109.434.300.160	Taxes & Fees		52	100	100
109.434.300.180	Equipment Rentals	2,200	1,986	2,200	2,200
109.434.300.210	Special Departmental Supplies	50,000	32,276	50,000	50,000
109.434.300.213	Street Reconstruction		417	100,000	100,000
109.434.300.218	Sidewalk Maintenance	20,000	1,058	20,000	20,000
109.434.300.200	Professional Services	10,000	4,548	10,000	10,000
109.434.300.214	Sign Replacement	10,000	416	10,000	10,000
109.434.300.240	Utilities - PG&E	60,000	49,146	50,000	50,000
109.434.300.250	Fuel	20,000	20,517	28,000	28,000
109.434.300.260	Vehicle Mntce & Repairs	8,000	1,029	5,000	5,000
109.434.700.700	Overhead Allocation	<u>89,369</u>	<u>89,301</u>	<u>153,689</u>	<u>153,689</u>
	Total Services & Supplies	<u>\$286,360</u>	<u>\$216,274</u>	<u>\$445,796</u>	<u>\$445,796</u>
<b>Capital Outlay</b>					
109.434.500.530	Curb & Gutter	\$0	\$44,294	\$0	\$0
109.434.500.535	Overlay Project	0	1,924	0	0
109.434.500.540	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$46,218</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$488,199</u>	<u>\$451,929</u>	<u>\$679,874</u>	<u>\$679,874</u>

PUBLIC WORKS  
WASTEWATER DIVISION

The Wastewater Division is divided into two elements; Sanitary Sewer and Storm Drain.

The sanitary sewer system for the City of Corcoran is an old system where some areas are in fairly good condition while others are getting old and in need of extra work. Many of these issues will have to be dealt with in the new growth processes now being experienced by the City and others will have to be taken care of through normal maintenance and operations of this system.

The sewer treatment plant is in very good condition, but with the proposed growth in the City and other related issues this plant will need additional capacity and major service in the years to come.

Master plans for both the sewer collection system and the wastewater treatment plant have been drafted and are being reviewed by interested parties at this time. Once we have all of these comments back we will then address them and make a proposal to the City Council as to their adoption.

The storm drain system is composed of pipelines, an agreement allowing the City to use some of the Corcoran Irrigation District (CID) pipelines for transmission of storm water and eight storm water lift stations. Per the City/CID agreement the City is responsible for the maintenance of the CID pipelines that the City uses.

A master plan for the storm water system has been drafted and other modifications to this plan have been proposed in light of a finding by the CID Board and as a result of the various proposed developments within the City service area.

2012-2013 PROGRAM

The 2012-2013 budget reflects the same staffing levels as 2011-12.

STAFFING LEVEL

Current: 5 Full-time

Proposed: 4 Full-time

SOURCES OF FUNDS

Sanitary Sewer Charges	\$924,518
Storm Drain Charges	<u>271,680</u>
Total	<u>\$1,196,198</u>

## WASTEWATER - SANITARY SEWER

		Budget 2011-12	Estimated 2011-12	Proposed 2012-13	Adopted 2012-13
<b>Salaries &amp; Benefits</b>					
120.435.100.100	Full-Time Employees	\$195,290	\$180,461	\$173,316	\$173,316
120.435.100.106	Standby Pay	7,265	7,265	7,265	7,265
120.435.100.110	Overtime	14,000	14,000	14,000	14,000
120.435.200.120	Health Insurance	50,240	48,960	47,716	47,716
120.435.200.121	Workers' Comp & EAP	10,742	9,565	16,985	16,985
120.435.200.122	Retirement	33,283	27,890	29,187	29,187
120.435.200.124	Medicare	3,169	2,555	2,821	2,821
120.435.200.125	Uniform	2,025	2,132	1,800	1,800
	<b>Total Salaries &amp; Benefits</b>	<b>\$316,014</b>	<b>\$292,828</b>	<b>\$293,090</b>	<b>\$293,090</b>
<b>Services &amp; Supplies</b>					
120.435.300.130	Insurance	\$26,029	\$24,979	\$29,106	\$29,106
120.435.300.140	Equipment Mntce & Repair	80,000	89,388	80,000	80,000
120.435.300.141	Radio Maintenance	670	594	670	670
120.435.300.160	Taxes & Fees	26,000	31,691	26,000	26,000
120.435.300.170	Publications & Dues	750	1,831	1,500	1,500
120.435.300.210	Special Departmental Supplies	30,000	13,794	30,000	30,000
120.435.300.200	Professional Services	20,000	38,921	20,000	20,000
120.435.300.219	Chemicals	15,000	11,048	15,000	15,000
120.435.300.220	Telephone	3,500	3,500	3,500	3,500
120.435.300.240	Utilities - PG&E	195,000	199,634	200,000	200,000
120.435.300.242	Utilities - So Cal Gas	5,000	4,172	5,000	5,000
120.435.300.250	Fuel	12,000	11,427	14,000	14,000
120.435.300.260	Vehicle Mntce & Repairs	4,500	2,878	4,500	4,500
120.435.300.270	Travel & Training	5,000	0	5,000	5,000
120.435.700.700	Overhead Allocation	144,588	133,398	160,809	160,809
	<b>Total Services &amp; Supplies</b>	<b>\$568,037</b>	<b>\$567,255</b>	<b>\$595,085</b>	<b>\$595,085</b>
<b>Debt Service</b>					
120.435.400.420	Principal	\$31,351	\$31,351	\$32,480	\$32,480
120.435.400.410	Interest	4,991	4,991	3,862	3,862
	<b>Total Debt Service</b>	<b>\$36,342</b>	<b>\$36,342</b>	<b>\$36,342</b>	<b>\$36,342</b>
<b>Capital Outlay</b>					
120.435.500.530	Headworks	\$0	\$0	\$0	\$0
120.435.500.540	Machinery & Equipment	0	2,673	0	0
	<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$2,673</b>	<b>\$0</b>	<b>\$0</b>
	<b>Department Total</b>	<b>\$920,393</b>	<b>\$899,098</b>	<b>\$924,517</b>	<b>\$924,517</b>

## WASTEWATER - STORM DRAIN

		<u>Budget</u> <u>2011-12</u>	<u>Estimated</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>	<u>Adopted</u> <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
121.439.100.100	Full-Time Employees	\$21,702	\$20,046	\$19,257	\$19,257
121.439.100.106	Standby	810	810	810	810
121.439.100.110	Overtime	1,600	1,600	1,600	1,600
121.439.200.120	Health Insurance	5,585	5,440	5,302	5,302
121.439.200.121	Workers' Comp & EAP	1,034	1,064	1,887	1,887
121.439.200.122	Retirement	3,700	3,020	3,243	3,243
121.439.200.124	Medicare	350	326	302	302
121.439.200.125	Uniform	<u>225</u>	<u>225</u>	<u>200</u>	<u>200</u>
	<b>Total Salaries &amp; Benefits</b>	<b><u>\$35,006</u></b>	<b><u>\$32,531</u></b>	<b><u>\$32,602</u></b>	<b><u>\$32,602</u></b>
<b>Services &amp; Supplies</b>					
121.439.300.130	Insurance	\$1,705	\$1,636	\$3,080	\$3,080
121.439.300.140	Equipment Mntce & Repair	8,000	6,346	8,000	8,000
121.439.300.141	Radio Maintenance	150	167	150	150
121.439.300.160	Taxes & Fees	500	298	500	500
121.439.300.210	Special Departmental Supplies	1,000	3,273	2,500	2,500
121.439.300.200	Professional Services	2,500	887	1,500	1,500
121.439.300.240	Utilities - PG&E	5,000	5,681	5,000	5,000
121.439.300.250	Fuel	3,000	2,376	3,000	3,000
121.439.700.704	Grounds Maintenance	32,880	33,024	30,187	30,187
121.439.700.700	Overhead Allocation	<u>75,112</u>	<u>87,788</u>	<u>91,216</u>	<u>91,216</u>
	<b>Total Services &amp; Supplies</b>	<b><u>\$129,847</u></b>	<b><u>\$121,476</u></b>	<b><u>\$145,133</u></b>	<b><u>\$145,133</u></b>
<b>Debt Service</b>					
121.439.400.420	Principal	\$45,000	\$45,000	\$50,000	\$50,000
121.439.400.430	Debt Service Coverage	18,578	18,578	18,790	18,790
121.439.400.420	Interest	<u>29,312</u>	<u>29,312</u>	<u>25,155</u>	<u>25,155</u>
Capital Outlay	<b>Total Debt Service</b>	<b><u>\$92,890</u></b>	<b><u>\$92,890</u></b>	<b><u>\$93,945</u></b>	<b><u>\$93,945</u></b>
121.439.500.522	Drainage System Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<b>Total Capital Outlay</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
	<b>Department Total</b>	<b><u>\$257,743</u></b>	<b><u>\$246,897</u></b>	<b><u>\$271,680</u></b>	<b><u>\$271,680</u></b>

PUBLIC WORKS  
REFUSE DIVISION

The Refuse Division provides for the safe and sanitary removal of solid waste from the City in the most effective and economical fashion. The City contracts with Tule Trash Company for refuse collection and curbside recycling services.

The City of Corcoran belongs to the Kings Waste and Recycling Authority (KWRA) which was formed in response to State and Federal regulations concerning the collection and disposal of solid waste. KWRA is responsible for the operation of the existing sanitary landfill and the requirements for siting the next landfill in Kings County. In addition, KWRA also operates a Resource Recovery and Recycling Operation and a Household Hazardous Waste Operation. The Authority will also consider long-term planning strategies for integrated waste management.

2012-2013 PROGRAM

The budget reflects the cost of living increase to Tule Trash Co. and the two clean-up weeks.

SOURCE OF FUNDS

Service Charges	<u>\$1,604,111</u>
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REFUSE

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Services and Supplies					
112.436.300.200	Professional Services	\$1,205,000	\$1,269,492	\$1,300,000	\$1,300,000
112.436.300.140	Equipment Mntce & Repairs	1,000	0	0	0
112.436.300.156	Advertising	1,500	0	1,000	1,000
112.436.300.192	Dump Fees	215,000	102,000	125,000	125,000
112.436.700.700	Overhead Allocation	<u>91,742</u>	<u>87,412</u>	<u>178,111</u>	<u>178,111</u>
	Total Services & Supplies	<u>\$1,514,242</u>	<u>\$1,458,904</u>	<u>\$1,604,111</u>	<u>\$1,604,111</u>
	Department Total	<u>\$1,514,242</u>	<u>\$1,458,904</u>	<u>\$1,604,111</u>	<u>\$1,604,111</u>

PUBLIC WORKS  
WATER DIVISION

The Water Division is charged with the delivery of safe, potable drinking water to the residents of the City (including those in the two California State prisons) and the surrounding area (Kings County Fringe).

On the water treatment side the City has completed a new eighteen million dollar water treatment plant designed primarily for the removal of arsenic but that will also resolve any other water quality issues as they relate to the groundwater used by the City. As a part of the new water treatment plant project the City completed new chlorine injection facilities, a ferric chloride injection facility, a polymer injection facility, two additional potable water wells capable of producing approximately 4,500 GPM combined, the replacement of a failed well, the completion of a new two million gallon treated water storage tank, and the addition of a new booster station to deliver water through a line that was previously used to transmit water to one of the prisons into what is now being used as a City distribution line facilitating water deliveries to the east and south sides of the city. The completion of all of these projects is expected to raise the capacity of the City water treatment and production system from a peak day of eight million gallons per day to approximately fifteen million gallons per day while meeting all of the Federal and State mandatory drinking water requirements.

In addition to the treatment portion of the system this division is responsible for the operation, maintenance and upkeep of the distribution system. The distribution system consists of miles of water mains, two primary booster pump stations and seven treated water storage tanks.

Other responsibilities of this division includes meter reading, turn ons and turn offs both for changes in services and to assist with collections, and responding to customer complaints related to water pressure, color, taste, odor and other issues.

2012-2013 PROGRAM

The 2012-2013 budget reflects promotion of the Lead Shift Operator to Chief Plant Operator, leaving the Lead Shift Operator position open at this time.

STAFFING LEVEL

Current: 5 Full-time

Proposed: 5 Full-time

SOURCE OF FUNDS

Service Charges

\$5,312,046

## WATER DIVISION

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
105.437.100.100	Full-Time Employees	\$271,204	\$257,470	\$275,382	\$275,382
105.437.100.106	Standby Pay	8,075	8,075	8,075	8,075
105.437.100.110	Overtime	26,500	22,276	26,000	26,000
105.437.200.120	Health Insurance	43,601	52,953	58,225	58,225
105.437.200.121	Workers' Comp & EAP	14,770	15,107	26,672	26,672
105.437.200.122	Retirement	45,499	37,513	45,808	45,808
105.437.200.124	Medicare	4,357	4,040	4,487	4,487
105.437.200.125	Uniform	<u>3,000</u>	<u>3,107</u>	<u>3,000</u>	<u>3,000</u>
	<b>Total Salaries &amp; Benefits</b>	<b><u>\$417,006</u></b>	<b><u>\$400,541</u></b>	<b><u>\$447,649</u></b>	<b><u>\$447,649</u></b>
<b>Services &amp; Supplies</b>					
105.437.300.130	Insurance	\$49,968	\$48,247	\$56,163	\$56,163
105.437.300.140	Equipment Mntce & Repair	300,000	48,678	100,000	100,000
105.437.300.141	Radio Maintenance	770	770	770	770
105.437.300.156	Advertising	300	0	300	300
105.437.300.160	Taxes & Fees	20,000	22,068	20,000	20,000
105.437.300.170	Publications & Dues	1,000	3,545	3,000	3,000
105.437.300.193	Sludge Removal	30,000	32,276	60,000	60,000
105.437.300.210	Special Departmental Supplies	100,000	34,818	75,000	75,000
105.437.300.200	Professional Services	100,000	122,621	150,000	150,000
105.437.300.219	Chemicals	125,000	128,171	140,000	140,000
105.437.300.220	Telephone	5,000	3,911	5,000	5,000
105.437.300.240	Utilities - PG&E	800,000	764,939	800,000	800,000
105.437.300.250	Fuel	30,000	15,591	20,000	20,000
105.437.300.260	Vehicle Mntce & Repairs	6,500	6,941	6,500	6,500
105.437.700.700	Overhead Allocation	208,408	182,947	272,780	272,780
105.437.300.270	Travel & Training	<u>8,000</u>	<u>11,472</u>	<u>15,000</u>	<u>15,000</u>
	<b>Total Services &amp; Supplies</b>	<b><u>\$1,784,946</u></b>	<b><u>\$1,426,995</u></b>	<b><u>\$1,724,513</u></b>	<b><u>\$1,724,513</u></b>
<b>Debt Service</b>					
105.437.400.420	Principal	\$598,746	\$598,746	\$629,973	\$629,973
105.437.400.410	Interest	<u>951,676</u>	<u>951,676</u>	<u>923,740</u>	<u>923,740</u>
	<b>Total Debt Service</b>	<b><u>\$1,550,422</u></b>	<b><u>\$1,550,422</u></b>	<b><u>\$1,553,713</u></b>	<b><u>\$1,553,713</u></b>
<b>Capital Outlay</b>					
105.437.500.540	Machinery & Equipment	\$0	\$0	\$0	\$0
105.437.500.550	Water System Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Outlay</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
	<b>Department Total</b>	<b><u>\$3,752,374</u></b>	<b><u>\$3,377,958</u></b>	<b><u>\$3,725,875</u></b>	<b><u>\$3,725,875</u></b>

PUBLIC WORKS  
STREET SWEEPING DIVISION

The Street Sweeping Division is organized to maintain clean streets and gutters and to remove any debris and trash found along the roadway.

2011-2012 PROGRAM

The 2012-2013 budget reflects the same level of activity as 2011-12.

STAFFING LEVEL

Current: 1 Full-time

Proposed: 1 Full-time

SOURCE OF FUNDS

Service Charges

\$113,702

## STREET SWEEPING

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Salaries &amp; Benefits</b>					
112.438.100.100	Full-Time Employees	\$36,108	\$36,247	\$36,802	\$36,802
112.438.100.110	Overtime	700	0	0	0
112.438.200.120	Health Insurance	15,647	15,685	16,851	16,851
112.438.200.121	Worker's Comp & EAP	2,509	2,361	3,616	3,616
112.438.200.122	Retirement	6,189	5,535	6,199	6,199
112.438.200.125	Uniforms	500	513	500	500
112.438.200.124	Medicare	<u>534</u>	<u>469</u>	<u>534</u>	<u>534</u>
	Total Salaries & Benefits	<u>\$62,187</u>	<u>\$60,810</u>	<u>\$64,502</u>	<u>\$64,502</u>
<b>Services &amp; Supplies</b>					
112.438.300.140	Equipment Mntce & Repair	\$35,000	\$12,427	\$35,000	\$35,000
112.438.300.130	Liability & Property Insurance	1,522	1,484	1,650	1,650
112.438.300.141	Radio Maintenance	150	0	150	150
112.438.300.160	Taxes and fees	150	141	150	150
112.438.300.200	Professional Services		187	250	250
112.438.300.250	Fuel	<u>7,000</u>	<u>9,092</u>	<u>12,000</u>	<u>12,000</u>
	Total Services & Supplies	<u>\$43,822</u>	<u>\$23,331</u>	<u>\$49,200</u>	<u>\$49,200</u>
	Department Total	<u>\$106,009</u>	<u>\$84,141</u>	<u>\$113,702</u>	<u>\$113,702</u>

### COMMUNITY DEVELOPMENT GRANT PROGRAMS

The Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and other available State and Federal funds are used to implement housing and economic development projects. Funds are obtained through a competitive grant process from the State of California Housing and Community Development Department. These funds then become a part of revolving loan programs established to further the community development objectives of the City. The City has contracted with Self-Help Enterprises of Visalia for the administration of HOME and CDBG programs.

#### OBJECTIVES

- (1) To provide low interest and deferred housing rehabilitation loans to low-moderate income families.
- (2) To provide mortgage assistance to low-moderate income families.
- (3) To correct Health and Safety Code and Uniform Building Code deficiencies in order to ensure the health and safety of the occupants.
- (4) To provide affordable housing for low-moderate income families.
- (5) To develop permanent private sector jobs for low and moderate income persons, expand the City's tax base, and improve the economic climate in Corcoran.

#### 2012-2013 PROGRAM

The following programs, are budgeted for the 2012-2013 fiscal year:

Housing Rehabilitation  
First Time Home Buyers Program  
Health and Safety Program  
Loan Monitoring/Management

#### SOURCE OF FUNDS

Grant Drawdowns	\$1,273,074
Program Income	<u>226,193</u>
Total	<u>\$1,499,267</u>

## CDBG Summary of Cash Balance

Estimated Beginning Balance	<u>\$380,050</u>
Revenues:	
Grant Draw downs	\$1,235,379
Loan Repayments	<u>226,193</u>
Total Revenues	<u>\$1,461,572</u>
Cash Available	<u>\$1,841,622</u>
Expenditures	
Salaries & Benefits	\$97,576
Services & Supplies	179,487
Projects	<u>1,222,204</u>
Total Expenditures	<u>\$1,499,267</u>
Estimated Ending Balance	<u>\$342,355</u>

## CDBG - PROGRAM INCOME - STATE

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Salaries & Benefits					
178.441.100.100	Full-Time Employees	\$15,090	\$13,935	\$9,581	\$9,581
178.441.200.120	Health Insurance	2,306	2,348	1,689	1,689
178.441.200.122	Retirement	2,565	2,158	1,645	1,645
178.441.200.123	Unemployment	2,246	1,123	0	0
178.441.200.124	Medicare	219	190	139	139
178.441.200-132	Deferred Comp	<u>302</u>	<u>0</u>	<u>192</u>	<u>192</u>
	Total Salaries & Benefits	<u>\$22,728</u>	<u>\$19,754</u>	<u>\$13,246</u>	<u>\$13,246</u>
Services & Supplies					
178.441.300.161	Property Tax	\$3,651	\$2,843	\$2,900	\$2,958
178.441.300.162	Insurance	2,250	1,472	714	714
178.441.300.200	Professional Services	8,000	8,000	8,400	8,400
178.441.300.270	Travel & Training	600	35	0	0
178.441.300.290	Rehabs	20,000	20,000	30,000	30,000
178.441.300.313	FTHB	<u>20,000</u>	<u>20,000</u>	<u>30,000</u>	<u>30,000</u>
	Total Services & Supplies	<u>\$54,501</u>	<u>\$52,350</u>	<u>\$72,014</u>	<u>\$72,072</u>
	Department Total	<u>\$77,229</u>	<u>\$72,104</u>	<u>\$85,260</u>	<u>\$85,318</u>

## CDBG - PROGRAM INCOME - FEDERAL

## Services &amp; Supplies

179.442.300.200	Professional Services	<u>\$0</u>			
	Total Services & Supplies	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## CDBG - 2009 GRANT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
CDBG - 09-STBG-6408					
REHAB					
Services & Supplies					
272.501.300.200	Professional Services	\$21,239	\$28,321	\$0	
272.501.300.290	Rehabs	61,014	127,608	0	
		<u>\$82,253</u>	<u>\$155,929</u>	<u>\$0</u>	<u>\$0</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
272.502.300.200	Professional Services	\$19,980	\$0	\$0	
272.502.300.313	Loans	219,770	0	0	
		<u>\$239,750</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
272.503.100.100	Full-Time Employees	\$25,149	\$6,168	\$0	
272.503.200.120	Health Insurance	961	986	0	
272.503.200.121	Workers' Comp & EAP	366	253	0	
272.503.200.122	Retirement	4,275	925	0	
272.503.200.124	Medicare	365	84	0	
272.503.200.132	Deferred Comp	503	0	0	
		<u>\$31,619</u>	<u>\$8,416</u>	<u>\$0</u>	<u>\$0</u>
Code Enforcement					
272.504.100.100	Full-Time Employees	\$8,556	\$7,754		
272.504.200.120	Health Insurance	14	13		
272.504.200.121	Worker's Comp & EAP	195	176		
272.504.200.122	Retirement	1,468	1,331		
272.504.200.125	Uniforms	56	51		
272.504.200.124	Medicare	125	113		
		<u>\$10,414</u>	<u>\$9,438</u>	<u>\$0</u>	<u>\$0</u>
Total Grant		<u>\$364,036</u>	<u>\$173,783</u>	<u>\$0</u>	<u>\$0</u>

## CDBG - 2009 GRANT

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
CDBG - 10-STBG-6706					
REHAB					
Services & Supplies					
273.501.300.200	Professional Services	\$76,000	\$26,700	\$49,300	\$49,300
273.501.300.290	Rehabs	324,000	113,400	210,600	210,600
		<u>\$400,000</u>	<u>\$140,100</u>	<u>\$259,900</u>	<u>\$259,900</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
273.502.300.200	Professional Services	\$19,980	\$0	\$7,600	\$7,600
273.502.300.313	Loans	229,770	0	87,400	87,400
		<u>\$249,750</u>	<u>\$0</u>	<u>\$95,000</u>	<u>\$95,000</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
273.503.100.100	Full-Time Employees	\$20,119	\$20,000	\$13,005	\$13,005
273.503.200.120	Health Insurance	3,066	3,066	1,578	1,578
273.503.200.121	Workers' Comp & EAP	299	299	281	281
273.503.200.122	Retirement	3,420	3,420	2,232	2,232
273.503.200.124	Medicare	292	292	189	189
273.503.200.132	Deferred Comp	402	402	260	260
		<u>\$27,598</u>	<u>\$27,479</u>	<u>\$17,545</u>	<u>\$17,545</u>
Code Enforcement					
273.504.100.100	Full-Time Employees	\$53,748	\$23,260	\$44,250	\$44,250
273.504.200.120	Health Insurance	2,171	940	1,855	1,855
273.504.200.121	Worker's Comp & EAP	1,192	516	974	974
273.504.200.122	Retirement	9,154	3,961	7,596	7,596
273.504.200.125	Uniforms	304	131	300	300
273.504.200.123	Unemployment	1,976	855	0	0
273.504.200.124	Medicare	778	337	642	642
		<u>\$69,323</u>	<u>\$30,000</u>	<u>\$55,617</u>	<u>\$55,617</u>
Total Grant		<u>\$746,671</u>	<u>\$197,579</u>	<u>\$428,062</u>	<u>\$428,062</u>

		<u>Budget</u> <u>2011-12</u>	<u>Estimated</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>	<u>Adopted</u> <u>2012-13</u>
HOME PROGRAM					
Program Income Activity					
Salaries & Benefits					
177.448.100.100	Full time Employees	\$15,089	\$6,964	\$8,261	\$9,246
177.448.200.120	Health Insurance	2,306	1,061	1,259	1,409
177.448.200.121	Workers' Comp & EAP	224	251	298	333
177.448.200.122	Retirement	2,565	1,044	1,238	1,386
177.448.200.123	Unemployment	2,246	1,123	0	0
177.448.200.124	Medicare	219	95	113	126
177.448.200.132	Deferred Comp	302	0	0	0
	Total Salaries & Benefits	<u>\$22,951</u>	<u>\$10,538</u>	<u>\$11,168</u>	<u>\$12,500</u>
Services & Supplies					
177.448.300.161	Property Taxes	\$7,007	\$6,755	\$6,890	\$7,028
177.448.300.162	Homeowner's Insurance	4,000	3,486	3,660	3,843
177.448.300.200	Professional Services	8,000	4,300	6,850	6,850
177.448.300.290	Rehabs	30,000			
177.448.300.313	FTHB	<u>30,000</u>	<u>66,156</u>	<u>105,400</u>	<u>105,400</u>
	Total Services & Supplies	<u>\$79,007</u>	<u>\$80,697</u>	<u>\$122,800</u>	<u>\$123,121</u>
	Department Total	<u>\$101,958</u>	<u>\$91,235</u>	<u>\$133,968</u>	<u>\$135,621</u>

		Budget 2011-12	Estimated 2011-12	Proposed 2012-13	Adopted 2012-13
HOME 09					
Housing Rehabilitation Loans					
Services & Supplies					
263.545.300.200	Professional Services	\$59,566	\$17,680	\$39,299	\$39,299
263.545.300.290	Rehabs	<u>229,098</u>	<u>73,667</u>	<u>124,448</u>	<u>124,448</u>
	Total Rehabs	<u>\$288,664</u>	<u>\$91,347</u>	<u>\$163,747</u>	<u>\$163,747</u>
First-Time Homebuyers					
Services & Supplies					
263.546.300.200	Professional Services	\$13,787	\$0	\$9,214	\$9,214
263.546.300.313	Loans	<u>220,585</u>	<u>0</u>	<u>144,356</u>	<u>144,356</u>
	Total First Time Homebuyers	<u>\$234,372</u>	<u>\$0</u>	<u>\$153,570</u>	<u>\$153,570</u>
General Administration					
Salaries & Benefits					
263.547.100.100	Full-Time Employees	\$5,030	\$2,515		
263.547.200.120	Health Insurance	769	386		
263.547.200.121	Workers' Comp & EAP	75	119		
263.547.200.122	Retirement	855	377		
263.547.200.124	Medicare	73	34		
263.547.200.132	Deferred Comp	<u>101</u>			
	Total General Administration	<u>6,903</u>	<u>3,431</u>	<u>0</u>	<u>0</u>
Total HOME 09		<u>\$529,939</u>	<u>\$94,778</u>	<u>\$317,317</u>	<u>\$317,317</u>
CALHOME - Active Grants					
Services & Supplies					
	Rehabs	\$291,846	\$243,114	\$490,000	\$490,000
	FTHB	<u>\$404,441</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Services & Supplies	<u>\$696,287</u>	<u>\$243,114</u>	<u>\$490,000</u>	<u>\$490,000</u>

## REGIONAL ACCOUNTING OFFICE

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
<b>Revenues</b>					
136.415.362.085	Rents	\$204,343	\$204,343	\$208,430	\$208,430
136.415.361.090	Interest	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
		<u>\$206,343</u>	<u>\$205,843</u>	<u>\$209,930</u>	<u>\$209,930</u>
<b>Services &amp; Supplies</b>					
136.415.300.130	Insurance	\$3,445	\$3,324	\$4,849	\$4,849
136.415.300.140	Repairs & Maintenance	5,000	36,795	5,000	5,000
136.415.300.200	Professional Services	150,000	39,236	60,000	60,000
136.415.700.700	Building & Grounds Mntce	47,228	47,475	43,397	43,397
136.415.300.210	Supplies	1,000	329	1,000	1,000
136.415.300.220	Communications	5,000	465	1,000	1,000
	Transfer	<u>100,000</u>	<u>100,000</u>	<u>300,000</u>	<u>300,000</u>
	Total Services & Supplies	<u>\$311,673</u>	<u>\$227,624</u>	<u>\$415,246</u>	<u>\$415,246</u>
<b>Capital Outlay</b>					
136.415.500.520	Building Improvements		<u>\$1,593</u>		
	Total Capital Outlay	<u>\$0</u>	<u>\$1,593</u>	<u>\$0</u>	<u>\$0</u>
	Total Expenditures	<u>\$311,673</u>	<u>\$229,217</u>	<u>\$415,246</u>	<u>\$415,246</u>
	Department Net	<u>(\$105,330)</u>	<u>(\$23,374)</u>	<u>(\$205,316)</u>	<u>(\$205,316)</u>

## STAFFING LEVELS

## FULL-TIME EMPLOYEES

	<u>Current</u>	<u>Proposed</u>	<u>Adopted</u>
City Manager			
City Manager/Community Development Director	1	1	1
Assistant to the City Manager/City Clerk	1	1	1
Human Resources Coordinator	<u>1</u>	<u>1</u>	<u>1</u>
Total	<u>3</u>	<u>3</u>	<u>3</u>
Finance			
Deputy City Manager/Finance Director	1	1	1
Accountant	0	0	0
Accounting Technician	1	1	1
Account Clerk	<u>2</u>	<u>2</u>	<u>2</u>
Total	<u>4</u>	<u>4</u>	<u>4</u>
Community Development			
Community Development Director (combined with City Manager)	1	1	1
Assistant Community Development Director/Building Official	1	1	1
Building Inspector	0	0	0
Code Enforcement Officer	1	1	1
Community Development/Loan Servicing Officer	0	0	0
Planning Technician	0	0	0
Permit Technician	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>3</u>	<u>3</u>	<u>3</u>
Public Works			
Public Works Director	1	1	1
Public Works Superintendent	0	0	0
Administrative Assistant	1	1	1
Wastewater Treatment Plant Chief Plant Operator	1	1	1
Wastewater Treatment Plant Utility Worker I			
Wastewater Treatment Plant Utility Worker II (Operator in Training)			
Wastewater Treatment Plant Utility Operator I	1	1	1
Wastewater Treatment Plant Utility Operator II	2	2	2
Wastewater Treatment Plant Lead Utility Operator			
Water Chief Plant Operator	1	1	1
Water Treatment Plant & Distribution Utility Worker I			
Water Treatment Plant & Distribution Utility Worker II (Operator in Training)			
Water Treatment Plant & Distribution Utility Operator I	1	1	1
Water Treatment Plant & Distribution Utility Operator II	2	2	2
Water Treatment Plant & Distribution Utility Shift Operator	1	1	1
Meter Reader/Utility Worker	1	1	1
Maintenance Worker I	4	4	4
Maintenance Worker II	2	2	2
Parks/Streets Maintenance Supervisor	1	1	1
Chief Fleet Mechanic	1	1	1
Fleet Mechanic	1	1	1
Transit Coordinator	1	1	1
Senior Transit Assistant	1	1	1
Transit Operator	<u>4</u>	<u>4</u>	<u>4</u>
Total	<u>27</u>	<u>27</u>	<u>27</u>

## FULL-TIME EMPLOYEES

	<u>Current</u>	<u>Proposed</u>	<u>Adopted</u>
Police Department			
Chief of Police	1	1	1
Deputy Chief of Police	1	1	1
Sergeants	5	5	5
Corporals	3	3	3
Officers	12	12	12
Community Service Officer	2	2	2
Executive Assistant	1	1	1
Records & Communications Manager	1	1	1
Senior Records Clerk	1	1	1
Records Clerk	1	1	1
Senior Dispatcher	1	1	1
Dispatchers	5	5	5
Total	<u>34</u>	<u>34</u>	<u>34</u>
Total Full-time Employees	<u>71</u>	<u>71</u>	<u>71</u>
PART-TIME EMPLOYEES			
City Manager's Department			
Clerical Assistant	0	0	0
Police Department			
Relief Dispatchers	0	0	0
Reserve Officers	11	11	11
Total	<u>11</u>	<u>11</u>	<u>11</u>
Total Part-Time Employees	<u>11</u>	<u>11</u>	<u>11</u>

CORCORAN JOINT POWERS FINANCE AUTHORITY  
BUDGET MESSAGE

The Corcoran Joint Powers Finance Authority is an entity established as a financing vehicle for City projects.

The Agency acquired financing for the Storm Water Ponds Project, which it in turn leases to the City's Wastewater/Storm Drain Enterprise Fund. Lease payments are received in an amount sufficient to cover debt service and pay Trustee fees. These bonds have been refinanced to take advantage of lower interest rates.

During fiscal 2002/03 the authority borrowed funds to lend to the City's Water Enterprise for purposes of refinancing a loan from the USDA and to begin development of the new water well field.

During fiscal 2005/06 the authority borrowed the funds necessary to fund the construction of the Arsenic Treatment Facility for the Water Enterprise. A State grant for \$2,000,000 to assist in the funding of the water treatment plant allowed \$2,000,000 of the bond funds to be used to pay down the bonds. During 2007/08 the 05 Bonds were refunded through the issuance of \$19,900,000 in Variable Rate Demand Certificates of Participation.

No new projects are anticipated during the coming fiscal year.

Kindon Melk  
Executive Director

RESOLUTION NO. 12-01

A RESOLUTION OF THE CORCORAN JOINT POWERS FINANCE AUTHORITY APPROVING A BUDGET FOR  
THE 2011-2013 FISCAL YEAR

WHEREAS, at a regular meeting of the City Council of the City of Corcoran, duly called and held on June 18, 2012, the City Council, acting as the Board of the Corcoran Joint Powers Finance Authority, on a motion of Board Member Palmerin, seconded by Board Member Robertson and duly carried the following resolution was adopted:

It is hereby resolved that the following expenditure budget be adopted for the Corcoran Joint Powers Finance Authority for the 2012-2013 fiscal year:

Debt Service	\$75,156
Trustee Fees	3,000


I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran held on June 18, 2012, by the following vote:

AYES: Members: Baltierra, Palmerin, Robertson, Wadsworth, and Lerma


NOES: None

ABSENT: None

APPROVED:

  
Raymond M. Lerma, Chair

ATTEST:

  
Lorraine P. Lopez, Secretary

## CORCORAN JOINT POWERS FINANCE AUTHORITY

		Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Revenues					
210.490.362.085	Lease Payments	\$69,012	\$72,504	\$69,012	\$69,012
210.490.361.090	Interest	<u>3,300</u>	<u>3,309</u>	<u>3,300</u>	<u>3,300</u>
	Total Revenues	<u>\$72,312</u>	<u>\$75,813</u>	<u>\$72,312</u>	<u>\$72,312</u>
Expenditures					
210.490.300.200	Trustee Fees	\$3,000	\$3,000	\$3,000	\$3,000
210.490.400.410	Interest Expense	29,312	32,813	29,312	29,312
210.490.400.420	Principal Payments	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
	Total Expenditures	<u>\$72,312</u>	<u>\$75,813</u>	<u>\$72,312</u>	<u>\$72,312</u>
Revenues Over (Under) Expenditures		<u>\$0</u>	<u>\$1</u>	<u>\$0</u>	<u>\$0</u>