

Transparency Checklist

Information	Description	Where is this information located on the District's website?
<p>1. Budget</p>	<p>In the spirit of financial transparency, public agency websites should include the agency's current budget, along with budgets for previous years. Budgets exhibit the agency's "big picture" goals and priorities, as well as its financial performance.</p>	<p>Budget Webpage: https://cms9.revize.com/revize/cmsd/who_we_are/departments/finance/budget.php</p>
<p>2. Open Meeting Laws</p>	<p>Notices for public meetings should be posted in a highly visible location on the website. Additionally, upcoming agenda packets and past meeting agenda packets (including meeting locations) and minutes should be available.</p>	<p>Homepage: https://cms9.revize.com/revize/cmsd/index.php Calendar: https://cms9.revize.com/revize/cmsd/calendar.php BoardDocs Agenda Management System: https://go.boarddocs.com/ca/cmsdca/Board.nsf/Public (linked from website) Laserfiche Records Repository: http://ecsweb.cmsdca.net/WebLink/browse.aspx?id=1&dbid=0&repo=CMSD8&cr=1 (linked from website)</p>
<p>3. Elected Officials</p>	<p>The names and contact information for all elected officials should be made available on the website, along with their voting records.</p>	<p>Board of Directors Webpage: https://cms9.revize.com/revize/cmsd/governance/board_of_directors/index.php Board Voting Records (linked from website):</p> <ul style="list-style-type: none"> • https://go.boarddocs.com/ca/cmsdca/Board.nsf/Public • http://ecsweb.cmsdca.net/WebLink/browse.aspx?id=1&dbid=0&repo=CMSD8&cr=1
<p>4. Administrative Officials</p>	<p>The names and contact information for all administrative officials should be made available on the website.</p>	<p>Staff Directory Webpage: https://cms9.revize.com/revize/cmsd/who_we_are/staff_directory.php</p>

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<p>5. Permits</p>	<p>Sewer permitting requirements and applications should be available on the website. Additionally, constituents should have the ability to submit permit applications and track the process online.</p>	<p>Permits Webpage: https://cms9.revize.com/revize/cmsd/sewer/permits.php</p>
<p>6. Audits</p>	<p>Audit information should be available on the website, including audit results and schedules. Audits reveal how the agency is performing and increases accountability.</p>	<p>Financial Information: https://cms9.revize.com/revize/cmsd/who_we_are/departments/finance/index.php Audit Staff Reports: https://go.boarddocs.com/ca/cmsdca/Board.nsf/Public (linked from website)</p>
<p>7. Contracts</p>	<p>Bids and contracts for projects and purchases over \$10,000 should be posted on the website to help constituents evaluate whether the agency has chosen the best solutions, along with any campaign contributions made by vendors.</p>	<p>Bid Opportunities Webpage: https://cms9.revize.com/revize/cmsd/news_publications/bid_opportunities.php Contracts & Agreements: http://ecsweb.cmsdca.net/WebLink/browse.aspx?id=1&dbid=0&repo=CMSD8&cr=1 (linked from website) Form 700 – Statements of Economic Interests: https://cms9.revize.com/revize/cmsd/who_we_are/transparency/conflicts_of_interest(form_700).php</p>
<p>8. Lobbying</p>	<p>If the agency belongs to any government sector lobbying associations that it funds through association or membership dues, this information should be on the website.</p>	<p>Associations Webpage: https://cms9.revize.com/revize/cmsd/who_we_are/transparency/associations.php</p>
<p>9. Public Records</p>	<p>The name and contact information for the staff member who is responsible for fulfilling public records requests should be included on the website.</p>	<p>Clerk Webpage: https://cms9.revize.com/revize/cmsd/who_we_are/departments/clerk/index.php</p>
<p>10. Taxes</p>	<p>The website should include all fees that the agency charges, along with all sources of revenue. Additionally, the website should include Statements of Economic</p>	<p>Finance Webpage: https://cms9.revize.com/revize/cmsd/who_we_are/departments/finance/index.php</p>

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	Interest for all elected officials and designated employees.	Form 700 – Statements of Economic Interests: https://cms9.revize.com/revize/cmsd/who we are/transparency/conflicts of interest (form 700).php
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