

# COBB COUNTY REQUEST TO REMOVE DATA RECORDS FROM WEBSITE



## INSTRUCTIONS

1. Fill out the following Request to Remove Data Records from Website form completely.
2. Email completed form to [tax@cobbtax.org](mailto:tax@cobbtax.org) or mail to:

PO Box 100127  
Marietta, GA 30061

## PURPOSE AND TERMS

This request is solely to the Cobb Tax Commissioner's Office for removal of ownership information from [www.cobbtax.org](http://www.cobbtax.org).

- a separate request/affidavit must be submitted for each property for which you wish to have information redacted;
- information removed from our website does not impact the internet in general or other consumer, social media, and government websites;
- access to make property tax payments is no longer available through our website;
- the Tax Commissioner's Office routinely provides tax digest information to private parties, taxing authorities and government agencies and do not have any control over what information is or is not displayed on their computers and/or websites;
- if there is any change in employment and/or ownership of the subject property, you must notify the Cobb County Tax Commissioner's Office immediately.

**Note:** Per O.C.G.A. § 50-18-72 (21) Records concerning public employees that reveal the public employee's home address, home telephone number, personal mobile or wireless telephone number, day and month of birth, social security number, insurance information, medical information, mother's birth name, credit card information, debit card information, bank account information, account number, utility account number, password used to access his or her account, financial data and information other than compensation by a government agency, unlisted telephone number if so designated in a public record, and the identity of the public employee's immediate family members or dependents. This paragraph shall not apply to public records that do not specifically identify public employees or their jobs, titles, or offices. For the purposes of this paragraph, the term 'public employee' means any officer, employee, or former employee of:

- (A) The State of Georgia or its agencies, departments, or commissions;
- (B) Any county or municipality or its agencies, departments, or commissions;
- (C) Other political subdivisions of this state;
- (D) Teachers in public and charter schools and nonpublic schools;
- (E) Early care and education programs administered through the Department of Early Care and Learning; or
- (F) The federal government or its agencies, departments, or commissions;

Per O.C.G.A. § 50-18-72, certain types of documents are not open for public inspection or copying. These exceptions must be read narrowly and the requirements of openness otherwise read broadly. This form is intended to document your request to prevent certain property records from displaying on the Cobb County Tax Commissioner's website ONLY. This does not prevent certain property records from other social sites, including Google, MapQuest, etc.

Per O.C.G.A. § 50-18-78, Removal of law enforcement officer's personal identifiable information from public records.

(a) As used in this Code section, the term:

- (1) "Law enforcement officer" means a sheriff, deputy sheriff, police officer, policeman, peace officer, officer or member of the Department of Public Safety, or other officer or official who has the power of arrest and who is responsible for enforcing the criminal laws of the federal government or the state or its political subdivisions.
- (2) "Local government" means any county or municipality of this state.
- (3) "Personally identifiable information" means the residential address or phone number of an individual and the individual's spouse, if applicable.

(b) Within 30 days after receiving a written request by any law enforcement officer, a local government shall remove the personally identifiable information of such law enforcement officer from all property records that are publicly available on any internet website of the local government. Relief for a law enforcement officer whose personally identifiable information is not removed within 30 days of such request shall be limited to injunctive relief against the county employee who had a ministerial duty to remove such personally identifiable information.

(c) On or before January 1, 2024, each local government shall provide a form for a law enforcement officer to use when requesting removal of personally identifiable information, which may include a process for verification of employment as a law enforcement officer. Such form shall be made available by the local government on its internet website.

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**COBB COUNTY TAX COMMISSIONER**

PO Box 100127 • Marietta, GA 30061  
(770) 528-8600

[tax@cobbtax.org](mailto:tax@cobbtax.org)  
[www.cobbtax.org](http://www.cobbtax.org)

**CARLA JACKSON**  
Tax Commissioner

**HEATHER WALKER**  
Chief Deputy

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I, \_\_\_\_\_, having an interest in the property located in Cobb County, Georgia, identified as parcel ID \_\_\_\_\_, at \_\_\_\_\_ do hereby request the above mentioned parcel information be redacted from the Cobb County Tax Commissioner's website. I am employed as a \_\_\_\_\_ and request this redaction be done for the personal safety of myself and/or my family. List reason (documentation may be required):

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I understand:

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- if there is any change in employment and/or ownership of the subject property, I must notify the Cobb County Tax Commissioner's Office immediately.

I further understand and agree to release the Cobb County Tax Commissioner's Office from any liability for dissemination of this information on their website or otherwise. I, the undersigned, do solemnly swear or affirm the information I have provided above is complete and accurate under penalty of law. I understand and agree to the terms set forth above.

\_\_\_\_\_  
Requestor Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary (Signature, Exp. Date, Seal)

**OFFICE USE ONLY**

**Cobb County Tax Commissioner** \_\_\_\_\_

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**CARLA JACKSON**  
Tax Commissioner

**HEATHER WALKER**  
Chief Deputy