

LAND DEVELOPMENT PLAN REQUIREMENTS CHECKLIST

FINAL APPROVAL

Land Development Project Name: _____

Parcel Owner: _____

Municipality: _____

Plan Requirements	Reference	Yes	No	Comments	PD
Documentation					
Completed & Signed Application	304				
Completed Checklists	304 (B) & (C)				
Plat with All Signatures	304 (D)				
Public Water Approval	306 (I)(1)				
Sewage Approval	306 (I)(1)				
Filing Fee	107&304 (E)				
Recording Fee	306 (F)				
Certificate of Occupancy	306 (I)(1)				
Highway Occupancy Permit	306 (I)(1)				
Deed Restrictions	306 (I)(2)				
Details for New Streets, Sewer, Water and Storm Sewers	306 (I)(3)				
Certificate of Dedication	306 (H)(2)(t)				
Interior Floor Plans	306 (I)(4)				
Design Standards	306 (I)(5)				
Other Approvals	306 (I)(6)				
Proof of Organization	306 (I)(7)				
General Plan Requirements					
Title Block	306 (H)(2)(a)				
Certificate Blocks	306 (H)(2)(b)				
North Point, Scale and Legend	306 (H)(2)(c)				
Location Map	306 (H)(2)(d)				
Tract Boundaries & Acreages	306 (H)(2)(e)				
Tax Map Number(s)	306 (H)(2)(f)				
Adjacent Parcels Information	306 (H)(2)(g)				
Highway Occupancy Notice	306 (H)(2)(s)				
Building Setback Lines	315 - 320				
Pre-Existing Features					
Structures, Driveways, Utilities	306 (H)(2)(h)				
Streets, Sidewalks, Alleys	306 (H)(2)(i)				
Property Line, Easements, ROW	306 (H)(2)(j)				
Watercourses, Lakes, Ponds	306 (H)(2)(k)				
Floodways and Floodplains	306 (H)(2)(k)				
Zoning Districts	306 (H)(2)(r)				
As-Built Features					
Streets, ROWs & Easements	306 (H)(2)(l)				
Playgrounds & Public Use Areas	306 (H)(2)(m)				
Site Conditions	306 (H)(2)(n)				
Topography	306 (H)(2)(n)				
Public Water & Sewer Lines	306 (H)(2)(n)				
Structure Dimensions	306 (H)(2)(o)				
Additional Plan Requirements					
Maintenance Language	306 (H)(2)(p)				
Modification Statement	306 (H)(2)(q)				